



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129590

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Lo, Reamick ✓				Employee ID s.22		Phone Number (250) 812-8642					
Client Organization Environment and Climate Change Strategy				Job Title Executive Assistant		Travel Group Code 3					
5. Date Completed 2018/08/30		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial business				Headquarters MO -Vancouver					
12. Mailing Address for Cheque Room 112, 501 Belville St Victoria, BC V8V 1X4											
16. Travel Dates	17. Places Travelled			18. 0.54 Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous		
	Destination	Start	End	Km	Cost		Claim	Cost	Cost	Describe	
2018	Van-Burnaby	1530	1800	41	22.14	16.00		0.00			
05/04	Van-Burnaby	0715	1000	41	22.14	8.00		0.00			
05/06	Van - downtown	1200	1700	9	4.86			0.00			
06/06	Van - Van south	1000	1130	17	9.18			0.00			
06/19	Van - Van south	1000	1145	30	16.20			0.00			
07/10	Van- VanYaletown	0830	1130	21	11.34	10.50		0.00			
08/18	Van south - Van	1600	1900	26	14.04	14.25		0.00			
08/28											
TOTALS OF COLUMNS				185 kms	36. ✓ \$ 99.90	37. ✓ \$ 48.75		38. \$ 0.00	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 148.65 ✓
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code		Amount				
048	29005	64000	5701	2900000	s.22		\$ 148.65				
048											
048											
048											
Less Travel Advance											
048											
AMOUNT DUE TO EMPLOYEE										54. \$ 148.65 ✓	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name		Date Signed				
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name		Date Signed				
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.					Print Name		Date Signed				

Audit Trail for Travel Voucher (Restricted Use) E129590 for Lo, Reamick

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/08/30 13:45:47	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca		Saved	Lo, Reamick Reamick.Lo@gov.bc.ca
2018/08/30 13:46:06	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca		Saved	Lo, Reamick Reamick.Lo@gov.bc.ca
2018/08/30 13:52:00	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca		Saved	Lo, Reamick Reamick.Lo@gov.bc.ca
2018/08/30 13:52:21	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca		Initiated	Frampton, Caelie Caelie.Frampton@gov.bc.ca
2018/09/14 08:24:26	Frampton, Caelie ✓ (IDIR\CFRAMPT) Caelie.Frampton@gov.bc.ca		Approved	Janke, Debra S. Debra.Janke@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129590 for Lo, Reamick

1 note(s) returned.

Created On	Author	Note
2018/08/30 13:52:00	Lo, Reamick (IDIR\REAMLO) Reamick.Lo@gov.bc.ca	Ministerial Meetings mileage 5/4 Van-Burnaby 41 km, parking \$16 5/6 Van-Burnaby 41 km, parking \$8 6/6 Van- downtown Van 9 km 6/19 Van- Van south 17 km 7/10 Van-Van south 30 km 8/18 Van-Van Yaletown 21km, parking \$10.5 8/28 Van south-Van 26km, parking \$14.25

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E 129580

RECEIPT
****NON TRANSFERABLE****
Valid ONLY this location
Fraser Parkade
HONKMOBILE Zone # 5673
License Plate Number
s.22
Expiration Date/Time
11:59 PM
MAY 04, 2018
Purchase Date/Time: 04:09pm May 04, 2018
Total Due: \$16.00 Rate: \$16 Until 12AM
Total Paid: \$16.00 Payment Type: Card
Ticket #: 00041948
S/N #: 520014280667
Setting: Fraser Parkade
Mach Name: 0062
#***s.17 Visa Auth #: 083081
GST#:108161779RT
Total Paid includes GST
Pay from your phone
Download Honkmobile App

RECEIPT
****NON TRANSFERABLE****
Valid ONLY this location
Fraser Parkade
HONKMOBILE Zone # 5673
License Plate Number
s.22
Expiration Date/Time
11:59 PM
MAY 06, 2018
Purchase Date/Time: 07:46am May 06, 2018
Total Due: \$8.00 Rate: \$8.00 Until 12AM
Total Paid: \$8.00 Payment Type: Card
Ticket #: 00042012
S/N #: 520014280667
Setting: Fraser Parkade
Mach Name: 0062
#****s.1 Visa Auth #: 091181
GST#:108161779RT
Total Paid includes GST
Pay from your phone
Download Honkmobile App

EasyPark
PB650001-CP
Roundhouse CC
Ticket 0036046
9:04am 18/08/18
Fee Paid \$10.50
Card ...s.17 Auth 029301
Parking for
s.22
PARKING PAID UNTIL
12:03pm
Sat 18/8/18 ✓
GST# R101476547
Do not leave valuables
in vehicles

METRO PARKING LOT 34
650 W. 10TH AVE. VANC
GST 843267329RT0001
RATES INCLUDE ALL TAXES
REG 08-28-2018 15:43 ✓
CO1 MCH01 807285
1 ALL DAY \$14.25
TL \$14.25
CASH \$14.25



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Travel Voucher (Restricted Use)

Control No.

E129169

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Name Yeung, Lucinda ✓			Employee ID s.22			Phone Number (250) 953-3547			
Client Organization Health			Job Title Executive Assistant			Travel Group Code 3			
5. Date Completed 2018/07/17		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information			
Type of Travel In Province		14. Reason for Travel EA Meetings				Headquarters Vancouver			
12. Mailing Address for Cheque 5022 Joyce Street Vancouver, BC V5R 4G6									
16. Travel Dates 2018 06/08	17. Places Travelled			18. Personal Vehicle Use	19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous
	Destination Van-Kamloops(AC) -Van	Start 0530	End 1600	Km 0.00	Cost 0.00 P/Card 16.30	Claim F-	Cost 51.50		Cost 59.29 2.00
									Describe Car rental parking
TOTALS OF COLUMNS				36. \$ 0.00	37. ✓ \$ 16.30		38. ✓ \$ 51.50	39. \$ 0.00	40. 61.29 \$ 61.29
									Claim Total 129.09
48. Client Code 026 026 026 026	49. Resp. 66001	50. Service Line 44000		51. STOB 5704	52. Project 6600000		45. Supplier Code s.22		Amount 129.09 \$ 61.29
Less Travel Advance 026									
									54. 129.09 \$ 61.29
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.									
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.									
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.									
AMOUNT DUE TO EMPLOYEE									
Print Name									Date Signed
Print Name									Date Signed
Print Name									Date Signed

Audit Trail for Travel Voucher (Restricted Use) E129169 for Yeung, Lucinda

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/17 09:50:17	Fullaway, Elijah (IDIR\EFULLAWA) Elijah.Fullaway@gov.bc.ca	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca	Saved	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca
2018/07/17 09:51:27	Fullaway, Elijah (IDIR\EFULLAWA) Elijah.Fullaway@gov.bc.ca	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca	Notified	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca
2018/08/20 09:32:20	Fullaway, Elijah (IDIR\EFULLAWA) Elijah.Fullaway@gov.bc.ca	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca	Notified	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca
2018/09/05 09:47:13	Yeung, Lucinda (IDIR\LYEUNG) Lucinda.Yeung@gov.bc.ca		Initiated	Singh, Jasmyn Jasmyn.Singh@gov.bc.ca
2018/09/09 19:30:50	Singh, Jasmyn ✓ (IDIR\JASMSING) Jasmyn.Singh@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129169 for Yeung, Lucinda

1 note(s) returned.

Created On	Author	Note
2018/07/17 09:50:17	Fullaway, Elijah (IDIR\EFULLAWA) Elijah.Fullaway@gov.bc.ca	06/08 - Taxi to Vancouver Airport at 5:03am, tip not included 06/08 - Vancouver to Kamloops AC flight #AC8190 at 6:00am. (PC) 06/08 - Budget Car rental at airport to drive to meetings.

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From: [Janke, Debra FIN:EX](#)
To: [Fullaway, Elijah HLTH:EX](#)
Subject: FW: Lucinda Yeung E129169
Date: September 19, 2018 1:33:00 PM
Attachments: [Air Canada - 04 Sep Vancouver - Kamloops \(Booking Reference s.22 .msg](#)

Hi Elijah,

The air invoice attached is for Sept 4th. Please email the air invoice for June 8.

Thanks.

Debra

From: Janke, Debra FIN:EX
Sent: September 19, 2018 1:04 PM
To: Fullaway, Elijah HLTH:EX
Subject: RE: Lucinda Yeung E129169

Thanks, Elijah.

Debra

From: Fullaway, Elijah HLTH:EX
Sent: September 19, 2018 8:56 AM
To: Janke, Debra FIN:EX
Subject: RE: Lucinda Yeung E129169

Hi Debra, see attached for June 8th Kamloops invoice.

Thanks,

Elijah Fullaway

Administrative Assistant to the Honourable Minister Adrian Dix | Minister of Health
PO Box 9050 Stn Prov Gov, Victoria, BC, V8W 9E2 | 250-953-3547

From: Janke, Debra FIN:EX
Sent: Tuesday, September 18, 2018 3:05 PM
To: Fullaway, Elijah HLTH:EX
Subject: RE: Lucinda Yeung E129169

Hi Elijah,

Please email the Air Canada invoice to Kamloops on June 8th. Per receipt, I have adjusted the travel claim to include the \$2.00 for parking.

Thanks.

Debra

From: Fullaway, Elijah HLTH:EX

Sent: July 17, 2018 9:55 AM

To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX

Subject: Lucinda Yeung E129169 followed up for approval on Aug 17 & Sept 7

Please see attached TV E129169 for Lucinda Yeung.

