

ED18EXESLP47



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128417

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Harrison, Veronica S.				<b>Employee ID</b> s.22		<b>Phone Number</b> (250) 356-2178	
<b>Client Organization</b> Public Safety and Solicitor General				<b>Job Title</b> Ministerial Assistant		<b>Travel Group Code</b> 3	
<b>5. Date Completed</b> 2018/03/20		<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Travel				<b>Headquarters</b> Victoria	
<b>12. Mailing Address for Cheque</b> PO Box 9080 Stn Prov Govt Room 124 - Parliament Buildings Victoria, BC V8W 9E2							
<b>16. Travel Dates</b> 2018 03/20	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b> Vancouver	<b>Start</b> 0730	<b>End</b> 1400	<b>Km</b>	<b>Cost</b> 0.00		<b>Claim</b> H-B
							<b>Cost</b> 15.25
							<b>Lodging Costs</b>
							<b>Cost</b>
							<b>Describe</b>
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 0.00	<b>37.</b> \$ 0.00	<b>38.</b> \$ 15.25	<b>39.</b> \$ 0.00
				<b>40.</b> \$ 0.00	<b>Claim Total</b> \$ 15.25		
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>	<b>Amount</b>	
010	11001	18000	5701	1100000	s.22	s.22	
010 062	22001	06000	5701	2200000		15.25	
010							
010							
<b>Less Travel Advance</b>							
010							
<b>AMOUNT DUE TO EMPLOYEE</b>						<b>54.</b> \$ 15.25	
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06Audited 2018Mar22  
SLP

**Audit Trail for Travel Voucher (Restricted Use) E128417 for Harrison, Veronica S**

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/03/20 15:59:26	Hahn, Andra (IDIR\AHAHN) Andra.Hahn@gov.bc.ca	Harrison, Veronica S. Veronica.Harrison@gov.bc.ca	Notified	Harrison, Veronica S. Veronica.Harrison@gov.bc.ca
2018/03/21 09:45:43	Harrison, Veronica S. (IDIR\HARRIS) Veronica.Harrison@gov.bc.ca		Initiated	Fleming, Rob Rob.Fleming@gov.bc.ca
2018/03/21 10:09:20	Fleming, Rob (IDIR\FLEMIN) Rob.Fleming@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca
2018/03/22 10:28:17	Poldrugovac, Saija (IDIR\SPOLDRUG) Saija.Poldrugovac@gov.bc.ca	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca	Processed	

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**Notes for Travel Voucher (Restricted Use) E128417 for Harrison, Veronica S.**

1 note(s) returned.

Created On	Author	Note
2018/03/20 15:59:26	Hahn, Andra (IDIR\AHAIN) Andra.Hahn@gov.bc.ca	Travel with minister to Vancouver via Harbour air for event

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## Hahn, Andra EDUC:EX

**From:** reservation@harbourair.com  
**Sent:** Tuesday, March 20, 2018 3:54 PM  
**To:** Hahn, Andra EDUC:EX  
**Subject:** MAR. 20 - VH & MRF - Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at [harbourair.com](http://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

We are listening! Harbour Air has been hearing from our guests for years that we need to provide better transportation options to and from our locations throughout British Columbia. We believe that having ride sharing options will help us alleviate pick up/drop off wait times as well as the high parking costs in the lots adjacent to some of our terminals. If you agree, we are asking you to help us by [Clicking Here](#) to show your support.

Harbour Air Team

### Customer Information

<b>Account</b>	HAS #	s.17
	Name	Rob Fleming

### Booking s.17

**Tuesday, March 20, 2018**

**Flight #204**  
**08:00 Victoria Harbour /**

Invoice s.17

Air Transportation Charges

Sked 200/300 : Non-Peak GO Flex \$281.84

Map 

08:35 Vancouver Harbour /

Map 

35 minutes

KK- Confirmed

2 Passenger(s) - GoFlex

• Rob Fleming, Male

Veronica Harrison,

• Female (over 12)

[Add to Calendar](#)

#### Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee	\$0.00
---	--------

Sked 200 : Carbon Offset	\$1.30
--------------------------	--------

Sked 200 : VHFC Terminal Fee	\$19.72
------------------------------	---------

+ Goods and Services Tax	\$15.14
--------------------------	---------

Billing	\$302.86
---------	----------

Taxes	\$15.14
-------	---------

<b>Grand Total</b>	<b>\$318.00</b>
--------------------	-----------------

Master Card	\$318.00
-------------	----------

Date / Time	March 20, 2018 @ 9:25:45 AM
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Summary	s.17
---------	------

Expiration

Authorization

#### Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

#### Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges & Maple Bay**

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria & Nanaimo**

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

#### Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

## Hahn, Andra EDUC:EX

**From:** passengerservices@helijet.com  
**Sent:** Tuesday, March 20, 2018 12:44 PM  
**To:** Hahn, Andra EDUC:EX  
**Subject:** Mar. 20 - MRF & VH - Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

<b>Account</b>	Customer #	s.17
	Name	Robert Fleming
	Company	Ndp

### Booking s.22

**Tuesday, March 20, 2018**

**717**

**13:20 Vancouver Harbour**

**13:55 Victoria Harbour**

**35 minutes**

**Confirmed**

**2 Passengers - Full-Fare**

• Robert Fleming, Male

• Veronica Harrison, Female

[Add to Calendar](#)

Invoice #273600

FARE-YWH-Full\_Winter17-18 \$600.00

+ GST \$30.00

Billing \$600.00

Taxes \$30.00

**Grand Total \$630.00**

Mastercard \$630.00

Date / Time March 20, 2018 @ 12:43:36 PM

Summary s.17

Expiration

Authorization

Fully Changeable / Refundable up to 5pm the day prior to



BRITISH  
COLUMBIAMinistry of  
Finance

## TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

PAGE 2 OF 3

EUR

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line  
plus columns 48 - 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W TRA-HAR180408

3. CLIENT 062 Educ	4. MIN. AB-BREV.	5. DATE COMPLETED YYYY MM DD 20180515	6. FISCAL YEAR FY19	7. SPECIAL CHEQUE ISSUE 04	8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
9. EMPLOYEE I.D. s.22	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME Harrison, Veronica			12. EMPLOYEE GROUP NO. (✓ one only) 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/>

13. MAILING ADDRESS FOR CHEQUE

14. POSTAL CODE

15. REASON FOR TRAVEL

16. EMPLOYEE OCCUPATION

17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/AIR/FERRY COSTS	21. B/L/D ✓✓✓	22. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	TOTAL DAILY COSTS
26. BROUGHT FORWARD FROM PREVIOUS PAGE →									
03/31/23	Arrived in Paris 11:10 AM								
4.1	PARIS					170 53			170 53
4.2	PARIS				177 58	170 53			348 11
4.3	PARIS				40 98	210 53			251 51
4.4					68 98				68 98
4.4					42 95	123 24			166 19
4.5					53 16				53 16
4.5						142 40			142 40
Total		EUR:			383 65	817 23			1200 88
Exchange @ 0.6352		Total	CAN:		603 98	1286 57			1890 55
TOTALS OF COLUMNS		38.	39.	40.	41.	42.	THIS TOTAL MUST EQUAL TOTAL IN BOX Y		

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	45. TOTAL DISTANCE TO DATE	HEADQUARTERS (CITY NAME) Victoria	WORK PHONE NO. 250-356-8247
-------------------------------	--	----------------------------	--------------------------------------	--------------------------------

46. EMPLOYEE SIGNATURE CERTIFIED THIS TRAVEL EXPENSE CLAIM IS A TRUE STATEMENT OF DISBURSEMENTS MADE AND/OR ALLOWANCES TO WHICH I AM ENTITLED AS A RESULT OF TRAVEL ON GOVERNMENT BUSINESS AS DETAILED ABOVE AND FOR WHICH I HAVE NOT BEEN AND WILL NOT BE REIMBURSED BY ANY OTHER PARTY.	47. SUPPLIER CODE s.22	48. CLIENT 062	49. RESP. CENTRE 220001	50. SERVICE LINE 060005	51. STOB 7062	52. PROJECT 22000000	AMOUNT 1890 55
THIS TOTAL MUST EQUAL TOTAL IN BOX X							Y TOTAL
LESS ADVANCE AMOUNT							Z CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE.  
ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.	PRINT NAME Rob Fleming	DATE SIGNED YYYY MM DD 20180519
56. PROCESSING CLERK INITIAL CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT		

# TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

1. MINISTRY AND BATCH NO.

2. CONTROL NO.
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W TRA-HAR180408

**INSTRUCTIONS:** Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

[illegible]

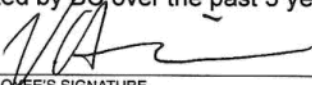
## TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests.  
It may, at the discretion of ministries, be used for in-province travel requests.

