



## Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128906

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Avendano, Christian				<b>Employee ID</b> s.22				<b>Phone Number</b> (250) 356-0179						
<b>Client Organization</b> Advanced Education, Skills and Training				<b>Job Title</b> Ministerial Assistant				<b>Travel Group Code</b> 3						
<b>5. Date Completed</b> 2018/06/08			<b>6. Fiscal Year</b> 2019			<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>					
<b>Type of Travel</b> In Province			<b>14. Reason for Travel</b> staffing Minister						<b>Headquarters</b> Victoria					
<b>12. Mailing Address for Cheque</b> PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2														
<b>16. Travel Dates</b>		<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>		<b>20. &amp; 21. Meals</b>		<b>22. Lodging Costs</b>		<b>20. &amp; 21. Miscellaneous</b>	
		<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>			<b>Claim</b>	<b>Cost</b>			<b>Cost</b>	<b>Describe</b>
2018		06/01 Vic- Vancouver (HA)*	1500	2359		0.00	✓ 2.20		F-BLD	12.25			✓ 31.65	personal residence
06/02		Vancouver	0700	2359		0.00				0.00				
06/03		Vancouver	0700	2359		0.00				0.00				
06/04		Vancouver	0700	2359		0.00	✓ 6.50			0.00				
06/05 Van- Victoria (HJ)*		0700	1200			0.00	✓ 3.25			0.00				
		*PCARD												
<b>TOTALS OF COLUMNS</b>					<b>36.</b> \$ 0.00	<b>37.</b> \$ 11.95			<b>38.</b> \$ 12.25	<b>39.</b> \$ 0.00	<b>40.</b> \$ 31.65	<b>Claim Total</b> \$ 55.85		
<b>48. Client Code</b>		<b>49. Resp.</b>		<b>50. Service Line</b>		<b>51. STOB</b>		<b>52. Project</b>		<b>45. Supplier Code</b>		<b>Amount</b>		
019		11001		18000		5701		1100000		s.22		\$ 55.85		
019														
019														
019														
<b>Less Travel Advance</b>														
019														
										<b>AMOUNT DUE TO EMPLOYEE</b>			<b>54.</b> \$ 55.85	
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								<b>Print Name</b>			<b>Date Signed</b>			
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								<b>Print Name</b>			<b>Date Signed</b>			
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.								<b>Print Name</b>			<b>Date Signed</b>			

**Audit Trail for Travel Voucher (Restricted Use) E128906 for Avendano, Christian**

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/08 11:23:02	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/06/20 10:44:58	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Notified	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/06/20 10:48:10	Avendano, Christian (IDIR\CAVENDAN) Christian.Avendano@gov.bc.ca		Initiated	Talbot, Sarena Sarena.Talbot@gov.bc.ca
2018/06/20 17:12:18	Talbot, Sarena (IDIR\STALBOT) Sarena.Talbot@gov.bc.ca	✓	Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E128906 for Avendano, Christian

1 note(s) returned.

Created On	Author	Note
2018/06/20 10:44:58	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	June 1st - walk to Harbour Air Vic/Van (pd by purchasing card) - walk to event - skytrain to personal residence - o/n June 2nd - Vancouver personal June 3rd - Vancouver personal June 4th - skytrain to DTVan - skytrain to personal residence - o/n June 5th - skytrain to Helijet Van/Vic (pd by p/c) - walk to buildings

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Date	Amount	Notes
01-Jun	2.2	Travel from BC Tech event
04-Jun	3.25	Travel to VCO
04-Jun	3.25	Travel from VCO
05-Jun	3.25	Travel to Helijet
Total	11.95	



## Compass Card Usage

A history of your all Compass Card usage. To view your purchase card order history, visit your [card order history](#) page.

Transactions made online appear after you've tapped your Compass Card at a card reader.

### Transaction filters:

All

Start date:

Jun-01-2018

End date:

Jun-05-2018

Date/Time	Location/Order#	Usage/ Payment	Balance/ Details
Jun-05-2018 08:53 AM	Tap out at Waterfront Stn Stored Value	\$1.05	\$5.90
Jun-05-2018 08:51 AM	Transfer at Waterfront Stn Stored Value	-\$1.05	\$4.85
Jun-05-2018 08:50 AM	Tap out at Waterfront Stn Stored Value	\$1.05	\$5.90
Jun-05-2018 08:10 AM	Tap in at Lansdowne Stn Stored Value	-\$4.30	\$4.85

Jun-04-2018 05:21 PM	Tap out at Lansdowne Stn Stored Value	\$1.05	\$9.15
Jun-04-2018 04:49 PM	Tap in at Waterfront Stn Stored Value	-\$4.30	\$8.10

Jun-04-2018 04:49 PM	Purchase at Waterfront Stn Stored Value	\$10.00	\$12.40
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Jun-04-2018 10:15 AM	Tap out at Waterfront Stn Stored Value	\$1.05	\$2.40
Jun-04-2018 09:44 AM	Transfer at 22nd St Stn Stored Value	-\$2.10	\$1.35
Jun-04-2018 09:30 AM	Tap in at Bus Stop 56904 Stored Value	-\$2.20	\$3.45

Jun-02-2018 09:16 PM	Transfer at Bus Stop 56919 Stored Value	\$0.00	\$5.65
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Jun-02-2018 09:13 PM	Tap out at 22nd St Stn Stored Value	\$0.00	\$5.65
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Jun-02-2018 09:08 PM	Tap in at New Westminster Stn Stored Value	-\$2.20	\$5.65
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Jun-02-2018 09:08 PM	Purchase at New Westminster Stn Stored Value	\$10.00	\$7.85
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Jun-02-2018 07:12 PM	Tap out at New Westminster Stn Stored Value	\$0.00	-\$2.15
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Jun-02-2018 07:09 PM	Transfer at 22nd St Stn Stored Value	\$0.00	-\$2.15
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Jun-02-2018 06:57 PM	Tap in at Bus Stop 56904 Stored Value	-\$2.20	-\$2.15
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Jun-01-2018 11:04 PM	Tap out at 22nd St Stn Stored Value	\$0.00	\$0.05
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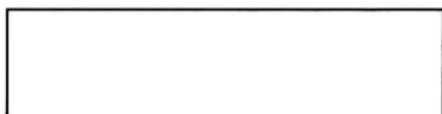
Jun-01-2018 10:34 PM	Tap in at Waterfront Stn Stored Value	-\$2.20	\$0.05
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## Flesh, Cindy AEST:EX

**From:** Hubley, Holly AEST:EX  
**Sent:** Thursday, May 31, 2018 9:58 AM  
**To:** Avendano, Christian AEST:EX; Flesh, Cindy AEST:EX  
**Subject:** FW: Harbour Air Flight Itinerary. Thanks for booking!

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**From:** Harbour Air, Whistler Air & Saltspring Air [mailto:reservation@harbourair.com]  
**Sent:** Thursday, May 31, 2018 9:57 AM  
**To:** Hubley, Holly AEST:EX  
**Subject:** Harbour Air Flight Itinerary. Thanks for booking!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at [harbourair.com](http://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

### Customer Information

**Account**

HAS #

s.17

Name

Christian Avendano

### Booking s.17

Friday, June 1, 2018

Invoice s.17

Flight #220/Twin Otter

16:00 Victoria Harbour / Map ☐

16:35 Vancouver Harbour /  
Map! ☐

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Christian Avendano, Male

Add to Calendar

Air Transportation Charges

Sked 200/300 : (Pk) GO Flex \$198.07

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$10.42

Billing \$208.58

Taxes \$10.42

**Grand Total \$219.00**

**Fare Conditions:**

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure (subject  
to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within  
24 hrs of departure

**Baggage:**

**All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges & Maple Bay**

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria & Nanaimo**

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

**Scenic & Packaged Tours Cancellation:**

100% cancellation fee if cancelled within 24hrs of  
departure

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**Booking Information**

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**Domestic Flights**

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure.

Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of

their flight and have return flights cancelled.

**Please be prepared to show government issued photo identification.** It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under)**.

**Luggage** restrictions based on fare booked. Please see **Luggage** for complete details. **All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.**

**The maximum weight per single piece of luggage is 50 pounds.**

**Wait-listed flights and tours** are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.

**Cancellations:**

Please note that flights may experience delays or cancellations due to inclement weather.

Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)

Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.

Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.

**Aircraft type** specified at time of booking may be subject to change due to operational requirements and is subject to availability.

**Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

### **International Flights**

**Check in time is 45 minutes prior to flight time.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 45 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

**Passport book required for all passengers including infants** \*Nexus, Enhanced Drivers Licenses and passport cards are not accepted at this border crossing.

**Cancellations:**

Please note that flights may experience delays or cancellations due to inclement weather.

Cancellations less than 24 hours result in a full forfeiture of the fare

Cancellations more than 24 hours prior to departure will remain as a flight credit for use within 18 months of the first cancellation date.

**Luggage** restrictions based on fare booked. Please see **Luggage** for complete details. **All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.**

**Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

Harbour Air Terminal Services is an authorized booking agent for Kenmore Air Harbor, Inc operated flights. This means when Kenmore Air Harbor, Inc. operates the flight, the Customer's contract for air transportation services is between the Customer and Kenmore Air Harbor, Inc.. Kenmore Air Harbor, Inc. is the Operator and Supplier of the relevant air transportation services.

For an itemized receipt of all taxes and fees, the Customer should contact the Operating Carrier, Kenmore Air Harbor, Inc. at 1-866-435-9524.

**Thank you for choosing Harbour Air Seaplanes!**

**Reservations Toll Free: 1-800-665-0212**

[www.harbourair.com](http://www.harbourair.com)

# HELIJET INTERNATIONAL

Helijet International Inc  
5911 Airport Rd S  
Vancouver International Airport  
BC V7B 1B5  
Toll Free (800)665 4354  
info@helijet.com  
www.helijet.com

05/06/2018 9:06:23 AM  
GST: R102320165

## C U S T O M E R   C O P Y

\*Cancellation Required 5pm Day Prior\*  
Check-in is 20 Minutes Prior to Departure  
50lb Baggage Allowance  
Full Rules available on Helijet.com

\*\*Carriage is subject to the applicable  
tariffs, conditions of carriage and  
related regulations available at Helijet  
We(the "carrier") hereby invite the  
public at any time to request a copy  
of our tariffs for the domestic service  
we provide\*\*  
Booking s.22

Christian Avendano  
Tuesday, June 5, 2018  
1 Passengers

711  
Departs 10:00 @ Vancouver Harbour  
Arrives 10:35 @ Victoria Harbour

## Invoice #: s.22

1x SALE - Seat Sale \$189 \$180.00 CAD

GST \$9.00 GST

Grand Total \$189.00 CAD

### Payment Information:

Mastercard \$189.00 CAD

Date/Time	05/06/2018 9:05:19 AM
Station	JCXHCS02
Terminal ID	W66248366
Action	Purchase/Telephone
Card Type	M/C
Card Number	**** * s.17
Amount	\$189.00
Authorization	120519
Trace Number	0010220160
Response	01-005/APPROVED 120519

AE19EXECDM3



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E129036

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Avendano, Christian				<b>Employee ID</b> s.22		<b>Phone Number</b> (250) 356-0179	
<b>Client Organization</b> Advanced Education, Skills and Training				<b>Job Title</b> Ministerial Assistant		<b>Travel Group Code</b> 3	
<b>5. Date Completed</b> 2018/06/29		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> staffing Minister				<b>Headquarters</b> Victoria	
<b>12. Mailing Address for Cheque</b> PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Claim</b>
2018							<b>Cost</b>
06/08	Vancouver	1600	2359		0.00	✓ 18.90	0.00
06/09	Vancouver	0700	2359		0.00		0.00
06/10	Vancouver	0700	2359		0.00		0.00
06/11	Vancouver	0700	2359		0.00	✓ 5.45	0.00
06/12	Vancouver	0700	2359		0.00		0.00
06/13	Vancouver	0700	2359		0.00	✓ 5.45	0.00
06/14	Vancouver	0700	2359		0.00	✓ 6.50	0.00
06/15	Vancouver	0700	2359		0.00		0.00
06/16	Vancouver	0700	2359		0.00		0.00
06/17	Vancouver	0700	2359		0.00		0.00
Continued on E129037				<b>36.</b>	<b>37.</b>	<b>38.</b>	<b>39.</b>
<b>TOTALS OF COLUMNS</b>				\$ 0.00	\$ 36.30	\$ 0.00	\$ 0.00
<b>40.</b>	<b>41.</b>	<b>42.</b>	<b>43.</b>	<b>44.</b>	<b>45.</b>	<b>46.</b>	<b>47.</b>
<b>Client Code</b>	<b>Resp.</b>	<b>Service Line</b>	<b>STOB</b>	<b>Project</b>	<b>Supplier Code</b>	<b>Amount</b>	
019	11001	18000	5701	1100000	s.22	\$ 36.30	
019							
019							
019							
<b>Less Travel Advance</b>							
019							
						<b>54.</b>	<b>\$ 36.30</b>
<b>45. Employee Signature (See Audit Trail)</b>						<b>AMOUNT DUE TO EMPLOYEE</b>	
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						<b>Print Name</b>	
						<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b>						<b>Print Name</b>	
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						<b>Date Signed</b>	
						<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b>						<b>Print Name</b>	
- Requisition for payment pursuant to section 32 of the Financial Administration Act.						<b>Date Signed</b>	
						<b>Date Signed</b>	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

Audited CDM July 10/18



**Audit Trail for Travel Voucher (Restricted Use) E129036 for Avendano, Christian**

8 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/29 09:22:34	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/06/29 16:30:45	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/07/03 11:15:45	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/07/03 11:16:47	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/07/05 13:03:49	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/07/05 13:14:06	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Notified	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/07/09 12:24:54	Avendano, Christian (IDIR\CAVENDAN) Christian.Avendano@gov.bc.ca		Initiated	Talbot, Sarena Sarena.Talbot@gov.bc.ca
2018/07/09 13:21:39	Talbot, Sarena (IDIR\STALBOT) Sarena.Talbot@gov.bc.ca	✓	Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E129036 for Avendano, Christian

1 note(s) returned.

Created On	Author	Note
2018/07/05 13:03:49	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	June 8, 2018 - personal ride to BC Ferry Vic/Van - skytrain to personal residence o/n June 9 -10, 2018 - Van - personal June 11, 2018 - skytrain to DTVan for mtgs - skytrain to home o/n June 12, 2018 - Van - working remotely o/n June 13, 2018 - skytrain to DTVan for mtgs - skytrain to home o/n June 14, 2018 - skytrain to DTVan for mtgs - skytrain to home o/n June 15, 2018 - Van - working remotely o/n June 16-17, 2018 - Van -personal o/n continued on TV E129037

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B.C. FERRIES CONNECTOR  
4196 GLANFORD AVE  
VICTORIA BC

CARD s.17  
CARD TYPE FLASH  
ACCOUNT TYPE DEFAULT  
DATE 2018/06/25  
TIME 0182 17:18:18  
INVOICE # 27051  
RECEIPT NUMBER  
H85041164-001-001-606-0

PURCHASE  
TOTAL

\$25.00

INTERAC  
A0000002771010  
C4E2106266F253BC  
8080008000-

**APPROVED**

AUTH# 730985 00-001  
THANK YOU

CARDHOLDER COPY

NON REFUNDABLE  
PLEASE, NO FOOD ON BUS

No. 027051

VICTORIA
VANCOUVER
YVR AIRPORT

TICKET TYPE	1A
----------------	----

Receipt \$

25

GST # 10570 3094 RT0001

No. 027051

**THANK YOU FOR  
TRAVELLING WITH US.**

**BCFerries CONNECTOR**  
Wilson's Transportation Ltd.  
4196 Glanford Avenue  
Victoria BC V8Z 4B6

Date	Amount	Notes
08-Jun	2.2	Travel from ferry terminal
11-Jun	3.25	Travel to meet Chris at VCO
11-Jun	2.2	Travel from VCO
13-Jun	3.25	Travel to VCO to staff Minister and Briefing
13-Jun	2.2	Travel from VCO
14-Jun	3.25	Travel to VCO to staff Minister
14-Jun	3.25	Travel from VCO
20-Jun	3.25	Travel to VCO to staff Minister for RUCBC
20-Jun	2.2	Travel from VCO
Total	25.05	

Christian Avendano - s.22

## Compass Card Usage

A history of your all Compass Card usage. To view your purchase card order history, visit your [My Account](#) page.

Transactions made online appear after you've tapped your Compass Card at a card reader.

