



## Travel Voucher (Restricted Use)

Control No.

E130074

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

|                                                                                                                                                                                                                                                                                                                         |                             |                                  |                                          |                                           |                               |                                  |                                  |                               |                                   |                                    |                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------|------------------------------------------|-------------------------------------------|-------------------------------|----------------------------------|----------------------------------|-------------------------------|-----------------------------------|------------------------------------|---------------------------------|
| <b>Name</b><br>Cheevers, Michael                                                                                                                                                                                                                                                                                        |                             |                                  |                                          | <b>Employee ID</b><br>s.22                |                               |                                  |                                  | <b>Phone Number</b><br>s.22   |                                   |                                    |                                 |
| <b>Client Organization</b><br>Labour                                                                                                                                                                                                                                                                                    |                             |                                  |                                          | <b>Job Title</b><br>Ministerial Assistant |                               |                                  |                                  | <b>Travel Group Code</b><br>3 |                                   |                                    |                                 |
| <b>5. Date Completed</b><br>2018/11/14                                                                                                                                                                                                                                                                                  |                             |                                  | <b>6. Fiscal Year</b><br>2019            |                                           |                               | <b>7. Special Cheque Issue</b>   |                                  |                               | <b>8. Cheque Stub Information</b> |                                    |                                 |
| <b>Type of Travel</b><br>In Province                                                                                                                                                                                                                                                                                    |                             |                                  | <b>14. Reason for Travel</b><br>Meetings |                                           |                               |                                  |                                  |                               | <b>Headquarters</b><br>Victoria   |                                    |                                 |
| <b>12. Mailing Address for Cheque</b><br>PO Box 9064 Stn Prov Govt Victoria, BC V8W 9E2                                                                                                                                                                                                                                 |                             |                                  |                                          |                                           |                               |                                  |                                  |                               |                                   |                                    |                                 |
| <b>16. Travel Dates</b>                                                                                                                                                                                                                                                                                                 | <b>17. Places Travelled</b> |                                  |                                          | <b>18. Personal Vehicle Use</b>           |                               | <b>19. Other Transport Costs</b> | <b>20. &amp; 21. Meals</b>       |                               | <b>22. Lodging Costs</b>          | <b>20. &amp; 21. Miscellaneous</b> |                                 |
|                                                                                                                                                                                                                                                                                                                         | <b>Destination</b>          | <b>Start</b>                     | <b>End</b>                               | <b>Km</b>                                 | <b>Cost</b>                   |                                  | <b>Claim</b>                     | <b>Cost</b>                   |                                   | <b>Cost</b>                        | <b>Describe</b>                 |
| 2018                                                                                                                                                                                                                                                                                                                    | Vic-Van(FER)                | 1100                             | 1400                                     | 67                                        | 36.18                         | ✓ 74.70                          | F-BLD                            | 12.25                         |                                   |                                    |                                 |
| 10/05                                                                                                                                                                                                                                                                                                                   | Van                         | 1800                             | 2100                                     | 74                                        | 39.96                         |                                  |                                  | 0.00                          |                                   |                                    |                                 |
| 10/06                                                                                                                                                                                                                                                                                                                   | Van-Vic(FER)                | 1400                             | 1700                                     | 67                                        | 36.18                         | ✓ 91.70                          | F-BLD                            | 12.25                         |                                   |                                    |                                 |
| 10/09                                                                                                                                                                                                                                                                                                                   | Vic-Van(FER)                | 1800                             | 2100                                     | 67                                        | 36.18                         | ✓ 91.70                          | F-BLD                            | 12.25                         |                                   |                                    |                                 |
| 10/18                                                                                                                                                                                                                                                                                                                   | Van-Vic(FER)                | 1900                             | 2200                                     | 67                                        | 36.18                         | ✓ 95.70                          |                                  | 0.00                          |                                   |                                    |                                 |
| 10/21                                                                                                                                                                                                                                                                                                                   | Van-Vic(FER)                | 1700                             | 2000                                     | 67                                        | 36.18                         | ✓ 95.70                          | F-BLD                            | 12.25                         |                                   |                                    |                                 |
| 10/25                                                                                                                                                                                                                                                                                                                   | Vic-Van(FER)                | 0700                             | 1000                                     | 67                                        | 36.18                         | ✓ 91.70                          |                                  | 0.00                          |                                   |                                    |                                 |
| 10/27                                                                                                                                                                                                                                                                                                                   | Van-Vic(FER)                |                                  |                                          |                                           |                               |                                  |                                  |                               |                                   |                                    |                                 |
| <b>TOTALS OF COLUMNS</b>                                                                                                                                                                                                                                                                                                |                             |                                  |                                          |                                           | <b>36.</b><br>\$ 257.04       | <b>37.</b><br>\$ 541.20          |                                  | <b>38.</b><br>\$ 49.00        | <b>39.</b><br>\$ 0.00             | <b>40.</b><br>\$ 0.00              | <b>Claim Total</b><br>\$ 847.24 |
| <b>48. Client Code</b><br>127<br>127<br>127<br>127                                                                                                                                                                                                                                                                      | <b>49. Resp.</b><br>51608   | <b>50. Service Line</b><br>52080 |                                          | <b>51. STOB</b><br>5701                   | <b>52. Project</b><br>5155555 |                                  | <b>45. Supplier Code</b><br>s.22 |                               | <b>Amount</b><br>\$ 847.24        |                                    |                                 |
| <b>Less Travel Advance</b><br>127                                                                                                                                                                                                                                                                                       |                             |                                  |                                          |                                           |                               |                                  |                                  |                               |                                   |                                    |                                 |
|                                                                                                                                                                                                                                                                                                                         |                             |                                  |                                          |                                           |                               |                                  |                                  |                               |                                   | <b>54.</b><br>\$ 847.24            |                                 |
| <b>45. Employee Signature (See Audit Trail)</b><br>- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. |                             |                                  |                                          |                                           |                               |                                  |                                  |                               |                                   |                                    |                                 |
| <b>56. Spending Authority Signature (See Audit Trail)</b><br>- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.                                                                                                                                                  |                             |                                  |                                          |                                           |                               | <b>Print Name</b>                |                                  |                               | <b>Date Signed</b>                |                                    |                                 |
| <b>57. Payment Authority Signature (See Audit Trail)</b><br>- Requisition for payment pursuant to section 32 of the Financial Administration Act.                                                                                                                                                                       |                             |                                  |                                          |                                           |                               | <b>Print Name</b>                |                                  |                               | <b>Date Signed</b>                |                                    |                                 |

