

AE19EXECDM2



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128821

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Avendano, Christian				<b>Employee ID</b> s.22		<b>Phone Number</b> (250) 356-0179	
<b>Client Organization</b> Advanced Education, Skills and Training				<b>Job Title</b> Ministerial Assistant		<b>Travel Group Code</b> 3	
<b>5. Date Completed</b> 2018/05/25		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> staffing Minister				<b>Headquarters</b> Victoria	
<b>12. Mailing Address for Cheque</b> PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Claim</b>
2018							<b>Cost</b>
04/27 Vic-	Vancouver	1430	2359		0.00	✓ 77.60	0.00
04/28	Vancouver	0700	2359		0.00		0.00
04/29	Vancouver	0700	2359		0.00		0.00
04/30	Vancouver	0700	2359		0.00		0.00
05/01	Vancouver	0700	2359		0.00		0.00
05/02	Vancouver	0700	2359		0.00	✓ 5.45	0.00
05/03	Vancouver	0700	2359		0.00	✓ 3.25	0.00
05/04	Vancouver	0700	2359		0.00	✓ 5.45	0.00
05/05	Vancouver	0700	2359		0.00		0.00
05/06 Van-	Victoria	0700	1930		0.00	✓ 41.70	0.00
<b>TOTALS OF COLUMNS</b>				<b>36.</b>	<b>37.</b>		<b>38.</b>
				\$ 0.00	\$ 133.45		\$ 0.00
<b>39.</b>	<b>40.</b>					<b>41.</b>	<b>Claim Total</b>
\$ 0.00	\$ 0.00						\$ 133.45
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>53. Supplier Code</b>	<b>54. Amount</b>	
019	11001	18000	5701	1100000	s.22	\$ 133.45	
019							
019							
019							
<b>Less Travel Advance</b>							
019							
<b>AMOUNT DUE TO EMPLOYEE</b>							<b>54.</b>
							\$ 133.45
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

Audited by CDM July 4/18

**Audit Trail for Travel Voucher (Restricted Use) E128821 for Avendano, Christian**

7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/05/25 10:16:16	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/05/25 16:00:06	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/05/30 11:48:21	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/05/30 14:35:01	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/06/05 14:18:49	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Notified	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/06/20 09:43:03	Avendano, Christian (IDIR\CAVENDAN) Christian.Avendano@gov.bc.ca	✓	Initiated	Talbot, Sarena Sarena.Talbot@gov.bc.ca
2018/06/20 17:18:31	Talbot, Sarena (IDIR\STALBOT) Sarena.Talbot@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E128821 for Avendano, Christian

1 note(s) returned.

Created On	Author	Note
2018/05/30 11:48:21	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	April 27th - BC Ferry Connector to Van - personal residence o/n April 28th to April 29th - Vancouver - personal o/n April 30th to May 1st - working in Van o/n May 2nd - skytrain to and from mtgs - o/n (PR) May 3rd - skytrain to mtgs - personal ride to personal residence o/n May 4th - skytrain to and from mtgs - o/n (PR) May 5th - Vancouver - personal May 6th - personal ride to BC Ferries Van/Vic - BC Connector to home


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Christian Avendano <sup>s.22</sup>

## Compass Card Usage

A history of your all Compass Card usage. To view your purchase card order history, visit your [card order history](#) page.

 Transactions made online appear after you've tapped your Compass Card at a card reader.

### Transaction filters:

All

Start date:

Apr-18-2018

End date:

May-18-2018

Date/Time	Location/Order#	Usage/ Payment	Balance/ Details
May-05-2018 06:14 PM	Transfer at Bus Stop 56919 Stored Value	\$0.00	-\$2.15
May-05-2018 06:11 PM	Tap out at 22nd St Stn Stored Value	\$0.00	-\$2.15
May-05-2018 06:03 PM	Tap in at Metrotown Stn Stored Value	-\$2.20	-\$2.15
May-05-2018 03:38 PM	Tap out at Metrotown Stn Stored Value	\$0.00	\$0.05





May-05-2018 03:31 PM	Transfer at Joyce Stn Stored Value	\$0.00	\$0.05
May-05-2018 02:09 PM	Tap in at Bus Stop 51138 Stored Value	-\$2.20	\$0.05
May-05-2018 12:14 PM	Transfer at Bus Stop 51513 Stored Value	\$0.00	\$2.25
May-05-2018 12:08 PM	Tap out at King Edward Stn Stored Value	\$0.00	\$2.25
May-05-2018 11:54 AM	Tap in at Aberdeen Stn Stored Value	-\$2.20	\$2.25
May-05-2018 11:54 AM	Purchase at Aberdeen Stn Stored Value	\$5.00	\$4.45
May-04-2018 07:08 PM	Transfer at Bus Stop 56919 Stored Value	\$0.00	-\$0.55
May-04-2018 07:04 PM	Tap out at 22nd St Stn Stored Value	\$0.00	-\$0.55
May-04-2018 06:45 PM	Transfer at Commercial Drive Stn Stored Value	\$0.00	-\$0.55
May-04-2018 06:36 PM	Tap in at Bus Stop 52101 Stored Value	-\$2.20	-\$0.55
May-04-2018 12:22 PM	Tap out at Commercial Drive Stn Stored Value	\$1.05	\$1.65



May-04-2018 12:01 PM	Transfer at 22nd St Stn Stored Value	-\$2.10	\$0.60
May-04-2018 11:50 AM	Tap in at Bus Stop 56904 Stored Value	-\$2.20	\$2.70
May-03-2018 12:46 PM	Refund at Waterfront Stn Stored Value	\$4.30	\$4.90
May-03-2018 12:43 PM	Tap in at Waterfront Stn Stored Value	-\$4.30	\$0.60
May-03-2018 10:12 AM	Tap out at Commercial Drive Stn Stored Value	\$1.05	\$4.90
May-03-2018 09:49 AM	Transfer at 22nd St Stn Stored Value	-\$2.10	\$3.85
May-03-2018 09:49 AM	Purchase at 22nd St Stn Stored Value	\$5.00	\$5.95
May-03-2018 09:39 AM	Tap in at Bus Stop 56904 Stored Value	-\$2.20	\$0.95
May-02-2018 08:27 PM	Transfer at Bus Stop 56919 Stored Value	\$0.00	\$3.15
May-02-2018 08:21 PM	Tap out at 22nd St Stn Stored Value	\$0.00	\$3.15
May-02-2018 08:12 PM	Transfer at Metrotown Stn Stored Value	\$0.00	\$3.15



May-02-2018 07:50 PM	Transfer at Bus Stop 51381 Stored Value	\$0.00	\$3.15
May-02-2018 07:27 PM	Tap in at Bus Stop 51374 Stored Value	-\$2.20	\$3.15
May-02-2018 12:52 PM	Tap out at Commercial Drive Stn Stored Value	\$1.05	\$5.35
May-02-2018 12:33 PM	Tap in at 22nd St Stn Stored Value	-\$4.30	\$4.30
May-02-2018 12:32 PM	Purchase at 22nd St Stn Stored Value	\$10.00	\$8.60

## Your Itinerary

Date Booked: Friday, April 27 2018 14:37

Reservationist: VicFD CCS

Last Updated: Friday, April 27 2018 14:37

Group Name: AVECHR778

Confirmation Number: 78688

Status: PAID



### Itinerary Guest Summary

1 x 15:45 Victoria to YVR

### Itinerary For Avendano, Christian

Total

Mobile Phone: 1 s.22

Land Line Phone:

Email:

Address: Victoria  
BC

Country: Canada

### Activities

Activity: 15:45 Victoria to YVR - Friday, April 27 2018 15:45 \$58.00  
Guests: 1 (AD)  
Hotel:  
Pick Up: Victoria Bus Depot 15:15 - 15:40  
(Victoria Bus Station - Capital City Station, 721 Douglas Street)  
Drop off: YVR Airport 19:25-19:35  
Booked by: Wilson's Transportation Ltd. -- VicFD CCS  
Notes: pax wants to be dropped off at the River Rock Casino

Subtotal \$58.00  
Ferry Fare \$16.70  
5% GST \$2.90  
Total \$77.60

### Payment Transaction(s)

Payment type	Date	User	Details	Assignment	PNREF	Response	Amount
Debit	2018-04-27 14:37:41	VicFD CCS					\$77.60CAD
Outstanding balance							\$0.00

### To make Cancellations/Amendments

Please contact The Wilson's Group Customer Experience Centre at 1-888-788-8840 or email [reservations@bcferriesconnector.com](mailto:reservations@bcferriesconnector.com), 07:00-19:00 PST, daily, for any amendment, cancellation, or questions.

### Cancellation and Amendment Policy

The BC Ferries Connector Cancellation and Amendment Policy varies based on whether the customer has purchased our BC Ferries Connector Travel Protection or not. (Travel Protection is a BC Ferries Connector booking service and is not to be confused with Travel Insurance).

**With Travel Protection:** Amendments can be made at any time up to 1 hour prior to scheduled departure time without being subject to a re-issue fee. Should a cancellation be required, Travel Protection allows customers the ability to cancel their travel at any time and receive a full refund, no questions asked. Please Note - Any Travel Protection Refund claims will only be honored up to 30 days after the scheduled travel date. The cost of Travel Protection is \$3.00+Tax per traveler, per booking. The fee for Travel Protection is 100% non-refundable.

**Without Travel Protection:** Should Travel Protection not be purchased, the customer may be subject to a Re-Issue Fee for any amendments, or a Cancellation Fee for any cancellations. All bookings without Travel Protection become non-refundable 24 hours prior to scheduled departure time.

**For Attractions/Tours/Add-on's:** Refunds are not available.

If you have any questions regarding Travel Protection, or our Cancellation and Amendment Policy, please call our office at 1-888-788-8840

**BC Ferries Connector Luggage Policy**

Luggage is limited, per person to 2 pieces of checked luggage, not exceeding 50 lbs (22.5 kg), and 1 carry-on not to exceed 15 lb.

