



Control No.

E130257

Name	Employee ID	Phone Number
McLaren, Kenn	s.22	(250) 953-4120
Client Organization	Job Title	Travel Group Code
Forests, Lands, Natural Resource Operations and Rural Dev	Ministerial Assistant	3

5. Date Completed 2018/12/12	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business	Headquarters Victoria	

PO BOX 9043 Stn Prov Govt Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	*PCard			Km	Cost		Claim	Cost		Cost	Describe
2018	Destination	Start	End								
12/03	*Vic to Will. Lk.(PC)	1530	2359	27	14.58		F-BL	30.50	120.63		
12/04	Williams Lake	0730	2359		0.00		F-BL	30.50	135.48		
12/05	* Will. Lk to Vic (PC)	0730	1630	27	14.58	33.00	F-BD	22.75			

TOTALS OF COLUMNS	36. \$ 29.16	37. \$ 33.00		38. \$ 83.75	39. \$ 256.11	40. \$ 0.00	Claim Total \$ 402.02
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48.	Client Code 128 128 128 128	49.	Resp. 71000	50.	Service Line 40001	51.	STOB 570402	52.	Project 7100000	45.	Supplier Code s.22	Amount \$ 402.02
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[illegible]

	AMOUNT DUE TO EMPLOYEE	54. \$ 402.02
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
---	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
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Audit Trail for Travel Voucher (Restricted Use) E130257 for McLaren, Kenn

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/12/12 11:46:37	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	McLaren, Kenn Kenn.McLaren@gov.bc.ca	Saved	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2018/12/12 13:00:33	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	McLaren, Kenn Kenn.McLaren@gov.bc.ca	Saved	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2018/12/12 13:01:43	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	McLaren, Kenn Kenn.McLaren@gov.bc.ca	Saved	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2018/12/13 09:22:50	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	McLaren, Kenn Kenn.McLaren@gov.bc.ca	Notified	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2018/12/13 11:16:56	McLaren, Kenn (IDIR\KENMCLAR) Kenn.McLaren@gov.bc.ca		Approved	Renneberg, Tim Tim.Renneberg@gov.bc.ca
2018/12/13 12:03:49	Renneberg, Tim (IDIR\TRENNEB) Tim.Renneberg@gov.bc.ca		Approved	Poldrugovac, Saija Saija.Poldrugovac@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130257 for McLaren, Kenn

1 note(s) returned.

Created On	Author	Note
2018/12/12 13:00:33	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Dec 3 - Mtgs in Williams Lk. Pers. car Parl bldgs to YYJ, mileage 27km, claim \$14.58. Flgt Pac Coastal #8P116, Vic to Van, PC #8P561 Van to W. Lk. Overnight hotel on MA PCard, \$120.63. Claimed dinner. Dec. 4 - Overnight in hotel, MA PCard \$135.48. Claimed dinner. Dec. 5 - Flgt. PC #8P558 W. Lk to Van, PC #8P115 Van to Vic, used flgt credit of \$537.13 and \$111.30 additional fare. Total: \$648.43 pd on AA PCard. Prkg YYJ, \$33.00 on MA PCard. mileage YYJ to home 27km, claim \$14.48. Claim lunch.

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12/04/2018 02:59 AM

s.15

Registered To:
McLaren, Kenn
provincial government
s.22

Room # s.15

Conf # s.22
Arrival 12/03/18
Departure 12/04/18

Room Type s.15,s.22
Guests 2 / 0

Payment Visa/Master
Acct XXXX-XXXX-XXXX s.17

s.22

Posting Date	Oper	AcctCode	Description	From	Reference	Amount
12/03/18	Shabnai	RC	ROOM CHRG REVENUE			\$103.99
12/03/18	Shabnai	10	PST			\$8.32
12/03/18	Shabnai	11	GST			\$5.20
12/03/18	Shabnai	12	Hotel/Motel Tax			\$3.12
12/04/18	Hardik	VS	PAYMENT VISA/MC			\$120.63

Balance Due	\$0.00
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THE UNDERSIGNED GUEST AGREES TO PAY THE AMOUNT INDICATED ON THE BALANCE DUE PORTION OF THIS INVOICE. IF THE CHARGES ARE TO BE BILLED TO A THIRD PARTY, THE UNDERSIGNED AGREES TO BE PERSONALLY LIABLE FOR PAYMENT OF THE CHARGES IN THE EVENT THAT THE INDICATED THIRD PARTY, PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF SUCH CHARGES.