☐ Out-of-Province    
 ☒ Out-of-Canada    
 ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)  <b>Education</b>			VOTE
EMPLOYEE NAME  <b>Veronica Harrison</b>			EMPLOYEE ID. <b>s.22</b>
POSITION  <b>Sr. Ministerial Assistant</b>		BARGAINING UNIT / GROUP NO.	
BRANCH / LOCATION / REGION  <b>Minister's Office</b>			
DATE DEPARTING YYYY / MM / DD <b>2018/03/30</b>	DATE RETURNING YYYY / MM / DD <b>2018/04/08</b>	NO. OF WORKDAYS AWAY  <b>4</b>	ESTIMATED OVERTIME CLAIM  <div style="text-align: right;">HOURS</div>
IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS <input type="checkbox"/> N / A, OR:			
DESTINATIONS  <b>Paris, Brussels, The Hague, Amsterdam</b>			

ESTIMATED COSTS (IN CAN. \$)	
Transportation	2,500
Meals	1,800
Lodging	2,400
Overtime	
Fees	
Other <u>mobile</u>	200
<b>SUB TOTAL</b>	<b>6,900</b>
Less Costs paid by others	
<b>TOTAL COSTS</b>	<b>6,900</b>

METHOD OF TRAVEL  <b>Air, train, taxi</b>	
PURPOSE OF TRAVEL Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.  <b>The Ministry of Education will conduct a four-day mission to Netherlands, Belgium and France in April 2018 with the objectives to attract French teachers to BC, collaborate with education officials on the school curriculum, expand student and teacher exchanges, and monitor the offshore school in Paris. It is also an opportunity to continue the collaboration with education leaders in the Netherlands. The Dutch government has formally invited British Columbia to visit Netherlands to reciprocate the multiple Dutch delegations hosted by BC over the past 3 years.</b>	
EMPLOYEE'S SIGNATURE 	DATE SIGNED YYYY / MM / DD <b>2018/03/13</b>

SIGNATURES		
Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities. <b>PLEASE SIGN ONE BOX ONLY</b>		
DIRECTOR		
APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
ASSISTANT DEPUTY MINISTER		
APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
DEPUTY MINISTER		
APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
MINISTER		
APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
		

MAR. 30

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
21852400  
GH21852400W1

\*\*\*\* PURCHASE \*\*\*\*

03-30-2018 10:47:58  
Acct # \*\*\*\*\* s.17 C  
Exp Date \*\*/\*\* Card Type MC  
Name: VERONICA HARRISON  
A0000000041010 MasterCard

Operator: 225  
Trace # 11489  
Inv. # 1281  
Auth # 134758 RRN 001104003

Purchase \$16.00  
Tip s.22

Total

(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

www.yellowcabvictoria.com  
250-381-2222

**Facture N° : Proforma****MME HARRISON VERONICA**

Chambre : s.15

Arrivée : 31/03/2018

Départ : 04/04/2018

AUSTRALIE

1 / 1

Paris, le 04/04/2018

DATE	QTE	DESIGNATION	P.U HT	OFF/REM	P. TOTAL €
31/03/18	1	CHAMBRE	213,64		235,00
	1	TAXE DE SEJOUR	2,53		2,53
	1	s.22			
01/04/18	1	CHAMBRE	152,73		168,00
	1	TAXE DE SEJOUR	2,53		2,53
02/04/18	1	CHAMBRE	152,73		168,00
	1	TAXE DE SEJOUR	2,53		2,53
03/04/18	1	CHAMBRE	189,09		208,00
	1	TAXE DE SEJOUR	2,53		2,53
<p>Daily Rate - 170,53</p> <p>Daily Rate - 210,53</p> <p>CARTE BANCAIRE EMV A0030000041010 MasterCard LE 04/04/18 A 07:04:54 s.15</p> <p>6003614 57201044500011 30066 #####s.17 533A538D0C34A295 001 000003 122 C @ MONTANT : s.22</p> <p>DEBIT TICKET CLIENT A CONSERVER</p>					

TAUX	TVA	HT	TTC
10,00	70,82	708,18	779,00
0,00	0,00	10,12	10,12
20,00	1,17	s.22	
<b>TOTAL</b>	71,98	724,14	s.22

Montant Total T.T.C. en Euros

s.22

Mrs. Veronica Harrison  
Canada

Room No. : s.1  
Arrival : 04-APR-18  
Departure : 05-APR-18  
Cashier : 21  
Invoice Number : s.22

## COPY OF INVOICE

Page 1 of 1

Date	Description	Debit EUR	Credit EUR
s.22			
04-04-18	Room Charge	119.00	
04-04-18	City Tax	4.24	
05-04-18	MasterCard XXXXXXXXXXXX s.17		138.24
	XX/XX		
<b>Total</b>		<b>138.24</b>	<b>138.24</b>
<b>VAT Detail</b>	<b>VAT</b>	<b>Net</b>	<b>Gross</b>
VAT 6%	7.82	130.42	138.24
<b>Total VAT</b>	<b>7.82</b>		
<b>Balance</b>		<b>0.00</b>	
<b>Tax Free</b>		<b>0.00</b>	
<b>Total excl. VAT</b>		<b>130.42</b>	

Apr. 4

Signature : \_\_\_\_\_

s.15

CARDHOLDER COPY  
PLEASE RETAIN THIS COPY  
THANK YOU

DATE: 05/04/18 06:19

COMPLETION  
MasterCard  
PAN: \*\*\*\*\*s.17  
CARD EXPY: \*\*\*\*  
CARD-ENTRY: ICC

Approval Code : A385989  
Approval Amount : 138.24

A P P R O V E D  
AUTH CODE: 385989  
TERMINAL ID: 29K63049  
MERCHANT ID: 100931566  
TRX.REF. NO.: 4566

s.15

ACCOUNT WILL BE DEBITED  
TRANS.AMOUNT: EUR138.24  
TOTAL AMOUNT: EUR138.24

Mr. HARRISON VERONICA

Netherlands

Aankomst	05/04/2018	Pagina	1
Vertrek	06/04/2018	Kamer	s.15
Aantal Volwassenen	1	Kassier	RvR
Aantal Kinderen	0		

s.15

06/04/2018

**REKENING** s.17

Datum	Omschrijving	Bedrag
05.04	Suite	139,00
05.04	City Tax Volwassenen	3,40
05.04	Mastercard	-155,90
s.22		
<b>Subtotaal</b>		<b>EUR 0,00</b>

	Bedrag EUR excl. BTW	BTW	Bedrag EUR incl. BTW
BTW verrekenbaar 6%	131,13	7,87	139,00
BTW verrekenbaar 21%	0,00	0,00	0,00
s.22			
BTW niet verrekenbaar 21%	0,00	0,00	0,00
BTW niet inbegrepen			0,00
City Tax Volwassenen			3,40

**Hartelijk dank voor uw verblijf in** s.15

**Ms. Veronica Harrison**

s.22

Page No. : 1 of 1  
 Room No. : s.15  
 No. of person(s) : 1  
 Arrival : 06-04-18  
 Departure : 08-04-18  
 A/R number :  
 Cashier No. : 11 / ZEROUH1  
 Guest name : Veronica Harrison

