



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130476

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Snoddon, Michael				Employee ID s 22		Phone Number (250) 356-0179	
Client Organization Advanced Education, Skills and Training				Job Title Ministerial Assistant		Travel Group Code 3	
5. Date Completed 2019/01/29		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel staffing Minister				Headquarters Victoria	
12. Mailing Address for Cheque PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2							
16. Travel Dates 2019 01/24 01/25		17. Places Travelled Destination Vancouver *(HJ) Victoria (Personal return) *Pcard		18. Personal Vehicle Use Km Cost 0.00 0.00		19. Other Transport Costs ✓ 21.00	
						20. & 21. Meals Claim H-L H-L Cost 15.25 15.25	
						22. Lodging Costs ✓ 128.07	
						20. & 21. Miscellaneous Cost ✓ 20.21 Describe courier	
TOTALS OF COLUMNS				36. \$ 0.00		37. \$ 21.00	
				38. \$ 30.50		39. \$ 128.07	
				40. \$ 20.21		Claim Total \$ 199.78	
48. Client Code 019 019 019 019		49. Resp. 11001		50. Service Line 18000		51. STOB 5701	
						52. Project 1100000	
						45. Supplier Code s.22	
						Amount \$ 199.78	
Less Travel Advance 019							
						54. \$ 199.78	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

Audit Trail for Travel Voucher (Restricted Use) E130476 for Snoddon, Michael

7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/01/29 08:39:33	Flesh, Cindy (s. 15) Cindy.Flesh@gov.bc.ca	Snoddon, Michael Michael.Snoddon@gov.bc.ca	Saved	Snoddon, Michael Michael.Snoddon@gov.bc.ca
2019/01/30 10:35:09	Flesh, Cindy (s. 15) Cindy.Flesh@gov.bc.ca	Snoddon, Michael Michael.Snoddon@gov.bc.ca	Saved	Snoddon, Michael Michael.Snoddon@gov.bc.ca
2019/02/01 11:47:38	Flesh, Cindy (s. 15) Cindy.Flesh@gov.bc.ca	Snoddon, Michael Michael.Snoddon@gov.bc.ca	Saved	Snoddon, Michael Michael.Snoddon@gov.bc.ca
2019/02/01 12:06:26	Flesh, Cindy (s. 15) Cindy.Flesh@gov.bc.ca	Snoddon, Michael Michael.Snoddon@gov.bc.ca	Saved	Snoddon, Michael Michael.Snoddon@gov.bc.ca
2019/02/01 12:07:05	Flesh, Cindy (s. 15) Cindy.Flesh@gov.bc.ca	Snoddon, Michael Michael.Snoddon@gov.bc.ca	Notified	Snoddon, Michael Michael.Snoddon@gov.bc.ca
2019/02/01 12:09:29	Snoddon, Michael (s. 15) Michael.Snoddon@gov.bc.ca		Approved	van Baarsen, Amanda Amanda.vanBaarsen@gov.bc.ca
2019/02/06 16:58:24	van Baarsen, Amanda (s. 15) Amanda.vanBaarsen@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130476 for Snoddon, Michael

1 note(s) returned.

Created On	Author	Note
2019/02/01 12:06:26	Flesh, Cindy (s.15) Cindy.Flesh@gov.bc.ca	Jan 24, 2019 - Yellow cab (pd by m/c) to Helijet Vic/Van (pd by p/c) Yellow cab (pd by m/c) to hotel (pd by m/c) - o/n Jan 25, 2019 - personal ride to meetings - personal ride back to Victoria

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YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240022

**** PURCHASE ****

01-24-2019 15:49:17
Acct # *****s.17 C
Exp Date **/** Card Type MC
Name: MICHAEL SNODDON
A0000000041010 MasterCard

Operator: 022
Trace # 4944
Inv. # 022
Auth # 184917 RRN 001704007

Purchase \$13.00✓
s.22

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

YELLOW CAB #306
1441 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2019/01/24
TIME 8007 17:01:59
CLERK ID 5
RECEIPT NUMBER
C85015600-001-011-278-0

PURCHASE
AMOUNT \$8.00 ✓
s.22

MasterCard
A0000000041010
1F3AA853685B9E3F
0000008000-E800
7F452DEB94BBD798

APPROVED

AUTH# 200159 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

Toll-free 1-800-665-0212
Website: www.harbourair.com
25/01/2019 3:49:32 PM
CT: 91295 5858 RT0001

CUSTOMER COPY

Booking #s.17

Michael Snoddon
Friday, January 25, 2019
1 Freight / 200 lbs.

Flight #221/Twin Otter
Departs 16:00 @ Vancouver Harbour
Arrives 16:35 @ Victoria Harbour

Invoice #: s.17

1x All Skeds : Freight Carbon \$0.25 CDN
1x Freight 200 : 4 - 10 1 \$19.00 CDN

Goods and Services Tax \$0.96 GST

Grand Total \$20.21 CDN

Payment Information:

Master Card ✓ \$20.21 CDN

Date/Time 25/01/2019 3:49:25 PM
Station HCXHCOS9
Terminal ID HCXHCC09
Action Purchase
Card Type M/C
Card Number **** *s.17 C
Amount \$20.21
Authorization 184925
Trace Number 228001001007
Response 00-001/APPROVED 184925
Chip ID A0000000041010
TVR/TSI 0000008000/6800

CUSTOMER COPY

Free WIFI Password: haguest99

01-25-19

Michael Snoddon s.22 CA	Folio No.	: s.22	Room No.	: s.15
	A/R Number	:	Arrival	: 01-24-19
	Group Code	:	Departure	: 01-25-19
	Company	: Ministry of Advanced Education	Conf. No.	: s.22
	Invoice No.	:	Rate Code	: SGV
			Page No.	: 1 of 1

Date	Description	Charges	Credits
01-24-19	Room Charge	109.00	
01-24-19	D.M.F.	1.41	
01-24-19	M.R.D.T	3.31	
01-24-19	GST Room	5.52	
01-24-19	P.S.T - ROOM	8.83	
01-25-19	MasterCard		128.07
	XXXXXXXXXXXXs.17		
		Total	✓ 128.07 128.07
		Balance	0.00

Guest Signature: _____

s.15

Flesh, Cindy AEST:EX

From: Saadati, Negin AEST:EX
Sent: January 21, 2019 3:01 PM
To: Flesh, Cindy AEST:EX
Subject: FW: Thank you for choosing to take off with Helijet!

