

AT19EXESLP69



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130265

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| Name Pecora, Talea | | | | Employee ID s.22 | | | | Phone Number (778) 875-1498 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|----------------------|---|---|--------------------------|---------------------------------------|---------------------------|---------------------------------------|---------------------------------------|-------------------|-------------------------|----------------------|-------------|----------------------|-----------------------|--|--------------------------|--|---------------------------|-----------------|--|-------------------|-------------------------|--|--|--|-------------|-------|-----|----|------|--|-------|------|--|------|----------|------|--|----------|------|------|----|-------|--|----|-------|--|--------|--|-------|--|------------|------|------|----|-------|--|----|-------|--|--|--|-------|--|--|--|--|--|--|--|--|--|--|--|--|
| Client Organization Public Safety and Solicitor General | | | | Job Title Executive Assistant | | | | Travel Group Code 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. Date Completed 2018/12/13 | | | 6. Fiscal Year 2019 | | | 7. Special Cheque Issue EFT | | | 8. Cheque Stub Information | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Type of Travel In Province | | | 14. Reason for Travel EA Training | | | | | | Headquarters Port Coquitlam | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12. Mailing Address for Cheque | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th colspan="2">16. Travel Dates</th> <th colspan="3">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th>19. Other Transport Costs</th> <th colspan="2">20. & 21. Meals</th> <th>22. Lodging Costs</th> <th colspan="2">20. & 21. Miscellaneous</th> </tr> <tr> <th></th> <th></th> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th></th> <th>Claim</th> <th>Cost</th> <th></th> <th>Cost</th> <th>Describe</th> </tr> </thead> <tbody> <tr> <td>2018</td> <td></td> <td>Victoria</td> <td>0700</td> <td>1700</td> <td>87</td> <td>46.98</td> <td></td> <td>F-</td> <td>51.50</td> <td></td> <td>141.92</td> <td></td> </tr> <tr> <td>12/10</td> <td></td> <td>Port Moody</td> <td>0900</td> <td>2230</td> <td>87</td> <td>46.98</td> <td></td> <td>F-</td> <td>51.50</td> <td></td> <td></td> <td></td> </tr> <tr> <td>12/11</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | | | | | | | | | | | | 16. Travel Dates | | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | | 22. Lodging Costs | 20. & 21. Miscellaneous | | | | Destination | Start | End | Km | Cost | | Claim | Cost | | Cost | Describe | 2018 | | Victoria | 0700 | 1700 | 87 | 46.98 | | F- | 51.50 | | 141.92 | | 12/10 | | Port Moody | 0900 | 2230 | 87 | 46.98 | | F- | 51.50 | | | | 12/11 | | | | | | | | | | | | |
| 16. Travel Dates | | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | | 22. Lodging Costs | 20. & 21. Miscellaneous | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Destination | Start | End | Km | Cost | | Claim | Cost | | Cost | Describe | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2018 | | Victoria | 0700 | 1700 | 87 | 46.98 | | F- | 51.50 | | 141.92 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12/10 | | Port Moody | 0900 | 2230 | 87 | 46.98 | | F- | 51.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12/11 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTALS OF COLUMNS | | | | | 36. \$ 93.96 | | 37. \$ 176.40 | | 38. \$ 103.00 | | 39. \$ 141.92 | | 40. \$ 0.00 | | Claim Total \$ 515.28 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 48. Client Code | | 49. Resp. | | 50. Service Line | | 51. STOB | | 52. Project | | 45. Supplier Code | | Amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 010 | | 15001 | | 10000 | | 570201 | | 1500000 | | s.22 | | \$ 515.28 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 010 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 010 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 010 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Less Travel Advance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 010 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | 54. \$ 515.28 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 45. Employee Signature (See Audit Trail) | | | | | | | | | | | | Print Name | | Date Signed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 56. Spending Authority Signature (See Audit Trail) | | | | | | | | | | | | Print Name | | Date Signed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 57. Payment Authority Signature (See Audit Trail) | | | | | | | | | | | | Print Name | | Date Signed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audit Trail for Travel Voucher (Restricted Use) E130265 for Pecora, Talea

3 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|---|--------------|-----------|--|
| 2018/12/13 10:19:07 | Pecora, Talea (IDIR\TPECORA) Talea.Pecora@gov.bc.ca | | Saved | Pecora, Talea Talea.Pecora@gov.bc.ca |
| 2018/12/13 10:20:10 | Pecora, Talea (IDIR\TPECORA) Talea.Pecora@gov.bc.ca | | Initiated | Lawson, Liam Liam.Lawson@gov.bc.ca |
| 2019/01/03 12:00:51 | Lawson, Liam (IDIR\LLAWSON) Liam.Lawson@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

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Notes for Travel Voucher (Restricted Use) E130265 for Pecora, Talea

0 note(s) returned.

| Created On | Author | Note |
|------------|--------|------|
| | | |

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Travel Notes – Form E130265

- 1) Monday, December 10th – drive to Ferry Terminal, ferry to Victoria, and attend Day #1 of EA training, check into accommodation.
- 2) Tuesday, December 11th – attend Day #2 of EA training, drive to Ferry Terminal, travel back to Port Moody.

Tsawwassen
To
Swartz Bay



LANE 45

RECEIPT - PLEASE RETAIN

PURCHASE 2018/12/10
RESERVATION-R0900
CONF: B181801516
RES: 1

| | | |
|-----|----------------|-------|
| 1 | Reservation Pr | 17.00 |
| 20' | Undersize Vehi | 57.50 |
| 1 | Adult | 17.20 |

| | |
|-----------------------------------|-------|
| Total | 91.70 |
| Prepayment | 17.00 |
| Master Card | |
| *****S.17 | 74.70 |
| AUTH 111426 66277658 0010010150 S | |
| 01 APPROVED - THANK YOU 027 | |
| CHANGE DUE | 0.00 |

CARDHOLDER COPY
TSA 10 Dec 2018 08:14:26



1007102 812721
94206
SEE REVERSE SIDE OF TICKET

Swartz Bay
To
Tsawwassen



LANE 01

RECEIPT - PLEASE RETAIN

PURCHASE 2018/12/11
RESERVATION-R1900
CONF: B181801517
RES: 1

| | | |
|-----|----------------|-------|
| 1 | Reservation Pr | 10.00 |
| 20' | Undersize Vehi | 57.50 |
| 1 | Adult | 17.20 |

| | |
|-----------------------------------|-------|
| Total | 84.70 |
| Prepayment | 10.00 |
| Master Card | |
| *****S.17 | 74.70 |
| AUTH 195448 66277641 0010012068 S | |
| 01 APPROVED - THANK YOU 027 | |
| CHANGE DUE | 0.00 |

CARDHOLDER COPY
SWB 11 Dec 2018 16:54:40



1005025 981197
195448
SEE REVERSE SIDE OF TICKET



500-1321 Blanshard Street
Victoria, BC V8W 0B7

Toll Free: 1-888-BC FERRY (1-888-223-3779)
Direct: (250) 386-3431

Email: customerservice@bcferries.com

GST Number: 894623206RT0001



Booking Reference: **B181801516**

Date Issued: 04/DEC/2018 12:04:15

Booked by: BC FERRIES WEBSITE

Booking Confirmation

Booking Holder: Talea Pecora

Phone: s.22

Provide Booking Number to Ticket Agent

Customer Number: 9706561

Page 1 of 2

| Departs | Time / Date | Arrives | Time / Date |
|-------------------|--------------|-----------------------------|--------------|
| TSAWWASSEN | 09:00 | SWARTZ BAY, Victoria | 10:35 |
| Metro Vancouver | 10/Dec/2018 | Vancouver Island | 10/Dec/2018 |

Vehicle UNDER HEIGHT PASSENGER VEHICLE
Ferry Coastal Celebration

The sailing you have selected is a direct sailing.

