



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129704

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| | | | | | | | | | | | |
|---|-----------------------------|--|------------|---|-------------------------|---------------------------------------|----------------------------|--------------------------|------------------------------------|-------------------------|---------------------------------|
| Name Brown, Edena | | | | Employee ID s.22 | | Phone Number (250) 480-8627 | | | | | |
| Client Organization Children and Family Development | | | | Job Title Executive Assistant | | Travel Group Code 3 | | | | | |
| 5. Date Completed 2018/09/19 | | 6. Fiscal Year 2019 | | 7. Special Cheque Issue | | 8. Cheque Stub Information | | | | | |
| Type of Travel In Province | | 14. Reason for Travel Staff Minister Conroy UBCM | | | | Headquarters Kootney-West | | | | | |
| 12. Mailing Address for Cheque s.22 | | | | | | | | | | | |
| 16. Travel Dates | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | 22. Lodging Costs | 20. & 21. Miscellaneous | | |
| | Destination | Start | End | Km | Cost | | Claim | Cost | Cost | Describe | |
| 2018 | Cas > Richmond | 1000 | 2359 | 627 | 338.58 | | F-B | 41.00 | | | |
| 09/09 | Richmond > Whist | 1000 | 2359 | | 0.00 | | F- | 51.50 | 61.95 | Bus ticket | |
| 09/10 | Whistler | 0000 | 2359 | | 0.00 | | F- | 51.50 | | | |
| 09/11 | Whistler | 0000 | 2359 | | 0.00 | | F-B | 41.00 | | | |
| 09/12 | Whistler. Richm | 0000 | 1400 | | 0.00 | | F-D | 33.25 | | | |
| 09/13 | Richmond.Castleg | 0900 | 1700 | 627 | 338.58 | | F-D | 33.25 | | | |
| 09/14 | | | | | | | | | | | |
| TOTALS OF COLUMNS | | | | | 36. \$ 677.16 | 37. \$ 0.00 | | 38. \$ 251.50 | 39. \$ 0.00 | 40. \$ 61.95 | Claim Total \$ 990.61 |
| 48. Client Code | 49. Resp. | 50. Service Line | | 51. STOB | 52. Project | 45. Supplier Code | | Amount | | | |
| 039 | 18YAA | 14001 | | 57 s. 02 | 1800000 | s.22 | | \$ 990.61 | | | |
| 039 | | | | | | | | | | | |
| 039 | | | | | | | | | | | |
| 039 | | | | | | | | | | | |
| Less Travel Advance | | | | | | | | | | | |
| 039 | | | | | | | | | | | |
| AMOUNT DUE TO EMPLOYEE | | | | | | | | | | 54. \$ 990.61 | |
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | Print Name | | Date Signed | | | |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | Print Name | | Date Signed | | | |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | Print Name | | Date Signed | | | |

Audit Trail for Travel Voucher (Restricted Use) E129704 for Brown, Edena

2 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|---|--------------|-----------|--|
| 2018/09/19 15:14:17 | Brown, Edena (IDIR\EDBROWN) Edena.Brown@gov.bc.ca | | Initiated | Gunn, Paula s. Paula.Gunn@gov.bc.ca |
| 2018/09/25 12:22:38 | Gunn, Paula s. (IDIR\PGUNN) Paula.Gunn@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

Production *** Copyright © Government of British Columbia

Notes for Travel Voucher (Restricted Use) E129704 for Brown, Edena

0 note(s) returned.

| Created On | Author | Note |
|------------|--------|------|
| | | |

Production *** Copyright © Government of British Columbia

YVR TO WHISTLER 10:00AM

1 ADULT



Pacific Coach Lines

Confirmation Number: s.22
Purchaser Name: Brown, Edena
Activity Name: YVR to Whistler 10:00am
Valid Date: Sep 10, 2018
Activity Time: 10:00 am
Pick Up Time: 10:00 am
Pickup Location: YVR Vancouver Airport
Dropoff Location: s.15



Purchase Receipt

Confirmation Number: s.22**Guest Name:** Brown, Edena**Date of Purchase:** 2018-09-08 21:10:05**Purchase Amount:** \$61.95

- THIS RECEIPT IS NOT A VALID TICKET
- THIS IS A RECEIPT FOR SERVICE PURCHASED



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129886

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| | | | | | | | | | | | | | |
|---|--|-----------------------------|--|---|--|----------------------------------|--|---------------------------------------|-------------------------------------|--------------------------|--|------------------------------------|--|
| Name Brown, Edena | | | | Employee ID s.22 | | | | Phone Number (250) 480-8627 | | | | | |
| Client Organization Children and Family Development | | | | Job Title Executive Assistant | | | | Travel Group Code 3 | | | | | |
| 5. Date Completed 2018/10/16 | | | 6. Fiscal Year 2019 | | | 7. Special Cheque Issue | | | 8. Cheque Stub Information | | | | |
| Type of Travel In Province | | | 14. Reason for Travel Ministers Office | | | | | | Headquarters Kootney-West | | | | |
| 12. Mailing Address for Cheque s.22 | | | | | | | | | | | | | |
| 16. Travel Dates | | 17. Places Travelled | | 18. Personal Vehicle Use | | 19. Other Transport Costs | | 20. & 21. Meals | | 22. Lodging Costs | | 20. & 21. Miscellaneous | |
| | | *PCard | | Km | | Cost | | Claim | | Cost | | Cost | |
| 2018 | | Destination | | Start | | End | | | | | | | |
| 09/30 | | * Cas > Vic(AC) | | 1600 | | 2359 | | | | 0.00 | | 1160.01 | |
| 10/01 | | Victoria | | 0000 | | 2359 | | F- | | 51.50 | | 174.56 | |
| 10/02 | | Victoria | | 0000 | | 2359 | | F- | | 51.50 | | 174.56 | |
| 10/03 | | Victoria | | 0000 | | 2359 | | F- | | 51.50 | | 174.56 | |
| 10/04 | | Vic > Van | | 0000 | | 1700 | | F- | | 51.50 | | 114.40 s.22 | |
| 10/05 | | * Van > Cas (AC) | | 0700 | | 1700 | | | | 0.00 | | 54.90 s.22 | |
| | | | | | | | | | | | | Cabs & luggage | |
| | | | | | | | | | | | | Cab & luggage | |
| TOTALS OF COLUMNS | | | | 36. \$ 0.00 | | 37. \$ 1160.01 | | 38. \$ 206.00 | | 39. \$ 698.24 | | 40. 169.30 \$ s.22 | |
| | | | | | | | | | | | | Claim Total \$ s.22 | |
| | | | | | | | | | | | | \$2233.55 | |
| 48. Client Code | | 49. Resp. | | 50. Service Line | | 51. STOB | | 52. Project | | 45. Supplier Code | | Amount | |
| 039 | | 18YAA | | 14001 | | 57 s.02 | | 1800000 | | s.22 | | \$ s.22 | |
| 039 | | | | | | | | | | | | 2233.55 | |
| 039 | | | | | | | | | | | | | |
| 039 | | | | | | | | | | | | | |
| Less Travel Advance | | | | | | | | | | | | | |
| 039 | | | | | | | | | | | | | |
| AMOUNT DUE TO EMPLOYEE | | | | | | | | | | | | 54. \$ s.22 | |
| | | | | | | | | | | | | 2233.55 | |
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | | | Print Name | | Date Signed | | | |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | | | Print Name | | Date Signed | | | |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | | | Print Name | | Date Signed | | | |

Audit Trail for Travel Voucher (Restricted Use) E129886 for Brown, Edena

2 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|---|--------------|-----------|--|
| 2018/10/16 14:36:08 | Brown, Edena (IDIR\EDBROWN) Edena.Brown@gov.bc.ca | | Initiated | Gunn, Paula s. Paula.Gunn@gov.bc.ca |
| 2018/10/16 15:34:02 | Gunn, Paula s. (IDIR\PGUNN) Paula.Gunn@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

Production *** Copyright © Government of British Columbia

Notes for Travel Voucher (Restricted Use) E129886 for Brown, Edena

0 note(s) returned.

| Created On | Author | Note |
|------------|--------|------|
| | | |

Production *** Copyright © Government of British Columbia

Booking Confirmation

Booking Reference: **s.22**





Date of issue: 24 Sep, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

- Flight 1

Economy - Latitude

| | | | | | |
|------------------------|---|---|---|---|--|
| Sunday 30 Sep, 2018 | 17:15 Castlegar (YCG), BC |  | 18:30 Vancouver Vancouver Int. (YVR), BC Terminal M |  AC8251 | 1hr15 Economy Y Operated by: Air Canada Express - Jazz Dash 8-300 |
| | | | Layover in Vancouver | | 2hr10 |
| Sunday 30 Sep, 2018 | 20:40 Vancouver Vancouver Int. (YVR), BC Terminal M |  | 21:10 Victoria Victoria Int. (YYJ), BC |  AC8081 | 0hr30 Economy Y Operated by: Air Canada Express - Jazz Q400 |
| | | | Total duration | | 3hr55 |



- Flight 2

Economy - Standard

| | | | | | |
|--------------------------|---|---|---|---|--|
| Thursday 04 Oct, 2018 | 16:45 Victoria Victoria Int. (YYJ), BC |  | 17:13 Vancouver Vancouver Int. (YVR), BC Terminal M |  AC8074 | 0hr28 Economy W Operated by: Air Canada Express - Jazz Q400 |
|--------------------------|---|---|---|---|--|

- Flight 3

Economy - Standard

| | | | | | |
|------------------------|---|---|--|---|--|
| Friday 05 Oct, 2018 | 07:10 Vancouver Vancouver Int. (YVR), BC Terminal M |  | 08:21 Castlegar (YCG), BC |  AC8246 | 1hr11 Economy W Operated by: Air Canada Express - Jazz Dash 8-300 |
|------------------------|---|---|--|---|--|

Passengers

 **Edena Yvonne Brown**

Ticket Number

s.22

Air Canada - Aeroplan

s.17,s.22

Seats

AC8251 s.

