



Control No.

E131203

Name	Employee ID	Phone Number
Cheevers, Michael	s.22	s.22
Client Organization	Job Title	Travel Group Code
Labour	Ministerial Assistant	3

5. Date Completed 2019/05/13	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
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Type of Travel In Province	14. Reason for Travel Meetings	Headquarters Victoria
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12. Mailing Address for Cheque

PO Box 9064 Stn Prov Govt Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
2019	Destination	Start	End	Km	Cost	✓	Costs	Claim	Cost		Cost	Describe
02/04	Van-Vic(FER)	0700	1000	77	41.58	✓	91.70		0.00			
03/07	Vic-Van(FER)	1800	2100		0.00	✓	17.20		0.00			
03/08	Van-Rich-Van	0830	1200	56	30.24				0.00			
03/14	Van-Vic(FER)	0600	0900	77	41.58	✓	74.70		0.00			
03/15	Vic-Van(FER)	1200	1500	77	41.58	✓	74.70		0.00			
03/24	Van-Vic(FER)	1600	1900	77	41.58		74.70		0.00			

TOTALS OF COLUMNS	36. \$ 196.56	37. \$ 333.00 \$ 22	38. \$ 0.00	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 22
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48.	Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
	127	51608	52080	5701	5155555	s.22	\$ 529.56 s.22
	127	51608	52080	5702	5155555		*****
	127						
	127						

Less Travel Advance						
127						

	AMOUNT DUE TO EMPLOYEE	54. \$ 529.56 ----- \$.22
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
---	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
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Audit Trail for Travel Voucher (Restricted Use) E131203 for Cheevers, Michael

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/05/13 15:33:15	Garnier, Jack (IDIR\JGARNIER) Jack.Garnier@gov.bc.ca	Cheevers, Michael Michael.Cheevers@gov.bc.ca	Saved	Cheevers, Michael Michael.Cheevers@gov.bc.ca
2019/05/13 15:33:22	Garnier, Jack (IDIR\JGARNIER) Jack.Garnier@gov.bc.ca	Cheevers, Michael Michael.Cheevers@gov.bc.ca	Notified	Cheevers, Michael Michael.Cheevers@gov.bc.ca
2019/05/13 15:37:55	Cheevers, Michael (IDIR\MCHEEVER) Michael.Cheevers@gov.bc.ca		Approved	Cooling, Karen Karen.Cooling@gov.bc.ca
2019/05/13 17:45:49	Cooling, Karen (IDIR\KCOOLIN) Karen.Cooling@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E131203 for Cheevers, Michael

0 note(s) returned.

Created On	Author	Note

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*Ferry was missed from travel added to
the travel claim

From:  Garnier, Jack LBR:EX
To:  Laird, Patricia FIN:EX
Cc:
Subject: RE: TV receipts

Thanks!

Nice catch, I seemingly missed that one.

Cheers,

Jack

From: Laird, Patricia FIN:EX
Sent: May 23, 2019 9:54 AM
To: Garnier, Jack LBR:EX <Jack.Garnier@gov.bc.ca>
Subject: RE: TV receipts

Sorry E131203 Cheever, Michael.

Pat

Pat Laird
Ministry of Finance
Corporate Services Division
Executive Financial Clerk
Phone: 778 698-8590
Serving the Ministries of Finance, the Office of the Premier, all Minister's Offices and various other entities

Merchant informationBCF-SWARTZ BAY
VICTORIA,BC**Reference number**

74064499074820218164782

Country code

CA - Canada

Merchant categoryTRANSPORTATION SERVICES NOT ELSEWHERE
CLASSIF**Card number**

*****S.17

**Transaction date**

Mar-15-2019

**Posted On**

Mar-18-2019

Transaction type

Purchase

Amount

\$74.70

**Currency**

Canadian dollar (CAD)

[Return to transactions](#)

Tsawwassen
To
Swartz Bay



Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 44

RECEIPT - PLEASE RETAIN

PURCHASE 2019/02/04
RESERVATION-RO900
CONF: B190252011
RES: 1

1	Reservation Pr	17.00
20'	Undersize Vehi	57.50
1	Adult	17.20

Total	91.70
Prepayment	17.00
Master Card	
*****s.17	74.70
AUTH 105924 66277659 0010017880 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

