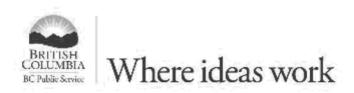
AE19EXESLP24



Travel Voucher (Restricted Use)

Control No.

E129585

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

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Name								mplovee	ID		Phone Nu		
Talbot,							_	.22			(250) 356		
	Organization		and Teninina				_	ob Title	I Assistant		Travel Gr	oup C	ode
	ed Education	1, SKIIIS 8			-				l Assistant	10.01	3		
2018/08			6. Fiscal ` 2019				Special Che	eque Issu	16	8. Ched	que Stub In	torma	tion
Type of In Provi			14. Reason							Headqı Victori			
	ing Address < 9080 Stn Pr			C V8W	9E2								
16.	17.		7.010.1.0., 2	18.			19.	20. & 2	1.	22.	20. & 21.		
Travel Dates	1	es Trave	elled	Pe	rsona icle U		Other	M	leals			liscel	laneous
2018	Destination	n Star	t End	Km	Cost		Transport Costs	Claim	Cost	Lodging Costs	Cost	Doc	cribe
06/06	* Ottawa (AC			27		.58	32.41	F-BL	30.50	233.86	Cost	Des	cribe
06/07	* Victoria (W.			21		.00	58.70	F-L	41.00	233.00	43.39	nrin	ting
06/07	* Vic/Van/Vi	,				.00	36.70	F-L	0.00		43.39	Pili	iting
07/13	* Vancouver					.00			0.00				
07/13	Vancouver		-		1 -	.00			0.00				
07/14	Vancouver					.00			0.00				
07/15	Vancouver			15			12.50	F-B	41.00		31.65		aanal raaidanaa
07/16	* Victoria (F			15		.10	12.59	F-BD	22.75		31.00	per	sonal residence
07/17	Victoria (F	1A) 07C	1700		0	.00	2.30	L-PD	22.75				
TOTAL	05.001.11	ANC			36.	0.00	37.		38.	39.	40.		Claim Total
101ALS	S OF COLUN	/INS 19.	50.		\$ 2.	2.68 51			\$ 135.25	\$ 233.86	\$ 75.04		\$ 572.83
	nt Code		10.00			- '	I. 52 STOB		-:4	45.	nulian Cada		A
	019	Resp 1100		rvice L 1800			5701		oject 00000	Su	pplier Code	,	Amount \$ 118.39
	019	1100		1800	-		5705		00000		s.22		\$ 454.44
	019	1100	'	1000	O		3703	- 11	00000				\$ 454.44
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	019	,,,											
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	ied this trave				atomo	nt of		riint Nai	ille		Date Sigi	ilea	
	ed this trave												
	t of travel on												
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party.	cii i nave not	been an	a will flot be	reimb	uiseu	ру а	illy office						
	nding Autho	ority Sig	nature (See	Audit	Trail	_		Print Na	ıma		Date Sig	ned	
	ied correct pu						ncial	. mit Na	iiii		Date Sig	iieu	
	stration Act a			G 00 (JI 1110	ıııa	iolai						
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- Requi	isition for pay	ment pu	rsuant to se	ction 3	2 of th	ne Fi	nancial						
Admini	stration Act.												
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FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

> Audited 2018Sep18 SLP

Audit Trail for Travel Voucher (Restricted Use) E129585 for Talbot, Sarena 14 audit trail record(s) returned.

14 audit trail record(s) returned				
Date/Time	Who	On Behalf Of	Action	Next To Act
2018/08/30 09:57:42	Flesh, Cindy	Talbot, Sarena	Saved	Talbot, Sarena
	(IDIR\CFLESH)	Sarena.Talbot@gov.bc.ca		Sarena.Talbot@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2018/08/30 10:00:26	Flesh, Cindy	Talbot, Sarena	Saved	Talbot, Sarena
	(IDIR\CFLESH)	Sarena.Talbot@gov.bc.ca		Sarena.Talbot@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2018/09/12 10:24:56	Flesh, Cindy	Talbot, Sarena	Saved	Talbot, Sarena
	(IDIR\CFLESH)	Sarena.Talbot@gov.bc.ca		Sarena.Talbot@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2018/09/12 10:33:27	Flesh, Cindy	Talbot, Sarena	Saved	Talbot, Sarena
	(IDIR\CFLESH)	Sarena.Talbot@gov.bc.ca		Sarena.Talbot@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2018/09/12 10:35:22	Flesh, Cindy	Talbot, Sarena	Saved	Talbot, Sarena
	(IDIR\CFLESH)	Sarena.Talbot@gov.bc.ca		Sarena.Talbot@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2018/09/12 11:08:39	Flesh, Cindy	Talbot, Sarena	Saved	Talbot, Sarena
	(IDIR\CFLESH)	Sarena.Talbot@gov.bc.ca		Sarena.Talbot@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2018/09/14 12:43:13	Flesh, Cindy	Talbot, Sarena	Saved	Talbot, Sarena
	(IDIR\CFLESH)	Sarena.Talbot@gov.bc.ca		Sarena.Talbot@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2018/09/14 15:23:20	Flesh, Cindy	Talbot, Sarena	Saved	Talbot, Sarena
	(IDIR\CFLESH)	Sarena.Talbot@gov.bc.ca		Sarena.Talbot@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2018/09/14 15:24:44	Flesh, Cindy	Talbot, Sarena	Saved	Talbot, Sarena
	(IDIR\CFLESH)	Sarena.Talbot@gov.bc.ca		Sarena.Talbot@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2018/09/14 15:25:21	Flesh, Cindy	Talbot, Sarena	Saved	Talbot, Sarena
	(IDIR\CFLESH)	Sarena.Talbot@gov.bc.ca		Sarena.Talbot@gov.bc.ca
	Cindy.Flesh@gov.bc.ca		_	
2018/09/14 15:58:44	Flesh, Cindy	Talbot, Sarena	Saved	Talbot, Sarena
	(IDIR\CFLESH)	Sarena.Talbot@gov.bc.ca		Sarena.Talbot@gov.bc.ca
L	Cindy.Flesh@gov.bc.ca			
2018/09/14 15:59:20	Flesh, Cindy	Talbot, Sarena	Notified	Talbot, Sarena
	(IDIR\CFLESH)	Sarena.Talbot@gov.bc.ca		Sarena.Talbot@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			
2018/09/17 09:36:33	Talbot, Sarena		Initiated	Flesh, Cindy
	(IDIR\STALBOT)			Cindy.Flesh@gov.bc.ca
	Sarena.Talbot@gov.bc.ca			.=0.1.4
2018/09/17 09:40:33	Flesh, Cindy		Approve	dFSA MIN OFF, FIN
	(IDIR\CFLESH)			FINFSAMINOFF@gov.bc.ca
	Cindy.Flesh@gov.bc.ca			

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Notes for Travel Voucher (Restricted Use) E129585 for Talbot, Sarena

1 note(s) returned.

Created On		Author	Note
2018/09/14 15:25:21	Flesh, Cindy (IDIR\CFLESH)	Cindy.Flesh@gov.bc.ca	see attached for notes

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Travel Voucher E129585

Sarena Talbot

June 6, 2018 – personal ride to airport Vic/Ottawa (AC pd by p/c) – Blue Line Taxi to hotel – o/n

June 7, 2018 – printing cost (pd by m/c) - share ride to meetings – share ride to airport Ottawa/Vic (WJ pd by p/c) – Yellow cab to home.

June 20, 2018 – walk to Harbour Air Vic/Van (pd by p/c) – shuttle to meetings – personal ride to Harbour Air Van/Vic (pd by p/c) – walk home.

July 13, 2018 - walk to Harbour Air Vic/Van (pd by p/c) – personal ride to personal residence – o/n

July 14, 2018 - personal

July 15, 2018 - personal

July 16, 2018 – personal ride to event – Car 2 Go to meetings and to personal residence – o/n

July 17, 2017 – skytrain to meetings – walk to Harbour Air Van/Vic (pd by p/c) – walk home.

CUSTOMER SERVICE 1-800-443-2812 INQUIRYWIAXIIAB.COM TAXT TAB

CARDHOLDER COPY

RETAIN THIS COPY FOR STATEMENT VERIFICATION

BLUE LINE TAXI (613) 238 1111

TERMINAL ID: 324 - 300 - 862 MERCHANI ID: 432552UA VEHICLE ID : 1311 DRIVER ID : 00051883 IRIP NUMBER: PASSENGERS: 06 -06 -2018 START: 23:40 END: 23:41 FARE AMOUNT: \$ 32.41

TIP AMOUNT: s.22

TOTAL :

MASTER CARD SALE :

ARRA S. 1

APPROVAL NUMBER :

234129

PASSENGER COPY

CUSTOMER SERVICE 1-800-443-2812 INDUIRYWIAXIIAB. CUM TAXTTAB



BLUE LINE TAXT (613) 238 - 1111

Merchant ID: 4325520A Driver ID: 51883 Record Num.: 0002

Sale

Application Label: MasterCard XXXXXXXXXXXXXXXS.17

AID: A0000000041010

MASTERCARD

Entry Method: Chip

Amount:

32.41

Tip:

s.22

Total: CAD\$

2018/06/06

23:41:29

Resp Code: 00 IVR: 0000008000 1S1: 6800

Inv#: 001341 Apprvd: Online

Appr Code: 234129

TRN Ref #:

Batch#: 001326 MCBR5T7XD0606

DESCRIPTION:

YELLOW CAR 817 FISGARD STREET V8W1R9 VICTORIA 21852400 GH2185240054

00:13:35

06-08-2018 Acct # ******** s.17

Card Type MC

Name: SARENA TALBOT

A0000000041010

Exp Date **/**

MasterCard

Trace # 14063 Inv. # 869

Auth # 031335

RRN 001349003

Purchase Tip

\$58.70 s.22

Total

(001) APPROVED-THANK YOU

Retain this copy for your records Customer copy

www.yellowcabvictoria.com 250-381-2222

s.15 Room/Chambre s.22 Folio#

Invoice #

Cashier/Cassier # : 95771 Page # : 1 of 1

Reference No.

Ms Sarena Talbot

Arrival/Arrivée

: 06-06-18

n/a Victoria Canada

Departure/Départ : 06-07-18

s.15

Date	Description	Additional Information	/Supplémentaire	Charges	Credits
06-06-18	Room Charge			199.00	
06-06-18	Municipal Accommodation	on Tax (7.96	
06-06-18	Room HST (13%)			26.90	
06-07-18	MasterCard	XXXXXXXXXXX s.17	XX/XX		233.86
		Total		233.86	233.86
		Balance Due	/Solde	0.00	

GST Summary / Somma	ire	HST Summary / Somr	naire
Room/Chambre	0.00	Room/Chambre	26.90
F&B/Restauration	0.00	F&B/Restauration	0.00
Other/Autres	0.00	Other/Autres	0.00
Total	0.00	Total	26.90

s.15



Booking Confirmation

Booking Reference:

Date of issue: 01 Jun, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general condit applicable tanffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



Economy - Standard

Wednesday 06 Jun, 2018

12:05

Victoria Victoria Intl. (YYJ), BC

19:35

Toronto Pearson Intl. (YYZ), ON

4hr30

Economy Q Operated by: Air Canada | A321-200 |

Air Canada Bistro

Layover in Toronto

1hr55

AC1680 This flight is operated by Air Canada Rouge. You'll want to learn more about Air Canada Rouge's in-flight services and amenities, as these differ from those of Air Canada.

Wednesday 06 Jun, 2018

21:30

Toronto

Pearson Intl. (YYZ), ON



22:30

Ottawa Ottawa Intl. (YOW), ON

(1) AC476

Economy Q

Operated by: Air Canada | A320-200 |

Air Canada Bistro

Total duration

7hr25

Passengers

[↑] Sarena Talbot

Ticket Number 0142195580819 Seats

AC1680 -

AC476 -



Purchase summary

MasterCard		1 adult
Amount paid: \$527.55	Air Transportation Charlistis.	
Tax information GST/HST no. 10009-2287 RT0001 \$24.91	Base Fare	453.00
GST/HST no. 10009-2287 RT0001 \$0.52	Surcharges	23,00
*****	Taxes fees and charges	
	Goods and Services Tax - Canada no. 100092287 RT0001	24.91
	Harmonized Sales Tax - Canada (GST/HST #10009-2287 RT0001)	0.52
	Air Travellers Security Charge - Canada	7.12
	Airport Improvement Fee - Canada	19.00
	Total airfare and taxes before options	\$527 ⁵⁵
	GRAND TOTAL (Canadian dollars)	\$527 ⁵⁵



Check-in and boarding gate deadlines

Within Canada



Recommended check-in time
You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.



Check-in and baggage drop-off deadline
You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

Boarding gate deadline
You must be present at the boarding gate before it closes.