### Transaction filters:

All

Start date:

Jun-08-2018

End date:

Jun-24-2018

Date/Time	Location/Order#	Usage/ Payment	Balance/ Details
Jun-24-2018 06:06 PM	Transfer at Bus Stop 56919 Stored Value	\$0.00	\$2.80
Jun-24-2018 06:00 PM	Tap out at 22nd St Stn Stored Value	\$0.00	\$2.80
Jun-24-2018 05:21 PM	Tap in at Lincoln Stn Stored Value	-\$2.20	\$2.80
Jun-22-2018 01:20 PM	Tap out at Lincoln Stn Stored Value	\$1.05	\$5.00

Jun-22-2018 12:45 PM	Tap in at 22nd St Stn Stored Value	-\$4.30	\$3.95
Jun-22-2018 12:45 PM	Purchase at 22nd St Stn Stored Value	\$10.00	\$8.25
Jun-21-2018 05:52 PM	Tap in at Bus Stop 56453 Stored Value	-\$2.20	-\$1.75
Jun-21-2018 11:36 AM	Tap in at Bus Stop 56922 Stored Value	-\$2.20	\$0.45
Jun-20-2018 10:17 PM	Transfer at Bus Stop 56919 Stored Value	\$0.00	\$2.65
Jun-20-2018 10:10 PM	Tap out at 22nd St Stn Stored Value	\$0.00	\$2.65
Jun-20-2018 09:40 PM	Tap in at Waterfront Stn Stored Value	-\$2.20	\$2.65
Jun-20-2018 08:21 AM	Tap out at Waterfront Stn Stored Value	\$1.05	\$4.85
Jun-20-2018 07:52 AM	Transfer at 22nd St Stn Stored Value	-\$2.10	\$3.80
Jun-20-2018 07:41 AM	Tap in at Bus Stop 56904 Stored Value	-\$2.20	\$5.90
Jun-19-2018 07:33 PM	Purchase at Metrotown Stn Stored Value	\$10.00	\$8.10

Jun-19-2018 07:33 PM	Tap out at Metrotown Stn Stored Value	\$0.00	-\$1.90
Jun-19-2018 07:21 PM	Transfer at 22nd St Stn Stored Value	\$0.00	-\$1.90
Jun-19-2018 07:10 PM	Tap in at Bus Stop 56904 Stored Value	-\$2.20	-\$1.90
Jun-16-2018 05:24 PM	Tap out at Brighthouse Stn Stored Value	\$0.00	\$0.30
Jun-16-2018 05:00 PM	Transfer at Broadway-City Hall Stn Stored Value	\$0.00	\$0.30
Jun-16-2018 04:28 PM	Tap in at Bus Stop 60156 Stored Value	-\$2.20	\$0.30
Jun-16-2018 01:09 PM	Transfer at Bus Stop 61218 Stored Value	\$0.00	\$2.50
Jun-16-2018 01:04 PM	Tap out at Langara-49th Stn Stored Value	\$0.00	\$2.50
Jun-16-2018 12:52 PM	Transfer at Aberdeen Stn Stored Value	\$0.00	\$2.50
Jun-16-2018 12:18 PM	Tap in at Bus Stop 56922 Stored Value	-\$2.20	\$2.50
Jun-14-2018 09:16 PM	Transfer at Bus Stop 56919 Stored Value	\$0.00	\$4.70



Jun-14-2018 09:07 PM	Purchase at 22nd St Stn Stored Value	\$5.00	\$4.70
Jun-14-2018 09:07 PM	Tap out at 22nd St Stn Stored Value	\$0.00	-\$0.30
Jun-14-2018 08:55 PM	Tap in at Metrotown Stn Stored Value	-\$2.20	-\$0.30
Jun-14-2018 06:30 PM	Tap out at Metrotown Stn Stored Value	\$1.05	\$1.90
Jun-14-2018 06:06 PM	Tap in at Waterfront Stn Stored Value	-\$4.30	\$0.85
Jun-14-2018 10:58 AM	Tap out at Waterfront Stn Stored Value	\$1.05	\$5.15
Jun-14-2018 10:28 AM	Transfer at 22nd St Stn Stored Value	-\$2.10	\$4.10
Jun-14-2018 10:18 AM	Tap in at Bus Stop 56904 Stored Value	-\$2.20	\$6.20
Jun-13-2018 08:12 PM	Transfer at Bus Stop 56919 Stored Value	\$0.00	\$8.40
Jun-13-2018 08:01 PM	Tap out at 22nd St Stn Stored Value	\$0.00	\$8.40
Jun-13-2018 07:35 PM	Tap in at Granville Stn Stored Value	-\$2.20	\$8.40

Jun-13-2018 07:33 PM	Purchase at Granville Stn Stored Value	\$10.00	\$10.60
Jun-13-2018 08:38 AM	Tap out at Waterfront Stn Stored Value	\$1.05	\$0.60
Jun-13-2018 08:08 AM	Transfer at 22nd St Stn Stored Value	-\$2.10	-\$0.45
Jun-13-2018 07:55 AM	Tap in at Bus Stop 56904 Stored Value	-\$2.20	\$1.65
Jun-11-2018 08:53 PM	Transfer at Bus Stop 56919 Stored Value	\$0.00	\$3.85
Jun-11-2018 08:40 PM	Tap out at 22nd St Stn Stored Value	\$0.00	\$3.85
Jun-11-2018 08:10 PM	Tap in at Burrard Stn Stored Value	-\$2.20	\$3.85
Jun-11-2018 01:23 PM	Tap out at Waterfront Stn Stored Value	\$1.05	\$6.05
Jun-11-2018 12:53 PM	Tap in at 22nd St Stn Stored Value	-\$4.30	\$5.00
Jun-11-2018 12:53 PM	Purchase at 22nd St Stn Stored Value	\$10.00	\$9.30
<del>Jun-09-2018 12:46 AM</del>	<del>Tap in at Bus Stop 58069 Stored Value</del>	<del>-\$2.20</del>	<del>\$0.70</del>

Jun-08-2018 10:20 PM	Tap in at Bus Stop 56921 Stored Value	-\$2.20	\$1.50
Jun-08-2018 07:42 PM	Tap in at Bus Stop 61767 Stored Value	-\$2.20	\$3.70



# Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E129037

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Avendano, Christian				<b>Employee ID</b> s.22		<b>Phone Number</b> (250) 356-0179	
<b>Client Organization</b> Advanced Education, Skills and Training				<b>Job Title</b> Ministerial Assistant		<b>Travel Group Code</b> 3	
<b>5. Date Completed</b> 2018/06/29		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> staffing Minister				<b>Headquarters</b> Victoria	
<b>12. Mailing Address for Cheque</b> PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b> continued from E129036			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Claim</b>
2018							<b>Cost</b>
06/18	Vancouver	0700	2359		0.00		0.00
06/19	Vancouver	0700	2359		0.00		0.00
06/20	Vancouver	0700	2359		0.00	✓ 5.45	0.00
06/21	Vancouver	0700	2359		0.00		0.00
06/22	Vancouver	0700	2359		0.00		0.00
06/23	Vancouver	0700	2359		0.00		0.00
06/24	Vancouver	0700	2359		0.00		0.00
06/25	Victoria	0700	1915		0.00	✓ 41.70	0.00
<b>TOTALS OF COLUMNS</b>				<b>36.</b>	<b>37.</b>		<b>38.</b>
				\$ 0.00	\$ 47.15		\$ 0.00
<b>48.</b>	<b>49.</b>	<b>50.</b>	<b>51.</b>	<b>52.</b>	<b>45.</b>	<b>54.</b>	
<b>Client Code</b>	<b>Resp.</b>	<b>Service Line</b>	<b>STOB</b>	<b>Project</b>	<b>Supplier Code</b>	<b>Amount</b>	
019	11001	18000	5701	1100000	s.22	\$ 47.15	
019							
019							
019							
<b>Less Travel Advance</b>							
019							
						<b>AMOUNT DUE TO EMPLOYEE</b>	
						<b>54.</b>	
						<b>\$ 47.15</b>	
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

**Audit Trail for Travel Voucher (Restricted Use) E129037 for Avendano, Christian**

7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/29 09:27:19	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/06/29 16:30:40	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/07/03 11:16:40	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/07/05 13:13:42	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/07/05 13:14:47	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Notified	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/07/09 12:25:21	Avendano, Christian (IDIR\CAVENDAN) Christian.Avendano@gov.bc.ca		Initiated	Talbot, Sarena Sarena.Talbot@gov.bc.ca
2018/07/09 13:21:09	Talbot, Sarena ✓ (IDIR\STALBOT) Sarena.Talbot@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E129037 for Avendano, Christian

1 note(s) returned.

Created On	Author	Note
2018/07/05 13:13:42	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	continued from TV E129036 June 18, 2018 - Van - working remotely o/n June 19, 2018 - Van - working remotely o/n June 20, 2018 - skytrain to DTVan for mtgs - skytrain home o/n June 21, 2018 - Van - working remotely o/n June 22, 2018 - Van - working remotely o/n June 23-24, 2018 - Vancouver - personal o/n June 25, 2018 - personal ride to BC Ferry Van/VIC - BC Ferries Connector to home.

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Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E129136

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Avendano, Christian		<b>Employee ID</b> s.22	<b>Phone Number</b> (250) 356-0179
<b>Client Organization</b> Advanced Education, Skills and Training		<b>Job Title</b> Ministerial Assistant	<b>Travel Group Code</b> 3
<b>5. Date Completed</b> 2018/07/12	<b>6. Fiscal Year</b> 2019	<b>7. Special Cheque Issue</b>	<b>8. Cheque Stub Information</b>
<b>Type of Travel</b> In Province	<b>14. Reason for Travel</b> staffing Minister		<b>Headquarters</b> Victoria

**12. Mailing Address for Cheque**  
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

FD-503 (Rev. 5-22-64)											
16.	17.			18.		19.	20. & 21.		22.	20. & 21.	
Travel Dates	Places Travelled			Personal Vehicle Use		Other Transport Costs	Meals		Lodging Costs	Miscellaneous	
	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
2018											
06/29	Vancouver	1630	2359		0.00	19.40		0.00			
06/30	Vancouver	0700	2359		0.00			0.00			
07/01	Vancouver	0700	2359		0.00			0.00			
07/02	Vancouver	0700	2359		0.00			0.00			
07/03	Vancouver	0700	2359		0.00			0.00			
07/04	Vancouver	0700	2359		0.00	5.65		0.00			
07/05	Vancouver	0700	2359		0.00	s.2		0.00			
07/06	Vancouver	0700	2359		0.00	6.70		0.00			
07/06	Vancouver	0700	2359		0.00	2.30		0.00			
07/07	Vancouver	0700	2359		0.00			0.00			
07/08	Victoria	0700	1800		0.00	42.20		0.00			
TOTALS OF COLUMNS					36.	37.		38.	39.	40.	Claim Total
					\$ 0.00	76.25		\$ 0.00	\$ 0.00	\$ 0.00	\$ s.22

<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>	<b>Amc</b>
019	11001	18000	5701	1100000	s.22	
019						
019						
019						
<b>Less Travel Advance</b>						
019						

<b>AMOUNT DUE TO EMPLOYEE</b>						<b>54.</b>
						\$ s.22

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	<b>Print Name</b>	<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.	<b>Print Name</b>	<b>Date Signed</b>

**Audit Trail for Travel Voucher (Restricted Use) E129136 for Avendano, Christian**

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/12 09:51:05	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/07/17 15:12:21	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Saved	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/07/18 10:22:26	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	Avendano, Christian Christian.Avendano@gov.bc.ca	Notified	Avendano, Christian Christian.Avendano@gov.bc.ca
2018/07/19 09:35:56	Avendano, Christian (IDIR\CAVENDAN) Christian.Avendano@gov.bc.ca		Initiated	Talbot, Sarena Sarena.Talbot@gov.bc.ca
2018/07/19 10:34:50	Talbot, Sarena (IDIR\STALBOT) Sarena.Talbot@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E129136 for Avendano, Christian

1 note(s) returned.

Created On	Author	Note
2018/07/17 15:12:21	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	June 29, 2018 - BC Ferry Vic/Van - skytrain to home June 30, 2018 - Vancouver - personal July 1, 2018 - Vancouver - personal July 2, 2018 - Vancouver - personal July 3, 2018 - Vancouver - working remotely July 4, 2018 - skytrain to VCO - skytrain home July 5, 2018 - skytrain to VCO - skytrain home July 6, 2018 - skytrain from VCO to home July 7, 2018 - Vancouver personal July 8, 2018 - BC Ferry Van/Vic - BC Ferries Connector to home

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Date	Amount	Notes
29-Jun	\$2.20	Travel from Ferry Terminal
04-Jul	\$3.35	Travel to VCO
04-Jul	\$2.30	Travel from VCO
05-Jul	\$3.35	Travel to VCO
05-Jun	\$3.35	Travel from VCO
06-Jul	\$2.30	Travel From VCO
Total	16.85	

Transit fares increased after Jul 1 2018

Christian Avendano .s.22

## Compass Card Usage

A history of your all Compass Card usage. To view your purchase card order history, visit your card order history page.



Transactions made online appear after you've tapped your Compass Card at a card reader.

### Transaction filters:

All

Start date:

Jun-28-2018

End date:

Jul-08-2018

Date/Time	Location/Order#	Usage/ Payment	Balance/ Details
Jul-08-2018 04:20 PM	Transfer at Bus Stop 56919 Stored Value	\$0.00	\$2.25
Jul-08-2018 04:15 PM	Tap out at 22nd St Stn Stored Value	\$0.00	\$2.25
Jul-08-2018 03:56 PM	Tap in at Commercial-Broadway Stn Stored Value	-\$2.30	\$2.25
Jul-08-2018 01:31 PM	Transfer at Bus Stop 50875 Stored Value	\$0.00	\$4.55

Jul-08-2018 01:21 PM	Tap out at Broadway-City Hall Stn Stored Value	\$0.00	\$4.55
Jul-08-2018 01:07 PM	Tap in at Bridgeport Stn Stored Value	-\$2.30	\$4.55
Jul-08-2018 11:25 AM	Tap out at Bridgeport Stn Stored Value	\$0.00	\$6.85
Jul-08-2018 11:18 AM	Tap in at Aberdeen Stn Stored Value	-\$2.30	\$6.85
Jul-08-2018 11:18 AM	Purchase at Aberdeen Stn Stored Value	\$10.00	\$9.15
Jul-06-2018 07:03 PM	Tap out at Main Street Stn Stored Value	\$0.00	-\$0.85
Jul-06-2018 06:57 PM	Tap in at Granville Stn Stored Value	-\$2.30	-\$0.85
Jul-05-2018 06:23 PM	Transfer at Bus Stop 56919 Stored Value	\$0.00	\$1.45
Jul-05-2018 06:21 PM	Tap out at 22nd St Stn Stored Value	\$1.05	\$1.45
Jul-05-2018 05:55 PM	Tap in at Granville Stn Stored Value	-\$4.40	\$0.40
Jul-05-2018 10:17 AM	Tap out at Waterfront Stn Stored Value	\$1.05	\$4.80

Jul-05-2018 09:49 AM	Transfer at 22nd St Stn Stored Value	-\$2.10	\$3.75
Jul-05-2018 09:30 AM	Tap in at Bus Stop 56904 Stored Value	-\$2.30	\$5.85
Jul-04-2018 09:34 PM	Transfer at Bus Stop 56919 Stored Value	\$0.00	\$8.15
Jul-04-2018 09:25 PM	Tap out at 22nd St Stn Stored Value	\$0.00	\$8.15
Jul-04-2018 08:56 PM	Tap in at Burrard Stn Stored Value	-\$2.30	\$8.15
Jul-04-2018 08:55 PM	Purchase at Burrard Stn Stored Value	\$10.00	\$10.45
Jul-04-2018 09:39 AM	Tap out at Waterfront Stn Stored Value	\$1.05	\$0.45
Jul-04-2018 09:09 AM	Transfer at 22nd St Stn Stored Value	-\$2.10	-\$0.60
Jul-04-2018 08:52 AM	Tap in at Bus Stop 56904 Stored Value	-\$2.30	\$1.50
Jul-02-2018 05:38 PM	Tap out at Bridgeport Stn Stored Value	\$0.00	\$3.80
Jul-02-2018 05:31 PM	Tap in at Brighthouse Stn Stored Value	-\$2.30	\$3.80

Jul-02-2018 02:38 PM	Tap in at Bus Stop 56922 Stored Value	-\$2.30	\$6.10
Jun-29-2018 08:31 PM	Purchase at Bridgeport Stn Stored Value	\$10.00	\$8.40
Jun-29-2018 07:49 PM	Tap in at Bus Stop 61767 Stored Value	-\$2.20	-\$1.60