AC8081 15

AC8074

AC8246



Purchase summary

MasterCard

***** s.1

Amount paid: \$1171.01

Tax information

GST/HST no. 10009-2287 RT0001

\$55.76

1 adult

Air Transportation Charges

| | |
|---|--------|
| Base Fare - Flight 1 - Economy - Latitude | 623.00 |
| Base Fare - Flight 2 - Economy - Standard | 157.00 |
| Base Fare - Flight 3 - Economy - Standard | 236.00 |
| Surcharges | 36.00 |

Taxes, fees and charges

| | |
|--|----------------------------|
| Goods and Services Tax - Canada no. 100092287 RT0001 | 54.66 |
| Air Travellers Security Charge - Canada | 14.25 |
| Airport Improvement Fee - Canada | 27.00 |
| Total airfare and taxes before options | \$1147⁹¹ |

Seat selection

| | |
|--|----------------------------|
| Edena YVONNE Brown | |
| AC8074: s.15 | 11.00 |
| AC8246: | 11.00 |
| Goods and Services Tax - Canada no. 100092287 RT0001 | 1.10 |
| Total with options and seat selection fee: | \$1171⁰¹ |
| GRAND TOTAL (Canadian dollars) | \$1171⁰¹ |



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de paiement.

Please print this refund receipt for your reference.

Veillez imprimer ce reçu pour vos dossiers.

Refund Information / Détails du remboursement

Passenger Name: Edena Brown
Nom du passager:

Payment card refunded: CC-CAXXXXXXXXXXXXXXs.17
Carte de paiement remboursée:

Customer Care Service au client

On the web/Site Web
www.aircanada.com

Air Canada Reservations
Réservations d'Air Canada
1 888 247-2262

Aeroplane Centre
Centre Aéroplane
1 800 361-5373

*\$11.00 Credit as Flight changed to
YVR - Kelowna due to weather. Seat
selection charge refunded.*

Amount Refunded / Montant du Remboursement

| | |
|-------------------------------------|--------------|
| Seat Selection Base Charge: | 11.00 |
| Frais de sélection de siège: | |
| Taxes: | |

| | |
|---|------|
| Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) / Taxe canadienne sur les produits et services (TPS/TVH no 10009-2287 RT0001) (XG) | 0.55 |
|---|------|

| | |
|---|---------------------|
| Total Amount Refunded to credit card in Canadian dollars: | <u>11.55</u> |
| Montant total remboursé sur la carte de crédit en Dollars canadiens: | |

Shaw Webmail

s.22

Air Canada - Receipt - Baggage Fee

From : Air Canada <confirmation@aircanada.ca>

Fri, Oct 05, 2018 06:00 AM

Subject : Air Canada - Receipt - Baggage Fee**To :** s.22

Your fees have been successfully collected.

Departure Date: 2018-10-05

Passenger: EDENA BROWN

Departure city: Vancouver YVR

Destination city: CASTLEGAR YCG

Fee Breakdown:

Excess baggage fee (1 piece): 30.00 CAD

GST/TPS: 1.50 CAD

Total CAD: 31.50 CAD

Form of payment used: MasterCard XXXXXXXXXXXXs.17

Please Note: This fee is non refundable.

XG - GOODS AND SERVICES TAX -CANADA NO. 100092287 RT0001

Fly through paying on your mobile device with Air Canada Mobile+!
Air Canada mobile+ can remember your personal and payment information so you can fly through your mobile experience and pay for items like upgrades and flight changes quickly, easily and securely. Click the link below to Learn More,
<https://services.aircanada.com/portal-web/mobile/static/mobileplus.html>

You can view all your available Air Canada mobile+ messages here:

<https://mymessages.aircanada.com/en/eLPJDTThje3NagDMMHw7PQ>

This service email was sent by Air Canada to you and contains important information that must be communicated to you regarding an Air Canada Product or Service that you have requested. This service email is not a promotional email.

Your privacy is important to us. To learn how Air Canada collects, uses, and protects the personal information you provide, please view our Privacy Policy
(<https://www.aircanada.com/en/about/legal/privacy/policy.html>).

Please do not reply to this email, as this inbox is not monitored. If you have any questions regarding other Air Canada product or service please visit aircanada.com
(<https://www.aircanada.com/en/customercare/index.html>).

Air Canada, PO Box 64239, RPO Thorncliffe, Calgary, Alberta, T2K 6J7

Baggage
Victoria to
YVR.

AIR CANADA BAGGAGE FEE RECEIPT/RECU POUR FRAIS DE BAGAGES PAG
VICTORIA YYJ TO/A VANCOUVER YVR 2018-10-

| | |
|--|------|
| EDENA BROWN | 25.1 |
| EXCESS BAGGAGE FEE/FRAIS D'EXCEDENT DE BAGAGE (1 piece/bagage) | 1.. |
| GST/TPS | 26.. |
| TOTAL CAD | |
| ----- | 26.. |
| TOTAL CAD | |

Payment/Paiement:

CA XXXXXXXXXXXX^{s.17}
NON REFUNDABLE/NON REMBOURSABLE
XG-GOODS AND SERVICES TAX - CANADA NO. 100092287 RT0001

BROWN EDENA

s.22

Daily room rate: \$174.56

MINISTRY OF CHILDREN & FAMILY

Room # s.15 Folio # s.22

Arrive 09/30/18 Depart 10/05/18

| DATE | CLERK | DEPARTMENT | DESCRIPTION | AMOUNT |
|----------|-------|---------------|--------------------|---------|
| 09/30/18 | DMB | 2-Room Charg | | 149.00 |
| 09/30/18 | DMB | 12-D.M.F.(1%) | | 1.49 |
| 09/30/18 | DMB | 20-D.M.F(.05) | On D.M.F.(1%) | 0.07 |
| 09/30/18 | DMB | 10-Municipal | On Room Charge | 4.51 |
| 09/30/18 | DMB | 3-Room Tax | | 12.04 |
| 10/01/18 | DMB | 2-Room Charg | | 149.00 |
| 10/01/18 | DMB | 12-D.M.F.(1%) | | 1.49 |
| 10/01/18 | DMB | 20-D.M.F(.05) | On D.M.F.(1%) | 0.07 |
| 10/01/18 | DMB | 10-Municipal | On Room Charge | 4.51 |
| 10/01/18 | DMB | 3-Room Tax | | 12.04 |
| 10/02/18 | DMB | 2-Room Charg | | 149.00 |
| 10/02/18 | DMB | 12-D.M.F.(1%) | | 1.49 |
| 10/02/18 | DMB | 20-D.M.F(.05) | On D.M.F.(1%) | 0.07 |
| 10/02/18 | DMB | 10-Municipal | On Room Charge | 4.51 |
| 10/02/18 | DMB | 3-Room Tax | | 12.04 |
| 10/03/18 | DMB | 2-Room Charg | | 149.00 |
| 10/03/18 | DMB | 12-D.M.F.(1%) | | 1.49 |
| 10/03/18 | DMB | 20-D.M.F(.05) | On D.M.F.(1%) | 0.07 |
| 10/03/18 | DMB | 10-Municipal | On Room Charge | 4.51 |
| 10/03/18 | DMB | 3-Room Tax | | 12.04 |
| 10/04/18 | HG | 93-Mastercard | THANK YOU | -698.24 |
| | | | GST On Room Charge | 29.80 |
| | | | Tax Reg. # s.15 | |

s.15

s.17

s.22

 CARD TYPE MASTERCARD
 DATE 2018/10/04
 TIME 5088 08:09:07
 INVOICE #
 RECEIPT NUMBER
 C84103001-001-530-005-0
 PRE-AUTH COMPLETION
 TOTAL

\$698.24

MasterCard

A0000000041010

APPROVED

AUTH# 011718

THANK YOU

01-027

0.00

COMP/

ADDRE

CITY

ATTENTION

If this bill is not waived and agree to
 in the event that the indicated person,
 fails to pay for any part of the full
 Interest will be charged on any

X

BLUEBIRD CABS #51
2612 QUADRA ST
VICTORIA BC

- Cab
EMPR - Blanshard
to Legislature

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/10/04
TIME 8866 11:45:10
RECEIPT NUMBER
C85068233-001-416-011-0

PURCHASE
AMOUNT \$8.70
TIP s.22
TOTAL

Cab YVR to Overland
↓

MasterCard
A0000000041010
2CCA6C0EEFD9FE6
0000008000-E800
B2C0A8249BAC607E

BLUEBIRD CABS #51
2612 QUADRA ST
VICTORIA BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/10/04
TIME 8876 15:23:11
RECEIPT NUMBER
C85068233-001-416-014-0

PURCHASE
AMOUNT \$59.70

APPROVED

AUTH# 144511 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

s.22

MasterCard
A0000000041010
95312ED33DC838AF
0000008000-E800
BFF70EBA628D778B

APPROVED

AUTH# 182311 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

SURREY METRO TAXI 56
8299 129 ST
SURREY BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/10/04
TIME 5345 17:46:02
CLERK ID 386
RECEIPT NUMBER
C85034131-001-001-796-0

PURCHASE
AMOUNT \$20.00

s.22

MasterCard
A0000000041010
A003FFE6C2C7C049
0000008000-E800
9661ADAC863CEF4F

APPROVED

AUTH# 204603 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

RICHMOND TAXI #73
2440 SHELL RD V6X2P1
RICHMOND BC
20123299
QB2012329901

SALE

10-05-2018 05:57:12
Acct # *****s.1 C
Exp Date **/** Card Type MC
Name: BROWN/EDENA.
A0000000041010
MasterCard