Tsawwassen - Swartz Bay, Victoria

| Fare Information | | Price |
|------------------|--------------------------------|---------|
| 20' | UNDER HEIGHT PASSENGER VEHICLE | \$57.50 |
| 1 | ADULT/YOUTH | \$17.20 |
| | Reservation Fee | \$17.00 |

Products and Fees: \$91.70

Amount Paid: \$17.00

Due at Terminal: \$74.70

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST to customers as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

s.15

Ms Talea Pecora
s.22

Room : s.15
Arrival Date : 12/10/18
Invoice No. : s.22
Folio No. :
Conf. No. :
Cashier No. : 11
Billing Date : 12/11/18
A/R Number

Min of Public Safety & Solicitor

| Date | Description | Debit | Credit |
|--------------------------|-------------------------------------|----------------|---------------|
| 12/10/18 | Room Charge | 105.00 | |
| 12/10/18 | Destination Marketing Fee | 1.05 | |
| 12/10/18 | Provincial Room Tax | 11.67 | |
| 12/10/18 | Room GST | 5.30 | |
| 12/10/18 | Parking Charges | 18.00 | |
| 12/10/18 | GST | 0.90 | |
| 12/11/18 | Mastercard XXXXXXXXXXXXX s.17 XX/XX | | 141.92 |
| Room H/GST Total - 5.30 | | Total | 141.92 |
| Other H/GST Total - 0.90 | | | 141.92 |
| s.15 | | Balance | 0.00 |

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

s.15



500-1321 Blanshard Street
Victoria, BC V8W 0B7

Toll Free: 1-888-BC FERRY (1-888-223-3779)
Direct: (250) 386-3431

Email: customerservice@bcferries.com

GST Number: 894623206RT0001



Booking Reference: **B181801517**

Date Issued: 04/DEC/2018 12:04:15

Booked by: BC FERRIES WEBSITE

Booking Confirmation

Booking Holder: Talea Pecora

Phone: s.22

Provide Booking Number to Ticket Agent

Customer Number: 9706561

Page 1 of 2

| Departs | Time / Date | Arrives | Time / Date |
|-----------------------------|--------------|-------------------|--------------|
| SWARTZ BAY, Victoria | 19:00 | TSAWWASSEN | 20:35 |
| Vancouver Island | 11/Dec/2018 | Metro Vancouver | 11/Dec/2018 |

Vehicle UNDER HEIGHT PASSENGER VEHICLE
Ferry Coastal Celebration

The sailing you have selected is a direct sailing.
Swartz Bay, Victoria - Tsawwassen

Fare Information

| | | Price |
|-----|--------------------------------|---------|
| 20' | UNDER HEIGHT PASSENGER VEHICLE | \$57.50 |
| 1 | ADULT/YOUTH | \$17.20 |

| | |
|-----------------|---------|
| Reservation Fee | \$10.00 |
|-----------------|---------|

| | |
|--------------------|---------|
| Products and Fees: | \$84.70 |
|--------------------|---------|

| | |
|--------------|---------|
| Amount Paid: | \$10.00 |
|--------------|---------|

| | |
|------------------|---------|
| Due at Terminal: | \$74.70 |
|------------------|---------|

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST to customers as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.



Control No.

E130307

| | | |
|-------------------------------|---------------------|--------------------------|
| Name | Employee ID | Phone Number |
| Djonlic, Matt | S.22 | (778) 584-4398 |
| Client Organization | Job Title | Travel Group Code |
| Municipal Affairs and Housing | Executive Assistant | 4 |

| | | | |
|--|--|---------------------------------------|-----------------------------------|
| 5. Date Completed 2018/12/18 | 6. Fiscal Year 2019 | 7. Special Cheque Issue EFT | 8. Cheque Stub Information |
| Type of Travel In Province | 14. Reason for Travel meetings | | Headquarters Coquitlam |

12. Mailing Address for Cheque

| | | | | | | | | | | |
|---|-----------------------------|--------------|------------|---------------------------------|-------------|----------------------------------|----------------------------|--------------------------|------------------------------------|-----------------|
| 16. Travel Dates 2018 | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | 22. Lodging Costs | 20. & 21. Miscellaneous | |
| | Destination | Start | End | Km | Cost | | Cost | | Cost | Describe |
| | 12/09 Coq - Vic (Ferry) | 1500 | 2359 | 73 | 39.42 | 74.70 | 18.25 | 125.11 | | |
| | 12/10 Vic | 0700 | 2359 | | 0.00 | | 51.50 | 125.11 | | |
| | 12/11 Vic | 0700 | 2359 | | 0.00 | | 51.50 | 125.11 | | |
| | 12/12 Coq - Van (Ferry) | 0700 | 1800 | 73 | 39.42 | 74.70 | 51.50 | | | |

[illegible]

| | | | | | | |
|-------------|-------|--------------|------|---------|---------------|-----------|
| 48. | 49. | 50. | 51. | 52. | 45. | |
| Client Code | Resp. | Service Line | STOB | Project | Supplier Code | Amount |
| 060 | 51057 | 54000 | 5701 | 5100000 | S.22 | \$ 776.32 |
| 060 | | | | | | |
| 060 | | | | | | |
| 060 | | | | | | |

[illegible]

| | | | |
|--|------------------------|-----|-----------|
| | AMOUNT DUE TO EMPLOYEE | 54. | \$ 776.32 |
|--|------------------------|-----|-----------|

| | | |
|---|-------------------|--------------------|
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | Print Name | Date Signed |
|---|-------------------|--------------------|

| | | |
|--|-------------------|--------------------|
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | Print Name | Date Signed |
|--|-------------------|--------------------|

| | | |
|---|-------------------|--------------------|
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | Print Name | Date Signed |
|---|-------------------|--------------------|

Audit Trail for Travel Voucher (Restricted Use) E130307 for Djonlic, Matt

4 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|--|---|-----------|---|
| 2018/12/18 09:47:33 | Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca | Djonlic, Matt Matt.Djonlic@gov.bc.ca | Saved | Djonlic, Matt Matt.Djonlic@gov.bc.ca |
| 2018/12/18 12:17:11 | Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca | Djonlic, Matt Matt.Djonlic@gov.bc.ca | Notified | Djonlic, Matt Matt.Djonlic@gov.bc.ca |
| 2018/12/20 10:06:26 | Djonlic, Matt (IDIR\MDJONLIC) Matt.Djonlic@gov.bc.ca | | Initiated | White, Christine Christine.White@gov.bc.ca |
| 2018/12/20 10:22:42 | White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

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Notes for Travel Voucher (Restricted Use) E130307 for Djonlic, Matt

1 note(s) returned.

| Created On | Author | Note |
|---------------------|---|--|
| 2018/12/18 09:47:33 | Grant, Lisa (IDIR\LISGRANT) Lisa.Grant@gov.bc.ca | 12/09 - drove personal vehicle, ferry (reservation paid for on AA CC), lodging, dinner 12/10 - lodging, BLDI 12/11 - lodging, BLDI 12/12 - drove personal vehicle, ferry (reservation paid for on AA CC), BLDI |

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Tsawwassen
To
Swartz Bay

BC Ferries
Suite 500 1021 Vancouver Street
Victoria BC Canada V8W 0B7

LANE 45

RECEIPT - PLEASE RETAIN

PURCHASE 2018/12/09 ✓
RESERVATION-R1900
CONF: B181821404
RES: 1

| | | |
|-----|----------------|-------|
| 1 | Reservation Pr | 17.00 |
| 20' | Undersize Vehi | 57.50 |
| 1 | Adult | 17.20 |

| | |
|------------|-------|
| Total | 91.70 |
| Prepayment | 17.00 |

Visa
*****S.17 74.70 ✓

AUTH 040044 6627657 0010019460 S
01 APPROVED - THANK YOU 027

| | |
|------------|------|
| CHANGE DUE | 0.00 |
|------------|------|

CARDHOLDER COPY
TSA 09 Dec 2018 18:11:33

1007093 296616
90440

SEE REVERSE SIDE OF TICKET

s.15

s.15

s.15 CSA approved hotel and rate

Reservation # s.22**Send To** Djonlic, Matt ✓
s.22**Phone** 250-387-2283**Guest Name** Djonlic, Matt**Arrival Date**
12/09/2018**Departure Date**
12/12/2018**Room Information** s. - s.22**Bill To** Djonlic, Matt
s.22

250-387-2283

Folio Number s.22

| Trans Date | Description | Voucher | Amount |
|-----------------------|----------------------------|----------------|----------------|
| Charges | | | |
| 12/09/2018 | 2018 Provincial Government | hh s.1 ✓ | 105.00 |
| 12/09/2018 | GST | hh 5 | 5.30 |
| 12/09/2018 | PST - Accommodation | hh | 8.48 |
| 12/09/2018 | Municipal Hotel Tax | hh | 3.18 |
| 12/09/2018 | Destination Marketing Fee | hh | 1.05 |
| 12/09/2018 | Ecostay Fee | hh | 2.00 |
| 12/09/2018 | GST | hh | 0.10 |
| 12/10/2018 | 2018 Provincial Government | hh ✓ | 105.00 |
| 12/10/2018 | GST | hh | 5.30 |
| 12/10/2018 | PST - Accommodation | hh | 8.48 |
| 12/10/2018 | Municipal Hotel Tax | hh | 3.18 |
| 12/10/2018 | Destination Marketing Fee | hh | 1.05 |
| 12/10/2018 | Ecostay Fee | hh | 2.00 |
| 12/10/2018 | GST | hh | 0.10 |
| 12/11/2018 | 2018 Provincial Government | hh ✓ | 105.00 |
| 12/11/2018 | GST | hh | 5.30 |
| 12/11/2018 | PST - Accommodation | hh | 8.48 |
| 12/11/2018 | Municipal Hotel Tax | hh | 3.18 |
| 12/11/2018 | Destination Marketing Fee | hh | 1.05 |
| 12/11/2018 | Ecostay Fee | hh | 2.00 |
| 12/11/2018 | GST | hh | 0.10 |
| Total Charges | | | 375.33 |
| Payments | | | |
| 12/12/2018 | Visa ✓ | | -375.33 |
| Total Payments | | | -375.33 |

GST Registration s.15

I agree to remain personally liable for the payment of this account if the corporation or other third party fails to pay part or all of these charges.