Tsawwassen
To
Swartz Bay



Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 39

RECEIPT - PLEASE RETAIN

PURCHASE 2019/03/24

20'	Undersize Vehi	57.50
1	Adult	17.20

Total	74.70
Master Card	
*****s.17	74.70
AUTH 192238 66277657 0010011510 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

Swartz Bay
To
Tsawwassen



Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 01

RECEIPT - PLEASE RETAIN

PURCHASE 2019/03/07

1	Adult	17.20
---	-------	-------

Total	17.20
Master Card	
*****s.17	17.20
AUTH 212734 66277643 0010014260 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

Tsawwassen
To
Swartz Bay



Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 40

RECEIPT - PLEASE RETAIN

PURCHASE 2019/03/14

20'	Undersize Vehi	57.50
1	Adult	17.20

Total	74.70
Master Card	
*****s.17	74.70
AUTH 093613 66277658 0010016140 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

CARDHOLDER COPY

TSA 04 Feb 2019 07:59:24



1007110 157722

SEE REVERSE SIDE OF TICKET

CARDHOLDER COPY

TSA 24 Mar 2019 16:22:38



1007093 860909

SEE REVERSE SIDE OF TICKET

CARDHOLDER COPY

SWB 07 Mar 2019 18:27:34



1005017 856441

SEE REVERSE SIDE OF TICKET

CARDHOLDER COPY

TSA 14 Mar 2019 06:36:13



1007103 334765

SEE REVERSE SIDE OF TICKET



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130662

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name McLaren, Kenn				Employee ID s.22		Phone Number (250) 953-4120	
Client Organization Forests, Lands, Natural Resource Operations and Rural Dev				Job Title Ministerial Assistant		Travel Group Code 3	
5. Date Completed 2019/02/25		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters Victoria	
12. Mailing Address for Cheque PO BOX 9043 Stn Prov Govt Victoria, BC V8W 9E2							
16. Travel Dates 2019 02/21 02/22		17. Places Travelled *PCard Destination Vic to Van (AC) * Van to Vic (HJ) Start 2020 1400 End 2359 1630		18. Personal Vehicle Use Km 44 Cost 23.76 0.00		19. Other Transport Costs 332.53	
				20. & 21. Meals Claim F-LD Cost 0.00 22.75		22. Lodging Costs 222.07	
						20. & 21. Miscellaneous Cost Describe	
TOTALS OF COLUMNS				36. \$ 23.76		37. \$ 332.53	
				38. \$ 22.75		39. \$ 222.07	
				40. \$ 0.00		Claim Total \$ 601.11	
48. Client Code 128 128 128 128		49. Resp. 71000 71000		50. Service Line 40001 40001		51. STOB 5701 5711	
				52. Project 7100000 7100000		45. Supplier Code s.22	
						Amount \$s.22 260.53	
Less Travel Advance 128							
						54. \$ 601.11	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2019Mar28
SLP

340.58

Audit Trail for Travel Voucher (Restricted Use) E130662 for McLaren, Kenn

9 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/02/25 10:19:36	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	McLaren, Kenn Kenn.McLaren@gov.bc.ca	Saved	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2019/02/26 10:40:51	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	McLaren, Kenn Kenn.McLaren@gov.bc.ca	Saved	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2019/03/13 15:39:27	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	McLaren, Kenn Kenn.McLaren@gov.bc.ca	Saved	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2019/03/13 15:41:10	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	McLaren, Kenn Kenn.McLaren@gov.bc.ca	Saved	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2019/03/20 15:15:19	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	McLaren, Kenn Kenn.McLaren@gov.bc.ca	Saved	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2019/03/20 15:25:52	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	McLaren, Kenn Kenn.McLaren@gov.bc.ca	Saved	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2019/03/20 15:38:55	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	McLaren, Kenn Kenn.McLaren@gov.bc.ca	Notified	McLaren, Kenn Kenn.McLaren@gov.bc.ca
2019/03/20 15:47:13	McLaren, Kenn (IDIR\KENMCLAR) Kenn.McLaren@gov.bc.ca		Approved	Silverio, Lisa s.2 Lisa.Silverio@gov.bc.ca
2019/03/20 15:49:37	Silverio, Lisa s.2 (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130662 for McLaren, Kenn

1 note(s) returned.

