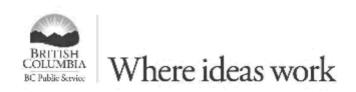
AB19EXEPAL46



Travel Voucher (Restricted Use)

Control No.

E130398

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

collection	i, please co	ntact your	Ministry's	Director/N	Manag	er of Infor	mation and I	Privacy.						
Client O	nne-Marie rganizatior		an ailiatian			s.2 Job	Title	(250) 953-4844			de			
	ous Relation Completed /14		6. Fiscal 3		7.		Cheque Issu			8. Ch	eque Stub	Informa	tion	
Type of In Provir	Travel		14. Reaso		avel					Head Victo	Iquarters oria			
12. Mailing Address for Cheque PO Box 9051 Stn Prov Gov Victoria, BC V8W 9E2														
16. Travel Dates	17.	Places Tr			18. Pe	rsonal icle Use	19. Other Transport		eals		22. Lodging	Mi	20. & 21. Miscellaneous	
2018 12/03 12/04		on VillLake (PC Van/Vic (PC		2359 1700	Km	0.00 0.00	70.00	Claim F-BL F-LD		t 0.50 2.75	Costs s.22 104.40	Cost		Describe
48.	*PCARD OF COLUI	MNS 49. Resp.	50. Se	rvice Lin		36. \$ 0.00 51. STOB	52. Pr	oject		5.	39\$ 104.40 s.22 Supplier Co	40. \$ 0.0		Claim Total s.22 Amount
1 1	120 120 120 120	0794A		52000		5701	07	00000			s.22 —		227.	⁶⁵ s.22
	ivel Advan 120	ce											E4	\$ 227.65
45 Emp	loyee Sign	atura (Saa	Audit Tr	sii\			Print Na		DUE 1	TO E	MPLOYEE	Signed		_ s.22
- Certifie disburse a result	ed this trave ements mad of travel on h I have no	el expense de and/or a governme	claim is a llowances nt busines	true state to which s as deta	I am e iled al	entitled as bove and		ille			Date	ngneu		
56. Spending Authority Signature (See Audit Trail) Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name Date Signed									
- Requis	nent Autho sition for pa tration Act.					Financial	Print Na	ıme			Date	Signed		

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Jan 15-19

Audit Trail for Travel Voucher (Restricted Use) E130398 for Sam, Anne-Marie 4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/01/14 13:52:49	Roberts, Connie	Sam, Anne-Marie	Saved	Sam, Anne-Marie
	(IDIR\COROBERT)	AnneMarie.Sam@gov.bc.ca		AnneMarie.Sam@gov.bc.ca
	Connie.Roberts@gov.bc.ca			
2019/01/14 13:53:02	Roberts, Connie	Sam, Anne-Marie	Notified	Sam, Anne-Marie
	(IDIR\COROBERT)	AnneMarie.Sam@gov.bc.ca		AnneMarie.Sam@gov.bc.ca
	Connie.Roberts@gov.bc.ca			
2019/01/14 14:45:54	Sam, Anne-Marie		Recommende	edDick, Jolleen
	(IDIR\AMSAM)			Jolleen.Dick@gov.bc.ca
	AnneMarie.Sam@gov.bc.ca			
2019/01/14 15:57:37	Dick, Jolleen		Approved	FSA MIN OFF, FIN
	(IDIR\JOLDICK)			FINFSAMINOFF@gov.bc.ca
	Jolleen.Dick@gov.bc.ca			
l				

Notes for Travel Voucher (Restricted Use) E130398 for Sam, Anne-Marie

1 note(s) returned.

Created On	Author	Note
2019/01/14 13:52:49	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Dec3: Vic/Van/Williams Lake (PC-Pcard); overnight Dec.4: Roundtable mtg w/ Min; Williams Lake/Van/Vic (PC-Pcard); taxi to home

YELLOW CAB 817 FISGARD STREET V8W1R9 VICTORIA 21852400 GH2185240035 **** PURCHASE *** 12-04-2018 Acct # ******** s.17 17:01:54 Exp Date **/** Card Type MC Name: ANN MARIE SAM A0000000041010 MasterCard Operator: 35 Trace # 5983 Inv. # 35 Auth # 200154 RRN 001662004 Total \$70.00 ✓ (001) APPROVED-THANK YOU Retain this copy for your records Customer copy www.yellowcabvictoria.com 250-381-2222

Rate is cheaper then hotels on CSA site

Ann Marie Sam

s.22

Receipt

Invoice date Our reference 12/3/2018

HST Number

s.22

s.15

Ann Marie Sam		Arrival 12/3/2018	Depai	rture 12/4/2018	Room s.15
Description	Ref.		Quantity	Unit Price	Total ()
Room Charge			1	90.00	90.00
GST Room Taxes 5%			1	4.50	4.50
Provincal Room Tax 8%			1	7.20	7.20
Municipal Regional Room Tax 3%			1	2.70	2.70
			Total invo	oice	104.40
Mastercard					-104.40
			Total Paid	i	-104.40
	Description Room Charge GST Room Taxes 5% Provincal Room Tax 8% Municipal Regional Room Tax 3%	Description Ref. Room Charge GST Room Taxes 5% Provincal Room Tax 8% Municipal Regional Room Tax 3%	Description Ref. Room Charge GST Room Taxes 5% Provincal Room Tax 8% Municipal Regional Room Tax 3%	Description Ref. Quantity Room Charge 1 GST Room Taxes 5% 1 Provincal Room Tax 8% 1 Municipal Regional Room Tax 3% 1 Total invo	Description Ref. Quantity Unit Price Room Charge 1 90.00 GST Room Taxes 5% 1 4.50 Provincal Room Tax 8% 1 7.20 Municipal Regional Room Tax 3% 1 2.70

Total GST Total PST (Room) Total PST (Other)

s.15 4.50

> TERM # RECORD # HOST INVOICE # HOST SEQ # 78011142 007224 0007051 1028267

ដង់ដង់ដង់ដង់ដង់ដង់ដង់ S.17 CARD CREDIT/MASTERCARD 2018/12/04 01 01:27:21

PURCHASE TOTAL

\$104.40

Total Due

AUTH#:042725

25 B:0916 20181204012725

TRANSACTION **APPROVED 000**

CUSTOMER COPY

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

0.00





Reservation Confirmation

Your reservation is now confirmed

Reservation Number: s.22

*All charges and payments appear in: CAD

Passenger

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
SAM, ANN MARIE	\$366.27	\$18.32	\$384.59	\$384.59	\$0.00

Flight Itinerary

Leg	Flight Number	ber Date Departure		Arrival	Aircraft	Status
1	8P116 8P561	03 Dec 2018 03 Dec 2018	16:50 - VICTORIA INT ARPT 17:45 - VANCOUVER - SOUTH	17:15 - VANCOUVER - SOUTH	BEECH 1900	CONFIRMED
	ht numbers opera	ted by Pacific Co		18:55 - WILLIAMS LAKE	BEECH 1900	CONFIRMED

Purchase Summary

Leg	Passenger	Description		Amount	GST	Total
1	SAM, ANN MARIE	AIF - YYJ		\$15.00	\$0.75	\$15.75
1	SAM, ANN MARIE	ENCORE FARE		\$302.00	\$15.10	\$317.10
1	SAM, ANN MARIE	Security Surcharge		\$7.12	\$0.36	\$7.48
1	SAM, ANN MARIE	Fuel Surcharge		\$22.00	\$1.10	\$23.10
1	SAM, ANN MARIE	Nav Canada Fee		\$13.00	\$0.65	\$13.65
1	SAM, ANN MARIE	Carbon Surcharge		\$7.15	\$0.36	\$7.51
			Total	\$366.27	\$18.32	\$384.59

Payment Information

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
27 November 2018	Connie Roberts	\$384.59	MASTERCARD		2914438	140314

Tax Registration: 121386296 RT0001



















Fare Terms and Conditions

Encore Fare

- 100% refundable
- Checked Baggage Fees: 1st piece = Free, 2nd piece = Free, 3rd or more/overweight/sized = \$78.75
- Changes: no charge, applicable fare difference may apply
- Cancellations: no charge (refunds processed by calling 1-800-663-2872 or emailing refunds@pacificcoastal.com)





Reservation Confirmation

Your reservation is now confirmed

Reservation Number: s.22

*All charges and payments appear in: CAD

Passenger

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
SAM, ANN MARIE	\$332.27	\$16.62	\$348.89	\$348.89	\$0.00

Flight Itinerary

Leg	Flight Number	t Number Date Departure		Arrival	Aircraft	Status			
1	8P558	04 Dec 2018	14:20 - WILLIAMS LAKE	15:30 - VANCOUVER - SOUTH	BEECH 1900	CANCELLED			
2	8P558	04 Dec 2018	14:20 - WILLIAMS LAKE	15:30 - VANCOUVER - SOUTH	BEECH 1900	CONFIRMED			
2	8P115	04 Dec 2018	16:00 - VANCOUVER - SOUTH	16:25 - VICTORIA INT ARPT	BEECH 1900	CONFIRMED			
	8P flight numbers operated by Pacific Coastal Airlines. Aircraft type and schedule subject to change without notice.								

Purchase Summary

Leg	Passenger	Passenger Description		Amount	GST	Total	
2	SAM, ANN MARIE	CLASSIC FARE		\$283.00	\$14.15	\$297.15	
2	SAM, ANN MARIE	Security Surcharge		\$7.12	\$0.36	\$7.48	
2	SAM, ANN MARIE	Fuel Surcharge		\$22.00	\$1.10	\$23.10	
2	SAM, ANN MARIE	Nav Canada Fee		\$13.00	\$0.65	\$13.65	
2	SAM, ANN MARIE	Carbon Surcharge		\$7.15	\$0.36	\$7.51	
			Total	\$332.27	\$16.62	\$348.89	

Payment Information

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
27 November 2018	Connie Roberts	\$266.99	MASTERCARD		2914458	141532
27 November 2018	roberts, connie	\$81.90	MASTERCARD		2914481	143542

Tax Registration: 121386296 RT0001

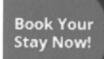
















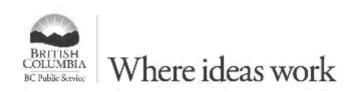


Fare Terms and Conditions

Classic Fare

- 100% non-refundable
- Checked Baggage Fees: 1st piece = Free, 2nd piece = \$26.25, 3rd or more/overweight/sized = \$78.75
- Changes: \$52.50 fee, per direction, per passenger, plus any applicable fare difference
- Cancellations: \$52.50 fee, per direction, per passenger (remaining balance held as a travel credit)

AB19EXEPAL43



Travel Voucher (Restricted Use)

Control No.

E130238

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Sas, Jonathan Client Organization Indigenous Relations and Reconciliation							Employee ID S.22 (250) 953-4844 Job Title Travel Group Code Ministerial Assistant 3 Special Cheque Issue 8. Cheque Stub Information					
5. Date C	Completed /11	6. F	iscal Yea i 19	r	7. Speci	al Cheque I	ssue		8. Che	que Stub	Information	n
Type of Travel In Province 14. Reason for Travel FNLG w/ Minister										ιuarters ia/Vancοι	ıver	
	ng Address for (9051 Stn Prov G		ria. BC V8	W 9E2								
16. Travel	17.	Travelle		18. Per	rsonal	19. Other	20. & 21 M	leals	2:		20. & 21. Misce	llaneous
Dates 2018 11/28	Destination Vic/Van (Ferry)	Start 0800	End 2359	Vehi Km 69	cle Use Cost 37.26	Transport Costs 91.70	Claim F-B	Cost 41	.00	codging Costs 269.09	Cost 32.00	Describe Parking
11/29 11/30 12/01	Vancouver Vancouver Van/Vic (Ferry)	0600 0600 0600	2359 2359 2200	69	0.00 0.00 37.26	95.70	F-BL F-BL F-B	30	.50 .50 .00	269.09 269.09	40.00 40.00	Parking Parking
TOTALS	OF COLUMNS				36. \$ 74.52	37. \$ 187.40		38. \$ 143		9. \$ 807.27	40. \$ 112.00	Claim Total \$ 1324.19
		s p. 794A	0. Servic 52	e Line 000	51. STO 570		Project 0700000	45	Sup	oplier Coo s.22	de	Amount \$ 1324.19
	vel Advance	1			1	1		1				
	,						AMOUN	T DUE 1	О ЕМЕ		54.	\$ 1324.19
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						as I	Name			Date S	Signed	
- Certifie	 56. Spending Authority Signature (See Audit Trail) Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. 					Print	Name			Date	Signed	
- Requis	nent Authority S sition for payment stration Act.						Name			Date	Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Dec 14-18

Audit Trail for Travel Voucher (Restricted Use) E130238 for Sas, Jonathan 4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/12/11 12:37:53	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Sas, Jonathan Jonathan.Sas@gov.bc.ca	Saved	Sas, Jonathan Jonathan.Sas@gov.bc.ca
2018/12/11 12:38:01	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Sas, Jonathan Jonathan.Sas@gov.bc.ca	Notified	Sas, Jonathan Jonathan.Sas@gov.bc.ca
2018/12/11 17:08:59	Sas, Jonathan (IDIR\JOSAS) Jonathan.Sas@gov.bc.ca		Recommende	edSam, Anne-Marie AnneMarie.Sam@gov.bc.ca
2018/12/13 23:15:13	Sam, Anne-Marie (IDIR\AMSAM) AnneMarie.Sam@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

Notes for Travel Voucher (Restricted Use) E130238 for Sas, Jonathan

1 note(s) returned

Created On	Author	Note
2018/12/11 12:37:53	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Nov28: travel to SB ferry (prs.mlge); SB/TSW (ferry); travel to VCO (prs. mlge); FNLG event w/ Min; overnight Nov29: Vancouver: FNLG mtgs w/ Min; overnight

Mr Jonathan Sas Room Number : s.15

Canada Arrival Date : 28-NOV-2018
Departure Date : 01-DEC-2018

INFORMATION INVOICE Page No.

Page No. : 1 of 1
Folio No. : s.22
Conf No. :

Invoice No. : Cashier No. : 167

Group Code :s.15 Cashier No.

Company Name : Deputy Ministers Office Membership No.

