



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130405

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Takkar, Namrata (Nimmi)				Employee ID s.22		Phone Number (250) 356-2178	
Client Organization Public Safety and Solicitor General				Job Title Ministerial Assistant		Travel Group Code 3	
5. Date Completed 2019/01/16		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Duties				Headquarters Victoria	
12. Mailing Address for Cheque Victoria, BC							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Claim Cost
2018							
05/06	Van to Vic	1900	2359		0.00	72.50	0.00
06/07	Sur-VCO-Sur	0715	1230		0.00	12.00	0.00
06/09	Sur-Whistler-Sur	1100	1530		0.00		10.50
06/14	Sur-VCO-Sur	1230	1430		0.00	19.00	0.00
06/20	Sur-VCO-Sur	1600	1800		0.00	16.00	0.00
06/25	Sur-Kamloops	0700	1159	323	174.42		41.00
06/26	Kamloops-Sur	0001	1300	326	176.04		33.25
06/29	Sur-VCO-Sur	1430	1800		0.00	12.00	0.00
07/05	Sur-VCO-Sur	0815	1130		0.00	19.00	0.00
07/09	Van to Vic	1800	2200		0.00	74.70	0.00
TOTALS OF COLUMNS				36.	37.	38.	39.
				\$ 350.46	\$ 225.20	\$ 84.75	\$ 131.08
							40.
							\$ 0.00
							Claim Total
							\$ 791.49
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount	
010	15001	10000	5701	1500000	s.22	\$ s.22	
010	15001	10000	5750	1500000			
010	15001	10000	5702	1500000		\$	
Less Travel Advance							
010							
AMOUNT DUE TO EMPLOYEE							54.
							\$ 791.49
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

147.20

644.29

Audit Trail for Travel Voucher (Restricted Use) E130405 for Takkar, Namrata (Nimmi)

10 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/01/16 15:13:37	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Saved	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/01/16 15:24:32	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Saved	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/01/18 10:23:28	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Saved	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/01/18 10:34:08	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Saved	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/01/18 11:26:12	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Saved	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/01/22 11:39:08	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Saved	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/01/22 15:06:53	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Saved	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/01/22 15:08:41	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Notified	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/01/22 15:10:47	Takkar, Namrata (Nimmi) (IDIR\NTAKKAR) Nimmi.Takkar@gov.bc.ca		Approved	Lawson, Liam Liam.Lawson@gov.bc.ca
2019/01/24 11:24:39	Lawson, Liam (IDIR\LLAWSON) Liam.Lawson@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130405 for Takkar, Namrata (Nimmi)

4 note(s) returned.

Created On	Author	Note
2019/01/18 10:23:28	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	5/6 Van to Vic, Ferry \$72.50 5/31 Vic to Van, no receipt 6/7 Sur-VCO-Sur 60km 6/9 Sur-Whistler-Sur 60 km, F-BDI \$10.50 6/12 Sur-VCO-Sur 60 km 6/14 Sur-VCO-Sur 60 km 6/29 Sur-VCO-Sur 60 km 7/5 Sur-VCO-Sur 60 km 7/9 Van-Vic, Ferry \$74.70 7/11 Sur-Coq-Sur 60 km 7/17 Sur-VCO-Sur, 60 km, F-BDI \$10.50 Disregard 5/31 Vic to Van, no receipt
2019/01/18 10:34:08	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Add: 6/1 Vic to Van, Helijet QT 4080-944-148
2019/01/18 11:26:12	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Omit: 7/17 Sur-VCO-Sur, 60 km. F-BDI \$10.50 Add: 6/20 Sur-VCO-Sur, 60 km
2019/01/22 15:08:41	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Please disregard all previous notes. Will send a word doc separately, breaking down the approved travel info. Charlotte

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5/6 Van to Vic, Ferry \$72.50
6/1 Vic to Van, Helijet Quick Ticket #4080-944-148
6/7 Sur-VCO-Sur, Parking \$12
6/9 Sur-Whistler-Sur, Full-BDI \$10.50
6/14 Sur-VCO-Sur, Parking \$19
6/20 Sur-VCO-Sur, Parking \$16
6/25 Sur-Kamloops, 323 km \$174.42, F-B \$41
6/26 Kamloops-Sur, 326 km \$176.04, F-D \$33.25, Hotel 131.08
6/29 Sur-VCO-Sur, Parking \$12
7/5 Sur-VCO-Sur, Parking \$19
7/9 Van to Vic, Ferry \$74.70

Tsawwassen
To
Swartz Bay
BC Ferries

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 37

RECEIPT - PLEASE RETAIN

PURCHASE 2018/05/06

20' Undersize Vehi 57.50
1 Adult 17.20

Fuel Rebate 2.00

Total 72.50

Visa *****s.17 72.50

TH 035970 66277656 0010016770 S

APPROVED - THANK YOU 027

CHANGE DUE 0.00

Tsawwassen
To
Swartz Bay
BC Ferries

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 44

RECEIPT - PLEASE RETAIN

PURCHASE 2018/07/09

RESERVATION-R1900

CONF: B180654677

RES: 1

1 Reservation Pr 21.00
20' Undersize Vehi 57.50
1 Adult 17.20

Total 95.70

Prepayment 21.00

Visa *****s.17 74.70

AUTH 054170 66277659 0010013720 S

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CARDHOLDER COPY

TSA 06 May 2018 20:41:22



1007118 981855

106680

CARDHOLDER COPY

TSA 09 Jul 2018 18:25:14



1007118 981855

SEE REVERSE SIDE OF TICKET

NOTIFICATION

Charge To: Min of Public Safety and Solicitor General
Minister's Office
Room 128 Parliament Buildings
Victoria BC V8V 1X4

Attention: Michelle Wakeman

Invoice No. INV00000000033554
Invoice Date 15/06/2018
Print Date 15/06/2018
Account No. s.17
GST Reg. R102 320 165

For services provided from: 01/06/2018

To: 15/06/2018

THIS IS NOT AN INVOICE , PLEASE DO NOT PAY

Document	Description	Pasenger Name	Fare	GST	Total
4080944148	YWH/CXH Jun 01 2018 FLT: 720 BSBINV: 295267	NAMRATA TAKKAR	\$220.00	\$11.00	\$231.00

Ministry of Public Safety
and Solicitor General
RECEIVED
JUN 22 2018

QUICK TICKET

SUBJECT TO TERMS AND CONDITIONS ON REVERSE

PASSENGER TO COMPLETE AREA WITHIN BORDER ONLY

4080-944-148

PRINT PASSENGER NAME Nimmi Takkar		DATE 01/06/2018	
FROM Victoria	FLIGHT NO.	CLASS Y	TIME
TO Vancouver	ACCOUNT s.17		
SIGNATURE AUTHORIZING CHARGES 		RESERVATION REFERENCE NO. s.22	

s.17

USED

ISSUED BY

Helijet

VALID FOR REGULAR ECONOMY FARES ONLY

RESERVATIONS
1.800.665.4354

NON REFUNDABLE
EXPIRY DATE
SEPT 30 2018

PLEASE CHECK-IN 20 MINUTES PRIOR TO DEPARTURE

GST # R102320165

Total Page	\$220.00	\$11.00	\$231.00
------------	----------	---------	----------

s.15

Namrata Takkar

s.22

Room: s.1

Room Type: s.15

Number of Guests: 1

Rate: \$113.00

Clerk: AAP

Arrive: 25Jun18

Time: 05:20PM

Depart: 26Jun18

Time: 12:53PM

Folio Number: s.22

Date**Description****Charges****Credits**

25Jun18

Room Charge

113.00

25Jun18

Gst - s.15

5.65

25Jun18

Occupancy Sales Tax

9.04

25Jun18

City Tax

3.39

26Jun18

Visa

131.08

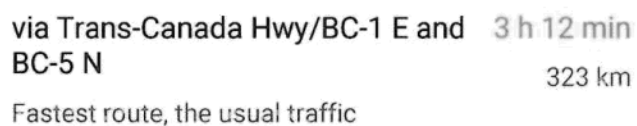
Card #: VXXXXXXXXXXXX s.17 XXXX

Amount: 131.08 Auth: 017395 Signature on File

This card was electronically swiped on 25Jun18

Balance: 0.00

s.15



Google Maps

s.15

Drive 326 km, 3 h 18 min

Kamloops to Surrey, British Columbia



via BC-5 S and Trans-Canada
Hwy/BC-1 W

3 h 18 min

326 km

Fastest route, the usual traffic

May 23, 2018 to Jun 25, 2018

s.22 NAMRATA TAKKAR

s.22

Credit Limit

Available credit

Last payment

Last payment date

Current Balance

s.22

Transaction Date	Posted Date	Description	Currency	Debit	Credit
2018-05-22	2018-05-24	s.22			
2018-05-22	2018-05-24				
2018-05-22	2018-05-24				
2018-05-23	2018-05-24				
2018-05-23	2018-05-24				
2018-05-23	2018-05-24				
2018-05-23	2018-05-24				
2018-05-23	2018-05-24				
2018-05-23	2018-05-24				
2018-05-23	2018-05-24				
2018-05-23	2018-05-24				
2018-05-23	2018-05-24				
2018-05-23	2018-05-24				
2018-05-24	2018-05-25				
2018-05-24	2018-05-25				
2018-05-24	2018-05-25				
2018-05-24	2018-05-28				
2018-05-24	2018-05-28				
2018-05-24	2018-05-28				
2018-05-24	2018-05-28				
2018-05-24	2018-05-28				
2018-05-25	2018-05-28				
2018-05-25	2018-05-28				
2018-05-25	2018-05-28				
2018-05-25	2018-05-29				

Transaction Date	Posted Date	Description	Currency	Debit	Credit
2018-05-26	2018-05-28	s.22			
2018-05-26	2018-05-28				
2018-05-26	2018-05-28				
2018-05-26	2018-05-28				
2018-05-26	2018-05-29				
2018-05-26	2018-05-29				
2018-05-26	2018-05-29				
2018-05-26	2018-05-29				
2018-05-27	2018-05-28				
2018-05-27	2018-05-28				
2018-05-27	2018-05-29				
2018-05-27	2018-05-29				
2018-05-27	2018-05-29				
2018-05-27	2018-05-30				
2018-05-27	2018-05-30				
2018-05-28	2018-05-29				
2018-05-28	2018-05-31				
2018-05-29	2018-05-30				
2018-05-29	2018-05-30				
2018-05-29	2018-05-31				
2018-05-29	2018-05-31				
2018-05-29	2018-06-01				
2018-05-30	2018-05-31				
2018-05-30	2018-05-31				
2018-05-30	2018-06-01				
2018-05-30	2018-06-01				
2018-05-30	2018-06-01				
2018-05-31	2018-06-01				
2018-05-31	2018-06-04				
2018-05-31	2018-06-04				

Transaction Date	Posted Date	Description	Currency	Debit	Credit
2018-05-31	2018-06-04	s.22			
2018-05-31	2018-06-04				
2018-06-01	2018-06-04				
2018-06-01	2018-06-04				
2018-06-01	2018-06-04				
2018-06-01	2018-06-04				
2018-06-01	2018-06-04				
2018-06-01	2018-06-04				
2018-06-02	2018-06-04				
2018-06-02	2018-06-04				
2018-06-02	2018-06-04				
2018-06-03	2018-06-04				
2018-06-03	2018-06-04				
2018-06-03	2018-06-05				
2018-06-03	2018-06-06				
2018-06-03	2018-06-06				
2018-06-04	2018-06-04				
2018-06-04	2018-06-05				
2018-06-04	2018-06-05				
2018-06-04	2018-06-05				
2018-06-04	2018-06-05				
2018-06-04	2018-06-06				
2018-06-04	2018-06-07				
2018-06-05	2018-06-06				
2018-06-05	2018-06-06				
2018-06-05	2018-06-07				
2018-06-05	2018-06-07				
2018-06-05	2018-06-07				
2018-06-05	2018-06-07				
2018-06-06	2018-06-06				

Transaction Date	Posted Date	Description	Currency	Debit	Credit
2018-06-06	2018-06-06	s.22			
2018-06-06	2018-06-07				
2018-06-06	2018-06-07				
2018-06-06	2018-06-07				
2018-06-06	2018-06-07				
2018-06-06	2018-06-07				
2018-06-06	2018-06-08				
2018-06-06	2018-06-08				
2018-06-06	2018-06-08				
2018-06-06	2018-06-11				
2018-06-07	2018-06-08				
2018-06-07	2018-06-11				
✓ 2018-06-07	2018-06-11	VINCI PARK - CANADA PLACEVANCOUVER BC	CAD	\$12.00	
2018-06-07	2018-06-11	s.22			
2018-06-08	2018-06-11				
2018-06-08	2018-06-11				
2018-06-08	2018-06-11				
2018-06-08	2018-06-11				
2018-06-08	2018-06-11				
2018-06-08	2018-06-11				
2018-06-09	2018-06-11				
2018-06-09	2018-06-11				
2018-06-09	2018-06-11				
2018-06-09	2018-06-11				
2018-06-09	2018-06-12				
2018-06-10	2018-06-11				
2018-06-10	2018-06-12				
2018-06-11	2018-06-14				
2018-06-13	2018-06-14				

Transaction Date	Posted Date	Description	Currency	Debit	Credit
2018-06-13	2018-06-18	s.22			
2018-06-13	2018-06-18				
2018-06-13	2018-06-18				
2018-06-14	2018-06-15				
2018-06-14	2018-06-18				
✓ 2018-06-14	2018-06-18	VINCI PARK - CANADA PLACEVANCOUVER BC	CAD	\$19.00	
2018-06-14	2018-06-18	s.22			
2018-06-15	2018-06-18				
2018-06-15	2018-06-18				
2018-06-15	2018-06-18				
2018-06-15	2018-06-18				
2018-06-15	2018-06-18				
2018-06-15	2018-06-18				
2018-06-15	2018-06-18				
2018-06-15	2018-06-18				
2018-06-16	2018-06-18				
2018-06-16	2018-06-19				
2018-06-16	2018-06-19				
2018-06-16	2018-06-19				
2018-06-17	2018-06-18				
2018-06-17	2018-06-18				
2018-06-17	2018-06-18				
2018-06-17	2018-06-19				
2018-06-17	2018-06-19				
2018-06-17	2018-06-19				
2018-06-17	2018-06-19				
2018-06-17	2018-06-19				
2018-06-18	2018-06-18				
2018-06-18	2018-06-19				
2018-06-18	2018-06-21				
2018-06-19	2018-06-20				

Transaction Date	Posted Date	Description	Currency	Debit	Credit
2018-06-19	2018-06-20	s.22			
2018-06-19	2018-06-20				
2018-06-19	2018-06-20				
✓ 2018-06-20	2018-06-22	VINCI PARK - CANADA PLACEVANCOUVER BC	CAD	\$16.00	
2018-06-20	2018-06-22	s.22			
2018-06-20	2018-06-25				
2018-06-21	2018-06-22				
2018-06-21	2018-06-22				
2018-06-21	2018-06-25				
2018-06-21	2018-06-25				
2018-06-21	2018-06-25				
2018-06-22	2018-06-22				
2018-06-22	2018-06-25				
2018-06-22	2018-06-25				
2018-06-22	2018-06-25				
2018-06-23	2018-06-25				
2018-06-23	2018-06-25				
2018-06-23	2018-06-25				
2018-06-24	2018-06-25				
2018-06-24	2018-06-25				
2018-06-25	2018-06-25				
2018-06-25	2018-06-25				

s.22 , NAMRATA TAKKAR

Credit Limit
Available credit
Last payment
Last payment date
Current Balance

s.22

[illegible]

Transaction Date	Posted Date	Description	Currency	Debit	Credit
2018-06-27	2018-06-29	s.22			
2018-06-27	2018-06-29				
2018-06-27	2018-06-29				
2018-06-28	2018-06-29				
2018-06-28	2018-06-29				
2018-06-28	2018-06-29				
2018-06-28	2018-07-02				
2018-06-28	2018-07-02				
2018-06-28	2018-07-02				
2018-06-29	2018-07-02				
2018-06-29	2018-07-02				
2018-06-29	2018-07-02				
✓ 2018-06-29	2018-07-02	VINCI PARK - CANADA PLACEVANCOUVER BC	CAD	\$12.00	
2018-06-29	2018-07-02	s.22			
2018-06-29	2018-07-02				
2018-06-29	2018-07-02				
2018-06-29	2018-07-02				
2018-06-29	2018-07-02				
2018-06-29	2018-07-03				
2018-06-29	2018-07-03				
2018-06-29	2018-07-03				
2018-06-29	2018-07-04				
2018-06-30	2018-07-02				
2018-06-30	2018-07-02				
2018-06-30	2018-07-02				
2018-07-01	2018-07-03				
2018-07-02	2018-07-03				
2018-07-02	2018-07-03				
2018-07-02	2018-07-03				
2018-07-02	2018-07-03				

s.22

NAMRATA TAKKAR s.22

STATEMENT FROM JUN 15 TO JUL 16, 2018

1 OF 2

PREVIOUS STATEMENT BALANCE

s.22

IMPORTANT INFORMATION

s.22

NAMRATA TAKKAR

s.22

TRANSACTION DATE	POSTING DATE	ACTIVITY DESCRIPTION	AMOUNT (\$)
JUN 23	JUN 25	s.22	
JUN 23	JUN 25		
JUN 24	JUN 26		
JUN 26	JUN 27		
JUN 26	JUN 27		
JUN 26	JUN 27		
JUL 01	JUL 03		
JUL 03	JUL 03		
JUL 04	JUL 05		
JUL 05	JUL 05		
✓ JUL 05	JUL 06	VINCI PARK - CANADA PLACEVANCOUVER BC	\$19.00
JUL 06	JUL 09	s.22	
JUL 10	JUL 11		
JUL 10	JUL 11		
JUL 10	JUL 12		
JUL 10	JUL 11		
JUL 11	JUL 12		

s.22

s.22

NAMRATA TAKKAR

s.22

s.22

NAMRATA TAKKAR s.22
STATEMENT FROM JUN 15 TO JUL 16, 2018

2 OF 2

		NAMRATA TAKKAR	
s.22			
TRANSACTION DATE	POSTING DATE	ACTIVITY DESCRIPTION	AMOUNT (\$)
JUL 11	JUL 12		
JUL 11	JUL 12		
JUL 12	JUL 16		
JUL 13	JUL 13		
JUL 13	JUL 16		
JUL 13	JUL 16		
JUL 13	JUL 16		
JUL 13	JUL 16		
JUL 13	JUL 16		
JUL 14	JUL 16		

s.22

** The "Determination of Interest" section on the back of your statement explains how interest is charged and how you may avoid interest charges on purchases and fees and the "Applying your payments" section explains how payments are applied to the Remaining Balances shown above.