Eform to follow.

Elijah Fullaway

Administrative Assistant to the Honourable Minister Adrian Dix | Minister of Health

PO Box 9050 Stn Prov Gov, Victoria, BC, V8W 9E2 | 250-953-3547

From: [Janke, Debra FIN:EX](#)
To: [Fullaway, Elijah HLTH:EX](#)
Subject: RE: Lucinda Yeung E129169
Date: September 18, 2018 3:04:00 PM

Hi Elijah,

Please email the Air Canada invoice to Kamloops on June 8th . Per receipt, I have adjusted the travel claim to include the \$2.00 for parking.

Thanks.

Debra

From: Fullaway, Elijah HLTH:EX
Sent: July 17, 2018 9:55 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Lucinda Yeung E129169 followed up for approval on Aug 17 & Sept 7

Please see attached TV E129169 for Lucinda Yeung.

Eform to follow.

Elijah Fullaway

Administrative Assistant to the Honourable Minister Adrian Dix | Minister of Health
PO Box 9050 Stn Prov Gov, Victoria, BC, V8W 9E2 | 250-953-3547

Booking Confirmation

Booking Reference: **s.22**

Date of issue: 05 Jun, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

Depart

Economy - Standard

✓ Friday
08 Jun, 2018

06:00
Vancouver
Vancouver Intl. (YVR), BC
Terminal M

06:52
Kamloops
(YKA), BC


AC8190

0hr52
Economy H
Operated by: Air Canada Express -
Jazz | Dash 8-300

! AC8190 This flight departs early in the morning.

Return

Economy - Standard

✓ Friday
08 Jun, 2018


14:50
Kamloops
(YKA), BC

15:44
Vancouver
Vancouver Intl. (YVR), BC
Terminal M


AC8195

0hr54
Economy H
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

 **Lucinda Yeung** ✓
Ticket Number
0142195731330

Seats
AC8190 S.
AC8195 15



Purchase summary

MasterCard
***** s.17

Amount paid: \$675.41

Tax information

GST/HST no. 10009-2287 RT0001

\$32.16

1 adult ✓



Air Transportation Charges

Base Fare - Depart - Economy - Standard	280.00
Base Fare - Return - Economy - Standard	280.00
Surcharges	24.00



Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	30.66
Air Travellers Security Charge - Canada	14.25
Airport Improvement Fee - Canada	15.00
Total airfare and taxes before options	\$643⁹¹



Seat selection

Lucinda Yeung

AC8190: s.15	15.00
AC8195:	15.00
Goods and Services Tax - Canada no. 100092287 RT0001	1.50

Total with options and seat selection fee: \$675⁴¹

GRAND TOTAL (Canadian dollars) \$675⁴¹



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Devon Transport Ltd. (An Independent Budget System Sub Licensee)

Renter: YEUNG, LUCINDA ✓

BCD Number s.22 ✓

Company: MINISTRY OF HEALTH

Credit Card: Master Card XXXXXXXXXX s.17

Rental Rate Used: PRG-KA-16 - A

Vehicle Class: Intermediate

Km Charge: 0.10 per Km

Period	From	To	Amount	Km Cap	Type
Day	1	End	36.79	200	Regular
Week	1	End	218.90	1400	Regular
Hour	25	999	17.41	0	Regular

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes (currently \$1.43 per litre).

Must be Provincial Govt employee or authorized representative

Location Fee: 13.9% subject to taxes

VLF/ERF: 3.79 (Per Day) subject to taxes and Location Fee

Contract close subject to final vehicle inspection

Rented In Kamloops

GST: 5% PST: 7% PVRT: 1.50 per Day

Maximum 5000 kilometers per rental. Excess mileage will be charged.

Rates are applicable within BC

Customer is responsible to advise Budget of all toll crossings. All unreported crossings will be subject to an administration fee of \$25.00

Accidents must be reported to Budget within 24 hours.

Contract close subject to final audit.

Remarks:

/Estimated Charges: \$41.21

Vehicle Rented:

Owner: a/Devon Transport

Unit #: 820410

Class: Full Size

Time Out: 08 Jun 2018 06:53

Licence: FW633C

Time In: 08 Jun 2018 13:01 ✓

Km Out: 4682

Location Out: Kamloops Airport

Km In: 4711

Location In: KAMKA

Km Driven: 29 ✓

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.

Charges:

Item	Unit	Qty	Charge	GST	PST	PVRT	Billed To
Vehicle Rental	Day	1	36.79	1.84	2.58	0.00	
RSOT	Flat	1	15.00	0.75	0.00	0.00	
Location Fee	13.9	1	2.08	0.10	0.15	0.00	

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Payments & Refunds

Total: 59.29

Type	Date	Amount	Exchange	Amount	Location
Master Card	08 Jun 2018 13:02			59.29	KAMKA
BD012S01 003001001054 XXXXXXXXXX s.17		095617	Purchase		
BD012C01 MasterCard APPROVED AID:A0000000041010 00-000 C					

Amount Owning

Net Charges & Taxes:

59.29

Net Payment & Refunds:

59.29

PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT

RECEIPT

Beside The Plaza Lot 130
427 Victoria St.

License Plate Number
s.22

Expiration Date/Time

09:55 AM
JUN 08, 2018

Purchase Date/Time: 08:55am Jun 08, 2018
Total Due: \$2.00 Rate: Hourly Rate
Total Paid: \$2.00 Pmt Type: CC (Swipe)
Ticket #: 00002402
ID #: 520015482062
Setting: Lot 130
Mach Name: Lot 130 Plaza Hotel

***** S.1 MasterCard

Auth #: 115617

www.impark.com
Local Office 250-372-0203

DUPLICATE

BLACKTOP & CHECKER CABS
#145
777 PACIFIC ST
VANCOUVER BC

DUPLICATE

CARD *****s.17
CARD TYPE INTERAC
ACCOUNT TYPE CHEQUING
DATE 2018/06/08 ✓
TIME 1276 05:03:42
CLERK ID 1
RECEIPT NUMBER
C85003152-001-008-003-0

PURCHASE
AMOUNT \$16.30
TIP s.22
TOTAL

\$

Interac
A0000002771010
37B180E4F08ADA99
8080008000-6800
E314D4798346BC9E
8080008000-7800

APPROVED

AUTH# 182230 00-001
THANK YOU

CARDHOLDER COPY

DUPLICATE

Lucinda travel
Receipts



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128915

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Name Yeung, Lucinda		Employee ID s.22		Phone Number (250) 953-3547	
Client Organization Health		Job Title Executive Assistant		Travel Group Code 3	
5. Date Completed 2018/06/11		6. Fiscal Year 2019		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel EA Meetings			Headquarters Vancouver
12. Mailing Address for Cheque 5022 Joyce Street Vancouver, BC V5R 4G6					
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use	19. Other Transport Costs
2018	Destination	Start	End	Km	Cost
05/29	Van - Vic (HA)	0900	1800		0.00
05/30	Victoria	0800	1800		0.00
05/31	Victoria	0800	1300		0.00
06/01	Vic - Van (HA)	0800	1030		0.00
					207.00
				36.	37.
				\$ 0.00	207.00
					\$ s.22
				38.	39.
				\$ 128.75	31.65
					\$ s.22
				40.	Claim Total
				\$ s.22	367.40
TOTALS OF COLUMNS					
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
026	66001	44000	5701	6600000	s.22
026	66001	44000	5711 ⁰¹	6600000	
026	66001	44000	6501	6600000	
026					
Less Travel Advance					
026					
					54.
					367.40
					\$ s.22
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name	Date Signed

Audit Trail for Travel Voucher (Restricted Use) E128915 for Yeung, Lucinda

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/11 12:12:31	McCormick, Erika (IDIR\IERIMCCOR) Erika.McCormick@gov.bc.ca	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca	Saved	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca
2018/06/11 12:33:54	McCormick, Erika (IDIR\IERIMCCOR) Erika.McCormick@gov.bc.ca	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca	Saved	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca
2018/06/11 12:34:47	McCormick, Erika (IDIR\IERIMCCOR) Erika.McCormick@gov.bc.ca	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca	Notified	Yeung, Lucinda Lucinda.Yeung@gov.bc.ca
2018/06/11 16:36:11	Yeung, Lucinda (IDIR\LYEUNG) Lucinda.Yeung@gov.bc.ca		Initiated	Singh, Jasmyn Jasmyn.Singh@gov.bc.ca
2018/06/18 07:49:32	Singh, Jasmyn ✓ (IDIR\JASMSING) Jasmyn.Singh@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E128915 for Yeung, Lucinda

2 note(s) returned.

Created On	Author	Note
2018/06/11 12:12:31	McCormick, Erika (IDIR\ERIMCCOR) Erika.McCormick@gov.bc.ca	05/29-Flew HA Van - Vic. Stayed in hotel. 05/30-Meetings all day. Private lodging. 05/31-Worked half day. Extended trip for personal reasons. Only claiming half day of meals. 06/01-Taxi from Leg to HA. Flew Vic-Van. Not claiming food as this was a personal day.
2018/06/11 12:33:54	McCormick, Erika (IDIR\ERIMCCOR) Erika.McCormick@gov.bc.ca	05/29 s.15 oversold suites s.15 paid for Lucinda to stay at the s.15

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From: [Fullaway, Elijah HLTH:EX](#)
To: [Janke, Debra FIN:EX](#)
Subject: RE: E128915 Lucinda Yeung
Date: Wednesday, July 4, 2018 10:40:10 AM

Erika did this TV, but I'm quite certain the \$207.00 was paid by Lucinda's card to get to Victoria, but the return was paid by the corporate account s.17 . So just the first payment of \$207.00 should be reimbursed.