ED19EXECDM1



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128993

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Maartman, William		<b>Employee ID</b> s.22		<b>Phone Number</b> (250) 953-4290	
<b>Client Organization</b> Education		<b>Job Title</b> Ministerial Assistant		<b>Travel Group Code</b> 3	
<b>5. Date Completed</b> 2018/06/20		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>	
<b>8. Cheque Stub Information</b>					
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Accompanying Minister on travel			<b>Headquarters</b> Victoria
<b>12. Mailing Address for Cheque</b> Room 124, Parliament Buildings PO Box 9045, STN PROV GOVT Victoria, BC, BC V8W 9E2					
<b>16. Travel Dates</b> 2018 06/15	<b>17. Places Travelled</b>		<b>18. Personal Vehicle Use</b>	<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b> Vic- Vancouver-HA & HJ-Vic PCARD	<b>Start</b> 0700 <b>End</b> 1920	<b>Km</b> <b>Cost</b> 0.00		<b>Claim</b> F- <b>Cost</b> 51.50
					<b>22. Lodging Costs</b>
					<b>20. &amp; 21. Miscellaneous</b>
					<b>Cost</b> ✓ 71.23 <b>Describe</b> National car rental
<b>TOTALS OF COLUMNS</b>			<b>36.</b> \$ 0.00	<b>37.</b> \$ 0.00	<b>38.</b> \$ 51.50
					<b>39.</b> \$ 0.00
					<b>40.</b> \$ 71.23
					<b>Claim Total</b> \$ 122.73
<b>48. Client Code</b> 062 062 062 062	<b>49. Resp.</b> 22001	<b>50. Service Line</b> 06000	<b>51. STOB</b> 5701	<b>52. Project</b> 2200000	<b>45. Supplier Code</b> s.22
					<b>Amount</b> \$ 122.73
<b>Less Travel Advance</b> 062					
					<b>54.</b> \$ 122.73
<b>AMOUNT DUE TO EMPLOYEE</b>					
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>	<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>	<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>	<b>Date Signed</b>

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

Audited CDM July 4/18

**Audit Trail for Travel Voucher (Restricted Use) E128993 for Maartman, William**

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/20 16:08:16	Hahn, Andra (IDIR\AHAHN) Andra.Hahn@gov.bc.ca	Maartman, William William.Maartman@gov.bc.ca	Saved	Maartman, William William.Maartman@gov.bc.ca
2018/06/20 16:09:27	Hahn, Andra (IDIR\AHAHN) Andra.Hahn@gov.bc.ca	Maartman, William William.Maartman@gov.bc.ca	Saved	Maartman, William William.Maartman@gov.bc.ca
2018/06/21 10:11:31	Hahn, Andra (IDIR\AHAHN) Andra.Hahn@gov.bc.ca	Maartman, William William.Maartman@gov.bc.ca	Notified	Maartman, William William.Maartman@gov.bc.ca
2018/06/27 12:58:55	Maartman, William (IDIR\WMAARTMA) William.Maartman@gov.bc.ca		Approved	Harrison, Veronica S. Veronica.Harrison@gov.bc.ca
2018/06/27 13:18:05	Harrison, Veronica S. ✓ (IDIR\VHARRIS) Veronica.Harrison@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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**Notes for Travel Voucher (Restricted Use) E128993 for Maartman, William**

2 note(s) returned.

Created On	Author		Note
2018/06/20 16:08:16	Hahn, Andra (IDIR\AHAHN)	Andra.Hahn@gov.bc.ca	June 15: Accompanied Minister to Vancouver via Harbour Air to attend meetings, tours and speak at event. Returned to Victoria via Helijet. National Car rental.
2018/06/21 10:11:31	Hahn, Andra (IDIR\AHAHN)	Andra.Hahn@gov.bc.ca	7am check-in at /Victoria Helijet and 7:20pm arrival into Victoria via Helijet

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WM. JUNE 15  
5701

**Hahn, Andra EDUC:EX**

**From:** Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>  
**Sent:** Monday, June 18, 2018 8:49 AM  
**To:** Hahn, Andra EDUC:EX  
**Subject:** Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at [harbourair.com](http://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

**Customer Information**

<b>Account</b>	HAS #	s.17
	Name	Robert Fleming
	Company	Provincial Government-minister Of Education / Ndp-mla

**Booking s.17**

**Friday, June 15, 2018**

**Flight #2020**

**07:30 Victoria Harbour /**

**Map**

**08:05 Vancouver Harbour /**

**Map** **&n! bsp;**

**35 minutes**

**Invoice s.17**

**Air Transportation Charges**

Sked 200/300 : (St) GO Gold \$439.94

**Taxes, Fees and Charges**

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$1.30

Sked 200 : VHFC Terminal Fee \$19.72

**KK- Confirmed Select Seat #2****2 Passenger(s) - GoGold**

- Robert Fleming, Male
- Will Maartman, Male

**Add to Calendar**

+ Goods and Services Tax \$23.04

Billing \$460.96

Taxes \$23.04

**Grand Total \$484.00**

Master Card \$484.00

Date / Time June 15, 2018 @ 7:11:30 AM

Summary s.17

Expiration

Authorization 101130

s.22

**GoGold Fare Conditions:**

Refundable up to 15 minutes prior to  
Departure

Changeable up to 15 minutes prior to  
Departure (subject to difference in fare  
value)

Complimentary Select Seating

50% cancel fee for groups of 4+ if cancelled  
within 24 hrs departure

**Guaranteed Baggage:**

50 lbs. All routes

**Standby Baggage:**

50 lbs. on all routes

\$1/lb. over 50 lbs.

**Booking s.17**

**Saturday, June 16, 2018**

**Flight #2150**

**13:30 Vancouver Harbour /**

**Map** 

**14:05 Victoria Harbour /**

**Map** 

**35 minutes**

Invoice s.17

**Air Transportation Charges**

Sked 200/300 : (St) GO Flex \$186.64

**Taxes, Fees and Charges**

All Skeds - Baggage : Checked Baggage  
Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

## Hahn, Andra EDUC:EX

**From:** passengerservices@helijet.com  
**Sent:** Friday, June 15, 2018 5:48 PM  
**To:** Hahn, Andra EDUC:EX  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

Account	Customer #	s.17
	Name	Robert Fleming
	Company	Ndp

### Booking s.22

Friday, June 15, 2018

731

18:45 Vancouver Harbour

19:20 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Off-Peak  
• Will Maartman, Male

[Add to Calendar](#)

Invoice #295165

FARE-YWH-Full\_Summer - 2018 \$219.05

+ GST \$10.95

Billing \$219.05

Taxes \$10.95

**Grand Total \$230.00**

Mastercard \$230.00

Date / Time June 15, 2018 @ 5:47:02 PM

Summary s.17

Expiration

Authorization 204701

Fully Changeable / Refundable up to 5pm the day prior to



Rental Agreement s.22

Invoice # 1

## Renter Information

**Renter Name**

WILLIAM MAARTMAN

**Renter Address**

VICTORIA, BC V8W 1N3

CAN

**Contract**

PROVINCIAL GOVERNMENT OF BC

**Rental Credits**

1 credit has been awarded for this rental

## Vehicle Information

**4DR ALL-WHEEL DRIVE SEDAN**

License #: FA546J

State/Province: BC

**Vehicle Class Driven**

Full Size Elite 4-Door/Automatic/Air

**Vehicle Class Charged**

Intermediate 2 or 4-Door/Automatic/Air

**Odometer Mileage/Kilometers**

Starting: 26,268 Ending: 26,447

Total: 179

## Trip Information

**Pickup**

Fri, Jun 15 2018 7:51 A.M.

**Start Charges**

Fri, Jun 15 2018 1:52 P.M.

**VANCOUVER PAN PACIFIC 73**

999 CANADA PL

VANCOUVER, BC V6C3B5

CAN

**Return**

Sat, Jun 16 2018 7:51 A.M.

**VANCOUVER PAN PACIFIC 73**

999 CANADA PL

VANCOUVER, BC V6C3B5

CAN

## Rental Charges

Rental Rate	Free Distance	Included
	Time & Distance 1 Day at 33.00 CAD / Day	33.00 CAD ✓
Add-Ons	Refueling Charge (2.22 CAD / Liter)	31.14 CAD
Taxes and Fees	Goods And Services Tax (5.00%)	3.28 CAD
	Prov Vehicle Rental Tax \$1.50/day (1.50 CAD / Day)	1.50 CAD
	Provincial Sales Tax (7.00%)	2.31 CAD
	Vlf Rec .99/day	Included
Total		<b>71.23 CAD</b>
(Subject to audit)		
Amount charged on Jun 20 2018 to MASTERCARD s.17		(38.54 CAD)
Amount charged on Jun 20 2018 to MASTERCARD		(71.23 CAD)
Amount Due		<b>-38.54 CAD</b>

Thank you for renting with  
National Car Rental

**We appreciate your business!**

This email was automatically generated  
from an unattended mailbox, so please do  
not reply to this e-mail.

If you have any questions about your  
rental, please view our Frequently Asked  
Questions or send us a secured message  
by visiting our [Support Center](#).



999 CANADA PL  
VANCOUVER, BC V6C3B5  
Federal GST# :889365821

Rental Agreement #:

Bill Ref #:

Invoice Date:

Account #:

s.22

Not Yet Billed

#### BILLING DETAIL

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 DAY	33.00	33.00
REFUELING CHARGE	14 LTR	2.22	31.14

Subtotal 64.14

PROV VEHICLE RENTAL TAX 1.50/DAY	1 DAY	1.50	1.50
PROVINCIAL SALES TAX	PCT	7.00	2.31
GOODS AND SERVICES TAX	PCT	5.00	3.28

Total Charges (CAD) 71.23

#### PAYMENTS

Payment	Master Card	-71.23
Payment	Master Card	-38.54

Total Payments (CAD) -109.77

Amount Due (CAD) -38.54

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

#### BILL TO

WILLIAM MAARTMAN  
s.22

#### RENTAL INFORMATION

Date/Time Out 06/15/2018 07:51 Start Charges 06/15/2018 13:52 Date/Time In 06/16/2018 07:51

Renter  
MAARTMAN, WILLIAM

#### RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms Out	In
WHITE	FA546J	330I	7P9ML4	26,268	26,447

VIN:WBA8D9C51JA012671

#### CLAIM INFORMATION

Claim# / PO# / RO# Insured

Date of Loss Type of Loss Type of Vehicle

Repair Shop

#### For Billing Inquiries / Payment Terms :

Tel#:6045390866

C4AR@ehi.com

Payments are due immediately.

Late payments are subject to a finance charge.

Thank You For Choosing National Car Rental

#### Please Return This Portion With Remittance

Remit To :  
ENTERPRISE RENT-A-CAR  
13160 88 AVE  
SURREY, BC V3W3K3

Amount Due (CAD) -38.54

Paid By:  
WILLIAM MAARTMAN  
s.22

Account #	Rental Agreement	Amount	GPBR
s.22		-38.54	C483

ED19EXECDM1



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E129014

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Maartman, William		<b>Employee ID</b> s.22		<b>Phone Number</b> (250) 953-4290	
<b>Client Organization</b> Education		<b>Job Title</b> Ministerial Assistant		<b>Travel Group Code</b> 3	
<b>5. Date Completed</b> 2018/06/26		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>	
<b>8. Cheque Stub Information</b>					
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Accompanying Minister on travel			<b>Headquarters</b> Victoria
<b>12. Mailing Address for Cheque</b> Room 124, Parliament Buildings PO Box 9045, STN PROV GOVT Victoria, BC, BC V8W 9E2					
<b>16. Travel Dates</b> 2018 06/21 Vic-	<b>17. Places Travelled</b> <b>Destination</b> Vancouver-HA -Vic PCARD		<b>Start</b> 0700	<b>End</b> 1400	<b>18. Personal Vehicle Use</b> <b>Km</b> 0.00
					<b>19. Other Transport Costs</b> ✓ 185.00
					<b>20. &amp; 21. Meals</b> <b>Claim</b> F-D
					<b>Cost</b> 33.25
					<b>22. Lodging Costs</b>
					<b>20. &amp; 21. Miscellaneous</b> <b>Cost</b>
					<b>Describe</b>
<b>TOTALS OF COLUMNS</b>			<b>36.</b> \$ 0.00	<b>37.</b> \$ 185.00	<b>38.</b> \$ 33.25
			<b>39.</b> \$ 0.00	<b>40.</b> \$ 0.00	<b>Claim Total</b> \$ 218.25
<b>48. Client Code</b> 062 062 062 062	<b>49. Resp.</b> 22001	<b>50. Service Line</b> 06000	<b>51. STOB</b> 5702 5701	<b>52. Project</b> 2200000	<b>45. Supplier Code</b> s.22
					<b>Amount</b> \$ 218.25
<b>Less Travel Advance</b> 062					
					<b>54.</b> \$ 218.25
<b>AMOUNT DUE TO EMPLOYEE</b>					
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			<b>Print Name</b>		<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			<b>Print Name</b>		<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.			<b>Print Name</b>		<b>Date Signed</b>

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

Audited by CDM July 4/18

**Audit Trail for Travel Voucher (Restricted Use) E129014 for Maartman, William**

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/26 08:39:44	Hahn, Andra (IDIR\AHAHN) Andra.Hahn@gov.bc.ca	Maartman, William William.Maartman@gov.bc.ca	Notified	Maartman, William William.Maartman@gov.bc.ca
2018/06/27 12:58:43	Maartman, William (IDIR\WMAARTMA) William.Maartman@gov.bc.ca		Approved	Harrison, Veronica S. Veronica.Harrison@gov.bc.ca
2018/06/27 13:17:13	Harrison, Veronica S. (IDIR\ VHARRIS) Veronica.Harrison@gov.bc.ca	✓	Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E129014 for Maartman, William

1 note(s) returned.

Created On	Author	Note
2018/06/26 08:39:44	Hahn, Andra (IDIR\AHAIN) Andra.Hahn@gov.bc.ca	Accompanied Minister to Vancouver for announcement in Surrey. Flew Vic to downtown Vancouver via Harbour Air. Taxi from downtown to Surrey Taxi from Surrey to Richmond to drop off Minister at Airport and then to drop off Will at Harbour Air South Vancouver Terminal

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JUNE 21

**Hahn, Andra EDUC:EX**

**From:** Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>  
**Sent:** Friday, June 22, 2018 2:46 PM  
**To:** Hahn, Andra EDUC:EX  
**Subject:** Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at [harbourair.com](http://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

### Customer Information

<b>Account</b>	HAS #	s.17
	Name	Robert Fleming
	Company	Provincial Government-minister Of Education / Ndp-mla

### Booking s.17

**Thursday, June 21, 2018**

**Flight #208**

**07:15 Victoria Harbour /**

**Map**

**07:50 Vancouver Harbour / !**

**Map**

**35 minutes**

**Invoice s.17**

#### Air Transportation Charges

Sked 200/300 : (St) GO Gold \$439.94

#### Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$1.30

Sked 200 : VHFC Terminal Fee \$19.72

**KK- Confirmed Select Seat #3****2 Passenger(s) - GoGold**

- Robert Fleming, Male
- Will Maartman, Male

**Add to Calendar**

+ Goods and Services Tax \$23.04

Billing \$460.96

Taxes \$23.04

**Grand Total \$484.00**

Master Card \$484.00

Date / Time June 21, 2018 @ 7:01:48 AM

Summary s.17

Expiration

Authorization 100147

s.22

**GoGold Fare Conditions:**

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure (subject to difference in fare value)

Complimentary Select Seating

50% cancel fee for groups of 4+ if cancelled within 24 hrs departure

**Guaranteed Baggage:**

50 lbs. All routes

**Standby Baggage:**

50 lbs. on all routes

\$1/lb. over 50 lbs.

**Booking Information****Domestic Flights**

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under)**.

