FI19EXEDIJ 94

### MLA EXPENSE CLAIM

Cheque Mailing Address: Legislature Buildings- East Annex. 501 Belleville St, Victoria, BC V8V 2L8

Parlia Sec to the Minister of Finance/Deputy Premier

(when travelling on government business on behalf of Executive Council)

INVOICE	#	DEA-1	90131
			0201

ORM USEAGE	
vith the original receipts and a copy o	velling on government business on behalf of the Executive Council. After completion, the original claim form should be rorwarded along of the approval letter to: Chief Financial Officer, Financial Services and Administration, Ministry of Finance, 3rd Floor, 617 Government ctoria BC B8W 9V1. Cheques for correctly submitted claims will be processed within 7 working days of reciept in Finance.
CHEQUE INFORMATION	ZMLA#2753251
	_Mitzi Dean Leg. Assist. Name:Noah Mitchell Phone# \$.17

ΓE	PLACES TRAVELLED	P	ERSONAL	BUS/TAXI		MEALS	ACCOMMODATION	MISC	ELLANAEOUS	TOTAL
D	FROM/TO (ENTER CITY NAMES)	км	\$ 0.54	\$		\$	\$	COST \$	DESCRIPTION	\$
31	Victoria to Vancouver Vancouver to Prince George s.15 - Prince George		 1 11 - K 1 12 - K	(AC) <b>542.06</b>	<b>B</b>	s.22	230.84			s.22
1	Mileage to and from YYJ Airport Return Flights from PG and YVR Parking YYJ Airport	95	51.30 <b>s</b> .22			1902 / 1970/1970 de cara la 1970 de cara la 19		32.00 \$.22		51.30 93.00
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	D	Victoria to Vancouver Vancouver to Prince George s. 15 - Prince George Mileage to and from YYJ Airport Return Flights from PG and YVR Parking YYJ Airport	D FROM/TO (ENTER CITY NAMES) KM  Victoria to Vancouver Vancouver to Prince George s.15 -Prince George Mileage to and from YYJ Airport 1 Return Flights from PG and YVR Parking YYJ Airport	Victoria to Vancouver Vancouver to Prince George s.15 -Prince George Mileage to and from YYJ Airport Return Flights from PG and YVR Parking YYJ Airport	D FROM/TO (ENTER CITY NAMES) KM \$ 0.54 \$  Victoria to Vancouver  Vancouver to Prince George  s.15 -Prince George  Mileage to and from YYJ Airport Return Flights from PG and YVR Parking YYJ Airport  Parking YYJ Airport	D FROM/TO (ENTER CITY NAMES) KM \$ 0.54 \$  Victoria to Vancouver	D   FROM/TO (ENTER CITY NAMES)   KM   \$ 0.54   \$   \$	D   FROM/TO (ENTER CITY NAMES)   KM   \$ 0.54   \$   \$   \$   \$   \$   \$   \$   \$   \$	D   FROM/TO (ENTER CITY NAMES)   KM   \$ 0.54   \$   \$   \$   \$   \$   \$   \$   \$   \$	D   FROM/TO (ENTER CITY NAMES)   KM   \$ 0.54   \$   \$   \$   \$   COST   \$   DESCRIPTION

February 4, 2019
Date

Certified this is a true statement of disbursements made to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by

Certified correct pursuant to section 32 & 33 of the Fiscal Administration Act and related policies

 From:
 Reine, Kathryn

 To:
 Janke, Debra FIN:EX

 Subject:
 RE: MLA Expense Claims

 Date:
 February 28, 2019 12:15:36 PM

These are all good!

Kathryn Reine Legislative Assembly Financial Services 614 Government Street Victoria, B.C. V8V 1X4 phone 250-356-7515 fax 250-356-7517

From: Janke, Debra FIN:EX [mailto:Debra.Janke@gov.bc.ca]

**Sent:** Thursday, February 28, 2019 11:38 AM **To:** Reine, Kathryn <Kathryn.Reine@leg.bc.ca>

**Subject:** MLA Expense Claims

Hi Kathryn,

Are the attached 5 claims ok to pay?