The Bluebird cab was paid by our office account.

Thanks,

Elijah Fullaway

Administrative Assistant to the Honourable Minister Adrian Dix | Minister of Health
PO Box 9050 Stn Prov Gov, Victoria, BC, V8W 9E2 | 250-953-3547

From: Janke, Debra FIN:EX
Sent: Wednesday, July 4, 2018 10:21 AM
To: Fullaway, Elijah HLTH:EX
Subject: E128915 Lucinda Yeung

Hi Elijah,

The May 29th Vancouver to Victoria. Harbour Air flight for \$207.00 is being claimed on the attached travel claim. The invoice indicates paid by the Corporate Account: s.17 Please confirm and I will deduct from Lucinda's reimbursement.

The Bluebird cab for s.22 indicates Account s.17 Was this paid by the office cab account?

Thanks.

Debra

Debra Janke
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: 778 698-8564 Fax: (250) 356-7326
Email: Debra.Janke@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

Harbour Air Seaplanes

Vancouver (604) 274-1277
 Victoria (250) 384-2215
 Nanaimo (250) 714-0004
 Ganges 1-877-537-9880

Toll-free 1-800-665-0212
 Website: www.harbourair.com
 01/06/2018 8:28:37 AM
 GST: 84295 5858 RT0001

CUSTOMER COPY

Booking s.17

Lucinda Yeung (Ministry Of Health)
 Friday, June 1, 2018
 1 Passenger(s)

Flight #206A
 Departs 09:00 @ Victoria Harbour
 Arrives 09:35 @ Vancouver Harbour

Invoice #:

1x All Skeds - Baggage : Chec \$0.00 CDN
 1x Sked 200 : Carbon Offset \$0.65 CDN
 1x Sked 200 : VHFC Terminal \$9.86 CDN
 1x Sked 200/300 : (St) GO F \$186.64 CDN

Goods and Services Tax \$9.85 GST

Grand Total \$207.00 CDN

Payment Information:

Master Card \$207.00 CDN

Date/Time 01/06/2018 8:28:31 AM
 Station HYWHCS05
 Terminal ID HYWHCC05
 Action Purchase
 Card Type M/C
 Card Number **** *s.17
 Amount \$207.00
 Authorization 112831
 Trace Number 109001001025
 Response 00-001/APPROVED 112831
 Chip ID A0000000041010
 TVR/TSI 0000008000/E800

CUSTOMER COPY

Harbour Air Seaplanes

Vancouver (604) 274-1277
 Victoria (250) 384-2215
 Nanaimo (250) 714-0004
 Ganges 1-877-537-9880

Toll-free 1-800-665-0212
 Website: www.harbourair.com
 2018-05-29 9:15:37 AM
 GST: 84295 5858 RT0001

CUSTOMER COPY

Booking s.17

Lucinda Yeung (Ministry Of Health)
 Tuesday, May 29, 2018
 1 Passenger(s)

Flight #2070
 Departs 09:30 @ Vancouver Harbour
 Arrives 10:05 @ Victoria Harbour

Invoice #:

1x All Skeds - Baggage : Chec \$0.00 CD
 1x Sked 200 : Carbon Offset \$0.65 CD
 1x Sked 200 : VHFC Terminal \$9.86 CD
 1x Sked 200/300 : (St) GO F \$186.64 CD

Goods and Services Tax \$9.85 GST

Grand Total \$207.00 CD

Payment Information:

Corporate Account \$207.00 CD

Account s.17

CUSTOMER COPY

Free WIFI Password: hague99

s.17

Bluebird Cabs

MINISTERS' OFFICE.

Pd by Office Corporate Account,
confirmed by attached email dated July 4/18

Car 11

CAB	JOB NO		
11	11527617		
DRIVER	MONTH	DAY	YEAR
78	06	01	18
ORIGIN			
614 Government St			
DESTINATION			
Harbour Air			
AMOUNT			

s.22

x Lucinda~~250-382-2222~~

697550

TIPS

TOTAL

CUSTOMER COPY



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129024

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Brown, Evan			Employee ID s.22			Phone Number (778) 584-0217																																																																										
Client Organization Office of the Premier			Job Title Executive Assistant			Travel Group Code 3																																																																										
5. Date Completed 2018/06/27		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information																																																																										
Type of Travel In Province		14. Reason for Travel Official Business				Headquarters Victoria																																																																										
12. Mailing Address for Cheque																																																																																
<table border="1"> <tr> <th>16. Travel Dates</th> <th colspan="3">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th>19. Other Transport Costs</th> <th colspan="2">20. & 21. Meals</th> <th>22. Lodging Costs</th> <th colspan="2">20. & 21. Miscellaneous</th> </tr> <tr> <th></th> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th></th> <th>Claim</th> <th>Cost</th> <th></th> <th>Cost</th> <th>Describe</th> </tr> <tr> <td>2018</td> <td>Vic-Van (HA)*</td> <td>0830</td> <td>2359</td> <td></td> <td>0.00</td> <td>23.00</td> <td>F-B</td> <td>41.00</td> <td>327.83</td> <td></td> <td></td> </tr> <tr> <td>06/07</td> <td>Van-Vic (HJ)*</td> <td>0000</td> <td>1300</td> <td></td> <td>0.00</td> <td></td> <td>F-D</td> <td>33.25</td> <td></td> <td></td> <td></td> </tr> <tr> <td>06/08</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>*Pcard</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>									16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous			Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe	2018	Vic-Van (HA)*	0830	2359		0.00	23.00	F-B	41.00	327.83			06/07	Van-Vic (HJ)*	0000	1300		0.00		F-D	33.25				06/08													*Pcard										
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous																																																																						
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2018	Vic-Van (HA)*	0830	2359		0.00	23.00	F-B	41.00	327.83																																																																							
06/07	Van-Vic (HJ)*	0000	1300		0.00		F-D	33.25																																																																								
06/08																																																																																
	*Pcard																																																																															
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 23.00		38. \$ 74.25	39. \$ 327.83	40. \$ 0.00	Claim Total \$ 425.08																																																																					
48. Client Code 004 004 004 004		49. Resp. 36A10		50. Service Line 36200		51. STOB 5701		52. Project 3600000		45. Supplier Code s.22 Amount \$ 425.08																																																																						
Less Travel Advance 004																																																																																
										54. \$ 425.08																																																																						
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name		Date Signed																																																																								
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name		Date Signed																																																																								
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name		Date Signed																																																																								

Audit Trail for Travel Voucher (Restricted Use) E129024 for Brown, Evan

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/27 11:10:27	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	Brown, Evan Evan.Brown@gov.bc.ca	Notified	Brown, Evan Evan.Brown@gov.bc.ca
2018/06/28 10:08:58	Brown, Evan (IDIR\EBROWN) Evan.Brown@gov.bc.ca		Approved	Geary, Vanessa Vanessa.Geary@gov.bc.ca
2018/06/28 11:45:42	Geary, Vanessa (IDIR\VGEARY) Vanessa.Geary@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129024 for Brown, Evan

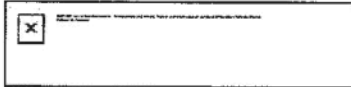
1 note(s) returned.

Created On	Author	Note
2018/06/27 11:10:27	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	June 7: Vic-Van: Harbour Air (PCard), Accommodation, Cabs P/D: LDI June 8: Van-Vic: Helijet (Pcard) P/D: BLI

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Parkinson, Elizabeth PREM:EX

From: Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>
Sent: Monday, June 4, 2018 4:56 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	Evan Brown
	Company	Office Of The Premier

Booking s.17

Friday, June 8, 2018

Flight #507

12:20 South Vancouver

(YVR) / Map

12:50 Victoria Harbour /

Map

30 minutes

Invoice s.17

Air Transportation Charges

Sked 500 : (St) GO Flex \$151.73

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 500 : Carbon Offset \$0.65

+ Goods and Services Tax \$7.62

KK- Confirmed

Billing \$152.38

Taxes \$7.62

1 Passenger(s) - GoFlex

Grand Total \$160.00

. Evan Brown, Male

Add to Calendar

Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure (subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking Information

Domestic Flights

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).

Luggage restrictions based on fare booked. Please see Luggage for complete details.