From: passengerservices@helijet.com <passengerservices@helijet.com>

Sent: January 21, 2019 3:01 PM

To: Saadati, Negin AEST:EX <Negin.Saadati@gov.bc.ca>

Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.17
Name	Michael Snoddon
Company	Bc Government

Booking #s.22

Thursday, January 24, 2019

724

16:20 Victoria Harbour (Downtown)

16:55 Vancouver Harbour (Downtown)

35 minutes

Invoice #378314

FARE-YWH-FULL_Winter2019	\$333.33
--------------------------	----------

+ GST	\$16.67
-------	---------

Billing	\$333.33
---------	----------

Taxes	\$16.67
-------	---------

Grand Total	\$350.00
--------------------	-----------------

Confirmed

1 Passengers - Full-Fare

• **Michael Snoddon, Male**

[Add to Calendar](#)

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130534

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Maartman, William			Employee ID s.22			Phone Number (250) 953-4290						
Client Organization Education			Job Title Ministerial Assistant			Travel Group Code 3						
5. Date Completed 2019/02/05		6. Fiscal Year 2019		7. Special Cheque Issue			8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Accompanying Minister						Headquarters Victoria				
12. Mailing Address for Cheque Room 124, Parliament Buildings PO Box 9045, STN PROV GOVT Victoria, BC, BC V8W 9E2												
16. Travel Dates 2019 01/18	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination Vic-Vancouver-Heli -Vic Flights on PCard	Start 0930	End 1700	Km	Cost 0.00	Costs ✓ 13.00	Claim	Cost 0.00			Cost	Describe
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 13.00		38. \$ 0.00	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 13.00	
48. Client Code 062 062 062 062	49. Resp. 22001	50. Service Line 06000		51. STOB 5701	52. Project 2200000		45. Supplier Code s.22		Amount \$ 13.00			
Less Travel Advance 062												
											54. \$ 13.00	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.												
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.												
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.												

Audit Trail for Travel Voucher (Restricted Use) E130534 for Maartman, William

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/02/05 11:44:54	Hahn, Andra (s 15) Andra.Hahn@gov.bc.ca	Maartman, William William.Maartman@gov.bc.ca	Notified	Maartman, William William.Maartman@gov.bc.ca
2019/02/07 13:20:40	Maartman, William (s 15) William.Maartman@gov.bc.ca		Approved	Harrison, Veronica Veronica.Harrison@gov.bc.ca
2019/02/07 16:37:16	Harrison, Veronica (s 15) Veronica.Harrison@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130534 for Maartman, William

1 note(s) returned.

Created On	Author	Note
2019/02/05 11:44:54	Hahn, Andra (s 15) Andra.Hahn@gov.bc.ca	Accompanied Minister to meetings in Vancouver. No per diems, lunch was provided. Travel by heli and taxi

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WM
JAN 18
5701

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240026

**** PURCHASE ****

01-18-2019 09:52:57
Acct # *****s.17 C
Exp Date **/** Card Type MC
Name: WILLIAM MAARTMAN
A0000000041010 MasterCard

Operator: 026
Trace # 4769
Inv. # 026
Auth # 125257 RRN 001740002

Total

\$13.00

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

NUM
JAN. 18
5701

Hahn, Andra EDUC:EX

From: passengerservices@helijet.com
Sent: January 18, 2019 9:55 AM
To: Hahn, Andra EDUC:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Robert Fleming
	Company	Ndp

Booking # s.22

Friday, January 18, 2019

712

10:20 Victoria Harbour (Downtown)

10:55 Vancouver Harbour (Downtown)

35 minutes

Confirmed

2 Passengers - Full-Fare

• Robert Fleming, Male

• Will Maartman, Male

[Add to Calendar](#)

Invoice #370835

FARE-YWH-FULL_Winter2018 \$619.04

+ GST \$30.96

Billing \$619.04

Taxes \$30.96

Grand Total \$650.00

Mastercard \$650.00

Date / Time January 18, 2019 @ 9:54:20 AM

Summary s.17

Expiration

Authorization 125419

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC

WM
JAN 18
5701

Hahn, Andra EDUC:EX

From: passengerservices@helijet.com
Sent: January 18, 2019 3:35 PM
To: Hahn, Andra EDUC:EX
Subject: INVOICE - WM - Jan. 18 - Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Robert Fleming
	Company	Ndp

Booking #s.22

Friday, January 18, 2019

723

16:00 Vancouver Harbour (Downtown)

16:35 Victoria Harbour (Downtown)

Dropoff:

Shuttle Requested

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice #371099

FARE-YWH-FULL_Winter2018 \$309.52

+ GST \$15.48

Billing \$309.52

Taxes \$15.48

Grand Total \$325.00

Mastercard \$325.00

Date / Time January 18, 2019 @ 3:34:29 PM

Summary s.17

Expiration

Will Maartman, Male

Authorization

183426

Add to Calendar

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

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GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

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Vancouver International Airport: 5911 Airport Road South, Richmond BC



