

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 31, 2018 4:18 PM
To: Spilker, Robyn FIN:EX
Subject: FW: Meeting with Robin
Attachments: Rendering July 25.jpeg; 1682 urban massing - 16.PNG; 1682 urban massing - 31.PNG; 180516 Burnside School DP Landscape Aerial Image.pdf; MLA Letter of Support.pdf; 1025 JOHNSON.pdf

For your meeting tomorrow with Pacifica Housing.

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Frappell, Nicholas [mailto:NFrappell@pacificahousing.ca]
Sent: Tuesday, July 31, 2018 4:16 PM
To: Leonard, Jessica FIN:EX
Subject: FW: Meeting with Robin

From: Frappell, Nicholas
Sent: Tuesday, July 31, 2018 4:08 PM
To: Margolus, Jesse; 'jessica.leahard@gov.bc.ca'; Luton, John; Fortin, Dean
Subject: Meeting with Robin

Hi Jessica,

Hope your week is well, please see the attached documents in preparation for Jesse and Robins upcoming phone conversation. John Luton, Pacifica's Communications Manager, will be joining the phone call as well.

If Carole is willing to provide her own letter of support for 1025 Johnson we have provided a template for her to use as necessary.

I have attached the following documents in preparation for their conversation:

- Renderings of 1025 Johnson
- Renderings of the Burnside School development
- A copy of Minister Fleming's letter of support for the Burnside School development (3130 Jutland Road).

Truly,

Nicholas



Nicholas Frappell
Executive & Development Assistant

Pacifica Housing

827 Fisgard St | Victoria, BC V8W 1R9 P: 250-385-2131 ext 122 F: 250-385-6776

nfrappell@pacificahousing.ca www.pacificahousing.ca

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Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 31, 2018 3:24 PM
To: Demers, Deborah S ISMC:EX
Subject: RE: Software removal

Yes – I will do so now.

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Demers, Deborah S ISMC:EX
Sent: Tuesday, July 31, 2018 3:20 PM
To: Henry, David A FIN:EX
Cc: Leonard, Jessica FIN:EX
Subject: RE: Software removal

Okay thanks David,

Jessica can you kindly logout for 15 mins?

Thanks

Deborah S. Demers

ISM Canada providing services to:
OCIO Technology Solutions

Deskside Services, Client Support Technician

E: deborah.demers@gov.bc.ca
P: 604-660-1174
M: 778-233-2517

Service Desk: 250-387-7000
Toll Free: 1-866-660-0811

From: Henry, David A FIN:EX
Sent: Monday, July 30, 2018 1:37 PM
To: Demers, Deborah S ISMC:EX
Subject: FW: Software removal

Go ahead with this software removal at your convenience Deborah.
Thanks,
David

From: Leonard, Jessica FIN:EX
Sent: July 30, 2018 1:35 PM
To: Henry, David A FIN:EX <David.Henry@gov.bc.ca>
Subject: RE: Software removal

Hi David,

No, you're fine to cancel the writer version with the monthly fee associated. I didn't even know I had this version.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Henry, David A FIN:EX
Sent: Monday, July 30, 2018 1:32 PM
To: Leonard, Jessica FIN:EX
Subject: FW: Software removal

Hi Jessica,

There is a request in to cancel the ADOBE PRO DC software for your PC - DC060625

You will still have the ADOBE reader application.

Adobe PRO DC is the writer version that has a monthly cost. \$5.04 per month to your office.

PI-ADOBE-ACROBATPRODC-SUBSCRPT-MON	Adobe AcrobatProDC Monthly Subscription - Win	5.04
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Is this something you would like to keep on your PC? If so, I will look into getting them to cancel this cancellation! 😊

Thanks,

David Henry
Service Manager
Offices of the Premier - Technology Support
@: Prem.tech@gov.bc.ca
Tech Support: 250-953-5151
Cell: 250-888-8803

From: Demers, Deborah S ISMC:EX
Sent: July 24, 2018 3:59 PM
To: Henry, David A FIN:EX <David.Henry@gov.bc.ca>
Subject: FW: Software removal

Good Afternoon

As per Istore request 884644

remove PI-CANCEL-ADOBE-ACROBATPRODC-SUBSCRPT

from workstation DC060625

Please advise when this can be done remotely – will take about 15 mins and you will need to logout during this time.

Please advise when this can be done later in the week – date / time.

Thanks.!

Deborah S. Demers

ISM Canada providing services to:
OCIO Technology Solutions

Deskside Services, Client Support Technician

E: deborah.demers@gov.bc.ca

P: 604-660-1174

M: 778-233-2517

Service Desk: 250-387-7000

Toll Free: 1-866-660-0811

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 31, 2018 3:19 PM
To: Spilker, Robyn FIN:EX
Subject: RE: Call for Records FIN-2018-84759 Records Due August 2, 2018

I have completed the search and have no records.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Tuesday, July 31, 2018 1:54 PM
To: Manton, Kim FIN:EX; Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX; Henry, Molly FIN:EX; Gillezeau, Rob FIN:EX
Subject: FW: Call for Records FIN-2018-84759 Records Due August 2, 2018

Hi all,

Please see the FOI request below for all correspondence from Tom Sigurdson, or anyone else representing the B.C. and Yukon Building Trades Council, about the Site C dam project from November 1, 2017 to January 31, 2018. Note the request is specifically for any correspondence about Site C with Sigurdson or BC Building Trades.

Search terms: Sigurdson, Building Trades, Site C workers, Site C construction received 01/11/17..31/01/18

If you have records, please provide me with a copy by end of day tomorrow. If you have no records, please let me know by email. I will be searching Heidi, Kim and the Minister's accounts. Molly will search Fin.Minister as per usual.

Thank you!
Robyn

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: FOI Coordinator FIN:EX
Sent: July 23, 2018 11:36 AM
To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>; Michell, Jennifer FIN:EX <Jennifer.Michell@gov.bc.ca>; FIN TBS FOI Coordinator FIN:EX <TBS.FOI@gov.bc.ca>; Justesen, Josh T FIN:EX <Josh.Justesen@gov.bc.ca>
Cc: Gillies, Jessica FIN:EX <Jessica.Gillies@gov.bc.ca>; FOI Coordinator FIN:EX <FOI.Coordinator@gov.bc.ca>
Subject: Call for Records FIN-2018-84759 Records Due August 2, 2018

Hi All,

Please see the below FOI Request. Please let me know ASAP if another program area should be contacted for this request or if any clarification is required. Should a fee estimate be necessary please have that to me by Wednesday, July 25, 2018 (please see attached Fee Estimate Question.docx). Otherwise please provide completed CFR, clean records package and harms assessment by Thursday, August 2, 2018.

Many thanks,

Lynette

Lynette Linkletter

A/FOI Analyst

Deputy Minister's Office

Ministry of Finance

Ph: 778 698-4805

From: Courcy, Danny [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Thursday, July 19, 2018 1:28 PM

To: FOI Coordinator FIN:EX

Cc: Gillies, Jessica FIN:EX; Michell, Jennifer FIN:EX

Subject: Call for Records FIN-2018-84759 Records Due August 2, 2018

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Any correspondence from Tom Sigurdson, or anyone else representing the B.C. and Yukon Building Trades Council, about the Site C dam project. (Date Range for Record Search: From 11/01/2017 To 01/31/2018) Date Format is MM/DD/YYYY

Applicant Type: Media

Cross Government Number:

Request also directed to: OOP-2018-84760;EMP-2018-84758

Records Due: August 2, 2018

Legislated Due Date: August 30, 2018

IAO Contact: Peggy King

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Peggy King, FOI Specialist
Central Agency Team
Information Access Operations

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 31, 2018 12:00 PM
To: Gillezeau, Rob FIN:EX
Subject: Call from Joanna Carey

Hi Rob,

Joanna Carey of Crestview Strategies contacted the office to follow-up regarding a meeting with Amazon Web Services. She said you have her e-mail address, and her phone number is 613-889-8737

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 31, 2018 9:35 AM
To: Gillezeau, Rob FIN:EX
Subject: FW: Background Information
Attachments: 2018-08-02_CPABC PP.pdf

For your meeting on Thursday.

Thanks,
Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Kerri Wilcox [<mailto:kwilcox@bccpa.ca>]
Sent: Tuesday, July 31, 2018 9:31 AM
To: Leonard, Jessica FIN:EX
Subject: Background Information

Good morning Jessica,

Thank you again for arranging the meeting between myself and Rob Gillezeau on Thursday. I'm forwarding some background information in advance so that we are able to maximize our time together and I can answer any questions that Rob may have. Please let me know if you require anything further or have any questions.

Have a great day!

Kerri Wilcox

Vice President, External Affairs & Communications
kwilcox@bccpa.ca

Chartered Professional Accountants of British Columbia

800-555 West Hastings Street, Vancouver, BC V6B 4N6
T. 604 488.2625 F. 604 687.6688
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Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 30, 2018 3:36 PM
To: McLaren, Chris PREM:EX
Subject: RE: UPDATE Re: Meeting request with BC Helicopter Emergency Rescue Operations Society (HEROS)

Hi Chris,

Following up as per Molly's direction. It appears we have not responded to this request. We received 2 incomings from HEROS – the first was not responded to (but should be referred to Health) and the second was referred to health.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Henry, Molly FIN:EX
Sent: Monday, July 30, 2018 2:41 PM
To: Leonard, Jessica FIN:EX
Subject: FW: UPDATE Re: Meeting request with BC Helicopter Emergency Rescue Operations Society (HEROS)

Molly Henry

Ministerial Assistant
Office of the Minister of Finance and Deputy Premier
250-387-3751

From: McLaren, Chris PREM:EX
Sent: Friday, July 27, 2018 9:39 AM
To: Henry, Molly FIN:EX
Subject: UPDATE Re: Meeting request with BC Helicopter Emergency Rescue Operations Society (HEROS)

Hi Molly,

Do you have any update to this meeting request that was received in your office as well as deferred by our office to set up and include Minister Dix?

Let me know if you require any further information regarding this meeting.

Thank you for letting me know the status of this request at your earliest convenience.

Cheers,
Chris



Chris McLaren, Scheduling Officer
Office of the Premier
250-387-1806

From: McLaren, Chris PREM:EX
Sent: Monday, April 30, 2018 12:52 PM
To: Reid, Heidi FIN:EX
Subject: DEFERRING Re: Meeting request with BC Helicopter Emergency Rescue Operations Society (HEROS)

Hello Heidi,
Please see the letter attached requesting a meeting with PJH and MCJ.
We are deferring this request to your office and we appreciate you following up with them regarding this request.
We would like you to include Minister Dix in your meeting as well.
Please advise when the meeting is confirmed as we will require a summary of the meeting.
Thank you for reviewing this invite with your minister at your earliest convenience.
Cheers,
Chris



Chris McLaren, Scheduling Officer
Office of the Premier
250-387-1806

From: Ted Clarke [mailto:tedc@bcheros.org]
Sent: Tuesday, April 3, 2018 4:16 PM
To: Horgan.MLA, John <John.Horgan.MLA@leg.bc.ca>; James.MLA, Carole <Carole.James.MLA@leg.bc.ca>
Subject: Meeting request with BC Helicopter Emergency Rescue Operations Society (HEROS)

To: John Horgan
Premier of British Columbia

Carole James
Finance Minister of British Columbia

From: Ted Clarke
Vice-president of BC Helicopter Emergency Rescue Operations Society (HEROS)

Hi John and Carole,

Please read the attached letter which explains why our society would like to set up a meeting with you both as soon as possible.

We look forward to your reply.

Ted Clarke

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 30, 2018 11:56 AM
To: Helesia FirstCallBC
Subject: RE: Phone Meeting

No problem – I have made the adjustment in Rob's calendar.

Regards,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Helesia FirstCallBC [<mailto:helesia@firstcallbc.org>]
Sent: Monday, July 30, 2018 11:35 AM
To: Leonard, Jessica FIN:EX
Subject: RE: Phone Meeting

Hi Jessica:

Thanks for this. Is there a chance we can move the start time to 11:30am? My colleague Adrienne is interviewing until 11:00.

Thanks,

Helesia Luke
Communications and Development Coordinator

First Call: BC Child and Youth Advocacy Coalition
604-709-6970 (desk)
778-858-0553 (cell)
helesia@firstcallbc.org
www.firstcallbc.org



Situated on the ancestral, traditional and unceded territories of the xʷməθkwəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and sel̓il̓wítulh (Tsleil-waututh) Nations.

From: Leonard, Jessica FIN:EX [<mailto:Jessica.Leonard@gov.bc.ca>]
Sent: July-30-18 10:08 AM
To: Helesia FirstCallBC <helesia@firstcallbc.org>
Subject: Phone Meeting

Hi Helesia,

As per our phone conversation this morning, here are the meeting details:

When: Wednesday, August 8, 11AM-11:30AM

Attendees:

- Rob Gillezeau (Senior Ministerial Assistant)
- Helesia Luke (Communication and Development Coordinator)
- Adrienne Montani (Provincial Coordinator)

To Discuss: recent research and recommendations

Call Details: Rob's cell 1-250-413-7048

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier

250-387-3751

jessica.leonard@gov.bc.ca

Page 016

Withheld pursuant to/removed as

s.22

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 30, 2018 11:25 AM
To: Jasmin Cheung
Subject: RE: Meeting with Robyn Spilker

Good Morning Jasmin,

I apologize for the delay. Yes, let's reschedule! I have listed a few dates/times that work well for Robyn. Please let me know what works best for Sergio and Wendy.

Thursday, August 2, 1PM-1:30PM
Tuesday, August 7, 10:30AM-11AM
Tuesday, August 7, 3PM-3:30PM

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Jasmin Cheung [<mailto:Jasmin@crewmanagement.com>]
Sent: Wednesday, July 25, 2018 9:47 AM
To: Leonard, Jessica FIN:EX
Subject: RE: Meeting with Robyn Spilker

Good morning Jessica,

I hope you are well.

I am following on the call scheduled yesterday with Robyn Spilker at 1pm, unfortunately Sergio and Wendy did not receive a call.

Please can we reschedule if it is convenient for Robyn?

