



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129166

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Gardea, Daniela				Employee ID s.22		Phone Number (778) 677-4304	
Client Organization Municipal Affairs and Housing				Job Title Ministerial Assistant		Travel Group Code 43	
5. Date Completed 2018/07/16		6. Fiscal Year 2019		7. Special Cheque Issue EFT		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel meetings				Headquarters Victoria	
12. Mailing Address for Cheque							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Cost
2018							
06/21	Vic - Van (Ferry)	2000	2359	69	37.26	✓ 47.55	
06/25	Van - Vic (Ferry)	1300	2300	69	37.26	✓ 80.25	12.25
07/04	Vic - Van (Ferry)	2000	2359	69	37.26	✓ 74.70	
07/05	Van	0700	2359		0.00	✓ 20.50	51.50
07/09	Van - Vic (HA)	1800	1930		0.00	✓ 217.20	12.25
				36.	37.	38.	39.
TOTALS OF COLUMNS				\$ 111.78	\$ 440.20	\$ 76.00	\$ 31.65
				40.	Claim Total		
				\$ 0.00	\$ 659.63		
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code		
060	51057	54000	5701	5100000	s.22		
060	51057	54000	5711	5100000			
060							
060							
Less Travel Advance							
060							
AMOUNT DUE TO EMPLOYEE							54.
							\$ 659.63
45. Employee Signature (See Audit Trail)					Print Name		Date Signed
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							
56. Spending Authority Signature (See Audit Trail)					Print Name		Date Signed
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							
57. Payment Authority Signature (See Audit Trail)					Print Name		Date Signed
- Requisition for payment pursuant to section 32 of the Financial Administration Act.							

Audit Trail for Travel Voucher (Restricted Use) E129166 for Gardea, Daniela

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/16 15:37:59	Grant, Lisa (IDIR\ISGRANT) Lisa.Grant@gov.bc.ca	Gardea, Daniela Daniela.Gardea@gov.bc.ca	Notified	Gardea, Daniela Daniela.Gardea@gov.bc.ca
2018/07/20 10:44:06	Gardea, Daniela (IDIR\DGARDEA) Daniela.Gardea@gov.bc.ca		Initiated	White, Christine Christine.White@gov.bc.ca
2018/07/23 09:42:14	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129166 for Gardea, Daniela

1 note(s) returned.

Created On	Author	Note
2018/07/16 15:37:59	Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca	06/21 - ferry to Vancouver for Monday meetings, drove personal vehicle 06/25 - parking at meetings, incidentals, ferry van - vic, drove personal vehicle 07/04 - ferry van - vic for next day morning meetings, drove personal vehicle, stayed at private lodging 07/05 - cab to and from meetings, BLDI, stayed overnight in Var s.22 no lodging claimed 07/09 - Harbour air Van - Vic paid for by MA, cab to flight, incidentals

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DUPLICATE

BLACKTOP&CHECKER CABS

#62

777 PACIFIC ST

VANCOUVER BC

DUPLICATE

CARD *****s.17 ✓

CARD TYPE MASTERCARD

DATE 2018/07/05

TIME 8568 20.11:10

CLERK ID 2

RECEIPT NUMBER

C85005543-001-672-004-0

PURCHASE

TOTAL

\$11.30 ✓

MasterCard

A0000000041010

C16E4CACBDB143F2

0000008000-E800

7BD8A701DD46A6B6

APPROVED

AUTH# 231110 01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

BLACKTOP & CHECKER
CABS#38
777 PACIFIC ST
VANCOUVER BC

CARD s.17 ✓
CARD TYPE MASTERCARD
2018/07
1360 09:04:48
CERK ID 1
RECEIPT NUMBER
C85021613-001-250-003-0

PURCHASE
TOTAL

\$9.20 ✓

MasterCard
A0000000041010
95573AD7EB4C7EF9
0000008000-E800
5991760376F8C54F

APPROVED

AUTH# 120449 01-027
THANK YOU

VERIFIED BY PIN

MERCHANT COPY

Swartz Bay
To
Tsawwassen

BC Ferries
Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 18

RECEIPT - PLEASE RETAIN

PURCHASE 2018/07/04 ✓

20'	Oversize Vehic	57.50
1	Adult	17.20

Total	74.70
-------	-------

Master Card
*****S.17 ✓ 74.70 ✓

AUTH 234401 6627/03/ 0010015598 S
01 APPROVED - THANK YOU 027

CHANGE DUE	0.00
------------	------

CARDHOLDER COPY
SWB 04 Jul 2018 20:44:01



1005033 763310

SEE REVERSE SIDE OF TICKET

Canada Place Parkade

999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number: 1
Entered: 06/25/2018 12:26 ✓
Exited: 06/25/2018 17:03
Ticket Number: 47098
Transaction Number: 53946
Rate: A
Parking Fee: \$23.00

Total Fee: \$23.00
Fee Paid: \$23.00 ✓
Visa
XXXXXXXXXXXX s.17
Approval Number: 024423

Thank you for visiting
Canada Place
Above amount includes 5% GST
GST# 120996095RT0005

Tsawwassen
To
Swartz Bay


Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 38

RECEIPT - PLEASE RETAIN

PURCHASE 2018/06/25 ✓

20'	Undersize Vehi	41.80
1	Adult	17.20

Fuel Rebate	1.75-
-------------	-------

Total	57.25
-------	-------

Master Card	
*****S.17	57.25 ✓

AUTH 224749 66277660 0010019930 S

01 APPROVED - THANK YOU 027

CHANGE DUE	0.00
------------	------

CARDHOLDER COPY

TSA 25 Jun 2018 19:47:49



1007127 886554

SEE REVERSE SIDE OF TICKET

Swartz Bay
To
Tsawwassen



LANE 09

RECEIPT - PLEASE RETAIN

PURCHASE 2018/06/21 ✓

20'	Undersize Vehi	31.80
1	Adult	17.20
	Fuel Rebate	1.45-

Total	47.55
-------	-------

 ✓

Master Card
*****S.17 47.55
AUTH 234523 6627037 0010010150 S
01 APPROVED - THANK YOU 027
CHANGE DUE 0.00

CARDHOLDER COPY
SWB 21 Jun 2018 20:45:23



SEE REVERSE SIDE OF TICKET

To airport

DUPLICATE

BLACK TOP & CHECKER CABS

#341

777 PACIFIC ST
VANCOUVER BC

DUPLICATE

CARD ***** S.17 ✓

CARD TYPE VISA

DATE 2018/07/09

TIME 4307 18:13:48

CHECK ID 2

RECEIPT NUMBER

C85043793-001-452-004-0

PURCHASE

AMOUNT \$10.20 ✓

TIP s.22

TOTAL

\$

VISA CREDIT

A0000000031010

9F5788D9953EE213

0080008000-E800

1BE6BBA606753E89

0080008000-F800

APPROVED

AUTH# 004409

01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

DUPLICATE

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

Toll-free 1-800-665-0212
Website: www.harbourair.com
2018-07-09 6:17:36 PM
GST: 84295 5858 RT0001