Thanks.

Debra

Debra Janke

Executive Financial Clerk, Ministers' Office Support Services

Corporate Financial and Facilities Services Branch

Ministry of Finance

Phone: 778 698-8564 Fax: (250) 356-7326

Email: Debra.Janke@gov.bc.ca

Website: http://www.min.fin.gov.bc.ca

Serving all Ministers' Offices and the Office of the Premier

 From:
 Janke, Debra FIN:EX

 To:
 Mitchell, Noah LASS:EX

 Subject:
 RE: Travel Claim- DEA-190131

 Date:
 March 1, 2019 12:07:00 PM

Hi Noah,

Please send the second page of the Air Canada invoice indicating passenger name, proof of payment and the amount.

Thanks.

Debra

**From:** Mitchell, Noah [mailto:Noah.Mitchell@leg.bc.ca]

Sent: February 7, 2019 3:03 PM

To: Janke, Debra FIN:EX

Subject: FW: Travel Claim- DEA-190131

Hey Debra – I've noticed that I included the GST in the parking cost, sorry. Is that something you can adjust on your end? Less \$1.52

Best, Noah

From: Mitchell, Noah

Sent: Thursday, February 7, 2019 3:00 PM

To: Janke, Debra FIN:EX < Debra. Janke@gov.bc.ca>

Subject: Travel Claim- DEA-190131

Thank you again

Noah

From: Mitchell, Noah
To: Janke, Debra FIN:EX

 Subject:
 FW: Travel Claim- DEA-190131

 Date:
 February 7, 2019 3:03:29 PM

 Attachments:
 20190207145049.pdf

Hey Debra - I've noticed that I included the GST in the parking cost, sorry. Is that something you can adjust on your end? Less \$1.52

Best, Noah

From: Mitchell, Noah

Sent: Thursday, February 7, 2019 3:00 PM

To: Janke, Debra FIN:EX < Debra. Janke@gov.bc.ca>

Subject: Travel Claim- DEA-190131

Thank you again

Noah

UICTORIA INTERNATIONAL AIRPORT LANE:Long Term Exit 1-10

Paid On:2019/02/01 22:03 Ficket#:271853302 Paid:\$ 32.00 GST:\$ 1.52



### **Booking Confirmation**

S.22
Booking Reference Date of issue: 10 Jan, 2019

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

## Depart

					Economy - Standard
Thursday	08:20 <b>Victoria</b> Victoria Int. (YYJ), BC	4	08:50  Vancouver  Vancouver Int. (YVR), BC  Terminal M	AC8056	Ohr30 Economy A Operated by: Air Canada Express - Jazz   Q400
			Layover in Vancouver		2hr20
Thursday ▼ 31 Jan, 2019	11:10  Vancouver  Vancouver Int. (YVR), BC  Terminal M	4	12:26 <b>Prince George</b> (YXS), BC	AC8205	1hr16 Economy A Operated by: Air Canada Express - Jazz   Q400
			Total duration		4hr06

### Return

					Economy - Standard
Friday 01 Feb, 2019	16:25 <b>Prince George</b> (YXS), BC	7	17:44 <b>Vancouver</b> Vancouver Int. (YVR), BC Terminal M	AC8212	1hr19 Economy S Operated by: Air Canada Express - Jazz   Q400
			Layover in Vancouver		1hr11
Friday ✓ 01 Feb, 2019	18:55 Vancouver Vancouver Int. (YVR), BC Terminal M	4	19:25 <b>Victoria</b> Victoria Int. (YYJ), BC	AC8079	0hr30 Economy S Operated by: Air Canada Express - Jazz   Q400
			Total duration		3hr00