**Audit Trail for Travel Voucher (Restricted Use) E130074 for Cheevers, Michael**

6 audit trail record(s) returned.

| Date/Time           | Who                                                                | On Behalf Of                                    | Action   | Next To Act                                     |
|---------------------|--------------------------------------------------------------------|-------------------------------------------------|----------|-------------------------------------------------|
| 2018/11/14 11:58:35 | Garnier, Jack<br>(IDIR\JGARNIER)<br>Jack.Garnier@gov.bc.ca         | Cheevers, Michael<br>Michael.Cheevers@gov.bc.ca | Saved    | Cheevers, Michael<br>Michael.Cheevers@gov.bc.ca |
| 2018/11/14 11:58:41 | Garnier, Jack<br>(IDIR\JGARNIER)<br>Jack.Garnier@gov.bc.ca         | Cheevers, Michael<br>Michael.Cheevers@gov.bc.ca | Notified | Cheevers, Michael<br>Michael.Cheevers@gov.bc.ca |
| 2018/11/14 13:03:22 | Garnier, Jack<br>(IDIR\JGARNIER)<br>Jack.Garnier@gov.bc.ca         | Cheevers, Michael<br>Michael.Cheevers@gov.bc.ca | Saved    | Cheevers, Michael<br>Michael.Cheevers@gov.bc.ca |
| 2018/11/14 13:03:41 | Garnier, Jack<br>(IDIR\JGARNIER)<br>Jack.Garnier@gov.bc.ca         | Cheevers, Michael<br>Michael.Cheevers@gov.bc.ca | Notified | Cheevers, Michael<br>Michael.Cheevers@gov.bc.ca |
| 2018/11/14 13:22:00 | Cheevers, Michael<br>(IDIR\MCHEEVER)<br>Michael.Cheevers@gov.bc.ca |                                                 | Approved | Cooling, Karen<br>Karen.Cooling@gov.bc.ca       |
| 2018/11/15 12:04:32 | Cooling, Karen<br>(IDIR\KCOOLIN)<br>Karen.Cooling@gov.bc.ca        |                                                 | Approved | FSA MIN OFF, FIN<br>FINFSAMINOFF@gov.bc.ca      |