C U S T O M E R C O P Y

Booking s.17

Daniela Gardea
Monday, July 9, 2018 ✓
1 Passenger(s)

Flight #2250
Departs 18:30 @ Vancouver Harbour
Arrives 19:05 @ Victoria Harbour

Invoice #: s.17

- 1x All Skeds - Baggage : Chec \$0.00 CDN
- 1x Sked 200 : Carbon Offset \$0.65 CDN
- 1x Sked 200 : VHFC Terminal \$9.86 CDN
- 1x Sked 200/300 : (St) GO F \$186.64 CDN

Goods and Services Tax \$9.85 GST

Grand Total \$207.00 CDN ✓

Payment Information:

Master Card \$207.00 CDN

Date/Time 2018-07-09 6:17:29 PM
Station HCXHCS07
Terminal ID HCXHCC07
Action Purchase
Card Type M/C
Card Number **** * s.17 ✓
Amount \$207.00 ✓
Authorization 211729
Trace Number 188001001076
Response 00-001/APPROVED 211729
Chip Application MasterCard
Chip Label MasterCard
Chip ID A0000000041010
TVR/TSI 0000008000/6800



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129248

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Name Gardea, Daniela				Employee ID s.22				Phone Number (778) 677-4304							
Client Organization Municipal Affairs and Housing				Job Title Ministerial Assistant				Travel Group Code 4							
5. Date Completed 2018/07/25			6. Fiscal Year 2019			7. Special Cheque Issue EFT			8. Cheque Stub Information						
Type of Travel In Province			14. Reason for Travel Meetings						Headquarters Victoria						
12. Mailing Address for Cheque															
16. Travel Dates 2018 05/03 06/06 07/12 07/13 07/17 07/18	17. Places Travelled Destination Vancouver Vancouver Vic - Van (HA) Vancouver Vancouver Van - Vic (Ferry) Start 0800 0800 1600 0700 1800 0700 End 2359 2359 2359 2359 2100			18. Personal Vehicle Use Km Cost 0.00 0.00 0.00 0.00 0.00 37.26		19. Other Transport Costs Costs 2.85 46.60 102.70		20. & 21. Meals Cost 22.75 51.50		22. Lodging Costs Costs 31.65 31.65		20. & 21. Miscellaneous Cost 55.99 30.99 Describe Laptop Charger Printing for MSR Minister Robinson			
TOTALS OF COLUMNS				36. \$ 37.26		37. \$ 152.15		38. \$ 74.25		39. \$ 63.30		40. \$ 86.98		Claim Total \$ 413.94	
48. Client Code 060 060 060 060		49. Resp. 51057 51057 51057 51057		50. Service Line 54000 54000 54000 54000		51. STOB 5701 5702 6325 6509		52. Project 5100000 5100000 5100000 5100000		45. Supplier Code s.22		Amount \$ s.22 \$ 326.96 \$ 55.99 \$ 30.99			
Less Travel Advance 060															
												54. \$ 413.94			
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.												Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.												Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.												Print Name		Date Signed	

Audit Trail for Travel Voucher (Restricted Use) E129248 for Gardea, Daniela

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/25 10:32:44	Grant, Lisa (IDIR\ISGRANT) Lisa.Grant@gov.bc.ca	Gardea, Daniela Daniela.Gardea@gov.bc.ca	Notified	Gardea, Daniela Daniela.Gardea@gov.bc.ca
2018/07/30 12:56:28	Gardea, Daniela (IDIR\DGARDEA) Daniela.Gardea@gov.bc.ca		Initiated	White, Christine Christine.White@gov.bc.ca
2018/07/30 15:58:02	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129248 for Gardea, Daniela

1 note(s) returned.

Created On	Author	Note
2018/07/25 10:32:44	Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca	05/03 - Needed to purchase a laptop charger while over in Van for meetings 06/06 - Transit back from meeting 07/12 - Harbour Air flight paid for on AA CC, private lodging (overnight for AM meetings) 07/13 - Taxi/Transit to and from meetings, B/I stayed in Van s.22 07/17 - Personal lodging (overnight for AM meetings) 07/18 - Taxis, reloading compass card, ferry paid for by MA, personal vehicle, BLDI, printing costs for materials needed for meetings.

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From: [Grant, Lisa MAH:EX](#)
To: [Laird, Patricia FIN:EX](#)
Subject: E129248
Date: Wednesday, July 25, 2018 10:53:36 AM
Attachments: [E129248 Receipts.pdf](#)

Hi Pat,
s.22

I've attached Daniela's receipts to this email for the above claim, we note that one of the taxi receipts is quite faded and the amount of \$7.20 does not show up in the scan, Christine will get a credit card statement showing the amount from Daniela s.22

s.22

s.22 if you have any questions/need any additional info let me
or Christine know.

Cheers,

Lisa Grant

Administrative Assistant to the
Honourable Selina Robinson
Minister of Municipal Affairs and Housing
Room 310, Parliament Buildings
Office: 250-387-2283

Gardea, Daniela MAH:EX

From: s.15
Sent: Thursday, May 3, 2018 9:28 AM
To: Gardea, Daniela MAH:EX
Subject: s.15

*forgot my
work laptop
charger.*

s.15

s.15

*In Vancouver
for events.*

Thank you for shopping at ^{s.15} Upon your request, we are pleased to provide you with an electronic copy of your receipt. Please save it to facilitate returns, exchanges and service of your protection plan(s) in the future.

Yours truly,

s.15

✓

s.15

s.15

SALES

10243002	ETCHGNBUNN	49.99
RETRAK	UB/NB CHGR	
SUBTOTAL		49.99
GST CA		2.50
PST BC		3.50
TOTAL		55.99

Transaction Record SALE
xxxxxxxxxxxxs.17 VISA ✓ 55.99 ✓
Approved 034304
TERM: 0705002E
SEQ NO: 001001001318
ACI/ISO 001/00
5/03/2018 9:24:48
AID: A0000000031010
APN: VISA CREDIT
TVR 0080008000

Active Account
s.22
[Register Another Account](#)

Bank Messages

[Welcome to Online Access](#)

Transactions Update Profile Account Services

Transaction Detail [Logout](#)

Merchant Information COMPASS ACCOUNT ✓ BURNABY ,BC 000000000	Reference Number s.22
Country Code CA -CANADA	MCC Description LOCAL AND SUBURBAN COMMUTER PASS T
Transaction Date 14/06/2018 Posted On 18/06/2018 Transaction Type Purchase Amount \$2.85 ✓ Currency Canadian Dollar (CAD)	

*Supplemental to E128898

[Return to Transactions List](#)

[FAQs](#) | [Privacy Policy](#) | [More Info](#) | [Contact Us](#)

Daniel in vanouver
— back from meeting

MACLURE'S CAB 44
1275 75TH AVE W
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/07/13
TIME 8003 12:24:10
CLERK ID 1
RECEIPT NUMBER
C85040617-001-637-006-0

