



Control No.

E129566

Name	Employee ID	Phone Number
Jones, Tristan	s.22	s.22
Client Organization	Job Title	Travel Group Code
Forests, Lands, Natural Resource Operations and Rural Dev	Executive Assistant	3

5. Date Completed 2018/08/24	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business	Headquarters Minister's Office	

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
2018	*PCard										
07/23	* Ter to Whitehors (AC)	1000	2359		0.00		F-B	41.00		141.25	
07/24	Atlin	0800	2359		0.00		F-L	41.00		141.25	
07/25	Atlin	0800	2359		0.00		F-	51.50		178.50	
07/26	*Whitehor to Smit (AC)	1005	1600		0.00		F-D	33.25			

	36.	37.		38.	39.	40.	Claim Total
TOTALS OF COLUMNS	\$ 0.00	\$ 0.00		\$ 166.75	\$ 461.00	\$ 0.00	\$ 627.75

48.	Client Code 128 128 128 128	49.	Resp. 71000128	50.	Service Line 4000171000	51.	STOB 5702	52.	Project 7100000	45.	Supplier Code s.22	Amount \$ 627.75
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[illegible]

AMOUNT DUE TO EMPLOYEE

54.	\$ 627.75
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed

Audit Trail for Travel Voucher (Restricted Use) E129566 for Jones, Tristan

9 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/08/24 15:18:57	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Jones, Tristan Tristan.Jones@gov.bc.ca	Saved	Jones, Tristan Tristan.Jones@gov.bc.ca
2018/08/24 15:30:34	Jones, Tristan (IDIR\TJONES) Tristan.Jones@gov.bc.ca		Approved	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2018/08/24 16:17:20	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Jones, Tristan Tristan.Jones@gov.bc.ca	Recalled	Jones, Tristan Tristan.Jones@gov.bc.ca
2018/08/24 16:30:20	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Jones, Tristan Tristan.Jones@gov.bc.ca	Saved	Jones, Tristan Tristan.Jones@gov.bc.ca
2018/08/24 16:31:08	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Jones, Tristan Tristan.Jones@gov.bc.ca	Notified	Jones, Tristan Tristan.Jones@gov.bc.ca
2018/08/27 10:45:50	Jones, Tristan (IDIR\TJONES) Tristan.Jones@gov.bc.ca		Approved	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2018/08/27 10:49:50	McLaren, Kenn (IDIR\KENMCLAR) Kenn.McLaren@gov.bc.ca		Approved	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2018/08/27 10:50:09	McLaren, Kenn (IDIR\KENMCLAR) Kenn.McLaren@gov.bc.ca		Approved	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2018/08/27 10:59:35	McLaren, Kenn (IDIR\KENMCLAR) Kenn.McLaren@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129566 for Jones, Tristan

1 note(s) returned.

Created On	Author	Note
2018/08/24 16:30:20	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	July 23 Flight AC 8239 Terrace to Van, AC 8859 Van to Whitehorse, AC 8888 Whitehorse to Van, AC 8562 Van to Smithers RT, meetings with Minister in Atlin, \$1,014.59 on AA PCard. Flight change fee \$170.10 on AA PCard. Overnight in hotel \$141.25 on EA PCard. Claim lunch and dinner. July 24 Mtgs, overnight in hotel, \$141.25 on EA PCard. Claim breakfast and dinner. July 25 Mtgs, overnight in hotel, \$178.50 on EA PCard. Claim full day. July 26 Flight back to Smithers. Claim breakfast and lunch.

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Tristan Jones

Room	Folio	CheckIn	CheckOut	Balance
s.15	s.22	23/07/2018	25/07/2018	0.00
Master Folio		Standard Daily Rate		


Date	Room	Description / Voucher	Charges	Credits	Balance
23/07/2018	s.1	MasterCard - s.17	0.00	282.50	-282.50
23/07/2018	5	Room Taxable	125.00	0.00	-157.50
23/07/2018		GST - 5%	6.25	0.00	-151.25
23/07/2018		PST - 8%	10.00	0.00	-141.25
24/07/2018		Room Taxable	125.00	0.00	-16.25
24/07/2018		GST - 5%	6.25	0.00	-10.00
24/07/2018		PST - 8%	10.00	0.00	0.00
		Balance Due			0.00
		Summary and Taxes			
		Taxable Sales	250.00		
		GST - 5%	12.50		
		PST - 8%	20.00		

s.15

Tristan Jones
Po Box 9049, Stn Prov Govt
Victoria, BC V8W 9E2
Canada

Room	Folio	CheckIn	CheckOut	Balance
s.15	s.22	25/07/2018	26/07/2018	0.00
Master Folio		Government Rate		

Direct Bill: s.17

Date	Room	Description / Voucher	Charges	Credits	Balance
25/07/2018	s.15	Room Taxable	170.00	0.00	170.00
25/07/2018		GST - 5%	8.50	0.00	178.50
26/07/2018		Mastercard - ..s.17	0.00	178.50	0.00
					

s.15

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: s.22

Name: Ms Tristan Jones
E-mail: SANDRA.PURDY@GOV.BC.CA
Payment: CC CAXXXXXXXXXXX s.17

Customer Care
Air Canada Reservations
 1-888-247-2262

Air Canada Flight Information
 1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8239	Terrace (YXT)	Vancouver (YVR)	DH4	Business Class (lowest) (M)	Confirmed
<i>Operated by:</i>	Mon 23-Jul 2018	Mon 23-Jul 2018			
<i>Air Canada Express-Jazz</i>	11:00	12:32 - TERMINAL M -MAIN			
AC8859	Vancouver (YVR)	Whitehorse (YXY)	CR9	Business Class (lowest) (P)	Confirmed
<i>Operated by:</i>	Mon 23-Jul 2018	Mon 23-Jul 2018			
<i>Air Canada Express-Jazz</i>	14:45 - TERMINAL M -MAIN	17:03			
AC8888	Whitehorse (YXY)	Vancouver (YVR)	CR9	Economy Standard (U)	Confirmed
<i>Operated by:</i>	Thu 26-Jul 2018	Thu 26-Jul 2018			
<i>Air Canada Express-Jazz</i>	11:05	13:22 - TERMINAL M -MAIN			

