



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130746

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Smith, Krystal S.				Employee ID s.22				Phone Number s.22																																																																																																																																																		
Client Organization Public Safety and Solicitor General				Job Title Ministerial Assistant				Travel Group Code 1																																																																																																																																																		
5. Date Completed 2019/03/08			6. Fiscal Year 2019		7. Special Cheque Issue			8. Cheque Stub Information																																																																																																																																																		
Type of Travel In Province			14. Reason for Travel Ministerial Duties					Headquarters Victoria																																																																																																																																																		
12. Mailing Address for Cheque PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2																																																																																																																																																										
<table border="1"> <tr> <th>16. Travel Dates</th> <th colspan="3">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th>19. Other Transport Costs</th> <th colspan="2">20. & 21. Meals</th> <th>22. Lodging Costs</th> <th colspan="2">20. & 21. Miscellaneous</th> </tr> <tr> <th></th> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th></th> <th>Claim</th> <th>Cost</th> <th></th> <th>Cost</th> <th>Describe</th> </tr> <tr> <td>2019</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>01/22</td> <td>Vic-Grand Forks</td> <td>0700</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td>103.50</td> <td></td> <td></td> </tr> <tr> <td>01/23</td> <td>Grand Forks-Vic</td> <td>0001</td> <td>1830</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td></td> <td>78.75</td> <td>Flight cancellation</td> </tr> <tr> <td>02/07</td> <td>Vic/Bella Coola</td> <td>0700</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>02/08</td> <td>Bella Coola/Vic</td> <td>0001</td> <td>1730</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>03/01</td> <td>Vic/Bella Coola</td> <td>0700</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td>98.60</td> <td>1268.60</td> <td>Flight/Car</td> </tr> <tr> <td>03/02</td> <td>Bella Coola</td> <td>0001</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td>98.60</td> <td></td> <td></td> </tr> <tr> <td>03/03</td> <td>Bella Coola/Vic</td> <td>0001</td> <td>1730</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td></td> <td>43.88</td> <td>Gas for Rental</td> </tr> <tr> <td colspan="4">TOTALS OF COLUMNS</td> <td>36.</td> <td>37.</td> <td></td> <td>38.</td> <td>39.</td> <td>40.</td> <td colspan="2">Claim Total</td> </tr> <tr> <td colspan="4"></td> <td>\$ 0.00</td> <td>\$ 0.00</td> <td></td> <td>\$ 0.00</td> <td>\$ 300.70</td> <td>\$ 1391.23</td> <td colspan="2">\$ 1691.93</td> </tr> </table>											16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous			Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe	2019												01/22	Vic-Grand Forks	0700	2359		0.00				103.50			01/23	Grand Forks-Vic	0001	1830		0.00					78.75	Flight cancellation	02/07	Vic/Bella Coola	0700	2359		0.00							02/08	Bella Coola/Vic	0001	1730		0.00							03/01	Vic/Bella Coola	0700	2359		0.00				98.60	1268.60	Flight/Car	03/02	Bella Coola	0001	2359		0.00				98.60			03/03	Bella Coola/Vic	0001	1730		0.00					43.88	Gas for Rental	TOTALS OF COLUMNS				36.	37.		38.	39.	40.	Claim Total						\$ 0.00	\$ 0.00		\$ 0.00	\$ 300.70	\$ 1391.23	\$ 1691.93	
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48. Client Code		49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code		Amount																																																																																																																																																		
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name		Date Signed																																																																																																																																																		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name		Date Signed																																																																																																																																																		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name		Date Signed																																																																																																																																																		

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Supplemental to claim E130737 & E130508

Audited 2019Mar20
SLP

Audit Trail for Travel Voucher (Restricted Use) E130746 for Smith, Krystal

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/03/08 14:27:36	Hunt, Charlotte s.15 Charlotte.Hunt@gov.bc.ca	Smith, Krystal s. Krystal.Smith@gov.bc.ca	Saved	Smith, Krystal s. Krystal.Smith@gov.bc.ca
2019/03/14 14:33:44	Hunt, Charlotte s.15 Charlotte.Hunt@gov.bc.ca	Smith, Krystal s. Krystal.Smith@gov.bc.ca	Saved	Smith, Krystal s. Krystal.Smith@gov.bc.ca
2019/03/14 14:40:21	Hunt, Charlotte s.15 Charlotte.Hunt@gov.bc.ca	Smith, Krystal s. Krystal.Smith@gov.bc.ca	Notified	Smith, Krystal s. Krystal.Smith@gov.bc.ca
2019/03/14 14:41:30	Smith, Krystal s. s.15 Krystal.Smith@gov.bc.ca		Approved	Maartman, William William.Maartman@gov.bc.ca
2019/03/19 13:05:20	Maartman, William s.15 William.Maartman@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130746 for Smith, Krystal

2 note(s) returned.

Created On	Author	Note
2019/03/08 14:27:36	Hunt, Charlotte s.15 Charlotte.Hunt@gov.bc.ca	Krystal Smith's Purchase Card Transactions 1/22 Victoria to Grand Forks, s.15 s.15 \$103.50 (reversed from Charlotte Hunt's Purchase Card) - charged to Krystal on Feb 8, 2019. 2/7 Victoria to Bella Coola trip cancelled, Pacific Coast Airlines cancellation fee \$78.75, \$706.18 is a credit to our account & can be applied to another trip anywhere Pacific Coast Airlines flies. (later used 3/1 Victoria to Bella Coola, Pacific Coast Airlines 1,060.03, s.15 \$85.00, GST \$4.25, room tax \$9.35, Bella Coola Vehicle Rentals \$208.57 3/2 s.15 \$85.00, GST \$4.25, room tax \$9.35 3/3 Bella Coola to Victoria, Tallio's Gas Barr for rental car \$43.88
2019/03/14 14:33:44	Hunt, Charlotte s.15 Charlotte.Hunt@gov.bc.ca	

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Statement

Account Name:	SMITH, KRYSTAL	Card Number:	xxxx-xxxx-xxxx-s.17
Company Name:	PROVINCE OF BC TRAVEL	Account Limit:	\$ 10,000.00
Employee ID:	s.22	Available Credit:	\$ 8,549.15
Statement Date (MM/DD/YYYY):	03/03/2019	Currency:	CANADIAN DOLLAR
Payment Due Date (MM/DD/YYYY):	04/02/2019	Past Due Balance:	\$ 0.00
		New Account Balance:	\$ 1,450.85

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance:	\$ 0.00
Payments:	\$ 0.00
Adjustments:	\$ 0.00
Net Purchases:	\$ 1,450.85
Cash Advance:	\$ 0.00
Fees:	\$ 0.00
Other Charges:	\$ 0.00
New Account Balance:	\$ 1,450.85

Interest Charges and rates:

Item
Interest charges on this statement (\$)
Annual interest rate next period (%)
Daily interest rate next period (%)

Purchase/Other	Cash Advances
\$ 0.00	\$ 0.00
5.95000 %	5.95000 %
0.01630 %	0.01630 %

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
02/08	02/11 272808307	s.15	\$ 92.41 144950	\$ 11.09 (e)	\$ 103.50
02/19	02/20 274376312	PACIFIC COASTAL AIRLIN RICHMOND BC	\$ 946.46 160048	\$ 113.57 (e)	\$ 1,060.03
02/20	02/22 274961728	INTERNATION00017788245 VICTORIA BC	\$ 68.49 132034	\$ 10.26 (e)	\$ 78.75
03/01	03/01 276332430	BELLA COOLA VEHICLE RE HAGENSBOG BC	\$ 186.22 183840	\$ 22.35 (e)	\$ 208.57

TOTAL CREDITS	xxxx-xxxx-xxxx-s.17	\$ 0.00
TOTAL DEBITS	xxxx-xxxx-xxxx	\$ 1,450.85



CUSTOMER SERVICE:

Service Representatives are available to assist you 24 hours a day, seven days a week. Please have account number information ready.

BMO

Telephone Inquiries: 1-800-263-2263

Lost/Stolen cards: 1-800-361-3361

Outside Canada and USA call collect: 514-877-0330

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: bmo.com/treasuryandpayment

Diners Club

Telephone Inquiries: 1-866-865-7282

Lost/Stolen cards: 1-800-361-3361

Outside Canada and USA call collect: 514-877-0330

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: dinersclubnorthamerica.com

Folio (Detailed)

Name: SMITH, KRYSTAL

Confirmation Number: s.22

Account Number:

Room: s.15

Room Type: NQQ1

Nights: 1

Guests: 1/0

Rate Plan: RACK

Daily Rate: \$90.00 + \$13.50 Tax

GTD: MC - MASTERCARD

Arrival: 2019-01-22 (Tue)

Departure: 2019-01-23 (Wed)

XXXX XXXX XXXX s.17

Room Rate:

2019-01-22 (Tue) - 2019-01-22 (Tue) \$90.00 + \$13.50 Tax per night.

