

EM20EXEDIJ 4



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E130688

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Hammond, Danika ✓				<b>Employee ID</b> s.22				<b>Phone Number</b> (250) 208-7363			
<b>Client Organization</b> Energy, Mines and Petroleum Resources				<b>Job Title</b> Executive Assistant				<b>Travel Group Code</b> 3			
<b>5. Date Completed</b> 2019/02/26			<b>6. Fiscal Year</b> 2019			<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>		
<b>Type of Travel</b> In Province			<b>14. Reason for Travel</b> Staffing Minister						<b>Headquarters</b> Nelson		
<b>12. Mailing Address for Cheque</b> PO Box 9060 Stn Prov Gov't											
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>		<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>	
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Claim</b>	<b>Cost</b>		<b>Cost</b>	<b>Describe</b>
2019											
02/16	Castlegar-Van(AC)	1000	1400		0.00	P/Card	H-	25.75		31.50	Baggage
02/18	Van-Vic (ferry)	1300	1700		0.00		F-	0.00	126.53		
02/19	Vic	0800	1600		0.00		F-	51.50	126.53		
02/20	Vic	0800	1600		0.00		F-	51.50	126.53		
02/21	Vic	0800	1600		0.00		F-	51.50	126.53		
02/22	Vic	0800	1600		0.00		F-	51.50	126.53		
02/23	Vic-Castlegar (AC)	1000	1400		0.00	P/Card	H-	25.75		31.50	Baggage
<b>TOTALS OF COLUMNS</b>					<b>36.</b> \$ 0.00	<b>37.</b> ✓ \$ 135.75		<b>38.</b> ✓ \$ 257.50	<b>39.</b> ✓ \$ 632.65	<b>40.</b> ✓ \$ 63.00	<b>Claim Total</b> ✓ \$ 1088.90
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>			<b>Amount</b>			
057	VI 27011	26700	5702	2700000	s.22			\$ 1088.90			
057											
057											
057											
<b>Less Travel Advance</b>											
057											
<b>AMOUNT DUE TO EMPLOYEE</b>										<b>54.</b>	\$ 1088.90 ✓
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						<b>Print Name</b>			<b>Date Signed</b>		
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						<b>Print Name</b>			<b>Date Signed</b>		
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.						<b>Print Name</b>			<b>Date Signed</b>		

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

DJ May 22/19

**Audit Trail for Travel Voucher (Restricted Use) E130688 for Hammond, Danika**

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/02/26 13:29:38	Pommelet, Lisa Pommelet (IDIR\LPOMMELE) Lisa.Pommelet@gov.bc.ca	Hammond, Danika Danika.Hammond@gov.bc.ca	Saved	Hammond, Danika Danika.Hammond@gov.bc.ca
2019/02/26 13:30:06	Pommelet, Lisa Pommelet (IDIR\LPOMMELE) Lisa.Pommelet@gov.bc.ca	Hammond, Danika Danika.Hammond@gov.bc.ca	Notified	Hammond, Danika Danika.Hammond@gov.bc.ca
2019/02/26 13:35:00	Pommelet, Lisa Pommelet (IDIR\LPOMMELE) Lisa.Pommelet@gov.bc.ca	Hammond, Danika Danika.Hammond@gov.bc.ca	Saved	Hammond, Danika Danika.Hammond@gov.bc.ca
2019/04/25 13:47:34	Hammond, Danika (IDIR\DHAMMOND) Danika.Hammond@gov.bc.ca		Initiated	Sanderson, Melissa Melissa.Sanderson@gov.bc.ca
2019/04/25 13:47:43	Hammond, Danika (IDIR\DHAMMOND) Danika.Hammond@gov.bc.ca		Redirected	Sanderson, Melissa Melissa.Sanderson@gov.bc.ca
2019/04/25 15:05:31	Sanderson, Melissa ✓ (IDIR\MELSANDE) Melissa.Sanderson@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E130688 for Hammond, Danika

1 note(s) returned.

Created On	Author	Note
2019/02/26 13:29:38	Pommelet, Lisa Pommelet (IDIR\LPOMMELE) Lisa.Pommelet@gov.bc.ca	Feb. 16 - Castlegar-Van: half-day (HD) per diem, \$31.50 baggage Feb. 18 - Van-Vic: HD per diem, taxi to ferry \$60.75 + ferry \$17.20 = \$77.95, Vic hotel \$126.53 Feb. 19 - Vic: full-day (FD) per diem, hotel \$126.53 Feb. 20 - Vic: FD per diem, hotel \$126.53 Feb. 21 - Vic: FD per diem, hotel \$126.53 Feb. 22 - Vic: FD per diem, hotel \$126.53 Feb. 23 - Vic-Castlegar: HD per diem, taxi to airport \$57.80, \$31.50 baggage Everything paid for with personal cards. ✓

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**From:** [Pommelet, Lisa EMPR:EX](#)  
**To:** [Janke, Debra FIN:EX](#)  
**Subject:** RE: E130688 Danika Hammond  
**Date:** May 22, 2019 12:13:46 PM  
**Attachments:** E130688 HAMMOND receipts.pdf

---

Hi Debra,

I believe I have but I'll send them again just in case.

Thank you,

**Lisa Pommelet**

Administrative Assistant for the Honourable Minister Michelle Mungall  
Ministry of Energy, Mines, and Petroleum Resources  
Ph. (250)953-0900

---

**From:** Janke, Debra FIN:EX  
**Sent:** May 22, 2019 12:08 PM  
**To:** Pommelet, Lisa EMPR:EX <[Lisa.Pommelet@gov.bc.ca](mailto:Lisa.Pommelet@gov.bc.ca)>  
**Subject:** E130688 Danika Hammond

Hi Lisa,

Have you sent in the receipts?

Thanks.

Debra

Debra Janke  
Executive Financial Clerk, Ministers' Office Support Services  
Corporate Financial and Facilities Services Branch  
Ministry of Finance  
Phone: 778 698-8564 Fax: (250) 356-7326  
Email: [Debra.Janke@gov.bc.ca](mailto:Debra.Janke@gov.bc.ca)  
Website: <http://www.min.fin.gov.bc.ca>  
Serving all Ministers' Offices and the Office of the Premier



**From:** Pommelet, Lisa EMPR:EX  
**To:** Janke, Debra FIN:EX  
**Subject:** FW: Air Canada - 16 Feb: Castlegar - Vancouver (Booking Reference: s.22)  
**Date:** May 22, 2019 1:10:43 PM  
**Attachments:** Air\_Canada\_Booking\_Confirmation\_s.22.pdf  
 image001.png

Hi Debra,

Here is the flight for Danika on Feb. 16<sup>th</sup> that was charged to my PCard.

Thank you,

**Lisa Pommelet**

Administrative Assistant for the Honourable Minister Michelle Mungall  
 Ministry of Energy, Mines, and Petroleum Resources  
 Ph. (250)953-0900

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** January 24, 2019 9:16 AM  
**To:** Pommelet, Lisa EMPR:EX <Lisa.Pommelet@gov.bc.ca>  
**Subject:** Air Canada - 16 Feb: Castlegar - Vancouver (Booking Reference: s.22)

## Booking Confirmation

Booking Reference: **s.22**

Date of issue: 24 Jan, 2019

☐ Select Seats

☐ Check in

☐ Manage my booking

☐ Sign up for flight notifications

**Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.**

**IMPORTANT:** Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

## Passengers

☐ **Danika Hammond**

**Seats**

AC8247 -

**Ticket Number:**

0142106830858

☐ **Depart**

Economy - Standard

Saturday

16 Feb, 2019	10:50 <b>Castlegar</b> (YCG), British Columbia	12:08 <b>Vancouver</b> Vancouver Int. (YVR), Terminal M
	1hr18 Economy T AC8247	
Operated by: Air Canada Express - Jazz   Dash 8-300		

## Purchase summary

### MasterCard

XXXX-XXXX-XXXX-  
s.17

Amount paid:  
\$194.38

Full details can be  
found in your  
attached  
Itinerary/Receipt

### Tax information

GST/HST no. 10009-  
2287 RT0001 \$9.26

1 adult

<input type="checkbox"/>	Air Transportation Charges	171.00
<input type="checkbox"/>	Taxes, fees and charges	23.38
<b>GRAND TOTAL</b> (Canadian dollars)		<b>\$194<sup>38</sup></b>

## Baggage allowance

### Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy.

### Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

<input type="checkbox"/> Castlegar (YCG) > Vancouver (YVR)		
<input type="checkbox"/> <b>1<sup>st</sup> bag</b> \$ 31.50 CAD Including taxes	<input type="checkbox"/> <b>2<sup>nd</sup> bag</b> \$ 52.50 CAD Including taxes	Max. weight per bag: 23.0 kg (50.0 lb)  Max. dimensions per bag: 158.0 cm (62.0 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

**From:** Pommelet, Lisa EMPR:EX  
**To:** Janke, Debra FIN:EX  
**Subject:** FW: Air Canada - 23 Feb: Victoria - Castlegar (Booking Reference: s.22  
**Date:** May 22, 2019 1:11:34 PM  
**Attachments:** Air\_Canada\_Booking\_Confirmation\_s.2\_.pdf  
image001.png

And here is the return flight on Feb. 23<sup>rd</sup> also charged to my PCard.