**Scheduling Disclaimer**

Travel times are approximate, and may vary based on ferry wait times, as well as weather and road conditions. Please plan accordingly, and give yourself ample time to make your connection or destination.

**Missed Connection Disclaimer**

BC Ferries Connector - a part of The Wilson's Group, and Wilson's Transportation Ltd. is not responsible for any missed flights or other travel connections.

**For further information regarding our policies on luggage limits, travel protection, unaccompanied minors, pets, and wheelchair accessibility, please visit our website at [bcfconnector.com](http://bcfconnector.com) or call The Wilson's Group Customer Experience Centre at 1-888-788-8840.**

CAPITAL CITY STATION  
719 DOUGLAS ST  
VICTORIA BC

CARD s.17 \*  
CARD TYPE INTERAC  
ACCOUNT TYPE CHEQUING  
DATE 2 18/04/27  
TIME 0193 14:36:58  
RECEIPT NUMBER  
C84069911-001-676-011-0

-----  
PURCHASE  
TOTAL

**\$77.60**

-----  
INTERAC  
A0000002771010  
302E891FCCE775A0  
8080008000-6800  
4FFFF983799D9F61

Tsawwassen  
To  
Swartz Bay



**FOOT AREA 5S**

RECEIPT - PLEASE RETAIN

**PURCHASE 2018/05/06**

1	Adult	17.20
	Fuel Rebate	0.50-
<b>Total</b>		<b>16.70</b>
Visa		
*****S.17		16.70
AUTH 445617 66277650 0010010740 S		
01 APPROVED - THANK YOU 027		
<b>CHANGE DUE</b>		<b>0.00</b>

Receipt \$ \$25.00

GST # 10570 3094 RT0001

**No. 005222**

**THANK YOU FOR  
TRAVELLING WITH US.**

**BCFerries CONNECTOR**

Wilson's Transportation Ltd.  
4196 Glanford Avenue  
Victoria BC V8Z 4B6

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 06 May 2018 16:49:46



1007027 370504  
97736

SEE REVERSE SIDE OF TICKET

AE19EXECDM2



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128847

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Avendano, Christian				<b>Employee ID</b> s.22		<b>Phone Number</b> (250) 356-0179	
<b>Client Organization</b> Advanced Education, Skills and Training				<b>Job Title</b> Ministerial Assistant		<b>Travel Group Code</b> 3	
<b>5. Date Completed</b> 2018/05/30		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> staffing Minister				<b>Headquarters</b> Victoria	
<b>12. Mailing Address for Cheque</b> PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Claim</b>
2018							<b>Cost</b>
05/18 Vic-	Vancouver	1500	2359		0.00	✓ 77.60	0.00
05/19	Vancouver	0700	2359		0.00		0.00
05/20	Vancouver	0700	2359		0.00		0.00
05/21	Vancouver	0700	2359		0.00		0.00
05/22	Vancouver	0700	2359		0.00	✓ 6.50	0.00
05/23	Vancouver	0700	2359		0.00		0.00
05/24	Vancouver	0700	2359		0.00	✓ 5.45	0.00
05/25	Vancouver	0700	2359		0.00		0.00
05/26	Vancouver	0700	2359		0.00		0.00
05/27 Van-	Victoria	0700	1930		0.00	✓ 41.70	0.00
<b>TOTALS OF COLUMNS</b>				<b>36.</b>	<b>37.</b>		<b>38.</b>
				\$ 0.00	\$ 131.25		\$ 0.00
<b>39.</b>	<b>40.</b>					<b>41.</b>	<b>Claim Total</b>
\$ 0.00	\$ 0.00						\$ 131.25
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>53. Supplier Code</b>	<b>54. Amount</b>	
019	11001	18000	5701	1100000	s.22	\$ 131.25	
019							
019							
019							
<b>Less Travel Advance</b>							
019							
						<b>54.</b>	
						\$ 131.25	
<b>45. Employee Signature (See Audit Trail)</b>							
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							
<b>Print Name</b>				<b>Date Signed</b>			
<b>56. Spending Authority Signature (See Audit Trail)</b>							
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							
<b>Print Name</b>				<b>Date Signed</b>			
<b>57. Payment Authority Signature (See Audit Trail)</b>							
- Requisition for payment pursuant to section 32 of the Financial Administration Act.							
<b>Print Name</b>				<b>Date Signed</b>			

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

Audited by CDM July 4/18

**Audit Trail for Travel Voucher (Restricted Use) E128847 for Avendano, Christian**

7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/05/30 11:57:01	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/05/30 12:03:52	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/05/30 14:34:29	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/06/05 14:18:12	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Notified	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/06/20 09:52:02	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Notified	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/06/20 09:57:54	Avendano, Christian (IDIR\CAVENDAN) Christian.Avendano@gov.bc.ca	✓	Initiated	Talbot, Sarena Sarena.Talbot@gov.bc.ca
2018/06/20 17:17:55	Talbot, Sarena (IDIR\STALBOT) Sarena.Talbot@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E128847 for Avendano, Christian

2 note(s) returned.

Created On	Author	Note
2018/05/30 11:57:01	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	May 18th - BC Connector to Van - personal residence o/n May 19th to May 21st - Vancouver - personal May 22nd - skytrain to and from mtgs - o/n (PR) May 23rd - working in Van - o/n (PR) May 24th - skytrain to and from mtgs - o/n (PR) May 25th - working in Van - o/n (PR) May 26th - Vancouver - personal May 27th - personal ride to BC Ferries Van/Vic - BC Connector to home
2018/06/05 14:18:12	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	May 18 - BC Ferries Connector Vic/Van - personal ride to personal residence o/n May 19-May 21 - personal - (pr) o/n May 22 - skytrain to and from mtgs - (pr) o/n May 23 - working in Van (pr) o/n May 24 - skytrain to and from mtgs - (pr) o/n May 25 - working in Van (pr) o/n May 26 - personal - (pr) o/n May 27 - personal ride to BC Ferries Van/Vic - BC Connector to home

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Date	Cost	Notes
22-May	\$3.25	Travel s.12
22-May	\$3.25	Travel home
24-May	\$3.25	Travel is.12
24-May	\$2.20	Travel home
	11.95	



Christian Avendano s.22

## Compass Card Usage

A history of your all Compass Card usage. To view your purchase card order history, visit your [card order history](#) page.

 Transactions made online appear after you've tapped your Compass Card at a card reader.

### Transaction filters:

Usage

Start date:

May-21-2018

End date:

May-28-2018

Date/Time	Location/Order#	Usage/ Payment	Balance/ Details
May-26-2018 09:26 PM	Transfer at Bus Stop 56919 Stored Value	\$0.00	\$2.25
May-26-2018 09:15 PM	Tap out at 22nd St Stn Stored Value	\$0.00	\$2.25
May-26-2018 09:04 PM	Tap in at Metrotown Stn Stored Value	-\$2.20	\$2.25
May-26-2018 06:08 PM	Tap out at Metrotown Stn Stored Value	\$0.00	-\$0.55



May-26-2018 05:52 PM	Tap in at Main Street Stn Stored Value	-\$2.20	-\$0.55
May-26-2018 12:36 AM	Tap out at 22nd St Stn Stored Value	\$0.00	\$1.65
May-26-2018 12:25 AM	Tap in at Metrotown Stn Stored Value	-\$2.20	\$1.65
May-25-2018 04:49 PM	Tap in at Bus Stop 52807 Stored Value	-\$2.20	-\$1.15
May-25-2018 12:32 PM	Tap out at Production Way Stn Stored Value	\$2.10	\$1.05
May-25-2018 12:14 PM	Transfer at 22nd St Stn Stored Value	-\$2.10	-\$1.05
May-25-2018 12:01 PM	Tap in at Bus Stop 56904 Stored Value	-\$2.20	\$1.05
May-24-2018 07:17 PM	Transfer at Bus Stop 56919 Stored Value	\$0.00	\$3.25
May-24-2018 07:16 PM	Tap out at 22nd St Stn Stored Value	\$0.00	\$3.25
May-24-2018 06:48 PM	Tap in at Waterfront Stn Stored Value	-\$2.20	\$3.25
May-24-2018 08:49 AM	Tap out at Waterfront Stn Stored Value	\$1.05	\$5.45



May-24-2018 08:10 AM	Tap in at Lansdowne Stn Stored Value	-\$4.30	\$4.40
May-23-2018 08:28 PM	Transfer at Bus Stop 56919 Stored Value	\$0.00	\$8.70
May-23-2018 08:24 PM	Tap out at 22nd St Stn Stored Value	\$0.00	-\$1.30
May-23-2018 08:04 PM	Tap in at Commercial-Broadway Stn Stored Value	-\$2.20	-\$1.30
May-23-2018 04:25 PM	Tap out at Commercial Drive Stn Stored Value	\$1.05	\$0.90
May-23-2018 04:03 PM	Transfer at 22nd St Stn Stored Value	-\$2.10	-\$0.15
May-23-2018 03:49 PM	Tap in at Bus Stop 56904 Stored Value	-\$2.20	\$1.95
May-22-2018 05:59 PM	Transfer at Bus Stop 56919 Stored Value	\$0.00	\$4.15
May-22-2018 05:59 PM	Tap out at 22nd St Stn Stored Value	\$1.05	\$4.15
May-22-2018 05:29 PM	Tap in at Waterfront Stn Stored Value	-\$4.30	\$3.10
May-22-2018 09:29 AM	Tap out at Commercial Drive Stn Stored Value	\$1.05	\$2.40