### Passengers



Seats AC8056 S.1 AC8205 5 AC8212 AC8079



### Purchase summary

Visa
\*\*\*\*\*\*\*\*\*\* S. 17
Amount paid: \$542.06
Tax information
GST/HST no. 10009-2287 RT0001
\$25.81

Air Transportation Charges	
Base Fare - Depart - Economy - Standard	157.00
Base Fare - Return - Economy - Standard	228.00
Surcharges	24.00
Taxes, fees and charges	
Goods and Services Tax - Canada no. 100092287 RT0001	23.1
Air Travellers Security Charge - Canada	14.2
Airport Improvement Fee - Canada	40.0
	\$486 <sup>4</sup>
Total airfare and taxes before options  Seat selection  Mitzi Dean	*486 <sup>4</sup>
Π	
Seat selection  Mitzi Dean  AC8056: s, :- Standard Seat (Aisle)  AC8205: 1 - Preferred Seat (Aisle)	11.00
Seat selection  Mitzi Dean  AC8056: s.: - Standard Seat (Aisle)	11.00
Seat selection  Mitzi Dean  AC8056: s, :- Standard Seat (Aisle)  AC8205: 1 - Preferred Seat (Aisle)	11.00 20.00 11.00
Mitzi Dean  AC8056: s.: - Standard Seat (Aisle)  AC8205: 1 - Preferred Seat (Aisle)  AC8212: 5 - Standard Seat (Aisle)  AC8079: - Standard Seat (Aisle)	11.00 20.00 11.00
Mitzi Dean  AC8056: S.: - Standard Seat (Aisle)  AC8205: 1 - Preferred Seat (Aisle)  AC8212: 5 - Standard Seat (Aisle)  AC8079: - Standard Seat (Aisle)  Goods and Services Tax - Canada no. 100092287 RT0001	11.00
Mitzi Dean  AC8056: s.: - Standard Seat (Aisle)  AC8205: 1 - Preferred Seat (Aisle)  AC8212: 5 - Standard Seat (Aisle)	11.00 20.00 11.00 11.00 2.65



### Check-in and boarding gate deadlines

Within Canada

90 minutes

### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45 minutes<sup>1</sup>

### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15 minutes

### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



### **Booking Confirmation**

s.22

Date of issue: 10 Jan, 2019

Booking Reference:

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

### Depart

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			Layover in Vancouver		2hr20
Thursday 31 Jan, 2019	11:10  Vancouver  Vancouver Int. (YVR), BC  Terminal M	4	12:26 <b>Prince George</b> (YXS), BC	AC8205	1hr16 Economy A Operated by: Air Canada Express - Jazz   Q400

### Return

Friday 01 Feb, 2019	16:25 <b>Prince George</b> (YXS), BC	4	17:44  Vancouver Vancouver Int. (YVR), BC Terminal M	AC8212	1hr19 Economy S Operated by: Air Canada Express - Jazz   Q400
			Layover in Vancouver		1hr11
Friday 01 Feb, 2019	18:55  Vancouver  Vancouver Int. (YVR), BC  Terminal M	*	19:25 <b>Victoria</b> Victoria Int. (YYJ), BC	AC8079	Ohr30 Economy S Operated by: Air Canada Express - Jazz   Q400
			Total duration		3hr00



### Receipt for s.15

31 Jan 2019 - 1 Feb 2019

Itinerary s.22

Rool	kad	Items	
131111	$\sim$		•

s.15

Check-in: 31/01/2019 | Check-out: 01/02/2019, 1 room| 1

night

### Traveller Information

Mitzi Dean 🔧

Room s.15

### **Cost Summary**

Booked Date: 10 Jan 2019

Room Price

C\$230.84

1 night 🗸

C\$199.00

Taxes & Fees

C\$31.84

Total: **C\$230.84** Collected by Expedia

Pair **C\$230.84** [Visas.17 All prices quoted in CAD

Page 9 of 18 FIN-2019-93781

### MLA EXPENSE CLAIM

(when travelling on government business on behalf of Executive Council)

INVOICE # TRA-RIC1902s.