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject

JUNE 21- WM

s.22

Harbour Air  
to s.22

to Harbour Air

YELLOW CAB #217  
1441 CLARK DR  
VANCOUVER BC

CARD \*\*\*\*\*s.17  
CARD TYPE MASTERCARD  
DATE 2018/06/21  
TIME 5685 09:13:07  
CLERK ID 1  
RECEIPT NUMBER  
C85062836-001-013-202-0

PURCHASE  
TOTAL

**\$95.00**

MasterCard  
A0000000041010  
90BA2818B6C70D68  
0000008000-E800  
1442E44B15E161F1

**APPROVED**

AUTH# 121308 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

GST105762447RT0001

PACIFIC CABS CAR 89  
3-17985 55 AVE V3S6C4  
SURREY BC  
21245795  
GH2124579589

\*\*\*\* PURCHASE \*\*\*\*

06-21-2018 11:28:29  
Acct # \*\*\*\*\*s.17 C  
Exp Date \*\*/\*\* Card Type MC  
Name: WILLIAM MAARTMAN  
A0000000041010 MasterCard

Operator: 491  
Trace # 4447  
Inv. # 491  
Auth # 142829 RRN 001199001

Total

**\$90.00**

(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

GST #R105671622  
604-533-3333

**From:** Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>  
**Sent:** Friday, June 22, 2018 2:47 PM  
**To:** Hahn, Andra EDUC:EX  
**Subject:** RECEIPT-June 21-WM -Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at [harbourair.com](#) or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	Robert Fleming
	Company	Provincial Government-minister Of Education / Ndp-mla

Booking s.17

Thursday, June 21, 2018

**Flight #507**  
**12:20 South Vancouver**  
**(YVR) / Map**  
**12:50 Victoria Harbour /**  
**Map**

30 minutes

Invoice	s.17
Air Transportation Charges	
Sked 500 : (St) GO Flex	\$151.73
Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 500 : Carbon Offset	\$0.65
+ Goods and Services Tax	\$7.62

**KK- Confirmed**

**1 Passenger(s) - GoFlex**  
**Will Maartman, Male**

**Add to Calendar**

Billing \$152.38

Taxes \$7.62

**Grand Total \$160.00**

Master Card \$160.00

Date / Time June 21, 2018 @ 11:34:55 AM

Summary s.17

Expiration

Authorization 143455

s.22

**GoFlex Fare Conditions:**

Refundable up to 15 minutes prior to  
Departure

Changeable up to 15 minutes prior to  
Departure (subject to difference in fare  
value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if  
cancelled within 24 hrs of departure

**Baggage:**

**All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges &  
Maple Bay**

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria &  
Nanaimo**

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

**Scenic & Packaged Tours Cancellation:**

100% cancellation fee if cancelled within  
24hrs of departure

**Booking Information**

ED29EXECDM1



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E129015

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Maartman, William		<b>Employee ID</b> s.22		<b>Phone Number</b> (250) 953-4290	
<b>Client Organization</b> Education		<b>Job Title</b> Ministerial Assistant		<b>Travel Group Code</b> 3	
<b>5. Date Completed</b> 2018/06/26		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>	
<b>8. Cheque Stub Information</b>					
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Accompanying Minister on travel			<b>Headquarters</b> Victoria
<b>12. Mailing Address for Cheque</b> Room 124, Parliament Buildings PO Box 9045, STN PROV GOVT Victoria, BC, BC V8W 9E2					
<b>16. Travel Dates</b> 2018 06/12 Vic-	<b>17. Places Travelled</b> <b>Destination</b> Vancouver-Heli -Vic (HJ) Pcard		<b>Start</b> 0700	<b>End</b> 1700	<b>18. Personal Vehicle Use</b> <b>Km</b> 0.00
					<b>19. Other Transport Costs</b> ✓ 15.00
					<b>20. &amp; 21. Meals</b> <b>Claim</b> F-D
					<b>Cost</b> 33.25
					<b>22. Lodging Costs</b>
					<b>20. &amp; 21. Miscellaneous</b> <b>Cost</b> ✓ 37.40
					<b>Describe</b> Enterprise
<b>TOTALS OF COLUMNS</b>			<b>36.</b> \$ 0.00	<b>37.</b> \$ 15.00	<b>38.</b> \$ 33.25
					<b>39.</b> \$ 0.00
					<b>40.</b> \$ 37.40
					<b>Claim Total</b> \$ 85.65
<b>48. Client Code</b> 062 062 062 062	<b>49. Resp.</b> 22001	<b>50. Service Line</b> 06000	<b>51. STOB</b> 5701	<b>52. Project</b> 2200000	<b>45. Supplier Code</b> s.22
<b>Less Travel Advance</b> 062					<b>Amount</b> \$ 85.65
					<b>54.</b> \$ 85.65
<b>AMOUNT DUE TO EMPLOYEE</b>					
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			<b>Print Name</b>		<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			<b>Print Name</b>		<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.			<b>Print Name</b>		<b>Date Signed</b>

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

Audited CDM July 5/18

## Audit Trail for Travel Voucher (Restricted Use) E129015 for Maartman, William

7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/26 09:41:38	Hahn, Andra (IDIR\AHAHN) Andra.Hahn@gov.bc.ca	Maartman, William William.Maartman@gov.bc.ca	Notified	Maartman, William William.Maartman@gov.bc.ca
2018/06/27 12:58:28	Maartman, William (IDIR\WMAARTMA) William.Maartman@gov.bc.ca		Approved	Harrison, Veronica S Veronica.Harrison@gov.bc.ca
2018/06/27 13:15:32	Harrison, Veronica S. (IDIR\VHARRIS) Veronica.Harrison@gov.bc.ca		Approved	Poldrugovac, Sa ja Sa ja.Poldrugovac@gov.bc.ca
2018/06/27 13:18:13	Hahn, Andra (IDIR\AHAHN) Andra.Hahn@gov.bc.ca	Maartman, William William.Maartman@gov.bc.ca	Recalled	Maartman, William William.Maartman@gov.bc.ca
2018/06/27 13:18:21	Hahn, Andra (IDIR\AHAHN) Andra.Hahn@gov.bc.ca	Maartman, William William.Maartman@gov.bc.ca	Notified	Maartman, William William.Maartman@gov.bc.ca
2018/06/27 13:30:54	Maartman, William (IDIR\WMAARTMA) William.Maartman@gov.bc.ca		Approved	Harrison, Veronica S. Veronica.Harrison@gov.bc.ca
2018/06/27 13:33:25	Harrison, Veronica S. (IDIR\VHARRIS) Veronica.Harrison@gov.bc.ca	✓	Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E129015 for Maartman, William

1 note(s) returned.

Created On	Author	Note
2018/06/26 09:41:38	Hahn, Andra (IDIR\AHAIN) Andra.Hahn@gov.bc.ca	June 12 - travel from Victoria to Vancouver return via Helijet to accompany Minister on meetings, tours and briefings. Taxi receipt from home to Victoria Helijet terminal.

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JUNE 12. WM

Home to Vic. Heli

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
21852400  
GH2185240083

\*\*\*\* PURCHASE \*\*\*\*

06-12-2018 07:18:00  
Acct # \*\*\*\*\*s.1 C  
Exp Date \*\*/\*\* Card Type MC  
Name: WILLIAM MAARTMAN  
A0000000041010 MasterCard

Operator: 083  
Trace # 5068  
Inv. # 083  
Auth # 101800 RRN 001112013

Total **\$15.00**

(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

www.yellowcabvictoria.com  
250-381-2222

WM. JUNE 12  
5701

## Hahn, Andra EDUC:EX

**From:** passengerservices@helijet.com  
**Sent:** Monday, June 18, 2018 8:46 AM  
**To:** Hahn, Andra EDUC:EX  
**Subject:** RECEIPT - June 12 - MRF & WM - Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

<b>Account</b>	Customer #	s.17
	Name	Robert Fleming
	Company	Ndp

### Booking s.22

**Tuesday, June 12, 2018**

**704**

**07:50 Victoria Harbour**

**08:25 Vancouver Harbour**

**35 minutes**

**Confirmed**

**2 Passengers - Off-Peak**

• Robert Fleming, Male

• Will Maartman, Male

**Add to Calendar**

Invoice #282832

FARE-YWH-Full\_Summer - 2018 \$438.10

+ GST \$21.90

Billing \$438.10

Taxes \$21.90

**Grand Total \$460.00**

Mastercard \$460.00

Date / Time June 12, 2018 @ 7:23:02 AM

Summary s.17

Expiration

Authorization 102301

Fully Changeable / Refundable up to 5pm the day prior to

WM. JUNE 12

5701

**Hahn, Andra EDUC:EX**

**From:** passengerservices@helijet.com  
**Sent:** Tuesday, June 12, 2018 3:40 PM  
**To:** Hahn, Andra EDUC:EX  
**Subject:** RECEIPT-June 12 - MRF & WM - Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

<b>Account</b>	Customer #	s.17
	Name	Robert Fleming
	Company	Ndp

### Booking s.22

Tuesday, June 12, 2018

723

16:00 Vancouver Harbour

16:35 Victoria Harbour

35 minutes

Confirmed

2 Passengers - Off-Peak

• Robert Fleming, Male

• Will Maartman, Male

[Add to Calendar](#)

Invoice #282999

FARE-YWH-Full\_Summer - 2018 \$438.10

+ GST \$21.90

Billing \$438.10

Taxes \$21.90

**Grand Total \$460.00**

Mastercard \$460.00

Date / Time June 12, 2018 @ 3:39:53 PM

Summary s.17

Expiration

Authorization 183952

Fully Changeable / Refundable up to 5pm the day prior to

## Hahn, Andra EDUC:EX

**From:** Customerservice@enterprise.com  
**Sent:** Tuesday, June 26, 2018 8:35 AM  
**To:** Hahn, Andra EDUC:EX  
**Subject:** ENTERPRISE RENTAL AGREEMENT s.22

ENTERPRISE HST#889365821, 999 CANADA PL, VANCOUVER, BC V6E3M1 (604) 689-7377

**RENTAL AGREEMENT** REF#  
s.22

### SUMMARY OF CHARGES

**RENTER**  
MAARTMAN, WILLIAM

**DATE & TIME OUT**  
12/06/2018 08:00 AM  
**DATE & TIME IN**  
12/06/2018 02:00 PM

**BILLING CYCLE**  
24-HOUR

**VEH #1 2018 NISN SENT 4DSV**  
VIN# 3N1AB7AP9JY293183  
LIC# GD772S  
KM DRIVEN 19

Charge Description	Date	Quantity	Per	Rate	Total
TIME & DISTANCE	12/06 - 12/06	1	DAY	\$31.00	\$31.00
REFUELING CHARGE	12/06 - 12/06				\$0.00
<b>Subtotal:</b>					<b>\$31.00</b>
<b>Taxes &amp; Surcharges</b>					
GOODS AND SERVICES TAX	12/06 - 12/06			5%	\$1.67
PROVINCIAL SALES TAX	12/06 - 12/06			7%	\$2.24
PROVINCIAL VEHICLE RENTAL TAX	12/06 - 12/06	1	DAY	\$1.50	\$1.50
VEHICLE LICENSE FEE RECOVERY	12/06 - 12/06	1	DAY	\$0.99	\$0.99
<b>Total Charges:</b>					<b>\$37.40</b>
<b>Bill-To / Deposits</b>					
DEPOSITS					-\$37.40

**Total Amount Due**

**\$0.00**

### PAYMENT INFORMATION

**AMOUNT PAID**  
\$37.40

**TYPE**  
Mastercard

**CREDIT CARD NUMBER**  
XXXXXXXXXXXX S.17



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E129195

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Arora, Jasleen				<b>Employee ID</b> s.22				<b>Phone Number</b> (250) 356-5781																																																																																																																																																																											
<b>Client Organization</b> Children and Family Development				<b>Job Title</b> Ministerial Assistant				<b>Travel Group Code</b> 3																																																																																																																																																																											
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<b>12. Mailing Address for Cheque</b> 027-501 Belleville Street Victoria, BC V8W 9E2																																																																																																																																																																																			
<table border="1"> <thead> <tr> <th colspan="2">16. Travel Dates</th> <th colspan="2">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th>19. Other Transport Costs</th> <th colspan="2">20. &amp; 21. Meals</th> <th>22. Lodging Costs</th> <th colspan="2">20. &amp; 21. Miscellaneous</th> </tr> <tr> <th></th> <th></th> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th></th> <th>Claim</th> <th>Cost</th> <th></th> <th>Cost</th> <th>Describe</th> </tr> </thead> <tbody> <tr> <td>2018</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>06/05</td> <td></td> <td>Victoria</td> <td>1035</td> <td>1049</td> <td></td> <td>0.00</td> <td></td> <td></td> <td>0.00</td> <td></td> <td>11.00</td> <td>Taxi</td> </tr> <tr> <td>06/10</td> <td></td> <td>Vic &gt; Van</td> <td>1320</td> <td>1408</td> <td>31</td> <td>16.74</td> <td>72.50</td> <td></td> <td>0.00</td> <td></td> <td>31.65</td> <td></td> </tr> <tr> <td>06/11</td> <td></td> <td>Squamish</td> <td>0000</td> <td>1630</td> <td></td> <td>0.00</td> <td></td> <td>F-D</td> <td>33.25</td> <td></td> <td>31.65</td> <td></td> </tr> <tr> <td>06/12</td> <td></td> <td>Vancouver</td> <td>0000</td> <td>1630</td> <td></td> <td>0.00</td> <td></td> <td>F-D</td> <td>33.25</td> <td></td> <td>31.65</td> <td></td> </tr> <tr> <td>06/13</td> <td></td> <td>Vancouver</td> <td>0000</td> <td>1630</td> <td></td> <td>0.00</td> <td></td> <td>F-D</td> <td>33.25</td> <td></td> <td>31.65</td> <td></td> </tr> <tr> <td>06/14</td> <td></td> <td>Vancouver</td> <td>0000</td> <td>1630</td> <td></td> <td>0.00</td> <td></td> <td>F-D</td> <td>33.25</td> <td></td> <td>31.65</td> <td></td> </tr> <tr> <td>06/15</td> <td></td> <td>Vancouver</td> <td>0000</td> <td>1630</td> <td></td> <td>0.00</td> <td></td> <td>F-D</td> <td>33.25</td> <td></td> <td>31.65</td> <td></td> </tr> <tr> <td>06/17</td> <td></td> <td>Van &gt; Vic</td> <td>1402</td> <td>1502</td> <td>50</td> <td>27.00</td> <td>72.50</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="5"><b>TOTALS OF COLUMNS</b></td> <td><b>36.</b></td> <td><b>37.</b></td> <td></td> <td><b>38.</b></td> <td><b>39.</b></td> <td><b>40.</b></td> <td><b>Claim Total</b></td> <td></td> </tr> <tr> <td colspan="5"></td> <td>\$ 43.74</td> <td>\$ 145.00</td> <td></td> <td>\$ 166.25</td> <td>\$ 189.90</td> <td>\$ 11.00</td> <td>\$ 555.89</td> <td></td> </tr> </tbody> </table>												16. Travel Dates		17. Places Travelled		18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous				Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe	2018													06/05		Victoria	1035	1049		0.00			0.00		11.00	Taxi	06/10		Vic > Van	1320	1408	31	16.74	72.50		0.00		31.65		06/11		Squamish	0000	1630		0.00		F-D	33.25		31.65		06/12		Vancouver	0000	1630		0.00		F-D	33.25		31.65		06/13		Vancouver	0000	1630		0.00		F-D	33.25		31.65		06/14		Vancouver	0000	1630		0.00		F-D	33.25		31.65		06/15		Vancouver	0000	1630		0.00		F-D	33.25		31.65		06/17		Van > Vic	1402	1502	50	27.00	72.50		0.00				<b>TOTALS OF COLUMNS</b>					<b>36.</b>	<b>37.</b>		<b>38.</b>	<b>39.</b>	<b>40.</b>	<b>Claim Total</b>							\$ 43.74	\$ 145.00		\$ 166.25	\$ 189.90	\$ 11.00	\$ 555.89	
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039		18YAB	14001		5702	1800000		s.22		\$ s.22																																																																																																																																																																									
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<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.						<b>Print Name</b>			<b>Date Signed</b>																																																																																																																																																																										

## Audit Trail for Travel Voucher (Restricted Use) E129195 for Arora, Jasleen

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/18 11:35:57	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/19 14:29:32	Arora, Jasleen (IDIR\JARORA) Jasleen.Arora@gov.bc.ca		Initiated	Chen, Katrina Katrina.Chen@gov.bc.ca
2018/07/20 14:45:03	Arora, Jasleen (IDIR\JARORA) Jasleen.Arora@gov.bc.ca		Recalled	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/20 15:01:23	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/20 15:16:19	Arora, Jasleen (IDIR\JARORA) Jasleen.Arora@gov.bc.ca		Initiated	Chen, Katrina Katrina.Chen@gov.bc.ca
2018/07/23 08:56:23	Chen, Katrina (IDIR\KATCHEN) Katrina.Chen@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E129195 for Arora, Jasleen

2 note(s) returned.