X _____
GUEST SIGNATURE

Signature

11/13/18 04:24 pm

Guarantee/Cxl GTD/24H

Registered To:
McLaren, Kenn
provincial government

Room # _____

Conf # s.22

Arrival 12/03/18
Departure 12/04/18

Room Type s.15,s.22
Guests 2 / 0

s.22

Payment Visa/Master
Account XXXX-XXXX-XXXX- S.1
7

Guest Initials:							
Reservation & Rate Information						Avg Daily Rate:	\$103.99
Mon							
Date	12/03/18	EXTENDED DATES					
Rate	\$103.99						
Tax	16.64						
Pkg							
Extra 1							
Extra 2							

This letter is to confirm your reservation for the above listed dates. Your room will be held for your arrival and will be charged if you fail to arrive. If you would like to cancel without a charge we require 24 hours notice or if you are part of a group booking such as wedding or sports team we require two weeks notice.

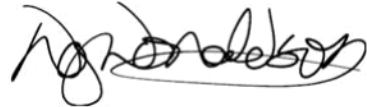
12/05/2018 02:32 AM

s.15

Registered To:
McLaren, Kenn
provincial government
s.22

Room # s.15
Conf # s.22
Arrival 12/04/18
Departure 12/05/18
Room Type s.15,s.22
Guests 1 / 0
Payment Visa/Master
Acct XXXX-XXXX-XXXX s.17

Posting Date	Oper	AcctCode	Description	From	Reference	Amount
12/04/18	Satwan	RC	ROOM CHRG REVENUE			\$116.80
12/04/18	Satwan	10	PST			\$9.34
12/04/18	Satwan	11	GST			\$5.84
12/04/18	Satwan	12	Hotel/Motel Tax			\$3.50
12/05/18	Hardik	VS	PAYMENT VISA/MC			\$135.48-
Balance Due						\$0.00



THE UNDERSIGNED GUEST AGREES TO PAY THE AMOUNT INDICATED ON THE BALANCE DUE PORTION OF THIS INVOICE. IF THE CHARGES ARE TO BE BILLED TO A THIRD PARTY, THE UNDERSIGNED AGREES TO BE PERSONALLY LIABLE FOR PAYMENT OF THE CHARGES IN THE EVENT THAT THE INDICATED THIRD PARTY, PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF SUCH CHARGES.

X _____
GUEST SIGNATURE

Signature

12/04/18 10:14 am

Guarantee/Cxl GTD/24H

Registered To:

McLaren, Kenn
provincial government
s.22

Room # _____

Conf # s.22

Arrival 12/04/18

Departure 12/05/18

Room Type s.15,s.22

Guests 1 / 0

Payment Visa /Master

Account XXXX-XXXX-XXXX s.17

Guest Initials:

Reservation & Rate Information						Avg Daily Rate:		\$116.80
Tue								
Date	12/04/18	EXTENDED DATES						
Rate	\$116.80							
Tax	18.68							
Pkg								
Extra 1								
Extra 2								

This letter is to confirm your reservation for the above listed dates. Your room will be held for your arrival and will be charged if you fail to arrive. If you would like to cancel without a charge we require 24 hours notice or if you are part of a group booking such as wedding or sports team we require two weeks notice.

ROBBINS PARKING
VICTORIA AIRPORT

.....
Terminal#:1 Cashier#:10
03/12/2018 15:30
05/12/2018 16:35 - 2 01:05
230412804 / #165512
Rate 3 : \$ 33.00
SUBTOTAL : \$ 31.43
GST : \$ 1.57
TOTAL : \$ 33.00
Payment : \$ 33.00
.....