Trace # 910001 Operator 173
Inv. # 173
Auth # 085712 RRN 001192001

Sale \$23.40
s.22

Cab

to YPR

to Fly to Castlegar

++++++
00 APPROVED-THANK YOU
++++++

Retain this copy for your
records
Customer copy



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129555

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| Name Rzepa, Christina | | | | Employee ID s.22 | | | | Phone Number (250) 356-0179 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|-------------------------|---|---|--------------------------------|---------------------------|-------|---------------------------------------|--------------------|-------------------|--------------------|-------------------------|----------|----------------------|--|--------------------------|--|---------------------------|--|-----------------|--|-------------------|--|-------------------------|--|--|--|-------------|-------|-----|----|------|-------|-------|------|-------|------|------|----------|------|--|--------|--|--|--|--|--|--|--|--|--|--|--|-------|--|--------------------|------|------|--|------|-------|-------|-------|--|--|--|--|-------|--|-------------------------|------|------|--|------|-------|-------|-------|--|--|--|--|-------|--|-------------------|------|------|----|------|--|------|-------|-------|-------|-----------|-------|--|-------------|------|------|--|------|--|----|-------|-------|-------|-----------|-------|--|-------------|------|------|--|------|--|----|-------|-------|-------|-----------|-------|--|-----------------|------|------|--|------|-------|----|-------|--|--|--|-------|--|-------------|------|------|---|------|-------|-----|-------|--|--|--|--------------------------|--|--|--|--|------------|------------|--|------------|------------|------------|--------------------|--|--|--|--|--|--|--|----------|-----------|--|-----------|-----------|-----------|-----------|--|--|
| Client Organization Advanced Education, Skills and Training | | | | Job Title Executive Assistant | | | | Travel Group Code 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. Date Completed 2018/08/22 | | | 6. Fiscal Year 2019 | | 7. Special Cheque Issue | | | 8. Cheque Stub Information | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Type of Travel In Province | | | 14. Reason for Travel staffing Minister | | | | | Headquarters Vancouver | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12. Mailing Address for Cheque 9080 Stn Prov Govt Victoria, BC V8W 9E2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <tr> <th colspan="2">16. Travel Dates</th> <th colspan="2">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th colspan="2">19. Other Transport Costs</th> <th colspan="2">20. & 21. Meals</th> <th colspan="2">22. Lodging Costs</th> <th colspan="2">20. & 21. Miscellaneous</th> </tr> <tr> <th colspan="2"></th> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th>Costs</th> <th>Claim</th> <th>Cost</th> <th>Costs</th> <th>Cost</th> <th>Cost</th> <th>Describe</th> </tr> <tr> <td colspan="2">2018</td> <td>*PCard</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>08/07</td> <td></td> <td>*Van/Vern/Van (AC)</td> <td>0730</td> <td>1800</td> <td></td> <td>0.00</td> <td>79.90</td> <td>F-BLD</td> <td>12.25</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>08/10</td> <td></td> <td>*Van/Cranbrook/Van (AC)</td> <td>0715</td> <td>1730</td> <td></td> <td>0.00</td> <td>79.50</td> <td>F-BLD</td> <td>12.25</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>08/14</td> <td></td> <td>*Haida Gwaii (AC)</td> <td>1130</td> <td>2359</td> <td>18</td> <td>9.72</td> <td></td> <td>F-BL</td> <td>30.50</td> <td>51.45</td> <td>51.45</td> <td>Hotel-MMM</td> </tr> <tr> <td>08/15</td> <td></td> <td>Haida Gwaii</td> <td>0700</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td>F-</td> <td>51.50</td> <td>51.45</td> <td>51.45</td> <td>Hotel-MMM</td> </tr> <tr> <td>08/16</td> <td></td> <td>Haida Gwaii</td> <td>0700</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td>F-</td> <td>51.50</td> <td>51.45</td> <td>51.45</td> <td>Hotel-MMM</td> </tr> <tr> <td>08/17</td> <td></td> <td>*Vancouver (AC)</td> <td>0700</td> <td>1930</td> <td></td> <td>0.00</td> <td>50.50</td> <td>F-</td> <td>51.50</td> <td></td> <td></td> <td></td> </tr> <tr> <td>09/07</td> <td></td> <td>Van/Vic/Van</td> <td>0800</td> <td>1800</td> <td>5</td> <td>2.70</td> <td>42.80</td> <td>H-B</td> <td>15.25</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="5">TOTALS OF COLUMNS</td> <td>36.</td> <td>37.</td> <td></td> <td>38.</td> <td>39.</td> <td>40.</td> <td>Claim Total</td> <td colspan="2"></td> </tr> <tr> <td colspan="5"></td> <td>\$ 12.42</td> <td>\$ 252.70</td> <td></td> <td>\$ 224.75</td> <td>\$ 154.35</td> <td>\$ 154.35</td> <td>\$ 798.57</td> <td colspan="2"></td> </tr> </table> | | | | | | | | | | | | 16. Travel Dates | | 17. Places Travelled | | 18. Personal Vehicle Use | | 19. Other Transport Costs | | 20. & 21. Meals | | 22. Lodging Costs | | 20. & 21. Miscellaneous | | | | Destination | Start | End | Km | Cost | Costs | Claim | Cost | Costs | Cost | Cost | Describe | 2018 | | *PCard | | | | | | | | | | | | 08/07 | | *Van/Vern/Van (AC) | 0730 | 1800 | | 0.00 | 79.90 | F-BLD | 12.25 | | | | | 08/10 | | *Van/Cranbrook/Van (AC) | 0715 | 1730 | | 0.00 | 79.50 | F-BLD | 12.25 | | | | | 08/14 | | *Haida Gwaii (AC) | 1130 | 2359 | 18 | 9.72 | | F-BL | 30.50 | 51.45 | 51.45 | Hotel-MMM | 08/15 | | Haida Gwaii | 0700 | 2359 | | 0.00 | | F- | 51.50 | 51.45 | 51.45 | Hotel-MMM | 08/16 | | Haida Gwaii | 0700 | 2359 | | 0.00 | | F- | 51.50 | 51.45 | 51.45 | Hotel-MMM | 08/17 | | *Vancouver (AC) | 0700 | 1930 | | 0.00 | 50.50 | F- | 51.50 | | | | 09/07 | | Van/Vic/Van | 0800 | 1800 | 5 | 2.70 | 42.80 | H-B | 15.25 | | | | TOTALS OF COLUMNS | | | | | 36. | 37. | | 38. | 39. | 40. | Claim Total | | | | | | | | \$ 12.42 | \$ 252.70 | | \$ 224.75 | \$ 154.35 | \$ 154.35 | \$ 798.57 | | |
| 16. Travel Dates | | 17. Places Travelled | | 18. Personal Vehicle Use | | 19. Other Transport Costs | | 20. & 21. Meals | | 22. Lodging Costs | | 20. & 21. Miscellaneous | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Destination | Start | End | Km | Cost | Costs | Claim | Cost | Costs | Cost | Cost | Describe | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2018 | | *PCard | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 08/07 | | *Van/Vern/Van (AC) | 0730 | 1800 | | 0.00 | 79.90 | F-BLD | 12.25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 08/10 | | *Van/Cranbrook/Van (AC) | 0715 | 1730 | | 0.00 | 79.50 | F-BLD | 12.25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 08/14 | | *Haida Gwaii (AC) | 1130 | 2359 | 18 | 9.72 | | F-BL | 30.50 | 51.45 | 51.45 | Hotel-MMM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 08/15 | | Haida Gwaii | 0700 | 2359 | | 0.00 | | F- | 51.50 | 51.45 | 51.45 | Hotel-MMM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 08/16 | | Haida Gwaii | 0700 | 2359 | | 0.00 | | F- | 51.50 | 51.45 | 51.45 | Hotel-MMM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 08/17 | | *Vancouver (AC) | 0700 | 1930 | | 0.00 | 50.50 | F- | 51.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 09/07 | | Van/Vic/Van | 0800 | 1800 | 5 | 2.70 | 42.80 | H-B | 15.25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTALS OF COLUMNS | | | | | 36. | 37. | | 38. | 39. | 40. | Claim Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | \$ 12.42 | \$ 252.70 | | \$ 224.75 | \$ 154.35 | \$ 154.35 | \$ 798.57 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 48. Client Code | | 49. Resp. | 50. Service Line | | 51. STOB | 52. Project | | 45. Supplier Code | | Amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 019 | | 11001 | 18000 | | 5702 | 1100000 | | s.22 | | \$ s.22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 019 | | 11001 | 18000 | | 5701 | 1100000 | | | | \$ 60.75 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 019 | | 11001 | 18000 | | 5702 | 1100000 | | | | \$ 154.35 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Less Travel Advance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | 54. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | \$ 798.57 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 45. Employee Signature (See Audit Trail) | | | | | | Print Name | | | Date Signed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 56. Spending Authority Signature (See Audit Trail) | | | | | | Print Name | | | Date Signed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 57. Payment Authority Signature (See Audit Trail) | | | | | | Print Name | | | Date Signed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

FIN 10 (EFI-F0012 v2.6.1)

Production *** Copyright © Government of British Columbia

Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2018Sep18
SLP

Audit Trail for Travel Voucher (Restricted Use) E129555 for Rzepa, Christina

13 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|--|---|-----------|---|
| 2018/08/22 12:38:48 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/09/04 16:04:19 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/09/07 15:21:22 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/09/07 15:28:54 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/09/07 15:40:53 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/09/10 15:30:32 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/09/10 15:55:44 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/09/10 16:04:43 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/09/11 09:37:19 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/09/11 09:37:42 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/09/11 09:44:46 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Notified | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/09/14 12:50:05 | Rzepa, Christina (IDIR\CRZEPA) Christina.Rzepa@gov.bc.ca | | Initiated | Talbot, Sarena Sarena.Talbot@gov.bc.ca |
| 2018/09/14 14:18:13 | Talbot, Sarena (IDIR\STALBOT) Sarena.Talbot@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

Production *** Copyright © Government of British Columbia

Notes for Travel Voucher (Restricted Use) E129555 for Rzepa, Christina

3 note(s) returned.