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**Notes for Travel Voucher (Restricted Use) E130074 for Cheevers, Michael**

0 note(s) returned.

| Created On | Author | Note |
|------------|--------|------|
|            |        |      |

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Horseshoe Bay  
To  
Nanaimo (Dep. Bay)  
**BC Ferries**  
Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7  
**LANE 03**

RECEIPT - PLEASE RETAIN  
PURCHASE 2018/10/27✓  
RESERVATION-R0825  
CONF: B181589582  
RES: 1  
1 Reservation Pr 17.00  
20' Undersize Vehi 57.50  
2 Adult 34.40  
2 Port Fee Adul 0.50  
Total 109.40  
Prepayment 17.00  
Visa  
\*\*\*\*\*S.17 92.40  
AUTH 031749 66280686 0010018900 S  
01 APPROVED - THANK YOU 027  
CHANGE DUE 0.00

\$109.40-17.20-.50=91.70 ✓

\*\*\*CARDHOLDER COPY\*\*\*  
HSB 27 Oct 2018 07:41:05  
1003015 917232  
SEE REVERSE SIDE OF TICKET

Swartz Bay  
To  
Tsawwassen  
**BC Ferries**  
Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7  
**LANE 02**

RECEIPT - PLEASE RETAIN  
PURCHASE 2018/10/25  
RESERVATION-R1900✓  
CONF: B181585056  
RES: 1  
1 Reservation Pr 21.00  
20' Undersize Vehi 57.50  
1 Adult 17.20  
Total 95.70  
Prepayment 21.00  
Visa  
\*\*\*\*\*S.17 74.70  
AUTH 077723 66277641 0010011400 S  
01 APPROVED - THANK YOU 027  
CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 25 Oct 2018 18:09:25  
1005025 617256  
SEE REVERSE SIDE OF TICKET

Tsawwassen  
To  
Swartz Bay  
**BC Ferries**  
Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7  
**LANE 43**

RECEIPT - PLEASE RETAIN  
PURCHASE 2018/10/21  
RESERVATION-R2100✓  
CONF: B181561926  
RES: 1  
1 Reservation Pr 21.00  
20' Undersize Vehi 57.50  
2 Adult 34.40  
Total 112.90  
Prepayment 21.00  
Visa  
\*\*\*\*\*S.17 91.90  
AUTH 001319 66277655 0010013600 S  
01 APPROVED - THANK YOU 027  
CHANGE DUE 0.00

\$112.90-17.20=95.70 ✓

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 21 Oct 2018 20:13:37  
1007074 665127  
SEE REVERSE SIDE OF TICKET

Tsawwassen  
To  
Swartz Bay  
**BC Ferries**  
Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7  
**LANE 42**

RECEIPT - PLEASE RETAIN  
PURCHASE 2018/10/09✓  
RESERVATION-R0600  
CONF: B181486798  
RES: 1  
1 Reservation Pr 17.00  
20' Undersize Vehi 57.50  
1 Adult 17.20  
Total 91.70  
Prepayment 17.00  
Master Card  
\*\*\*\*\*S.17 74.70  
AUTH 081105 66277657 0010017870 S  
01 APPROVED - THANK YOU 027  
CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 09 Oct 2018 05:11:05  
1007092 913965  
SEE REVERSE SIDE OF TICKET