Hope you had a lovely long weekend!

Thank you,

**Lisa Pommelet**

Administrative Assistant for the Honourable Minister Michelle Mungall  
Ministry of Energy, Mines, and Petroleum Resources  
Ph. (250)953-0900

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** January 24, 2019 9:23 AM  
**To:** Pommelet, Lisa EMPR:EX <Lisa.Pommelet@gov.bc.ca>  
**Subject:** Air Canada - 23 Feb: Victoria - Castlegar (Booking Reference: s.22

## Booking Confirmation

Booking Reference **s.22**

Date of issue: 24 Jan, 2019

☐ Select Seats

☐ Check in

☐ Manage my booking

☐ Sign up for flight notifications

**Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.**

**IMPORTANT:** Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

## Passengers

☐ **Danika Hammond**

**Ticket Number:**  
0142106831345

### Seats

AC8062 -  
AC8248 -

☐ **Depart**

Economy - Standard

Saturday

23 Feb, 2019	11:05 <b>Victoria</b> Victoria Int. (YYJ), British Columbia	11:35 <b>Vancouver</b> Vancouver Int. (YVR), Terminal M
	0hr30 Economy L AC8062 Operated by: Air Canada Express - Jazz   Q400	
Saturday 23 Feb, 2019	12:10 <b>Vancouver</b> Vancouver Int. (YVR), Terminal M	13:21 <b>Castlegar</b> (YCG), British Columbia
	1hr11 Economy L AC8248 Operated by: Air Canada Express - Jazz   Dash 8-300	

## Purchase summary

**MasterCard**  
XXXX-XXXX-XXXX-  
s.17

Amount paid:  
\$195.43

Full details can be  
found in your  
attached  
Itinerary/Receipt

**Tax information**

GST/HST no. 10009-  
2287 RT0001 \$9.31

1 adult

<input type="checkbox"/> Air Transportation Charges	164.00
<input type="checkbox"/> Taxes, fees and charges	31.43
<b>GRAND TOTAL</b> (Canadian dollars)	<b>\$195<sup>43</sup></b>

## Baggage allowance

**Carry-on Baggage**

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy.

**Checked Baggage**

Please see below for details on the bags you plan on checking at the baggage counter.

<input type="checkbox"/> Victoria (YYJ) > Castlegar (YCG)		
<input type="checkbox"/> 1 <sup>st</sup> bag	<input type="checkbox"/> 2 <sup>nd</sup> bag	Max. weight per bag: 23.0 kg (50.0 lb)
\$ 31.50 CAD Including taxes	\$ 52.50 CAD Including taxes	Max. dimensions per bag: 158.0 cm (62.0 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between

**From:** [Pommelet, Lisa EMPR:EX](#)  
**To:** [Janke, Debra FIN:EX](#)  
**Subject:** RE: E130688 Danika Hammond  
**Date:** May 22, 2019 12:13:46 PM  
**Attachments:** E130688 HAMMOND receipts.pdf

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Hi Debra,

I believe I have but I'll send them again just in case.

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Administrative Assistant for the Honourable Minister Michelle Mungall  
Ministry of Energy, Mines, and Petroleum Resources  
Ph. (250)953-0900

---

**From:** Janke, Debra FIN:EX  
**Sent:** May 22, 2019 12:08 PM  
**To:** Pommelet, Lisa EMPR:EX <[Lisa.Pommelet@gov.bc.ca](mailto:Lisa.Pommelet@gov.bc.ca)>  
**Subject:** E130688 Danika Hammond

Hi Lisa,

Have you sent in the receipts?

Thanks.

Debra

Debra Janke  
Executive Financial Clerk, Ministers' Office Support Services  
Corporate Financial and Facilities Services Branch  
Ministry of Finance  
Phone: 778 698-8564 Fax: (250) 356-7326  
Email: [Debra.Janke@gov.bc.ca](mailto:Debra.Janke@gov.bc.ca)  
Website: <http://www.min.fin.gov.bc.ca>  
Serving all Ministers' Offices and the Office of the Premier

## Pommelet, Lisa EMPR:EX

---

**From:** Hammond, Danika S EMPR:EX  
**Sent:** February 15, 2019 1:57 PM  
**To:** Pommelet, Lisa EMPR:EX  
**Subject:** FW: Air Canada - Receipt - Baggage Fee

Hello Lisa

Here is the receipt for my first baggage fee for tomorrow's flight.

There's a very good chance I won't actually make it to Vancouver until Monday in which case I'll then transit down to the ferry to come to Victoria.

Worst case scenario and I don't fly out on Monday, I'll have to drive to Kelowna and get a flight from there (as long as they're not all booked!). Anyway we'll sort it out afterwards.

See you Tuesday!

Danika

-----Original Message-----

**From:** Air Canada [mailto:confirmation@aircanada.ca]  
**Sent:** Friday, February 15, 2019 1:52 PM  
**To:** Hammond, Danika S EMPR:EX  
**Subject:** Air Canada - Receipt - Baggage Fee

Your fees have been successfully collected.

Departure Date: 2019-02-16 ✓

Passenger: DANIKA HAMMOND  
Departure city: CASTLEGAR YCG  
Destination city: VANCOUVER YVR

Fee Breakdown:

Excess baggage fee (1 piece): 30.00 CAD

GST/TPS: 1.50 CAD

Total CA\$ 31.50 CAD

Form of payment used: MasterCard XXXXXXXXXXXX\$17 ✓

Please Note: This fee is non refundable.

XG - GOODS AND SERVICES TAX -CANADA NO. 100092287 RT0001

Fly through paying on your mobile device with Air Canada Mobile+!

ROYAL CITY TAXI # 80  
436 ROUSSEAU ST  
NEW WESTMINSTBC

CARD s.22  
CARD TYPE INTERAC  
ACCOUNT TYPE CHEQUING  
DATE 2019/02/18 ✓  
TIME 1467 13:36:11  
CLERK ID 1280  
RECEIPT NUMBER  
C85054365-001-001-427-0  
-----  
PURCHASE  
AMOUNT (\$60.75)  
TIP s.22  
TOTAL

-----  
Interac  
A0000002771010  
7AA5C5B8960A27C0  
0280008000-E800  
23B2F2B22B39DFA0

APPROVED

AUTH# 244854 00-001  
THANK YOU

CARDHOLDER COPY

GST#104643655  
604\*525\*5616

Tsawwassen  
To  
Swartz Bay



RECEIPT - PLEASE RETAIN

PURCHASE 2019/02/18 ✓

1 Adult 17.20

Total 17.20

Interac FLASH DEFAULT

\*\*\*\*\*s.22 17.20

AUTH 245319 66251536 0010017690 A

Interac

A0000002771010 / 8080008000 /

NO SIGNATURE TRANSACTION

00 APPROVED - THANK YOU 001

CARDHOLDER COPY

TSA 18 Feb 2019 13:37:43



SEE REVERSE SIDE OF TICKET

s.15

## RESERVATION CONFIRMATION

January 24, 2019

Danika Hammond

s.22

s.15

<b>Guest Name:</b>	Danika Hammond
<b>Confirmation Number:</b>	s.22
<b>Arrival Date:</b>	02-18-19
<b>Departure Date:</b>	02-23-19
<b>Number of Nights:</b>	5
<b>Number of Adults / Children:</b>	1 / 0
<b>Room Type:</b>	s.22
<b>Group:</b>	
<b>Nightly Rate:</b>	108.00
<b>Stay Total:</b>	632.65
<b>Room Tax:</b>	92.65
<b>Deposit Taken:</b>	
<b>Check In:</b>	4:00 pm
<b>Check Out:</b>	11:00 am

s.15



**Danika Hammond** ✓

s.22

Room No. : s.15  
 Arrival : 02-18-19  
 Departure Date : 02-23-19  
 Folio No. : s.22

Company Name:

Conf. No. :  
 Custom :  
 Reference :

Group Name:

**INFORMATION INVOICE**

Date	Description	Charges	Credits
✓ 02-18-19	Room Charge	108.00	
02-18-19	GST Room Tax	5.45	
02-18-19	PST Room Tax	8.73	
02-18-19	MRDT Tax	3.27	
02-18-19	DMF Fee	1.08	
✓ 02-19-19	Room Charge	108.00	
02-19-19	GST Room Tax	5.45	
02-19-19	PST Room Tax	8.73	
02-19-19	MRDT Tax	3.27	
02-19-19	DMF Fee	1.08	
✓ 02-20-19	Room Charge	108.00	
02-20-19	GST Room Tax	5.45	
02-20-19	PST Room Tax	8.73	
02-20-19	MRDT Tax	3.27	
02-20-19	DMF Fee	1.08	
✓ 02-21-19	Room Charge	108.00	
02-21-19	GST Room Tax	5.45	
02-21-19	PST Room Tax	8.73	
02-21-19	MRDT Tax	3.27	
02-21-19	DMF Fee	1.08	
✓ 02-22-19	Room Charge	108.00	
02-22-19	GST Room Tax	5.45	
02-22-19	PST Room Tax	8.73	
02-22-19	MRDT Tax	3.27	
02-22-19	DMF Fee	1.08	
02-23-19	Mastercard		632.65
	XXXXXXXXXXXX s.17		
<b>Total Charges</b>		632.65	
<b>Total Credits</b>			<b>632.65</b>
<b>Balance</b>			<b>0.00</b> ✓

Merchant ID  
 s.15

Credit Card # XXXXXXXXXXXX s.17

VICTORIA TAXI # 10  
#101, 3045 DOUGLAS ST.  
VICTORIA BC

CARD \*\*\*\*\* s.22  
CARD TYPE INTERAC  
ACCOUNT TYPE

FLASH DEFAULT  
DATE 2019/02/23 ✓  
TIME 9311 10:01:20

RECEIPT NUMBER  
H85041377-001-001-813-0

PURCHASE  
AMOUNT

\$57.80

TIP s.22  
TOTAL

Interac

A0000002771010  
FF1A4286AC3981C7  
8080008000-

**APPROVED**

AUTH# 180408 00-001  
THANK YOU

CARDHOLDER COPY

## Pommelet, Lisa EMPR:EX

---

**From:** Hammond, Danika S EMPR:EX  
**Sent:** February 25, 2019 9:30 AM  
**To:** Pommelet, Lisa EMPR:EX  
**Subject:** Fwd: Air Canada - Receipt - Baggage Fee

Hello Lisa

Here is my baggage fee. I also have my hotel receipt and a taxi receipt from my hotel to the airport. I will send those to you later this afternoon.