- PARKING RECEIPT -
GST#104-567-276 RT001



Reservation Confirmation
Your reservation is now confirmed

Reservation Number: s.22

*All charges and payments appear in: CAD

Passenger

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
MCLAREN, KENNETH	\$617.54	\$30.89	\$648.43	\$648.43	\$0.00

Flight Itinerary

Leg	Flight Number	Date	Departure	Arrival	Aircraft	Status
1	8P116	03 Dec 2018	16:41 - VICTORIA INT ARPT	17:02 - VANCOUVER - SOUTH	BEECH 1900	CONFIRMED
1	8P561	03 Dec 2018	17:42 - VANCOUVER - SOUTH	18:56 - WILLIAMS LAKE	BEECH 1900	CONFIRMED
2	8P558	05 Dec 2018	14:20 - WILLIAMS LAKE	15:30 - VANCOUVER - SOUTH	BEECH 1900	CONFIRMED
2	8P115	05 Dec 2018	16:00 - VANCOUVER - SOUTH	16:25 - VICTORIA INT ARPT	BEECH 1900	CONFIRMED

8P flight numbers operated by Pacific Coastal Airlines.
Aircraft type and schedule subject to change without notice.

Purchase Summary

Leg	Passenger	Description	Amount	GST	Total
1	MCLAREN, KENNETH	AIF - YYJ	\$15.00	\$0.75	\$15.75
1	MCLAREN, KENNETH	GOVERNMENT BRAVO	\$199.00	\$9.95	\$208.95
1	MCLAREN, KENNETH	Security Surcharge	\$7.12	\$0.36	\$7.48
1	MCLAREN, KENNETH	Fuel Surcharge	\$22.00	\$1.10	\$23.10
1	MCLAREN, KENNETH	Nav Canada Fee	\$13.00	\$0.65	\$13.65
1	MCLAREN, KENNETH	Carbon Surcharge	\$7.15	\$0.36	\$7.51
2	MCLAREN, KENNETH	GOVERNMENT CLASSIC	\$230.00	\$11.50	\$241.50
2	MCLAREN, KENNETH	Security Surcharge	\$7.12	\$0.36	\$7.48
2	MCLAREN, KENNETH	Fuel Surcharge	\$22.00	\$1.10	\$23.10
2	MCLAREN, KENNETH	ROUTING - MODIFICATION	\$75.00	\$3.75	\$78.75
2	MCLAREN, KENNETH	Nav Canada Fee	\$13.00	\$0.65	\$13.65
2	MCLAREN, KENNETH	Carbon Surcharge	\$7.15	\$0.36	\$7.51
Total			\$617.54	\$30.89	\$648.43

Payment Information

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
13 November 2018	Sandra Purdy	\$537.13	MASTERCARD		2905302	185038
04 December 2018	MCLAREN, KENNETH	\$111.30	MASTERCARD		2918746	131103

Tax Registration: 121386296 RT0001





Control No.

E130287

Name	Employee ID	Phone Number
Cheevers, Michael	s.22	s.22
Client Organization	Job Title	Travel Group Code
Labour	Ministerial Assistant	3

5. Date Completed 2018/12/14	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
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2018/12/14	2019		
Type of Travel In Province	14. Reason for Travel meetings		Headquarters Victoria

12. Mailing Address for Cheque

PO Box 9064 Stn Prov Govt Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
2018	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
12/04	Van-Surrey-Van	0900	1400	70	37.80		F-BLD	12.25			
12/05	Van	1100	1300	10	5.40			0.00		28.90	Parking/taxi
12/07	Van-Surrey-Van	0800	1530	74	39.96			0.00			
12/10	Van-Vic(FER)	1700	2000	77	41.58	91.70	F-BLDI	0.00			
12/12	Vic-Van	1700	2000		0.00	17.20	F-BLDI	0.00			

TOTALS OF COLUMNS	36. \$ 124.74	37. \$ 108.90		38. \$ 12.25	39. \$ 0.00	40. \$ 28.90	Claim Total \$ 274.79
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48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
127	51608	52080	5701	5155555	s.22	\$ 274.79--\$ s.22
127	51608	52080	5702	5155555		--
127						
127						

[illegible][illegible]

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
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56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
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57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
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Audit Trail for Travel Voucher (Restricted Use) E130287 for Cheevers, Michael