04

FORM	USEAGE
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This form is for use by MLAs when travelling on government business on behalf of the Executive Council. After completion, the original claim form should be rorwarded along with the original receipts and a copy of the approval letter to: Chief Financial Officer, Financial Services and Administration, Ministry of Finance, 3rd Floor, 617 Government Street, PO Box 9415 Stn Prov Govt, Victoria BC B8W 9V1. Cheques for correctly submitted claims will be processed within 7 working days of reciept in Finance.

CHEQUE INFORMATION     ZMLA#2722948       Name (Payee Name for Cheque:Jennifer Rice Leg. Assist. Name:Rajmeet Virk Phone#250-953-4741	
Cheque Mailing Address:East Annex, Parliament Buildings	
Reason for Travel:Cabinet Committes _ Social Initiatives Committee Riding:North Coast	
DATE DIACES TRAVELLED DEPONAL DISCASI MEALS ACCOMMODATION MISCELLANAGOR	NIS TOTAL

D,	ATE	PLACES TRAVELLED	PE	RSONAL	BUS/TAXI		MEALS	ACCOMMODATION	MISC	ELLANAEOUS	TOTAL
~ M	D	FROM/TO (ENTER CITY NAMES)	км	\$	\$		\$	\$	COST \$	DESCRIPTION	\$
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				1, <b>4</b> ,		D					-

Ok to pay: e-mail confirmation from Kathryn Reine, attached

CLAIM TOTAL

121.50

MLA Signatule

MLA Signatule

Date

Date

Certified this is a true statement of disbursements made to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by

FOR USE BY MINISTRY OF FINANCE

Client: 022 Resp: 32 132 Svc Line: 34085 STOB: 8225 Proj: 3200000

Configuration March 1, 2019

Expense Authority Signature Date
Certified correct pursuant to section 32 & 33 of the Fiscal Administration Act and related policies

VICTORIA TAXI #66 1509 EARLSTON VICTORIA, BC V8P2Z3 2508851810

### SALE

MID: 5866186 TID: 001

REF#: 00000003

Batch #: 203 02/04/19

08:54:29

APPR CODE: 028961

VISA \*\*\*\*\*\*\*\*\* s.17 Chip \*\*/\*\*

### **AMOUNT**

**APPROVED** 

VISA CREDIT AID: A000000031010 TVR: 80 80 00 80 00 TSI: 78 00

BY ENTERING A VERIFIED PIN. CARDHOLDER AGREES TO PAY ISSUER SUCH TOTAL IN ACCORDANCE WITH ISSUERS AGREEMENT WITH CARDHOLDER ACCORDANCE WITH ISSUER'S AGREEMENT WITH CARDHOLDER

> THANK YOU PLEASE COME AGAIN

> > CUSTOMER COPY

YELLOW CAB 817 FISGARD STREET V8W1R9 VICTORIA 21852400 GH2185240055

\*\*\*\*

02-04-2019 \*\*\*\*\*\*\*\*\*\*\*\*\* s.1

Acct # Exp Date \*\*/\*\*

Card Type VI

Name:

A0000000031010

VISA CREDIT

Operator: 155 Trace # 2121 Inv. # 8124

Auth # 03354I

RRN 001751005

Total

(001) APPROVED-THANK YOU

Retain this copy for your records Customer copy

www.yellowcabvictoria.com 250-381-2222

 From:
 Reine, Kathryn

 To:
 Janke, Debra FIN:EX

 Subject:
 RE: MLA Expense Claims

 Date:
 February 28, 2019 12:15:36 PM

These are all good!