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8562	Vancouver (YVR)	Smithers (YYD)	DH3	Economy Standard (U)	Confirmed
<i>Operated by:</i>	Thu 26-Jul 2018	Thu 26-Jul 2018			
<i>Air Canada Express- Jazz</i>	14:45 - TERMINAL M -MAIN	16:34			

Passenger Information

Passenger: 1 **Ms Tristan Jones**
Ticket number: **014 2196 747732**

Purchase Summary

Passenger: 1 Ticket number 014 2196 747732

Date of issue	26-Jun 2018
Fare Amount in Canadian dollars:	945.00
<i>(including navigational & other charges)</i>	
Taxes, Fees & Charges	
Air Travellers Security Charge (CA)	14.25
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	48.31
Airport Improvement Fee - Canada (SQ)	7.00
Total Fare in Canadian dollars:	1,014.56

Ticket particularities:
AC ONLY/NONREF/CHGFEE -BG:AC

**Fare calculation:*
23JUL18YXT AC X/YVR AC YXY Q18.00R454.00AC X/YVR Q18.00AC YYD
R455.00CAD945.00 END ROE1.00

Canadian tax registration numbers:
XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)
RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)
XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: s.22

Name: Ms Tristan Jones
E-mail: SANDRA.PURDY@GOV.BC.CA
Payment: CCCAXXXXXXXXXXX s.17
CC CAXXXXXXXXXXX

Customer Care
Air Canada Reservations
1-888-247-2262

Air Canada Flight Information
1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8239	Terrace (YXT)	Vancouver (YVR)	DH4	Economy Latitude (B)	Confirmed
<i>Operated by:</i>	Mon 23-Jul 2018	Mon 23-Jul 2018			
<i>Air Canada Express-Jazz</i>	11:00	12:32 - TERMINAL M -MAIN			
AC8859	Vancouver (YVR)	Whitehorse (YXY)	CR9	Economy Latitude (B)	Confirmed
<i>Operated by:</i>	Mon 23-Jul 2018	Mon 23-Jul 2018			
<i>Air Canada Express-Jazz</i>	14:45 - TERMINAL M -MAIN	17:03			
AC8888	Whitehorse (YXY)	Vancouver (YVR)	CR9	Economy Standard (U)	Confirmed
<i>Operated by:</i>	Thu 26-Jul 2018	Thu 26-Jul 2018			
<i>Air Canada Express-Jazz</i>	11:05	13:22 - TERMINAL M -MAIN			

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8562	Vancouver (YVR)	Smithers (YYD)	DH3	Economy Standard (U)	Confirmed
<i>Operated by:</i>	Thu 26-Jul 2018	Thu 26-Jul 2018			
<i>Air Canada Express- Jazz</i>	14:45 - TERMINAL M -MAIN	16:34			

Passenger Information

Passenger: 1 **Ms Tristan Jones**
Ticket number: **014 2197 684132**

Purchase Summary

Passenger: 1 Ticket number 014 2197 684132

Date of issue	16-Jul 2018
Fare Amount in Canadian dollars:	1,107.00
<i>(including navigational & other charges)</i>	
Taxes, Fees & Charges	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	8.10
Total Fare in Canadian dollars:	170.10A

Ticket particularities:

CAD909.00 NONREF-BG:AC

**Fare calculation:*

23JUL18YXT AC X/YVR AC YXY Q18.00R616.00AC X/YVR Q18.00AC YYD
R455.00CAD1107.00 END ROE1.00 PD14.25CA48.31XG7.00SQ

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129571

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Jones, Tristan				Employee ID s.22				Phone Number s.22			
Client Organization Forests, Lands, Natural Resource Operations and Rural Dev				Job Title Executive Assistant				Travel Group Code 3			
5. Date Completed 2018/08/27			6. Fiscal Year 2019			7. Special Cheque Issue			8. Cheque Stub Information		
Type of Travel In Province			14. Reason for Travel Ministerial Meetings						Headquarters Minister's Office		
12. Mailing Address for Cheque PO Box 9049 Stn Prov Govt Victoria, BC V8W 9E2											
16. Travel Dates 2018	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
05/22	Home to Haz RT	0800	1630	126	68.04			0.00		claimed on E128912	
07/17	Home to Haz RT	0800	1630	126	68.04			0.00			
07/19	Home to Haz RT	0800	1630	126	68.04			0.00			
07/27	Smi to Witset RT	0830	1200	64	34.56			0.00			
07/30	Smith/Haz/Home	0800	1630	134	72.36			0.00			
08/03	Smi/Seaton RT	1400	1600	84	45.36			0.00			
08/16	Smith/Haz/Home	0800	1630	134	72.36			0.00			
TOTALS OF COLUMNS					36. 360.72 \$ 428.76	37. \$ 0.00		38. \$ 0.00	39. \$ 0.00	40. \$ 0.00	Claim Total \$ s.22
48. Client Code 128 128 128 128	49. Resp. 71000428	50. Service Line 40001 71000		51. STOB 5702	52. Project 7100000	45. Supplier Code s.22		Amount \$ s.22			
Less Travel Advance 128											
										54.	
AMOUNT DUE TO EMPLOYEE											
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed		

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2018Sep13
SLP

Audit Trail for Travel Voucher (Restricted Use) E129571 for Jones, Tristan

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/08/27 11:22:18	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Jones, Tristan Tristan.Jones@gov.bc.ca	Saved	Jones, Tristan Tristan.Jones@gov.bc.ca
2018/08/27 11:22:31	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Jones, Tristan Tristan.Jones@gov.bc.ca	Notified	Jones, Tristan Tristan.Jones@gov.bc.ca
2018/08/27 13:25:44	Jones, Tristan (IDIR\TJONES) Tristan.Jones@gov.bc.ca		Approved	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2018/09/13 13:33:48	McLaren, Kenn (IDIR\KENMCLAR) Kenn.McLaren@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129571 for Jones, Tristan

1 note(s) returned.

Created On	Author	Note
2018/08/27 11:22:18	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	May 22 - car travelled from home to Hazelton RT 126km for KDL Group Meeting. July 17 - car from home to Hazelton RT 126km for Gitesgukla mtgs. July 19 - car from home to Hazelton RT 126km for Skeena Sawmills mtgs. July 27 - car from Smith to Witset RT 64km, Witset Campground Opening. July 30 - car from Smith/Hazelton/home 134km Gitwangak mtg. Aug. 3 - car from Smith to Seaton Mills RT, 84 km for Seaton Mills mtg. Aug. 16 - car from Smith/Hazelton/home 134km, Steelhead Fishery.