PURCHASE
TOTAL

\$ \$ 7.20

MasterCard
A0000000041010
72502F5E4EAED2C0
0000008000-E800
861CEB2C867188E6

APPROVED

AUTH# 152410 01-02
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Back

BLACKTOP & CHELTER
CABS#192
777 PACIFIC ST
VANCOUVER BC

CARD ✓ s.17
CARD TYPE MASTERCARD
DATE ✓ 2018/07/13
TIME 4215 08:40:36
CLERK ID 1
RECEIPT NUMBER
C85011929-001-148-002-0

PURCHASE
AMOUNT \$30.20
TIP s.22
TOTAL

\$

MasterCard
A0000000041010
5B07EC820365E303
0000008000-E800
208D4F91E1EEF4AD

APPROVED

AUTH# 114036 01-027
THANK YOU

CARDHOLDER COPY

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There

Active Account
s.22
[Register Another Account](#)

Bank Messages
s.22

Transactions Update Profile Account Services

Transaction Detail

[Logout](#)

Merchant Information
COMPASS ACCOUNT
BURNABY ,BC 00000

Reference Number
s.22

Country Code
CA -CANADA

MCC Description
LOCAL AND SUBURBAN COMMUTER PASS T

Transaction Date 13/07/2018 ✓
Posted On 16/07/2018
Transaction Type Purchase
Amount \$9.20 ✓
Currency Canadian Dollar (CAD)

[Return to Transactions List](#)

[FAQs](#) | [Privacy Policy](#) | [More Info](#) | [Contact Us](#)

*Bank in Richmond
Bank from
work meeting
Didn't use compass
card.*

VANCOUVER TAXI
790 CLARK DR
VANCOUVER

CARD ✓ ***** S.17
CARD TYPE MASTERCARD
DATE 2018/07/18
TIME 7844 07:57:55
CLERK ID 2222
INVOICE # 4151
RECEIPT NUMBER
C85055728-001-217-003-0

PURCHASE
TOTAL

✓ \$8.00

MasterCard
A0000000041010
094EFC7EB69A45BA
0000008000-E800
547F660B522C949E

APPROVED

AUTH# 105756 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

WJ

* RECEIPT
* NOT VALID FOR TRAVEL

TransLink
Coquitlam Central Sta
TVH96113
Wed 18 Jul 18 01:34PM

Payment Type: MASTER CARD
Purchase: \$20 Stored Value
Product Price: \$ 20.00 ✓

Compass Card #: **** s.22
Credit Card #: **** s.17
Auth #: 163428
Ref #: TV777V3V8M8U
Receipt #: 41631
Card Entry: Chip
AID:A00000000041010
TVR:80000008000
TSI:E800

Retain for your records.
View TransLink Policies
at www.translink.ca
Thank You!

Tsawwassen
To
Swartz Bay
BC Ferries

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 41

RECEIPT - PLEASE RETAIN

PURCHASE 2018/07/18 ✓

✓ 20' Undersize Vehi 57.50
1 Adult 17.20

Total 74.70

Master Card
***** S.17 74.70 ✓

AUTH 211118 6627res6 0010016628 S
01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CARDHOLDER COPY
TSA 18 Jul 2018 18:11:10

SEE CARDHOLDERS SIDE 43004ET
105892

Receipt #: 46441
 MasterCard #: 55XXXXXXXXX s.17
 07/18/18 08:14

Qty	Description	Amount
7	926418 PC Rental Time	2.10
1	926415 PC Rental CLR SS	0.99
19	926407 PC Rental BW SS	9.31
3	926415 PC Rental CLR SS	2.97
8	926407 PC Rental BW SS	3.92
4	926407 PC Rental BW SS	1.96
1	926415 PC Rental CLR SS	0.99
4	926415 PC Rental CLR SS	3.96
3	926407 PC Rental BW SS	1.47

SubTotal	27.67
GST 5.00%	1.38
PST 7.00%	1.94
Total	30.99

Cardholder will pay card issuer above amount pursuant to Cardholder Agreement.

Card present purchase

Authorization Number 111440
 0010019320 66085747
 07/18/18 08:14:40
 01/027 APPROVED - THANK YOU

*Emergency
 printing for
 MSR event.*

Grant, Lisa MAH:EX

From: Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>
Sent: Wednesday, July 11, 2018 12:05 PM
To: Grant, Lisa MAH:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS #

s.17

Name

Daniela Gardea

Booking s.17

Thursday, July 12, 2018

Flight #220/Twin Otter

16:00 Victoria Harbour / Map

16:35 Vancouver Harbour / Map

35 minutes

KK- Confirmed

Invoice s.17

Air Transportation Charges

Sked 200/300 : (Pk) GO Flex \$198.07

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$10.42

1 Passenger(s) - GoFlex**Daniela Gardea, Female**

Billing \$208.58

Taxes \$10.42

[Add to Calendar](#)**Grand Total \$219.00****GoFlex Fare Conditions:**

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:**All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking Information**Domestic Flights**

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under)**.

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

The maximum weight per single piece of luggage is 50 pounds.

Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest



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Control No.

E129527

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Client Organization Municipal Affairs and Housing			Job Title Ministerial Assistant			Travel Group Code 4			
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Type of Travel In Province		14. Reason for Travel meetings				Headquarters Victoria			
12. Mailing Address for Cheque									
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	
	Destination	Start	End	Km	Cost		Cost	Cost	
2018	Victoria	1900	2000		0.00	8.00	XREF E129166		
07/09	Victoria	1500	1600		0.00	6.40	XREF E129248		
07/12	Victoria	1500	2359	69	37.26	91.70			
07/20	Vic - Van (Ferry)	1500	2359		0.00				
07/30	Van	0800	2359		0.00			31.65	
07/31	Van - PR (AC)	0600	2359		0.00	32.70	51.50	166.70	
08/01	PR - Kitimat	0700	2359		0.00		51.50	124.29	
08/02	Kitimat- Van (AC)	0700	2000		0.00	60.60	51.50	250.01	
08/06	Van - Vic(Ferry)	1900	2300	69	37.26	74.70			
*All flights on PCARD									
TOTALS OF COLUMNS					36. \$ 74.52	37. \$ 274.10	38. \$ 154.50	39. \$ 322.64	40. \$ 273.73
									Claim Total \$ 1099.49
48. Client Code	49. Resp.	50. Service Line	51. STOB		52. Project		45. Supplier Code		Amount
060	51057	54000	5701		5100000		s.22		\$286.97 - s.22
060	51057	54000	5702		5100000				\$788.80 - s.
060	51057	54000	6501		5100000				\$ 23.72
060			6509						
Less Travel Advance									
060									
					AMOUNT DUE TO EMPLOYEE				
					54. \$ 1099.49				
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name		Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name		Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.					Print Name		Date Signed		

Audit Trail for Travel Voucher (Restricted Use) E129527 for Gardea, Daniela

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/08/15 16:28:27	Grant, Lisa (IDIR\ISGRANT) Lisa.Grant@gov.bc.ca	Gardea, Daniela Daniela.Gardea@gov.bc.ca	Notified	Gardea, Daniela Daniela.Gardea@gov.bc.ca
2018/08/16 14:15:17	Gardea, Daniela (IDIR\DGARDEA) Daniela.Gardea@gov.bc.ca		Initiated	Ashbourne, Craig Craig.Ashbourne@gov.bc.ca
2018/08/16 15:15:28	Ashbourne, Craig (IDIR\CASHBOUR) Craig.Ashbourne@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129527 for Gardea, Daniela

1 note(s) returned.