Kathryn Reine Legislative Assembly Financial Services 614 Government Street Victoria, B.C. V8V 1X4 phone 250-356-7515 fax 250-356-7517

From: Janke, Debra FIN:EX [mailto:Debra.Janke@gov.bc.ca]

**Sent:** Thursday, February 28, 2019 11:38 AM **To:** Reine, Kathryn <Kathryn.Reine@leg.bc.ca>

**Subject:** MLA Expense Claims

Hi Kathryn,

Are the attached 5 claims ok to pay?

Thanks.

Debra

Debra Janke

Executive Financial Clerk, Ministers' Office Support Services

Corporate Financial and Facilities Services Branch

Ministry of Finance

Phone: 778 698-8564 Fax: (250) 356-7326

Email: Debra.Janke@gov.bc.ca

Website: http://www.min.fin.gov.bc.ca

Serving all Ministers' Offices and the Office of the Premier

### **MLA EXPENSE CLAIM**

(when travelling on government business on behalf of Executive Council)

,		
İ	INVOICE # TRA-KAH190208	<b>4</b>

This form is for use by MLAs when travelling on government business on behalf of the Executive Council. After completion, the original claim form should be rorwarded along with the original receipts and a copy of the approval letter to: Chief Financial Officer, Financial Services and Administration, Ministry of Finance, 3rd Floor, 617 Government Street, PO Box 9415 Stn Prov Govt, Victoria BC B8W 9V1. Cheques for correctly submitted claims will be processed within 7 working days of reciept in Finance.  CHEQUE INFORMATION  Name (Paves Name for Cheque: Rayi Kahlon - Page Assist Name: Raimest Virk - Rhonett - 250-953-4741											
Cheque M	Name (Payee Name for Cheque:Ravi KahlonLeg. Assist. Name:Rajmeet VirkPhone#250-953-4741  Cheque Mailing Address:East Annex, Parliament Buildings  Reason for Travel:Travel on Behalf of Minister RalstonRiding:Delta North  MINISTER OF JOBS, TRADE & TECHNOLOGY Canadian Alliance of Chinese Association 2019 Spring Festival (Travel Authorization, attached)										
DATE	PLACES TRAVELLED	PE	ERSONAL	BUS/TAXI	MEALS	ACCOMMODATION	1	ELLANAEOUS	TOTAL		
M C	FROM/TO (ENTER CITY NAMES)	KM	<b>\$</b> 0.54	\$	\$	\$	COST \$	DESCRIPTION	\$		
2 8	Delta North/ Richmond	42	22.68 s.22 =		B L D		. ,		22.68 s.22		
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								CLAIM TOTAL	(22.68) s.22		
FOR USE BY MINISTRY OF FINANCE  Client: 022 Resp: 32 132 Svc Line: 34085 STOB: 8225 Proj: 3200000  March 1, 2019  Expense Authority Signature  Date  Date											

### MLA Approval Memo for In-Canada Travel

Honourable Carole James Minister of Finance PO BOX 9048 STN PROV GOVT VICTORIA BC V8W 9E2

Re: Member of the Legislative Assembly - Travel on Behalf of Executive Council

Pursuant to Section 26 (1) (b) of the *Constitution Act* and Section 7 of the *Legislative Assembly Allowances and Pension Act*, I am requesting that Ravi Kahlon, MLA Delta North attend, the 2019 Spring Festival Gala of Canadian Alliance of Chinese Associations (CACA), on Friday February 8th 2019. I have asked Ravi Kahlon to submit an expense claim including receipts for any reasonable out-of-pocket expenses incurred in the discharge of this duty to:

Chief Financial Officer Financial Services and Administration Branch Ministry of Finance PO BOX 9415 STN PROV GOVT VICTORIA BC V8W 9V1