Control No.

E130422

Name	Employee ID	Phone Number
Takkar, Namrata (Nimmi)	s.22	(250) 356-2178
Client Organization	Job Title	Travel Group Code
Public Safety and Solicitor General	Ministerial Assistant	3

5. Date Completed 2019/01/22	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
---------------------------------	------------------------	-------------------------	----------------------------

Type of Travel In Province	14. Reason for Travel Ministerial Duties	Headquarters Victoria
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12. Mailing Address for Cheque		
Victoria, BC		

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	*PCard			Km	Cost		Claim	Cost		Cost	Describe
2018	Destination	Start	End								
07/09	Van to Vic	1800	2200		0.00	21.00		0.00		Ferry paid on E	130405
07/10	Vic to Van	0700	1159		0.00	49.00		0.00			
07/17	Sur-VCO-Sur	1020	1415		0.00	23.00	F-BDI	10.50			
07/26	Van to Vic	0830	2359		0.00	74.70		0.00			
07/27	Vic to Van	0830	2359		0.00	49.00		0.00			
07/30	* VanFortStJohnVar ^(AC/WJ)	0630	2200		0.00		F-	51.50			

TOTALS OF COLUMNS	36. \$ 0.00	37. ^{216.70} \$ s.22	38. \$ 62.00	39. \$ 0.00	40. \$ 0.00	Claim Total \$ s.22
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48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
010	15001	10000	5701	1500000	s.22	s.22
010	15001	10000	5750-02	1500000		
010						
010						

[illegible]

	AMOUNT DUE TO EMPLOYEE	54.
--	------------------------	-----

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
---------------------------------------------------------------------------------------------------------------------------------------------------	-------------------	--------------------

Audit Trail for Travel Voucher (Restricted Use) E130422 for Takkar, Namrata (Nimmi)

14 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/01/22 15:05:49	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Saved	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/01/23 15:22:54	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Saved	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/01/24 10:11:32	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Saved	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/01/25 09:17:14	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Notified	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/01/29 08:33:59	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Notified	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/01/29 08:35:49	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Notified	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/02/05 15:00:37	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Saved	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/02/05 15:04:41	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Saved	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/02/06 10:37:54	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Saved	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/02/06 10:49:54	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Saved	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/02/06 10:50:47	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Saved	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/02/06 10:52:14	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca	Notified	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/02/19 12:50:19	Takkar, Namrata (Nimmi) (IDIR\NTAKKAR) Nimmi.Takkar@gov.bc.ca		Approved	Lawson, Liam Liam.Lawson@gov.bc.ca
2019/02/19 15:46:30	Lawson, Liam (IDIR\LLAWSON) Liam.Lawson@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130422 for Takkar, Namrata (Nimmi)

1 note(s) returned.

Created On	Author	Note
2019/01/25 09:17:14	Hunt, Charlotte (IDIR\CHHUNT) Charlotte.Hunt@gov.bc.ca	Details in a word document will be sent separately.

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7/9 Van to Vic, Ferry \$21 & s.22 Ferry Reservation on this claim. Ferry fee paid on E130405

7/10 Vic to Van, Ferry \$49

7/17 Sur-VCO-Sur, parking \$23, F-BDI \$10.50

7/26 Van to Vic, Ferry \$74.70

7/27 Vic to Van, Ferry \$49

7/30 Van-Fort St John-Van, F \$51.50

s.22

NAMRATA TAKKAR s.22
STATEMENT FROM JUN 15 TO JUL 16, 2018

1 OF 2

PREVIOUS STATEMENT BALANCE

s.22

s.22

NAMRATA TAKKAR

s.22

TRANSACTION DATE	POSTING DATE	ACTIVITY DESCRIPTION	AMOUNT (\$)
JUN 23	JUN 25		
JUN 23	JUN 25		
JUN 24	JUN 26		
JUN 26	JUN 27		
JUN 26	JUN 27		
JUN 26	JUN 27		
JUL 01	JUL 03		
JUL 03	JUL 03		
JUL 04	JUL 05		
JUL 05	JUL 05		
JUL 05	JUL 06		
JUL 06	JUL 09		
JUL 10	JUL 11		
JUL 10	JUL 11		
JUL 10	JUL 12		
✓ JUL 10	JUL 11	BCF-SWARTZ BAY VICTORIA BC	\$49.00
JUL 11	JUL 12		

s.22

s.22

NAMRATA TAKKAR
s.22

s.22

s.22

NAMRATA TAKKAR s.22
STATEMENT FROM JUN 15 TO JUL 16, 2018

2 OF 2

s.22			
NAMRATA TAKKAR			
TRANSACTION DATE	POSTING DATE	ACTIVITY DESCRIPTION	AMOUNT (\$)
JUL 11	JUL 12	s.22	
JUL 11	JUL 12		
JUL 12	JUL 16		
JUL 13	JUL 13		
JUL 13	JUL 16		
JUL 13	JUL 16		
JUL 13	JUL 16		
JUL 13	JUL 16		
JUL 13	JUL 16		
JUL 14	JUL 16		

s.22

** The "Determination of Interest" section on the back of your statement explains how interest is charged and how you may avoid interest charges on purchases and fees and the "Applying your payments" section explains how payments are applied to the Remaining Balances shown above.

s.22

NAMRATA TAKKAR s.22
STATEMENT FROM JUL 17 TO AUG 14, 2018

1 OF 5

PREVIOUS STATEMENT BALANCE

s.22

IMPORTANT INFORMATION

s.22

NAMRATA TAKKAR

s.22

TRANSACTION DATE	POSTING DATE	ACTIVITY DESCRIPTION	AMOUNT (\$)
JUL 17	JUL 18		
JUL 17	JUL 18	VINCI PARK - CANADA PLACEVANCOUVER BC	\$23.00
JUL 18	JUL 19		
JUL 18	JUL 19		
JUL 18	JUL 19		
JUL 18	JUL 20		
JUL 18	JUL 19		
JUL 19	JUL 23		
JUL 19	JUL 20		
JUL 20	JUL 23		
JUL 20	JUL 23		
JUL 21	JUL 23		
JUL 22	JUL 24		
JUL 22	JUL 24		
JUL 23	JUL 24		
JUL 23	JUL 23		

s.22

s.22

NAMRATA TAKKAR
s.22

NAMRATA TAKKAR s.22
STATEMENT FROM JUL 17 TO AUG 14, 2018

2 OF 5

NAMRATA TAKKAR

s.22

TRANSACTION DATE	POSTING DATE	ACTIVITY DESCRIPTION	AMOUNT (\$)
JUL 23	JUL 24	s.22	
JUL 24	JUL 26		
JUL 24	JUL 26		
JUL 24	JUL 25		
JUL 25	JUL 26		
JUL 25	JUL 27		
JUL 25	JUL 27		
JUL 25	JUL 30		
JUL 26	JUL 27		
✓ JUL 26	JUL 27	BCF - TSAWWASSEN VICTORIA BC s.22	\$74.70
JUL 26	JUL 27		
JUL 27	JUL 30		
JUL 27	JUL 30		
✓ JUL 27	JUL 30	BCF-SWARTZ BAY VICTORIA BC 74064498209820207376470	\$49.00
JUL 27	JUL 30	s.22	
JUL 27	JUL 27		
JUL 28	JUL 30		
JUL 30	AUG 01		
JUL 30	JUL 31		
JUL 30	JUL 31		
JUL 31	JUL 31		
AUG 01	AUG 02		
AUG 01	AUG 02		
AUG 02	AUG 06		
AUG 02	AUG 03		

Transaction Date	Posted Date	Description	Currency	Debit	Credit
2018-06-27	2018-06-29	s.22			
2018-06-27	2018-06-29				
2018-06-27	2018-06-29				
2018-06-28	2018-06-29				
2018-06-28	2018-06-29				
2018-06-28	2018-06-29				
2018-06-28	2018-07-02				
2018-06-28	2018-07-02				
2018-06-28	2018-07-02				
2018-06-29	2018-07-02				
2018-06-29	2018-07-02				
2018-06-29	2018-07-02				
2018-06-29	2018-07-02				
2018-06-29	2018-07-02				
2018-06-29	2018-07-02				
2018-06-29	2018-07-02				
2018-06-29	2018-07-02				
2018-06-29	2018-07-02				
2018-06-29	2018-07-03				
2018-06-29	2018-07-03				
2018-06-29	2018-07-03				
2018-06-29	2018-07-04				
2018-06-30	2018-07-02				
2018-06-30	2018-07-02				
2018-06-30	2018-07-02				
2018-07-01	2018-07-03				
2018-07-02	2018-07-03				
2018-07-02	2018-07-03				
2018-07-02	2018-07-03				
2018-07-02	2018-07-03				

Transaction Date	Posted Date	Description	Currency	Debit	Credit
2018-07-02	2018-07-04	s.22			
2018-07-02	2018-07-05				
2018-07-02	2018-07-05				
2018-07-03	2018-07-05				
2018-07-04	2018-07-04				
2018-07-04	2018-07-05				
2018-07-06	2018-07-06				
2018-07-06	2018-07-09				
2018-07-07	2018-07-09				
2018-07-07	2018-07-09				
2018-07-07	2018-07-09				
2018-07-07	2018-07-09				
2018-07-07	2018-07-09				
2018-07-07	2018-07-10				
2018-07-08	2018-07-09				
2018-07-08	2018-07-09				
2018-07-08	2018-07-09				
2018-07-08	2018-07-09				
2018-07-08	2018-07-09				
2018-07-08	2018-07-11				
✓ 2018-07-09	2018-07-10	BCF-RBI ONLINE BOOKING VICTORIA BC	CAD	\$21.00	
✓ 2018-07-09	2018-07-10	BCF - TSAWWASSEN VICTORIA BC	CAD	\$74.70	
2018-07-09	2018-07-12	s.22			
2018-07-10	2018-07-11				
2018-07-10	2018-07-12				
2018-07-11	2018-07-12				
2018-07-11	2018-07-12				
2018-07-11	2018-07-13				



Booking Confirmation

Booking Reference **s.22**

Date of issue: 27 Jul, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



Economy - Standard

Monday
30 Jul, 2018

08:10
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



09:53
Fort St. John
(YXJ), BC

AC8181

1hr43
Economy Q
Operated by: Air Canada Express -
Jazz | Q400

Passengers

Namrata Takkar
Ticket Number
0142198241625

Seats
AC8181 -



Purchase summary

MasterCard
*****s.1
Amount paid: \$324.58

Tax information
GST/HST no. 10009-2287 RT0001
\$15.46

1 adult

Air Transportation Charges

Base Fare	279.00
Surcharges	18.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	15.46
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	5.00

Total airfare and taxes before options	\$324⁵⁸
----------------------------------------	---------------------------

GRAND TOTAL (Canadian dollars)	\$324⁵⁸
--------------------------------	---------------------------



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy.

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

Vancouver (YVR) > Fort St. John (YXJ)

1st bag

\$ 26.25 CAD
Including taxes

2nd bag

\$ 36.75 CAD
Including taxes

Max. weight per bag
23.0 kg (50.0 lb)

Max. dimensions per bag
158.0 cm (62.0 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country/region you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Stopovers

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours.

Note: If you **exceed your baggage allowance** (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View [Air Canada's additional checked baggage policy](#).
- View the [additional checked baggage policy of Air Canada's codeshare and interline partners](#).

Economy - Standard

Changes \$100 CAD

- The **change fee** per direction, per passenger is \$25.00 CAD for changes made outside 60 days of departure, and \$100.00 CAD for changes made within 60 days of departure, plus applicable taxes and any fare difference. Changes can be made up to 2 hours before departure.
- **Same-day confirmed changes at check-in or at the airport** are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger. Exception: fee is \$100 CAD/USD for flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded)
- **Same-day standby** at the airport is available: on flights between Toronto and Montréal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

Cancellations Non-refundable

- Tickets are **non-refundable** and **non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.
- If you make a flight change that involves a more restrictive fare, the higher change fee associated with that more restrictive fare applies once per passenger, regardless of the number of flights that are changed.
- Customers who **no-show** their flight will forfeit the fare paid.
- Air Canada will provide a full refund without penalty when you cancel a **new ticket** (i.e. when a new booking is made and you are assigned a booking reference) within 24 hours of purchase.
- View [Air Canada's refund policy Opens in a new window](#).
- Provided the original booking is cancelled prior to the original flight's departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.

Seat selection* AC8181: From \$19 CAD

- **Paid Advance Seat Selection** is offered on Air Canada and Air Canada Rouge, as well as on Air Canada Express flights operated by Jazz, subject to availability.
- Taxes are included.

Aeroplan Miles

- 25% Aeroplan Miles for flights within Canada
- 50% Aeroplan Miles for flights between Canada and the U.S.
- The equivalent in Altitude Qualifying Miles
- For all flights operated by Air Canada, Air Canada Express and Air Canada Rouge



eTicket Receipt

Prepared For
TAKKIR/NIMRATA MR

RESERVATION CODE	s.22
ISSUE DATE	30Jul18
TICKET NUMBER	8382138813548
ISSUING AIRLINE	WEST JET
ISSUING AGENT	WestJet/MJX

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
30Jul18	WESTJET WS 3203	FORT ST JOHN BC, CANADA	VANCOUVER BC, CANADA	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis QBE Not Valid Before 30JUL18 Not Valid After 30JUL18
	Operated by: WESTJET ENCORE	Time 18:00	Time 19:46 Terminal MAIN TERMINAL	

Allowances

Baggage Allowance

YXJ to YVR - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

YXJ to YVR - 1 Piece (WS - WESTJET)

Carry On Charges

YXJ to YVR - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX s.17
Fare Calculation Line	YXJ WS YVR307.00CAD307.00END
Fare	CAD 307.00
Taxes/Fees/Carrier-Imposed Charges	CAD 18.00 YQI (OTHER AIR TRANSPORTATION

	CHARGES)
	CAD 16.61 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 18.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 0.90 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 367.63

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with WestJet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

At WestJet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our [check-in and baggage cut-off times](#). Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can [manage your booking online](#) or call 1-888-937-8538 (1-888-WESTJET).

WestJet and the Canadian Transportation Agency want to make you aware of your rights as a traveller. Visit [Flight and service disruptions](#) for an in-depth explanation.

Travelling with one of our airline partners? Be sure to familiarize yourself with the fees for your journey by visiting our [airline partners](#) page. Fees are collected on a one-way basis by the airline operating the first flight for each direction of your journey.

If you have used WestJet dollars as a form of payment for this itinerary you can see the amount redeemed by



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129552

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Ashbourne, Craig				Employee ID s.22				Phone Number (250) 213-3187																																																																																																																																																																																																	
Client Organization Municipal Affairs and Housing				Job Title Ministerial Assistant				Travel Group Code 3																																																																																																																																																																																																	
5. Date Completed 2018/08/21			6. Fiscal Year 2019			7. Special Cheque Issue EFT			8. Cheque Stub Information																																																																																																																																																																																																
Type of Travel In Province			14. Reason for Travel Meetings						Headquarters Victoria																																																																																																																																																																																																
12. Mailing Address for Cheque																																																																																																																																																																																																									
<table border="1"> <thead> <tr> <th rowspan="2">16. Travel Dates</th> <th colspan="3">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th rowspan="2">19. Other Transport Costs</th> <th colspan="2">20. & 21. Meals</th> <th rowspan="2">22. Lodging Costs</th> <th colspan="2">20. & 21. Miscellaneous</th> </tr> <tr> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th>Claim</th> <th>Cost</th> <th>Cost</th> <th>Describe</th> </tr> </thead> <tbody> <tr> <td>2018</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>07/16</td> <td>Vic-Van-Vic (HJ)</td> <td>0600</td> <td>1800</td> <td></td> <td>0.00</td> <td>30.60</td> <td>F-D</td> <td>33.25</td> <td></td> <td></td> <td></td> </tr> <tr> <td>07/27</td> <td>Vic-Van-Vic (HJ)</td> <td>1130</td> <td>2000</td> <td></td> <td>0.00</td> <td>41.50</td> <td>F-B</td> <td>41.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="12">*PCARD</td> </tr> <tr> <td colspan="5">TOTALS OF COLUMNS</td> <td>36. \$ 0.00</td> <td>37. \$ 72.10</td> <td></td> <td>38. \$ 74.25</td> <td>39. \$ 0.00</td> <td>40. \$ 0.00</td> <td>Claim Total \$ 146.35</td> </tr> <tr> <td colspan="2">48. Client Code</td> <td colspan="2">49. Resp.</td> <td colspan="2">50. Service Line</td> <td colspan="2">51. STOB</td> <td colspan="2">52. Project</td> <td colspan="2">45. Supplier Code</td> <td rowspan="4">Amount \$ 146.35</td> </tr> <tr> <td colspan="2">060</td> <td colspan="2">51057</td> <td colspan="2">54000</td> <td colspan="2">5701</td> <td colspan="2">5100000</td> <td colspan="2">s.22</td> </tr> <tr> <td colspan="2">060</td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> </tr> <tr> <td colspan="2">060</td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> </tr> <tr> <td colspan="12">Less Travel Advance 060</td> </tr> <tr> <td colspan="10"></td> <td colspan="2">54. \$ 146.35</td> </tr> <tr> <td colspan="8">45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.</td> <td colspan="2">Print Name</td> <td colspan="2">Date Signed</td> </tr> <tr> <td colspan="8">56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.</td> <td colspan="2">Print Name</td> <td colspan="2">Date Signed</td> </tr> <tr> <td colspan="8">57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.</td> <td colspan="2">Print Name</td> <td colspan="2">Date Signed</td> </tr> </tbody> </table>												16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous		Destination	Start	End	Km	Cost	Claim	Cost	Cost	Describe	2018												07/16	Vic-Van-Vic (HJ)	0600	1800		0.00	30.60	F-D	33.25				07/27	Vic-Van-Vic (HJ)	1130	2000		0.00	41.50	F-B	41.00				*PCARD												TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 72.10		38. \$ 74.25	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 146.35	48. Client Code		49. Resp.		50. Service Line		51. STOB		52. Project		45. Supplier Code		Amount \$ 146.35	060		51057		54000		5701		5100000		s.22		060												060												Less Travel Advance 060																						54. \$ 146.35		45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								Print Name		Date Signed		56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								Print Name		Date Signed		57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.								Print Name		Date Signed	
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Audit Trail for Travel Voucher (Restricted Use) E129552 for Ashbourne, Craig

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/08/21 14:07:58	Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca	Ashbourne, Craig Craig.Ashbourne@gov.bc.ca	Notified	Ashbourne, Craig Craig.Ashbourne@gov.bc.ca
2018/08/21 15:14:09	Ashbourne, Craig (IDIR\CASHBOUR) Craig.Ashbourne@gov.bc.ca		Initiated	Robinson, Selina Selina.Robinson@gov.bc.ca
2018/09/17 09:53:33	Robinson, Selina (IDIR\SEROBINS) Selina.Robinson@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129552 for Ashbourne, Craig

1 note(s) returned.

