

NR19EXECDM2



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128964

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name McLaren, Kenn				Employee ID s.22		Phone Number (250) 953-4120	
Client Organization Forests, Lands, Natural Resource Operations and Rural Dev				Job Title Ministerial Assistant		Travel Group Code 3	
5. Date Completed 2018/06/18		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters Victoria	
12. Mailing Address for Cheque PO BOX 9043 Stn Prov Govt Victoria, BC V8W 9E2							
16. Travel Dates 2018	17. Places Travelled		18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	
	Destination	Start	End	Km	Cost	Claim	Cost
06/05	Vic to Vancouver [HA]	0700	2359		0.00	F-	51.50
06/06	Van to Sandspit [OC]	0700	2359		0.00	F-D	33.25
06/07	Sandspit	0730	2359		0.00		0.00
06/08	Sandspit to Van [AC]	0730	1800		0.00	F-B	41.00
						22. Lodging Costs	
						245.58	
						113.00	
						129.95	
						20. & 21. Miscellaneous	
						Cost	
						Describe	
						Ground transportation provided by ministry staff	
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 0.00	38. \$ 125.75	39. \$ 488.53
40. \$ 0.00	Claim Total \$ 614.28						
48. Client Code 128 128 128 128	49. Resp. 71000	50. Service Line 40001	51. STOB 5702	52. Project 7100000	45. Supplier Code s.22		Amount \$ 614.28
Less Travel Advance 128							
						54. \$ 614.28	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited CDM July 6/18

Audit Trail for Travel Voucher (Restricted Use) E128964 for McLaren, Kenn

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/18 15:52:55	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	McLaren, Kenn Kenn.McLaren@gov.bc.ca	Saved	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2018/06/18 16:26:52	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	McLaren, Kenn Kenn.McLaren@gov.bc.ca	Saved	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2018/06/19 10:01:38	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	McLaren, Kenn Kenn.McLaren@gov.bc.ca	Saved	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2018/06/19 10:02:56	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	McLaren, Kenn Kenn.McLaren@gov.bc.ca	Notified	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2018/06/19 10:23:54	McLaren, Kenn (IDIR\KENMCLAR) Kenn.McLaren@gov.bc.ca		Approved	Renneberg, Tim Tim.Renneberg@gov.bc.ca
2018/06/19 10:51:21	Renneberg, Tim ✓ (IDIR\TRENNEB) Tim.Renneberg@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128964 for McLaren, Kenn

1 note(s) returned.

Created On	Author	Note
2018/06/19 10:01:38	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	June 5 - HA204 Vic to Van, for mtgs, \$170.55 AC PCard. Overnight hotel \$245.58 MA PCard. Claimed full day meals. June 6 - AC8522, Van to Sandspit RT for mtgs \$616.61 AC PCard, Flight chg fee \$105.00 AC PCard. Overnight hotel, \$113.00 MA PCard. Claim dinner. June 7 - Overnight in hotel \$129.95 on MA PCard. No meals claimed. June 8 - Flight back to Victoria. Claimed breakfast.

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Kenn McLaren

0 PO Box 9049, Stn Prov Govt

0

Victoria BC V8W 9E2

Receipt

Invoice date 6/6/2018
 Our reference s.22
 GST Number s.15

Guest **Kenn McLaren** Arrival **6/5/2018** Departure **6/6/2018** Room **s.15**

Date	Description	Quantity	Unit Price	Total (CAD)
6/5/2018	Room Charge	1	209.00	209.00
6/5/2018	DMF @1.293% Plus Taxes	1	2.70	2.70
6/5/2018	Federal Tax GST	2	0.00	10.59
6/5/2018	Provincial Room Tax	2	0.00	16.94
6/5/2018	Municipal Room Tax	2	0.00	6.35

6/6/2018 MC **** s.17

Total invoice **245.58**

-245.58

Total Paid **-245.58**

Total Due **0.00**

Total GST 10.59

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X _____



Kenn McLaren
 0 PO Box 9049, Stri Prov Govt
 0
 Victoria BC V8W 9E2

Receipt

Invoice date 6/6/2018
 Our reference s.22
 GST Number s.15

Guest **Kenn McLaren** Arrival **6/5/2018** Departure **6/6/2018** Room **s.15**

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6/5/2018	Municipal Room Tax	2	0.00	6.35

Total invoice 245.58

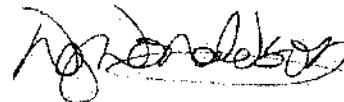
6/6/2018 MC ***s.17

-245.58

Total Paid -245.58

Total Due 0.00

Total GST 10.59



I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X _____

s.15

SALE

Batch #: 247
06/07/18
PPR CODE: 001648
Place: 10
MASTERCARD
S.17

REC # 00060010

00:16:48

Chip

AMOUNT

\$113.00

APPROVED

MasterCard
0000000000000000
00 00 00 00 00 00
00 00 00 00

THANK YOU / MERCI

CUSTOMER COPY

JOM #		NAME	
GUEST REGISTRATION			
NAME <u>Ken</u>		PHONE <input type="checkbox"/> H <input type="checkbox"/> B	
STREET			
CITY	PROV./STATE	P.C./ZIP	
COMPANY REPRESENTING			
VEHICLE LICENSE		PROVINCE/STATE	
MAKE / COLOUR		YEAR	
<p><i>NOTICE TO GUESTS: This property is privately owned and management reserves right to refuse service to anyone, and will not be responsible for accidents or injury to Guests or for loss of money, jewellery or valuables of any kind.</i></p>			
GUEST SIGNATURE <u>X</u>			
No. IN PARTY	ARRIVAL DATE	CHECK-OUT DATE	ROOM TOTAL
1	June 6/18	June 7/18	\$ 100.00
NO. OF DAYS	\$ RATE		HST / GST
1	100		\$ 5
DAYS OCCUPIED (✓)			PROV. ROOM TAX
SUN.	MON.	TUES.	\$ 8
		WED.	SUBTOTAL
		THUR.	\$ 113.00
		FRI.	CHARGES
		SAT.	CREDITS
			TOTAL
#			\$
REC'D. BY			\$

Check-out time is 11:00 a.m.
Guests desiring to occupy the room later
will make arrangements at the office.
Guests staying over please notify the office.