Date	Description	Reference	Charges Credits
11-28-18	Room Charge		✓ 229.00 \
11-28-18	Room DMF Fee 1.3%		229.00 2.97
11-28-18	Room PST Tax 8%		18.56
11-28-18	Room MRDT Tax 3%		6.96
11-28-18	Room GST Tax 5%		11.60
11-29-18	Room Charge		11.60 / 229.00 2.97 4 26 A
11-29-18	Room DMF Fee 1.3%		2.97
11-29-18	Room PST Tax 8%		18.56
11-29-18	Room MRDT Tax 3%		6.96
11-29-18 .22	Room GST Tax 5%		11.60 / 229.00 2.97 & Z Q Q A
11-30-18	Room Charge		√ 229.00 , Ca ^Q
11-30-18	Room DMF Fee 1.3%		2.97 \$ 2
11-30-18	Room PST Tax 8%		18.56
11-30-18	Room MRDT Tax 3%		6.96
11-30-18	Room GST Tax 5%		11 60
12-01-18	Mastercard	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XX/XX s.22

GST Tax Summary: s.15

Room GST: 34.80

F&B GST: 0.00

I agree that I am personally liable for the following statement and if the person, company association indicated by the person company association indicated by the person of the following statement and if the person, company association indicated by the person of the following statement and if the person, company

I agree that I am personally liable for the following statement and if the person, company or association indicated by me as responsible for payment of the same does not do so, that my liability for such payments shall be joint and several with such person, company or association.

Guest Signature

s.22

Other GST:

Total GST:

Mr Jonathan Sas

Canada

Room Number : s.15

Arrival Date : 28-NOV-2018 Departure Date

: 01-DEC-2018

INFORMATION INVOICE

Page No.

: 1 of 1

Folio No. Conf No.

: s.22

Invoice No.

Cashier No.

: 167

Membership No.

Group Code

: s.15

Company Name : Deputy Ministers Office

Date	Description	Reference		Charges	Credits
11-28-18	Room Charge				
11-28-18	Room DMF Fee 1.3%			229.00	\$ 20°
11-28-18	Room PST Tax 8%			2.97	\$26
11-28-18	Room MRDT Tax 3%			18.56	
11-28-18	Room GST Tax 5%			6.96	
11-29-18	Room Charge			11.60 *	426°
	Room DMF Fee 1.3%			229.00	N 26
	Room PST Tax 8%) A L-
11-29-18	Room MRDT Tax 3%			18.56	
11-29-18	Room GST Tax 5%			6.96	
.22					
11-30-18	Room Charge			200.00	Ca 3
11-30-18	Room DMF Fee 1.3%			229.00	20ª
11-30-18	Room PST Tax 8%				
11-30-18	Room MRDT Tax 3%			18.56	,
11-30-18	Room GST Tax 5%			6.96	
12-01-18	Mastercard	XXXXXXXXXXXXXXXX s.17	XX/XX	11.60 f s.22	

т	260	ı
	Ola	ı

GST Tax Summary	s.15	Balance Due
Room GST:	34.80	
F&B GST:	0.00	I agree that I am pers
Other GST:	s.22	association indicated be liability for such payme
Total GST:		manny for oddin payme

CAD \$ 0.00

ersonally liable for the following statement and if the person, company or by me as responsible for payment of the same does not do so, that my lents shall be joint and several with such person, company or association.

Guest Signature

FRASER

Swartz Bay To Tsawwassen



RECEIPT - PLEASE RETAIN

PURCHASE 2018/11/28 √

20' Undersize Vehi 57.50 s. Adult 9 s.22

Total \$.22

Master Card
*********** 1 \$.22

AUTH 128148 66277643 8818813688 \$
81 APPROVED - THANK YOU 827

CHANGE DUE 0.00

Total's and - 10 V

CARDHOLDER COPY SWB 28 Nov 2018 09:01:48

1005017 142414 SEE REVERSE STOR OF TICKET



500-1321 Blanshard Street Victoria, BC V8W 0B7

Toll Free: 1-888-BC FERRY (1-888-223-3779)

Direct: (250) 386-3431

Email: customerservice@bcferries.com

GST Number: 894623206RT0001

Booking Reference:

Departs

SWARTZ BAY, Victoria

Vancouver Island

Time / Date

09:00

28/Nov/2018

Phone: (778) 587-4376

Date Issued: 27/NOV/2018

Booked by: BC FERRIES WEBSITE

Booking Holder: Jonathan Sas

Booking Confirmation

10:07:10

Customer Number: s.17

Page 1 of 2

Arrives

TSAWWASSEN Metro Vancouver Time / Date 10:35

28/Nov/2018

Vehicle

UNDER HEIGHT PASSENGER VEHICLE

Ferry

Spirit of British Columbia

The sailing you have selected is a direct sailing.

Swartz Bay, Victoria - Tsawwassen

Fare Information

20' UNDER HEIGHT PASSENGER VEHICLE

ADULT/YOUTH

\$17.20

Reservation Fee

\$17.00

Price

\$57.50

Products and Fees:

Amount Paid:

\$91.70 \$17.00

Due at Terminal:

\$74.70

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST to customers as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.



Date Issued: 27/NOV/2018 10:07:10 Booked by: **BC FERRIES WEBSITE**

Receipt

500-1321 Blanshard Street

Victoria, BC V8W 0B7 Toll Free: 1-888-BC FERRY (1-888-223-3779) Direct: (250) 386-3431

Email: customerservice@bcferries.com

GST Number: 894623206RT0001

Booking Number: s.22 Booking Total: \$91.70

Receipt - please retain Purchase 2018/11/27 MASTERCARD ***** s.17 \$17.00 Auth 130537 66376371 977089-0_1 //

01 APPROVED - THANK YOU 027

Cardholder Copy

27 Nov 2018 10:05:37

Canada Place Parkade

999 Canada Place Vancouver BC, V6C 3C1

Pay Station Number: 2 Entered: 11/28/2018 18:04

Exited: 11/29/2018 09:01

Ticket Number: 40190
Transaction Number: 151578
Rate: A
Parking Fee: \$32.00

Total Fee: \$32.00 Fee Paid: \$32.00 ✓

Approval Number: 545100

Thank you for visting
Canada Place
Above amount includes 5% GST
6ST# 120996096RT0005

Canada Place Parkade

999 Canada Place Vancouver BC, V6C 3C1

Pay Station Number: 2
Entered: 11/29/2018 17:29

Exited: 11/30/2018

08:47

Ticket Number: 5096

Transaction Number: 151690

Rate: A
Parking Fee: \$40.00

Total Fee: \$40.00 Fee Paid: \$40.00 ✓

Approval Number: 589913

Thank you for visting
Canada Place
Above amount includes 5% GST
GST# 120996096RT00005

CANADA PLACE

RECEIPT

TRAN IN TIME OUT TIME FEE CC#

2930 11/30 17:27 12/01 13:14 \$40.00 3102

Tsawwassen To Swartz Bay



RECEIPT - PLEASE RETAIN

PURCHASE 2018/12/01 ✓ RESERVATION-R1900 CONF: B181786390 RES: 1

Reservation Pr Undersize Vehi Adult 20'

21.00 57.50

\$.22 \$17.20

s.22

Total

Prepayment

Master Card

******* 0 17 AUTH 212416 66277657 0010013880 S 01 APPROVED - THANK YOU 027

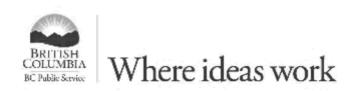
CHANGE DUE

total: 95.

CARDHOLDER COPY TSA 01 Dec 2018 18:24:16

1007093 246505 106121 SEE REVERSE SIDE OF TICKET

AB19EXEPAL45



Travel Voucher (Restricted Use)

Control No.

E130285

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Indigeno	ganization us Relations and	-					e ial Assista	nt		(250 Trave 3	e Numbe) 953-484 el Group (4 Code
5. Date C 2018/12/	ompleted	6. Fis	cal Year		7. Specia	I Cheque Is	sue		8. Che	que Stu	b Informa	ation
ype of 1 In Provin	ravel ice	14. R	eason for	Trave						uarters ia/Vanco	ouver	
	n g Address for C 9051 Stn Prov Go		BC V8W	/ 9F2								
6. Fravel Dates	17.	Travelled		18. Pe	rsonal	19. Other Transport	20. & 21 M	eals		2. .odging	20. & 21 Mis	scellaneous
2018 12/04 12/05 s.22	Destination Vic/Van (Ferry) Vancouver	Start	End 2359 2359	Km	0.00 0.00	Costs 97.20 s 22 10.00	Claim F-BL F-			Costs	Cost	Describe
OTAL S	OF COLUMNS				36. \$ 0.00	37. \$ 107.20		38. \$ 82		9. \$ 0.00	40. \$ 0.0	Claim Tota
Client 1 1 1	Code 49.	sp. 94A	Service 520		51. STOE 570	52.	Project 0700000		5. Sı	upplier C s.22		\$.22 Amount \$ 189.20 \$ \$.22
ess Tra	vel Advance											
1	20						AMOUN	L DUE .	ГО ЕМ	PLOYEE		54. \$189.20
Certifie disburse a result (oyee Signature of this travel experiments made and of travel on govern I have not been	nse claim or allowai	is a true s nces to wh siness as o	ich I ar detailed	m entitled a I above an	d	lame			Date	Signed	
6. Spen Certifie	ding Authority S d correct pursuar tration Act and rel	nt to section	n 32 & 33			Print I	Name			Date	Signed	
Requis	nent Authority Si ition for payment tration Act.		to section	32 of th		Print I					Signed	haritu ADCC 4240

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Dec 19-18

Audit Trail for Travel Voucher (Restricted Use) E130285 for Sas, Jonathan 4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/12/14 14:33:17	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Sas, Jonathan Jonathan.Sas@gov.bc.ca	Saved	Sas, Jonathan Jonathan.Sas@gov.bc.ca
2018/12/14 14:33:24	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Sas, Jonathan Jonathan.Sas@gov.bc.ca	Notified	Sas, Jonathan Jonathan.Sas@gov.bc.ca
2018/12/14 14:43:52	Sas, Jonathan (IDIR\JOSAS) Jonathan.Sas@gov.bc.ca		Recommend	edSam, Anne-Marie AnneMarie.Sam@gov.bc.ca
2018/12/19 10:31:22	Sam, Anne-Marie (IDIR∖AMSAM) AnneMarie.Sam@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

Notes for Travel Voucher (Restricted Use) E130285 for Sas, Jonathan

1 note(s) returned.

Created On	Author	Note
2018/12/14 14:33:17	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Dec4: taxi to ferry (\$80); walk on ferry (\$17.20); overnight no claim Dec5: taxi to VCO; meetings; overnight no claim s.22

BLUEBIRD CABS #65 2612 QUADRA ST VICTORIA

CARD

********* s.17

CARD TYPE DATE

MASTERCARD

2018/12/04

TIME

1974 14:36:43

RECEIPT NUMBER

C85036849-001-657-008-0

PURCHASE TOTAL

\$80.00

MasterCard A0000000041010 D8A74C527A41D080 0000008000-E800 E60E4466FB8818F1

APPROVED

AUTH# 173643 THANK YOU

01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

Swartz Bay To Tsawwassen



RECEIPT - PLEASE RETAIN

PURCHASE 2018/12/04

Adult

17.20

Total

17.20

17.20 HUTH 173902 66277633 0010012490 S 01 APPROVED - THANK YOU 027

CHANGE DUE

0.00

CARDHOLDER COPY SWB 04 Dec 2018 14:39:02

SEE REVERSE SIDE OF TICKET

to vaa

RICHMOND TAXI #67 2440 SHELL RD V6X2P1 RICHMOND BC 20123190 QB2012319001

SALE

12-05-2018 08:56:44 Acct # ******* s.17 Exp Date "/" Card Type DP

Name:

A0000002771010

Interac

Trace # 420003

Operator 167

Inv. # 167

Auth # 131044

RRN 001243003

Sale

\$10.00

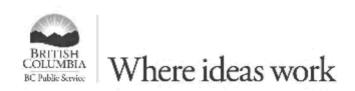
TOTAL

\$10.00

00 APPROVED-THANK YOU +++++++++++++++++++++++

Retain this copy for your records Customer copy

AB19EXEPAL43



Travel Voucher (Restricted Use)

Control No.

E130239

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Indigeno	ganization ous Relations and R			J. On:-		e ial Assista	ant	0. Oh	(250 Trave 3	e Number) 953-4844 el Group C	l Code
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Type of T In Provin	Travel nce	14. Reason Meetings w/		ı				Headqu Victoria		ouver	
	ng Address for Ch 9051 Stn Prov Gov		RW 9F2								
16. Travel Dates	17.	ravelled	18. Pe	ersonal icle Use	19. Other Transport	20. & 21 M	leals	22 Lo	odging	20. & 21. Mis	cellaneous
2018 12/10	Destination Vic/Van/Vic (HJ)	Start End 1530	Km	Cost 0.00	Costs 8.00	Claim F-BD	Cost 22		osts	Cost	Describe
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1 1 1	Code Res 20 079 20 20 20 20		ce Line 2000	5701		Project 0700000			oplier C s.22	ode	Amount s.22 \$ 53.75
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- Requis	nent Authority Sig ition for payment p tration Act.				Print I	Name			Date	Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Dec 14-18

Audit Trail for Travel Voucher (Restricted Use) E130239 for Sas, Jonathan 4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/12/11 12:49:17	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Sas, Jonathan Jonathan.Sas@gov.bc.ca	Saved	Sas, Jonathan Jonathan.Sas@gov.bc.ca
2018/12/11 12:49:25	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Sas, Jonathan Jonathan.Sas@gov.bc.ca	Notified	Sas, Jonathan Jonathan.Sas@gov.bc.ca
2018/12/11 17:10:14	Sas, Jonathan (IDIR\JOSAS) Jonathan.Sas@gov.bc.ca		Recommende	edSam, Anne-Marie AnneMarie.Sam@gov.bc.ca
2018/12/13 23:14:35	Sam, Anne-Marie (IDIR\AMSAM) AnneMarie.Sam@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

Notes for Travel Voucher (Restricted Use) E130239 for Sas, Jonathan

1 note(s) returned.