Date	Code	Description	Amount	Balance
2019-01-22	RM	ROOM CHARGE	\$90.00	\$90.00
2019-01-22	GST	GOVERNMENT TAX	\$4.50	\$94.50
2019-01-22	MRDT	MUNICIPAL REGIONAL DISTRICT TAX	\$1.80	\$96.30
2019-01-22	PST	PROVINCIAL TAX	\$7.20	\$103.50
2019-01-23	MC	MASTER CARD s.17	-\$103.50	\$0.00
2019-02-08	RM	ROOM CHARGE (CE)	-\$90.00	-\$90.00
2019-02-08	GST	GOVERNMENT TAX	-\$4.50	-\$94.50
2019-02-08	MRDT	MUNICIPAL REGIONAL DISTRICT TAX	-\$1.80	-\$96.30
2019-02-08	PST	PROVINCIAL TAX	-\$7.20	-\$103.50

Summary

Room	Tax	F&B	Other	CC	Cash	DB
\$0.00	\$0.00	\$0.00	\$0.00	-\$103.50	\$0.00	\$0.00

Guest Signature:

(1) Regardless of charge instructions, the undersigned acknowledges the above as personal indebtedness. (2) This property is privately owned and management reserves the right to refuse services to any one, and will not be responsible for injury or accidents to guests or loss of money, jewelry or any personal valuables of any kind. "We or our affiliates may contact you about goods and services unless you call 1-800-616-1234 to opt out. View our website about privacy."

s.15

SALE

MID. 7644590

REF#: 00000001

Batch #: 381
02/08/19

SEQ: 381001001001
11:49:50
CVC: M

APPR CODE: 144950
MASTERCARD
*****s.15

AAJAA

AMOUNT

\$103.50

00 - APPROVED - 001

X _____

CARDHOLDER ACKNOWLEDGES RECEIPT
OF GOODS AND/OR SERVICES IN THE
AMOUNT OF THE TOTAL SHOWN ABOVE

THANK YOU
COME AGAIN



Reservation Confirmation
Your reservation is now confirmed

Reservation Number: s.22

*All charges and payments appear in: CAD

Passenger

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
SMITH, KRYSTAL	\$849.24	\$42.48	\$891.72	\$891.72	\$0.00

Flight Itinerary

Leg	Flight Number	Date	Departure	Arrival	Aircraft	Status
1	8P104	07 Feb 2019	08:57 - VICTORIA INT ARPT	09:24 - VANCOUVER - SOUTH	BEECH 1900	CANCELLED
1	8P343	07 Feb 2019	11:43 - VANCOUVER - SOUTH	13:07 - ANAHIM LAKE	BEECH 1900	CANCELLED
2	8P341	08 Feb 2019	12:37 - BELLA COOLA	13:06 - ANAHIM LAKE	BEECH 1900	CANCELLED
2	8P341	08 Feb 2019	13:27 - ANAHIM LAKE	14:32 - VANCOUVER - SOUTH	BEECH 1900	CANCELLED
2	8P1417	08 Feb 2019	16:10 - VANCOUVER - SOUTH	16:36 - VICTORIA INT ARPT	SAAB 340A	CANCELLED
3	8P102	05 Apr 2019	07:45 - VICTORIA INT ARPT	08:10 - VANCOUVER - SOUTH	BEECH 1900	CONFIRMED
3	8P971	05 Apr 2019	09:00 - VANCOUVER - SOUTH	11:20 - MASSET	SAAB 340A	CONFIRMED
4	8P972	07 Apr 2019	12:00 - MASSET	14:20 - VANCOUVER - SOUTH	SAAB 340A	CONFIRMED
4	8P115	07 Apr 2019	16:00 - VANCOUVER - SOUTH	16:25 - VICTORIA INT ARPT	BEECH 1900	CONFIRMED

8P flight numbers operated by Pacific Coastal Airlines.
Aircraft type and schedule subject to change without notice.

Purchase Summary

Leg	Passenger	Description	Amount	GST	Total
1	SMITH, KRYSTAL	Cancellation Charge	\$75.00	\$3.75	\$78.75
2	SMITH, KRYSTAL	Cancellation Charge	\$50.00	\$2.50	\$52.50
3	SMITH, KRYSTAL	AIF - YYJ	\$15.00	\$0.75	\$15.75
3	SMITH, KRYSTAL	BRAVO FARE	\$300.00	\$15.00	\$315.00
3	SMITH, KRYSTAL	Security Surcharge	\$7.12	\$0.36	\$7.48
3	SMITH, KRYSTAL	Fuel Surcharge	\$22.00	\$1.10	\$23.10
3	SMITH, KRYSTAL	Nav Canada Fee	\$16.00	\$0.80	\$16.80
3	SMITH, KRYSTAL	Carbon Surcharge	\$9.50	\$0.48	\$9.98
4	SMITH, KRYSTAL	BRAVO FARE	\$300.00	\$15.00	\$315.00
4	SMITH, KRYSTAL	Security Surcharge	\$7.12	\$0.36	\$7.48
4	SMITH, KRYSTAL	Fuel Surcharge	\$22.00	\$1.10	\$23.10
4	SMITH, KRYSTAL	Nav Canada Fee	\$16.00	\$0.80	\$16.80
4	SMITH, KRYSTAL	Carbon Surcharge	\$9.50	\$0.48	\$9.98
Total			\$849.24	\$42.48	\$891.72

Payment Information

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
17 January 2019	Charlotte Hunt	\$837.43	MASTERCARD		2945315	150318
20 February 2019	Charlotte Hunt	\$54.29	MASTERCARD		2967557	135847

Tax Registration: 121386296 RT0001



Fare Terms and Conditions

Bravo Fare

- 100% non-refundable
- Checked Baggage Fees:
 - For travel on or before April 28, 2019: 1st piece = \$21.00, 2nd piece = \$26.25, 3rd or more/overweight/sized = \$78.75
 - For travel on or after April 29, 2019: 1st piece = \$31.50, 2nd piece = \$42.00, 3rd or more/overweight/sized = \$94.50
- Changes: \$78.75 fee, per direction, per passenger, plus any applicable fare difference
- Cancellations: \$78.75 fee, per direction, per passenger (remaining balance held as a travel credit)
- Changes and/or cancellations must be made at least 2 hours prior to departure
- Same-Day Earlier Flight Change: \$52.50 per passenger, per direction (must be done at check-in counter)
- Name Changes: not permitted
- Priority Protection Travel Status: 3

Bravo Fare

- 100% non-refundable
- Checked Baggage Fees:
 - For travel on or before April 28, 2019: 1st piece = \$21.00, 2nd piece = \$26.25, 3rd or more/overweight/sized = \$78.75
 - For travel on or after April 29, 2019: 1st piece = \$31.50, 2nd piece = \$42.00, 3rd or more/overweight/sized = \$94.50
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- Changes and/or cancellations must be made at least 2 hours prior to departure
- Same-Day Earlier Flight Change: \$52.50 per passenger, per direction (must be done at check-in counter)
- Name Changes: not permitted
- Priority Protection Travel Status: 3

Checked Baggage Allowance

A checked bag is one (1) item, weighing up to a maximum of 50lbs (23kg) with maximum linear dimension of 62" (158 cm). Linear dimension is calculated by adding together the bags outside height, width and length. All wheels and handles should be included when measuring. Checked baggage fees may apply depending on the fare selecting at the time of booking.

We make every effort to ensure your luggage travels with you. However, there are times where we cannot accommodate all checked baggage due to payload restrictions. We trust our passengers will keep this in mind when packing, keeping important items with them in their carry-on (i.e medication, keys, etc.).

Pacific Coastal Airlines does not accept single checked bags exceeding 70lbs (except for large checked pets). An overweight item is a single piece of checked baggage between the weight of 51lbs and 70lbs. In addition, an oversized item will be any single piece exceeding 62" linear dimensions.

Carry-on Allowance

Please ensure your carry-on bags are within the maximum size allowance as indicated below. They are required to fit in the sizing devices located at check-in and boarding gates. Items exceeding the free carry-on allowance will be



Reservation Confirmation
Your reservation is now confirmed

Reservation Number: s.22

*All charges and payments appear in: CAD

Passenger

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
SMITH, KRYSTAL	\$1,009.54	\$50.49	\$1,060.03	\$1,060.03	\$0.00

Flight Itinerary

Leg	Flight Number	Date	Departure	Arrival	Aircraft	Status
1	8P104	01 Mar 2019	09:00 - VICTORIA INT ARPT	09:25 - VANCOUVER - SOUTH	BEECH 1900	CONFIRMED
1	8P341	01 Mar 2019	10:15 - VANCOUVER - SOUTH	11:30 - BELLA COOLA	BEECH 1900	CONFIRMED
2	8P348	03 Mar 2019	13:05 - BELLA COOLA	14:20 - VANCOUVER - SOUTH	BEECH 1900	CONFIRMED
2	8P115	03 Mar 2019	16:00 - VANCOUVER - SOUTH	16:25 - VICTORIA INT ARPT	BEECH 1900	CONFIRMED

8P flight numbers operated by Pacific Coastal Airlines.
Aircraft type and schedule subject to change without notice.

Purchase Summary

Leg	Passenger	Description	Amount	GST	Total
1	SMITH, KRYSTAL	AIF - YYJ	\$15.00	\$0.75	\$15.75
1	SMITH, KRYSTAL	ENCORE FARE	\$448.00	\$22.40	\$470.40
1	SMITH, KRYSTAL	Security Surcharge	\$7.12	\$0.36	\$7.48
1	SMITH, KRYSTAL	Fuel Surcharge	\$22.00	\$1.10	\$23.10
1	SMITH, KRYSTAL	Nav Canada Fee	\$13.00	\$0.65	\$13.65
1	SMITH, KRYSTAL	Shop (0) - 1st Checked Bag	\$0.00	\$0.00	\$0.00
1	SMITH, KRYSTAL	Carbon Surcharge	\$7.15	\$0.36	\$7.51
2	SMITH, KRYSTAL	ENCORE FARE	\$448.00	\$22.40	\$470.40
2	SMITH, KRYSTAL	Security Surcharge	\$7.12	\$0.36	\$7.48
2	SMITH, KRYSTAL	Fuel Surcharge	\$22.00	\$1.10	\$23.10
2	SMITH, KRYSTAL	Nav Canada Fee	\$13.00	\$0.65	\$13.65
2	SMITH, KRYSTAL	Shop (1) - 1st Checked Bag	\$0.00	\$0.00	\$0.00
2	SMITH, KRYSTAL	Carbon Surcharge	\$7.15	\$0.36	\$7.51
Total			\$1,009.54	\$50.49	\$1,060.03

Payment Information

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
19 February 2019	Krystal Smith	\$1060.03	MASTERCARD		2966890	160048