All luggage exceeding allowance will be sent on a standby basis and may be subject

E129024

YELLOW CAB #141
1441 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/06/07
TIME 8090 20:12:11
CASH ID
RECEIPT NUMBER
5002839-001-001-013

CHASE
TOTAL

\$12.30

MasterCard
A0000000041010
6011067D2414B3C78
0000008000-E800
0000008000-E800
0000008000-E800

APPROVED

AUTH# 213516 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447RT0001

YELLOW CAB #301
1441 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/06/07
TIME 8090 20:12:11
CASH ID
RECEIPT NUMBER
0060055-001-008-479

CHASE
TOTAL

\$10.70

MasterCard
A0000000041010
6011067D2414B3C78
0000008000-E800
0000008000-E800
0000008000-E800

APPROVED

AUTH# 231211 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447RT0001

Evan Brown
s.22

Room No. : s.15
Arrival : 06-07-18
Departure : 06-08-18
Folio No. : s.22
Conf. No. :
Cashier No. : 10
Custom Ref. :

Canada

Company Name: Provincial Government
Group Name:

Date	Description	Charges	Credits
06-07-18	Room Charge	279.00	
06-07-18	DMF	3.61	
06-07-18	PST	22.61	
06-07-18	GST	14.13	
06-07-18	AHRT	8.48	
06-08-18	Mastercard s.17		327.83
		Total Charges	327.83
		Total Credits	327.83
		Balance	0.00

E129024

Parkinson, Elizabeth PREM:EX

From: passengerservices@helijet.com
Sent: Monday, June 4, 2018 9:47 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	s.17
	Name	Evan Brown
	Company	Office Of The Premier

Booking #s.22	
Thursday, June 7, 2018	Invoice #295390
710	FARE-YWH-Full_Summer - 2017 \$219.05
09:35 Victoria Harbour	+ GST \$10.95
10:10 Vancouver Harbour	
35 minutes	Billing \$219.05
	Taxes \$10.95
Confirmed	Grand Total \$230.00
1 Passengers - Off-Peak	Fully Changeable / Refundable up to 5pm the day prior to departure.
Evan Brown, Male	After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.
<u>Add to Calendar</u>	Failure to change 1 hour prior or check-in 20 minutes prior to

departure
will also result in the cancellation of any onward and/or return
reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129026

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Brown, Evan Client Organization Office of the Premier		Employee ID s.22 Job Title Executive Assistant		Phone Number (778) 584-0217 Travel Group Code 3	
5. Date Completed 2018/06/27		6. Fiscal Year 2019		7. Special Cheque Issue	
Type of Travel In Province		14. Reason for Travel Official Business		Headquarters Victoria	

12. Mailing Address for Cheque

[illegible]

TOTALS OF COLUMNS

	36.	37.		38.	39.	40.	Claim Total
TOTALS OF COLUMNS	\$ 0.00	\$ 19.10		\$ 218.25	\$ 1081.24	\$ 0.00	\$ 1318.59

48.	Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
	004	36A10	36200	5702	3600000	s.22	\$ 1263.84
	004	36A10	36200	5701	3600000		\$ 54.75
	004						
	004						

Less Travel Advance	
---------------------	--

004					
-----	--	--	--	--	--

AMOUNT DUE TO EMPLOYEE

54.	\$ 1318.59
-----	------------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed

Audit Trail for Travel Voucher (Restricted Use) E129026 for Brown, Evan

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/27 16:12:25	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	Brown, Evan Evan.Brown@gov.bc.ca	Notified	Brown, Evan Evan.Brown@gov.bc.ca
2018/06/28 10:08:20	Brown, Evan (IDIR\EBROWN) Evan.Brown@gov.bc.ca		Approved	Geary, Vanessa Vanessa.Geary@gov.bc.ca
2018/06/28 11:46:51	Geary, Vanessa ✓ (IDIR\VGEARY) Vanessa.Geary@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129026 for Brown, Evan

1 note(s) returned.

Created On	Author	Note
2018/06/27 16:12:25	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	June 10: Vic-Kelowna: Cabs, Hel jet to Van (on Pcard) Air Canada to Kelowna (on Pcard), Accommodation P/D: DI June 11: Revelstoke: Accomodation PD: F June 12: Creston: Accommodation PD: F June 13: Vancouver: Air Canada to Vancovuer (on Pcard), Accommodation PD: F June 14: Van-Vic: Harbour Air to Victoria (on Pcard) PD: BLI

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s.15

Evan Brown
501 Belleville
Victoria, BC, V8V 1X4
Canada

Page Number : 1 Invoice Nbr : s.22
Guest Number : s.22
Folio ID : A
Arrive Date : 10-JUN-18 21:18
Depart Date : 11-JUN-18 08:21
No. Of Guest : 2
Room Number : s.15
Club Account :

Tax Invoice

Tax ID : s.15

s.15 JUN-11-2018 08:30 AMAL

Date	Reference	Description	Charges (CAD)	Credits (CAD)
10-JUN-18	s.15	Room Charge Retail	239.00	
10-JUN-18		Room PST	\$277.24 19.12	
10-JUN-18		Room GST	11.95	
10-JUN-18		MRDT	7.17	
11-JUN-18	s.22			
11-JUN-18				
11-JUN-18	MC	MasterCard / Diners Int s.17		s.22
For Authorization Purpose Only				
xxxxx s.17				
Date	Code	Authorized		
10-JUN-18	109488	358.5		

s.22

** Total

*** Balance

0.00

(277.24)

s.15

Continued on the next page

Evan Brown
 501 Belleville
 Victoria, BC, V8V 1X4
 Canada

Page Number : 2 Invoice Nbr : s.22
 Guest Number : s.22
 Folio ID : A
 Arrive Date : 10-JUN-18 21:18
 Depart Date : 11-JUN-18 08:21
 No. Of Guest : 2
 Room Number : s.15
 Club Account :

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	Room Tax	F & B	GST F&B	Other	Total	Payment
06-10-2018	239.00	38.24	0.00	0.00	0.00	277.24	0.00
06-11-2018	s.22						
Total	239.00	38.24	s.22				

Signature_____

Reservation # s.22

Send To Brown, Evan

Phone 250.387.1805

Guest Name Brown, Evan

Arrival Date
11/06/2018Departure Date
12/06/2018

Group Name Ilma

Room Information s.15

Bill To Brown, Evan
250.387.1805

Folio Number s.22

Trans Date	Description	Voucher	Amount
Charges			
11/06/2018	Room Revenue Ilma	s.15	169.00
11/06/2018	Provincial Room Tax		16.90
11/06/2018	GST		8.45
Total Charges			194.35
Payments			
12/06/2018	Visa		-194.35
Total Payments			-194.35

Balance Due **0.00**

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature _____

Folio (Detailed)

Name: BROWN, EVAN		Confirmation Number: s.22	
Address: 501 Belleville Street Victoria, BC V8V 1X4 CA		Account Number:	
Room: s.15	Room Type: s.15	Nights: 1	Guests: 1/0
Rate Plan: s.22	Daily Rate: -----	GTD: MC - MASTERCARD	
Arrival: 6/12/2018 (Tue)	Departure: \$187.00 + \$24.31 Tax 6/13/2018 (Wed)	XXXX XXXX XXXX s.17	

Room Rate:

6/12/2018 (Tue) - 6/12/2018 (Tue) \$187.00 + \$24.31 Tax per night.

Date	Code	Description	Amount	Balance
6/12/2018	RM	ROOM CHARGE	\$187.00	\$187.00
6/12/2018	TAX1	SALES TAX 8%	\$14.96	\$201.96
6/12/2018	TAX2	GST 5%	\$9.35	\$211.31
6/13/2018	MC	MASTER CARD s.17	(\$211.31)	\$0.00

Summary

Room	Tax	F&B	Other	CC	Cash	DB
\$187.00	\$24.31	\$0.00	\$0.00	(\$211.31)	\$0.00	\$0.00

s.15

Guest Signature:

s.15

E129026

s.15

Room : s.15
 Folio # : s.22
 Invoice # :
 Cashier # : 225708
 Page # : 1 of 1

s.15

Evan Brown

Arrival : 06-13-18
 Departure : 06-14-18

Date	Description	Additional Information	Charges	Credits
06-13-18	s.15,s.22			
06-13-18	Room Charge		340.00	
06-13-18	Destination Marketing Fee		3.40	
06-13-18	Municipal Room tax		10.30	
06-13-18	Provincial Room tax		27.47	
06-13-18	Room GST		17.17	
06-14-18	Mastercard	XXXXXXXXXXXX s.17 XX/XX	s.22	

Total
Balance Due

0.00

398.34

GST Summary

Room : 17.17

F&B : s.22

Other :

Total :

s.15

s.15

Parkinson, Elizabeth PREM:EX

From: passengerservices@helijet.com
Sent: Wednesday, May 30, 2018 9:26 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations
 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Premier John Horgan
	Company	Premier Of British Columbia

Booking s.22

Sunday, June 10, 2018

786

14:30 Victoria Harbour

15:05 Vancouver Harbour

35 minutes

Confirmed

4 Passengers - Sale

- Evan Brown, Male
- Premier John Horgan, Male
s.15
- Sheena McConnell, Female

Invoice #294592

SALE - Seat Sale \$189 **\$720.00**

+ GST **\$36.00**

Billing **\$720.00**

Taxes **\$36.00**

Grand Total **\$756.00**

Fully Changeable / Refundable up to 5pm the day prior to departure.
 Does not qualify for combination with Kids Fly Free promotions.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

FLIGHT CENTRE®

The Airfare Experts

FC BUSINESS TRAVEL TUSCANY VILLAGE

615 Broughton St | Victoria, B.C. | V8W 1C8 Ph: 250 360 2058 Fax: 250 360 0268
GST #899450480 RT0001 QST #1217890167 TQ0001 CPBC #42324

INVOICE

PREMIER'S OFFICE - X
ROOM 156, WEST ANNEX
501 BELLEVILLE ST
V8V 1X4
VICTORIA BC V8V1X4

Invoice Number: s.22
Date: 30th May 2018

Consultant: s.22

Traveller Name: BROWN/EVAN
PNR: s.22
Destination: YLW

Order Number:
Customer Reference:
Date of Travel: 10th June 2018

Description	Amount
JUN 10, VANCOUVER TO KELOWNA	
AIR CANADA BASE FARE	201.00
AIRLINES TAXES AND FEES	24.12
GST	13.01
SERVICE FEE	35.00
<hr/>	
Invoice Total:	\$273.13