Created On	Author	Note
2019/03/20 15:15:19	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Feb. 21 - AC8080 Victoria/Van pd on AA PCard, \$260.53 (mistakenly booked flg on wrong day so MA had to book own flgt at airport), pd \$260.53 on MA TCard. Claim mileage, pers.car home to YYJ return, 44km. Aerocar Service from YVR to hotel on MA TCard, \$72.00. Overnight at hotel on MA TCard, \$222.07. Feb. 22 - Helijet #721 Van/Victoria, pd on AC PCard, \$350.00. Claim breakfast.

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6042981000

SALE

MID: 6349505
TID: 018 REF#: 00000003
Batch #: 052002 RRN: 00000003
02/21/19 23:05:40
APPR CODE: 020557
MASTERCARD Chip
*****s.17 **/**

AMOUNT \$72.00

APPROVED

MasterCard
AID: A0000000041010
TVR: 00 00 00 80 00
TSI: E8 00

BY ENTERING A VERIFIED PIN, CARDHOLDER AGREES
TO PAY ISSUER SUCH TOTAL IN ACCORDANCE WITH
ISSUERS AGREEMENT WITH CARDHOLDER
IN ACCORDANCE WITH ISSUER'S
AGREEMENT
WITH CARDHOLDER

THANK YOU / MERCI

CUSTOMER COPY

Room : s.15
Folio # :
Invoice # :
Cashier # : 604741
Page # : 1 of 1

Mr Kenn McLaren
PO Box 9049 Stn Prov Govt
Victoria BC V8W 9E2
Canada

Arrival : 02-21-19
Departure : 02-22-19

Date	Description	Additional Information	Charges	Credits
02-21-19	Room Charge		189.00	
02-21-19	Destination Marketing Fee		2.44	
02-21-19	Room PST		21.06	
02-21-19	Room GST		9.57	
02-22-19	Mastercard	XXXXXXXXXXXX ^{s.17} XX/XX		222.07
Total			222.07	222.07

Balance Due 0.00

GST Summary

Room : 9.57
F&B : 0.00
Other : 0.00
Total : 9.57

HST Summary

Room : 0.00
F&B : 0.00
Other : 0.00
Total : 0.00



*** ELECTRONIC TICKET ***

A. L. MOLARIN/KENNETH GED 08EMANR

YYJGKWT RCFEB LS73.72

PC

1.1 CRETEFBIS ---- WT:38

2.YY3 AC YLF JNA.26011- 00001112

3.2 RDE1.00

4.FADE CDD 116.00 TAX 08 7.12 TAX X3 12.41 TAX 30 13.00

5. 101 CDD 050.57

6.0 RQPC

7.01 NPO10AC

8.01 NAO1-1A

9.0 AC ONLY/NONREF/CHGFEE -86:AC

10. RT ETONLY

11. BLB:120190222-150726 9005836043519

PKMT

1.1 C-CDD 060.53/LA558700QRBNG24237 020420 005.1

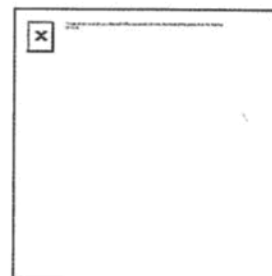
TKT

1.1 022F82/YJWT 0142100+73629

Purdy, Sandra FLNR:EX

From: Air Canada <confirmation@aircanada.ca>
Sent: February 21, 2019 3:06 PM
To: Purdy, Sandra FLNR:EX
Subject: Air Canada - 22 Feb: Victoria - Vancouver (Booking Reference: s.22
Attachments: Air_Canada_Booking_Confirmation_s.22 pdf

Booking Confirmation



Booking Reference ^{s.22}

Date of issue: 21 Feb, 2019



Select Seats



Check in



Manage my booking



Sign up for flight notifications

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT: Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Passengers