^{1.} From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



eTicket Receipt

Prepared For TALBOT/SARENA MISS

RESERVATION CODE \$.22

ISSUE DATE 01Jun18

TICKET NUMBER 8382137170133

ISSUING AIRLINE WESTJET
ISSUING AGENT WestJet/SDX

ISSUING AGENT LOCATION CAMBRIDGE BAY NU, CANADA

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
07Jun18	WESTJET WS 613	OTTAWA ON, CANADA Time 6:55pm	CALGARY INTL AB, CANADA Time 9:14pm	Seat Number s.15 (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis LC03JK Not Valid Before 07JUN18 Not Valid After 07JUN18
07Jun18	WESTJET WS 195	CALGARY INTL AB, CANADA Time 11:00pm	VICTORIA BC, CANADA Time 11:29pm	Seat Number s.15 (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis LC03JK Not Valid Before 07JUN18 Not Valid After 07JUN18

Allowances

Baggage Allowance

YOW to YYJ - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS

/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YOW to YYC, YYC to YYJ - 1 Piece (WS - WESTJET)

Carry On Charges

YOW to YYC , YYC to YYJ - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment CREDIT CARD - MASTERCARD : XXXXXXXXXXXXXXX

	5.17
Fare Calculation Line	YOW WS X/YYC WS YYJ483.00CAD483.00END
Fare	CAD 483.00
Taxes/Fees/Carrier-Imposed Charges	CAD 23.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 23.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 66.71 RC (HARMONIZED SALES TAX (HST))
	CAD 2.99 RC2 (HARMONIZED SALES TAX (HST))
Total Fare	CAD 605.82

Other Charges

SEAT ASSIGNMENT #8381501099443 (YOW-YYC/ QTY1, YYC-YYJ/QTY1)	CAD 36.00
Taxes	CAD 4.68
Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
Total	CAD 40.68
Total Fare and Other Charges	CAD 646.50

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with WestJet, print the important flight information package or browse our travel info:

- <u>Baggage fees</u> (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- <u>Baggage allowances</u> (Carry-on, checked, sporting goods, restricted items)
- Children, infants and expectant mothers
- Fare options (Econo, Flex, Plus, and Member Exclusive)
- Guests with special needs
- ID requirements
- Inflight services (Inflight entertainment and buy-on-board menu)
- Seat selection (Seat maps, seats in Plus)

At WestJet, getting you to your destination safely and on time are top priorities for us. To help ensure an ontime departure, we adhere to our <u>check-in and baggage cut-off times</u>. Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time Statement

Account Name: TALBOT, SARENA Card Number:

Company Name: PROVINCE OF BC TRAVEL Account Limit: s.22

07/03/2018

Employee ID: s.22 Available Credit:

Payment Due Date (MM/DD/YYYY): 08/02/2018 Past Due Balance:

New Account Balance:

Statement Summary:

Statement Date (MM/DD/YYYY):

Report any items which do not agree with your records

within 30 days of the statement date.

Previous Balance:

Payments: Adjustments:

Currency:

Net Purchases: Cash Advance:

Fees:

Other Charges:

New Account Balance:

Interest Charges and rates:

Item s.22

Purchase/Other

Cook Advence

s.17

Interest charges on this statement (\$)
Annual interest rate next period (%)
Daily interest rate next period (%)

Transaction Summary:

Trans Date	Posting Date Trans ID	Description		Pre-Tax Amount Auth #	Total Tax	Trans Amount
06/06	06/06 229097122	PAYMENT - THANK YOU /\	/ERSEMENT - MERCI	\$ -24.00	\$ 0.00	\$ -24.00
06/06	06/08 229701589	BLUE LINE 1311 TAXITAB (OTTAWA ON	\$ 32.98 234129	\$4.29 (e)	\$ 37.27
06/08	06/08 229701588	s.15	OTTAWA ON	\$ 206.96 234405	\$ 26.90 (e)	\$ 233.86
06/08	06/11 230021719	YELLOW CAB VICTORIA B	С	\$ 58.66 031335	\$ 7.04 (e)	\$ 65.70
06/09	06/11 230021718	s.15	OTTAWA ON	\$ 38.40 234440	\$ 4.99 (e)	\$ 43.39

TOTAL CREDITS XXXX-XXXX-XXXX-S.17
TOTAL DEBITS XXXX-XXXX-XXXX-

\$ -24.00 \$ 380.22

printing A Page 11 of 76 FtN-2019-93564

Flesh, Cindy AEST:EX

From:

reservation@harbourair.com

Sent:

August 28, 2018 1:36 PM

To:

Flesh, Cindy AEST:EX

Subject:

Flight Itinerary. Thanks for choosing Harbour Air!



Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about <u>Select Seating</u> at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Informatio	n 产品的企业。	
Account	HAS #	s.17
	Name	Sarena Talbot

Wednesday, June 20, 2018	Invoice s.17	
Fliaht #2000	Air Transportation Charges	
Flight #2080 10:30 Victoria Harbour / Map 🗔	Sked 200/300 : (St) GO Flex	\$186.64
11:05 Vancouver Harbour / Map	Taxes, Fees and Charges	
	All Skeds - Baggage : Checked Baggage Fee	\$0.00
35 minutes	Sked 200 : Carbon Offset	\$0.65
KK- Confirmed	Sked 200 : VHFC Terminal Fee	\$9.86

1 Passenger(s) - GoFlex

Sarena Talbot, Female

Add to Calendar

Billing

\$197.15

Taxes

\$9.85

Grand Total

\$207.00

Master Card

\$207.00

Date / Time

June 20, 2018 @ 10:14:27 AM

s.17

Summary

Expiration

Authorization

131426

GoFlex Fare Conditions:

Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departu! re

Booking Information

Domestic Flights

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Flesh, Cindy AEST:EX

Fro Sen To: Sub		Hubley, Holly AEST:EX August 28, 2018 1:38 PM Flesh, Cindy AEST:EX FW: Thank you for choosing to take off with Hel	ijet!			
Adn Min	ly Hubley ninistrative Assistant to the H ister of Advanced Education, ephone: 250- 356-0179					
Sen To: Cc: Sub	m: Hubley, Holly AEST:EX t: Wednesday, June 20, 2018 Talbot, Sarena AEST:EX Flesh, Cindy AEST:EX ject: FW: Thank you for choo	sing to take off with Helijet!				
Don I'm	Oone, Booked for 3pm, leaving Vancouver, flight is non refundable. 'm currently calling harbour air to cancel for you.					
Have	e a safe flight!					
Sen To:	n: passengerservices@helijet. t: Wednesday, June 20, 2018 Hubley, Holly AEST:EX ject: Thank you for choosing					
	Please review your reservati					
	lf you have any questions or 1.800.665.4354.	concerns regarding your reservation please ca	all us at Helijet Reservations			
	We look forward to welcomin	g you aboard your flight soon!				
	Customer Information					
	Account	Customer #	s.17			
		Name	Sarena Talbot			

Wednesday, June 20, 2018	Invoice #300237	
	FARE-YWH-Full_Summer - 2018	\$219.05
721	_	*
15:00 Vancouver Harbour	+ GST	\$10.95
15:35 Victoria Harbour		
	Billing	\$219.05
35 minutes	Taxes	\$10.95
		7
Confirmed	Grand Total	\$230.00
	Fully Changeable / Refundable up to 5pm	\$230.00
1 Passengers - Off-Peak		\$230.00
Confirmed 1 Passengers - Off-Peak Sarena Talbot, Female	Fully Changeable / Refundable up to 5pm departure.	\$230.00 the day prior to
1 Passengers - Off-Peak	Fully Changeable / Refundable up to 5pm	\$230.00 the day prior to dable and only ellations will result in
1 Passengers - Off-Peak Sarena Talbot, Female	Fully Changeable / Refundable up to 5pm departure. After 5pm all next-day travel is non-refund changeable for same-day travel. Any canda non-refundable cancellation fee equal to	\$230.00 the day prior to dable and only ellations will result in the value of the

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of checkin, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via



car2go NA, LLC • 1717 West 6th Street • Austin, TX 78703

Ms.

Sarena Talbot s.22

Service Overview

Customer login: S.22

Customer number:

Document No:

Date of invoice: 07/16/2018

Period from: 07/16/2018

to: 07/16/2018

Dear Ms. Talbot,

Thank you for using our services and those of our partners in the period from 07/16/2018 to 07/16/2018. Over the following pages, you will find a detailed overview of your journeys, broken down into the mobility services you have used.

The total amount of outstanding invoices is: \$ 12.59

car2go N.A. LLC will charge the total amount to your credit card with the number XXXXXXXXXXXXX s.17 within the next few days.

If you have any questions about the individual invoices, please always state the invoice number concerned as well as the document number above. If you have any questions about your journeys, please contact the relevant mobility provider.

Kind regards, Your car2go N.A. LLC Team



Service Provider / Fournisseur de service: car2go Canada, Ltd • 321 Water Street Ste. 330 • Vancouver, BC V6B 1B8

Invoice / Facture

Miss / Mademoiselle Sarena Talbot s.22

Customer /Client: S.22
Customer number:
Invoice number/Numéro de facture:

Date/Date: 07/16/2018
Period from/Période du: 07/16/2018
To/Au: 07/16/2018

E-Mail/Courriel: accounting.na@car2go.com

Service Provider / Fournisseur de service: car2go Canada, Ltd

HST/GST/PST #83108 3712 RT0001

Customer / Client: Sarena Talbot

Trips		\$16.05 Y						3533	12 25
Date	Time / Heure	Duration / Durée D:H:M	car2go	Start / Départ	Destination	Net	Sales Tax Amount / Montant des taxes de vente		Total Amount / Montant total
	Distance in / en km			\$	%	\$	\$		
07/16/18	02:43 PM	00:00:31	Smart Fortwo	1635 Salsbury Dr,	2535 W 1st Ave, Vancouver,	11.24		1.35	12.59
	03:14 PM	9.0	CL801B	Vancouver, BC V5L 4B9	BC V6K				
	Drive dura	tion				10.24	12.00	1,23	11.47
	Driver Prof	tection Fee				1.00	12.00	0.12	1.12
					HST/GST		5.00	0.51	
					PST		7.00	0.72	
					Subtotal / Sous-total	11.24		1.35	12.59



Service Provider / Fournisseur de service: car2go Canada, Ltd * 321 Water Street Ste. 330 * Vancouver, BC V6B 1B8

Miss / Mademoiselle Sarena Talbot s.22

Invoice / Facture

Customer /Client: \$.22 Customer number: Invoice number/Numéro de facture:

Date/Date: 07/16/2018
Period from/Période du: 07/16/2018
To/Au: 07/16/2018

E-Mail/Courriel: accounting.na@car2go.com

	Net	Am Monta	ount / nt des ces de vente	Total Amount / Montant total
	\$	%	\$	\$
	11.24	12.00	1.35	12.59
Grand Total	11.24		1.35	12.59

The total amount reflected in this invoice is due to car2go N.A. LLC and is for the services rendered by the service provider referenced in this invoice. Payment will be collected from the credit card on file on the next payment processing day.

Le montant total reflété dans cette facture est dû à car2go N.A. LLC pour les services rendus par le fournisseur de service auquel cette facture fait référence. Le paiement sera recueilli sur la carte de crédit au dossier lors de la prochaine journée de traitement des paiements.

Flesh, Cindy AEST:EX

From:

Hubley, Holly AEST:EX

Sent:

July 11, 2018 3:26 PM Talbot, Sarena AEST:EX

To: Cc:

Flesh, Cindy AEST:EX

Subject:

FW: Harbour Air Flight Itinerary. Thanks for booking!

Follow Up Flag:

Follow up

Flag Status:

Flagged

From: Harbour Air, Whistler Air & Saltspring Air [mailto:reservation@harbourair.com]

Sent: Wednesday, July 11, 2018 3:26 PM

To: Hubley, Holly AEST:EX

Subject: Harbour Air Flight Itinerary. Thanks for booking!