s.15

THANK
YOU

This is your Receipt
Please Retain

s.15

SALE

Batch #: 247
06/07/18 00:16:48
APPR CODE: 001648
Place 10
MASTERCARD
S.17 Chip

AMOUNT \$113.00

APPROVED

MasterCard
0000000000000000
00 00 00 00 00
00 00 00

THANK YOU / MERCI

CUSTOMER COPY

ROOM #		NAME	
GUEST REGISTRATION			
NAME <i>Ken</i>		PHONE <input type="checkbox"/> H <input type="checkbox"/> B	
STREET			
CITY	PROV/STATE	PC/ZIP	
COMPANY REPRESENTING			
VEHICLE LICENSE		PROVINCE/STATE	
MAKE / COLOUR		YEAR	
<small>NOTICE TO GUESTS: This property is privately owned and management reserves right to refuse service to anyone, and will not be responsible for accidents or injury to Guests or for loss of money, jewellery or valuables of any kind.</small>			
GUEST SIGNATURE <i>X</i>			
No. IN PARTY	ARRIVAL DATE	CHECK-OUT DATE	ROOM TOTAL
1	June 6/18	June 7/18	\$ 100.00
NO. OF DAYS	\$ RATE		RST / GST
1	100		\$ 5
DAYS OCCUPIED (✓)			PROV. ROOM TAX
SUN.	MON.	TUES.	WED.
THUR.	FRI.	SAT.	
SUBTOTAL			\$ 113.00
CHARGES			CREDITS
TOTAL			\$
#			
REC'D. BY			

Check-out time is 11:00 a.m.
Guests desiring to occupy the room later
will make arrangements at the office.
Guests staying over please notify the office.

s.15

THANK
YOU
This is your Receipt
Please Retain

s.15

GST# s.15

Invoice No. s.22

Roomno	s.15					
Check-in	2018.06.07	Check-out	2018.06.08	No of night	1	Staff: Thomas
Name	KENN. MCLAREN					
Phone no	2508937231					
Room Rate	115.00	No of night	1	115.00		
Extra	0.00	Extra	0.00			
		Net	115.00			
		GST	5.75	PST	9.20	
		Total	129.95	Credit Card	Paid date 2018.06.07	

s.15

s.15

Breakfast Serving : 7:00-9:00AM

2018.06.07 10:42:27 PM

s.15

Term ID: M2468705

Purchase

XXXXXXXXXX s.1
7

MASTERCARD

Entry Method: C

Total: \$ 129.95

2018/06/07

22:42:44

Seq #: 001-001047-0

Appr Code: 014244

Resp Code: 01/027

MasterCard

0000000000000000

1B 05 F5 C0 1C EE 3B F5

00 00 00 00 00

60 00

54 B3 BA FD 4F 04 CC A6

00 00 00 00 00

APPROVED

Thank You

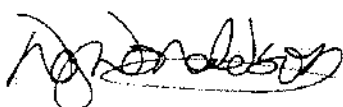
Customer Copy

TRUENATION

s.15

GST# s.15

Invoice No. s.22

Roomno	s.15							
Check-in	2018.06.07	Check-out	2018.06.08	No of night	1	Staff: Thomas		
Name	KENN. MCLAREN							
Phone no	2508937231							
Room Rate	115.00	No of night	1	115.00				
Extra	0.00	Extra		0.00				
		Net		115.00				
		GST		5.75			PST	9.20
		Total		129.95			Credit Card	Paid date 2018.06.07

s.15

s.15

Breakfast Serving : 7:00-9:00AM

2018.06.07 10:42:27 PM

s.15

Term It: R2468785

Purchase

XXXXXXXXXX s.17

MASTERCARD

Entry Method: C

Total: \$ 129.95

2018/06/07 22:42:44

Seq #: 001-001047-0

Appr Code: 014244

Resp Code: 01/027

MasterCard
A80300000041010
15 05 F5 C8 1E EE 3B F5
00 00 00 00 00
00 00
94 B3 BA FD 4E 04 CC A6
00 00 00 00 00

APPROVED
Thank You

Customer Copy

(H0010101)

Booking Statement for Harbour Air Seaplanes

Booking #
s.17

Invoice #s.17

Date
Tuesday, Jun 5, 2018

Air Transportation Charges

Departure
08:00
Victoria Harbour

Sked 200/300 : (St) GO Lite 1 @ \$140.92

Taxes, Fees and Charges

Arrival
08:35
Vancouver Harbour

All Skeds - Baggage : Checked 11 @ \$11.00

Baggage Fee

Sked 200 : Carbon Offset 1 @ \$0.65

Duration
35 minutes

Sked 200 : VHFC Terminal Fee 1 @ \$9.86

+ Goods and Services Tax \$8.12

1 Passenger(s) »
GoFlex
McLaren, Kenn

Canadian Dollars \$170.55

Status:
KK- Confirmed

Master Card \$170.55

s.17

GoFlex Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure (subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.



Booking Confirmation

Booking Reference **s.22**

Date of issue: 21 Mar, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

- Depart

Economy Tango					
Wednesday 06 Jun, 2018	10:55 Victoria Victoria Intl. (YYJ), BC		11:22 Vancouver Vancouver Intl. (YVR), BC Terminal M	AC8062	0hr27 Economy L Operated by: Air Canada Express - Jazz Q400
			Layover in Vancouver		1hr48
Wednesday 06 Jun, 2018	13:10 Vancouver Vancouver Intl. (YVR), BC Terminal M		15:07 Sandspit (YZP), BC	AC8522	1hr57 Economy L Operated by: Air Canada Express - Jazz Dash 8-300
			Total duration		4hr12

- Return

Economy Tango					
Friday 08 Jun, 2018	15:40 Sandspit (YZP), BC		17:33 Vancouver Vancouver Intl. (YVR), BC Terminal M	AC8523	1hr53 Economy L Operated by: Air Canada Express - Jazz Dash 8-300
			Layover in Vancouver		0hr32
Friday 08 Jun, 2018	18:05 Vancouver Vancouver Intl. (YVR), BC Terminal M		18:35 Victoria Victoria Intl. (YYJ), BC	AC8077	0hr30 Economy L Operated by: Air Canada Express - Jazz Q400
			Total duration		2hr55