Warm regards,

Jasmin Cheung

Executive Assistant to CEO Wendy Lisogar-Cocchia O.B.C., LL.D(Hon)
Century Plaza Hotel & Spa | Absolute Spa Group | Pacific Autism Family Network
P: 604 697 5302
E: jasmin@crewmanagement.com

From: Jasmin Cheung
Sent: Tuesday, July 24, 2018 1:07 PM
To: Leonard, Jessica FIN:EX <Jessica.Leonard@gov.bc.ca>
Subject: RE: Meeting with Robyn Spilker

Hi Jessica,

Sergio and Wendy are ready and waiting for Robyn's call on Sergio's direct line +1-604-697-5303.

Warm regards,

Jasmin Cheung
Executive Assistant to CEO Wendy Lisogar-Cocchia O.B.C., LL.D(Hon)
Century Plaza Hotel & Spa | Absolute Spa Group | Pacific Autism Family Network
P: 604 697 5302
E: jasmin@crewmanagement.com

From: Leonard, Jessica FIN:EX <Jessica.Leonard@gov.bc.ca>
Sent: Friday, July 06, 2018 2:36 PM
To: Jasmin Cheung <Jasmin@crewmanagement.com>
Subject: RE: Meeting with Robyn Spilker

Tuesday, July 24 @1pm works great for Robyn!

Can you please provide a contact number for Wendy? I will have Robyn call her at 1pm (assuming that works).

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Jasmin Cheung [<mailto:Jasmin@crewmanagement.com>]
Sent: Friday, July 6, 2018 2:31 PM
To: Leonard, Jessica FIN:EX
Subject: RE: Meeting with Robyn Spilker

How about Tuesday, July 24 from 11am – 2pm.
Otherwise July 31, Aug 1, 2 are flexible.

Thank you for accommodating.

Jasmin Cheung
Executive Assistant to CEO Wendy Lisogar-Cocchia O.B.C., LL.D(Hon)
Century Plaza Hotel & Spa | Absolute Spa Group | Pacific Autism Family Network
P: 604 697 5302
E: jasmin@crewmanagement.com

From: Leonard, Jessica FIN:EX [<mailto:Jessica.Leonard@gov.bc.ca>]
Sent: Friday, July 06, 2018 2:28 PM
To: Jasmin Cheung <Jasmin@crewmanagement.com>
Subject: RE: Meeting with Robyn Spilker

No problem. Are there any dates in July that work for Wendy? Robyn's schedule is fairly flexible.

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Jasmin Cheung [<mailto:Jasmin@crewmanagement.com>]
Sent: Friday, July 6, 2018 2:18 PM
To: Leonard, Jessica FIN:EX
Subject: RE: Meeting with Robyn Spilker

Hi Jessica,

Thank you so much for your response.

Wendy is unavailable for those dates, has Robyn got any dates and times for the remainder of July, or we would also look at August too – whatever works well.

Thank you again,

Jasmin Cheung

Executive Assistant to CEO Wendy Lisogar-Cocchia O.B.C., LL.D(Hon)
Century Plaza Hotel & Spa | Absolute Spa Group | Pacific Autism Family Network
P: 604 697 5302
E: jasmin@crewmanagement.com

From: Leonard, Jessica FIN:EX [<mailto:Jessica.Leonard@gov.bc.ca>]
Sent: Friday, July 06, 2018 1:58 PM
To: Jasmin Cheung <Jasmin@crewmanagement.com>
Subject: RE: Meeting with Robyn Spilker

Hi Jasmin,

Here are a few dates & times that work well for Robyn:

Wednesday, July 18, 10-10:30am
Thursday, July 19, 2-2:30pm
Monday, July 23, 11:30-noon

I look forward to your reply.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Jasmin Cheung [<mailto:Jasmin@crewmanagement.com>]
Sent: Thursday, July 5, 2018 3:16 PM
To: Leonard, Jessica FIN:EX
Subject: Meeting with Robyn Spilker

Hi Jessica,

Thank you so much for your call this morning.

I have spoken with Wendy and she would really appreciate connecting via phone with Robyn at her convenience.

Do you have some dates in mind for them two to connect?

Warm regards,

Jasmin Cheung

Executive Assistant to CEO Wendy Lisogar-Cocchia O.B.C., LL.D(Hon)
Century Plaza Hotel & Spa | Absolute Spa Group | Pacific Autism Family Network
P: 604 697 5302
E: jasmin@crewmanagement.com

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 30, 2018 10:30 AM
To: Banh, Lindsay EDUC:EX
Subject: RE: cc MRF from Shirley Wilson Abbotsford School District

Hi Lindsay,

Our MA said we'll deal with it here in FIN and connect with the appropriate folks in EDU.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Banh, Lindsay EDUC:EX
Sent: Monday, July 30, 2018 8:15 AM
To: Leonard, Jessica FIN:EX
Subject: FW: cc MRF from Shirley Wilson Abbotsford School District

Hello Jessica,

Just checking-in with you folks to see if Finance intends to respond to the attached letter.

Thank you,

Lindsay Banh

Administrative Assistant
The Office of the Hon. Rob Fleming
Minister of Education
Legislative Assembly of British Columbia
P: 250-356-8247 | E: lindsay.banh@gov.bc.ca

From: LBANH [mailto:Lindsay.Banh@gov.bc.ca]
Sent: Monday, July 23, 2018 1:44 PM
To: Banh, Lindsay EDUC:EX
Subject: cc MRF from Shirley Wilson Abbotsford School District

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 30, 2018 10:22 AM
To: Minister, FIN FIN:EX
Subject: FW: cc MRF from Shirley Wilson Abbotsford School District
Attachments: Scan_20180723.pdf

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Banh, Lindsay EDUC:EX
Sent: Monday, July 30, 2018 8:15 AM
To: Leonard, Jessica FIN:EX
Subject: FW: cc MRF from Shirley Wilson Abbotsford School District

Hello Jessica,

Just checking-in with you folks to see if Finance intends to respond to the attached letter.

Thank you,

Lindsay Banh

Administrative Assistant
The Office of the Hon. Rob Fleming
Minister of Education
Legislative Assembly of British Columbia
P: 250-356-8247 | E: lindsay.banh@gov.bc.ca

From: LBANH [mailto:Lindsay.Banh@gov.bc.ca]
Sent: Monday, July 23, 2018 1:44 PM
To: Banh, Lindsay EDUC:EX
Subject: cc MRF from Shirley Wilson Abbotsford School District

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Withheld pursuant to/removed as

s.22

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 27, 2018 3:12 PM
To: Spilker, Robyn FIN:EX
Subject: time to chat?

Hi Robyn,

Wondering if you have a spare 5 minutes for a quick chat in your office?

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 27, 2018 2:38 PM
To: Roncato, Gina FIN:EX
Subject: RE: Package delivery

So bizarre that we received it here in the MO as your address and name are both clearly stated on the address label. I just highlighted it..HAHA

So I hear!! Hope the pen comes in handy 😊

Have a great weekend!

Cheers,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Roncato, Gina FIN:EX
Sent: Friday, July 27, 2018 2:31 PM
To: Leonard, Jessica FIN:EX
Subject: RE: Package delivery

No - not in the new building ☹️, just an old yucky one behind the museum. Pls just send it to my attention at:

Min of Finance - Prov Treasury
620 Superior Street
Victoria BC V8V 1V2

Thanks very much. BTW the pen is for the new Surface Pro Laptops that are all the rage these days, in case you were wondering. They're pretty cool.😊

G.

From: Leonard, Jessica FIN:EX
Sent: Friday, July 27, 2018 2:25 PM
To: Roncato, Gina FIN:EX
Subject: RE: Package delivery

It is!! I'll pop it in now – are you in the new building behind the leg? What's the address?

Thanks,
Jessica


Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Roncato, Gina FIN:EX
Sent: Friday, July 27, 2018 2:22 PM
To: Leonard, Jessica FIN:EX
Subject: RE: Package delivery

Hi Jessica, that's ok - easy to do. No worries , please just put in house mail if it's not too bulky to do so. Is it a pen looking item?

Thanks,

G. & 

From: Leonard, Jessica FIN:EX
Sent: Friday, July 27, 2018 2:11 PM
To: Roncato, Gina FIN:EX
Subject: Package delivery

Hi Gina,

We received a package for you in the Ministers Office (room 153). I opened all the mail and I didn't look at who it was addressed to until it was already opened – I do apologize for that. Anyway it's here and ready for pick-up. Alternatively, I can send it to you through the inner office mail service but it will not be until Monday as we just received our last mail drop off/pick up of the week, about 30 minutes ago.

I will wait to hear back from you re: next steps.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 27, 2018 11:01 AM
To: Trimble, Brett FIN:EX
Subject: RE: archiving and service request

Hi Brett – I have completed Kim's idir cancellation service request^{s.22} – as for myself, I'm switching ministries so I will still need idir. I just want to confirm that I am selecting "transfer OUT" 😊

Thanks again!
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Trimble, Brett FIN:EX
Sent: Tuesday, July 24, 2018 2:53 PM
To: Leonard, Jessica FIN:EX
Subject: RE: archiving and service request

Hi Jessica,
I'll check the form and let you know shortly.
Regards, Brett

Brett Trimble
Systems Analyst
Premier's Office Technology Support
@: prem.tech@gov.bc.ca
Tel: 250-953-5151
Cel: 250-634-4966

From: Leonard, Jessica FIN:EX
Sent: July 24, 2018 11:15 AM
To: Trimble, Brett FIN:EX <Brett.Trimble@gov.bc.ca>
Subject: archiving and service request

Hi Brett 😊

Jennifer Michell forwarded me the information you provided her re: archiving e-mails

"Archiving data/Mail is part of the "Transfer Out/ Deleting", when political staffers leave. To be sure it's done, please have Heidi put " Please archive mail and H: to PREM Archive Share" in the Service Request Forms comments field."

I will be submitting the Service Request Form. Jen kindly send me the link but I am not sure how to go about completing the form as there is no comments field, and it's asking for a lot of information that I do not know.

Can you please assist? No rush!!

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 27, 2018 9:53 AM
To: Trimble, Brett FIN:EX
Subject: RE: leg and gov't calendars

Hi Brett,

Thanks! It says:

“ **NOTE:** This is NOT the procedure to use to allow a colleague access to your calendar through Microsoft Outlook or Outlook Web App as they can be given access directly. Contact the Help Desk if you are unsure about the correct procedure to follow.”

☹ darn!

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Trimble, Brett FIN:EX
Sent: Friday, July 27, 2018 8:32 AM
To: Leonard, Jessica FIN:EX
Subject: RE: leg and gov't calendars

Good Morning Jessica,
The attached document will give you instructions on how to access Mitzi's Calendar from your Gov computer and or phone.
Please give me a call if you have any questions.

Regards, Brett

Brett Trimble
Systems Analyst
Premier's Office Technology Support
@: prem.tech@gov.bc.ca
Tel: 250-953-5151
Cel: 250-634-4966

From: Leonard, Jessica FIN:EX
Sent: July 26, 2018 10:21 AM
To: Trimble, Brett FIN:EX <Brett.Trimble@gov.bc.ca>
Subject: leg and gov't calendars

Hi Brett,

As per our conversation this morning – I'm look for assistance to have Mitzi Dean's leg calendar partially visible in her government calendar.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 27, 2018 9:04 AM
To: Miller, Sarah LASS:EX; Pivnick, Evan V LASS:EX
Subject: RE: 2 mtg requests: bargaining

Never mind – just looked back through the thread and noticed Sarah already confirmed 028 for the meeting location. Thanks! ☺ Take care.

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Leonard, Jessica FIN:EX
Sent: Friday, July 27, 2018 8:51 AM
To: Miller, Sarah LASS:EX; Pivnick, Evan V LASS:EX
Subject: RE: 2 mtg requests: bargaining

Good Morning – everyone has confirmed today, 10:30AM-11:15AM. Are we able to meet in 028 for both today's meeting and Monday?

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Miller, Sarah [mailto:Sarah.Miller@leg.bc.ca]
Sent: Thursday, July 26, 2018 4:24 PM
To: Leonard, Jessica FIN:EX; Pivnick, Evan V LASS:EX
Subject: RE: 2 mtg requests: bargaining

That works for both of us – thanks!

Sarah

From: Leonard, Jessica FIN:EX [mailto:Jessica.Leonard@gov.bc.ca]
Sent: Thursday, July 26, 2018 4:22 PM
To: Pivnick, Evan <Evan.Pivnick@leg.bc.ca>; Miller, Sarah <Sarah.Miller@leg.bc.ca>
Subject: RE: 2 mtg requests: bargaining

How about tomorrow **10:30-11:15AM?**

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Pivnick, Evan [<mailto:Evan.Pivnick@leg.bc.ca>]
Sent: Thursday, July 26, 2018 4:05 PM
To: Leonard, Jessica FIN:EX
Subject: RE: 2 mtg requests: bargaining

Hey Jessica – 1130 doesn't work for me. Does 1230-1 work instead?

Evan Pivnick | **Chief of Staff**
BC Green Caucus
Room 028 Parliament Buildings
Victoria, BC V8V 1X4
Phone: (250) 387-3087 | Fax: (250) 387-8338

IMPORTANT NOTICE

This message contains confidential and/or privileged information. If you are not the addressee or authorized to receive this for the addressee, you must not use, copy, forward, disclose or take any action based on this message or any information herein. If you receive this message in error, please advise the sender immediately by reply e-mail and delete this message.

From: Leonard, Jessica FIN:EX [<mailto:Jessica.Leonard@gov.bc.ca>]
Sent: Thursday, July 26, 2018 3:28 PM
To: Pivnick, Evan <Evan.Pivnick@leg.bc.ca>
Subject: RE: 2 mtg requests: bargaining

Hi Evan – are you available tomorrow **July 27 11:30AM-12:15PM?**

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Sanford, Donna L GCPE:EX
Sent: Thursday, July 26, 2018 3:12 PM
To: Miller, Sarah LASS:EX; Pivnick, Evan V LASS:EX; Leonard, Jessica FIN:EX
Cc: Copage, Caitlin GCPE:EX; Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Subject: 2 mtg requests: bargaining

Hello Sarah, Evan and Jessica. Ministry of Finance would like to provide an update on bargaining, in 2 steps.

Timing:

- 1st meeting: Friday July 27 for 45 minutes
- 2nd meeting: Monday July 30 for 45 minutes

Attendees:

- Evan Pivnick (Friday only) and Sarah Miller (Friday and Monday)
- Robyn Spilker, FIN MA
- PSEC staff (Chris Rathbone ADM, other TBD)

- Donna Sanford (Friday only) and Caitlin Copage (Monday only); CASA Secretariat

Location:

- Sarah and Evan: can room 028 be available for both?