Check Flight Status Manage Flight Deals & Specials High Flyer Rewards My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

Account	HAS#	s.17
	Name	Sarena Talbot

Friday, July 13, 2018	Invoice s.17	
Eli-h- #2200	Air Transportation Charges	
Flight #2200 16:30 Victoria Harbour / Map	Sked 200/300 : (St) GO Flex	\$186.64
17:05 Vancouver Harbour / M!	Taxes, Fees and Charges	
ар	All Skeds - Baggage : Checked Baggage Fee	\$0.00
25 - 1 - 1	Sked 200 : Carbon Offset	\$0.65
35 minutes	Sked 200 : VHFC Terminal Fee	\$9.86
KK- Confirmed	+ Goods and Services Tax	\$9.85
1 Passenger(s) - GoFlex	Billing	\$197.15
Sarena Talbot, Female	Taxes	\$9.85
Add to Calendar	Grand Total	\$207.00
	GoFlex Fare Conditions: Refundable up to 15 minutes prior to Depart Changeable up to 15 minutes prior to Depart to difference in fare value) Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cance 24 hrs of departure	ture (subject
	Refundable up to 15 minutes prior to Depart Changeable up to 15 minutes prior to Depart to difference in fare value) Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cance 24 hrs of departure Baggage: All routes (except routes listed below) 25 lbs. Guaranteed 25 lbs. (space available) \$1/lb. over 50 lbs.(space available)	ture (subject
	Refundable up to 15 minutes prior to Depart Changeable up to 15 minutes prior to Depart to difference in fare value) Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cance 24 hrs of departure Baggage: All routes (except routes listed below) 25 lbs. Guaranteed 25 lbs. (space available)	ture (subject
	Refundable up to 15 minutes prior to Depart Changeable up to 15 minutes prior to Depart to difference in fare value) Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cance 24 hrs of departure Baggage: All routes (except routes listed below) 25 lbs. Guaranteed 25 lbs. (space available) \$1/lb. over 50 lbs.(space available) Between South Vancouver (YVR), Ganges & 35 lbs. Guaranteed 15 lbs. (space available)	ture (subject elled within

Booking ^{s.17}	
Tuesday, July 17, 2018	s.17 Invoic

Flight #221/Twin Otter	Air Transportation Charges	
16:00 Vancouver Harbour / Map	Sked 200/300 : (St) GO Flex	\$186.6
16:35 Victoria Harbour / Map	Taxes, Fees and Charges	
35 minutes	All Skeds - Baggage : Checked Baggage Fee	\$0.00
	Sked 200 : Carbon Offset	\$0.65
KK- Confirmed	Sked 200 : VHFC Terminal Fee	\$9.86
1 Passenger(s) - GoFlex	+ Goods and Services Tax	\$9.8
Sarena Talbot, Female		
Add to Calendar	Billing	\$197.1
Add to Calchaal	Taxes	\$9.8
	Grand Total	\$207.0
	Refundable up to 15 minutes prior to Depar Changeable up to 15 minutes prior to Depar to difference in fare value) Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cand 24 hrs of departure	rture (subject
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Booking Information

Domestic Flights

Compass Card Usage

A history of your all Compass Card usage. To view your purchase card order history, visit your card order history page.

Transactions made online appear after you've tapped your Compass Card at a card reader.

Transaction filters:

All

Start date:

Jul-12-2018	
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End date:

Aug-12-2018

Date/Time	Location/Order#	Usage/ Payment	Balance/ Details
Jul-17-2018 05:16 PM	Tap in at Bus Stop 50406 Stored Value	-\$2.30	\$20.80
Jul-17-2018 08:30 AM	Tap in at Bus Stop 61809 Stored Value	-\$2.30	\$23.10

6	Milit	4	
В	RIT	ISH	
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TRAVEL AUTHORIZATION

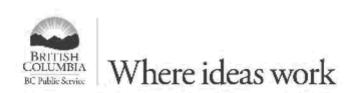
BRITISH COLUMBIA	This form me It may, at the discre	ust be used for tion of ministr	or all out-of-province ries, be used for in-	travel reque	ests. el requests.		
The Best Place on Earth	☑ Out-of-Prov		Out-of-Canada	☐ In-Pro		ESTIMATED COST	
MINISTRY / ENTITY / CORPORATE N		ince L	J Out-of-Cariaca	- 111-110	VOTE	Transportation	1,456
Ministry of Advanced Ed	lucation, Skills and Trainir	ng			13	Meals	101
EMPLOYEE NAME					EMPLOYEE ID.	Lodging	500
Sarena Talbot					s.22	Overtime	-
POSITION				BARGAINING	UNIT / GROUP NO.	Fees	
Ministerial Assistant				OIC		Other	150
BRANCH / LOCATION / REGION							
Minister's office							
DATE DEPARTING YYYY/MM/DD	DATE RETURNING YYYY / MM / DD	NO. OF WORK	DAYS AWAY	ESTIMATED O	OVERTIME CLAIM		
2018/06/06	2018/06/07		2		HOURS		
	R THAN PROV. OF B.C.) PAYING ANY OF	THE COSTS		1			-
N/A, OR: N/A						SUB TOTAL	2,207
DESTINATIONS						Less Costs paid by others	
Ottawa						TOTAL COSTS	2,207
METHOD OF TRAVEL			T	*****	CIONATURE		
Air			Refer to 0	CPPM 10.3,4	SIGNATURES Policy 1 and 10.4.4 ASE SIGN ONE BOX	for approval author	ities.
PURPOSE OF TRAVEL			DIRECTOR			OHLI	
benefits to Ministry, etc.	ed, project name / number, program	involved,	APPROVE	D	NOT APPROVE		SIGNED /MM/DD
staffing Minister - Ministe	r Mark attending Canadia	n					
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of Education Canada (CN	y as Chair of Council of MEC).	Winisters	APPROVE	:D	NOT APPROVE		SIGNED /MM/DD
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EMPLOYEE'S SIGNATURE		SIGNED	MINISTER APPROVE	, ,	NOT ABOUT		
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Or	iginator completes and forwards a	conv to imm	relinta cunnadan (C. C.			

FIN 99/WEB Rev. 2008/10/08

Originator completes and forwards a copy to immediate supervisor for approval(s). It travel is approved, the supervisor retains a copy and returns the original to the originator. The originator attaches the original and a copy to their travel voucher.

Reset Form

ED19EXESLP21



Travel Voucher (Restricted Use)

Control No.

E129159

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

collection	n, please cor	ntact your	Ministry	's Directo	r/Man	ager of Inf	ormation an	nd Privacy.	,	, ,		,	
Name							mployee II	D		Phone N			
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2018	Destinatio	n	Start	End	Km	Cost	Costs	Claim	Cost	Costs	Cost	Describe	
07/04	* Vancouve		0600	2100		0.00	18.50	F-BLD	12.2				
07/05	Vancouve		0800	2200		0.00		F-BLD	12.2				
07/06	Vancouve		0700	2100		0.00		F-BL	30.50				
07/07	∗Van-Vic-H	A	0800	1330		0.00		H-LF-LD	1				
									22.75	·			
						36.	37.		38. 77.7	5 39.	40.	Claim Tota	al
TOTALS	OF COLUM	INS				\$ 0.00	\$ 18.50		\$ 70.2	5 \$ 1089.24	\$ 0.00	0 \$s.22	1185.4
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	ed this travel				ateme	nt of		Turillo		Date	ngileu		
	ements mad						as						
	of travel on												
for which	ch I have not	been and	d will not	be reimb	ursed	by any oth	ner						
party.													
	nding Autho						Print	Name		Date	Signed		
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	ment Author					- Financia		Name		Date	Signed		
	sition for pay	ment pur	suant to	section 3	∠ of th	ie Financia	ai						
Adminis	stration Act.												

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2018Jul23

Audit Trail for Travel Voucher (Restricted Use) E129159 for Harrison, Veronica S. 4 audit trail record(s) returned.

Who	On Behalf Of	Action	Next To Act
Hahn, Andra	Harrison, Veronica s	Notified	Harrison, Veronica S.
(IDIR\AHAHN)	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
Andra.Hahn@gov.bc.ca			
Hahn, Andra	Harrison, Veronicas.	Notified	Harrison, Veronicas.
(IDIR\AHAHN)	Veronica.Harrison@gov.bc.ca		Veronica.Harrison@gov.bc.ca
Andra.Hahn@gov.bc.ca			
Harrison, Veronica S.		Approved	dFleming, Rob
(IDIR\VHARRIS)			Rob.Fleming@gov.bc.ca
Veronica.Harrison@gov.bc.ca			
Fleming, Rob		Approved	dFSA MIN OFF, FIN
(IDIR\RFLEMIN)			FINFSAMINOFF@gov.bc.ca
Rob.Fleming@gov.bc.ca			
	Hahn, Andra (IDIR\AHAHN) Andra.Hahn@gov.bc.ca Hahn, Andra (IDIR\AHAHN) Andra.Hahn@gov.bc.ca Harrison, Veronica \$. (IDIR\VHARRIS) Veronica.Harrison@gov.bc.ca Fleming, Rob (IDIR\RFLEMIN)	Hahn, Andra (IDIR\AHAHN) Andra.Hahn@gov.bc.ca Hahn, Andra (IDIR\AHAHN) Andra.Hahn@gov.bc.ca Harrison, Veronica s . Veronica.Harrison@gov.bc.ca Fleming, Rob (IDIR\RFLEMIN)	Hahn, Andra Harrison, Veronica s Notified (IDIR\AHAHN) Veronica.Harrison@gov.bc.ca Andra.Hahn@gov.bc.ca Hahn, Andra Harrison, Veronica s Notified (IDIR\AHAHN) Veronica.Harrison@gov.bc.ca Andra.Hahn@gov.bc.ca Harrison, Veronica s Approved (IDIR\VHARRIS) Veronica.Harrison@gov.bc.ca Fleming, Rob Approved (IDIR\RFLEMIN)

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Notes for Travel Voucher (Restricted Use) E129159 for Harrison, Veronica S.

1 note(s) returned

Created On		Author	Note
1	Hahn, Andra (IDIR\AHAHN)	Andra.Hahn@gov.bc.ca	July 4: Ministerial travel to Vancouver for meetings and conference via Helijet using Quick Ticket# 4080962995. Taxi from home to Helijet. July 5: meals provided, no per diems, incidentals only July 6: Breakfast and lunch provided, dinner and incidentals only July 7: Breakfast only, return to Victoria via Harbour Air

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Hahn, Andra EDUC:EX

From:

passengerservices@helijet.com

Sent:

Wednesday, July 4, 2018 6:42 AM

To:

Hahn, Andra EDUC:EX

Subject:

RECEIPT - Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	国民國語 经 国际	
Account	Customer #	s.17
	Name	Robert Fleming
	Company	Ndp

Wednesday, July 4, 2018	Invoice #303702		
702	FARE-QT private t	are-2017	\$220.00
07:00 Victoria Harbour	Billing		\$220.00
07:35 Vancouver Harbour	Taxes		\$0.00
35 minutes	Grand Total		\$220.00
Confirmed	Quick Ticket (Prep	paid)	\$220.00
	Date / Time	July 4, 2018 @ 6:37:38 AM	
1 Passengers - Off-Peak	Summary	#4080962995	
Veronica Harrison, Female	Service	Quick Ticket Prepaid	
Add to Calendar	Ticket	4080962995	
	Fully Changeabl departure.	e / Refundable up to 5pm the day p	rior to



Room : s.15

Folio#

Invoice #

Arrival

Departure

Cashier # : 10102 Page # : 1 of 1

:

Group Name Ministry Of Advance Education Confere

07-04-18

07-07-18

Council of Ministers of Education Canada

Ms Veronica Harrison Room 124 Parliament Buildings

Victoria BC V8W 9E2

Canada

07-06-18

07-06-18

Date	Description	Additional Information	Charges	Credits
07-04-18	Room Charge	and the second s	309.00	Marie Control
07-04-18	Destination Marketing Fee		4.00	
07-04-18	Hotel Room Tax		34.43	
07-04-18	Room GST		15.65	
07-05-18	Room Charge		309.00	
7-05-18	Destination Marketing Fee		4.00	
7-05-18	Hotel Room Tax		34.43	
7-05-18	Room GST		15.65	
7-06-18	Room Charge		309.00	
07-06-18	Destination Marketing Fee		4.00	

Total 1,089.24 0.00

34.43

15.65

Balance Due 1,089.24

GST Summary HST Summary

Hotel Room Tax

Room GST

0.00 Room: 46.95 Room: F&B: 0.00 F&B: 0.00 Other: 0.00 Other: 0.00 Total: 46.95 Total: 0.00

s.15

Room : s.15 Folio # : s.22

Invoice #

Arrival

Departure

Cashier # : 7419 **Page #** : 1 of 1

Group Name Ministry Of Advance Education Confere

07-04-18

07-07-18

Council of Ministers of Education Canada

Ms Veronica Harrison Room 124 Parliament Buildings

Victoria BC V8W 9E2

Canada

Date	Description	Additional Information		Charges	Credits
07-04-18	Room Charge			309.00	
07-04-18	Destination Marketing Fee			4.00	
07-04-18	Hotel Room Tax			34.43	
07-04-18	Room GST			15.65	
07-05-18	Room Charge			309.00	
07-05-18	Destination Marketing Fee			4.00	
07-05-18	Hotel Room Tax			34.43	
07-05-18	Room GST			15.65	
07-06-18	Room Charge			309.00	
07-06-18	Destination Marketing Fee			4.00	
07-06-18	Hotel Room Tax			34.43	
07-06-18	Room GST	- 47		15.65	
07-07-18	Mastercard	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XX/XX		1,089.24
		Total		1,089.24	1,089.24

Balance Due	0.00

Room:	46.95	Room:	0.00
F&B:	0.00	F&B:	0.00
Other:	0.00	Other:	0.00
Total :	46.95	Total :	0.00

s.15

YELLOW CAB 817 FISGARD STREET V8W1R9 VICTORIA 21852400 GH2185240032 *** *** PURCHASE 06:30:19 07-04-2018 Acct # ******** s.17 Exp Date **/** Card Type MC Name: A0000000041010 MASTERCARD Operator: 032 Trace # 15295 Inv. # 032 Auth # 00576S RRN 001101002 \$18.50 Total (001) APPROVED-THANK YOU Retain this copy for your records Customer copy www.yellowcabvictoria.com 250-381-2222

Hahn, Andra EDUC:EX

Sent:

Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>

Monday, July 16, 2018 4:21 PM

To:

From:

Hahn, Andra EDUC:EX

Subject:

Harbour Air Flight Itinerary. Thanks for booking!