May-22-2018 09:08 AM	Transfer at 22nd St Stn Stored Value	-\$2.10	\$1.35
May-22-2018 08:59 AM	Transfer at Bus Stop 59555 Stored Value	\$0.00	\$3.45
May-22-2018 08:52 AM	Tap in at Bus Stop 56904 Stored Value	-\$2.20	\$3.45

## Your Itinerary

Date Booked: Friday, May 18 2018 15:33

Reservationist: VicFD CCS

Last Updated: Friday, May 18 2018 15:33

Group Name: AVECHR

Confirmation Number: 82111

Status: PAID



### Itinerary Guest Summary

1 x 15:45 Victoria to YVR

### Itinerary For Avendano, Christian

Total

Mobile Phone: 1 s.22

Land Line Phone:

Email:

Address: BC

Country: Canada

### Activities

**Activity:** 15:45 Victoria to YVR - Friday, May 18 2018 15:45 \$58.00  
**Guests:** 1 (AD)  
**Hotel:**  
**Pick Up:** Victoria Bus Depot 15:15 - 15:40  
(Victoria Bus Station - Capital City Station, 721 Douglas Street)  
**Drop off:** YVR Airport 19:25-19:35  
**Booked by:** Wilson's Transportation Ltd. -- VicFD CCS  
**Notes:**

Subtotal \$58.00  
Ferry Fare \$16.70  
5% GST \$2.90  
Total \$77.60

### Payment Transaction(s)

Payment type	Date	User	Details	Assignment	PNREF	Response	Amount
Debit	2018-05-18 15:33:37	VicFD CCS					\$77.60CAD

Outstanding balance \$0.00

### To make Cancellations/Amendments

Please contact The Wilson's Group Customer Experience Centre at 1-888-788-8840 or email [reservations@bcferriesconnector.com](mailto:reservations@bcferriesconnector.com), 07:00-19:00 PST, daily, for any amendment, cancellation, or questions.

### Cancellation and Amendment Policy

The BC Ferries Connector Cancellation and Amendment Policy varies based on whether the customer has purchased our BC Ferries Connector Travel Protection or not. (Travel Protection is a BC Ferries Connector booking service and is not to be confused with Travel Insurance).

**With Travel Protection:** Amendments can be made at any time up to 1 hour prior to scheduled departure time without being subject to a re-issue fee. Should a cancellation be required, Travel Protection allows customers the ability to cancel their travel at any time and receive a full refund, no questions asked. Please Note - Any Travel Protection Refund claims will only be honored up to 30 days after the scheduled travel date. The cost of Travel Protection is \$3.00+Tax per traveler, per booking. The fee for Travel Protection is 100% non-refundable.

**Without Travel Protection:** Should Travel Protection not be purchased, the customer may be subject to a Re-Issue Fee for any amendments, or a Cancellation Fee for any cancellations. All bookings without Travel Protection become non-refundable 24 hours prior to scheduled departure time.

**For Attractions/Tours/Add-on's:** Refunds are not available.

If you have any questions regarding Travel Protection, or our Cancellation and Amendment Policy, please call our office at 1-888-788-8840

**BC Ferries Connector Luggage Policy**

Luggage is limited, per person to 2 pieces of checked luggage, not exceeding 50 lbs (22.5 kg), and 1 carry-on not to exceed 15 lb.

**Scheduling Disclaimer**

Travel times are approximate, and may vary based on ferry wait times, as well as weather and road conditions. Please plan accordingly, and give yourself ample time to make your connection or destination.

**Missed Connection Disclaimer**

BC Ferries Connector - a part of The Wilson's Group, and Wilson's Transportation Ltd. is not responsible for any missed flights or other travel connections.

**For further information regarding our policies on luggage limits, travel protection, unaccompanied minors, pets, and wheelchair accessibility, please visit our website at [bcfconnector.com](http://bcfconnector.com) or call The Wilson's Group Customer Experience Centre at 1-888-788-8840.**

CAPITAL CITY STATION  
719 DOUGLAS ST  
VICTORIA BC

CARD s.17 \*\*  
CARD TYPE FLASH  
ACCOUNT TYPE DEFAULT  
DATE 2018/05/18  
TIME 3104 15:33:41  
RECEIPT NUMBER  
H84069911-001-697-013-0

-----  
PURCHASE  
TOTAL

**\$77.60**

-----  
INTERAC  
A0000002771010  
3B726FEE73B17E34  
8080008000-

**APPROVED**

AUTH# 668202 00-001  
THANK YOU

CARDHOLDER COPY



Tsawwassen  
To  
Swartz Bay

**BCFerries**  
Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**FOOT AREA 5S**

RECEIPT - PLEASE RETAIN

PURCHASE 2018/05/27

1	Adult	17.20
	Fuel Rebate	0.50-

Total	16.70
-------	-------

Visa  
\*\*\*\*\*S.17 16.70  
AUTH 446486 66277650 0010010220 S  
01 APPROVED - THANK YOU 027  
CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*

TSA 27 May 2018 16:40:59



1007027 427727  
SEE REVERSE SIDE OF TICKET

Receipt \$

25.00

GST # 10570 3094 RT0001

No. 026905

**THANK YOU FOR  
TRAVELLING WITH US.**

**BCFerries CONNECTOR**

Wilson's Transportation Ltd.  
4196 Glanford Avenue  
Victoria BC V8Z 4B6

May 27th



# Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128709

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Maartman, William			<b>Employee ID</b> s.22			<b>Phone Number</b> (250) 953-4290		
<b>Client Organization</b> Education			<b>Job Title</b> Ministerial Assistant			<b>Travel Group Code</b> 3		
<b>5. Date Completed</b> 2018/05/07		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>		
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Travel				<b>Headquarters</b> Victoria		
<b>12. Mailing Address for Cheque</b> Room 124, Parliament Buildings PO Box 9045, STN PROV GOVT Victoria, BC, BC V8W 9E2								
<b>16. Travel Dates</b> 2018 05/04	<b>17. Places Travelled</b> *PCard <b>Destination</b> *Vancouver (HJ) <b>Start</b> 0640 <b>End</b> 2000			<b>18. Personal Vehicle Use</b> <b>Km</b> <b>Cost</b> 0.00		<b>19. Other Transport Costs</b> <b>Cost</b> 89.00		<b>20. &amp; 21. Meals</b> <b>Claim</b> F- <b>Cost</b> 51.50
						<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b> <b>Cost</b> 23.60 <b>Describe</b> Compass card	
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 0.00	<b>37.</b> \$ 89.00	<b>38.</b> \$ 51.50	<b>39.</b> \$ 0.00	<b>40.</b> \$ 23.60
				<b>Claim Total</b> \$ 164.10				
<b>48. Client Code</b> 062 062 062 062	<b>49. Resp.</b> 22001 22001	<b>50. Service Line</b> 06000 06000	<b>51. STOB</b> 5701 5702	<b>52. Project</b> 2200000 2200000		<b>45. Supplier Code</b> s.22		<b>Amount</b> \$ 140.50 \$ 23.60
<b>Less Travel Advance</b> 062								
							<b>AMOUNT DUE TO EMPLOYEE</b>	
							<b>54.</b> \$ 164.10	
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>		
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>		
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>		

**Audit Trail for Travel Voucher (Restricted Use) E128709 for Maartman, William**

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/05/07 13:18:29	Hahn, Andra (IDIR\AHAHN) Andra.Hahn@gov.bc.ca	Maartman, William William.Maartman@gov.bc.ca	Notified	Maartman, William William.Maartman@gov.bc.ca
2018/05/07 13:19:39	Maartman, William (IDIR\WMAARTMA) William.Maartman@gov.bc.ca		Approved	Harrison, Veronica S. Veronica.Harrison@gov.bc.ca
2018/05/07 14:58:59	Harrison, Veronica S. (IDIR\VHARRIS) Veronica.Harrison@gov.bc.ca		Approved	Poldrugovac, Saija Saija.Poldrugovac@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E128709 for Maartman, William

1 note(s) returned.

Created On	Author	Note
2018/05/07 13:18:29	Hahn, Andra (IDIR\AHAHN) Andra.Hahn@gov.bc.ca	Accompanied Minister Fleming - speaking at the ECEBC and BCCPAC conferences in Richmond and invite to CG of France Taxi -home to Vic Helijet Terminal 6:40 a.m. check in @ Helijet - Vic to Van Taxi: Helijet Van Terminal to Richmond s.15 Taxi: s.15 Translink from s.15 to Downtown Vancouver Taxi from Canada Line station to Consul General of France Translink from CG of France to Helijet terminal Receipt for Compass card for Translink

Production \*\*\* Copyright © Government of British Columbia

WM  
MAY 4

**Hahn, Andra EDUC:EX**

**From:** passengerservices@helijet.com  
**Sent:** Friday, May 4, 2018 6:47 AM  
**To:** Hahn, Andra EDUC:EX  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

#### Customer Information

<b>Account</b>	Customer #	s.17
	Name	Robert Fleming
	Company	Ndp

#### Booking s.22

**Friday, May 4, 2018**

**702**

**07:00 Victoria Harbour**

**07:35 Vancouver Harbour**

**35 minutes**

**Confirmed**

**2 Passengers - Full-Fare**

• Robert Fleming, Male

• Will Maartman, Male

[Add to Calendar](#)

Invoice #282849

FARE-YWH-Full\_Winter17-18 \$600.00

+ GST \$30.00

Billing \$600.00

Taxes \$30.00

**Grand Total \$630.00**

**Mastercard \$630.00**

Date / Time May 4, 2018 @ 6:40:42 AM

Summary s.17

Expiration

Authorization 094041

Fully Changeable / Refundable up to 5pm the day prior to

## Hahn, Andra EDUC:EX

**From:** passengerservices@helijet.com  
**Sent:** Friday, May 4, 2018 6:25 PM  
**To:** Hahn, Andra EDUC:EX  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