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/12/14 14:57:21	Garnier, Jack (IDIR\JGARNIER) Jack.Garnier@gov.bc.ca	Cheevers, Michael Michael.Cheevers@gov.bc.ca	Saved	Cheevers, Michael Michael.Cheevers@gov.bc.ca
2018/12/14 14:57:35	Garnier, Jack (IDIR\JGARNIER) Jack.Garnier@gov.bc.ca	Cheevers, Michael Michael.Cheevers@gov.bc.ca	Notified	Cheevers, Michael Michael.Cheevers@gov.bc.ca
2018/12/14 15:03:20	Cheevers, Michael (IDIR\MCHEEVER) Michael.Cheevers@gov.bc.ca		Approved	Cooling, Karen Karen.Cooling@gov.bc.ca
2018/12/17 14:39:47	Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130287 for Cheevers, Michael

0 note(s) returned.

Created On	Author	Note

Production *** Copyright © Government of British Columbia

Transaction: Details

Purchase: 2018/12/09 ✓
Amount: \$17.00 CAD ✓
Bcf-Rbi Online Booking, Victoria ✓

Merchant Detail

n/a

n/a

Bcf-Rbi Online Booking, Victoria BC

Transaction Date 2018/12/09
Posting Date 2018/12/10 ✓
Internal Reference H49720181212ocilonhin ✓



Supplier Category Details

Merchant Type Transportation
Merchant Category Transportation Services Not Elsewhere
Classified (4789)

[View Supplier Details...](#)

[View Audit History](#)

Card Transaction - Extended Transaction Details

Total Tax Amount	1.820000	Item Number	1	Cash Back Ac	 
Goods and Services Tax Rate	0.05	Interchange Rate Designator	40	Cash Back Ar	
Goods and Services Tax Exempt Code	N	Healthcare Elig account type	00	Surcharge Ac	
Provincial Sales Tax Rate	0.07	Healthcare Elig Amount Type	00	Surcharge An	
Net Discount	0.00	Prescription Elig Account Type	00	POI Account	
Exchange Rate Date	20181210	Prescription Elig Amount Type	00	POI Amount	
Acquiring ICA	00000007260 ✓	Prepaid Online Fee AcctType	00	Card Accepto	
Sequence Number	0	Prepaid Online Fee Amount Type	00	Purchase Idei	

Close

Transaction: Details

Purchase: 2018/12/10 ✓

Amount: \$74.70 CAD ✓

Bcf - Tsawwassen, Victoria ✓

Merchant Detail

n/a

n/a

Bcf - Tsawwassen, Victoria BC

Transaction Date 2018/12/10 ✓

Posting Date 2018/12/11

Internal Reference H49720181212okoxkoarv

Supplier Category Details

Merchant Type Transportation

Merchant Category Transportation Services Not Elsewhere
Classified (4789)

[View Supplier Details...](#)

[View Audit History](#)

Card Transaction - Extended Transaction Details

Total Tax Amount	8.000000	Item Number	1	Cash Back Ac
Goods and Services Tax Rate	0.05	Interchange Rate Designator	40	Cash Back Ar
Goods and Services Tax Exempt Code	N	Healthcare Elig account type	00	Surcharge Ac
Provincial Sales Tax Rate	0.07	Healthcare Elig Amount Type	00	Surcharge An
Net Discount	0.00	Prescription Elig Account Type	00	POI Account
Exchange Rate Date	20181211	Prescription Elig Amount Type	00	POI Amount 1
Acquiring ICA	00000007260 ✓	Prepaid Online Fee AcctType	00	Card Accepto
Sequence Number	0	Prepaid Online Fee Amount Type	00	Purchase Idei

Close

Transaction: Details

Purchase: 2018/12/12 ✓

Amount: \$17.20 CAD

Bcf-Swartz Bay, Victoria ✓

Merchant Detail

n/a

n/a

Bcf-Swartz Bay, Victoria BC

Transaction Date 2018/12/12 ✓

Posting Date 2018/12/13

Internal Reference H49720181214tsxjopsjp

Supplier Category Details



Merchant Type Transportation

Merchant Category Transportation Services Not Elsewhere
Classified (4789)