Created On	Author	Note
2018/08/21 14:07:58	Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca	07/16 - Vic-Van-Vic Helijet paid for with quick tickets, taxi to/from flights and to meeting, BLI 07/27 - Vic-Van-Vic Helijet paid for with quick tickets, taxi to/from flights and to meeting LDI

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REC

H850600

PURCHASE

AMOUNT

\$6.

TIP

s.22

TOTAL

\$ 6.70

Visa Credit

A0000000031010

9DA5E098FB20476F

0000000000-

APPROVED

FF/DT 20

AUTH# 087611

01-027

THANK YOU

NO SIGNATURE REQUIRED

MERCHANT COPY

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240014

*** MINDSPACE ***

07-16-2018 17:24:29
Acct # ***** s.17 C
Card Type VI
Name: CRAIG ASHBOURNE
A0000000031010 Visa Credit

Operator: 014
Trace # 131
Inv. # 210
Auth # 028041 RRN 001214002
TVR 0080008000 TSI F800
TC 297346B329FA3B04

Purchase ✓ \$12.10
Tip s.22
Total

(001) APPROVED-THANK YOU
(PIN VERIFIED)

Retain this copy for your
records
Merchant copy

CARD s.17
CARD TYPE VISA
DATE 2018/07/16
TIME 0576 06:36:27
RECEIPT NUMBER
H85068580-001-135-002-0

\$

APPROVED

MERCHANT COPY

BLUEBIRD CABS #47
2612 QUADRA ST
VICTORIA BC

CARD *****s.17 ✓
CARD TYPE VISA
DATE 2018/07/27
TIME 5642 11:57:05
RECEIPT NUMBER
H85068546-001-126-013-0

PURCHASE
AMOUNT ✓ \$7.30
TIP s.22
TOTAL

\$

Visa Credit
A0000000031010
EF5BA0B8BB50D525
0000000000-

APPROVED

AUTH# 011191 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE .250.382.2222

DUPLICATE

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

DUPLICATE

CARD *****S.17
CARD TYPE VISA
DATE 2018/07/27 ✓
TIME 0029 13:14:17
CLERK ID 2222
INVOICE # 7686
RECEIPT NUMBER
H85000913-001-845-008-0

PURCHASE
AMOUNT ✓ \$21.70
TIP s.22
TOTAL

\$

Visa Credit
A0000000031010
457B8EB458906F3D
0000000000-

APPROVED

AUTH# 024761 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

DUPLICATE

BLUEBIRD CABS #11
2612 QUADRA ST
VICTORIA BC

CARD *****s.17
CARD TYPE VISA
DATE 2018/07/27 ✓
TIME 0807 19:32:19
RECEIPT NUMBER
H85068573-001-409-005-0

PURCHASE
AMOUNT ✓ \$12.50
TIP s.22
TOTAL

\$

Visa Credit
A0000000031010
3EAA428C7355507D
0000000000-

APPROVED

AUTH# 064981 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

Grant, Lisa MAH:EX

Subject: Helijet Flight 702
Location: Victoria - Vancouver

Start: Mon 2018-07-16 7:00 AM
End: Mon 2018-07-16 7:35 AM

Recurrence: (none)

Organizer: Ashbourne, Craig MAH:EX

Categories: Purple Category

The Helijet logo is displayed in a large, bold, white font against a dark, stylized background that resembles a helicopter's rotor blades or a wing. The logo is centered within a dark rectangular area.

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Craig Ashbourne

Booking s.22

Monday, July 16, 2018

702

Invoice #305999

FARE-YWH-Full_Summer - 2018

\$219.05

07:00 Victoria Harbour	+ GST	\$10.95
07:35 Vancouver Harbour		
35 minutes	Billing	\$219.05
Confirmed	Taxes	\$10.95
	Grand Total	\$230.00

1 Passengers - Off-Peak
 • Craig Ashbourne, Male

[Add to Calendar](#)

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Bookings s.22

Monday, July 16, 2018

725
16:40 Vancouver Harbour
17:15 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Sale
 • Craig Ashbourne, Male

[Add to Calendar](#)

Invoice #306000

SALE - Seat Sale \$189	\$180.00
+ GST	\$9.00
Billing	\$180.00
Taxes	\$9.00
Grand Total	\$189.00

Fully Changeable / Refundable up to 5pm the day prior to departure. Does not qualify for combination with Kids Fly Free promotions.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

White, Christine MAH:EX

From: passengerservices@helijet.com
Sent: July 25, 2018 9:35 AM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Craig Ashbourne

Booking s.22

Friday, July 27, 2018

716

12:25 Victoria Harbour

13:00 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Off-Peak

· Craig Ashbourne, Male

[Add to Calendar](#)

Invoice #309397

FARE-YWH-Full_Summer - 2018 \$219.05

+ GST \$10.95

Billing \$219.05

Taxes \$10.95

Grand Total \$230.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Booking s.22

Friday, July 27, 2018

Invoice #309399

731

FARE-YWH-Full_Summer - 2018

\$219.05

18:45 Vancouver Harbour

+ GST

\$10.95

19:20 Victoria Harbour

Billing

\$219.05

35 minutes

Taxes

\$10.95

Grand Total

\$230.00

Confirmed

1 Passengers - Off-Peak

· Craig Ashbourne, Male

[Add to Calendar](#)

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354



Control No.

E129034

Name	Employee ID	Phone Number
Squance, Leah	s.22	(250) 356-7750
Client Organization	Job Title	Travel Group Code
Social Development and Poverty Reduction		3

5. Date Completed 2018/06/28	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Meetings		Headquarters Vic

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
2018	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
06/26	* Vic-Van-Vic (HA)	0630	1330		0.00	s.22	F-DI	21.00		15.00	parking
06/28	Vic-Van (Ferry)	0700	2100	102	55.08	89.50	F-BL	30.50	31.65		
s.22											
06/29	Van	0700	2359	97	52.38		F-	51.50			
07/03	Van-Vic	0700	2359	109	58.86	74.70	F-	51.50		22.85	parking
*PCARD											

[illegible]

48.	Client Code 031 031 031 031	49.	Resp. 46001	50.	Service Line 48000	51.	STOB 5701	52.	Project 4600000	45.	Supplier Code s.22	Amount -\$ s.22 \$ 554.52
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[illegible][illegible]

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
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56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
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57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
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Audit Trail for Travel Voucher (Restricted Use) E129034 for Squance, Leah

10 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/28 14:42:34	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Saved	Squance, Leah Leah.Squance@gov.bc.ca
2018/06/28 15:01:49	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Saved	Squance, Leah Leah.Squance@gov.bc.ca
2018/07/04 09:27:01	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Initiated	Ducker, Jayne Jayne.Ducker@gov.bc.ca
2018/07/04 09:27:09	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Recalled	Squance, Leah Leah.Squance@gov.bc.ca
2018/07/04 09:28:09	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Initiated	Ducker, Jayne Jayne.Ducker@gov.bc.ca
2018/07/06 09:39:17	Ducker, Jayne (IDIR\JADUCKER) Jayne.Ducker@gov.bc.ca		Approved	Laird, Patricia S. Patricia.Laird@gov.bc.ca
2018/07/06 12:38:11	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Recalled	Squance, Leah Leah.Squance@gov.bc.ca
2018/07/06 12:38:46	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Initiated	Ducker, Jayne Jayne.Ducker@gov.bc.ca
2018/07/11 10:19:40	Ducker, Jayne (IDIR\JADUCKER) Jayne.Ducker@gov.bc.ca		Approved	Laird, Patricia S Patricia.Laird@gov.bc.ca
2018/07/24 11:09:46	Laird, Patricia S. (IDIR\PLAIRD) Patricia.Laird@gov.bc.ca		Forwarded	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129034 for Squance, Leah

0 note(s) returned.

Created On	Author	Note

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ENJOY DOWNTOWN

Payment

Space #: 502
Tariff Zone: Wharf Lot
Card balance: \$---

60155 Wharf #1

▼ PARKING TIME EXPIRES AT ▼

6:22am on
06/27/2018 ✓

Ticket # 1371/298
Amount \$15.00 ✓
GST paid: \$0.71
Cash 0.00 Card 15.00
From: 06/26/2018, 6:22am

Tsawwassen
To
Swartz Bay
BC Ferries

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 36

RECEIPT - PLEASE RETAIN

PURCHASE 2018/07/03 ✓

20'	Undersize Vehi	57.50
1	Adult	17.20

Total	74.70
Visa	
*****S.17	74.70 ✓
AUTH 433070 66277656 0010018000 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

CARDHOLDER COPY
TSA 03 Jul 2018 16:06:02



1007083 741893
94175
SEE REVERSE SIDE OF TICKET

Swartz Bay
To
Tsawwassen

BC Ferries
Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 03

RECEIPT - PLEASE RETAIN

PURCHASE 2018/06/28

RESERVATION-R1800

CONF: B180542511

RES: 1

1	Res Change Fee	5.00
1	Reservation Pr	17.00
20'	Undersize Vehi	57.50
1	Adult	17.20

Total	96.70
Prepayment	22.00
Visa	
*****S.17	74.70
AUTH 431057 66277643 0010012320 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

Claiming 89.50 not claiming res change

CARDHOLDER COPY
SWB 28 Jun 2018 17:23:51



1005015 583868
86026
SEE REVERSE SIDE OF TICKET

Leah Squance^{s.22}**PayByPhone Parking Receipt**

1 message

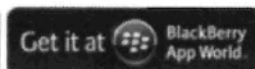
support@paybyphone.com <support@paybyphone.com>

Tue, Jul 3, 2018 at 8:20 AM

To: s.22

**PayByPhone Parking Receipt**
IMPERIAL PARKING, Vancouver,

Location Number:	525
Location Name:	200 GRANVILLE / GRANVILLE SQUARE ✓
License Plate:	s.22
Parking Started:	2018/07/03 8:19AM ✓
Parking Expiry:	2018/07/03 6:00PM
Parking Cost:	\$22.85 ✓ (including Service Charge)
Payment Method:	VISA ***** s.17 ✓
Transaction No.	375392644
Payment Date:	2018/07/03 8:20AM

Thank you for using **PayByPhone**You can access a full list of all your parking transactions and update your profile at paybyphone.com.If you're a smartphone user and haven't already, why not try our mobile web site at m.paybyphone.com or our apps via the links below.

© 2015 PayByPhone Technologies Inc.

From: [McKnight, Valerie SDPR:EX](#)
To: [Laird, Patricia FIN:EX](#)
Subject: RE: E129034
Date: Monday, July 30, 2018 3:40:29 PM
Attachments: [Flight Itinerary. Thanks for choosing Harbour Air!.msg](#)
[Flight Itinerary. Thanks for choosing Harbour Air!.msg](#)

Hi Pat,

I did some investigating for this and I've sorted out what happened. Originally Leah had paid for both because although they had been booked on the office PCARD, when she got to the terminal there was an issue so she just paid for both flights. She let me know there was a problem so I called and had the return flight changed to my Pcard but thought the outbound flight had already gone through. That's why Leah claimed the amount of one flight on her travel claim. It looks like Harbour Air actually put both charges back on my card and credited Leah's card. I've attached the receipts from Harbour Air. You can remove the \$207 claim from Leah's TV.

Sorry for the confusion.

Thanks!

Val

From: Laird, Patricia FIN:EX
Sent: Thursday, July 26, 2018 8:48 AM
To: McKnight, Valerie SDPR:EX
Subject: E129034

Hi Valerie,

On 06/26 Leah is claiming \$207.00 for HA both ways are \$414.00 she is only claiming for one way! I need the proof of payment on the receipts showing what credit card was used. So there is no double billing. We have to make sure it was not put on the office purchase card.

When you have time can you sent me the airline receipt showing be what payment method was used.

Thank you,

Pat

Pat Laird

Ministry of Finance

Corporate Services Division

Executive Financial Clerk

Phone: 778 698-8590

Serving the Ministries of Finance, the Office of the Premier, all Minister's Offices and various other entities

McKnight, Valerie SDPR:EX

From: Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>
Sent: Monday, June 25, 2018 11:52 AM
To: McKnight, Valerie SDPR:EX; McKnight, Valerie SDPR:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	Leah Squance

Booking s.17

Tuesday, June 26, 2018

Flight #202/Twin Otter

07:00 Victoria Harbour / [Map](#)

07:30 Vancouver Harbour / [Map](#)

30 minutes

KK- Confirmed

Invoice s.17

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

1 Passenger(s) - GoFlex**Leah Squance, Female**

Billing	\$197.15
Taxes	\$9.85
Grand Total	\$207.00

Add to Calendar**GoFlex Fare Conditions:**

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure**Baggage:****All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:100% cancellation fee if cancelled within 24hrs of
departur e**Booking Information****Domestic Flights**

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

The maximum weight per single piece of luggage is 50 pounds.

Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest

McKnight, Valerie SDPR:EX

From: Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>
Sent: Monday, June 25, 2018 11:54 AM
To: McKnight, Valerie SDPR:EX; McKnight, Valerie SDPR:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

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Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	Leah Squance

Booking #s.17

Tuesday, June 26, 2018

Flight #2130

12:30 Vancouver Harbour / Map

13:05 Victoria Harbour / Map

35 minutes

KK- Confirmed

Invoice #s.17

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

1 Passenger(s) - GoFlex**Leah Squance, Female**

Billing \$197.15

Taxes \$9.85

Add to Calendar**Grand Total \$207.00****GoFlex Fare Conditions:**

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Changeable up to 15 minutes prior to Departure
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Select Seating \$10 (space permitting)

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25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

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- Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

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- Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest

SH19EXEPAL24



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129386

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Squance, Leah				Employee ID s.22		Phone Number (250) 356-7750							
Client Organization Social Development and Poverty Reduction				Job Title		Travel Group Code 3							
5. Date Completed 2018/08/01		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information							
Type of Travel In Province		14. Reason for Travel Meetings				Headquarters Vic							
12. Mailing Address for Cheque BC													
16. Travel Dates 2018 07/29 07/30 07/31	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous				
	Destination	Start	End	Km	Cost				Claim	Cost	Cost	Describe	
	Vic - Halifax (AC)	0900	2359	14	7.56				F-B	41.00	256.89	63.00	taxi
	Halifax	0600	2359		0.00				F-D	33.25	256.89	26.25	luggage
	Halifax - Vic (WJ)	0600	2359	14	7.56				F-BL	30.50	= s.22	28.75	luggage
TOTALS OF COLUMNS				36. \$ 15.12	37. \$ 0.00		38. \$ 104.75	39. \$ 513.78	40. \$ 118.00 --- s.22	Claim Total			
48. Client Code 031 031 031 031	49. Resp. 46001	50. Service Line 48000	51. STOB 5704 5705		52. Project 4600000	45. Supplier Code s.22		Amount \$ 751.65 \$ s.22					
Less Travel Advance 031													
								54. \$ 751.65 \$ s.22					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								Print Name		Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								Print Name		Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.								Print Name		Date Signed			

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Aug 08-18

Audit Trail for Travel Voucher (Restricted Use) E129386 for Squance, Leah

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/08/01 17:13:16	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Saved	Squance, Leah Leah.Squance@gov.bc.ca
2018/08/02 16:57:48	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Saved	Squance, Leah Leah.Squance@gov.bc.ca
2018/08/02 16:57:56	Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca		Initiated	Ducker, Jayne Jayne.Ducker@gov.bc.ca
2018/08/02 16:59:51	Ducker, Jayne (IDIR\JADUCKER) Jayne.Ducker@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca
Production *** Copyright © Government of British Columbia				

Notes for Travel Voucher (Restricted Use) E129386 for Squance, Leah

0 note(s) returned.

Created On	Author	Note

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TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests.
It may, at the discretion of ministries, be used for in-province travel requests.

☒ Out-of-Province ☐ Out-of-Canada ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)

Social Development and Poverty Reduction

VOTE

EMPLOYEE NAME

Leah Squance

EMPLOYEE ID.

POSITION

Senior Ministerial Assistant

BARGAINING UNIT / GROUP NO.