<b>Account</b>	Customer #	s.17
	Name	Robert Fleming
	Company	Ndp

### Booking s.22

**Friday, May 4, 2018**

**731**

**18:45 Vancouver Harbour**

**19:20 Victoria Harbour**

**Dropoff:**

**Taxi Requested**

**35 minutes**

**Confirmed**

**2 Passengers - Sale**

• Robert Fleming, Male

• Will Maartman, Male

Invoice #285636

SALE - Seat Sale \$189 \$360.00

+ GST \$18.00

Billing \$360.00

Taxes \$18.00

**Grand Total \$378.00**

Mastercard \$378.00

Date / Time May 4, 2018 @ 6:24:47 PM

Summary s.17

Expiration

Authorization 212445

Fully Changeable / Refundable up to 5pm the day prior to

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
21852400  
GH2185240027

\*\*\*\* PURCHASE \*\*\*\*

05-04-2018 06:38:44  
Acct # \*\*\*\*\*s.17 C  
Exp Date \*\*/\*\* Card Type MC  
Name: WILLIAM MAARTMAN  
A0000000041010 MasterCard

Operator: 027  
Trace # 696  
Inv. # 027  
Auth # 093843 RRN 001202001

Total \$15.00

(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

www.yellowcabvictoria.com  
250-381-2222

RICHMOND TAXI #66  
2440 SHELL RD V6X2P1  
RICHMOND BC  
20123182

\*\*\*\* PURCHASE \*\*\*\*

05-04-2018 12:42:19  
Acct # \*\*\*\*\*s.17 C  
Exp Date \*\*/\*\* Card Type MC  
Name: WILLIAM MAARTMAN  
A0000000041010 MasterCard

Trace # 790006 Operator 166  
FB2012318201  
Inv. # 166  
Auth # 154218 RRN 001951006

Total \$15.00

(00) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

VANCOUVER TAXI  
790 CLARK DR  
VANCOUVER BC

CARD \*\*\*\*\*s.17  
CARD TYPE MASTERCARD  
DATE 2018/05/04  
TIME 0173 08:09:20  
CLERK ID 89251  
INVOICE # 1  
RECEIPT NUMBER  
C85023182-001-587-002-0

PURCHASE  
TOTAL

\$46.00

MasterCard  
A0000000041010  
23CA12C26117BB01  
0000008000-E800  
125B09C995E136A2

APPROVED

AUTH# 110920 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

RICHMOND TAXI #94  
2440 SHELL RD V6X2P1  
RICHMOND BC  
20122609

\*\*\*\* PURCHASE \*\*\*\*

05-04-2018 16:02:40  
Acct # \*\*\*\*\*s.17 C  
Exp Date \*\*/\*\* Card Type MC  
Name: WILLIAM MAARTMAN  
A0000000041010 MasterCard

Trace # 210003 Operator 294  
FB2012260901

Inv. # 294  
Auth # 190240 RRN 001792003

Total \$13.00

(00) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

604-272-1111

Hope you have a nice ride

Book online

WWW.RichmondTaxi.ca

Book your Taxi through

Smart Phone/Iphone/Android

Free App download

available

WM.

**Maartman, William EDUC:EX**

---

**From:** Ceileidh Sage s.22  
**Sent:** Monday, May 7, 2018 10:41 AM  
**To:** Maartman, William EDUC:EX  
**Subject:** Fwd: Compass Order Receipt

For reimbursement

----- Forwarded message -----

From: <customerservice@compasscard.ca>  
Date: Fri, Apr 20, 2018 at 11:42 AM  
Subject: Compass Order Receipt  
To: s.22



## Order Receipt

**Billing  
Information**

**Shipping  
Information**

s.22

### Order Summary

Order Number: 9633970 Authorization: 00883S  
Order Date: 4/20/2018 Order Total: 23.60

### Order Details

<u>Description</u>	<u>Quantity</u>	<u>Deposit</u>	<u>Price</u>
--------------------	-----------------	----------------	--------------

s.22

Stored Value	1	0.00	23.60
--------------	---	------	-------

**Deposit:** 0.00

**Product:** 23.60

**Total:** 23.60

### Payment Details

<u>Bill To</u>	<u>Amount</u>
----------------	---------------





## Where ideas work

### Travel Voucher (Restricted Use)

Control No.

E128777

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Maartman, William				<b>Employee ID</b> s.22				<b>Phone Number</b> (250) 953-4290			
<b>Client Organization</b> Education				<b>Job Title</b> Ministerial Assistant				<b>Travel Group Code</b> 3			
<b>5. Date Completed</b> 2018/05/17			<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>			
<b>Type of Travel</b> In Province			<b>14. Reason for Travel</b> Ministerial Travel					<b>Headquarters</b> Victoria			
<b>12. Mailing Address for Cheque</b> Room 124, Parliament Buildings PO Box 9045, STN PROV GOVT Victoria, BC, BC V8W 9E2											
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>		<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>	
	<b>*PCard</b>			<b>Km</b>	<b>Cost</b>		<b>Claim</b>	<b>Cost</b>		<b>Cost</b>	<b>Describe</b>
2018	<b>Destination</b>	<b>Start</b>	<b>End</b>								
05/10	*Vancouver (HA)	1700	1900		0.00	40.00	F-BL	30.50	292.57		
05/11	*Vancouver (HA)	0600	1800		0.00	40.00	F-D	33.25			
<b>TOTALS OF COLUMNS</b>					<b>36.</b> \$ 0.00	<b>37.</b> \$ 40.00		<b>38.</b> \$ 63.75	<b>39.</b> \$ 292.57	<b>40.</b> \$ 0.00	<b>Claim Total</b> \$ 396.32
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>		<b>51. STOB</b>	<b>52. Project</b>		<b>45. Supplier Code</b>		<b>Amount</b>		
062	22001	06000		5701	2200000		s.22		\$ 396.32		
062											
062											
062											
<b>Less Travel Advance</b>											
062											
<b>AMOUNT DUE TO EMPLOYEE</b>										<b>54.</b>	\$ 396.32
<b>45. Employee Signature (See Audit Trail)</b>						<b>Print Name</b>			<b>Date Signed</b>		
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.											
<b>56. Spending Authority Signature (See Audit Trail)</b>						<b>Print Name</b>			<b>Date Signed</b>		
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.											
<b>57. Payment Authority Signature (See Audit Trail)</b>						<b>Print Name</b>			<b>Date Signed</b>		
- Requisition for payment pursuant to section 32 of the Financial Administration Act.											

**Audit Trail for Travel Voucher (Restricted Use) E128777 for Maartman, William**

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/05/17 16:24:26	Hahn, Andra (IDIR\AHAHN) Andra.Hahn@gov.bc.ca	Maartman, William William.Maartman@gov.bc.ca	Saved	Maartman, William William.Maartman@gov.bc.ca
2018/05/28 17:38:05	Hahn, Andra (IDIR\AHAHN) Andra.Hahn@gov.bc.ca	Maartman, William William.Maartman@gov.bc.ca	Notified	Maartman, William William.Maartman@gov.bc.ca
2018/05/28 18:01:08	Maartman, William (IDIR\WMAARTMA) William.Maartman@gov.bc.ca		Approved	Harrison, Veronica S Veronica.Harrison@gov.bc.ca
2018/05/29 08:59:58	Harrison, Veronica S. (IDIR\ VHARRIS) Veronica.Harrison@gov.bc.ca		Approved	Poldrugovac, Saija Saija.Poldrugovac@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E128777 for Maartman, William

1 note(s) returned.

Created On	Author	Note
2018/05/17 16:24:26	Hahn, Andra (IDIR\AHAIN) Andra.Hahn@gov.bc.ca	Accompanying Minister Fleming May 10 6:30 pm Harbour Air flight from Vic to Van Harbour May 10: 1 night at s.15 May 11: Taxi from CKNW studio to conference in Richmond may 11: Arrive back in Vic at 5:50 pm via Harbour Air Richmond to Vic

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WM. May 10  
5701

## Hahn, Andra EDUC:EX

**From:** Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>  
**Sent:** Thursday, May 17, 2018 12:13 PM  
**To:** Hahn, Andra EDUC:EX  
**Subject:** Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) [Manage Flight](#) [Deals & Specials](#) [High Flyer Rewards](#) [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at [harbourair.com](http://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

### Customer Information

<b>Account</b>	HAS #	s.17
	Name	Rob Fleming

### Booking s.17

**Thursday, May 10, 2018**

**Flight #2240**

**18:30 Victoria Harbour /**

**Map**

**19:05 Vancouver Harbour /**

**Map**

**35 minutes**

**KK- Confirmed**

**Invoice s.17**

**Air Transportation Charges**

Sked 200/300 : (St) GO Flex \$373.28

**Taxes, Fees and Charges**

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$1.30

Sked 200 : VHFC Terminal Fee \$19.72

+ Goods and Services Tax \$19.70

**2 Passenger(s) - GoFlex**  
**Veronica Harrison,**  
**Female**  
**Will Maartman, Male**

**Add to Calendar**

Billing	\$394.30
Taxes	\$19.70
<b>Grand Total</b>	<b>\$414.00</b>

<b>Master Card</b>	<b>\$414.00</b>
--------------------	-----------------

Date / Time May 10, 2018 @ 6:11:33 PM

Summary s.17

Expiration

Authorization 115113

**Fare Conditions:**

Refundable up to 15 minutes prior to  
Departure

Changeable up to 15 minutes prior to  
Departure (subject to difference in fare  
value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if  
cancelled within 24 hrs of departure