Swartz Bay  
To  
Tsawwassen  
**BC Ferries**  
Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7  
**LANE 06**  
RECEIPT - PLEASE RETAIN  
PURCHASE 2018/10/05  
20' Undersize Vehi 57.50  
1 Adult 17.20  
Total 74.70  
Master Card  
\*\*\*\*\*J. 74.70  
AUTH 150446 66277640 0010011330 S  
01 APPROVED - THANK YOU 027  
CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 05 Oct 2018 12:04:46  
1005045 017913  
SEE REVERSE SIDE OF TICKET

## Transaction: Details

Purchase: 2018/10/18

Amount: \$74.70 CAD ✓

Bcf-Swartz Bay, Victoria

### Merchant Detail

n/a

n/a

Bcf-Swartz Bay, Victoria BC ✓

Transaction Date 2018/10/18

Posting Date 2018/10/19 ✓

Internal Reference H49720181022tjghjgeqc

### Supplier Category Details

Merchant Type Transportation

Merchant Category Transportation Services Not Elsewhere  
Classified (4789)

[View Supplier Details...](#)

[View Audit History](#)

### Card Transaction - Extended Transaction Details

|                                    |             |                                |    |               |                                                                                     |
|------------------------------------|-------------|--------------------------------|----|---------------|-------------------------------------------------------------------------------------|
| Total Tax Amount                   | 8.000000    | Item Number                    | 1  | Cash Back Ac  |  |
| Goods and Services Tax Rate        | 0.05        | Interchange Rate Designator    | 40 | Cash Back Ar  |                                                                                     |
| Goods and Services Tax Exempt Code | N           | Healthcare Elig account type   | 00 | Surcharge Ac  |                                                                                     |
| Provincial Sales Tax Rate          | 0.07        | Healthcare Elig Amount Type    | 00 | Surcharge An  |                                                                                     |
| Net Discount                       | 0.00        | Prescription Elig Account Type | 00 | POI Account   |                                                                                     |
| Exchange Rate Date                 | 20181019    | Prescription Elig Amount Type  | 00 | POI Amount 1  |                                                                                     |
| Acquiring ICA                      | 00000007260 | Prepaid Online Fee AcctType    | 00 | Card Accepto  |                                                                                     |
| Sequence Number                    | 0           | Prepaid Online Fee Amount Type | 00 | Purchase Idei |                                                                                     |

Close

## Transaction: Details

Purchase: 2018/10/18

Amount: \$21.00 CAD ✓

Bcf-Rbi Online Booking, Victoria

### Merchant Detail

n/a

n/a

Bcf-Rbi Online Booking, Victoria BC

Transaction Date 2018/10/18

Posting Date 2018/10/19

Internal Reference H49720181022dtdfjmmix

### Supplier Category Details

Merchant Type Transportation

Merchant Category Transportation Services Not Elsewhere  
Classified (4789)

[View Supplier Details...](#)

[View Audit History](#)

### Card Transaction - Extended Transaction Details

|                                    |             |                                |    |               |
|------------------------------------|-------------|--------------------------------|----|---------------|
| Total Tax Amount                   | 2.250000    | Item Number                    | 1  | Cash Back Ac  |
| Goods and Services Tax Rate        | 0.05        | Interchange Rate Designator    | 40 | Cash Back Ar  |
| Goods and Services Tax Exempt Code | N           | Healthcare Elig account type   | 00 | Surcharge Ac  |
| Provincial Sales Tax Rate          | 0.07        | Healthcare Elig Amount Type    | 00 | Surcharge An  |
| Net Discount                       | 0.00        | Prescription Elig Account Type | 00 | POI Account   |
| Exchange Rate Date                 | 20181019    | Prescription Elig Amount Type  | 00 | POI Amount    |
| Acquiring ICA                      | 00000007260 | Prepaid Online Fee AcctType    | 00 | Card Acceptor |
| Sequence Number                    | 0           | Prepaid Online Fee Amount Type | 00 | Purchase Ide  |

Close