[View Supplier Details...](#)

[View Audit History](#)

Card Transaction - Extended Transaction Details

Total Tax Amount	1.840000	Item Number	1	Cash Back Ac	 
Goods and Services Tax Rate	0.05	Interchange Rate Designator	40	Cash Back Ar	
Goods and Services Tax Exempt Code	N	Healthcare Elig account type	00	Surcharge Ac	
Provincial Sales Tax Rate	0.07	Healthcare Elig Amount Type	00	Surcharge An	
Net Discount	0.00	Prescription Elig Account Type	00	POI Account	
Exchange Rate Date	20181213	Prescription Elig Amount Type	00	POI Amount 1	
Acquiring ICA	00000007260	Prepaid Online Fee AcctType	00	Card Accepto	
Sequence Number	0	Prepaid Online Fee Amount Type	00	Purchase Idei	

Close

BLACKTOP & CHECKER
CABS#155
777 PACIFIC ST
VANCOUVER BC

CARD ***** s.17
CARD TYPE MASTERCARD
DATE 2018/12/05
TIME 0017 11:41:16
CLERK ID 1
RECEIPT NUMBER
C85010694-001-649-011-0

PURCHASE
AMOUNT \$5.90
TIP s.22
TOTAL

MasterCard
A0000000041010
0801BCD34E4094FE
0000008000-E800
91E47211D027F373

APPROVED

AUTH# 144116 01-027
THANK YOU

VERIFIED BY PIN

MERCHANT COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Canada Place Parkade
999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number: 1
Entered: 12/05/2018 10:11
Exited: 12/05/2018 15:02
Ticket Number: 41245
Transaction Number: 81711
Rate: A
Parking Fee: \$23.00

Total Fee: \$23.00
Fee Paid: \$23.00
Master
XXXXXXXXXXXX s.17
Approval Number: 180233

Thank you for visiting
Canada Place
Above amount includes 5% GST
GST# 120996095RT0005



Control No.

E130627

Name	Employee ID	Phone Number
Cheevers, Michael	s.22	s.22
Client Organization	Job Title	Travel Group Code
Labour	Ministerial Assistant	3

5. Date Completed 2019/02/20	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel meetings		Headquarters Victoria /Nan

16.	17.			18.		19.	20. & 21.		22.	20. & 21.	
Travel Dates	Places Travelled			Personal Vehicle Use		Other Transport Costs	Meals		Lodging Costs	Miscellaneous	
	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
2018											
12/18	Van-Vic-Van(FER)	0500	2000	165	89.10	✓ 187.40		0.00			
12/20	Van	0900	1700	62	33.48			0.00			
12/21	Van	0800	1700	62	33.48			0.00			

[illegible]

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
127	51608	52080	5701	5155555	s.22	\$ 343.46
127						
127						
127						

[illegible]

AMOUNT DUE TO EMPLOYEE

54.	\$ 343.46
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
---	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
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Audit Trail for Travel Voucher (Restricted Use) E130627 for Cheevers, Michael

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/02/20 11:21:27	Garnier, Jack (IDIR\JGARNIER) Jack.Garnier@gov.bc.ca	Cheevers, Michael Michael.Cheevers@gov.bc.ca	Notified	Cheevers, Michael Michael.Cheevers@gov.bc.ca
2019/02/20 11:21:33	Garnier, Jack (IDIR\JGARNIER) Jack.Garnier@gov.bc.ca	Cheevers, Michael Michael.Cheevers@gov.bc.ca	Saved	Cheevers, Michael Michael.Cheevers@gov.bc.ca
2019/02/20 12:33:02	Cheevers, Michael (IDIR\MCHEEVER) Michael.Cheevers@gov.bc.ca		Approved	Cooling, Karen Karen.Cooling@gov.bc.ca
2019/02/20 12:56:19	Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130627 for Cheevers, Michael

0 note(s) returned.