**Baggage:**

**All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges &  
Maple Bay**

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria &  
Nanaimo**

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

**Scenic & Packaged Tours Cancellation:**

100% cancellation fee if cancelled within  
24hrs of departure

**Booking Information**

**Domestic Flights**

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights

Room : s.15  
Folio # : s.22  
Invoice # :  
Cashier # : 581  
Page # : 1 of 1

Mr William Maartman  
501 Belleville St.  
Victoria BC  
Canada

Arrival : 05-10-18  
Departure : 05-11-18

Date	Description	Additional Information	Charges	Credits
05-10-18	Room Charge - Provincial Govt		249.00	
05-10-18	Destination Marketing Fee		3.22	
05-10-18	Hotel Room Tax		27.74	
05-10-18	Room GST		12.61	
05-17-18	Mastercard	XXXXXXXXXXXX s.17 XX/XX		292.57
Total			292.57	292.57

Balance Due 0.00

GST Summary

Room : 12.61  
F&B : 0.00  
Other : 0.00  
Total : 12.61

HST Summary

Room : 0.00  
F&B : 0.00  
Other : 0.00  
Total : 0.00

MAY 11 .WM  
CKNW TO CONFERENCE IN  
RICHMOND  
5701

YELLOW CAB #231  
1441 CLARK DR  
VANCOUVER BC

CARD \*\*\*\*\*S.17  
CARD TYPE MASTERCARD  
DATE 2018/05/11  
TIME 1531 09:46:44  
CLERK ID 1  
RECEIPT NUMBER  
C85063025-001-017-866-0

PURCHASE  
TOTAL

**\$40.00**

MasterCard  
A0000000041010  
22BA5E2D9140B1F2  
0000008000-E800  
B87788D9ECC4582A

**APPROVED**

AUTH# 124644 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

GST105762447RT0001

WM. May 11  
5701

Hahn, Andra EDUC:EX

**From:** Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>  
**Sent:** Thursday, May 17, 2018 12:14 PM  
**To:** Hahn, Andra EDUC:EX  
**Subject:** Receipt - May 11 - WM & VH - Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) [Manage Flight](#) [Deals & Specials](#) [High Flyer Rewards](#) [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at [harbourair.com](http://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

#### Customer Information

<b>Account</b>	HAS #	s.17
	Name	Robert Fleming
	Company	Provincial Government-minister Of Education / Ndp-mla

#### Booking

Friday, May 11, 2018

**Flight #511**  
**17:20 South Vancouver**  
**(YVR) / Map**  
**17:50 Victoria Harbour /**  
**Map**

**30 minutes**

Invoice s.17

Air Transportation Charges	
Sked 500 : (Pk) GO Flex	\$318.70
Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 500 : Carbon Offset	\$1.30
+ Goods and Services Tax	\$16.00



**KK- Confirmed****2 Passenger(s) - GoFlex****Veronica Harrison,****Female (over 12)****Will Maartman, Male****Add to Calendar**

Billing \$320.00

Taxes \$16.00

**Grand Total \$336.00**

Master Card \$336.00

Date / Time May 11, 2018 @ 4:24:54 PM

Summary s.17

Expiration

Authorization 192453

s.22

**Fare Conditions:**Refundable up to 15 minutes prior to  
DepartureChangeable up to 15 minutes prior to  
Departure (subject to difference in fare  
value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if  
cancelled within 24 hrs of departure**Baggage:****All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges &  
Maple Bay**

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria &  
Nanaimo**

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

**Scenic & Packaged Tours Cancellation:**100% cancellation fee if cancelled within  
24hrs of departure**Booking Information**



## Control No.

E128831

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Maartman, William	s.22	(250) 953-4290
<b>Client Organization</b>	<b>Job Title</b>	<b>Travel Group Code</b>
Education	Ministerial Assistant	3

<b>5. Date Completed</b> 2018/05/28		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>				
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Accompanying Minister on travel					<b>Headquarters</b> Victoria				
<b>12. Mailing Address for Cheque</b> Room 124, Parliament Buildings PO Box 9045, STN PROV GOVT Victoria, BC, BC V8W 9E2											
<b>16. Travel Dates</b> 2018 05/22	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>		<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>	
	<b>Destination</b> Comox	<b>Start</b> 0700	<b>End</b> 1730	<b>Km</b>	<b>Cost</b> 0.00		<b>Claim</b> F-D	<b>Cost</b> 33.25		<b>Cost</b> 115.86 s.22	<b>Describe</b> Car rental + gas
<b>TOTALS OF COLUMNS</b>					<b>36.</b> \$ 0.00	<b>37.</b> \$ 0.00		<b>38.</b> \$ 33.25	<b>39.</b> \$ 0.00	<b>40.</b> 115.86 \$ s.22	<b>Claim Total</b> \$ s.22 149.11
<b>48. Client Code</b> 062 062 062 062	<b>49. Resp.</b> 22001	<b>50. Service Line</b> 06000		<b>51. STOB</b> 5702		<b>52. Project</b> 2200000		<b>45. Supplier Code</b> s.22		<b>Amount</b> \$ s.22 149.11	
<b>Less Travel Advance</b> 062											
								<b>AMOUNT DUE TO EMPLOYEE</b>		<b>54.</b> \$ s.22 149.11	
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							<b>Print Name</b>		<b>Date Signed</b>		
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**Audit Trail for Travel Voucher (Restricted Use) E128831 for Maartman, William**

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/05/28 13:15:19	Hahn, Andra (IDIR\AHAHN) Andra.Hahn@gov.bc.ca	Maartman, William William.Maartman@gov.bc.ca	Saved	Maartman, William William.Maartman@gov.bc.ca
2018/05/28 17:37:32	Hahn, Andra (IDIR\AHAHN) Andra.Hahn@gov.bc.ca	Maartman, William William.Maartman@gov.bc.ca	Notified	Maartman, William William.Maartman@gov.bc.ca
2018/05/28 18:00:36	Maartman, William (IDIR\WMAARTMA) William.Maartman@gov.bc.ca		Approved	Harrison, Veronica S . Veronica.Harrison@gov.bc.ca
2018/05/29 08:56:59	Harrison, Veronica S . (IDIR\ VHARRIS) Veronica.Harrison@gov.bc.ca		Approved	Poldrugovac, Saija Saija.Poldrugovac@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E128831 for Maartman, William

1 note(s) returned.

Created On	Author	Note
2018/05/28 13:15:19	Hahn, Andra (IDIR\AHAIN) Andra.Hahn@gov.bc.ca	Day trip. Will accompanied Minister to Comox for an announcement. Car rented at 7am and returned at 5:30 pm

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WM · MAY 22

PETRO-CANADA  
1600 FAIRFIELD RD  
VICTORIA  
BC V8S 1G3  
(250) 598-7222

GST 122449523  
PST 1012-7057?  
PC0598700:9253701  
TERMINAL: 019253758  
PAYPOINT: 019253701

2018-05-22 16:56

PUMP 08  
REGULAR  
LITRES L 40.110  
PRICE/L \$ 1.559  
FUEL SALES \$ 62.53\*

TOTAL OWED \$ 62.53

TOTAL PAID  
CREDIT CARD \$ 62.53

\* GST INCL. \$ 2.98

MASTERCARD  
\*\*\*\*\*s.17 C  
AUTH 195624  
PURCHASE  
C 0010010010 00 027

MASTERCARD  
A00000000041010  
0000000000  
E800  
INVOICE 633694

VERIFIED BY PIN

00 APPROVED  
THANK YOU 027

-- IMPORTANT --  
RETAIN THIS COPY  
FOR YOUR RECORDS  
- CUSTOMER'S COPY -

LEARN HOW TO  
SAVE 3 CENTS/L  
EVERYDAY AT  
PETRO-CANADA.CA/RBC

SURVEY? EARN POINTS  
& CHANCE TO WIN GAS  
PETRO-CANADA.CA/HERO

5702 - WM - MAY 22



Rental Agreement : s.22  
Invoice # s.22

### Renter Information

**Renter Name**

WILLIAM MAARTMAN

**Renter Address**

VICTORIA, BC V8W 1N3  
CAN

**Contract**

PROVINCIAL GOVERNMENT OF BC

**Rental Credits**

1 credit has been awarded for this rental

### Vehicle Information

**FORESTER 2.5I CONVENIENCE 4DR  
AWD**

**License #:** EG089V

**State/Province:** BC

**Vehicle Class Driven**

Intermediate SUV 4-Door/Automatic/Air

**Vehicle Class Charged**

Intermediate 2 or 4-Door/Automatic/Air

**Odometer Mileage/Kilometers**

**Starting:** 4,131    **Ending:** 4,583

**Total:** 452

### Trip Information

**Pickup**

Tue, May 22 2018 7:03 A.M.

**Start Charges**

Tue, May 22 2018 7:06 A.M.

**VICTORIA DWTN DOUGLAS ST**

767 DOUGLAS STREET

VICTORIA, BC V8W2B4

CAN

**Return**

Tue, May 22 2018 5:23 P.M.

**VICTORIA DWTN DOUGLAS ST**

767 DOUGLAS STREET

VICTORIA, BC V8W2B4

CAN

### Rental Charges

<b>Rental Rate</b>	Time & Distance 1 Day at 34.95 CAD / Day	34.95 CAD
	Free Distance	Included
	Excess Distance Charge 252 Distance at 0.05 CAD / Distance	12.60 CAD

<b>Taxes and Fees</b>	Veh Lic Fee Recovery 1.50/day	Included
	Prov Vehicle Rental Tax \$1.50/day (1.50 CAD / Day)	1.50 CAD*
	Goods And Services Tax (5.00%)	2.45 CAD
	Provincial Sales Tax (7.00%)	3.33 CAD

**Total** **54.83 CAD** -1.50 = \$53.33

(Subject to audit)

Amount charged on May 22 2018 to MASTERCARD (2868) (54.83 CAD)

**Amount Due** **0.00 CAD**

\*Provincial Vehicle Rental Tax should be included in daily rate  
Reimbursement amount is \$53.33

**Thank you for renting with  
National Car Rental**

**We appreciate your business!**

This email was automatically generated  
from an unattended mailbox, so please do  
not reply to this e-mail.