Thanks

Danika

Begin forwarded message:

**From:** Air Canada <[confirmation@aircanada.ca](mailto:confirmation@aircanada.ca)>  
**Date:** February 23, 2019 at 2:07:42 AM PST  
**To:** [danika.hammond@gov.bc.ca](mailto:danika.hammond@gov.bc.ca)  
**Subject:** Air Canada - Receipt - Baggage Fee

Your fees have been successfully collected.

Departure Date: 2019-02-23 ✓|

Passenger: DANIKA HAMMOND  
Departure city: VICTORIA YYJ  
Destination city: CASTLEGAR YCG

Fee Breakdown:

Excess baggage fee (1 piece): 30.00 CAD

GST/TPS: 1.50 CAD

Total CA\$ **31.50 CAD**

Form of payment used: MasterCard XXXXXXXXXXXX<sup>S.17</sup> ✓|

Please Note: This fee is non refundable.

XG - GOODS AND SERVICES TAX -CANADA NO. 100092287 RT0001

Fly through paying on your mobile device with Air Canada Mobile+!  
Air Canada mobile+ can remember your personal and payment information so you can fly through your mobile experience and pay for items like upgrades and flight changes quickly, easily and securely. Click the link below to Learn More, <https://services.aircanada.com/portal-web/mobile/static/mobileplus.html>



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E130652

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Dick, Jolleen				<b>Employee ID</b> s.22		<b>Phone Number</b> (250) 953-4844					
<b>Client Organization</b> Indigenous Relations and Reconciliation				<b>Job Title</b> Executive Assistant		<b>Travel Group Code</b> 3					
<b>5. Date Completed</b> 2019/02/22		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>					
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> FN meeting w/ Min				<b>Headquarters</b> Port Alberni					
<b>12. Mailing Address for Cheque</b> PO Box 9051 Stn Prov Gov Victoria, BC V8W 9E2											
<b>16. Travel Dates</b> 2019 02/06	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>	<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>		
	<b>Destination</b> PA/Vic/PA	<b>Start</b> 0600	<b>End</b> 2000	<b>Km</b> 386	<b>Cost</b> 208.44		<b>Claim</b> F-BL	<b>Cost</b> 30.50		<b>Cost</b> 18.00	<b>Describe</b> parking
<b>TOTALS OF COLUMNS</b>					<b>36.</b> \$ 208.44	<b>37.</b> \$ 0.00		<b>38.</b> \$ 30.50	<b>39.</b> \$ 0.00	<b>40.</b> \$ 18.00	<b>Claim Total</b> \$ 256.94
<b>48. Client Code</b> 120 120 120 120	<b>49. Resp.</b> 0794A	<b>50. Service Line</b> 52000		<b>51. STOB</b> 5702	<b>52. Project</b> 0700000		<b>45. Supplier Code</b> s.22		<b>Amount</b> \$ 256.94		
<b>Less Travel Advance</b> 120											
										<b>54.</b> \$ 256.94	
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.											
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.											
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.											

**Audit Trail for Travel Voucher (Restricted Use) E130652 for Dick, Jolleen**

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/02/22 12:04:55	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Dick, Jolleen Jolleen.Dick@gov.bc.ca	Saved	Dick, Jolleen Jolleen.Dick@gov.bc.ca
2019/02/22 12:05:02	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Dick, Jolleen Jolleen.Dick@gov.bc.ca	Notified	Dick, Jolleen Jolleen.Dick@gov.bc.ca
2019/02/22 13:40:45	Dick, Jolleen (IDIR\JOLDICK) Jolleen.Dick@gov.bc.ca		Recommended	Sas, Jonathan Jonathan.Sas@gov.bc.ca
2019/02/26 12:03:33	Sas, Jonathan (IDIR\JOSAS) Jonathan.Sas@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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**Notes for Travel Voucher (Restricted Use) E130652 for Dick, Jolleen**

1 note(s) returned.

Created On	Author	Note
2019/02/22 12:04:55	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Feb6: home/Vic (prs.mlge); FN meeting w/ Minister; parking; Vic/home (prs.mlge)

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WESTPARK - THANK YOU

WESTPARK - THANK YOU

WESTPARK

WestPark Lot 707

481 KINGSTON

Meter: Lot 707

Trans: 027970

Paid: \$18.00 ✓

Purchase Time:

10:41AM FEB 06, 2019 ✓

Licence plate:

s.22

Card: \*\*\*\*\*s.17

Auth: 04726Z ✓

Expires:

FEB 06

4:41PM

KEEP AS YOUR RECEIPT

NO NEED TO PLACE

ON YOUR DASH

ENJOY YOUR DAY!

PARKING RECEIPT

PARKING RECEIPT

PARKIN



# Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E130653

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Dick, Jolleen				<b>Employee ID</b> s.22				<b>Phone Number</b> (250) 953-4844																																																																																																			
<b>Client Organization</b> Indigenous Relations and Reconciliation				<b>Job Title</b> Executive Assistant				<b>Travel Group Code</b> 3																																																																																																			
<b>5. Date Completed</b> 2019/02/22			<b>6. Fiscal Year</b> 2019			<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>																																																																																																		
<b>Type of Travel</b> In Province			<b>14. Reason for Travel</b> meetings w/ Min; MACIW mtg						<b>Headquarters</b> Port Alberni																																																																																																		
<b>12. Mailing Address for Cheque</b> PO Box 9051 Stn Prov Gov Victoria, BC V8W 9E2																																																																																																											
<table border="1"> <tr> <th>16. Travel Dates</th> <th colspan="3">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th>19. Other Transport Costs</th> <th colspan="2">20. &amp; 21. Meals</th> <th>22. Lodging Costs</th> <th colspan="2">20. &amp; 21. Miscellaneous</th> </tr> <tr> <th></th> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th></th> <th>Claim</th> <th>Cost</th> <th></th> <th>Cost</th> <th>Describe</th> </tr> <tr> <td>2019</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>02/18</td> <td>Port Alb/Vic</td> <td>1200</td> <td>2359</td> <td>194</td> <td>104.76</td> <td></td> <td>F-BL</td> <td>30.50</td> <td>169.88</td> <td>18.90</td> <td>Parking @ hotel</td> </tr> <tr> <td>02/19</td> <td>Victoria</td> <td>0600</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td>F-</td> <td>51.50</td> <td>169.88</td> <td>18.90</td> <td>Parking @ hotel</td> </tr> <tr> <td>02/20</td> <td>Victoria</td> <td>0600</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td>F-L</td> <td>41.00</td> <td>169.88</td> <td>18.90</td> <td>Parking @ hotel</td> </tr> <tr> <td>02/21</td> <td>Victoria</td> <td>0600</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td>F-</td> <td>51.50</td> <td>169.88</td> <td>18.90</td> <td>Parking @ hotel</td> </tr> <tr> <td>02/22</td> <td>Vic/Port Alb</td> <td>0600</td> <td>1700</td> <td>194</td> <td>104.76</td> <td></td> <td>F-D</td> <td>33.25</td> <td></td> <td></td> <td></td> </tr> </table>												16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous			Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe	2019												02/18	Port Alb/Vic	1200	2359	194	104.76		F-BL	30.50	169.88	18.90	Parking @ hotel	02/19	Victoria	0600	2359		0.00		F-	51.50	169.88	18.90	Parking @ hotel	02/20	Victoria	0600	2359		0.00		F-L	41.00	169.88	18.90	Parking @ hotel	02/21	Victoria	0600	2359		0.00		F-	51.50	169.88	18.90	Parking @ hotel	02/22	Vic/Port Alb	0600	1700	194	104.76		F-D	33.25			
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous																																																																																																	
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2019																																																																																																											
02/18	Port Alb/Vic	1200	2359	194	104.76		F-BL	30.50	169.88	18.90	Parking @ hotel																																																																																																
02/19	Victoria	0600	2359		0.00		F-	51.50	169.88	18.90	Parking @ hotel																																																																																																
02/20	Victoria	0600	2359		0.00		F-L	41.00	169.88	18.90	Parking @ hotel																																																																																																
02/21	Victoria	0600	2359		0.00		F-	51.50	169.88	18.90	Parking @ hotel																																																																																																
02/22	Vic/Port Alb	0600	1700	194	104.76		F-D	33.25																																																																																																			
<b>TOTALS OF COLUMNS</b>				36. \$ 209.52		37. \$ 0.00		38. \$ 207.75		39. \$ 679.52		40. \$ 75.60		Claim Total \$ 1172.39																																																																																													
48. Client Code		49. Resp.		50. Service Line		51. STOB		52. Project		45. Supplier Code		Amount																																																																																															
120		0794A		52000		5702		0700000		s.22		\$ 1172.39																																																																																															
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<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								<b>Print Name</b>		<b>Date Signed</b>																																																																																																	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								<b>Print Name</b>		<b>Date Signed</b>																																																																																																	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.								<b>Print Name</b>		<b>Date Signed</b>																																																																																																	