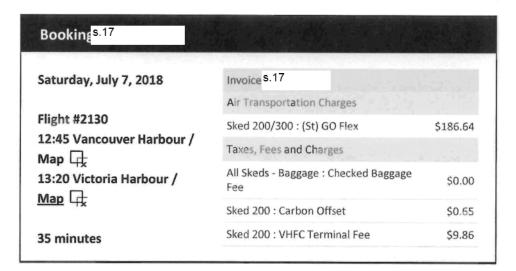
Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

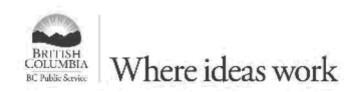
Customer Informa	tion	新文学
Account	HAS#	s.17
	Name	Robert Fleming
	Company	Provincial Government-minister Of Education / Ndp-mla



	+ Goods and Services Tax	\$9.85			
KK- Confirmed					
	Billing	\$197.15			
1 Passenger(s) - GoFlex	Taxes	\$9.85			
Veronica Harrison, Female	Grand Total	\$207.00			
remale					
Add to Calendar	Master Card	\$207.00			
		8 @ 12:07:52 PM			
	Summary s.17				
	Expiration				
	Authorization 150751				
	High Flyer Rewards	\$18.66			
	Member 6200 73 01 000	000198338			
	Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure				
	Baggage: All routes (except routes 25 lbs. Guaranteed 25 lbs. (space available)				
	\$1/lb. over 50 lbs.(space available)				
	Between South Vancouver (YVR), Ganges & Maple Bay				
	35 lbs. Guaranteed				
	15 lbs. (space available)				
	\$1/lb. over 50 lbs.(space a	vailable)			
	Between South Vancouve Nanaimo	r (YVR), Victoria &			
	50 lbs. Guaranteed \$1/lb. over 50 lbs.				
	Scenic & Packaged Tours (100% cancellation fee if ca 24hrs of departur e				

Booking s.17

Saturday, July 7, 2018	Invoice s.17			
	Air Transportation Charges			
Flight #2150	Sked 200/300 : (St) GO Flex \$186.64			
13:40 Vancouver Harbour /	Taxes, Fees and Charges			
Map 🖟 14:15 Victoria Harbour /	All Skeds - Baggage : Checked Baggage Fee	\$0.00		
Мар 🖟	Sked 200 : Carbon Offset	\$0.65		
35 minutes	Sked 200 : VHFC Terminal Fee \$			
	+ Goods and Services Tax	\$9.85		
KK- Confirmed				
	Billing	\$197.15		
1 Passenger(s) - GoFlex	Taxes	\$9.85		
. Robert Fleming, Male	Grand Total	\$207.00		
Add to Calendar				
	Master Card	\$207.00		
	Date / Time July 7, 2018 @ 1:19:02	2 PM		
	Summary s.17			
	Expiration			
,	Authorization 162734			
	s.22			
	GoFlex Fare Conditions: Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure (subject to difference in to value) Select Seating \$10 (space permitting 50% cancellation fee for groups of 4 cancelled within 24 hrs of departure)	to fare g) I+ if		
	GoFlex Fare Conditions: Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure (subject to difference in to value) Select Seating \$10 (space permitting 50% cancellation fee for groups of 4)	to fare g) l+ if e		



Travel Voucher (Restricted Use)

Control No.

E129112

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

, please con	tact yo	ur Minis	stry's Direc	ctor/Ma	nager of In	formation an	nd Privacy.					
aula S.							1			lumber		
ganization	Daviala				J	ob Title	:		Travel G	roup Code		
ompleted	Develo	<u> </u>	scal Year					8.		b Informatio	n	
10			2019					u,	<u> </u>			
ce									Headquarters Victoria			
ng Address	for Ch	eque	057 Victo	ria BC	V8W/ 9F2							
17.				18.		19.			22.	22. 20. & 21.		
	aces Tr	ravelled	d					eals	Lodging	Miscellaneous		
Destination			End	Km	Cost	Costs	Claim	Cost	Costs	Cost	Describe	
			1159	20	10.80	27.80	F-BDI F-B			s.22	Taxi-	
*Van-Vic	HĴ)		1159	20	0.00	26.90	F-BDI			4.10		
vic-vanku	n(H))	0900	1159	20	10.80		F-BD	22.75		64.00	Taxi	
05 001 118					36.	37.		38.	39.	40. 68.10	Claim Total	
		50	n					+	5 \$ 386.57	\$ s.22		
Client Code Resp. Service Line		STOB Project			10.	Supplier Code Amount						
39	181	AA	140	J01	5/0	1	1800000		s.22		\$s.22	
39												
	e											
39											4	
							AMOUN	T DUE TO	EMPLOYEE	-	4. \$	
					ont of	Print I	Name		Date	Signed		
						as						
						iei						
ding Autho	rity Sig	gnature	(See Au	dit Trai	l) Financial	Print	Name		Date	Signed		
				o or the	Filialicial							
ent Author	ity Sia	nature	(See Aud	it Trail)	Print	Name		Date	Signed		
										3		
	aula s. ganization and Family ompleted 10 ravel ce gg Address Belleville St 17. Pla *PCard Destinatio *Vic-Van-V *Vic-Van-V *Vic-Van Rt OF COLUM Code 39 39 39 vel Advanc 39 oyee Signa d this travel ments made of travel on g 1 have not ding Author ding Author ent Author	aula S. ganization and Family Develor ompleted 10 ravel ce gg Address for Ch Belleville Street PC 17. Places Tr *PCard Destination *Vic-Van-Vic(HJ) *Vic-Van (HJ) *Vic-Van-Rtn(HJ) *Vic-VanRtn(HJ) *Vic-VanRtn(HJ) operation operation to the stravel expension and the stravel expension of travel on governing the stravel on governing the stravele	aula S. ganization and Family Development ompleted 10 201 fravel 14. F ce Min gaddress for Cheque Belleville Street PO Box 9 17. Places Travelled *PCard Destination *Vic-Van-Vic(HJ) *Vic-Van (HJ) *Vic-Van(HJ) *Vic-VanRtn(HJ) *O900 0900 0900 0900 OF COLUMNS OF COLUMNS 49. Resp. 39 39 39 vel Advance 39 ovel Advance 39	aula S. ganization and Family Development ompleted 10 2019 Travel 14. Reason for Ministerial Burg Address for Cheque Belleville Street PO Box 9057 Victors 17. Places Travelled *PCard Destination Vic-Van-Vic(HJ) *Vic-Van-Vic (HJ) 0900 1159 *Van-Vic (HJ) 0900 1159 *Vic-VanRtn(HJ) 0900 1159 *Vic-VanRtn(HJ) 0900 1159 OF COLUMNS OF COLUMNS Graph 18YAA 144 Oyen 150. Service 149 Oyee Signature (See Audit Trail) of this travel expense claim is a true ments made and/or allowances to work fravel on government business as a l have not been and will not be rein ding Authority Signature (See Audit Company C	aula S. ganization and Family Development ompleted 10 2019 fravel Ce Ministerial Buisness gg Address for Cheque Belleville Street PO Box 9057 Victoria, BC 17. Places Travelled *PCard Destination *Vic-Van-Vic(HJ) *Vic-Van (HJ) *Vic-Van (HJ) *Vic-VanRtn(HJ) *Vic-VanRtn(HJ) Op00 1159 *Vic-VanRtn(HJ) *Vic-VanRtn(HJ) Op00 1159 OF COLUMNS Gervice Line 18YAA 14001 Oyee Signature (See Audit Trail) d this travel expense claim is a true statem ments made and/or allowances to which I applied to the provided of travel on government business as detailed to the provided of travel on government business as detailed to the provided of travel on government business as detailed to the provided of travel on government business as detailed to the provided of travel on government business as detailed to the provided of travel on government business as detailed to the provided of travel on government business as detailed to the provided of travel on government business as detailed to the provided of travel on government business as detailed to the provided of travel on government business as detailed to the provided of travel on government business as detailed to the provided of travel on government business as detailed to the provided of travel on government business as detailed to the provided of t	aula S. ganization and Family Development completed 10 2019 Travel Ce Ministerial Buisness reg Address for Cheque Belleville Street PO Box 9057 Victoria, BC V8W 9E2 17. Places Travelled *PCard Destination *Vic-Van-Vic(HJ) *Vic-Van (HJ) *Vic-Van (HJ) *Vic-Van(HJ) *Vic-VanRtn(HJ) *Vic-VanRtn(HJ) *Vic-VanRtn(HJ) O900 1159 20 10.80 *Vic-VanRtn(HJ) O900 1159 20 10.80 *Vic-VanRtn(HJ) O900 1159 20 10.80 OF COLUMNS Code Resp. 39 18YAA 39 39 39 Vel Advance 39 Oyee Signature (See Audit Trail) d this travel expense claim is a true statement of ments made and/or allowances to which I am entitled of travel on government business as detailed above and I have not been and will not be reimbursed by any other dinary of the property of the pro	guala s. ganization and Family Development	Employee ID S.22 Job Title Ministerial Assistant	Sula Sample Sula Sample	Second S	Employee ID S.22 Travel Group Code Travel Group Cod	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2018Jul11

Audit Trail for Travel Voucher (Restricted Use) E129112 for Gunn, Paula S.

10 audit trail record(s) returned

10 audit trail record(s) return	ned.			
Date/Time	Who	On Behalf Of	Action	Next To Act
2018/07/10 11:43:36	Morton, Kaitlin	Gunn, Paula s.2	Saved	Gunn, Paula S .
l	(IDIR\KAMORTON)	Paula.Gunn@gov.bc.ca		Paula.Gunn@gov.bc.ca
l	Kaitlin.Morton@gov.bc.ca			
2018/07/10 15:39:47	Morton, Kaitlin	Gunn, Paula s.	Saved	Gunn, Paula s.
1	(IDIR\KAMORTON)	Paula.Gunn@gov.bc.ca		Paula.Gunn@gov.bc.ca
l	Kaitlin.Morton@gov.bc.ca			
2018/07/10 15:55:38	Morton, Kaitlin	Gunn, Paula S.	Saved	Gunn, Paula S.
1	(IDIR\KAMORTON)	Paula.Gunn@gov.bc.ca		Paula.Gunn@gov.bc.ca
l	Kaitlin.Morton@gov.bc.ca			
2018/07/10 16:00:41	Morton, Kaitlin	Gunn, Paula s.	Saved	Gunn, Paula s.
l	(IDIR\KAMORTON)	Paula.Gunn@gov.bc.ca		Paula.Gunn@gov.bc.ca
l	Kaitlin.Morton@gov.bc.ca			
2018/07/10 16:02:36	Morton, Kaitlin	Gunn, Paula ^{S.}	Saved	Gunn, Paula ^{S.}
l	(IDIR\KAMORTON)	Paula.Gunn@gov.bc.ca		Paula.Gunn@gov.bc.ca
l	Kaitlin.Morton@gov.bc.ca			
2018/07/10 16:02:58	Morton, Kaitlin	Gunn, Paula S.	Saved	Gunn, Paula S.
l	(IDIR\KAMORTON)	Paula.Gunn@gov.bc.ca		Paula.Gunn@gov.bc.ca
l	Kaitlin.Morton@gov.bc.ca			
2018/07/10 16:07:33	Morton, Kaitlin	Gunn, Paula S.	Saved	Gunn, Paula S.
l	(IDIR\KAMORTON)	Paula.Gunn@gov.bc.ca		Paula.Gunn@gov.bc.ca
1	Kaitlin.Morton@gov.bc.ca			
2018/07/10 16:08:15	Morton, Kaitlin	Gunn, Paula S	Notified	Gunn, Paula S.
l	(IDIR\KAMORTON)	Paula.Gunn@gov.bc.ca		Paula.Gunn@gov.bc.ca
l	Kaitlin.Morton@gov.bc.ca			
2018/07/10 16:09:16	Gunn, Paula s		Initiated	Conroy, Katrine
l	(IDIR\PGUNN)			Katrine.Conroy@gov.bc.ca
I	Paula.Gunn@gov.bc.ca			
2018/07/11 08:19:09	Conroy, Katrine		Approve	dFSA MIN OFF, FIN
I	(IDIR\KCONROY)			FINFSAMINOFF@gov.bc.ca
I	Katrine.Conroy@gov.bc.ca			
I				

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Notes for Travel Voucher (Restricted Use) E129112 for Gunn, Paula $\stackrel{\rm s.2}{\text{-}}$

0 note(s) returned.