Invoice number : s.22

Reservation No. :

Reference :

s.15

08-04-18

Date	Description	Debit €	Credit €
06-04-18	Accommodation	219.00	
06-04-18	City Tax	12.40	
07-04-18	Accommodation	219.00	
07-04-18	City Tax	12.40	
08-04-18	MasterCard EMV		462.80
Total		462.80	462.80

Balance 0.00

VAT Breakdown	Net	VAT	Total
Deductable 6%	413.21	24.79	438.00
City Tax	24.80		24.80
			462.80

City Tax Breakdown	Net	City Tax
Total Rooms	413.21	24.80
Total Breakfast	0.00	0.00
Total Other	0.00	0.00

Merchant ID :  
 Transaction ID : 5419503  
 Approval Code : A214315  
 Approval Amount : 462.80

Credit Card # : XXXXXXXXXXXX s.17  
 Credit Card Expiry : XX/XX  
 Transaction Amount : 462.80

Apr. 8

Wisseloordplein 2  
1106 MH Amsterdam

Taxinummer 617

Datum	08.04.18
Bonnummer	4302
Trace-Nr.	012423

Betaling  
MasterCard

Nr.	s.17	0000
VU-nr.		200372022
Licencie nummer		803264
Terminal-ID		65144522
Pos-info		00 053 00
AS-tijd 08.04.		12:42

EMV-gegevens 0000008000/E800  
///440302//9012900002303000  
00008000E80001/52A867AB/40

Capt.-Ref. = 1577  
AID59: 064335

bedrag EUR 43,00

Betaling akkoord

Approved

Bon bewaren a.u.b.

## Bank of Canada Exchange Rates: March 29 – April 9, 2018

### Canadian dollar → European euro

#### Exchange rate summary

Low	2018-04-02	0.6293
Average	2018-03-29 – 2018-04-09	0.6352
High	2018-04-05	0.6395

### European euro → Canadian dollar

#### Exchange rate summary

Low	2018-04-05	1.5637
Average	2018-03-29 – 2018-04-09	1.5743
High	2018-04-02	1.5890

**PER DIEM RATES-France, Belgium and Netherlands**  
**MARCH, 2018**  
**MINISTER FLEMING**

	PARIS France	BRUSSELS Belgium	THE HAGUE Netherlands	AMSTERDAM Netherlands
CURRENCY	Euro (EUR)	Euro (EUR)	Euro (EUR)	Euro (EUR)
PER DIEM	136.60	102.20	102.85	118.75
INCIDENTALS	<u>40.98</u>	<u>30.66</u>	<u>30.86</u>	<u>35.63</u>
TOTAL	<u>177.58</u>	<u>132.86</u>	<u>133.71</u>	<u>154.38</u>

AMOUNTS TO BE DEDUCTED FROM ABOVE FOR MEALS NOT TAKEN OR MEALS PROVIDED AT PUBLIC EXPENSE: Note: Incidentals are calculated at 30% for Group 3 and 4

	PARIS France	BRUSSELS Belgium	THE HAGUE Netherlands	AMSTERDAM Netherlands
BREAKFAST	28.00	22.50	19.45	22.75
LUNCH	49.25	36.75	36.85	39.20
DINNER	59.35	42.95	46.55	56.80

Note: The maximum hotel rates that are listed (to be used as a guideline):

LOCATION	AMOUNT
PARIS France	\$441.00 USD
BRUSSELS Belgium	\$188.00 USD
THE HAGUE Netherlands	\$215.00 USD
AMSTERDAM Netherlands	\$253.00 USD

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## **OUT-OF-CANADA GUIDELINES**

### **Travel Out-of-Canada**

The Ministry of Finance pays all out-of-Canada travel expenses. Information regarding travel to various locations around the world (e.g., passport requirements, embassy listings, etc.) is available on the U.S. Government Foreign



Printable Version

**\*\*Please review your travel documentation carefully and report any discrepancies to the agency the same day as receipt. Any discrepancies not reported the same day are the responsibility of the traveller. Please verify the names on the documents matches your passport or other government issued ID.\*\***

Office hours - Mon-Fri, 7am - 6pm MST  
 During regular office hours, Please call 1-800-661-2454.  
 AFTER HOURS SERVICE: 1-800-787-2912 and quote membership code 3N0G.  
 If you are having difficulty, please call collect 001 416-928-5404.  
 TROUBLES CALLING FROM INTERNATIONAL <http://www.howtocallabroad.com>  
**\*\*Calls to the Emergency Line may result in a service charge\*\***



**UNIGLOBE Travel**  
 10237-109 Street  
 Edmonton, AB T5J 1N2  
 Phone: (780) 424-8310 / 1 800 661-2454  
 Fax: (780) 420-6141

[kristyp@uniglobeone.com](mailto:kristyp@uniglobeone.com)  
 Direct Line: 780-229-4109

<b>Passenger(s):</b>	<b>Harrison/Veronica s.2 Ms</b>	<b>Trip Record Locator:</b>	<b>KYSCXO</b>
<b>Invoice No.:</b>	<b>1870355</b>	<b>Agent:</b>	<b>Kristy Pallan</b>
<b>Issue Date:</b>	<b>Monday, March 12, 2018</b>	<b>Deliver:</b>	<b>BC MINISTRIES</b>
<b>Billing:</b>	<b>BC MINISTRIES MINISTRY OF EDUCATION DEPUTY MINISTERS OFFICE</b>		<b>MINISTRY OF EDUCATION DEPUTY MINISTERS OFFICE</b>

- RULES AND RESTRICTIONS FOR DELTA FLIGHTS
- 100 PERCENT NON REFUNDABLE
- THE CHANGE FEE PRIOR TO DEPARTURE - 300.00CAD
- PLUS ANY TAXES/DIFFERENCE IN FARE, IF APPLICABLE.
- THE CHANGE FEE AFTER DEPARTURE - 300.00CAD
- PLUS ANY TAXES/DIFFERENCE IN FARE, IF APPLICABLE.
- MINIMUM STAY IS FIRST SUNDAY AFTER DEPARTURE.
- MAXIMUM STAY IS 30 DAYS FROM ORIGINAL DEPARTURE DATE.
- ROUTING CHANGES ARE -NOT- ALLOWED.

AIR - Friday March 30 2018			
<b>Delta Air Lines Flight DL5794 Economy Class</b> Operated By Compass Dba Delta Connection *Check In With COMPASS DBA DELTA CONNECTION*		<b>Check In Confirmation:</b> s.22	
<b>Depart:</b>	12:57, Friday, March 30 Victoria Intl. Airport Victoria, British Columbia, Canada	<b>Arrive:</b>	13:50, Friday, March 30 Seattle/Tacoma Intl Airport Seattle, Washington, USA
<b>Status:</b>	Confirmed		
<b>Booking Code:</b>	X (Economy)		
<b>Equipment:</b>	Embraer 175	<b>Stops:</b>	Non-stop
<b>Duration:</b>	0 hours 53 minutes	<b>Seat:</b>	Assigned at Check In
<b>Meal:</b>	None	<b>ETicket No.:</b>	0065193901598-99
• <a href="#">Weather</a> • <a href="#">Flight Status (*up to 3 days prior)</a> • <a href="#">Dining Reservations</a>			

AIR - Friday March 30 2018			
<b>Delta Air Lines Flight DL8402 Economy Class</b> Operated By Air France *Check In With Air France*		<b>Check In Confirmation:</b> s.22	
<b>Depart:</b>	16:30, Friday, March 30 Seattle/Tacoma Intl Airport Seattle, Washington, USA	<b>Arrive:</b>	11:10, Saturday, March 31 Charles De Gaulle Arpt. Terminal Aerogare 2 E


Paris, France

**Status:** Confirmed  
**Booking Code:** X (Economy)  
**Equipment:** Boeing 777-200/ 200ER  
**Duration:** 9 hours 40 minutes  
**Meal:** None  
**Remarks:** Not eligible for web check in