Guest Signature _____

Balance Due 0.00 ✓

Swartz Bay
To
Tsawwassen



LANE 04

RECEIPT - PLEASE RETAIN

PURCHASE 2018/12/12 ✓
RESERVATION-R1700
CONF: B181845014
RES: 1

| | | |
|----|----------------|-------|
| 1 | Reservation Pr | 17.00 |
| 20 | Undersize Vehi | 57.50 |
| 1 | Adult | 17.20 |

| | |
|------------|-------|
| Total | 91.70 |
| Prepayment | 17.00 |

Visa *****S 17 74.70 ✓

AUTH 867845 66277643 8818813788 S
81 APPROVED - THANK YOU 827

CHANGE DUE 0.00

CARDHOLDER COPY
SWB 12 Dec 2018 15:55:24



1005017 251475
87023
SEE REVERSE SIDE OF TICKET



Control No.

E130284

| | | |
|--|---------------------|--------------------------|
| Name | Employee ID | Phone Number |
| Tombs, Brenda | 5 22 | (250) 356-7750 |
| Client Organization | Job Title | Travel Group Code |
| Social Development and Poverty Reduction | Executive Assistant | 3 |

| | | | |
|--|--------------------------------------|--------------------------------|-----------------------------------|
| 5. Date Completed 2018/12/14 | 6. Fiscal Year 2019 | 7. Special Cheque Issue | 8. Cheque Stub Information |
| Type of Travel In Province | 14. Reason for Travel work | | Headquarters Vancouver |

12. Mailing Address for Cheque

§ 22

| 16. Travel Dates | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | | 22. Lodging Costs | 20. & 21. Miscellaneous | |
|------------------|-------------------------|-------|------|--------------------------|-------|---------------------------|-----------------|-------|-------------------|-------------------------|----------|
| | Destination | Start | End | Km | Cost | | Claim | Cost | | Cost | Describe |
| 11/23 | Vancouver | 1240 | 1530 | | 0.00 | \$22 | | 0.00 | | 23.00 | parking |
| 11/30 | Vancouver | 1345 | 1650 | | 0.00 | | | 0.00 | | 23.00 | parking |
| 12/04 | Vancouver | 0925 | 1230 | | 0.00 | | | 0.00 | | | |
| 12/04 | Vancouver | 1250 | 1600 | | 0.00 | | | 0.00 | | 35.75 | parking |
| 12/10 | Surrey/Victoria | 0900 | 2359 | 96 | 51.84 | | F-BL | 30.50 | \$22 | | |
| 12/10 | Surrey/Victoria (Ferry) | 1500 | 2359 | | 0.00 | 84.70 | | 0.00 | 123.02 | 27.90 | parking |
| 12/11 | Victoria | 0600 | 2359 | | 0.00 | | F- | 51.50 | \$22 | | |
| 12/12 | Vic/Vancouver (Ferry) | 0600 | 1800 | 58 | 31.32 | 89.70 | F- | 51.50 | 123.02 | 18.90 | parking |

TOTALS OF COLUMNS

| | | | | | | | | | | | | |
|------------|--|------------|--------------------------------|------------|--|------------|-----------------------------|------------|--------------------------------------|------------|------------------------------|---------------------------------------|
| 48. | Client Code 031 031 031 031 | 49. | Resp. 46001 46001 | 50. | Service Line 48000 480000 | 51. | STOB 5701 5702 | 52. | Project 4600000 4600000 | 45. | Supplier Code S.22 | Amount \$683.90 \$ 81.75 |
|------------|--|------------|--------------------------------|------------|--|------------|-----------------------------|------------|--------------------------------------|------------|------------------------------|---------------------------------------|

| | |
|---------------------|--|
| Less Travel Advance | |
|---------------------|--|

| | |
|-------------------------------|------------------|
| | 54. |
| AMOUNT DUE TO EMPLOYEE | \$ 765.65 |

45. Employee Signature (See Audit Trail)

- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.

Print Name

Date Signed _____

56. Spending Authority Signature (See Audit Trail)

- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.

Print Name

Date Signed

57. Payment Authority Signature (See Audit Trail)

- Requisition for payment pursuant to section 32 of the Financial Administration Act.

Print Name

Date Signed

Audit Trail for Travel Voucher (Restricted Use) E130284 for Tombs, Brenda

2 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|---|--------------|-----------|--|
| 2018/12/14 14:32:02 | Tombs, Brenda (IDIR\BTOMBS) Brenda.Tombs@gov.bc.ca | | Initiated | Squance, Leah Leah.Squance@gov.bc.ca |
| 2018/12/17 09:14:40 | Squance, Leah (IDIR\LSQUANC) Leah.Squance@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

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Notes for Travel Voucher (Restricted Use) E130284 for Tombs, Brenda

0 note(s) returned.

| Created On | Author | Note |
|------------|--------|------|
| | | |

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Nov 23: \$23 parking charge for staff meeting with Minister at Cabinet offices

Nov 30: \$23 parking charge while at meetings with the Minister at Cabinet offices

Dec 4: \$12.75 parking charge while at Accessibility roundtable meeting with Minister

Dec 4: \$23 parking charge while at meetings with Minister at Cabinet offices

Dec 10: \$9 parking charge while at Re-Imagining Community Inclusion meeting with Minister

Dec 10: mileage charges: Richmond (home) to Surrey City Hall (Re-Imagining meeting location), PLUS from Surrey City Hall to Tsawwassen Ferry Terminal for trip to Victoria, PLUS from Swartz Bay terminal to S.15 (30, 33 and 33 kms respectively)

Dec 10: \$84.70 ferry charge from Tsawwassen to Swartz Bay

Dec 12: mileage charges: S.15 : to Swartz Bay ferry terminal, PLUS Tsawwassen ferry terminal to home in Richmond (33 and 25 kms respectively)

Dec 12: \$89.70 ferry charges from Swartz Bay to Tsawwassen

Note that hotel charges include parking, which is detailed on the hotel receipt

Heetings @ VCD
Nov 23/18

Canada Place Parkade
888 Canada Place
Vancouver BC, V6C 3C1

Play Station Number: 2
Entered: 11/23/2018 12:38
Exited: 11/23/2018 15:32
Ticket Number: 2000
Transaction Number: 150656
Rate: A
Parking Fee: \$23.00

Total Fee: \$23.00
Fee Paid: \$23.00
Visa
XXXXXXXXXXXX
Approval Number: 032132

thank you for visiting
Canada Place
Above amount includes 5% GST
GST# 12303600970005

RECEIPT
City of Surrey
City Hall Parkade

License Plate Number
s.22

Expiration Date/Time
**03:11 PM
DEC 10, 2018**

Purchase Date/Time: 09-Nov Dec 10, 2018
Total Due: \$5.00 Rate: \$5.00 for 6 Hours
Total Paid: \$5.00 Payment Type: Card
Ticket #: 0005083
SN #: 50007050560
Setting: City Hall P2 P3
Mach Name: KCHPS Elevator 214

CANADA PLACE
Nov 30

RECEIPT

| TRAN | IN TIME | OUT TIME | FEE | CC# |
|------|-------------|-------------|---------|-----|
| 822 | 11/30 13:45 | 11/30 16:50 | \$23.00 | s.1 |

Staff meeting w/ Minister

CANADA PLACE
Dec 4

RECEIPT

| TRAN | IN TIME | OUT TIME | FEE | CC# |
|------|-------------|-------------|---------|-----|
| 295 | 12/04 12:49 | 12/04 16:07 | \$23.00 | S. |

Heetings w/ Minister

Accessibility mts w/ Minister
EASYPARK CP27
LIBRARY SQUARE
775 HAMILTON ST
RECEIPT C1
Dec. 4

PAY STATION NO. 1

ENTRY DATE/TIME:
04.12.18 09:24:19 ✓
PAY DATE/TIME:
04.12.18 12:30
PARKED: 0:03:06

GST No. R101476547
TICKET TYPE:
VALID BETWEEN:
AMOUNT: \$ 12.75 ✓

KIND OF PAYMENT:
VISA
XXXXXXXXXXXX s.17
REF. 18
12/04/18 12:30

THANK YOU FOR
PARKING WITH US!