Created On	Author	Note
2018/12/11 12:49:17	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Dec10: Vic/Van (HJ-Pcard); mtgs w/ Min; Van/Vic (HJ-Pcard)

BLUEBIRD CABS #27

2612 QUADRA ST VICTORIA BC

CARD CARD TYPE MASTERCARD DATE 2018/11/01 TIME 1089 16:18:55 RECEIPT NUMBER

C85045960-001-099-047-0

PURCHASE TOTAL

MasterCard A0000000041010 3 1D4ABBC1F58E7F4 0010008200-E800 31123B670395F9AD

APPROVED

AUTH# 191855 THANK YOU

U1-027

CARDHOLDER COPY

IMPORTANT . RETAIN THIS COPY FOR YOUR RECORDS MACLURE'S CAB 87 1275 75TH AVE W VANCOUVER BC

PURCHASE TOTAL

\$8.00

MasterCard A0000000041010 1204294B9306E204 0000008000-E800 E70D7389BE0FEEDC

APPROVED

AUTH# 165253 THANK YOU

01-027

CARDHOLDER COPY

FOR YOUR RECORDS

BLUEBIRD CABS #40
2612 QUADRA ST
VICTORIA BC

CARD TYPE MASTERCARD
DATE 2018/12/10
TIME 7855 06:46:15
RECEIPT NUMBER
C85068860-001-636-003-0

PURCHASE TOTAL

\$11.00

MasterCard A0000000041010 3140A8D7F02A876C 0000008000-E800 938F82848769A561

APPROVED

AUTH# 094615 THANK YOU

01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

PHONE.250.382.2222

Roberts, Connie A IRR:EX

From: passengerservices@helijet.com

Sent: Tuesday, December 11, 2018 12:53 PM

To: Roberts, Connie A IRR:EX

Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	s.17
	Name	Jonathan Sas

Monday, December 10, 2018	Invoice #361610		
	FARE-YWH-FULL	_Winter18-19	\$309.52
702 07:00 Victoria Harbour (Downtown)	+ GST		\$15.48
07:35 Vancouver Harbour (Downtown)	Billing		\$309.52
35 minutes	Taxes		\$15.48
Confirmed	Grand Total		\$325.00
1 Passengers - Full-Fare Jonathan Sas, Male	Mastercard Date / Time	December 10, 2018 @ 6:47:29 AM	\$325.00
Add to Calendar	Summary Expiration	s.17	
	Authorization	170331	

Roberts, Connie A IRR:EX

From:

passengerservices@helijet.com

Sent:

Monday, December 10, 2018 1:55 PM

To:

Roberts, Connie A IRR:EX

Subject:

Thank you for choosing to take off with Helijet!



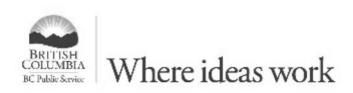
Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	s.17
	Name	Jonathan Sas

Monday, December 10, 2018	Invoice #361611		
710	FARE-YWH-FULL	Winter18-19	\$309.52
719 14:10 Vancouver Harbour (Downtown) 14:45 Victoria Harbour (Downtown)	+ GST	•	\$15.48
14.45 Victoria Harbour (Downtown)	Billing		\$309.52
Dropoff:	Taxes		\$15.48
Taxi Requested	Grand Total		\$325.00
35 minutes	Mastercard		\$325.00
Confirmed	Date / Time	December 10, 2018 @ 1:54:09 PM	
	Summary	s.17	
1 Passengers - Full-Fare	Expiration		
Jonathan Sas, Male	Authorization	170620	



Travel Voucher (Restricted Use)

Control No.

E130266

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Marris	contact you	IVIIIIIISU	y S Direc	tor/iviai			iu i iivacy	· .	DI	NI		
Name McNish, James						oyee ID				none Nui 250) 812-		
McNish, James s.22 Client Organization Job Title					itle			,	,	up Code		
						terial Assista	nt		3	avei Oic	up couc	
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Type of Travel		14. Re	ason for	Trave	i				Heado	uarters		
In Province		Minist	terial Bus	iness						er's Offic	e	
12. Mailing Addre	ess for Che	que										
Room 301 Parlia			toria, BC	V8W 1	X4							
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Travel	Places Tra	evelled			rsonal	Other	1	Meals			Mis	scellaneous
Dates					cle Use	Transport			L	.odging		1
2018 Destina			End	Km	Cost	Costs	Claim	Cost		Costs	Cost	Describe
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12/06 ou vanco	uver-vic (ACD	500	2200		0.00			3	1.50		₩ 59.	UU TAXI
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45. Employee Sig					nt of	Print	Name			Date	Signed	
 Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as 					20							
a result of travel on government business as detailed above and												
for which I have not been and will not be reimbursed by any other party.												
56. Spending Authority Signature (See Audit Trail)					Print	Print Name Date Signed						
- Certified correct											J.g.104	
Administration Administration				0. 010	·arioidi							
		poon										
57. Payment Aut	hority Sian	ature (S	See Audi	t Trail)		Print	Name			Date	Signed	
- Requisition for												
	Administration Act.											

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Jan 21-19

Audit Trail for Travel Voucher (Restricted Use) E130266 for McNish, James 4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/12/13 10:35:35	Walters, Hailey	McNish, James	Saved	McNish, James
	(IDIR\HWALTERS)	James.McNish@gov.bc.ca		James.McNish@gov.bc.ca
	Hailey.Walters@gov.bc.ca			
2018/12/13 10:35:58	Walters, Hailey	McNish, James	Notified	McNish, James
	(IDIR\HWALTERS)	James.McNish@gov.bc.ca		James.McNish@gov.bc.ca
	Hailey.Walters@gov.bc.ca			
2018/12/19 11:02:31	McNish, James		Approved	dRobb, Amanda
	(IDIR\JMCNISH)			Amanda.Robb@gov.bc.ca
	James.McNish@gov.bc.ca			30
2019/01/21 11:25:12	Robb, Amanda		Approved	dFSA MIN OFF, FIN
	(IDIR\AROBB)			FINFSAMINOFF@gov.bc.ca
	Amanda.Robb@gov.bc.ca			

Notes for Travel Voucher (Restricted Use) E130266 for McNish, James

1 note(s) returned

Created On	Author	Note
2018/12/13 10:35:35	Walters, Hailey (IDIR\HWALTERS) Hailey.Walters@gov.bc.ca	12/02: Fly Vancouver-Ottawa via A/C. (Paid office P-card) claimed full day per diems 12/03: In Ottawa; claimed breakfast 12/04: In Ottawa; claimed breakfast and lunch 12/05: In Ottawa; claimed all day per diems 12/06: Fly Ottawa-Vancouver via A/C (Paid office P-Card) Claimed all day per diems. X REFERENCE: E130262 for overnight accommodation for Ottawa trip



FIN 99/WEB Rev. 2008/10/08

TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests. It may, at the discretion of ministries, be used for in-province travel requests. ESTIMATED COSTS (IN CAN. \$) The Best Place on Earth X Out-of-Province Out-of-Canada __In-Province 1,200 Transportation MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR) VOTE 235 Meals Ministry of Jobs, Trade and Technology 600 Lodging EMPLOYEE NAME EMPLOYEE ID. s.22 Overtime James McNish POSITION BARGAINING UNIT / GROUP NO. Taxi 200 Other_ Ministerial Assistant 3 BRANCH / LOCATION / REGION Minister's Office DATE DEPARTING DATE RETURNING NO. OF WORKDAYS AWAY ESTIMATED OVERTIME CLAIM YYYY / MM / DD YYYY/MM/DD 2018/12/02 2018/12/06 4 HOURS IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS 2,235 SUB TOTAL DESTINATIONS Less Costs paid by others Ottawa 2,235 TOTAL COSTS METHOD OF TRAVEL **SIGNATURES** Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities. Air PLEASE SIGN ONE BOX ONLY PURPOSE OF TRAVEL DIRECTOR Give details of event to be attended, project name / number, program involved, APPROVED NOT APPROVED DATE SIGNED benefits to Ministry, etc. YYYY/MM/DD To support the Minister at Federal and Provincial level meetings on innovation and immigration. ASSISTANT DEPUTY MINISTER APPROVED NOT APPROVED DATE SIGNED YYYY/MM/DD DEPUTY MINISTER APPROVED NOT APPROVED DATE SIGNED YYYY/MM/DD MINISTER EMPLOYEE'S SIGNATURE DATE SIGNED APPROVED NOT APPROVED DATE SIGNED YYYY/MM/DD YYYY/MM/DD

Reset Form

returns the original to the originator. The originator attaches the original and a copy to their travel voucher.

Originator completes and forwards a copy to immediate supervisor for approval(s). If travel is approved, the supervisor retains a copy

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REGAL ET CROWN TAXI

165 RUE JEAN-PROULX

GATINEAU, OC JBZ 1T4

TEL (819) 777-5231

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Sale

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APPROVED Ø51304

Ø6-Dec -18

CUSTOMER COPY

THANK YOU

DEBIT SALE 6233158 REF#: 00000015 002 #: 339001 RRN: 0000001 19:18:3 18 CODE: 293588 00449488 CHEQUING Ch: ***** s.17 AMOUNT \$36.4 s.22 TIP TOTAL Cannot claim meals get paid per diem **APPROVED** Removed from travel claim C A0000002771010 02 80 00 80 00 E8 00 VERIFIED BY CARD ISSUER. ACCOUNT WILL BE DEBITED WITH THE ABOVE AMOUNT (OR CREDITED IF CREDIT VOUCHER) TAIN THIS COPY FOR STATEMENT VERIFICATION RETAIN THIS COPY FOR STATEMENT VERIFICATION THANK YOU / MERC! CUSTOMER COPY

REGE IPT NOT VALID FOR TRAVEL franst ink 980-CANADA LINE Broadway City Hall Stn IVM54114 Sun 02 Dec 18 05:44AM La ment Type: MASTER GAPT Parchase: 1 Zone Ticket Product Price: 5 pass licket #: ** s.17 Auth H: 084449 TUD3623FZ6SV 243116 Ref #: Receipt #: Card Entry: AID: A0000000041010 Chip IVR:80000008000 151:1800 Retain for your records. View TransLink Policies at www.translink.ca Hank You!

you ake Run ! South 12 Pilati Vistri (i. ii) 69(5)(52) December 04-18 \$ 20.00 Taxi Ottawa BLUL LINE LAXI the contribution 149 11 17 114 , 1 15 taRi la " file Trans \$ 20.00 201 141 TOTAL : nisolii : C. Idint. OKACASH PERFEPTAGE CUSTOME: SERVED STORY OF PROPERTY Digital day has di to La

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DEC 06 - \$10.00

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BLACKTOP & CHECKER CABS#5 777 PACIFIC ST VANCOUVER BC O

JUPLICATE*

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\$10.00

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OTAL

APPROVED

*1.TH# 210707 ANK YOU

01-027

CARDHOLDER COPY

PORTANT - RETAIN THIS COPY FOR YOUR RECORDS

DUPLICATE



Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada. Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: s.22

Name:

Mr James Mcnish

E-mail:

AMANDA.ROBB@GOV.BC.CA

Payment:

CC CAXXXXXXXXXXX

Customer Care Air Canada Reservations 1-888-247-2262

Air Canada Flight Information

1-888-422-7533

International Reservations

Alert me of flight changes

Flight notification

Flight Itinerary

	Vancouver (YVR)	Toronto Pearson (YYZ)	321	Economy Flav	
				Economy Flex (S)	Confirmed
	Sun 02-Dec 2018	Sun 02-Dec 2018			
,	06:45 - TERMINAL M -MAIN	14:12 - TERMINAL T1			
Seat number(s) request	ted: s.15				
AC456	Toronto Pearson (YYZ)	Ottawa (YOW)	E90	Economy Flex (S)	Confirmed
	Sun 02-Dec 2018	Sun 02-Dec 2018			
	15:10 - TERMINAL T1	16:11			
Seat number(s) request	ted: s.15				
AC451	Ottawa (YOW)	Toronto Pearson (YYZ)	E90	Economy Flex (V)	Confirmed
l s	Thu 06-Dec 2018	Thu 06-Dec 2018			
į.	12:00	13:12 - TERMINAL T1			



Flight From To Aircraft Cabin Status (Booking class) AC115 Toronto Pearson (YYZ) Vancouver (YVR) 321 Economy Flex Confirmed (V) Thu 06-Dec 2018 Thu 06-Dec 2018 14:00 - TERMINAL T1 16:20 - TERMINAL M -MAIN

Seat number(s) requested: s.15

Passenger Information

Passenger: 1

Mr James Mcnish

Ticket number:

014 2103 521216

Purchase Summary

Passenger: 1 Ticket number 014 2103 521216

Date of issue 15-Nov 2018 Fare Amount in Canadian dollars: 1,035.00

(including navigational & other charges)

Taxes, Fees & Charges

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

12.40

Total Fare in Canadian dollars:

260.40A

Ticket particularities:
CAD989.00 NONREF-BG:AC
*Fare calculation:
02DEC18YVR AC X/YTO Q23.00AC YOW R404.00AC X/YTO AC YVR
Q23.00R585.00CAD1035.00 END ROE1.00 PD14.25CA41.06XG4.03RC
51.00SQ

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.

If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip
cancellation or medical emergency. We recommend the purchase of travel insurance.

Tickets are non transferable.

Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments
are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.



Booking Confirmation

Booking Reference: \$.22

Date of issue: 27 Nov, 2018

This is your linerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



Economy - Standard

Thursday 06 Dec. 2018 21:55 Vancouver

Vancouver Int. (YVR), BC Terminal M



22:25 Victoria Victoria Int. (YYJ), BC



Ohr30 Economy V Operated by: Air Canada Express -Jazz | Q400

Passengers

A James Mcnish

Ticket Number 0142104143606 Seats AC8081 -

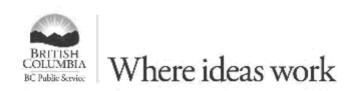


Purchase summary

MasterCard
\$ 17
Amount paid: \$209.08
Tax information
GST/HST no. 10009-2287 RT0001
\$9.98

	1 adult
Air Transportation Charges	
Base Fare	175.00
Surcharges	12.00
Taxes, fees and charges	
Goods and Services Tax - Canada no. 100092287 RT0001	9.96
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	5.00
Total airfare and taxes before options	^{\$} 209 ⁰⁸
GRAND TOTAL (Canadian dollars)	\$209 ⁰⁸

MA19EXEPAL159



Travel Voucher (Restricted Use)

Control No.