| Created On | Author | Note |
|---------------------|---|---|
| 2018/09/10 16:04:43 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Aug 7, 2018 â€" Yellow cab to airport Van/Kel (AC pd by p/c) â€" share ride to event in Vernon â€" drive back to Kelowna airport Kel/Van (AC pd by p/c) â€" Yellow cab to home. |
| 2018/09/11 09:37:19 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Aug 10, 2018 â€" Yellow cab to airport Van/Cranbrook (AC pd by p/c) â€" share ride to event and back to airport Cranbrook/Van (AC pd by p/c) â€" Cab home (38.30 lost receipt) Aug 14, 2018 â€" personal ride to airport Van/Sandspit (AC pd by p/c) â€" share ride to Alliford Bay â€" ferry to Skidegate â€" share ride to Queen Charlotte City â€" o/n Aug 15, 2018 â€" share ride to Skidegate for meetings â€" drive back to QCC â€" o/n |
| 2018/09/11 09:37:42 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Aug 17, 2018 â€" share ride to Skidegate â€" ferry to Alliford Bay (pd by MMM) â€" share ride to Sandspit airport Sandspit/Van (AC pd by p/c) â€" Delta Sunshine Taxi to home. Sept 7, 2018 â€" share ride to Helijet Van/Vic (pd by p/c) â€" Bluebird Taxi to event â€" share ride back to buildings â€" Bluebird Taxi to Helijet Vic/Van (pd by p/c) â€" personal ride home. |

Production *** Copyright © Government of British Columbia

YELLOW CAB #72
1441 CLARK DR
VANCOUVER BC

CARD s.17
CARD TYPE MASTERCARD
DATE 2018/08/10
TIME 7039 07:43:56
CLERK ID 1
RECEIPT NUMBER
C85020080-001-006-978-0

PURCHASE
AMOUNT \$41.20
s.22

MasterCard
A0000000041010
628C942C520F63BA
0000008000-E800
C01A000549830197

APPROVED

AUTH# 104356 01-027
THANK YOU

VERIFIED BY PIN

MERCHANT COPY

DELTA SUNSHINE TAXI # 41
13425 71A AVE
SURREY BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/08/17
TIME 1032 19:29:43
CLERK ID 1086
RECEIPT NUMBER
C85029840-001-433-002-0

PURCHASE
AMOUNT \$50.50
s.22

MasterCard
A0000000041010
A0C3CE21EDC7E097
0000008000-E800
22CF2A278C3F3490

APPROVED

AUTH# 222943 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB #50
1441 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/08/07
TIME 0922 07:57:54
CLERK ID 1
RECEIPT NUMBER
C85042539-001-014-163-0

PURCHASE
AMOUNT \$42.40
s.22

MasterCard
A0000000041010
4AE2B77D93DB74DE
0000008000-E800
318CDC7500DD595E

APPROVED

AUTH# 105754 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447RT0001

YELLOW CAB #199
1441 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/08/07
TIME 0644 17:49:18
CLERK ID 5
RECEIPT NUMBER
C85006212-001-003-245-0

PURCHASE
AMOUNT \$37.50
s.22

MasterCard
A0000000041010
54D8660FE699D2C4
0000008000-E800
86B4C4F02868293C

APPROVED

AUTH# 204918 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447RT0001

s.22

OUR NUMBER

DATE 17 AUG 2018

CUSTOMER'S ORDER

SOLD TO CHRISTINA & MARCIE
ADDRESS _____

SHIP TO

ADDRESS

TAX REG. NO.

SALESPERSON

FOB

TERMS

VIA

INVOICE

| QUANTITY | DESCRIPTION | PRICE | AMOUNT |
|----------|-------------|-------|--------|
| 2 Bn | 3 NIGHTS @ | 98.00 | |
| | | | 294 00 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | GST s.15 | | 14 70 |
| | | | |
| | TOTAL | | 308 70 |

BlueLine® DC31

©Blueline®, 2010

s.15

| | |
|----------------|----------|
| TERM # | 78034236 |
| RECORD # | 000351 |
| HOST INVOICE # | 0000239 |
| HOST SEQ # | 1000252 |

CARD *****s.17
CREDIT/MASTERCARD D
2018/08/17 09:49:42

| | |
|-----------------|-----------------|
| PURCHASE | |
| TOTAL | \$308.70 |

AUTH#:125003 B:0056
HTS#: 20180817095003

TRANSACTION
APPROVED 000
THANK YOU

MasterCard
AID: A0000000041010
TC: C8742601B4596BFC
TVR: 0000008000
TSI: E800

CUSTOMER COPY



Statement

| | | | |
|---------------------------------------|-----------------------|-----------------------------|---------------------|
| Account Name: | RZEPA, CHRISTINA | Card Number: | XXXX-XXXX-XXXX s.17 |
| Company Name: | PROVINCE OF BC TRAVEL | Account Limit: | \$ 10,000.00 |
| Employee ID: | s.22 | Available Credit: | \$ 9,454.20 |
| Statement Date (MM/DD/YYYY): | 09/03/2018 | Currency: | CANADIAN DOLLAR |
| Payment Due Date (MM/DD/YYYY): | 10/03/2018 | Past Due Balance: | \$ 0.00 |
| | | New Account Balance: | \$ 545.80 |

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

| | |
|-----------------------------|------------|
| Previous Balance: | \$ 240.90 |
| Payments: | \$ -240.90 |
| Adjustments: | \$ 0.00 |
| Net Purchases: | \$ 545.80 |
| Cash Advance: | \$ 0.00 |
| Fees: | \$ 0.00 |
| Other Charges: | \$ 0.00 |
| New Account Balance: | \$ 545.80 |

Interest Charges and rates:

Item

Interest charges on this statement (\$)

Annual interest rate next period (%)

Daily interest rate next period (%)

Purchase/Other

Cash Advances

| | |
|-----------|-----------|
| \$ 0.00 | \$ 0.00 |
| 5.70000 % | 5.70000 % |
| 0.01561 % | 0.01561 % |

Transaction Summary:

| Trans Date | Posting Date Trans ID | Description | Pre-Tax Amount Auth # | Total Tax | Trans Amount |
|------------|--------------------------|--|--------------------------|-------------|--------------|
| 08/07 | 08/07 239969063 | PAYMENT - THANK YOU /VERSEMENT - MERCI | \$ -240.90 | \$ 0.00 | \$ -240.90 |
| 08/07 | 08/08 240061266 | YELLOW CAB #50 VANCOUVER BC | \$ 41.43 105754 | \$ 4.97 (e) | \$ 46.40 |
| 08/07 | 08/08 240061267 | YELLOW CAB #199 VANCOUVER BC | \$ 37.05 204918 | \$ 4.45 (e) | \$ 41.50 |
| 08/10 | 08/10 240694747 | YELLOW CAB #198 VANCOUVER BC | \$ 43.30 215028 | \$ 5.20 (e) | \$ 48.50 |
| 08/10 | 08/10 240694746 | YELLOW CAB #72 VANCOUVER BC | \$ 40.36 104356 | \$ 4.84 (e) | \$ 45.20 |
| 08/17 | 08/17 241861193 | s.15 | \$ 308.70 125003 | \$ 0.00 | \$ 308.70 |
| 08/17 | 08/20 241976851 | DELTA SUNSHINE TAXI # SURREY BC | \$ 49.55 222943 | \$ 5.95 (e) | \$ 55.50 |

| | | | |
|---------------|----------------|------|------------|
| TOTAL CREDITS | xxxx-xxxx-xxxx | S.17 | \$ -240.90 |
| TOTAL DEBITS | xxxx-xxxx-xxxx | | \$ 545.80 |

BLUEBIRD CABS #42
2612 QUADRA ST
VICTORIA BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/09/07
TIME 7643 09:44:48
RECEIPT NUMBER
C85069006-001-523-008-0

PURCHASE
AMOUNT \$35.00

s.22

MasterCard
A0000000041010
34E6256E51200B26
0000008000-E800
81E6FB0F8470158D

APPROVED

AUTH# 124448 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

BLUEBIRD CABS #79
2612 QUADRA ST
VICTORIA BC

s.17

CARD *****
CARD TYPE MASTERCARD
DATE 2018/09/07
TIME 7753 16:44:14
RECEIPT NUMBER
C85007513-001-250-008-0

PURCHASE
AMOUNT \$7.80

s.22

MasterCard
A0000000041010
32A328ECCA9EB3ED
0000008000-E800
5E0456E64D230093

APPROVED

AUTH# 194414

01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS



Booking Confirmation

Booking Reference: s.22

Date of issue: 19 Jul, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

Depart

Economy - Basic

Tuesday
07 Aug, 2018

09:25
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



10:22
Kelowna
(YLW), BC



0hr57
Economy A
Operated by: Air Canada Express -
Jazz | Q400

! Economy Basic is a restricted fare

Return

Economy - Basic

Tuesday
07 Aug, 2018

16:00
Kelowna
(YLW), BC



16:56
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



0hr56
Economy A
Operated by: Air Canada Express -
Jazz | Q400

! Economy Basic is a restricted fare

Passengers

Melanie Mark
Ticket Number
s.22
Air Canada - Aeroplan
s.17,s.2

Seats
AC8398 s.1
AC8433 5

Christina Rzepa
Ticket Number
s.22

Seats
AC8398
AC8433



Purchase summary

MasterCard

***** S.1
Amount paid: \$487.72

Tax information

GST/HST no. 10009-2287 RT0001
\$23.22

2 adults

Air Transportation Charges

| | |
|--------------------------------------|-------|
| Base Fare - Depart - Economy - Basic | 67.00 |
| Base Fare - Return - Economy - Basic | 67.00 |
| Surcharges | 24.00 |

Taxes, fees and charges

| | |
|--|-------|
| Goods and Services Tax - Canada no. 100092287 RT0001 | 9.61 |
| Air Travellers Security Charge - Canada | 14.25 |
| Airport Improvement Fee - Canada | 20.00 |

Total airfare and taxes before options (per passenger) **\$201⁸⁶**

Number of passengers **X 2**

Total **\$403⁷²**

Seat selection

| | |
|-----------------|-------|
| Melanie Mark | |
| AC8398 s.15 | 20.00 |
| AC8433: | 20.00 |
| Christina Rzepa | |
| AC8398 s.15 | 20.00 |
| AC8433: | 20.00 |