Transaction Record
Card Number:
Card EXPIRY: SWAPED
Type: PURCHASE
Amount: \$12.75
Auth: 013741
SEC: 000310
Term ID:
Date: 18/12/04
Time: 12:30:47
Retain this copy
For your records
CUSTOMER COPY



s.15

Ms Brenda Tombs

s.22

Room
Arrival Date 12/10/18 ✓
Invoice No.
Folio No. s.2
Conf. No.
Cashier No. 11
Billing Date 12/12/18
A/R Number

Min of Social Development & F

| Date | Description | Debit | Credit |
|--------------------------|---------------------------------|---------|--------|
| 12/10/18 | Room Charge | 105.00 | |
| 12/10/18 | Destination Marketing Fee | 1.05 | |
| 12/10/18 | Provincial Room Tax | 11.67 | |
| 12/10/18 | Room GST | 5.30 | |
| 12/10/18 | Parking Charges | 18.00 | |
| 12/10/18 | GST | 0.90 | |
| 12/11/18 | Room Charge | 105.00 | |
| 12/11/18 | Destination Marketing Fee | 1.05 | |
| 12/11/18 | Provincial Room Tax | 11.67 | |
| 12/11/18 | Room GST | 5.30 | |
| 12/11/18 | Parking Charges | 18.00 | |
| 12/11/18 | GST | 0.90 | |
| 12/12/18 | Mastercard XXXXXXXXXX s.17 XXXX | | 283.84 |
| Room H/GST Total - 10.60 | | Total | 283.84 |
| Other H/GST Total - 1.60 | | Balance | 0.00 |

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

s.15



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130370

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| | | | | | | | |
|--|-----------------------------|--|-----------------|---|--------------------|---------------------------------------|----------------------------|
| Name Djonlic, Matt | | | | Employee ID s.22 | | Phone Number (778) 584-4398 | |
| Client Organization Municipal Affairs and Housing | | | | Job Title Executive Assistant | | Travel Group Code 4 | |
| 5. Date Completed 2019/01/08 | | 6. Fiscal Year 2019 | | 7. Special Cheque Issue | | 8. Cheque Stub Information | |
| Type of Travel In Province | | 14. Reason for Travel Announcement | | | | Headquarters Coquitlam | |
| 12. Mailing Address for Cheque | | | | | | | |
| 16. Travel Dates | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals |
| 2018 | Destination | Start | End | Km | Cost | | Cost |
| 12/16 | Coq-Nanaimo | 0900 | 2359 | 45 | 24.30 | 75.20 | |
| 12/17 | Nanaimo-Coq | 0900 | 1500 | 45 | 24.30 | 75.20 | 10.50 |
| | | | | | | | 134.55 |
| TOTALS OF COLUMNS | | | | 36. | 37. | 38. | 39. |
| | | | | \$ 48.60 | \$ 150.40 s.22 | \$ 10.50 | \$ 134.55 |
| | | | | | | | 40. |
| | | | | | | | \$ 0.00 |
| | | | | | | | Claim Total |
| | | | | | | | s.22 |
| 48. Client Code | 49. Resp. | 50. Service Line | 51. STOB | | 52. Project | 45. Supplier Code | |
| 060 | 51057 | 54000 | 5701 | | 5100000 | s.22 | |
| 060 | | | 5702 | | | | |
| 060 | | | | | | | |
| 060 | | | | | | | |
| Less Travel Advance | | | | | | | |
| 060 | | | | | | | |
| | | | | | | 54. | |
| | | | | | | \$ 344.05 s.22 | |
| 45. Employee Signature (See Audit Trail) | | | | | | Print Name | |
| - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | Date Signed | |
| 56. Spending Authority Signature (See Audit Trail) | | | | | | Print Name | |
| - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | Date Signed | |
| 57. Payment Authority Signature (See Audit Trail) | | | | | | Print Name | |
| - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | Date Signed | |

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Jan 10-19

*will have to do a supplemental claim paid for the Minister's ferry - amount is \$17.45 x 2 = \$34.90 did not claim on this travel claim

Audit Trail for Travel Voucher (Restricted Use) E130370 for Djonlic, Matt

4 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|--|---|-----------|---|
| 2019/01/08 13:54:08 | White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca | Djonlic, Matt Matt.Djonlic@gov.bc.ca | Saved | Djonlic, Matt Matt.Djonlic@gov.bc.ca |
| 2019/01/08 13:55:11 | White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca | Djonlic, Matt Matt.Djonlic@gov.bc.ca | Notified | Djonlic, Matt Matt.Djonlic@gov.bc.ca |
| 2019/01/08 13:59:43 | Djonlic, Matt (IDIR\MDJONLIC) Matt.Djonlic@gov.bc.ca | | Initiated | White, Christine Christine.White@gov.bc.ca |
| 2019/01/08 14:02:15 | White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

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Notes for Travel Voucher (Restricted Use) E130370 for Djonlic, Matt

0 note(s) returned.

| Created On | Author | Note |
|------------|--------|------|
| | | |

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*When doing the claim was audited and processed was not informed the second passenger was the Minister and Matt paid for both ferry trips.

Talked to Christine White (AC) on Jan 25, 2019 on the phone and she said she will do a supplemental claim for Matt and claim the outstanding amount.

s.15

CSA APPROVED RATE AND HOTEL

Folio#: s.22 CRS # s.22
 Djonlic, Matt
 501 belleville st
 VICTORIA, BC V8V 1X4
 Company:

Room: s.1
 Arrival: 12/16/2018
 Departure: 12/17/2018

| Trans # | Date | Posting Description | Charges | Payments | Balance |
|---------|------------|-------------------------------|----------|-----------------|---------------|
| 991679 | 12/16/2018 | Rm: S. PROV.GOV | \$117.00 | \$0.00 | \$117.00 |
| 991680 | 12/16/2018 | Good & Services Tax | \$5.85 | \$0.00 | \$122.85 |
| 991681 | 12/16/2018 | Municipal Region District Tax | \$2.34 | \$0.00 | \$125.19 |
| 991682 | 12/16/2018 | PST for Hotel Rooms | \$9.36 | \$0.00 | \$134.55 |
| 991728 | 12/17/2018 | Visa ✓ | \$0.00 | \$134.55 | \$0.00 |
| | | | | Balance: | \$0.00 |

Membership Tier:
 Membership#:
 Method of Pay: Credit Card

Signature:

Folio Summary

| | |
|----------------------------|---------------|
| Previous Balance: | \$0.00 |
| Room Charges: | \$117.00 |
| Other Charges/Credits: | \$0.00 |
| Phone Charges: | \$0.00 |
| Tax: | \$17.55 |
| Less Payments: ✓ | \$134.55 |
| Total Amount Due: ✓ | \$0.00 |

s.15



Your reservation has been completed!

Thank you for reserving online with BC Ferries. A copy of this reservation has also been emailed to you.