If you have any questions about your  
rental, please view our Frequently Asked  
Questions or send us a secured message  
by visiting our [Support Center](#)

CF19EXESLP19



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E129192

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Arora, Jasleen				<b>Employee ID</b> s 22				<b>Phone Number</b> (250) 356-5781																																																																																																																																																																																																																																																												
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FIN 10 (EFI-F0012 v2.6.1)

Production \*\*\* Copyright © Government of British Columbia

Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06Audited 2018Jul26  
SLP

## Audit Trail for Travel Voucher (Restricted Use) E129192 for Arora, Jasleen

9 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/18 10:31:36	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/18 10:33:30	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/18 10:44:00	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/18 11:27:40	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/19 14:29:47	Arora, Jasleen (IDIR\JARORA) Jasleen.Arora@gov.bc.ca		Initiated	Chen, Katrina Katrina.Chen@gov.bc.ca
2018/07/20 14:45:20	Arora, Jasleen (IDIR\JARORA) Jasleen.Arora@gov.bc.ca		Recalled	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/20 15:06:29	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/20 15:14:24	Arora, Jasleen (IDIR\JARORA) Jasleen.Arora@gov.bc.ca		Initiated	Chen, Katrina Katrina.Chen@gov.bc.ca
2018/07/23 08:56:34	Chen, Katrina (IDIR\KATCHEN) Katrina.Chen@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E129192 for Arora, Jasleen

3 note(s) returned.

Created On	Author	Note
2018/07/18 10:31:36	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	May 18/2018 Travelled from Vic>Van (31km) from home in Vic to Ferry May22-May24 Worked from Vancouver May27/2018 Travelled from Van>Vic (50km) from home in Van to Ferry
2018/07/18 10:33:30	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	May 25 - Travelled to Sunshine coast with Minister for meetings
2018/07/20 15:06:29	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	May24-May25 had private accommodation while working in Vancouver  *Not personal home . Stayed with relatives

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## Audit Trail for Travel Voucher (Restricted Use) E129192 for Arora, Jasleen

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/18 10:31:36	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/18 10:33:30	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/18 10:44:00	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/18 11:27:40	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca

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Tsawwassen  
To  
Swartz Bay



**LANE 36**

RECEIPT - PLEASE RETAIN

PURCHASE 2018/05/27

20'	Undersize Vehi	57.50
1	Adult	17.20
Fuel Rebate		2.20-
<b>Total</b>		<b>72.50</b>
Visa		
*****S.17		72.50
AUTH 090726 66277655 0010013240 S		
01 APPROVED - THANK YOU 027		
CHANGE DUE		0.00

\*\*\*CARDHOLDER COPY\*\*\*

TSA 27 May 2018 16:13:03



1007073 744458

SEE REVERSE SIDE OF TICKET

Swartz Bay  
To  
Tsawwassen



**LANE 05**

RECEIPT - PLEASE RETAIN

PURCHASE 2018/05/18

20'	Undersize Vehi	57.50
1	Adult	17.20
Fuel Rebate		2.20-
<b>Total</b>		<b>72.50</b>
Visa		
*****S.17		72.50
AUTH 068034 66277640 0010017430 S		
01 APPROVED - THANK YOU 027		
CHANGE DUE		0.00

\*\*\*CARDHOLDER COPY\*\*\*

SWB 18 May 2018 18:22:27



1005043 901290

SEE REVERSE SIDE OF TICKET

CF19EXECDM2



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128826

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Sharma, Niki			<b>Employee ID</b> s.22			<b>Phone Number</b> (250) 356-5767						
<b>Client Organization</b> Children and Family Development			<b>Job Title</b> Ministerial Assistant			<b>Travel Group Code</b> 3						
<b>5. Date Completed</b> 2018/05/25		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b> EFT		<b>8. Cheque Stub Information</b>						
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministrial Business				<b>Headquarters</b> Victoria						
<b>12. Mailing Address for Cheque</b> Rm 027-501 Belleville Street Victoria, BC V8V 1X4												
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>		<b>20. &amp; 21. Meals</b>		<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>	
2018	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Claim</b>	<b>Cost</b>		<b>Cost</b>	<b>Cost</b>	<b>Describe</b>
05/01	Vancouver	0000	0708		0.00			0.00			18.10	Taxi
05/04	Van>Rich	0000	0818		0.00			0.00			27.60	Taxi
05/07	Vancouver -Vic	0000	1026		0.00			0.00			13.30	Taxi
To Vic via HJ and return on May 10th via HA - flights paid by Pcard												
<b>TOTALS OF COLUMNS</b>				<b>36.</b>	<b>37.</b>		<b>38.</b>	<b>39.</b>	<b>40.</b>	<b>Claim Total</b>		
				\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	\$ 59.00	\$ 59.00		
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>		<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>		<b>Amount</b>				
039	18YAB	14001		5702	1800000	s.22		\$ 59.00				
039												
039												
039												
<b>Less Travel Advance</b>												
039												
											<b>54.</b>	<b>\$ 59.00</b>
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.												
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.												
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.												
<b>Print Name</b>												
<b>Date Signed</b>												
<b>Print Name</b>												
<b>Date Signed</b>												
<b>Print Name</b>												
<b>Date Signed</b>												

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

Audited CDM July 6/18

**Audit Trail for Travel Voucher (Restricted Use) E128826 for Sharma, Niki**

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/05/25 14:43:50	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Sharma, Niki Niki.Sharma@gov.bc.ca	Saved	Sharma, N ki Niki.Sharma@gov.bc.ca
2018/06/27 09:12:32	Sharma, Niki (IDIR\NISHARMA) Niki.Sharma@gov.bc.ca		Approved	Gunn, Paula S. Paula.Gunn@gov.bc.ca
2018/06/28 10:38:14	Gunn, Paula S. (IDIR\PGUNN) Paula.Gunn@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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**Notes for Travel Voucher (Restricted Use) E128826 for Sharma, Niki**

1 note(s) returned.

Created On	Author	Note
2018/05/25 14:43:50	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	May1/2018 took a taxi from home to meeting  May4/2018 took a taxi from Van>Rich for meeting May7/2018 took a taxi from home to Helijet Vancouver Harbour

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## Audit Trail for Travel Voucher (Restricted Use) E128826 for Sharma, Niki

1 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/05/25 14:43:50	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Sharma, Niki Niki.Sharma@gov.bc.ca	Saved	Sharma, Niki Niki.Sharma@gov.bc.ca

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*to Hestley Park*  
**\*DUPLICATE\****to Richmond FCE*  
BLACKTOP & CHECKER

CABS#160

777 PACIFIC ST  
VANCOUVER BC**\*DUPLICATE\***

CARD \*\*\*\*\*s.17  
 CARD TYPE MASTERCARD  
 DATE 2018/05/01  
 TIME 0565 07:08:33  
 CLERK ID 1  
 RECEIPT NUMBER  
 C85000557-001-393-001-0

PURCHASE

AMOUNT

\$18.10

TIP

s.22

TOTAL

\$

MasterCard

A0000000041010

5558EB29F4CE95CD

0000008000-E800

827BCAFCF4E8076F

**APPROVED**

AUTH# 100833

01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

PURCHASE

AMOUNT

\$27.60

TIP

s.22

TOTAL

\$

MasterCard

A0000000041010

FD415969939AFE5E

0000008000-E800

804AC73C5455F37B

**APPROVED**

AUTH# 111828

01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS**\*DUPLICATE\****to Hestley Park*  
**\*DUPLICATE\***

BLACKTOP &amp; CHECKER

CABS#118

777 PACIFIC ST  
VANCOUVER BC**\*DUPLICATE\***

CARD \*\*\*\*\*s.17  
 CARD TYPE MASTERCARD  
 DATE 2018/05/07  
 TIME 7835 10:26:12  
 CLERK ID 1  
 RECEIPT NUMBER  
 C85008038-001-003-003-0

PURCHASE

AMOUNT

\$13.30

TIP

s.22

TOTAL

\$

MasterCard

A0000000041010

1A1BCE3A718D93D4

0000008000-E800

8502BDB2056A9887

**APPROVED**

AUTH# 132612

01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS**\*DUPLICATE\***

## Notes for Travel Voucher (Restricted Use) E128826 for Sharma, Niki

1 note(s) returned.

Created On	Author	Note
2018/05/25 14:43:50	Wilson, Cherie (IDIRICHEWILSO) Cherie.Wilson@gov.bc.ca	May1/2018 took a taxi from home to meeting  May4/2018 took a taxi from Van>Rich for meeting May7/2018 took a taxi from home to Helijet Vancouver Harbour

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## Wilson, Cherie MCF:EX

**From:** passengerservices@helijet.com  
**Sent:** Tuesday, April 24, 2018 9:41 AM  
**To:** Wilson, Cherie MCF:EX  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

<b>Account</b>	<b>Customer #</b>	s.17
	<b>Name</b>	Niki Sharma
	<b>Company</b>	Bc Government

### Booking #s.22

**Monday, May 7, 2018**

**851**

**07:00 Vancouver Harbour**

**07:35 Victoria Harbour**

**35 minutes**

**Confirmed**

**1 Passengers - Full-Fare**

**Niki Sharma, Female**

[Add to Calendar](#)

**Invoice #284619**

**FARE-YWH-Full\_Winter17-18** \$300.00

**+ GST** \$15.00

**Billing** \$300.00

**Taxes** \$15.00

**Grand Total** \$315.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the



one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit [helijet.com](http://helijet.com) or call Helijet Reservations 1.800.665.4354.

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:

## Wilson, Cherie MCF:EX

**From:** reservation@harbourair.com  
**Sent:** Tuesday, May 1, 2018 2:07 PM  
**To:** Wilson, Cherie MCF:EX  
**Subject:** Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at [harbourair.com](http://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

### Customer Information

#### Account

HAS #

s.17

Name

Niki Sharma

### Booking s.17

Thursday, May 10, 2018

Flight #222/Twin Otter

17:00 Victoria Harbour / [Map](#)

17:35 Vancouver Harbour / [Map](#)

35 minutes

KK- Confirmed

Invoiced s.17

#### Air Transportation Charges

Sked 200/300 : (Pk) GO Flex \$198.07

#### Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$10.42

**1 Passenger(s) - GoFlex**  
**Niki Sharma, Female**

Billing \$208.58

Taxes \$10.42

**Add to Calendar**

**Grand Total \$219.00**

**Fare Conditions:**

Refundable up to 15 minutes prior to Departure  
Changeable up to 15 minutes prior to Departure  
(subject to difference in fare value)  
Select Seating \$10 (space permitting)  
50% cancellation fee for groups of 4+ if cancelled within  
24 hrs of departure

**Baggage:**

**All routes (except routes listed below)**

25 lbs. Guaranteed  
25 lbs. (space available)  
\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges & Maple Bay**

35 lbs. Guaranteed  
15 lbs. (space available)  
\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria & Nanaimo**

50 lbs. Guaranteed  
\$1/lb. over 50 lbs.

**Scenic & Packaged Tours Cancellation:**

100% cancellation fee if cancelled within 24hrs of  
departure

**Booking Information**

**Domestic Flights**

**Check-in time is 25 minutes prior to departure.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

**Please be prepared to show government issued photo identification.** It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under)**.

**Luggage** restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

The maximum weight per single piece of luggage is 50 pounds.

**Wait-listed flights and tours** are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest



# Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E129240

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Sharma, Niki				<b>Employee ID</b> s.22				<b>Phone Number</b> (250) 356-5767							
<b>Client Organization</b> Children and Family Development				<b>Job Title</b> Ministerial Assistant				<b>Travel Group Code</b> 3							
<b>5. Date Completed</b> 2018/07/24			<b>6. Fiscal Year</b> 2019			<b>7. Special Cheque Issue</b> EFT			<b>8. Cheque Stub Information</b>						
<b>Type of Travel</b> In Province			<b>14. Reason for Travel</b> Ministerial Assistant						<b>Headquarters</b> Victoria						
<b>12. Mailing Address for Cheque</b> Rm 027-501 Belleville Street Victoria, BC V8V 1X4															
<b>16. Travel Dates</b>		<b>17. Places Travelled</b>				<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>		<b>20. &amp; 21. Meals</b>		<b>22. Lodging Costs</b>		<b>20. &amp; 21. Miscellaneous</b>	
		<b>Destination</b>		<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>			<b>Claim</b>	<b>Cost</b>			<b>Cost</b>	<b>Describe</b>
2018		*Vancouver - Vic (HJ)		0615	0629		0.00				0.00			17.40	s.22 Taxi
05/28		*Vancouver - Vic (HJ)		0615	0631		0.00				0.00			13.30	Taxi
05/14		*Vancouver (HJ)		1920	1937		0.00				0.00			15.40	Taxi
05/17		Vancouver		0830	0902		0.00				0.00			35.40	Taxi
05/18		Rich>Van		1934	2008		0.00				0.00			27.20	Taxi
05/22		*Van>PrinceRupert(AC)		0000	2359		0.00			F-	51.50			29.30	Taxi
05/23		Kitmaat		0000	2359		0.00			F-	51.50				
05/24		* Smithers>Van (AC)		0000	2359		0.00			F-	51.50			28.00	Taxi
<b>TOTALS OF COLUMNS</b>							<b>36.</b> \$ 0.00	<b>37.</b> \$ 0.00		<b>38.</b> \$ 154.50	<b>39.</b> \$ 0.00	<b>40.</b> 166.00 \$ s.22	<b>Claim Total</b> 320.50		
<b>48. Client Code</b>		<b>49. Resp.</b>		<b>50. Service Line</b>		<b>51. STOB</b>		<b>52. Project</b>		<b>45. Supplier Code</b>		<b>Amount</b>			
039		18YAB		14001		6501		1800000		s.22		\$ s.22			
039		18YAB		14001		5702		1800000				\$			
039															
039															
<b>Less Travel Advance</b>															
039															
												<b>54.</b> \$ 320.50			
												<b>AMOUNT DUE TO EMPLOYEE</b>			
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								<b>Print Name</b>		<b>Date Signed</b>					
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								<b>Print Name</b>		<b>Date Signed</b>					
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.								<b>Print Name</b>		<b>Date Signed</b>					

**Audit Trail for Travel Voucher (Restricted Use) E129240 for Sharma, Niki**

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/24 16:01:40	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Sharma, Niki Niki.Sharma@gov.bc.ca	Saved	Sharma, Niki Niki.Sharma@gov.bc.ca
2018/07/25 09:57:49	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Sharma, Niki Niki.Sharma@gov.bc.ca	Saved	Sharma, Niki Niki.Sharma@gov.bc.ca
2018/07/27 16:28:32	Sharma, Niki (IDIR\NISHARMA) Niki.Sharma@gov.bc.ca		Initiated	Chen, Katrina Katrina.Chen@gov.bc.ca
2018/07/27 16:32:41	Chen, Katrina (IDIR\KATCHEN) Katrina.Chen@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E129240 for Sharma, Niki

2 note(s) returned.

Created On	Author	Note
2018/07/24 16:01:40	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	05/28/18 - took taxi from home to Helijet Van 05/14/18 - took Taxi from home to Helijet Van 05/17/18 - took taxi from Harbour air Van to Home 05/18/18 - took taxi from home to Meeting in Van 05/18/18 - took taxi from meeting in Rich>Van to home 05/22/18 - took Taxi from home Van>Rich to Airport 05/24/18 - took taxi from Airport Rich>Van to Home
2018/07/25 09:57:49	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	May 22 - 24/18 Travelled with Minister on tour from Prince Rupert through to Smithers

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## Audit Trail for Travel Voucher (Restricted Use) E129240 for Sharma, Niki

2 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/24 16:01:40	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Sharma, Niki Niki.Sharma@gov.bc.ca	Saved	Sharma, Niki Niki.Sharma@gov.bc.ca
2018/07/25 09:57:49	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Sharma, Niki Niki.Sharma@gov.bc.ca	Saved	Sharma, Niki Niki.Sharma@gov.bc.ca

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*Home to Helijet*

BLACKTOP & CHECKER  
CABS#105  
777 PACIFIC ST  
VANCOUVER BC

CARD s.17  
CARD TYPE MASTERCARD  
DATE 2018/05/28  
TIME 1465 06:29:50  
CLERK ID 1  
RECEIPT NUMBER  
C85013414-001-709-005-0

PURCHASE  
AMOUNT \$17.40  
TIP s.22  
TOTAL

\$

MasterCard  
A0000000041010  
FC51B16BB1A1C991  
0000008000-E800  
9D1C406C4409D623

APPROVED

AUTH# 092950 01-027  
THANK YOU

VERIFIED BY PIN

MERCHANT COPY

*home to Helijet*  
\*DUPLICATE\*

BLACKTOP & CHECKER  
CABS#137  
777 PACIFIC ST  
VANCOUVER BC

\*DUPLICATE\*

CARD \*\*\*\*\* s.17  
CARD TYPE MASTERCARD  
DATE 2018/05/14  
TIME 8004 06:31:10  
CLERK ID 1  
RECEIPT NUMBER  
C85030366-001-820-001-0

PURCHASE  
AMOUNT \$13.30  
TIP s.22  
TOTAL

\$

MasterCard  
A0000000041010  
353884EE8DAF9B50  
0000008000-E800  
9C4FD9A9914BDE97

APPROVED

AUTH# 093110 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

\*DUPLICATE\*

*taxi to home*  
\*DUPLICATE\*

BLACKTOP & CHECKER  
CABS#91  
777 PACIFIC ST  
VANCOUVER BC

\*DUPLICATE\*

CARD \*\*\*\*\* s.17  
CARD TYPE MASTERCARD  
DATE 2018/05/17  
TIME 2335 19:37:47  
CLERK ID 2  
RECEIPT NUMBER  
C85050073-001-297-002-0

PURCHASE  
AMOUNT \$15.40  
TIP s.22  
TOTAL

\$

MasterCard  
A0000000041010  
00DC2B085AC16B5B  
0000008000-E800  
E9E337523A00B2E7

APPROVED

AUTH# 223747 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

\*DUPLICATE\*

## Notes for Travel Voucher (Restricted Use) E129240 for Sharma, Niki

2 note(s) returned.