**Stops:** Non-stop  
**Seat:** Assigned at Check In  
**ETicket No.:** 0065193901598-99

• [Weather](#) • [Flight Status \(\\*up to 3 days prior\)](#) • [Dining Reservations](#)

#### AIR - Sunday April 8 2018

 KLM Royal Dutch Airlines Flight KL681 Economy Class

Check In Confirmation:  
s.22

**Depart:** 15:20, Sunday, April 8  
 Schiphol Airport  
 Amsterdam, Netherlands

**Arrive:** 15:50, Sunday, April 8  
 Vancouver Intl Airport-Terminal Main  
 Vancouver, British Columbia, Canada

**Status:** Confirmed  
**Booking Code:** T (Economy)  
**Equipment:** Boeing 777-200/ 200ER  
**Duration:** 9 hours 30 minutes  
**Meal:** Meal

**Stops:** Non-stop  
**Seat:** Assigned at Check In  
**ETicket No.:** 0065193901598-99

• [Weather](#) • [Flight Status \(\\*up to 3 days prior\)](#) • [Dining Reservations](#)

#### AIR - Sunday April 8 2018

Air Canada Flight AC8075 Economy Class

Operated By /Air Canada Express - Jazz

\*Check In With /AIR CANADA EXPRESS - JAZZ\*

Check In Confirmation:  
s.22

**Depart:** 17:30, Sunday, April 8  
 Vancouver Intl Airport-Terminal Main  
 Vancouver, British Columbia, Canada

**Arrive:** 18:00, Sunday, April 8  
 Victoria Intl. Airport  
 Victoria, British Columbia, Canada

**Status:** Confirmed  
**Booking Code:** T (Economy)  
**Equipment:** De Havilland Dash 8-400 Turboprop  
**Duration:** 0 hours 30 minutes  
**Meal:** None  
**Remarks:** Turbo propeller plane used on this flight  
 You are booked in Tango class

**Stops:** Non-stop  
**Seat:** Assigned at Check In  
**ETicket No.:** 0065193901598-99

• [Weather](#) • [Flight Status \(\\*up to 3 days prior\)](#) • [Dining Reservations](#)

#### Invoice Details

Transaction / Document	Base	Tax	GST/HST	Total
Processing Fee	35.00		1.75	36.75
Form of Payment: CA XXXXXXXXXXXXX S.17				
Delta Air Lines / 006 5193901598	817.00	635.63	0.75	1453.38
Form of Payment: CA XXXXXXXXXXXXX S.17				
<b>Totals:</b>	852.00	635.63	2.50	CAD 1490.13
			<b>Total Charged to Credit Card:</b>	CAD 1490.13
			<b>Balance Due:</b>	CAD 0.00

#### Fare Rules

• Airline policy - Fare is not guaranteed until ticketed. This ticket is non refundable and non transferable. Changes are subject to fare Upgrade and change fee. Missing your flight without cancellation may result in the forfeiture of the value of your airline ticket.

Invoice No: 1870355

• Customer Name: BC MINISTRIES



VH - 5714

MAR. 12



[Printable Version](#)

\*\*Please review your travel documentation carefully and report any discrepancies to the agency the same day as receipt. Any discrepancies not reported the same day are the responsibility of the traveller. Please verify the names on the documents matches your passport or other government issued ID.\*\*

Office hours - Mon-Fri, 7am - 6pm MST  
During regular office hours, Please call 1-800-661-2454.  
AFTER HOURS SERVICE: 1-800-787-2912 and quote membership code 3N0G.  
If you are having difficulty, please call collect 001 416-928-5404.  
TROUBLES CALLING FROM INTERNATIONAL <http://www.howtocallabroad.com>  
\*\*Calls to the Emergency Line may result in a service charge\*\*

**UNIGLOBE**

**Travel**

UNIGLOBE Travel  
10237-109 Street  
Edmonton, AB T5J 1N2  
Phone: (780) 424-8310 / 1 800 661-2454  
Fax: (780) 420-6141

[kristyp@uniglobeone.com](mailto:kristyp@uniglobeone.com)  
Direct Line: 780-229-4109

<b>Passenger(s):</b>	<b>Harrison/Veronica S.2 Ms</b>	<b>Trip Record Locator:</b>	<b>KYSCXO</b>
<b>Invoice No.:</b>	<b>1870355</b>	<b>Agent:</b>	<b>Kristy Pallan</b>
<b>Issue Date:</b>	<b>Monday, March 12, 2018</b>		
<b>Billing:</b>	<b>BC MINISTRIES MINISTRY OF EDUCATION DEPUTY MINISTERS OFFICE</b>	<b>Deliver:</b>	<b>BC MINISTRIES MINISTRY OF EDUCATION DEPUTY MINISTERS OFFICE</b>

- RULES AND RESTRICTIONS FOR DELTA FLIGHTS
- 100 PERCENT NON REFUNDABLE
- THE CHANGE FEE PRIOR TO DEPARTURE - 300.00CAD
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<b>Status:</b>	Confirmed		
<b>Booking Code:</b>	X (Economy)		
<b>Equipment:</b>	Embraer 175	<b>Stops:</b>	Non-stop
<b>Duration:</b>	0 hours 53 minutes	<b>Seat:</b>	Assigned at Check In
<b>Meal:</b>	None	<b>ETicket No.:</b>	0065193901598-99
<a href="#">Weather</a> • <a href="#">Flight Status (*up to 3 days prior)</a> • <a href="#">Dining Reservations</a>			


AIR - Friday March 30 2018			
Delta Air Lines Flight DL8402 Economy Class Operated By Air France *Check In With Air France*		Check In Confirmation: s.22	
<b>Depart:</b>	16:30, Friday, March 30 Seattle/Tacoma Intl Airport Seattle, Washington, USA	<b>Arrive:</b>	11:10, Saturday, March 31 Charles De Gaulle Arpt. Terminal Aerogare 2 E

Paris, France

**Status:** Confirmed  
**Booking Code:** X (Economy)  
**Equipment:** Boeing 777-200/ 200ER  
**Duration:** 9 hours 40 minutes  
**Meal:** None  
**Remarks:** Not eligible for web check in  
**Stops:** Non-stop  
**Seat:** Assigned at Check In  
**ETicket No.:** 0065193901598-99

• [Weather](#) • [Flight Status \(\\*up to 3 days prior\)](#) • [Dining Reservations](#)

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**Check In Confirmation:**  
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**Depart:** 15:20, Sunday, April 8  
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 Vancouver Intl Airport-Terminal Main  
 Vancouver, British Columbia, Canada

**Status:** Confirmed  
**Booking Code:** T (Economy)  
**Equipment:** Boeing 777-200/ 200ER  
**Duration:** 9 hours 30 minutes  
**Meal:** Meal  
**Stops:** Non-stop  
**Seat:** Assigned at Check In  
**ETicket No.:** 0065193901598-99

• [Weather](#) • [Flight Status \(\\*up to 3 days prior\)](#) • [Dining Reservations](#)

#### AIR - Sunday April 8 2018

Air Canada Flight AC8075 Economy Class

Operated By /Air Canada Express - Jazz

\*Check In With /AIR CANADA EXPRESS - JAZZ\*

**Check In Confirmation:**  
s.22

**Depart:** 17:30, Sunday, April 8  
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 Vancouver, British Columbia, Canada  
**Arrive:** 18:00, Sunday, April 8  
 Victoria Intl. Airport  
 Victoria, British Columbia, Canada

**Status:** Confirmed  
**Booking Code:** T (Economy)  
**Equipment:** De Havilland Dash 8-400 Turboprop  
**Duration:** 0 hours 30 minutes  
**Meal:** None  
**Remarks:** Turbo propeller plane used on this flight  
 You are booked in Tango class  
**Stops:** Non-stop  
**Seat:** Assigned at Check In  
**ETicket No.:** 0065193901598-99