Created On	Author	Note
2018/07/18 11:35:57	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	June5/2018 Travelled by taxi to meeting in Victoria June10/2018 Travelling from Vic>Van (31km) from home in Vic to Ferry June11/2018 travelled to Squamish with Minister for Meetings June12to June15/2018 worked from Vancouver June17/2018 Travelled from Van>Vic (50km) from home in Van to ferry June10- June15 had private accommodation while working in Vancouver
2018/07/20 15:01:23	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	*Not Personal Home s.22

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## Audit Trail for Travel Voucher (Restricted Use) E129195 for Arora, Jasleen

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/18 11:35:57	Wilson, Cherie (IDIRICHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/19 14:29:32	Arora, Jasleen (IDIR\JARORA) Jasleen.Arora@gov.bc.ca		Initiated	Chen, Katrina Katrina.Chen@gov.bc.ca
2018/07/20 14:45:03	Arora, Jasleen (IDIR\JARORA) Jasleen.Arora@gov.bc.ca		Recalled	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/20 15:01:23	Wilson, Cherie (IDIRICHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca

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VICTORIA TAXI # 15  
2925 DOUGLAS ST  
VICTORIA BC

CARD \* \* \* \* \* s.17  
CARD TYPE VISA  
DATE 2018/06/05  
TIME 2821 10:49:44  
RECEIPT NUMBER  
C85051998-001-001-446-0

PURCHASE  
TOTAL

**\$11.00**

VISA CREDIT  
A0000000031010  
820F60D4822BCECD  
0080008000-E800  
9B6319C71C53A2F8  
0080008000-F800

**APPROVED**

AUTH# 083217 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

Swartz Bay  
To  
Tsawwassen  
**BC Ferries**

Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 07**

RECEIPT - PLEASE RETAIN

**PURCHASE 2018/06/10**

20'	Undersize Vehi	57.50
1	Adult	17.20
	Fuel Rebate	2.20-

Total	72.50
-------	-------

Visa  
\*\*\*\*\*s.17 72.50  
AUTH 055574 66277636 0010014250 S  
01 APPROVED - THANK YOU 027  
CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 10 Jun 2018 14:08:53



Tsawwassen  
To  
Swartz Bay  
**BC Ferries**

Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 41**

RECEIPT - PLEASE RETAIN

**PURCHASE 2018/06/17**

20'	Undersize Vehi	57.50
1	Adult	17.20
	Fuel Rebate	2.20-

Total	72.50
-------	-------

Visa  
\*\*\*\*\*s.17 72.50  
AUTH 069245 66277636 0010011200 S  
01 APPROVED - THANK YOU 027  
CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 17 Jun 2018 15:02:32





Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E129201

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Arora, Jasleen				<b>Employee ID</b> s.22		<b>Phone Number</b> (250) 356-5781	
<b>Client Organization</b> Children and Family Development				<b>Job Title</b> Ministerial Assistant		<b>Travel Group Code</b> 3	
<b>5. Date Completed</b> 2018/07/18		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b> EFT		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Business				<b>Headquarters</b> Victoria	
<b>12. Mailing Address for Cheque</b> 027-501 Belleville Street Victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Claim Cost</b>
2018							
06/21	Vic > Van	1800	1845	31	16.74	72.50	0.00
06/22	Vancouver	0000	1630		0.00		
06/26	Vancouver	0000	1630		0.00		31.65
06/27	Vancouver	0000	1630		0.00		31.65
06/28	Vancouver	0000	1630		0.00		31.65
06/29	Chilliwack	0000	1700		0.00		31.65
07/02	Van > Vic	0000	1006	50	27.00	91.70 s.22	0.00
<b>TOTALS OF COLUMNS</b>				<b>36.</b>	<b>37.</b>	<b>38.</b>	<b>39.</b>
				\$ 43.74	\$ s.22	\$ 99.75	\$ 126.60
							<b>40.</b>
							\$ 0.00
							<b>Claim Total</b>
							\$ s.22
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>	<b>Amount</b>	
039	18YAB	14001	5702	1800000	s.22	\$ s.22	
039	18YAB	14001	5701	1800000		\$	
039							
039							
<b>Less Travel Advance</b>							
039							
<b>AMOUNT DUE TO EMPLOYEE</b>							<b>54.</b>
							\$
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06Audited 2018Jul26  
SLP

## Audit Trail for Travel Voucher (Restricted Use) E129201 for Arora, Jasleen

9 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/18 13:26:52	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/19 14:29:12	Arora, Jasleen (IDIR\JARORA) Jasleen.Arora@gov.bc.ca		Initiated	Chen, Katrina Katrina.Chen@gov.bc.ca
2018/07/19 15:54:09	Arora, Jasleen (IDIR\JARORA) Jasleen.Arora@gov.bc.ca		Recalled	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/19 15:59:14	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/19 16:02:47	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/20 14:49:08	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/20 15:20:03	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/20 15:20:48	Arora, Jasleen (IDIR\JARORA) Jasleen.Arora@gov.bc.ca		Initiated	Chen, Katrina Katrina.Chen@gov.bc.ca
2018/07/23 08:56:11	Chen, Katrina (IDIR\KATCHEN) Katrina.Chen@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E129201 for Arora, Jasleen

2 note(s) returned.

Created On	Author	Note
2018/07/18 13:26:52	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	June21/2018 travelled from Vic>Van (31km) from home in Vic to ferry June22 to June28 worked from Vancouver June29 travelled to Chilliwack with Minister for Meetings July2/2018 Travelled from Van>Vic (50km) from home in Van to ferry June26-June29 had private accommodation while working in Vancouver
2018/07/20 14:49:08	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	

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## Audit Trail for Travel Voucher (Restricted Use) E129201 for Arora, Jasleen

7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/18 13:26:52	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/19 14:29:12	Arora, Jasleen (IDIR\JARORA) Jasleen.Arora@gov.bc.ca		Initiated	Chen, Katrina Katrina.Chen@gov.bc.ca
2018/07/19 15:54:09	Arora, Jasleen (IDIR\JARORA) Jasleen.Arora@gov.bc.ca		Recalled	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/19 15:59:14	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/19 16:02:47	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/20 14:49:08	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca
2018/07/20 15:20:03	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Arora, Jasleen Jasleen.Arora@gov.bc.ca	Saved	Arora, Jasleen Jasleen.Arora@gov.bc.ca

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Swartz Bay  
To  
Tsawwassen**LANE 07**

RECEIPT - PLEASE RETAIN

PURCHASE 2018/06/21

20'	Undersize Vehi	57.50
1	Adult	17.20
Fuel Rebate		2.20-

Total	72.50
-------	-------

Visa

\*\*\*\*\*s.17 72.50

AUTH 065660 66277637 0010019100 S

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

Tsawwassen  
To  
Swartz Bay**LANE 44**

RECEIPT - PLEASE RETAIN

PURCHASE 2018/07/02

RESERVATION-R1100

CONF: B180567642

RES: 1

1	Reservation Pr	17.00
20'	Undersize Vehi	57.50
1	Adult	17.20

Total	91.70
-------	-------

Prepayment	17.00
------------	-------

Visa

\*\*\*\*\*s.17 74.70

AUTH 093808 66277657 0010014500 S

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 21 Jun 2018 18:45:54

SEE REVERSE SIDE OF TICKET

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 02 Jul 2018 10:06:46

SEE REVERSE SIDE OF TICKET



# Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E129250

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Sharma, Niki		<b>Employee ID</b> s.22	<b>Phone Number</b> (250) 356-5767
<b>Client Organization</b> Children and Family Development		<b>Job Title</b> Ministerial Assistant	<b>Travel Group Code</b> 3
<b>5. Date Completed</b> 2018/07/25	<b>6. Fiscal Year</b> 2019	<b>7. Special Cheque Issue</b> EFT	<b>8. Cheque Stub Information</b>
<b>Type of Travel</b> In Province	<b>14. Reason for Travel</b> Ministrial Business		<b>Headquarters</b> Victoria

### 12. Mailing Address for Cheque

Rm 027-501 Belleville Street Victoria, BC V8V 1X4

16.	17.			18.		19.	20. & 21.		22.	20. & 21.	
Travel Dates	Places Travelled			Personal Vehicle Use		Other Transport Costs	Meals		Lodging Costs	Miscellaneous	
2018	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
06/02	Van>Langley	0620	0716		0.00		H-D	7.50		28.50	s.22 Taxi
06/02	Burn>Van	1305	1343		0.00			0.00		26.70	Taxi
06/05	Vancouver	1705	1731		0.00			0.00		15.00	Taxi
06/08	Van>Rich	0930	0951		0.00			0.00		25.90	Taxi
06/13	Vancouver	1445	1459		0.00			0.00		12.50	Taxi
06/21	Van>Burn	0700	0734		0.00			0.00		34.60	Taxi
06/21	Kamloops	0734	1200		0.00		F-	51.50		26.25	Taxi
06/21	Kamloops	1910	1949		0.00			0.00		26.90	Taxi
06/21	* Rich>Van (AC)	2300	2332		0.00			0.00		28.00	Taxi

<b>TOTALS OF COLUMNS</b>	<b>36.</b> \$ 0.00	<b>37.</b> \$ 0.00	<b>38.</b> \$ 59.00	<b>39.</b> \$ 0.00	<b>40.</b> 224.35	<b>Claim Total</b> 283.35
--------------------------	-----------------------	-----------------------	------------------------	-----------------------	----------------------	------------------------------

<b>48. Client Code</b> 039 039 039 039	<b>49. Resp.</b> 18YAB	<b>50. Service Line</b> 14001	<b>51. STOB</b> 57026501	<b>52. Project</b> 1800000	<b>45. Supplier Code</b> s.22	<b>Amount</b> \$s.22 283.35
--	---------------------------	----------------------------------	-----------------------------	-------------------------------	----------------------------------	-----------------------------------

<b>Less Travel Advance</b> 039						
-----------------------------------	--	--	--	--	--	--

<b>AMOUNT DUE TO EMPLOYEE</b>					<b>54.</b> \$ 263.35
-------------------------------	--	--	--	--	----------------------------

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	<b>Print Name</b>	<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.	<b>Print Name</b>	<b>Date Signed</b>

**Audit Trail for Travel Voucher (Restricted Use) E129250 for Sharma, Niki**

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/25 14:10:53	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	Sharma, Niki Niki.Sharma@gov.bc.ca	Saved	Sharma, Niki Niki.Sharma@gov.bc.ca
2018/07/27 16:28:22	Sharma, Niki (IDIR\NISHARMA) Niki.Sharma@gov.bc.ca		Initiated	Chen, Katrina Katrina.Chen@gov.bc.ca
2018/07/27 16:32:32	Chen, Katrina (IDIR\KATCHEN) Katrina.Chen@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E129250 for Sharma, Niki

1 note(s) returned.

Created On	Author	Note
2018/07/25 14:10:53	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	06/02/18 Took a taxi from home to Langley for Meeting 06/02/18 Took a taxi from meeting Burn>Van to home 06/05/18 took a Taxi from Meeting to home 06/08/18 took a taxi from Home Van>Rich to meeting 06/13/18 took a taxi from meeting to home in Vancouver 06/21/18 took taxi from home to Burn to travel to Kamloops Drove with MKC 06/21/18 took taxi from Lunch in Kamloops to meeting in Kamloops 06/21/18 took taxi to airport in Kamloops 06/21/18 took taxi from airport Rich>Van to home

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home to conference

BLACKTOP & CHECKER

CABS#74

777 PACIFIC ST

VANCOUVER BC

CARD

\*\*\*\*\*s.17

CARD TYPE MASTERCARD

DATE 2018/06/02

TIME 1563 07:16:41

CLERK ID 1

RECEIPT NUMBER

C85025525-001-807-001-0

PURCHASE

AMOUNT \$28.50

TIP s.22

TOTAL

\$

MasterCard

A0000000041010

0C773C3DDBABA163

0000008000-E800

3A38BEA8CB03398C

APPROVED

AUTH# 101641 01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS



*home*  
*confuone to home*  
BEL AIR TAXI  
2121 HARTLEY AVENUE  
COQUITLAM BC V3K 6Z3  
6045241111

## SALE

Server #: 000001

REF#: 00000005

Batch #: 415

SEQ: 415001001005

06/02/18

13:43:01

APPR CODE: 164301

MASTERCARD

\*\*\*\*\*s.17

\*\*/\*\*

AMOUNT  
TIP  
TOTAL

\$26.70

s.22

00 - APPROVED - 001

MasterCard

AID: A0000000041010

TVR: 00 00 00 80 00

TSI: E8 00

Thank You  
Please Come Again  
BEL AIR TAXI #057  
COQUITLAM BC

CUSTOMER COPY



**\*DUPLICATE\***

BLACKTOP & CHECKER  
CABS#112  
777 PACIFIC ST  
VANCOUVER BC

**\*DUPLICATE\***

CARD ..... s.17  
CARD TYPE      MASTERCARD  
DATE      2018/06/05  
TIME      7871 17:31:14  
CLERK ID      2  
RECEIPT NUMBER  
C85018924-001-835-003-0

PURCHASE

AMOUNT

\$15.00

TIP

TOTAL

\$

MasterCard

A0000000041010

1BC5B92C16AC63DA

0000008000-E800

43629D1C1F06C7E0

**APPROVED**

AUTH# 203114

01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR



SLA TOP & CHECKER  
CABS#201  
177 PACIFIC ST  
VANCOUVER BC

CARD TYPE MASTERCARD  
DATE 2018/06/03  
TIME 8178 09:51:09  
CLERK ID 1  
RECEIPT NUMBER  
C85011924-001-035-005-0

PURCHASE  
AMOUNT \$25.90  
TIP s.22  
TOTAL

\$

MasterCard  
A0000000041010  
A07FB...23E3C1BC  
0000008000-E800  
A8FC85FE4EDE990F

APPROVED

AUTH# 125109  
THANK YOU

01-027

VERIFIED BY PIN

MERCHANT COPY



BLACKTOP & CHECKER  
CABS#178  
777 PACIFIC ST  
VANCOUVER BC

CARD

s.17

CARD TYPE MASTERCARD

DATE 2018/06/13

TIME 0559 14:58:35

CLERK ID 1

RECEIPT NUMBER

C85002553-001-595-004-0

PURCHASE

AMOUNT \$12.50

TIP s.22

TOTAL

\$

MasterCard

A0000000041010

03306D57B2F2C741

0000008000-E800

CC8023351C690AC8

APPROVED

AUTH# 175835

01-027

THANK YOU

VERIFIED BY PIN

MERCHANT COPY



**\*DUPLICA**

BLACKTOP & CHECKER  
CABS#371  
777 PACIFIC ST  
VANCOUVER BC

**\*DUPLICATE\***

CARD s.17  
CARD TYPE MASTERCARD  
DATE 2018/06/21  
TIME 1373 07:34:41  
CLERK ID 1  
RECEIPT NUMBER  
C85040483-001 048-001-0

PURCHASE  
AMOUNT \$34.60

TIP s.22  
TOTAL

\$

MasterCard  
A0000000041010  
E189FCE32D9CF3D0  
0000008000-E800  
FA01F408057D7436

**APPROVED**

AUTH# 103441 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

**\*DUPLICATE\***



s.15

KAMLOOPS BC

CARD

s.17

CARD TYPE MASTERCARD

DATE 2018/06/21

TIME 0652 13:02:29

RECEIPT NUMBER

C82023627-001-048-004-0

PURCHASE

AMOUNT \$26.25

TIP

s.22

TOTAL

\$

MasterCard

A0000000041010

90598BE8BFC2FF7D

0000008000-E800

EBC09172CB762207

APPROVED

AUTH# 160230

01-027

THANK YOU

CARDHOLDER COPY

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COPY FOR YOUR RECORDS



KAMI CABS CAR #33  
209 LEIGH ROAD V2B2L7  
KAMLOOPS BC  
20838821  
GH2083882101

\*\*\*

**PURCHASE**

\*\*\*

06-21-2018 19:49:05

Acct # \*\*\*\*\* s.17 C

Exp Date \*\*/\*\* Card Type MC

Name: NIKI SHARMA

A0000000041010 MasterCard

Trace # 6384

Inv. # 7280

Auth # 224905 RRN 001178004

Purchase \$26.90

Tip

Total

(001) APPROVED-THANK YOU

Retain this copy for your  
records

Customer copy



SURDELL TAXI 090  
12975 84TH AVE V3W1B3  
SURREY BC  
20359406

|||| PURCHASE ||||

06-21-2018 23:32:42

Acct # ||||| s.17 C

Exp Date 11/11 Card Type MC

Name: NIKI SHARMA

AC0000000041010 MasterCard

Trace # 040012 Operator 190  
FB2035940601

Inv. # 3539

Auth # 023242 RRN 001210012

Purchase \$28.00  
s.22

Tip

Total

( 00 ) APPROVED-THANK YOU

Retain this copy for your  
records

Customer copy



# Booking Confirmation

Booking Reference: s.22

Date of issue: 18 Jun, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

Depart

Economy - Standard

Thursday  
21 Jun, 2018

20:55  
**Kamloops**  
(YKA), BC



21:51  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

AC8199

0hr56  
Economy Q  
Operated by: Air Canada Express -  
Jazz | Dash 8-300

## Passengers

**Niki Sharma**

Ticket Number  
0142196372435

Seats  
AC8199 -



## Purchase summary

MasterCard  
\*\*\*\*\*s.1  
Amount paid: \$283.73  
Tax information  
GST/HST no. 10009-2287 RT0001  
\$11.61