Created On	Author	Note

Production *** Copyright © Government of British Columbia

Tsawwassen
To
Swartz Bay



Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 44

RECEIPT - PLEASE RETAIN

PURCHASE 2018/12/18 ✓
RESERVATION-R0700
CONF: B181884725
RES: 1

1	Reservation Pr	17.00
20'	Undersize Vehi	57.50
1 ✓	Adult	17.20

Total 91.70 ✓

Prepayment 17.00

Master Card
*****s.17 74.70 ✓

AUTH 084803 66277659 0010014260 S
01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CARDHOLDER COPY

TSA 18 Dec 2018 05:48:03



1007119 989652

SEE REVERSE SIDE OF TICKET

Swartz Bay
To
Tsawwassen



Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 02

RECEIPT - PLEASE RETAIN

PURCHASE 2018/12/18 ✓
RESERVATION-R1900
CONF: B181888439
RES: 1

1	Reservation Pr	21.00
20'	Undersize Vehi	57.50
1 ✓	Adult	17.20

Total 95.70 ✓

Prepayment 21.00

Master Card
*****s.17 74.70

AUTH 212318 66277637 0010018060 S
01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CARDHOLDER COPY

SWB 18 Dec 2018 18:23:18



1005035 213936

SEE REVERSE SIDE OF TICKET



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130335

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Andrews, Scott S ✓				Employee ID s.22		Phone Number (250) 387-4471	
Client Organization Energy, Mines and Petroleum Resources				Job Title Ministerial Assistant		Travel Group Code 1	
5. Date Completed 2018/12/21		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Assisting Minister				Headquarters Victoria	
12. Mailing Address for Cheque							
16. Travel Dates 2018 12/12 12/17	17. Places Travelled			18. Personal Vehicle Use Km Cost	19. Other Transport Costs P/Car Cost	20. & 21. Meals Claim Cost	22. Lodging Costs
	Destination Vic & Van taxis (HJ) Victoria taxis-in town	Start 0800 0800	End 2000 1900				
				0.00 0.00	102.60 22.30		
TOTALS OF COLUMNS				36. \$ 0.00	37. ✓ \$ 124.90	38. \$ 0.00	39. \$ 0.00
				40. \$ 0.00	41. \$ 0.00	42. \$ 0.00	43. \$ 124.90 ✓
48. Client Code 057 057 057 057	49. Resp. 27011 27011	50. Service Line 26700 26700	51. STOB 5714=01 6501	52. Project 2700000 2700000	45. Supplier Code s.22	Amount 102.60 22.30 \$ s.22	
Less Travel Advance 057							
AMOUNT DUE TO EMPLOYEE						54. \$ 124.90 ✓	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Dec 17 In-Town Taxis, not on travel status

* HJ flight Van-Vic pd on travel card-for \$222.73 payment X Ref E130731

Audit Trail for Travel Voucher (Restricted Use) E130335 for Andrews, Scott^S

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/12/21 11:21:24	Pommelet, Lisa (IDIR\LPOMMELE) Lisa.Pommelet@gov.bc.ca	Andrews, Scott ^S Scott.Andrews@gov.bc.ca	Saved	Andrews, Scott ^S Scott.Andrews@gov.bc.ca
2018/12/21 11:21:57	Pommelet, Lisa (IDIR\LPOMMELE) Lisa.Pommelet@gov.bc.ca	Andrews, Scott ^S Scott.Andrews@gov.bc.ca	Notified	Andrews, Scott ^S Scott.Andrews@gov.bc.ca
2018/12/21 11:25:04	Pommelet, Lisa (IDIR\LPOMMELE) Lisa.Pommelet@gov.bc.ca	Andrews, Scott ^S . Scott.Andrews@gov.bc.ca	Saved	Andrews, Scott ^S Scott.Andrews@gov.bc.ca
2018/12/21 14:52:32	Andrews, Scott ^S . (IDIR\SCOANDRE) Scott.Andrews@gov.bc.ca		Initiated	Sanderson, Melissa Melissa.Sanderson@gov.bc.ca
2019/01/30 11:28:34	Sanderson, Melissa ✓ (IDIR\MELSANDE) Melissa.Sanderson@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130335 for Andrews, Scott^{S.}

1 note(s) returned.