• [Weather](#) • [Flight Status \(\\*up to 3 days prior\)](#) • [Dining Reservations](#)

#### Invoice Details

Transaction / Document	Base	Tax	GST/HST	Total
Processing Fee	35.00		1.75	36.75
Form of Payment: CA XXXXXXXXXXXXX s.1				
Delta Air Lines / 006 5193901598	817.00	635.63	0.75	1453.38
Form of Payment: CA XXXXXXXXXXXXX s.1				
<b>Totals:</b>	852.00	635.63	2.50	CAD 1490.13
<b>Total Charged to Credit Card:</b>				CAD 1490.13
<b>Balance Due:</b>				CAD 0.00

#### Fare Rules

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Invoice No: 1870355

• Customer Name: BC MINISTRIES



# Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128427

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Gunn, Paula s.				<b>Employee ID</b> s.22		<b>Phone Number</b> (250) 356-0163					
<b>Client Organization</b> Children and Family Development				<b>Job Title</b> Ministerial Assistant		<b>Travel Group Code</b> 3					
<b>5. Date Completed</b> 2018/03/21		<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>					
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Buisness				<b>Headquarters</b> Victoria					
<b>12. Mailing Address for Cheque</b> 134-501 Belleville Street PO Box 9057 Victoria, BC V8W 9E2											
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>	<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>		
2018	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Claim</b>	<b>Cost</b>	<b>Cost</b>	<b>Describe</b>	
03/08	Vic-Courtenay*	0900	1159		0.00		F-BL	30.50	✓ 136.85	✓ 20.90	Taxi
03/09	Courtenay-Vic*	0900	1159		0.00		F-B	41.00			
03/15	Vic-Kamloops	0900	1159		0.00			0.00	✓ 51.70	Note: Taxi charge	
03/16	Vic-Kamloops (AC)**	0900	1159		0.00		F-BL	30.50			
03/17	Kamloops-Vic (AC)**	0900	1159		0.00		F-B	41.00	✓ 250.56	✓ 55.50	Taxi
	* Rode with Minister in car rental								Note: two nights accommodation		
	** PCARD										
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 0.00	<b>37.</b> \$ 0.00		<b>38.</b> \$ 143.00	<b>39.</b> \$ 439.11	<b>40.</b> \$ 76.40	<b>Claim Total</b> \$ 658.51	
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>		<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>		<b>Amount</b>			
039	18YAA	14001		5704	5702	s.22		\$ 658.51			
039											
039											
039											
<b>Less Travel Advance</b>											
039											
									<b>54.</b>	<b>\$ 658.51</b>	
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						<b>Print Name</b>		<b>Date Signed</b>			
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						<b>Print Name</b>		<b>Date Signed</b>			
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.						<b>Print Name</b>		<b>Date Signed</b>			

## Audit Trail for Travel Voucher (Restricted Use) E128427 for Gunn, Paula S.

7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/03/21 10:47:04	Morton, Kaitlin (IDIR\KAMORTON) Kaitlin.Morton@gov.bc.ca	Gunn, Paula S. Paula.Gunn@gov.bc.ca	Saved	Gunn, Paula S. Paula.Gunn@gov.bc.ca
2018/03/21 11:06:14	Morton, Kaitlin (IDIR\KAMORTON) Kaitlin.Morton@gov.bc.ca	Gunn, Paula S. Paula.Gunn@gov.bc.ca	Saved	Gunn, Paula S. Paula.Gunn@gov.bc.ca
2018/03/21 11:17:39	Morton, Kaitlin (IDIR\KAMORTON) Kaitlin.Morton@gov.bc.ca	Gunn, Paula S. Paula.Gunn@gov.bc.ca	Saved	Gunn, Paula S. Paula.Gunn@gov.bc.ca
2018/03/21 11:19:55	Morton, Kaitlin (IDIR\KAMORTON) Kaitlin.Morton@gov.bc.ca	Gunn, Paula S. Paula.Gunn@gov.bc.ca	Notified	Gunn, Paula S. Paula.Gunn@gov.bc.ca
2018/03/21 11:25:50	Morton, Kaitlin (IDIR\KAMORTON) Kaitlin.Morton@gov.bc.ca	Gunn, Paula S. Paula.Gunn@gov.bc.ca	Saved	Gunn, Paula S. Paula.Gunn@gov.bc.ca
2018/03/21 11:40:40	Gunn, Paula S. (IDIR\PGUNN) Paula.Gunn@gov.bc.ca		Initiated	Conroy, Katrine Katrine.Conroy@gov.bc.ca
2018/03/21 14:10:34	Conroy, Katrine (IDIR\KCONROY) Katrine.Conroy@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

Production \*\*\* Copyright © Government of British Columbia

**Notes for Travel Voucher (Restricted Use) E128427 for Gunn, Paula S.**

0 note(s) returned.

Created On	Author	Note

Production \*\*\* Copyright © Government of British Columbia

<b>TO CLAIM: MID ISLAND</b>						
08-03-2018	Taxi	My MCard		\$20.90		
	MKC rental car	N/A		00.00		
	Dinner	Per Diem				
09-03-2018	Hotel- Courtenay	My MCard		\$136.85		
09-03-2018	B? L (check with MKC expenses					
<b>END OF TRIP</b>						
<b>KAMLOOPS</b>						
15-03-2018	Taxi	My MCard	To airport	51.70		
16-03-2018	Dinner					
17-03-2018	Hotel- Kamloops Included Breakfast	Taxi	My MCard	250.56		
17-03-2018	Taxi	My MCard	From airport	55.50		

Mar 8 - taxi

BLUEBIRD CABS #53  
2612 QUADRA ST.  
VICTORIA BC

CARD \*\*\*\*\*s.17  
CARD TYPE MASTERCARD  
DATE 2018/03/08  
TIME 5693 07:35:04  
RECEIPT NUMBER  
C85068553-001-193-001-0

PURCHASE  
AMOUNT  
TIP s.22  
TOTAL

\$20.90

MasterCard  
A0000000041010  
CB6360D2E7340957  
0000008000-E800  
AF036EA5EC4E4621

APPROVED

AUTH# 103504 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

PHONE.250.382.2222

**Paula Gunn**  
s.22

Room No. : s.15  
Conf. No. : s.22  
Arrival : 03-08-18  
Departure : 03-09-18  
Folio No. : s.22  
Cashier No. : 115  
Page No. : 1 of 1

Company Name : Provincial Government

Date	Text	Charges	Credits
03-08-18	Room Revenue	119.00	
03-08-18	Provincial Room Tax	9.52	
03-08-18	Room GST	5.95	
03-08-18	Additional Hotel Room Tax	2.38	
03-09-18	Manual Master Card Payment s.17		136.85
<b>Total</b>		<b>136.85</b>	<b>136.85</b>
<b>Balance</b>		<b>0.00</b>	

Mar 15<sup>th</sup>

BLUEBIRD CABS #89  
2612 QUADRA ST  
VICTORIA BC

CARD \*\*\*\*\* s.17  
CARD TYPE MASTERCARD  
DATE 2018/03/15  
TIME 1262 19:38:43  
RECEIPT NUMBER  
C85069252-001-179-002-0

PURCHASE  
AMOUNT s.22 \$51.70  
TIP  
TOTAL

MasterCard  
A0000000041010  
50FEB150E2DCB9B6  
0000008000-E800  
08E727E132B54C12

APPROVED

AUTH# 223843 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

PHONE.250.382.2222

Mar 17<sup>th</sup>

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
21852400  
GH2185240051

\*\*\*\* PURCHASE \*\*\*\*  
03-17-2018 13:16:14  
Acct # \*\*\*\*\* s.17 C  
Exp Date \*\*/\*\* Card Type MC  
Name: PAULA GUNN  
A0000000041010 MasterCard