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Travel Voucher (Restricted Use)

Control No.

E129335

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Hill, Robert S. ✓				Employee ID s.22				Phone Number s.22				
Client Organization Energy, Mines and Petroleum Resources				Job Title Executive Assistant				Travel Group Code 3				
5. Date Completed 2018/07/27			6. Fiscal Year 2019			7. Special Cheque Issue EFT			8. Cheque Stub Information			
Type of Travel In Province			14. Reason for Travel Ministry Travel						Headquarters Minister's Office Nelson			
12. Mailing Address for Cheque s.22												
16. Travel Dates 2018 07/26	17. Places Travelled Destination Nelson-Castlegar Start 1000 End 2200			18. 0.54 Personal Vehicle Use Km 190 Cost 102.60		19. Other Transport Costs	20. & 21. Meals Claim Cost 0.00		22. Lodging Costs	20. & 21. Miscellaneous Cost Describe		
TOTALS OF COLUMNS				190 kms		36. ✓ \$ 102.60	37. \$ 0.00		38. \$ 0.00	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 102.60 ✓
48. Client Code 057 057 057 057		49. Resp. 27011		50. Service Line 26700		51. STOB 5702		52. Project 2700000		45. Supplier Code s.22		Amount \$ 102.60
Less Travel Advance 057												
										AMOUNT DUE TO EMPLOYEE		54. \$ 102.60 ✓
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed			

Audit Trail for Travel Voucher (Restricted Use) E129335 for Hill, Robert S.

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/27 12:12:48	Hill, Robert S. (IDIR\ROHILL) Robert.Hill@gov.bc.ca		Saved	Hill, Robert S. Robert.Hill@gov.bc.ca
2018/07/27 12:12:57	Hill, Robert S. (IDIR\ROHILL) Robert.Hill@gov.bc.ca		Saved	Hill, Robert S. Robert.Hill@gov.bc.ca
2018/07/27 12:13:08	Hill, Robert S. (IDIR\ROHILL) Robert.Hill@gov.bc.ca		Initiated	Sanderson, Melissa Melissa.Sanderson@gov.bc.ca
2018/07/31 11:34:29	Sanderson, Melissa ✓ (IDIR\MELSANDE) Melissa.Sanderson@gov.bc.ca		Approved	Janke, Debra S Debra.Janke@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129335 for Hill, Robert S.

1 note(s) returned.

Created On	Author	Note
2018/07/27 12:12:48	Hill, Robert S. (IDIR\ROHILL) Robert.Hill@gov.bc.ca	Travel was from home in Nelson BC to Genelle BC; from Genelle BC to Keenleyside Dam; from the dam to Saringa Park; from Saringa Park to Millennium Park and from Millennium Park to Minister Conroy's house for the event dinner; also travelled home.

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AB19EXEPAL17



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129071

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Name Dick, Jolleen				Employee ID s.22		Phone Number (250) 953-4844	
Client Organization Indigenous Relations and Reconciliation				Job Title Executive Assistant		Travel Group Code 3	
5. Date Completed 2018/07/05		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Mtgs w/ Minister				Headquarters Port Alberni	
12. Mailing Address for Cheque PO Box 9051 Stn Prov Gov Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
2018	Destination	Start	End	Km	Cost		22. Lodging Costs
07/03	PrtAlbrni/Vic	1900	2359	197	106.38		30.75
07/04	Victoria	0600	2359		0.00	F-	s.22
07/05	Vic/PrtAlbrni	0600	1900	197	106.38	F-	244.86
							41.85
							\$17.00 + 5% GST = \$17.85
							+ 24.00 = \$41.85
TOTALS OF COLUMNS				36. \$ 212.76	37. \$ 0.00	38. \$ 103.00	39. \$ 275.61 = s.22
							40. \$ 41.85
							Claim Total \$ 633.22
48. Client Code	49. Resp.	50. Service Line		51. STOB	52. Project	45. Supplier Code	
120	0794A	52000		5702	0700000	s.22	
120							
120							
120							
Less Travel Advance							
120							
AMOUNT DUE TO EMPLOYEE							54. \$ 633.22
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name	
						Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name	
						Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name	
						Date Signed	

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Jul 23-18

Audit Trail for Travel Voucher (Restricted Use) E129071 for Dick, Jolleen

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/05 12:50:13	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Dick, Jolleen Jolleen.Dick@gov.bc.ca	Saved	Dick, Jolleen Jolleen.Dick@gov.bc.ca
2018/07/05 12:50:20	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Dick, Jolleen Jolleen.Dick@gov.bc.ca	Notified	Dick, Jolleen Jolleen.Dick@gov.bc.ca
2018/07/05 13:10:39	Dick, Jolleen (IDIR\JOLDICK) Jolleen.Dick@gov.bc.ca		Recommended	Sam, Anne-Marie AnneMarie.Sam@gov.bc.ca
2018/07/05 17:32:40	Sam, Anne-Marie (IDIR\AMSAM) AnneMarie.Sam@gov.bc.ca		Approved	Laird, Patricia s. Patricia.Laird@gov.bc.ca
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Notes for Travel Voucher (Restricted Use) E129071 for Dick, Jolleen

1 note(s) returned.

Created On	Author	Note
2018/07/05 12:50:13	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	July3: Port Alberni/Vic (prs.mlge); mtgs w/ Min. next day; private accommodation; no pdiem July4: Victoria; mtgs w/ Minister; parking by Leg \$24; overnight; prkg @ hotel \$17 Juy15: Victoria; mtgs w/ Minister; Vic/Port Alberni (prs.mlge)

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WESTPARK - THANK YOU

WestPark Lot 707
481 KINGSTON

THIS IS YOUR RECEIPT
Meter: Lot 707
Trans: 010494
Paid: \$24.00 ✓
Purchase Time:
8:47AM JUL 04, 2018
License plate:
s.22

Card: *****s.17
Auth: 04823Z

Expires:

JUL 04 ✓
4:47PM

PARKING RECEIPT

PARKING RECEIPT

*CSA Approved hotel and rate

Ms Jolleen Dick

s.22

Canada

Room No. : s.1
 Arrival : 07/04/18
 Departure : 07/05/18
 Folio No. : s.22
 Conf. No. :