Created On	Author	Note
2018/12/21 11:21:24	Pommelet, Lisa (IDIR\LPOMMELE) Lisa.Pommelet@gov.bc.ca	Dec 12: Victoria taxi - \$8.00 (TCard) Vancouver taxi - \$34.40 (personal credit card) Victoria taxi - \$60.20 (personal credit card) Dec 17: Victoria taxis - \$8.40 + \$13.90 = \$22.30 (both on personal credit card)

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From: [Pommelet, Lisa EMPR:EX](#)
To: [Janke, Debra FIN:EX](#)
Subject: RE: APPROVAL E-forms: Action Required re: E130335 for Scott ^S Andrews
Date: March 1, 2019 8:46:03 AM
Attachments: [E130335 ANDREWS receipts.pdf](#)

Hi Debra,

Sorry about that! Here are Scott's receipts for that eForm.

Thank you,

Lisa Pommelet
Administrative Assistant for the Honourable Minister Michelle Mungall
Ministry of Energy, Mines, and Petroleum Resources
Ph. (250)953-0900

-----Original Message-----

From: Janke, Debra FIN:EX
Sent: February 28, 2019 2:36 PM
To: Pommelet, Lisa EMPR:EX <Lisa.Pommelet@gov.bc.ca>
Subject: RE: APPROVAL E-forms: Action Required re: E130335 for Scott ^S Andrews

Hi Lisa,

To-date, the receipts have not been received for Scott's travel claim.

Thanks.

Debra

-----Original Message-----

From: EFIMailer@gov.bc.ca [<mailto:EFIMailer@gov.bc.ca>]
Sent: January 30, 2019 11:29 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: APPROVAL E-forms: Action Required re: E130335 for Scott ^S Andrews

Travel Voucher (Restricted Use) Control No. E130335 for Scott ^S Andrews was "Approved" by Melissa Sanderson and has been sent to you for your action.

To view the above form and your allowable actions, proceed to the E-Forms site:

<http://gwww.eforms.gov.bc.ca>

1. Select the FORMS tab.
2. Select the E-Form referenced above.
3. Open the form.

E130335

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240097

**** PURCHASE ****

12-12-2018 ✓ 11:50:43
Acct # *****s.17 SC
Exp Date **/** Card Type MC
Name: SCOTT ANDREWS

Operator: 97
Trace # 3239
Inv. # 4695
th # 145043 RRN 00130200

Total **\$8.00**

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

YELLOW CAB #344
1441 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE VISA
DATE 2018/12/12 ✓
TIME 4620 20:01:22
CLERK ID 5
RECEIPT NUMBER
H85030676-001-001-526-0

PURCHASE
TOTAL

\$34.40

VISA CREDIT
A0000000031010
925777A976E5FADA
0000000000-

APPROVED

AUTH# 036651 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447RT0001

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240043

**** PURCHASE ****

12-12-2018 ✓ 23:02:14
Acct # *****s.17 R
Exp Date **/** Card Type V
Name:
A0000000031010 VISA CREDI

Operator: 143
Trace # 2867
Inv. # 8009
Acct # 064221 RRN 00161100

Total **\$60.20**

THANK YOU

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records
Customer copy

www.yellowcabvictoria.com
250-381-2222

Scott's
taxi
expenses

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH21852400V1

**** PURCHASE ****

12-17-2018 ✓ 11:49:02
Acct # *****s.17 RF

Card Type VI

Name:

A0000000031010 VISA CREDIT

Operator: 229

Trace # 1817

Inv. # 229

Auth # 07074I RRN 001485006

Total **\$8.40**

(001) APPROVED-THANK YOU

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records
Customer copy

www.yellowcabvictoria.com
250-381-2222

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240096

**** PURCHASE ****

12-17-2018 ✓ 18:01:14
Acct # *****s.17 RF

Exp Date **/** Card Type VI

Name:

0000000031010 VISA CREDIT

Operator: 096

Trace # 13717

Inv. # 096

034311 RRN 001561007

Total **\$13.90**

(001) APPROVED-THANK YOU

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records
Customer copy

www.yellowcabvictoria.com
250-381-2222



Control No.