Operator: 051  
Trace # 11017  
Inv. # 051  
Auth # 161614 RRN 001163002

Purchase \$55.50  
Tip s.22  
Total

(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

www.yellowcabvictoria.com  
250-381-2222

Ms. Paula Gunn  
s.22Folio #: s.22  
Room Number: s.15  
Rate: \$108.00  
Pay Method: M(s.17)Arrival Date: Thursday, March 15, 2018  
Departure Date: Saturday, March 17, 2018

s.15

s.17

3

Date	Department	Reference	Voucher	Room	Debit	Credit
3/15/2018	ROOM CHARGE	Auto Posted		s.15	\$108.00	
3/15/2018	G.S.T. ROOM	Auto Posted			\$5.40	
3/15/2018	HOTEL ROOM TAX	Auto Posted			\$8.64	
3/15/2018	3% MRDT	Auto Posted			\$3.24	
3/16/2018	ROOM CHARGE	Auto Posted			\$108.00	
3/16/2018	G.S.T. ROOM	Auto Posted			\$5.40	
3/16/2018	HOTEL ROOM TAX	Auto Posted			\$8.64	
3/16/2018	3% MRDT	Auto Posted			\$3.24	
3/17/2018	MASTER CARD	CHECKED-OUT M(s.17)				\$250.56

I agree that my liability for all charges is not waived.  
gst/hst # s.15

s.15

Tax Summary	
G.S.T. ROOM	\$10.80
HOTEL ROOM	\$17.28
3% MRDT	\$6.48

Balance: \$0.00

Signature \_\_\_\_\_

CARD \*\*\*\*\*s.17  
 CARD TYPE MASTERCARD  
 DATE 2018/03/17  
 TIME 5595 08:10:00  
 CLERK ID 3  
 INVOICE # 316  
 RECEIPT NUMBER  
 C84158364-001-267-013-0

PRE-AUTH COMPLETION  
TOTAL\$250.56MasterCard  
A0000000041010

APPROVED

AUTH# 031326 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

## Booking Confirmation

Booking Reference: **s.22**

Date of issue: 19 Feb, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

### - Depart

Economy Latitude

Thursday  
15 Mar, 2018

20:40  
**Victoria**  
Victoria Intl. (YYJ), BC

21:07  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

 **AC8080**
**0hr27**  
Economy B  
Operated by: Air Canada Express -  
Jazz | Q400

Layover in Vancouver

1hr43

Thursday  
15 Mar, 2018

22:50  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

23:42  
**Kamloops**  
(YKA), BC

 **AC8198**
**0hr52**  
Economy B  
Operated by: Air Canada Express -  
Jazz | Dash 8-300

Total duration

3hr02

### - Return

Economy Latitude

Saturday  
17 Mar, 2018

10:40  
**Kamloops**  
(YKA), BC

11:39  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

 **AC8343**
**0hr59**  
Economy Y  
Operated by: Air Canada Express -  
Jazz | Dash 8-300

Layover in Vancouver

0hr31

Saturday  
17 Mar, 2018

12:10  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M


12:37  
**Victoria**  
Victoria Intl. (YYJ), BC

 **AC8065**
**0hr27**  
Economy Y  
Operated by: Air Canada Express -  
Jazz | Dash 8-300

Total duration

1hr57

## Passengers

 **Paula Gunn**

**Ticket Number**  
0142190544100

**Seats**  
**AC8080 S.**  
**AC8198 15**  
**AC8343**  
**AC8065**



## Purchase summary

**MasterCard**

\*\*\*\*\* 1

Amount paid: \$1160.51

**Tax Information**

GST/HST no. 10009-2287 RT0001

\$55.26

**1 adult**

 **Air Transportation Charges**

Base Fare - Depart - Economy Latitude

484.00

Base Fare - Return - Economy Latitude

558.00

Surcharges

24.00

 **Taxes, fees and charges**

Goods and Services Tax - Canada no. 100092287 RT0001

55.26

Air Travellers Security Charge

14.25

Airport Improvement Fee - Canada

25.00

Total airfare and taxes before options

**\$1160<sup>51</sup>**

**GRAND TOTAL (Canadian dollars)**

**\$1160<sup>51</sup>**



## Check-in and boarding gate deadlines

**Within Canada**

**90**

minutes

### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**

minutes<sup>1</sup>

### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**

minutes

### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Where ideas work

Supplier: s.22

## Business Expense Approval

Control No.

B023440

**Freedom of Information and Protection of Privacy Act:** The personal information you are providing is collected for the purposes of business expense administration and under the authority of the Financial Administration Act, and in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Russell, Shannon	<b>Branch</b> Minister's Office	<b>Phone Number</b> (250) 387-9699
<b>Client Organization</b> Citizens' Services	<b>Division</b> Minister's Office	<b>Job Title</b> Senior Ministerial Assistant

<b>EVENT</b>	<b>Location (City)</b> Vancouver	<b>Description</b> Pre-Brief with Minister	<b>Start Date</b> 2018/03/02	<b>End Date</b> 2018/03/02
--------------	-------------------------------------	---	---------------------------------	-------------------------------

### PARTICIPANTS

Organization	Number of People	Organization	Number of People
Ministry of Citizens' Services	2		

### INDIVIDUALS INCLUDED IN MEAL CLAIMS

Name	Organization	Name	Organization
Sims, Jinny .	Citizens' Services	Russell, Shannon .	Citizens' Services

### BUSINESS EXPENSE REQUESTED

	STOB	Amount	Responsibility	Service Line	Project	Supplier
1. Meeting Room Rental	6531		32805	34610	3200000	
2. Equipment/Furniture Rental	6531	s.22				
3. Photocopying, Faxing, Telephone, etc.	6531					
4. Food/Beverages for Meetings						
<input type="checkbox"/> Breakfast <input type="checkbox"/> Lunch <input type="checkbox"/> Dinner						
<input type="checkbox"/> Snacks <input type="checkbox"/> Coffee/Tea/Juice, etc.						
5. Business Meals in Restaurant	6531					
<input checked="" type="checkbox"/> Breakfast <input type="checkbox"/> Lunch <input type="checkbox"/> Dinner						
6. Event Planners, Speakers, etc	6531					
7. Travel Costs for Non-BC Government Participants	6531					

Mail to:

Shannon Russell

Estimated Total

Reimbursement Total

\$

### SIGNATURES Refer to Treasury Board directives for approval authorities. (See Audit Trail)

Employee	Print Name	Date Signed
Supervisor/Designated Authority	Print Name	Date Signed
Signing Authority	Print Name	Date Signed

**Audit Trail for Business Expense Approval B023440 for Russell, Shannon**

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/03/27 10:23:13	Delaney-Spindler, Chelsea (IDIR\CHDELANE) Chelsea.DelaneySpindler@gov.bc.ca	Russell, Shannon Shannon.Russell@gov.bc.ca	Saved	Russell, Shannon Shannon.Russell@gov.bc.ca
2018/03/27 10:25:42	Delaney-Spindler, Chelsea (IDIR\CHDELANE) Chelsea.DelaneySpindler@gov.bc.ca	Russell, Shannon Shannon.Russell@gov.bc.ca	Saved	Russell, Shannon Shannon.Russell@gov.bc.ca
2018/03/27 11:37:52	Delaney-Spindler, Chelsea (IDIR\CHDELANE) Chelsea.DelaneySpindler@gov.bc.ca	Russell, Shannon Shannon.Russell@gov.bc.ca	Notified	Russell, Shannon Shannon.Russell@gov.bc.ca
2018/03/27 11:56:09	Russell, Shannon (IDIR\SHANRUSS) Shannon.Russell@gov.bc.ca		Approved	Sims, Jinny Jinny.Sims@gov.bc.ca
2018/03/28 09:42:52	Sims, Jinny (IDIR\JSIMS) Jinny.Sims@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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**Notes for Business Expense Approval B023440 for Russell, Shannon**

1 note(s) returned.