**Audit Trail for Travel Voucher (Restricted Use) E130653 for Dick, Jolleen**

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/02/22 12:37:25	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Dick, Jolleen Jolleen.Dick@gov.bc.ca	Saved	Dick, Jolleen Jolleen.Dick@gov.bc.ca
2019/02/22 12:37:33	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Dick, Jolleen Jolleen.Dick@gov.bc.ca	Notified	Dick, Jolleen Jolleen.Dick@gov.bc.ca
2019/02/22 13:40:17	Dick, Jolleen (IDIR\JOLDICK) Jolleen.Dick@gov.bc.ca		Recommended	Sas, Jonathan Jonathan.Sas@gov.bc.ca
2019/02/26 12:03:41	Sas, Jonathan (IDIR\JOSAS) Jonathan.Sas@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E130653 for Dick, Jolleen

1 note(s) returned.

Created On	Author	Note
2019/02/22 12:37:25	Roberts, Connie (IDIR\COROBERT) Connie.Roberts@gov.bc.ca	Feb18: home/Vic (prs.mlge); overnight mtgs w/ Min next day Feb19: MACIW meeting; event w/ Min; overnight Feb20: MACIW meeting; mtgs w/ Min; overnight Feb21: mtgs w/Min; overnight Feb22: mtg; Vic/home (prs.mlge)

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Ms Jolleen Dick ✓  
 305 - 5251 Argyle Street  
 Port Alberni BC V9Y1V1  
 Canada

Room : s.15  
 Arrival Date : 02/18/19  
 Invoice No. : s.22  
 Folio No. :  
 Conf. No. :  
 Cashier No. : 67  
 Billing Date : 02/22/19  
 A/R Number

Min of Indigenous Relations &

Date	Description	Debit	Credit
02/18/19	Room Charge	145.00	
02/18/19	Destination Marketing Fee	1.45	
02/18/19	Provincial Room Tax	16.11	
02/18/19	Room GST	7.32	
02/18/19	Parking Charges	18.00	
02/18/19	GST	0.90	
02/19/19	Room Charge	145.00	
02/19/19	Destination Marketing Fee	1.45	
02/19/19	Provincial Room Tax	16.11	
02/19/19	Room GST	7.32	
02/19/19	Parking Charges	18.00	
02/19/19	GST	0.90	
02/20/19	Room Charge	145.00	
02/20/19	Destination Marketing Fee	1.45	
02/20/19	Provincial Room Tax	16.11	
02/20/19	Room GST	7.32	
02/20/19	Parking Charges	18.00	
02/20/19	GST	0.90	
02/21/19	Room Charge	145.00	
02/21/19	Destination Marketing Fee	1.45	
02/21/19	Provincial Room Tax	16.11	
02/21/19	Room GST	7.32	
02/21/19	Parking Charges	18.00	
02/21/19	GST	0.90	
02/22/19	Mastercard ✓ XXXXXXXXXXXXX s.17 XX/XX		755.12
Room H/GST Total - 29.28		Total ✓	755.12
Other H/GST Total - 3.60			755.12
s.15		Balance ✓	0.00

Ms Jolleen Dick  
305 - 5251 Argyle Street  
Port Alberni BC V9Y1V1  
Canada

Room : s.15  
Arrival Date : 02/18/19  
Invoice No. : s.22  
Folio No. :  
Conf. No. :  
Cashier No. : 67  
Billing Date : 02/22/19  
A/R Number

Min of Indigenous Relations &

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E130699

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Szabo, Maria				<b>Employee ID</b> s.22		<b>Phone Number</b> (250) 356-2771					
<b>Client Organization</b> Jobs, Trade and Technology				<b>Job Title</b> Executive Assistant		<b>Travel Group Code</b> 3					
<b>5. Date Completed</b> 2019/02/27		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>				
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Travel with Minister				<b>Headquarters</b> Victoria					
<b>12. Mailing Address for Cheque</b> Room 138 Parliament Buildings Victoria, BC V8W 9E2											
<b>16. Travel Dates</b> 2019	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>		<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>	
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Claim</b>	<b>Cost</b>		<b>Cost</b>	<b>Describe</b>
02/07	Vancouver (HA)	1600	2359		0.00		F-BL	30.50	158.63	9.20	Taxi
02/08	Vancouver	0600	2359		0.00		F-D	33.25	158.63	11.40	Skytrain
02/09	Vancouver	0600	2359		0.00		F-	51.50	158.63	5.90	Skytrain
02/10	Vancouver	0600	2359		0.00		F-D	33.25	158.63	9.50	Taxi
02/11	Vancouver -Vic (Ferry see notes)	0600	2200		0.00		F-	51.50			
<b>TOTALS OF COLUMNS</b>					<b>36.</b> \$ 0.00	<b>37.</b> \$ 0.00		<b>38.</b> \$ 200.00	<b>39.</b> \$ 634.52	<b>40.</b> \$ 36.00	<b>Claim Total</b> \$ 870.52
<b>48. Client Code</b> 125 125 125 125	<b>49. Resp.</b> 51000	<b>50. Service Line</b> 08001		<b>51. STOB</b> 5701	<b>52. Project</b> 5111111	<b>45. Supplier Code</b> s.22		<b>Amount</b> \$ 870.52			
<b>Less Travel Advance</b> 125											
<b>AMOUNT DUE TO EMPLOYEE</b>										<b>54.</b> \$ 870.52	
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						<b>Print Name</b>		<b>Date Signed</b>			
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						<b>Print Name</b>		<b>Date Signed</b>			
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.						<b>Print Name</b>		<b>Date Signed</b>			

**Audit Trail for Travel Voucher (Restricted Use) E130699 for Szabo, Maria**

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/02/27 15:21:15	Walters, Hailey (IDIR\HWALTERS) Hailey.Walters@gov.bc.ca	Szabo, Maria Maria.Szabo@gov.bc.ca	Saved	Szabo, Maria Maria.Szabo@gov.bc.ca
2019/02/27 15:21:44	Walters, Hailey (IDIR\HWALTERS) Hailey.Walters@gov.bc.ca	Szabo, Maria Maria.Szabo@gov.bc.ca	Notified	Szabo, Maria Maria.Szabo@gov.bc.ca
2019/02/27 18:27:44	Szabo, Maria (IDIR\MSZABO) Maria.Szabo@gov.bc.ca		Approved	Robb, Amanda Amanda.Robb@gov.bc.ca
2019/02/28 15:27:31	Robb, Amanda (IDIR\AROB)		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E130699 for Szabo, Maria

1 note(s) returned.

Created On	Author	Note
2019/02/27 15:21:15	Walters, Hailey (IDIR\HWALTERS) Hailey.Walters@gov.bc.ca	02/07: Travel Vic - Van via HA (paid via turbobucks). Claimed Dinner. Claimed overnight accommodation. Taxi: Home - Harbour air. 02/08: Claimed Breakfast and Lunch. Claimed overnight accommodation. Skytrains: Van - Surrey; Surrey - Van 02/09: Claim all meals. Claimed overnight accommodation. Skytrains: Van - Surrey; Surrey - Van 02/10: Claimed Breakfast and Lunch. Claimed overnight accommodation. Taxi: Hotel - Ministerial Event. 02/11: Claim all meals. Travel Van-Vic via Ferry (MBR paid).