Tax Registration: 121386296 RT0001





Fare Terms and Conditions

Encore Fare

- 100% refundable
- Checked Baggage Fees:
 - For travel on or before April 28, 2019: 1st piece = Free, 2nd piece = Free, 3rd or more/overweight/sized = \$78.75
 - For travel on or after April 29, 2019: 1st piece = Free, 2nd piece = Free, 3rd or more/overweight/sized = \$94.50
- Changes: no charge, applicable fare difference may apply
- Cancellations: no charge (refunds processed by calling 1-800-663-2872 or emailing refunds@pacificcoastal.com)
- Changes and/or cancellations must be made at least 2 hours prior to departure
- Same-Day Earlier Flight Change: no charge (must be done at check-in counter)
- Name Changes: no charge
- Priority Protection Travel Status: 1

Encore Fare

- 100% refundable
- Checked Baggage Fees:
 - For travel on or before April 28, 2019: 1st piece = Free, 2nd piece = Free, 3rd or more/overweight/sized = \$78.75
 - For travel on or after April 29, 2019: 1st piece = Free, 2nd piece = Free, 3rd or more/overweight/sized = \$94.50
- Changes: no charge, applicable fare difference may apply
- Cancellations: no charge (refunds processed by calling 1-800-663-2872 or emailing refunds@pacificcoastal.com)
- Changes and/or cancellations must be made at least 2 hours prior to departure
- Same-Day Earlier Flight Change: no charge (must be done at check-in counter)
- Name Changes: no charge
- Priority Protection Travel Status: 1

Checked Baggage Allowance

A checked bag is one (1) item, weighing up to a maximum of 50lbs (23kg) with maximum linear dimension of 62" (158 cm). Linear dimension is calculated by adding together the bags outside height, width and length. All wheels and handles should be included when measuring. Checked baggage fees may apply depending on the fare selecting at the time of booking.

We make every effort to ensure your luggage travels with you. However, there are times where we cannot accommodate all checked baggage due to payload restrictions. We trust our passengers will keep this in mind when packing, keeping important items with them in their carry-on (i.e medication, keys, etc.).

Pacific Coastal Airlines does not accept single checked bags exceeding 70lbs (except for large checked pets). An overweight item is a single piece of checked baggage between the weight of 51lbs and 70lbs. In addition, an oversized item will be any single piece exceeding 62" linear dimensions.

Carry-on Allowance

Please ensure your carry-on bags are within the maximum size allowance as indicated below. They are required to fit in the sizing devices located at check-in and boarding gates. Items exceeding the free carry-on allowance will be checked at the gate and customers will be charged applicable baggage fees. Bags will be tagged for delivery to baggage claim area at the passenger's destination.

Invoice

Date	Invoice #
2019-03-01	s.22

Invoice To
Room s.15

P.O. No.	Terms

Send Date
2019-03-01

s.15	Description	Qty	Rate	Amount
	- KRYSTAL SMITH	2	85.00	170.00T
	GST on sales		5.00%	8.50
	Room Tax BC '18		11.00%	18.70
	s.15			
	<p align="center">SALE</p> <p>MID: 6150384 REF#: 0000001</p> <p>TID: 001 Batch #: 100 08:41:46</p> <p>03/03/19 APPR CODE: 114150</p> <p>MASTERCARD Manual CP</p> <p>***** s 17 **/**</p> <p>AMOUNT \$197.20</p> <p align="center">APPROVED</p> <p>I AGREE TO PAY ABOVE TOTAL AMOUNT IN ACCORDANCE WITH CARD ISSUER'S AGREEMENT (MERCHANT AGREEMENT IF CREDIT VOUCHER) RETAIN THIS COPY FOR STATEMENT VERIFICATION</p> <p align="center">THANK YOU / MERCE!</p>			
	Total			\$197.20
	Payment/Credits			\$0.00
	Balance Due			\$197.20

BELLA COOLA VEHICLE RENTALS

Owned and Operated by **Spiritscape Ventures Ltd**

Box 255 Hagensborg, BC V0T 1H0 250 982-2146 (Steve 250 957-7072)

(David 250 302-9549)



For charge account payments
Please make cheques payable to
Spiritscape Ventures Ltd

RENTAL AGREEMENT/RECEIPT

DATE: March 1, 2019

INVOICE# s.22

Card Type

CC# xxxx-xxxx-xxxx-s.17

MC

CC AUTHORIZATION 183840

DRIVER'S LICENSE #:

EMAIL: Charlotte.Hunt@gov.bc.ca

CLIENT INFORMATION

NAME: Krystal Smith - Ministry of Solicitor General

ADDRESS: C/O Charlotte Hunt

PHONE: CEL #:

TRAVEL ADDRESS:

VEHICLE INFORMATION

UNIT#	YEAR	MAKE	MODEL	COLOUR	LICENSE #	PASSENGER SPACE
035	2005	Jeep	Liberty	Trail Rated	Silver	s.22 5

EXISTING DAMAGE/COMMENTS: Small dents

Totals

RENTAL DETAILS	MILEAGE OUT:	0	MILEAGE IN:	0	0
DATE OUT: Friday, March 1, 2019 1130	DATE IN: Sunday, March 3, 2019 1305				2
PICK-UP: Bella Coola Airport	DROP OFF: Bella Coola Airport	Free kms (150/day)			300

RENTAL PERIOD	RATE	QTY	SUB-TOTAL	5% GST*	7% PST	\$1.50/day or part day BCTFA	TOTAL	MILEAGE TALLY
DAY	\$91.00	2	\$182.00	\$9.33	\$12.74	\$4.50	\$208.57	-300
WEEKLY	\$546.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Drop Fees	\$0.00	0	\$0.00	\$0.00	\$0.00		\$0.00	BALANCE
GST# 10507 9834	TOTALS			\$9.33	\$12.74	\$4.50	\$208.57	\$0.00

PST# 1003-0489 *Note: BCTFA (Transit tax) of \$1.50/day is GST taxable

IMPORTANT TERMS: Notes: Email processed receipt to Charlotte

INSURANCE

All units carry the appropriate insurance coverage for rental vehicle use. No additional insurance is offered. Insurance costs are built into rental fees and cannot be removed.

Third Party Liability	\$5,000,000.00 limit
Collision	\$300.00 deductible
Comprehensive	\$300.00 deductible

Renters are responsible for payment of damages beyond the insurance limits incl deductibles if applicable.

CANCELLATION

Cancellation policy is 2 days (or the term of the rental, whichever is less) charged if cancelled within 72 hrs, and full rental charged if cancelled within 48 hrs.

TRAVEL RESTRICTIONS

150 kms daily allowance - Add'l kms charged at \$0.30/km. No road restrictions within the Bella Coola Valley excepting the Tweedsmuir Park Tote Road. Clients will be charged with any tire or other damage caused by using this road. No travel beyond Tatla Lake without special agreement.

RE-FUELING

Vehicles are fuelled at the outset of the rental and must be returned full of fuel. Additional fuel charges will be applied to the renter's credit card along with a \$20 service charge.

ACKNOWLEDGEMENT:

The Renter hereby agrees that he / she shall be held fully responsible for any and all loss of or damage to the vehicle or equipment during the term of this Rental Agreement whether caused by collision, fire, flood, vandalism, theft or any other cause, except that which shall be determined to be caused by a fault or defect of the vehicle or equipment. By signing this agreement and/or driving this vehicle the Renter accepts complete responsibility for the rental vehicle during the rental period and agrees to hold Bella Coola Vehicle Rentals harmless for any injury or costs that may be experienced as a result of this rental.

CLIENT SIGNATURE:

DATE:

Tallio's Gas Bar
P.O. Box 603
Bella Coola, B.C.
V0T 1C0
Ph: (250) 799-5460

Transaction #: 0016288

Pump: 1 REGULAR
Hose 1

Method of Payment: Cash

Volume 35.130 Gallons

@ Price \$1.249 / Gallon

Total \$43.88

Time: 12:36

Date: 03/03/2019

***** Thank You *****

AT19EXESLP88



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130737

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Smith, Krystal				Employee ID s.22				Phone Number s.22			
Client Organization Public Safety and Solicitor General				Job Title Ministerial Assistant				Travel Group Code 3			
5. Date Completed 2019/03/06			6. Fiscal Year 2019		7. Special Cheque Issue			8. Cheque Stub Information			
Type of Travel In Province			14. Reason for Travel Ministerial Duties					Headquarters Victoria			
12. Mailing Address for Cheque PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2											
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
2019											
03/01	Vic/Bella Coola	0700	2359		0.00		F-B	41.00			
03/02	Bella Coola	0001	2359		0.00		F-D	33.25			
03/03	Bella Coola/Vic	0001	1730		0.00		F-D	33.25			
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 0.00		38. \$ 107.50	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 107.50
48. Client Code	49. Resp.	50. Service Line		51. STOB	52. Project		45. Supplier Code		Amount		
010	15001	10000		5750 ⁰²	1500000		s.22		\$ 107.50		
010											
010											
010											
Less Travel Advance											
010											
AMOUNT DUE TO EMPLOYEE										54. \$ 107.50	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name		Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name		Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name		Date Signed			