10 JUN 2018 ▶ 14 JUN 2018 TRIP TO **KELOWNA BC, CANADA**

PREPARED FOR
HORGAN/JOHN
MCCONNELL/SHEENA
BROWN/EVAN

FLIGHT CENTRE
 Business Travel

Flight Centre Business Travel
 250-360-2058

RESERVATION CODE s.22
 AIRLINE RESERVATION CODE s.22

(AC)

Travel Arranger Priority Comments

THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
 YOUR TRAVEL MANAGER IS s.22
 FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330



DEPARTURE: SUNDAY 10 JUN Please verify flight times prior to departure

AIR CANADA
AC 8418

Operated by:
 /AIR CANADA EXPRESS - JAZZ

Duration:
 0hr(s) 55min(s)

Class:
 Economy

Status:
 Confirmed

YVR
 VANCOUVER BC,
 CANADA

Departing At:
7:05pm

Terminal:
 MAIN TERMINAL

YLV
 ▶ KELOWNA BC,
 CANADA

Arriving At:
8:00pm

Terminal:
 Not Available

Aircraft:
 DEHAVILLAND DASH 8-
 400 TURBOPROP

Distance (in Miles): 180

Stop(s): 0

Notes:
 AIR CANADA
 LOCATOR- s.22
 S s 15

Passenger Name:

» HORGAN/JOHN
 » MCCONNELL/SHEENA
 » BROWN/EVAN

Seats:

Check-In Required
 Check-In Required
 Check-In Required

 CHECK IN: **SUNDAY 10 JUN** ► CHECK OUT: **MONDAY 11 JUN** ► 1 NIGHT(S)

s.15

Room Details:
BC PROVINCIAL GOVERNMENT
CANCEL 1 DAYS PRIOR TO ARRIVAL
s.15
FREE WIFI, 55. HD TV, A/C, IN
Room(s): 3 Guest(s): 1
Rate:
140.00 CAD / night
Approx. Total Price:
162.40 CAD
INCLUDES TAXES AND SURCHARGES

Cancellation
Information:
Cancel 1 day(s) prior to
arrival to avoid a penalty,
CANCEL 1 DAYS PRIOR
TO ARRIVAL

Guarantee:
Room is guaranteed for
late arrival

Confirmation:
s.22

Status:
Confirmed

**TAX AND/OR SURCHARGE
INFORMATION (CAD)**

TOTAL TAX 22.40

 CHECK IN: **TUESDAY 12 JUN** ► CHECK OUT: **WEDNESDAY 13 JUN** ► 1 NIGHT(S)

s.15

Room Details:
FLIGHT CENTRE CORPORATE
CANCEL 2 DAYS PRIOR TO ARRIVAL
NON-SMOKING GUEST ROOM WITH 1
Room(s): 1 Guest(s): 1
Rate:
170.00 CAD / night
Approx. Total Price:
192.10 CAD
INCLUDES TAXES AND SURCHARGES

s.22

Cancellation
Information:
Cancel 2 day(s) prior to
arrival to avoid a penalty,
CANCEL 2 DAYS PRIOR
TO ARRIVAL, CANCEL 2
DAYS PRIOR TO
ARRIVAL

Guarantee:
Room is guaranteed for
late arrival

Confirmation:
s.22

Status:
Confirmed

**TAX AND/OR SURCHARGE
INFORMATION (CAD)**

TOTAL TAX 13.60

TOTAL SURCHARGE 8.50

E129026

FLIGHT CENTRE®

The Airfare Experts

FC BUSINESS TRAVEL TUSCANY VILLAGE

615 Broughton St | Victoria, B.C. | V8W 1C8 Ph: 250 360 2058 Fax: 250 360 0268
GST #899450480 RT0001 QST #1217890167 TQ0001 CPBC #42324

INVOICE

PREMIER'S OFFICE - X
ROOM 156, WEST ANNEX
501 BELLEVILLE ST
V8V 1X4
VICTORIA BC V8V1X4

Invoice Number: s.22

Date: 7th June 2018

Consultant: s.22

Traveller Name: BROWN/EVAN
PNR: s.22
Destination: YVR

Order Number:
Customer Reference:
Date of Travel: 13th June 2018

Description	Amount
FLIGHT CHANGE :	
13 JUN, CASTLEGAR TO VANCOUVER	
AIR CANADA CHANGE FEE	25.00
DIFFERENCE IN FARE	259.00
GST	11.20
<hr/>	
Invoice Total:	\$295.20


DEPARTURE: WEDNESDAY 13 JUN Please verify flight times prior to departure

**AIR CANADA
AC 8251**

 Operated by:
/AIR CANADA EXPRESS - JAZZ

 Duration:
1hr(s) 13min(s)

 Class:
Economy

 Status:
Confirmed

YCG
CASTLEGAR BC,
CANADA

 Departing At:
5:15pm

 Terminal:
Not Available

YVR
VANCOUVER BC,
CANADA

 Arriving At:
6:28pm

 Terminal:
MAIN TERMINAL

 Aircraft:
DEHAVILLAND DASH 8
TURBOPROP

Distance (in Miles): 252

Stop(s): 0

 Notes:
s.15

Passenger Name:

 » HORGAN/JOHN
» MCCONNELL/SHEENA
» BROWN/EVAN

Seats:

 Check-In Required
Check-In Required
Check-In Required

CHECK IN: WEDNESDAY 13 JUN ► CHECK OUT: THURSDAY 14 JUN ► 1 NIGHT(S)

s.15

Room Details:

 s.15
CANCEL 1 DAYS PRIOR TO ARRIVAL
s.15

Room(s): 1 Guest(s): 1

 Rate:
340.00 CAD / night

 Approx. Total Price:
398.34 CAD
INCLUDES TAXES AND SURCHARGES

 Corporate Discount:
s.22

 Cancellation
Information:
Cancel 1 day(s) prior to
arrival to avoid a penalty,
CANCEL 1 DAYS PRIOR
TO ARRIVAL, CANCEL 1
DAYS PRIOR TO
ARRIVAL, CANCEL 1
DAYS PRIOR TO
ARRIVAL

 Guarantee:
Room is guaranteed for
late arrival

 Remarks:
s.15

 Confirmation:
s.22

 Status:
Confirmed

**TAX AND/OR SURCHARGE
INFORMATION (CAD)**

 TOTAL TAX 58.34
TOTAL SURCHARGE 0.00

 CHECK IN: **TUESDAY 12 JUN** ► CHECK OUT: **WEDNESDAY 13 JUN** ► 1 NIGHT(S)

s.15

Room Details:
FLIGHT CENTRE CORPORATE
CANCEL 2 DAYS PRIOR TO ARRIVAL
NON-SMOKING GUEST ROOM WITH 1

Room(s): 1 Guest(s): 1

Rate:
170.00 CAD / night

Approx. Total Price:
192.10 CAD
INCLUDES TAXES AND SURCHARGES

Corporate Discount:
1s.22

Cancellation
Information:
Cancel 2 day(s) prior to
arrival to avoid a penalty,
CANCEL 2 DAYS PRIOR
TO ARRIVAL, CANCEL 2
DAYS PRIOR TO
ARRIVAL

Guarantee:
Room is guaranteed for
late arrival

Confirmation:
s.22

Status:
Confirmed

**TAX AND/OR SURCHARGE
INFORMATION (CAD)**

TOTAL TAX 13.60
TOTAL SURCHARGE 8.50

 CHECK IN: **TUESDAY 12 JUN** ► CHECK OUT: **WEDNESDAY 13 JUN** ► 1 NIGHT(S)

s.15

Room Details:
FLIGHT CENTRE CORPORATE
CANCEL 2 DAYS PRIOR TO ARRIVAL
s.15

Room(s): 1 Guest(s): 1

Rate:
187.00 CAD / night

Approx. Total Price:
211.31 CAD
INCLUDES TAXES AND SURCHARGES

Corporate Discount:
s.22

Cancellation
Information:
Cancel 2 day(s) prior to
arrival to avoid a penalty,
CANCEL 2 DAYS PRIOR
TO ARRIVAL

Guarantee:
Room is guaranteed for
late arrival

Confirmation:
s.22

Status:
Confirmed

**TAX AND/OR SURCHARGE
INFORMATION (CAD)**

TOTAL TAX 14.96
TOTAL SURCHARGE 9.35

Parkinson, Elizabeth PREM:EX

From: Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>
Sent: Wednesday, June 27, 2018 4:22 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	Evan Brown
	Company	Office Of The Premier

Booking #s.17

Thursday, June 14, 2018

Flight #507
12:20 South Vancouver
(YVR) / Map
12:50 Victoria Harbour /
Map
30 minutes

Invoice #s.17	
Air Transportation Charges	
Sked 500 : (St) GO Flex	\$303.46
Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 500 : Carbon Offset	\$1.30
+ Goods and Services Tax	\$15.24

KK- Confirmed

2 Passenger(s) - GoFlex

• Evan Brown, Male
• Sheena Mccommell,
• Female

Add to Calendar

Billing \$304.76

Taxes \$15.24

Grand Total \$320.00

Corporate Account \$320.00

Date / Time June 14, 2018 @ 11:37:49 AM

Summary #741715

Ticket 204551

GoFlex Fare Conditions:

Refundable up to 15 minutes prior to
Departure

Changeable up to 15 minutes prior to
Departure (subject to difference in fare
value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if
cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges &
Maple Bay**

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria &
Nanaimo**

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within
24hrs of departure

Booking Information

Domestic Flights

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129027

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Brown, Evan			Employee ID s.22			Phone Number (778) 584-0217					
Client Organization Office of the Premier			Job Title Executive Assistant			Travel Group Code 3					
5. Date Completed 2018/06/27		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Official Business				Headquarters Victoria					
12. Mailing Address for Cheque											
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Claim	Cost	Cost	Cost	Describe
2018	Vic-Prince Georg	0445	2359	Ft St James	0.00		F-D	33.25	203.40		
06/18	Ft Saint James	0000	2359	(AC)*	0.00	✓	F-	51.50	203.40	✓	
06/19	Ft.St. James-Vic (AC)*	0000	2015		0.00	✓	F-	51.50			
06/20	-PG										
	*Pcard										
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 132.90		38. \$ 136.25	39. \$ 406.80	40. \$ 0.00	Claim Total \$ 675.95
48. Client Code	49. Resp.	50. Service Line	51. STOB		52. Project	45. Supplier Code		Amount			
004	36A10	36200	5702		3600000	s.22		\$ 675.95			
004											
004											
004											
Less Travel Advance											
004											
AMOUNT DUE TO EMPLOYEE										54.	\$ 675.95
45. Employee Signature (See Audit Trail)						Print Name		Date Signed			
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.											
56. Spending Authority Signature (See Audit Trail)						Print Name		Date Signed			
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.											
57. Payment Authority Signature (See Audit Trail)						Print Name		Date Signed			
- Requisition for payment pursuant to section 32 of the Financial Administration Act.											

Audit Trail for Travel Voucher (Restricted Use) E129027 for Brown, Evan

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/27 16:55:13	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	Brown, Evan Evan.Brown@gov.bc.ca	Notified	Brown, Evan Evan.Brown@gov.bc.ca
2018/06/28 10:07:56	Brown, Evan (IDIR\EBROWN) Evan.Brown@gov.bc.ca		Approved	Geary, Vanessa Vanessa.Geary@gov.bc.ca
2018/06/28 11:43:38	Geary, Vanessa (IDIR\VGEARY) Vanessa.Geary@gov.bc.ca	✓	Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129027 for Brown, Evan

1 note(s) returned.

Created On	Author	Note
2018/06/27 16:55:13	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	June 18: Vic-Prince George: Cab, Air Canada (Pcard), Accommodation PD: BLI June 19: Fort St. James: Accommodation PD: F June 20: Prince George to Victoria, Cab PD: F

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Evan Brown
Provincial Government
Victoria, BC

Room	Folio	CheckIn	CheckOut	Balance
s.15	s.22	18/06/2018	20/06/2018	0.00
Master Folio		Standard Daily Rate		

Date	Room	Description / Voucher	Charges	Credits	Balance
18/06/2018	s.15	Room Taxable	180.00	0.00	180.00
18/06/2018		GST - 5%	9.00	0.00	189.00
18/06/2018		PST - 8%	14.40	0.00	203.40
19/06/2018		Room Taxable	180.00	0.00	383.40
19/06/2018		GST - 5%	9.00	0.00	392.40
19/06/2018		PST - 8%	14.40	0.00	406.80
20/06/2018		Mastercard - .. s.17 AP: 011252	0.00	406.80	0.00
		Balance Due			0.00
		Summary and Taxes			
		Taxable Sales	360.00		
		GST - 5%	18.00		
		PST - 8%	28.80		

night.

YELLOW CAB
817 FISGARD STREET V8W1R6
VICTORIA BC
21852400
GH2185240051

*** PURCHASE ***
08-20-2018 20:14:07
Acct # ***** s.17
Exp Date **/** Card Type
Name: EVAN BROWN
000000041010 Master

Operator: 151
Trace # 11891
Ref. # 555
Ph # 231457 RRN 001330

Total \$64.90

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

YELLOW CAB
817 FISGARD STREET V8W1R6
VICTORIA BC
21852400
GH2185240023

*** PURCHASE ***
08-18-2018 05:14:06
Acct # ***** s.17
Exp Date **/** Card Type
Name: EVAN BROWN
000000041010 Master

Operator: 123
Trace # 1016
Ref. # 910
Ph # 081506 RRN 001

Total \$68.00

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

FLIGHT CENTRE®*The Airfare Experts***FC BUSINESS TRAVEL TUSCANY VILLAGE**

615 Broughton St | Victoria, B.C. | V8W 1C8 Ph: 250 360 2058 Fax: 250 360 0268
GST #899450480 RT0001 QST #1217890167 TQ0001 CPBC #42324

INVOICE

PREMIER'S OFFICE - X
ROOM 156, WEST ANNEX
501 BELLEVILLE ST
V8V 1X4
VICTORIA BC V8V1X4

Invoice Number: s.22
Date: 11th June 2018

Consultant: s.22

Traveller Name: BROWN/EVAN
PNR: s.22
Destination: YXS

Order Number:
Customer Reference:
Date of Travel: 18th June 2018

Description**Amount**

FLIGHT CREDIT USED:
18 JUN, VICTORIA TO PRINCE GEORGE
WESTJET CHANGE FEE
ADDEITIONAL FARE AND TAXES
GST
SEAT SELCTION

100.00
199.05
5.75
15.00

Invoice Total:

\$319.80

E129027

18 JUN 2018 ▶ 18 JUN 2018 TRIP TO **PRINCE GEORGE BC, CANADA**

PREPARED FOR
HORGAN/JOHN
BROWN/EVAN

FLIGHT CENTRE
 Business Travel

Flight Centre Business Travel
 250-360-2058

RESERVATION CODE s.22
 AIRLINE RESERVATION CODE s.22

Travel Arranger Priority Comments

THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
 YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
 FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330



DEPARTURE: MONDAY 18 JUN Please verify flight times prior to departure

WESTJET
WS 3114

Operated by:
 WESTJET ENCORE

Duration:
 0hr(s) 29min(s)

Class:
 Economy

Status:
 Confirmed

YYJ

VICTORIA BC,
 CANADA

YVR

▶ VANCOUVER BC,
 CANADA

Departing At:
6:30am

Terminal:
 Not Available

Arriving At:
6:59am

Terminal:
 MAIN TERMINAL

Aircraft:
 DEHAVILLAND DASH 8-
 400 TURBOPROP

Distance (in Miles): 40

Stop(s): 0

Passenger Name:

» HORGAN/JOHN

» BROWN/EVAN

Seats:

s.15 Confirmed

Confirmed

eTicket Receipt(s):

8382840501719

8382840501720



DEPARTURE: MONDAY 18 JUN Please verify flight times prior to departure

WESTJET
WS 3283

Operated by:
 WESTJET ENCORE

Duration:
 1hr(s) 15min(s)

Class:
 Economy

Status:
 Confirmed

YVR

VANCOUVER BC,
 CANADA

YXS

▶ PRINCE GEORGE BC,
 CANADA

Departing At:
8:15am

Terminal:
 MAIN TERMINAL

Arriving At:
9:30am

Terminal:
 Not Available

Aircraft:
 DEHAVILLAND DASH 8-
 400 TURBOPROP

Distance (in Miles): 325

Stop(s): 0

Passenger Name:

» HORGAN/JOHN

» BROWN/EVAN

Seats:

s.15 / Confirmed

/ Confirmed

eTicket Receipt(s):

8382840501719

8382840501720

Flight Centre Business Travel
 250-360-2058

E129027

FLIGHT CENTRE®

The Airfare Experts

FC BUSINESS TRAVEL TUSCANY VILLAGE

615 Broughton St | Victoria, B.C. | V8W 1C8 Ph: 250 360 2058 Fax: 250 360 0268
GST #899450480 RT0001 QST #1217890167 TQ0001 CPBC #42324

INVOICE

PREMIER'S OFFICE - X
ROOM 156, WEST ANNEX
501 BELLEVILLE ST
V8V 1X4
VICTORIA BC V8V1X4

Invoice Number: s.22
Date: 20th June 2018

Consultant s.22

Traveller Name: BROWN/EVAN
PNR: s.22
Destination: YYJ

Order Number:
Customer Reference:
Date of Travel: 20th June 2018

Description	Amount
JUN 20- PRINCE GEORGE TO VICTORIA	
PACIFIC COASTAL BASE FARE	305.00
AIRLINE TAXES AND FEES	75.55
GST	17.71
SERVICE FEE	35.00
<hr/>	
Invoice Total:	\$433.26

E129027

20 JUN 2018 ▶ 20 JUN 2018 TRIP TO VICTORIA BC, CANADA

PREPARED FOR
HORGAN/JOHN
BROWN/EVAN**FLIGHT CENTRE**
Business TravelFlight Centre Business Travel
250-360-2058

RESERVATION CODE s.22

Travel Arranger Priority CommentsTHANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS s.22
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330**DEPARTURE: WEDNESDAY 20 JUN** Please verify flight times prior to departure**PACIFIC COASTAL**
s.22Duration:
1hr(s) 40min(s)Class:
EconomyStatus:
Confirmed**YXS**
PRINCE GEORGE BC,
CANADADeparting At:
5:50pmTerminal:
Not Available**YYJ**
▶ VICTORIA BC,
CANADAArriving At:
7:30pmTerminal:
Not AvailableAircraft:
SAAB 340 TURBOPROP

Distance (in Miles): 364

Stop(s): 0

Notes:
PACIFIC COASTAL
REFERENCE s.22

Passenger Name:

» HORGAN/JOHN

» BROWN/EVAN

Seats:

Check-In Required

Check-In Required

Flight Centre Business Travel
250-360-2058



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129033

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Brown, Evan			Employee ID s.22			Phone Number (778) 584-0217						
Client Organization Office of the Premier			Job Title Executive Assistant			Travel Group Code 3						
5. Date Completed 2018/06/28		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information						
Type of Travel In Province		14. Reason for Travel Official Business				Headquarters Victoria						
12. Mailing Address for Cheque												
16. Travel Dates 2018 06/27	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination Vic-Van -Vic (HJ) Pcard	Start 0630	End 1545	Km	Cost 0.00		Cost 36.00	Claim F-D	Cost 33.25		Cost	Describe
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 36.00		38. \$ 33.25	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 69.25		
48. Client Code 004 004 004 004	49. Resp. 36A10	50. Service Line 36200		51. STOB 5701		52. Project 3600000		45. Supplier Code s.22		Amount \$ 69.25		
Less Travel Advance 004												
										54. \$ 69.25		
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.												
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.												
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.												

Audit Trail for Travel Voucher (Restricted Use) E129033 for Brown, Evan

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/28 14:20:35	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	Brown, Evan Evan.Brown@gov.bc.ca	Notified	Brown, Evan Evan.Brown@gov.bc.ca
2018/06/28 14:23:30	Brown, Evan (IDIR\EBROWN) Evan.Brown@gov.bc.ca		Approved	Geary, Vanessa Vanessa.Geary@gov.bc.ca
2018/06/28 15:26:43	Geary, Vanessa (IDIR\VGEARY) Vanessa.Geary@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129033 for Brown, Evan

1 note(s) returned.

Created On	Author	Note
2018/06/28 14:20:35	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	JUne 27: Vic-Van: Helijet return (on Pcard), Cabs x 3 PD: BLI

Production *** Copyright © Government of British Columbia

E129033

DUPLICATE

BLACKTOP & CHECKER
CABS#76
777 PACIFIC ST
VANCOUVER BC

DUPLICATE

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/06/27
TIME 4721 14:01:39
CLERK ID 1
RECEIPT NUMBER
C85000774-001-018-014-0

PURCHASE
TOTAL

\$8.90

MasterCard
A0000000041010
BBA30A57C93715EA
0000008000-E800
DF0AC4D5CFA19F20

APPROVED

AUTH# 170139 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

DUPLICATE

BLUEBIRD CABS #80
2612 QUADRA ST
VICTORIA BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/06/27
TIME 1809 06:33:40
RECEIPT NUMBER
C85068588-001-400-001-0

PURCHASE
TOTAL

\$11.40

MasterCard
A0000000041010
0661E2F01DEE83EE
0000008000-E800
337AA2A2C6024EB9

APPROVED

AUTH# 093340 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240040

**** PURCHASE ****

06-27-2018 15:49:55
Acct # *****s.17 C
Exp Date **/** Card Type MC
Name: EVAN BROWN
A0000000041010 MasterCard

Operator: 140
Trace # 5745
Inv. # 140
Auth # 184955 RRN 001540000

Purchase \$15.70
Tip s.22

Total

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

Parkinson, Elizabeth PREM:EX

From: passengerservices@helijet.com
Sent: Wednesday, June 27, 2018 10:04 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Evan Brown
	Company	Office Of The Premier

Booking #s.22

Wednesday, June 27, 2018

721

15:00 Vancouver Harbour

15:35 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Off-Peak

· Evan Brown, Male

[Add to Calendar](#)

Invoice #302196

FARE-YWH-Full_Summer - 2018 \$219.05

+ GST \$10.95

Billing \$219.05

Taxes \$10.95

Grand Total \$230.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129063

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Brown, Evan			Employee ID s.22			Phone Number (778) 584-0217						
Client Organization Office of the Premier			Job Title Executive Assistant			Travel Group Code 3						
5. Date Completed 2018/07/05		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information						
Type of Travel In Province		14. Reason for Travel Official Business				Headquarters Victoria						
12. Mailing Address for Cheque												
16. Travel Dates 2018 06/18	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination Vic-Prince georg	Start 0800	End 0830	Km	Cost 0.00		Costs 26.25	Claim	Cost 0.00		Cost	Describe
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 26.25		38. \$ 0.00	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 26.25	
48. Client Code 004 004 004 004	49. Resp. 36A10	50. Service Line 36200		51. STOB 5702	52. Project 3600000		45. Supplier Code s.22		Amount \$ 26.25			
Less Travel Advance 004												
AMOUNT DUE TO EMPLOYEE											54. \$ 26.25	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed			

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Supplemental to claim E129027

Audited 2018Jul26
SLP

Audit Trail for Travel Voucher (Restricted Use) E129063 for Brown, Evan

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/05 09:15:01	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	Brown, Evan Evan.Brown@gov.bc.ca	Notified	Brown, Evan Evan.Brown@gov.bc.ca
2018/07/26 09:05:03	Brown, Evan (IDIR\EBROWN) Evan.Brown@gov.bc.ca		Approved	Geary, Vanessa Vanessa.Geary@gov.bc.ca
2018/07/26 09:12:26	Geary, Vanessa (IDIR\VGEARY) Vanessa.Geary@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129063 for Brown, Evan

1 note(s) returned.

Created On	Author	Note
2018/07/05 09:15:01	Parkinson, Elizabeth (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	June 18: Vic-Prince George: Baggage charge missed on TV # E129027

Production *** Copyright © Government of British Columbia

missed off
TV# E129027

#E129063

WESTJET

PAYMENT RECEIPT / RECU DE PAIEMENT

Name/Nom
BROWN/EVAN

PNR

**SDCYIV
Total
(CAD)**

Date

18JUN18

Time/Heure

5:19AM

Description

**Fee/Frais
(CAD)**

GST/TPS

FIRST BAG 838260917803

\$25.00

1.25

26.25

Total (CAD)

BROWN/EVAN

\$25.00 \$1.25

\$25.00

1.25

26.25

**RECEIPT/RECU 1/1
IC XXXXXXXXXXXX)S.17
AUTH 081958**

0222

GST/TPS No. 866112535

0001

KIOSK ID

YYJ1AKA018



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129625

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

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Audit Trail for Travel Voucher (Restricted Use) E129625 for Brown, Evan

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/09/06 09:40:01	Parkinson, Elizabeth S. (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	Brown, Evan Evan.Brown@gov.bc.ca	Notified	Brown, Evan Evan.Brown@gov.bc.ca
2018/09/06 10:19:14	Brown, Evan (IDIR\EBROWN) Evan.Brown@gov.bc.ca		Approved	Geary, Vanessa Vanessa.Geary@gov.bc.ca
2018/09/06 11:30:09	Geary, Vanessa (IDIR\VGEARY) Vanessa.Geary@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129625 for Brown, Evan

1 note(s) returned.

Created On	Author	Note
2018/09/06 09:40:01	Parkinson, Elizabeth s. (IDIR\EPARKIN) Elizabeth.Parkinson@gov.bc.ca	June 21: Vic-Kamloops: Air Canada to Van, Air Canada to Kamloops (on Pcard) Accommodation PD: DI June 24: Air Canada Kamloops to Van, Van to Victoria (on Pcard), Cab PD: BI

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Yellow Cab of Victoria

817 Fisgard St
Victoria, BC V8W 1R9
Phone: 250-381-2222
Fax: 250-381-2227
Website: yellowcabvictoria.com

RECEIPT

DATE	2018-09-04
Car #	s.15
Driver #	
Taxi Ride Date	2018-06-24

Received From

Evan Brown

Taxi To/From

DESCRIPTION	TAXED	AMOUNT
Taxi Fare	x	65.40

Subtotal	65.40
Taxable	65.40
Tax rate	5.000%
Tax included	3.11
Other	-
TOTAL	\$ 65.40

OTHER COMMENTS

s.22

If you have any questions about this invoice, please contact
Surinder Kang, 250-381-4432, manager@yellowcabvictoria.com

Thank You For Your Business!

Above CSA Rate
Approval Exception on file

Reservation # s.22
Send To Brown, Evan
Victoria, BC, V8V1X4, CA

Phone .