Created On	Author	Note

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VANCOUVER JUNE 20th			, , , , , , , , , , , , , , , , , , ,			
20-06-2018	Mileage home to Helijet	N/A	Meetings with			
20-06-2018	helijet	Emily's PCard				
20-06-2018	Lunch	N/A				
20-06-2018	Mileage home from Helijet	N/A				
		Note - no bills to submit				
Vancouver June 26-27		•	Meetings with MKC			
26-06-2018	Taxi to Helijet	My Pcard		27.80	-	
	Helijet	Emily's Pcard		N/A		
	Lunch, Dinner	N/A				
27-06-2018	Hotel, Breakfast included/paid by MKC	My Pcard		38 6 .57		
	Skytrain	My Pcard	, · · · · · · · · · · · · · · · · · · ·	4.10		
	Lunch	N/A				
	helijet	Emily's Pcard				
	Taxi home	My debit card by error		26.90		
July 6			Childcare BC New Spaces Announcement			
06-07-2018	Mileage from home to Helijet	N/A				
	Helijet	Emily's Pcard				
	Taxi from pre- brief to event location	My PCard		8.00		
	Taxi back to VCO	My PCard		56.00		
	Lunch	n/A			1	
	Helijet home	Emily's Pcard				
	Mileage from Helijet home	N/A				
END OF TRIP End of claim						

Home s.22

from home: s.2 km to Harbour Air AND to BC Leg, 10 K to Helijet

From: Morton, Kaitlin MCF:EX To: Poldrugovac, Saija FIN:EX

FW: Thank you for choosing to take off with Helijet! Wednesday, July 11, 2018 2:55:30 PM Subject:

Date:

This should be it! Both of them on this one $\ensuremath{\mbox{$\odot$}}$

Thanks Saija

ease review your reservatio	on below.	
you have any questions or c 800.665.4354.	concerns regarding your reservation	n please call us at Helijet Reservations
e look forward to welcoming	g you aboard your flight soon!	
e look forward to welcoming Customer Information	g you aboard your flight soon!	
	g you aboard your flight soon! Customer #	s.17
Customer Information		s.17 Paula Gunn

Wednesday, June 20, 2018	Invoice #298746		
710	FARE-YWH-Full_S	ummer - 2018	\$219.05
09:35 Victoria Harbour	+ GST		\$10.95
10:10 Vancouver Harbour	Billing		\$219.05
35 minutes	Taxes		\$10.95
Confirmed	Grand Total		\$230.00
1 Passengers - Off-Peak . Paula Gunn, Female	Mastercard		\$230.00
Add to Calendar	Date / Time	June 20, 2018 @ 9:13:49 AM	
Add to Calendar	Summary	s.17	
	Expiration		
	Authorization	121348	

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure

will also result in the cancellation of any onward and/or return reservations

(additional cancellation fees may apply)

Wednesday, June 20, 2018	Invoice #298747		
,,		2010	\$219.05
731	FARE-YWH-Full_Su	ımmer - 2018	\$219.05
18:45 Vancouver Harbour	+ GST		\$10.95
19:20 Victoria Harbour			4040.00
35 minutes	Billing		\$219.05
	Taxes		\$10.95
Confirmed	Grand Total		\$230.00
1 Passengers - Off-Peak . Paula Gunn, Female	Mastercard		\$230.00
Add to Colondor	Date / Time	June 20, 2018 @ 6:16:34 PM	
Add to Calendar	Summary	s.17	
	Expiration		
	Authorization	211632	
	departure. After 5pm all nechangeable for s	e / Refundable up to 5pm the day p ext-day travel is non-refundable and name-day travel. Any cancellations we e cancellation fee equal to the valu	only vill result in
	departure will also result ir reservations	e 1 hour prior or check-in 20 minute the cancellation of any onward an	

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

0.00

Room : s.15

Folio # : s.22

Invoice #

Cashier # : 282
Page # : 1 of 1

Ms Paula Gunn Parliment Buildings Victoria BC V Canada Arrival Departure 06-26-18 06-27-18

s.15

Date	Description	Additional Information		Charges	Credits
06-26-18	Room Charge - Provincial	Govt		329.00	
06-26-18	Destination Marketing Fee			4.25	
06-26-18	Hotel Room Tax			36.66	
06-26-18	Room GST			16.66	
06-27-18	Mastercard	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	XX/XX		386.57
		Total		386.57	386.57

Balance Due

GST Summary		HST Summary	
Room:	16.66	Room:	0.00
F&B:	0.00	F&B:	0.00
Other:	0.00	Other:	0.00
Total :	16.66	Total :	0.00

s.15



Gunn, Paula MCF:EX

From: Sent: passengerservices@helijet.com Friday, June 22, 2018 10:48 AM

To:

White, Emily MCF:EX

Subject:

Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	s.17
	Name	Paula Gunn
	Company	Ministry Of Children & Family Development

Bookini s.22	And the control of the second section of the control of the second section of the	
Tuesday, June 26, 2018	Invoice #301023	
710	FARE-YWH-Full_Summer - 2018	\$219.05
09:35 Victoria Harbour	+ GST	\$10.95
10:10 Vancouver Harbour		
	Billing	\$219.05
35 minutes	Taxes	\$10.95
Confirmed	Grand Total	\$230.00
	Fully Changeable / Refundable up to 5pm	the day prior to
1 Passengers - Off-Peak	departure.	
. Paula Gunn, Female	e popular de la carte de la ca	PARTER DE
Add to Calendar	After 5pm all next-day travel is non-refun changeable for same-day travel. Any cand a non-refundable cancellation fee equal t	ellations will result in

Gunn, Paula MCF:EX

From: Sent: passengerservices@helijet.com Monday, June 25, 2018 9:57 AM

To:

White, Emily MCF:EX

Subject:

Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

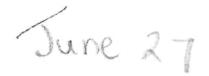
We look forward to welcoming you aboard your flight soon!

Customer Information			
Account	Customer #		s.17
	Name		Paula Gunn
	Company	Ministry Of Children &	Family Development

Booking s.22		A Secretary of the second
Wednesday, June 27, 2018	Invoice #301637	gen de Pape de la company
	FARE-YWH-Full_Summer - 2018	\$219.05
723	+ GST	\$10.95
16:00 Vancouver Harbour	A Para to The Para teaching the State and the State	
16:35 Victoria Harbour	Billing	\$219.05
35 minutes	Taxes	\$10.95
	Grand Total	\$230.00
Confirmed		
	Fully Changeable / Refundable up to 5pm	the day prior to
1 Passengers - Off-Peak	departure.	
. Paula Gunn, Female	agen Of School of	deble and only
Add to Calendar	After 5pm all next-day travel is non-refur changeable for same-day travel. Any can a non-refundable cancellation fee equal to	cellations will result in

June 27

June 26



TRANSACTION RECORD

YELLOW CAB 817 FISGARD STREET V8W1R9 VICTORIA BC 21852400 GH2185240053

tttt

06-27-2018 17:01:58 Acct # s.17 C Accoun' Chequing Card Type DP

A0000002771010

Interac

Operator: 053 Trace # 5254

by error

Inv. # 053 Auth # 613182 RRN 001294001

Purchase Tip

\$26.90

Total

s.22

(001) APPROVED-THANK YOU

Retain this copy for your records Customer copy

www.yellowcabvictoria.com 250-381-2222

BLUEBIRD CABS #53 2612 QUADRA ST VICTORIA BC

*************.17 CARD

CARD TYPE MASTERCARD DATE 2018/06/26-

TIME 2323 08:51:50

RECEIPT NUMBER

C85068553-001-360-001-0

PURCHASE

AMOUNT TIP

\$27.80

s.22

TOTAL

MasterCard A0000000041010 01E9358D559AEA06 0000008000-E800 6769881A9402F415

APPROVED

AUTH# 115150

01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

PHONE. 250. 382, 2222

RECEIPT * NOT VALID FOR TRAVEL

Transtink 999-EXPO SKYTRATN Lougheed Stn TVM41111 Wed 27 Jun 18 11:47AM

Payment Type:

MASTER CARD

Purchase:

2 Zone Licker

Product Perce: \$ 4 111

Compass licket #: s.22

Gredit Gard N:

Auth #: Ref #:

144740 TUAU972TV94K 110551 Receipt #:

Gard Entry: ATD: A00000000041010 TYR: 8000008080 TST: E800 Chip

Retain for your records. View Transtink Policies at www.translink.ca

Blook Your

Morton, Kaitlin MCF:EX

From: passengerservices@helijet.com
Sent: Tuesday, July 3, 2018 9:02 AM

To: White, Emily MCF:EX

Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		基础的 基础是实现。
Account	Customer #	s.17
	Name	Paula Gunr
	Company	Ministry Of Children & Family Developmen

Friday, July 6, 2018	Invoice #303427	
	FARE-YWH-Full_Summer - 2018	\$219.05
702 07:00 Victoria Harbour	+ GST	\$10.95
07:35 Vancouver Harbour	Billing	\$219.05
35 minutes	Taxes	\$10.95
Confirmed	Grand Total	\$230.00
1 Passengers - Off-Peak	Fully Changeable / Refundable up to 5pm departure.	the day prior to
. Paula Gunn, Female	After 5pm all next-day travel is non-refun	dable and only
Add to Calendar	changeable for same-day travel. Any cand a non-refundable cancellation fee equal t	cellations will result in

July 6

DUPL TCATE

YELLOW CAB #183 1441 CLARK DR VANCOUVER

DUPLICATE

CARD CARD TYPE **MASTERCARD** DATE 2018/07/06 0313 08:12:53 TIME CLERK ID RECEIPT NUMBER

C85021323-001-486-531-0

PURCHASE AMOUNT

\$8.00

TIP TOTAL s.22

MasterCard A0000000041010 9DE7AC921E81F878 0000008000-E800 690EC94422D68429

APPROVED

AUT!!# 111253 THANK YOU

01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

DUPLICATE

CST105762447RT0001

postevent

BEL AIR TAXI 2121 HARTLEY AVENUE COQUITLAM BC V3K 6Z3 6045241111

SALE

Server #: 004018

(07/06/18

REF#: 00000002 SEQ: 010001001002 Batch #: 010 10:46:32

/

APPR CODE: 134632 MASTERCARD ******* s.17

\$56.00 AMOUNT s.22

TIP TOTAL

00 - APPROVED - 001

Master Card AID: A0000000041010 TVR: 00 00 00 80 00 TSt E8 00

> Thank You Please Come Again BEL AIR TAXI #036 COQUITLAM BC

CUSTOMER COPY

Morton, Kaitlin MCF:EX

From: Sent: passengerservices@helijet.com Tuesday, July 3, 2018 2:26 PM

To:

White, Emily MCF:EX

Subject:

Thank you for choosing to take off with Helijet!



Please review your reservation below.

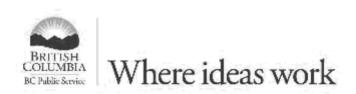
If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	s.17
	Name	Paula Gunn
	Company	Ministry Of Children & Family Development

Friday, July 6, 2018	Invoice #303568				
	FARE-YWH-Full_Summer - 2018	\$219.05			
725 16:40 Vancouver Harbour	+ GST	\$10.95			
17:15 Victoria Harbour	Billing	\$219.05			
35 minutes	Taxes	\$10.95			
Confirmed	Grand Total	\$230.00			
1 Passengers - Off-Peak Paula Gunn, Female	Fully Changeable / Refundable up to 5pm the day prior to departure.				
. Paula Gunn, Female	After 5pm all next-day travel is non-refun	dable and only			
Add to Calendar	changeable for same-day travel. Any cand a non-refundable cancellation fee equal to	cellations will result in			

CF19EXESLP24



Travel Voucher (Restricted Use)

Control No.