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2019Mar20
SLP

Supplemental to claim E130746

Audit Trail for Travel Voucher (Restricted Use) E130737 for Smith, Krystal

15 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/03/06 15:52:45	Hunt, Charlotte s.15 Charlotte.Hunt@gov.bc.ca	Smith, Krystal s. Krystal.Smith@gov.bc.ca	Saved	Smith, Krystal s. Krystal.Smith@gov.bc.ca
2019/03/06 16:21:48	Hunt, Charlotte s.15 Charlotte.Hunt@gov.bc.ca	Smith, Krystal s. Krystal.Smith@gov.bc.ca	Notified	Smith, Krystal s. Krystal.Smith@gov.bc.ca
2019/03/06 18:48:10	Smith, Krystal s. s.15 Krystal.Smith@gov.bc.ca		Approved	Maartman, William William.Maartman@gov.bc.ca
2019/03/06 18:48:21	Smith, Krystal s. s.15 Krystal.Smith@gov.bc.ca		Recalled	Smith, Krystal s. Krystal.Smith@gov.bc.ca
2019/03/06 18:48:36	Smith, Krystal s. s.15 Krystal.Smith@gov.bc.ca		Approved	Maartman, William William.Maartman@gov.bc.ca
2019/03/13 14:52:33	Hunt, Charlotte s.15 Charlotte.Hunt@gov.bc.ca	Smith, Krystal s. Krystal.Smith@gov.bc.ca	Recalled	Smith, Krystal s. Krystal.Smith@gov.bc.ca
2019/03/13 14:52:45	Hunt, Charlotte s.15 Charlotte.Hunt@gov.bc.ca	Smith, Krystal s. Krystal.Smith@gov.bc.ca	Notified	Smith, Krystal s. Krystal.Smith@gov.bc.ca
2019/03/13 15:03:03	Smith, Krystal D. s.15 Krystal.Smith@gov.bc.ca		Approved	Takkar, Namrata (Nimmi) Nimmi.Takkar@gov.bc.ca
2019/03/19 09:16:14	Hunt, Charlotte s.15 Charlotte.Hunt@gov.bc.ca	Smith, Krystal Krystal.Smith@gov.bc.ca	Recalled	Smith, Krystal Krystal.Smith@gov.bc.ca
2019/03/19 09:20:43	Hunt, Charlotte s.15 Charlotte.Hunt@gov.bc.ca	Smith, Krystal Krystal.Smith@gov.bc.ca	Notified	Smith, Krystal Krystal.Smith@gov.bc.ca
2019/03/19 09:25:25	Hunt, Charlotte s.15 Charlotte.Hunt@gov.bc.ca	Smith, Krystal Krystal.Smith@gov.bc.ca	Saved	Smith, Krystal Krystal.Smith@gov.bc.ca
2019/03/19 09:25:32	Hunt, Charlotte s.15 Charlotte.Hunt@gov.bc.ca	Smith, Krystal Krystal.Smith@gov.bc.ca	Notified	Smith, Krystal Krystal.Smith@gov.bc.ca
2019/03/19 09:26:34	Hunt, Charlotte s.15 Charlotte.Hunt@gov.bc.ca	Smith, Krystal Krystal.Smith@gov.bc.ca	Saved	Smith, Krystal Krystal.Smith@gov.bc.ca
2019/03/19 09:36:03	Smith, Krystal s.15 Krystal.Smith@gov.bc.ca		Approved	Maartman, William William.Maartman@gov.bc.ca
2019/03/19 13:10:21	Maartman, William s.15 William.Maartman@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130737 for Smith, Krystal

3 note(s) returned.

Created On	Author	Note
2019/03/06 15:52:45	Hunt, Charlotte s.15 Charlotte.Hunt@gov.bc.ca	3/1 Vic to Van to Bella Coola via Pacific Coastal Airlines, Full-BI \$38 3/2 Bella Coola, Full-DI \$26 3/3 Bella Coola to Van to Vic via Pacific Coastal Airlines, Full-DI \$26 Note transactions below paid by Krystal Smith Travel Card: 2 Nights at s.15 - \$197.20 2 Days Bella Coola Vehicle Rental - \$208.57 Rental Car Gas Fill-Up at Tallio's Gas Bar - \$43.88
2019/03/06 16:21:48	Hunt, Charlotte s.15 Charlotte.Hunt@gov.bc.ca	Also note Pacific Coastal Airline Flight for this trip - \$1,060.03 paid by Krystal Smith Travel Card
2019/03/19 09:25:25	Hunt, Charlotte s.15 Charlotte.Hunt@gov.bc.ca	3/1 Vic to Van to Bella Coola via Pacific Coastal Airlines, Full-B \$41 3/2 Bella Coola, Full-D \$33.25 3/3 Bella Coola to Van to Vic via Pacific Coastal Airlines, Full-D \$33.25 Note transactions paid by Krystal Smith's Travel Card for this trip were submitted under Voucher E-130746

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Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130882

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Lindsay-Baugh, Anna s.				Employee ID s.22				Phone Number s.22						
Client Organization Mental Health and Addictions				Job Title Ministerial Assistant				Travel Group Code 3						
5. Date Completed 2019/03/21			6. Fiscal Year 2019			7. Special Cheque Issue			8. Cheque Stub Information					
Type of Travel In Province			14. Reason for Travel Vancouver Meeting						Headquarters Victoria					
12. Mailing Address for Cheque PO BOX 9087 STN PROV GOVT VICTORIA, BC V8W 9E4														
16. Travel Dates		17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs		20. & 21. Miscellaneous	
		Destination	Start	End	Km	Cost	Costs	Claim	Cost	Costs	Cost	Describe		
2019														
03/10		Vic to Van (HJ)	0800	2200		0.00	✓ 11.90	F-BL	30.50	233.82				
03/11		Vancouver	0800	2200		0.00	✓ 6.70	F-	51.50	233.82				
03/12		Vancouver	0800	2200		0.00	✓ 7.75	F-	51.50	233.82				
03/13		Van to Vic (HJ)	0800	2200		0.00	✓ 12.25	F-D	33.25	s.22	0.00	3 nights accomodatio		
PCARD														
TOTALS OF COLUMNS					36.	37.	38.	39.	40.	Claim Total				
					\$ 0.00	\$ 38.60	\$ 166.75	\$ 701.46	\$ 0.00	\$ 906.81				
48. Client Code		49. Resp.		50. Service Line		51. STOB		52. Project		45. Supplier Code		Amount		
027		66M02		44900		5702		66MHA00		s.22		\$ 906.81		
027														
027														
027														
Less Travel Advance														
027														
										54. AMOUNT DUE TO EMPLOYEE		\$ 906.81		
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								Print Name		Date Signed				
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								Print Name		Date Signed				
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.								Print Name		Date Signed				

Audit Trail for Travel Voucher (Restricted Use) E130882 for Lindsay-Baugh, Anna s.

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/03/21 11:15:50	Morgan, Carly s.15 Carly.Morgan@gov.bc.ca	Lindsay-Baugh, Anna s. Anna.LindsayBaugh@gov.bc.ca	Notified	Lindsay-Baugh, Anna s. Anna.LindsayBaugh@gov.bc.ca
2019/03/21 11:18:50	Morgan, Carly s.15 Carly.Morgan@gov.bc.ca	Lindsay-Baugh, Anna s. Anna.LindsayBaugh@gov.bc.ca	Saved	Lindsay-Baugh, Anna s. Anna.LindsayBaugh@gov.bc.ca
2019/03/21 11:21:46	Lindsay-Baugh, Anna s. s.15 Anna.LindsayBaugh@gov.bc.ca		Initiated	MacDonald, Alex Alex.MacDonald@gov.bc.ca
2019/03/22 11:32:23	MacDonald, Alex s.15 Alex.MacDonald@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130882 for Lindsay-Baugh, Anna s.

1 note(s) returned.

Created On	Author	Note
2019/03/21 11:15:50	Morgan, Carly s.15 Carly.Morgan@gov.bc.ca	Travel to Vancouver meeting March 10-13. Taxi from home to Helijet on 10th. Taxi from hotel to helijet on 13th. Helijet fares were charged to pcard. Hotel was paid for on Anna's Visa card. Compass card usage receipt attached.

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Anna.

BLUEBIRD CABS #6
2612 QUADRA ST
VICTORIA BC

CARD *****s.17 ✓
CARD TYPE VISA
DATE 2019/03/10 ✓
TIME 5077 16:07:54
RECEIPT NUMBER
H85060060-001-591-012-0

PURCHASE
AMOUNT \$11.90 ✓
s.22

Visa Credit
A0000000031010
CE714A5E4652FA01
0000000000-

APPROVED

AUTH# 026252 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Home to Helijet
March 10, 2019

YELLOW CAB #226
1441 CLARK DR
VANCOUVER BC

CARD *****s.17 ✓
CARD TYPE VISA
DATE 2019/03/13 ✓
TIME 7644 12:28:04
CLERK ID 1
RECEIPT NUMBER
C85061779-001-005-073-0

PURCHASE
AMOUNT \$7.65 ✓
s.22

VISA CREDIT
A0000000031010
7EA93D488B2303F7
0080008000-E800
F3C96B8FF83B55B4
0080008000-F800

APPROVED

AUTH# 041342 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447RT0001

Hotel to Helijet
March 13, 2019

Amadz - 01641134020722814727

Compass Card Usage

A history of your all Compass Card usage. To view your purchase card order history, visit your card order history page.

☐ Transactions made online appear after you've tapped your Compass Card at a card reader.

Transaction filters:

All

Start date:

Mar-10-2019

End date:

Mar-13-2019

Total: \$19.05

Date/Time	Location/Order#	Usage/ Payment	Balance/ Details
Mar-13-2019 11:13 AM	Tap out at Vancouver City Centre Stn Stored Value	\$2.10	\$7.25
Mar-13-2019 11:06 AM	Tap in at Olympic Village Stn Stored Value	-\$4.40	\$5.15
Mar-13-2019 08:36 AM	Tap out at Olympic Village Stn Stored Value	\$2.10	\$9.55
Mar-13-2019 08:30 AM	Tap in at Vancouver City Centre Stn Stored Value	-\$4.40	\$7.45

> \$2.30

> \$2.30

Mar-12-2019 10:39 PM Tap out at Burrard Stn \$0.00 \$11.85
Stored Value

Mar-12-2019 10:17 PM Tap in at Commercial Drive Stn -\$2.30 \$11.85
Stored Value

Mar-12-2019 07:26 PM Tap out at Commercial Broadway Stn \$0.00 \$14.15
Stored Value

Mar-12-2019 07:15 PM Tap in at Burrard Stn -\$2.30 \$14.15
Stored Value

Mar-12-2019 02:53 PM Tap out at Burrard Stn \$1.05 \$16.45
Stored Value

Mar-12-2019 02:21 PM Tap in at Columbia Stn -\$4.40 \$15.40
Stored Value

Mar-12-2019 09:03 AM Tap out at Surrey Central Stn \$0.00 \$19.80
Stored Value

Mar-12-2019 08:20 AM Tap in at Burrard Stn -\$4.40 \$19.80
Stored Value

Mar-11-2019 04:42 PM Tap out at Burrard Stn \$1.05 \$24.20
Stored Value

Mar-11-2019 04:13 PM Transfer at New Westminster Stn -\$2.10 \$23.15
Stored Value