BRANCH / LOCATION / REGION

Minister's Office

DATE DEPARTING

YYYY / MM / DD

2018/07/29

DATE RETURNING

YYYY / MM / DD

2018/08/01

NO. OF WORKDAYS AWAY

4

ESTIMATED OVERTIME CLAIM

HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☐ N / A, OR:

DESTINATIONS

Halifax

METHOD OF TRAVEL

Flights

PURPOSE OF TRAVEL

Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

Attending FPT: Forum for Ministers Responsible for Social Services

EMPLOYEE'S SIGNATURE

DATE SIGNED
YYYY / MM / DD

2018/07/04

SIGNATURES

Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.
PLEASE SIGN ONE BOX ONLY

DIRECTOR

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

ASSISTANT DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

2018/07/04

Reset Form

MS Leah Squance
 Xxx
 Xxx NE 11111
 United States

Room: s.15
 Folio: s.22
 Cashier: 29
 Arrival: 07-29-18 ✓
 Departure: 07-31-18

Group: Department of Community Services

Date	Description	Additional Information	Charges	Credits
07-29-18	Room Charges		✓ 219.00	
07-29-18	Room Municipal Mkg Levy 2%		4.38	
07-29-18	Room HST		33.51	
07-30-18	Room Charges		✓ 219.00	
07-30-18	Room Municipal Mkg Levy 2%		4.38	
07-30-18	Room HST		33.51	
07-31-18	Visa	XXXXXXXXXXXX s.17 : ✓ XX/XX		513.78
HST Summary			Total	513.78 513.78
Reg No s.15			Balance Due	✓ 0.00 CDN
Room 67.02				
F&B 0.00				
Other 0.00				
Total 67.02				

Guest Signature: _____

BEN'S TAXI
5 RALPH EDWARD CRT
DARTMOUTH NS B2W 6A1
TEL: 902-497-2382

TERM # 78016388
RECORD # 001696
HOST INVOICE # 0001624
HOST SEQ # 1001566

CARD *****
CREDIT/VISA D
2018/07/29 23:13:31

PURCHASE
AMOUNT
TIP
TOTAL

\$63.00

s.22

AUTH#: 465783 B: 0104
HTS#: 20180729231338

00 TRANSACTION

APPROVED 000

THANK YOU

SCOTIABANK VISA
AID: A0000000031010
TC: 80433646E10C2F02
TVR: 0080008000
TSI: F800

CUSTOMER COPY



AIR CANADA

AIRPORT FEE RECEIPT
TICKET NO:0142197238103

NAME:SQUANCE/LEAH

DATE OF ISSUE: 29JUL2018

PNR RECLOC:
ISSUED BY :

COUPON 1 OF 1

s.22

YYJJD

	AMOUNT	TAX	TOTAL
FIRST BAGGAGE FEE	25.00 01.25XG		26.25
GRAND TOTAL	25.00	01.25	26.25

FORM OF PAYMENT: IN CANADIAN DOLLARS yI*****s.17

GST/TPS HST/TVH NO. 100092287 RT000 QST/TVQ NO. 1000-043-172 RT000

FEES ARE NON-REFUNDABLE

WESTJET

PAYMENT RECEIPT/RECU DE PAIEMENT

Name/Nom
SQUANCE/LEAH

s.22 PNR

Date
31JUL18

Time/Heure
5:09PM

Description

**Fee/Frais
(CAD)**

HST/TVH

**Total
(CAD)**

**Total (CAD)
SQUANCE/LEAH
\$25.00 \$3.75**

FIRST BAG 8382609798998

\$25.00

3.75

28.75

\$25.00

3.75

28.75

**RECEIPT/RECU 1/1
VI XXXXXXXXXXXXX)s.17
AUTH 438223**

GST/TPS No.866112535
QST/TVQ No.1202807956 TQ0001

**KIOSK ID
YHZSS067**



eTicket Receipt

Prepared For
SQUANCE/LEAH MS [ADT]

RESERVATION CODE	s.22
ISSUE DATE	11Jul18
TICKET NUMBER	8382138264288
ISSUING AIRLINE	WEST JET
ISSUING AGENT	WestJet/SWS
FREQUENT FLYER NUMBER	s.22

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
31Jul18	WESTJET WS 383	HALIFAX NS, CANADA Time 6:30pm	VANCOUVER BC, CANADA Time 8:56pm Terminal MAIN TERMINAL	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis GC14UEK Not Valid Before 31JUL18 Not Valid After 31JUL18
31Jul18	WESTJET WS 3185 Operated by: WESTJET ENCORE	VANCOUVER BC, CANADA Time 9:55pm Terminal MAIN TERMINAL	VICTORIA BC, CANADA Time 10:29pm	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis GC14UEK Not Valid Before 31JUL18 Not Valid After 31JUL18

Allowances

Baggage Allowance

YHZ to YYJ - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

YHZ to YVR , YVR to YYJ - 1 Piece (WS - WESTJET)

Carry On Charges

YHZ to YVR , YVR to YYJ - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	WESTJET DOLLARS
	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX s.17 . CAD 322.84
Fare Calculation Line	YHZ WS X/YVR WS YYJ440.00CAD440.00END
Fare	CAD 440.00
Taxes/Fees/Carrier-Imposed Charges	CAD 23.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 28.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 70.52 RC (HARMONIZED SALES TAX (HST))
	CAD 4.20 RC2 (HARMONIZED SALES TAX (HST))
Total Fare	CAD 572.84

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with WestJet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

At WestJet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our [check-in and baggage cut-off times](#). Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can [manage your booking online](#) or call 1-888-937-8538 (1-888-WESTJET).

WestJet and the Canadian Transportation Agency want to make you aware of your rights as a traveller. Visit

[Flight and service disruptions](#) for an in-depth explanation.

Travelling with one of our airline partners? Be sure to familiarize yourself with the fees for your journey by visiting our [airline partners](#) page. Fees are collected on a one-way basis by the airline operating the first flight for each direction of your journey.

If you have used WestJet dollars as a form of payment for this itinerary you can see the amount redeemed by signing into your [WestJet Rewards account](#).

Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

[Important Legal Notices](#)

**AIR CANADA**

Booking Confirmation

s.22

Booking Reference: **s.22**

Date of issue: 06 Jul, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



- Depart

Economy - Standard

Sunday
29 Jul, 201810:50
Victoria
Victoria Intl. (YYJ), BC18:28
Montréal
Trudeau (YUL), QC

AC1684

4hr38
Economy Q
Operated by: Air Canada | A319-100 |
Wi-Fi
Air Canada Bistro

Layover in Montréal

1hr02

ⓘ AC1684 This flight is operated by Air Canada Rouge. You'll want to learn more about Air Canada Rouge's in-flight services and amenities, as these differ from those of Air Canada.

Sunday
29 Jul, 201819:30
Montréal
Trudeau(YUL), QC21:59
Halifax
Halifax Intl. (YHZ), NS

AC668

1hr29
Economy Q
Operated by: Air Canada | E190 | Wi-Fi
Air Canada Bistro

Total duration

7hr09

Passengers

**Leah Squance**Ticket Number
0142197238103**Seats**AC1684 -
AC668 -



Purchase summary

MasterCard

*****s.17

Amount paid: \$737.23

Tax information

GST/HST no. 10009-2287 RT0001

\$35.11

1 adult



Air Transportation Charges

Base Fare 657.00

Surcharges 23.00



Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001 35.11

Air Travellers Security Charge - Canada 7.12

Airport Improvement Fee - Canada 15.00

Total airfare and taxes before options \$737²³

GRAND TOTAL (Canadian dollars) \$737²³



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



eTicket Receipt

Prepared For
SQUANCE/LEAH MS [ADT]

RESERVATION CODE	s.22
ISSUE DATE	11Jul18
TICKET NUMBER	8382138264288
ISSUING AIRLINE	WEST JET
ISSUING AGENT	WestJet/SWS
FREQUENT FLYER NUMBER	s.22

Itinerary Details

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/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

YHZ to YVR , YVR to YYJ - 1 Piece (WS - WESTJET)

Carry On Charges

YHZ to YVR , YVR to YYJ - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	WESTJET DOLLARS
	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX s.17 - CAD 322.84
Fare Calculation Line	YHZ WS X/YVR WS YYJ440.00CAD440.00END
Fare	CAD 440.00
Taxes/Fees/Carrier-Imposed Charges	CAD 23.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 28.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 70.52 RC (HARMONIZED SALES TAX (HST))
	CAD 4.20 RC2 (HARMONIZED SALES TAX (HST))
Total Fare	CAD 572.84

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

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- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

At WestJet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our [check-in and baggage cut-off times](#). Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

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WestJet and the Canadian Transportation Agency want to make you aware of your rights as a traveller. Visit



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129425

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Newhook, Kelly				Employee ID s.22		Phone Number (250) 953-0905																																																
Client Organization Tourism, Arts and Culture				Job Title SENIOR MA		Travel Group Code 3																																																
5. Date Completed 2018/08/08		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information																																																
Type of Travel In Province		14. Reason for Travel Staffing Minister				Headquarters Minister's Office																																																
12. Mailing Address for Cheque																																																						
<table border="1"> <tr> <td>16. Travel Dates 2018 07/19 07/20</td> <td colspan="3">17. Places Travelled</td> <td colspan="2">18. Personal Vehicle Use</td> <td>19. Other Transport Costs</td> <td>20. & 21. Meals</td> <td>22. Lodging Costs</td> <td colspan="2">20. & 21. Miscellaneous</td> </tr> <tr> <td></td> <td>Destination</td> <td>Start</td> <td>End</td> <td>Km</td> <td>Cost</td> <td></td> <td>Claim</td> <td>Cost</td> <td></td> <td>Cost</td> <td>Describe</td> </tr> <tr> <td></td> <td>Duncan/Cowichan</td> <td>1000</td> <td>2300</td> <td>253</td> <td>136.62</td> <td></td> <td>F-BD</td> <td>22.75</td> <td></td> <td>1.25</td> <td>parking</td> </tr> <tr> <td></td> <td>Victoria</td> <td>0700</td> <td>2000</td> <td>253</td> <td>136.62</td> <td></td> <td>F-L</td> <td>41.00</td> <td></td> <td></td> <td></td> </tr> </table>								16. Travel Dates 2018 07/19 07/20	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous			Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe		Duncan/Cowichan	1000	2300	253	136.62		F-BD	22.75		1.25	parking		Victoria	0700	2000	253	136.62		F-L	41.00			
16. Travel Dates 2018 07/19 07/20	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous																																													
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	Duncan/Cowichan	1000	2300	253	136.62		F-BD	22.75		1.25	parking																																											
	Victoria	0700	2000	253	136.62		F-L	41.00																																														
TOTALS OF COLUMNS					36. \$ 273.24	37. \$ 0.00	38. \$ 63.75	39. \$ 0.00	40. \$ 1.25	Claim Total \$ 338.24																																												
48. Client Code		49. Resp.	50. Service Line		51. STOB	52. Project		45. Supplier Code		Amount																																												
126		51384	54006		-5701	5188888		s.22		\$ 338.24																																												
126					5702																																																	
126																																																						
126																																																						
Less Travel Advance																																																						
126																																																						
										54. \$ 338.24																																												
AMOUNT DUE TO EMPLOYEE																																																						
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed																																													
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed																																													
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed																																													

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

*HOTEL ON THE OFFICE PCARD

Audited by PL Aug 14-18

Audit Trail for Travel Voucher (Restricted Use) E129425 for Newhook, Kelly

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/08/08 09:24:27	Holding, Marina (IDIR\MAHOLDIN) Marina.Holding@gov.bc.ca	Newhook, Kelly Kelly.Newhook@gov.bc.ca	Saved	Newhook, Kelly Kelly.Newhook@gov.bc.ca
2018/08/08 09:24:58	Holding, Marina (IDIR\MAHOLDIN) Marina.Holding@gov.bc.ca	Newhook, Kelly Kelly.Newhook@gov.bc.ca	Saved	Newhook, Kelly Kelly.Newhook@gov.bc.ca
2018/08/08 09:26:39	Holding, Marina (IDIR\MAHOLDIN) Marina.Holding@gov.bc.ca	Newhook, Kelly Kelly.Newhook@gov.bc.ca	Saved	Newhook, Kelly Kelly.Newhook@gov.bc.ca
2018/08/08 11:44:16	Newhook, Kelly (IDIR\KNEWHOOK) Kelly.Newhook@gov.bc.ca		Approved	Holding, Marina Marina.Holding@gov.bc.ca
2018/08/08 16:07:39	Holding, Marina (IDIR\MAHOLDIN) Marina.Holding@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129425 for Newhook, Kelly

1 note(s) returned.

Created On	Author	Note
2018/08/08 09:24:27	Holding, Marina (IDIR\MAHOLDIN) Marina.Holding@gov.bc.ca	Kelly accompanied Minister to the BC Summer Games in Lake Cowichan/Duncan, she drove to Nanaimo airport to meet the Minister, and drove home, as well as driving to various venues (total of 506kms). She stayed over night in Lake Cowichan hotel was charged to p-card.

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*Sent e-mail to the office to remind them that staff are
not to use the PCARD for hotel costs on Aug 14-18

s.15

Invoice

Room 2
 Invoice # s.22
 Cashier Lisa
 Page: 1 of 1
 Printed: 2018-08-08 09:15:58
 Acct. Filter: All Other Charges
 PO #
 Arrival 7/19/2018
 Departure 7/20/2018

(P-card)

s.15

Newhook Kelly
 151-501 Bellville Street
 Victoria BC CA
 V8W9E2

Guests in room: Newhook Kelly

Date	Transaction	Description	Subtotal	Tax/Fees	Total
2018-07-19	Accommodations		179.00	26.85	205.85
2018-07-20	Master Card		-205.85	0.00	-205.85
			Total:		0.00

Approved by Min. Beave: 

Thank you for staying at the s.15

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any or the full amount of these charges. Interest will be charged on any over due balance.

Taxes and Fees

G.S.T	8.95
Municipal Tax	3.58
P.S.T	14.32

Signature: _____

GST #s.15

Guest Registration

Confirmation # s.22

Room s.15
Guests
Group

Ad: 1 Ch1: 0 Ch2: 0 Ch3: 0

Arrive 2018-07-19
Depart 2018-07-20
Deposit \$0.00

Bill to:

Registered to:

Newhook Kelly

151-501 Bellville Street
Victoria BC CA
V8W9E2

Email:

250-387-6808

Company:

s.15

CARD ✓ s.17

CARD TYPE MASTERCARD

DATE 2018/07/20

TIME 4994 12:02:42

RECEIPT NUMBER

M84158079-001-001-903-0

Vehicle:

Licence Plate

Make/Model

PURCHASE
TOTAL

\$205.85

Reservation and Rates

From	07/19/2018
To	07/19/2018
Rate	\$179.00
Other	\$0.00

APPROVED

AUTH# 150242

01-027

THANK YOU

CARDHOLDER SIGNATURE

The undersigned agrees to pay for all charges incurred against the room account during the above given rental period. If said charges are to be billed to a third party, the undersigned agrees to be personally liable for payment of any and all charges due in the event the indicated third party, person, company or association fails to pay for such charges.

The undersigned also agrees to vacate and thus release the room on the scheduled date of departure as indicated on this registration card at the posted 'Check Out' time.

For your comfort, your guest room and patio deck have been designated as a non-smoking environment. There will be an additional \$500.00 cleaning charge added to your account if you smoke in the room. All roof area's are strictly prohibited from guest use, anyone using the roof will have a \$100.00 fine applied to their bill.

Signature

RECEIPT
City of Nanaimo
Welcome to Downtown
2 Hour Maximum

License Plate Number
s.22

Expiration Date/Time
01:05 PM
JUL 19, 2018

Purchase Date/Time: 12:05pm Jul 19, 2018
Total Due: \$1.25 ✓ Rate: \$1.25/hr - 2Hour Max
Total Paid: \$1.25 Pmt Type: CC (Swipe)
Ticket #: 00008063
S/N #: 520116372137
Setting: Downtown
Mach Name: 520116372137

✓ #*** S.17 MasterCard Auth #: 090279

Thank You
Please Come Again

PARKING RECEIPT
PARKING RECEIPT
PARKING RECEIPT
PARKING RECEIPT
PARKING RECEIPT
PARKING RECEIPT



Control No.

E129410

Name	Employee ID	Phone Number
Newhook, Kelly	s.22	(250) 953-0905
Client Organization	Job Title	Travel Group Code
Tourism, Arts and Culture	SENIOR MA	3

5. Date Completed 2018/08/07	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
---------------------------------	------------------------	-------------------------	----------------------------

Type of Travel In Province	14. Reason for Travel Staffing Minister	Headquarters Minister's Office
-------------------------------	--------------------------------------------	-----------------------------------

12. Mailing Address for Cheque

16. Travel Dates 2018	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous		
	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe	
	07/24 Vic-Cranbrook (AC)	0700	2000		0.00		F-	51.50		122.21		
	07/25 Cranbrook	0800	2100		0.00		F-LD	22.75		122.21		
	07/26 Cranbrook	0700	2130		0.00		F-	51.50			45.00	Airport parking
	-Vic (AC)											
*Flights on PCARD												

TOTALS OF COLUMNS	36.	37.		38.	39.	40.				Claim Total
	\$ 0.00	\$ 0.00		\$ 125.75	\$ 244.42	\$ 45.00				\$ 415.17

48.	Client Code 126 126 126 126	49.	Resp. 51384	50.	Service Line 54006	51.	STOB 5701 5702	52.	Project 5188888	45.	Supplier Code s.22	Amount \$ 415.17
-----	-----------------------------------------	-----	----------------	-----	-----------------------	-----	---------------------------------	-----	--------------------	-----	-----------------------	---------------------

[illegible]

		AMOUNT DUE TO EMPLOYEE	54.
			\$ 415.17

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
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Audit Trail for Travel Voucher (Restricted Use) E129410 for Newhook, Kelly

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/08/07 16:08:34	Holding, Marina (IDIR\MAHOLDIN) Marina.Holding@gov.bc.ca	Newhook, Kelly Kelly.Newhook@gov.bc.ca	Saved	Newhook, Kelly Kelly.Newhook@gov.bc.ca
2018/08/07 16:09:44	Holding, Marina (IDIR\MAHOLDIN) Marina.Holding@gov.bc.ca	Newhook, Kelly Kelly.Newhook@gov.bc.ca	Notified	Newhook, Kelly Kelly.Newhook@gov.bc.ca
2018/08/08 11:44:57	Newhook, Kelly (IDIR\KNEWHOOK) Kelly.Newhook@gov.bc.ca		Approved	Holding, Marina Marina.Holding@gov.bc.ca
2018/08/08 16:07:53	Holding, Marina (IDIR\MAHOLDIN) Marina.Holding@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129410 for Newhook, Kelly

0 note(s) returned.