Passengers

 **Kenn McLaren**

Ticket Number
0142192132515

Seats

AC8052 -
AC8522 -
AC8523 -
AC8077 -



Purchase summary

MasterCard Amount paid: \$616.61		1 adult
Tax information GST/HST no. 10009-2287 RT0001 \$29.36	Base Fare - Depart - Economy Tango	261.00
	Base Fare - Return - Economy Tango	261.00
	Surcharges	36.00
	Goods and Services Tax - Canada no. 100092287 RT0001	29.36
	Air Travellers Security Charge	14.25
	Airport Improvement Fee - Canada	15.00
	Total airfare and taxes before options	\$616.61
	GRAND TOTAL (Canadian dollars)	\$616.61



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Booking Confirmation

Booking Reference: s.22

Date of issue: 21 Mar, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs. Opens in a new window that apply to the tickets, bookings and all services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice - Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website. Opens in a new window or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy. Opens in a new window directly.

– Flight 1

Economy - Standard

Wednesday
06 Jun, 2018

13:10
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



15:07
Sandspit
(YZP), BC

AC8522

1hr57
Economy A
Operated by: Air Canada Express -
Jazz | Dash 8-300

– Flight 2

Economy - Standard

Friday
08 Jun, 2018

15:40
Sandspit
(YZP), BC



17:33
Vancouver
Vancouver Intl. (YVR), BC
Terminal M

AC8523

1hr53
Economy L
Operated by: Air Canada Express -
Jazz | Dash 8-300

Layover in Vancouver

0hr32

Friday
08 Jun, 2018

18:05
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



18:35
Victoria
Victoria Intl. (YYJ), BC

AC8077

0hr30
Economy L
Operated by: Air Canada Express -
Jazz | Q400

Total duration

2hr55

Passengers

Kenn McLaren

Ticket Number
0142194418343

Seats
AC8522 -
AC8523 -
AC8077 -




Purchase summary

Tax information

GST/HST no. 10009-2287 RT0001
\$5.00

Additional Charges

add'l

 Air Canada - Toronto to Montreal - 10/10/2020

Base Fare	0.00
Total Additional Fare - per passenger	0.00
Extras (Change Fee)	
Change Fee	100.00
Goods and Services Tax - Canada no. 100092287 RT0001	5.00
Total Extras (Change Fee) - per passenger	105.00
Total (per passenger)	105.00
GRAND TOTAL (Canadian dollars)	\$105 ⁰⁰



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 90 minutes.



Control No.

E128961

Name	Employee ID	Phone Number
McNish, James ✓	s.22	(250) 387-4471
Client Organization	Job Title	Travel Group Code
Energy and Mines	Ministerial Assistant	3

5. Date Completed 2018/06/18	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Supporting Minister	Headquarters Minister's Office	

12. Mailing Address for Cheque

Room 301 Parliament Buildings Victoria, BC V8W 1X4

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport	20. & 21. Meals		22. Lodging	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost	Costs	Claim	Cost	Costs	Cost	Describe
2018	HA Vic-Van	0800	2000		0.00	207.00		0.00			
06/15	Taxis Vic & Van	0800	2000		0.00	39.00	F-BD	22.75			
06/17	HA Van-Vic	0800	2000		0.00	159.00		0.00			
06/17	Taxis Vic & Van	0800	2000		0.00	24.10		0.00			

TOTALS OF COLUMNS	36. \$ 0.00	37. ✓ \$ 429.10		38. ✓ \$ 22.75	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 451.85
-------------------	----------------	--------------------	--	-------------------	----------------	----------------	--------------------------

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB ₁	Project	Supplier Code	Amount
057	27011	26700	5702	2700000	s.22	\$ 451.85
057						
057						
057						

[illegible]

	AMOUNT DUE TO EMPLOYEE	54.	\$ 451.85
--	------------------------	-----	-----------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
---	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
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Audit Trail for Travel Voucher (Restricted Use) E128961 for McNish, James

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/18 13:15:31	Pommelet, Lisa (IDIR\LPOMMELE) Lisa.Pommelet@gov.bc.ca	McNish, James James.McNish@gov.bc.ca	Notified	McNish, James James.McNish@gov.bc.ca
2018/06/18 13:16:16	Pommelet, Lisa (IDIR\LPOMMELE) Lisa.Pommelet@gov.bc.ca	McNish, James James.McNish@gov.bc.ca	Saved	McNish, James James.McNish@gov.bc.ca
2018/06/18 13:41:11	Pommelet, Lisa (IDIR\LPOMMELE) Lisa.Pommelet@gov.bc.ca	McNish, James James.McNish@gov.bc.ca	Saved	McNish, James James.McNish@gov.bc.ca
2018/07/12 11:52:53	McNish, James (IDIR\JMCNISH) James.McNish@gov.bc.ca		Initiated	Sanderson, Melissa Melissa.Sanderson@gov.bc.ca
2018/07/12 11:53:30	Sanderson, Melissa ✓ (IDIR\MELSANDE) Melissa.Sanderson@gov.bc.ca		Approved	Janke, Debra ^S Debra.Janke@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128961 for McNish, James

1 note(s) returned.

Created On	Author	Note
2018/06/18 13:15:31	Pommelet, Lisa (IDIR\LPOMMELE) Lisa.Pommelet@gov.bc.ca	June 15: -HA Vic-Van flight missed and rebooked \$207 TCard -Vic cab \$10 TCard, Van cab \$29 TCard = \$39 -Per diem lunch and incidentals June 17: -HA Van-Vic \$s.2 \$159.00 -Van cab \$14.60 TCard, Vic cab \$9.50 TCard = \$24.10

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From: Pommelet, Lisa EMPR:EX
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: E128961 McNish, James
Date: Monday, June 18, 2018 1:37:49 PM
Attachments: E128961 McNish, James.pdf

Hello,

I have the travel receipts for James McNish for June 15th and 17th. Please ignore the Harbour Air flight on June 15th in the confirmation email for \$160, it was missed and rebooked. The receipt for the rebooked flight is on the first page of paper receipts near the end of the document. If you have any questions, please feel free to contact me.