Mar-11-2019 04:03 PM Tap in at Bus Stop 52421 -\$2.30 \$25.25
Stored Value

7 \$3.35

> \$4.40

1 \$3.35

} \$3.35

Mar-11-2019 08:33 AM	Transfer at Bus Stop 56689 Stored Value	\$0.00	\$27.55
Mar-11-2019 08:32 AM	Tap out at Brighthouse Stn Stored Value	\$1.05	\$27.55
Mar-11-2019 08:06 AM	Tap in at Vancouver City Centre Stn Stored Value	-\$4.40	\$26.50

> \$3.35

Mar 11th, 2.10-4.40+2.10-4.40=-4.60 total for the day is \$4.60 paid
 Mar 12th 1.05-4.40-4.40= -7.75 total for the day is \$7.75
 Mar 13th 2.10-4.40+2.10-4.40= -4.60 total for the day is \$4.60

Room : s.15
 Folio # : s.22
 Invoice # :
 Cashier # : 135
 Page # : 1 of 1

Ms Anna Lindsay-Baugh
 501 Belleville
 Room 346
 Victoria V8V 2L8

Arrival : 03-10-19
 Departure : 03-13-19

Date	Description	Additional Information	Charges	Credits
03-10-19	Room Charge - Provincial Govt		199.00	
03-10-19	Destination Marketing Fee	\$ 233.82 per night w taxes	2.57	
03-10-19	Hotel Room Tax		22.17	
03-10-19	Room GST		10.08	
03-11-19	Room Charge - Provincial Govt		199.00	
03-11-19	Destination Marketing Fee		2.57	
03-11-19	Hotel Room Tax		22.17	
03-11-19	Room GST		10.08	
03-12-19	Room Charge - Provincial Govt		199.00	
03-12-19	Destination Marketing Fee		2.57	
03-12-19	Hotel Room Tax		22.17	
03-12-19	Room GST		10.08	
03-13-19	Visa	XXXXXXXXXXXX s.17 XX/XX		701.46
Total			701.46	701.46
Balance Due			0.00	

GST Summary

Room : 30.24
 F&B : 0.00
 Other : 0.00
 Total : 30.24

HST Summary

Room : 0.00
 F&B : 0.00
 Other : 0.00
 Total : 0.00

Amadz - 01641134020722814727

Compass Card Usage

A history of your all Compass Card usage. To view your purchase card order history, visit your card order history page.

☐ Transactions made online appear after you've tapped your Compass Card at a card reader.

Transaction filters:

All

Start date:

Mar-10-2019

End date:

Mar-13-2019

Total: \$19.05

Date/Time	Location/Order#	Usage/ Payment	Balance/ Details
Mar-13-2019 11:13 AM	Tap out at Vancouver City Centre Stn Stored Value	\$2.10	\$7.25
Mar-13-2019 11:06 AM	Tap in at Olympic Village Stn Stored Value	-\$4.40	\$5.15
Mar-13-2019 08:36 AM	Tap out at Olympic Village Stn Stored Value	\$2.10	\$9.55
Mar-13-2019 08:30 AM	Tap in at Vancouver City Centre Stn Stored Value	-\$4.40	\$7.45

> \$2.30

> \$2.30

Mar-12-2019 10:39 PM Tap out at Burrard Stn \$0.00 \$11.85
Stored Value

Mar-12-2019 10:17 PM Tap in at Commercial Drive Stn -\$2.30 \$11.85
Stored Value

Mar-12-2019 07:26 PM Tap out at Commercial Broadway Stn \$0.00 \$14.15
Stored Value

Mar-12-2019 07:15 PM Tap in at Burrard Stn -\$2.30 \$14.15
Stored Value

Mar-12-2019 02:53 PM Tap out at Burrard Stn \$1.05 \$16.45
Stored Value

Mar-12-2019 02:21 PM Tap in at Columbia Stn -\$4.40 \$15.40
Stored Value

Mar-12-2019 09:03 AM Tap out at Surrey Central Stn \$0.00 \$19.80
Stored Value

Mar-12-2019 08:20 AM Tap in at Burrard Stn -\$4.40 \$19.80
Stored Value

Mar-11-2019 04:42 PM Tap out at Burrard Stn \$1.05 \$24.20
Stored Value

Mar-11-2019 04:13 PM Transfer at New Westminster Stn -\$2.10 \$23.15
Stored Value

Mar-11-2019 04:03 PM Tap in at Bus Stop 52421 -\$2.30 \$25.25
Stored Value

7 \$3.35

> \$4.40

10 \$3.35

} \$3.35

Mar-11-2019 08:33 AM	Transfer at Bus Stop 56689 Stored Value	\$0.00	\$27.55
Mar-11-2019 08:32 AM	Tap out at Brighthouse Stn Stored Value	\$1.05	\$27.55
Mar-11-2019 08:06 AM	Tap in at Vancouver City Centre Stn Stored Value	-\$4.40	\$26.50

> \$3.35

Mar 11th, 1.05-2.10-2.30+1.05-4.40=-6.70 Total for the day is \$6.70
 Mar 12th 1.05-4.40-4.40= -7.75 total for the day is \$7.75
 Mar 13th 2.10-4.40+2.10-4.40= -4.60 total for the day is \$4.60

Morgan, Carly MMHA:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: March 10, 2019 4:10 PM
To: Morgan, Carly MMHA:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Anna Lindsay-baugh

Booking #s.22

Sunday, March 10, 2019

788

16:30 Victoria Harbour (Downtown)

17:05 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Off-Peak

Anna Lindsay-baugh, Female

Add to Calendar

Invoice #396898

FARE-YWH-OffPeak_Winter2019 \$238.09

+ GST \$11.90

Billing \$238.09

Taxes \$11.90

Grand Total \$249.99

Mastercard \$249.99

Date / Time March 10, 2019 @ 4:09:03 PM

Summary s.17

Expiration

Authorization 121701

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Morgan, Carly MMHA:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: March 13, 2019 12:31 PM
To: Morgan, Carly MMHA:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Anna Lindsay-baugh

Booking s.22

Wednesday, March 13, 2019

717

13:20 Vancouver Harbour (Downtown)

13:55 Victoria Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Full-Fare

Anna Lindsay-baugh, Female

Add to Calendar

Invoice #396900

FARE-YWH-FULL_Winter2019 \$333.33

+ GST \$16.67

Billing \$333.33

Taxes \$16.67

Grand Total \$350.00

Mastercard \$350.00

Date / Time March 13, 2019 @ 12:30:47 PM

Summary s.17

Expiration

Authorization 121719

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130921

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Gardea, Daniela				Employee ID s.22		Phone Number (778) 677-4304	
Client Organization Municipal Affairs and Housing				Job Title Ministerial Assistant		Travel Group Code 4	
5. Date Completed 2019/03/26		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Meetings				Headquarters Victoria	
12. Mailing Address for Cheque							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Cost
2019							
03/10	Vic-Van	1100	1600	38	20.52	19.20	
03/14	Vancouver	1130	1630		0.00		25.75
03/22	Van-Coq-Mer	0930	1800	662	357.48		51.50
03/24	Van-Vic	1530	1800		0.00	19.20	
TOTALS OF COLUMNS				36. \$ 378.00	37. \$ 38.40	38. \$ 77.25	39. \$ 0.00
				40. \$ 0.00	Claim Total \$ 493.65		
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code		Amount
060	51057	54000	5701	5100000	s.22		\$ 84.67
060	51057	54000	5702	5100000			s.22
060							\$ 408.98
Less Travel Advance							
060							
AMOUNT DUE TO EMPLOYEE							54. \$ 493.65
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

Audit Trail for Travel Voucher (Restricted Use) E130921 for Gardea, Daniela

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/03/26 15:32:39	Rayner, Jena s.15 Jena.Rayner@gov.bc.ca	Gardea, Daniela Daniela.Gardea@gov.bc.ca	Saved	Gardea, Daniela Daniela.Gardea@gov.bc.ca
2019/03/26 15:33:34	Rayner, Jena s.15 Jena.Rayner@gov.bc.ca	Gardea, Daniela Daniela.Gardea@gov.bc.ca	Notified	Gardea, Daniela Daniela.Gardea@gov.bc.ca
2019/04/02 10:23:24	Gardea, Daniela s.15 Daniela.Gardea@gov.bc.ca		Initiated	White, Christine Christine.White@gov.bc.ca
2019/04/02 10:30:56	White, Christine s.15 Christine.White@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130921 for Gardea, Daniela

1 note(s) returned.