Let me know if you have any questions or if you'd like to discuss.

Thank you,

Donna

Donna Sanford
Executive Director
Confidence and Supply Agreement Secretariat
Donna.Sanford@gov.bc.ca
250-893-4771

Hrenyk, Alyssa FIN:EX

Subject: CASA Bargaining
Location: 028

Start: Mon 2018-07-30 1:00 PM
End: Mon 2018-07-30 1:45 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Spilker, Robyn FIN:EX

Required Attendees: Copage, Caitlin GCPE:EX; Rathbone, Chris PSEC:EX; Draper, Kindree PSEC:EX

Optional Attendees: Sanford, Donna L GCPE:EX

****Follow-up meeting to Friday, July 27 10:30AM-11:15AM**

Attendees:

- Sarah Miller
- Robyn Spilker, FIN MA
- Chris Rathbone ADM, Kindree Draper Director, PSEC
- Caitlin Copage, CASA Secretariat

Jessica – July 27

Hrenyk, Alyssa FIN:EX

Subject: CASA Bargaining
Location: 028

Start: Fri 2018-07-27 10:30 AM
End: Fri 2018-07-27 11:15 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Spilker, Robyn FIN:EX

Required AttendeesRathbone, Chris PSEC:EX; Sanford, Donna L GCPE:EX

Attendees:

- Evan Pivnick and Sarah Miller, Green Caucus
- Robyn Spilker, FIN MA
- Chris Rathbone ADM, PSEC
- Donna Sanford, CASA Secretariat

Jessica – July 27

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 26, 2018 4:30 PM
To: Spilker, Robyn FIN:EX
Subject: RE: 2 mtg requests: bargaining

Got it. Greens can make it – just waiting to hear from PSEC (specifically Kelsey re: Kindree's availability). I think they have left for the evening. I e-mailed and called.

Thanks,
Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Thursday, July 26, 2018 4:19 PM
To: Leonard, Jessica FIN:EX
Subject: Re: 2 mtg requests: bargaining

I can leave the planning session at 10:30. I should be there from 10:00-10:30.

Thanks!

----- Original message -----

From: "Leonard, Jessica FIN:EX" <Jessica.Leonard@gov.bc.ca>
Date: 2018-07-26 4:17 PM (GMT-08:00)
To: "Spilker, Robyn FIN:EX" <Robyn.Spilker@gov.bc.ca>
Subject: RE: 2 mtg requests: bargaining

Don't know if you've seen my Lync message - Sarah can't do tomorrow at 11:30. She has suggested an earlier time slot. Are you able to miss the planning session? I will also have to confirm with Kindree as she has something during the slot I'm looking at (10:30-11:15).

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Sanford, Donna L GCPE:EX
Sent: Thursday, July 26, 2018 3:12 PM
To: Miller, Sarah LASS:EX; Pivnick, Evan V LASS:EX; Leonard, Jessica FIN:EX

Cc: Copage, Caitlin GCPE:EX; Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX

Subject: 2 mtg requests: bargaining

Hello Sarah, Evan and Jessica. Ministry of Finance would like to provide an update on bargaining, in 2 steps.

Timing:

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- Robyn Spilker, FIN MA
- PSEC staff (Chris Rathbone ADM, other TBD)
- Donna Sanford (Friday only) and Caitlin Copage (Monday only); CASA Secretariat

Location:

- Sarah and Evan: can room 028 be available for both?

Let me know if you have any questions or if you'd like to discuss.

Thank you,

Donna

Donna Sanford
Executive Director
Confidence and Supply Agreement Secretariat
Donna.Sanford@gov.bc.ca
250-893-4771

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 26, 2018 4:26 PM
To: Miller, Sarah LASS:EX; Pivnick, Evan V LASS:EX
Subject: RE: 2 mtg requests: bargaining

I am just waiting to hear back from PSEC. I will let you both know asap.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Miller, Sarah [<mailto:Sarah.Miller@leg.bc.ca>]
Sent: Thursday, July 26, 2018 4:24 PM
To: Leonard, Jessica FIN:EX; Pivnick, Evan V LASS:EX
Subject: RE: 2 mtg requests: bargaining

That works for both of us – thanks!

Sarah

From: Leonard, Jessica FIN:EX [<mailto:Jessica.Leonard@gov.bc.ca>]
Sent: Thursday, July 26, 2018 4:22 PM
To: Pivnick, Evan <Evan.Pivnick@leg.bc.ca>; Miller, Sarah <Sarah.Miller@leg.bc.ca>
Subject: RE: 2 mtg requests: bargaining

How about tomorrow **10:30-11:15AM?**

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Pivnick, Evan [<mailto:Evan.Pivnick@leg.bc.ca>]
Sent: Thursday, July 26, 2018 4:05 PM
To: Leonard, Jessica FIN:EX
Subject: RE: 2 mtg requests: bargaining

Hey Jessica – 1130 doesn't work for me. Does 1230-1 work instead?

Evan Pivnick | **Chief of Staff**
BC Green Caucus
Room 028 Parliament Buildings

Victoria, BC V8V 1X4
Phone: (250) 387-3087 | Fax: (250) 387-8338

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From: Leonard, Jessica FIN:EX [<mailto:Jessica.Leonard@gov.bc.ca>]
Sent: Thursday, July 26, 2018 3:28 PM
To: Pivnick, Evan <Evan.Pivnick@leg.bc.ca>
Subject: RE: 2 mtg requests: bargaining

Hi Evan – are you available tomorrow **July 27 11:30AM-12:15PM?**

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Sanford, Donna L GCPE:EX
Sent: Thursday, July 26, 2018 3:12 PM
To: Miller, Sarah LASS:EX; Pivnick, Evan V LASS:EX; Leonard, Jessica FIN:EX
Cc: Copage, Caitlin GCPE:EX; Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Subject: 2 mtg requests: bargaining

Hello Sarah, Evan and Jessica. Ministry of Finance would like to provide an update on bargaining, in 2 steps.

Timing:

- 1st meeting: Friday July 27 for 45 minutes
- 2nd meeting: Monday July 30 for 45 minutes

Attendees:

- Evan Pivnick (Friday only) and Sarah Miller (Friday and Monday)
- Robyn Spilker, FIN MA
- PSEC staff (Chris Rathbone ADM, other TBD)
- Donna Sanford (Friday only) and Caitlin Copage (Monday only); CASA Secretariat

Location:

- Sarah and Evan: can room 028 be available for both?

Let me know if you have any questions or if you'd like to discuss.

Thank you,
Donna

Donna Sanford
Executive Director
Confidence and Supply Agreement Secretariat
Donna.Sanford@gov.bc.ca
250-893-4771

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 26, 2018 4:24 PM
To: Bridges, Kelsey PSEC:EX
Cc: Draper, Kindree PSEC:EX
Subject: Tomorrow's meeting

Hi Kelsey – as per our conversation earlier.

Unfortunately, the greens are unable to meet tomorrow 11:30-12:15. I am now looking at **tomorrow 10:30-11:15**. According to the scheduling assistant in Outlook, Kindree has something during that time. Is that meeting at all flexible?

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 26, 2018 3:40 PM
To: Miller, Sarah LASS:EX
Subject: RE: 2 mtg requests: bargaining

Yes – that would be great! Just waiting to hear back from Evan re: his availability tomorrow.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Miller, Sarah [<mailto:Sarah.Miller@leg.bc.ca>]
Sent: Thursday, July 26, 2018 3:39 PM
To: Leonard, Jessica FIN:EX
Subject: RE: 2 mtg requests: bargaining

Hi Jessica,

Yes, both those times work for me - thanks. Shall we do our office?

Thanks,
Sarah

From: Leonard, Jessica FIN:EX [<mailto:Jessica.Leonard@gov.bc.ca>]
Sent: Thursday, July 26, 2018 3:31 PM
To: Miller, Sarah <Sarah.Miller@leg.bc.ca>
Subject: RE: 2 mtg requests: bargaining

Hi Sarah – are you available tomorrow **July 27 11:30AM-12:15PM** and **July 30, 1PM-1:45PM**?

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Sanford, Donna L GCPE:EX
Sent: Thursday, July 26, 2018 3:12 PM

To: Miller, Sarah LASS:EX; Pivnick, Evan V LASS:EX; Leonard, Jessica FIN:EX
Cc: Copage, Caitlin GCPE:EX; Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX
Subject: 2 mtg requests: bargaining

Hello Sarah, Evan and Jessica. Ministry of Finance would like to provide an update on bargaining, in 2 steps.

Timing:

- 1st meeting: Friday July 27 for 45 minutes
- 2nd meeting: Monday July 30 for 45 minutes

Attendees:

- Evan Pivnick (Friday only) and Sarah Miller (Friday and Monday)
- Robyn Spilker, FIN MA
- PSEC staff (Chris Rathbone ADM, other TBD)
- Donna Sanford (Friday only) and Caitlin Copage (Monday only); CASA Secretariat

Location:

- Sarah and Evan: can room 028 be available for both?

Let me know if you have any questions or if you'd like to discuss.

Thank you,
Donna

Donna Sanford
Executive Director
Confidence and Supply Agreement Secretariat
Donna.Sanford@gov.bc.ca
250-893-4771

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 26, 2018 3:03 PM
To: Copage, Caitlin GCPE:EX
Subject: RE: Beneficial Ownership - drafting session

Thanks for the info Caitlin!

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Copage, Caitlin GCPE:EX
Sent: Thursday, July 26, 2018 2:46 PM
To: Leonard, Jessica FIN:EX
Subject: FW: Beneficial Ownership - drafting session

Just so you can see this chain as well – the FIN staff have proposed their own time options here and cc'd Rob and Robyn.

- C

Caitlin Copage
Senior Analyst, Policy and Consultation
Confidence and Supply Agreement Secretariat
caitlin.copage@gov.bc.ca
p. 778-677-6651

From: Dawkins, Christina FIN:EX
Sent: Thursday, July 26, 2018 2:27 PM
To: Copage, Caitlin GCPE:EX
Cc: Gillezeau, Rob FIN:EX; Sanford, Donna L GCPE:EX; Brouwer, Shauna FIN:EX; Spilker, Robyn FIN:EX; Hetherington, Tona FIN:EX; Sinkwich, Jill D FIN:EX
Subject: RE: Beneficial Ownership - drafting session

Hi Caitlin:

It would be great if the drafter could be at the meeting.
In terms of timing, next Tuesday (July 31) works from our end or alternatively, the following week Wed, Thurs, Fri (Aug 8-10) also work.

Thanks for arranging this.

Cheers
Chris

From: Copage, Caitlin GCPE:EX
Sent: Thursday, July 26, 2018 12:28 PM
To: Sanford, Donna L GCPE:EX; Brouwer, Shauna FIN:EX; Spilker, Robyn FIN:EX

Cc: Gillezeau, Rob FIN:EX; Dawkins, Christina FIN:EX

Subject: RE: Beneficial Ownership - drafting session

One further quick question, Shauna – FIN staff had suggested it would be useful for Sarah's leg drafter to attend one of the meetings to work through drafting items and save time; Sarah and the drafter were both amenable to this idea.

Would it be best to ask Sarah to include her drafter on the meeting next week, or are there further policy issues from FIN's perspective that need to be addressed at our next meeting before we bring in the drafter?

Thanks,

Caitlin Copage
Senior Analyst, Policy and Consultation
Confidence and Supply Agreement Secretariat
caitlin.copage@gov.bc.ca
p. 778-677-6651

From: Sanford, Donna L GCPE:EX

Sent: Thursday, July 26, 2018 10:29 AM

To: Brouwer, Shauna FIN:EX; Spilker, Robyn FIN:EX

Cc: Gillezeau, Rob FIN:EX; Dawkins, Christina FIN:EX; Copage, Caitlin GCPE:EX

Subject: RE: Beneficial Ownership - drafting session

Importance: Low

Just clarifying that this relates to benefit companies and the Business Corporations Amendment Act.

From: Sanford, Donna L GCPE:EX

Sent: Thursday, July 26, 2018 10:26 AM

To: Brouwer, Shauna FIN:EX; Spilker, Robyn FIN:EX

Cc: Gillezeau, Rob FIN:EX; Dawkins, Christina FIN:EX; Copage, Caitlin GCPE:EX

Subject: RE: Beneficial Ownership - drafting session

Hello Shauna et al. Sarah ^{s.22}
with Robyn to set this up.

is happy to meet at your earliest convenience. I'll work

-Donna

From: Brouwer, Shauna FIN:EX

Sent: Thursday, July 26, 2018 10:07 AM

To: Spilker, Robyn FIN:EX

Cc: Gillezeau, Rob FIN:EX; Sanford, Donna L GCPE:EX; Dawkins, Christina FIN:EX

Subject: Beneficial Ownership - drafting session

Hi Robyn,

At one of our last meetings with Sarah (greens) we agreed to a joint drafting session on the BO legislation they introduced.

We have not seen that scheduled yet – can you follow up?

I am a bit concerned that we are running out of time.

Thank you,

shauna

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 26, 2018 2:46 PM
To: Michell, Jennifer FIN:EX
Subject: UBCM convention meeting requests
Attachments: North Central Local Government Association - Klassen, Gord.pdf; Union of BC Municipalities - Booth, Wendy.pdf

Hi Jen,

Please add these 2 requests to your meeting request spreadsheet for UBCM convention.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 26, 2018 1:31 PM
To: Robinson, Shayli L LASS:EX
Subject: FW: 371167 Request to see my MLA - Carol James
Attachments: Inn at Laurel Point - Powell Ian.pdf

Both mailed and e-mailing incomings over to you ☺

Thanks,
Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Ian Powell [mailto:ian.powell@laurelpoint.com]
Sent: Monday, July 16, 2018 10:43 AM
To: Minister, FIN FIN:EX
Subject: 371167 Request to see my MLA - Carol James

Morning Molly

The purpose of this email is to seek your assistance in securing a brief meeting with Minister James, not only in her capacity as Finance Minister but as MLA for the James Bay area of Victoria, where we and other significant hotel business are situated.

The purpose of my meeting is with regards to actions by another part of government on an organization called go2HR that I doubt the Minister is aware of. In the great scheme of things it will be of low significance for the Minister, but for our industry it's far from that as it involves our people.

My name will be familiar to the Minister.