Thank you,

Lisa Pommelet

Administrative Assistant for the Honourable Minister Michelle Mungall
Ministry of Energy, Mines, and Petroleum Resources
Ph. (250)953-0900

From: [Pommelet, Lisa EMPR:EX](#)
To: [Janke, Debra FIN:EX](#)
Subject: FW: Flight Itinerary. Thanks for choosing Harbour Air!
Date: Friday, August 3, 2018 3:15:56 PM

Hi Debra,

Here is a copy of the receipt for James McNish's Harbour Air flight on June 17th. Have a lovely long weekend 😊

Thank you,

Lisa

From: Harbour Air, Whistler Air & Saltspring Air [mailto:reservation@harbourair.com]

Sent: Friday, August 3, 2018 3:14 PM

To: Pommelet, Lisa EMPR:EX

Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[Check Flight Status](#)

[Manage Flight](#)

[Deals & Specials](#)

[High Flyer Rewards](#)

[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS #

s.17

Name

James McNish

Booking #s.17

Sunday, June 17, 2018



Flight #225/Twin Otter

18:10 Vancouver Harbour / [Map](#) ☒

18:45 Victoria Harbour / [Map](#) ☐

Invoice #s.17

Air Transportation Charges

Sked 200/300 : (Np) GO Flex

\$140.92

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee

\$0.00

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

James McNish, Male ✓

[Add to Calendar](#)

Sked 200 : Carbon Offset	\$0.65
Sked 200 : VHFC Terminal Fee	\$9.86
+ Goods and Services Tax	\$7.57
Billing	\$151.43
Taxes	\$7.57
Grand Total	\$159.00
Master Card	\$159.00
Date / Time	June 17, 2018 @ 5:36:26 PM
Summary	s.17 ✓
Name	
Expiration	
Authorization	

GoFlex Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure (subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

E128961

#2

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

Toll-free 1-800-665-0212
Website: www.harbourair.com
6/15/2018 8:14:53 AM
GST: 84295 5858 RT0001

CUSTOMER COPY

Booking #s.17

James McNish ✓
Friday, June 15, 2018
1 Passenger(s)

Flight #2040
Departs 08:30 @ Victoria Harbour
Arrives 09:05 @ Vancouver Harbour ✓

Invoice #: s.17

1x All Skeds - Baggage : Chec \$0.00 CDN
1x Sked 200 : Carbon Offset \$0.65 CDN
1x Sked 200 : VHFC Terminal \$9.86 CDN
1x Sked 200/300 : (St) GO F \$186.64 CDN

Goods and Services Tax \$9.85 GST

Grand Total \$207.00 CDN

Payment Information:

Master Card **\$207.00 CDN**

Date/Time 6/15/2018 8:14:43 AM
Station HYWHCS01
Terminal ID HYWHCC01
Action Purchase
Card Type M/C
Card Number **** * s.17 ✓
Amount \$207.00
Authorization 111443
Trace Number 010001001020
Response 00-001/APPROVED 111443
Chip ID A0000000041010
TVR/TSI 0000008000/E800

BLUEBIRD CABS #16
2612 QUADRA ST
VICTORIA BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/06/15 ✓
TIME 4081 07:32:50
RECEIPT NUMBER
C85069250-001-082-004-0

PURCHASE
TOTAL

\$10.00

MasterCard
A0000000041010
CBA603A68546C73D
0000008000-E800
27246AECF7352DA0

APPROVED

AUTH# 103250 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

DUPLICATE

#3 MACLURE'S CAB 7
1275 75TH AVE W
VANCOUVER BC

DUPLICATE

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/06/15 ✓
TIME 8247 10:04:08
CLERK ID 1
RECEIPT NUMBER
C85021679-001-574-005-0

PURCHASE
AMOUNT (\$29.00)
TIP s.22
TOTAL

\$

MasterCard
A0000000041010
28D30D1CD6DCD3FA
0000008000-E800
F7F9458425060E87

APPROVED

AUTH# 130409 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

DUPLICATE

#4 YELLOW CAB #866
1441 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/06/17 ✓
TIME 4912 17:26:48
CLERK ID 5
RECEIPT NUMBER
C85061649-001-015-551-0

PURCHASE
AMOUNT \$14.60
TIP s.22
TOTAL

\$

MasterCard
A0000000041010
1C69E0E5E9D2D405
0000008000-E300
DDE9BC0B2F65B1DE

APPROVED

AUTH# 202648 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447RT0001

#6 BLUEBIRD CABS #184
2612 QUADRA ST
VICTORIA BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/06/17 ✓
TIME 4391 18:53:36
RECEIPT NUMBER
C85068533-001-034-024-0

PURCHASE
TOTAL

\$9.50

MasterCard
A0000000041010
613BA6375F37D0B3
0000008000-E800
741075BA2D9D7D11

APPROVED

AUTH# 215337 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

Pommelet, Lisa EMPR:EX

From: Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>
Sent: Thursday, June 14, 2018 2:53 PM
To: Pommelet, Lisa EMPR:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS #

s.17

Name

James McNish

Booking s.17

Friday, June 15, 2018

Flight #502

08:20 Victoria Harbour / Map

08:50 South Vancouver (YVR) / Map



30 minutes

KK- Confirmed

Invoice s.17

Air Transportation Charges

Sked 500 : (St) GO Flex \$151.73

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 500 : Carbon Offset \$0.65

+ Goods and Services Tax \$7.62

1 Passenger(s) - GoFlex
James McNish, Male

Add to Calendar

Billing	\$152.38
Taxes	\$7.62
Grand Total	\$160.00

GoFlex Fare Conditions:

Refundable up to 15 minutes prior to Departure
 Changeable up to 15 minutes prior to Departure
 (subject to difference in fare value)
 Select Seating \$10 (space permitting)
 50% cancellation fee for groups of 4+ if cancelled within
 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
 25 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
 15 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
 \$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
 departure

Booking s.17

Sunday, June 17, 2018

Flight #2250

18:30 Vancouver Harbour / Map

19:05 Victoria Harbour / Map

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex
James McNish, Male

Invoice s.17	
Air Transportation Charges	
Sked 200/300 : (Np) GO Flex	\$140.92
Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 200 : Carbon Offset	\$0.65
Sked 200 : VHFC Terminal Fee	\$9.86
+ Goods and Services Tax	\$7.57
Billing	\$151.43