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**Maria Szabo**

BC

# Receipt

Invoice date 2/11/2019  
 Our reference s.22  
 GST Number s.15

Guest	Ms Maria Szabo	Arrival	2/7/2019	Departure	2/11/2019	Room	s.15
Date	Description	Quantity	Unit Price	Total (CAD)			
2/7/2019	Room Charge	1	135.00	✓	135.00		
2/7/2019	DMF @1.293% Plus Taxes	1	1.75		1.75		
2/7/2019	Federal Tax GST	2	0.00		6.84		
2/7/2019	Provincial Room Tax	2	0.00		10.94		
2/7/2019	Municipal Room Tax	2	0.00		4.10		
2/8/2019	Room Charge	1	135.00	✓	135.00		
2/8/2019	DMF @1.293% Plus Taxes	1	1.75		1.75		
2/8/2019	Federal Tax GST	2	0.00		6.84		
2/8/2019	Provincial Room Tax	2	0.00		10.94		
2/8/2019	Municipal Room Tax	2	0.00		4.10		
2/9/2019	Room Charge	1	135.00	✓	135.00		
2/9/2019	DMF @1.293% Plus Taxes	1	1.75		1.75		
2/9/2019	Federal Tax GST	2	0.00		6.84		
2/9/2019	Provincial Room Tax	2	0.00		10.94		
2/9/2019	Municipal Room Tax	2	0.00		4.10		
2/10/2019	Room Charge	1	135.00	✓	135.00		
2/10/2019	DMF @1.293% Plus Taxes	1	1.75		1.75		
2/10/2019	Federal Tax GST	2	0.00		6.84		
2/10/2019	Provincial Room Tax	2	0.00		10.94		
2/10/2019	Municipal Room Tax	2	0.00		4.10		

2/11/2019 MC \*\*\*s.17 Auth: 202133 ✓

**Total invoice** 634.52  
 -634.52  
**Total Paid** ✓ -634.52  
**Total Due** ✓ 0.00

Total GST 27.36

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

**Signature X** \_\_\_\_\_



BLUEBIRD CAB  
2612 QUADRA  
VICTORIA BC

CARD \*\*\*\*\* s.17 ✓  
CARD TYPE MASTERCARD ✓  
DATE 2019/02/07 ✓  
TIME 0660 16:01:18  
RECEIPT NUMBER  
C85006167-001-393-012-0

PURCHASE  
AMOUNT \$9.20 ✓  
TIP s.22  
TOTAL

Mastercard  
A0000000041010  
33A0D99171F14B75  
0000008000-E800  
6471C81D3BF5FCEC

**APPROVED**

AUTH# 190118 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

VANCOUVER TAXI  
790 CLARK DR  
VANCOUVER BC

CARD \*\*\*\*\* s.17 ✓  
CARD TYPE MASTERCARD ✓  
DATE 2019/02/10 ✓  
TIME 0723 18:36:29  
CLERK ID 1  
INVOICE # 53112  
RECEIPT NUMBER  
C85062714-001-022-003-0

PURCHASE  
AMOUNT \$9.50 ✓  
TIP s.22  
TOTAL

Mastercard  
A0000000041010  
574E95A25EF6E3D6  
0000008000-E800  
DD88546560FEBE35

**APPROVED**

AUTH# 213629 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

604\*871\*1111  
CST# 1054855080  
DOWNLOAD  
VANCOUVER APP

\*\*\*\*\*  
\* RECEIPT \*  
\* NOT VALID FOR TRAVEL \*  
\*\*\*\*\*

TransLink  
999-EXPO SKYTRAIN  
Burrard Stn  
1VH02122  
Fri 08 Feb 19 05:44AM ✓

Payment Type: MASTERCARD  
Purchase: 3 Zone Ticket

Product Price: \$ 5.70 ✓

Compass Ticket #: s.22

Credit Card #: s.17 ✓

Auth #: 084409  
Ref #: T0U84A3N3VRN  
Receipt #: 218411

Card Entry: Chip  
AID:A0000000041010  
TVR:8000008000  
15111800

Retain for your records.  
View TransLink Policies  
at [www.translink.ca](http://www.translink.ca)

Thank You!

\*\*\*\*\*  
\* RECEIPT \*  
\* NOT VALID FOR TRAVEL \*  
\*\*\*\*\*

TransLink  
999-EXPO SKYTRAIN  
Surrey Central Stn  
TVM19111  
Sat 09 Feb 19 04:09PM ✓

Payment Type: MASTER CARD  
Purchase: 1 Zone Ticket

Product Price: \$ 2.95 ✓

Compass Ticket #: \*\*\*\* \* s.22

Credit Card #: \*\*\*\* \* s.17 ✓  
Auth #: 190926  
Ref #: TU4AA73N9CWD  
Receipt #: 81931

Card Entry: Chip  
AID:A0000000041010  
IVR:8000008000  
ISI:E800

Retain for your records.  
View TransLink Policies  
at [www.translink.ca](http://www.translink.ca)

Thank You!

\*\*\*\*\*  
\* RECEIPT \*  
\* NOT VALID FOR TRAVEL \*  
\*\*\*\*\*

TransLink  
999-EXPO SKYTRAIN  
Burnard Stn  
TVM02122  
Sat 09 Feb 19 01:25PM ✓

Payment Type: MASTER CARD  
Purchase: 1 Zone Ticket

Product Price: \$ 2.95 ✓

Compass Ticket #: \*\*\*\* \* s.22

Credit Card #: \*\*\*\* \* s.17 ✓  
Auth #: 162513  
Ref #: TU084A3N8VJR  
Receipt #: 218509

Card Entry: Chip  
AID:A0000000041010  
IVR:8000008000  
ISI:E800

Retain for your records.  
View TransLink Policies  
at [www.translink.ca](http://www.translink.ca)

Thank You!

\*\*\*\*\*  
\* RECEIPT \*  
\* NOT VALID FOR TRAVEL \*  
\*\*\*\*\*

TransLink  
999-EXPO SKYTRAIN  
Gateway Stn  
TVM18122  
Fri 08 Feb 19 05:11PM ✓

Payment Type: MASTER CARD  
Purchase: 3 Zone Ticket

Product Price: \$ 5.70  
\$ 5.70 ✓

Compass Ticket #: \*\*\*\* \* s.22

Credit Card #: \*\*\*\* \* s.17 ✓  
Auth #: 201131  
Ref #: TU46CA3N7ANE  
Receipt #: 50088

Card Entry: Chip  
AID:A0000000041010  
IVR:8000008000  
ISI:E800

Retain for your records.  
View TransLink Policies  
at [www.translink.ca](http://www.translink.ca)

Thank You!

## Walters, Hailey JTT:EX

**From:** reservation@harbourair.com  
**Sent:** February 5, 2019 1:10 PM  
**To:** Walters, Hailey JTT:EX  
**Subject:** Flight Itinerary. Thanks for choosing Harbour Air!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

### Customer Information

<b>Account</b>	HAS #	s.17
	Name	Maria Szabo

### Booking #s.17

Thursday, February 7, 2019

**Flight #2200/Twin Otter**  
**16:30 Victoria Harbour / [Map](#)**  
**17:05 Vancouver Harbour / [Map](#)**

**35 minutes**

**KK- Confirmed**

Invoice #s.17

#### Air Transportation Charges

Sked 200/300 : (St) GO Flex	\$186.64
-----------------------------	----------

#### Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 200 : Carbon Offset	\$0.65
Sked 200 : VHFC Terminal Fee	\$9.86
+ Goods and Services Tax	\$9.85

1 Passenger(s) - GoFlex  
Maria Szabo, Female

Billing	\$197.15
Taxes	\$9.85
<b>Grand Total</b>	<b>\$207.00</b>

[Add to Calendar](#)

**GoFlex Fare Conditions:**

Check in 25 minutes prior to departure time  
Refundable up to 15 minutes prior to Departure  
Changeable up to 15 minutes prior to Departure  
(subject to difference in fare value)  
Select Seating \$10 (space permitting)  
50% cancellation fee for groups of 4+ if cancelled within  
24 hrs of departure

**Baggage:**

**All routes (except routes listed below)**

25 lbs. Guaranteed  
25 lbs. (space available)  
\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges & Maple Bay**

35 lbs. Guaranteed  
15 lbs. (space available)  
\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria & Nanaimo**

50 lbs. Guaranteed  
\$1/lb. over 50 lbs.

**Scenic & Packaged Tours Cancellation:**

100% cancellation fee if cancelled within 24hrs of  
departure

## Booking Information

### Domestic Flights

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- The maximum weight per single piece of luggage is 50 pounds.



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E130704

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Szabo, Maria				<b>Employee ID</b> s.22				<b>Phone Number</b> (250) 356-2771						
<b>Client Organization</b> Jobs, Trade and Technology				<b>Job Title</b> Executive Assistant				<b>Travel Group Code</b> 3						
<b>5. Date Completed</b> 2019/02/28			<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>						
<b>Type of Travel</b> In Province			<b>14. Reason for Travel</b> Ministerial Business					<b>Headquarters</b> Victoria						
<b>12. Mailing Address for Cheque</b> Room 138 Parliament Buildings Victoria, BC V8W 9E2														
<b>16. Travel Dates</b>		<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>		<b>20. &amp; 21. Meals</b>		<b>22. Lodging Costs</b>		<b>20. &amp; 21. Miscellaneous</b>	
		<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>			<b>Claim</b>	<b>Cost</b>			<b>Cost</b>	<b>Describe</b>
2019		Vic-Surrey (Ferry)	0930	2359	87	46.98	74.70		F-B	41.00	142.38		1.50	Parking
02/23		Surrey-Vic (Ferry)	0600	2100	78	42.12	74.70		F-L	41.00			5.90	Skytrain
02/24														
<b>TOTALS OF COLUMNS</b>					<b>36.</b> \$ 89.10	<b>37.</b> \$ 149.40			<b>38.</b> \$ 82.00	<b>39.</b> \$ 142.38	<b>40.</b> \$ 7.40	<b>Claim Total</b> \$ 470.28		
<b>48. Client Code</b>		<b>49. Resp.</b>		<b>50. Service Line</b>		<b>51. STOB</b>		<b>52. Project</b>		<b>45. Supplier Code</b>		<b>Amount</b>		
125		51000		08001		5701		5111111		s.22		\$ 470.28		
125														
125														
125														
<b>Less Travel Advance</b>														
125														
											<b>AMOUNT DUE TO EMPLOYEE</b>		<b>54.</b> \$ 470.28	
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								<b>Print Name</b>			<b>Date Signed</b>			
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								<b>Print Name</b>			<b>Date Signed</b>			
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.								<b>Print Name</b>			<b>Date Signed</b>			