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130536

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Name Maartman, William			Employee ID s.22			Phone Number (250) 953-4290			
Client Organization Education			Job Title Ministerial Assistant			Travel Group Code 3			
5. Date Completed 2019/02/05		6. Fiscal Year 2019		7. Special Cheque Issue			8. Cheque Stub Information		
Type of Travel In Province		14. Reason for Travel Accompanying Minister						Headquarters Victoria	
12. Mailing Address for Cheque Room 124, Parliament Buildings PO Box 9045, STN PROV GOVT Victoria, BC, BC V8W 9E2									
16. Travel Dates 2019 01/24	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals	
	Destination	Start	End	Km	Cost	Claim	Cost	Lodging Costs	20. & 21. Miscellaneous
	Vic-Nanaimo rtn	0645	1710		0.00	F-D	33.25		Cost ✓ 66.16 Describe Rental, gas, parking
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 0.00	38. \$ 33.25	39. \$ 0.00	40. \$ 66.16
					Claim Total \$ 99.41				
48. Client Code		49. Resp.		50. Service Line		51. STOB		52. Project	
062 062 062 062		22001		06000		5702		2200000	
								45. Supplier Code s.22	
								Amount \$ 99.41	
Less Travel Advance 062									
						AMOUNT DUE TO EMPLOYEE			54. \$ 99.41
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name		Date Signed	

Audit Trail for Travel Voucher (Restricted Use) E130536 for Maartman, William

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/02/05 12:18:25	Hahn, Andra (s. 15) Andra.Hahn@gov.bc.ca	Maartman, William William.Maartman@gov.bc.ca	Notified	Maartman, William William.Maartman@gov.bc.ca
2019/02/07 13:20:19	Maartman, William (s. 15) William.Maartman@gov.bc.ca		Approved	Harrison, Veronica Veronica.Harrison@gov.bc.ca
2019/02/07 16:36:14	Harrison, Veronica (s. 15) Veronica.Harrison@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130536 for Maartman, William

1 note(s) returned.

Created On	Author	Note
2019/02/05 12:18:25	Hahn, Andra (s 15) Andra.Hahn@gov.bc.ca	Accompanied Minister to Nanaimo for ribbon cutting, event, speaking and tour at 2 schools. Travel by rental car. Parking gas charges.

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PLACE FACE UP ON DASH
Harbourfront Parkade

Expiration Date/Time

01:56 PM
JAN 24, 2019

Purchase Date/Time: 11:56am Jan 24, 2019
Total Due: \$0.75 Rate: Park for 2 Hours
Total Paid: \$0.75 Payment Type: Card
Ticket #: 00136069
S/N #: 100008022317
Setting: Lot 383
Mach Name: Lot 383 - 3

#****s.17 MasterCard

Auth #: 145635

RECEIPT

Harbourfront Parkade

Expiration Date/Time: 01:56pm Jan 24, 2019
Purchase Date/Time: 11:56am Jan 24, 2019

Total Due: \$0.75 Rate: Park for 2 Hours
Total Paid: \$0.75 Payment Type: Card
Ticket #: 00136069
Setting: Lot 383
Mach Name: Lot 383 - 3

#****s.17 MasterCard

Auth #: 145635

James Bay
308 Menzies St.
Victoria, BC
CANADA

INVOICE: 9232533
TYPE: PURCHASE
ACCT: MASTERCARD
CARD NUMBER: *****s.17
DATE: 24/01/2019
TIME: 4:56:41 PM
REF #: 66264425 0017060230 C
AUTH #: 195641
MasterCard
AID: A0000000041010
0000008000
E800
VERIFIED BY PIN

01 APPROVED - THANK YOU 027
IMPORTANT - RETAIN THIS COPY FOR YOUR
RECORDS

Pump # : 3-REG
Vol : 19.302L
Price/L : \$1.279
Total : \$24.69

Fuel Includes:
GST(5.000%): \$1.18
Tax Total: \$1.18
HST # R103394206

Reprinted on 24-Jan-2019 at 04:59 PM



Rental Agreement #s.22
Invoice # s.22

WM
JAN 24
5702

Renter Information

Renter Name

WILLIAM MAARTMAN

Renter Address

s.22

CAN

Contract

PROVINCIAL GOVERNMENT OF BC

Rental Credits

1 credit has been awarded for this rental

Vehicle Information

ELANTRA GL AT SEDAN

License #: CV602G

State/Province: BC

Vehicle Class Driven

Intermediate 2 or 4-Door/Automatic/Air

Vehicle Class Charged

Intermediate 2 or 4-Door/Automatic/Air

Odometer Mileage/Kilometers

Starting: 30,816 Ending: 30,901

Total: 85

Trip Information

Pickup

☐ Thu, Jan 24 2019 ☒ 6:41 A.M.

Start Charges

☐ Thu, Jan 24 2019 ☒ 9:00 A.M.

VICTORIA DWTN DOUGLAS ST

767 DOUGLAS STREET

VICTORIA, BC V8W2B4

CAN

Return

☐ Thu, Jan 24 2019 ☒ 5:09 P.M.

VICTORIA DWTN DOUGLAS ST

767 DOUGLAS STREET

VICTORIA, BC V8W2B4

CAN

Rental Charges

Rental Rate	Free Distance	Included
	Time & Distance 1 Day at 34.95 CAD / Day	34.95 CAD
Taxes and Fees	Provincial Sales Tax (7.00%)	2.45 CAD
	Goods And Services Tax (5.00%)	1.82 CAD
	Veh Lic Fee Recovery 1.50/day	Included
	Prov Vehicle Rental Tax \$1.50/day (1.50 CAD / Day)	1.50 CAD

Total

40.72 CAD

(Subject to audit)

Amount charged on Jan 24 2019 to MASTERCARD (s 17)

(40.72 CAD)

Amount Due

0.00 CAD

Thank you for renting with
National Car Rental

We appreciate your business!

This email was automatically generated
from an unattended mailbox, so please do
not reply to this e-mail.

If you have any questions about your
rental, please view our Frequently Asked
Questions or send us a secured message
by visiting our [Support Center](#)



Travel Voucher (Restricted Use)

Control No.