Created On	Author	Note
2018/08/15 16:28:27	Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca	0709 Txi from Flight to home 0712 Txi to Flight 0720 personal vehicle ferry MA paid for res 1 adult and vehicle claimed 0730 in Van for mtgs personal lodging and printing documents for MSR 0731 Txi to airport flight paid for on AA CC lodging BLDI 0801 BLDI lodging 0802 Gas for rental car flight paid for on AA CC taxi to car from flight BLDI rental car payment Stayed in Van s.22 no lodging claimed 0806 personal vehicle ferry for 1 adult and vehicle returning to Vic

Production *** Copyright © Government of British Columbia

AT DOW TAXI
3560 CALUMET AVE
VICTORIA BC V8X 1V5
(250) 891-4338

SALE

REF#: 00000010
Batch # 118 SEQ: 118001001010
07/09/18 19:27:18
APPR CODE: 015262
VISA
*****s.17 ✓

AMOUNT \$8.00 ✓
TIP s.22
TOTAL

00 - APPROVED - 001

VISA CREDIT
AID: A0000000031010
TVR: 00 80 00 80 00
F8 00

CUSTOMER COPY

Supplemental to E129166

BLUEIRD CABS #29
2612 QUADRA ST
VICTORIA BC

CARD s.17 ✓
CARD TYPE VISA
DATE 2018/07/12
TIME 0509 15:44:34
RECEIPT NUMBER
H85069251-001-140-010-0

PURCHASE
TOTAL

\$6.40 ✓

Visa Credit
A0000000031010
ED1A88638CC5C07F
0000000000

APPROVED

FF/DT 20
AUTH# 029927 01-027
THANK YOU

NO SIGNATURE REQUIRED

MERCHANT COPY

Supplemental to E129248

To
Tsawwassen

BC Ferries
Suite 300 1021 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 03

RECEIPT - PLEASE RETAIN

PURCHASE 2018/07/20
RESERVATION-R1700
CONF: B180747490
RES: 1

1	Reservation Pr	17.00
20'	Undersize Vehi	57.50
1	Adult	s.22

Total s.22

Prepayment

Master Card

*****s.17

AUTH 192955 66277640 0010010940 S

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CARDHOLDER COPY

SWB 20 Jul 2018 16:29:55



1005044 386683

92298
SEE REVERSE SIDE OF TICKET

Claiming 17.00 + 57.50 + 17.20= \$91.70

s.15

Sale 00096 6 006 93504
0223 07/30/18 08:41
1862321
1 OBF 1/2 WHITE VIEW
718103288224 3.79B
Subtotal 3.79
PST 7.00% 0.27
GST 5.00% 0.19
Total \$4.25
MasterCard 4.25

TRANSACTION RECORD
*****s.17 \$4.25
Mastercard C Purchase
Authorization Number 234135
0010012890 93504 66278143
07/30/18 20:41:35
01/027 APPROVED - THANK YOU
MasterCard A0000000041010
0000008000 E800
Thank you for shopping s.15

()

s.15

Sale 00096 6 006 93503
 0223 07/30/18 08:27
 1862321
 158 BW(LETTER) 1-99
 387151 0.11 17.38B
 Subtotal 17.38
 PST 7.00% 1.22
 GST 5.00% 0.87
 Total \$19.47
 MasterCard 19.47

TRANSACTION RECORD

✓ *****s.17 \$19.47
 Mastercard C Purchase
 Authorization Number 232727
 0010012880 93503 66278143
 07/30/18 20:27:27
 01/027 APPROVED - THANK YOU
 MasterCard A000000004
 0000008000 E800
 Thank you for shopping s.15

BLACKTQ

CAS#

777 PACIFIC

VANCOUVER

CARD *****S.17

CARD TYPE MASTERCARD

✓ DATE 2018/07/31

TIME 7349 07:43:55

CLERK ID 1

RECEIPT NUMBER

C85004963-001-670-001-0

PURCHASE

AMOUNT ✓ \$32.70

TIP s.22

TOTAL

\$

MasterCard

A0000000041010

1DE78F845FC138B3

0000008000-E800

354D3C9E8EA921A7

APPROVED

AUTH# 104356 01-L

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

BONNY'S TAXI B 95
5759 SIDLEY STREET
BURNABY BC

CARD ***** s.17
CARD TYPE MASTERCARD
DATE ✓ 2018/08/02
TIME 0194 19:33:31
CLERK ID 02
RECEIPT NUMBER
C85026510-001-477-002-0

PURCHASE
TOTAL

✓ \$33.40

MasterCard
A0000000041010
708932E5A289B063
0000008000-E800
E5BE4CBBC76267F2

APPROVED

AUTH# 223331 91-027
THANK YOU

CARDHOLDER COPY

IMPORTANT COPY
KEEP THIS
RECORDS

Tsawwassen
To
Swartz Bay



LANE 36

RECEIPT - PLEASE RETAIN

PURCHASE 2018/08/06

20'	Oversize Vehic	57.50
S	Adult	s.22

Total

Master Card

***** s.17

AUTH 235200 66277655 0010015490 S

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

Claiming \$74.70 57.50 + 17.20

CARDHOLDER COPY
TSA 06 Aug 2018 20:52:00



SEE REVERSE SIDE OF TICKET

Grant, Lisa MAH:EX

From: s.15
Sent: Wednesday, August 15, 2018 3:28 PM
To: Grant, Lisa MAH:EX
Subject: s.15

s.15

D RATE AND HOTEL

Daniela Gardea

s.22

Page # 1

Res. # s.22

Checked in Tue Jul 31/18 - 6:46am ✓

Checked out Wed Aug 1/18 - 11:29am

Nights 1

Room Rate 144.95 ✓

Promo Code

Room s.15

Date	Description	Reference	Charges	Credits
Jul31	Room - Provincial Government	✓	144.95	✓
Jul31	GST		7.25	
Jul31	PST		11.60	
Jul31	Municipal Sales Tax		2.90	
Aug01	PAID BY MASTERCARD - Thank you	✓		166.70
		✓	0.00	166.70

s.15

Our G.S.T. # is s.15

Charge Summary:

GST	7.25
PST	11.60
Municipal Sales Tax	2.90

s.15

Print Date 8/15/2018
Print Time 3:31:06PM

Reservation s.22

Guest Daniela Gardea

Agent From	to	GOVRATE Nights	Adults	Government Rate Children	Sub
8/1/2018	8/2/2018	1	1 ✓	0	0