Add to Calendar

Taxes	\$7.57
Grand Total	\$159.00

GoFlex Fare Conditions:

Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departur e

Booking Information

Domestic Flights

- **Check-in time is 25 minutes prior to departure.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Please be prepared to show government issued photo identification.** It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under).**
- **Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.**
- **The maximum weight per single piece of luggage is 50 pounds.**
- **Wait-listed flights and tours** are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- **Cancellations:**

MA19EXECDM1



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129085

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Sali, Meghan		Employee ID s.22		Phone Number s.22	
Client Organization Jobs, Trade and Technology		Job Title Ministerial Assistant		Travel Group Code 3	
5. Date Completed 2018/07/09		6. Fiscal Year 2019		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel Out of Canada		14. Reason for Travel Boston US with Minister		Headquarters Victoria	
12. Mailing Address for Cheque Minister's Office Room 138, Parliament Buildings Victoria, BC V8V 1X4					
16. Travel Dates 2018	17. Places Travelled		18. Personal Vehicle Use	19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost
06/03	Boston, US	0700	2359		0.00
06/04	Boston, US	0700	2359		0.00
06/05	Vancouver	0700	2200		0.00
<div>HA QT to Vancouver June 1 and returned to Victoria June 12th no claim</div> <div>US Exchange @ 1.2961 for June 3rd and 1.2928 for June 4 = \$443.63 and \$442.40 - claiming difference of \$201.63</div>					
			22. Lodging Costs s.22	20. & 21. Miscellaneous	
				Cost	Describe
				342.2	
				342.2	
				201.6	
TOTALS OF COLUMNS			36. \$ 0.00	37. \$ 0.00	38. \$ 0.00
			39. s.22	40. 201.6	Claim Total 886.0
48. Client Code 125 125 125 125	49. Resp. 51000	50. Service Line 08001	51. STOB 5744 570	52. Project 511111	45. Supplier Code s.22
					Amount 886 s.22 ;
Less Travel Advance 125					
					54. 886.0
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			Print Name		Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			Print Name		Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.			Print Name		Date Signed

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited CDM July 11/18

Audit Trail for Travel Voucher (Restricted Use) E129085 for Sali, Meghan

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/09 09:57:14	Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca	Sali, Meghan Meghan.Sali@gov.bc.ca	Notified	Sali, Meghan Meghan.Sali@gov.bc.ca
2018/07/09 09:57:49	Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca	Sali, Meghan Meghan.Sali@gov.bc.ca	Notified	Sali, Meghan Meghan.Sali@gov.bc.ca
2018/07/09 09:58:25	Sali, Meghan (IDIR\MEGSALI) Meghan.Sali@gov.bc.ca		Approved	Robb, Amanda Amanda.Robb@gov.bc.ca
2018/07/09 10:47:42	Robb, Amanda (IDIR\AROB) Amanda.Robb@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129085 for Sali, Meghan

1 note(s) returned.

Created On	Author	Note
2018/07/09 09:57:14	Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca	06/03 - left Vancouver on 8:55am flight to Boston. Hotel claimed only. no meals 06/03 - Boston overnight. hotel claimed. no meals 06/04 - Boston overnight. hotel claimed. no meals 06/05 - returned home on 6pm flight to Vancouver. no meals claimed. exchange rate on hotel - 0.7714 for June 3 and 0.7735 for June 4. Bank of Canada exchange rates attached.

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TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests.
It may, at the discretion of ministries, be used for in-province travel requests.

☐ Out-of-Province
 ☒ Out-of-Canada
 ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR) Jobs, Trade and Technology			VOTE 	
EMPLOYEE NAME Meghan Sali			EMPLOYEE ID. s.22	
POSITION Ministerial Assistant			BARGAINING UNIT / GROUP NO. 3	
BRANCH / LOCATION / REGION Minister's Office				
DATE DEPARTING YYYY / MM / DD 2018/06/03	DATE RETURNING YYYY / MM / DD 2018/06/05	NO. OF WORKDAYS AWAY 2	ESTIMATED OVERTIME CLAIM HOURS 	
IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS <input type="checkbox"/> N / A OR				
DESTINATIONS Boston, USA				
METHOD OF TRAVEL Air				

ESTIMATED COSTS (IN CAN. \$)	
Transportation	1,120
Meals	150
Lodging	775
Overtime	
Fees	
Other Taxi	50
SUB TOTAL	2,095
Less Costs paid by others	
TOTAL COSTS	2,095

PURPOSE OF TRAVEL Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc. Staff Minister Ralston at Stakeholder meetings and participation in the BIO International Convention.	<div style="text-align: center; font-weight: bold; margin-bottom: 10px;">SIGNATURES</div> <div style="text-align: center; font-size: small; margin-bottom: 10px;">Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities. PLEASE SIGN ONE BOX ONLY</div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3" style="padding: 5px; font-weight: bold;">DIRECTOR</td> </tr> <tr> <td style="width: 33%; padding: 5px; text-align: center;">APPROVED</td> <td style="width: 33%; padding: 5px; text-align: center;">NOT APPROVED</td> <td style="width: 34%; padding: 5px; text-align: center;">DATE SIGNED YYYY / MM / DD</td> </tr> <tr> <td style="height: 40px;"></td> <td></td> <td></td> </tr> <tr> <td colspan="3" style="padding: 5px; font-weight: bold;">ASSISTANT DEPUTY MINISTER</td> </tr> <tr> <td style="padding: 5px; text-align: center;">APPROVED</td> <td style="padding: 5px; text-align: center;">NOT APPROVED</td> <td style="padding: 5px; text-align: center;">DATE SIGNED YYYY / MM / DD</td> </tr> <tr> <td style="height: 40px;"></td> <td></td> <td></td> </tr> <tr> <td colspan="3" style="padding: 5px; font-weight: bold;">DEPUTY MINISTER</td> </tr> <tr> <td style="padding: 5px; text-align: center;">APPROVED</td> <td style="padding: 5px; text-align: center;">NOT APPROVED</td> <td style="padding: 5px; text-align: center;">DATE SIGNED YYYY / MM / DD</td> </tr> <tr> <td style="height: 40px;"></td> <td></td> <td></td> </tr> <tr> <td colspan="3" style="padding: 5px; font-weight: bold;">MINISTER</td> </tr> <tr> <td style="padding: 5px; text-align: center;">APPROVED</td> <td style="padding: 5px; text-align: center;">NOT APPROVED</td> <td style="padding: 5px; text-align: center;">DATE SIGNED YYYY / MM / DD</td> </tr> <tr> <td style="height: 40px;"></td> <td></td> <td></td> </tr> </table>	DIRECTOR			APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD				ASSISTANT DEPUTY MINISTER			APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD				DEPUTY MINISTER			APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD				MINISTER			APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD			
DIRECTOR																																					
APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD																																			
ASSISTANT DEPUTY MINISTER																																					
APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD																																			
DEPUTY MINISTER																																					
APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD																																			
MINISTER																																					
APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD																																			
EMPLOYEE'S SIGNATURE <div style="font-family: cursive; font-size: 1.2em; margin-top: 10px;">M. Sali</div>	<div style="text-align: center; font-size: small; margin-bottom: 10px;">DATE SIGNED YYYY / MM / DD</div> <div style="text-align: center; font-size: 1.2em; margin-top: 10px;">2018/05/10</div>																																				