Date	Description	Charges	Credits
07/04/18	Room	209.00	
07/04/18	Parking Fee	✓ 17.00	
07/04/18	Destination Marketing Fee 1%	2.09	
07/04/18	Municipal Hotel Tax 3%	6.33	
07/04/18	Provincial Hotel Tax 8%	16.89	
07/04/18	Goods and Service Tax 5%	11.40	
07/05/18	Mastercard XXXXXXXXXXXX s.17 XX/XX		262.71
		Total Charges	262.71
		Total Credits	262.71
		Balance	0.00
			CAD

Net Amount	226.00
Destination Marketing Fee 1%	2.09
Provincial Hotel Tax 8%	23.22
Goods and Service Tax 5%	11.40
	0.00
	0.00
Total Charges	0.00
	CAD

Parking \$17.00 + .85 GST = \$17.80



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129621

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Dick, Jolleen				Employee ID s.22		Phone Number (250) 953-4844	
Client Organization Indigenous Relations and Reconciliation				Job Title Executive Assistant		Travel Group Code 3	
5. Date Completed 2018/09/05		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel FN Events w/ Minister				Headquarters Port Alberni	
12. Mailing Address for Cheque PO Box 9051 Stn Prov Gov Victoria, BC V8W 9E2							
16. Travel Dates 2018 07/20 07/21 07/22 07/23	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Claim
	PA/HotSprCov/PA(TA)	0800	1730	254	137.16		Cost
	PA/Nan/Van (AC)	1600	2359	86	46.44		F-BL
	Van/CnmLke/WL(Charter)	0600	2359		0.00		F-LD
	WL/Van/Nan/PA(PC) & (HA)	0600	1300	86	46.44		F-DI
						22. Lodging Costs	20. & 21. Miscellaneous
							Cost
							Describe
							22.00
							parking (lost receipt)
TOTALS OF COLUMNS				36. \$ 230.04	37. \$ 0.00	38. \$ 74.25	39. \$ 442.87
40. \$ 22.00	41. \$ 22.00			42. \$ 22.00			
43. Client Code 120 120 120 120				44. Resp. 0794A		45. Service Line 52000	
46. STOB 5702				47. Project 0700000		48. Supplier Code s.22	
49. Amount \$ 769.16				50. s.22			
Less Travel Advance 120							
				54. \$ 769.16			
				\$ s.22			
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Sept 11-18

Audit Trail for Travel Voucher (Restricted Use) E129621 for Dick, Jolleen

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/09/05 16:19:35	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Dick, Jolleen Jolleen.Dick@gov.bc.ca	Saved	Dick, Jolleen Jolleen.Dick@gov.bc.ca
2018/09/05 16:19:42	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Dick, Jolleen Jolleen.Dick@gov.bc.ca	Notified	Dick, Jolleen Jolleen.Dick@gov.bc.ca
2018/09/06 12:24:19	Dick, Jolleen (IDIR\JOLDICK) Jolleen.Dick@gov.bc.ca		Recommended	Sas, Jonathan Jonathan.Sas@gov.bc.ca
2018/09/10 09:03:35	Sas, Jonathan (IDIR\JOSAS) Jonathan.Sas@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129621 for Dick, Jolleen

1 note(s) returned.

Created On	Author	Note
2018/09/05 16:19:35	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Jul20: home/I/Tofino (prs.mlge);Tofino/HSCove(Tofino Air-Pcard); FN event w/ Min; HSCove/Tofino(Tofino Air- Pcard);Tofino/PA(prs.mlge) Jul21:home/Nan Harb.Air(prked car & taxi w/ Min to Nan.Airport-back Jul23 to Nan Harb.Air);Nan/Van (AC-Pcard);ovrngh fr trvl to Canm Lke nxt day Jul22: txi to BB Airport(Min paid);Chrter w/ Fed Min to 108 M.Hse(Feds pd);trvl to Cnm Lke(staff drve);FN event w/ Min;drve CL/WL (staff drove);FN event;ovrngh Jul23:WL/Van(PC-Pcard);Van/Nan(HA- Pcard);Nan/home(prs.mlge)

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Junk • Delete Reply Reply Forward More • Reply & Delete Create New Move Actions • Mark Categorize Follow Translate Select • Zoom
Delete Respond Quick Steps Move Tags Editing Zoom

From: S Roberts, Connie S IRR:EX **Sent:** Thu 2018-09-06 1:17 PM
To: : Laird, Patricia FIN:EX
Cc: : Dick, Jolleen IRR:EX
Subject: FW: E129621 - Dick, Jolleen

Message E129621 - Dick, Jolleen.pdf (2 MB)

Hi Pat,

Can you please add \$22.00 onto this travel for July 23rd. Jolleen needed to park her car at Nanaimo HA, as that is where is was flying back into on the 23rd. Unfortunately, it's a lost receipt, so I'm hoping it's ok to claim?

Thanks,
Connie Roberts
Administrative Coordinator to the
Honourable Scott Fraser
Minister of Indigenous Relations and Reconciliation
Room #323, Parliament Buildings
Victoria, BC
Phone: 250-387-0680

Room : s.15
Folio # : s.22
Invoice # :
Cashier # : 225705
Page # : 1 of 1

Govt BC
Miss Jolleen Dick
501 Belleville Street
Victoria BC V8V 1X4
Canada

Arrival : 07-21-18
Departure : 07-22-18

Date	Description	Additional Information	Charges	Credits
07-21-18	Room Charge		279.00	
07-21-18	Destination Marketing Fee		2.79	
07-21-18	Municipal Room tax		8.45	
07-21-18	Provincial Room tax		22.54	
07-21-18	Room GST		14.09	
07-22-18	Mastercard	XXXXXXXXXXXX s.17 XX/XX ✓		326.87
Total			✓ 326.87	326.87
Balance Due			✓ 0.00	

GST Summary

Room :	14.09
F&B :	0.00
Other :	0.00
Total :	14.09

s.15

CSA APPROVED HOTEL AND
RATE**Ms Jolleen DICK**

s.22

CANADA

Receipt

Invoice date 9/4/2018 ✓
 Our reference CFI-FC146251 /A
 s.15

Guest	Ms Jolleen DICK	Arrival 7/22/2018	Departure 7/23/2018	Room	s.15
Date	Description	Ref.	Quantity	Unit Price	Total ()
7/22/2018	Room Charge		✓ 1	100.00	100.00
7/22/2018	GST Room Taxes 5%		1	5.00	5.00
7/22/2018	Provincial Room Tax 8%		1	8.00	8.00
7/22/2018	Municipal Regional Room Tax 3%		1	3.00	3.00
Total invoice					116.00
7/22/2018	Mastercard				-116.00
Total Paid					✓ -116.00
Total Due					✓ 0.00

Total GST 5.00
 Total PST (Room)
 Total PST (Other)

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on an overdue balance.

s.15

Roberts, Connie s.2 IRR:EX

From: Tofino Air <no-reply@blueskybooking.com>
Sent: Monday, July 9, 2018 5:16 PM
To: Roberts, Connie s. IRR:EX
Subject: Your confirmation!



BOOK WITH TOFINO AIR
ON-LINE BOOKING ENGINE

Fully secure transactions

Powered by Blue Sky Bookings



Thank you for choosing Tofino Air. Please review your reservation below.

Customer Information

Account

Customer #

s.17

Name

Connie Roberts 250-387-0680

Advisory

Hi Connie,

Here is the outgoing flight for 2 to Hot Springs Cove on July 20th.

Lisa

Tofino Air

Booking s.22

Friday, July 20, 2018

Invoice #11363

Tofino-Hot Springs

10:50 Tofino Base

11:15 Hot Springs

25 minutes

Confirmed

2 Passengers - Regular

• Jolleen Dick, Female

• Scott Fraser, Male

Reference:

s.22 jolleen

[Add to Calendar](#)

HOT SPRINGS Regular

\$180.96

+ GST

\$9.04

Billing

\$180.96

Taxes

\$9.04

Grand Total

\$190.00

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Please note that all flights are weather dependent. Check in time is 20 minutes prior to your departure. We require 24 hours notice for cancellations. A no show fee of 100% will be charged 10 minutes prior to departure.

Login to your account at tofinoair.ca

tofino.base@tofinoair.ca

Roberts, Connie^{s. 22} IRR:EX

From: Tofino Air <no-reply@blueskybooking.com>
Sent: Monday, July 9, 2018 5:17 PM
To: Roberts, Connie^s IRR:EX
Subject: Your confirmation!



BOOK WITH TOFINO AIR
ON-LINE BOOKING ENGINE

Fully secure transactions

Powered by Blue Sky Bookings



Thank you for choosing Tofino Air. Please review your reservation below.

Customer Information

Account

Customer #

s.17

Name

Connie Roberts 250-387-0680

Advisory

Hi Connie,

Here is the return flight from Hot Springs Cove for July 20th at 2.30pm.

Thanks,
Lisa
Tofino Air

Booking^{s.22}

Friday, July 20, 2018

Invoice #11364

hot Springs-Tofino

14:30 Hot Springs

14:50 Tofino Base

HOT SPRINGS Regular

\$180.96

+ GST

\$9.04

Billing

\$180.96

20 minutes

Taxes

\$9.04

Confirmed

Grand Total

\$190.00

2 Passengers - Regular

· Jolleen Dick, Female

· Scott Fraser, Male

[Add to Calendar](#)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Please note that all flights are weather dependent. Check in time is 20 minutes prior to your departure. We require 24 hours notice for cancellations. A no show fee of 100% will be charged 10 minutes prior to departure.

[Login to your account at tofinoair.ca](#)

tofino.base@tofinoair.ca

Booking Confirmation

Booking Reference: s.22

Date of issue: 13 Jul, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



Economy - Flex

Saturday 21 Jul, 2018	19:55 Nanaimo (YCD), BC		20:21 Vancouver Vancouver Intl. (YVR), BC Terminal M	 AC8266	0hr26 Economy A Operated by: Air Canada Express - Jazz Dash 8-300
--------------------------	--------------------------------------	---	--	--	--

Passengers

 Jolleen s.22	Dick	Seats AC8266 S.
Ticket Number 0142197559403		



Purchase summary

MasterCard ***** s.1 Amount paid: \$131.38 Tax information GST/HST no. 10009-2287 RT0001 \$6.26	 Air Transportation Charges	1 adult
	Base Fare	96.00
	Surcharges	12.00
	 Taxes, fees and charges	
	Goods and Services Tax - Canada no. 100092287 RT0001	6.26
	Air Travellers Security Charge - Canada	7.12
	Airport Improvement Fee - Canada	10.00
	Total airfare and taxes before options	\$131³⁸
	GRAND TOTAL (Canadian dollars)	\$131³⁸



Reservation Confirmation

Your reservation is now confirmed

Reservation Number: s.22

*All charges and payments appear in: CAD

Passenger

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
DICK, JOLLEEN	\$254.27	\$12.72	\$266.99	\$266.99	\$0.00

Flight Itinerary

Leg	Flight Number	Date	Departure	Arrival	Aircraft	Status
1	8P582	23 Jul 2018	09:25 - WILLIAMS LAKE	10:35 - VANCOUVER - SOUTH	BEECH 1900	CONFIRMED

8P flight numbers operated by Pacific Coastal Airlines.
Aircraft type and schedule subject to change without notice.

Purchase Summary

Leg	Passenger	Description	Amount	GST	Total
1	DICK, JOLLEEN	CLASSIC FARE	\$213.00	\$10.65	\$223.65
1	DICK, JOLLEEN	Security Surcharge	\$7.12	\$0.36	\$7.48
1	DICK, JOLLEEN	Fuel Surcharge	\$14.00	\$0.70	\$14.70
1	DICK, JOLLEEN	Nav Canada Fee	\$13.00	\$0.65	\$13.65
1	DICK, JOLLEEN	Carbon Surcharge	\$7.15	\$0.36	\$7.51
Total			\$254.27	\$12.72	\$266.99

Payment Information

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
11 July 2018	Connie Roberts	\$266.99	MASTERCARD		2812535	164531

Tax Registration: 121386296 RT0001



Fare Terms and Conditions

Classic Fare

- 100% non-refundable.
- Changes to the itinerary will be subject to a change fee of \$52.50 per direction, per passenger, plus fare difference, if applicable.
- Same-Day Earlier Flight Change: \$26.25 per passenger, per direction (must be done at check-in counter).
- Name changes are permitted for \$52.50 per change.
- Cancellations will be subject to a cancellation fee of \$52.50, per direction, per passenger, with the remaining amount being held as a credit that may be used towards the purchase of any future travel. The credit will