E130682

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Smith, Jessica C. ✓				Employee ID s.22				Phone Number (250) 387-1023						
Client Organization Agriculture				Job Title Ministerial Assistant				Travel Group Code 3						
5. Date Completed 2019/02/26				6. Fiscal Year 2019				7. Special Cheque Issue						
Type of Travel In Province				14. Reason for Travel Ministerial Duties				8. Cheque Stub Information						
Headquarters Victoria														
12. Mailing Address for Cheque PO Box 9043 Stn Prov Govt , BC V8W 9E2														
16. Travel Dates		17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs		20. & 21. Miscellaneous	
		Destination	Start	End	Km	Cost	Claim	Cost	Cost	Cost	Cost	Describe		
2019														
01/11		Van-Vic (HJ)	0830	1700		0.00		22.00		0.00				
01/15		Vic-Van (HJ)	0830	1700		0.00		12.75		0.00				
01/16		Van-Vic (HJ)	0830	1700		0.00		11.05		0.00				
01/17		Vic-Nanaimo	0830	2359		0.00		7.60		0.00	170.45	18.60	Work Note Books	
01/18		Nanaimo-Van	0830	1700		0.00		28.70		0.00		63.18	Car Rental	
01/23		Van	0830	2359		0.00		29.35		0.00	91.64	14.61	Gas for Rental Car	
01/24		Van	0830	1700		0.00		11.05	F-D	33.25		283.56	Car Rental, Print SN \$279.75/\$3.81	
TOTALS OF COLUMNS						36. \$ 0.00	37. \$ 122.50		38. \$ 33.25	39. \$ 262.09	40. \$ 379.95	Claim Total \$ 797.79		
48. Client Code		49. Resp.		50. Service Line		51. STOB		52. Project		45. Supplier Code		Amount		
130		29001		30000		5701		2900000		s.22		513.25 \$ 797.79		
130		29001		30000		5702		2900000				284.54		
130														
130														
Less Travel Advance														
130														
AMOUNT DUE TO EMPLOYEE												54. \$ 797.79		
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								Print Name		Date Signed				
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								Print Name		Date Signed				
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.								Print Name		Date Signed				

Audit Trail for Travel Voucher (Restricted Use) E130682 for Smith, Jessica C.

7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/02/26 10:32:04	Leppard, Brianna (s.15) Brianna.Leppard@gov.bc.ca	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca	Saved	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca
2019/02/26 10:32:11	Leppard, Brianna (s.15) Brianna.Leppard@gov.bc.ca	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca	Notified	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca
2019/02/26 10:41:15	Leppard, Brianna (s.15) Brianna.Leppard@gov.bc.ca	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca	Saved	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca
2019/02/26 11:03:24	Leppard, Brianna (s.15) Brianna.Leppard@gov.bc.ca	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca	Saved	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca
2019/02/26 11:04:31	Leppard, Brianna (s.15) Brianna.Leppard@gov.bc.ca	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca	Notified	Smith, Jessica C. Jessica.C.Smith@gov.bc.ca
2019/02/27 15:30:21	Smith, Jessica C. (s.15) Jessica.C.Smith@gov.bc.ca		Initiated	Godfrey, Sam Sam.Godfrey@gov.bc.ca
2019/02/27 15:51:40	Godfrey, Sam ✓ (s.15) Sam.Godfrey@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130682 for Smith, Jessica C.

0 note(s) returned.

Created On	Author	Note

Production *** Copyright © Government of British Columbia

From: [Janke, Debra FIN:EX](#)
To: [Leppard, Brianna AGRI:EX](#)
Subject: E130682 Jessica Smith
Date: March 11, 2019 12:45:00 PM

Hi Brianna,

The s.15 Hotel exceeds the CSA approved single rate of \$125.00 plus taxes, per night.

The s.15 is not on the CSA approved accommodation listing.

Please have the Minister sign off both Hotel folios with "Hotel approved" and return signed copies.

Thanks.

Debra

Debra Janke
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: 778 698-8564 Fax: (250) 356-7326
Email: Debra.Janke@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

From: [Leppard, Brianna AGRI:EX](#)
To: [FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX](#)
Subject: E130682 Smith, Jessica Travel Voucher
Date: March 4, 2019 4:47:00 PM
Attachments: [E130682 Smith, Jessica Travel Voucher.pdf](#)

Hello,

Please see the attached travel voucher for Jessica Smith.

FYI- As per our telephone conversation earlier- We cannot seem to find a receipt for Jessica proving how she returned back to Victoria on January 24th. As Jessica is currently away, I will send you the receipt as soon as I speak to her/ we locate it.

Thank you,

Brianna Leppard | Administrative Assistant
Honourable Lana Popham's Office | Minister of Agriculture
Parliament Buildings
Ph: 250-387-1023
e: Brianna.Leppard@gov.bc.ca

Jan 11- Taxi Van-Helijet (M/C)
Jan 11- Helijet flight Van-Vic (PCard)
Jan 11- Taxi Helijet-Home (M/C)
Jan 15- Helijet flight Vic-Van (PCard)
Jan 15- Taxi Van-Home (M/C)
Jan 16- Taxi Van- Meeting (M/C)
Jan 16- 2 work notebooks (Debit)
Jan 16- Helijet Van-Vic (PCard)
Jan 17- Taxi Vic-Budget Victoria (M/C)
Jan 17- P/U Budget Rental Car (M/C)
Jan 17- 1 night at s.15 (M/C)
Jan 18- Gas for rental car (M/C)

Jan 18- Ferry Nanaimo-Horseshoe Bay (Debit)
Jan 18- Taxi Vancouver-Home (M/C)
Jan 18- P/U Budget rental car (M/C)
Jan 23- Print Speaking Notes for MLP (M/C)
Jan 23- 1 night at s.15 (M/C)
Jan 23- Taxi Van (M/C)
Jan 24- Taxi Van-Home (M/C)