Air Transportation Charges

Base Fare	203.00
Surcharges	12.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	11.61
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	10.00

Total airfare and taxes before options	\$243 <sup>73</sup>
--	---------------------

RBC Travel Insurance (Cancellation and Interruption - Q3371946X)	\$40 <sup>00</sup>
--	--------------------

GRAND TOTAL (Canadian dollars)	\$283 <sup>73</sup>
--------------------------------	---------------------



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128949

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Smith, Jessica C. ✓				<b>Employee ID</b> s.22				<b>Phone Number</b> (250) 387-1023					
<b>Client Organization</b> Agriculture				<b>Job Title</b> Ministerial Assistant				<b>Travel Group Code</b> 3					
<b>5. Date Completed</b> 2018/06/14			<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>					
<b>Type of Travel</b> In Province			<b>14. Reason for Travel</b> Meetings with Minister					<b>Headquarters</b> Victoria					
<b>12. Mailing Address for Cheque</b> PO Box 9043 Stn Prov Govt , BC V8W 9E2													
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>		<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>			
	<b>Destination (AC)</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Claim</b>	<b>Cost</b>		<b>Cost</b>	<b>Describe</b>		
	2018												
	06/01	vic-van-smithers	1200	2359			0.00	H-D		7.50		235.37	car rental and taxi
	06/02	Smithers-van (AC)	0800	1900			0.00	P/Card				28.00	taxi
	06/04	van	1200	2359			0.00	P/Card				10.90	taxi
	06/08	van	0700	1700			0.00					52.98	car rental
06/10	van-vic (HA)	1800	2000		0.00		207.00		18.70	taxi			
<b>TOTALS OF COLUMNS</b>				<b>36.</b>	<b>37.</b>		<b>38.</b>	<b>39.</b>	<b>40.</b>	<b>Claim Total</b>			
				\$ 0.00	207.00	\$ 0.00	\$ 115.00	\$ 0.00	\$ 345.95	\$ s.22			
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>	<b>Amount</b>							
							130	29001	30000	5701	2900000	s.22	345.58
							130	29001	30000	5702	2900000		322.37
							130						
<b>Less Travel Advance</b>													
130													
							<b>AMOUNT DUE TO EMPLOYEE</b>		<b>54.</b>				
									\$ 667.95				
									\$ s.22				
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							<b>Print Name</b>		<b>Date Signed</b>				
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							<b>Print Name</b>		<b>Date Signed</b>				
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.							<b>Print Name</b>		<b>Date Signed</b>				

**Audit Trail for Travel Voucher (Restricted Use) E128949 for Smith, Jessica C.**

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/14 14:25:43	Wendland, Justine (IDIR\JWENDLAN) Justine.Wendland@gov.bc.ca	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca	Saved	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca
2018/06/14 14:44:18	Wendland, Justine (IDIR\JWENDLAN) Justine.Wendland@gov.bc.ca	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca	Saved	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca
2018/06/20 14:14:22	Smith, Jessica C. (IDIR\JCSMITH) Jessica.C.Smith@gov.bc.ca		Initiated	Godfrey, Sam Sam.Godfrey@gov.bc.ca
2018/07/05 14:15:37	Godfrey, Sam ✓ (IDIR\SAGODFRE) Sam.Godfrey@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Jess' travel June 1-10, 2018

June 1: Taxi from pers. Res in Vic to Vic International Airport (Mastercard). Fly Vic-Van (p-card), fly Van-Smithers (p-card). Pick up rental car and drive to Arena in Smithers. Overnight in Smithers (Mastercard).

June 2: Meetings with Minister. Fly Smithers-Van (purchase card). Taxi to per. Res. In Van (Mastercard). Overnight at pers. Res.

June 4: taxi to van meeting with Minister (Pers. Debit). Traveled to meeting with Minister in Wes Shoemakers rental car. Overnight at pers. Res.

June 5-8 working at VCO in Vancouver. Overnight at pers. Res.

June 8: meet Minister in Vancouver and drive National rental car (Mastercard). Overnight at pers. Res.

June 10: taxi from pers. Res in van to Harbour Air (pers. debit). fly Van-Vic (Mastercard). cab from Harbour air to pers. Res. In Victoria (pers. Debit).

**From:** [Janke, Debra FIN:EX](#)  
**To:** [Wendland, Justine AGRI:EX](#)  
**Subject:** RE: E128949 Jessica Smith  
**Date:** Tuesday, August 7, 2018 10:47:06 AM

---

Thanks, Justine.

Debra

---

**From:** Wendland, Justine AGRI:EX  
**Sent:** Tuesday, August 7, 2018 10:45 AM  
**To:** Janke, Debra FIN:EX  
**Subject:** RE: E128949 Jessica Smith

Hi Debra,

Yes, Jess had booked this flight herself and paid for it with her Mastercard. My apologies for not catching that earlier. She was working in Vancouver the previous week and had to return to Victoria. Can we please add this to her claim. Thank you.

Cheers,  
Justine

---

**From:** Janke, Debra FIN:EX  
**Sent:** Tuesday, August 7, 2018 10:21 AM  
**To:** Wendland, Justine AGRI:EX  
**Subject:** FW: E128949 Jessica Smith

Hi Justine,

Further to my email below, the Harbour Air invoice indicates that Jessica paid for her flight on June 10 (Van-Vic) and the amount of \$207.00 has not been claimed. Please confirm.

Thanks.

Debra

---

**From:** Janke, Debra FIN:EX  
**Sent:** Tuesday, August 7, 2018 10:01 AM  
**To:** Wendland, Justine AGRI:EX  
**Subject:** E128949 Jessica Smith

Hi Justine,

Do you have the car rental agreement/invoice for claim on June 1?

Thanks.

**From:** [Wendland, Justine AGRI:EX](#)  
**To:** [Janke, Debra FIN:EX](#)  
**Subject:** E128949-recipes for Jessica Smith  
**Date:** Friday, August 3, 2018 2:28:31 PM  
**Attachments:** [E128949\\_Smith\\_Jessica\\_Reciepts.pdf](#)

---

Hi Debra,  
Please see attached receipts.  
Cheers,  
Justine

**Justine Wendland, Administrative Assistant**  
Office of the Honourable Lana Popham  
Minister of Agriculture  
250-387-1023 | [Justine.Wendland@gov.bc.ca](mailto:Justine.Wendland@gov.bc.ca)

## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

**Please bring your itinerary-receipt to the airport.**

### Main Contact Information

**Booking reference:** s.22

**Name:** Ms Jessica Smith ✓  
**E-mail:** LISA.JOHNSON@GOV.BC.CA  
**Payment:** CC CAXXXXXXXXXX s.17

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262

**Air Canada Flight Information**  
 1-888-422-7533  
[International Reservations](#)

Alert me of flight changes  
[Flight notification](#)

### Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8052	Victoria (YYJ) ✓	Vancouver (YVR)	DH4	Economy Flex (A)	Confirmed
<i>Operated by:</i>	Fri 01-Jun 2018	Fri 01-Jun 2018			
<i>Air Canada Express-Jazz</i>	13:05	13:32 - TERMINAL M -MAIN			
AC8562	Vancouver (YVR)	Smithers (YYD)	DH3	Economy Flex (A)	Confirmed
<i>Operated by:</i>	Fri 01-Jun 2018	Fri 01-Jun 2018			
<i>Air Canada Express-Jazz</i>	14:45 - TERMINAL M -MAIN	16:30			
AC8563	Smithers (YYD) ✓	Vancouver (YVR)	DH3	Economy Flex (A)	Confirmed
<i>Operated by:</i>	Sat 02-Jun 2018	Sat 02-Jun 2018			
<i>Air Canada Express-Jazz</i>	16:55	18:40 - TERMINAL M -MAIN			

### Passenger Information



**Passenger: 1**      **Ms Jessica Smith**  
**Ticket number:**      **014 2194 591750**

## Purchase Summary

**Passenger: 1 Ticket number 014 2194 591750**

<b>Date of issue</b>	11-May 2018
<b>Fare Amount in Canadian dollars:</b>	470.00
<i>(including <u>navigational &amp; other charges</u>)</i>	
<b>Taxes, Fees &amp; Charges</b>	
Air Travellers Security Charge (CA)	14.25
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	26.21
Airport Improvement Fee - Canada (SQ)	40.00
<b>Total Fare in Canadian dollars:</b>	550.46

Ticket particularities:  
 AC ONLY/NONREF/CHGE FEE  
 -BG:AC

**\*Fare calculation:**

01JUN18YYJ AC X/YVR AC YYD Q18.00R235.00AC YVR  
 Q18.00R199.00CAD470.00 END ROE1.00

**Canadian tax registration numbers:**

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)  
 RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)  
 XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

## Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

**Wendland, Justine AGRI:EX**

**From:** Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>  
**Sent:** Thursday, June 14, 2018 11:48 AM  
**To:** Wendland, Justine AGRI:EX  
**Subject:** Harbour Air Flight Itinerary. Thanks for booking!


[Check Flight Status](#)
[Manage Flight](#)
[Deals & Specials](#)
[High Flyer Rewards](#)
[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at [harbourair.com](http://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

**Customer Information****Account**

HAS #

s.17

Name

Jessica Smith

**Booking #** s.17**Sunday, June 10, 2018** ✓**Flight #2250****18:30 Vancouver Harbour / Map** **19:05 Victoria Harbour / Map** **35 minutes****KK- Confirmed**

Invoice # s.17

**Air Transportation Charges**

Sked 200/300 : (St) GO Flex \$186.64

**Taxes, Fees and Charges**

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

**1 Passenger(s) - GoFlex**

Jessica Smith, Female

Billing \$197.15

Taxes \$9.85

**Add to Calendar****Grand Total** \$207.00

Master Card \$207.00

Date / Time June 10, 2018 @ 6:09:07 PM

Summary s.17 ✓

Name

Expiration

Authorization 210902

**GoFlex Fare Conditions:**

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within  
24 hrs of departure**Baggage:****All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges & Maple Bay**

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria & Nanaimo**

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

**Scenic & Packaged Tours Cancellation:**100% cancellation fee if cancelled within 24hrs of  
departur e**Booking Information****Domestic Flights**

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure.

Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount

**Confirmation Number** <sup>s.22</sup>

Thank you for choosing National!

**Your Info****Your Name:**

Jessica Smith

**Email Address:**

J\*\*\*\*\*h@gov.bc.ca

**Account Name:**

PROVINCIAL GOVERNMENT OF BC

**Your Vehicle****Midsize**Hyundai Elantra  
(or similar)**Rental Rate****Base Rate:**

1 Day(s) at 45.90 / Day(s) \$45.90

**Extras:**

Additional Driver	INCLUDED
Additional Driver	INCLUDED

200 Kilometers included

\$0.07 each additional  
kilometer calculated on  
return and actual kilometers  
driven

**Charges and Fees:**

Prov Vehicle Rental Tax	
\$1.50/day	\$1.50
Provincial Sales Tax (7.0%)	\$3.21
Goods And Services Tax (5.0%)	\$2.37

**Estimated Total::** (includes taxes, but not  
additional mileage fees)

**\$52.98** Approx (\$ 40.79 USD)

Redemption amount applies to the time and  
distance portion of the rental and does not  
reflect taxes, fees, coverages and surcharges.

**Trip Details****Pickup**

Fri, Jun 08, 2018 09:00 AM ✓  
Vancouver Intl Airport Main (YVR) ✈

**Address:**

Vancouver Intl Airport  
3211 Grant Mcconachie Way  
Richmond, BC V7B0A4 Canada  
**Phone**  
(604)207-3730

**Hours of Operation:**

Mon - Fri 12:00AM - 01:30AM  
05:30AM - 11:59PM  
Sat 12:00AM - 01:30AM  
05:30AM - 11:59PM  
Sun 12:00AM - 01:30AM  
05:30AM - 11:59PM

**Return**

Fri, Jun 08, 2018 04:30 PM  
Vancouver Intl Airport Main (YVR) ✈

**Address:**

Vancouver Intl Airport  
3211 Grant Mcconachie Way  
Richmond, BC V7B0A4 Canada  
**Phone**  
(604)207-3730

**Hours of Operation:**

Mon - Fri 12:00AM - 01:30AM  
05:30AM - 11:59PM  
Sat 12:00AM - 01:30AM  
05:30AM - 11:59PM  
Sun 12:00AM - 01:30AM  
05:30AM - 11:59PM

**Upon arrival, please proceed to the National Car Rental  
counter.**



Please proceed to the National Car Rental  
location. Continue to the counter to obtain your  
rental agreement.

The customer will be met at the rental counter in  
the parkade parking garage.

June

Taxi to YYJ > Smilies

BLUED CARD #30  
2612 QUADRA ST  
VICTORIA BC

CARD s.17  
CARD TYPE MASTERCARD  
DATE 2018/06/01 ✓  
TIME 5852 11:55  
RECEIPT NUMBER  
C85068588-001-357-007-0

PURCHASE  
AMOUNT \$59.00  
TIP s.22  
TOTAL \$

MasterCard  
A0000000041010  
38E7E43F0293ESA0  
0000009000-E800  
0118A3A3EB2E4036

APPROVED

AUTH# 140755 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

PHONE 250.382.2222

DELIA SUNDAY  
13425 71A AVE  
SURREY BC

CARD s.17  
CARD TYPE MASTERCARD  
DATE 2018/06/02 ✓  
TIME 1652 19:22:40  
CLERK ID 920  
RECEIPT NUMBER  
C85029616-001-021-003 0

PURCHASE  
AMOUNT \$28.00  
TIP s.22  
TOTAL \$

MasterCard  
A0000000041010  
14008950EA98571D  
0000008000-E800  
E695821D4D4B9B9D

APPROVED

AUTH# 222240 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

Taxi to Mtg at PICA

1441 CLARK DR  
VANCOUVER BC

CARD s.17  
CARD TYPE INTERAC  
ACCOUNT CHEQUING  
DATE 2018/06/04 ✓  
TIME 5688 12:06 00  
CLERK ID 1  
RECEIPT NUMBER  
C85062801-001-001-147-0

PURCHASE  
AMOUNT \$10.90  
TIP s.22  
TOTAL \$

Interac  
A0000007771010  
EF48D4A86BDCE0A4  
8080008000-6800  
C690074C9BB0B9D9  
8080008000-7800

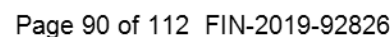
APPROVED

AUTH# 435610 00-001  
THANK YOU

CARDHOLDER COPY

GST 105762447RT0001

Vic  
June 10



**Wendland, Justine AGRI:EX**

**From:** Smith, Jessica C AGRI:EX  
**Sent:** Sunday, June 3, 2018 8:06 PM  
**To:** Wendland, Justine AGRI:EX  
**Subject:** FW: Car Rental Receipt

**From:** Harrison, Haylee [mailto:Haylee.Harrison@nationalcar.com]  
**Sent:** Saturday, June 2, 2018 4:51 PM  
**To:** Smith, Jessica C AGRI:EX  
**Subject:** Car Rental Receipt

CSA Ok ✓

+-- Invoice / Notes -----

Inv No s.22	Orig Inv No	Inv Typ INVOICE
RA No	Pre-cut No	Inv Stat CLOSED
Driver Name SMITH, JESSICA ✓		Id s.22
Renter Name		Res No s.22
Business Name	BA	
Prod Code 3792CA	SCTY 3614638	CB COM N
Rental Station YYDT01* SMITHERS ARPT		01-JUN-2018 17:07
Return Station YYDT01* SMITHERS ARPT		02-JUN-2018 16:47
Credit Station		
Credit Reason	Comment	
Inv Due Date 02-JUN-2018 Period		Curr Code CAD
Create Date 02-JUN-2018	Payments	176.37
Print Date	Inv Total(inc TAX/VAT)	176.37
Reprint Date	Total Due/Refund	0.00 ✓
Inter. One-way	D/L Zip V5Y 1R7	Bus. Type Corporate
Ext Ref No	Credit Net Value	
Coupons	QSP	Language Pref EN
Contract ID s.22	Forced Chg CC	Print Inv ( )
		Print Inv Centrally ( )

+-- Invoice / Notes -----

Inv No s.22	Curr Code CAD
RA No	Inv Total(inc TAX/VAT) 176.37
Payer Name SMITH, JESSICA	