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

Audited by PL Mar 01-19

**Audit Trail for Travel Voucher (Restricted Use) E130704 for Szabo, Maria**

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/02/28 10:48:22	Walters, Hailey (IDIR\HWALTERS) Hailey.Walters@gov.bc.ca	Szabo, Maria Maria.Szabo@gov.bc.ca	Saved	Szabo, Maria Maria.Szabo@gov.bc.ca
2019/02/28 10:48:30	Walters, Hailey (IDIR\HWALTERS) Hailey.Walters@gov.bc.ca	Szabo, Maria Maria.Szabo@gov.bc.ca	Notified	Szabo, Maria Maria.Szabo@gov.bc.ca
2019/02/28 12:07:10	Szabo, Maria (IDIR\MSZABO) Maria.Szabo@gov.bc.ca		Approved	Robb, Amanda Amanda.Robb@gov.bc.ca
2019/02/28 15:27:50	Robb, Amanda (IDIR\AROB)		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E130704 for Szabo, Maria

1 note(s) returned.

Created On	Author	Note
2019/02/28 10:48:22	Walters, Hailey (IDIR\HWALTERS) Hailey.Walters@gov.bc.ca	02/23: Travel Vic-Van via BC Ferry. Home - Swartz bay - Surrey City Hall - Event - Aria Banquet Hall - Hotel. Claim Lunch/Dinner. Claim Accommodation. 02/24: Hotel - Constit office - king George station - Tsawassen Ferry - Swartz Bay - Home. Claim Breakfast/Dinner. Travel Van-Vic via BC Ferry.

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Travel – Maria – February 23-24, 2019

**Saturday, February 23<sup>rd</sup>**

**Left home at 9:30am, stayed overnight in Surrey**

Ferry – Swartz Bay > Tsawwassen \$74.70

Other transport –

Mileage:

Home > Swartz Bay; Tsawwassen > Surrey City Hall 86.5 km

Surrey City Hall > Muslim Food Bank event > Aria Banquet Hall > Hotel

Parking: Surrey City Hall (CONY event) \$1.50

Accommodations – s.15 Guildford \$142.38

Meals – Lunch, Dinner

**Sunday, February 24<sup>th</sup>**

**Left Surrey at 5:30pm, arrived home at 9:15pm**

Ferry – Tsawwassen > Swartz Bay \$74.70

Other transport –

Mileage:

Hotel > Surrey office > King George Station > Tsawwassen;  
Swartz Bay > Home 77.8 km

Translink Skytrain fare from Surrey to Van (Amb. Mongolia event) \$2.95

Translink Skytrain fare from Van to Surrey \$2.95

Meals – Breakfast, Dinner



Swartz Bay  
To  
Tsawwassen



**LANE 07**

RECEIPT - PLEASE RETAIN

**PURCHASE 2019/02/23** ✓

✓ 20' Undersize Vehi 57.50  
1 Adult 17.20

Total 74.70  
Master Card  
\*\*\*\*\*s.17 74.70 ✓  
AUTH 131648 66277637 0010010600 S  
01 APPROVED - THANK YOU 027  
CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 23 Feb 2019 10:16:47



1005035 603669  
SEE REVERSE SIDE OF TICKET

**RECEIPT**  
City of Surrey  
City Hall Parkade

License Plate Number  
s.22

Expiration Date/Time  
**05:39 PM**  
**FEB 23, 2019**

✓ Purchase Date/Time: 04:39pm Feb 23, 2019  
Total Due: \$1.50 ✓ Rate: \$1.50 for 1 Hour  
Total Paid: \$1.50 ✓ Payment Type: Card  
Ticket #: 00021081  
S/N #: 500013501581  
Setting: City Hall Parkade P1  
Mach Name: NCH-P1 Main 217

#\*\*\*\*s.17 MasterCard ✓

Auth #: 193957

RECEIPT  
PARKING RECEIPT  
PARKING RECEIPT  
PARKING RECEIPT  
PA

CSA Approved Hotel and Rate

Name: Maria Szabo ✓  
s.22

Guest Name: Maria Szabo  
Company: Min. Of Jobs Tech

Arrival  
February 23, 2019

Departure  
February 24, 2019

Group: Room s.15

Bill To: Szabo, Maria

Attn:

Property Code: s.15 Invoice # s.22 PO #

Res. # 174560

Date	Description	Voucher	Amount
23/2/19	PROVINCIAL RATES	gui- s.15 ✓	126.00
23/2/19	Provincial Room Tax	gui-	10.08
23/2/19	GST	gui-	6.30
24/2/19	Master Card	**** s.17 ✓	-142.38
Balance:			0.00 ✓

GST/HST # s.15

	Total Tax
GST	\$6.30
Provincial Room Tax	\$10.08
Total	\$16.38

s.15

TERM ID: A4291541

BATCH#: 103  
SHIFT#: 002

### Completion

ENV# 000174560

MCARD Chip

SEQ#: 103001001009

Application Label: Mastercard

Alt: A00000000041010

\*\*\*\*\* s.1

Total: CAD\$ 142.38

APPROVED 191229  
000/00

24-Feb -19

10:03:27

CUSTOMER COPY  
THANK YOU

s.15

Tsawwassen  
To  
Swartz Bay



**LANE 41**

RECEIPT - PLEASE RETAIN

**PURCHASE 2019/02/24**

✓ 20' Undersize Vehi 57.50  
1 Adult 17.20

✓ Total 74.70  
Master Card  
\*\*\*\*\*s.17 74.70  
AUTH 211100 66277657 0010016040 S  
01 APPROVED - THANK YOU 027  
CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 24 Feb 2019 18:11:00



1007093 686981  
SEE REVERSE SIDE OF TICKET

\*\*\*\*\*  
\* RECEIPT \*  
\* NOT VALID FOR TRAVEL \*  
\*\*\*\*\*

TransLink  
999-EXPO SKYTRAIN  
Gateway Stn  
TVM18122  
Sun 24 Feb 19 10:54AM ✓

Payment Type: MASTER CARD  
Purchase: 1 Zone Ticket  
Product Price: \$ 2.95 ✓

Compass Ticket #: \*\*\*\*\* s.22

Credit Card #: \*\*\*\*\* s.17 ✓

Auth #: 135426  
Ref #: TU46CA3VPXW8  
Receipt #: 51075

Card Entry: Chip  
AID:A0000000041010  
TVR:8000008000  
TS1:E800

Retain for your records.  
View TransLink Policies  
at [www.translink.ca](http://www.translink.ca)

Thank You!

\*\*\*\*\*  
\* RECEIPT \*  
\* NOT VALID FOR TRAVEL \*  
\*\*\*\*\*

TransLink  
999-EXPO SKYTRAIN  
Stadium Stn  
TVM04121  
Sun 24 Feb 19 02:25PM ✓

Payment Type: MASTER CARD  
Purchase: 1 Zone Ticket

Product Price: \$ 2.95 ✓

Compass Ticket #: \*\*\*\*\* s.22

Credit Card #: \*\*\*\*\* s.17 ✓

Auth #: 172501  
Ref #: TUVUV93VZ5JH  
Receipt #: 44701

Card Entry: Chip  
AID:A0000000041010  
TVR:8000008000  
TS1:E800

Retain for your records.  
View TransLink Policies  
at [www.translink.ca](http://www.translink.ca)

Thank You!



# Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E130806

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Zimmerman, Emily			<b>Employee ID</b> s.22			<b>Phone Number</b> (778) 584-5909					
<b>Client Organization</b> Labour			<b>Job Title</b> Executive Assistant			<b>Travel Group Code</b> 3					
<b>5. Date Completed</b> 2019/03/14		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>					
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Meetings				<b>Headquarters</b> Surrey					
<b>12. Mailing Address for Cheque</b> s.22											
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>		<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>	
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Claim</b>	<b>Cost</b>		<b>Cost</b>	<b>Describe</b>
2019											
01/22	Grand Taj	1400	1500	8	4.32			0.00			
01/23	Worksafe BC	0800	1100	68	36.72			0.00			
02/01	Richmond	1800	2100	94	50.76			0.00			
02/05	City Hall	1000	1100	14	7.56			0.00			
02/06	Whalley	1330	1400	14	7.56			0.00			
02/07	Vancouver	1100	1300	50	27.00			0.00			
02/08	Diversecity	1000	1100	3	1.62			0.00			
02/16	Mosque	1100	1430	37	19.98			0.00			
02/20	Whalley	1130	1330	14	7.56			0.00			
02/02	Burnaby	1130	1430	59	31.86			0.00			
<b>TOTALS OF COLUMNS</b>				<b>36.</b>	<b>37.</b>		<b>38.</b>	<b>39.</b>	<b>40.</b>	<b>Claim Total</b>	
				\$ 194.94	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00	\$ 194.94	
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>		<b>51. STOB</b>	<b>52. Project</b>		<b>45. Supplier Code</b>		<b>Amount</b>		
127	51608	52080		5702	5155555		s.22		\$ 194.94		
127											
127											
127											
<b>Less Travel Advance</b>											
127											
										<b>54.</b>	
										\$ 194.94	
<b>45. Employee Signature (See Audit Trail)</b>						<b>Print Name</b>			<b>Date Signed</b>		
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.											
<b>56. Spending Authority Signature (See Audit Trail)</b>						<b>Print Name</b>			<b>Date Signed</b>		
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.											
<b>57. Payment Authority Signature (See Audit Trail)</b>						<b>Print Name</b>			<b>Date Signed</b>		
- Requisition for payment pursuant to section 32 of the Financial Administration Act.											