Honourable Bruce Ralston

Brus 11/4

Minister of Jobs, Trade and Technology

Honourable Carole James

Minister of Finance

APPROVED/NOT APPROVED ON BEHALF OF EXECUTIVE COUNCIL

cc: Ravi Kahlon

INVOICE # TRA-KAH190222

## **MLA EXPENSE CLAIM**

# (when travelling on government business on behalf of Executive Council)

FOR	FORM USEAGE	E	d ac modified them	Chalf of the E	A liberion outinoon	4	le l	Sacle behave
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WIEL	the origin	with the original receipts and a copy of the approval letter to: Chief Financial Officer, Financial Services and Administration, Ministry of Finance, 5rd Floor, 617 Government	tter to: cnier rinand	dal Ollicer, Fill	ancial services and Ad	ministration, Ministry of	ir Finance, srd Floor, 617 G	overnment
Stree	et, PO Bo	Street, PO Box 9415 Stn Prov Govt, Victoria BC B8W 9V1. Cheques for correctly submitted claims will be processed within 7 working days of reciept in Finance.	<ol><li>Cheques for cor</li></ol>	rectly submitte	ed claims will be proce	ssed within 7 working o	ays of reciept in Finance.	
į	OHE INC	ZMLA#2722950						
5	COL INF							
Nan	ne (Payee	Name (Payee Name for Cheque:Ravi Kahlon	Leg. Assist. N	Assist. Name: _Rajmeet Virk	t Virk	Phone#250-953-4741	1741	
Chec	ane Maili	Cheque Mailing Address:	East Annex. Parliam	x. Parliament Buildings				
Reas	Reason for Travel:	avel: Parliamentary Secretary Travel	Riding	ng: Delta North	lorth			
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¥ 15 of	Signature	Date			Onthuster		March 29, 2019	
	led this is a tru	Certified this is a true statement of disbursements made to which I am entitled as a result of travel on	d as a result of travel on		Franco Authority Class		2	1
	government busines	government business as detailed above and for which i have not been and will not be reimbursed by another nath	not be reimbursed by		Expense Authority Signature Certified correct pursuant to section 3	Expense Authority Signature Certified correct pursuant to section 3.2 8-35 of the Fiscal Administration Act and related policies	Date stration Act and related policies	
V-2019-9							N	D/J March 29/19
3781								

From: <u>Virk, Rajmeet</u>

**To:** <u>FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX</u>

**Subject:** Kahlon, Ravi190312

 Date:
 March 12, 2019 10:49:08 AM

 Attachments:
 Kahlon,Ravi190312.pdf

Hello,

Please find attached a travel claim for PS Kahlon.

Best,

Raj

Rajmeet Virk | Legislative Assistant | New Democrat BC Government Caucus

**T:** 250-953-4741 | **F:** 250-387-4680

rajmeet.virk@leg.bc.ca | www.bcndpcaucus.ca

### Compass Card Usage

A history of your all Compass Card usage. To view your purchase card order history, visit your card order history page.

Transactions made online	appear	after	you've	tapped	your	Compass	Card	at a	card
 reader.									

### Transaction filters:

All		
Start date:	End date:	
Feb-21-2019	Feb-28-2019	

Date/Time	Location/Order#	Usage/ Payment	Balance/ Details
Feb-22-2019 04:07 PM	Tap out at Scott Road Stn Stored Value	\$0.00	\$26.80
Feb-22-2019 03:08 PM	Tap in at Waterfront Stn Stored Value	-\$4.40	\$26.80
Feb-22-2019 12:49 PM	Tap out at Waterfront Stn Stored Value	\$0.00	\$31.20
Feb-22-2019 12:10 PM	Tap in at Scott Road Stn Stored Value	-\$4.40	\$31.20



Lot - 1076 Scott Road Station www.impark.com

License Plate Number s.22

Expiration Date/Time

02:00 AM FEB 23, 2019

Purchase Date/Time: 12:09pm Feb 22, 2019

Total Due: \$3.00
Total Paid: \$3.00
Ticket #: 00017124
S/N #: 500013451407

Rate: \$3.00 For 1 Day Payment Type: Card

Setting: 1076 Mach Name: Meter - 5

Card #\*\*\*\* s.1 Visa

Auth #: 086567

Thank You! Please come again