E130731

Name	Employee ID	Phone Number
Andrews, Scott S.	s.22	(250) 387-4471
Client Organization	Job Title	Travel Group Code
Energy, Mines and Petroleum Resources	Ministerial Assistant	1

5. Date Completed 2019/03/05	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Staffing Minister	Headquarters Victoria	

12. Mailing Address for Cheque

16. Travel Dates 2018 12/12	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination Van-Vic (WJ)	Start 1300	End 2000	Km	Cost 0.00	222.73	Claim D	Cost s.22 30.50		Cost	Describe X Ref E130335, not prev pd

[illegible]

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB ⁰¹	Project	Supplier Code	Am
057	27011	26700	5714	2700000	s.22	253.23
057						
057						
057						

[illegible]

		AMOUNT DUE TO EMPLOYEE	54.	253.23 \$ s.22
--	--	------------------------	-----	-------------------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
---	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
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Audit Trail for Travel Voucher (Restricted Use) E130731 for Andrews, Scott s

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/03/05 14:47:43	Pommelet, Lisa Pommelet (IDIR\LPOMMELE) Lisa.Pommelet@gov.bc.ca	Andrews, Scott s Scott.Andrews@gov.bc.ca	Saved	Andrews, Scott s Scott.Andrews@gov.bc.ca
2019/03/05 14:48:00	Pommelet, Lisa Pommelet (IDIR\LPOMMELE) Lisa.Pommelet@gov.bc.ca	Andrews, Scott s Scott.Andrews@gov.bc.ca	Notified	Andrews, Scott s Scott.Andrews@gov.bc.ca
2019/03/05 14:54:12	Andrews, Scott s (IDIR\SCOANDRE) Scott.Andrews@gov.bc.ca		Approved	Sanderson, Melissa Melissa.Sanderson@gov.bc.ca
2019/03/05 14:54:56	Sanderson, Melissa ✓ (IDIR\MELSANDE) Melissa.Sanderson@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130731 for Andrews, Scott ^S

1 note(s) returned.

Created On	Author	Note
2019/03/05 14:47:43	Pommelet, Lisa Pommelet (IDIR\LPOMMELE) Lisa.Pommelet@gov.bc.ca	Referencing E130335 Dec. 12 WestJet flight Van-Vic \$222.73 TCard + dinner per diem

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From: [Pommelet, Lisa EMPR:EX](#)
To: [Janke, Debra FIN:EX](#)
Subject: E130731 and E130335 SCOTT ANDREWS
Date: March 5, 2019 2:52:03 PM
Attachments: [E130731 ANDREWS receipt.pdf](#)

Hi Debra,

Further to claiming some of Scott's travel receipts, I created another eForm (130731) for Dec. 12th travel with the flight he paid for using his TCard and claiming dinner for him. I made note in the Notes section that we are cross-referencing his claim E130335. I am attaching the receipt for his Dec. 12 flight that went on his TCard to this email. Thank you again for catching that!

Thank you,

Lisa Pommelet

Administrative Assistant for the Honourable Minister Michelle Mungall
Ministry of Energy, Mines, and Petroleum Resources
Ph. (250)953-0900



eTicket Receipt

Prepared For
ANDREWS/SCOTT MR ✓|

RESERVATION CODE	s.22
ISSUE DATE	12Dec18
TICKET NUMBER	8382143597965
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
12Dec18	WESTJET WS 3185 Operated by: WESTJET ENCORE	VANCOUVER BC, CANADA Time 21:00 Terminal MAIN TERMINAL	VICTORIA BC, CANADA Time 21:37	Seat Number CHECK-IN REQUIRED Baggage Allowance 2PC Booking Status OK TO FLY Fare Basis RA0D0PLK Not Valid Before 12DEC18 Not Valid After 12DEC18

Allowances

Baggage Allowance YVR to YYJ - 2 Pieces WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC Carry On Allowances YVR to YYJ - 1 Piece (WS - WESTJET) Carry On Charges YVR to YYJ - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX s.17 ✓
Fare Calculation Line	YVR WS YYJ188.00CAD188.00END
Fare	CAD 188.00
Taxes/Fees/Carrier-Imposed Charges	CAD 12.00 YQI (OTHER AIR TRANSPORTATION CHARGES)

	CAD 10.36 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 5.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 0.25 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 222.73

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

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