Need Help? Call Customer Care at:
1-888-223-3779

| RESERVATION | DEPARTS | TIME / DATE | ARRIVES |
|-------------------|--|--|--|
| B181861763 | VANCOUVER Horseshoe Bay Terminal | 10:40 AM Sunday December 16 | NANAIMO Departure Bay Terminal |
| VEHICLE | Standard vehicle under 7Ft (2.13m) high | | |
| VESSEL | Queen of Oak Bay | | |
| DEPART | Horseshoe Bay | 10:40 AM Sun Dec 16 2018 | |
| ARRIVE | Departure Bay | 12:20 PM Sun Dec 16 2018 | |
| | | FARE INFORMATION | |
| | | 20' Standard vehicle under 7Ft (2.13m) high | \$57.50 |
| | | 2 12 yrs+ | \$34.90 |
| | | 1 Reservation Fee * | \$17.00 |
| | | Total for this sailing | \$109.40 |
| | | Due at terminal: \$92.40 vehicle & passenger fares | Paid: \$17.00 reservation fee |



B181861763

| RESERVATION | DEPARTS | TIME / DATE | ARRIVES |
|-------------------|--|--|--|
| B181861773 | NANAIMO Departure Bay Terminal | 1:00 PM Monday December 17 | VANCOUVER Horseshoe Bay Terminal |
| VEHICLE | Standard vehicle under 7Ft (2.13m) high | | |
| VESSEL | Queen of Oak Bay | | |
| DEPART | Departure Bay | 1:00 PM Mon Dec 17 2018 | |
| ARRIVE | Horseshoe Bay | 2:40 PM Mon Dec 17 2018 | |
| | | FARE INFORMATION | |
| | | 20' Standard vehicle under 7Ft (2.13m) high | \$57.50 |
| | | 2 12 yrs+ | \$34.90 |
| | | 1 Reservation Fee * | \$17.00 |
| | | Total for this sailing | \$109.40 |
| | | Due at terminal: \$92.40 vehicle & passenger fares | Paid: \$17.00 reservation fee |



B181861773

Vehicle and Passenger fares will be collected at the terminal

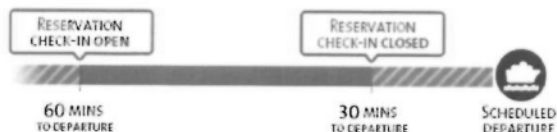
Still unsure who is travelling with you? You can still add and pay for passengers at the terminal.

Total Paid: \$34.00
reservation fee



We accept Visa, Mastercard and American Express. **Debit is not accepted at this time.**
Due to vessel substitutions vessel amenities cannot be guaranteed.

Arrive at the terminal 30-60 minutes before departure



Reservation Check-In Opens

Check-in opens 60 minutes prior to departure. Depending on schedules, you may not be able to check-in if you arrive more than 60 minutes early.

Reservation Check-In Closed

Reservation check-in must occur 30 minutes prior to scheduled departure. If not checked in by this time, the reservation will not be valid and you will travel standby (on next available sailing). Your reservation fee will not be refunded.

What you need to redeem your reservation

The ticket agent will ask for your reservation number or phone number used to make the booking.

Terms and Conditions

All reservations are booked for one vehicle and one driver.

Reservation fees and change fees are non-refundable.

Reservations will not be honoured and travel will revert to a first-come, first-served basis if you:

- arrive after the reservation check-in has closed, 30 minutes prior to the scheduled departure;

Sailing Cancellations

If you check-in for your reservation and the sailing is cancelled, we will make every effort to load you on the next available sailing. Customers with a reservation on the next scheduled departure will be loaded in advance of customers from the cancelled sailing. If we are unable to load you on the next available sailing, travel will revert to a first-come, first-served basis. If you choose not to travel, your fares will be fully refunded.

Horseshoe Bay
To
Nanaimo (Dep. Bay)



LANE 03

RECEIPT - PLEASE RETAIN

PURCHASE 2018/12/16
RESERVATION-R1040
CONF: B181861763
RES: 1

| | | |
|-----|----------------|-------|
| 1 | Reservation Pr | 17.00 |
| 20' | Undersize Vehi | 57.50 |
| 2 | Adult | 34.40 |
| 2 | Port Fee Adul | 0.50 |

| | |
|------------|--------|
| Total | 109.40 |
| Prepayment | 17.00 |

Visa *****S 17 92.40
AUTH 886814 66288698 8818811848 S
81 APPROVED - THANK YOU 827
CHANGE DUE 0.00

CARDHOLDER COPY
HSB 16 Dec 2018 09:50:22



SEE REVERSE SIDE OF TICKET

17.00 WAS PAID ON LISA GRANTS JAN PCARD
109.40 MINUS 17.00-17.20 FOR SECOND PASSENGER
IS \$75.20

Do supplemental claim for \$34.40 paid for
Minister Robinson

Nanaimo (Dep. Bay)
To
Horseshoe Bay



LANE 12

RECEIPT - PLEASE RETAIN

PURCHASE 2018/12/17
RESERVATION-R1300
CONF: B181861773
RES: 1

| | | |
|----|----------------|-------|
| 1 | Reservation Pr | 17.00 |
| 20 | Undersize Vehi | 57.50 |
| 2 | Adult | 34.40 |
| 2 | Port Fee Adul | 0.50 |

| | |
|-------|--------|
| Total | 109.40 |
|-------|--------|

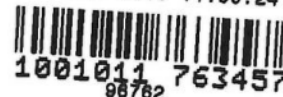
| | |
|------------|-------|
| Prepayment | 17.00 |
|------------|-------|

Visa
***** 17 92.40
RUTH 007397 66279102 8010015298 S

01 APPROVED - THANK YOU 027
CHANGE DUE 0.00

CARDHOLDER COPY

NAN 17 Dec 2018 11:50:24



SEE REVERSE SIDE OF TICKET

17.00 WAS PAID ON LISA GRANTS JAN
PCARD
109.40 MINUS 17.00-17.20 FOR SECOND
PASSENGER IS \$75.20



Control No.

E130267

| | | |
|----------------------------|---------------------|--------------------------|
| Name | Employee ID | Phone Number |
| Hannah, Jeff | S.22 | S.22 |
| Client Organization | Job Title | Travel Group Code |
| Tourism, Arts and Culture | Executive Assistant | 3 |

| | | | |
|--|-------------------------------|--------------------------------|-----------------------------------|
| 5. Date Completed 2018/12/13 | 6. Fiscal Year 2019 | 7. Special Cheque Issue | 8. Cheque Stub Information |
|--|-------------------------------|--------------------------------|-----------------------------------|

| | | | |
|-------------------------------|--------------------------------------|--|-----------------------------|
| 2016/12/15 | 2015 | | |
| Type of Travel In Province | 14. Reason for Travel EA training | | Headquarters Maple Ridge |

12. Mailing Address for Cheque

| 16. Travel Dates | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport | 20. & 21. Meals | | 22. | 20. & 21. Miscellaneous | |
|---------------------|-------------------------|-------|------|-----------------------------|-----------------|--------------------------|--------------------|------------------|--------------------------|----------------------------|-------------|
| | Destination | Start | End | Km | Cost | Costs | Claim | Cost | Lodging Costs | Cost | Describe |
| 2018 | Van-Vic | 0830 | 1630 | 90 | 48.60 | 74.70 | H- | 25.75 | 123.02 | 18.90 | Parking |
| 12/09 | EA training-Vic | 0830 | 1630 | | 0.00 | | F-D | 33.25 | 123.02 | 18.90 | Parking |
| 12/10 | EA training-Vic | 0830 | 1630 | | 0.00 | | F- | 51.50 | 123.02 | 18.90 | Parking |
| 12/11 | Vic-Van | 0830 | 1630 | 90 | 48.60 | 74.70 | H- | 25.75 | \$ 22 | | |
| 12/12 | | | | | | | | | | | |
| TOTALS OF COLUMNS | | | | | 36. \$ 97.20 | 37. \$ 149.40 - \$ 22 | | 38. \$ 136.25 | 39. \$ 369.06 - \$ 22 | 40. \$ 56.70 | Claim Total |

| | | | | | | | | | | | | |
|------------|--|------------|---|------------|------------------------------|------------|---------------------|------------|---------------------------|------------|------------------------------|----------------------------|
| 48. | Client Code 126 126 126 126 | 49. | Resp. 53184 51384 | 50. | Service Line 54006 | 51. | STOB 5701 | 52. | Project 5188888 | 45. | Supplier Code S.22 | Amount \$ 808.61 |
|------------|--|------------|---|------------|------------------------------|------------|---------------------|------------|---------------------------|------------|------------------------------|----------------------------|

| | |
|----------------------------|--|
| 125 | |
| Less Travel Advance | |
| 126 | |

AMOUNT DUE TO EMPLOYEE

| | |
|-------|-----------|
| 54. | \$ 808.61 |
| ----- | s. 22 |

45. Employee Signature (See Audit Trail)

- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.

Print Name _____

Date Signed

56. Spending Authority Signature (See Audit Trail)

- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.

Print Name

Date Signed

57. Payment Authority Signature (See Audit Trail)

- Requisition for payment pursuant to section 32 of the Financial Administration Act.