+-- Invoice / Note Lines -----

Item	Inc	No Of Units	Unit Desc	Price Per Unit	Total Amount	Man Chg	Tax
✓ TIME & DISTANCE		1	DAY	✓ 58.00	58.00		Y
FREE DISTANCE		200	DISTANCE		0.00		Y
CAR CLASS CHANGE		1	DAY	15.00	15.00		Y
✓ REFUELING CHARGE		29	LITRE	3.00	87.00		Y
CONCESSION RECOUP *		0	PERCENT	0.00	0.00		Y
CONCESSION RECOUP			10.00 %		1.50		Y
PROV VEHICLE RENTA		1	DAY	1.50	1.50		Y
VEHICLE LICENSE RE *		1	DAY	0.00	0.00		Y
PROVINCIAL SALES T			7.000 %		5.22		N
GOODS AND SERVICES			5.000 %		8.15		N



## Control No.

E129030

<b>Name</b> Smith, Jessica C. ✓	<b>Employee ID</b> s.22	<b>Phone Number</b> (250) 387-1023
<b>Client Organization</b> Agriculture	<b>Job Title</b> Ministerial Assistant	<b>Travel Group Code</b> 3

<b>5. Date Completed</b> 2018/06/28	<b>6. Fiscal Year</b> 2019	<b>7. Special Cheque Issue</b>	<b>8. Cheque Stub Information</b>
--	-------------------------------	--------------------------------	-----------------------------------

Type of Travel In Province	14. Reason for Travel Meetings with Minister	Headquarters Victoria
-------------------------------	---	--------------------------

**12. Mailing Address for Cheque**  
PO Box 9043 Stn Prov Govt - BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport	20. & 21. Meals		22. Lodging	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost	Costs	Claim	Cost	Costs	Cost	Describe
2018											
06/14	vic-bowser-vic	0700	1600		0.00		F-L	41.00		30.30	taxi
06/15	vic-courtney	1100	2359		0.00		F-D	33.25	186.50	7.50	taxi, per receipt
06/16	courtney-vic	0700	1500		0.00		F-D	33.25			
06/21	vic-van (HA)	1000	2359		0.00	P/Card	F-BD	22.75	31.65	21.30	taxi and pers. res
06/22	van-abbotsford	0700	1700		0.00		F-LD	22.75	31.65		Evo car share, per
06/25	van	0900	1300		0.00		H-B	15.25		12.40	taxi 07/03
06/26	van	0900	1100		0.00			0.00		12.60	taxi state
06/27	van	0830	1100		0.00			0.00		33.50	taxi

[illegible]

<b>48.</b>	<b>Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>	<b>Amount</b>
	130	29001	30000	5701	2900000	s.22	\$ s.22
	130	29001	30000	5702	2900000		310.35
	130						
	130						

[illegible]

AMOUNT DUE TO EMPLOYEE

54.	642.15
	\$ s.22

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	<b>Print Name</b>	<b>Date Signed</b>
---	-------------------	--------------------

<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
--	-------------------	--------------------

<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.	<b>Print Name</b>	<b>Date Signed</b>
---	-------------------	--------------------



**Audit Trail for Travel Voucher (Restricted Use) E129030 for Smith, Jessica C.**

7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/28 11:17:09	Wendland, Justine (IDIR\JWENDLAN) Justine.Wendland@gov.bc.ca	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca	Saved	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca
2018/06/28 11:57:37	Wendland, Justine (IDIR\JWENDLAN) Justine.Wendland@gov.bc.ca	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca	Saved	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca
2018/06/28 13:07:56	Wendland, Justine (IDIR\JWENDLAN) Justine.Wendland@gov.bc.ca	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca	Saved	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca
2018/06/28 13:17:17	Wendland, Justine (IDIR\JWENDLAN) Justine.Wendland@gov.bc.ca	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca	Saved	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca
2018/06/28 13:17:23	Wendland, Justine (IDIR\JWENDLAN) Justine.Wendland@gov.bc.ca	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca	Notified	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca
2018/07/20 13:39:36	Smith, Jessica C. (IDIR\JCSMITH) Jessica.C.Smith@gov.bc.ca		Initiated	Godfrey, Sam Sam.Godfrey@gov.bc.ca
2018/07/23 11:34:16	Godfrey, Sam ✓ (IDIR\SAGODFRE) Sam.Godfrey@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E129030 for Smith, Jessica C.

1 note(s) returned.

Created On	Author	Note
2018/06/28 13:17:17	Wendland, Justine (IDIR\JWENDLAN) Justine.Wendland@gov.bc.ca	June 14 Taxi from pers. Res. To MLPs house (debit), drove to bowser in ADM's car, to vic June 15, to Courtney, drove in MLPs car, overnight(MC) June 16 back to Victoria in MLPs car June 21 taxi to harbour air (pers. Debit.), fly vic-van (p-card), taxi from gala to pers res. (MC), overnight at pers res. June 22 Evo and drove to Abb., overnight in pers. Res June 25 taxi to mtg (Debit) June 26, taxi from pers. Res. To meetings ( Debit) June 27 taxi from pers. Res to mtg (Debit)

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**From:** Wendland, Justine AGRI:EX  
**To:** Janke, Debra FIN:EX  
**Subject:** RE: TVE129030 Jessica Smith  
**Date:** Tuesday, August 7, 2018 10:30:41 AM  
**Attachments:** E129030\_Smith\_Jessica\_EVO\_Rental\_Car\_Invoice.pdf

Hi Debra,

Please see attached.

Cheers,  
Justine

**From:** Janke, Debra FIN:EX  
**Sent:** Tuesday, August 7, 2018 9:47 AM  
**To:** Wendland, Justine AGRI:EX  
**Subject:** TVE129030 Jessica Smith

Hi Justine,

Can you please send the receipt in PDF?

Thanks.

Debra

**From:** Wendland, Justine AGRI:EX  
**Sent:** Friday, August 3, 2018 2:14 PM  
**To:** Janke, Debra FIN:EX  
**Subject:** FW: Invoice

Hi Debra,

This is the receipt for the Evo car Jess rented for TV 129030.

Cheers,  
Justine

**Justine Wendland, Administrative Assistant**  
Office of the Honourable Lana Popham  
Minister of Agriculture  
250-387-1023 | [Justine.Wendland@gov.bc.ca](mailto:Justine.Wendland@gov.bc.ca)

**From:** Smith, Jessica C AGRI:EX  
**Sent:** Thursday, June 28, 2018 12:43 PM  
**To:** Wendland, Justine AGRI:EX  
**Subject:** FW: Invoice

Hi Justine,

I booked an Evo and cancelled the rental car, the hours fell outside of when I was able to collect the car that evening (downtown location closes at 6pm) and so I went with this option.

See email from Evo below with embedded record of trip.

Thanks,

Jessica

----- Forwarded message -----

**From:** Evo Information <[info@evo.ca](mailto:info@evo.ca)>  
**Date:** Wed, Jun 27, 2018 at 12:51 AM ✓  
**Subject:** RE: Invoice

Hello Jessica,

Thanks for your email, usually those PDF invoices will become available to you on the first day of the next month, for example app trips taken in June will have a PDF released on July 1<sup>st</sup>, and so on. I'm happy to send you a breakdown of these trips that you've requested. Please let us know if there's any further information you require, and have a great day!

Plate	Date & Time	Km Driven	Time (in minutes)	Cost (before tax)	PST	GST PVRT	TOTAL
✓ s.22	22/06/2018 8:29 AM	195	502	\$89.99	\$6.30	\$4.58 \$1.50	103.37

Sincerely,

**Mary**  
Member Services  
T | 1.844.386.2386  
Evo Car Share  
[evo.ca](mailto:info@evo.ca)

**From:** Jessica Smith [[mailto:yancityjess@gmail.com](mailto:mailto:yancityjess@gmail.com)]  
**Sent:** Tuesday, June 26, 2018 4:35 PM  
**To:** Evo Information  
**Subject:** Invoice needed

Hi,

I was told to email in an order to get a copy of the invoice for my last Evo full day trip from Van > Abbotsford.

**From:** [Wendland, Justine AGRI:EX](#)  
**To:** [FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX](#)  
**Cc:** [Janke, Debra FIN:EX](#); [Smith, Jessica C AGRI:EX](#)  
**Subject:** RE: E129030\_Smith Jesssica Receipts Followed up for approval on July 18/18  
**Date:** Tuesday, July 24, 2018 9:56:53 AM

---

Hi Cindy,

Yes, please add the taxi for June 15<sup>th</sup> in the amount of \$7.50. Thank you for catching that ☺

Hotel approval will be on its way, probably next week when MLP is back in the office.

Hi **Jess**, Can you please send me the final receipt for the EVO on June 27, 2018?

Thanks!

Justine

**Justine Wendland, Administrative Assistant**  
Office of the Honourable Lana Popham  
Minister of Agriculture  
250-387-1023 | [Justine.Wendland@gov.bc.ca](mailto:Justine.Wendland@gov.bc.ca)

---

**From:** FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX  
**Sent:** Tuesday, July 24, 2018 9:17 AM  
**To:** Wendland, Justine AGRI:EX  
**Cc:** Janke, Debra FIN:EX  
**Subject:** RE: E129030\_Smith Jesssica Receipts Followed up for approval on July 18/18

Hi Justine and Debra,

Please delete the email sent at 8:43 (NEW GIRL ) made a huge mistake attaching wrong person to the receipts.

We require:

Hotel approval as the hotel is not listed in the Business Accommodation Listing.

There is a taxi receipt for \$7.50 attached and not claimed for June 15<sup>th</sup> – do you want me to add it on?

I cannot get the total claimed for the Evo Car Share – receipt says \$89.99.

Thank you!  
Cindy

---

**From:** FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX  
**Sent:** Tuesday, July 24, 2018 8:43 AM

**To:** Wendland, Justine AGRI:EX <Justine.Wendland@gov.bc.ca>

**Cc:** Janke, Debra FIN:EX <Debra.Janke@gov.bc.ca>

**Subject:** RE: E129030\_Smith Jesssica Receipts Followed up for approval on July 18/18

Hi Justine,

So confused on this one, sorry – trying to help out Debra<sup>s.22</sup>

See questions:

Air invoice to/from Kamloops

Hotel Receipt?

Detailed Car rental receipt as we have to confirm the government rate was charged

Taxi Receipts and hotel attached and not claimed June 15<sup>th</sup>, June 27 etc.?

No parking receipts attached.

Please confirm that all charges claimed relate to government business as this trip will be subject to FOI and all costs claimed must be justified.

Can you please review and provide?

Thanks,

Cindy

---

**From:** Wendland, Justine AGRI:EX

**Sent:** Thursday, June 28, 2018 1:27 PM

**To:** Janke, Debra FIN:EX <[Debra.Janke@gov.bc.ca](mailto:Debra.Janke@gov.bc.ca)>

**Subject:** E129030\_Smith Jesssica Reciepts Followed up for approval on July 18/18

Hi Debra,

Please find attached the Travel voucher receipts for E129030. Jess has been notified to approve.

Cheers,

Justine

**Justine Wendland, Administrative Assistant**

Office of the Honourable Lana Popham

Minister of Agriculture

250-387-1023 | [Justine.Wendland@gov.bc.ca](mailto:Justine.Wendland@gov.bc.ca)

**From:** [FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX](#)  
**To:** [Wendland, Justine AGRI:EX](#)  
**Cc:** [Janke, Debra FIN:EX](#)  
**Subject:** RE: E129030\_Smith Jesssica Receipts Followed up for approval on July 18/18  
**Date:** Tuesday, July 24, 2018 9:16:59 AM  
**Attachments:** [E129030 Smith, Jessica.pdf](#)

---

Hi Justine and Debra,  
Please delete the email sent at 8:43 (NEW GIRL ) made a huge mistake attaching wrong person to the receipts.  
We require:  
Hotel approval as the hotel is not listed in the Business Accommodation Listing.  
There is a taxi receipt for \$7.50 attached and not claimed for June 15<sup>th</sup> – do you want me to add it on?  
I cannot get the total claimed for the Evo Car Share – receipt says \$89.99.  
Thank you!  
Cindy

---

**From:** FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX  
**Sent:** Tuesday, July 24, 2018 8:43 AM  
**To:** Wendland, Justine AGRI:EX  
**Cc:** Janke, Debra FIN:EX  
**Subject:** RE: E129030\_Smith Jesssica Receipts Followed up for approval on July 18/18  
Hi Justine,  
So confused on this one, sorry – trying to help out Debra <sup>s.22</sup> . See questions:  
Air invoice to/from Kamloops  
Hotel Receipt?  
Detailed Car rental receipt as we have to confirm the government rate was charged  
Taxi Receipts and hotel attached and not claimed June 15<sup>th</sup>, June 27 etc.?  
No parking receipts attached.  
Please confirm that all charges claimed relate to government business as this trip will be subject to FOI and all costs claimed must be justified.  
Can you please review and provide?  
Thanks,  
Cindy

---

**From:** Wendland, Justine AGRI:EX  
**Sent:** Thursday, June 28, 2018 1:27 PM  
**To:** Janke, Debra FIN:EX <[Debra.Janke@gov.bc.ca](mailto:Debra.Janke@gov.bc.ca)>  
**Subject:** E129030\_Smith Jesssica Reciepts Followed up for approval on July 18/18  
Hi Debra,  
Please find attached the Travel voucher receipts for E129030. Jess has been notified to approve.  
Cheers,  
Justine  
**Justine Wendland, Administrative Assistant**  
Office of the Honourable Lana Popham  
Minister of Agriculture  
250-387-1023 | [Justine.Wendland@gov.bc.ca](mailto:Justine.Wendland@gov.bc.ca)

DATE	DATE	DESCRIPTION	AMOUNT	TAX	TOTAL
06/21	06/22	BONNY S TAXI B 70 BURNABY BC	\$ 14.55	\$ 1.75 (e)	\$ 16.30
	232714168		021725		
			GST \$ 0.73 (e)		
			PST \$ 1.02 (e)		
✓ 06/22	06/22	EVO CAR SHARE BURNABY BC	\$ 3.69	\$ 0.44 (e)	\$ 4.13
	232714267		071900		
			GST \$ 0.18 (e)		
			PST \$ 0.26 (e)		
✓ 06/23	06/25	EVO CAR SHARE BURNABY BC	\$ 91.40	\$ 10.97 (e)	\$ 102.37
	233003325		071710		
			GST \$ 4.57 (e)		
			PST \$ 6.40 (e)		
06/29	07/03	HARBOUR A RICHMOND BC	\$ 195.54	\$ 23.46 (e)	\$ 219.00
	234315145		120503		
			GST \$ 9.78 (e)		
			PST \$ 13.69 (e)		
			\$ 3.10	\$ 0.00	\$ 3.10
TOTAL CREDITS			XXXX-XXXX-XXX	\$ 17	
TOTAL DEBITS			XXXX-XXXX-XXX		

## Wendland, Justine AGRI:EX

**From:** Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>  
**Sent:** Tuesday, June 12, 2018 1:46 PM  
**To:** Smith, Jessica C AGRI:EX; Wendland, Justine AGRI:EX  
**Subject:** Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at [harbourair.com](http://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

### Customer Information

<b>Account</b>	HAS #	s.17
	Name	Jessica Smith

### Booking s.17

**Thursday, June 21, 2018**

**Flight #2020**

**07:30 Victoria Harbour / Map**

**08:05 Vancouver Harbour /**

**Map!**

**35 minutes**

**KK- Confirmed**

Invoic s.17

#### Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

#### Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85



**1 Passenger(s) - GoFlex**  
**Jessica Smith, Female**

Billing	\$197.15
Taxes	\$9.85
<b>Grand Total</b>	<b>\$207.00</b>

**Add to Calendar**

**GoFlex Fare Conditions:**

Refundable up to 15 minutes prior to Departure  
Changeable up to 15 minutes prior to Departure  
(subject to difference in fare value)  
Select Seating \$10 (space permitting)  
50% cancellation fee for groups of 4+ if cancelled within  
24 hrs of departure

**Baggage:**

**All routes (except routes listed below)**

25 lbs. Guaranteed  
25 lbs. (space available)  
\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges & Maple Bay**

35 lbs. Guaranteed  
15 lbs. (space available)  
\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria & Nanaimo**

50 lbs. Guaranteed  
\$1/lb. over 50 lbs.