Kenn McLaren

Seats

AC8080 -

Ticket Number:

0142108461615



Depart

Economy - Standard

Friday
22 Feb, 2019

20:20

Victoria

Victoria Int. (YYJ),
British Columbia



AC8080

0hr30

Economy H

Operated by: Air Canada Express - Jazz | Q400

20:50

Vancouver

Vancouver Int. (YVR),
Terminal M



Purchase summary

MasterCard

XXXX-XXXX-XXXX.s.17

Amount paid: \$260.53

Full details can be found in
your attached Itinerary/Receipt

Tax information

GST no. 10009-2287 RT0001
\$12.41

1 adult



Air Transportation Charges

226.00



Taxes, fees and charges

34.53

GRAND TOTAL (Canadian dollars)

\$260⁵³

Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy.

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.



Victoria (YYJ) > Vancouver (YVR)



1st bag

\$ 31.50 CAD

Including taxes



2nd bag

\$ 52.50 CAD

Including taxes

Max. weight per bag:
23.0 kg (50.0 lb)

Max. dimensions per bag:
158.0 cm (62.0 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type.

Purdy, Sandra FLNR:EX

From: passengerservices@helijet.com
Sent: February 22, 2019 2:04 PM
To: Purdy, Sandra FLNR:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Kenn McLaren
	Company	Ministry Of Forests, Lands

Booking s.22

Friday, February 22, 2019

721

15:00 Vancouver Harbour (Downtown)

15:35 Victoria Harbour (Downtown)

Dropoff:

Shuttle Requested

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice #392388

FARE-YWH-FULL_Winter2019 \$333.33

+ GST \$16.67

Billing \$333.33

Taxes \$16.67

Grand Total \$350.00

Mastercard \$350.00

Date / Time February 22, 2019 @ 2:01:55 PM

Summary s.17

Expiration

Kenn McLaren, Male

Authorization 170154

Add to Calendar

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

KENN MCLAREN

PROVINCE OF BC TRAVEL

→ Stmt. date: Mar. 3, 2019 → Acct. balance: s.22

Details of your transactions

Item no.	Trans date	Posting date	Description	Amount
TRANSACTIONS FOR ACCOUNT NUMBER - s.17				
1	Feb. 22	Feb. 22	AEROCAR SERVICE RICHMOND BC	72.00
2	Feb. 21	Feb. 22	AIR CAN* 0142108473629 AIRCANADA.COM MB	260.53
3	Feb. 23	Feb. 23	s.15 VANCOUVER BC	222.07
4	Feb. 25	Feb. 25	s.22	
5	Feb. 25	Feb. 25		
6	Feb. 25	Feb. 25		
7	Feb. 25	Feb. 25		
8	Feb. 25	Feb. 25		
9	Mar. 3	Mar. 3		
10	Mar. 3	Mar. 3		



Report any items which do not agree with your records within 30 days of statement date.

Your account at a glance

s.17

Previous balance, Feb. 3	s.22
Payments - thank you	
Other credits	
Purchases	
Cash advances/Cheques	
Interest	
Fees	
Other charges	
New account balance, Mar. 3	
Minimum payment due by Apr. 2, 2019	

→ Amount you're paying (\$)

Your credit limit
Credit available, Mar. 3

Helpful information

Transactions listed in this statement :

Airlines	\$ 260.53
Hotel	\$ 222.07
Car rental	\$ 0.00
Restaurants	\$ 0.00
Retail	\$ 72.00
Cash advances/Cheques	\$ 0.00
Other	\$ 0.00

Interest charges and rates

Item	Purchases / Other	Cash advances/Cheques
Interest charges on this statement (\$)	s.22	
Annual interest rates next period (%)		
Daily interest rates next period (%)		

Contact us Local calls Toll-free calls Canada & USA Please address any written enquiries to:

s.22

s.17; s.22

s.22

KENN MCLAREN
ATTN KENN MCLAREN
PO BOX 9049 STN PROV GOVT
VICTORIA BC
V8W 9E2

s.17; s.22