Print Name

| | |
|--------------------|--|
| Date Signed | |
|--------------------|--|

Audit Trail for Travel Voucher (Restricted Use) E130267 for Hannah, Jeff

4 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|--|---------------------------------------|----------|---|
| 2018/12/13 11:05:48 | Gervais, Dominique (IDIR\DGERSAIS) Dominique.Gervais@gov.bc.ca | Hannah, Jeff Jeff.Hannah@gov.bc.ca | Saved | Hannah, Jeff Jeff.Hannah@gov.bc.ca |
| 2018/12/13 11:09:58 | Gervais, Dominique (IDIR\DGERSAIS) Dominique.Gervais@gov.bc.ca | Hannah, Jeff Jeff.Hannah@gov.bc.ca | Notified | Hannah, Jeff Jeff.Hannah@gov.bc.ca |
| 2018/12/13 12:16:13 | Hannah, Jeff (IDIR\JEHANNAH) Jeff.Hannah@gov.bc.ca | | Approved | Holding, Marina Marina.Holding@gov.bc.ca |
| 2018/12/13 12:24:11 | Holding, Marina (IDIR\MAHOLDIN) Marina.Holding@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

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Notes for Travel Voucher (Restricted Use) E130267 for Hannah, Jeff

1 note(s) returned.

| Created On | Author | Note |
|---------------------|--|---|
| 2018/12/13 11:05:48 | Gervais, Dominique (IDIR\DGERSAIS) Dominique.Gervais@gov.bc.ca | 12/09-Drive from CO to Ferry-Ferry to MO - Check in to hotel 12/10- EA Training in Leg 12/11-EA Training in Leg 12/12-Check out hotel, Drive from MO to Ferry- Ferry to CO |

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10
Swartz Bay



Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 40

RECEIPT - PLEASE RETAIN

PURCHASE 2018/12/09

| | | |
|-----|----------------|-------|
| 20' | Undersize Vehi | 57.50 |
| 1 | Adult | 17.20 |

Total 74.70

Visa *****S.17 74.70

AUTH 894742 66277656 0010014100 S

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

To
Tsawwassen



Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 10

RECEIPT - PLEASE RETAIN

PURCHASE 2018/12/12

| | | |
|-----|----------------|-------|
| 20' | Undersize Vehi | 57.50 |
| 1 | Adult | 17.20 |

Total 74.70

Visa *****S.1 74.70

AUTH 022568 66277641 0010015310 S

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

Ferry Receipts:

Tsawwassen → Swartz bay

+
Swartz bay → Tsawwassen

Stob: 5701

CARDHOLDER COPY
TSA 09 Dec 2018 12:12:22



1007084 779098

SEE REVERSE SIDE OF TICKET

CARDHOLDER COPY
SWB 12 Dec 2018 14:22:48



1005025 985850

SEE REVERSE SIDE OF TICKET

s.15

Mr Jeffrey Hannah
s.22

Room : s 15
Arrival Date : 12/09/18
Invoice No. : s.22
Folio No. :
Conf. No. :
Cashier No. : 11
Billing Date : 12/12/18
A/R Number

Min of Tourism, Sport & the Ar

| Date | Description | Debit | Credit |
|--------------------------|---------------------------|-------------------|---------------|
| 12/09/18 | Room Charge | ✓ 105.00 | |
| 12/09/18 | Destination Marketing Fee | 1.05 | |
| 12/09/18 | Provincial Room Tax | 11.67 | |
| 12/09/18 | Room GST | 5.30 | |
| 12/09/18 | Parking Charges | 18.00 | |
| 12/09/18 | GST | 0.90 | |
| 12/10/18 | Room Charge | 105.00 | |
| 12/10/18 | Destination Marketing Fee | 1.05 | |
| 12/10/18 | Provincial Room Tax | 11.67 | |
| 12/10/18 | Room GST | 5.30 | |
| 12/10/18 | Parking Charges | 18.00 | |
| 12/10/18 | GST | 0.90 | |
| 12/11/18 | Room Charge | 105.00 | |
| 12/11/18 | Destination Marketing Fee | 1.05 | |
| 12/11/18 | Provincial Room Tax | 11.67 | |
| 12/11/18 | Room GST | 5.30 | |
| 12/11/18 | Parking Charges | 18.00 | |
| 12/11/18 | GST | 0.90 | |
| 12/12/18 | Visa | XXXXXXXXXXXX s.17 | 425.76 |
| Room H/GST Total - 15.90 | | Total | 425.76 |
| Other H/GST Total - 2.70 | | | 425.76 |
| s.15 | | Balance | 0.00 |

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

s.15



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130274

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| Name Stone, Lynne | | | | Employee ID s 22 | | | | Phone Number (250) 387-1978 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|----------------------|--|---|--------------------------|--------------------------------|---------------------------|---------------------------------------|---------------------------------------|-------------------------|-------------------------|---------------------------------|---------|----------------------|--|--|--------------------------|--|---------------------------|-----------------|--|-------------------|-------------------------|--|--|--|-------------|-------|-----|----|------|--|-------|------|--|------|----------|------|--|----------|------|------|-----|--------|--|------|-------|--|--------|-------|---------|-------|--|-----|------|------|--|------|--|----|-------|--|--------|-------|---------|-------|--|-----|------|------|--|------|--|-----|-------|--|--------|-------|---------|-------|--|----------|------|------|-----|--------|--|-----|-------|--|--|--|--|-------|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Client Organization Transportation and Infrastructure | | | | Job Title Ministerial Assistant | | | | Travel Group Code 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. Date Completed 2018/12/14 | | | 6. Fiscal Year 2019 | | | 7. Special Cheque Issue | | | 8. Cheque Stub Information | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Type of Travel In Province | | | 14. Reason for Travel EA Meeting | | | | | | Headquarters Campbell River | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12. Mailing Address for Cheque 908 Island Hwy Campbell River, BC V9W 2C3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <tr> <th colspan="2">16. Travel Dates</th> <th colspan="3">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th>19. Other Transport Costs</th> <th colspan="2">20. & 21. Meals</th> <th>22. Lodging Costs</th> <th colspan="2">20. & 21. Miscellaneous</th> </tr> <tr> <th></th> <th></th> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th></th> <th>Claim</th> <th>Cost</th> <th></th> <th>Cost</th> <th>Describe</th> </tr> <tr> <td>2018</td> <td></td> <td>CR > Vic</td> <td>1200</td> <td>1700</td> <td>265</td> <td>143.10</td> <td></td> <td>F-BL</td> <td>30.50</td> <td></td> <td>123.92</td> <td>18.00</td> <td>Parking</td> </tr> <tr> <td>12/09</td> <td></td> <td>Vic</td> <td>0800</td> <td>1700</td> <td></td> <td>0.00</td> <td></td> <td>F-</td> <td>51.50</td> <td></td> <td>123.92</td> <td>18.00</td> <td>Parking</td> </tr> <tr> <td>12/10</td> <td></td> <td>Vic</td> <td>0800</td> <td>1700</td> <td></td> <td>0.00</td> <td></td> <td>F-D</td> <td>33.25</td> <td></td> <td>123.92</td> <td>18.00</td> <td>Parking</td> </tr> <tr> <td>12/11</td> <td></td> <td>Vic > CR</td> <td>0800</td> <td>1700</td> <td>265</td> <td>143.10</td> <td></td> <td>F-D</td> <td>33.25</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>12/12</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> | | | | | | | | | | | | 16. Travel Dates | | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | | 22. Lodging Costs | 20. & 21. Miscellaneous | | | | Destination | Start | End | Km | Cost | | Claim | Cost | | Cost | Describe | 2018 | | CR > Vic | 1200 | 1700 | 265 | 143.10 | | F-BL | 30.50 | | 123.92 | 18.00 | Parking | 12/09 | | Vic | 0800 | 1700 | | 0.00 | | F- | 51.50 | | 123.92 | 18.00 | Parking | 12/10 | | Vic | 0800 | 1700 | | 0.00 | | F-D | 33.25 | | 123.92 | 18.00 | Parking | 12/11 | | Vic > CR | 0800 | 1700 | 265 | 143.10 | | F-D | 33.25 | | | | | 12/12 | | | | | | | | | | | | | |
| 16. Travel Dates | | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | | 22. Lodging Costs | 20. & 21. Miscellaneous | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Destination | Start | End | Km | Cost | | Claim | Cost | | Cost | Describe | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2018 | | CR > Vic | 1200 | 1700 | 265 | 143.10 | | F-BL | 30.50 | | 123.92 | 18.00 | Parking | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12/09 | | Vic | 0800 | 1700 | | 0.00 | | F- | 51.50 | | 123.92 | 18.00 | Parking | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12/10 | | Vic | 0800 | 1700 | | 0.00 | | F-D | 33.25 | | 123.92 | 18.00 | Parking | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12/11 | | Vic > CR | 0800 | 1700 | 265 | 143.10 | | F-D | 33.25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12/12 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTALS OF COLUMNS | | | | | | 36. \$ 286.20 | 37. \$ 0.00 | | 38. \$ 148.50 | 39. \$ 371.76 | 40. \$ 54.00 | Claim Total \$ 860.46 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 48. Client Code | | 49. Resp. | 50. Service Line | | 51. STOB | 52. Project | | 45. Supplier Code | | Amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 034 | | 55001 | 60410 | | 5702 | 5500102 | | S.22 | | \$ 860.46 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 034 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 034 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 034 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Less Travel Advance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 034 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| AMOUNT DUE TO EMPLOYEE | | | | | | | | | | | 54. \$ 860.46 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | | Print Name | | Date Signed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | | Print Name | | Date Signed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | | Print Name | | Date Signed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Audit Trail for Travel Voucher (Restricted Use) E130274 for Stone, Lynne