Room	Date	Document	Type	Reference and Description	Amount
s.15	8/1/2018	13188	Charge	s.15 GST Hotel Room Tax	✓ 109.99 5.50 8.80 \$124.29
	8/2/2018	13196	Payment	s.17 Mastercard Total	 \$-124.29 ✓ \$0.00
				GST Hotel Room Tax	5.50 8.80

TRANSACTION RECORD

ESSO

1905 S CONVENIENCE STORE #11104
4885 OLD LAKESIDE DRIVE
TERRACE, BC V8G 3T9

ESSO EXPRESS PAY

2018-08-02 14:28:08

TRANS #: 061583
STATION#: 00303923
GST #: R104855408

PUMP 3
EREG 19.727L AT \$1.379/L ✓
GST INCLUDED \$ 1.30
TOTAL : CAD\$ 27.20

TYPE: PURCHASE \$17
MASTERCARD
C *****
INVOICE NO: UKC
AUTH: 172732-F

MASTERCARD
A00000000041010
000000000000
E800

01 APPROVED - TH
ANK YOU 027
VERIFIED BY PIN

LOYALTY: NO
YOU COULD HAVE
EARNED 27 ESSO EXTRA
POINTS. YOUR FIRST
REWARD STARTS AT 150
POINTS.
PICK ONE UP IN STORE
OR VISIT
ESSOEXTRA.COM

RECONCILIATION ID:
UKC618080214265582

--- IMPORTANT ---
RETAIN THIS COPY
FOR YOUR RECORDS
- CUSTOMER'S COPY -



s.22

ST/HST 104877618

Renter Name DANIELA GARDEA
s.22Rental Location
PRINCE RUPERT ARPT
106-815 1ST AVE W
PRINCE RUPERT

BC V8J1B3

31-JUL-2018 12:42 PM

Phone (250)624 5318

PROVINCIAL GOVERNMENT OF BC
Contract IDReturn Location
TERRACE KITIMAT ARPT
#111-4401 BRISTOL ROAD
TERRACE ✓

BC V8G1P8

02-AUG-2018 03:20 PM

Phone (250)635 6855

Vehicle # YXTC7070 ✓
Model COROLLA
Class Driven ICAR
Class Charge CCAR
License# DJ528F
State/Province BRITISH COLUMBIA
M/Kms Driven 330
M/Kms Out 27233
M/Kms In 27563

Charges

No	Unit	Price/Unit	Amount
3	Days	48.00	144.00 *
600	M/Kms		0.00 *
1	Rental	75.00	75.00 *
3	Days	1.50	4.50 *
3	Days		0.00 *
		219.00	15.33
		223.50	11.18

TIME & DISTANCE
FREE MILES/KM - TIME & DISTANCE
DROP CHARGE
PROV VEHICLE RENTAL TAX \$1.50/DAY
VEHICLE LICENSE RECOUP 3.99/DAY
PROVINCIAL SALES TAX @7.000 %
GOODS AND SERVICES TAX @5.000 %

Rate Info

Messages

* Taxable Items
Subject to Audit

Total Charges

CAD 250.01

Payments
Master Card

s.17

AUTH: 154514 31-JUL-2018 223.13

Payment



-250.01

Customer Service Number 1-800-468-3334

Amount Due

CAD 0.00

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference

s.22

Name: Ms Selina Robinson
E-mail: LISA.GRANT@GOV.BC.CA
Payment: CC CAXXXXXXXXXXXXXX s.17

Customer Care
Air Canada Reservations
 1-888-247-2262

Air Canada Flight Information
 1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8278	Vancouver (YVR)	Prince Rupert (YPR)	DH3	Economy Standard (W)	Confirmed
<i>Operated by:</i>	Tue 31-Jul 2018	Tue 31-Jul 2018			
<i>Air Canada Express-Jazz</i>	08:45 - TERMINAL M -MAIN	10:47			

Passenger Information

Passenger: 1 Ms Selina Robinson
Ticket number: 014 2197 868900

Passenger: 2 Ms Daniela Gardea
Ticket number: 014 2197 868901

Purchase Summary

Passenger: 1 Ticket number 014 2197 868900

Date of issue	19-Jul 2018
Fare Amount in Canadian dollars:	339.00
<i>(including navigational & other charges)</i>	
Taxes, Fees & Charges	
Air Travellers Security Charge (CA)	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	17.56
Airport Improvement Fee - Canada (SQ)	5.00
Total Fare in Canadian dollars:	368.68
Ticket particularities:	
AC ONLY/NONREF/CHGFEE -BG:AC	

Passenger: 2 Ticket number 014 2197 868901

Date of issue	19-Jul 2018
Fare Amount in Canadian dollars:	339.00
<i>(including navigational & other charges)</i>	
Taxes, Fees & Charges	
Air Travellers Security Charge (CA)	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	17.56
Airport Improvement Fee - Canada (SQ)	5.00
Total Fare in Canadian dollars:	368.68

*Fare calculation:

31JUL18YVR AC YPR Q18.00R321.00CAD339.00 END ROE1.00

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Grant, Lisa MAH:EX

From: s.15
Sent: Thursday, July 19, 2018 4:27 PM
To: Grant, Lisa MAH:EX
Subject: Confirmation Letter - s.15

s.15

Thursday Jul 19, 2018

Dear Daniela Gardea,

Thank you for selecting the s.15 We look forward to welcoming you to our hotel! It is our pleasure to confirm the following details of your reservation:

Confirmation #: s.22

Arrival Date (Check-In 3pm):	Tuesday Jul 31, 2018
Departure Date (Check-Out 11am):	Wednesday Aug 1, 2018
Number of Nights:	1
Type of Room:	s.15
Number of Adults:	1
Number of Children:	0
Average Room Rate:	144.95

s.15

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: s.22

Name: Mrs Selina Robinson
E-mail: LISA.GRANT@GOV.BC.CA
Payment: CC CAXXXXXXXXXXXXX s.17

Customer Care
Air Canada Reservations
 1-888-247-2262

Air Canada Flight Information
 1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8243	Terrace (YXT)	Vancouver (YVR)	DH4	Economy Standard (Q)	Confirmed
<i>Operated by:</i>	Thu 02-Aug 2018	Thu 02-Aug 2018			
<i>Air Canada Express-Jazz</i>	15:30	17:02 - TERMINAL M -MAIN			

Passenger Information

Passenger: 1 Mrs Selina Robinson
Ticket number: 014 2197 920412

Passenger: 2 Mrs Daniela Gardea
Ticket number: 014 2197 920413

Purchase Summary

Passenger: 1 Ticket number 014 2197 920412

Date of issue	20-Jul 2018
Fare Amount in Canadian dollars:	250.00
<i>(including navigational & other charges)</i>	
Taxes, Fees & Charges	
Air Travellers Security Charge (CA)	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	13.21
Airport Improvement Fee - Canada (SQ)	7.00
Total Fare in Canadian dollars:	277.33
Ticket particularities:	
AC ONLY/NONREF/CHGFEE -BG:AC	