E129529

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	isma ganization rtation and Infrast	ructure C	hildren & Fam	ily Devel.	s. Jo	nplovee ID 22 b Title inisterial Ass	sistant		1	Travél G 3	37-1978 Froup Code		
5. Date C 2018/08/	ompleted	6. Fis	scal Year		7. Specia	I Cheque Is	ssue		8. Che	que Stu	b Information	on	
Type of 1 In Provin	Travel	14. R Mini	eason for sterial Buis		I				Headq Victor	uarters ia			-
16. Travel Dates	17. Places	Travelle	d		rsonal icle Use	19. Other Transport	1	leals		2. odging	20. & 21. Misce	ellaneous	
2018	Destination	Start	End	Km	Cost	Costs	Claim	Cost		Costs	Cost	Describe	
07/11 07/12	* Vic-Van (HJ) * Van-Vic (HJ)	0900 0900	1159 1159		0.00		F-LD	22.	.75		44.30- \$.22	Taxis	
8. Client -€ 0	OF COLUMNS 49. Res 18YA/03 18YA/03 184 134		Service L 14001		36. \$ 0.00 51. STOB 5701		roject 800000	38. \$ 22 45.	.75 Su p	9. \$ 0.00 pplier C	40. 44.30 \$ s .22	Claim Total Amount \$\\$\s.22^{-}\$	67.4
	vel Advance 34				I								
							AMOUNT	DUE TO	о ЕМР	LOYEF	5	54.	67.
- Certifie disburse a result	oyee Signature of this travel experiments made and of travel on govern I have not been	nse claim or allowa nment bu	is a true s nces to wh siness as	nich I a detailed	m entitled a d above an	Print N		•			Signed	 ;	
56. Spen - Certifie	ding Authority S d correct pursuar tration Act and rel	nt to section	on 32 & 33			Print	Name			Date	Signed		
- Requis	nent Authority Si ition for payment tration Act.					Print	Name			Date	Signed		

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2018Sep18

Audit Trail for Travel Voucher (Restricted Use) E129529 for Perry, Alisma 7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/08/15 16:37:52	Morton, Kaitlin	Perry, Alisma	Saved	Perry, Alisma
	(IDIR\KAMORTON) Kaitlin.Morton@gov.bc.ca	Alisma.Perry@gov.bc.ca		Alisma.Perry@gov.bc.ca
2018/08/15 16:38:46	Morton, Kaitlin	Perry, Alisma	Saved	Perry, Alisma
	(IDIR\KAMORTON) Kaitlin.Morton@gov.bc.ca	Alisma.Perry@gov.bc.ca		Alisma.Perry@gov.bc.ca
2018/08/15 16:44:46	Morton, Kaitlin	Perry, Alisma	Saved	Perry, Alisma
	(IDIR\KAMORTON) Kaitlin.Morton@gov.bc.ca	Alisma.Perry@gov.bc.ca		Alisma.Perry@gov.bc.ca
2018/08/16 10:41:18	Morton, Kaitlin	Perry, Alisma	Saved	Perry, Alisma
	(IDIR\KAMORTON) Kaitlin.Morton@gov.bc.ca	Alisma.Perry@gov.bc.ca		Alisma.Perry@gov.bc.ca
2018/08/16 10:44:56	Morton, Kaitlin	Perry, Alisma	Notified	Perry, Alisma
	(IDIR\KAMORTON) Kaitlin.Morton@gov.bc.ca	Alisma.Perry@gov.bc.ca		Alisma.Perry@gov.bc.ca
2018/08/16 10:54:05	Perry, Alisma		Initiated	,
	(IDIR\APERRY) Alisma.Perry@gov.bc.ca			Paula.Gunn@gov.bc.ca
2018/08/16 10:57:27	Gunn, Paula S.		Approved	dFSA MIN OFF, FIN
	(IDIR\PGUNN) Paula.Gunn@gov.bc.ca			FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129529 for Perry, Alisma

0 note(s) returned.

Created On	Author	Note

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Alisma's Expenses Lower Mainland with Minister, July 11-12, 2018

DATE	TYPE OF EXPENSE	HOW PAID	REASON	Amount	CLAIMED?	PAID?
11-07-2018	Flight – Helijet	Emily's Pcard	Victoria to Vancouver Harbour			
12-07-2018	Breakfast					
	Taxi	My debit	With Minister from VCO to Kiwassa Neighbourhood House mtg	18.80		
	Taxi	My debit	With Minister from Kiwassa to RayCam Neighbourhood House mtg	16.50		
	Flight – Helijet	Emily's PCard	Vancouver to Victoria			
	Taxi	My debit	Helijet to home	21.00		

Wednesday, July 11, 2018	Invoice #305427	
	FARE-YWH-Full_Summer - 2018	\$219.05
722 15:50 Victoria Harbour	+ GST	\$10.95
16:25 Vancouver Harbour	Billing	\$219.05
35 minutes	Taxes	\$10.95
	Grand Total	\$230.00
Confirmed	The state of the s	
1 Passengers - Off-Peak	Fully Changeable / Refundable up to 5pm departure.	
1 Passengers - Off-Peak . Alisma Perry, Female	Fully Changeable / Refundable up to 5pm	the day prior to dable and only cellations will result in
1 Passengers - Off-Peak . Alisma Perry, Female	Fully Changeable / Refundable up to 5pm departure. After 5pm all next-day travel is non-refunchangeable for same-day travel. Any canda non-refundable cancellation fee equal to	the day prior to dable and only rellations will result in o the value of the
Confirmed 1 Passengers - Off-Peak Alisma Perry, Female Add to Calendar	Fully Changeable / Refundable up to 5pm departure. After 5pm all next-day travel is non-refunchangeable for same-day travel. Any cancan a non-refundable cancellation fee equal tone-way travel. Failure to change 1 hour prior or check-in	the day prior to dable and only cellations will result in the value of the

Thursday, July 12, 2018	Invoice #305428				
722	FARE-YWH-Full_Summer - 2018	\$219.05			
723 16:00 Vancouver Harbour	+ GST	\$10.95			
16:35 Victoria Harbour	Billing	\$219.05			
35 minutes	Taxes	\$10.95			
Confirmed	Grand Total	\$230.00			
1 Passengers - Off-Peak . Alisma Perry, Female	Fully Changeable / Refundable up to 5pm the day prior to departure.				
. Alisilia Perry, Perriale	After 5pm all next-day travel is non-refu	indable and only			
Add to Calendar	changeable for same-day travel. Any car a non-refundable cancellation fee equal	ncellations will result in			

1441 CLARK DR VANCOUVER BC

CARD S.17

CARD TYPE INTERAC ACCOUNT TYPE CHEQUING DATE 2018/07/12

TIME 5083 13:02:03

CLERK ID 1

RECEIPT NUMBER

C85004712~001-004-375-0

PURCHASE AMOUNT TIP

\$11.50

TIP s.22

9

Interac A0000002771010 05DC19B0A812EE64 8080008000-6800 7336A7AA44223EA0

APPROVED

AUTH# 772386

00-001

THANK YOU

CARDHOLDER COPY

GST105762447RT0001



CABS#96
777 PACIFIC ST
VANCOUVER BC

CARD S.17

CARD TYPE INTERAC

ACCOUNT TYPE CHEQUING

DATE 2018/07/12

TIME 2090 11:54:18

CLERK ID 1

RECEIPT NUMBER

C85010892-001-977-011-0

PURCHASE
AMOUNT \$14.80
TIP \$.22

TOTAL

\$

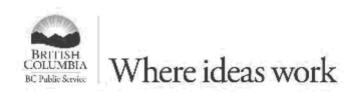
Interac A0000002771010 165361F80AF04674 8080008000-6800 73815FA4296E1B6A

APPROVED

AUTH# 365844 THANK YOU 00-001

VERIFIED BY PIN

MERCHANT COPY



Travel Voucher (Restricted Use)

Control No.

E129488

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	, p ,	,	out y o Dire	ctor/ivia	nager or	Information	and i macy	/.				
Name					yee ID					e Number		
Godfrey	, Sam			s.22) 387-1023		
	rganization			Job T		iotont				el Group Co	ode	
Agricultu		C E	I V		terial Ass			-	3	b O4 b		
2018/08	Completed	201	scal Yea	r	7. Spec	cial Cheque	eissue		8. C	heque Stub	intormat	ion
Type of			Reason fo	or Trave	- l				Hea	dquarters		
In Provir			etings	J. 1144						toria		
	ng Address for 0		o un igo									
	9044 Stn Prov Go		ria, BC V	3W 9E2								
16.	17.			18.		19.	20. & 21.			22.	20. & 21.	
Travel	Places	Travelle	t	Per	sonal	Other	M	eals			Mis	cellaneous
Dates					cle Use	Transport				Lodging		
2018	Destination	Start	End	Km	Cost	Costs	Claim	Cost	4	Costs	Cost	Describe
07/18		1000	2359		0.00	207.00	F-BD	22.	754	*1.0 s.22	10.0	00 taxi
07/19	van	0700	2359		0.00		F-BLD	12.	.25	441.86		
07/20	van van-vic (HA)	0700	2130		0.00	P/Card	F-B		.00	04.05	25.2	20 taxi
07/21 07/23	1011110	1300 0800	1400		0.00	170010	H-		75	31.65	20.0	o l toui
07/23	vic vic-van (HA)		1000 2359		0.00	P/Card	F-		.00	31.65	20.0 118.0	
07/30	(,	0900	1000		0.00	P/Card		31.	.50	31.03	16.2	
07701	van-vic (HA)	0300	1000		0.00	P/Card					10.2	.o transiirik
					36.	37. ✓	1	38.	4	39. ✓	40.	✓ Claim Total
	OF COLUMNS				\$ 0.00	\$ 207.00		\$ 153		\$ 947.02	\$ 189.4	5 \$ 1496.72
		50			51.	52.		45.				
	49.					_		1				
Client	t Code Res		Service		STO		Project		S	upplier Cod	de	Amount
Client	t Code Res 130 29001 15		Service 30000 10 0		STO 570		Project 0 1500000		S	s.22	de	\$ 1496.72
Client	t Code Res 130 29001 15 130								S		de	
Client	t Code Res 130 29001 15 130 130								S		de	
Client	t Code Res 130 29001 15 130										de	
Client	t Code Res 130 29001 15 130 130 130								S			
Client	t Code Res 130 29001 15 130 130 130 vvel Advance						0 1500000			s.22 		\$ 1496.72 4.
Less Tra	t Code Re: 130 29001 15 130 130 130 130 vel Advance 130	002 3	30000 100			290000	0 1500000	T DUE TO		s.22	5	\$ 1496.72
Client	t Code Re: 130 29001 15 130 130 130 130 130 130 130 130 130 130 10yee Signature	(See Aug	30000 100	05	570	290000	0 1500000	T DUE TO		s.22		\$ 1496.72 4.
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Client Less Tra 45. Empl - Certified disburse	t Code Res 130 29001 15 130 130 130 130 130 130 130 130 130 130 130 140	(See Augense clair/or allows	dit Trail) n is a true	statem	ent of	290000 Prir	0 1500000	T DUE TO		s.22	5	\$ 1496.72 4.
Client Less Tra 45. Empl - Certified disburse a result	t Code 130 29001 15 130 130 130 130 130 Ioyee Signature ed this travel experiments made and of travel on gover	(See Aucense clair /or allows	dit Trail) n is a true ances to v	statem which I as detaile	ent of am entitle d above	290000 Prind as and	0 1500000	T DUE TO		s.22	5	\$ 1496.72 4.
Client Less Tra 45. Empl - Certified disburse a result for which	t Code Res 130 29001 15 130 130 130 130 130 130 130 130 130 130 130 140	(See Aucense clair /or allows	dit Trail) n is a true ances to v	statem which I as detaile	ent of am entitle d above	290000 Prind as and	0 1500000	T DUE TO		s.22	5	\$ 1496.72 4.
Client 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	t Code 130 29001 15 130 130 130 130 130 Ivel Advance 130 Ioyee Signature ed this travel experiments made and of travel on gover h I have not been	(See Audrense clair /or allow- mment brand will	dit Trail) n is a true ances to v usiness as	statem vhich I as detaile mburse	ent of above and by any of	290000 Print d as and other	AMOUN ¹	T DUE TO		s.22	5 Signed	\$ 1496.72 4.
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Less Tra 45. Empl - Certified disburse a result for which party. 56. Spen - Certified	t Code 130 29001 15 130 130 130 130 130 Ivel Advance 130 Ioyee Signature ed this travel experiments made and of travel on gover h I have not been	(See Aucense clair /or allow and will Signaturent to section	dit Trail) n is a true ances to v usiness as not be rei e (See Au	statem which I as detailed mbursed	ent of above a d by any of	290000 Print d as and other	AMOUN ¹	T DUE TO		s.22	5 Signed	\$ 1496.72 4.
45. Empl - Certified disbursed a result for which party. 56. Spen - Certified Adminis	t Code 130 29001 15 130 130 130 130 130 130 130 10yee Signature ed this travel experiments made and of travel on gover h I have not been inding Authority Seed correct pursual stration Act and reserved.	(See Aucense clair /or allowernment brand will Signature to sectiated policy of the section of the sectio	dit Trail) n is a true ances to v usiness as not be rei e (See Au ion 32 & 3 cies.	statem which I as detailed mbursed dit Trai 33 of the	ent of am entitle d above ad by any of the Financia	Prin d as and other	AMOUN: nt Name	T DUE TO		s.22 MPLOYEE Date 5	5 Signed	\$ 1496.72 4.
45. Empl - Certified disbursed a result for which party. 56. Spen - Certified Adminis	t Code 130 29001 15 130 130 130 130 130 130 Iovel Advance 130 Iovee Signature ed this travel experiments made and of travel on gover h I have not been adding Authority Seed correct pursual stration Act and research authority Seed correct pursual stration Act and research authority Seed correct pursual stration Act and research authority Seed correct Authority Seed	(See Aucense clair /or allowernment by and will Signature is lated political and will signature ignature ignature ignature ignature	dit Trail) n is a true ances to v usiness as not be rei e (See Au cies. (See Au Cies.	statem which I as detaile mbursed dit Trail	ent of am entitle d above d by any of Financia	290000 Print d as and other Print Pr	AMOUN ¹	T DUE TO		s.22 MPLOYEE Date 5	5 Signed	\$ 1496.72 4.
45. Empl - Certified disburse a result for which party. 56. Spen - Certified Adminis	t Code 130 29001 15 130 130 130 130 130 130 130 10yee Signature ed this travel experiments made and of travel on gover h I have not been inding Authority Seed correct pursual stration Act and reserved.	(See Aucense clair /or allowernment by and will Signature is lated political and will signature ignature ignature ignature ignature	dit Trail) n is a true ances to v usiness as not be rei e (See Au cies. (See Au Cies.	statem which I as detaile mbursed dit Trail	ent of am entitle d above d by any of Financia	290000 Print d as and other Print Pr	AMOUN: nt Name	T DUE TO		s.22 MPLOYEE Date 5	5 Signed	\$ 1496.72 4.