Created On	Author	Note
2018/03/27 10:25:42	Delaney-Spindler, Chelsea (IDIR\CHDELANE) Chelsea.DelaneySpindler@gov.bc.ca	Breakfast Pre-Brief meeting with Minister Sims and Shannon Russell

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BEA B023440

s.15

\*\*\* PURCHASE \*\*\*  
03-02-2018 08:36:48  
Acct # \*\*\*\*\*s.17  
Exp Date \*\*/\*\* Card Type MC  
Name: SHANNON RUSSELL  
APP00000041010 MasterCard

Operator: 1007  
Trace # 1140  
Inv. # 6717  
Auth # 113647 RRN 001830

Purchase \$61.95  
Tip s.22

Total

(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

s.15

1007 Julie

35/1 CHK 6717 GST 2  
02MAR'18 8:00AM

s.22

12.00  
23.00  
24.00

SUBTOTAL..... 59.00  
GST 5% 2.95  
8:00 TOTAL DUE \$61.95

\*\*\*\*\*  
GST s.15

\*\*\*\*\*  
THIS SECTION IS FOR ROOM CHARGES  
\*\* GRATUITY IS NOT INCLUDED \*\*

TIP \$\_\_\_\_\_ TOTAL \$\_\_\_\_\_

ROOM#\_\_\_\_\_

PRINT NAME\_\_\_\_\_

SIGNATURE\_\_\_\_\_



## Where ideas work

### Travel Voucher (Restricted Use)

Control No.

E128467

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Russell, Shannon			<b>Employee ID</b> s.22			<b>Phone Number</b> (250) 387-9699		
<b>Client Organization</b> Citizens' Services			<b>Job Title</b> Senior Ministerial Assistant			<b>Travel Group Code</b> 3		
<b>5. Date Completed</b> 2018/03/23		<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Business					<b>Headquarters</b> Victoria	
<b>12. Mailing Address for Cheque</b> PO Box 9068 Stn Prov Gov Victoria, BC V8W 9E2								
<b>16. Travel Dates</b> 2018 03/01	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>	
	<b>Destination</b> Whistler Deposit	<b>Start</b> 0800	<b>End</b> 0801	<b>Km</b>	<b>Cost</b> 0.00		<b>Claim</b>	<b>Cost</b> 0.00
								<b>Lodging Costs</b> 251.85
								<b>20. &amp; 21. Miscellaneous</b>
								<b>Cost</b>
								<b>Describe</b>
<b>TOTALS OF COLUMNS</b>					<b>36.</b> \$ 0.00	<b>37.</b> \$ 0.00		<b>38.</b> \$ 0.00
							<b>39.</b> \$ 251.85	<b>40.</b> \$ 0.00
								<b>Claim Total</b> \$ 251.85
<b>48. Client Code</b> 112 112 112 112	<b>49. Resp.</b> 32805	<b>50. Service Line</b> 34610		<b>51. STOB</b> 5702 1890	<b>52. Project</b> 3200000		<b>45. Supplier Code</b> s.22	
							<b>Amount</b> \$ 251.85	
<b>Less Travel Advance</b> 112								
								<b>54.</b> \$ 251.85
<b>AMOUNT DUE TO EMPLOYEE</b>								
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						<b>Print Name</b>		<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						<b>Print Name</b>		<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.						<b>Print Name</b>		<b>Date Signed</b>

**Audit Trail for Travel Voucher (Restricted Use) E128467 for Russell, Shannon**

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/03/23 12:12:16	Delaney-Spindler, Chelsea (IDIR\CHDELANE) Chelsea.DelaneySpindler@gov.bc.ca	Russell, Shannon Shannon.Russell@gov.bc.ca	Notified	Russell, Shannon Shannon.Russell@gov.bc.ca
2018/03/23 14:48:39	Russell, Shannon (IDIR\SHANRUSS) Shannon.Russell@gov.bc.ca		Approved	Sims, Jinny Jinny.Sims@gov.bc.ca
2018/03/23 16:27:15	Sims, Jinny (IDIR\JSIMS) Jinny.Sims@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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**Notes for Travel Voucher (Restricted Use) E128467 for Russell, Shannon**

1 note(s) returned.

Created On	Author	Note
2018/03/23 12:12:16	Delaney-Spindler, Chelsea (IDIR\CHDELANE) Chelsea.DelaneySpindler@gov.bc.ca	03/01 - This charge is a deposit charge from s.15 for upcoming 2018 UBCM in September.

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## ADVANCE DEPOSIT RECEIPT

Russell, Shannon

Reservation: s.22  
Arrival Date: 09-09-2018  
Departure Date: 09-14-2018  
Receipt No: s.22

Date	Description	Card #	Card Holder	Amount
03-01-2018	MasterCard	s.17	Shannon Russell	251.85
Total:				251.85

User ID: AMANBUR

8th  
5702

ADVANCE DEPOSIT RECEIPT

Page 1 of 1



## Where ideas work

### Travel Voucher (Restricted Use)

Control No.

E128475

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<b>Name</b> Russell, Shannon				<b>Employee ID</b> s.22				<b>Phone Number</b> (250) 387-9699					
<b>Client Organization</b> Citizens' Services				<b>Job Title</b> Senior Ministerial Assistant				<b>Travel Group Code</b> 3					
<b>5. Date Completed</b> 2018/03/27				<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>				
<b>Type of Travel</b> In Province				<b>14. Reason for Travel</b> Ministerial Business					<b>Headquarters</b> Victoria				
<b>12. Mailing Address for Cheque</b> PO Box 9068 Stn Prov Gov Victoria, BC V8W 9E2													
<b>16. Travel Dates</b>		<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>		<b>20. &amp; 21. Meals</b>		<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>	
		<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>			<b>Claim</b>	<b>Cost</b>		<b>Cost</b>	<b>Describe</b>
2018						0.00	15.40			0.00			
02/28		Leg-St. Ann's-Leg	1900	2030		0.00	✓ 333.00		F-B	41.00			
03/02		Vic-Van-Vic (HJ)*to Van	0630	1900		0.00	✓ 8.00		H-	25.75	✓	217.37	
03/22		Vic to Van (HJ)*	0840	2000		0.00	✓ 15.00		H-	25.75			
03/23		Van to Vic (HJ)*	0700	1300		0.00	✓ 8.00		H-	25.75			
03/26		Vic-Van-Vic (HJ)*	0900	1630		0.00							
		*PCARD											
<b>TOTALS OF COLUMNS</b>						<b>36.</b> \$ 0.00	<b>37.</b> 379.40 s.22			<b>38.</b> \$ 118.25	<b>39.</b> \$ 217.37	<b>40.</b> \$ 0.00	<b>Claim Total</b> s.22
<b>48. Client Code</b>		<b>49. Resp.</b>	<b>50. Service Line</b>		<b>51. STOB</b>		<b>52. Project</b>		<b>45. Supplier Code</b>		<b>Amount</b>		
112		32805	34610		5702 6501		5701		s.22		699.62 s.22 15.40		
112		↓	↓				↓						
112													
112													
<b>Less Travel Advance</b>													
112													
												<b>54.</b> 715.02 s.22	
<b>AMOUNT DUE TO EMPLOYEE</b>													
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								<b>Print Name</b>		<b>Date Signed</b>			
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								<b>Print Name</b>		<b>Date Signed</b>			
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.								<b>Print Name</b>		<b>Date Signed</b>			

**Audit Trail for Travel Voucher (Restricted Use) E128475 for Russell, Shannon**

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/03/27 11:03:58	Delaney-Spindler, Chelsea (IDIR\CHDELANE) Chelsea.DelaneySpindler@gov.bc.ca	Russell, Shannon Shannon.Russell@gov.bc.ca	Saved	Russell, Shannon Shannon.Russell@gov.bc.ca
2018/03/27 11:32:45	Delaney-Spindler, Chelsea (IDIR\CHDELANE) Chelsea.DelaneySpindler@gov.bc.ca	Russell, Shannon Shannon.Russell@gov.bc.ca	Saved	Russell, Shannon Shannon.Russell@gov.bc.ca
2018/03/27 11:32:57	Delaney-Spindler, Chelsea (IDIR\CHDELANE) Chelsea.DelaneySpindler@gov.bc.ca	Russell, Shannon Shannon.Russell@gov.bc.ca	Notified	Russell, Shannon Shannon.Russell@gov.bc.ca
2018/03/27 11:56:34	Russell, Shannon (IDIR\SHANRUSS) Shannon.Russell@gov.bc.ca		Approved	Sims, Jinny Jinny.Sims@gov.bc.ca
2018/03/28 09:42:23	Sims, Jinny ✓ (IDIR\JSIMS) Jinny.Sims@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E128475 for Russell, Shannon

1 note(s) returned.