Created On	Author	Note

Production *** Copyright © Government of British Columbia

E129410

VICTORIA
INTERNATIONAL AIRPORT
LANE:Long Term Exit 1-1A

Paid On:2018/07/26 20:28 2018/07/26
Ticket#:218796701
Paid:\$ 75.00 ✓
GST:\$ 3.57

CC:MASTERCARD 5434-7054
THANK YOU
Transaction: Approved
GST#10456-7270R1001
*****s.17 Swiped
MASTER CARD
Purchase 18/07/26 20:28:35
Seq# 000046 004
Auth# 006056
APPROVED

Checked with Kelly E129410-on her credit card the parking charge is \$45.

E129425-do I need to just scan the receipts and send to FIN. I assume Marina has looked after anything else.

Noreen Dunn
Administrative Assistant

VICTORIA
INTERNATIONAL AIRPORT
LANE:Long Term Exit 1-1A

Paid On:2018/07/26 21:18
Ticket#:218915523
Paid:\$ 45.00
GST:\$ 2.14

CC:MASTERCARD 5437-5671
THANK YOU
Transaction: Approved
GST#10456-7270R1001
*****s.17 Swiped
MASTER CARD
Purchase 18/07/26 21:18:38
Seq# 000047 004
Auth# 001825
APPROVED

Amount paid
\$45.00

s.15

s.15

Reservation Number :s.22

*USA Approved hotel and rate

Send to Kelly Newhook

Kelowna, BC .

Phone .

Guest Name Kelly Newhook
Company Ministry Of Tourism

Arrival Date
24/07/2018

Departure Date
26/07/2018 ✓

Room Information

s.15

Bill To Newhook, Kelly

Kelowna, BC . ✓

Phone .

Folio Number s.22 - All Charges

Trans Date	Description	Voucher	Amount
24/07/2018	Gov Business Rate	s.15 ✓	105.00
24/07/2018	GST		5.41
24/07/2018	PST (Accommodations- 8%)		8.65
24/07/2018	Destination Marketing Fee		3.15
25/07/2018	Gov Business Rate		✓105.00
25/07/2018	GST		5.41
25/07/2018	PST (Accommodations- 8%)		8.65
25/07/2018	Destination Marketing Fee		3.15
Total Charges			244.42

Payments

26/07/2018	Mastercard	s.15	0000117399	-244.42
26/07/2018	Mastercard		0000117502	244.00
26/07/2018	Mastercard		0000117503	0.42
26/07/2018	Mastercard		0000117504	-244.42
Total Payments				-244.42

Balance Due: ✓ 0.00

	Destination Marketing Fee	GST	Accommodations- 8%)	Total
Total Tax	\$6.30	\$10.82	\$17.30	\$34.42

GST/HST: s.15

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature: _____

flights on p-card

Holding, Marina TAC:EX

From: Air Canada <confirmation@aircanada.ca>
Sent: Wednesday, July 18, 2018 1:52 PM
To: Holding, Marina TAC:EX
Subject: Air Canada - 24 Jul: Victoria - Cranbrook (Booking Reference: s.22
Attachments: Air_Canada_Booking_Confirmation_s.22 .pdf

Follow Up Flag: Follow up
Flag Status: Flagged

s.22



Booking Confirmation

Booking Reference s.22

Date of issue: 18 Jul, 2018



Select Seats



Check in



Manage my booking



Sign up for flight notifications

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT: Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Passengers



Kelly Newhook

Seats

AC8056 -

Ticket Number:

AC8215 s.15

0142197800844

AC8218

AC8081 -



Depart

Economy - Standard

Tuesday
24 Jul, 2018

07:20

Victoria

Victoria Intl. (YYJ),
British Columbia



07:48

Vancouver

Vancouver Intl. (YVR),
Terminal M



AC8056

0hr28

Economy U

Operated by: Air Canada Express - Jazz | Q400

Tuesday
24 Jul, 2018

08:55

Vancouver

Vancouver Intl. (YVR),
Terminal M



11:24

Cranbrook

(YXC),
British Columbia



AC8215

1hr29

Economy U

Operated by: Air Canada Express - Jazz | Dash 8-300

Return

Economy - Standard

Thursday
26 Jul, 2018

17:15

Cranbrook

(YXC),
British Columbia



17:49

Vancouver

Vancouver Intl. (YVR),
Terminal M



AC8218

1hr34

Economy T

Operated by: Air Canada Express - Jazz | Dash 8-300

Thursday
26 Jul, 2018

20:40

Vancouver

Vancouver Intl. (YVR),
Terminal M



21:11

Victoria

Victoria Intl. (YYJ),
British Columbia



AC8081

0hr31

Economy T

Operated by: Air Canada Express - Jazz | Q400

Purchase summary

MasterCard
XXXX-XXXX-XXXX s.17
Amount paid: \$558.86
Full details can be found in
your attached Itinerary/Receipt
Tax information
GST/HST no. 10009-2287
RT0001 \$26.61

	1 adult
 Air Transportation Charges	479.00
 Seat selection	20.00
 Taxes, fees and charges	59.86
GRAND TOTAL (Canadian dollars)	\$558⁸⁶

Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy.

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

Victoria (YYJ) > Cranbrook (YXC)

 **1st bag**
\$ 26.25 CAD
Including taxes

 **2nd bag**
\$ 36.75 CAD
Including taxes

Max. weight per bag:
23.0 kg (50.0 lb)

Max. dimensions per bag:
158.0 cm (62.0 in)

Cranbrook (YXC) > Victoria (YYJ)

 **1st bag**
\$ 26.25 CAD
Including taxes

 **2nd bag**
\$ 36.75 CAD
Including taxes

Max. weight per bag:
23.0 kg (50.0 lb)

Max. dimensions per bag:
158.0 cm (62.0 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage



Control No.

E129534

Name	Employee ID	Phone Number
Beale, William	s.22	s.22
Client Organization	Job Title	Travel Group Code
Agriculture Transportation and Infrastructure	Ministerial Assistant	3

5. Date Completed 2018/08/16	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial		Headquarters Victoria

12. Mailing Address for Cheque

Room 325-501 Belleville St. Victoria BC, BC V8V 1X4

[illegible][illegible]

48.	Client Code 130 034 130 130 130	49.	Resp. 55001	50.	Service Line 60410	51.	STOB 5701	52.	Project 5500102	45.	Supplier Code s.22	Amount s.22 \$ 916.67
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[illegible][illegible]

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
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Audit Trail for Travel Voucher (Restricted Use) E129534 for Beale, William

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/08/16 10:54:30	Chapotelle, Jacqueline (IDIR\JCHAPOTE) Jacqueline.Chapotelle@gov.bc.ca	Beale, William William.Beale@gov.bc.ca	Saved	Beale, William William.Beale@gov.bc.ca
2018/08/16 10:54:38	Chapotelle, Jacqueline (IDIR\JCHAPOTE) Jacqueline.Chapotelle@gov.bc.ca	Beale, William William.Beale@gov.bc.ca	Notified	Beale, William William.Beale@gov.bc.ca
2018/08/16 15:30:58	Beale, William (IDIR\WBEALE) William.Beale@gov.bc.ca		Approved	Waters, Leah Leah.Waters@gov.bc.ca
2018/08/16 15:36:12	Waters, Leah (IDIR\LWATERS) Leah.Waters@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129534 for Beale, William

0 note(s) returned.

Created On	Author	Note

Production *** Copyright © Government of British Columbia

July 18, 2018

Wednesday

July 2018

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

18 Wednesday		Daily Task List
		Arrange By: Due Date
7:00		
8:00		
9:00		
10:00		
11:00		
12 pm		
1:00		
2:00		
3:00		
4:00		
5:00		<div>Notes</div> <p>Vehicle travel Home to Hotel s.15</p> <p>10km</p> <p>Per diem Dinner</p>
7:00pm - 7:30pm Check-In: s.15 (Tap for Info)		

Room : s.15
Folio # : s.22
Invoice # :
Cashier # : 604781
Page # : 1 of 1

Hon William Beale
Legislative Buildings
Victoria BC V8V1X4
Canada

Arrival : 07-18-18
Departure : 07-19-18

Date	Description	Additional Information	Charges	Credits
07-18-18	Room Charge		459.00	
07-18-18	Destination Marketing Fee		5.93	
07-18-18	Room PST		51.14	
07-18-18	Room GST		23.25	
07-19-18	Visa	605.09 Split Into 539.32 And 65.77 XXXXXXXXXXXX; s.17 XX/XX		539.32
Total			539.32	539.32
Balance Due			0.00	

GST Summary

Room : 23.25
F&B : 0.00
Other : 0.00
Total : 23.25

HST Summary

Room : 0.00
F&B : 0.00
Other : 0.00
Total : 0.00

s.15



Honourable Claire Trevena

Room : s.15
Folio # : s.22
Invoice # :
Cashier # : 604781
Page # : 1 of 1

Hon William Beale
Legislative Buildings
Victoria BC V8V1X4
Canada

Arrival : 07-18-18
Departure : 07-19-18

Date	Description	Additional Information	Charges	Credits
07-18-18	Room Charge		459.00	
07-18-18	Destination Marketing Fee		5.93	
07-18-18	Room PST		51.14	
07-18-18	Room GST		23.25	
07-19-18	Visa	605.09 Split Into 539.32 And 65.77 XXXXXXXXXXXX)s.17 XX/XX		539.32
Total			539.32	539.32
Balance Due			0.00	

GST Summary

Room : 23.25
F&B : 0.00
Other : 0.00
Total : 23.25

HST Summary

Room : 0.00
F&B : 0.00
Other : 0.00
Total : 0.00

s.15



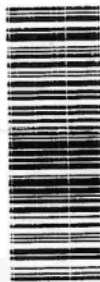
EasyPark

Entry Date: 07/19/18

Entry Time: 05:35PM

Entry Lane: 1476

Ticket #: 311817



**RECEIPT
IMPARK**

Lot 695 Waterfront Centre
200 Burrard St.

License Plate Number
s.22

Expiration Date/Time

**06:00 PM
JUL 19, 2018**

Purchase Date/Time: 10:45pm Jul 18, 2018

Total Due: \$34.00 Rate: \$34.00 - Until 6 PM
Total Paid: \$34.00 Payment Type: Card
Ticket #: 00007333
S/N #: 500013140642
Setting: Lot 695
Mach Name: Meter - 3

Card #****S.1 Visa

Auth #: 060331

Use hangTag app
To Extend Your Time

PARKING RECEIPT

To
Tsawwassen



LANE 06

RECEIPT - PLEASE RETAIN

PURCHASE 2018/07/18

20'	Undersize Vehi	41.80
1	Adult	17.20

Total 59.00

Visa
*****S.1 59.00
AUTH 065351 6627640 0010012460 S
01 APPROVED - THANK YOU 027
CHANGE DUE 0.00

*plus 21.00 deposit, lost
receipt on bank transaction
statement enclosed.

CARDHOLDER COPY
SWB 18 Jul 2018 19:45:52



SEE REVERSE SIDE OF TICKET

**RECEIPT
IMPARK**

Lot 695 Waterfront Centre
200 Burrard St.

License Plate Number
s.22

Expiration Date/Time

**06:30 PM
JUL 19, 2018**

Purchase Date/Time: 01:59pm Jul 19, 2018

Total Due: \$28.50 Rate: \$28.50 -Until 6:30PM
Total Paid: \$28.50 Payment Type: Card
Ticket #: 00007344
S/N #: 500013140642
Setting: Lot 695
Mach Name: Meter - 3

Card #****S.1 Visa

Auth #: 002151

Use hangTag app
To Extend Your Time

PARKING RECEIPT

To
Swartz Bay



LANE 35

RECEIPT - PLEASE RETAIN

PURCHASE 2018/07/20

20'	Undersize Vehi	57.50
1	Adult	17.20

Total 74.70

Visa
*****S.17 74.70
AUTH 044551 66277657 0010019890 S
01 APPROVED - THANK YOU 027
CHANGE DUE 0.00

CARDHOLDER COPY
TSA 20 Jul 2018 12:21:49



Page 99 of 100 18-2019-02262
106278
SEE REVERSE SIDE OF TICKET

s.22

Transaction Details

Transaction Date Jul 18, 2018 ✓

Posted Date Jul 19, 2018

Debit ✓ \$21.00

Transaction Description BC Ferry-RBI ONLINE BOOKING

VICTORIA

BC

CA

Card #

s.17

Appears on your statement or other devices as BCF-
RBI ONLINE BOOKING

This is not an official record of your transaction.



Control No.

E129531

Name	Employee ID	Phone Number
Beale, William	s.22	s. 22
Client Organization	Job Title	Travel Group Code
Agriculture, Transportation and Infrastructure	Ministerial Assistant	3

5. Date Completed 2018/08/16	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial		Headquarters Victoria

12. Mailing Address for Cheque
Room 325-501 Belleville St. Victoria BC, BC V8V 1X4

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost	Costs	Claim	Cost		Cost	Describe
2018					0.00	55.00	F-BL	30.50	184.44		
07/29	Vic - Kam	1800	2200		0.00	55.00	F-L	41.00	166.75		
07/30	Kam - Nelson	0700	1900		0.00	17.90	F-L	41.00			
07/31	Nelson - Van	0830	1830		0.00		F-L	41.00			
08/03	Van - Vic	0800	0830		0.00			0.00			

[illegible]

48.	Client Code 130 034 130 130 130	49.	Resp. 55001	50.	Service Line 60410	51.	STOB 5702	52.	Project 5500102	45.	Supplier Code s.22	Amount -s.22 \$ 536.59
-----	---------------------------------------------	-----	----------------	-----	-----------------------	-----	--------------	-----	--------------------	-----	-----------------------	------------------------------

[illegible]

		AMOUNT DUE TO EMPLOYEE	54.	\$ 536.59 \$ s.22
--	--	-------------------------------	------------	----------------------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
---------------------------------------------------------------------------------------------------------------------------------------------------	-------------------	--------------------

Audit Trail for Travel Voucher (Restricted Use) E129531 for Beale, William

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/08/16 10:21:58	Chapotelle, Jacqueline (IDIR\JCHAPOTE) Jacqueline.Chapotelle@gov.bc.ca	Beale, William William.Beale@gov.bc.ca	Notified	Beale, William William.Beale@gov.bc.ca
2018/08/16 15:31:44	Beale, William (IDIR\WBEALE) William.Beale@gov.bc.ca		Approved	Waters, Leah Leah.Waters@gov.bc.ca
2018/08/16 15:36:32	Waters, Leah (IDIR\LWATERS) Leah.Waters@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

Production *** Copyright © Government of British Columbia

Notes for Travel Voucher (Restricted Use) E129531 for Beale, William

0 note(s) returned.

Created On	Author	Note

Production *** Copyright © Government of British Columbia

William Beale
s.22

Room: s.15
Room Type: s.15
Number of Guests: 1
Rate: \$159.00 Clerk: JPA

Arrive: 29Jul18	Time: 08:45PM	Depart: 30Jul18	Time: 07:00AM	Folio Number: s.22
Date	Description	Charges	Credits	
29Jul18	Room Charge	159.00		
29Jul18	Gst - s.15	7.95		
29Jul18	Occupancy Sales Tax	12.72		
29Jul18	City Tax	4.77		
30Jul18	Visa		184.44	
Card #: VXXXXXXXXXXXX s.17 XXXX				
Amount: 184.44 Auth: 062371 Signature on File				
This card was electronically swiped on 29Jul18				
		Balance:	0.00	



Honourable Claire Trevena

s.15

William Beale

s.22

Room: s.1

Room Type: s.15

Number of Guests: 1

Rate: \$159.00

Clerk: JPA

Arrive: 29Jul18

Time: 08:45PM

Depart: 30Jul18

Time: 07:00AM

Folio Number: s.22

Date

Description

Charges

Credits

29Jul18

Room Charge

159.00

29Jul18

Gst - s.15

7.95

29Jul18

Occupancy Sales Tax

12.72

29Jul18

City Tax

4.77

30Jul18

Visa

184.44

Card #: VXXXXXXXXXXXXX s.17 XXXX

Amount: 184.44 Auth: 062371 Signature on File

This card was electronically swiped on 29Jul18

Balance: 0.00

s.15

s.15

C/O 07/31/2018 07:37 AM jheyen

Registered To:

Beale, William

s.22

Room #	s.15
Conf #	s.22
Arrival	07/30/18
Departure	07/31/18
Room Type	s.15
Guests	1 / 0
Payment	Visa/Master
Acct	XXXX-XXXX-XXXX s.17

Posting Date	Oper	AcctCode	Description	From	Reference	Amount
07/30/18	leslie	s.15,s.22				
07/30/18	leslie	RC	ROOM CHRG REVENUE			\$145.00
07/30/18	leslie	9	AHRT			\$2.90
07/30/18	leslie	91	PST ON ROOM			\$11.60
07/30/18	leslie	92	GST ON ROOM			\$7.25
07/31/18	jheyen	1VS	PAYMENT VISA			s.22

Balance Due	\$0.00
-------------	--------



Honourable Claire Trevena

THE UNDERSIGNED GUEST AGREES TO PAY THE AMOUNT INDICATED ON THE BALANCE DUE PORTION OF THIS INVOICE. IF THE CHARGES ARE TO BE BILLED TO A THIRD PARTY, THE UNDERSIGNED AGREES TO BE PERSONALLY LIABLE FOR PAYMENT OF THE CHARGES IN THE EVENT THAT THE INDICATED THIRD PARTY, PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF SUCH CHARGES.