E129085

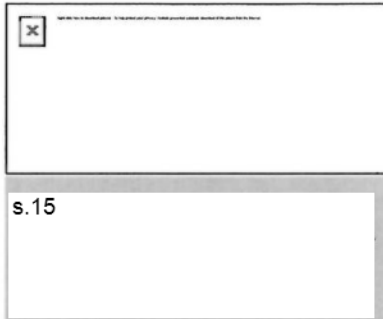
Hay, Lorna JTT:EX

From: Thanks for staying! s.15
Sent: Monday, July 2, 2018 11:30 AM
To: Hay, Lorna JTT:EX
Subject: Your Jun 3, 2018 - Jun 5, 2018 stay at the s.15

Thank you for choosing the s.15 for your recent stay.

As requested, below is a billing summary or adjustment for your stay.
If you have questions about your bill, please contact us at s.15.
 s.15

To book your next stay, visit SPG.com >>

**Summary of Your Stay**

Hotel s.15

Guest: SALI/ MEGHAN/
 BIOTECHNOLOGY INDUSTRY
 ORG ATT

Dates of stay: Jun 03, 2018 - Jun 05, 2018

Room number: s.15

Guest number: s.22

Group number: s.22

s.15 **number:** None

Date	Description	Reference	Charges	Credits
06/03/18	Room Chrg Grp Association	s.15	299.00	
06/03/18	State Tax		17.04	
06/03/18	Occupancy/Tourism Tax		8.22	
06/03/18	City Tax		17.94	

06/04/18	Room Chrg Grp Association	s.15	299.00
06/04/18	State Tax		17.04
06/04/18	Occupancy/Tourism Tax		8.22
06/04/18	City Tax		17.94
06/05/18	Payment - MasterCard XXXXXXXXXXXX	MC	684.40
	XXXXXXXXXXXX	s.17	

Total balance

0.00 USD

When you stay with us, we Go Beyond so you can too with thoughtful service, exceptional experiences and everything you seek when traveling. Book your next stay at s.15



Important Information

Do Not Reply to this Email

This email is an auto-generated message. Replies to automated messages are not monitored. If you have any questions please contact the hotel directly at s.15

Why Have I Received this Email?

You have received this email because you requested during your stay to receive an electronic version of your bill by email.

Availability

Electronic versions of your hotel bill, available by email from our over 2,300 participating properties in the s.15 family of hotels in the USA and Canada, are emailed to you within 72 hours of check-out. These email messages reflect changes made to your bill up to 11pm on your day of departure. Any adjustments after that time may not be shown.

If you have received this email in error, please notify us.

Learn more about eFolio, receiving your hotel bills by email.

Authenticity of Bills

s.15 retains official records of all charges and credits to your account and will honor only those records.

Privacy

Your privacy is important to s.15. For full details of our privacy policy, please visit our Privacy Statement.

Credit of s.15

After a stay, it may take up to 7 days for s.15 points to be credited to your account.

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS #	s.17
Name	Meghan Sali

Booking #s.17

Friday, June 1, 2018

Flight #2100

11:30 Victoria Harbour / Map 

12:05 Vancouver Harbour / Map 

35 minutes

KK- Confirmed

Invoice #s.17	
Air Transportation Charges	
Sked 200/300 : (St) GO Flex	\$186.64
Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 200 : Carbon Offset	\$0.65
Sked 200 : VHFC Terminal Fee	\$5.88
+ Goods and Services Tax	\$9.85

From: Air Canada <confirmation@aircanada.ca>
Sent: Thursday, April 26, 2018 1:52 PM
To: Maloney, Katie JTT:EX
Subject: Meghan Boston Air Canada - 03 Jun: Vancouver - Boston (Booking Reference: s.22
Attachments: Air_Canada_Booking_Confirmation_s.22 .pdf

Booking Confirmation



Booking Reference ^{s.22}

Date of issue: 26 Apr, 2018



Select Seats



eUpgrade



Check in



Provide Passport Info



Manage my booking



Sign up for flight notifications

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT: Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Passengers



Meghan Sali

Seats

AC532 ^{s.15}

Ticket Number:
0142193891280

AC533



Depart

Economy Flex

Sunday
03 Jun, 2018

08:55

Vancouver

Vancouver Intl. (YVR),
Terminal M

17:03

Boston

Logan Intl. (BOS),
Terminal B

5hr08



AC532

Economy G

Operated by: Air Canada | A319-100 | Wi-Fi

Air Canada Bistro

Return

Economy Flex

Tuesday
05 Jun, 2018

18:00

Boston

Logan Intl. (BOS),
Terminal B

21:05

Vancouver

Vancouver Intl. (YVR),
Terminal M

6hr05



AC533

Economy G

Operated by: Air Canada | A319-100 | Wi-Fi

Air Canada Bistro

Purchase summary

MasterCard

XXXX-XXXX-XXXX-s.17

Amount paid: \$1119.77

Full details can be found in
your attached Itinerary/Receipt

Tax information

GST/HST no. 10009-2287
RT0001 \$50.41



Air Transportation Charges

1 adult

956.00



Taxes, fees and charges

163.77

GRAND TOTAL (Canadian dollars)

\$1119⁷⁷

Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max.