Passenger: 2 Ticket number 014 2197 920413

Date of issue	20-Jul 2018
Fare Amount in Canadian dollars:	250.00
<i>(including navigational & other charges)</i>	
Taxes, Fees & Charges	
Air Travellers Security Charge (CA)	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	13.21
Airport Improvement Fee - Canada (SQ)	7.00
Total Fare in Canadian dollars:	277.33

*Fare calculation:

02AUG18YXT AC YVR Q18.00R232.00CAD250.00 END ROE1.00

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

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Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129247

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Ducker, Jayne				Employee ID s.22				Phone Number (250) 387-1499																																																																																																																																																																																																																																																
Client Organization Social Development and Poverty Reduction				Job Title Ministerial Assistant				Travel Group Code 3																																																																																																																																																																																																																																																
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<table border="1"> <thead> <tr> <th rowspan="2">16. Travel Dates</th> <th colspan="3">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th rowspan="2">19. Other Transport Costs</th> <th colspan="2">20. & 21. Meals</th> <th rowspan="2">22. Lodging Costs</th> <th colspan="2">20. & 21. Miscellaneous</th> </tr> <tr> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th>Claim</th> <th>Cost</th> <th>Cost</th> <th>Describe</th> </tr> </thead> <tbody> <tr> <td>2018</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>07/23</td> <td>YYJ to YVR (HJ)</td> <td>0600</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td>F-</td> <td>51.50</td> <td>245.58</td> <td>6.80</td> <td>Taxi</td> </tr> <tr> <td>07/24</td> <td>YVR to YYJ (HJ)</td> <td>0600</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td>F-</td> <td>51.50</td> <td></td> <td>18.50</td> <td>Taxi</td> </tr> <tr> <td colspan="12">*PCARD</td> </tr> <tr> <td colspan="5">TOTALS OF COLUMNS</td> <td>36.</td> <td>37.</td> <td></td> <td>38.</td> <td>39.</td> <td>40.</td> <td>Claim Total</td> </tr> <tr> <td colspan="5"></td> <td>\$ 0.00</td> <td>\$ 0.00</td> <td></td> <td>\$ 103.00</td> <td>\$ 245.58</td> <td>\$ 25.30</td> <td>\$ 373.88</td> </tr> <tr> <td colspan="2">48. Client Code</td> <td colspan="2">49. Resp.</td> <td colspan="2">50. Service Line</td> <td colspan="2">51. STOB</td> <td colspan="2">52. Project</td> <td colspan="2">45. Supplier Code</td> </tr> <tr> <td colspan="2">031</td> <td colspan="2">46001</td> <td colspan="2">48000</td> <td colspan="2">5711 5701</td> <td colspan="2">4600000</td> <td colspan="2">s.22</td> </tr> <tr> <td colspan="2">031</td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> </tr> <tr> <td colspan="2">031</td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> </tr> <tr> <td colspan="2">031</td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> </tr> <tr> <td colspan="11">Less Travel Advance</td> <td></td> </tr> <tr> <td colspan="11">031</td> <td></td> </tr> <tr> <td colspan="10"></td> <td>54.</td> <td>\$ 373.88</td> </tr> <tr> <td colspan="12">AMOUNT DUE TO EMPLOYEE</td> </tr> <tr> <td colspan="7">45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.</td> <td colspan="2">Print Name</td> <td colspan="3">Date Signed</td> </tr> <tr> <td colspan="7">56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.</td> <td colspan="2">Print Name</td> <td colspan="3">Date Signed</td> </tr> <tr> <td colspan="7">57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.</td> <td colspan="2">Print Name</td> <td colspan="3">Date Signed</td> </tr> </tbody> </table>												16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous		Destination	Start	End	Km	Cost	Claim	Cost	Cost	Describe	2018												07/23	YYJ to YVR (HJ)	0600	2359		0.00		F-	51.50	245.58	6.80	Taxi	07/24	YVR to YYJ (HJ)	0600	2359		0.00		F-	51.50		18.50	Taxi	*PCARD												TOTALS OF COLUMNS					36.	37.		38.	39.	40.	Claim Total						\$ 0.00	\$ 0.00		\$ 103.00	\$ 245.58	\$ 25.30	\$ 373.88	48. Client Code		49. Resp.		50. Service Line		51. STOB		52. Project		45. Supplier Code		031		46001		48000		5711 5701		4600000		s.22		031												031												031												Less Travel Advance												031																						54.	\$ 373.88	AMOUNT DUE TO EMPLOYEE												45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							Print Name		Date Signed			56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							Print Name		Date Signed			57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.							Print Name		Date Signed		
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07/23	YYJ to YVR (HJ)	0600	2359		0.00		F-	51.50	245.58	6.80	Taxi																																																																																																																																																																																																																																													
07/24	YVR to YYJ (HJ)	0600	2359		0.00		F-	51.50		18.50	Taxi																																																																																																																																																																																																																																													
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TOTALS OF COLUMNS					36.	37.		38.	39.	40.	Claim Total																																																																																																																																																																																																																																													
					\$ 0.00	\$ 0.00		\$ 103.00	\$ 245.58	\$ 25.30	\$ 373.88																																																																																																																																																																																																																																													
48. Client Code		49. Resp.		50. Service Line		51. STOB		52. Project		45. Supplier Code																																																																																																																																																																																																																																														
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AMOUNT DUE TO EMPLOYEE																																																																																																																																																																																																																																																								
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							Print Name		Date Signed																																																																																																																																																																																																																																															
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							Print Name		Date Signed																																																																																																																																																																																																																																															
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.							Print Name		Date Signed																																																																																																																																																																																																																																															

Audit Trail for Travel Voucher (Restricted Use) E129247 for Ducker, Jayne

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/25 10:24:15	Ducker, Jayne (IDIR\JADUCKER) Jayne.Ducker@gov.bc.ca		Initiated	Squance, Leah Leah.Squance@gov.bc.ca
2018/07/30 08:29:41	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Approved	Laird, Patricia S. Patricia.Laird@gov.bc.ca
2018/08/02 11:38:59	Laird, Patricia S (IDIR\PLAIRD) Patricia.Laird@gov.bc.ca		Forwarded	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129247 for Ducker, Jayne

0 note(s) returned.

Created On	Author	Note

Production *** Copyright © Government of British Columbia

Cash Receipt

For prompt, safe and courteous service call...

Black Top & Checker Cabs

604-681-3201 or 604-731-1111

777 Pacific Street
Vancouver, BC V6Z 2R7
www.btccab.ca

Date Jun 24 2018 ✓

\$ 9.50 ✓

From COAST COAL HARBOUR

To ART GALLERY

Driver [Signature] Cab No. _____

Thank You
GST / HST # 100436724

Cash Receipt

For prompt, safe and courteous service call...