X _____
GUEST SIGNATURE

Signature

C/O 07/31/2018 07:37 AM jheyen

Registered To:

Beale, William

s.22

Room #s.15

Conf #s.22

Arrival✓07/30/18

Departure07/31/18

Room TypeGuestss.151 / 0

PaymentAcctVisa/MasterXXXX-XXXX-XXXX s.17

Posting Date	Oper	AcctCode	Description	From	Reference	Amount
07/30/18	leslie	s.15,s.22				
07/30/18	leslie	RC	ROOM CHRG REVENUE			\$145.00
07/30/18	leslie	9	AHRT			\$2.90
07/30/18	leslie	91	PST ON ROOM			\$11.60
07/30/18	leslie	92	GST ON ROOM			\$7.25
07/31/18	jheyen	1VS	PAYMENT VISA			s.22

Balance Due	✓	\$0.00
-------------	---	--------

Claiming \$ 166.75

THE UNDERSIGNED GUEST AGREES TO PAY THE AMOUNT INDICATED ON THE BALANCE DUE PORTION OF THIS INVOICE. IF THE CHARGES ARE TO BE BILLED TO A THIRD PARTY, THE UNDERSIGNED AGREES TO BE PERSONALLY LIABLE FOR PAYMENT OF THE CHARGES IN THE EVENT THAT THE INDICATED THIRD PARTY, PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF SUCH CHARGES.

X_____

GUEST SIGNATURE

Signature

07/31/2018 07:35 AM

Registered To:

Beale, William
s.22

Room # s.15
Conf # s.22
Arrival 07/30/18
Departure 07/31/18
Room Type s.15
Guests 1 / 0
Payment Visa/Master
Acct XXXX-XXXX-XXXX s.17

Posting Date	Oper	AcctCode	Description	From	Reference	Amount
07/30/18	leslie	RC	ROOM CHRG REVENUE			\$145.00
07/30/18	leslie	9	AHRT			\$2.90
07/30/18	leslie	91	PST ON ROOM			\$11.60
07/30/18	leslie	92	GST ON ROOM			\$7.25
Balance Due						\$166.75

THE UNDERSIGNED GUEST AGREES TO PAY THE AMOUNT INDICATED ON THE BALANCE DUE PORTION OF THIS INVOICE. IF THE CHARGES ARE TO BE BILLED TO A THIRD PARTY, THE UNDERSIGNED AGREES TO BE PERSONALLY LIABLE FOR PAYMENT OF THE CHARGES IN THE EVENT THAT THE INDICATED THIRD PARTY, PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF SUCH CHARGES.

X _____
GUEST SIGNATURE

Signature

s.15

TERM ID: A5722741

BATCH#: 569
SHIFT#: 003

Completion

0000000135

SEC#: 569001001001

Application Label: VISA CREDIT

Alt: A0000000031010

TVR: 80 80 00 80 00

TSI: 78 00

*****s.1

Total: CAD\$ ✓ s.22

APPROVED 090701
000/00

31-Jul -18

07:36:39

CUSTOMER COPY

YELLOW CAB

817 FISGARD STREET V8W1R9

VICTORIA BC

21852400

GH2185240032

PURCHASE

07-29-2018

17:12:44

Acct # *****✓****s.17

RF

Exp Date **/**

Card Type VI

Name:

A0000000031010

VISA CREDIT

Operator: 032

Trace # 15712

Inv. # 032

Auth # 072891

RRN 00114601

Purchase

✓

\$55.00

Tip

s.22

Total

(001) APPROVED-THANK, ✓

Retain this copy for
record.

Customer cc

www.yellowcab.ca

250-2

s.22

Apply



WILLIAM s.22

BEALE

Logout

Site Search

Account Activity

[Help](#) | [Print](#)

s.17,s.22

Seeing a T

Transactions may sometimes temporarily s
no effect on your Current Balance or Avail

ime. This has

View

Jul 28, 2018 to today (Since last statement) ▼

Transactions

Date ▼	Transaction Description ↗	Debit ◯	Credit ◯	Balance
--------	---------------------------	---------	----------	---------

Pending Transactions

Aug 13, 2018

Aug 13, 2018

Aug 12, 2018

Aug 12, 2018

Aug 12, 2018

Aug 12, 2018

Aug 12, 2018

Aug 12, 2018

Aug 12, 2018

Aug 11, 2018

Aug 11, 2018

Aug 11, 2018

Aug 11, 2018

Aug 11, 2018

Aug 11, 2018

Aug 11, 2018

Aug 11, 2018

Aug 11, 2018

Aug 10, 2018

Aug 10, 2018

Aug 10, 2018

Aug 10, 2018

Aug 10, 2018

Aug 10, 2018

Aug 10, 2018

Aug 10, 2018

Aug 10, 2018

Aug 09, 2018

Aug 09, 2018

Aug 09, 2018

Posted Transactions

+

Aug 13, 2018

Aug 09, 2018

Aug 09, 2018

Aug 09, 2018

Aug 09, 2018

Aug 09, 2018

Aug 09, 2018

Aug 08, 2018

Aug 08, 2018

Aug 07, 2018

Aug 07, 2018

Aug 07, 2018

Aug 07, 2018

Aug 07, 2018

Aug 06, 2018

Aug 05, 2018

Aug 05, 2018

Aug 05, 2018

Aug 05, 2018

Aug 05, 2018

Aug 05, 2018

Aug 05, 2018

Aug 02, 2018

Aug 02, 2018

Aug 02, 2018

Aug 01, 2018

Aug 01, 2018

Aug 01, 2018

Jul 31, 2018

Jul 31, 2018

s.15

s.22

Jul 31, 2018

Jul 31, 2018

Jul 31, 2018

Jul 30, 2018

Jul 30, 2018

KAMI CABS CAR #10

s.22

Jul 30, 2018

s.15

184.44

Jul 29, 2018

YELLOW CAB

s.22

Jul 29, 2018

Jul 29, 2018

Jul 29, 2018

Jul 29, 2018

Jul 29, 2018

Jul 29, 2018

Jul 28, 2018

Jul 28, 2018

Jul 27, 2018

Transaction Details

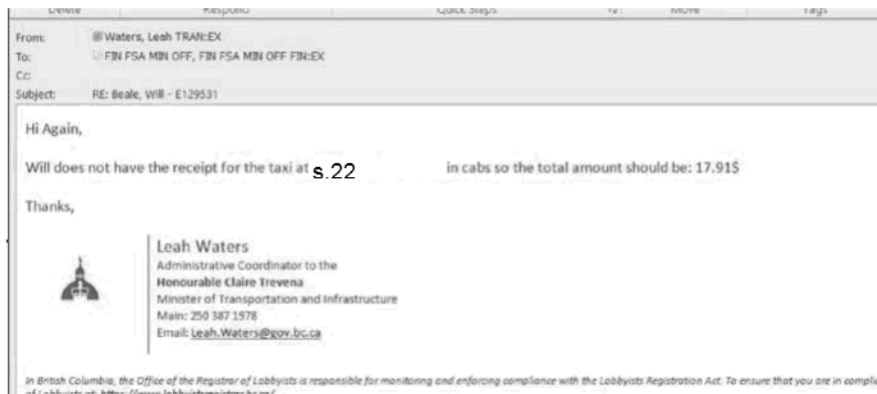
Transaction Date Jul 30, 2018

Posted Date Aug 01, 2018

Debit s.22

Transaction Description KAMI CABS CAR #10
KAMLOOPS
BC
CA
Card # s.17

This is not an official record of your



Taxi from Hotel to CHNL

Claimed 17.90



Booking Confirmation

Booking Reference: s.22

Date of issue: 25 Jul, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

- Depart

Economy - Comfort

Sunday
29 Jul, 2018

18:00
Victoria
Victoria Intl. (YYJ), BC



18:28
Vancouver
Vancouver Intl. (YVR), BC
Terminal M

AC8076

0hr28
Economy Q
Operated by: Air Canada Express -
Jazz | Q400

Layover in Vancouver

0hr32

Sunday
29 Jul, 2018

19:00
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



19:55
Kamloops
(YKA), BC

AC8196

0hr55
Economy Q
Operated by: Air Canada Express -
Jazz | Dash 8-300

Total duration

1hr55

Passengers

William Beale
Ticket Number
0142198123618

Seats
AC8076 s.1
AC8196 5



Purchase summary

MasterCard
***** S. 17
Amount paid: \$369.73

Tax information
GST/HST no. 10009-2287 RT0001
\$17.61

1 adult

Air Transportation Charges

Base Fare	318.00
Surcharges	12.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	17.61
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	15.00
Total airfare and taxes before options	\$369⁷³
GRAND TOTAL (Canadian dollars)	\$369⁷³



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Booking Confirmation

Booking Reference **s.22**

Date of issue: 25 Jul, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



Economy - Comfort

Tuesday
31 Jul, 2018

15:05
Castlegar
(YCG), BC



16:20
Vancouver
Vancouver Intl. (YVR), BC
Terminal M

AC8249

1hr15
Economy H
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

William Beale
Ticket Number
0142198240028

Seats
AC8249 s.

Purchase summary

Tax information
GST/HST no. 10009-2287 RT0001
\$2.50

Additional Charges
adult

Air Transportation Charges

Base Fare	0.00
Total Additional Fare - per passenger	0.00
Extras (Change Fee)	
Change Fee	50.00
Goods and Services Tax - Canada no. 100092287 RT0001	2.50
Total Extras (Change Fee) - per passenger	52.50
Total (per passenger)	52.50

Seat selection

WILLIAM beale	
AC8249 s - Standard Seat (Aisle)	0.00
GRAND TOTAL (Canadian dollars)	\$52.50

Chapotelle, Jacqueline TRAN:EX

From: Chapotelle, Jacqueline TRAN:EX
Sent: Thursday, August 2, 2018 11:12 AM
To: Beale, William TRAN:EX
Subject: FW: Flight Itinerary. Thanks for choosing Harbour Air!

FYI – I will add it to your calendar. 😊

Jacqueline Chapotelle

Administrative Assistant to the Honourable Claire Trevena
Minister of Transportation and Infrastructure
PO BOX 9055 Stn Prov Govt – Legislative Buildings Victoria BC V8V 1X4
P: 250.387.1978 | E: Jacqueline.Chapotelle@gov.bc.ca

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.

From: Harbour Air, Whistler Air & Saltspring Air [mailto:reservation@harbourair.com]
Sent: Thursday, August 2, 2018 11:11 AM
To: Chapotelle, Jacqueline TRAN:EX; will.beale@gov.bc.ca
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



Check Flight Status

Manage Flight

Deals & Specials

High Flyer Rewards

My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	Lindsey Jackson
	Company	Office Of The Minister Of Transportation

Friday, August 3, 2018

Flight #205/Twin Otter

08:00 Vancouver Harbour / Map

08:35 Victoria Harbour / Map

35 minutes

KK- Confirmed

1 Passenger(s) - GoGold

William Beale, Male

[Add to Calendar](#)

Invoice s.17

Air Transportation Charges

Sked 200/300 : (St) GO Gold \$219.97

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$11.52

Billing \$230.48

Taxes \$11.52

Grand Total \$242.00

GoGold Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure (subject to difference in fare value)

Complimentary Select Seating

50% cancel fee for groups of 4+ if cancelled within 24 hrs departure

Guaranteed Baggage:

50 lbs. All routes

Standby Baggage:

50 lbs. on all routes

\$1/lb. over 50 lbs.

Booking Information

Domestic Flights

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

The maximum weight per single piece of luggage is 50 pounds.



Control No.

E129440

Name	Employee ID	Phone Number
Papadopoulos, James	s.22	(250) 356-0179
Client Organization	Job Title	Travel Group Code
Advanced Education, Skills and Training TRANSPORTAION & INFRAS	Ministerial Assistant	3

5. Date Completed 2018/08/08	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial	Headquarters Victoria	

12. Mailing Address for Cheque
PO Box 9055 Stn Prov Govt Victoria BC , BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport		20. & 21. Meals		22. Lodging		20. & 21. Miscellaneous	
2018	Destination	Start	End	Km	Cost	Costs	Claim	Cost	Costs	Cost	Describe		
07/16	Vic-Van-Vic(HJ)	0615	1900		0.00	✓ 110.20	F-BLD	12.25					
07/24	Vic-PG (AC)	1630	2130		0.00	✓ 108.88	F-BL	30.50	149.64				
07/25	PG-Van (AC)	0830	2000		0.00		F-L	41.00	727.32			✓ 44.00	Parking
07/26	Van	0830	1530		0.00		F-D	33.25				192.23	Car Rental & Gas
*Car rental rented on the 25th													

[illegible][illegible][illegible]

	AMOUNT DUE TO EMPLOYEE	54.	\$ 1449.27
--	------------------------	-----	------------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
---------------------------------------------------------------------------------------------------------------------------------------------------	-------------------	--------------------

Audit Trail for Travel Voucher (Restricted Use) E129440 for Papadopoulos, James

11 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/08/08 11:45:03	Chapotelle, Jacqueline (IDIR\JCHAPOTE) Jacqueline.Chapotelle@gov.bc.ca	Papadopoulos, James James.Papadopoulos@gov.bc.ca	Saved	Papadopoulos, James James.Papadopoulos@gov.bc.ca
2018/08/10 09:38:25	Chapotelle, Jacqueline (IDIR\JCHAPOTE) Jacqueline.Chapotelle@gov.bc.ca	Papadopoulos, James James.Papadopoulos@gov.bc.ca	Saved	Papadopoulos, James James.Papadopoulos@gov.bc.ca
2018/08/10 09:48:57	Chapotelle, Jacqueline (IDIR\JCHAPOTE) Jacqueline.Chapotelle@gov.bc.ca	Papadopoulos, James James.Papadopoulos@gov.bc.ca	Saved	Papadopoulos, James James.Papadopoulos@gov.bc.ca
2018/08/10 09:49:04	Chapotelle, Jacqueline (IDIR\JCHAPOTE) Jacqueline.Chapotelle@gov.bc.ca	Papadopoulos, James James.Papadopoulos@gov.bc.ca	Notified	Papadopoulos, James James.Papadopoulos@gov.bc.ca
2018/08/10 10:37:38	Chapotelle, Jacqueline (IDIR\JCHAPOTE) Jacqueline.Chapotelle@gov.bc.ca	Papadopoulos, James James.Papadopoulos@gov.bc.ca	Saved	Papadopoulos, James James.Papadopoulos@gov.bc.ca
2018/08/16 17:21:00	Papadopoulos, James (IDIR\JPAPADOP) James.Papadopoulos@gov.bc.ca		Saved	Papadopoulos, James James.Papadopoulos@gov.bc.ca
2018/08/16 17:23:33	Papadopoulos, James (IDIR\JPAPADOP) James.Papadopoulos@gov.bc.ca		Saved	Papadopoulos, James James.Papadopoulos@gov.bc.ca
2018/08/16 17:23:40	Papadopoulos, James (IDIR\JPAPADOP) James.Papadopoulos@gov.bc.ca		Saved	Papadopoulos, James James.Papadopoulos@gov.bc.ca
2018/08/16 17:24:37	Papadopoulos, James (IDIR\JPAPADOP) James.Papadopoulos@gov.bc.ca		Saved	Papadopoulos, James James.Papadopoulos@gov.bc.ca
2018/08/17 16:07:14	Papadopoulos, James (IDIR\JPAPADOP) James.Papadopoulos@gov.bc.ca		Approved	Stone, Lynne Lynne.Stone@gov.bc.ca
2018/08/17 16:10:36	Stone, Lynne (IDIR\LSTONE) Lynne.Stone@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca


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Notes for Travel Voucher (Restricted Use) E129440 for Papadopoulos, James

1 note(s) returned.

Created On	Author	Note
2018/08/10 09:48:57	Chapotelle, Jacqueline (IDIR\JCHAPOTE) Jacqueline.Chapotelle@gov.bc.ca	07-16: Incidentals. HJ Vic-Van-Vic. Taxis/public transit to event/meetings. 07-24: Dinner. AC Vic-PG. Taxis to airport/hotel. Overnight s.15 07-25: Breakfast & Dinner. Overnight @ s.15 : Parking hotel. 07-26: Breakfast & Lunch. Car Rental & Gas. Stayed in Vancouver for personal.

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LEA: Pls Scan + send to FIN once Claire Signs. 
29440*

s.15

25.07.18

James Papadopoulos PO Box 9055 Stn Prov Govt Victoria BC V8W9E2 CA	Folio No.	: s.22	Room No.	: s.15
	A/R Number	:	Arrival	: 24.07.18
	Group Code	:	Departure	: 25.07.18
	Company	: STATE GOV'T BWS	Conf. No.	: s.22
	s.15		Rate Code	: SGS
	Invoice No.	:	Page No.	: 1 of 1

Date	Description	Charges	Credits
24.07.18	Room Charge	129.00	
24.07.18	PST Room Tax 8%	10.32	
24.07.18	MRDT 3%	3.87	
24.07.18	GST Room Tax 5%	6.45	
25.07.18	Visa		149.64
	XXXXXXXXXX ^{s.17}		
Total		149.64	149.64
Balance		0.00	

Guest Signature: _____

s.15

Thank you for staying with us.
It was our pleasure to serve you.

Honourable Claire Trevena

LEA: Pls scan + send to FIN once Claire Signs. ☺ E129440*

s.15

Room : s.15
Folio # : s.22
Invoice # :
Cashier # : 135
Page # : 1 of 1

Mr James Papadopoulos
Room 306 Legislative Building
Victoria BC V8V 1X4
Canada

Arrival : 07-25-18
Departure : 07-26-18

Date	Description	Additional Information	Charges	Credits
07-25-18	Room Charge		619.00	
07-25-18	Destination Marketing Fee		8.00	
07-25-18	Hotel Room Tax		68.97	
07-25-18	Room GST		31.35	
07-26-18	Visa	XXXXXXXXXXXX ^{s.17} XX/XX		727.32
Total			727.32	727.32
Balance Due			0.00	

GST Summary

Room : 31.35
F&B : 0.00
Other : 0.00
Total : 31.35

s.15

HST Summary

Room : 0.00
F&B : 0.00
Other : 0.00
Total : 0.00



Honourable Claire Trevena

s.15

BLUEBIRD CABS #61
2612 QUADRA ST
VICTORIA BC

CARD *****s.17 ✓
CARD TYPE VISA
DATE 2018/07/16
TIME 0227 18:29:18
RECEIPT NUMBER
C85002951-001-259-005-0

PURCHASE
AMOUNT \$12.20 ✓
TIP s.22
TOTAL

VISA CREDIT
A0000000031010
02D100746D62F2E1
0080008000-E800
0EF543176F7AB229
0080008000-F800

APPROVED

AUTH# 075131 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

* RECEIPT *
* NOT VALID FOR TRAVEL *

TransLink
999-EXPO SKYTRAIN
Gateway Stn
IVM18121
Mon 16 Jul 18 04:33PM ✓

Payment Type:
Compass Card
(**** * s.22)
Purchase: 3 Zone Ticket

Product Price: \$ 5.70 ✓

Compass Ticket #: s.22
**** * s.22
Receipt #: 51341

Retain for your records.
View TransLink Policies
at www.translink.ca

Thank You!