Blessings on your day

The Rev'd Ian Powell

Managing Director, Paul's Restaurants
& General Manager Inn at Laurel Point
680 Montreal St
Victoria BC
V8V 1Z8

Dir: (250) 414-6730
Cell: (250) 507-8158

www.laurelpoint.com

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 26, 2018 11:45 AM
To: Miller, Sarah LASS:EX; Sanford, Donna L GCPE:EX
Cc: Spilker, Robyn FIN:EX; Copage, Caitlin GCPE:EX; Gillezeau, Rob FIN:EX
Subject: RE: Meeting request: benefit companies

Great – we're going to hold off on scheduling until Rob returns on Monday. I have made a note to connect with you then.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Miller, Sarah [mailto:Sarah.Miller@leg.bc.ca]
Sent: Thursday, July 26, 2018 11:35 AM
To: Sanford, Donna L GCPE:EX; Leonard, Jessica FIN:EX
Cc: Spilker, Robyn FIN:EX; Copage, Caitlin GCPE:EX; Gillezeau, Rob FIN:EX
Subject: RE: Meeting request: benefit companies

Hi all,

I'm pretty flexible next week – Tuesday the 31st or afterwards would be best for me. We can use our office.

Thanks,
Sarah

From: Sanford, Donna L GCPE:EX [mailto:Donna.Sanford@gov.bc.ca]
Sent: Thursday, July 26, 2018 10:43 AM
To: Miller, Sarah <Sarah.Miller@leg.bc.ca>; Leonard, Jessica FIN:EX <Jessica.Leonard@gov.bc.ca>
Cc: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>; Copage, Caitlin GCPE:EX <Caitlin.Copage@gov.bc.ca>; Gillezeau, Rob FIN:EX <Rob.Gillezeau@gov.bc.ca>
Subject: Meeting request: benefit companies

Hello Sarah and Jessica. Can you please work together to schedule a meeting on benefit companies / Business Corporations Amendment Act, as follows:

Timing:

- Week of July 30 (scheduling can wait until Rob returns on Monday)
- 1 hour

Attendees:

- Sarah Miller, Green Caucus
- Rob Gillezeau, FIN MA
- FIN staff (Shauna Brouwer, Christina Dawkins, other? TBD by Rob)
- Caitlin Copage, CASA Secretariat (I'll be on vacation)

Location:

- Sarah, can room 028 be available?

Let me know if you have any questions or if I can assist in any way.

Thank you,
Donna

Donna Sanford
Executive Director
Confidence and Supply Agreement Secretariat
Donna.Sanford@gov.bc.ca
250-893-4771

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 26, 2018 8:58 AM
To: Henry, Molly FIN:EX
Subject: FW: BN - BC Housing Programs for Women and Children
Attachments: BN - BC Housing Programs for Women and Children.docx

For Mitzi.

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: White, Christine MAH:EX
Sent: Thursday, July 26, 2018 8:56 AM
To: Leonard, Jessica FIN:EX
Subject: BN - BC Housing Programs for Women and Children

Hi Jessica,

Here is the BN for the call next Wednesday with MSR and PS Mitzi Dean and Shayne Ramsay from BC Housing.

Can you please share with PSMD? Thank you kindly in advance,

Christine White

Administrative Coordinator to the
Honourable Selina Robinson
Minister of Municipal Affairs and Housing
Room 310, Parliament Buildings
Cell: 250.812.8894 | Office: 250.387-6478



Please consider the environment before printing this email.

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 25, 2018 3:27 PM
To: Spilker, Robyn FIN:EX
Subject: Call from Judy Button

Hi Robyn,

Judy Button (250-503-3600) called from Eric Roster's CO in Vernon. She said she was returning your call. She's in the office Tuesday, Wednesday and Thursday 10AM-noon & 1PM-4PM.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 25, 2018 9:54 AM
To: Spilker, Robyn FIN:EX
Subject: connecting with Jen

Hi Robyn,

Jen tried call you. She wants to connect re: meeting requests for UBCM convention. She said it's no rush. She will try you again later today.

Thanks,
Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Page 052

Withheld pursuant to/removed as

s.22

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 24, 2018 12:04 PM
To: Manton, Kim FIN:EX
Subject: RE: archiving e-mails

Next week is great – s.22

Robyn wanted me to ask that you work on deleting all transitory e-mails as best as possible. Your e-mails will be archived to PST files then transferred to LAN so we are able to search for FOI requests should your inbox be FOI'd. Apparently e-mail folders with 3000 or more e-mails become very challenging for FOI searches.

s.22

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Manton, Kim FIN:EX
Sent: Tuesday, July 24, 2018 11:56 AM
To: Leonard, Jessica FIN:EX
Subject: Re: archiving e-mails

Hi Jess. Next week would be best...maybe Friday if I am in town. Can I get back to you on a date?

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Leonard, Jessica FIN:EX" <Jessica.Leonard@gov.bc.ca>
Date: 2018-07-23 3:40 PM (GMT-08:00)
To: "Manton, Kim FIN:EX" <Kim.Manton@gov.bc.ca>
Subject: archiving e-mails

Hi Kim,
s.22

Robyn wanted me to touch base regarding archiving your MO e-mails. Would you prefer to do this next week? I think we need you present to do so. It is done by the VIP support services and apparently is quite easy.

Thanks,
Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 24, 2018 11:30 AM
To: Henry, Molly FIN:EX
Subject: RE: Meeting room

I booked the Cedar Room 241.

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Henry, Molly FIN:EX
Sent: Tuesday, July 24, 2018 11:19 AM
To: Leonard, Jessica FIN:EX
Subject: Meeting room

Hi Jess – Can you please book a room from 1-2pm on Aug 22?

Molly Henry

Ministerial Assistant
Office of the Minister of Finance and Deputy Premier
250-387-3751

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 24, 2018 10:32 AM
To: Madevon, Solenn LASS:EX
Subject: RE: team meeting for PS Dean

Hi Solenn,

I've confirmed the PS team meeting for Wednesday July 25 1pm-1:45 here in room 153 ☺

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Madevon, Solenn [mailto:Solenn.Madevon@leg.bc.ca]
Sent: Monday, July 23, 2018 11:47 AM
To: Leonard, Jessica FIN:EX
Subject: RE: team meeting for PS Dean

Hi Jessica,

All free, whatever works best on your end.

Best,
Solenn

From: Leonard, Jessica FIN:EX [mailto:Jessica.Leonard@gov.bc.ca]
Sent: Monday, July 23, 2018 11:42 AM
To: Madevon, Solenn <Solenn.Madevon@leg.bc.ca>
Subject: RE: team meeting for PS Dean

Hi Solenn,

Scratch that hold, sorry! Melanie Stewart is not available at 10:30am on Wednesday.

What about **between 12:30pm & 2pm on Wednesday?**

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751

jessica.leonard@gov.bc.ca

From: Leonard, Jessica FIN:EX
Sent: Monday, July 23, 2018 11:36 AM
To: Madevon, Solenn LASS:EX
Subject: RE: team meeting for PS Dean

Great! I'm shooting for 10:30AM on Wednesday. Just waiting to hear back from Melanie's assistant to confirm this time. Can you please place a hold in Mitzi's calendar?

We'll host here in the MO, room 153.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Madevon, Solenn [<mailto:Solenn.Madevon@leg.bc.ca>]
Sent: Monday, July 23, 2018 11:22 AM
To: Leonard, Jessica FIN:EX
Subject: RE: team meeting for PS Dean

Hi Jessica,

Mitzi says any time after 10am works for her.

-Solenn

From: Leonard, Jessica FIN:EX [<mailto:Jessica.Leonard@gov.bc.ca>]
Sent: Monday, July 23, 2018 10:42 AM
To: Madevon, Solenn <Solenn.Madevon@leg.bc.ca>
Subject: team meeting for PS Dean

Hi Solenn,

Molly asked me to connect with you to initiate a meeting between PS Mitzi Dean, Melanie Stewart, Molly Henry and Carla Wormald. I'm looking at Wednesday. Is there a 30 minute slot on Wednesday that works for Mitzi?

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 24, 2018 9:22 AM
To: Hume, Claire LASS:EX
Cc: Rendek, Judy LASS:EX; Pivnick, Evan V LASS:EX
Subject: RE: Portman Meeting

Great – the meeting is confirmed and will take place in the Oak Room 303.

Take care,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Hume, Claire [mailto:Claire.Hume@leg.bc.ca]
Sent: Monday, July 23, 2018 4:20 PM
To: Leonard, Jessica FIN:EX
Cc: Rendek, Judy LASS:EX; Pivnick, Evan V LASS:EX
Subject: RE: Portman Meeting

Hi Jessica,

Sarah will be back Wednesday so that time should work fine, thank you for checking. Including my colleagues Judy and Evan so we're all on the same page 😊

From: Leonard, Jessica FIN:EX [mailto:Jessica.Leonard@gov.bc.ca]
Sent: Monday, July 23, 2018 12:23 PM
To: Hume, Claire <Claire.Hume@leg.bc.ca>
Subject: Portman Meeting

Good Afternoon Claire:

I e-mailed Sarah Miller and received her out of office reply, re-directing to contact you. I originally sent the e-mail to both Sarah and Evan as I do not know if both or one will attend.

Robyn Spilker asked me to initiate a meeting to discuss the Portman.

We're shooting for **3:30PM on Wednesday, July 25**. Is this date/time suitable for Sarah?

Attendees:

Sarah Miller &/ Evan Pivnik
Robyn Spilker
Doug Foster
Donna Sanford &/ Caitlin Copage

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

Subject: Port Mann Meeting

Location: Oak Room 303

Start: Wed 2018-07-25 3:30 PM

End: Wed 2018-07-25 4:00 PM

Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Spilker, Robyn FIN:EX

Required AttendeesSpilker, Robyn FIN:EX; Sanford, Donna L GCPE:EX; Copage, Caitlin GCPE:EX

Attendees:

Robyn Spilker

Doug Foster

Sarah Miller &/ Evan Pivnik

Donna Sanford &/ Caitlin Copage

Jessica – July 24

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 24, 2018 9:13 AM
To: Michell, Jennifer FIN:EX
Subject: RE: Rush: Port Mann report

Hi Jen – the meeting is confirmed!

Wed. July 25 3:30-4PM in the Oak Room 303

Can you ask Doug if he wishes to have others from the Ministry attend?

If not, it will be:

Doug, Robyn, Sarah Miller &/ Evan Pivnik (Greens), Caitlin Copage &/ Donna Sanford (CSA Secretariat)

*FIN staff to meet 10 minutes prior in room 153

Thanks,
Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Monday, July 23, 2018 12:34 PM
To: Michell, Jennifer FIN:EX; Foster, Doug FIN:EX
Cc: Leonard, Jessica FIN:EX
Subject: RE: Rush: Port Mann report

Yes, 10min beforehand at the MO would be good. I've copied Jessica who will finalize the details. Thanks

From: Michell, Jennifer FIN:EX
Sent: July 23, 2018 12:23 PM
To: Foster, Doug FIN:EX <Doug.Foster@gov.bc.ca>; Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>
Subject: RE: Rush: Port Mann report

I'll add to your calendar Doug. Robyn, can you let me know if you want Doug to meet you in MO 10 minutes beforehand, or just meet you in the meeting room (will need that location).

Jennifer Michell

Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance

From: Foster, Doug FIN:EX
Sent: Monday, July 23, 2018 12:14 PM
To: Spilker, Robyn FIN:EX
Cc: Michell, Jennifer FIN:EX
Subject: RE: Rush: Port Mann report

ok thanks. d.

From: Spilker, Robyn FIN:EX
Sent: Monday, July 23, 2018 12:12 PM
To: Foster, Doug FIN:EX
Cc: Michell, Jennifer FIN:EX
Subject: RE: Rush: Port Mann report

Looks like 3:30 will work. Jessica will confirm.

From: Foster, Doug FIN:EX
Sent: July 23, 2018 9:31 AM
To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>
Cc: Michell, Jennifer FIN:EX <Jennifer.Michell@gov.bc.ca>
Subject: RE: Rush: Port Mann report

In vanc at ICBC but can be back for 3 or 3:30pm if that works.

d

From: Spilker, Robyn FIN:EX
Sent: Monday, July 23, 2018 9:26 AM
To: Foster, Doug FIN:EX
Cc: Michell, Jennifer FIN:EX
Subject: RE: Rush: Port Mann report

Morning Doug,

Green Caucus staff are asking if Wednesday works for a briefing. Does that work in your calendar? If yes, I'll ask Jessica Leonard in our office to set it up.

Thanks,
Robyn

From: Foster, Doug FIN:EX
Sent: July 20, 2018 4:55 PM
To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>
Cc: Michell, Jennifer FIN:EX <Jennifer.Michell@gov.bc.ca>
Subject: RE: Rush: Port Mann report

Monday ok or tues after 2pm? (tues better).

d

From: Spilker, Robyn FIN:EX
Sent: Friday, July 20, 2018 4:49 PM
To: Foster, Doug FIN:EX
Cc: Michell, Jennifer FIN:EX
Subject: RE: Rush: Port Mann report

Thanks Doug. I spoke with Donna Sanford at the CASA Secretariat, and we should be able to provide a briefing and a copy of the report simultaneously. We'll need to try to set up a briefing on Monday afternoon or Tuesday – I'll work to confirm a time with Green Caucus staff first thing Monday.

Will Monday afternoon or Tuesday work with your schedule?

From: Foster, Doug FIN:EX
Sent: July 20, 2018 4:16 PM
To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>
Cc: Michell, Jennifer FIN:EX <Jennifer.Michell@gov.bc.ca>
Subject: RE: Rush: Port Mann report

Robyn, attached are:

- 1) summary report on Port Mann review;
- 2) detailed technical report on Port Mann review; and
- 3) latest draft of the management response to go out with the reports (still be finalized by TI Corp; MOTI and PBC).

s.13

Hope this is helpful.
d.

-----Original Message-----

From: Michell, Jennifer FIN:EX
Sent: Friday, July 20, 2018 3:55 PM
To: Foster, Doug FIN:EX

Cc: Justesen, Josh T FIN:EX

Subject: Rush: Port Mann report

Hi Doug

Robyn in the MO has asked for you to send her a copy of the final report and Exec summary ASAP. She'd like to have a look at it again before she sends to the Greens in advance of release on Friday

Any questions don't hesitate to give Robyn a shout

Thanks

Jen

Sent from my iPhone

Page 065

Withheld pursuant to/removed as

s.22

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 23, 2018 4:06 PM
To: Gillezeau, Rob FIN:EX
Subject: RE: Call from Sally Houser

Done!