Black Top & Checker Cabs

604-681-3201 or 604-731-1111

777 Pacific Street
Vancouver, BC V6Z 2R7
www.btccab.ca

Date 23.7 2018 ✓

\$ 6.50 ✓

From Henry

To Canada P

Driver _____ Cab No. _____

Thank You
GST / HST # 100436724

YELLOW CAB
VANCOUVER, B.C. CANADA

604 681-1111

DATE 24/07/18 ✓

RECEIVED FROM _____

\$ 9.00 ✓

FROM _____ TO _____

CAB NO. 345 DRIVER [Signature]

AIRPORT SERVICE • 24 Hour Courier • Serving you since 1921
AT A PAYPHONE? CALL: 1-800-898-TAXI(8294) NO COINS NEEDED
TTY LINE (hearing impaired) 604 258-4747 GST # R105762496

E129247

CSA approved hotel and rate

Ms Jayne Ducker
 Room 247 parliament building
 Victoria BC V8V 1X4

Receipt

Invoice date 7/24/2018
 Our reference s.15
 GST Number

Guest	Ms Jayne Ducker	Arrival	7/23/2018	Departure	7/24/2018	Room	s.15
Date	Description	Quantity	Unit Price	Total (CAD)			
7/23/2018	Room Charge	1	209.00	✓	209.00		
7/23/2018	DMF @1.293% Plus Taxes	1	2.70		2.70		
7/23/2018	Federal Tax GST	2	0.00		10.59		
7/23/2018	Provincial Room Tax	2	0.00		16.94		
7/23/2018	Municipal Room Tax	2	0.00		6.35		
					Total invoice	245.58	
7/24/2018	VS *** s.17 Auth: 054115					-245.58	
					Total Paid	✓ -245.58	
					Total Due	✓ 0.00	
Total GST							10.59

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X _____

Ducker, Jayne SDPR:EX

From: McKnight, Valerie SDPR:EX
Sent: Thursday, August 2, 2018 1:20 PM
To: Ducker, Jayne SDPR:EX
Subject: FW: Important update from Helijet!

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Monday, July 23, 2018 7:25 AM
To: McKnight, Valerie SDPR:EX
Subject: Important update from Helijet!



This is an important update from Helijet.

Hello, Your flight is delayed this morning and will be departing at 10:00 am. Please check in 20 minutes prior. Thank You, Helijet Reservations

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information

Account	Customer #	s.17
	Name	Jayne Ducker

Advisory

Hello, Your flight is delayed this morning and will be departing at 10:00 am. Please check in 20 minutes prior.
Thank You, Helijet Reservations

Booking s.22

Monday, July 23, 2018

710

10:00 Victoria Harbour

10:35 Vancouver Harbour

35 minutes

Confirmed

Invoice #306957

FARE-YWH-Full_Summer - 2018	\$219.05
-----------------------------	----------

+ GST	\$10.95
-------	---------

Billing	\$219.05
---------	----------

Taxes	\$10.95
-------	---------

Grand Total	\$230.00
--------------------	-----------------

1 Passengers - Off-Peak

· **Jayne Ducker, Female**

[Add to Calendar](#)

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

[Login to your account at helijet.com](#)

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Ducker, Jayne SDPR:EX

From: McKnight, Valerie SDPR:EX
Sent: Thursday, August 2, 2018 1:20 PM
To: Ducker, Jayne SDPR:EX
Subject: FW: Thank you for choosing to take off with Helijet!

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Tuesday, July 24, 2018 3:38 PM
To: McKnight, Valerie SDPR:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Jayne Ducker

Bookings s.22

Tuesday, July 24, 2018

725

16:40 Vancouver Harbour

17:15 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Off-Peak

Jayne Ducker, Female

Add to Calendar

Invoice #306958

FARE-YWH-Full_Summer - 2018

\$219.05

+ GST

\$10.95

Billing

\$219.05

Taxes

\$10.95

Grand Total

\$230.00

Mastercard

\$230.00

Date / Time

July 24, 2018 @ 3:38:03 PM

Summary

s.17

s.17

Expiration

Authorization

183803

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed.

Please visit <http://www.catsa-acsta.gc.ca/> for information on how to "Pack Smart" and avoid delays

Baggage Liability:

The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed \$250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:

Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:

To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:

If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:

If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:

Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129378

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Infante, James				Employee ID s.22				Phone Number s.22			
Client Organization Tourism, Arts and Culture				Job Title Ministerial Assistant				Travel Group Code 3			
5. Date Completed 2018/07/31			6. Fiscal Year 2019			7. Special Cheque Issue			8. Cheque Stub Information		
Type of Travel In Province			14. Reason for Travel Ministerial Staffing						Headquarters Minister's Office		
12. Mailing Address for Cheque s.22											
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
2018											
07/11	Vancouver	1330	1400		0.00			0.00		135.77	Enterprise Rental
07/09	Langley	0900	1530		0.00			0.00		67.56	Gas
07/10	Mission	0900	1300		0.00			0.00			
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 0.00		38. \$ 0.00	39. \$ 0.00	40. \$ 203.33	Claim Total \$ 203.33
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount					
126	51384	54006	-5712	5188888	s.22	\$ 203.33					
126			5702								
126											
126											
Less Travel Advance											
126											
						54. \$ 203.33					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name	Date Signed				
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name	Date Signed				
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name	Date Signed				

Audit Trail for Travel Voucher (Restricted Use) E129378 for Infante, James

7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/31 14:17:22	Dunn, Noreen (IDIR\NORDUNN) Noreen.Dunn@gov.bc.ca	Infante, James James.Infante@gov.bc.ca	Saved	Infante, James James.Infante@gov.bc.ca
2018/07/31 15:25:12	Dunn, Noreen (IDIR\NORDUNN) Noreen.Dunn@gov.bc.ca	Infante, James James.Infante@gov.bc.ca	Saved	Infante, James James.Infante@gov.bc.ca
2018/08/02 15:12:03	Dunn, Noreen (IDIR\NORDUNN) Noreen.Dunn@gov.bc.ca	Infante, James James.Infante@gov.bc.ca	Saved	Infante, James James.Infante@gov.bc.ca
2018/08/02 15:12:55	Dunn, Noreen (IDIR\NORDUNN) Noreen.Dunn@gov.bc.ca	Infante, James James.Infante@gov.bc.ca	Notified	Infante, James James.Infante@gov.bc.ca
2018/08/02 15:13:08	Dunn, Noreen (IDIR\NORDUNN) Noreen.Dunn@gov.bc.ca	Infante, James James.Infante@gov.bc.ca	Saved	Infante, James James.Infante@gov.bc.ca
2018/08/13 12:44:12	Infante, James (IDIR\JAINFANT) James.Infante@gov.bc.ca		Approved	Holding, Marina Marina.Holding@gov.bc.ca
2018/08/20 08:30:13	Holding, Marina (IDIR\MAHOLDIN) Marina.Holding@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129378 for Infante, James

1 note(s) returned.

Created On	Author	Note
2018/08/02 15:12:03	Dunn, Noreen (IDIR\NORDUNN) Noreen.Dunn@gov.bc.ca	July 8 to July 11 Pick up vehicle from I ENTERPRISE July 9 To Delta-pickup PS, to Maple Ridge - pick up Minister.Langley for event. Back to Delta-drop off PS: to Maple Ridge-drop off Minister. Gas in vehicle. July 10 To Maple Ridge-pick up PS and Minister. Mission for morning. Abbotsford in afternoon. Back to Maple Ridge -drop off PS and Minister To Vancouver July 11 Drop of vehicle to Enterprise.