E130262

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	James ganization ade and Technolo				Emplo s.22 Job Ti Minist		nt			Phone Nui (250) 812- Travel Gro 3	7036	
5. Date C 2018/12/	ompleted	6. Fis	scal Year		7. Specia	I Cheque Is	sue		8. C	heque Stu	b Informa	tion
Type of Travel In Province 14. Reason for Travel Ministerial Business Headquarters Minister's Office												
	ng Address for C			. (0) 4 (4)								
16.	01 Parliament Bui	laings Vi	ctoria, BC	18.	X4	19.	20. & 21		-	22.	20. & 21.	
Travel		Travelle	d	Pe	rsonal	Other		eals				cellaneous
Dates 2018	Destination	Start	End	Km	icle Use Cost	Transport Costs	Claim	Cost		Lodging Costs	Cost	Describe
12/02 12/03 12/04 12/05	Ottawa Ottawa Ottawa Ottawa	0500 0500 0500 0500	2359 2359 2359 2359 2359	KIII	0.00 0.00 0.00 0.00	Costs	Ciaim	0.0 0.0 0.0 0.0	00	165.42 165.42 165.42 165.42	Cost	Describe
TOTALS	*Supplemental to E1				36. \$ 0.00	37 . \$ 0.00		38. \$ 0.	1 -	39. \$ 661.68	40. \$ 0.00	Claim Tota \$ 661.68
8.	49.	50			51.	52.		4	5.			
1 1 1	25 51 25 25 25	sp. 000	Service 080		570		Project 5111111		,	Supplier C s.22	ode	Amount \$ 661.68
	vel Advance					1						
1	25						AMOUN'	T DUE	TO E	- MPLOYEE		54. \$ 661.68
- Certifie disburse a result	oyee Signature of this travel experiments made and of travel on govern I have not been	nse claim or allowa nment bu	is a true s nces to w siness as	hich I a	m entitled a d above an	d		_			Signed	, , , , ,
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print I	Name			Date	Signed			
- Requis Administ	nent Authority Si ition for payment tration Act.	pursuant	to section	32 of th	ne Financia	Print I					Signed	ority ARCS 1240-

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Jan 21-19

Audit Trail for Travel Voucher (Restricted Use) E130262 for McNish, James 4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/12/12 15:39:45	Walters, Hailey	McNish, James	Saved	McNish, James
	(IDIR\HWALTERS) Hailey.Walters@gov.bc.ca	James.McNish@gov.bc.ca		James.McNish@gov.bc.ca
2018/12/12 15:39:51	Walters, Hailey	McNish, James	Notified	McNish, James
	(IDIR\HWALTERS) Hailey.Walters@gov.bc.ca	James.McNish@gov.bc.ca		James.McNish@gov.bc.ca
2018/12/19 11:02:49	McNish, James		Approved	dRobb, Amanda
	(IDIR\JMCNISH) James.McNish@gov.bc.ca			Amanda.Robb@gov.bc.ca
2019/01/21 11:23:36	Robb, Amanda		Approved	FSA MIN OFF, FIN
	(IDIR\AROBB) Amanda.Robb@gov.bc.ca			FINFSAMINOFF@gov.bc.ca

Notes for Travel Voucher (Restricted Use) E130262 for McNish, James

1 note(s) returned.

Created On	Author	Note
		Claiming accommodation for the 4 nights spent in Ottawa.



TRAVEL AUTHORIZATION

BRITISH COLUMBIA	This form mu It may, at the discret		r all out-of-province				
The Best Place on Earth	X Out-of-Provi		Out-of-Canada	In-Pro	and the set of the contract of	ESTIMATED COSTS	
MINISTRY / ENTITY / CORPORATE N		nce	J Out-of-Canada	In-Pro	VOTE	Transportation	1,200
Ministry of Jobs, Trade	and Technology					Meals	235
	and recimology					Lodging	600
EMPLOYEE NAME					EMPLOYEE ID.		
James McNish					s.22	Overtime	
POSITION				BARGAINING	UNIT / GROUP NO.	Fees	
Ministerial Assistant		Other_Taxi	200				
BRANCH / LOCATION / REGION							*
Minister's Office							
DATE DEPARTING YYYY/MM/DD	DATE RETURNING YYYY/MM/DD	NO. OF WORK	DAYS AWAY	ESTIMATED (OVERTIME CLAIM		
2018/12/02	2018/12/06		4		HOURS		
IDENTITY OF ORGANIZATION (OTHE	ER THAN PROV. OF B.C.) PAYING ANY OF	THE COSTS				SUB TOTAL	2,235
DESTINATIONS						Less Costs paid by others	
Ottawa						TOTAL COSTS	2,235
METHOD OF TRAVEL			T		SIGNATURES		
Air			Refer to		4 Policy 1 and 10.4.4		ities.
PURPOSE OF TRAVEL	ded and education of the beautiful and the second		DIRECTOR				
benefits to Ministry, etc.	ded, project name / number, program at Federal and Provincial lo and immigration.		APPROV	ED	NOT APPROV		SIGNED / MM / DD
			ASSISTANT DEPUTY	MINISTER	1		
			APPROV	ED	NOT APPROV		SIGNED / MM / DD
			DEPUTY MINISTER				
			APPROV	ED	NOT APPROV		SIGNED
	7/15/						/ MM / DD
EMPLOYEE'S SIGNATURE	DAT	E SIGNED	MINISTER	FD (2)			
LOTE DO SIGNATURE		E SIGNED Y/MM/DD	Pure 1/1	6	NOT APPROVI		SIGNED / MM / DD
	2018	11/19				2018	3/11/19
FIN 99/WEB Rev. 2008/10/08	Originator completes and forwards returns the original to the originator	a copy to imm . The originato	ediate supervisor for or attaches the origina	approval(s). al and a copy	If travel is approved, to their travel voucher	he supervisor retains r.	a copy and

Reset Form

12/06/2018 03:37 AM

Enregistré sous: MCNISCH, JAMES 501 BELLVILLE STREET PARLIAMEN VICTORIA, BC V9V1X4

(250) 812-7036

de la chambre s.15

de Facture s.22 Arrivé 12/02/18 Départ 12/06/18

s.22 Type de chambre Invités 1/0

Paiement Visa/Master xxxx-xxxx s.17 Compte

Date d'affichas	Opérate	Code	Desctiption	De	Référence	Monta	ant
12/02/18	Pascaln	RC	Chambre			$\overline{}$	\$139.0
12/02/18	Pascaln	9	TPS/GST			,	\$6.9
12/02/18	Pascaln	91	TVQ/PST				\$13.8
12/02/18	Pascaln	TH	Taxe Hebergement 3.5%				\$4.8
12/02/18	Pascaln	9	TPS/GST				\$0.2
12/02/18	Pascaln	91	TVQ/PST				\$0.4
12/03/18	Pascaln	RC	Chambre			1	\$139.0
12/03/18	Pascaln	9	TPS/GST			٧	\$6.9
12/03/18	Pascaln	91	TVQ/PST				\$13.8
12/03/18	Pascaln	TH	Taxe Hebergement 3.5%				\$4.8
12/03/18	Pascaln	9	TPS/GST				\$0.2
12/03/18	Pascaln	91	TVQ/PST				\$0.4
12/04/18	Pascaln	RC	Chambre			V	/
12/04/18	Pascaln	9	TPS/GST			•	\$6.9
12/04/18	Pascaln	91	TVQ/PST				\$13.8
12/04/18	Pascaln	TH	Taxe Hebergement 3.5%				\$4.8
12/04/18	Pascaln	9	TPS/GST				\$0.2
12/04/18	Pascaln	91	TVQ/PST				\$0.4
12/05/18	Pascaln	RC	Chambre			. /	\$139.0
12/05/18	Pascaln	9	TPS/GST			٧	\$6.9
12/05/18	Pascaln	91	TVQ/PST				\$13.8
							715.0
					Pag	ge 1.0	of 2

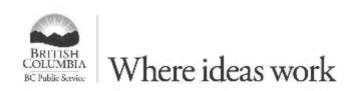
12/06/2018 03:37 AM # de la chambre s.15 # de Facture s.22 Enregistré sous: Arrivé 12/02/18 Départ 12/06/18 MCNISCH, JAMES **501 BELLVILLE STREET PARLIAMEN** s.22 Type de chambre VICTORIA, BC V9V1X4 Invités 1/0 **Paiement** Visa/Master (250) 812-7036 Compte xxxx-xxxx-xxx s.17 Date d'affichas Opérate Code Desctiption De Référence Montant 12/05/18 Pascaln TH Taxe Hebergement 3.5% \$4.87 12/05/18 Pascaln 9 TPS/GST \$0.24 12/05/18 Pascaln 91 TVQ/PST \$0.49 12/06/18 Pascaln AM PAYMENT MASTERCARD s.17 \$661.68-Balance du \$0.00

Je m'engage personellement à défrayer les frais encourus soit en partie ou en entier à défaut de paiement complet par la compagnie, l'association, ou son représentant designé et serai responsable des pertes ou dommages occasionnés aux locaux ou à leur contenu.

s.15		
×SIGNATURE	 	
s.15		

Signature

MA19EXEPAL171



Travel Voucher (Restricted Use)

Control No.

E130318

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Client O	McNish, James s.22 Client Organization Job Title Jobs, Trade and Technology Minister						(250) 812-7036 Travel Group Code al Assistant 3						
5. Date (2018/12	Completed		6. Fiscal Y 2019	ear		7. Special C	heque Issue 8. Cheque Stub Information				tion		
Type of In Provi	Travel nce		14. Reason Ministerial								quarters ter's Office		
	ing Address			BC V8	N/ 1¥	· /							
Travel Places Travelled Personal				19. Other		1. eals	22.	daina	20. & 21. N	/liscella	aneous		
2018	Destination Vancouver Vancouver Vic-(HA) This flight was paid on PCARD	(HA) 150 050	0 2359	Km	0.0 0.0	Costs	Claim F-BL F-D	30.50 33.25	C	osts 41.00	209.95 9.40	Sky Taxi	r ibe Train/ HA Flight
TOTALS	OF COLUM	NS	'		36. \$ 0.	37. 00 \$ 0.00		38. \$ 63.75	39 .	141.00	40. \$ 219.35		Claim Total \$ 424.10
48. Clien	4! 125 125 125 125 125			vice Li 08001	ne		52. Pr	roject 111111	<u> </u>	5.	upplier Cod s.22	e	Amount \$ 424.10
Less Tra	avel Advance	Э									-		
	120							AMOUNT I	DUE '	то ем	PLOYEE		54. \$ 424.10
- Certifie disburse a result	oloyee Signa ed this travel ements made of travel on g ch I have not	expense and/or governm	e claim is a to allowances t ent business	rue stat to whick as det	h I am tailed	entitled as above and	Print Na	me			Date Sig	gned	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Na	ame			Date Si	gned			
- Requis	ment Author sition for pays stration Act.	ment pur	suant to sec	tion 32	of the	e Financial	Print Na				Date Si		ADCC 4240 2

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Feb 07-19

Audit Trail for Travel Voucher (Restricted Use) E130318 for McNish, James 4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2018/12/19 10:55:24	Walters, Hailey	McNish, James	Saved	McNish, James
	(IDIR\HWALTERS)	James.McNish@gov.bc.ca		James.McNish@gov.bc.ca
	Hailey.Walters@gov.bc.ca			
2018/12/19 10:56:06	Walters, Hailey	McNish, James	Notified	McNish, James
	(IDIR\HWALTERS)	James.McNish@gov.bc.ca		James.McNish@gov.bc.ca
	Hailey.Walters@gov.bc.ca			
2019/02/04 14:26:32	McNish, James		Approved	dRobb, Amanda
	(IDIR\JMCNISH)			Amanda.Robb@gov.bc.ca
	James.McNish@gov.bc.ca			
2019/02/04 16:43:44	Robb, Amanda		Approved	FSA MIN OFF, FIN
	(IDIR\AROBB)			FINFSAMINOFF@gov.bc.ca
I	Amanda.Robb@gov.bc.ca			
I				

Notes for Travel Voucher (Restricted Use) E130318 for McNish, James

1 note(s) returned.

Created On	Author	Note
2018/12/19 10:55:24	Walters, Hailey (IDIR\HWALTERS) Hailey.Walters@gov.bc.ca	12/09: Travel Vic-Van via HA. Claimed dinner and overnight accommodation 12/10: Claimed Breakfast and lunch. Travel Van-Vic via HA (paid via turbo bucks)

CSA APPROVED HOTEL AND RATE

s.15

Print Date Print Time 12/12/18 10:28:07AM

Mcnish, James

s.22

/

Reservation

s.22

Guest Names:

James Menish

Bill to:

Government Rate Applied

From	to	Nights	Adults	Children	Sub	
12/09/18	12/10/18	1	1 /	0	0	

Room	Date	Document	Type	Reference and Description		Amount
s.15	12/09/18	1008039	Charge	s.22	120.00	\$141.00
				Destination Marketing Fee	1.55	
				Tourism Levy	3.65	
				GST	6.08	
				PST 8%	9.72	/
	12/10/18	1008111	Payment	rs **** s.1 MasterCard		\$-141.00
					_	\$0.00

Tax Summary:

1.55 3.65 6.08 9.72

Harbour Air Seaplanes

09/12/2018 2:51:10 PM GST:84295 5858 RT0001

Station: HA0154 Agent #: #00655527

MERCHANI COPY

Booking s.17

James Mcmish Sunday, December 9, 2018 Passenger(s)

Invoice

Payment Information:

Card

\$207.00 CDN

i ime 1 at 10n e al ID AC PROP

09/12/2018 2:51:05 PM HYWHCS02

Purchase ype umber

**** **** S.17

HYWHCC02

\$207.00

17:5105

THEATT under ization Number Res ionse

187001001031 00-001/APPROVED 175

this 10 VR/TSI

A0000000041010 0000008000/E800

Signature

MERCHANT COPY

RECEIPT * NOT VALID FOR TRAVEL

IransLink Waterfront Stn IVM01123 Sun 09 Dec 18 04:40FM

Payment Type:

MASTER CARD

Purchase:

1 Zone Ticket

YELLOW CAB #82 1441 CLARK DR

VANCOUVER

CARD CARD TYPE

**************s.17 MASTERCARD

CATE T . ME

2018/12/10

CLERK ID

8000 04:57:10

RECEIPT NUMBER

85040913-001-002-626-0

PURCHASE

TNUOMA TIP

TOTAL

Product Price: \$. .