Take care,
J

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Gillezeau, Rob FIN:EX
Sent: Monday, July 23, 2018 3:39 PM
To: Leonard, Jessica FIN:EX
Subject: Re: Call from Sally Houser

Thanks Jess. You can let Sally know I will ring her tomorrow.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Leonard, Jessica FIN:EX" <Jessica.Leonard@gov.bc.ca>
Date: 2018-07-23 3:38 PM (GMT-08:00)
To: "Gillezeau, Rob FIN:EX" <Rob.Gillezeau@gov.bc.ca>
Subject: Call from Sally Houser

Hi Rob,

Sally (consultant with AirBnb) called today looking to speak with you regarding AirBnb. She said she has spoken to you in the past.

Sally can be reached at 306-519-7422. She ^{s.22} sometime in the coming weeks.

would appreciate a call back

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier

250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 23, 2018 4:03 PM
To: Madevon, Solenn LASS:EX
Subject: RE: PS meeting

Hi Solenn,

Molly has spoken to Mitzi who has confirmed to attend the meeting via conference call as Mitzi is the one who initially initiated the meeting.

Can you please add these call-in details to Mitzi's calendar for the noted meeting below:

Access codes: s.15,s.17

■ **Participant Conference ID:**

Dial-in Phone Numbers:

■ s.15,s.17 **Toll Free - North America**
■ s.15,s.17 **Vancouver local**

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Madevon, Solenn [mailto:Solenn.Madevon@leg.bc.ca]
Sent: Monday, July 23, 2018 2:52 PM
To: Leonard, Jessica FIN:EX
Subject: RE: PS meeting

Hi Jessica,

No unfortunately Mitzi will be attending a conference in Los Angeles from July 29th- August 2nd s.22
s.22

Best,
Solenn

From: Leonard, Jessica FIN:EX [mailto:Jessica.Leonard@gov.bc.ca]
Sent: Monday, July 23, 2018 2:37 PM
To: Madevon, Solenn <Solenn.Madevon@leg.bc.ca>
Subject: PS meeting

Hi Solenn,

Me again 😊

Mitzi had a meeting with Craig from Ministry of Municipal Affairs and Housing recently, after the meeting Mitzi suggested a further briefing. I just spoke to Minister Robinson's office – they want to schedule a briefing as it relates to BC Women's Transitional Housing & BC Housing.

Attendees:

Mitzi Dean

Molly Henry

Minister Robinson (&staff)

Shayne Ramsay CEO of BC Housing

Date/Time:

Wednesday, August 1 8:30-9am – location TBD

Does this work for Mitzi's schedule?

Thanks,

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James

Minister of Finance and Deputy Premier

250-387-3751

jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 23, 2018 3:36 PM
To: Gillies, Jessica FIN:EX
Subject: Question re: archiving e-mails

Hi Jessica,

Kim Manton, our EA is leaving the MO^{s.22} We will have Kim's e-mail archived likely next week. I understand that the e-mails will be complied into a PST folder and we are able to save and search FOIs in LAN. Robyn asked me to connect with you to see how this should be structured to ensure it is as easy as possible to search Kim's e-mails for future FOIs. I hope this makes sense.

Thanks for your assistance,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 23, 2018 2:56 PM
To: Grant, Lisa MAH:EX
Subject: RE: Caller - s.22

You got it! I will call her back ☺

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Grant, Lisa MAH:EX
Sent: Monday, July 23, 2018 2:55 PM
To: Leonard, Jessica FIN:EX
Subject: Caller - s.22

Hi Jessica,

I think that this one may fall under you, please let me know if it doesn't.

s.22

Is the school tax applicable to all homes in BC assessed at over 3million or only in certain regions?
What is the percentage amount applied?

Thank you!

Lisa Grant

Administrative Assistant to the
Honourable Selina Robinson
Minister of Municipal Affairs and Housing
Room 310, Parliament Buildings
Office: 250-387-2283

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 23, 2018 1:21 PM
To: Michell, Jennifer FIN:EX
Subject: RE: Rush: Port Mann report

Hi Jen,
Just waiting to hear back from the greens to confirm this meeting. I'll let you know ASAP.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Monday, July 23, 2018 12:34 PM
To: Michell, Jennifer FIN:EX; Foster, Doug FIN:EX
Cc: Leonard, Jessica FIN:EX
Subject: RE: Rush: Port Mann report

Yes, 10min beforehand at the MO would be good. I've copied Jessica who will finalize the details. Thanks

From: Michell, Jennifer FIN:EX
Sent: July 23, 2018 12:23 PM
To: Foster, Doug FIN:EX <Doug.Foster@gov.bc.ca>; Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>
Subject: RE: Rush: Port Mann report

I'll add to your calendar Doug. Robyn, can you let me know if you want Doug to meet you in MO 10 minutes beforehand, or just meet you in the meeting room (will need that location).

Jennifer Michell

Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance

From: Foster, Doug FIN:EX
Sent: Monday, July 23, 2018 12:14 PM
To: Spilker, Robyn FIN:EX
Cc: Michell, Jennifer FIN:EX
Subject: RE: Rush: Port Mann report

ok thanks. d.

From: Spilker, Robyn FIN:EX
Sent: Monday, July 23, 2018 12:12 PM
To: Foster, Doug FIN:EX
Cc: Michell, Jennifer FIN:EX
Subject: RE: Rush: Port Mann report

Looks like 3:30 will work. Jessica will confirm.

From: Foster, Doug FIN:EX
Sent: July 23, 2018 9:31 AM
To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>
Cc: Michell, Jennifer FIN:EX <Jennifer.Michell@gov.bc.ca>
Subject: RE: Rush: Port Mann report

In vanc at ICBC but can be back for 3 or 3:30pm if that works.

d

From: Spilker, Robyn FIN:EX
Sent: Monday, July 23, 2018 9:26 AM
To: Foster, Doug FIN:EX
Cc: Michell, Jennifer FIN:EX
Subject: RE: Rush: Port Mann report

Morning Doug,

Green Caucus staff are asking if Wednesday works for a briefing. Does that work in your calendar? If yes, I'll ask Jessica Leonard in our office to set it up.

Thanks,
Robyn

From: Foster, Doug FIN:EX
Sent: July 20, 2018 4:55 PM
To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>
Cc: Michell, Jennifer FIN:EX <Jennifer.Michell@gov.bc.ca>
Subject: RE: Rush: Port Mann report

Monday ok or tues after 2pm? (tues better).

d

From: Spilker, Robyn FIN:EX
Sent: Friday, July 20, 2018 4:49 PM
To: Foster, Doug FIN:EX
Cc: Michell, Jennifer FIN:EX
Subject: RE: Rush: Port Mann report

Thanks Doug. I spoke with Donna Sanford at the CASA Secretariat, and we should be able to provide a briefing and a copy of the report simultaneously. We'll need to try to set up a briefing on Monday afternoon or Tuesday – I'll work to confirm a time with Green Caucus staff first thing Monday.

Will Monday afternoon or Tuesday work with your schedule?

From: Foster, Doug FIN:EX
Sent: July 20, 2018 4:16 PM
To: Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca>
Cc: Michell, Jennifer FIN:EX <Jennifer.Michell@gov.bc.ca>
Subject: RE: Rush: Port Mann report

Robyn, attached are:

- 1) summary report on Port Mann review;
- 2) detailed technical report on Port Mann review; and
- 3) latest draft of the management response to go out with the reports (still be finalized by TI Corp; MOTI and PBC).

s.13

Hope this is helpful.
d.

-----Original Message-----

From: Michell, Jennifer FIN:EX
Sent: Friday, July 20, 2018 3:55 PM
To: Foster, Doug FIN:EX
Cc: Justesen, Josh T FIN:EX
Subject: Rush: Port Mann report

Hi Doug

Robyn in the MO has asked for you to send her a copy of the final report and Exec summary ASAP. She'd like to have a look at it again before she sends to the Greens in advance of release on Friday

Any questions don't hesitate to give Robyn a shout

Thanks
Jen

Sent from my iPhone

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 23, 2018 12:10 PM
To: Miller, Sarah LASS:EX; Pivnick, Evan V LASS:EX
Subject: Meeting - Portman

Hi Sarah & Evan,

Robyn asked me to initiate a meeting to discuss the Portman.

We're shooting for **3:30PM on Wednesday, July 25**. Is this date/time suitable for one or both of you?

Attendees:

Sarah Miller &/ Evan Pivnik

Robyn Spilker

Doug Foster

Donna Sanford &/ Caitlin Copage

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

Subject: PS Team Meeting

Location: 153

Start: Wed 2018-07-25 1:00 PM

End: Wed 2018-07-25 1:30 PM

Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Henry, Molly FIN:EX

Required Attendees Dean, Mitzi FIN:EX; Stewart, Melanie FIN:EX; Wormald, Carla GCPE:EX; Henry, Molly FIN:EX

Re: 30 minute Parliamentary Secretary team meeting

Attendees:

Mitzi Dean

Melanie Stewart

Molly Henry

Carla Wormald

Jessica – July 23

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 23, 2018 11:58 AM
To: Knowles, Jessica D FIN:EX
Subject: RE: meeting

As per our phone call – Mitzi Dean’s assistant has confirmed her attendance for 1PM-1:30PM, Wednesday, July 25 in room 153.

I’ll send an outlook invite to Melanie!

Thanks for your assistance,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Leonard, Jessica FIN:EX
Sent: Monday, July 23, 2018 11:32 AM
To: Knowles, Jessica D FIN:EX
Subject: meeting

Hi Jessica,
I’m hoping you can assist with scheduling a Parliamentary Secretary team meeting between Mitzi Dean, Melanie Stewart, Molly Henry, and Carla Wormald.

Is Melanie available at **10:30AM Wednesday, July 25**?

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 23, 2018 11:55 AM
To: Wormald, Carla GCPE:EX
Subject: PS Dean team meeting

Hi Carla,

I've been asked to initiate a team meeting between yourself, Mitzi, Melanie and Molly. Are you available on **Wednesday, July 25, 1PM-1:30PM?** The meeting will take place in the MO, room 153.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 23, 2018 10:19 AM
To: 'admin@nclga.ca'
Subject: Meeting @ UBCM Convention

Hello,

Thanks for taking my call this morning. As discussed, Minister James is happy to meet with Gord Klassen, President of NCLGA at the UBCM convention in September. Our staff are in the early stages of scheduling meetings and will connect closer to the date – likely end of August, early September.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 23, 2018 8:53 AM
To: 'Drug Pricing Policy Summit 2018'
Subject: RE: 370867 You're Invited to the 3rd annual Drug Pricing Policy Summit: Patients Redefining Health Care in Toronto, Ontario

Good Morning,

Thank you for the invitation to the 3rd Annual Drug Pricing Policy Summit in Toronto. Unfortunately, Minister James is unable to attend but sends her best on a successful Summit.

Sincerely,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Drug Pricing Policy Summit 2018 [mailto:dppstoronto2018@gmail.com]
Sent: Friday, July 13, 2018 7:16 AM
To: Minister, FIN FIN:EX
Subject: 370867 You're Invited to the 3rd annual Drug Pricing Policy Summit: Patients Redefining Health Care in Toronto, Ontario

Dear Minister Carole James,

We are writing on behalf of the Save Your Skin Foundation, the Schizophrenia Society of Ontario, the Canadian Cancer Survivor Network and other patient groups to invite you, or a delegate, to bring greetings to the third annual **Drug Pricing Policy Summit: Patients Redefining Health Care in Toronto, Ontario on November 13-14.**

The 3rd annual Summit builds on the 2016 and 2017 Summits which provided an unprecedented opportunity for patients, caregivers and patient representatives from diverse disease and disability groups to come together to discuss a shared vision for health care in Canada. Last year over 100 patient groups and other health care stakeholders attended this important event.

The 2018 Summit will dive deeper into Value-Based Health Care (VBHC), introduced to participants at the 2017 Summit, within the context of drug treatment and will build a work plan for VBHC in Canada, led by patients, caregivers and their allies.

Attached is a backgrounder and a save-the-date flyer for more information.

We appreciate your consideration and are requesting an **RSVP by September 14th, 2018.**

Yours sincerely,

save your skin
FOUNDATION

LA FONDATION
sauve la peau

 SCHIZOPHRENIA
SOCIETY OF ONTARIO
(A MEMBER OF MHSO)

 CANADIAN CANCER
SURVIVOR NETWORK

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 20, 2018 3:09 PM
To: O'Connor, Lara FIN:EX
Subject: RE: phone call

Thanks Lara,

I have contacted Arlene.

Take care,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: O'Connor, Lara FIN:EX
Sent: Wednesday, July 18, 2018 3:53 PM
To: Leonard, Jessica FIN:EX
Subject: phone call

Hi Jessica,
Arlene Keis from Go 2 HR returned your call. She can be reached at S.22

Lara O'Connor
Senior Executive Assistant
Office of the Deputy Minister | Ministry of Finance
617 Government Street | Victoria, BC | V8W 9V1



Where ideas work

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 20, 2018 3:07 PM
To: Reid, Heidi FIN:EX
Subject: FW: 370764 FICOM Invitation - 2018 Credit Union Industry Conference
Attachments: 07042018 LTR - Minister of Finance Invitation to FICOM Annual CU Confere....pdf

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Chen, Angel FIN:EX **On Behalf Of** Chong, Frank FIN:EX
Sent: Thursday, July 5, 2018 9:23 AM
To: Minister, FIN FIN:EX
Cc: Wanamaker, Lori FIN:EX; Reid, Heidi FIN:EX; Chong, Frank FIN:EX
Subject: 370764 FICOM Invitation - 2018 Credit Union Industry Conference

Dear Honourable James,

Please find attached invitation from the Financial Institutions Commission (FICOM) for its annual Credit Union Industry Conference to be held on September 17, 2018.

Please let me know if you have any questions or concerns.

Kind regard,

Frank Chong
Acting Superintendent, Financial Institutions & CEO, CUDIC
Financial Institutions Commission
2800 - 555 West Hastings Street | Vancouver, BC | V6B 4N6
Phone 604.653.7495 | Fax 604.660.3365
www.fic.gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Minister, FIN FIN:EX
Sent: July 20, 2018 2:25 PM
To: James.MLA, Carole A LASS:EX
Cc: Robinson, Shayli L LASS:EX
Subject: FW: Our Place Society - Fundraising Insert
Attachments: OP_18-0055_Christmas-FSI_2018 Folder_PROOF-4.pdf

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Joel Roszmann [mailto:JoelR@ourplacesociety.com]
Sent: Friday, July 20, 2018 9:43 AM
To: Minister, FIN FIN:EX
Subject: Our Place Society - Fundraising Insert

Hello,

Following our phone conversation this morning, please find attached the insert we are printing to be distributed in the Times Colonist in November 2018.