HA flight Van > Vic

YELLOW CAB #64

1441 CLARK DR

VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2019/01/11
TIME 8978 08:31:57
CLERK ID 1
RECEIPT NUMBER
C85061019-001-011-747-0

PURCHASE

AMOUNT \$15.00 \$15.00
s.22

MasterCard
A0000000041010
D32247118728EEF5
0000008000-E800
E3B4BDDFB5C2DF29

APPROVED

AUTH# 113157 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

05762447RT0001

Taxi - Van -
Harbour
Air

Leppard, Brianna AGRI:EX

From: reservation@harbourair.com
Sent: January 31, 2019 12:42 PM
To: Leppard, Brianna AGRI:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account

HAS #

s.17

Name

Jessica Smith

Booking #s.17

Friday, January 11, 2019**Flight #207/Twin Otter****09:00 Vancouver Harbour / [Map](#)****09:35 Victoria Harbour / [Map](#)****35 minutes****KK- Confirmed Select Seat #s.1**

Invoice #s.17

Air Transportation Charges

Sked 200/300 : (St) GO Gold \$219.97

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$11.52

RECEIVED CARD #22

2612 QUADRA ST
VICTORIA BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2019/01/11
TIME 0067 18:44:24
RECEIPT NUMBER
C85041051-001-132-001-0

PURCHASE
AMOUNT (\$7.00) \$7.00
s.22

Taxi
vic-home

MasterCard
A0000000041010
7F169450AA203E1A
0000008000-E800
3A8481DCB531FC2B

APPROVED

AUTH# 214424 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR REF

Leppard, Brianna AGRI:EX

From: passengerservices@helijet.com
Sent: January 14, 2019 3:17 PM
To: Leppard, Brianna AGRI:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Jessica Smith

Booking #s.22

Tuesday, January 15, 2019

730

18:00 Victoria Harbour (Downtown)

18:35 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Full-Fare

Jessica Smith, Female

[Add to Calendar](#)

Invoice #374620

FARE-YWH-FULL_Winter2018 \$309.52

+ GST \$15.48

Billing \$309.52

Taxes \$15.48

Grand Total \$325.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Helijet Taxi > Vancouver
VANCOUVER TAXI *one*
790 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2019/01/15 ✓
TIME 1641 18:48:42
CLERK ID 1
INVOICE # 694556
RECEIPT NUMBER
C85023846-001-470-002-0

PURCHASE
AMOUNT \$12.75
s.22

MasterCard
A0000000041010
19F31C7B6C821BC3
0000008000-E800
FDDFE5821CB6680E

APPROVED

AUTH# 214842 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Meeting downtown Van

YELLOW CAB #302
1441 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2019/01/16 ✓
TIME 0196 08:45:22
CLERK ID 1
RECEIPT NUMBER
C85041179-001-008-161-0

PURCHASE
AMOUNT \$11.05
s.22

MasterCard
A0000000041010
4165D0D04E116521
0000000000-0000

E Package Chequing

s.22

Relationship #

Date	Description	Credits	Debits	Balance
16-Jan-2019	Point of sale MUJI ROBSON STREET Other Reference s.22		s.22	
13-Aug-2018	Point of sale MUJI ROBSON STREET Other Reference s.22			

receipt showing payment
2 x notebooks
(other items purchased
non-claimable) ✓

1 x notebook @ \$9.70 each
1 x notebook @ \$8.90 each

MUJI
無印良品

4550002434441

MUJI EUROPE HOLDINGS LIMITED
8-27 Ludlow Street London
W1C 8RT, UK

EUR € 6.50
GBP £ 4.50

1x notebook @ \$9.70 CDN
1x notebook @ \$8.90 CDN

MADE IN JAPAN
FABRIQUE AU JAPON
FABBRICATO IN GIAPPONE

MUJI
MUJIRAMA



45000243441

MUJI EUROPE HOLDINGS LIMITED
8-12 Leake Street London
WC1X 8HT, UK

EU

EUR € 6.50

GBP £ 4.50

Leppard, Brianna AGRI:EX

From: passengerservices@helijet.com
Sent: January 14, 2019 3:17 PM
To: Leppard, Brianna AGRI:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Jessica Smith

Booking #s.22

Tuesday, January 15, 2019

730

18:00 Victoria Harbour (Downtown)

18:35 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Full-Fare

Jessica Smith, Female

[Add to Calendar](#)

Invoice #374620

FARE-YWH-FULL_Winter2018 \$309.52

+ GST \$15.48

Billing \$309.52

Taxes \$15.48

Grand Total \$325.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Taxi Rental car pickup

BLUEBIRD CABS #99
2612 QUADRA ST 2ND FL
VICTORIA BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2019/01/17 ✓
TIME 0815 10:29:19
RECEIPT NUMBER
C85068755-001-742-006-0

PURCHASE
AMOUNT (\$7.60)
s.22

MasterCard
A0000000041010
6BCA28A4C0DBA701
0000008000-E800
88E6B2694E4FD2FE

APPROVED

AUTH# 132919 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222



Car and Truck Rental

GST Reg No 10068-5007-RT0001

www.budgetvictoria.com

Budget Rent A Car of Victoria Ltd.

A-03 YYJ Downtown (Station Code: 4448)

757 Douglas Street

Victoria, British Columbia V8W 2B4

(250) 953-5300

Contract #:s.22

Reservation #:

Renter: SMITH, JESSICA ✓

BCD Number:s.22 ✓

Company: MIN OF AGRICULTURE

Credit Card: Master Card XXXXXXXXXXXXs.17

Vehicle Rented:

Owner: a/Budget Victoria

Model: Forester AWD

Time Out: 17 Jan 2019 12:55

Time In: 18 Jan 2019 12:46

Location In: Nanaimo (Hayes Rd)

Unit #: 152150

MVA #: 3468112-4

Licence: 312NJN

Km Out: 2611

Km In: 2760

Km Driven: 149 ✓

Rental Rate Used: BCG 2018/2019 DT - A

Vehicle Class: Intermediate

Km Charge: 0.05 per Km

Drop Charge: 11.10

Period	From	To	Amount	Km Cap	Type
Day	1	End	30.90 ✓	200	Regular
Hour	25	End	15.45	0	Regular
Week	1	End	183.86	1400	Regular

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes (currently 2.990 per litre).