Created On	Author	Note
2019/03/26 15:32:39	Rayner, Jena s.15 Jena.Rayner@gov.bc.ca	03/10 Vic-Van: Ferry + Bike, Mileage from Ferry to House 03/14 Van:s.15 Half Day PD 03/22 Van-Coq-Merritt-Coq-Van: Used own vehicle to get to and from Merritt Meetings with Minister, Full Day PD 03/24 Van-Vic: Mileage to Ferry, Ferry + Bike

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Vancity

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Manage my Visa* card

Card Services

24 hours a day, 7 days a week

Metro Vancouver: 604-877-4999

Toll-free: 1-800-611-8472

Transactions

Account services

Profile

Active account

vangardea s.17

[Register another credit card](#)

Account summary

Credit limit
Current balance
Available credit
Cash available \$0.00
Overlimit amount \$0.00

[View eStatements](#)

Statement summary

Payment due
Minimum payment
Past due amount
Last statement
Statement balance
Last payment

Transaction details

[Log out](#)

Merchant information

BCF-SWARTZ BAY
VICTORIA, BC

Country code

CA - Canada

Card number

*****s.1

Transaction date

Mar-10-2019

Posted On

Mar-11-2019

Transaction type

Purchase

Amount

\$19.20

Currency

Canadian dollar (CAD)

Reference number

74064499069820181237521

Merchant category

TRANSPORTATION SERVICES NOT ELSEWHERE CLASSIF

[Return to transactions](#)

Manage your account

[Statement preferences](#)
[View eStatements](#)

Vancity Rewards

[Redeem rewards points](#)
Points balance: [REDACTED]

Updates

Welcome to Manage my Vi

Tsawwassen
To
Swartz Bay


SUIVEZ-NOUS 1021 Blanshard Street
Victoria BC Canada V8W 0B7

FOOT AREA 5S

RECEIPT - PLEASE RETAIN

PURCHASE 2019/03/24 ✓

1	Adult	17.20
1	Bicycle	2.00

Total	19.20
Master Card	
*****s 17	19.20
AUTH 183441 66277649 0010011630 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

 ✓

CARDHOLDER COPY
TSA 24 Mar 2019 15:34:40


1007014 631670
103398
SEE REVERSE SIDE OF TICKET



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130958

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Gardea, Daniela				Employee ID s 22		Phone Number (778) 677-4304	
Client Organization Municipal Affairs and Housing				Job Title Ministerial Assistant		Travel Group Code 4	
5. Date Completed 2019/04/02		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Harrison Hot Spring Event				Headquarters Victoria	
12. Mailing Address for Cheque							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Lodging Costs
2019							
03/28	Vic-Van (HA)	1740	1900		0.00	226.40	
03/29	Van-Harrison	0800	2000		0.00	Enterprise 60.25	149.64
03/30	Harrison-Van	0800	1500		0.00	20.00	
03/31	Van-Vic (HA)	1730	1900		0.00	207.00	
TOTALS OF COLUMNS				36.	37.	38.	39.
				\$ 0.00	\$ 513.65	\$ 51.50	\$ 149.64
				40.			Claim Total
				\$ 0.00			\$ 714.79
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code		Amount
060	51057	54000	5701	5100000	s.22		\$ 714.79
060			5702				
060							
060							
Less Travel Advance							
060							
AMOUNT DUE TO EMPLOYEE							54.
							\$ 714.79
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

Audit Trail for Travel Voucher (Restricted Use) E130958 for Gardea, Daniela

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/04/02 10:15:04	Rayner, Jena s.15 Jena.Rayner@gov.bc.ca	Gardea, Daniela Daniela.Gardea@gov.bc.ca	Saved	Gardea, Daniela Daniela.Gardea@gov.bc.ca
2019/04/02 10:15:21	Rayner, Jena s.15 Jena.Rayner@gov.bc.ca	Gardea, Daniela Daniela.Gardea@gov.bc.ca	Notified	Gardea, Daniela Daniela.Gardea@gov.bc.ca
2019/04/02 10:22:31	Gardea, Daniela s.15 Daniela.Gardea@gov.bc.ca		Initiated	White, Christine Christine.White@gov.bc.ca
2019/04/02 10:30:30	White, Christine s.15 Christine.White@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130958 for Gardea, Daniela

1 note(s) returned.

Created On	Author	Note
2019/04/02 10:15:04	Rayner, Jena s.15 Jena.Rayner@gov.bc.ca	03/28 Van-Vic: taxi, HA flight to Van, paid with credit card 03/29 Van-Harrison: Car Rental for Event in Hot Springs, Hotel, Full Day PD 03/30 Harrison-Van: Gas for Car Rental before renturn 03/31 Van-Vic: HA flight to Vic, paid with credit card

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BLUEBIRD CABS #71
2612 QUADRA ST
VICTORIA BC

CARD *****S.17 ✓
CARD TYPE MASTERCARD ✓
DATE 2019/03/28
TIME 5434 17:41:07
RECEIPT NUMBER
C85040082-001-751-012-0

PURCHASE
TOTAL

\$7.40 ✓

MasterCard
A0000000041010
85B97515E044AC56
0000008000-E800
C49C9732076144BD

APPROVED

AUTH# 204107 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

Toll-free 1-800-665-0212
Website: www.harbourair.com
28/03/2019 5:43:34 PM
GST: 84295 5858 RT0001

*PAID ON
PERSONAL CC

C U S T O M E R C O P Y

Booking s.17

Daniela s.22 Gardea ✓
Thursday, March 28, 2019
1 Passenger(s)

Flight #224/Twin Otter
Departs 18:00 @ Victoria Harbour
Arrives 18:35 @ Vancouver Harbour

Invoice #: s.17

1x All Skeds - Baggage : Chec \$0.00 CDN
1x Sked 200 : Carbon Offset \$0.65 CDN
1x Sked 200 : VHFC Terminal \$9.86 CDN
1x Sked 200/300 : (PK) GO F \$198.07 CDN

Goods and Services Tax \$10.42 GST

Grand Total \$219.00 CDN

Payment Information:

Master Card \$219.00 CDN

Date/Time 28/03/2019 5:43:00 PM
Station HYWHCS05
Terminal ID HYWHCC05
Action Purchase
Card Type M/C
Card Number **** *s.17 C ✓
Amount \$219.00
Authorization 204300
Trace Number 038001001065
Response 00-001/APPROVED 204300
Chip ID A0000000341010
TVR/TSI 0000008000/E800

Rayner, Jena MAH:EX

From: reservation@harbourair.com
Sent: March 27, 2019 3:28 PM
To: Rayner, Jena MAH:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	Daniela s.22 Gardea

Booking # s.17

Thursday, March 28, 2019 ✓

Flight #224/Twin Otter

18:00 Victoria Harbour / Map

18:35 Vancouver Harbour / Map

35 minutes

KK- Confirmed

Invoice s.17

Air Transportation Charges

Sked 200/300 : (Pk) GO Flex \$198.07

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$10.42

1 Passenger(s) - GoFlex**Daniela Bermudez Gardea,
Female**

Billing	\$208.58
Taxes	\$10.42
Grand Total	\$219.00

Add to Calendar**GoFlex Fare Conditions:**

Check in 25 minutes prior to departure time
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:**All routes (except routes listed below)**

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information**Domestic Flights**

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).
- Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- The maximum weight per single piece of luggage is 50 pounds.



UNIT 2 - 1250 GRANVILLE STREET
VANCOUVER, BC V6Z1M4
Federal GST# :889365821

Rental Agreement #:
Bill Ref #:
Invoice Date:
Account #:

s.22

✓ 31/03/2019

BILL TO

DANIELA s.22 ✓
s.22

RENTAL INFORMATION

Date/Time Out 03/29/2019 08:32 ✓ Date/Time In 03/30/2019 12:00 ✓

Renter
BERMUDEZ, DANIELA

RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms Out In
GRAY	s.15	SENT	7Q2N8X	40,229 40,361

VIN:3N1AB7AP5JY297523

CLAIM INFORMATION

Claim# / PO# / RO# Insured

Date of Loss Type of Loss Type of Vehicle

Repair Shop

BILLING DETAIL

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	3 HR	7.00	21.00
TIME & DISTANCE	1 DAY	28.00 ✓	28.00

Subtotal 49.00

PROVINCIAL VEHICLE RENTAL TAX	2 DAY	1.50	3.00
VEHICLE LICENSE FEE RECOVERY	2 DAY	0.99	1.98
GOODS AND SERVICES TAX	PCT	5.00	2.70
PROVINCIAL SALES TAX	PCT	7.00	3.57

Total Charges (CAD) 60.25

PAYMENTS

Payment Master Card ✓ -60.25

Total Payments (CAD) -60.25

Amount Due (CAD) 0.00 ✓

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

For Billing Inquiries / Payment Terms :

Tel#:6045390866

C4AR@ehi.com

Payment Due within days of invoice date

Late payments are subject to a finance charge.

Thank You For Choosing Enterprise

Please Return This Portion With Remittance

Remit To :
ENTERPRISE RENT-A-CAR
13160 88 AVE
SURREY, BC V3W3K3

Amount Due (CAD) 0.00

Paid By:
DANIELA BERMUDEZ
1002-755 CALEDONIA AVE
VICTORIA, BC V8T0C2

Account #	Rental Agreement	Amount	GPBR
s.22		0.00	C411

FOLIO NO.	ROOM NO.	GUEST NO.
s.22	s.15	40x0s2


RATE / PKG.	NO. IN PARTY.	DEPOSIT REC'D
129.00	1	149.64

RATE / PACKAGE DESCRIPTION	
Columbia Institute -MH	

ARRIVAL DATE	DEPARTURE DATE
03/29/19	03/30/19

ADDITIONAL INFORMATION	
Pay Own	

GUEST
Gardea, Danietta
s.22

DATE	DESCRIPTION		CHARGES	PAYMENTS
03/29/19	PROOM 1 Columbia Institute -MH	--	129.00	
03/29/19	PXPST 1 PST - Provincial Tax	--	10.32	
03/29/19	PXGST 1 GST - Federal Tax	--	6.45	
03/29/19	PXPSTR 1 Municipal & Hotel Rm Tax	--	3.87	
03/30/19	BCD 1 XXXXs.17	PZ		149.64
s.15				
G.S.T. Total :		6.45		
Subtotals			\$ 149.64	149.64
PAID IN FULL --- THANK YOU!				
				
Signed off by the Minister			Minister Robinson's signature	

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any or the full amount of these charges. I also agree that all charges contained in this account are correct and any disputes or requests for copies of charges must be made within five days after my departure.