Goods and Services Tax - Canada no. 100092287 RT0001 4.00

Total with options and seat selection fee: **\$487⁷²**

GRAND TOTAL (Canadian dollars) **\$487⁷²**



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Booking Confirmation

Booking Reference: s.22

Date of issue: 19 Jul, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

Depart

Economy - Standard

Friday
10 Aug, 2018

08:55
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



11:24
Cranbrook
(YXC), BC



AC8215

1hr29
Economy T
Operated by: Air Canada Express -
Jazz | Dash 8-300

Return

Economy - Standard

Friday
10 Aug, 2018

17:15
Cranbrook
(YXC), BC



17:49
Vancouver
Vancouver Intl. (YVR), BC
Terminal M



AC8218

1hr34
Economy T
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

| | |
|------------------------------|------------------|
| Melanie Mark | Seats |
| Ticket Number | AC8215 s. |
| s.22 | AC8218 1 |
| Air Canada - Aeroplan | 5 |
| s.17,s.2 | |
| Christina Rzepa | Seats |
| Ticket Number | AC8215 |
| s.22 | AC8218 |



Purchase summary

MasterCard

***** S.1

Amount paid: \$632.62

Tax information

GST/HST no. 10009-2287 RT0001
\$30.12

2 adults

Air Transportation Charges

| | |
|---|--------|
| Base Fare - Depart - Economy - Standard | 117.00 |
| Base Fare - Return - Economy - Standard | 117.00 |
| Surcharges | 24.00 |

Taxes, fees and charges

| | |
|--|-------|
| Goods and Services Tax - Canada no. 100092287 RT0001 | 14.06 |
| Air Travellers Security Charge - Canada | 14.25 |
| Airport Improvement Fee - Canada | 9.00 |

Total airfare and taxes before options (per passenger) **\$295³¹**

Number of passengers **X 2**

Total **\$590⁶²**

Seat selection

| | |
|--|-------|
| Melanie Mark | |
| AC8215: S.15 | 10.00 |
| AC8218: | 10.00 |
| Christina Rzepa | |
| AC8215: 6A - S.15 | 10.00 |
| AC8218: 5F - | 10.00 |
| Goods and Services Tax - Canada no. 100092287 RT0001 | 2.00 |

Total with options and seat selection fee: **\$632⁶²**

GRAND TOTAL (Canadian dollars) **\$632⁶²**



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Booking Confirmation

Booking Reference: s.22

Date of issue: 31 Jul, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

- Depart

Economy - Standard

Tuesday
14 Aug, 2018

13:10
Vancouver
Vancouver Intl. (YVR), BC
Terminal M

15:11
Sandspit
(YZP), BC


AC8522

2hr01
Economy G
Operated by: Air Canada Express -
Jazz | Dash 8-300

- Return

Economy - Latitude

Friday
17 Aug, 2018

15:40
Sandspit
(YZP), BC

17:35
Vancouver
Vancouver Intl. (YVR), BC
Terminal M


AC8523

1hr55
Economy B
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

 **Christina Rzepa**
Ticket Number
s.22

Seats
AC8522 s. 1
AC8523 5



Purchase summary

MasterCard

***** 1
Amount paid: \$1124.81

Tax information

GST/HST no. 10009-2287 RT0001
\$53.56

1 adult

Air Transportation Charges

| | |
|---|--------|
| Base Fare - Depart - Economy - Standard | 336.00 |
| Base Fare - Return - Economy - Latitude | 662.00 |
| Surcharges | 36.00 |

Taxes, fees and charges

| | |
|--|-------|
| Goods and Services Tax - Canada no. 100092287 RT0001 | 52.66 |
| Air Travellers Security Charge - Canada | 14.25 |
| Airport Improvement Fee - Canada | 5.00 |

Total airfare and taxes before options **\$1105⁹¹**

Seat selection

| | |
|--|-------|
| Christina Rzepa | |
| AC8522: s.15 | 18.00 |
| Goods and Services Tax - Canada no. 100092287 RT0001 | 0.90 |

Total with options and seat selection fee: **\$1124⁸¹**

GRAND TOTAL (Canadian dollars) \$1124⁸¹



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Flesh, Cindy AEST:EX

From: Rzepa, Christina AEST:EX
Sent: September 7, 2018 4:49 PM
To: Flesh, Cindy AEST:EX
Subject: Fwd: Thank you for choosing to take off with Helijet!

Christina Rzepa
EA, Advanced Education, Skills and Training

Begin forwarded message:

From: <passengerservices@helijet.com>
Date: September 7, 2018 at 4:45:29 PM PDT
To: <christina.rzepa@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

| | | |
|----------------|------------|---|
| Account | Customer # | s.22 |
| | Name | Christina Rzepa |
| | Company | Ministry Of Advanced Education, Skills And Training |

Booking #s.22

Friday, September 7, 2018

728

17:30 Victoria Harbour (Downtown)

Invoice #314312

FARE-YWH-Full_Summer - 2018

+ GST

\$219.05

\$10.95

| | | |
|---|--------------------|--------------------------------|
| 18:05 Vancouver Harbour (Downtown) | Billing | \$219.05 |
| 35 minutes | Taxes | \$10.95 |
| Confirmed | Grand Total | \$230.00 |
| 1 Passengers - Off-Peak | Mastercard | \$230.00 |
| Christina Rzepa, Female | Date / Time | September 7, 2018 @ 4:45:16 PM |
| <u>Add to Calendar</u> | Summary | ***** s.17 |
| | Expiration | s.17 |
| | Authorization | 120714 |
| Fully Changeable / Refundable up to 5pm the day prior to departure. | | |
| After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel. | | |
| Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply) | | |

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129803

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| Name Rzepa, Christina | | | | Employee ID s.22 | | | | Phone Number (250) 356-0179 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|-----------------------------------|-----------------------------|---|---|--------------------|--------------------------------|----------------|---------------------------------------|-----------------------------------|------------------------|--|---------------------|-----------------------------------|-----------------------------|--|------------------------|--------------------|--|----------------|----------------------------|--|--|-------------|-------|-----|----|------|-------|-------|------|------|----------|------|---------------------|------|------|--|------|--|--|--|--|--|-------|----------|------|------|----|-------|-------|------|-------|--|--|-------|----------|------|------|--|------|-------|-----|-------|--------|--|-------|----------|------|------|--|------|--|----|-------|--------|--|-------|----------|------|------|--|------|--|----|-------|--------|--|-------|----------|------|------|--|------|--|----|-------|--------|--|-------|------------------|------|------|---|------|-------|----|-------|--|--|-------|-------------------------|------|------|--|------|-------|-----|-------|--|--|--------------------------|--|--|--|----------------------|---------------|--|---------------|---------------|-------------|------------------------|
| Client Organization Advanced Education, Skills and Training | | | | Job Title Executive Assistant | | | | Travel Group Code 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. Date Completed 2018/10/02 | | | 6. Fiscal Year 2019 | | | 7. Special Cheque Issue | | | 8. Cheque Stub Information | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Type of Travel In Province | | | 14. Reason for Travel staffing Minister | | | | | | Headquarters Vancouver | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12. Mailing Address for Cheque 9080 Stn Prov Govt Victoria, BC V8W 9E2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <tr> <th>16. Travel Dates</th> <th>17. *PCard Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th>19. Other Transport</th> <th colspan="2">20. & 21. Meals</th> <th>22. Lodging</th> <th colspan="2">20. & 21. Miscellaneous</th> </tr> <tr> <th></th> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th>Costs</th> <th>Claim</th> <th>Cost</th> <th>Cost</th> <th>Describe</th> </tr> <tr> <td>2018</td> <td>* Van/Pent/Van (WJ)</td> <td>0615</td> <td>1707</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>09/27</td> <td>Victoria</td> <td>1430</td> <td>2359</td> <td>37</td> <td>19.98</td> <td>67.00</td> <td>F-LD</td> <td>22.75</td> <td></td> <td></td> </tr> <tr> <td>09/30</td> <td>Victoria</td> <td>0700</td> <td>2359</td> <td></td> <td>0.00</td> <td>17.20</td> <td>F-D</td> <td>33.25</td> <td>244.89</td> <td></td> </tr> <tr> <td>10/01</td> <td>Victoria</td> <td>0700</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td>F-</td> <td>51.50</td> <td>127.69</td> <td></td> </tr> <tr> <td>10/02</td> <td>Victoria</td> <td>0700</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td>F-</td> <td>51.50</td> <td>127.69</td> <td></td> </tr> <tr> <td>10/03</td> <td>Victoria</td> <td>0700</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td>F-</td> <td>51.50</td> <td>127.69</td> <td></td> </tr> <tr> <td>10/04</td> <td>* Vancouver (HA)</td> <td>0700</td> <td>1830</td> <td>6</td> <td>3.24</td> <td>13.50</td> <td>F-</td> <td>51.50</td> <td></td> <td></td> </tr> <tr> <td>10/12</td> <td>* Van/DawCreek/Van (AC)</td> <td>0630</td> <td>1930</td> <td></td> <td>0.00</td> <td>57.70</td> <td>F-L</td> <td>41.00</td> <td></td> <td></td> </tr> <tr> <td colspan="4">TOTALS OF COLUMNS</td> <td>36. 19.98 \$ s.22</td> <td>37. \$ 155.40</td> <td></td> <td>38. \$ 303.00</td> <td>39. \$ 627.96</td> <td>40. \$ 0.00</td> <td>Claim Total \$ s.22</td> </tr> </table> | | | | | | | | | | | | 16. Travel Dates | 17. *PCard Places Travelled | 18. Personal Vehicle Use | | 19. Other Transport | 20. & 21. Meals | | 22. Lodging | 20. & 21. Miscellaneous | | | Destination | Start | End | Km | Cost | Costs | Claim | Cost | Cost | Describe | 2018 | * Van/Pent/Van (WJ) | 0615 | 1707 | | 0.00 | | | | | | 09/27 | Victoria | 1430 | 2359 | 37 | 19.98 | 67.00 | F-LD | 22.75 | | | 09/30 | Victoria | 0700 | 2359 | | 0.00 | 17.20 | F-D | 33.25 | 244.89 | | 10/01 | Victoria | 0700 | 2359 | | 0.00 | | F- | 51.50 | 127.69 | | 10/02 | Victoria | 0700 | 2359 | | 0.00 | | F- | 51.50 | 127.69 | | 10/03 | Victoria | 0700 | 2359 | | 0.00 | | F- | 51.50 | 127.69 | | 10/04 | * Vancouver (HA) | 0700 | 1830 | 6 | 3.24 | 13.50 | F- | 51.50 | | | 10/12 | * Van/DawCreek/Van (AC) | 0630 | 1930 | | 0.00 | 57.70 | F-L | 41.00 | | | TOTALS OF COLUMNS | | | | 36. 19.98 \$ s.22 | 37. \$ 155.40 | | 38. \$ 303.00 | 39. \$ 627.96 | 40. \$ 0.00 | Claim Total \$ s.22 |
| 16. Travel Dates | 17. *PCard Places Travelled | 18. Personal Vehicle Use | | 19. Other Transport | 20. & 21. Meals | | 22. Lodging | 20. & 21. Miscellaneous | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Destination | Start | End | Km | Cost | Costs | Claim | Cost | Cost | Describe | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2018 | * Van/Pent/Van (WJ) | 0615 | 1707 | | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 09/27 | Victoria | 1430 | 2359 | 37 | 19.98 | 67.00 | F-LD | 22.75 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 09/30 | Victoria | 0700 | 2359 | | 0.00 | 17.20 | F-D | 33.25 | 244.89 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10/01 | Victoria | 0700 | 2359 | | 0.00 | | F- | 51.50 | 127.69 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10/02 | Victoria | 0700 | 2359 | | 0.00 | | F- | 51.50 | 127.69 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10/03 | Victoria | 0700 | 2359 | | 0.00 | | F- | 51.50 | 127.69 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10/04 | * Vancouver (HA) | 0700 | 1830 | 6 | 3.24 | 13.50 | F- | 51.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10/12 | * Van/DawCreek/Van (AC) | 0630 | 1930 | | 0.00 | 57.70 | F-L | 41.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTALS OF COLUMNS | | | | 36. 19.98 \$ s.22 | 37. \$ 155.40 | | 38. \$ 303.00 | 39. \$ 627.96 | 40. \$ 0.00 | Claim Total \$ s.22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 48. Client Code | | 49. Resp. | 50. Service Line | 51. STOB | 52. Project | 45. Supplier Code | | Amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 019 | | 11001 | 18000 | 5701 | 1100000 | 2730365 | | \$ s.22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 019 | | 11001 | 18000 | 5702 | 1100000 | 2730365 | | \$ 188.45 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 019 | | | | | | 2730365 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 019 | | | | | | 2730365 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Less Travel Advance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 019 | | | | | | | | | 2730365 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | 54. \$ s.22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | | | | Print Name | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | Date Signed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | | | | Print Name | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | Date Signed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | | | | Print Name | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | Date Signed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