VLF/ERF: 1.99 (Per Day) subject to taxes

GST: 5% PST: 7% PVRT: 1.50 per Day

Vehicle Not allowed to Travel to Alaska, Mexico & Yukon**Vehicle is allowed to travel within British Columbia and Washington. Travel to Alberta, Oregon and California is subject to additional charges. Travel outside of the areas listed will result in a \$.50/KM charge for total KM's driven.****For Road Assistance, call 250-953-5300****Contract close subject to final audit.****Remarks:**

BC Travel Only

/Estimated Charges: \$218.74 X_____

BC Gov drop to Nanaimo \$11.10

(will be adjusted on return)

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.**Charges:**

Item	Unit	Qty	Total:	Charge	GST	PST	PVRT	Billed To
Drop Charge-Nanaimo (Hay Flat	Flat	1	150.00	7.50	10.50	0.00	FORCED CHA	
Vehicle Rental	Day	1	30.90	1.62	2.16	1.50		
Upgrade	Day	1	13.00	0.65	0.91	0.00		
Drop Charge	Flat	1	11.10	0.56	0.78	0.00		
Drop Charge	Flat	1	-150.00	-7.50	-10.50	0.00	FORCED CHA	

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Payments & Refunds

Total: 63.18

Type	Date	Amount	Exchange	Amount	Location
Master Card	18 Jan 2019 15:35			50.74	A-07 YYJ Admin
BV004S13	221001001003 XXXXXXXXXXXXs.17	154455	Purchase		
BV004C13	MasterCard APPROVED AID:A0000000041010 00-000 C				
Master Card	18 Jan 2019 15:37			12.44	A-07 YYJ Admin
BV004S13	221001001004 XXXXXXXXXXXXs.17	183734	Purchase		
BV004C13	APPROVED 00-001 M				

Amount Owning

Net Charges & Taxes:

Net Payment & Refunds:

63.18

63.18

Contract Copy: #5

Print Date & Time: 21 Jan 2019 11:47

For receipt purpose only. Refer to original contract for completed terms.

Page 1 of 1

Customer Copy

Page 39 of 54 FIN-2019-98136

s.15

Ms Jessica Smith ✓
s.22

CANADA

Invoice

Invoice date 1/18/2019
Invoice number s.22
Our reference
GST Number s.15

Exceeds the CSA approved single rate \$125.00 plus taxes, per night
email sent March 11/19 requesting the Ministers signature

Guest	Ms Jessica Smith	Arrival	1/17/2019	Departure	1/18/2019	Room	s.15
Date	Description		Quantity	Unit Price		Total ()	
✓ 1/17/2019	Parking	648048	1	9.00		9.00	
1/17/2019	Parking Federal Tax GST 5%		1	0.45		0.45	
1/17/2019	Room Charge		1	140.00		140.00	
1/17/2019	GST Room Taxes 5%		1	7.00		7.00	
1/17/2019	Provincial Hotel Tax 8%		1	11.20		11.20	
1/17/2019	Municipal Room Tax 2%		1	2.80		2.80	
Total invoice						170.45	
1/18/2019	Mastercard					-170.45	
Total Paid						-170.45	
Total Due						0.00	✓

Total GST 7.00

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on an overdue balance.

Signature X _____

s.15

Ms Jessica Smith
s.22

CANADA

Invoice

Invoice date 1/18/2019
Invoice number s.22
Our reference
GST Number s.15

Guest	Ms Jessica Smith	Arrival	1/17/2019	Departure	1/18/2019	Room	s.15
Date	Description	Quantity	Unit Price	Total ()			
1/17/2019	Parking	648048	1	9.00			9.00
1/17/2019	Parking Federal Tax GST 5%		1	0.45			0.45
1/17/2019	Room Charge		1	140.00			140.00
1/17/2019	GST Room Taxes 5%		1	7.00			7.00
1/17/2019	Provincial Hotel Tax 8%		1	11.20			11.20
1/17/2019	Municipal Room Tax 2%		1	2.80			2.80
Total invoice							170.45
1/18/2019	Mastercard						-170.45
Total Paid							-170.45
Total Due							0.00

Total GST 7.00

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on an overdue balance.

Signature X



Gas fill up
rental car

TRANSACTION RECORD

KATT MANAGEMENT LTD

1050 TERMINAL AVE
NANAIMO BC V9S 4K4

ESSO EXPRESS PAY

2019-01-18 12:26:43

TRANS #: 047832
STATION#: 00302871
GST #: R732981287

PUMP 3
REGLR \$ 14.61
12.605L AT \$1.159/L

GST INCLUDED \$ 0.70
TOTAL : CAD\$ 14.61

\$14.61

TYPE: PURCHASE
MASTERCARD

*****S.17

REFERENCE #:
66440800 0010016920
INVOICE NO: 003963
AUTH: 152528

MASTERCARD
A0000000041010
0000008000
E800

VERIFIED BY PIN

01/027 APPROVED
THANK YOU

LOYALTY: NO

DON'T MISS OUT ON
GREAT REWARDS! EARN
ESSO EXTRA OR PC
OPTIMUM POINTS ON
ELIGIBLE FUEL, CAR
WASH AND CONVENIENCE
STORE PURCHASES!
CARDS ARE FREE
IN-STORE!
PC FINANCIAL POINTS
AWARDED WITHIN 72HRS
AND ARE NOT PRINTED
ON RECEIPT.