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E129511 ✓

Infante, James TAC:EX

From: DoNotReply@erac.com
Sent: Wednesday, July 11, 2018 12:22 PM
To: Infante, James TAC:EX
Subject: ENTERPRISE Rental Agreement s.22



RA #:s.22

Renter: INFANTE,JAMES ✓

Dates & Times	Location
Pickup Jul 08, 2018 ✓ 1:44 PM	751 MARINE DRIVE NORTH VANCOUVER, BC V7M1H4 6049885878
Return Jul 11, 2018 ✓ 12:19 PM	751 MARINE DRIVE NORTH VANCOUVER, BC V7M1H4 6049885878

Vehicle	
Make/Model: MERB/C300	
Color: WHITE	
Mileage: 355	
Fuel Out: 1/2	Fuel In: 1/2
License: FW522N	
Unit #: 7Q0TV1	Vehicle #: JU254704

Charges	Price/Unit	Total
TIME & DISTANCE 07/08 - 07/11	3 @ \$38.01/DAY	\$114.03
YOUNG DRIVER FEE (19-24)	WAIVED	
PROVINCIAL VEHICLE RENTAL TAX	3 @ \$1.50/DAY	\$4.50
VEHICLE LICENSE FEE RECOVERY	3 @ \$0.99/DAY	\$2.97
GOODS AND SERVICES TAX	5.0000%	\$6.08
PROVINCIAL SALES TAX	7.0000%	\$8.19
Total Charges:		✓ \$135.77
Charge To:		✓ MASTERCARD xxx>s.17

2018-07-11 12:21:45

E 127976

PETRO-CANADA
2277 KINGSWAY
VANCOUVER
BC V5N 2T6
(604) 434-1055

GST 133281501
PC0528226:9258301
TERMINAL: 019258354
PAYPOINT: 019258301

2018-07-09 07:49

PUMP 04
SUPERCLEAN
LITRES L 37.979
PRICE/L \$ 1.779
FUEL SALES \$ 67.56*

TOTAL OWED \$ 67.56

TOTAL PAID
CREDIT CARD \$ 67.56

* GST INCL. \$ 3.22

MASTERCARD
*****S.17 C
AUTH 104934
PURCHASE
C 0010010010 00 027

MASTERCARD
A0000000041010
0000008000
E800
INVOICE 366818

VERIFIED BY PIN

00 APPROVED
THANK YOU 027

-- IMPORTANT --
RETAIN THIS COPY
FOR YOUR RECORDS
- CUSTOMER'S COPY -

LEARN HOW TO
SAVE 3 CENTS/L
EVERY DAY AT
PETRO-CANADA.CA/RBC

SURVEY! EARN POINTS
& CHANCE TO WIN GAS
PETRO-CANADA.CA/HERO



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129400

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Infante, James			Employee ID s.22			Phone Number s.22					
Client Organization Tourism, Arts and Culture			Job Title Ministerial Assistant			Travel Group Code 3					
5. Date Completed 2018/08/03		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial Support				Headquarters Minister's Office					
12. Mailing Address for Cheque s.22											
16. Travel Dates 2018 07/28	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination Lytton BC	Start 0700	End 1630	Km 512	Cost 276.48		Claim F-D	Cost 33.25		Cost	Describe
	V										
TOTALS OF COLUMNS					36. \$ 276.48	37. \$ 0.00		38. \$ 33.25	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 309.73
48. Client Code 126 126 126 126	49. Resp. 51384	50. Service Line 54006		51. STOB 5712 5702		52. Project 5188888		45. Supplier Code s.22		Amount \$ 309.73	
Less Travel Advance 126											
										54. \$ 309.73	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.											
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed		

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06*Returned back to Van on the 27th HA
from Victoria

Audited by PL Aug 28-18

Audit Trail for Travel Voucher (Restricted Use) E129400 for Infante, James

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/08/03 09:06:49	Dunn, Noreen (IDIR\NORDUNN) Noreen.Dunn@gov.bc.ca	Infante, James James.Infante@gov.bc.ca	Notified	Infante, James James.Infante@gov.bc.ca
2018/08/03 09:07:03	Dunn, Noreen (IDIR\NORDUNN) Noreen.Dunn@gov.bc.ca	Infante, James James.Infante@gov.bc.ca	Saved	Infante, James James.Infante@gov.bc.ca
2018/08/13 12:44:25	Infante, James (IDIR\JAINFANT) James.Infante@gov.bc.ca		Approved	Holding, Marina Marina.Holding@gov.bc.ca
2018/08/20 08:30:04	Holding, Marina (IDIR\MAHOLDIN) Marina.Holding@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129400 for Infante, James

1 note(s) returned.

Created On	Author	Note
2018/08/03 09:06:49	Dunn, Noreen (IDIR\NORDUNN) Noreen.Dunn@gov.bc.ca	July 28, 2018 .Vancouver to Lytton with Minister Chow, on behalf of Minister Beare

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Holding, Marina TAC:EX

From: reservation@harbourair.com
Sent: Wednesday, August 22, 2018 2:01 PM
To: Holding, Marina TAC:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	Lisa Beare

Booking s.17

Thursday, July 26, 2018 ✓

Flight #203/Twin Otter

07:00 Vancouver Harbour / Map

07:30 Victoria Harbour / Map

30 minutes

KK- Confirmed

Invoice s.17

Air Transportation Charges

Sked 200/300 : (Pk) GO Flex \$198.07

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$10.42

1 Passenger(s) - GoFlex

James Infante, Male ✓

Add to Calendar

Billing \$208.58

Taxes \$10.42

Grand Total \$219.00

Master Card ✓ \$219.00

Date / Time July 26, 2018 @ 6:40:38 AM

Summary s.17

Expiration

Authorization 094037

GoFlex Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:**All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking Information**Domestic Flights**

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government Issued photo identification. It's required for all passengers 18

Holding, Marina TAC:EX

From: reservation@harbourair.com
Sent: Wednesday, August 22, 2018 2:01 PM
To: Holding, Marina TAC:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	Lisa Beare

Booking s.17

Friday, July 27, 2018 ✓

Flight #224A

18:21 Victoria Harbour / Map

18:56 Vancouver Harbour / Map

35 minutes

KK- Confirmed

Invoice s.17

Air Transportation Charges

Sked 200/300 : (Pk) GO Flex \$198.07

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$10.42

1 Passenger(s) - GoFlex**James Infante, Male**

Billing \$208.58

Taxes \$10.42

Add to Calendar**Grand Total \$219.00**

Master Card ✓ \$219.00

Date / Time July 26, 2018 @ 6:40:38 AM

Summary s.17

Expiration

Authorization 094037

GoFlex Fare Conditions:

Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:**All routes (except routes listed below)**

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information**Domestic Flights**

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Please be prepared to show government issued photo identification. It's required for all passengers 18