SIGNATURE

s.15

FOLIO NO.	ROOM NO.	GUEST NO.
s.22	s.15	40X0S2

RATE / PKG.	NO. IN PARTY.	DEPOSIT REC'D
129.00	1	149.64

RATE / PACKAGE DESCRIPTION
Columbia Institute -MH

GUEST
Gardea, Daniella s.22

ARRIVAL DATE	DEPARTURE DATE
03/29/19 ✓	03/30/19

ADDITIONAL INFORMATION
Pay Own

DATE	DESCRIPTION	CHARGES	PAYMENTS
03/29/19	PROOM 1 Columbia Institute -MH	-- 129.00	
03/29/19	PXPST 1 PST - Provincial Tax	-- 10.32	
03/29/19	PXGST 1 GST - Federal Tax	-- 6.45	
03/29/19	PXPSTR 1 Municipal & Hotel Rm Tax	-- 3.87	
03/30/19	BCD 1 XXXXs.17	PZ	149.64
	s.15		
	G.S.T. Total :	6.45	
	Subtotals	\$ ✓ 149.64	✓ 149.64
	PAID IN FULL --- THANK YOU!		

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any or the full amount of these charges. I also agree that all charges contained in this account are correct and any disputes or requests for copies of charges must be made within five days after my departure.

SIGNATURE _____

WELCOME

Shell Canada
1785 MAIN STREET
V5T 3B5
Vancouver BC
(604) 876-4242

Bronze
PUMP No. 05
LITRES 13.345
PRICE/L \$1.499
TOTAL FUEL \$20.00

TOTAL SALE \$20.00
MASTERCARD \$20.00

FUEL INCLUDES
GST - Fuel \$0.95
No. 13740003 RT

01 APPROVED - THANK
YOU 001
APPROVAL No. 181003
TERMINAL No.
89012130
VERIFIED BY PIN

IMPORTANT
retain this copy for
your records

XXXXXXXXXXXXs.17
MASTERCARD
PURCHASE

INV No. 0121398200
2019/03/30 15:09
MasterCard
AID A0000000041010
TVR 0000008000
TSI E800

YOUR OPINION COUNTS
Tell us about your
recent visit at
www.shell.ca/opinion
and you could win a
FUEL FOR A YEAR
*Receipt Required

THANK YOU
Questions?
1-800-661-1600

STORE: C01213
TRAN: 10398597
3/30/2019 3:12:18

Rayner, Jena MAH:EX

From: reservation@harbourair.com
Sent: April 2, 2019 9:55 AM
To: Rayner, Jena MAH:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	Daniela Gardea

Booking #s.17

Sunday, March 31, 2019 ✓

Flight #225

18:05 Vancouver Harbour / Map

18:40 Victoria Harbour / Map

35 minutes

KK- Confirmed

Invoice #s.17

Air Transportation Charges

Sked 200/300 : (St) GO Flex	\$186.64
-----------------------------	----------

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 200 : Carbon Offset	\$0.65
Sked 200 : VHFC Terminal Fee	\$9.86
+ Goods and Services Tax	\$9.85

1 Passenger(s) - GoFlex

. Daniela Gardea, Female ✓

[Add to Calendar](#)

Billing \$197.15

Taxes \$9.85

Grand Total \$207.00

Master Card ✓ \$207.00

Date / Time March 31, 2019 @ 5:44:26 PM

Summary s.17 ✓

Expiration

Authorization 204425

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure**Baggage:****All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:100% cancellation fee if cancelled within 24hrs of
departure**Booking Information****Domestic Flights**

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130866

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Infante, James				Employee ID s.22				Phone Number (778) 679-4931							
Client Organization Social Development and Poverty Reduction				Job Title Ministerial Assistant				Travel Group Code 3							
5. Date Completed 2019/03/20			6. Fiscal Year 2019			7. Special Cheque Issue			8. Cheque Stub Information						
Type of Travel In Province			14. Reason for Travel MEETINGS						Headquarters Minister's Office						
12. Mailing Address for Cheque 52 San Jose Ave. Victoria, BC V8V 2C2															
16. Travel Dates		17. Places Travelled				18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs		20. & 21. Miscellaneous	
		Destination	Start	End	Km	Cost			Claim	Cost			Cost	Describe	
2019		Vic-Van (HJ)	1400	2359		0.00			F-BLD	12.25	31.65		13.00	Taxi	
02/28		Van-Surrey-Van	1000	1600		0.00			F-L	41.00					
03/01		Van-Vic (HJ)	1000	1300		0.00			F-BLD	12.25					
03/03		Van	0800	1700		0.00			F-BLD	12.25					
03/15		Van	1200	2359		0.00			F-	51.50	240.87				
03/17		Van-PrinceGeorge(AC)	0800	2359		0.00			F-	51.50			96.70 s.22	Taxi/Transit	
03/18		PrinceGeorge-Van (AC)	0800	1900		0.00			F-	51.50	31.65		77.80	Taxi	
03/19		Van	0800	1700		0.00			F-D	33.25	31.65		✓ 16.00	Taxi	
03/20		Van	0900	2030	20	10.80			F-D	33.25			15.00	parking	
03/16		Van-Vic (HJ) PCARD	0800	1600		0.00			F-LD	22.75					
03/21															
TOTALS OF COLUMNS						36. \$ 10.80	37. \$ 0.00		38. \$ 321.50	39. \$ 335.82	40. \$ 218.50	41. s.22	Claim Total		
48. Client Code		49. Resp.		50. Service Line		51. STOB		52. Project		45. Supplier Code		Amount			
031		51384		54006		5712		5188888		s.22		\$ 277.50			
031		46001		48000		5702		4600000				\$ 609.12			
031		46001		48000		5701		4600000							
031															
Less Travel Advance															
031															
												54. \$ 886.62			
												s.22			
AMOUNT DUE TO EMPLOYEE															
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								Print Name				Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								Print Name				Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.								Print Name				Date Signed			

From: [Squance, Leah SDPR:EX](#)
To: [Laird, Patricia FIN:EX](#)
Cc: [Infante, James SDPR:EX](#); [McKnight, Valerie SDPR:EX](#)
Subject: FW: James Infante TV E 130866
Date: March 26, 2019 3:28:10 PM
Attachments: [James Infante Receipts TVE130866.pdf](#)
[James Infante Receipts TVE130866 a.pdf](#)
[Air Canada Booking Confirmation s.22 pdf](#)
[FW Your hotel room reservation is confirmed.msg](#)

Hi Pat,

I've reviewed James' TV and it's approved. Thanks.

Leah

From: McKnight, Valerie SDPR:EX
Sent: Tuesday, March 26, 2019 2:17 PM
To: Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>
Subject: James Infante TV E 130866

Hi Leah,

I got a note from Pat saying I'm not an expense authority for James travel voucher. Pat said you could just send an email saying that the TV is approved. I've attached all the receipts that were submitted, can you please send a note to Pat saying that it's approved?

Thanks
Val

Valerie McKnight
*Administrative Coordinator to the
Honourable Shane Simpson,
Minister of Social Development and Poverty Reduction*
Phone: s.22 Fax: (250) 356-7292

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at:
<https://www.lobbyistsregistrar.bc.ca/>.

Audit Trail for Travel Voucher (Restricted Use) E130866 for Infante, James

11 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/03/20 09:49:49	McKnight, Valerie s.15 Valerie.McKnight@gov.bc.ca	Infante, James James.Infante@gov.bc.ca	Saved	Infante, James James.Infante@gov.bc.ca
2019/03/20 10:09:57	McKnight, Valerie s.15 Valerie.McKnight@gov.bc.ca	Infante, James James.Infante@gov.bc.ca	Saved	Infante, James James.Infante@gov.bc.ca
2019/03/20 10:23:16	McKnight, Valerie s.15 Valerie.McKnight@gov.bc.ca	Infante, James James.Infante@gov.bc.ca	Saved	Infante, James James.Infante@gov.bc.ca
2019/03/20 14:59:01	Infante, James s.15 James.Infante@gov.bc.ca		Saved	Infante, James James.Infante@gov.bc.ca
2019/03/21 10:31:01	Infante, James s.15 James.Infante@gov.bc.ca		Saved	Infante, James James.Infante@gov.bc.ca
2019/03/21 10:31:24	Infante, James s.15 James.Infante@gov.bc.ca		Saved	Infante, James James.Infante@gov.bc.ca
2019/03/21 10:32:20	Infante, James s.15 James.Infante@gov.bc.ca		Saved	Infante, James James.Infante@gov.bc.ca
2019/03/21 12:06:53	McKnight, Valerie s.15 Valerie.McKnight@gov.bc.ca	Infante, James James.Infante@gov.bc.ca	Saved	Infante, James James.Infante@gov.bc.ca
2019/03/21 12:07:19	McKnight, Valerie s.15 Valerie.McKnight@gov.bc.ca	Infante, James James.Infante@gov.bc.ca	Saved	Infante, James James.Infante@gov.bc.ca
2019/03/21 12:22:11	Infante, James s.15 James.Infante@gov.bc.ca		Initiated	McKnight, Valerie Valerie.McKnight@gov.bc.ca
2019/03/21 13:40:13	McKnight, Valerie s.15 Valerie.McKnight@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130866 for Infante, James

1 note(s) returned.

Created On	Author	Note
2019/03/21 12:06:53	McKnight, Valerie s.15 Valerie.McKnight@gov.bc.ca	Feb28:Vic-Van, Helijet Paid on AC MC, Accom Priv Residence. Mar1:Van-Surrey-Van, got ride. Mar3:Van-Vic, Helijet Paid on AC MC. Mar15 In Van from personal Travel.Mar17:Van, Hotel paid on Pers Visa.Mar18:Van-PrinceGeorge, AirCanada Paid on AC MC, Hotel paid on AC MC, Taxi/Transit paid on Pers Visa.Mar19:PG-Van, AirCanada Paid on APMC, Taxi Paid on Pers Visa, Stay at Priv Res. Mar20:Van, Priv Res, Taxi Paid on pers Visa.Mar16:Van, Parking Paid on Pers Visa. Mar21:Van-Vic, Helijet paid on AC MC.

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INVOICE

James Infante ✓
 501 Bellvo St
 Room 247
 Victoria BC V8W 9E2
 Canada

Confirmation No. s.22
 Group Name

Room No. s.15
 Arrival 03-17-19
 Departure 03-18-19
 Folio Window 1
 Folio No.