Created On	Author	Note
2018/03/27 11:32:45	Delaney-Spindler, Chelsea (IDIR\CHDELANE) Chelsea.DelaneySpindler@gov.bc.ca	02/28- Taxi to St. Ann's for Panel Discussion, taxi return to Leg 03/02- HeliJet to Van paid on office pcard, full day per diem minus breakfast (see BEA B023440) Taxi to HeliJet, fly to Vic. 03/22- Morning flight on office pcard, Lunch per diem, taxi to <b>s.15</b> 03/23- Taxi to VCO, half day per diem, taxi to HeliJet, flight paid on office p-card 03/26- half day per diem, taxi to HeliJet (flight paid on office pcard)

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02/28

BLUEBIRD CABS #184  
2612 QUADRA ST  
VICTORIA BC

CARD \*\*\*\*\*s.17  
CARD TYPE MASTERCARD  
DATE 2018/02/28  
TIME 5662 21:07:05  
RECEIPT NUMBER  
C85068533-001-007-010-0

PURCHASE  
TOTAL

\$10.00

MasterCard  
A0000000041010  
7BC30DDF6BC59F0F  
0000008000-E800  
CDC67EE867BD16AE

APPROVED

AUTH# 000705 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

PHONE.250.382.2222

BLUEBIRD CABS #19  
2612 QUADRA ST  
VICTORIA BC

CARD \*\*\*\*\*s.17  
CARD TYPE MASTERCARD  
DATE 2018/02/28  
TIME 0869 19:08:16  
RECEIPT NUMBER  
C85068590-001-167-022-0

PURCHASE  
AMOUNT  
TIP s.22  
TOTAL

\$5.40

MasterCard  
A0000000041010  
1C1B1AEAE5129E7E  
0000008000-E800  
95B025D7B0254282

APPROVED

AUTH# 220816 01-027  
THANK YOU

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PHONE.250.382.2222

03/02

# HELIJET INTERNATIONAL

Helijet International Inc  
5911 Airport Rd S  
Vancouver International Airport  
BC V7B 1B5  
Toll Free (800)665 4354  
info@helijet.com  
www.helijet.com

02/03/2018 5:14:18 PM  
GST: R102320165

## CUSTOMER COPY

\*Cancellation Required 5pm Day Prior\*  
Check-in is 20 Minutes Prior to Departure  
50lb Baggage Allowance  
All Rules available on Helijet.com

\*Carriage is subject to the applicable  
tariffs, conditions of carriage and  
related regulations available at Helijet  
We(the "carrier") hereby invite the  
public at any time to request a copy  
of our tariffs for the domestic service  
we provide\*\*  
Booking #s.22

Raymond Russell (B.C. Govt - Leg Assis...  
Friday, March 2, 2018  
1 Passengers

(2)  
Departs 17:45 PM @ Vancouver Harbour  
Arrives 18:20 PM @ Victoria Harbour

## Invoice #: 266179

FARE-YWH-PEAK\_Winter17- \$309.52 CAD

TAX \$15.48 GS

Grand Total \$325.00 CA

### Payment Information:

Mastercard \$325.00 CA

Date/Time	02/03/2018 5:14:16 PM
Station	JCXHCS01
Terminal ID	W66248364
Action	Purchase/Telephone
Card Type	M/C
Card Number	**** * s.17 M
Amount	\$325.00
Authorization	201416
Trace Number	0019260410
Response	01-105/APPROVED 201416

YELLOW CAB \$38  
1441 CLARK DR  
VANCOUVER BC

CARD \*\*\*\*\* s.17  
CARD TYPE MASTERCARD  
DATE 2018/03/02  
TIME 0100 17:12:32  
CLSPK ID 6  
RECEIPT NUMBER  
065068217-001-001-630-0

PURCHASE  
TOTAL

**\$8.00**

MasterCard  
A0000000041010  
14F3AD9F3BF30AEF  
0000008000-E800  
EC2D150D50235CB0

## APPROVED

AUTH# 201232 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

GST105762447RT0001

03/22

VANCOUVER TAXI  
790 CLARK DR  
VANCOUVER BC

CARD \*\*\*\*\*s.17  
CARD TYPE MASTERCARD  
DATE 2018/03/22  
TIME 2364 17:01:47  
CLERK ID 99  
INVOICE #  
RECEIPT NUMBER  
35008413-001-255-001-

PURCHASE  
TOTAL

\$8.00

MasterCard  
60000000041010  
E88FF3197388B  
0000008000-E800  
F0C5FD5BBA168221

APPROVED

AUTH# 200147 01-07  
THANK YOU

RETAIN THIS  
COPY FOR YOUR RECORDS

## INVOICE

Shannon Russell  
501 Bellvil St  
Victoria ON V8W 9X2  
Canada

Room No. s.15  
Arrival 03-22-18  
Departure 03-23-18  
Folio Window 1  
Folio No.

Confirmation No. s.22

Group Name

Date	Description	Charges	Credits
s.22			
		s.15	
03-22-18	Accommodation	185.00 ✓	
03-22-18	Room P.S.T	14.99 ✓	
03-22-18	Room G.S.T.	9.37 ✓	
03-22-18	Destination Mktg Fee	2.39 ✓	
03-22-18	MRDT 3%	5.62 ✓	
03-22-18	Master Card		s.22

217.37

Total

s.22

Guest Signature

Balance

0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

s.15

## GST Summary:

Rooms	9.37
Food & Beverage	0.00
Other	1.25
Total	10.62

Registration Number: s.15

WE HOPE YOU ENJOYED YOUR STAY WITH US!

s.15

03/23

MACLOURE'S CABS 159  
1275 75TH AVE W  
VANCOUVER BC

CARD \*\*\*\*\* s.17  
CARD TYPE MASTERCARD  
DATE 2018/03/23  
TIME 2085 09:45:58  
CLERK ID 1  
RECEIPT NUMBER  
C85050380-001-448-001-0

PURCHASE  
TOTAL

\$7.00

MasterCard  
A0000000041010  
67A9B04805EC3FD4  
0000008000-E800  
2CE2AF240A8586B9

**APPROVED**

AUTH# 124558 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

\*\*\*\*\*604\*831\*1111\*\*\*\*\*

VANCOUVER TAXI  
790 CLARK DR  
VANCOUVER BC

CARD \*\*\*\*\* s.17  
CARD TYPE MASTERCARD  
DATE 2018/03/23  
TIME 4828 11:30:37  
CLERK ID 94042  
INVOICE # 1  
RECEIPT NUMBER  
C85023788-001-824-007-0

PURCHASE

\$8.00

MasterCard  
A0000000041010  
7C3630CC4A4FABE9  
0000008000-E800  
A67710E23CAC7FD3

**APPROVED**

AUTH# 143037 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

03/26

YELLOW CAB #68  
1441 CLARK DR  
VANCOUVER BC

CARD \*\*\*\*\*s.17  
CARD TYPE MASTERCARD  
DATE 2018/03/26  
TIME 0103 15:28:22  
CLERK ID  
RECEIPT NUMBER  
CR5004110-001-001-959-0

PURCHASE  
TOTAL

\$8.00

MasterCard  
A0000000041010  
3600246CC7CF4D82  
0000008000-E800  
3E175EBE908325C5

APPROVED

AUTH# 182822 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

GST105762447RT0001