\$ 2.95 Sumpass Licket

Gredit Card #:

** s.17

78226

Chip

Auth #: Ref #: TUU4633 K2 14 Receipt #:

Card Entry: 010:A0000000041010 TVR:8000008000 TS1:1800

Retain for your records. View TransLink Policies at www.translink.ca

Hrank You!

MasterCard A0000000041010 4FDBBC85BCAE9070 0000008000-E800 CD459561B6B2E891

APPROVED

AUTH# 075710 THANK YOU

01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

GST105762447RT0001

Walters, Hailey JTT:EX

From:

reservation@harbourair.com

Sent:

December 6, 2018 4:29 PM

To:

Robb, Amanda JTT:EX

Subject:

Flight Itinerary. Thanks for choosing Harbour Air!



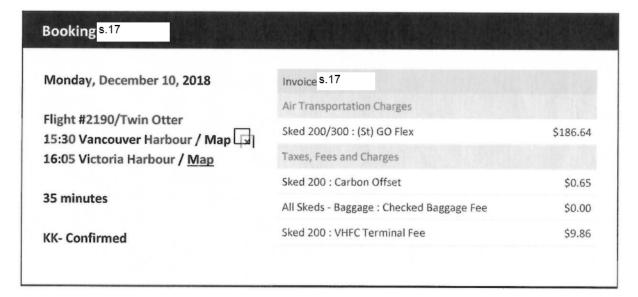
Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about <u>Select Seating</u> at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information					
HAS#	s.17				
Name	James Mcnish				



1 Passenger(s) - GoFlex

James Mcnish, Male

Add to Calendar

Billing	\$197.15
Taxes	\$0.00
Grand Total	\$197.15

Turbobucks		\$197.15
Date / Time	December 6, 2018 @ 4:27:56 PM	
Summary	s.17	
Service	Turbobucks	
Ticket	s.17	

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

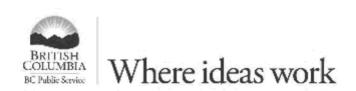
100% cance llation fee if cancelled within 24hrs of departure

Booking Information

Domestic Flights

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

MA19EXEPAL175



Travel Voucher (Restricted Use)

Control No.

E130569

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	Name Employe											
McNish,					s.22		(250) 812-7036					
	rganization				Job Tit					el Gro	oup Code	
	ade and Technol					erial Assistar			3			
5. Date C 2019/02/	ompleted /07	6. F	i scal Year 19		7. Specia	cial Cheque Issue 8. Cheque Stub Information				ion		
Type of 7	Travel	14.	Reason for	r Trave	İ				Headqua	arters		
	In Province Travel with Minister								Minister	's Offic	ce	
	ng Address for											
	01 Parliament Bu	ildings V	ictoria, BC		X4							
16.	17.		_	18.	.	19.	20. & 21		22.		20. & 21.	
Travel	Places	Travelle	ed .		rsonal	Other	M	eals	١.		Miso	cellaneous
Dates		1			icle Use	Transport	۱			dging		l
2018	Destination	Start	End	Km	Cost	Costs	Claim	Cost		osts	Cost	Describe
	c-Vancouver-Vic	0700	1600		0.00	74.70	F-LD		1.75			.0
12/13	Vancouver	1800	1830		0.00				0.00		11.5	
12/14	Vancouver-Vic(A	Ψ) 1600	1700		0.00			0	0.00		82.5	i0 taxi
	*AC ON PCARD											
	10/26 (Ferry) (HA on	turbo bucks	,									
	l .				36.	37.		38.	39.		40.	Claim Total
TOTALS	OF COLUMNS				\$ 0.00	\$ 74.70		\$ 22		0.00	\$ 94.00	
48.	49.	5	0.		51.	52.		4:		0.00	1 401.00	y 101110
	1.4.	esp.	Service	Line	STOE		Project	Γ.		olier C	ode	Amount
		1000	080		5705		5111111			.22		\$ 191.45
	125				5701							*
	125					1		i			ı	
1	125											
Less Tra	125											
Less Tra	vel Advance											54.
Less Tra	vel Advance						AMOUN	T DUE 1	ТО ЕМРІ	.OYEE		54. \$ 191.45
Less Tra 1 45. Empl	vel Advance 25 25 oyee Signature					Print N		T DUE 1	ТО ЕМРІ		Signed	
Less Tra 1 45. Empl	vel Advance			stateme	ent of	Print N		T DUE 1	ТО ЕМРІ			
Less Tra 1 45. Empl - Certifie	vel Advance 25 25 oyee Signature	ense clair	n is a true s					T DUE 1	TO EMPL			
45. Empl - Certifie disburse a result of	vel Advance 125 loyee Signature ad this travel experiments made and of travel on gove	ense clair /or allow rnment b	m is a true s ances to whusiness as	hich I a	m entitled a d above an	as d		T DUE 1	ТО ЕМРІ			
45. Empl - Certifie disburse a result for which	vel Advance 125 loyee Signature ad this travel experiments made and	ense clair /or allow rnment b	m is a true s ances to whusiness as	hich I a	m entitled a d above an	as d		T DUE 1	ТО ЕМРІ			
45. Empl - Certifie disburse a result of for which party.	vel Advance 125 loyee Signature ad this travel experiments made and of travel on gove h I have not been	ense clair /or allow rnment be and will	m is a true s ances to wh usiness as not be reim	nich I a detailed bursed	m entitled a d above and by any oth	as d er	ame	T DUE 1	ТО ЕМРІ	Date	Signed	
45. Empl - Certified disburse a result for which party.	vel Advance 125 loyee Signature ad this travel experiments made and of travel on gove h I have not been	ense clair l/or allow rnment be and will	m is a true s ances to wh usiness as not be reim	nich I and detailed abursed lit Trail	m entitled and above and by any oth	as d	ame	T DUE 1	TO EMPL	Date		
45. Empl - Certified disburse a result for which party. 56. Spen - Certifie	vel Advance 125 loyee Signature ad this travel experiments made and of travel on gove h I have not been ding Authority ad correct pursua	ense clair l/or allow rnment be and will Signature nt to sect	n is a true s ances to wh usiness as not be reim e (See Aud ion 32 & 33	nich I and detailed abursed lit Trail	m entitled and above and by any oth	as d er	ame	T DUE 1	TO EMPL	Date	Signed	
45. Empl - Certified disburse a result of for which party. 56. Spen - Certified	vel Advance 125 loyee Signature ad this travel experiments made and of travel on gove h I have not been	ense clair l/or allow rnment be and will Signature nt to sect	n is a true s ances to wh usiness as not be reim e (See Aud ion 32 & 33	nich I and detailed abursed lit Trail	m entitled and above and by any oth	as d er	ame	T DUE 1	ТО ЕМРІ	Date	Signed	
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FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Feb 13-19

Audit Trail for Travel Voucher (Restricted Use) E130569 for McNish, James 3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/02/07 15:22:13	Walters, Hailey	McNish, James	Saved	McNish, James
	(IDIR\HWALTERS)	James.McNish@gov.bc.ca		James.McNish@gov.bc.ca
	Hailey.Walters@gov.bc.ca			
2019/02/08 14:22:29	McNish, James		Approved	dRobb, Amanda
	(IDIR\JMCNISH)			Amanda.Robb@gov.bc.ca
	James.McNish@gov.bc.ca			
2019/02/08 18:49:55	Robb, Amanda		Approved	FSA MIN OFF, FIN
	(IDIR\AROBB)			FINFSAMINOFF@gov.bc.ca
	Àmanda.Robb@gov.bc.ca			30
l				

Notes for Travel Voucher (Restricted Use) E130569 for McNish, James

1 note(s) returned

Created On	Author	Note
	(IDIR\HWALTERS)	10/26: Claiming Ferry Vic-Van. Took HA f=back in afternoon (paid via turbobucks) 12/12 : travel Vic-Van via Ferry .
		12/13: taxi in Vancouver to meetings 12/14: Taxi to meetings in Surrey. Travel home via Air Canada (paid via p-card)

From: Walters, Hailey JTT:EX

To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX

 Subject:
 RE: James McNish - E130569

 Date:
 February 13, 2019 11:23:10 AM

Hi Pat, I never received a receipt from James regarding the ferry although I know he probably wants to claim the ferry.

Unfortunately he isn't here this week, as hes at a training session. Im sure he has miscellaneous receipts so just process this claim as it is and if he comes up and gives me the ferry receipt, I will do a different claim and cross reference.

Thanks! Hailey

From: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX

Sent: February 13, 2019 11:12 AM

To: Walters, Hailey JTT:EX < Hailey. Walters@gov.bc.ca>

Subject: RE: James McNish - E130569

Hi Hailey,

Just want to confirm James is not claiming for the ferry on 12/12 Ferry. I know Maria took the ferry too but she claimed for herself only. I know she drove both of them to the ferry as per your notes.

Pat

Pat Laird

Ministry of Finance

Corporate Services Division

Executive Financial Clerk

Phone: 778 698-8590

Serving the Ministries of Finance, the Office of the Premier, all Minister's Offices and various other

entities

From: Walters, Hailey JTT:EX Sent: February 13, 2019 9:40 AM

To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX

Subject: James McNish - E130569

Hailey Walters

Administrative Assistant to the Honourable Bruce Ralston Ministry of Jobs, Trade and Technology *Phone:* 250-356-2771

Email: Hailey.Walters@gov.bc.ca

Swartz Bay To Tsawwassen



RECEIPT - PLEASE RETAIN

PURCHASE 2018/10/26 V

20' Undersize Vehi 1 Adult

Total

74.70

CHANGE DUE

0.00

CARDHOLDER COPY SWB 26 Oct 2018 08:21:59

1005025 619427 SEE REVERSE SIDE OF TICKET

130320 - MARIA CLAIMED KM FOR FERRY

DECEMBER 12: TOOK FERRY

DECEMBER 14: A/C FLIGHT HOME

SURREY METRO TAXI 1 8299 129 ST SURREY BC

CARD TYPE MASTERCARD
DATE 2018/12/14
TIME 7895 16:48:12
CLERK ID 462

RECEIPT NUMBER C85018940-001-001-325-0

PURCHASE TOTAL

\$82.50

MasterCard Ad000000041010 19E23CFDC1CFA246 1J00008000-E800 183F63B5F7149331

APPROVED

AUTH# 194812 01-0:

CARDHOLDER COPY

IMPORTANT - RETAIN THIS

DUPLICATE

BLACKTOP & CHECKER
CABS#25
777 PACIFIC ST
VANCOUVER BC

DUPLICATE*

CARD TYPE MASTERCARD
DATE 2018/12/13
TIME 0564 18:28:29
CLERK ID 2
RECEIPT NUMBER
C05622553-001-005-003-0

PURCHASE

\$11.50

A00 .: 1.16 3D33DC8EC : 14E59 0000008000 - E800 69A53AA73BFD39C0

APPROVED

AU: 2829 01-027

CARDHOLDER COPY

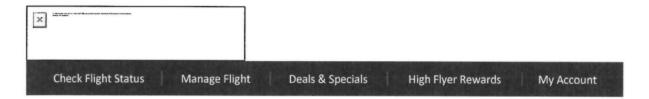
SOPY FOR YOUR RECORDS

JUPL J CATE*

Walters, Hailey JTT:EX

From: reservation@harbourair.com
Sent: January 25, 2019 12:36 PM
To: Walters, Hailey JTT:EX

Subject: Flight Itinerary. Thanks for choosing Harbour Air!

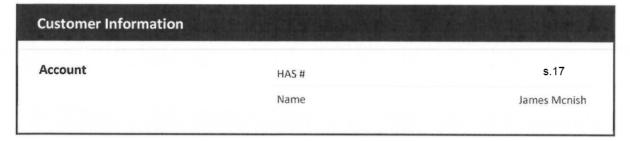


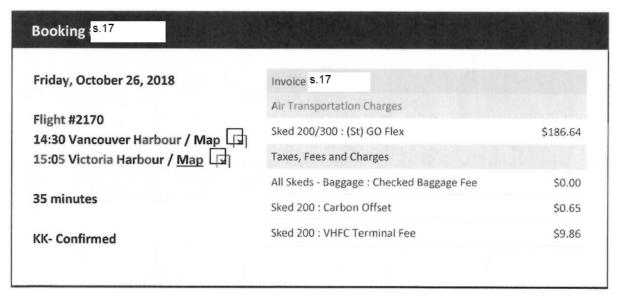
Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about <u>Select Seating</u> at check in. Starting at only \$10.00 per seat.

Harbour Air Team





1 Passenger(s) - GoFlex James Mcnish, Male

Add to Calendar

Service	Turbobucks	
Summary	s.17	
Date / Time	October 26, 2018 @ 1:54:39 PM	
Turbobucks		\$197.15
Grand Total		\$197.15
Taxes		\$0.00
9		

\$197.15

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

Billing

Ticket

All routes (except routes listed below)

s.17

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cance llation fee if cancelled within 24hrs of departure

Booking Information

Domestic Flights

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.



Booking Confirmation

Booking Reference: \$.22

Date of issue: 14 Dec, 2018

This is your linerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice. Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example how your personal data is collected, stored, used disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



Economy - Standard

Finday 14 Dec. 2018





18:00 **Victoria** Victoria Int. (YYJ), BC



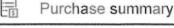
Ohr30 Economy H Operated by: Air Canada Express -Jazz | Q400

Passengers

⁸ James Mcnish

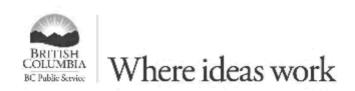
Seats AC8075 -

Ticket Number 0142104785268



	1 adult
Air Transportation Charges	
Base Fare	188.00
Surcharges	12.00
Taxes, fees and charges	
Goods and Services Tax - Canada no. 100092287 RT0001	10.61
Air Travellers Secunty Charge - Canada	7.12
Airport Improvement Fee - Canada	5.00
Total airfare and taxes before options	\$222 ⁷³
GRAND TOTAL (Canadian dollars)	\$222 ⁷³

NR19EXESLP40



Travel Voucher (Restricted Use)

Control No.