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audit Trail for Travel Voucher (Restricted Use) E129488 for Godfrey, Sam 5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/08/10 14:47:45	Wendland, Justine	Godfrey, Sam	Saved	Godfrey, Sam
	(IDIR\JWENDLAN) Justine.Wendland@gov.bc.ca	Sam.Godfrey@gov.bc.ca		Sam.Godfrey@gov.bc.ca
2018/08/13 13:14:48	Wendland, Justine	Godfrey, Sam	Saved	Godfrey, Sam
	(IDIR\JWENDLAN) Justine.Wendland@gov.bc.ca	Sam.Godfrey@gov.bc.ca		Sam.Godfrey@gov.bc.ca
2018/08/13 13:14:56	Wendland, Justine	Godfrey, Sam	Notified	Godfrey, Sam
	(IDIR\JWENDLAN) Justine.Wendland@gov.bc.ca	Sam.Godfrey@gov.bc.ca		Sam.Godfrey@gov.bc.ca
2018/08/13 14:07:10	Godfrey, Sam		Approved	dSmith, Jessica C.
	(IDIR\SAGODFRE)			Jessica.C.Smith@gov.bc.ca
	Sam.Godfrey@gov.bc.ca			
2018/08/24 12:14:17	Smith, Jessica C. ✓		Approved	dFSA MIN OFF, FIN
	(IDIR\JCSMITH) Jessica.C.Smith@gov.bc.ca			FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E129488 for Godfrey, Sam

1 note(s) returned

Thole(s) returned.		
Created On	Author	Note
Created On 2018/08/13 13:14:48	Wendland, Justine (IDIR\JWENDLAN) Justine.Wendland@gov.bc.ca	July 18 taxi to H/A (pers. Visa), fly Vic-Van (pers. Visa), overnight in Vancouver (Pers. Visa) July 19 overnight in Vancouver (Pers. Visa) July 20 taxi (pers. Visa) July 21 flew Van- Vic (p-card), s.22 s.22 July 23 taxi home (paid cash) July 30 fly vic-Van (p-card), taxi (mastercard), taxi (pers. Visa), taxi (15.00), s.22
		July 31 translink (mastercard), fly Vic-Van (p- card)

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Reservation Number 419177

Send to

Samuel Godfrey

s.22

Phone

Guest Name Samuel Godfrey Company Private Offer

Arrival Date 2018-07-18

Departure Date

2018-07-20

Room Information

s.15

Folio Nur	mber s.22					
Trans Da Charges	Dood.ipuoii				Voucher	Amount
√ 2018-07-	18 Private Offers Rate				s.15	359.25
2018-07-	18 GST Goods & Services Tax					17.96
2018-07-	18 Provincial Sales Tax					39.52
2018-07-	18 Facility & Eco Fee					18.82
2018-07-	18 GST on Facility Fee					0.94
2018-07-	18 Destination Marketing Fee					4.63
2018-07-	18 GST on DMF					0.23
2018-07-	18 MRDT on DMF					0.14
2018-07-	18 PST on DMF					0.14
2018-07-	19 Private Offers Rate					359.25
2018-07-	19 GST Goods & Services Tax					17.96
2018-07-1	19 Provincial Sales Tax					39.52
2018-07-1	19 Facility & Eco Fee					18.82
2018-07-1	19 GST on Facility Fee					0.94
2018-07-1	19 Destination Marketing Fee					4.63
2018-07-1	19 GST on DMF					
2018-07-1	19 MRDT on DMF					0.23
2018-07-1	19 PST on DMF					0.14
	Total Charges					883.72
Payment	s					003.72
2018-07-2	20 Visa	######### s.17	032052	s.1	0000475449	-883.72
	Total Payments					-883.72
	: 38.26 s 15				Balance Due:	0.00

Minister's Approval

Hotel approved? YES NO SIGNATURE:

s.15

Total GST: 38.26 s.15

BONNY'S TAXI B 19 5525 IMPERIAL SI BURNABY BC

RD TYPE VISA
TE 2018/07/30 V
ME 1801 17:07:24
LERK ID 01
ICEIPT NUMBER
265045822-001-848-011-0

URCHASE OTAL

\$36.00

VISA CREDIT A0000000031010 B589E732F00C853B 0080008000-E800 8A5A5264256E7AB5 0080008000-F800

APPROVED

AUTH# 016897 THANK YOU 01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

RICHMOND TAXI #117
2440 SHELL ROAD V6X2P1
RICHMOND BC
20785576
QB2078557601

SALE

07-30-2018
Acct # *********** S.1 CExp Date **/** Card Type MC Name: GODFREY/SAMUEL A0000000041010 MasterCard

Trace # 640009 Operator 317
. # 317
Auth # 030446 RRN 001065009

Sala

857.00

TOTAL

\$67.00

00 APPROVED-THANK YOU

\$67.00

Retain this copy for your records
Customer copy

YELLOW CAB #204 1441 CLARK DR VANCOUVER BC

CARD TYPE VISA
DATE 2018/07/20 ✓
TIME 8393 13.53:09
CLERK ID 1
RECEIPT NUMBER
H85033950-001-002-410-0

PURCHASE
AMOUNT
TIP
TOTAL
\$25.20

9

VIST Credit A0000000031010 70D8E002B4943321 00000000000

APPROVED

FF/DT 20 AUTH# 092318 THANK YOU

01-027

- 10

NO SIGNATURE REQUIRED

MERCHANT COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

GST105762447RT0001



Translink 988 CAMADS timb 'anga's 49th Stu 'UN'8111 Tue 31 kd 18 07:51AM

Procedure: HASTER CARD Procedure: BayPass

Product Price: Gard Deposit: Total price: \$ 16.25 \$16.25

Gredit Land N: +++ \$.22

031181 Auth 8: THE2FF32.HAZ Ref 8: 106016 Receipt 8:

Card Entry A1D:00000000041010 TVR-3000000000 151:1300

Retain for your records View Translink Pulities at was translink re

(mari Pant

OFFICIAL RECEIPT
RICHMOND TAXI CO. LTD.

RICHMOND CABS LTD.

For All Your Transportation Needs:
Please call Richmond Taxi at

604-272-1111

1-866-RMD-TAXI(763-8294)

\$16.25

Harbour Air Seaplanes

Vancouver (604) 274-1277 Victoria (250) 384-2215 Nanaimo (250) 714-0004 Ganges 1-877-537-9880

Toll-free 1-800-665-0212 Website: www.harbourair.com 2018-07-21 5:58:56 PM GST: 84295 5858 RT0001

CUSTOMER COPY

Booking s.17

Samuel Godfrey (Ministry Of Agriculture) Saturday, July 21, 2018 ✓ 2 Passenger(s)

Flight #2250 Departs 18:30 @ Vancouver Harbour Arrives 19:05 @ Victoria Harbour

Group list:
o Godfrey, Eviah
o Godfrey, Samuel -

Invoice #: s.17

1x All Skeds - Baggage : Chec \$0.00 CDN
1x Sked 200 : Carbon Offset \$0.65 CDN
0x Sked 200 : Child Fare \$0.00 CDN
(Discounted 50.00% @ \$0.00)
1x Sked 200 : VHFC Terminal \$9.86 CDN

1x Sked 200/300 : (Np) GO F \$140.92 CDN

Goods and Services Tax

\$7.57 GS1

Grand Total

\$159.00 CDN

Payment Information:

Master Card

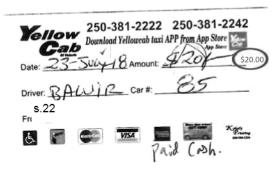
\$159 00 CDN

Date/Time Station Terminal ID 2016-07-21 5:58 53 PM HPMMCS07

Action Card Type Card Number Pre-Auth Completion M/C s.17

HCXHCC07

Amount Authorization Trace Number \$159.00 140936 200001001037



Harbour Air Seaplanes

Victoria (250) 384-2215 Nanaimo (250) 714-0004 Ganges 1-877-537-9880

Toll-free I-809-665-0212 Website: www.harbourair.com 18/07/2018 9:47:00 AM 681-84295 5858 RT0001

CUSTOMER COPY

coking s.17

amuel Godfrey (Ministry Of Agriculture) ednesday, July 18, 2018 Passenger(s)

light #2080A eparts 10:30 @ Victoria Harbour rrives 11:05 @ Vancouver Harbour

[nvoice #: s.17

X All Sked Bagyage: Chec \$0.00 CDN X Sked 200 Carbon Offset \$0.65 CDN X Sked 200 : VHFC Terminal \$9.86 CDN

Sked 200/300 : (St) GO F &186.64 CDN

oods and Services Tax

\$9.85 GST

rand Total

\$207.00 CDN

ayment Information:

isa

\$207.00 CDN

ate/lime tation erminal ID ction and Type and Number mount utherization race Number 18/07/2018 9:46:52 AM HYWHCS03 HYWHCC03 Purchase Employee's C/Card VISA \$.22

Jitherization 095417
race Number 155001001025
esponse 00-001/APPROVED 095411
nip ID A000000031010
vR/TSI 0080008000/F800

polapi efuli!

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

H85025511-001-464-007-0

PURCHASE TOTAL



Visa Credit A0000000031010 F86FABE4422C449C 00000000000

APPROVED

AUTH# 027586 01-027 THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

YELLOW CAB #204 1441 CLARK DR VANCOUVER BC

PURCHASE \$25.20
AMOUNT \$.22
TIP
TOTAL

DUPLICATE RECEIPT

Visa Credit A0000000031010 70D8ED02B4943321 0000000000

APPROVED

FF/DT 20 AUTH# 092318 THANK YOU

NO SIGNATURE REQUIRED

MERCHANT COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

GST105762447RT0001

Wendland, Justine AGRI:EX

From: Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>

Sent: Monday, July 9, 2018 9:55 AM
To: Johnson, Lisa E AGRI:EX

Subject: Harbour Air Flight Itinerary. Thanks for booking!

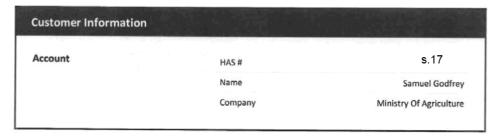


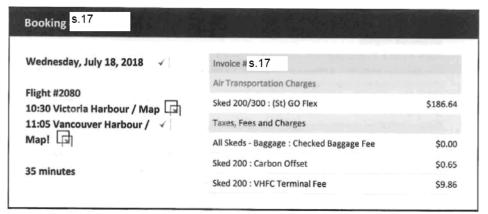
Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team





KK- Confirmed	+ Goods and Services Tax	\$9.85
1 Passenger(s) - GoFlex	Billing	\$197.15
. Samuel Godfrey, Male 🗸	Taxes	\$9.85
Add to Calendar	Grand Total	\$207.00
	GoFlex Fare Conditions: Refundable up to 15 minutes prior Changeable up to 15 minutes prior (subject to difference in fare value)	to Departure
	Select Seating \$10 (space permittin 50% cancellation fee for groups of 4 24 hrs of departure	
	Baggage: All routes (except routes listed bel 25 lbs. Guaranteed	ow)
	25 lbs. (space available) \$1/lb. over 50 lbs.(space available)	
	Between South Vancouver (YVR), 0 35 lbs. Guaranteed	Ganges & Maple Bay
	15 lbs. (space available) \$1/lb. over 50 lbs.(space available)	
	Between South Vancouver (YVR), \ 50 lbs. Guaranteed \$1/lb. over 50 lbs.	/ictoria & Nanaimo
	Scenic & Packaged Tours Cancellat 100% cancellation fee if cancelled v departur e	

Booking Information

Domestic Flights

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- <u>Luggage</u> restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- The maximum weight per single piece of luggage is 50 pounds.