Date	Description	Charges	Credits
03-17-19	Accommodation	205.00	
03-17-19	Room P.S.T	16.61	
03-17-19	Room G.S.T.	10.38	
03-17-19	Destination Mktg Fee	2.65	
03-17-19	MRDT 3%	6.23	
03-17-19	Visa		240.87

Total 240.87 ✓ 240.87

Guest Signature

Balance ✓ 0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

GST Summary:

Rooms	10.38
Food & Beverage	0.00
Other	0.00
Total	10.38

Registration Number: 860549062 RT 0108

World of Hyatt Summary

Membership: s.15
 Bonus Codes:
 Qualifying Nights: 1
 Eligible Spend: 205.00
 Redemption Eligible: 0.00

s.15

WE HOPE YOU ENJOYED YOUR STAY WITH US!

Summary Invoice, please see front desk for eligibility details.

DUPLICATE

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

DUPLICATE

CARD *****s.17
CARD TYPE VISA
DATE 2019/03/18 ✓
TIME 4453 15:14:20
CLERK ID 7
INVOICE # 33
RECEIPT NUMBER
H85041423-001-166-011-0

PURCHASE
TOTAL

\$8.00 ✓

VISA CREDIT
A0000000031010
1DD0D54B3A843681
0000000000-

APPROVED

AUTH# 026051 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

DUPLICATE

**BLACK TOP & CHECKER
CABS**

777 PACIFIC STREET
VANCOUVER, BC V6Z 2R7
6046813201
<https://www.btccabs.ca>

Transaction 15600756

Total CA\$34.45 ✓
s.22

VISA s.17

Station: BT176

18-Mar-2019 4:00:13P

CA s.17 Method:

CONTACTLESS

VISA XXXXXXXXXXXX s.17 ✓

Ref #: 907700088856

Auth #: 003911

MID: *****3884 ✓

AID: A0000000031010

AthNtwkNm: VISA

NO CARDHOLDER VERIFICATION

THANK YOU FOR YOUR BUSINESS

FEB 28 - \$13.00

MAR 16TH - 15.00

MAR 18TH - \$8.00+34.45+17.25+37.00=\$96.70

MAR 19TH 40.00 +37.80=\$77.80

MAR 20TH \$16.00

GRAND TOTAL IS \$218.50

SURREY METRO TAXI
8299 129 ST #101
SURREY BC

CARD *****S.17
CARD TYPE VISA
DATE 2019/03/18 ✓
TIME 4543 09:10:02
CLERK ID 85
RECEIPT NUMBER
C85054881-001-001-208-0

PURCHASE
s.22 ✓

TOTAL

\$20.25

VISA CREDIT
A0000000031010
B5C63CA69943F9A8
8080008000-6800
6B35CAB63BCFA477
8080008000-7800

APPROVED

AUTH# 000671 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB #234
1441 CLARK DR
VANCOUVER BC

CARD *****S.17
CARD TYPE VISA
DATE 2019/03/20 ✓
TIME 5094 10:16:06
CLERK ID 1
RECEIPT NUMBER
H85009289-001-001-692-0

PURCHASE
TOTAL

\$16.00 ✓

VISA CREDIT
A0000000031010
AE4BC9E47455E04F
0000000000-

APPROVED

AUTH# 081961 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447RT0001

Date ▾	Transaction Description ▾ ?	Debit ▾	Credit ▾	Balance
PENDING TRANSACTIONS ?				
– Mar 19, 2019 ✓	DELTA SUNSHINE TAXI # SURREY BC s.17 ✓	✓ 40.00		



Transaction Details

Transaction Date	Feb 28, 2019	✓
Posted Date	Mar 01, 2019	
Debit	\$13.00	✓
Transaction Description	BLUEBIRD CABS #59 VICTORIA BC CA	
Card #	s.17	

This is not an official record of your transaction.

McKnight, Valerie SDPR:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: March 8, 2019 10:44 AM
To: McKnight, Valerie SDPR:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	s.17
	Name	James Infante
	Company	Ministry Of Social Development

Booking # s.22		
Thursday, February 28, 2019		
722 15:50 Victoria Harbour (Downtown) 16:25 Vancouver Harbour (Downtown) 35 minutes	Invoice #394121	
	FARE-YWH-FULL_Winter2019	\$333.33
	+ GST	\$16.67
Confirmed 1 Passengers - Full-Fare James Infante, Male	Billing	\$333.33
	Taxes	\$16.67
	Grand Total	\$350.00
Add to Calendar	Mastercard	\$350.00
	Date / Time	February 28, 2019 @ 3:11:46 PM
	Summary	s.17
Expiration		

one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Booking #s.22

Sunday, March 3, 2019

Invoice #394122

785

SALE - Seat Sale \$209

\$199.05

12:00 Vancouver Harbour (Downtown)

+ GST

\$9.95

12:35 Victoria Harbour (Downtown)

Billing

\$199.05

35 minutes

Taxes

\$9.95

Grand Total

\$209.00

Confirmed

1 Passengers - Sale

. James Infante, Male

Fully Changeable / Refundable up to 5pm the day prior to departure.

Does not qualify for combination with Kids Fly Free promotions.

Add to Calendar

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

McKnight, Valerie SDPR:EX

From: passengerservices@helijet.com
Sent: March 3, 2019 11:21 AM
To: McKnight, Valerie SDPR:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	
Account	Customer # s.17
	Name James Infante
	Company Ministry Of Social Development

Booking # s.22	
Sunday, March 3, 2019	Invoice #394122
	SALE - Seat Sale \$209 \$199.05
	+ GST \$9.95
785	
12:00 Vancouver Harbour (Downtown)	Billing \$199.05
12:35 Victoria Harbour (Downtown)	Taxes \$9.95
Dropoff:	
Shuttle Requested	Grand Total \$209.00
35 minutes	Mastercard \$209.00
Confirmed	Date / Time March 3, 2019 @ 11:20:11 AM
	Summary s.17
1 Passengers - Sale	Expiration



Booking Confirmation

Booking Reference: s.22

Date of issue: 13 Mar, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice. Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



- Depart

Economy - Standard

Monday
18 Mar, 201917:45
Vancouver
Vancouver Int. (YVR), BC
Terminal M19:01
Prince George
(YXS), BC

AC8211

1hr16
Economy Q
Operated by: Air Canada Express -
Jazz | Q400

Passengers

Shane SimpsonSeats
AC8211 -Ticket Number
s.22 **James Infante**Seats
AC8211 -Ticket Number
s.22



Purchase summary

MasterCard
***** 17
Amount paid: \$812.96
Tax information
GST no. 10009-2287 RT0001
\$38.72

Promotion Code :
HUWVZ8U1 - SPECIAL PROMO

2 adults

Air Transportation Charges

Base Fare - discount applied	363.00
Surcharges	12.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	19.36
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	5.00

Total airfare and taxes before options (per passenger)	\$406⁴⁰
--	---------------------------

Number of passengers	X 2
----------------------	------------

Total	\$812⁹⁶
-------	---------------------------

GRAND TOTAL (Canadian dollars)	\$812⁹⁶
---------------------------------------	---------------------------



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline, 20 minutes.



Booking Confirmation

s.22

Booking Reference: s.22

Date of issue: 15 Mar, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



Economy - Standard

Tuesday
19 Mar, 2019

16:25
Prince George
(YXS), BC



17:44
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8212

1hr19
Economy Q
Operated by: Air Canada Express -
Jazz | Q400

Passengers

Shane Simpson

Seats

Ticket Number
s.22

s.15

James Infante

Seats

Ticket Number
s.22

s.15



Purchase summary

MasterCard
*****s.17
Amount paid: \$833.96
Tax information
GST no. 10009-2287 RT0001
\$39.72

Promotion Code :
HUWVZ8U1 - SPECIAL PROMO

2 adults

Air Transportation Charges

Base Fare - discount applied	353.00
Surcharges	12.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	19.86
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	25.00

Total airfare and taxes before options (per passenger)	\$416⁹⁸
--	---------------------------

Number of passengers	X 2
----------------------	------------

Total	\$833⁹⁶
-------	---------------------------

GRAND TOTAL (Canadian dollars)	\$833⁹⁶
--------------------------------	---------------------------



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

McKnight, Valerie SDPR:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: March 18, 2019 4:07 PM
To: McKnight, Valerie SDPR:EX; McKnight, Valerie SDPR:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	s.17
	Name	James Infante
	Company	Ministry Of Social Development

Booking s.22	
Thursday, March 21, 2019	Invoice #401143
721	SALE - Seat Sale \$189 \$180.00
15:00 Vancouver Harbour (Downtown)	+ GST \$9.00
15:35 Victoria Harbour (Downtown)	
35 minutes	Billing \$180.00
	Taxes \$9.00
	Grand Total \$189.00
Confirmed	
1 Passengers - Sale	Fully Changeable / Refundable up to 5pm the day prior to departure.
James Infante, Male	Does not qualify for combination with Kids Fly Free promotions.
Add to Calendar	After 5pm all next-day travel is non-refundable and only



Control No.

E131002

Name	Employee ID	Phone Number
Infante, James	s.22	(778) 679-4931
Client Organization	Job Title	Travel Group Code
Social Development and Poverty Reduction	Ministerial Assistant	3

5. Date Completed 2019/04/11		6. Fiscal Year 2019		7. Special Cheque Issue			8. Cheque Stub Information			
Type of Travel In Province		14. Reason for Travel Meetings					Headquarters Minister's Office			
12. Mailing Address for Cheque 52 San Jose Ave. Victoria, BC V8V 2C2										
16. Travel Dates 2019 03/29 03/30 03/31	17. Places Travelled Destination Vic-Van (Ferry) Harrison Van-Vic (Ferry) Start 1500 0600 0800 End 2359 1600 1200			18. Personal Vehicle Use Km -----69 ---304 -----69 Cost s.22		19. Other Transport Costs	20. & 21. Meals Claim F-BL F-D Cost 30.50 33.25		22. Lodging Costs 32.28 Rented on Mar 29	20. & 21. