



Control No.

E129146

Name	Employee ID	Phone Number
Sali, Meghan	s.22	s.22
Client Organization	Job Title	Travel Group Code
Jobs, Trade and Technology	Ministerial Assistant	3

5. Date Completed 2018/07/13	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel Out of Province	14. Reason for Travel Ministers Meeting in Winnipeg		Headquarters Victoria

12. Mailing Address for Cheque

Minister's Office Room 138, Parliament Buildings Victoria, BC V8V 1X4

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
2018											
07/11	Winnipeg (AC)	1500	2359		0.00			0.00	235.32		
07/12	Winnipeg	0700	2359		0.00			0.00	235.32		
07/13	Vancouver (AC)	0700	2100		0.00			0.00			
*Flights on PCARD											

[illegible]

48.	Client Code 125 125 125 125	49.	Resp. 51000	50.	Service Line 08001	51.	STOB 5711 5705	52.	Project 511111 5111111	45.	Supplier Code s.22	Amount \$ 470.64
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[illegible]

		AMOUNT DUE TO EMPLOYEE	54. \$ 470.64
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
---	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
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57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
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Audit Trail for Travel Voucher (Restricted Use) E129146 for Sali, Meghan

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/13 12:43:04	Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca	Sali, Meghan Meghan.Sali@gov.bc.ca	Notified	Sali, Meghan Meghan.Sali@gov.bc.ca
2018/07/16 08:47:02	Sali, Meghan (IDIR\MEGSALI) Meghan.Sali@gov.bc.ca		Approved	Robb, Amanda Amanda.Robb@gov.bc.ca
2018/07/16 12:06:15	Robb, Amanda (IDIR\AROB) Amanda.Robb@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129146 for Sali, Meghan

1 note(s) returned.

Created On	Author	Note
2018/07/13 12:43:04	Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca	07/11 - HA at 16:20 from Vic to YVR. Then AC Vancouver to Winnipeg at 19:55. 07/11 - s.15 in Winnipeg 07/11 - no meals Claimed 07/12 - s.15 in Winnipeg 07/12 - no meals claimed 07/13 - returned on AC 18:55 to Vancouver ar 19:55

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TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests.
It may, at the discretion of ministries, be used for in-province travel requests.

☒ Out-of-Province ☐ Out-of-Canada ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)

Jobs, Trade and Technology

EMPLOYEE NAME

Meghan Sali

POSITION

Ministerial Assistant

BRANCH / LOCATION / REGION

Minister's Office

DATE DEPARTING
YYYY / MM / DD
2018/07/11

DATE RETURNING
YYYY / MM / DD
2018/07/13

NO. OF WORKDAYS AWAY
2

ESTIMATED OVERTIME CLAIM
HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☐ N / A. OR:

DESTINATIONS

Winnipeg, MB

METHOD OF TRAVEL

Air

PURPOSE OF TRAVEL

Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

To staff Minister Ralston at the F/P/T Forum of Ministers Responsible for Immigration (FMRI) meeting on July 12 & 13, 2018, in Winnipeg, MB - BC

M. Sali

2018/05/28

EMPLOYEE'S SIGNATURE

DATE SIGNED
YYYY / MM / DD

SIGNATURES

Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.
PLEASE SIGN ONE BOX ONLY

DIRECTOR

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

ASSISTANT DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

Reset Form

ESTIMATED COSTS (IN CAN. \$)	
Transportation	650
Meals	200
Lodging	400
Overtime	
Fees	
Other Taxi	100
SUB TOTAL	1,350
Less Costs paid by others	
TOTAL COSTS	1,350

Reservation # s.22
 Send To Sali, Meghan
 Victoria, BC, s.22 CA

Phone 2503879133

Room Information s.15

Guest Name Sali, Meghan
 Group Name Immigration Ministers Meeting

Arrival Date
 07/11/2018

Departure Date
 07/13/2018

Bill To Sali, Meghan ✓
 Victoria, BC, s.22 CA
 2503879133

Folio Number	s.22			
Trans Date	Description		Voucher	Amount
Charges				
07/11/2018	Government of Manitoba		s.15	199.00
07/11/2018	GST			10.45
07/11/2018	PST			15.92
07/11/2018	Accommodation Tax			9.95
07/12/2018	Government of Manitoba			199.00
07/12/2018	GST			10.45
07/12/2018	PST			15.92
07/12/2018	Accommodation Tax			9.95
Total Charges				470.64
Payments				
07/13/2018	Paid by MasterCard	xxxxxxxxxxx s.17 ✓	012139	-470.64
Total Payments				-470.64

✓ **Balance Due 0.00**

I have received the goods and/or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature: _____

Reservation # s.22
Send To **Sali, Meghan**
Victoria, BC, s.22 CA

Phone 2503879133 **Room Information** s.15

Guest Name Sali, Meghan **Arrival Date** 07/11/2018 **Departure Date** 07/13/2018
Group Name Immigration Ministers Meeting

Bill To Sali, Meghan
Victoria, BC, s.22 CA
2503879133

Folio Number	s.22		
Trans Date	Description	Voucher	Amount
Charges			
07/11/2018	Government of Manitoba	s.15	199.00
07/11/2018	GST		10.45
07/11/2018	PST		15.92
07/11/2018	Accommodation Tax		9.95
07/12/2018	Government of Manitoba		199.00
07/12/2018	GST		10.45
07/12/2018	PST		15.92
07/12/2018	Accommodation Tax		9.95
Total Charges			470.64
Payments			
07/13/2018	Paid by MasterCard	xxxxxxxxxxx s.17 012139	-470.64
Total Payments			-470.64
			Balance Due 0.00

I have received the goods and/or services in the amount shown hereon. I agree that my liability for this bill in not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature: _____

E129146

Hay, Lorna JTT:EX

From: Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>
Sent: Tuesday, July 3, 2018 12:56 PM
To: Robb, Amanda JTT:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



Check Flight Status | Manage Flight | Deals & Specials | High Flyer Rewards | My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	John Michael Mccoll
	Company	Ministry Of Jobs, Trade & Technology

Booking s.17

Wednesday, July 11, 2018

Flight #510

16:20 Victoria Harbour / Map

16:50 South Vancouver (YVR) / Map



30 minutes

Invoice s.17

Air Transportation Charges

Sked 500 : (Pk) GO Flex \$318.70

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 500 : Carbon Offset \$1.30

+ Goods and Services Tax \$16.00

KK- Confirmed**2 Passenger(s) - GoFlex**

- Bruce Ralston, Male
- Meghan Sali, Female

Billing	\$320.00
Taxes	\$16.00
Grand Total	\$336.00

Add to Calendar**GoFlex Fare Conditions:**

Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:**All routes (except routes listed below)**

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departur e

Booking Information**Domestic Flights**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- The maximum weight per single piece of luggage is 50 pounds.
- Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest



Booking Confirmation

Booking Reference: s.22

Date of issue: 30 May, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

Depart

Economy - Flex

Wednesday
11 Jul, 2018

19:55
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



00:36 +1 day
Winnipeg
(YWG), MB


AC296

2hr41
Economy L
Operated by: Air Canada | A320-200 |
Wi-Fi
Air Canada Bistro

Return

Economy - Flex

Friday
13 Jul, 2018

18:55
Winnipeg
(YWG), MB



19:55
Vancouver
Vancouver Intl. (YVR), BC
Terminal M


AC299

3hr00
Economy S
Operated by: Air Canada | A319-100 |
Wi-Fi
Air Canada Bistro

Passengers

 **Meghan Sali**
Ticket Number
0142195451845

Seats
AC296 S.
AC299 15



Purchase summary

MasterCard
***** S. 1
Amount paid: \$579.86
Tax information
GST/HST no. 10009-2287 RT0001
\$27.61

1 adult

Airfare - Economy - Flex

Base Fare - Depart - Economy - Flex 173.00

Base Fare - Return - Economy - Flex 274.00

Surcharges 46.00

Taxes - Canada charges

Goods and Services Tax - Canada no. 100092287 RT0001 27.61

Air Travellers Security Charge - Canada 14.25

Airport Improvement Fee - Canada 45.00

Total airfare and taxes before options **\$579⁸⁶**

GRAND TOTAL (Canadian dollars) \$579⁸⁶



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129753

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Cheevers, Michael		Employee ID s.22		Phone Number s.22	
Client Organization Labour		Job Title Ministerial Assistant		Travel Group Code 3	
5. Date Completed 2018/09/25		6. Fiscal Year 2019		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Meetings			Headquarters Victoria
12. Mailing Address for Cheque PO Box 9064 Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates 2018 07/01 07/03 07/02 was holiday	17. Places Travelled		18. Personal Vehicle Use		19. Other Transport Costs
	Destination	Start	End	Km	Cost
	Vic-Van(FER)	1300	1630	68	36.72
	Van	0800	1700		0.00
					44.75 s.22
				20. & 21. Meals	
				Claim	Cost
				F-BLDI	0.00
				F-BLD	12.25
				22. Lodging Costs	
				20. & 21. Miscellaneous	
				Cost	Describe
TOTALS OF COLUMNS				36. \$ 36.72	37. \$44.75 - s.22
				38. \$ 12.25	39. \$ 0.00
				40. \$ 0.00	Claim Total - s.22
48. Client Code 127 127 127 127	49. Resp. 51608	50. Service Line 52080	51. STOB 5701	52. Project 5155555	45. Supplier Code s.22
					Amount - s.22 \$ 93.72
Less Travel Advance 127					
					54. \$ 93.72 - s.22
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name	Date Signed

Audit Trail for Travel Voucher (Restricted Use) E129753 for Cheevers, Michael

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/09/25 12:24:32	Garnier, Jack (IDIR\JGARNIER) Jack.Garnier@gov.bc.ca	Cheevers, Michael Michael.Cheevers@gov.bc.ca	Saved	Cheevers, Michael Michael.Cheevers@gov.bc.ca
2018/09/25 12:27:53	Garnier, Jack (IDIR\JGARNIER) Jack.Garnier@gov.bc.ca	Cheevers, Michael Michael.Cheevers@gov.bc.ca	Notified	Cheevers, Michael Michael.Cheevers@gov.bc.ca
2018/09/25 12:54:58	Cheevers, Michael (IDIR\MCHEEVER) Michael.Cheevers@gov.bc.ca		Approved	Cooling, Karen Karen.Cooling@gov.bc.ca
2018/09/25 17:34:57	Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129753 for Cheevers, Michael

0 note(s) returned.

Created On	Author	Note

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s.22

Let me know if you need any more clarification.

Thanks

Jack

REPRINT REPRINT REPRINT
To
Tsawwassen
BC Ferries
3321 Mansfield Street
Victoria BC Canada V8W 0B7
ANE 06
- PLEASE RETAIN
REPRINT
RES 2018/07/01
RESERVATION-R1445
CONF: B180404887
RES: 1
20' Undersize Vehi 29.25
Adult 31.20
Fuel Rebate 1.85-
Total 58.60
Payment 58.60
CHANGE DUE 0.00
*CUSTOMER COPY***
01 Jul 2018 14:05:08
1013023423755
95090
SEE REVERSE SIDE OF TICKET

29.95+17.20-1.70 (rebate)=\$44.75