Guest Name Brown, Evan
Arrival Date 06/21/2018
Departure Date 06/24/2018

Group Name New Democrat BC Government Caucus
Room Information s.15

Bill To Brown, Evan
Victoria, BC, V8V1X4, CA

Folio Number	Trans Date	Description	Voucher	Amount
--------------	------------	-------------	---------	--------

Charges

06/21/2018	NDP Opposition Caucus	s.15	139.00
06/21/2018	MRDT		4.17
06/21/2018	GST 5%		6.95
06/21/2018	PST - 8% Accommodation		11.12
06/22/2018	s.15		27.60
06/22/2018	NDP Opposition Caucus		139.00
06/22/2018	MRDT		4.17
06/22/2018	GST 5%		6.95
06/22/2018	PST - 8% Accommodation		11.12
06/23/2018	s.15		27.60
06/23/2018	NDP Opposition Caucus		139.00
06/23/2018	MRDT		4.17
06/23/2018	GST 5%		6.95
06/23/2018	PST - 8% Accommodation		11.12

Total Charges

538.92

Payments

05/25/2018	Mastercard	-322.48
06/24/2018	Mastercard	-216.44

Total Payments

-538.92

Balance Due 0.00

I have received the goods and/or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature: _____

E129625

FLIGHT CENTRE®

The Airfare Experts

FC BUSINESS TRAVEL TUSCANY VILLAGE

615 Broughton St | Victoria, B.C. | V8W 1C8 Ph: 250 360 2058 Fax: 250 360 0268
GST #899450480 RT0001 QST #1217890167 TQ0001 CPBC #42324

INVOICE

PREMIER'S OFFICE - X
ROOM 156, WEST ANNEX
501 BELLEVILLE ST
V8V 1X4
VICTORIA BC V8V1X4

Invoice Number: s.22
Date: 18th June 2018

Consultant: s.22

Traveller Name: BROWN/EVAN
PNR: s.22
Destination: YYJ

Order Number:
Customer Reference:
Date of Travel: 20th June 2018

Description

Amount

FLIGHT CHANGE:		
20 JUN, PRINCE GEORGE TO VICTORIA		
21 JUN, VICTORIA TO KAMLOOPS		
AIR CANADA CHNAGE FEE	50.00	50.00
DIFFERENCE IN FARE AND TAXES	631.00	631.00
GST	34.05	34.05

Invoice Total: \$715.05

FLIGHT CENTRE®*The Airfare Experts***FC BUSINESS TRAVEL TUSCANY VILLAGE**

615 Broughton St | Victoria, B.C. | V8W 1C8 Ph: 250 360 2058 Fax: 250 360 0268
GST #899450480 RT0001 QST #1217890167 TQ0001 CPBC #42324

INVOICE

PREMIER'S OFFICE - X
ROOM 156, WEST ANNEX
501 BELLEVILLE ST
V8V 1X4
VICTORIA BC V8V1X4

Invoice Number: s.22
Date: 25th May 2018

Consultant: s.22

Traveller Name: BROWN/EVAN
PNR: s.22
Destination: YKA

Order Number:
Customer Reference:
Date of Travel: 20th June 2018

Description	Amount
-------------	--------

20 JUN, PRINCE GEORGE TO VANCOUVER	
21 JUN, VANCOUVER TO KAMLOOPS	
24 JUN, KAMLOOPS TO VANCOUVER	
AIR CANADA BASE FARE	761.00
AIRLINE TAXES AND FEES	90.35
GST	44.31
SERVICE FEE	35.00

Invoice Total: \$930.66

FLIGHT CENTRE®

The Airfare Experts

FC BUSINESS TRAVEL TUSCANY VILLAGE

615 Broughton St | Victoria, B.C. | V8W 1C8 Ph: 250 360 2058 Fax: 250 360 0268
GST #899450480 RT0001 QST #1217890167 TQ0001 CPBC #42324

INVOICE

PREMIER'S OFFICE - X
ROOM 156, WEST ANNEX
501 BELLEVILLE ST
V8V 1X4
VICTORIA BC V8V1X4

Invoice Number: s.22
Date: 22nd June 2018

Consultant: s.22

Traveller Name: BROWN/EVAN
PNR: s.22
Destination: YYJ

Order Number:
Customer Reference:
Date of Travel: 24th June 2018

Description	Amount
JUN 24, VANCOUVER TO VICTORIA	
AIR CANADA BASE FARE	188.00
AIRLINE TAXES AND FEES	24.12
GST	13.36
SEAT SELECTION	10.00
SERVICE FEE	35.00
Invoice Total:	\$270.48

E129625

21 JUN 2018 ▶ 24 JUN 2018 TRIP TO **KAMLOOPS BC, CANADA**

PREPARED FOR
HORGAN/JOHN
BROWN/EVAN

FLIGHT CENTRE
 Business Travel

Flight Centre Business Travel
 250-360-2058

RESERVATION CODE s.22
 AIRLINE RESERVATION CODE s.22

Travel Arranger Priority Comments

THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
 YOUR TRAVEL MANAGER IS s.22
 FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

**DEPARTURE: THURSDAY 21 JUN** Please verify flight times prior to departure

AIR CANADA
AC 8076

Operated by:
 /AIR CANADA EXPRESS - JAZZ

Duration:
 0hr(s) 28min(s)

Class:
 Economy

Status:
 Confirmed

YYJ
 VICTORIA BC,
 CANADA

Departing At:
6:00pm

Terminal:
 Not Available

YVR
 ▶ VANCOUVER BC,
 CANADA

Arriving At:
6:28pm

Terminal:
 MAIN TERMINAL

Aircraft:
 DEHAVILLAND DASH 8-
 400 TURBOPROP

Distance (in Miles): 40

Stop(s): 0

Notes:
 AIR CANADA
 LOCATOR s.22
 SEATS s.15

Passenger Name:

» HORGAN/JOHN

» BROWN/EVAN

Seats:

Check-In Required

Check-In Required

**DEPARTURE: THURSDAY 21 JUN** Please verify flight times prior to departure

AIR CANADA
AC 8196

Operated by:
 /AIR CANADA EXPRESS - JAZZ

Duration:
 0hr(s) 55min(s)

Class:
 Economy

Status:
 Confirmed

YVR
 VANCOUVER BC,
 CANADA

Departing At:
7:00pm

Terminal:
 MAIN TERMINAL

YKA
 ▶ KAMLOOPS BC,
 CANADA

Arriving At:
7:55pm

Terminal:
 Not Available

Aircraft:
 DEHAVILLAND DASH 8
 TURBOPROP

Distance (in Miles): 161

Stop(s): 0

Notes:
 AIR CANADA LOCATOR
 s.22
 SEATS s.15

Passenger Name:

» HORGAN/JOHN

» BROWN/EVAN

Seats:

Check-In Required

Check-In Required



DEPARTURE: **SUNDAY 24 JUN** Please verify flight times prior to departure

**AIR CANADA
AC 8191**

Operated by:
/AIR CANADA EXPRESS - JAZZ

Duration:
0hr(s) 55min(s)

Class:
Economy

Status:
Confirmed

YKA
KAMLOOPS BC,
CANADA

Departing At:
9:35am

Terminal:
Not Available

YVR
VANCOUVER BC,
CANADA

Arriving At:
10:30am

Terminal:
MAIN TERMINAL

Aircraft:
DEHAVILLAND DASH 8
TURBOPROP

Distance (in Miles): 161

Stop(s): 0

Notes:
AIR CANADA LOCATOR
s.22
SEATS s.15

Passenger Name:

» HORGAN/JOHN

» BROWN/EVAN

Seats:

Check-In Required

Check-In Required



DEPARTURE: **SUNDAY 24 JUN** Please verify flight times prior to departure

**AIR CANADA
AC 8063**

Operated by:
/AIR CANADA EXPRESS - JAZZ

Duration:
0hr(s) 30min(s)

Class:
Economy

Status:
Confirmed

YVR
VANCOUVER BC,
CANADA

Departing At:
11:15am

Terminal:
MAIN TERMINAL

YYJ
VICTORIA BC,
CANADA

Arriving At:
11:45am

Terminal:
Not Available

Aircraft:
DEHAVILLAND DASH 8-
400 TURBOPROP

Distance (in Miles): 40

Stop(s): 0

Notes:
AIR CANADA
LOCATOR s.22
SEATS s.15

Passenger Name:

» HORGAN/JOHN

» BROWN/EVAN

Seats:

Check-In Required

Check-In Required

Flight Centre Business Travel
250-360-2058

MINISTRY OF FINANCE AND SUPPORTED ENTITIES
REIMBURSEMENT CLAIM FOR NON-PAYROLL RELATED EXPENSES

INVOICE #
MISC-BRO180616

FORM USAGE

This form is to be used by individuals to claim reimbursement for government expenditures that have been paid for personally and cannot be claimed using another reimbursement method (e.g., items that cannot be claimed through petty cash or on a travel voucher). After completion, the individual should forward the original claim (with receipts attached) to the expense authority. The expense authority will complete and sign the Coding section and forward the claim to MFIN, Accounts for processing. A cheque will be forwarded to the *Cheque Mailing Address* below.

CHEQUE INFORMATION


Payee Name: Evan Brown Vendor # S.22 Loc. Code: _____

Cheque Mailing Address: Room 156, 501 Belleville Street, Victoria, BC V8V 1X4

DESCRIPTION OF PURCHASE(S)

Date of Purchase	Description	Amount
June 16, 2018	2 Epson Ink cartridges	62.92
	\$56.18 3.93 PST 2.81 GST	

Cheque Total 62.92

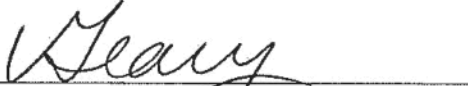

Signature of Individual Receiving Reimbursement

June 26/18
Date

Certified this is a true statement of disbursements made to which I am entitled and for which I have not been and will not be reimbursed by any other party.

CODING

Client: 004 Resp: 36A10 Service Line: 36200 STOB: 6508 Project: 3600000


Expense Authority Signature

June 26/18
Date

Certified that the amount to be paid is correct, in accordance with appropriate statute or other authority for payment.

s.22

```
*****
1868018
1 EPSON 215 BLACK INK
010343916340 30.89B
1 EPSON 215 COLOUR INK
010343916357 25.29B
Subtotal 56.18
PST 7.00% 3.93
GST 5.00% 2.81
Total $62.92
MasterCard 62.92
TRANSACTION RECORD
*****s.17 $62.92
MasterCard C Purchas
Authorization Number 19004
10010870 78902 66278934
06/16/18 16:00:49
01/027 APPROVED - THANK YOU
MasterCard A0000000041010
0000008000 E800
s.22
```