FIN 10 (EFI-F0012 v2.6.1)

Production *** Copyright © Government of British Columbia

| |
|--|
| Ministry Spending Authority ARCS 1240-20 |
| Ministry Payment Authority ARCS 1050-06 |

Audited 2018Oct22
SIP

Audit Trail for Travel Voucher (Restricted Use) E129803 for Rzepa, Christina

18 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|--|---|-----------|---|
| 2018/10/02 09:33:22 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/10/02 09:36:41 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/10/02 15:48:53 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/10/03 13:04:39 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/10/03 16:56:06 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/10/04 12:45:42 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/10/04 13:49:57 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/10/05 12:30:21 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/10/05 12:35:00 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/10/09 10:17:27 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/10/09 11:59:47 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/10/09 12:05:25 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/10/09 15:45:59 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/10/19 15:12:33 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/10/19 15:18:36 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Saved | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/10/19 15:23:36 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Rzepa, Christina Christina.Rzepa@gov.bc.ca | Notified | Rzepa, Christina Christina.Rzepa@gov.bc.ca |
| 2018/10/19 15:27:05 | Rzepa, Christina (IDIR\CRZEPA) Christina.Rzepa@gov.bc.ca | | Initiated | Iliffe, Liam Liam.Iliffe@gov.bc.ca |
| 2018/10/19 16:03:05 | Iliffe, Liam (IDIR\LILIFFE) Liam.Iliffe@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

Production *** Copyright © Government of British Columbia

Notes for Travel Voucher (Restricted Use) E129803 for Rzepa, Christina

2 note(s) returned.

| Created On | Author | | Note |
|---------------------|-------------------------------|-----------------------|---|
| 2018/10/05 12:35:00 | Flesh, Cindy (IDIR\CFLESH) | Cindy.Flesh@gov.bc.ca | Sept 27th, 2018 - Yellow Cab to Vancouver airport Van/Kelowna (WJ pd by p/c) - share ride to Penticton for event and meeting - drive back to Kelowna airport (WJ pd by p/c) - North Shore Taxi to home. |
| 2018/10/19 15:18:36 | Flesh, Cindy (IDIR\CFLESH) | Cindy.Flesh@gov.bc.ca | see attached for notes |

Production *** Copyright © Government of British Columbia

Travel Voucher 129803

Christina Rzepa

Sept 27, 2018 – Yellow cab to Vancouver airport Van/Kelowna (WJ pd by p/c) – share ride to Penticton for event and meeting – drive back to Kelowna airport Kelowna/Van (WJ pd by p/c) – North Shore Taxi to home

Sept 30, 2018 – personal ride to BC Ferry Tsawwassen to Swartz Bay (walk on) – personal ride to hotel – o/n pd by m/c.

Oct 1, 2018 – walk to buildings for meetings – walk back to hotel – o/n (pd by m/c)

Oct 2, 2018 - walk to buildings for meetings – walk back to hotel – o/n (pd by m/c)

Oct 3, 2018 - walk to buildings for meetings – walk back to hotel – o/n (pd by m/c)

Oct 4, 2018 - walk to buildings for meetings – walk to Harbour Air Vic/Van (pd by p/c) – Yellow Cab to home.

Oct 123, 2018 – Yellow Cab to Vancouver Airport Van/Fort St John (AC pd by p/c) – share ride to event in Dawson Creek – share ride back to Fort St John for event – share ride to airport Fort St John/Van (AC pd by p/c) – Bonny's Taxi to home.

YELLOW CAB #33
1441 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/09/27
TIME 0406 06:45:17
CLERK ID 1
RECEIPT NUMBER
C85034940-001-009-990-0

PURCHASE
AMOUNT \$39.00
s.22

MasterCard
A0000000041010
94F22AD5F1D5561D
0000008000-E800
B14E41A85A2F7FD5

APPROVED

AUTH# 094517 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447RT0001

NORTH SHORE TAXI 1966
LTD
264 PEMBERTON AVE
NORTH VANCOUVBC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/09/27
TIME 5531 17:07:01
CLERK ID 040001
RECEIPT NUMBER
C85054663-001-001-308-0

PURCHASE
AMOUNT \$28.00
s.22

MasterCard
A0000000041010
02D50DF5AB31D4D9
0000008000-E800
E19DAD6A7000E685

APPROVED

AUTH# 200702 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Tsawwassen
To
Swartz Bay
BC Ferries

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

RECEIPT - PLEASE RETAIN

PURCHASE 2018/09/30

1 Adult 17.20
Total 17.20

BCF Experience
*****s.1 17.20

Stored Value
Savings: VEH & PASS Savings
Balance: 27.90

TSA 30 Sep 2018 15:04:24

7007424 593005

SEE REVERSE SIDE OF TICKET
KIOSK00742

Ms Christina Rzepa
s.22Room No. : s.1
Arrival : 09/30/18
Departure : 10/04/18
Folio No. :
Conf. No. : s.22

| Date | Description | Charges | Credits |
|----------|------------------------------|---------|---------|
| 09/30/18 | Room | 209.00 | |
| 10/01/18 | Room | 109.00 | |
| 10/02/18 | Room | 109.00 | |
| 10/03/18 | Room | 109.00 | |
| 10/03/18 | Destination Marketing Fee 1% | 5.36 | |
| 10/03/18 | Provincial Hotel Tax 8% | 43.32 | |
| 10/03/18 | Municipal Hotel Tax 3% | 16.23 | |
| 10/03/18 | Goods and Service Tax 5% | 27.05 | |
| 10/04/18 | Mastercard | | 627.96 |

Total Charges

627.96

Total Credits

627.96

Balance

0.00

CAD

| | |
|------------------------------|-------------|
| Net Amount | 536.00 |
| Destination Marketing Fee 1% | 5.36 |
| Provincial Hotel Tax 8% | 59.55 |
| Goods and Service Tax 5% | 27.05 |
| | 0.00 |
| | 0.00 |
| Total Charges | 0.00 |
| | CAD |

Approved by Minister
Melanie Mark
Excessive Room Rate

DUPLICATE

YELLOW CAB #9
1441 CLARK DR
VANCOUVER BC

DUPLICATE

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/10/04
TIME 8910 20:59:10
CLERK ID 5
RECEIPT NUMBER
C85009666-001-015-392-0

PURCHASE
AMOUNT \$13.50

s.22

MasterCard
A0000000041010
A9A78242DF03C8EE
0000008000-E800
6374AAD06C1E0C77

APPROVED

AUTH# 235910 01-027

THANK YOU

CARDHOLDER COPY

YELLOW CAB #343
1441 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2018/10/12
TIME 4945 07:03:38
CLERK ID 1
RECEIPT NUMBER
C85018597-001-003-825-0

PURCHASE
AMOUNT \$40.70

s.22

MasterCard
A0000000041010
C9E7FF960E93AAD7
0000008000-E800
7CD71E92A11F2BF8

APPROVED

AUTH# 100338 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447DT000

BONNY'S TAXI #B 168
5758 SIDLEY ST
BURNABY BC

CARD *****s.17
CARD TYPE INTERAC
ACCOUNT TYPE CHEQUING
DATE 2018/10/13
TIME 1015 00:50:57
RECEIPT NUMBER
C85062780-001-001-166-0

PURCHASE
AMOUNT \$17.00

s.22

Interac
A0000002771010
7931974ED80A7D25
8080008000-6800
86683BADCDC410AE
8080008000-7800