If you would be able to confirm that there is no issue including the picture with Carole James in it sometime in the coming week that would be greatly appreciated.

Warm regards,

Joel Roszmann

Joel Roszmann, Development Officer
919 Pandora Avenue, Victoria, BC V8V 3P4
t: 250-413-3161 ext 228 m: 250-213-8595



ourplace

Hope and Belonging

Check out our website at ourplacesociety.com

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 20, 2018 10:02 AM
To: Justesen, Josh T FIN:EX
Subject: RE: CLIFF 362189 re: Meeting Invitation

Hi Josh,

Happy FRIDAY to you too!!

No problem – you can shred the request as we have an electronic copy and the scanned incoming hardcopy in CLIFF. She's met with them since this request came in. I will flag it with Molly to see if it can be closed.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Justesen, Josh T FIN:EX
Sent: Friday, July 20, 2018 9:51 AM
To: Leonard, Jessica FIN:EX
Subject: CLIFF 362189 re: Meeting Invitation

Good morning and happy Friday!

I'm going through some of my filing and I've come across a copy of CLIFF 362189. It's a letter/meeting invite from South Island Prosperity Project to Minister James.

Any idea what I should do with this? The original came through email so it may be filed electronically already.

Thanks for your help!

Josh Justesen

Administrative Coordinator
Deputy Minister's Office | Ministry of Finance
Phone: (250) 387-1660 | Josh.Justesen@gov.bc.ca

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Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 17, 2018 4:15 PM
To: Nelson, Greg LASS:EX
Subject: FW: Payment

Hi Greg,

This e-mail came in a while ago. Staff in our office wanted to flag this e-mail^{s.22} to you as an FYI.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Henry, Molly FIN:EX
Sent: Tuesday, July 17, 2018 4:06 PM
To: Leonard, Jessica FIN:EX
Subject: FW: Payment

From:^{s.22}
Sent: Wednesday, April 18, 2018 2:57 PM
To: Minister, FIN FIN:EX
Subject: Payment

Good day I am contacting this office as all my requests have fallen on deaf ears so please take this in a way that this office sends my 2.5 million dollars. Perhaps you should know that I am Sirius as they come I would let you know what my plans are if I am not paid my money by the weekend but I am sure when things happen this government well know. The ministry has my account information so please make the deposit. Thank you.
s.22

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 17, 2018 1:38 PM
To: Henry, Molly FIN:EX
Subject: RE: Mtg Request: MLA Furstenau + PS Dean

Booked the Oak room – 303, from 11-noon.

Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Henry, Molly FIN:EX
Sent: Tuesday, July 17, 2018 1:32 PM
To: Leonard, Jessica FIN:EX
Subject: FW: Mtg Request: MLA Furstenau + PS Dean

Hey Jess – Can you please find a room for this meeting and let me know the room #?

Molly Henry

Ministerial Assistant
Office of the Minister of Finance and Deputy Premier
250-387-3751

From: Madevon, Solenn [<mailto:Solenn.Madevon@leg.bc.ca>]
Sent: Tuesday, July 17, 2018 11:37 AM
To: Manton, Kim FIN:EX
Cc: Henry, Molly FIN:EX
Subject: RE: Mtg Request: MLA Furstenau + PS Dean

Good morning,

Jaymini and I settled on August 30th at 11:00am. Would room 153 be available at that time?

Best,

Solenn Madevon | Legislative Assistant | New Democrat BC Government Caucus
T: 250-387-0334 | solenn.madevon@leg.bc.ca | www.bcnepcaucus.ca

From: Bhikha, Jaymini
Sent: Tuesday, July 17, 2018 10:54 AM
To: Copage, Caitlin GCPE:EX <Caitlin.Copage@gov.bc.ca>; Henry, Molly FIN:EX <Molly.Henry@gov.bc.ca>
Cc: Manton, Kim FIN:EX <Kim.Manton@gov.bc.ca>; Gillezeau, Rob FIN:EX <Rob.Gillezeau@gov.bc.ca>; Sanford, Donna L GCPE:EX <Donna.Sanford@gov.bc.ca>; Pivnick, Evan <Evan.Pivnick@leg.bc.ca>; Madevon, Solenn <Solenn.Madevon@leg.bc.ca>
Subject: RE: Mtg Request: MLA Furstenau + PS Dean

Thanks Caitlin.

Solenn, can you give me a call when you have time so we can sort this out? I'm at 250-953-4879.

Thanks,
Jaymini

From: Copage, Caitlin GCPE:EX [<mailto:Caitlin.Copage@gov.bc.ca>]
Sent: Friday, July 13, 2018 12:36 PM
To: Henry, Molly FIN:EX <Molly.Henry@gov.bc.ca>; Bhikha, Jaymini <Jaymini.Bhikha@leg.bc.ca>
Cc: Manton, Kim FIN:EX <Kim.Manton@gov.bc.ca>; Gillezeau, Rob FIN:EX <Rob.Gillezeau@gov.bc.ca>; Sanford, Donna L GCPE:EX <Donna.Sanford@gov.bc.ca>; Pivnick, Evan <Evan.Pivnick@leg.bc.ca>; Madevon, Solenn <Solenn.Madevon@leg.bc.ca>
Subject: Mtg Request: MLA Furstenau + PS Dean

Hi Molly and Jaymini –

First, a few intros – Molly will be supporting PS Dean over the next few weeks, and Jaymini is the Green Caucus coordinator. Solenn, cc'd, is responsible for scheduling in PS Dean's calendar.

PS Dean is hoping to arrange a meeting with MLA Furstenau at the next opportunity when schedules align in Victoria for a discussion about her workplan on gender equity and upcoming events. I would like to ask your help to schedule the following meeting:

Timing:

- Next Victoria overlap (not urgent)
- 30 - 45 minutes

Location:

- MLA Furstenau's office, room 28

Attendees:

- PS Dean, MA Molly Henry, and FIN staff as required (tbd per Molly)
- MLA Furstenau and Green Caucus staff (tbd per Evan Pivnick)
- Donna Sanford and/or Caitlin Copage, CASA Secretariat

Please let me know if you have any questions or if I can help in any way.

Thank you!

Caitlin Copage
Senior Analyst, Policy and Consultation
Confidence and Supply Agreement Secretariat
caitlin.copage@gov.bc.ca
p. 778-677-6651

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 17, 2018 10:32 AM
To: Dan Baxter; Val Litwin
Subject: RE: EHT & MRDT

<https://news.gov.bc.ca/releases/2018FIN0030-001334>

Here is the working link – my apologies!

Take care,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Dan Baxter [<mailto:dbaxter@bcchamber.org>]
Sent: Tuesday, July 17, 2018 10:09 AM
To: Leonard, Jessica FIN:EX; Val Litwin
Subject: RE: EHT & MRDT

Thanks Jessica. It was great to meet with the Minister. We very much appreciated the time^{s.22}

Thank you for the links below. Very informative. Btw, the EHT new release link doesn't lead to the release. Can you double check the link for me? Thanks again Jessica.

Cheers,
Dan

From: Leonard, Jessica FIN:EX <Jessica.Leonard@gov.bc.ca>
Sent: July-16-18 2:55 PM
To: Val Litwin <vlitwin@bcchamber.org>; Dan Baxter <dbaxter@bcchamber.org>
Subject: EHT & MRDT

Hello Val & Dan,

Thank you for meeting with Minister James this afternoon. As a follow up, our office thought you would be interested in the attached news release and updated FAQ. If you have any questions, Senior MA Robyn Spilker is available at^{s.17}
s.17

EHT

<https://news.gov.bc.ca/releases/2018FIN0030-0013344>

<https://www2.gov.bc.ca/assets/gov/taxes/employer-health-tax/notice-2018-001-employer-health-tax.pdf>

MRDT

Updated FAQ

Best regards,

Jessica Leonard

Administrative Assistant to the Honourable Carole James

Minister of Finance and Deputy Premier

250-387-3751

jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 16, 2018 3:22 PM
To: Bridges, Kelsey PSEC:EX
Subject: RE: 11:15 meeting tomorrow

Thanks Kelsey!! ☺ You're awesome!

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Bridges, Kelsey PSEC:EX
Sent: Monday, July 16, 2018 3:18 PM
To: Leonard, Jessica FIN:EX
Subject: FW: 11:15 meeting tomorrow

Hey Jessica,

Noon works best for us. I will re-send out the invite 12pm! ☺

Thanks,
Kelsey

From: Zacharuk, Christina PSEC:EX
Sent: July 16, 2018 3:16 PM
To: Leonard, Jessica FIN:EX <Jessica.Leonard@gov.bc.ca>
Cc: Bridges, Kelsey PSEC:EX <Kelsey.Bridges@gov.bc.ca>
Subject: RE: 11:15 meeting tomorrow

Hi Jessica – yes I am sure we can move; I have copied Kelsey Bridges who can assist. Thanks, CZ

Christina Zacharuk
President and CEO
Public Sector Employers' Council Secretariat
Province of BC
Tel: 778 698-8549 | Cell: 604 839-5699
gov.bc.ca/PSEC



From: Leonard, Jessica FIN:EX
Sent: July 16, 2018 3:07 PM

To: Zacharuk, Christina PSEC:EX
Subject: 11:15 meeting tomorrow

Hi Christina,

Robyn asked me to connect with you to see if we can move the 11:15AM meeting tomorrow? Robyn and Molly are available 9:30-10AM, 12 Noon-1PM, or 2PM-4PM.

Please let me know if I can assist with scheduling.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 16, 2018 1:24 PM
To: kwilcox@bccpa.ca
Subject: Meeting with Rob Gillezeau

Hi Kerri,

Thank you for your scheduling assistance. As discussed, the details of the meeting are listed below;

When: Thursday, August 2: 1PM-1:30PM

Where: 501 Belleville Street, Victoria (Legislature building) room 153

Attendees: Rob Gillezeau (Senior Ministerial Assistant) & Kerri Wilcox (Vice President, External Affairs & Communications)

Special Instruction: Please enter through the main doors and security will direct.

**If you wish to have others accompany you, please e-mail their names at your earliest convenience and I will be sure to pass the list onto Security.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 16, 2018 10:21 AM
To: Spilker, Robyn FIN:EX
Subject: Call from Nicky Hill

Hi Robyn,

Nicky Hill called around 10:10AM (604) 312-1674.

re: ensure you have seen recent request from Vancity.

**we did recently receive an e-mail meeting request from Tamara Vrooman, CEO of Vancity [CLIFF 370865]. Not sure if this is the request she is referring to.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 13, 2018 4:22 PM
To: Gillezeau, Rob FIN:EX
Subject: RE: spec tax binder

Just ran this past Robyn - she suggested that you contact Jen directly (250-356-6696).^{s.13}
s.13 I do not think I will be able to resolve this.

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Gillezeau, Rob FIN:EX
Sent: Friday, July 13, 2018 4:15 PM
To: Leonard, Jessica FIN:EX
Subject: Re: spec tax binder

Thanks Jess. Can you push back on that? I very much need to see the content prior to the meeting

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Leonard, Jessica FIN:EX" <Jessica.Leonard@gov.bc.ca>
Date: 2018-07-13 3:46 PM (GMT-08:00)
To: "Gillezeau, Rob FIN:EX" <Rob.Gillezeau@gov.bc.ca>
Subject: spec tax binder

Hi Rob,
Unfortunately there is no e-binder available for the spec tax measures. Jen said it's the same process as the Budget planning binders – only hard copies.

s.22

Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 13, 2018 1:34 PM
To: Gillies, Jessica FIN:EX
Subject: RE: FOI-2018-83818

Awesome!! Thanks, Jessica ☺

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Gillies, Jessica FIN:EX
Sent: Friday, July 13, 2018 1:32 PM
To: Leonard, Jessica FIN:EX
Cc: Spilker, Robyn FIN:EX
Subject: RE: FOI-2018-83818

Yes, I am just about done and I will let you know if there are any MO records located!

Jessica Gillies
Manager, FOI & Correspondence Unit | Ministry of Finance
[FIN FOI SharePoint site](#)
phone 778 698-9365

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From: Leonard, Jessica FIN:EX
Sent: Friday, July 13, 2018 1:32 PM
To: Gillies, Jessica FIN:EX
Cc: Spilker, Robyn FIN:EX
Subject: FOI-2018-83818

Good Afternoon Jessica,

As per our Lync chat on Wednesday – I am just following up regarding FOI-2018-83818. You had mentioned that you were doing a search that would likely cover the MO logs and I wanted to confirm.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 13, 2018 1:10 PM
To: 'Claire Burles'
Subject: RE: Meeting with CFIB September 10, 2018

Hi Claire,

Here are the pertinent details as requested.

Location: Room 153 @ 501 Belleville Street, Victoria (Legislature Building)

Time: 11.30AM – 12.00Noon

Duration: 30min

Parking: Street parking is available beside the building on Menzies Street, or behind the building on Superior Street.

Special Instructions: Please ask Samantha Howard and Aaron Aerts to enter through the main doors on Belleville Street – Security will direct from there.

****if others will be accompanying Samantha and Aaron, please let me know so I am able to pass their names onto security.**

Thanks for your assistance – have a great weekend!

Take care,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Claire Burles [mailto:Claire.Burles@cfib.ca]
Sent: Friday, July 13, 2018 12:30 PM
To: Leonard, Jessica FIN:EX
Subject: Meeting with CFIB September 10, 2018

Hi Jessica,

Thankyou to taking the time to assist me in organising a meeting time between CFIB and Mr. Gillezeau. It was lovely to chat with you.

I will do up a calendar event, and include Mr. Gillezeau in the invitation.

I was just hoping to get a few more details from you so that the CFIB attendees have all the information they need upon arrival;

Location:

Time: 11.30AM – 12.00Noon

Duration: 30min

Parking:

Special Instructions:

Attendees from Minister James Office
Senior Ministerial Assistant - Rob Gillezeau
please add any other attendees here

Warm regards,

Claire Burles
Administrative Assistant
T: 604-684-5325
F: 604-684-0529
[Facebook](#) | [Twitter](#)

CFIB – In business for your business.

FCEI – En affaires pour vos affaires.