Nanaimo (Dep. Bay)
To
Horseshoe Bay
BC Ferries

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

RECEIPT - PLEASE RETAIN

PURCHASE 2019/01/18

1 Adult ✓	17.20
1 Port Fee Adult	0.25
Total	17.45

Interac FLASH DEFAULT

*****s.22

17.45

AUTH 615270 66251630 0010015360 H

Interac

A0000002771010 / 0000000000 /

NO SIGNATURE TRANSACTION

00 APPROVED - THANK YOU 001

CARDHOLDER COPY

*Home from Nanaimo
meeting*

NAN 18 Jan 2019 17:05:26

7001432 039869

SEE REVERSE SIDE OF TICKET
KIOSK00143

Trip home from Nanaimo
YELLOW CAB #157 *Van home*
1441 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2019/01/18 ✓
TIME 8070 20:30:11
CLERK ID 5
RECEIPT NUMBER
C85040608-001-006-116-0

PURCHASE
AMOUNT \$11.25
s.22

MasterCard
A0000000041010
E805FA3F62FDC672
0000008000-E800
C7796E3E7A92D277

APPROVED

AUTH# 233011 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

CST105762447RT0001

RENTAL AGREEMENT

Budget

Car and Truck Rental

GST Reg No R130617921

www.budgetbc.com

Budget Rent-a-Car of B.C. Ltd.(An Independent Budget System Licensee)

B-01 YVR Airport (Station Code: 4378)
5140 Grant McConachie Way (YVR Airport)
Richmond, British Columbia V7B 1V1
(604) 668-7000

Contract #: s.22

Reservation #: s.22

Renter: SMITH, JESSIC ✓

BCD Number: s.22 ✓

Company: *

Credit Card: Master Card XXXXXXXXXXXXs.17

Vehicle Rented:

Owner: a/BRAC of BC LTD

Model: IMPALA

Unit #: 198643

MVA #: 3384418-2

Licence: FA143H

Km Out: 20546

Km In: 20848

Km Driven: 302 ✓

Time Out: 23 Jan 2019 14:34

Time In: 24 Jan 2019 18:17

Location In: B-01 YVR Airport

Rental Rate Used: AMI

Vehicle Class: Full Size 4Door

Km Charge: 0.00 per Km

Period	From	To	Amount	Km Cap	Type
Day	1	4	42.00	100	Regular
Day	5	End	52.00	100	Regular
Hour	25	End	14.01	50	Regular

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes (currently \$3.00 per litre).

Location Recovery Fee: 17.5% subject to taxes

VLF/AC Recovery: 0.85 (Per Day) subject to taxes and Location Recovery Fee

Customer Facility Charge: 5.75 (Per Day) subject to taxes and Location Recovery Fee

GST: 5% PST: 7% PVRT: 1.50 per Day (Subject to GST)

Vehicle Not allowed to Travel to Alaska, Mexico and the Yukon

Vehicle is allowed to travel within British Columbia and Washington. Travel to Alberta, Oregon and California is subject to additional charges. Travel outside of the areas listed will result in a \$.50/KM charge for total KM's driven.

For Road Assistance, call 604-668-7167

Contract close subject to final audit.

Remarks:

/Estimated Charges: \$155.16 X _____

return full of fuel

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.

Charges:

Item	Unit	Qty	Total Charge	GST	PST	PVRT	Billed To
Fuel	Litres	35	105.00	Incl.	0.00	0.00	
Vehicle Rental	Day	2	84.00	4.35	5.88	3.00	
Location Recovery Fee	17.5	1	36.00	1.80	2.52	0.00	
Additional Driver	Day	2	20.00	1.00	1.40	0.00	
Customer Facility Charge	Day	2	11.50	0.58	0.81	0.00	
VLF/AC Recovery Fee	Day	2	1.70	0.09	0.12	0.00	

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Payments & Refunds

Total: 279.75

Type	Date	Amount	Exchange	Amount	Location
Master Card	24 Jan 2019 18:19			279.75	B-01 YVR Airport
BL003S09 233001001085 XXXXXXXXXXXXs.17 173720 Purchase					
BL003C09 MasterCard APPROVED AID:A0000000041010 00-000 C					

Amount Owning

Net Charges & Taxes:

Net Payment & Refunds:

279.75

279.75

Contract Copy: #5

For receipt purpose only.

Print Date & Time: 31 Jan 2019 13:05

Page 1 of 1

Customer Copy

Page 45 of 54 FIN-2019-98136

Printing SNS

THE UPS STORE # 407
2818 MAIN STREET
VANCOUVER BC

CARD *****s.17
CARD TYPE **MASTERCARD**
DATE 2019/01/23 ✓
TIME 7074 12:30:14
RECEIPT NUMBER
C84020834-001-520-003-0

PURCHASE
TOTAL

\$3.81

MasterCard
A0000000041010
940FD5821A6EF7C9
0000008000-E800
6386606C81761051

APPROVED

AUTH# 153014 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

The UPS Store 

The UPS Store #407
2818 MAIN STREET
VANCOUVER, BC V5T 0C1
(604) 874-6860

Cashier: Clerk01
Invoice: 57071
01/23/2019 12:30 ✓

Product	Qty	Price	Disc	Total
8.5X11 B/W FULL SERVE COPY	19	0.10	0.0%	1.90
FILE PROCESSING FEE B/W	1	1.50	0.0%	1.50

Sub Total	3.40
GST	0.18
British Columbia PST	0.23
Total	3.81
Master Card	3.81

GST/HST # 88789 5456 RT0001

Thank you for visiting our store,
we look forward to doing business
with you again soon.
Visit us online today at
www.theupsstore.ca/407
No Return, No Exchange

s.15

Account: s.22

Date: 1/24/19

Room: s.15 BAR

Arrival Date: 1/23/19

Departure Date: 1/24/19

Check In Time: 1/23/19 5:00 PM

Check Out Time:

Smith, Jessica ✓

Not listed on the CSA-email sent March 11/19 requesting the Ministers approval

Rewards Program ID:

s.22

You were checked out by:

You were checked in by: s.15

Total Balance Due: 0.00

Post Date	Description	Comment	Amount
✓ 1/23/19	Room Charge	#s.15 Smith, Jessica	79.00
1/23/19	GST		3.95
1/23/19	Room Tax		6.32
1/23/19	MDRT		2.37
1/24/19	Master Card		(91.64)

XXXXXXXXXXXXs.17

Folio Summary 1/23/19 - 1/24/19

Room Charge	79.00
GST	3.95
Room Tax	6.32
MDRT	2.37
Master Card	(91.64)

Balance Due: 0.00 ✓

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges.