E130384

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

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5. Date (2019/01	Completed	6. Fisca 2019	l Year		7. Specia	Cheque Is	ssue		8. Cheque S	Stub Informa	ation
Type of In Provi	Travel nce	14. Reas Ministe	son for T rial Busin						Headquarte Minister's O		
1 2. Maili Rm 248	ing Address for Check, Parliament Buildings	que	9049 Vic	toria l	RC 1/81/1/ 0	F2					
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Travel	Places Tra	avelled		1	rsonal	Other		eals		Mis	cellaneous
Dates				1		Transport			Lodging		l s
2018	Destination	Start	End	Km	Cost 0.00	Costs	Claim F-B	Cost 41.00	Costs	Cost	Describe
12/04 12/04	Vic to Vancouver Vancouver	0900 1230	2359 2359		0.00	62.30 21.40	F-B	0.00			
12/04	Vancouver	1638	2359		0.00	4.20		0.00	-		
12/04	Vancouver	1640	2359		0.00	5.70		0.00			
12/04	Vic to Vancouver	0800	2359		0.00			0.00	0	31.50·s.22	Baggage Fee
8.	G OF COLUMNS 49. t Code Resp.	50.	Service L	ine	36. \$ 0.00 51. STOB	37. \$ 93.60 52 .	Project	38. \$ 41.0	39. 00 \$ 280.01 15.		Claim Total
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56. Sper	nding Authority Sign				inancial	Print	Name		D	ate Signed	
- cerun				л ше Е	manciai						
Administration Act and related policies. 57. Payment Authority Signature (See Audit Trail)									I		

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2018Jan15

Audit Trail for Travel Voucher (Restricted Use) E130384 for Renneberg, Tim

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/01/10 12:02:40	Purdy, Sandra	Renneberg, Tim	Saved	Renneberg, Tim
	(IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Tim.Renneberg@gov.bc.ca		Tim.Renneberg@gov.bc.ca
2019/01/10 12:07:12	Purdy, Sandra	Renneberg, Tim	Saved	Renneberg, Tim
	(IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Tim.Renneberg@gov.bc.ca		Tim.Renneberg@gov.bc.ca
2019/01/10 14:37:34	Purdy, Sandra	Dannahara Tim	Coved	Bannahara Tim
2019/01/10 14:37:34		Renneberg, Tim	Saved	Renneberg, Tim
	(IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Tim.Renneberg@gov.bc.ca		Tim.Renneberg@gov.bc.ca
2019/01/10 14:39:42	Purdy, Sandra	Renneberg, Tim	Notified	Renneberg, Tim
	(IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Tim.Renneberg@gov.bc.ca		Tim.Renneberg@gov.bc.ca
2019/01/10 15:04:07	Renneberg, Tim		Initiated	Silverio, Lisa s.
2013/01/10 13:04:07	(IDIR\TRENNEB) Tim.Renneberg@gov.bc.ca		iiiliated	Lisa.Silverio@gov.bc.ca
2019/01/10 15:08:00	Silverio, Lisa s (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca		Approved	dPoldrugovac, Saija Saija.Poldrugovac@gov.bc.ca

Notes for Travel Voucher (Restricted Use) E130384 for Renneberg, Tim

1 note(s) returned.

Created On	Author	Note
2019/01/10 14:37:34	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Dec. 4 - Vancouver for meetings. Taxi from Parliament bldg to YYJ, MA PCard, \$62.30. Baggage fee pd on MA PCard, \$30.00. Flight Vic to Van, AC 8062, pd on AA PCard \$129.15 and used flight credit from original booking \$122.98 on AA PCard. Ground transportation in Van on MA PCard for \$21.40 (Tim pd for MDD as well). Ground transportation in Van for \$4.20 and \$5.70 both on MA PCard. Overnight hotel in Van pd MA PCard, \$280.01.

BLUEBIRD CABS #86 2612 QUADRA ST VICTORIA

4 ^ * * * * * * * * * * * \$.17 CARD

CARD TYPE MASTERCARD

DATE

2018/12/04

TIME

5685 10:01:00

RECEIPT NUMBER

C85068538-001-508-007-0

PURCHASE TOTAL

\$62.30

MasterCard A0000000041010 2E42753892BAE383 0000008000-E800 C81B084FD6EDF798

APPROVED

AUTH# 130100 THANK YOU

01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

PHONE.250.382.2222

Purdy, Sandra FLNR:EX

From:

Silverio, Lisa FLNR:EX

Sent:

December 3, 2018 9:02 PM

To:

Purdy, Sandra FLNR:EX

Subject:

Fwd: Air Canada - Receipt - Baggage Fee

Begin forwarded message:

From: "Renneberg, Tim FLNR:EX" < Tim.Renneberg@gov.bc.ca>

Date: December 3, 2018 at 8:54:39 PM PST

To: "Silverio, Lisa FLNR:EX" < Lisa.Silverio@gov.bc.ca>
Subject: Fwd: Air Canada - Receipt - Baggage Fee

Tim Renneberg • Ministerial Assistant • Ministry of Forests, Lands, Natural Resource Operations and Rural Development

<u>Tim.Renneberg@gov.bc.ca</u>

250.387.6240

Begin forwarded message:

From: Air Canada < confirmation@aircanada.ca > Date: December 3, 2018 at 8:52:46 PM PST

To: tim.renneberg@gov.bc.ca

Subject: Air Canada - Receipt - Baggage Fee

Your fees have been successfully collected.

Departure Date: 2018-12-04

Passenger: TIMOTHY RENNEBERG Departure city: VICTORIA YYJ Destination city: VANCOUVER YVR

Fee Breakdown:

Excess baggage fee (1 piece): 30.00 CAD

GST/TPS: 1.50 CAD

Total CAD: 31.50 CAD

Form of payment used: Visa XXXXXXXXXXXXX

Please Note: This fee is non refundable.

XG - GOODS AND SERVICES TAX -CANADA NO. 100092287 RT0001

You can view all your available Air Canada mobile+ messages here: https://mymessages.aircanada.com/en/DBOOfU2lgq5JNR3HZ6QeYQ

Fly through paying on your mobile device with Air Canada Mobile+!
Air Canada mobile+ can remember your personal and payment information so you can fly through your mobile experience and pay for items like upgrades and flight changes quickly, easily and securely. Click the link below to Learn More, https://services.aircanada.com/portal-web/mobile/static/mobileplus.html

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Please do not reply to this email, as this inbox is not monitored. If you have any questions regarding other Air Canada product or service please visit <u>aircanada.com</u> (https://www.aircanada.com/en/customercare/index.html).



Booking Confirmation

Booking Reference: \$.22

Date of issue: 06 Nov, 2018

This is your filterary/Receipt. You must bring if with you to the disport for speck-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of correge and applicable faithful into apply to the fickets, buokings and air services detailed below, as well as baggage, dangerous goods and other appointant information related to your time.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, diyour booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, now your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



					Economy - Standard
Tuesday 04 Dec. 2018	11:05 Victoria Victoria Int. (YYJ), BC	À	11:35 Vancouver Vancouver Int. (YVR). BC	AC8062	0hr30 Economy T Operated by: Air Canada Express -

Passengers

កំ Timothy Renneberg

Seats AC8062 -

Ticket Number 0142103411246

Rurchase summary

Tax information GST/HST nc 10009-2287 RT0001 \$6.15		Additional Charges adult
	and the second second	
	Base Fare	23.00
	Goods and Services Tax - Canada no. 100092287 RT0001	1.35
	Total Additional Fare - per passenger	24,15
	Extras (Change Fee) Change Fee	300,00
	Goods and Services Tax - Canada no. 100092287 RT0001	5.00
	Total Extras (Change Fee) - per passenger	105.00
	Total (per passenger)	129.15
	GRAND TOTAL(Canadian dollars)	\$129 ¹⁵



Booking Confirmation

Booking Reference: \$.22

Date of issue: 06 Nov, 2018

This is your llinerary/Receipt. You must bring it with you to the airpart for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carnage and applicable tariffs that apply to the tickets, bookings and an services detailed below, as well as baggage, dangerous goods and other important information related to your fup.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website, or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly,



Tuesday 04 Dec, 2018 18:35

Victoria Victoria Int. (YYJ), BC

19:05 Vancouver Vancouver Int. (YVR), BC

AC8076 Ohr36 Economy A Operated by Air Canada Express - Jazz | Q400

Economy - Standard

Passengers

[^] Timothy Renneberg

Ticket Number 0142103076038 Seats AC8076 -

Purchase summary

MasterCard
********** 1
Amount paid: \$122.98 Tax information GST/HST no 10009-2287 RT0001 \$5.86

1 adult $\sum_{i=1}^n (1+i\pi)^{-1} (1+i\pi)$ Base Fare 83.00 Surcharges 12.00 Ray Colora terminal in this year Goods and Services Tax - Canada no 100092287 RT0001 5.86 Air Travellers Secunty Charge - Canada 7,12 Airport Improvement Fee - Canada 15,00 Total airfare and taxes before options \$122⁹⁸

GRAND TOTAL (Canadian dolfars)

512298

3K RECEIPT NOT VALID FOR TRAVEL *

TransLink 980-CANADA LINE VVR-Airport Sto 1VH73112 Tue 04 Dec 18 12:23PM

Payment Type:

DEBIT

Pundjase: 3 Zone Ticket with VVR 2 Adult #10 32 Adu 11 \$10.70

Quantity: 2

Total price: \$ 21 40

Compass licket #: **** **** ****

Debit Card #: *** * * s.22

445806 TVVD983G3FF7 Auth #: Ref #: Receipt #: 40063

Card Entry: Chip A10:A0000602771010 TVR:8000008000 1\$1:6800

Retain for your records. View Translink Policies at www.translink.ca

Thank You!

......... * RECEIPT * NOT VALID FOR TRAVEL *

TransLink 999-EXPO SKYIRAIN Burrard Stn TVM02125 Tue 04 Dec 18 04:38PM

Payment Types VISA

Purchase: 2 Zone Licket

Product Price: ij. -4 - 20

Compass lickel #:

Bredit Card 1:

**** s.17 045107 Auth #: Ref #: Roceipt #: TUH84D3642FH 92071

Chip Cand Entry: A1D: A000000000031010 1VR: 0080008000 1S1: F800

Retain for your records. View Translink Pulicies at www.iranslink.ca

Thank You!

TransLink 999-EXPO SKYTRAIN Burrard Stn TVM02125 Tue 04 Dec 18 04:40PM Payment Type: DEBIT Purchase: 3 Zone Ticket Product Price: \$ 5.70 Compass Ticket Debit Card #: 600337 Auth #: TUU84D3G42KA Ref #: 92072 Receipt #: Chip Card Entry:__ AID: A00000002771010 IVR: 8000008000 FSI:5880 Retain for your_records. View TransLink Policies at www.translink.ca

Thank You!

Room

s.15 s.22

Folio#

;

;

Invoice # Cashier #

225701

Page #

: 1 of 1

Govt BC

Mr Timothy Renneberg PO Box 9049 Stn Prov Gov

Victoria BC V8W9E2

Canada

Arrival

12-04-18

Departure

12-05-18

Date	Description	Additional Information		Charges	Credits
12-04-18	Room Charge			239.00	
12-04-18	Destination Marketing Fee			2.39	
12-04-18	Municipal Room tax			7.24	
12-04-18	Provincial Room tax			19.31	
12-04-18	Room GST			12.07	
12-05-18	Mastercard	XXXXXXXXXXXXXS.17	XX/XX		280.01
		Total		280.01	280.01

10141 200.01

Balance Due

0.00

GST Summary

Room: 12.07 F&B: 0.00 Other: 0.00

Total: 12.07

s.15

Ministry of TRAVEL VOUCHER

PAGE	 OF	3
		_

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Ministry of Finance

TRAVEL VOUCHER

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(Note: FIN 10 uses are restricted per <u>CPPM C.1.6.</u>) INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.									1. MINISTRY AND BATCH NO. 2. CONTROL NO. W TRA REN20181211							
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inance (Note: FIN 10 uses are restricted per CPPM C.1.6.) 1. MINISTRY AND BATCH NO. 2, CONTROL NO. INSTRUCTIONS: Employee please complete field 3 to Employee Signature line TRA-REN20181211 plus columns 48 - 54. Attach appropriate receipts in order of claim. 5. DATE COMPLETED 3. CLIENT 6. FISCAL 7. SPECIAL 8. CHEQUE STUB INFORMATION -- MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER BREV. YEAR YYYY LINE. ATTACH EXTRA PAGES IF REQUIRED 0,4 FLNESS 20,1,9,0,1,0,9 201 9. EMPLOYEE I.D. 10, EMPLOYEE SUPPLIER NO. 11. EMPLOYEE SURNAME 12. EMPLOYEE GROUP NO. s.22 RENNEGERG , TIM 13. MAILING ADDRESS FOR CHEQUE STN PROV GOVT PD Box 9049 15. REASON FOR TRAVEL 8 NU 9.E 16. EMPLOYEE OCCUPATION MINTISTERIAL BUS WESTS MINISTERIA PLACES TRAVELLED 19. PERSONAL 22. MEALS: ALLOWANCE/ PER DIEM AS MISCELLANEOUS VEHICLE USE DATE (CAR RENTAL, PHONE, ATM FEES, ETC.) el ribi BUS/TAXI/ ACCOMMODATION TOTAL DISTANCE X KM AIR/FERRY/ COSTS (TO POLICY LIMIT) DESCRIPTION 24. COST 25. Depart Arrive TRAVEL TO / FROM COSTS RATE COSTS КМ • \$ BROUGHT FORWARD • 318 3/8 FROM PREVIOUS PAGE ARRY (29) 6125 AN 28. - તે ર 20 7616 7416 Э¢ 30 J KOREANIAM. 209 29. 11900 $C \in \mathcal{G}_{p}$ 11998 50 u (it अमृद् 50 J 10 30 15126 137 1 14/9/ **** : " 118 56 / ·) </-> 736463616NOVINER AIR CANDER DISTERS 32. Victors on Peard 33. 5071 TOME OF JOY \$4480 50 मुक्तर 645 05 Total NJ 1811 05 (A) exchange as 0.01124 36. THIS TOTAL 40. CLAIM TOTALS MUST EQUAL TOTALS OF COLUMNS 969 963 178 6 TOTAL IN BOX Y 44. TOTAL DISTANCE FROM PREVIOUS 45, TOTAL DISTANCE 43. PORTAL TO PORTAL → DISANCE 46. EMPLOYEE SIGNATURE HEADQUARTERS (CITY NAME) WORK PHONE NO. HINETERS STATE, LOSSICH A 450 5276540 AMOUNT s.22 7,1,0,0,0,04,0,0,0,115,7,0,617,1,40,0,0,0 THIS TOTAL MUST BONG FO EQUAL TOTAL IN BOX X LESS TRAVEL 53. LESS ADVANCE AMOUNT IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY. AMOUNT DUE TO EMPLOYEE 55. EXPENSE AUTHORITY SIGNATURE -CERTIFIED CORRECT PURSUANT TO SECTION 12 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES. 56, PROCESSING CLERK INITIAL CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT

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TRAVEL AUTHORIZATION

BRITISH COLUMBIA			or all out-of-province ries, be used for in-			<u> </u>	
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Ministry of Forests, La	ands, Natural Resource Op	erations an	d Rutal Develor	ment		Meals	567
EMPLOYEE NAME					EMPLOYEE ID.	Lodging	3,000
Tim Renneberg					s.22	Overtime	
POSITION			·····	BARGAININI	J G UNIT / GROUP NO.	Fees	
Senior Ministerial Ass	istant					Other	
BRANCH/LOCATION/REGION				1		-	
Minister's Office							
DATE DEPARTING YYYY/MM/DO	DATE RETURNING YYYY/MM/OD	NO, OF WORK	CDAYS AWAY	ESTIMATED	OVERTIME CLAIM	ļ . -	
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Korea, Japan, China						TOTAL COSTS	
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Reset Form



Booking Confirmation

Booking Reference: \$.22

Date of issue: 26 Sep, 2018

This is your intercry/Robers! You must bring it will you to the airport for checking and we recommend you keep a copy for your records. Please airc take the time to review it as it contains the general conditions of carriage and applicable rands. It is a cookings and acceptable below, as well as beggage, dangerous goods and other important information reliated to your mp.

Data Protection Notice: Your personal data will be processed in accordance with the applicable camer's privaty policy and, if your booking is made via a reservation system provider ("GDS"), with its privaty policy. These are available at the IATA Travel Centre website, or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is coffeded, shorted and trensferred. We also invite you to view an Canada's Privacy Policy, directly.



Premium Economy (lowest)

Wednesday 05 Dec. 2018

12:05

Vancouver

Vancouver Int. (YVR), BC

16:20 + 1 day

Seoul

Incheon Int. (ICN), KR Terminal 1

AC063

11hr15

Premium Economy N

Operated by: Air Canada | 787-9



Saturday 15 Dec. 2018

17:55

Beijing

Beijing Capital Int.(PEK), CN Terminal 3

Vancouver

Vancouver Int. (YVR), BC

AC030

10hr30

Premium Economy N

Operated by: Air Canada | 777-300ER

Premium Economy (lowest)

Meal, Breakfast

Passengers

△ Timothy s.22 Renneberg

> Ticket Number 0142101141383

Air Canada - Aeroplan s.17.s.22

Travel Options

if Regular meal

Seats

AC063 S.

AC030 15



Purchase summary

MasterCard		1 adult
Amount paid: \$1943.90 Tax information	🛫 - Haddingston Colleges	
GST/HST no. 10009-2287 RT0001 \$1,00	Base Fare	1535.00
31.00	Surcharges	15.00
	Carrier Surcharge	330.00
	: and onergiss	
	Goods and Services Tax - Canada no. 100092287 RT0001	1.00
	Airport Fee - China	16.99
	Air Travellers Security Charge - Canada	25.91
	Airport Improvement Fee - Canada	20.00
	Total airlare and taxes before options	^S 1943 ⁹⁰
	GRAND TOTAL (Canadian dollars)	^{\$} 1943 ⁹⁰

Check-in and boarding gate deadlines

Within Canada	Yo/From the U.S.	International ¹ (including Mexico and the Caribbean)	
90 minutes	120 nemides	120 pandles	Recommended check-in time You should eneck in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.
45	60	60	Check-in and baggage drop-off deadline You must have checked in, other-conject boarding pass and deposited all checked bags at the baggage drup-off counter before the end of the check-in period for your Right.
minutes*	ตากนณร	எனவக	
15	15	15	Boarding gate deadline You must be present at the hoskuing gate before it closes.
minutes	minutes	moutes	

^{1.} From Algiers (Algeria), Casablanca (Morecco) and Tel Aviv (Israel). Recommended check-in time, 150 minutes, Check-in and baggage drop-off deadline; 60 minutes, Boarding gate deadline, 30 minutes, 2. From Toronto City Airport (YTZ). Check-in and baggage drop-off deadline; 20 minutes



Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada. Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: \$.22

Name:

Mr Timothy Renneberg

E-mail:

LISA.SILVERIO@GOV.BC.CA

Payment:

CCCAXXXXXXXXXXXXXS.17

CC CAXXXXXXXXXXX

Customer Care Air Canada Reservations

1-888-247-2262

Air Canada Flight Information

1-888-422-7533

International Reservations

Alert me of flight changes

Flight notification

Flight Itinerary

Flight	From	То	Aircraft	Cabin (Booking class)	Status
AC4	Tokyo Narita (NRT)	Vancouver (YVR)	789	Premium Economy (N)	Confirmed

Tue 11-Dec 2018

19:00 - TERMINAL 1

Tue 11-Dec 2018

10:40 - TERMINAL M -MAIN

Seat number(s) requested:

Passenger Information

Passenger: 1

Mr Timothy Renneberg

Ticket number:

014 2104 593195

Frequent Flyer Pgm:

Air Canada Aeroplan

Program number:

s.17,s.22

Purchase Summary

Passenger: 1 Ticket number 014 2104 593195



Date of issue 08-Dec 2018
Fare Amount in Canadian dollars: 1,929.00

(including <u>navigational & other charges</u>)

Taxes, Fees & Charges

Combined Taxes *see fare calculation below (XT)

29.98

Total Fare in Canadian dollars:

408.98A

Options

Change fee in Canadian dollars

50.00

Ticket particularities: CAD1929.00 NONREF -REFUNDABLE/CXLFEE/CHGFEE -BG:AC

*Fare calculation:

11DEC18YVR AC SEL R664.32/-TYO AC YVR R817.15NUC1481.47 END R0E1.302083 XT24.01SW5.970I PD25.91CA1.00XG20.00SQ280.00YQ

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.

• If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.

· Tickets are non transferable.

- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport
 change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires
 Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you
 may request a refund for your seat charges. We invite you to read additional terms and conditions related to seat selection

Please read important information and notices regarding Air Canada's general conditions of carriage.

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.



Booking Confirmation

Booking Reference: \$.22

Date of issue: 22 Oct. 2018

This is your linearity/Receipt. You must oring it with you to the argust for checken and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs, that unply to the colors backings and air services detailed below it is veil us backings and our services detailed below its veil us backings and our services detailed below its veil us backings.

Data Protection Notice. Your personal data will be processed in decordance with the applicable number's privacy policy and in your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website, or from the damer or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, now your personal data is collected, stored, used discloser and variationally, we also exist you to view Air Canada's Privacy Policy identity.



					P. A
					Economy - Standard
					Loononly - Glandard
	 	·	 		

Tuesday 51 Dec. 2018

13:10 Vancouver Vencouver Int. (YVR), BC Terminal M.

13:40 Victoria Victoria Int. (YYJ), 8C ٠

Есопоту Н Operated by: Air Canada Express -Jazz | Q400

Passengers

് Timothy Renneberg

Seats

Ticket Number

0142104639792

AC8067 -

Purchase summary

Tax information		Additional Charges
GST/HST no. 10009-2287 RT0001 \$10.55		adult
	Base Fare	:11.00
	Goods and Services Tax - Canada no. 100092287 RT0001	5 55
	Total Additional Fare - per passenger	115.55
	Extras (Change Fee)	
	Change Fee	100.00
	Goods and Services Tax - Canada no. 100092287 RT0001	5 00
	Total Extras (Change Fee) - per passenger	105,00
	Total (per passenger)	221 55
	GRAND TOTAL(Canadian dollars)	\$221 ⁵⁶



Check-in and boarding gate deadlines

Within Canada

90 minutes

Recommended check-in time

You stoud check in no later than the times indicated at left. This will ensure you have plenty of time to obtack or drop off your checked bags and dass through security.

45 minutes

Check-in and baggage drop-off deadline

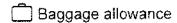
You must have checked in obtained your beareng pass and deposited all checked bags at the baggage drop-nil counter before the end of the check-in parent for your flight.

15 minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Tozonto City Airport (YTZ) - Checken and baggage drop-off deadhin. 20 minutes



Carry-on Baggage

On Rights operated by An Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin it standard item (max-size, 23 x 40 x 55 cm [9 x 15 5 x 21.5 m]) and 1 personal dem (max-size, 16 x 23 x 43 cm (6 x 13 x 17 m)). Your carry-on baggage must be light enough that you can store it in the exertical birt unassisted. See our complete carry-on baggage policy.

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

Vancouver (YVR) > Victoria (YYJ)

1º bag \$ 31.50 CAD

Including taxes

_ 2™ bag

S 52 50 CAD Including taxes Max, weight per pag 23.0 kg (50 0 lb)

Max dimensions per pagi

* For travel within Canada or between Canada and the United States, a Canadian tax of \$5.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries toffrom Mexico, the Dominican Republic and Barbados as well as itineraries toffrom South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable fax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country/region you are fravelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Stopovers

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours.

Note: If you exceed your baggage attowance (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View Air Canada's additional checked baggage policy.
- View the additional checked baggage policy of Air Canada's codeshare and interline partners.

Mr. Timothy Renneberg

Name :

Room Number 객실번호 :

s.15

Persons

인원수 :

1 of 1

Page No. Amval Date 페이지 : 도착일

12-06-18

Departure Date 출발일

12-08-18

Cashier:

출납원

FDLEEHJ

Room Rate 객실료 : IHG Rewards Club No :

260,000

INVOICE

s.22

POINT N		Pescriptops He	Anount జిఆ 사고
	12-06-18	Room Charge - Accommodation	260,000
	12-06-18	SVC Charge	26.000
	12-06-18	Room VAT	·
	12-07-18	Room Charge - Accommodation	28,600
		SVC Charge	260,000
		Room VAT	26,000
		TOOM VAI	28,600

Room Charge * 0.001221 =\$768.30 CAD . 5 \$384.15 CAD/Nightly

1.3

aproved by

629.200 Balance Canada Wood

KRW

TOTAL

629,200

Company

Street City

ਿਲਬਾ (Raige 83 of 97 FIN-2019-94969

CREDIT CARD Sale Receipt

Terminal No. : 39218527 Accepter Name: 하다면함 Issuer Name : 해외비스다

Card No. : **s.17**frade No. : 032440
Installment : 0

Reply Date : 20181208 AuthCode No. : 00190209

Amount : 88W 572,3000

lax : KRW 57,200 Total : KRW 620,200

Room No. : **s.15** Gmast No. : 4144944

COSTOMER COPY
Thank You!

Name

Mr. Tim Renneberg

Room No

s.15

Arrival

2018/12/08

Departure

2018/12/11

DATE	EXPLANATION	ROOM NO	CHARGE	CREDIT	REMARKS	1
12/08 12/09 12/10	ROOM CHARGE ROOM CHARGE ROOM CHARGE	s.15	25, 148 25, 148 25, 148			- <u>-</u> -



BALANCE DUE

75, 444

CLOCAL TAV.

s.15

s.15

SIGNATURE

ISSUED NO. 121184231028 I 1 1 84 18/12/11 11:54 51443

Page 85 of 97 FIN-2019-94969

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MY 75,444

通衛1 - La Charlott Leath.

DADT JPYRH, 9197

* Da Charlott Edds mark 10.

外資金額 TRADIZACTION CORRENG.

CAD 932,34

Contract of for and the transport to the state of the state o

Purdy, Sandra FLNR:EX

From:

Silverio, Lisa FLNR:EX

Sent:

December 11, 2018 10:54 AM

To:

Purdy, Sandra FLNR:EX

Subject:

FW: Air Canada - Receipt - Baggage Fee

For tim....

From: Renneberg, Tim FLNR:EX Sent: December 11, 2018 10:51 AM

To: Silverio, Lisa FLNR:EX <Lisa.Silverio@gov.bc.ca>
Subject: Fwd: Air Canada - Receipt - Baggage Fee

Sent from my iPhone

Begin forwarded message:

From: Air Canada < confirmation@aircanada.ca > Date: December 11, 2018 at 10:17:41 AM PST

To: tim.renneberg@gov.bc.ca

Subject: Air Canada - Receipt - Baggage Fee

Your fees have been successfully collected.

Departure Date: 2018-12-11

Passenger: TIMOTHY RENNEBERG Departure city: VANCOUVER YVR Destination city: VICTORIA YYJ

Fee Breakdown:

Excess baggage fee (1 piece): 30.00 CAD

GST/TPS: 1.50 CAD

Total CAD: 31.50 CAD

Form of payment used: Visa XXXXXXXXXXXXX(s.17)

Please Note: This fee is non refundable.

XG - GOODS AND SERVICES TAX -CANADA NO. 100092287 RT0001

Fly through paying on your mobile device with Air Canada Mobile+!