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Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 13, 2018 11:19 AM
To: Manton, Kim FIN:EX
Subject: SharePoint

Hi Kim,

Rob came to me looking for you. I told him you just left. He asked that I contact you to ask what's put on the SharePoint you provided?

Sorry if this is vague – I'm kind of out of the loop.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 13, 2018 10:27 AM
To: Danyluk, Claudia LASS:EX
Subject: stationary

Hi Claudia,

I work in the Finance Minister's office; I am contacting you as we received a box of stationary addressed to you. I am happy to assist with getting it to your office – where should I send it?

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 12, 2018 2:45 PM
To: Grace Hsieh
Subject: RE: September 5 meeting

Hi Grace,
I have brought this to Rob's attention and he said you are welcome to contact him directly regarding this matter.

His cell is 250-413-7048, and his e-mail is rob.gillezeau@gov.bc.ca

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Grace Hsieh [<mailto:ghsieh@BCLNGA.CA>]
Sent: Thursday, July 12, 2018 10:54 AM
To: Leonard, Jessica FIN:EX
Subject: RE: September 5 meeting

Hello Jessica,

Thank you very much for your arrangement.

Just wanted to check once more if Rob would reconsider to let our Board members to meet with Minister James. Our Board members (who are the representatives of the seven LNG leading companies including LNG Canada, Woodfire, Fortis BC, Chevron Canada etc.) would join if there is an opportunity.

Otherwise, it would be David Keane, President and CEO, of BC LNG Alliance who would attend the meeting.

Let me know kindly and Thank you very much for your assistance.

Grace

Grace Hsieh

Executive Assistant | BC LNG Alliance |
625 Howe Street, Suite 615
Vancouver, BC V6C 2T6
Tel. (778) 379-7646 | www.bclnga.ca |

From: Leonard, Jessica FIN:EX <Jessica.Leonard@gov.bc.ca>
Sent: July 12, 2018 8:36 AM
To: Grace Hsieh <ghsieh@BCLNGA.CA>
Subject: September 5 meeting

Hi Grace,

As discussed, the meeting details are enclosed below;

Wednesday, September 5: 10:00AM-10: 30 AM at the Legislature Building in Victoria (room 153). If others wish to accompany David Keane, please provide their names beforehand so I can pass on to Security.

Thanks for your assistance with coordinating this meeting.

Take care,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 12, 2018 2:38 PM
To: Rob MacKay-Dunn
Subject: RE: Call

Great! Yes, please send an invite.

Thanks, Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Rob MacKay-Dunn [<mailto:rmackaydunn@udi.org>]
Sent: Thursday, July 12, 2018 1:26 PM
To: Leonard, Jessica FIN:EX
Subject: FW: Call

Hi Jessica, Noon on the 17th works on my end. Shall I send a meeting invite?
Thanks for your help, Rob

Rob MacKay-Dunn | Vice President, Government and Public Affairs
Urban Development Institute
rmackaydunn@udi.org Direct: 604.661.3034
udi.bc.ca



From: "Leonard, Jessica FIN:EX" <Jessica.Leonard@gov.bc.ca> on behalf of "Gillezeau, Rob FIN:EX" <Rob.Gillezeau@gov.bc.ca>
Date: Thursday, July 12, 2018 at 9:15 AM
To: Rob MacKay-Dunn <rmackaydunn@udi.org>
Subject: Declined: Call

Good Morning Rob,

Unfortunately Rob G is occupied during the time you suggested and has commitments this afternoon. Here are a few time slots that work for him early next week;

Monday, July 16 – 2:15PM

Tuesday, July 17 – 10AM or anytime between noon and 3:30PM

Please let me know which slot work for you.

Thanks,
Jessica

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 12, 2018 11:18 AM
To: Gillezeau, Rob FIN:EX
Subject: FW: September 5 meeting

I have told Grace on two occasions that MCJ is unable to meet – in turn I offered up a meeting with you (as previously discussed) and I confirmed the details yesterday afternoon. They are trying one more time. Just thought I would pass this on. I'm happy to reply to Grace saying MCJ is already booked and unable to attend.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Grace Hsieh [<mailto:ghsieh@BCLNGA.CA>]
Sent: Thursday, July 12, 2018 10:54 AM
To: Leonard, Jessica FIN:EX
Subject: RE: September 5 meeting

Hello Jessica,

Thank you very much for your arrangement.

Just wanted to check once more if Rob would reconsider to let our Board members to meet with Minister James. Our Board members (who are the representatives of the seven LNG leading companies including LNG Canada, Woodfire, Fortis BC, Chevron Canada etc.) would join if there is an opportunity.

Otherwise, it would be David Keane, President and CEO, of BC LNG Alliance who would attend the meeting.

Let me know kindly and Thank you very much for your assistance.

Grace

Grace Hsieh

Executive Assistant | BC LNG Alliance |
625 Howe Street, Suite 615
Vancouver, BC V6C 2T6
Tel. (778) 379-7646 | www.bclnga.ca |

From: Leonard, Jessica FIN:EX <Jessica.Leonard@gov.bc.ca>
Sent: July 12, 2018 8:36 AM

To: Grace Hsieh <ghsieh@BCLNGA.CA>

Subject: September 5 meeting

Hi Grace,

As discussed, the meeting details are enclosed below;

Wednesday, September 5: 10:00AM-10: 30 AM at the Legislature Building in Victoria (room 153). If others wish to accompany David Keane, please provide their names beforehand so I can pass on to Security.

Thanks for your assistance with coordinating this meeting.

Take care,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX on behalf of Gillezeau, Rob FIN:EX
Sent: July 12, 2018 10:50 AM
To: Manak, Nicky FIN:EX
Subject: Accepted: Quarterly Forecast Review

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 12, 2018 10:49 AM
To: Manak, Nicky FIN:EX
Subject: RE: Quarterly Review

Yes! That works well for both Rob and Robyn.

s.22

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Manak, Nicky FIN:EX
Sent: Thursday, July 12, 2018 10:43 AM
To: Leonard, Jessica FIN:EX
Subject: RE: Quarterly Review

Hi,
s.22

Can we reschedule for 11:30 on August 2nd?

Thanks
Nicky

From: Leonard, Jessica FIN:EX
Sent: Thursday, July 12, 2018 10:32 AM
To: Manak, Nicky FIN:EX
Subject: Quarterly Review

Hi Nicky,

Unfortunately something pressing has come up and both Senior Ministerial Assistants Rob and Robyn are unable to meet this afternoon @1:30PM. Is there a date/time next week that works for you? I'm happy to assist with rescheduling.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Minister, FIN FIN:EX
Sent: July 12, 2018 10:23 AM
To: Reid, Heidi FIN:EX
Subject: FW: Meeting with Mayor Lisa Helps

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Danielle St. Jacques [mailto:DSt.Jacques@victoria.ca]
Sent: Thursday, July 12, 2018 10:10 AM
To: Minister, FIN FIN:EX
Cc: Colleen Mycroft
Subject: Meeting with Mayor Lisa Helps

Good day Minister James,

Mayor Helps would like to set up a meeting with you to discuss the Crystal Pool and Wellness Replacement Project. Mayor Helps is hoping to meet prior to the August break, perhaps before Friday, August 3rd? Please let me know if this would work and any proposed dates. Thank you and have a lovely day.

Kindly,
Rich

Rich Elliott (on behalf of Danielle St. Jacques)
Executive Coordinator
Mayor's Office
City of Victoria
1 Centennial Square, Victoria BC V8W 1P6
T 250.361.0597 F 250.361.0248



Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 12, 2018 9:52 AM
To: s.22
Subject: Seminar in Memory of David Chuen-Yan Lai

Good Morning Philip,

I am e-mailing on behalf of Carole James, Minister of Finance – unfortunately, Minister James has prior commitments on August 5 and is unable to attend the Seminar in Memory of David Chuen-Yan Lai. She would like to thank you for the invitation, and wishes a most successful event!

Warm wishes,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 12, 2018 9:06 AM
To: Gillezeau, Rob FIN:EX
Subject: RE: Call

Want me to connect with Rob MacKay-Dunn and try to find a time later today that works? – you're busy during the new time he suggested.

Thanks,
Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

-----Original Appointment-----

From: Rob MacKay-Dunn [mailto:rmackaydunn@udi.org]
Sent: Thursday, July 12, 2018 8:46 AM
To: Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX
Subject: Call
When: Thursday, July 12, 2018 11:45 AM-12:15 PM (UTC-08:00) Pacific Time (US & Canada).
Where: RMD to call Rob G

Hoping we can push back our call. Sorry for the inconvenience. Thx, R.

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 12, 2018 8:36 AM
To: Reid, Heidi FIN:EX
Subject: RE: 367433 Fwd: Follow-up meeting

I will close make a note and close in CLIFF.

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Spilker, Robyn FIN:EX
Sent: Wednesday, July 11, 2018 5:04 PM
To: Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX
Subject: FW: 367433 Fwd: Follow-up meeting

FYI – ADM Shauna Brouwer met with Walt Judas last week. A meeting with MCJ isn't needed.

From: Walt Judas [mailto:wjudas@tiabc.ca]
Sent: July 4, 2018 10:53 AM
To: Minister, FIN FIN:EX <FIN.Minister@gov.bc.ca>; Wanamaker, Lori FIN:EX <Lori.Wanamaker@gov.bc.ca>
Subject: 367433 Fwd: Follow-up meeting

Good morning,

See below regarding my request dating back to April and again in early June. I would appreciate a response.

Thanks very much.

Best Regards,

Walt Judas
CEO, TIABC
778-953-0620

----- Forwarded message -----

From: **Walt Judas** <wjudas@tiabc.ca>
Date: 7 June 2018 at 08:23
Subject: Fwd: Follow-up meeting
To: FIN.Minister@gov.bc.ca, lori.wanamaker@gov.bc.ca

Good morning,

I am following up on the note below that I sent in mid-April. So far I have not heard back regarding a potential meeting. For your information, I have been regularly communicating with Minister Beare and her team regarding this matter. However, I have been encouraged to follow up with you as well and look forward to hearing from you soon. Thanks very much.

----- Forwarded message -----

From: **Walt Judas** <wjudas@tiabc.ca>

Date: 18 April 2018 at 11:08

Subject: Follow-up meeting

To: FIN.Minister@gov.bc.ca

Cc: lori.wanamaker@gov.bc.ca

Dear Minister James,

I am writing to follow-up on our March 7th phone conversation regarding the implications of proposed changes to MRDT on British Columbia's tourism industry.

We had agreed to further discussions on this file along with your consideration of my request to meet with you in Victoria at some point in the near future.

As you are aware, TIABC and the BC Hotel Association did meet with Minister Beare and members of both your and her staff on March 5th in Victoria, a meeting you were unable to attend s.22

TIABC, along with our partners at the BC Hotel Association and the BC Destination Marketing Organization Association respectfully request an opportunity to meet with you sometime this month or in early May if possible, to resume our dialogue on this important issue to our industry.

Minister, recognizing your busy schedule and multiple government priorities, thank you for your consideration. I look forward to hearing from you and to meeting with you very soon.

Best Regards,

Walt Judas
CEO, TIABC
778-953-0620

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 11, 2018 3:24 PM
To: ghsieh@bcIng.ca
Subject: Wednesday September 5 meeting

Hi Grace,

As discussed, the meeting details are enclosed below;

Wednesday, September 5: 10:00AM-10:30AM at the Legislature Building in Victoria (room 153). If others wish to accompany David Keane, please provide their names beforehand so I can pass on to Security.

Thanks for your assistance with coordinating this meeting.

Take care,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 11, 2018 9:30 AM
To: Miles, Caitlin FIN:EX; McGarvie, Jennifer FIN:EX
Cc: Michell, Jennifer FIN:EX
Subject: RE: Question

Hi there,

I received another call from s.22 this morning. She wants to know if the complaint she lodged has been dealt with accordingly. She was unhappy to learn that I did not have access to this information but I offered to pass her message along through the appropriate channels. Riley is no longer working in the DMO, so I have copied Jennifer Michell in the DMO for reference.

s.22

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Nicholson, Riley FIN:EX
Sent: Thursday, May 3, 2018 4:02 PM
To: Miles, Caitlin FIN:EX
Cc: Leonard, Jessica FIN:EX
Subject: RE: Question

Hi Cait,

s.22 called the MO last week and spoke with Jessica apparently s.22 I am copying her here so that she knows this is/has been dealt with). s.22 is still concerned that after her call with Jennifer McGarvie in March, that she still does not know if this was taken seriously or not.

s.22

Thanks,

Riley

From: Miles, Caitlin FIN:EX
Sent: Tuesday, March 13, 2018 12:18 PM

To: Nicholson, Riley FIN:EX

Subject: FW: Question

Hi Riley,

Please see the below conversation summary provided by Jennifer McGarvie, Taxpayer Services Manager re: s.22
s.22

Thanks,

Cait Miles

Office Manager | Consumer Taxation Programs Branch

Ministry of Finance | 778 698-8658 | 1802 Douglas St, Victoria BC



Please consider the environment before printing this email.

From: McGarvie, Jennifer FIN:EX

Sent: Monday, March 12, 2018 4:31 PM

To: Miles, Caitlin FIN:EX

Subject: RE: Question

Hi Cait,

I spoke at length with s.22 this afternoon and discussed her concerns.

From the conversation she and I had, I will submit a lead for the Audit branch to follow up as they determine appropriate.

s.22

Thank you,

Jen

From: Miles, Caitlin FIN:EX

Sent: Monday, March 12, 2018 12:23 PM

To: McGarvie, Jennifer FIN:EX

Subject: FW: Question

Importance: High

Hey Jennifer,

I am not quite use who to direct the below email from Riley Nicholson to.

He mentions that a person has called regarding suspected fraud of a contractor. Might this be something your team provides a tip for?

If this is not something you area can assist with, please let me know and I can continue my search.

Thanks,

Cait Miles

Office Manager | Consumer Taxation Programs Branch
Ministry of Finance | 778 698-8658 | 1802 Douglas St, Victoria BC



Please consider the environment before printing this email.

From: Nicholson, Riley FIN:EX
Sent: Monday, March 12, 2018 12:03 PM
To: Miles, Caitlin FIN:EX
Cc: Thompson, Connie FIN:EX
Subject: RE: Question

Hi Cait,

Thanks, her name is ^{s.22} Would you kindly be able to call her back today as you would know much better than I what questions to ask her in order to direct her appropriately. She has phoned the DMO twice now.