Booking Statement for Harbour Air Seaplanes

Booking #
s.17

Invoice # s.17

Date
Monday, Jul 23, 2018

Air Transportation Charges

Departure
11:00
South Vancouver
(YVR)

Sked 600 : (St) GO Flex 1 @ \$80.70

Taxes, Fees and Charges

All Skeds - Baggage : Checked 1 @ \$0.00
Baggage Fee

Arrival
11:20
Nanaimo Harbour

Sked 600 : Carbon Offset 1 @ \$0.50

Sked 600 : Port Fee 1 @ \$1.65

Duration
20 minutes

+ Goods and Services Tax \$4.15

1 Passenger(s) »
GoFlex
Dick, Jolleen

Canadian Dollars \$87.00

Master Card \$87.00

Status:
KK- Confirmed

#***** ***, s.17

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure (subject to
difference in fare value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within 24
hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129900

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Zimmerman, Emily				Employee ID s.22				Phone Number s.22					
Client Organization Labour				Job Title Executive Assistant				Travel Group Code 3					
5. Date Completed 2018/10/17			6. Fiscal Year 2019			7. Special Cheque Issue			8. Cheque Stub Information				
Type of Travel In Province			14. Reason for Travel meetings						Headquarters Surrey				
12. Mailing Address for Cheque s.22													
16. Travel Dates		17. Places Travelled				18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
		Destination	Start	End	Km	Cost			Claim	Cost		Cost	Describe
06/13		Surrey (Ferry)	0700	2000	66	35.64			F-	51.50		✓ 89.50	bc ferry & Reservation
06/13		Surrey (Ferry)	0700	2000	66	35.64				0.00		93.50	bc ferry
06/21		Courtenay (Ferry)	1300	1600	240	s.22	16.95		H-	25.75		✓ 17.00	bc ferry reservation
06/22		Bear Mountain	1200	1600	276	149.04			F-	51.50		s.22	
06/22		mt washington	1200	1600		0.00				0.00	✓ s.22		
06/26		diwali	1600	1800	20	10.80				0.00			
07/03		whalley	1000	1200	9	4.86				0.00		✓ 1.50	parking
07/04		newton	1530	1700	14	7.56				0.00			
07/12		newton	1300	1400	7	3.78				0.00			
07/21		whalley	1600	1800	30	16.20				0.00			
TOTALS OF COLUMNS						36. \$361.80 s.22	37. 16.95		38. \$ 128.75	39. \$ 125.35	40. \$ 218.45	Claim Total s.22	
48. Client Code		49. Resp.	50. Service Line		51. STOB		52. Project		45. Supplier Code		Amount		
127		51608	52080		5702		5155555		s.22		\$ 545.52 s.22		
127		51608	52080		5701		5155555				\$ 305.78		
127													
127													
Less Travel Advance													
127													
												54. \$ 851.30 s.22	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.												Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.												Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.												Print Name	Date Signed

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

*06/13 is 66 km total from Surrey to Tswa - Swartz to Victoria
06/13 return also is 66 km

Audited by PL Nov 20-18

**See notes for remainder of mileage explanation

Audit Trail for Travel Voucher (Restricted Use) E129900 for Zimmerman, Emily

2 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/10/17 19:04:59	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca		Approved	Cooling, Karen Karen.Cooling@gov.bc.ca
2018/10/18 14:12:31	Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129900 for Zimmerman, Emily

0 note(s) returned.

Created On	Author	Note

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On 06/21 you checked into the hotel on the 21st not the 22nd. The 22nd is when you checked out. Did you go back to Surrey on that day? If yes how did you get back.

I checked into the hotel June 21 and checked out on June 22, 2018 – s??

I had made a ferry reservation for

June 21 but we were late due to a meeting in the constituency office so the Minister used his assured loading ticket. I paid for the original reservation fee and my individual ferry fare.

Nov on the 21st did you go from Surrey, to catch the ferry to Nanaimo and from Nanaimo to Courtenay, then from Courtenay to Bear Mountain and then to Mount Washington from Bear Mountain. And then return home.

June 21, 2018 - Traveled from Surrey BC to Mount Washington (Courtenay) 182km. (I am sorry for this error. How can I rectify this?) June 22, 2018 - From Mount Washington to Bear Mountain and then I dropped the Minister off at Swartz Bay ferry terminal -277km.

*06/21 Nan – Courtenay is 110 km one way (Duke Point Ferry to #1 Strathcona Parkway is 149km) Plus 33km from the community office to Tsawwassen Ferry Terminal. (Total 182km) NOT 240km.

From the community office to BC Ferry Terminal Tsawwassen 33km. Duke Point to Mt. Washington 139km.

Courtenay to Bear Mountain is 210km then Bear Mountain to Mount Washington is another 234 km. (1- Strathcona Parkway to Bear Mountain 235km. Bear Mountain to Swartz Bay 42km) That's a lot of driving for the one day. You have 240km for the first day and then 276 kms on the 22nd. Mount Washington hotel receipt has you arriving there on the 21st. You need to supply notes when you do travel to tell us a bit of a story how you got from a to b, on what dates so we can audit properly.



500-1321 Blanshard Street
Victoria, BC V8W 0B7

Toll Free: 1-888-BC FERRY (1-888-223-3779)
Direct: (250) 386-3431

Email: customerservice@bcferries.com

GST Number: 894623206RT0001



Booking Reference: **B180390885**

Departs	Time / Date
TSAWWASSEN	07:00
Metro Vancouver	13/Jun/2018

Date Issued: 12/JUN/2018 10:21:33

Booked by: BC FERRIES WEBSITE

Booking Confirmation

Booking Holder: emily zimmerman
s.22

Phone:

Provide Booking Number to Ticket Agent

Customer Number: 9051236

Page 1 of 2

Arrives	Time / Date
SWARTZ BAY, Victoria	08:35
Vancouver Island	✓ 13/Jun/2018

Vehicle UNDER HEIGHT PASSENGER VEHICLE
Ferry Spirit of British Columbia

The sailing you have selected is a direct sailing.
Tsawwassen - Swartz Bay, Victoria

Fare Information		Price
20'	UNDER HEIGHT PASSENGER VEHICLE	\$57.50
	FUEL REBATE	-\$1.70
1	ADULT/YOUTH	\$17.20
	FUEL REBATE	-\$0.50
	Reservation Fee	✓ \$17.00

Products and Fees:	\$89.50
Amount Paid:	\$17.00

Due at Terminal: **\$72.50**

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST to customers as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

Receipt for trip to Victoria on credit card statement.
Added to the price of the reservation of \$17.00 = \$89.50

s.22

s.22

Your Credit Card Account Statement
Statement Period: 05/23/18 to 06/21/18

Interest information

	Annual Interest Rate (AIR)	Promotional Offer ID	Promotional Start Date	Projected Promotional End Date	Balance Subject to Interest Rates	Interest Charges by Transaction Type
Balance Transfers (BT) and Access Cheques (AC)						
Standard AIR	19.99%				\$0.00	\$0.00
Purchases						
Standard AIR	18.99%					\$0.00
Cash Advances						
Standard AIR	19.99%				\$0.00	\$0.00

Projected Promotional End Date reflects the anticipated end of the corresponding promotional AIR. This date does not reflect any time period in which eligible transactions must be completed by, if any, to be subject to this promotional AIR. Projected Promotional End Dates are subject to change (for example, if you elect to change a billing cycle or if you are late making any Minimum Payment). See your Account Agreement for further details.

Details of your transactions

Trans Date	Posting Date	Description	Promotional AIR	Reference Number	Amount (\$)
Previous statement balance					s.22
06/12/18	06/12/18	PAYMENTS PAYMENT		6909	

05/23/18	05/25/18
05/24/18	05/25/18
05/25/18	05/28/18
05/27/18	05/28/18
05/27/18	05/28/18
05/28/18	05/29/18
05/28/18	05/29/18
05/28/18	05/30/18
05/30/18	05/31/18
05/31/18	06/01/18
05/31/18	06/04/18
06/01/18	06/04/18
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06/04/18	06/06/18
06/06/18	06/08/18
06/06/18	06/08/18
06/08/18	06/11/18
06/09/18	06/11/18
06/10/18	06/11/18
06/12/18	06/13/18
06/12/18	06/13/18
06/12/18	06/13/18
06/12/18	06/13/18

continued on next page

Your Credit Card Account Statement
Statement Period: 05/23/18 to 06/21/18

Details of your transactions continued

Trans Date	Posting Date	Description	Promotional AIR	Reference Number	Amount (\$)
		PURCHASES (continued)			
06/13/18	06/14/18	BCF - TSAWWASSEN VICTORIA BC		7183 ✓	\$72.50
06/13/18	06/14/18	BCF-SWARTZ BAY VICTORIA BC		4414 ✓	\$72.50
06/14/18	06/15/18				s.
06/14/18	06/15/18				2
06/14/18	06/15/18				2
06/15/18	06/18/18				
06/15/18	06/18/18				
06/15/18	06/18/18				
06/15/18	06/18/18				
06/16/18	06/18/18				
06/20/18	06/21/18				

I have lost my original
BC Ferry Receipt

Here is my Mastercard Statement

Subtotal of Activity

New Balance

s.22



Your reservation has been completed!

Thank you for reserving online with BC Ferries. A copy of this reservation has also been emailed to you.

Need Help? Call Customer Care at:
1-888-223-3779

RESERVATION	DEPARTS	TIME / DATE	ARRIVES																				
B180466662	VANCOUVER Tsawwassen Terminal	12:45 PM Thursday June 21 ✓	NANAIMO Duke Point Terminal																				
<table> <tr> <td>VEHICLE</td><td colspan="2">Standard vehicle under 7Ft (2.13m) high</td><td>FARE INFORMATION</td></tr> <tr> <td>VESSEL</td><td colspan="2">Coastal Renaissance</td><td>20' Standard vehicle under 7Ft (2.13m) high</td></tr> <tr> <td>DEPART</td><td>Tsawwassen</td><td>12:45 PM Thu Jun 21 2018</td><td>1 12 yrs+</td></tr> <tr> <td>ARRIVE</td><td>Duke Point</td><td>2:45 PM Thu Jun 21 2018</td><td>1 Reservation Fee *</td></tr> <tr> <td colspan="3">Total for this sailing</td><td>\$89.75</td></tr> </table>				VEHICLE	Standard vehicle under 7Ft (2.13m) high		FARE INFORMATION	VESSEL	Coastal Renaissance		20' Standard vehicle under 7Ft (2.13m) high	DEPART	Tsawwassen	12:45 PM Thu Jun 21 2018	1 12 yrs+	ARRIVE	Duke Point	2:45 PM Thu Jun 21 2018	1 Reservation Fee *	Total for this sailing			\$89.75
VEHICLE	Standard vehicle under 7Ft (2.13m) high		FARE INFORMATION																				
VESSEL	Coastal Renaissance		20' Standard vehicle under 7Ft (2.13m) high																				
DEPART	Tsawwassen	12:45 PM Thu Jun 21 2018	1 12 yrs+																				
ARRIVE	Duke Point	2:45 PM Thu Jun 21 2018	1 Reservation Fee *																				
Total for this sailing			\$89.75																				
			Due at terminal: \$72.75 vehicle & passenger fares																				
			Paid: \$17.00 reservation fee																				

Vehicle and Passenger fares will be collected at the terminal

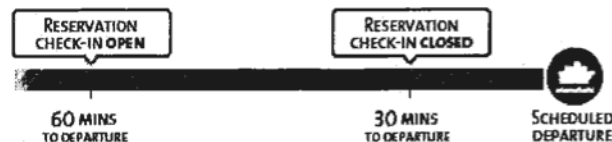
Still unsure who is travelling with you? You can still add and pay for passengers at the terminal.



We accept Visa, Mastercard and American Express. **Debit is not accepted at this time.**
Due to vessel substitutions vessel amenities cannot be guaranteed.

Total Paid: \$17.00
reservation fee

Arrive at the terminal 30-60 minutes before departure



Reservation Check-In Opens

Check-in opens **60 minutes** prior to departure. Depending on schedules, you may not be able to check-in if you arrive more than 60 minutes early.

Reservation Check-In Closed

Reservation check-in must occur **30 minutes** prior to scheduled departure. If not checked in by this time, the reservation will not be valid and you will travel standby (on next available sailing). Your reservation fee will not be refunded.

What you need to redeem your reservation

The ticket agent will ask for your **reservation number** or **phone number** used to make the booking.