**Audit Trail for Travel Voucher (Restricted Use) E130806 for Zimmerman, Emily**

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/03/14 14:15:01	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca		Saved	Zimmerman, Emily Emily.Zimmerman@gov.bc.ca
2019/03/14 14:16:09	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca		Saved	Zimmerman, Emily Emily.Zimmerman@gov.bc.ca
2019/03/14 14:21:23	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca		Approved	Cooling, Karen Karen.Cooling@gov.bc.ca
2019/03/21 16:06:06	Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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**Notes for Travel Voucher (Restricted Use) E130806 for Zimmerman, Emily**

1 note(s) returned.

Created On	Author	Note
2019/03/14 14:21:23	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca	Feb. 1 picked MHB from Skytrain and then later that evening we went to Richmond and back Feb. 16 visited several mosques in Surrey with an additional event later in the day,

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# Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E130813

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<b>Name</b> Zimmerman, Emily			<b>Employee ID</b> s.22			<b>Phone Number</b> (778) 584-5909					
<b>Client Organization</b> Labour			<b>Job Title</b> Executive Assistant			<b>Travel Group Code</b> 3					
<b>5. Date Completed</b> 2019/03/14		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>					
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> meetings				<b>Headquarters</b> Surrey					
<b>12. Mailing Address for Cheque</b> s.22											
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>		<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>	
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Claim</b>	<b>Cost</b>		<b>Cost</b>	<b>Describe</b>
2019											
02/07	Whalley	1330	1400	10	5.40			0.00		3.00	Parking
03/08	Vancouver YVR	0800	1100	79	42.66			0.00			
03/09	three events	1000	1900	74	39.96			0.00			
03/11	Grand Taj	1500	1600	8	4.32			0.00			
03/12	Vancouver VCO	1100	1342	70	37.80			0.00		20.00	parking
03/17	Delta	1430	1830	35	18.90			0.00			
03/19	Abbotsford	1300	1600	93	50.22			0.00			
03/24	to Victoria (Ferry)	1730	1930	66	35.64		F-BL	30.50	149.64	91.95	s.15 'Ferry
03/25	Victoria	0800	1730		0.00		F-BL	30.50	149.64		
03/26	from Victoria (Ferry)	1600	1900	66	35.64		F-B	41.00		95.70	Ferry
<b>TOTALS OF COLUMNS</b>				<b>36.</b>	<b>37.</b>		<b>38.</b>	<b>39.</b>	<b>40.</b>	<b>Claim Total</b>	
				\$ 270.54	\$ 0.00		\$ 102.00	\$ 299.28	\$ 210.65	\$ 882.47	
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>		<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>		<b>Amount</b>			
127	51608	52080		5702	5155555	s.22		\$ 222.26 \$ s.22 ...			
127	51608	52080		5701	5155555			\$ 660.21			
127											
127											
<b>Less Travel Advance</b>											
127											
										<b>54.</b>	
										\$ 882.47	
<b>45. Employee Signature (See Audit Trail)</b>						<b>Print Name</b>			<b>Date Signed</b>		
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.											
<b>56. Spending Authority Signature (See Audit Trail)</b>						<b>Print Name</b>			<b>Date Signed</b>		
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.											
<b>57. Payment Authority Signature (See Audit Trail)</b>						<b>Print Name</b>			<b>Date Signed</b>		
- Requisition for payment pursuant to section 32 of the Financial Administration Act.											

**Audit Trail for Travel Voucher (Restricted Use) E130813 for Zimmerman, Emily**

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/03/14 16:36:16	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca		Saved	Zimmerman, Emily Emily.Zimmerman@gov.bc.ca
2019/03/20 14:38:28	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca		Saved	Zimmerman, Emily Emily.Zimmerman@gov.bc.ca
2019/03/27 14:00:19	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca		Approved	Cooling, Karen Karen.Cooling@gov.bc.ca
2019/03/27 16:25:14	Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E130813 for Zimmerman, Emily

2 note(s) returned.

Created On	Author	Note
2019/03/14 16:36:16	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca	February 7 had two events one in Vancouver we came back and went to another at SMH - Minister of Mental Health and Addictions announcement  March 9 there were three events throughout the day. One in Cloverdale, one at 88th Ave. and 128 Street and the third at 128 Street and 81Avenue.
2019/03/27 14:00:19	Zimmerman, Emily (IDIR\EZIMMERM) Emily.Zimmerman@gov.bc.ca	March 9, 2019. Three separate events 9:30-12:30 Construction Expo - Cloverdale 1:45-3:45 Opening of Strive Dental 6:45 - 8:45 Shakti Awards - Bollywood Banquet Hall

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s.15

CSA APPROVED HOTEL AND RATE

s.15

ZIMMERMAN EMILY ✓

Room # s.15 Invoice # s.22  
Arrive 03/24/19 Depart 03/26/19SURREY, BRITISH COLUMBIA  
s.22

Date	Clerk	Department	Description	Reference	Amount
03/24/19	DA	2-Room	Charg	✓	129.00
03/24/19	DA	3-Room	Tax		10.32
03/24/19	DA	21-MRDT 3%	On Room Charge		3.87
03/25/19	DA	2-Room	Charg		129.00
03/25/19	DA	3-Room	Tax		10.32
03/25/19	DA	21-MRDT 3%	On Room Charge		3.87
03/26/19	IB	93-Mastercard		✓	-299.28
			GST On Room Charge		12.90
			Tax Reg. # s.15		

✓ Balance: 0.00

Swartz Bay  
To  
Tsawwassen



**LANE 04**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/03/26 ✓  
RESERVATION-R1700  
CONF: B190561334  
RES: 1

✓ 1	Reservation Pr	21.00
20'	Undersize Vehi	57.50
1	Adult	17.20

Total	95.70 ✓
Prepayment	21.00
Master Card	
*****s.17	74.70
AUTH 878458 66277641 0010019118 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 26 Mar 2019 16:09:01



1005026 759016  
105566  
SEE REVERSE SIDE OF TICKET

Tsawwassen  
To  
Nanaimo (Duke Pt)



**LANE 29**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/03/23 ✓  
RESERVATION-R1015  
CONF: B190514961  
RES: 1

1	Reservation Pr	17.00
20'	Undersize Vehi	57.50
1	Adult	17.20

✓ 1	Port Fee Adul	0.25
-----	---------------	------

Total	91.95 ✓
Prepayment	17.00
Master Card	
*****s.17	74.95
AUTH 866856 66277653 0010013148 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 23 Mar 2019 09:35:55



1007055 994123  
107065  
SEE REVERSE SIDE OF TICKET

**RECEIPT**  
Surrey Medical Arts  
**Stall # 62**  
Expiration Date/Time  
**02:37 PM**  
**FEB 07, 2019**

Purchase Date/Time: 01:37pm Feb 07, 2019 ✓  
Total Due: \$3.00  
Total Paid: \$3.00 ✓  
Ticket #: 01072321  
S/N #: 100019060020  
Setting: 626  
Mach Name: METER 1

\*\*\*\*\*s.1 MasterCard ✓  
www.lmpark.com

Auth #: 018899

PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT

**Canada Place Parkade**  
999 Canada Place  
Vancouver BC, V6C 3C1

Pay Station Number: 2  
Entered: 03/12/2019 11:17 ✓  
Exited: 03/12/2019 13:42  
Ticket Number: 39034  
Transaction Number: 163264  
Rate: A  
Parking Fee: \$20.00  
  
Total Fee: \$20.00  
Fee Paid: \$20.00 ✓  
Master  
XXXXXXXXXXXXs.17  
Approval Number: ✓ 069765

Thank you for visting  
Canada Place  
Above amount includes 5% GST  
GST# 120996006RT0005



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E130710

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Jones, Tristan				<b>Employee ID</b> s.22		<b>Phone Number</b> (250) 387-9275					
<b>Client Organization</b> Forests, Lands, Natural Resource Operations and Rural Dev				<b>Job Title</b> Executive Assistant		<b>Travel Group Code</b> 3					
<b>5. Date Completed</b> 2019/02/28		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>					
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministry business				<b>Headquarters</b> Minister's Office					
<b>12. Mailing Address for Cheque</b> PO Box 9049 Stn Prov Govt Victoria, BC V8W 9E2											
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>	<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>		
	<b>*PCard</b>	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>	<b>Claim</b>	<b>Cost</b>	<b>Cost</b>	<b>Describe</b>	
2019											
02/24		Victoria	1500	2359		0.00			134.74		
02/25		Victoria	0700	2359		0.00	F-	51.50	134.74		
02/26		Victoria	0700	2359		0.00	F-	51.50	134.74		
02/27		Victoria	0700	2359		0.00	F-L	41.00	134.74		
02/28		* Vic to Smithers (AC)	0700	1430		0.00	F-D	33.25			
						60.20 s.22					
<b>TOTALS OF COLUMNS</b>						<b>36.</b> \$ 0.00	<b>37.</b> \$ 63.20	<b>38.</b> \$ 177.25	<b>39.</b> \$ 538.96	<b>40.</b> \$ 0.00	<b>Claim Total</b> \$ 779.41
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>		<b>51. STOB</b>	<b>52. Project</b>		<b>45. Supplier Code</b>		<b>Amount</b>		
128	71000-128	40001 ---71000		5702	7100000		s.22		\$ 779.41		
128											
128											
128											
<b>Less Travel Advance</b>											
128											
										<b>54.</b> \$ 779.41	
<b>AMOUNT DUE TO EMPLOYEE</b>											
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						<b>Print Name</b>		<b>Date Signed</b>			
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						<b>Print Name</b>		<b>Date Signed</b>			
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.						<b>Print Name</b>		<b>Date Signed</b>			

## Audit Trail for Travel Voucher (Restricted Use) E130710 for Jones, Tristan

7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/02/28 15:42:24	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Jones, Tristan Tristan.Jones@gov.bc.ca	Saved	Jones, Tristan Tristan.Jones@gov.bc.ca
2019/03/01 13:58:53	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Jones, Tristan Tristan.Jones@gov.bc.ca	Saved	Jones, Tristan Tristan.Jones@gov.bc.ca
2019/03/01 14:31:09	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Jones, Tristan Tristan.Jones@gov.bc.ca	Saved	Jones, Tristan Tristan.Jones@gov.bc.ca
2019/03/01 15:04:15	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Jones, Tristan Tristan.Jones@gov.bc.ca	Saved	Jones, Tristan Tristan.Jones@gov.bc.ca
2019/03/01 15:04:39	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Jones, Tristan Tristan.Jones@gov.bc.ca	Notified	Jones, Tristan Tristan.Jones@gov.bc.ca
2019/03/01 15:15:34	Jones, Tristan (IDIR\TJONES) Tristan.Jones@gov.bc.ca		Approved	Silverio, Lisa s. Lisa.Silverio@gov.bc.ca
2019/03/01 15:18:10	Silverio, Lisa s (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E130710 for Jones, Tristan

1 note(s) returned.

Created On	Author	Note
2019/03/01 15:04:15	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Feb. 24, Tristan made own arrange to Victoria Feb. 24, overnrgt hotel, pd on EA TCd, \$134.74. No meals Feb. 25, overnrgt hotel, pd on EA TCd, \$134.74. Claim full day Feb. 26, overnrgt hotel, pd on EA TCd, \$134.74. Claim full day Feb. 27, overnrgt hotel, pd on EA TCd, \$134.74. Claim brkf, din Feb. 28, Flgt AC#8097 Vic to Van/AC#8564 Van to Smith, on flgt credit, pd on AA PCd, \$105.00 & AA PCd, for add'l chrge for \$17.35. Taxi Par Bldgs to Vic airpt, on EA TCd for \$63.20. Claim brkf, lunch.

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s.15

Ms Tristan Jones  
s.22

Room : s.15  
Arrival Date : 02/24/19  
Invoice No. : s.22  
Folio No. :  
Conf. No. :  
Cashier No. : 11  
Billing Date : 02/28/19  
A/R Number

Min of Forests, Lands and Nat

Date	Description	Debit	Credit
02/24/19	Room Charge	115.00	
02/24/19	Destination Marketing Fee	1.15	
02/24/19	Provincial Room Tax	12.78	
02/24/19	Room GST	5.81	
s.22			
02/25/19	Room Charge	115.00	
02/25/19	Destination Marketing Fee	1.15	
02/25/19	Provincial Room Tax	12.78	
02/25/19	Room GST	5.81	
02/26/19	Room Charge	115.00	
02/26/19	Destination Marketing Fee	1.15	
02/26/19	Provincial Room Tax	12.78	
02/26/19	Room GST	5.81	
02/27/19	Room Charge	115.00	
02/27/19	Destination Marketing Fee	1.15	
02/27/19	Provincial Room Tax	12.78	
02/27/19	Room GST	5.81	
02/28/19	Mastercard		s.22
	XXXXXXXXXXXX s.17	XX/XX	
Room H/GST Total - 23.24		Total	s.22
Other H/GST Total - 0.90			
s.15		Balance	0.00

538.96

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

s.15



BLUEBIRD CABS #95  
2612 QUADRA ST  
VICTORIA BC

CARD ..... s.17  
CARD TYPE MASTERCARD  
DATE 2019/02/28  
TIME 0082 15:07:58  
RECEIPT NUMBER  
C85038110-001-133-008-0

PURCHASE  
AMOUNT \$60.20  
TIP s.22  
TOTAL

MasterCard  
A0000000041010  
F5C555371BB818E7  
0000008000-E800  
833B71C00D9C3866

APPROVED  
AUTH# 02767S 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

**Please bring your itinerary-receipt to the airport.**

### Main Contact Information

**Booking reference:** s.22

**Name:** Ms Tristan Jones  
**E-mail:** SANDRA.PURDY@GOV.BC.CA  
**Payment:** CCCAXXXXXXXXXXXXX1235  
 CC CAXXXXXXXXXXXXXs.17

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262  
**Air Canada Flight Information**  
 1-888-422-7533  
[International Reservations](#)  
 Alert me of flight changes  
[Flight notification](#)

### Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8072	Victoria (YYJ)	Vancouver (YVR)	DH4	Economy Standard (S)	Confirmed
<i>Operated by:</i>	Thu 28-Feb 2019	Thu 28-Feb 2019			
<i>Air Canada Express-Jazz</i>	16:15	16:45 - TERMINAL M -MAIN			
AC8564	Vancouver (YVR)	Smithers (YYD)	DH3	Economy Standard (S)	Confirmed
<i>Operated by:</i>	Thu 28-Feb 2019	Thu 28-Feb 2019			
<i>Air Canada Express-Jazz</i>	17:25 - TERMINAL M -MAIN	19:17			

### Passenger Information

**Passenger:** 1      **Ms Tristan Jones**  
**Ticket number:**      **014 2106 099219**

## Purchase Summary

**Passenger: 1 Ticket number 014 2106 099219**

<b>Date of issue</b>	11-Jan 2019
<b>Fare Amount in Canadian dollars:</b>	308.00
<i>(including <u>navigational &amp; other charges</u>)</i>	
<b>Taxes, Fees &amp; Charges</b>	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	0.35
<b>Total Fare in Canadian dollars:</b>	17.35A
<b>Options</b>	
Change fee in Canadian dollars	100.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	5.00
Ticket particularities:	
CAD290.00 NONREF-BG:AC	
*Fare calculation:	
28FEB19YYJ AC X/YVR AC YYD Q18.00R290.00CAD308.00 END ROE1.00	
PD7.12CA16.16XG15.00SQ	
Canadian tax registration numbers:	
XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	
RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	
XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)	

*diff if in 215 credit*

*TOT: 123.35*

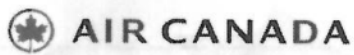
## Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.



## Booking Confirmation

Booking Reference: **s.22**

Date of issue: 10 Oct, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

### - Depart

Economy - Standard

Thursday  
24 Jan, 2019

13:00  
**Prince George**  
(YXS), BC



14:19  
**Vancouver**  
Vancouver Int. (YVR), BC  
Terminal M

  
AC8208

**1hr19**  
Economy G  
Operated by: Air Canada Express -  
Jazz | Q400

Layover in Vancouver

3hr06

Thursday  
24 Jan, 2019

17:25  
**Vancouver**  
Vancouver Int. (YVR), BC  
Terminal M



19:17  
**Smithers**  
(YYD), BC

  
AC8564

**1hr52**  
Economy G  
Operated by: Air Canada Express -  
Jazz | Dash 8-300

Total duration

6hr17

### Passengers

 **Tristan Jones**

**Ticket Number**  
0142101796734

**Seats**  
AC8208 -  
AC8564 -

*319 Credit*



## Purchase summary

**MasterCard**

\*\*\*\*\* S 1

Amount paid: \$339.28

**Tax information**

GST/HST no. 10009-2287 RT0001

\$16.16

**1 adult****Air Transportation Charges**

Base Fare

279.00

Surcharges

12.00

**Taxes, fees and charges**

Goods and Services Tax - Canada no. 100092287 RT0001

16.16

Air Travellers Security Charge - Canada

7.12

Airport Improvement Fee - Canada

25.00

Total airfare and taxes before options

**\$339<sup>28</sup>**

GRAND TOTAL (Canadian dollars)

**\$339<sup>28</sup>**

## Check-in and boarding gate deadlines

Within Canada

**90**

minutes

**Recommended check-in time**

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**minutes<sup>1</sup>**Check-in and baggage drop-off deadline**

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**

minutes

**Boarding gate deadline**

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.