4 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|--|--|-----------|---|
| 2018/12/14 10:11:32 | Waters, Leah (IDIR\LWATERS) Leah.Waters@gov.bc.ca | Stone, Lynne Lynne.Stone@gov.bc.ca | Notified | Stone, Lynne Lynne.Stone@gov.bc.ca |
| 2018/12/14 10:37:01 | Stone, Lynne (IDIR\LSTONE) Lynne.Stone@gov.bc.ca | | Approved | Papadopoulos, James James.Papadopoulos@gov.bc.ca |
| 2018/12/17 15:44:06 | Papadopoulos, James (IDIR\JPAPADOP) James.Papadopoulos@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |
| 2018/12/18 10:11:23 | Laird, Patricia S. (IDIR\PLAIRD) Patricia.Laird@gov.bc.ca | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca | Processed | |

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Notes for Travel Voucher (Restricted Use) E130274 for Stone, Lynne

0 note(s) returned.

| Created On | Author | Note |
|------------|--------|------|
| | | |

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Waters, Leah TRAN:EX

From: Stone, Lynne TRAN:EX
Sent: December 14, 2018 9:43 AM
To: Waters, Leah TRAN:EX
Subject: expenses
Attachments: Hotel 20181212.pdf

Hi Leah,
My expenses for this week.
Hotel and parking – as attached

Meals:
Sunday 9th – dinner only
Monday 10th – full day
Tuesday 11th – breakfast and lunch
Wednesday – Breakfast and lunch

Mileage – Campbell River to Victoria to Campbell River

Thanks,
Lynne

*Lynne Stone
Executive Assistant to Hon. Claire Trevena
Minister of Transportation and Infrastructure
Phone: 778-676-3562*

CSA APPROVED HOTEL AND RATE

s.15

Ms Lynne Stone
 908 Island Highway
 Campbell River BC V9W 2C3
 Canada

Room : s.15
 Arrival Date : 12/09/18
 Invoice No. : s.22
 Folio No. :
 Conf. No. :
 Cashier No. : 11
 Billing Date : 12/12/18
 A/R Number

Min of Transportation

| Date | Description | Debit | Credit |
|--------------------------|---------------------------|------------------|---------------|
| 12/09/18 | Room Charge | 105.00 | |
| 12/09/18 | Destination Marketing Fee | 1.05 | |
| 12/09/18 | Provincial Room Tax | 11.67 | |
| 12/09/18 | Room GST | 5.30 | |
| 12/09/18 | Parking Charges | 18.00 | |
| 12/09/18 | GST | 0.90 | |
| 12/10/18 | Room Charge | 105.00 | |
| 12/10/18 | Destination Marketing Fee | 1.05 | |
| 12/10/18 | Provincial Room Tax | 11.67 | |
| 12/10/18 | Room GST | 5.30 | |
| 12/10/18 | Parking Charges | 18.00 | |
| 12/10/18 | GST | 0.90 | |
| 12/11/18 | Room Charge | 105.00 | |
| 12/11/18 | Destination Marketing Fee | 1.05 | |
| 12/11/18 | Provincial Room Tax | 11.67 | |
| 12/11/18 | Room GST | 5.30 | |
| 12/11/18 | Parking Charges | 18.00 | |
| 12/11/18 | GST | 0.90 | |
| 12/12/18 | Mastercard | XXXXXXXXXXXX s.1 | 425.76 |
| Room H/GST Total - 15.90 | | Total | 425.76 |
| Other H/GST Total - 2.70 | | | 425.76 |
| s.15 | | Balance | 0.00 |

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

s.15

HE19EXEDIJ55



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130336

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| | | | | | | | | | | | |
|---|-----------------------------|-------------------------|--|---|-----------------------|----------------------------------|----------------------------|-------------------------------|--|------------------------------------|-----------------------------------|
| Name Liens, Raymond ✓ | | | | Employee ID c 22 | | | | Phone Number S.22 | | | |
| Client Organization Mental Health and Addictions | | | | Job Title Executive Assistant | | | | Travel Group Code 3 | | | |
| 5. Date Completed 2018/12/21 | | | 6. Fiscal Year 2019 | | | 7. Special Cheque Issue | | | 8. Cheque Stub Information | | |
| Type of Travel In Province | | | 14. Reason for Travel EA Training Victoria | | | | | | Headquarters New Westminster | | |
| 12. Mailing Address for Cheque PO Box 9087 Stn Prov Gov't | | | | | | | | | | | |
| 16. Travel Dates | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | | 22. Lodging Costs | 20. & 21. Miscellaneous | |
| | Destination | Start | End | Km | Cost | | Claim | Cost | | Cost | Describe |
| 2018 | Van to Vic (HA) | 0800 | 2200 | | 0.00 | 193.19 | F- | 51.50 | 123.02 | 0.00 | Skytrain/HA |
| 12/10 | Vic Meeting | 0800 | 2200 | | 0.00 | 8.00 | F- | 51.50 | 123.02 | 0.00 | Taxi to Meeting |
| 12/11 | Vic to Van (HA) | 0800 | 2200 | | 0.00 | 258.20 | F- | 51.50 | S.22 | 0.00 | Skt/HA/Hotel |
| 12/12 | Van Meeting | 0800 | 2200 | | 0.00 | 12.00 | | 0.00 | | 0.00 | Cab to MJD |
| 12/19 | | | | | | | | | | | |
| TOTALS OF COLUMNS | | | | | 36. \$ 0.00 | 37. \$ 471.39 | | 38. \$ 154.50 | 39. \$ 246.04 | 40. \$ 0.00 | Claim Total \$ 871.93 ✓ |
| 48. Client Code | 49. Resp. | 50. Service Line | | 51. STOB | 52. Project | | 45. Supplier Code | | Amount | | |
| 027 | 66M02 | 44900 | | 5701 | 66MHA00 | | S.22 | | \$ 871.93 | | |
| 027 | | | | | | | | | | | |
| 027 | | | | | | | | | | | |
| 027 | | | | | | | | | | | |
| Less Travel Advance | | | | | | | | | | | |
| 027 | | | | | | | | | | | |
| AMOUNT DUE TO EMPLOYEE | | | | | | | | | | | 54. \$ 871.93 ✓ |
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | | Print Name | | Date Signed | | |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | | Print Name | | Date Signed | | |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | | Print Name | | Date Signed | | |

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

DJ March 8/19

Audit Trail for Travel Voucher (Restricted Use) E130336 for Liens, Raymond

4 audit trail record(s) returned.

| Date/Time | Who | On Behalf Of | Action | Next To Act |
|---------------------|--|---|-----------|--|
| 2018/12/21 12:13:31 | Larson, Lori (IDIR\LOLARSON) Lori.Larson@gov.bc.ca | Liens, Raymond Raymond.Liens@gov.bc.ca | Notified | Liens, Raymond Raymond.Liens@gov.bc.ca |
| 2018/12/21 12:15:35 | Larson, Lori (IDIR\LOLARSON) Lori.Larson@gov.bc.ca | Liens, Raymond Raymond.Liens@gov.bc.ca | Saved | Liens, Raymond Raymond.Liens@gov.bc.ca |
| 2019/01/02 12:44:43 | Liens, Raymond (IDIR\RLIENS) Raymond.Liens@gov.bc.ca | | Initiated | Gotto, Sarah Sarah.Gotto@gov.bc.ca |
| 2019/01/10 16:31:18 | Gotto, Sarah ✓ (IDIR\SGOTTO) Sarah.Gotto@gov.bc.ca | | Approved | FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca |

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Larson, Lori MMHA:EX

From: Liens, Raymond MMHA:EX
Sent: December 19, 2018 3:34 PM
To: Larson, Lori MMHA:EX
Subject: Expense Claim for Dec 2018
Attachments: Billing s.15

Hi Lori,

This was sent earlier without changing the subject line. ☺

Raymond

From: Liens, Raymond MMHA:EX
Sent: December 19, 2018 3:32 PM
To: Larson, Lori MMHA:EX <Lori.Larson@gov.bc.ca>
Subject: FW: Flight Itinerary. Thanks for choosing Harbour Air!