Created On	Author	Note
2018/07/24 16:01:40	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	05/28/18 - took taxi from home to Helijet Van 05/14/18 - took Taxi from home to Helijet Van 05/17/18 - took taxi from Harbour air Van to Home 05/18/18 - took taxi from home to Meeting in Van 05/18/18 - took taxi from meeting in Rich>Van to home 05/22/18 - took Taxi from home Van>Rich to Airport 05/24/18 - took taxi from Airport Rich>Van to Home
2018/07/25 09:57:49	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	May 22 - 24/18 Travelled with Minister on tour from Prince Rupert through to Smithers

Production \*\*\* Copyright © Government of British Columbia

home to YPL event  
\*DUPLICATE\*

BLACKTOP & CHECKER  
CABS#192  
777 PACIFIC ST  
VANCOUVER BC

\*DUPLICATE\*

CARD \*\*\*\*\* s.17  
CARD TYPE MASTERCARD  
DATE 2018/05/18  
TIME 1901 09:02:51  
CLERK ID 1  
RECEIPT NUMBER  
C85011929-001-004-004-0

PURCHASE  
AMOUNT \$35.40  
TIP s.22  
TOTAL

MasterCard  
A0000000041010  
8AC14AD91C7EAB5B  
0000008000-E800  
A01A7456CD4207BF

APPROVED

AUTH# 120251 01-027  
THANK YOU

to home from Roundlake  
BONNY'S TAXI B 104  
5759 SIDLEY STREET  
BURNABY BC

CARD \*\*\*\*\* s.17  
CARD TYPE MASTERCARD  
DATE 2018/05/18  
TIME 0800 20:08:25  
CLERK ID 02  
RECEIPT NUMBER  
C85024802-001-875-004-0  
PURCHASE  
AMOUNT \$27.20  
TIP s.22  
TOTAL

MasterCard  
A0000000041010  
788B5EAAE38E761A  
0000008000-E800  
D4965C4D50019D95

APPROVED

AUTH# 230825 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

to Airport  
\*DUPLICATE\*

BLACKTOP & CHECKER  
CABS#154  
777 PACIFIC ST  
VANCOUVER BC

\*DUPLICATE\*

CARD \*\*\*\*\* s.17  
CARD TYPE MASTERCARD  
DATE 2018/05/22  
TIME 1862 07:36:48  
CLERK ID 1  
RECEIPT NUMBER  
C85016778-001-375-001-0

PURCHASE  
AMOUNT \$29.30  
TIP s.22  
TOTAL

MasterCard  
A0000000041010  
50546E3CC97DB50C  
0000008000-E800  
E4AF47BE5D34FB22

APPROVED

AUTH# 103648 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS



taxi home

BEL AIR TAXI  
2121 HARTLEY AVENUE  
COQUITLAM BC V3K 6Z3  
6045241111

**SALE**

Server #: 007902

REF#: 00000005

Batch #: 418 SEQ: 418001001005

05/24/18 19:30:33

APPR CODE: 223033

MASTERCARD

\*\*\*\*\* s.17

\*\*/\*

**AMOUNT**

**\$28.00**

**TIP**

s.22

**TOTAL**

00 - APPROVED - 001

MasterCard

AID: A0000000041010

TVR: 00 00 00 80 00

TSE: E8 00

Thank You

Please Come Again

BEL AIR TAXI #017

COQUITLAM BC

CUSTOMER COPY

## Wilson, Cherie MCF:EX

**From:** passengerservices@helijet.com  
**Sent:** Friday, May 11, 2018 10:12 AM  
**To:** Wilson, Cherie MCF:EX  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

#### Account

Customer # s.17  
Name Niki Sharma  
Company Bc Government

### Booking s.22

**Monday, May 28, 2018**

**851**

**07:00 Vancouver Harbour**

**07:35 Victoria Harbour**

**35 minutes**

**Confirmed**

**1 Passengers - Sale**

Niki Sharma, Female

[Add to Calendar](#)

Invoice #289822

SALE - Seat Sale \$189 \$180.00

+ GST \$9.00

Billing \$180.00

Taxes \$9.00

**Grand Total \$189.00**

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the

one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:  
R102320165

Passenger Travel Information:  
For detailed Travel Information visit [helijet.com](http://helijet.com) or call Helijet Reservations 1.800.665.4354

Payment:  
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:  
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:  
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;  
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)  
Vancouver International Airport: 5911 Airport Road South, Richmond BC  
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC  
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:  
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:  
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:  
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.  
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.  
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:

## Wilson, Cherie MCF:EX

**From:** passengerservices@helijet.com  
**Sent:** Monday, May 14, 2018 6:33 AM  
**To:** Wilson, Cherie MCF:EX  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

<b>Account</b>	<b>Customer #</b>	<b>s.17</b>
	<b>Name</b>	<b>Niki Sharma</b>
	<b>Company</b>	<b>Bc Government</b>

### Booking s.22

**Monday, May 14, 2018**

**851**

**07:00 Vancouver Harbour**

**07:35 Victoria Harbour**

**Dropoff:**

**Shuttle Requested**

**35 minutes**

**Confirmed**

**1 Passengers - Full-Fare**

**Invoice #289814**

**FARE-YWH-Full\_Winter17-18** **\$300.00**

**+ GST** **\$15.00**

**Billing** **\$300.00**

**Taxes** **\$15.00**

**Grand Total** **\$315.00**

**Mastercard** **\$315.00**

**Date / Time** **May 14, 2018 @ 6:32:38 AM**

**Summary** **s.17**

**Expiration**

Niki Sharma, Female

Authorization 093237

**Add to Calendar**

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:  
R102320165

**Passenger Travel Information:**

For detailed Travel Information visit [helijet.com](http://helijet.com) or call Helijet Reservations 1.800.665.4354

**Payment:**

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

**Passenger Check-in:**

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

**Terminals:**

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

**Parking:**

Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

**Aircraft Type:**

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

## Wilson, Cherie MCF:EX

**From:** reservation@harbourair.com  
**Sent:** Monday, May 14, 2018 2:09 PM  
**To:** Wilson, Cherie MCF:EX  
**Subject:** Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at [harbourair.com](http://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

### Customer Information

<b>Account</b>	HAS #	s.17
	Name	Niki Sharma

### Booking s.17

**Thursday, May 17, 2018**

**Flight #224/Twin Otter**

**18:00 Victoria Harbour / Map**

**18:35 Vancouver Harbour / Map**

**35 minutes**

**KK- Confirmed**

#### Invoices s.17

##### Air Transportation Charges

Sked 200/300 : (Pk) GO Flex \$198.07

##### Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$10.42

**1 Passenger(s) - GoFlex****Niki Sharma, Female**

Billing \$208.58

Taxes \$10.42

**Add to Calendar****Grand Total \$219.00****Fare Conditions:**

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

**Baggage:****All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges & Maple Bay**

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria & Nanaimo**

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

**Scenic & Packaged Tours Cancellation:**

100% cancellation fee if cancelled within 24hrs of departure

**Booking Information****Domestic Flights**

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

The maximum weight per single piece of luggage is 50 pounds.

Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest

## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.  
Please bring your itinerary-receipt to the airport.

### Main Contact Information

Booking reference: <sup>s.22</sup>

**Name:** Mrs Niki Sharma  
**E-mail:** [CHERIE.WILSON@GOV.BC.CA](mailto:CHERIE.WILSON@GOV.BC.CA)  
**Payment:** CCCAXXXXXXXXXXXXX<sup>s.17</sup>

**Customer Care**  
**Air Canada Reservations**  
1-888-247-2262

**Air Canada Flight Information**  
1-888-422-7533  
[International Reservations](#)

Alert me of flight changes  
[Flight notification](#)

### Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8278	Vancouver (YVR)	Prince Rupert (YPR)	DH3	Economy Standard (G)	Confirmed
<i>Operated by:</i>	Tue 22-May 2018	Tue 22-May 2018			
<i>Air Canada Express-Jazz</i>	08:45 - TERMINAL M -MAIN	10:44			

### Passenger Information

**Passenger: 1** Mrs Niki Sharma  
**Ticket number:** 014 2194 597440

### Purchase Summary

Passenger: 1 Ticket number 014 2194 597440

**Date of issue**

11-May 2018

**Fare Amount in Canadian dollars:**

276.00



(including navigational & other charges)  
**Taxes, Fees & Charges**

**Total Fare in :**

No Additional  
collection

**Options**

Name change fee in Canadian dollars  
 Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

125.00  
6.25

Ticket particularities:

NAMECHG  
 AC ONLY/NONREF/CHGFEE -BG:AC

\*Fare calculation:

22MAY18YVR AC YPR Q18.00R258.00CAD276.00 END ROE1.00 PD7.12CA  
 5.00SQ14.41XG

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)  
 RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)  
 XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

## Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Baggage Information for: <b>Niki Sharma</b>	
Air Canada baggage rules apply. For flight(s): AC8278	1st bag: 25.00 CAD + taxes* per direction 2nd bag: 35.00 CAD + taxes* per direction
Max. weight per bag: 23 KG (50 lb)	Max. linear dimensions: 158 CM (62 in)

## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.  
Please bring your itinerary-receipt to the airport.

### Main Contact Information

Booking reference: s.22

**Name:** Mrs Niki Sharma  
**E-mail:** [CHERIE.WILSON@GOV.BC.CA](mailto:CHERIE.WILSON@GOV.BC.CA)  
**Payment:** CCCAXXXXXXXXXX<sup>s.17</sup>

**Customer Care**  
**Air Canada Reservations**  
1-888-247-2262

**Air Canada Flight Information**  
1-888-422-7533  
[International Reservations](#)

Alert me of flight changes  
[Flight notification](#)

### Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8563	Smithers (YYD)	Vancouver (YVR)	DH3	Economy Standard (W)	Confirmed
<i>Operated by:</i>	Thu 24-May 2018	Thu 24-May 2018			
<i>Air Canada Express- Jazz</i>	16:55	18:40 - TERMINAL M -MAIN			

### Passenger Information

**Passenger:** 1 Mrs Niki Sharma  
**Ticket number:** 014 2194 598103

### Purchase Summary

Passenger: 1 Ticket number 014 2194 598103

**Date of issue**

11-May 2018

**Fare Amount in Canadian dollars:**

286.00

(including navigational & other charges)

## Taxes, Fees & Charges

### Total Fare in :

No Additional  
collection

### Options

Change fee in Canadian dollars	100.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	5.00
Name change fee in Canadian dollars	125.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	6.25

Ticket particularities:

NAMECHG

AC ONLY/NONREF/CHGFEE -BG:AC

\*Fare calculation:

24MAY18YYD AC YVR Q18.00R268.00CAD286.00 END ROE1.00 PD7.12CA  
25.00SQ15.91XG

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

## Fare Rules Summary

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- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
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- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

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## Baggage Information

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