Air Canada mobile+ can remember your personal and payment information so you can fly through your mobile experience and pay for items like upgrades and flight changes quickly, easily and securely. Click

the link below to Learn More, https://services.aircanada.com/portal-
web/mobile/static/mobileplus.html
You can view all your available Air Canada mobile+ messages here:
https://mymessages.aircanada.com/en/DBOOfU2lgq5JNR3HZ6QeYQ

This service email was sent by Air Canada to you and contains important information
that must be communicated to you regarding an Air Canada Product or Service that you
have requested. This service email is not a promotional email.
Your privacy is important to us. To learn how Air Canada collects, uses, and protects
the personal information you provide, please view our Privacy Policy
(https://www.aircanada.com/en/about/legal/privacy/policy.html).
Please do not reply to this email, as this inbox is not monitored. If you have any
questions regarding other Air Canada product or service please visit <u>aircanada.com</u>
(https://www.aircanada.com/en/customercare/index.html).
Air Canada, PO Box 64239, RPO Thorncliffe, Calgary, Alberta, T2K 6J7

2

YELLOW CAB 817 FISGARD STREET V8W1R9 VICTORIA 21852400 GH2185240081

PURCHASE

12-11-2018

14:44:25

Acct # ******** s.17 Exp Date **/**

Card Type MC

Name: TIMOTHY RENNEBERG

A0000000041010

MasterCard

Operator: 081 Trace # 2856 Inv. # 081

Auth # 174425

RRN 001375002

Total

\$59.30

(001) APPROVED-THANK YOU

Retain this copy for your records Customer copy

www.yellowcabvictoria.com 250-381-2222



0558 / 27SEP18

Passenger Name Ticket Number Booking Reference

RENNEBERG/TIMOTHYs.22 MR 1802325067752 s.22

₹ Itinerary

From To Flight

GMP HND KE 709

Seoul/Gimpo(Gimpo) Tokyo(Haneda) Operated by KE

08DEC18(SAT) 16:20 08DEC18(SAT) 18:35 KGREAN AIR

Terminal No : I (International)

(Sky City International Terminal)

 Class; Y (Economy)
 Status: OK (Conflimed)
 Seat number:

 Fare Basis: YOW
 Baggage: 1 Piece
 Validity: 08DEC19

 Aircraft Type: Boeing 777-300
 Flight Duration: 02H 15M
 SKYPASS Miles: s.1

Schedules and aircraft type maybe changed without prior notice.

For discounted or free tickets, mileage may not be provided or mileage accrual may be different depending on the booking class.

Ticket Fare Information

Faste Celebration of SEL KE TYO328.28NUC328.28END ROE1122.491030

Sain Annount	KRW 368,500 (Paid Amount KRW 368,500)	Maken un ze fear. 27SEP18
Population (Fig. America)	-	1986 (1999) 1999 17392340
Gartin	KRW 28,000	Editor of Relament CC (A******* \$.17 ****
Television established	KRW 16,800	Company Treat &
Description	-	Ough with the house -
Turng Assipare	KRW 413,300 (Paid Amount KRW 413,300)	Betak Differences

KRW 28000BP

The BP Tax includes International PSC(Incheon/Gimpo Airport KRW 17,000, other airports KRW 12,000), Departure Tax(KRW 10,000) and Global Disease Eradication Fund(KRW 1,000).

Baggage Information

International free checked baggage allowance of Korean Air details

	•		·
* .			to self-own the
	3	32kg (70lb)	
	2	32kg (70lb)	
	1	23kg (50lb)	The sum of total dimensions should be under 158cm/62inch
	2 (* To or From America)	23kg (50lb)	
	2 (* Only To or From Brazil)	32kg (70lb)	

Infant & Child (International Flight)

Child: Same as Adult's Free baggage allowance + one fully foldable stroller + one car seat (or bassinet)
Infant: An infant can bring one baggage up to 10kg(22lb) with the sum of three dimensions no more than 315cm(45in)
+ one fully foldable stroller + one car seat (or bassinet)

For extra piece / over-weight / over-size, all fees will be charged to each piece of baggage separately.

Free checked baggage allowance and excess baggage charges for relevant arrives can be checked on airlines' websites.

When connecting with other airlines or flying with a code share flight, the provision of other airline may apply in accordance with the applicable standards.

Other Airlines (including codeshare flights) may charge baggage handling fee regardless of Free Baggage Allowance. Please be sure to contact the airline in which you will check in and confirm the details.

^{16.003} at 496 KRW 16800YR

s.22

Statement

Statement Summary:

Report any items which do not agree with your records within 30 days of the Pi statement date.

Previous Balance: Payments:

New Account Balance:

Payments:
Adjustments:
Net Purchases:
Cash Advance:
Fees:
Other Charges:

New Account Balance:

Interest Charges and rates:

Item S.22

Interest charges on this statement (\$) Annual interest rate next period (%) Daily interest rate next period (%)

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Total Tax Auth ਸ	Trans Amount
: 2104	12-96 2921 G14 IG	SLUEBIRD CARS #89 WICTORIA BC	\$45.62 \$6.68 (e) 1301.00	s 62 ca
			331 SZ 78 (e)	
			557 \$ 3.59 (e)	
12/65	12:97 262468691	s.15	\$ 250 01	\$ 280 01
			33T 5 12 S5 (e)	
			FST 9 17 60 (e)	
12:08	12/12		\$ 758 \$C 50 00	\$ 708 20
	263013074		*90209	
12/11	12/13		\$ 932 34 \$ 6 00	\$ 932 34
	260A27376		219560	
12/11	17/13	YELLOW CAS VICTORIA BU	\$ 52 95 S e 35 (e)	\$ 58.30
	263437576		174425	
			531 32 65 (e)	
			T3T \$ 3 P1 (e)	

PER DIEM RATES-JAPAN & CHINA DEC. 6-8, 2017 Minister Donaldson

	SEOUL South Korea	OTHER South Korea	TOKYO Japan	TOKYO Japan
CURRENCY	WON (KRW)	WON (KRW)	YEN (JPY)	YÉN (JPY)
PER DIEM	167,400.00	133,920.00	15,295,00	12,236.00
INCIDENTALS	<u>50,220.00</u>	40,176.00	4,588.50	3670.80
TOTAL	217,620.00	174,096.00	19,883.50	15,906.80

AMOUNTS TO BE DEDUCTED FROM ABOVE FOR MEALS NOT TAKEN OR MEALS PROVIDED AT PUBLIC EXPENSE: * = Reasonable and justifiable expenses. Receipts required

	SEOUL South Korea	OTHER South Korea	TOKYO Japan	OTHER Japan
BREAKFAST	41,7000	33,360	3,190.00	2,552.00
LUNCH	53,500	42,800	4,695.00	3,756.00
DINNER	72,200	57,760	7,410.00	5,928.00

Note: The maximum hotel rates that are listed (to be used as a guideline):

LOCATION	AMOUNT
TOKYO, JAPAN	\$266.00 USD
JAPAN, OTHER	\$147.00 USD
SEOUL, SOUTH KOREA	\$230,00 USD
SOUTH KOREA, OTHER	\$78.00 USD

OUT-OF-CANADA GUIDELINES

Travel Out-of-Canada

The Ministry of Finance pays all out-of-Canada travel expenses. Information regarding travel to various locations around the world (e.g., passport requirements, embassy listings, etc.) is available on the U.S. Government Foreign Affairs site (Welcome to Travel.State.Gov). Out-of-Canada travel pre-approval is required by the Office of the Premier. Ministers' offices must contact MOSS, Ministry of Finance, to obtain the foreign per diem allowances for each country prior to the trip (see above for per diems). If private accommodation or personal vehicle use allowances will be claimed the rates must be requested prior to the trip.

Allowable Expenses

Minister's and ministers' staff travelling outside Canada can claim reimbursement for reasonable expenses incurred which relate directly to foreign travel as follows:

- Car rental insurance (e.g., personal accident insurance and collision damage waiver).
 Note: CDW is automatically provided when an employee uses their American Express
 Corporate Travel Card to pay for the rental vehicle so the employee should decline the CDW offered by the rental company
- visa(s) and passport(s)
- inoculation(s)
- Traveller's cheques (attach proof of purchase and claim in the "Miscellaneous" column of the travel voucher). American Express Corporate Travel Card holders can obtain no-fee travellers cheques at any American Express office and various banking institutions
- bottled water
- preventative medication (e.g., malaria tablets)
- Premiums for additional medical insurance to provide coverage equivalent to that available under the B.C. Medical Plan in B.C. If you travel outside the province on business, it is recommended you purchase additional medical coverage, as the existing coverage through MSA will only cover the equivalent of the B.C. rates. For instance, the rate in B.C. for a hospital room is \$75.00 per day. Many countries (e.g., U.S.) charge much more than that. As well there is a lifetime maximum for the generic MSA coverage. It is recommended that you use Pacific Blue Cross, as they will waive the Third Party Liability, meaning they will not exhaust any existing plans before coverage is applied. Your lifetime maximum with MSA would not be used up if you had Pacific Blue Cross additional travel coverage. Information is available on the Internet at http://www.pac.bluecross.ca. Refer to the section on travel plans in the site index. Yearly rates are available for frequent travellers. The website allows you to plan and estimate what is best for you. Employees are to pay for this personally and submit the claim for reimbursement on their travel voucher
- additional dry cleaning/laundry costs which are incurred as a direct result of foreign conditions
- additional baggage insurance
- other directly related travel cost

Original receipts are required.

During the Trip

Ministers and ministers' staff are encouraged to maintain a daily log of expenses incurred for business purposes. The daily log will make the claim for reimbursement much easier to complete. NOTE: Do not pay for travel expenses for other employees.

Completing the Travel

Once the trip is complete, the final step is for the traveller to claim for reimbursement of business related travel expenses. When the travel voucher is ready to be completed, please contact MOSS,

Ministry of Finance and if required, MOSS will meet with you and assist in completing the travel voucher.

To complete the travel voucher, the following items should be considered:

- Each page of the travel voucher should have only one country (one currency) listed; meals should be based on the per diem allowances that were provided by MOSS prior to the trip. Please contact MOSS to confirm the per diem allowances provided prior to the trip have not changed;
- conference registration for ministers and their staff should be claimed as indicated in the Minister's Offices Guidelines:
- actual transportation expenses (receipts required), business telephone calls, cables, telegrams, faxes, accommodation expenses, laundry/dry-cleaning costs which are incurred as a direct result of foreign conditions which may have been incurred may be claimed;
- In order to ensure timely reimbursement of expenses, documentation (flimsies, receipts, flight coupons/copy of air invoices) supporting the claim should be included where reasonably practical. A detailed description must be given of the nature and purpose of the expenditure; airfare should have been charged to your Business Travel Account (BTA);
- Accommodation may be direct billed by Ministers only, however, it is recommended that
 they avoid direct billings whenever possible because personal costs may need to be
 reimbursed and taxes split, etc. The traveller is responsible for verifying accuracy of hotel
 folios prior to check out. Ensure personal charges are not claimed on travel vouchers or are
 included in the direct billing from the hotel.
- Travel across the international dateline will make you lose a day upon departure and gain a
 day when returning (e.g., depart Canada November 1, arrive in Tokyo November 3). When
 claiming per diem allowances claim the day of return twice (e.g., leave Tokyo November 10,
 arrive in Canada November 10, therefore, per diems should be claimed twice for November
 10).

Exchange Rates

There are several options available for determining the exchange rate utilized on the travel voucher. Please provide backup or indicate what method was used on the travel voucher.

- Call CIBC, main branch, at 1-800-465-2422 to obtain the selling rate for each foreign currency;
- Call the Bank of Canada at 1-800-303-1282 for historical exchange rates not available through CIBC;
- Historical currencies are available on the Internet at
 http://www.oanda.com/converter/fxhistory (this is the preferred option). The generally
 accepted exchange rate applied is the typical credit card rate, which is the Interbank Rate
 plus 2%;
- Actual exchange rates charged on supporting documentation (e.g., credit card statements, currency exchange slips) should be used, if available. Several rates in one currency should be averaged.

FOR FURTHER INFORMATION PLEASE CONTACT:

Minister's Office Support Services (MOSS)
MINISTRY OF FINANCE
PO BOX 9415 STN PROV GOVT

3RD FLOOR, 617 GOVERNMENT ST
VICTORIA, BC V8W 9V1 PHONE: CINDY 356-1781 DEBRA 387-8123 SAIJA 356-1732
n'UFINANCIA! Policy & Acet Ops'Accounts\Executive Travel\Out-of-Canada Information Completed: Dec 17, 2008

Canadian dollar → South Korean won

Exchange rate summary		
Low	2018-12-06	836.1204
Average	2018-12-06 - 2016-12-07	646.3575
High	2018-12-07	644.5946

Results

Date	Value of 1.00 CAD in KRW	CAD KRW	KRW CAD
2018-12-07	644.59 KRW	844.5945	1.001184
2018-12-06	896.12 KRW	836.1204	0.001196

South Korean won → Canadian dollar

Exchange rate summary			
LOW		2018-12-07	 0.001184
Average	2018-12-06 -	2018-12-07	0.001190
High		2003-12-06	0.001196

Results

Date	Value of 1.00 KRW in CAD	KRW CAD	$CAD \rightarrow KRW$
2018-12-07	0.00 CAB	0.001184	944.5946
2018-12-06	9.00 ಧಾಗ	9.03119€	836.1204

$\textbf{Japanese yen} \rightarrow \textbf{Canadian dollar}$

Exchange rate summary	一点,不完成了高速点,这些联系	
Low	2018-12-11	0.01183
Average	2013-12-10 - 2018-12-11	0.01164
High	2018-12-10	0.61184

Results

 Date	Value of 1.00 JPY in CAD	JPY → CAD CAD → JPY
2019-22-11	3.01 CAD	0.21153 84.5306
2013-12-10	3.91 CAD	0.01184 84.4595

Canadian dollar \rightarrow Japanese yen

Exchange rate summary	,这些事人的文化的人。 如此,这一个人的人,这个种的一种有一种。 1986年在各个公司的人会的人,这个人的人的人的人的人的人的人的人	
Low	5018-75-70	94.4595
Average	2013-12-10 - 2018-12-11	84.4952
High	2016-12-41	84.5309

Results

Date	: Value of 1.00 CAD in JPY	CAD → JPY	JPY → CAD
2019-12-11	84.53 JPY	84.5309	0.01183
2012-12-16	64.46 JPY	84.4595	0.01184