APPROVED

AUTH# 030570

00-001

THANK YOU

CARDHOLDER COPY



eTicket Receipt

Prepared For
RZEPA/CHRISTINA MS

| | |
|------------------|-------------|
| RESERVATION CODE | s.22 |
| ISSUE DATE | 24Aug18 |
| TICKET NUMBER | s.22 |
| ISSUING AIRLINE | WEST JET |
| ISSUING AGENT | WestJet/MNH |

Itinerary Details

| TRAVEL DATE | AIRLINE | DEPARTURE | ARRIVAL | OTHER NOTES |
|-------------|--|---|---|--|
| 27Sep18 | WESTJET WS 3316 Operated by: WESTJET ENCORE | VANCOUVER BC, CANADA Time 07:45 Terminal MAIN TERMINAL | KELOWNA BC, CANADA Time 08:42 | Fare Family Econo Seat Number s.15 (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis IA30ULK Not Valid Before 27SEP18 Not Valid After 27SEP18 |
| 27Sep18 | WESTJET WS 3327 Operated by: WESTJET ENCORE | KELOWNA BC, CANADA Time 15:25 | VANCOUVER BC, CANADA Time 16:25 Terminal MAIN TERMINAL | Fare Family Econo Seat Number s.15 (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis IA30ULK Not Valid Before 27SEP18 Not Valid After 27SEP18 |

Allowances

Baggage Allowance

YVR to YLW - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YLW to YVR - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

YVR to YLW , YLW to YVR - 1 Piece (WS - WESTJET)

Carry On Charges

YVR to YLW , YLW to YVR - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

| | |
|------------------------------------|---|
| Form of Payment | CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX s.17 |
| Fare Calculation Line | YVR WS YLW96.00WS YVR96.00CAD192.00END |
| Fare | CAD 192.00 |
| Taxes/Fees/Carrier-Imposed Charges | CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES) |
| | CAD 11.51 XG8 (GOODS AND SERVICES TAX (GST)) |
| | CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE) |
| | CAD 20.00 SQ (AIRPORT IMPROVEMENT FEE (AIF)) |
| | CAD 1.00 XG9 (GOODS AND SERVICES TAX (GST)) |
| Total Fare | CAD 262.76 |

Other Charges

| | |
|---|--|
| SEAT ASSIGNMENT # 8381501834815 (YVR-YLW / QTY 1, YLW-YVR / QTY 1) | CAD 16.00 |
| Taxes | CAD 0.80 |
| Form of Payment | CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX s.17 |
| Total | CAD 16.80 |
| Total Fare and Other Charges | CAD 279.56 |

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

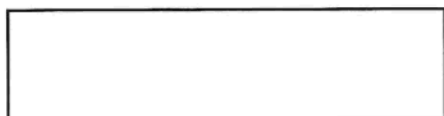
Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

Flesh, Cindy AEST:EX

From: Hubley, Holly AEST:EX
Sent: October 4, 2018 9:12 AM
To: Rzepa, Christina AEST:EX
Cc: Flesh, Cindy AEST:EX
Subject: FW: Flight Itinerary. Thanks for choosing Harbour Air!

Holly Hubley
Administrative Assistant to the Honourable Melanie Mark
Minister of Advanced Education, Skills & Training
Telephone: 250- 356-0179

From: reservation@harbourair.com [mailto:reservation@harbourair.com]
Sent: Thursday, October 4, 2018 9:11 AM
To: Hubley, Holly AEST:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account

HAS #

s.17

Name

Christina Rzepa

Booking #s.17

Thursday, October 4, 2018

Flight #222/Twin Otter

17:00 Victoria Harbour / Map ☐

17:35 Vancouver Harbour / Map ☐

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Christina Rzepa, Female

[Add to Calendar](#)

Invoice #S.17

Air Transportation Charges

Sked 200/300 : (Pk) GO Flex \$198.07

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$10.42

Billing \$208.58

Taxes \$10.42

Grand Total \$219.00

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure (subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking Information

Domestic Flights

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: s.22

Name: Christina Rzepa
E-mail: HOLLY.HUBLEY@GOV.BC.CA
Payment: CCCAXXXXXXXXXXXXXs.17

Customer Care
Air Canada Reservations
1-888-247-2262

Air Canada Flight Information
1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

| Flight | From | To | Aircraft | Cabin (Booking class) | Status |
|--------------------------------|--------------------------|--------------------|----------|--------------------------|-----------|
| AC8181 | Vancouver (YVR) | Ft. St. John (YXJ) | DH4 | Economy Standard (A) | Confirmed |
| <i>Operated by:</i> | Fri 12-Oct 2018 | Fri 12-Oct 2018 | | | |
| <i>Air Canada Express-Jazz</i> | 08:10 - TERMINAL M -MAIN | 09:51 | | | |
| Seat number(s) requested: s.1 | | | | | |

Passenger Information

Passenger: 1 Christina Rzepa
Ticket number: s.22

Purchase Summary

Passenger: 1 Ticket number 014 2100 343620

Date of issue

10-Sept 2018

Fare Amount in Canadian dollars:

113.00

(including navigational & other charges)

Taxes, Fees & Charges

Total Fare in :

No Additional
collection

Options

Seat Fee(s) in Canadian dollars

18.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

0.90

Name change fee in Canadian dollars

125.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

6.25

Ticket particularities:

NAMECHG

AC ONLY/NONREF/CHGFEE -BG:AC

*Fare calculation:

12OCT18YVR AC YXJ Q18.00R95.00CAD113.00 END ROE1.00 PD7.12CA
5.00SQ6.26XG

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Flesh, Cindy AEST:EX

From: Hubley, Holly AEST:EX
Sent: September 10, 2018 11:02 AM
To: Flesh, Cindy AEST:EX; Rzepa, Christina AEST:EX
Subject: FW: Air Canada - 12 Oct: Fort St. John - Vancouver (Booking Reference: s.22
Attachments: Air_Canada_Booking_Confirmation_QHLHYZ.pdf

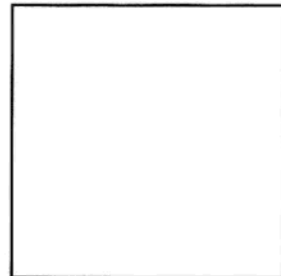
Follow Up Flag: Follow up
Flag Status: Flagged

Holly Hubley
Administrative Assistant to the Honourable Melanie Mark
Minister of Advanced Education, Skills & Training
Telephone: 250- 356-0179

From: Air Canada [mailto:confirmation@aircanada.ca]
Sent: Monday, September 10, 2018 11:02 AM
To: Hubley, Holly AEST:EX
Subject: Air Canada - 12 Oct: Fort St. John - Vancouver (Booking Reference: s.22



Booking Confirmation



Booking Reference: s.22

Date of issue: 10 Sep, 2018

☐

Select Seats

☐

Check in

☐

Manage my booking

☐

Sign up for flight notifications

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT: Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Passengers

☐

Melanie Mark

Seats

AC8186 s.
17

Ticket Number:

s.22

Air Canada - Aeroplan:

s.17,s.22

☐

Christina Rzepa

Seats

AC8186 s.

Ticket Number:

s.22

☐

Depart

Economy - Basic

Friday
12 Oct, 2018

17:25

Fort St. John

(YXJ),
British Columbia

19:11

☐

Vancouver

Vancouver Int. (YVR),
Terminal M

☐

AC8186

1hr46

Economy T

Operated by: Air Canada Express - Jazz | Q400

☐

Economy Basic is a restricted fare

Purchase summary

MasterCard

XXXX-XXXX-XXXX s.17

Amount paid: \$430.76

Full details can be found in
your attached Itinerary/Receipt

Tax information

GST/HST no. 10009-2287

RT0001 \$20.52

☐

Air Transportation Charges

2 adults

294.00

☐

Seat selection

66.00

☐

Taxes, fees and charges

70.76

GRAND TOTAL (Canadian dollars)

\$430⁷⁶



s.22

Booking Confirmation

Booking Reference: s.22

Date of issue: 10 Sep, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



Economy - Basic

Friday
12 Oct, 2018

17:25
Fort St. John
(YXJ), BC



19:11
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8186

1hr46
Economy T
Operated by: Air Canada Express -
Jazz | Q400

Economy Basic is a restricted fare

Passengers

| | |
|------------------------|--------------|
| Melanie Mark | Seats |
| Ticket Number | AC8186 s |
| s.22 | |
| Air Canada - Aeroplan | |
| s.17,s.2 | |
| Christina Rzepa | Seats |
| Ticket Number | AC8186 s. |
| s.22 | |



Purchase summary

MasterCard

Amount paid: \$430.76

Tax information

GST/HST no. 10009-2287 RT0001
\$20.52

2 adults

Air Transportation Charges

| | |
|------------|--------|
| Base Fare | 129.00 |
| Surcharges | 18.00 |

Taxes, Fees and Charges

| | |
|--|-------|
| Goods and Services Tax - Canada no. 100092287 RT0001 | 8.61 |
| Air Travellers Security Charge - Canada | 7.12 |
| Airport Improvement Fee - Canada | 18.00 |