Date	Value of 684.40 USD in CAD	USD → CAD	CAD → USD
2018-05-29	891.09 CAD	1.3020	0.7680
2018-05-30	882.67 CAD	1.2897	0.7754
2018-05-31	886.16 CAD	1.2948	0.7723
2018-06-01	887.26 CAD	1.2964	0.7714
2018-06-04	884.79 CAD	1.2928	0.7735
2018-06-05	889.24 CAD	1.2993	0.7696
2018-06-06	883.77 CAD	1.2913	0.7744
2018-06-07	887.80 CAD	1.2972	0.7709
2018-06-08	887.12 CAD	1.2962	0.7715
2018-06-11	889.24 CAD	1.2993	0.7696
2018-06-12	889.99 CAD	1.3004	0.7690
2018-06-13	888.90 CAD	1.2988	0.7699
2018-06-14	893.28 CAD	1.3052	0.7662
2018-06-15	901.83 CAD	1.3177	0.7589
2018-06-18	903.96 CAD	1.3208	0.7571
2018-06-19	908.61 CAD	1.3276	0.7532
2018-06-20	910.32 CAD	1.3301	0.7518
2018-06-21	910.94 CAD	1.3310	0.7513
2018-06-22	910.80 CAD	1.3308	0.7514
2018-06-25	910.46 CAD	1.3303	0.7517
2018-06-26	910.66 CAD	1.3306	0.7515
2018-06-27	910.73 CAD	1.3307	0.7515
2018-06-28	907.99 CAD	1.3267	0.7537
2018-06-29	901.22 CAD	1.3168	0.7594
2018-07-02	Bank holiday	Bank holiday	Bank holiday
2018-07-03	900.26 CAD	1.3154	0.7602
2018-07-04	899.51 CAD	1.3143	0.7609
2018-07-05	898.55 CAD	1.3129	0.7617
2018-07-06	896.91 CAD	1.3105	0.7631

Daily Exchange Rates Lookup

Search and download exchange rate data for 26 currencies.

MA19EXECDM2



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128948

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Sali, Meghan			Employee ID s.22			Phone Number s.22				
Client Organization Jobs, Trade and Technology			Job Title Ministerial Assistant			Travel Group Code 3				
5. Date Completed 2018/06/14		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information				
Type of Travel In Province		14. Reason for Travel Staffing Minister				Headquarters Victoria				
12. Mailing Address for Cheque Minister's Office Room 138, Parliament Buildings Victoria, BC V8V 1X4										
16. Travel Dates 2018 06/06 06/07 06/08 06/11 06/12	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		
	Destination	Start	End	Km	Cost			Claim	Cost	
	Vancouver	0800	2359		0.00			F-	51.50	
	Vancouver	0800	2359		0.00			F-	51.50	
	Vancouver	0800	2359		0.00			F-	51.50	
	Vancouver	0800	2359		0.00			F-	51.50	
	Vic- Van	0700	1200		0.00			H-	25.75	
							22. Lodging Costs s.22		20. & 21. Miscellaneous	
									Cost	Describe
									16.70	Ferry
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 0.00	38. \$ 231.75		39. \$ 126.6	40. \$ 16.70	Claim Total \$ s.22
48. Client Code 125 125 125 125	49. Resp. 51000	50. Service Line 08001	51. STOB 5744 570	52. Project 511111	45. Supplier Code s.22		Amc f			
Less Travel Advance 125										
									54. \$ 375.0	
									AMOUNT DUE TO EMPLOYEE	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name		Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name		Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.					Print Name		Date Signed			

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited CDM July 16/18

Audit Trail for Travel Voucher (Restricted Use) E128948 for Sali, Meghan

10 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/14 14:24:38	Maloney, Katie (IDIR\KMALONEY) Katie.Maloney@gov.bc.ca	Sali, Meghan Meghan.Sali@gov.bc.ca	Saved	Sali, Meghan Meghan.Sali@gov.bc.ca
2018/06/14 14:24:48	Maloney, Katie (IDIR\KMALONEY) Katie.Maloney@gov.bc.ca	Sali, Meghan Meghan.Sali@gov.bc.ca	Notified	Sali, Meghan Meghan.Sali@gov.bc.ca
2018/06/14 14:39:34	Sali, Meghan (IDIR\MEGSALI) Meghan.Sali@gov.bc.ca		Approved	McColl, John-Michael JohnMichael.McColl@gov.bc.ca
2018/06/14 16:19:16	McColl, John-Michael (IDIR\JMMCCOLL) JohnMichael.McColl@gov.bc.ca		Approved	FIN, GILR Finance gilr.finance@gov.bc.ca
2018/07/11 13:27:46	Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca	Sali, Meghan Meghan.Sali@gov.bc.ca	Recalled	Sali, Meghan Meghan.Sali@gov.bc.ca
2018/07/11 13:30:14	Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca	Sali, Meghan Meghan.Sali@gov.bc.ca	Notified	Sali, Meghan Meghan.Sali@gov.bc.ca
2018/07/11 14:17:55	Sali, Meghan (IDIR\MEGSALI) Meghan.Sali@gov.bc.ca		Approved	Robb, Amanda Amanda.Robb@gov.bc.ca
2018/07/11 15:06:09	Robb, Amanda (IDIR\AROB) Amanda.Robb@gov.bc.ca	Sali, Meghan Meghan.Sali@gov.bc.ca	Recalled	Sali, Meghan Meghan.Sali@gov.bc.ca
2018/07/11 15:15:54	Sali, Meghan (IDIR\MEGSALI) Meghan.Sali@gov.bc.ca		Approved	Robb, Amanda Amanda.Robb@gov.bc.ca
2018/07/11 15:16:22	Robb, Amanda (IDIR\AROB) Amanda.Robb@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128948 for Sali, Meghan

1 note(s) returned.