BONNY'S TAXI LTD B177
5759 SIDLEY ST
BURNABY BC

CARD *****s.17
CARD TYPE VISA
DATE ✓ 2018/07/16
TIME 0751 13:52:56
CLERK ID 01
RECEIPT NUMBER
C85048487-001-013-001-0

PURCHASE
AMOUNT ✓ \$49.50
TIP s.22
TOTAL

\$

VISA CREDIT
A0000000031010
914241D9C50F1F04
0080008000-E800
A62EAB55EDF0164A
0080008000-F800

APPROVED

AUTH# 076576 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB #241
1441 CLARK DR
VANCOUVER BC

CARD ***** s.17
CARD TYPE VISA
DATE ✓ 2018/07/16
TIME 0224 09:12:16
CLERK ID 1
RECEIPT NUMBER
C85062866-001-002-438-0

PURCHASE
AMOUNT ✓ \$24.00
TIP s.22
TOTAL

\$

VISA CREDIT
A0000000031010
C278FA58B1E1F536
0080008000-E800
36B7B4693651408A
0080008000-F800

APPROVED

AUTH# 064798 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

BLUEBIRD CABS #131
2612 QUADRA ST
VICTORIA BC

CARD ***** s.17
CARD TYPE VISA
DATE ✓ 2018/07/16
TIME 3932 06:22:55
RECEIPT NUMBER
C85069239-001-244-018-0

PURCHASE
AMOUNT ✓ \$11.20
TIP s.22
TOTAL

\$

VISA CREDIT
A0000000031010
ACE072E43A1ED876
0080008000-E800
3C0DA68A0119503A
0080008000-F800

APPROVED

AUTH# 076405 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

CARD ***** s.17
CARD TYPE VISA
DATE 2018/07/16
TIME 9099 07:40:14
CLERK ID 81059
INVOICE # 81059
RECEIPT NUMBER
C85030247-001-164-001-0

PURCHASE
AMOUNT ✓ \$7.60
TIP s.22
TOTAL

VISA CREDIT
A0000000031010
C8525FFBA8C4533B
0080008000-E800
4AAD265B789BF981
0080008000-F800

APPROVED

AUTH# 004267 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

BLUEBIRD CABS #66
2612 QUADRA ST
VICTORIA BC

CARD s.17
CARD TYPE INTERAC
ACCOUNT TYPE CHEQUING
DATE ✓ 2018/07/24
TIME 7033 16:51:44
RECEIPT NUMBER
C85068950-001-057-010-0

PURCHASE
AMOUNT ✓ \$73.60
TIP s.22
TOTAL

\$

Interac
A0000002771010
6E0E35B43596A4D1
8000008000-6800
7BB3010A1C34739E

APPROVED

AUTH# 607460 00-001
THANK YOU

CARDHOLDER COPY

PHONE.250.382.2222

PRINCE GEORGE TAXI #022
331 1ST AVE

PRINCE GEORGE, BC V2L2Y1
TEL (250) 564 4444

TERM ID: B7797211

BATCH#: 057
SHIFT#: 000

Sale

INV#: 0000000002
VISA

Proximity
SEQ#: 057001001002

Application Label: Visa Credit
AID: A0000000031010
TVR:00 00 00 00
TSI:00 00

*****s.17

Total:CAD\$ 35.28 ✓

APPROVED 004335
001/00

NO SIGNATURE REQUIRED

18 ✓

22:23:50

MERCHANT COPY
THANK YOU!

JULY 24-18

JULY 26, 2018

*NO NEED TO DISPLAY

EXPIRATION DATE

EXPIRATION TIME

DATE ISSUED

TIME ISSUED

AMOUNT PAID

26/07/18 16:01:00 00:07 PM

26/07/18 00:07 PM \$44.00

PETRO-CANADA
5111 GRT MCCHONACI
RICHMOND
BC V7B 1K3
(604) 231-8748

GST 0897092912
PST 1007-5133
PC0727195:6812601
TERMINAL: 016812658
PAYPOINT: 016812601

✓ 2018-07-26 15:23

PUMP 08
REGULAR
LITRES L 18.887
PRICE/L \$ 1.489
FUEL SALES \$ 28.12*

TOTAL OWED \$ 28.12

TOTAL PAID
CREDIT CARD \$ 28.12 ✓

* GST INCL. \$ 1.34

VISA
*****S.17 T
INVOICE 118711
AUTH 093254
PURCHASE
T 0010010010 00 027
APPROVED
THANK YOU

-- IMPORTANT --
RETAIN THIS COPY
FOR YOUR RECORDS
- CUSTOMER'S COPY -

LEARN HOW TO
SAVE 3 CENTS/L
EVERY DAY AT
PETRO-CANADA.CA/RBC

SURVEY! EARN POINTS
& CHANCE TO WIN GAS
PETRO-CANADA.CA/HERO

RECEIPT

Rental Agreement Number: s.22
Vehicle Number: 34057251

YOUR INFORMATION

PAPADOPOULOS, JAMES
AVIS DISC: AEROPLAN BASIC
PAYMENT METHOD: VISA Xs.17

YOUR RENTAL

Picked up: YVR
Date/Time: JUL 25, 2018@07:16PM
Returned: YVR
Date/Time: JUL 26, 2018@03:28PM
Veh Group: Intermediate SUV ✓
Veh Charged: Intermediate SUV ✓
Vehicle: JEEP CHEROKEE
Odometer Out: 21217
Odometer In: 21402
Fuel Reading: Full

YOUR VEHICLE CHARGES

MINIMUM CHARGE 116.00
YOUR TIME AND MILEAGE: 116.00

YOUR TAXABLE FEES

GST TAX 7.26
**18.05% FEE 21.42
CFC 5.00
ENERGY RECOVERY 0.98/DY .98
VEH LIC FEE 1.71

YOUR SUBTOTAL
TAXABLE SUBTOT 145.11
PST 7.000% 10.16

YOUR NON TAXABLE ITEMS
PASSENGER VEHICLE RENTAL 1.58

TOTAL CHARGES 164.11
NET CHARGES CAD 164.11 ✓
YOUR TOTAL DUE: 0.00 ✓

PAID ON VISA Xs.17
CONCESSION RECOVERY FEE

THANK YOU FOR RENTING WITH AVIS

GST NO R100361989

For inquiries or e-receipt visit
WWW.AVIS.COM

or call 604-606-2847

RENTAL AGREEMENT NUMBER: s.22

RECEIPT

Your Information

Customer Name: JAMES PAPADOPOULOS
Avis Worldwide Discount: AEROPLAN BASIC
Method of Payment: c 17

Your Vehicle Information

Vehicle Number: 34057251
Vehicle Group Rented: Intermediate SUV
Vehicle Group Charged: Intermediate SUV
Vehicle Description: RED JEEP CHEROKEE
License Plate Number: ABL69180
Odometer Out: 21217
Odometer In: 21402
Total Driven: 185
Fuel Reading: Out 8/8| In 8/8

Your Rental

Pickup Date/Time: JUL 25, 2018@7:16PM
Pickup Location: 3880 GRANT MCCONACHIE WAY
VANCOUVER INTERNATIONAL APO
RICHMOND, BC, V7B 1V1, CA
604-606-2847

Return Date/Time: JUL 26, 2018@3:28PM
Return Location: 3880 GRANT MCCONACHIE WAY
VANCOUVER INTERNATIONAL APO
RICHMOND, BC, V7B 1V1, CA
604-606-2847

Additional fees may apply if changes are made to your return date, time and/or location.

Your Vehicle Charges (MIN 1 DAY IF NOT MET DLY RT = 116.00 / MAX DAY)

Rate Chart:		Free Kilometres: Time and Kilometres:	
Kilometres:	Hourly:	150 Your Discount:	
Hourly:	87.01 Daily:	300 MIN 1DY/2S/F 185FM =	116.00
Ad'l day:	116.00 Weekly:	2100	
Period:	116.00		
		Time and Kilometres:	116.00

Your Optional Products/Services

Optional Services Total: 0.00

Your Taxable Fees

18.05% Premium Location Surcharge 21.42
AIRPORT FACILITY CHRG 5.00/D 5.00
ENERGY RECOVERY FEE 0.98/DY .98
VEH LIC FEE 1.71

Sub-total-Charges: 145.11
PST 7.000% 10.16

at.

Your Non-Taxable Products/Services

GST TAX 5.00 % 7.26
PASSENGER VEHICLE RENTAL TAX 1.58

Your Total Charges paid: 164.11
Prepayment 0.00

Net Charges:

CAD 164.11

Your Total Due:

0.00

Thank you for renting with Avis.

For all other inquiries, please contact us at 1-800-352-7900 or www.Avis.com.

At Avis, we are committed to providing you with the best rental experience in the industry. We are in the business of treating people like people.

Thank you for renting with AVIS. To enroll in AVIS preferred and to enroll in the AVIS loyalty program, please visit avis.com for more information.

Your vehicle was rented to you by CRISTIAN.

Your vehicle was checked in by ALASTAIR.

Chapotelle, Jacqueline TRAN:EX

From: passengerservices@helijet.com
Sent: Wednesday, July 11, 2018 2:01 PM
To: Chapotelle, Jacqueline TRAN:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	James Papadopoulos
	Company	Ministry Of Transportation ,

Booking #s.22

Monday, July 16, 2018

702

07:00 Victoria Harbour

07:35 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Off-Peak

James Papadopoulos, Male

[Add to Calendar](#)

Invoice #305391

FARE-YWH-Full_Summer - 2018 \$219.05

+ GST \$10.95

Billing \$219.05

Taxes \$10.95

Grand Total \$230.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the

one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Booking s.22

Monday, July 16, 2018

731

18:45 Vancouver Harbour

19:20 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Off-Peak

James Papadopoulos, Male

[Add to Calendar](#)

Invoice #305387

FARE-YWH-Full_Summer - 2018 \$219.05

+ GST \$10.95

Billing \$219.05

Taxes \$10.95

Grand Total \$230.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:



Booking Confirmation

Booking Reference: s.22

Date of issue: 16 Jul, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



– Depart

Economy - Comfort

Tuesday
24 Jul, 2018

18:00
Victoria
Victoria Intl. (YYJ), BC



18:28
Vancouver
Vancouver Intl. (YVR), BC
Terminal M

AC8076

0hr28
Economy L
Operated by: Air Canada Express -
Jazz | Q400

Layover in Vancouver

1hr22

Tuesday
24 Jul, 2018

19:50
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



21:04
Prince George
(YXS), BC

AC8211

1hr14
Economy L
Operated by: Air Canada Express -
Jazz | Q400

Total duration

3hr04

Passengers

James Papadopoulos

Ticket Number
0142197665676

Seats
AC8076 S.
AC8211 1



Purchase summary

MasterCard
***** S.1
Amount paid: \$232.18

Tax information
GST/HST no. 10009-2287 RT0001
\$11.06

1 adult

Air Transportation Charges

Base Fare	187.00
Surcharges	12.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	11.06
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	15.00

Total airfare and taxes before options	\$232 ¹⁸
----------------------------------------	---------------------

GRAND TOTAL (Canadian dollars)	\$232 ¹⁸
--------------------------------	---------------------



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Booking Confirmation

Booking Reference: s.22

Date of issue: 16 Jul, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

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Economy - Comfort

Wednesday
25 Jul, 2018

17:45
Prince George
(YXS), BC



19:00
Vancouver
Vancouver Intl. (YVR), BC
Terminal M

AC8212

1hr15
Economy L
Operated by: Air Canada Express -
Jazz | Q400

Passengers

James Papadopoulos

Seats
AC8212 s.15

Ticket Number
0142197666308



Purchase summary

MasterCard
***** s.1
Amount paid: \$240.58

Tax information
GST/HST no. 10009-2287 RT0001
\$11.46



Base Fare	185.00
Surcharges	12.00



Goods and Services Tax - Canada no. 100092287 RT0001	11.46
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	25.00
Total airfare and taxes before options	\$240⁵⁸
GRAND TOTAL (Canadian dollars)	\$240⁵⁸



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy.

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

Prince George (YXS) > Vancouver (YVR)



1st bag

Complimentary



2nd bag

\$ 36.75 CAD
Including taxes

Max. weight per bag:
23.0 kg (50.0 lb)

Max. dimensions per bag:
158.0 cm (62.0 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country/region you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Stopovers

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours.

Note: If you **exceed your baggage allowance** (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View Air Canada's additional checked baggage policy.
- View the additional checked baggage policy of Air Canada's codeshare and interline partners.



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129135

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Thumath, Meaghan ✓				Employee ID s.22		Phone Number (250) 952-7623	
Client Organization Mental Health and Addictions				Job Title Sr Ministerial Assistant		Travel Group Code 3	
5. Date Completed 2018/07/12		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Meeting in Victoria				Headquarters vancouver	
12. Mailing Address for Cheque PO Box 9087 Stn Prov Gov't							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Claim
2018							Cost
07/04	Van Parking	0800	2000		0.00		0.00
07/06	Van Parking	0800	2000		0.00		0.00
07/10	Van to Vic Meet	0800	2000		0.00	207.00	0.00
07/10	Vic to Van	0800	2000		0.00	207.00	0.00
07/10	Cab to UVIC	0800	2000		0.00	24.80	0.00
07/10	Cab UVIC to air	0800	2000		0.00	23.90	0.00
TOTALS OF COLUMNS				36.	37.	38.	39.
				\$ 0.00	462.70 \$ s.22	\$ 0.00	\$ 0.00
40.	41.	42.	43.	44.	45.	46.	47.
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount	
027	66M02	44900	5701	66MHA00	s.22	\$ 491.40	
027							
027							
027							
Less Travel Advance							
027							
AMOUNT DUE TO EMPLOYEE							54.
							\$ 491.40 ✓
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

Audit Trail for Travel Voucher (Restricted Use) E129135 for Thumath, Meaghan

9 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/12 08:27:17	Larson, Lori (IDIR\LOLARSON) Lori.Larson@gov.bc.ca	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca	Saved	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca
2018/07/12 11:35:18	Larson, Lori (IDIR\LOLARSON) Lori.Larson@gov.bc.ca	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca	Notified	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca
2018/07/12 11:35:31	Larson, Lori (IDIR\LOLARSON) Lori.Larson@gov.bc.ca	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca	Saved	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca
2018/08/10 16:35:16	Thumath, Meaghan (IDIR\MTTHUMATH) Meaghan.Thumath@gov.bc.ca		Initiated	Gotto, Sarah Sarah.Gotto@gov.bc.ca
2018/08/28 11:56:26	Gotto, Sarah (IDIR\SGOTTO) Sarah.Gotto@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca
2018/08/28 11:57:00	Gotto, Sarah (IDIR\SGOTTO) Sarah.Gotto@gov.bc.ca	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca	Recalled	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca
2018/08/28 11:57:12	Gotto, Sarah (IDIR\SGOTTO) Sarah.Gotto@gov.bc.ca	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca	Notified	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca
2018/08/28 13:40:08	Thumath, Meaghan (IDIR\MTTHUMATH) Meaghan.Thumath@gov.bc.ca		Approved	Gotto, Sarah Sarah.Gotto@gov.bc.ca
2018/08/28 13:42:42	Gotto, Sarah ✓ (IDIR\SGOTTO) Sarah.Gotto@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129135 for Thumath, Meaghan

0 note(s) returned.

Created On	Author	Note

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From: [Larson, Lori MMHA:EX](#)
To: [Janke, Debra FIN:EX](#)
Subject: RE: E129135 for Meaghan Thumath
Date: September 7, 2018 10:13:00 AM
Attachments: [Scan From Device Name.msg](#)

Hi Debra

Meaghan has just sent this flight receipt.

Have a great weekend.

Sincerely

Lori

-----Original Message-----

From: Janke, Debra FIN:EX
Sent: September 7, 2018 9:53 AM
To: Larson, Lori MMHA:EX <Lori.Larson@gov.bc.ca>
Subject: RE: E129135 for Meaghan Thumath

Hi Lori,

The only proof of payment I see is for the Vancouver to Victoria (\$207.00) on July 10th. The Harbour Air invoice that was included with receipts (attached) does not indicate payment (last 4 digits) for the Victoria-Vancouver flight (\$207.00) that is also being claimed.

Can you call me?

Thanks.

Debra

-----Original Message-----

From: Larson, Lori MMHA:EX
Sent: September 7, 2018 8:39 AM
To: Janke, Debra FIN:EX
Subject: RE: E129135 for Meaghan Thumath

Hi Debra

Its near the bottom of the receipt. It shows the last four digits of the credit card and says approved on it.

Thanks Debra, have a great weekend.

Sincerely

Lori

-----Original Message-----

From: Janke, Debra FIN:EX
Sent: September 7, 2018 8:04 AM
To: Larson, Lori MMHA:EX <Lori.Larson@gov.bc.ca>
Subject: RE: E129135 for Meaghan Thumath

Hi Lori,

The Harbour Air invoice for Victoria-Vancouver does not indicate payment information (last 4 digits of credit card). Please provide proof of payment.

Thanks.

Debra

-----Original Message-----

From: Larson, Lori MMHA:EX
Sent: September 6, 2018 3:21 PM
To: Janke, Debra FIN:EX
Subject: FW: E129135 for Meaghan Thumath

Here you go.

L

-----Original Message-----

From: Larson, Lori MMHA:EX
Sent: August 30, 2018 3:15 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX <FINFSAMINOFF@gov.bc.ca>
Cc: Gotto, Sarah F MMHA:EX <Sarah.Gotto@gov.bc.ca>
Subject: E129135 for Meaghan Thumath

Good afternoon

Please see the attached travel vouchers for Meaghan Thumath E129135.

Thank you.