**Scenic & Packaged Tours Cancellation:**

100% cancellation fee if cancelled within 24hrs of  
departur e

## **Booking Information**

### **Domestic Flights**

**Check-in time is 25 minutes prior to departure.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

**Please be prepared to show government Issued photo identification.** It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under).**

**Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.**

**The maximum weight per single piece of luggage is 50 pounds.**

**Wait-listed flights and tours** are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest

Food Pro West Galla > Home

BONNY'S TAXI B 70  
5759 SIDLEY STREET  
BURNABY BC

CARD \*\*\*\*\* S.17  
CARD TYPE MASTERCARD  
DATE 2018/06/21  
TIME 0787 23:17:25  
CLERK ID 01  
RECEIPT NUMBER  
C85024781-001-057-011-0

PURCHASE AMOUNT \$12.80  
TIP \$2.20  
TOTAL

MasterCard  
A0000000041010  
47344A0BF27912D1  
0000008000-E800  
5D8E2E66968D2510

APPROVED 01-027  
AUTH# 021725  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
YOUR RECORDS

Taxi to Harbour Air  
BLUEBIRD CABS #4  
2612 QUADRA ST  
VICTORIA BC

CARD S.17  
CARD TYPE INTERAC  
ACCOUNT TYPE CHEQUING  
DATE 2018/06/21  
TIME 1696 10:01:09  
RECEIPT NUMBER  
C85068578-001-114-032-0

PURCHASE AMOUNT \$8.50  
TIP \$2.20  
TOTAL

Interac  
A0000002771010  
60343EEB35E3C469  
8080008000-6800  
06053E0BFCD0F109  
8080008000-7800

APPROVED 00-001  
AUTH# 360700  
THANK YOU

CARDHOLDER COPY

PHONE. 250.382.2222

Travel for Game X trip  
BLUEBIRD CABS #4  
2612 QUADRA ST  
VICTORIA BC

CARD S.17  
CARD TYPE INTERAC  
ACCOUNT TYPE CHEQUING  
DATE 2018/06/15  
TIME 0085 09:05:49  
RECEIPT NUMBER  
C85068578-001-114-032-0

PURCHASE AMOUNT \$7.80  
TIP \$2.20  
TOTAL

Interac  
A0000002771010  
4B5FD319B1AA221A  
8080008000-6800  
AA99963662717186  
8080008000-7800

APPROVED 00-001  
AUTH# 327490  
THANK YOU

CARDHOLDER COPY

PHONE. 250.382.2222

Taxi to MIP house  
travel to Carters  
BLUEBIRD CABS #15  
2612 QUADRA ST  
VICTORIA BC

CARD S.17  
CARD TYPE INTERAC  
ACCOUNT TYPE CHEQUING  
DATE 2018/06/14  
TIME 2772 08:04:32  
RECEIPT NUMBER  
C85068170-001-242-003-0

PURCHASE AMOUNT \$30.30  
TIP \$2.20  
TOTAL

Interac  
A0000002771010  
51BBE31C66DBB656  
8080008000-6800  
B9CF627F223E6056  
8080008000-7800

APPROVED 00-001  
AUTH# 280740  
THANK YOU

CARDHOLDER COPY

PHONE. 250.382.2222

Taxi to Meeting Room  
\*DUPLICATE\*

YELLOW CAB #323  
1441 CLARK DR  
VANCOUVER BC

\*DUPLICATE\*

CARD \*\*\*\*\* S.17  
CARD TYPE INTERAC  
ACCOUNT TYPE CHEQUING  
DATE 2018/06/25  
TIME 3846 09:28:30  
CLERK ID 1  
RECEIPT NUMBER  
C85057281-001-019-430-0

PURCHASE AMOUNT \$12.80  
TIP \$2.20  
TOTAL

Interac  
A0000002771010  
4A5BF24B818404A  
8080008000-6800  
DC6ADE78534F18DD  
8080008000-7800

APPROVED 00-001  
AUTH# 341710  
THANK YOU

CARDHOLDER COPY

\*DUPLICATE\*

P/Card  
Harbour Air Seaplanes

Vancouver (604) 274-1277  
Victoria (250) 384-2215  
Nanaimo (250) 714-0004  
Ganges 1-877-537-9880

Toll-free 1-800-665-0212  
Website: www.harbourair.com  
21/06/2018 10:05:02 AM  
GST: 84295 5858 RT0001

CUSTOMER COPY

Booking: s.17

Jessica Smith  
Thursday, June 21, 2018  
1 Passenger(s)

Flight #2080/Twin Otter  
Departs 10:30 @ Victoria Harbour ✓  
Arrives 11:05 @ Vancouver Harbour

Invoice #: s.17

1x All Skeds - Baggage : Chec \$0.00 CDN  
1x Sked 200 : Carbon Offset \$0.65 CDN  
1x Sked 200 : VHFC Terminal \$9.86 CDN  
1x Sked 200/300 : (St) GO F \$186.64 CDN

Goods and Services Tax \$9.85 GST

Grand Total \$207.00 CDN

Payment Information:

Master Card \$207.00 CDN

Date/Time 21/06/2018 10:04:59 AM  
Station HYHCS03  
Terminal ID HYHCS03  
Action Purchase/Telephone  
Card Type M/C  
Card Number \*\*\*\* \* s.17  
Amount \$207.00  
Authorization 130459  
Trace Number 128001001028  
Response 00-001/APPROVED 130459

CUSTOMER COPY

FEI Password: haguest99

Have to Meeting @ VCO

YELLOW CAB #112  
1441 CLARK DR  
VANCOUVER BC

CARD s.17  
CARD TYPE INTERAC  
ACCOUNT TYPE CHEQUING  
DATE 2018/06/28  
TIME 0755 09:56:48  
CLERK ID 1  
RECEIPT NUMBER  
C85060137-001-006-717-0

PURCHASE  
AMOUNT \$12.60  
TIP  
TOTAL s.22

\$

Interac  
A0000002771010  
053D0BAFB9A425CD  
8080008000-6800  
9A8EA67E72E057B  
8080008000-7800

APPROVED

AUTH# 358090 00-001  
THANK YOU

CARDHOLDER COPY

GST105762441RT0001

s.15

YELLOW CAB #161  
1441 CLARK DR  
VANCOUVER BC

CARD s.17  
CARD TYPE INTERAC  
ACCOUNT TYPE CHEQUING  
DATE 2018/06/27  
TIME 5423 10:14:02  
CLERK ID 1  
RECEIPT NUMBER  
C85048575-001-002-932-0

PURCHASE  
AMOUNT \$33.50  
TIP  
TOTAL s.22

Interac  
A0000002771010  
26A39D4E8C737ED4  
8080008000-6800  
D8FF1132DDE206C  
8080008000-7800

APPROVED

AUTH# 368420 00-001  
THANK YOU

CARDHOLDER COPY

GST105762447RT0001

Jessica Smith  
501 Bellville St Room 325  
Victoria, BC V8V 1X4  
Canada

Room	Folio	CheckIn	CheckOut	Balance
s.15	s.22	15/06/2018	16/06/2018	0.00
Master Folio		Provincial Government		

s.22

Date	Room	Description / Voucher	Charges	Credits	Balance
✓ 15/06/2018	2212	Nightly Room Charge	159.00		159.00
15/06/2018	2212	Resort Fee - 2%	3.18		162.18
15/06/2018	2212	GST - 5%	8.11		170.29
15/06/2018	2212	Provincial Hotel Tax - 8%	12.97		183.26
15/06/2018	2212	Municipal Room Tax 2% - 2%	3.24		186.50
16/06/2018	2212	Mastercard - s.17 Thank You		186.50	0.00
<b>Summary and Taxes</b>					
		Room	159.00		
		Other Charges	3.18		
		Other Charge Taxes	24.32		
		<b>Total Charges</b>	<b>186.50</b>		
		Payments	-186.50		
		<b>Balance Due</b>	<b>0.00</b>		

s.15

**PRE AUTH COMPLETE**

Batch #: 131 REF#: 00301543  
06/16/18 SEQ: 131001001007  
APPR CODE: 191421  
MASTERCARD  
\*\*\*\*\* s.17 09:49:17

**AMOUNT**

**\$186.50**

00 - APPROVED - 000

MasterCard  
AID: A0000000041010

THANK YOU!  
CUSTOMER COPY



## Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128983

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Riley, Karl			<b>Employee ID</b> s.22			<b>Phone Number</b> (250) 387-7934				
<b>Client Organization</b> Citizens' Services			<b>Job Title</b> Ministerial Assistant			<b>Travel Group Code</b> 3				
<b>5. Date Completed</b> 2018/06/20		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>				
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Event				<b>Headquarters</b> Victoria				
<b>12. Mailing Address for Cheque</b> Minister of Citizens' Services PO Box 9068 Stn Prov Govt Victoria, BC V8W 9E2										
<b>16. Travel Dates</b> 2018 06/18	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>	<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>		<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>	
	<b>Destination</b> Van Art Gallery	<b>Start</b> 0840	<b>End</b> 0940	<b>Km</b> 0.00	<b>Cost</b> 0.00	<b>Claim</b>	<b>Cost</b> 0.00		<b>Cost</b>	<b>Describe</b>
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 0.00	<b>37.</b> \$ 16.30		<b>38.</b> \$ 0.00	<b>39.</b> \$ 0.00	<b>40.</b> \$ 0.00	<b>Claim Total</b> \$ 16.30
<b>48. Client Code</b> 112 112 112 112	<b>49. Resp.</b> 32805	<b>50. Service Line</b> 34610	<b>51. STOB</b> 5792	<b>52. Project</b> 3200000	<b>45. Supplier Code</b> s.22		<b>Amount</b> \$ 16.30			
<b>Less Travel Advance</b> 112										
				<b>AMOUNT DUE TO EMPLOYEE</b>						<b>54.</b> \$ 16.30
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					<b>Print Name</b>		<b>Date Signed</b>			
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					<b>Print Name</b>		<b>Date Signed</b>			
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.					<b>Print Name</b>		<b>Date Signed</b>			

**Audit Trail for Travel Voucher (Restricted Use) E128983 for Riley, Karl**

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/20 09:33:39	Delaney-Spindler, Chelsea (IDIR\CHDELANE) Chelsea.DelaneySpindler@gov.bc.ca	Riley, Karl Karl.Riley@gov.bc.ca	Saved	Riley, Karl Karl.Riley@gov.bc.ca
2018/06/20 09:39:45	Delaney-Spindler, Chelsea (IDIR\CHDELANE) Chelsea.DelaneySpindler@gov.bc.ca	Riley, Karl Karl.Riley@gov.bc.ca	Saved	Riley, Karl Karl.Riley@gov.bc.ca
2018/06/20 09:40:38	Delaney-Spindler, Chelsea (IDIR\CHDELANE) Chelsea.DelaneySpindler@gov.bc.ca	Riley, Karl Karl.Riley@gov.bc.ca	Notified	Riley, Karl Karl.Riley@gov.bc.ca
2018/06/20 09:53:52	Riley, Karl (IDIR\KRILEY) Karl.Riley@gov.bc.ca		Initiated	Russell, Shannon Shannon.Russell@gov.bc.ca
2018/06/27 09:53:48	Russell, Shannon (IDIR\SHANRUSS) Shannon.Russell@gov.bc.ca	✓	Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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**Notes for Travel Voucher (Restricted Use) E128983 for Riley, Karl**

1 note(s) returned.

Created On	Author	Note
2018/06/20 09:39:45	Delaney-Spindler, Chelsea (IDIR\CHDELANE) Chelsea.DelaneySpindler@gov.bc.ca	Travel to Vancouver Art Gallery Naming event.

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06/18

YELLOW CAB #78  
1441 CLARK DR  
VANCOUVER BC

CARD \*\*\*\*\*s.17  
CARD TYPE MASTERCARD  
DATE 2018/06/18  
TIME 6589 09:05:55  
CLERK ID 1  
RECEIPT NUMBER  
C85022245-001-005-265-0

PURCHASE  
AMOUNT 16.30  
TIP s.22  
TOTAL

\$

MasterCard  
A0000000041010  
F4B4A33D4382FA4C  
0000008000-E800  
09A5A9D6DD9F50AB

**APPROVED**

AUTH# 120556 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

GST105762447RT0001

Taxi to naming event.





Where ideas work

## Business Expense Approval

Control No.

B023599

**Freedom of Information and Protection of Privacy Act:** The personal information you are providing is collected for the purposes of business expense administration and under the authority of the Financial Administration Act, and in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Riley, Karl	<b>Branch</b> Minister's Office	<b>Phone Number</b> (250) 387-7934
<b>Client Organization</b> Citizens' Services	<b>Division</b>	<b>Job Title</b> Ministerial Assistant

<b>EVENT</b>			
<b>Location (City)</b> Vancouver	<b>Description</b> Lunch meeting	<b>Start Date</b> 2018/06/18	<b>End Date</b> 2018/06/18

<b>PARTICIPANTS</b>			
<b>Organization</b>	<b>Number of People</b>	<b>Organization</b>	<b>Number of People</b>
Citizens' Services	2	Guest	1

<b>INDIVIDUALS INCLUDED IN MEAL CLAIMS</b>			
<b>Name</b>	<b>Organization</b>	<b>Name</b>	<b>Organization</b>
Sims, Jinny .	Citizens' Services	Riley, Karl .	Citizens' Services
s.22	Guest		

<b>BUSINESS EXPENSE REQUESTED</b>	<b>STOB</b>	<b>Amount</b>	<b>Responsibility</b>	<b>Service Line</b>	<b>Project</b>	<b>Supplier</b>
1. Meeting Room Rental	6531		32805	34610	3200000	
2. Equipment/Furniture Rental	6531					
3. Photocopying, Faxing, Telephone, etc.	6531					
4. Food/Beverages for Meetings	6531	60.67				
<input type="checkbox"/> Breakfast <input checked="" type="checkbox"/> Lunch <input type="checkbox"/> Dinner <input type="checkbox"/> Snacks <input type="checkbox"/> Coffee/Tea/Juice, etc.			<b>Mail to:</b>			
5. Business Meals in Restaurant						
<input type="checkbox"/> Breakfast <input type="checkbox"/> Lunch <input type="checkbox"/> Dinner						
6. Event Planners, Speakers, etc	6531					
7. Travel Costs for Non-BC Government Participants	6531					
<b>Estimated Total</b>		<b>\$60.67</b>	<b>Reimbursement Total</b>			<b>\$</b>

<b>SIGNATURES</b> Refer to Treasury Board directives for approval authorities. (See Audit Trail)		
Employee	Print Name	Date Signed
Supervisor/Designated Authority	Print Name	Date Signed
Signing Authority	Print Name	Date Signed

## Audit Trail for Business Expense Approval B023599 for Riley, Karl

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/06/20 09:55:54	Delaney-Spindler, Chelsea (IDIR\CHDELANE) Chelsea.DelaneySpindler@gov.bc.ca	Riley, Karl Karl.Riley@gov.bc.ca	Saved	Riley, Karl Karl.Riley@gov.bc.ca
2018/06/20 16:12:21	Delaney-Spindler, Chelsea (IDIR\CHDELANE) Chelsea.DelaneySpindler@gov.bc.ca	Riley, Karl Karl.Riley@gov.bc.ca	Saved	Riley, Karl Karl.Riley@gov.bc.ca
2018/06/20 16:22:13	Delaney-Spindler, Chelsea (IDIR\CHDELANE) Chelsea.DelaneySpindler@gov.bc.ca	Riley, Karl Karl.Riley@gov.bc.ca	Notified	Riley, Karl Karl.Riley@gov.bc.ca
2018/06/21 08:10:42	Riley, Karl (IDIR\KRILEY) Karl.Riley@gov.bc.ca		Initiated	Russell, Shannon Shannon.Russell@gov.bc.ca
2018/06/27 09:54:11	Russell, Shannon (IDIR\SHANRUSS) Shannon.Russell@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Business Expense Approval B023599 for Riley, Karl

1 note(s) returned.

Created On	Author	Note
2018/06/20 16:22:13	Delaney-Spindler, Chelsea (IDIR\CHDELANE) Chelsea.DelaneySpindler@gov.bc.ca	Business lunch with s.22 s.22

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s.15

589 FRITZ

---

Tbl 11/1 Chk 6967 Gst 3  
Jun18'18 12:23PM

---

1 *OC ONLY*	0.00
1 *OC ONLY*	0.00
1 *OC ONLY*	0.00
1 s.22	5.50
1	16.75
1	16.25
	2.00
1	9.75
Subtotal	50.25
GS Tax	2.51
01:22PM Total	52.76

-- PLEASE PAY YOUR SERVER --  
s.15

s.15

s.15

\*\* TRANSACTION RECEIPT

Trans. #: 21021  
RUC: Restaurant  
Table #: 11  
Check #: 6967  
Group #: 1  
Employee #: 589  
Employee Name: FRITZ

VISA CREDIT  
Pre-Auth Purchase  
XXXXXXXXXXXXS.17  
AID: A00000000031010

Amount	\$52.76
TIP	\$7.91
=====	
TOTAL CASH	\$60.67

APPROVED 021160  
00-001 021160  
EA43W606/EA43UC06  
008001001006  
2018/06/18 13:27:38

TUR: 0080008000  
TSI: F800

No signature required

Customer Copy

THANK YOU  
Come Again