GST REG. #s.15

s.15

taxi to YVR
YELLOW CAB #98
1441 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2019/01/23 ✓
TIME 8218 14:26:57
CLERK ID 1
RECEIPT NUMBER
C85038912-001-008-112-0

PURCHASE
AMOUNT (\$29.35) \$29.35
s.22

MasterCard
A0000000041010
C044DAFB02C95A5A
0000008000-E800
612F8E7E3CFD7A19

APPROVED

AUTH# 172657 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447RT0001

Taxi DT Vancouver →

VANCOUVER TAXI home
790 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2019/01/24 ✓
TIME 4840 20:58:39
CLERK ID 9
INVOICE # 111
RECEIPT NUMBER
C85040181-001-585-013-0

PURCHASE
AMOUNT \$11.05
s.22

MasterCard
A0000000041010
C6FE7B1179CCF412
0000008000-E800
54084D432044384B

APPROVED

AUTH# 235839 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS



Control No.

E130579

Name	Employee ID	Phone Number
Parmar, Ravi ✓	s.22	(250) 387-9699
Client Organization	Job Title	Travel Group Code
Citizens' Services	Ministerial Assistant	3

5. Date Completed 2019/02/08	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel MA Duties Jan 20 - 26		Headquarters Victoria

12. Mailing Address for Cheque
PO Box 9068 Stn Prov Gov Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
2019	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
01/24	Surrey	2000	2359		0.00			0.00	171.76	12.52	Self Parking
01/25	Surrey-Victoria (HJ)	0830	1600		0.00	P/Card	F-LDI	10.50			

[illegible][illegible][illegible][illegible]

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
---	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
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Audit Trail for Travel Voucher (Restricted Use) E130579 for Parmar, Ravi

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/02/08 15:53:27	Hubley, Holly (s. 15) Holly.Hubley@gov.bc.ca	Parmar, Ravi Ravi.Parmar@gov.bc.ca	Saved	Parmar, Ravi Ravi.Parmar@gov.bc.ca
2019/02/08 15:55:03	Hubley, Holly (s. 15) Holly.Hubley@gov.bc.ca	Parmar, Ravi Ravi.Parmar@gov.bc.ca	Saved	Parmar, Ravi Ravi.Parmar@gov.bc.ca
2019/02/08 15:55:29	Hubley, Holly (s. 15) Holly.Hubley@gov.bc.ca	Parmar, Ravi Ravi.Parmar@gov.bc.ca	Notified	Parmar, Ravi Ravi.Parmar@gov.bc.ca
2019/02/08 15:55:51	Hubley, Holly (s. 15) Holly.Hubley@gov.bc.ca	Parmar, Ravi Ravi.Parmar@gov.bc.ca	Notified	Parmar, Ravi Ravi.Parmar@gov.bc.ca
2019/02/08 16:25:14	Parmar, Ravi (s. 15) Ravi.Parmar@gov.bc.ca		Approved	Russell, Shannon Shannon.Russell@gov.bc.ca
2019/02/12 16:16:35	Russell, Shannon ✓ (s. 15) Shannon.Russell@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130579 for Parmar, Ravi

1 note(s) returned.

Created On	Author	Note
2019/02/08 15:53:27	Hubley, Holly (s 15) Holly.Hubley@gov.bc.ca	Jan 24, - MA already in Surrey for personal business and then checked into hotel for meetings the next day. Jan 25- Attended event and meetings in Surrey then flew back to Victoria (breakfast per diem only)

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s.15

Ravi Parmar ✓
s.22

Canada

Room: s.15
Folio: s.22
Cashier: 7
Arrival: 01-24-19
Departure: 01-25-19
Reference:

Date	Description	Additional Information	Charges	Credits
01-24-19	Room Charge		152.00	
01-24-19	GST - Rooms		7.60	
01-24-19	PST - Rooms		12.16	
01-24-19	Valet Parking Self Parking		9.45	
01-24-19	PST - Parking		1.98	
01-24-19	GST - Other		1.09	
01-25-19	Master Card	XXXXXXXXXXXXs.17 ✓ XX/XX	12.52	184.28

GST Summary

Registration No: s.15
Room 7.60
F&B 0.00
Other 1.09
Total 8.69

PST Summary

Room 12.16
F&B 0.00
Other 1.98
Total 14.14

Total	184.28	184.28
Balance Due	0.00	CDN

Cost of self parking \$12.00
He used valet parking
but was charged for self parking



Ministers Approval

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

Hubley, Holly CITZ:EX

From: passengerservices@helijet.com
Sent: February 8, 2019 3:27 PM
To: Hubley, Holly CITZ:EX
Subject: Thank you for choosing to take off with Helijet!

Fyi on
AC P-Card



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Ravi Parmar

Booking #s.22

Friday, January 25, 2019 ✓

729

17:45 Vancouver Harbour (Downtown)

18:20 Victoria Harbour (Downtown) ✓

35 minutes

Confirmed

1 Passengers - Full-Fare

Ravi Parmar, Male ✓

[Add to Calendar](#)

Invoice #376219

FARE-YWH-FULL_Winter2019 \$333.33

+ GST \$16.67

Billing \$333.33

Taxes \$16.67

Grand Total \$350.00

Mastercard \$350.00

Date / Time January 25, 2019 @ 5:18:51 PM

Summary s.17

Expiration

Authorization 201849