Thanks,

Riley

From: Miles, Caitlin FIN:EX
Sent: Monday, March 12, 2018 11:54 AM
To: Thompson, Connie FIN:EX
Cc: Nicholson, Riley FIN:EX
Subject: RE: Question

Hi Connie and Riley,

In order to direct this issue to the appropriate program area within Consumer Taxation Programs Branch, I will need more information.

What is this person's name?
Who did they speak to within the branch?
Please briefly describe the suspected fraud.

Please provide this additional information, as we have six different program areas and no such PST department.

Thanks,

Cait Miles

Office Manager | Consumer Taxation Programs Branch
Ministry of Finance | 778 698-8658 | 1802 Douglas St, Victoria BC



Please consider the environment before printing this email.

From: Thompson, Connie FIN:EX
Sent: Monday, March 12, 2018 7:36 AM
To: Miles, Caitlin FIN:EX
Cc: Nicholson, Riley FIN:EX
Subject: RE: Question

Hi Cait

Are you able to help Riley with this?

thanks

Connie Thompson
Office Manager, Revenue Solutions Branch
Ministry of Finance, Revenue Division
2000-1810 Blanshard Street
Victoria, BC V8T 4J1
Phone: 778-698-5219
Fax: 250-356-1706
Email: Connie.Thompson@gov.bc.ca

From: Nicholson, Riley FIN:EX
Sent: Friday, March 9, 2018 3:39 PM
To: Thompson, Connie FIN:EX
Subject: Question

Hi Connie,

Is there a Director or someone that I can write an email through regarding PST investigation? The PST department recommended that this person file a report with the investigations unit on suspected fraud of a contractor. It has been weeks and the department has not called her back.

Thanks,

Riley

Riley Nicholson
Senior Executive Assistant
Deputy Minister's Office
Ministry of Finance
T: 250 387 3184 F: 250 387 1655
Email: Riley.Nicholson@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 11, 2018 8:36 AM
To: Manton, Kim FIN:EX
Subject: RE: A room tomorrow for 10 am

Cedar room is booked ☺ (241)

Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Manton, Kim FIN:EX
Sent: Tuesday, July 10, 2018 4:07 PM
To: Leonard, Jessica FIN:EX
Subject: A room tomorrow for 10 am
Importance: High

Hi,

Can you find me a room for tomorrow at 10am at the Leg somewhere. I think I need it for 4 people but maybe a few more.

Thanks tons

Sent from my Samsung Galaxy smartphone.

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 6, 2018 2:10 PM
To: Michell, Jennifer FIN:EX
Subject: RE: MRDT Guidelines, CLIFF 369794

I do not believe so – not that I have seen at least.

Heidi is away this afternoon.

Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Michell, Jennifer FIN:EX
Sent: Friday, July 6, 2018 1:55 PM
To: Reid, Heidi FIN:EX; Leonard, Jessica FIN:EX
Subject: MRDT Guidelines, CLIFF 369794

Hi there

Staff met with the Minister on Tuesday on this item. Can you advise if the Minister has signed the note that was provided for this meeting?

Jennifer Michell

Director, Executive Operations & Strategic Initiatives
Office of the Deputy Minister | Ministry of Finance

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 6, 2018 1:26 PM
To: Michell, Jennifer FIN:EX
Subject: CLIFF 368648

Hi Jen,

I just had a meeting with Rob G – he suggested someone from DMO take this phone meeting with the Mayor Andrew Jakubeit of Penticton re: MRDT.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 6, 2018 9:48 AM
To: Karp, David FIN:EX
Subject: FW: EHT

Good morning David,

Rob Gillezeau asked me to forward this inquiry to you.

Thanks,
Jessica

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Jennifer Gray-Grant [mailto:JGray-Grant@cnh.bc.ca]
Sent: Thursday, July 5, 2018 12:17 PM
To: Leonard, Jessica FIN:EX
Cc: Gillezeau, Rob FIN:EX
Subject: RE: EHT

Hi Jessica,

I just spoke with Rob Gillezeau and he asked me to copy him on this message. I don't have his e-mail but just used the same format as yours – hopefully it's correct (please check).

I asked Rob some questions he said he'll need to forward to tax policy staff. The questions are:

- We have three, stand-alone childcare sites. I am assuming that these will be seen as separate addresses for EHT purposes?
- We provide before-and-after-school care in five schools; I am assuming that these will be seen as separate addresses for EHT purposes?
- Our childcare director works across all of our childcare sites. Are we able to split her salary between these sites?

I look forward to receiving the answers to these questions. Thanks for your help. And thanks as well to the Minister to hearing our requests for change and responding. This significantly reduces our possible EHT bill. As a not-for-profit organization it will still be very challenging to find the funds but it is helpful.

Sincerely,

Jennifer Gray-Grant
Executive Director
Collingwood Neighbourhood House
5288 Joyce Street
Vancouver, BC V5R 6C9

604-412-3835 (Direct) 604-435-0323 (Reception)

email: jgray-grant@cnh.bc.ca | [CNH Website](#) | [flickr](#) | [Facebook](#)

...a place to belong, a place to grow

From: Leonard, Jessica FIN:EX [mailto:Jessica.Leonard@gov.bc.ca]

Sent: Wednesday, July 04, 2018 3:55 PM

To: Jennifer Gray-Grant <JGray-Grant@cnh.bc.ca>

Subject: EHT

Good afternoon Jennifer,

Thank you for meeting with Minister James in May. As a follow up, our office thought you would be interested in the attached news release and backgrounder that was released this afternoon. If you have any questions, Senior MA Rob Gillezeau is available at 250-413-7048.

Best regards,

Jessica Leonard

Administrative Assistant to the Honourable Carole James

Minister of Finance and Deputy Premier

250-387-3751

jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 5, 2018 3:26 PM
To: Lee, Penny FIN:EX
Subject: RE: Update to 876550-59715-Jessica Leonard-Change Call Display

Apologize for the delayed reply. Yes – just tested it out and it works wonderfully!

Thanks again, Penny!

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Lee, Penny FIN:EX
Sent: Tuesday, July 3, 2018 11:35 AM
To: Leonard, Jessica FIN:EX
Subject: Update to 876550-59715-Jessica Leonard-Change Call Display

Hi Jessica, I have received confirmation that this request has been completed. Can you test it out and let me know that the outgoing display is "Province of BC"? Thank you.

Penny

From: Lee, Penny FIN:EX
Sent: Thursday, June 14, 2018 4:14 PM
To: Leonard, Jessica FIN:EX
Subject: 876550-59715-Jessica Leonard-Change Call Display

Hi Jessica, I have submitted I-store 876550 to request an alternate call display of Province of BC for 387-3751 for outgoing calls. I will advise when the request has been completed. Please let me know if you have any questions. Thank you.

Penny Lee
Telephone Coordinator
Ministry of Finance, Corporate Services, Information Management Branch
Supporting Finance, Office of the Premier and various other agencies
9-250-387-8912

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 4, 2018 4:17 PM
To: brenda.kent@gv.ymca.ca
Subject: EHT
Attachments: 2018FIN0030-001334.pdf

Good afternoon Brenda,

As a follow up, our office thought you would be interested in the attached news release and backgrounder that was released this afternoon. If you have any questions, Senior MA Rob Gillezeau is available at 250-413-7048.

Best regards,

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 4, 2018 4:16 PM
To: bernices@vsocc.org
Subject: EHT
Attachments: 2018FIN0030-001334.pdf

Good afternoon Bernice,

Thank you for meeting with Minister James in May. As a follow up, our office thought you would be interested in the attached news release and backgrounder that was released this afternoon. If you have any questions, Senior MA Rob Gillezeau is available at 250-413-7048.

Best regards,

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 4, 2018 4:14 PM
To: markg@kiwassa.ca
Subject: EHT
Attachments: 2018FIN0030-001334.pdf

Good afternoon Mark,

Thank you for meeting with Minister James in May. As a follow up, our office thought you would be interested in the attached news release and backgrounder that was released this afternoon. If you have any questions, Senior MA Rob Gillezeau is available at 250-413-7048.

Best regards,

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 4, 2018 4:13 PM
To: abrewin@thevantagepoint.ca
Subject: EHT
Attachments: 2018FIN0030-001334.pdf

Good afternoon Alison,

Thank you for meeting with Minister James in May. As a follow up, our office thought you would be interested in the attached news release and backgrounder that was released this afternoon. If you have any questions, Senior MA Rob Gillezeau is available at 250-413-7048.

Best regards,

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 4, 2018 4:12 PM
To: janice_abbott@atira.bc.ca
Subject: EHT
Attachments: 2018FIN0030-001334.pdf

Good afternoon Janice,

Thank you for meeting with Minister James in May. As a follow up, our office thought you would be interested in the attached news release and backgrounder that was released this afternoon. If you have any questions, Senior MA Rob Gillezeau is available at 250-413-7048.

Best regards,

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 4, 2018 4:10 PM
To: sbiggerstaff@crisiscentre.bc.ca
Subject: EHT
Attachments: 2018FIN0030-001334.pdf

Good afternoon Sandy,

Thank you for meeting with Minister James in May. As a follow up, our office thought you would be interested in the attached news release and backgrounder that was released this afternoon. If you have any questions, Senior MA Rob Gillezeau is available at 250-413-7048.

Best regards,

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 4, 2018 4:08 PM
To: maria@painbc.ca
Subject: EHT
Attachments: 2018FIN0030-001334.pdf

Good afternoon Maria,

Thank you for meeting with Minister James in May. As a follow up, our office thought you would be interested in the attached news release and backgrounder that was released this afternoon. If you have any questions, Senior MA Rob Gillezeau is available at 250-413-7048.

Best regards,

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 4, 2018 4:07 PM
To: joanne@bcsth.ca
Subject: EHT
Attachments: 2018FIN0030-001334.pdf

Good afternoon Joanne,

Thank you for meeting with Minister James in May. As a follow up, our office thought you would be interested in the attached news release and backgrounder that was released this afternoon. If you have any questions, Senior MA Rob Gillezeau is available at 250-413-7048.

Best regards,

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 4, 2018 4:06 PM
To: executivedirector@surreywomenscentre.ca
Subject: EHT
Attachments: 2018FIN0030-001334.pdf

Good afternoon Shahnaz,

Thank you for meeting with Minister James in May. As a follow up, our office thought you would be interested in the attached news release and backgrounder that was released this afternoon. If you have any questions, Senior MA Rob Gillezeau is available at 250-413-7048.

Best regards,

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 4, 2018 4:04 PM
To: execdirector@deltagymnastics.com
Subject: EHT
Attachments: 2018FIN0030-001334.pdf

Good afternoon Ana,

As a follow up, our office thought you would be interested in the attached news release and backgrounder that was released this afternoon. If you have any questions, Senior MA Rob Gillezeau is available at 250-413-7048.

Best regards,

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 4, 2018 4:03 PM
To: juliec@deltaassist.com
Subject: EHT
Attachments: 2018FIN0030-001334.pdf

Good afternoon Julie,

As a follow up, our office thought you would be interested in the attached news release and backgrounder that was released this afternoon. If you have any questions, Senior MA Rob Gillezeau is available at 250-413-7048.

Best regards,

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 4, 2018 4:00 PM
To: stephanie@outonscreen.com
Subject: EHT
Attachments: 2018FIN0030-001334.pdf

Good afternoon Stephanie,

As a follow up, our office thought you would be interested in the attached news release and backgrounder that was released this afternoon. If you have any questions, Senior MA Rob Gillezeau is available at 250-413-7048.

Best regards,

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 4, 2018 3:59 PM
To: hredfern@thecultch.com
Subject: EHT
Attachments: 2018FIN0030-001334.pdf

Good afternoon Heather,

Thank you for meeting with Minister James in May. As a follow up, our office thought you would be interested in the attached news release and backgrounder that was released this afternoon. If you have any questions, Senior MA Rob Gillezeau is available at 250-413-7048.

Best regards,

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 4, 2018 3:57 PM
To: dara@svpvancouver.org
Subject: EHT
Attachments: 2018FIN0030-001334.pdf

Good afternoon Dara,

As a follow up, our office thought you would be interested in the attached news release and backgrounder that was released this afternoon. If you have any questions, Senior MA Rob Gillezeau is available at 250-413-7048.

Best regards,

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 4, 2018 3:56 PM
To: apooley@asantecentre.org
Subject: EHT
Attachments: 2018FIN0030-001334.pdf

Good afternoon Allison,

Thank you for meeting with Minister James in May. As a follow up, our office thought you would be interested in the attached news release and backgrounder that was released this afternoon. If you have any questions, Senior MA Rob Gillezeau is available at 250-413-7048.

Best regards,

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 4, 2018 3:55 PM
To: 'jgray-grant@cnh.bc.ca'
Subject: EHT
Attachments: 2018FIN0030-001334.pdf

Good afternoon Jennifer,

Thank you for meeting with Minister James in May. As a follow up, our office thought you would be interested in the attached news release and backgrounder that was released this afternoon. If you have any questions, Senior MA Rob Gillezeau is available at 250-413-7048.

Best regards,

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 4, 2018 3:45 PM
To: Gillezeau, Rob FIN:EX
Subject: RE: Checking in EHT

Absolutely!

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca

From: Gillezeau, Rob FIN:EX
Sent: Wednesday, July 4, 2018 3:45 PM
To: Leonard, Jessica FIN:EX
Subject: FW: Checking in EHT

Can you add Brenda to the list?

Rob Gillezeau

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-413-7048

From: Brenda Kent [mailto:brenda.kent@gv.ymca.ca]
Sent: Wednesday, July 4, 2018 3:44 PM
To: Gillezeau, Rob FIN:EX
Subject: Checking in EHT

Hi Rob - hope you are enjoying your summer so far!

I have not heard anything further about the EHT and our request for charity exemptions. Do you know what the status of this is at this point?

Thanks so much!

Brenda

Brenda Kent, MPH

General Manager, Government Relations
YMCA Regional Development Centre - Canada West
T: (604)318-2310
E: brenda.kent@gv.ymca.ca

Hrenyk, Alyssa FIN:EX

From: Leonard, Jessica FIN:EX
Sent: July 4, 2018 11:11 AM
To: Spilker, Robyn FIN:EX
Subject: Non-profits contact info
Attachments: non-profits.docx

As requested.

Jess

Jessica Leonard

Administrative Assistant to the Honourable Carole James
Minister of Finance and Deputy Premier
250-387-3751
jessica.leonard@gov.bc.ca