Wendland, Justine AGRI:EX

From: Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>

Sent: Tuesday, July 24, 2018 1:10 PM

To: samuel.godfrey@gov.bc.ca; Wendland, Justine AGRI:EX Subject: Harbour Air Flight Itinerary. Thanks for booking!

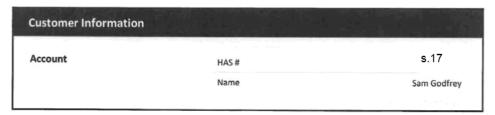


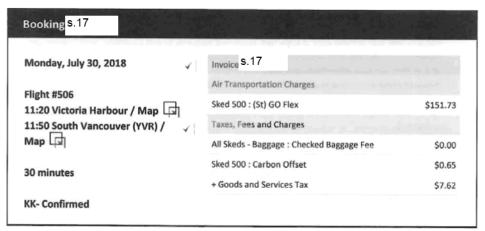
Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team





Billing \$152.38

1 Passenger(s) - GoFlex Taxes \$7.62

. Sam Godfrey, Male
Grand Total \$160.00

Add to Calendar

GoFlex Fare Conditions:

Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure (subject to difference in fare value) Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departur e

Booking Information

Domestic Flights

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
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- <u>Luggage</u> restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- . The maximum weight per single piece of luggage is 50 pounds.
- Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.

Wendland, Justine AGRI:EX

From: Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>

Sent: Tuesday, July 24, 2018 1:12 PM

To: samuel.godfrey@gov.bc.ca; Wendland, Justine AGRI:EX Subject: Harbour Air Flight Itinerary. Thanks for booking!

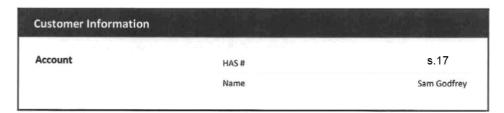


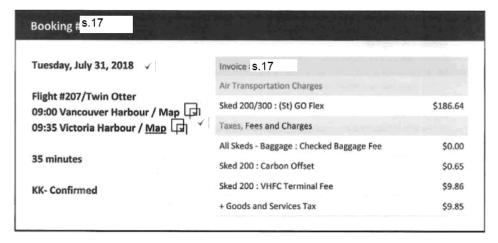
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Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team





1 Passenger(s) - GoFlex . Sam Godfrey, Male 🗸 Billing \$197.15 Taxes \$9.85 Add to Calendar **Grand Total** \$207.00 **GoFlex Fare Conditions:** Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure (subject to difference in fare value) Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure Baggage: All routes (except routes listed below) 25 lbs. Guaranteed 25 lbs. (space available) \$1/lb. over 50 lbs.(space available) Between South Vancouver (YVR), Ganges & Maple Bay 35 lbs. Guaranteed 15 lbs. (space available) \$1/lb. over 50 lbs.(space available) Between South Vancouver (YVR), Victoria & Nanaimo 50 lbs. Guaranteed \$1/lb. over 50 lbs. Scenic & Packaged Tours Cancellation: 100% cancellation fee if cancelled within 24hrs of departur e

Booking Information

Domestic Flights

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government Issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- <u>Luggage</u> restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- . The maximum weight per single piece of luggage is 50 pounds.
- Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest

FI19EXEDIJ 74

Travel Voucher (Restricted Use)

Control No.

E130098

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Russell, Shannon ✓ Client Organization	s.22 (250) 3				hone Nun (250) 387-9 ravel Grou	9699					
Citizens' Services			isterial As	sistant				3	up Code		
5. Date Completed 2018/11/16	6. Fiscal Year 2019		7. Specia	al Cheque Is	sue		8. CI	heque Stu	b Informa	ition	
Type of Travel	14. Reason for		ĺ					dquarters			
In Province	Ministerial Duti	es					Vict	oria			
12. Mailing Address for Che PO Box 9068 Stn Prov Gov		/ 9E2									
16. 17. Places Tr	avelled		0.54 rsonal	19. Other	20. & 21. Mo	eals		22.	20. & 21. Mis	scellaneous	
(DA)	tart End	Vehi Km	Cost	Costs P/Card 40.00	Claim H-	Cost	5.75	Lodging Costs	Cost	Describ	-
	1400 1600	9	4.86	40.00			0.00			00 Parking	
TOTALS OF COLUMNS		9 kms	36. ✓ \$ 4.86	37. \$ 40.00		38. \$ 29	5.75	39. \$ 0.00	40 . \$ 16.0	✓ Claim T	
48. 49.	50.		51.	52.		45		,	,		
Client Code 112 3280 112 3280 112 112 112	5 346	10	570 571 650	 \$101 3	roject 200000 200000	s.	22 8	Supplier Co	ode		t 0.75 5.86
Less Travel Advance											
112					AMOUNT	DUE	TO F	MPLOYEE	:	54.	6.61
45. Employee Signature (Se - Certified this travel expense disbursements made and/or a result of travel on government for which I have not been an party.	e claim is a true s allowances to whent business as o	nich I ar detailed	m entitled I above ar	nd					Signed	₁ ψ δι	5.01
56. Spending Authority Sig - Certified correct pursuant to Administration Act and relate	section 32 & 33			Print f	Name			Date	Signed		
57. Payment Authority Sign - Requisition for payment pu Administration Act.		32 of th				9	R.		Signed	pority ARCS 12	240-20

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audit Trail for Travel Voucher (Restricted Use) E130098 for Russell, Shannon 4 audit trail record(s) returned.

Who	On Behalf Of	Action	Next To Act
Gervais, Dominique	Russell, Shannon	Saved	Russell, Shannon
(IDIR\DGERVAIS)	Shannon.Russell@gov.bc.ca		Shannon.Russell@gov.bc.ca
Dominique.Gervais@gov.bc.ca			
Gervais, Dominique	Russell, Shannon	Notified	Russell, Shannon
(IDIR\DGERVAIS)	Shannon.Russell@gov.bc.ca		Shannon.Russell@gov.bc.ca
Dominique.Gervais@gov.bc.ca			-
Russell, Shannon		Approve	dSims, Jinny
(IDIR\SHANRUSS)			Jinny.Sims@gov.bc.ca
Shannon.Russell@gov.bc.ca			, 00
O: I'		Approve	dFSA MIN OFF, FIN
(IDIR\JSIMS)			FINFSAMINOFF@gov.bc.ca
Jinny.Sims@gov.bc.ca			
	Gervais, Dominique (IDIR\DGERVAIS) Dominique.Gervais@gov.bc.ca Gervais, Dominique (IDIR\DGERVAIS) Dominique.Gervais@gov.bc.ca Russell, Shannon (IDIR\SHANRUSS) Shannon.Russell@gov.bc.ca Sims, Jinny	Gervais, Dominique (IDIR\DGERVAIS) Dominique.Gervais@gov.bc.ca Gervais, Dominique (IDIR\DGERVAIS) Dominique.Gervais@gov.bc.ca Russell, Shannon Shannon.Russell@gov.bc.ca Russell, Shannon Shannon.Russell@gov.bc.ca Russell, Shannon Shannon.Russell@gov.bc.ca Russell, Shannon Shannon.Russell@gov.bc.ca Sims, Jinny (IDIR\JSIMS)	Gervais, Dominique (IDIR\DGERVAIS) Shannon Saved (IDIR\DGERVAIS) Shannon.Russell@gov.bc.ca Gervais, Dominique Russell, Shannon Russell@gov.bc.ca Gervais, Dominique Russell, Shannon Shannon.Russell@gov.bc.ca Dominique.Gervais@gov.bc.ca Russell, Shannon Russell@gov.bc.ca Russell, Shannon Approved (IDIR\SHANRUSS) Shannon.Russell@gov.bc.ca Sims, Jinny (IDIR\JSIMS)

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Notes for Travel Voucher (Restricted Use) E130098 for Russell, Shannon

1 note(s) returned

Created On	Author	Note
2018/11/16 16:08:45	Gervais, Dominique (IDIR\DGERVAIS) Dominique.Gervais@gov.bc.ca	July 10- parked at HA Vic-Van on HA flight Taxi to VCO July 2 5 - Leg-4000 Seymour- Parked- 4000 Seymour-Leg

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stab: # 574 5701 parking @ Harbour Air

RICHMOND TAXI #90 V6X2P1 2440 SHELL RD BC RICHMOND 23352740 QB23352, 4001

Stob: #5701 taxi from Harbour Air YVR 4 to VCO.

SALE

07-10-2019 Acet # ****** s.17 Exp Date '11" Card Type MC Name: RUSSELI/SHANNON. A00000000410 it lvi. terCard

Operator 130 Time # 260008 Inv. # 190 RRN 001027008

Auth # 132618

\$40.00

TOTAL

Sale

++++++++++++++++++++++++++++++ 00 APPROVED-THANK YOU

Retain this copy for your records A stomer copy

Stob# 6501 parking at 4000 seymour.

Gervais, Dominique CITZ:EX

From: Sent:

Fleurant, Kathleen CITZ:EX Monday, July 9, 2018 1:48 PM

To:

Delaney-Spindler, Chelsea CITZ:EX

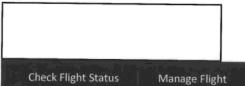
Subject:

FW: Harbour Air Flight Itinerary. Thanks for booking!

From: Harbour Air, Whistler Air & Saltspring Air [mailto:reservation@harbourqir.com]

Sent: Monday, July 9, 2018 1:17 PM To: Fleurant, Kathleen CITZ:EX

Subject: Harbour Air Flight Itinerary. Thanks for booking!



Deals & Specials

High Flyer Rewards

My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

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Would you prefer a guaranteed single window seat? Ask one of our dustomer service agents about Select Seating at check in - only \$10.00!

Harbour Air Team

Customer Information		
Account	HAS#	s.17
	Name	Shannon Russell
	Company	Minsitry Of Citizen Services

Booking ^{s.17}		
Tuesday, July 10, 2018	Invoice s.17	
Flight #504	Air Transportation Charges	

09:20 Victoria Harbour / Map	Sked 500 : (St) GO Flex	\$151.73
09:50 South Vancouver (YVR) / Map	Taxes, Fees and Charges	
	All Skeds - Baggage : Checked Baggage Fee	\$0.00
30 minutes	Sked 500 : Carbon Offset	\$0.65
	+ Goods and Services Tax	\$7.62
KK- Confirmed	and services for	\$7.02
1.0	Billing	\$152.38
1 Passenger(s) - GoFlex Shannon Russell, Female	Taxes	\$7.62
Shallion Russell, Felhale	Grand Total	\$160.00
Add to Calendar		\$100.00
	50% cancellation fee for groups of 4+ if cance 24 hrs of departure Baggage: All routes (except routes 25 lbs. Guaranteed 25 lbs. (space available) \$1/lb. over 50 lbs.(space available) Between South Vancouver (YVR), Ganges & 35 lbs. Guaranteed 15 lbs. (space available)	

er og en
\$151.73

Gervais, Dominique CITZ:EX

From:

Harbour Air, Whistler Air & Saltspring Air <reservation@harbourair.com>

Sent:

Tuesday, July 10, 2018 3:54 PM

To:

Fleurant, Kathleen CITZ:EX

Subject:

Harbour Air Flight Itinerary. Thanks for booking!



Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

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Would you prefer a guaranteed single window seat? Ask one of our customer service agents about <u>Select Seating</u> at check in - only \$10.00!

Harbour Air Team

HAS#	s.17
Name	Shannon Russell
Company	Minsitry Of Citizen Services
	Name

Booking s.17		
Tuesday, July 10, 2018	Invoice S.17	- ON AC PCP
Flisha #222 /T. d. Ou	Air Transportation Charges	
Flight #223/Twin Otter 17:00 Vancouver Harbour / Map	Sked 200/300 : (St) GO Flex	\$186.64
17:30 Victoria Harbour / Map	Taxes, Fees and Charges	
30 minutes	All Skeds - Baggage : Checked Baggage Fee	\$0.00
	Sked 200 : Carbon Offset	\$0.65
KK- Confirmed	Sked 200 : VHFC Terminal Fee	\$9.86

	+ Goods and Services Tax	\$9.85
1 Passenger(s) - GoFlex		
. Shannon Russell, Female	Billing	\$197.15
Add to Calendar	Taxes	\$9.85
	Grand Total	\$207.00
	GoFlex Fare Conditions: Refundable up to 15 minum Changeable up to 15 minum (subject to difference in face) Select Seating \$10 (space) 50% cancellation fee for go 24 hrs of departure	utes prior to Departure are value)
	Baggage: All routes (except routes 25 lbs. Guaranteed 25 lbs. (space available) \$1/lb. over 50 lbs.(space a	2
	Between South Vancouve 35 lbs. Guaranteed 15 lbs. (space available) \$1/lb. over 50 lbs.(space a	er (YVR), Ganges & Maple Bay
	Between South Vancouve 50 lbs. Guaranteed \$1/lb. over 50 lbs.	r (YVR), Victoria & Nanaimo
	Scenic & Packaged Tours of 100% cancellation fee if candepartur e	

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