Created On	Author	Note
2018/06/14 14:24:38	Maloney, Katie (IDIR\KMALONEY) Katie.Maloney@gov.bc.ca	06/06: Came back from Boston June 5. Van to staff MBR. PA+ full day claimed 06/07: Van to staff MBR. full day + PA claimed 06/08: Van to staff MBR. full day + PA claimed 06/11: Van to staff MBR. full day + PA claimed 06/12: Van- Vic left place at 6:30am to catch ferry and arrived at 12pm. BL claimed

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June 2018 - Meghan Sali expenses

Tsawwassen
To
Swartz Bay



RECEIPT - PLEASE RETAIN

PURCHASE 2018/06/12

1 Adult	17.20
Fuel Rebate	0.50
Total	16.70

Interac FLASH DEFAULT

*****s.17 16.70

AUTH 136922 66251537 0010013250 H

Interac

A0000002771010 / 0000000000 /

NO SIGNATURE TRANSACTION

00 APPROVED - THANK YOU 001

CARDHOLDER COPY

TSA 12 Jun 2018 07:36:24



7007433 340003

KIOSK00743

SEE REVERSE SIDE OF TICKET

Ferry from Vancouver
to Victoria

June 12

June 3 taxi to the airport
(trip to Boston)

Private accommodations: June 6, 7, 8, 11

Per diems: June 6, 7, 8, 11



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128926

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Cheevers, Michael				Employee ID s.22				Phone Number s.22				
Client Organization Labour				Job Title Ministerial Assistant				Travel Group Code 3				
5. Date Completed 2018/06/12			6. Fiscal Year 2019			7. Special Cheque Issue			8. Cheque Stub Information			
Type of Travel In Province			14. Reason for Travel Meetings						Headquarters Victoria			
12. Mailing Address for Cheque PO Box 9064 Stn Prov Govt Victoria, BC V8W 9E2												
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous		
	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe	
	2018	Vic-Van(FER)	2130	2330	67	36.18	72.50	F-BLD	12.25			
	06/01	Van	0830	1700	66	35.64		F-BD	22.75			
06/04	Van-Vic(FER)	0630	1100	67	36.18	72.50	F-BLD	12.25				
TOTALS OF COLUMNS					36. \$ 108.00	37. \$ 145.00		38. \$ 47.25	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 300.25	
48. Client Code		49. Resp.		50. Service Line		51. STOB		52. Project		45. Supplier Code		Amount
127		51608		52080		5701		5155555		s.22		\$ 300.25
127												
127												
127												
Less Travel Advance												
127												
										54. \$ 300.25		
AMOUNT DUE TO EMPLOYEE												
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed			

Audit Trail for Travel Voucher (Restricted Use) E128926 for Cheevers, Michael

10 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/12 15:50:18	Garnier, Jack (IDIR\JGARNIER) Jack.Garnier@gov.bc.ca	Cheevers, Michael Michael.Cheevers@gov.bc.ca	Saved	Cheevers, Michael Michael.Cheevers@gov.bc.ca
2018/06/12 15:52:59	Garnier, Jack (IDIR\JGARNIER) Jack.Garnier@gov.bc.ca	Cheevers, Michael Michael.Cheevers@gov.bc.ca	Notified	Cheevers, Michael Michael.Cheevers@gov.bc.ca
2018/06/12 15:54:45	Cheevers, Michael (IDIR\MCHEEVER) Michael.Cheevers@gov.bc.ca		Approved	Garnier, Jack Jack.Garnier@gov.bc.ca
2018/06/12 15:55:30	Garnier, Jack (IDIR\JGARNIER) Jack.Garnier@gov.bc.ca	Cheevers, Michael Michael.Cheevers@gov.bc.ca	Recalled	Cheevers, Michael Michael.Cheevers@gov.bc.ca
2018/06/12 15:55:50	Garnier, Jack (IDIR\JGARNIER) Jack.Garnier@gov.bc.ca	Cheevers, Michael Michael.Cheevers@gov.bc.ca	Saved	Cheevers, Michael Michael.Cheevers@gov.bc.ca
2018/06/12 15:55:56	Garnier, Jack (IDIR\JGARNIER) Jack.Garnier@gov.bc.ca	Cheevers, Michael Michael.Cheevers@gov.bc.ca	Notified	Cheevers, Michael Michael.Cheevers@gov.bc.ca
2018/06/12 16:00:26	Cheevers, Michael (IDIR\MCHEEVER) Michael.Cheevers@gov.bc.ca		Approved	Garnier, Jack Jack.Garnier@gov.bc.ca
2018/06/12 16:00:36	Cheevers, Michael (IDIR\MCHEEVER) Michael.Cheevers@gov.bc.ca		Recalled	Cheevers, Michael Michael.Cheevers@gov.bc.ca
2018/06/12 16:00:54	Cheevers, Michael (IDIR\MCHEEVER) Michael.Cheevers@gov.bc.ca		Approved	Cooling, Karen Karen.Cooling@gov.bc.ca
2018/06/13 07:44:02	Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca		Approved	Laird, Patricia s. Patricia.Laird@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128926 for Cheevers, Michael

0 note(s) returned.

Created On	Author	Note

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Swartz Bay
To
Tsawwassen



Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 07

RECEIPT - PLEASE RETAIN

PURCHASE 2018/06/01 ✓ PURCHASE 2018/06/05 ✓

20'	Undersize Vehi	57.50
1	Adult	17.20
Fuel Rebate		2.20-

Total	72.50
-------	-------

Master Card
*****s.17 72.50 ✓

AUTH 125305 66277637 0010016600 S
01 APPROVED - THANK YOU 027

CHANGE DUE	0.00
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Tsawwassen
To
Swartz Bay



Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 40

RECEIPT - PLEASE RETAIN

PURCHASE 2018/06/05 ✓

20'	Undersize Vehi	57.50
1	Adult	17.20
Fuel Rebate		2.20-

Total	72.50
-------	-------

Master Card
*****s.17 72.50 ✓

AUTH 093846 66277656 0010016670 S
01 APPROVED - THANK YOU 027

CHANGE DUE	0.00
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CARDHOLDER COPY

SWB 01 Jun 2018 09:53:05



1005033 437129

SEE REVERSE SIDE OF TICKET

CARDHOLDER COPY

TSA 05 Jun 2018 06:38:46



1007083 562400

SEE REVERSE SIDE OF TICKET