Hi Lori,

This is my expense claim for December 2018. Please alert me once its done so I can push it over to Alex for approval.
Much thanks,

Raymond

| Dec | | | | | |
|--------------|-----------------------|-----------------------------------|----------|----------|---|
| 10-Dec | Victoria/ EA Training | Legislature | | | |
| | Skytrain | to Harbour Air (Receipt Enclosed) | 4.2 ✓ | | |
| | Harbour Air | Vancouver-Victoria | 188.99 ✓ | | |
| 11-Dec | Taxi | (Receipt Enclosed) | 8 ✓ | | |
| 12-Dec | Hotel | s.15 (Receipt Enclosed) | | 246.04 ✓ | |
| | Taxi | Vancouver-New Westminster | 4.2 ✓ | | |
| | Harbour Air | Vancouver-Victoria | 254 ✓ | | |
| | Subtotal | | 459.39 | 246.04 | 1 |
| Total | | 859.93 | | | |

E130336

Mr Raymond Liens ✓
 PO Box 9087
 Victoria BC V8W 9E4
 Canada

Room : s.15
 Arrival Date : 12/10/18
 Invoice No. : s.22
 Folio No. :
 Conf. No. :
 Cashier No. : 11
 Billing Date : 12/12/18
 A/R Number

Min of Health

| Date | Description | | Debit | Credit |
|--------------------------|---------------------------|--------------------------------|---------------|---------------|
| ✓ 12/10/18 | Room Charge | CSA approved single rate, ok ✓ | 105.00 | |
| 12/10/18 | Destination Marketing Fee | | 1.05 | |
| 12/10/18 | Provincial Room Tax | | 11.67 | |
| 12/10/18 | Room GST | | 5.30 | |
| ✓ 12/11/18 | Room Charge | | 105.00 | |
| 12/11/18 | Destination Marketing Fee | | 1.05 | |
| 12/11/18 | Provincial Room Tax | | 11.67 | |
| 12/11/18 | Room GST | | 5.30 | |
| 12/12/18 | Mastercard | XXXXXXXXXXXX s.17 ✓ XX/XX | | 246.04 |
| Room H/GST Total - 10.60 | | Total | 246.04 | 246.04 |
| Other H/GST Total - 0.00 | | Balance | 0.00 ✓ | |
| s.15 | | | | |

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

s.15

s.15

E 130336

Larson, Lori MMHA:EX

From: reservation@harbourair.com
Sent: December 21, 2018 11:45 AM
To: Larson, Lori MMHA:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

| | | |
|----------------|---------|-----------------------------|
| Account | HAS # | s.17 |
| | Name | Raymond Liens |
| | Company | Mental Health And Addiction |

Booking: s.17

Monday, December 10, 2018

Flight #2070

09:30 Vancouver Harbour / [Map](#)

10:05 Victoria Harbour / [Map](#)

35 minutes

KK- Confirmed Select Seat #3

Invoice: s.17

Air Transportation Charges

Sked 200/300 : (Np) GO Gold \$169.49

Taxes, Fees and Charges

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

All Skeds - Baggage : Checked Baggage Fee \$0.00

4
E130336

Compass

\$4.20 Dec 10/18 ✓

Compass

\$4.20 Dec 12/18 ✓

BLUEBIRD CABS #52
2612 QUADRA ST
VICTORIA BC

CARD s.22 ***
CARD TYPE FLASH
ACCOUNT TYPE DEFAULT
DATE 2018/12/11 ✓
TIME 1411 18:15:57
RECEIPT NUMBER
485068599-001-001-120-0

PURCHASE
TOTAL

\$8.00

Interac
A0000002771010
4953F323CE4C20ED ✓

ROYAL CITY TAXI # 79
436 ROUSSEAU ST
NEW WESTMINSTBC

CARD s.22 *****
CARD TYPE INTERAC
ACCOUNT TYPE CHEQUING
DATE 2018/12/19 ✓
TIME 1219 08:34:59
CLERK ID 1079
RECEIPT NUMBER
C85054112-001-001-120-0

PURCHASE
TOTAL

\$12.00

Interac
A0000002771010 ✓

TAXI MEET MID FOR MEETING

From: reservation@harbourair.com
To: [Liens, Raymond MMHA:EX](#)
Subject: Flight Itinerary. Thanks for choosing Harbour Air!
Date: March 8, 2019 10:25:48 AM

Harbour Air Seaplanes



[Check Flight Status](#)

[Manage Flight](#)

[Deals & Specials](#)

[High Flyer Rewards](#)

[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account

| | |
|---------|-----------------------------|
| HAS # | s.17 |
| Name | Raymond Liens |
| Company | Mental Health And Addiction |

Booking s.17

Monday, December 10, 2018 ☒

Flight #2070

09:30 Vancouver Harbour / Map ☐

10:05 Victoria Harbour / Map ☐

35 minutes

KK- Confirmed Select Seat #3

1 Passenger(s) - GoGold

. Raymond Liens, Male ☒

Invoice **s.17**

Air Transportation Charges

| | |
|-----------------------------|----------|
| Sked 200/300 : (Np) GO Gold | \$169.49 |
|-----------------------------|----------|

Taxes, Fees and Charges

| | |
|--------------------------|--------|
| Sked 200 : Carbon Offset | \$0.65 |
|--------------------------|--------|

| | |
|------------------------------|--------|
| Sked 200 : VHFC Terminal Fee | \$9.86 |
|------------------------------|--------|

| | |
|---|--------|
| All Skeds - Baggage : Checked Baggage Fee | \$0.00 |
|---|--------|

| | |
|--------------------------|--------|
| + Goods and Services Tax | \$8.99 |
|--------------------------|--------|

Add to Calendar

| | |
|--------------------|-----------------|
| Billing | \$180.00 |
| Taxes | \$8.99 |
| Grand Total | \$188.99 |

| | |
|---------------|--------------------------------|
| Master Card | \$188.99 |
| Date / Time | December 10, 2018 @ 9:20:19 AM |
| Summary | s.17 ✓ |
| Expiration | |
| Authorization | 121959 |

GoGold Fare Conditions:

Check in 25 minutes prior to departure time
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
Complimentary Select Seating
50% cancel fee for groups of 4+ if cancelled within 24 hrs departure

Guaranteed Baggage:

50 lbs. All routes

Standby Baggage:

50 lbs. on all routes
\$1/lb. over 50 lbs.

Booking s.17

Wednesday, December 12, 2018 ✓

Flight #2180/Twin Otter

15:30 Victoria Harbour / Map ☐

16:05 Vancouver Harbour / Map

35 minutes

KK- Confirmed Select Seat #2

1 Passenger(s) - GoGold
Raymond Liens, Male ✓

| | |
|---|----------|
| Invoice | s.17 |
| Air Transportation Charges | |
| Sked 200/300 : (Pk) GO Gold | \$231.40 |
| Taxes, Fees and Charges | |
| All Skeds - Baggage : Checked Baggage Fee | \$0.00 |
| Sked 200 : Carbon Offset | \$0.65 |
| Sked 200 : VHFC Terminal Fee | \$9.86 |
| + Goods and Services Tax | \$12.09 |

Add to Calendar

| | |
|--------------------|-----------------|
| Billing | \$241.91 |
| Taxes | \$12.09 |
| Grand Total | \$254.00 |

| | |
|---------------|--------------------------------|
| Master Card | \$254.00 |
| Date / Time | December 10, 2018 @ 9:20:19 AM |
| Summary | s.17 |
| Expiration | . |
| Authorization | 121959 |

GoGold Fare Conditions:

Check in 25 minutes prior to departure time
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
Complimentary Select Seating
50% cancel fee for groups of 4+ if cancelled within 24 hrs departure

Guaranteed Baggage:

50 lbs. All routes

Standby Baggage:

50 lbs. on all routes
\$1/lb. over 50 lbs.

Booking Information

Domestic Flights

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
 - Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.
 - Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under)**.
 - Luggage** restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
 - The maximum weight per single piece of luggage is 50 pounds.
- Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do