Lori Larson

-----Original Message-----

From: Gotto, Sarah F MMHA:EX
Sent: August 28, 2018 1:44 PM
To: Larson, Lori MMHA:EX <Lori.Larson@gov.bc.ca>
Subject: E-forms: Action Required re: E129135 for Meaghan Thumath

Hi. I have approved the above stated travel claim for Meaghan on her behalf and it is now ready to go to FIN FSA. I think you did this one up for Meaghan.

Would you kindly pull the receipts and print off the claim, scan and send to FIN FSA.

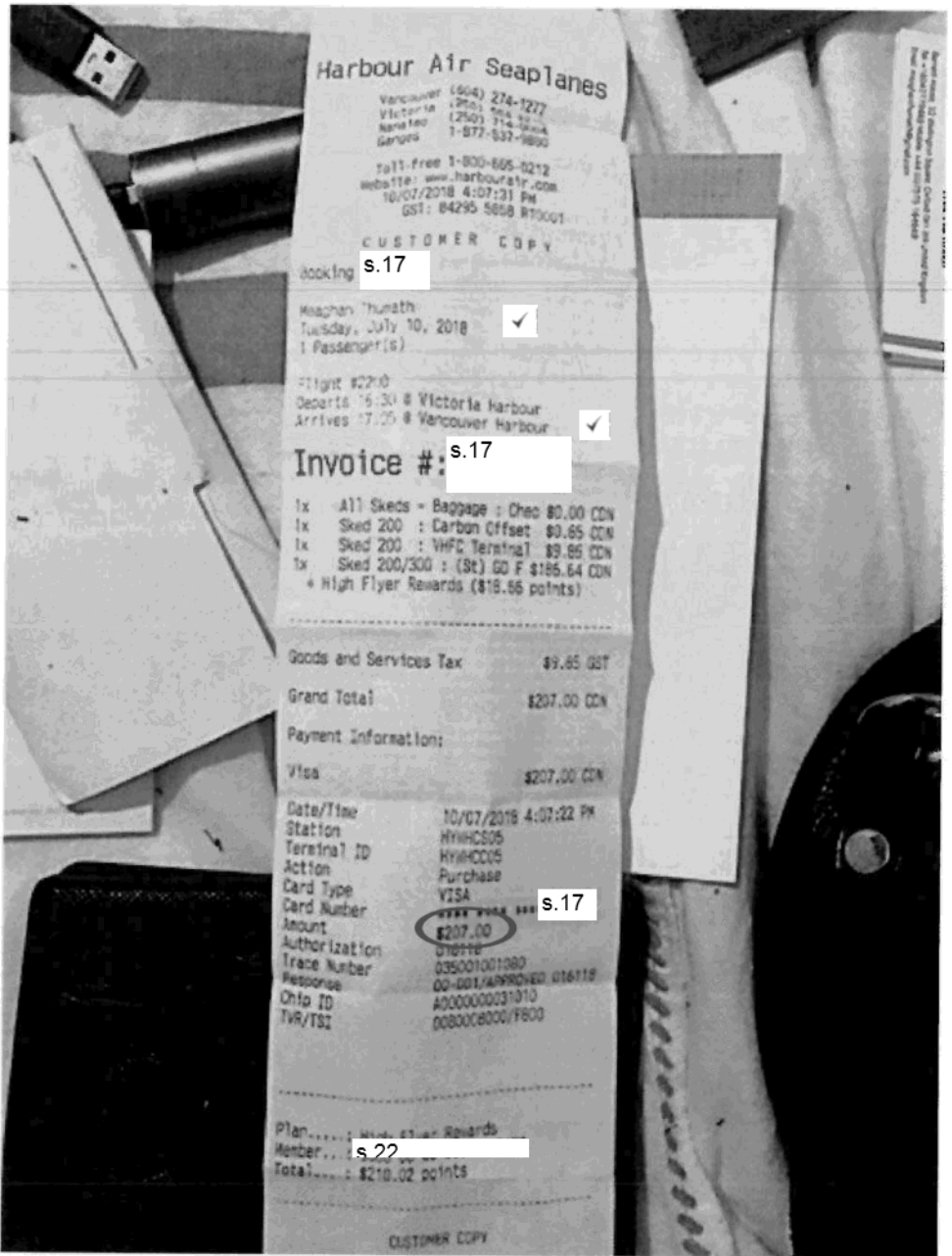
Many thanks,

Sarah

-----Original Message-----

From: EFIMailer@gov.bc.ca [<mailto:EFIMailer@gov.bc.ca>]
Sent: Tuesday, August 28, 2018 1:40 PM
To: Gotto, Sarah F MMHA:EX
Subject: E-forms: Action Required re: E129135 for Meaghan Thumath

Travel Voucher (Restricted Use) Control No. E129135 for Meaghan Thumath was "Approved" by Meaghan



Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 564-1277
Nanaimo (250) 714-1277
Ganges 1-877-537-9800

Toll-free 1-800-665-0212
Website: www.harbourair.com
10/07/2018 4:07:31 PM
GST: B4295 5858 RT0001

CUSTOMER COPY

Booking s.17

Seaplanes Thursday
Tuesday, July 10, 2018 ✓
1 Passenger(s)

Flight #2210
Departs 16:30 @ Victoria Harbour
Arrives 17:05 @ Vancouver Harbour ✓

Invoice #: s.17

1x All Skeds - Baggage : Chec \$0.00 CDN
1x Sked 200 : Carbon Offset \$0.65 CDN
1x Sked 200 : VHF Terminal \$9.85 CDN
1x Sked 200/300 : (St) GD F \$185.64 CDN
+ High Flyer Rewards (\$18.66 points)

Goods and Services Tax \$9.85 GST

Grand Total \$207.00 CDN

Payment Information:

Visa \$207.00 CDN

Date/Time 10/07/2018 4:07:32 PM
Station HYHCC05
Terminal ID HYHCC05
Action Purchase
Card Type VISA
Card Number s.17
Amount \$207.00
Authorization 016118
Trace Number 035001001080
Response 00-001/APPROVED 016118
Chip ID A0000000031310
TVR/TSI 0080008000/F800

Plan... High Flyer Rewards

Member... s.22

Total... \$210.02 points

CUSTOMER COPY

Larson, Lori MMHA:EX

E129135

From: Thumath, Meaghan MMHA:EX
Sent: Tuesday, July 10, 2018 4:16 PM
To: Gotto, Sarah F MMHA:EX
Cc: Larson, Lori MMHA:EX
Subject: Re: Harbour Air Flight Receipt

Please see attached scanned taxi receipts from today as well.

*Purpose of trip: stakeholder meeting at UVIC JULY 10/18
From leg to uvic campus and return from uvic to harbour air



Thank you,

Meaghan

Sent from my iPhone

On Jul 10, 2018, at 3:47 PM, Thumath, Meaghan MMHA:EX <Meaghan.Thumath@gov.bc.ca> wrote:

E 129135

Account

HAS #

s.17

Name

Meaghan Thumath

Booking s.17

Tuesday, July 10, 2018 ✓

Flight #2200

16:30 Victoria Harbour / Map  ✓17:05 Vancouver Harbour / Map 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Meaghan Thumath, Female ✓

[Add to Calendar](#)

Invoice s.17

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

Billing \$197.15

Taxes \$9.85

Grand Total \$207.00**GoFlex Fare Conditions:**

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure**Baggage:****All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of

Flight #2200**16:30 Victoria Harbour / Map** **17:05 Vancouver Harbour / Map** **35 minutes****KK- Confirmed****1 Passenger(s) - GoFlex****Meaghan Thumath, Female****Add to Calendar****Air Transportation Charges**

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

Billing \$197.15

Taxes \$9.85

Grand Total \$207.00**GoFlex Fare Conditions:**

Refundable up to 15 minutes prior to Departure

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(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:**All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking Information**Domestic Flights**

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure.

E129135

Harbour Air Seaplanes

Vancouver (604) 274-1277
 Victoria (250) 384-2215
 Nanaimo (250) 714-0004
 Ganges 1-877-537-9880

Toll-free 1-800-665-0212
 Website: www.harbourair.com
 7/10/2018 9:12:52 AM
 GST: 84295 5858 RT0001

CUSTOMER COPY

Booking s.17

Meaghan Thumath
 Tuesday, July 10, 2018 ✓
 1 Passenger(s)

Flight #2070
 Departs 09:30 @ Vancouver Harbour
 Arrives 10:05 @ Victoria Harbour ✓

Invoice #: s.17

1x All Skeds - Baggage : Chec \$0.00 CDN
 1x Sked 200 : Carbon Offset \$0.65 CDN
 1x Sked 200 : VHFC Terminal \$9.86 CDN
 1x Sked 200/300 : (St) GO F \$186.64 CDN

Goods and Services Tax \$9.85 GST

Grand Total \$207.00 CDN

Payment Information:

Visa \$207.00 CDN

Date/Time 7/10/2018 9:12:49 AM ✓
 Station HCXHC08
 Terminal ID HCXHCC08
 Action Purchase
 Card Type VISA
 Card Number **** *s.17
 Amount **\$207.00**
 Authorization 074353
 Trace Number 148001001011
 Response 00-001/APPROVED 074353
 Chip ID A0000000031010
 TVR/TSI 0080008000/F800

Diamond Parking
Diamond Parking

Welcomes you to
 Parkwell plaza
 Station # 4905

Stall # 144

Expiration Date/Time

05:04 PM
 JUL 06, 2018

Purchase Date/Time: 03:04pm Jul 06, 2018 ✓

Total Parking: \$10.00

Total Taxes: \$2.70

\$12.70

Total Paid: **\$12.70**

Ticket # 00012889

S/N #: 520116190707

Setting: 4905

Mach Name: Parkwell - 04

Rate: 2 Hours
 Pmt Type: CC (Swipe)

#****.s.17

Auth #: 030815

GST # 898783089
 Do not need to display
 your ticket

Canada Place Parkade
 999 Canada Place
 Vancouver BC, V6C 3C1

Fee Computer Number: 9
 Cashier: Id #303
 Transaction Number: 39135
 Entered: 07/04/2018 14:10 ✓
 Exited: 07/04/2018 16:09
 Ticket #9619 Dispenser #14
 Lot: Lot 40
 Area: Area 1
 Rate: Canada Place
 Parking Fee: \$ 16.00
 Total Fee: \$ 16.00
 Visa A **\$ 16.00**
 Credit Card Number: s.17
 Total Paid: \$ 16.00

Thank you for visiting
 Canada Place
 G.S.T# 120996095RT0005

PARKING RECEIPT PARKING RECEIPT PARKING REC

HE19EXEDJ43



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129630

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Thumath, Meaghan ✓				Employee ID s.22				Phone Number (250) 952-7623																																																																																																			
Client Organization Mental Health and Addictions				Job Title Sr Ministerial Assistant				Travel Group Code 3																																																																																																			
5. Date Completed 2018/09/07			6. Fiscal Year 2019			7. Special Cheque Issue			8. Cheque Stub Information																																																																																																		
Type of Travel In Province			14. Reason for Travel Meetings in Vic & Van						Headquarters vancouver																																																																																																		
12. Mailing Address for Cheque PO Box 9087 Stn Prov Gov't																																																																																																											
<table border="1"> <thead> <tr> <th>16. Travel Dates</th> <th colspan="3">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th>19. Other Transport Costs</th> <th colspan="2">20. & 21. Meals</th> <th>22. Lodging Costs</th> <th colspan="2">20. & 21. Miscellaneous</th> </tr> <tr> <th></th> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th></th> <th>Claim</th> <th>Cost</th> <th></th> <th>Cost</th> <th>Describe</th> </tr> </thead> <tbody> <tr> <td>2018</td> <td>Vanc Meet</td> <td>0800</td> <td>2200</td> <td></td> <td>0.00</td> <td></td> <td></td> <td>0.00</td> <td></td> <td>9.75</td> <td>Parking for Van Meet</td> </tr> <tr> <td>07/13</td> <td>Cab to Leg (hel) *</td> <td>0800</td> <td>2200</td> <td></td> <td>0.00</td> <td></td> <td></td> <td>0.00</td> <td></td> <td>7.70</td> <td>Cab fr Heli to Leg</td> </tr> <tr> <td>08/15</td> <td>Van Parking</td> <td>0800</td> <td>2200</td> <td></td> <td>0.00</td> <td></td> <td></td> <td>0.00</td> <td></td> <td>23.00</td> <td>Meeting in Van</td> </tr> <tr> <td>08/20</td> <td>Van Parking</td> <td>0800</td> <td>2200</td> <td></td> <td>0.00</td> <td></td> <td></td> <td>0.00</td> <td></td> <td>23.00</td> <td>Meeting in Van</td> </tr> <tr> <td>08/21</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="5">TOTALS OF COLUMNS</td> <td>36. \$ 0.00</td> <td>37. \$ 0.00</td> <td></td> <td>38. \$ 0.00</td> <td>39. \$ 0.00</td> <td>40. \$ 63.45 ✓</td> <td>Claim Total \$ 63.45 ✓</td> </tr> </tbody> </table>												16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous			Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe	2018	Vanc Meet	0800	2200		0.00			0.00		9.75	Parking for Van Meet	07/13	Cab to Leg (hel) *	0800	2200		0.00			0.00		7.70	Cab fr Heli to Leg	08/15	Van Parking	0800	2200		0.00			0.00		23.00	Meeting in Van	08/20	Van Parking	0800	2200		0.00			0.00		23.00	Meeting in Van	08/21												TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 0.00		38. \$ 0.00	39. \$ 0.00	40. \$ 63.45 ✓	Claim Total \$ 63.45 ✓
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48. Client Code		49. Resp.	50. Service Line		51. STOB	52. Project		45. Supplier Code		Amount																																																																																																	
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed																																																																																																		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed																																																																																																		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed																																																																																																		

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

* X Ref E128364 not prev pd

D/J Oct 29/18

Audit Trail for Travel Voucher (Restricted Use) E129630 for Thumath, Meaghan

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/09/07 09:16:16	Larson, Lori (IDIR\LOLARSON) Lori.Larson@gov.bc.ca	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca	Notified	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca
2018/09/07 09:23:29	Larson, Lori (IDIR\LOLARSON) Lori.Larson@gov.bc.ca	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca	Notified	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca
2018/09/07 09:26:09	Larson, Lori (IDIR\LOLARSON) Lori.Larson@gov.bc.ca	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca	Saved	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca
2018/10/18 10:47:29	Gotto, Sarah (IDIR\SGOTTO) Sarah.Gotto@gov.bc.ca	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca	Notified	Thumath, Meaghan Meaghan.Thumath@gov.bc.ca
2018/10/18 10:51:58	Thumath, Meaghan (IDIR\MTHUMATH) Meaghan.Thumath@gov.bc.ca		Approved	Gotto, Sarah Sarah.Gotto@gov.bc.ca
2018/10/18 10:56:20	Gotto, Sarah ✓ (IDIR\SGOTTO) Sarah.Gotto@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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From: [Larson, Lori MMHA:EX](#)
To: [FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX](#)
Cc: [Gotto, Sarah F MMHA:EX](#)
Subject: E129630 Meaghan Thumath - Receipts
Date: September 7, 2018 10:58:32 AM
Attachments: [Scan_20180907.pdf](#)

Good morning

Please see the attached receipts for Meaghan Thumath for reimbursement.

07/13/18 Vancouver – parking for meeting with MJD

⁰³ 08/15/18 Victoria - cab from Helijet to Legislature for meeting

08/20/18 Vancouver - parking in Vancouver for meeting with MJD

²¹ 08/20/18 Vancouver – parking in Vancouver for meeting with MJD

Sarah, can you please authorize and then I will send to Debra for processing.

Thank you.

Lori Larson

Administrative Assistant for Minister Judy Darcy
PO Box 9087
Stn. Prov. Gov.
Victoria BC V8W 9E4

Lori.Larson@gov.bc.ca
250.952.7623

From: [Larson, Lori MMHA:EX](#)
To: [Janke, Debra FIN:EX](#)
Subject: RE: E129630 Meaghan Thumath
Date: December 11, 2018 3:08:49 PM

Hi Debra

No she did not, s.22

L

From: Janke, Debra FIN:EX
Sent: December 11, 2018 3:01 PM
To: Larson, Lori MMHA:EX <Lori.Larson@gov.bc.ca>
Subject: FW: E129630 Meaghan Thumath

Hi Lori,

Did Meaghan let you know how she travelled to Victoria on Aug 15? Air invoices?

Thanks.
Debra

From: Janke, Debra FIN:EX
Sent: November 1, 2018 10:11 AM
To: Larson, Lori MMHA:EX
Subject: E129630 Meaghan Thumath

Hi Lori,

For auditing purposes, please email Helijet invoice for August 15th. Did Meaghan travel Vancouver to Victoria, return same day?

Thanks.

Debra

Debra Janke
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: 778 698-8564 Fax: (250) 356-7326
Email: Debra.Janke@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

Canada Place Parkade
999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number: 1
Entered: 08/21/2018 13:12
Exited: 08/21/2018 18:08 ✓
Ticket Number: 70330
Transaction Number: 56101
Rate: A
Parking Fee: \$23.00

Total Fee: \$23.00
Fee Paid: \$23.00
Visa
XXXXXXXXXXXX s.17
Approval Number: 049804

Thank you for visiting
Canada Place
Above amount includes 5% GST
GST# 120966096RT0006

\$ 23.00 08/21/18
VANCOUVER PARKING
FOR MEETING IN VAN:

RECEIPT
Advanced Parking Lot 9067

Stall # 5

Expiration Date/Time

01:42 PM
JUL 13, 2018

Purchase Date/Time: 12:12pm Jul 13, 2018 ✓
Total Due: \$9.75 Rate: \$9.75 - 1.5 Hours
Total Paid: \$9.75 Payment Type: Card
Ticket #: 0001689
S/N #: 500012120070
Setting: APS Lot 9067
Mach Name: METER 1

XXXX s.17 Visa

Auth #: 071230

www.advancedparking.com

\$ 9.75 07/13/18
VANCOUVER PARKING
VANCOUVER
FOR MEETING IN
VANCOUVER

FOR MEETING IN
VANCOUVER

CAD FROM HELIJET TO LEG
* LEG MEETING