Total airfare and taxes before options (per passenger) **\$180⁷³**

Number of passengers **X 2**

Total **\$361⁴⁶**

Seat selection

Melanie Mark

AC8186 **s.15** 33.00

Christina Rzepa

AC8186 **s.15** 33.00

Goods and Services Tax - Canada no. 100092287 RT0001 3.30

Total with options and seat selection fees **\$430⁷⁶**

GRAND TOTAL (Canadian dollars) **\$430⁷⁶**



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130007

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| | | | | | | | | |
|---|-----------------------------|--|---|---|---------------------------|---------------------------------------|----------------------------|--------------------------------|
| Name Bansal, Mindy ✓ | | | Employee ID s.22 | | | Phone Number s.17 | | |
| Client Organization Citizens' Services | | | Job Title Executive Assistant | | | Travel Group Code 3 | | |
| 5. Date Completed 2018/10/30 | | 6. Fiscal Year 2019 | | 7. Special Cheque Issue | | 8. Cheque Stub Information | | |
| Type of Travel In Province | | 14. Reason for Travel EA Duties October 2018 | | | | Headquarters s.22 Vancouver | | |
| 12. Mailing Address for Cheque s.22 | | | | | | | | |
| 16. Travel Dates | 17. Places Travelled | | | 18. ^{0.54} Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | |
| | Destination | Start | End | Km | Cost | | Claim | Cost |
| 2018 | | | | | | | | |
| 10/11 | Surrey | 1200 | 1300 | 10 | 5.40 | | | 0.00 |
| 10/12 | Surrey | 1830 | 2200 | 48 | 25.92 | | | 0.00 |
| 10/17 | Surrey Richmond | 1000 | 1100 | 74 | 39.96 | | | 0.00 |
| 10/19 | Newton | 0900 | 1000 | 10 | 5.40 | | | 0.00 |
| 10/24 | Victoria Cancel | 0830 | 1200 | 89 | 48.06 | | | 0.00 |
| 10/26 | Green Timbers | 0900 | 1100 | 18 | 9.72 | | | 0.00 |
| 10/26 | Surrey | 1800 | 2200 | 32 | 17.28 | | | 0.00 |
| 10/30 | Van-Victoria s.22 (HJ) | 0730 | 1700 | 37 | 19.98 | P/Card | F- | 51.50 |
| 10/31 | Victoria Van (HJ) | 0800 | 1700 | 37 | 19.98 | P/Card | F- | 51.50 |
| TOTALS OF COLUMNS | | | | 36. ✓ 355 KMS | 37. ✓ \$ 191.70 | 38. ✓ \$ 0.00 | 39. ✓ \$ 103.00 | 40. ✓ \$ 123.02 |
| | | | | 41. ✓ \$ 0.00 | 42. ✓ \$ 0.00 | 43. ✓ \$ 0.00 | 44. ✓ \$ 0.00 | 45. ✓ \$ 0.00 |
| 48. Client Code | 49. Resp. | 50. Service Line | 51. STOB | 52. Project | 53. Supplier Code | 54. Amount | | |
| 112 | 32805 | 34610 | 5701 | 3200000 | s.22 | 265.98 \$ s.22 | | |
| 112 | 32805 | 34610 | 5702 | 3200000 | s.22 | 151.74 \$ | | |
| 112 | | | | | | | | |
| 112 | | | | | | | | |
| Less Travel Advance | | | | | | | | |
| 112 | | | | | | | | |
| AMOUNT DUE TO EMPLOYEE | | | | | | | | 54. ✓ 417.72 \$ s.22 |
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | Print Name | | Date Signed |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | Print Name | | Date Signed |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | Print Name | | Date Signed |

Audit Trail for Travel Voucher (Restricted Use) E130007 for Bansal, Mindy

4 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|--|--------------|-----------|---|
| 2018/10/30 16:35:18 | Bansal, Mindy (IDIR\MBANSAL) Mindy.Bansal@gov.bc.ca | | Saved | Bansal, Mindy Mindy.Bansal@gov.bc.ca |
| 2018/10/30 16:35:29 | Bansal, Mindy (IDIR\MBANSAL) Mindy.Bansal@gov.bc.ca | | Saved | Bansal, Mindy Mindy.Bansal@gov.bc.ca |
| 2018/10/31 09:31:30 | Bansal, Mindy (IDIR\MBANSAL) Mindy.Bansal@gov.bc.ca | | Initiated | Russell, Shannon Shannon.Russell@gov.bc.ca |
| 2018/10/31 17:59:30 | Russell, Shannon ✓ (IDIR\SHANRUSS) Shannon.Russell@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

Production *** Copyright © Government of British Columbia

From: Janke, Debra FIN:EX
To: Bansal, Mindy CITZ:EX
Subject: RE: TV#E130007
Date: November 9, 2018 3:26:00 PM

Thanks, Mindy.

Your travel claim has been processed for payment, today. The reimbursement has been adjusted from \$441.13 to \$417.72 to recover the Hotel room upgrade charge.

Debra

From: Bansal, Mindy CITZ:EX
Sent: November 9, 2018 2:29 PM
To: Janke, Debra FIN:EX
Subject: RE: TV#E130007

It's all good, I will pay the difference as I needed a room right away and the other one was not available to checkin.

Thank you.

Mindy Kalsi Bansal | Executive Assistant

Honourable Jinny Sims' Office | Minister of Citizens' Services
Parliament Buildings
Ph: 1-250-812-7256
e: mindy.bansal@gov.bc.ca

From: Janke, Debra FIN:EX
Sent: November 9, 2018 1:41 PM
To: Bansal, Mindy CITZ:EX <Mindy.Bansal@gov.bc.ca>
Subject: TV#E130007

Hi Mindy,

A charge for a room upgrade is indicated on the s.15 folio. The CSA approved single rate is \$105.00 plus, taxes.

Please provide a brief explanation for the room upgrade.

Thanks.

Debra

Debra Janke

| DATE | TIME | | EVENT | LOCATION | PARKING | SOB | MILEAGE | | | TOTAL |
|-----------|-------|-------|-------------------------------------|-----------------------------------|-----------|--------------|---------|---|-----------|-----------|
| 11-Oct-18 | 1200 | 1300 | Newton Talks | Surrey | | 5701-3200000 | 10 km | x | 0.54 | \$ 5.40 |
| 12-Oct-18 | 1830 | 2200 | Mayor's Ball Aria Banquet Hall | Surrey | | 5701-3200000 | 48 km | x | 0.54 | \$ 25.92 |
| 17-Oct-18 | 10:00 | 11:00 | Dropped Minister Harbour Air | Surrey - Richmond | | 5702-3200000 | 74 km | x | 0.54 | \$ 39.96 |
| 19-Oct-18 | 9:00 | 10:00 | Harry Bains Office MLA meeting | Surrey | | 5702-3200000 | 10 km | x | 1.54 | \$ 5.40 |
| 24-Oct-18 | 8:30 | 1200 | Victoria (Cancelled Flight) | Surrey-Rich-Van -return back to S | | 5701-3200000 | 89 km | x | 0.54 | \$ 48.06 |
| 26-Oct-18 | 9:00 | 11:00 | The Center of Child Development | 9460 140 St Surrey | | 5701-3200000 | 18 km | x | 0.54 | \$ 9.72 |
| 26-Oct-18 | 1800 | 2200 | Drishiti Awards @ Aria Banquet Hall | Surrey | | 5701-3200000 | 32 km | x | 0.54 | \$ 17.28 |
| 30-Oct-18 | | | VICTORIA | FULLDAY PERDIUM | \$ 51.50 | 5701-3200000 | 37 km | x | 0.54 | \$ 19.98 |
| 31-Oct-18 | | | VICTORIA | FULLDAY PERDIUM | \$ 51.50 | 5701-3200000 | 37 km | x | 0.54 | \$ 19.98 |
| 31-Oct-18 | | | s.15 | Victoria | \$ 146.43 | | km | x | 0.54 | \$ - |
| ✓ | | | | | | | km | x | 0.54 | \$ - |
| | | | | | | | km | x | 0.54 | \$ - |
| | | | | | | | km | x | 0.54 | \$ - |
| | | | | | | | km | x | 0.54 | \$ - |
| | | | | | | | km | x | 0.54 | \$ - |
| | | | | | | | km | x | 0.54 | \$ - |
| | | | | | | | km | x | 0.54 | \$ - |
| | | | | | | | km | x | 0.54 | \$ - |
| | | | | | | | km | x | 0.54 | \$ - |
| | | | | | \$ 249.43 | | km | x | | \$ 191.70 |
| | | | | | | | | | \$ 441.13 | |

Ms Mindy Bansal ✓
s.22

Room : s.15
Arrival Date : 10/30/18
Invoice No. : s.22
Folio No. :
Conf. No. :
Cashier No. : 72
Billing Date : 10/31/18
A/R Number

Min of Citizen Services

| Date | Description | Debit | Credit |
|--------------------------|--|----------------|---------------|
| ✓ 10/30/18 | Room Charge CSA approved single rate, plus taxes: ok ✓ | 105.00 | |
| 10/30/18 | Destination Marketing Fee | 1.05 | |
| 10/30/18 | Provincial Room Tax | 11.67 | |
| 10/30/18 | Room GST | 5.30 | |
| 10/30/18 | Upgrade Fee | 20.00 | |
| 10/30/18 | Upgrade Room Destination Ma room upgrade, deduct \$23.41 | 0.20 | |
| 10/30/18 | Upgrade Room Provincial Roor | 2.20 | |
| 10/30/18 | Upgrade Room GST | 1.01 | |
| 10/31/18 | Mastercard XXXXXXXXXXXXX s.17 XX/XX | | 146.43 |
| Room H/GST Total - 6.31 | | Total | 146.43 |
| Other H/GST Total - 0.00 | | | 146.43 |
| H/GST # s.15 PST# s.15 | | Balance | 0.00 ✓ |

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

Gervais, Dominique CITZ:EX

From: passengerservices@helijet.com
Sent: Thursday, October 25, 2018 9:22 AM
To: Gervais, Dominique CITZ:EX
Subject: Thank you for choosing to take off with Helijet!



FYI → on AC's Pcard.

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

| | | |
|----------------|------------|--------------|
| Account | Customer # | s.22 |
| | Name | Mindy Bansal |

Booking #s.22

Tuesday, October 30, 2018 ✓

709

09:30 Vancouver Harbour (Downtown)

10:05 Victoria Harbour (Downtown) ✓

35 minutes

Confirmed

1 Passengers - Full-Fare

Mindy Bansal, Female ✓

[Add to Calendar](#)

Invoice #340266

FARE-YWH-FULL_Winter18-19 \$309.52

+ GST \$15.48

Billing \$309.52

Taxes \$15.48

Grand Total \$325.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Booking #s.22

Wednesday, October 31, 2018 ✓

726

16:55 Victoria Harbour (Downtown)

17:30 Vancouver Harbour (Downtown) ✓

35 minutes

Confirmed

1 Passengers - Full-Fare

Mindy Bansal, Female ✓

[Add to Calendar](#)

Invoice #340269

FARE-YWH-FULL_Winter18-19 \$309.52

+ GST \$15.48

Billing \$309.52

Taxes \$15.48

Grand Total \$325.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-