Terms and Conditions

All reservations are booked for one vehicle and one driver.

Reservation fees and change fees are non-refundable.

Reservations will not be honoured and travel will revert to a first-come, first-served basis if you:

- arrive after the reservation check-in has closed, 30 minutes prior to the scheduled departure;
- arrive before the reservation check-in has opened, more than 60 minutes prior to the scheduled departure.

A reservation will only be honoured for the specific sailing you reserve and is valid only for the type and length of vehicle specified. If your reserved vehicle length differs by more than 5 feet (1.5 metres) at check-in, your reservation will not be honoured.

Vehicle length adjustments, sailing date and time changes can be made by accessing your account on line or by contacting our Customer Service Centre at 1-888-223-3779 in Canada and the USA, or 1-250-386-3431 outside Canada and the USA, on weekdays between 7:00 am and 8:00 pm and on weekends between 8:00 am and 6:00 pm Pacific Time.

Sailing Cancellations

If you check-in for your reservation and the sailing is cancelled, we will make every effort to load you on the next available sailing. Customers with a reservation on the next scheduled departure will be loaded in advance of customers from the cancelled sailing. If we are unable to load you on the next available sailing, travel will revert to a first-come, first-served basis. If you choose not to travel, your fares will be fully refunded.

If your sailing is cancelled before you check-in, your reservation will be cancelled, your reservation fee will be refunded, and travel will revert to a first-come, first-served basis.

* Reservation and Change Fees

- \$10.00 reservation fee is applied to bookings made 7 days or more in advance of travel
- \$17.00 reservation fee is applied to bookings made less than 7 days up to day before travel
- \$21.00 reservation fee is applied to bookings made for same day travel
- \$5.00 change fee is incurred each time you make a change to your reservation date, time or sailing

Smoke-Free Environment

Closed Vehicle Deck Access

In accordance with Transport Canada safety regulations, every passenger shall keep off a closed vehicle deck on a ferry that is underway. A 'closed vehicle deck' is a space that is enclosed at both ends with limited side openings.

To support the health and wellness of our customers and employees, BC Ferries vessels and terminal properties will be smoke and vape-free environments as of January 22, 2018.

By purchasing a reservation, you acknowledge your acceptance of BC Ferries Conditions of Carriage (available for viewing at www.bcferries.com or upon request at any terminal office, aboard ship or at BC Ferries' head office).

BC Ferries reserves the right to modify or change these terms and conditions from time to time without notice.

Transaction Details

CARD#	S.22	TYPE	MASTERCARD ✓
PROCESSED	JUN 20 2018 9:52AM	EXPIRY	S.22
RECEIPT#	SOANLSBCEFF90E-7D51-4A3A-9F26-BB16D90BA190	AMOUNT	\$17.00 ✓
BCF RECEIPT#	00	AUTH	062516

15 min
=====

No waiting on departure

Guest Folio (Individual)

Emily Zimmerman
Ministers Assistant
BC FED

s.22

Folio #	
Arrival	Thursday Jun 21, 2018
Departure	Friday Jun 22, 2018
Nights	1
People	1 0 0 0
Room #	s.15
Group	BC Federation of Labour

Charge Summary

Total Charges	\$109.00
Taxes	\$16.35
Payments	-\$125.35
Total Due	\$0.00

<u>Date</u>	<u>Description</u>		<u>Price</u>	<u>Qty</u>	<u>Extended</u> <u>Cost</u>	<u>GST</u>	<u>PST</u>	<u>Total</u> <u>Charge</u>	<u>Balance</u>	
Thu 6/21/18	Adv. Dep. Rcv. MC	5013	-125.35	1	-125.35	0.00	0.00	-125.35	-125.35	1
Thu 6/21/18	RACK Rate Plan		109.00	1	109.00	5.45	10.90	125.35	✓ 0.00	1

We hope you have enjoyed your stay with us.

We look forward to welcoming you back to Mount Washington.

s.15



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129922

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Zimmerman, Emily		Employee ID s.22		Phone Number s.22																								
Client Organization Labour		Job Title Executive Assistant		Travel Group Code 3																								
5. Date Completed 2018/10/19		6. Fiscal Year 2019		7. Special Cheque Issue																								
8. Cheque Stub Information																												
Type of Travel In Province		14. Reason for Travel meetings			Headquarters Surrey																							
12. Mailing Address for Cheque s.22																												
16. Travel Dates 2018 07/22 08/31	17. Places Travelled <table border="1"> <tr> <th>Destination</th> <th>Start</th> <th>End</th> </tr> <tr> <td>Holland Park</td> <td>1600</td> <td>1800</td> </tr> <tr> <td>Annacis</td> <td>1500</td> <td>1700</td> </tr> </table>			Destination	Start	End	Holland Park	1600	1800	Annacis	1500	1700	18. Personal Vehicle Use <table border="1"> <tr> <th>Km</th> <th>Cost</th> </tr> <tr> <td>30</td> <td>16.20</td> </tr> <tr> <td>31</td> <td>16.74</td> </tr> </table>		Km	Cost	30	16.20	31	16.74	19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous <table border="1"> <tr> <th>Cost</th> <th>Describe</th> </tr> </table>		Cost	Describe
				Destination	Start	End																						
				Holland Park	1600	1800																						
				Annacis	1500	1700																						
Km	Cost																											
30	16.20																											
31	16.74																											
Cost	Describe																											
Claim	Cost																											
	0.00																											
	0.00																											
TOTALS OF COLUMNS				36. \$ 32.94	37. \$ 0.00		38. \$ 0.00	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 32.94																		
48. Client Code 127 127 127 127	49. Resp. 51608	50. Service Line 52080	51. STOB 5702	52. Project 5155555	45. Supplier Code s.22		Amount \$ 32.94																					
Less Travel Advance 127																												
						AMOUNT DUE TO EMPLOYEE				54. \$ 32.94																		
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed																						
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed																						
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed																						

Audit Trail for Travel Voucher (Restricted Use) E129922 for Zimmerman, Emily

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/10/19 17:34:57	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca		Saved	Zimmerman, Emily Emily.Zimmerman@gov.bc.ca
2018/10/19 17:35:15	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca		Approved	Cooling, Karen Karen.Cooling@gov.bc.ca
2018/10/22 13:21:56	Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129922 for Zimmerman, Emily

0 note(s) returned.

Created On	Author	Note

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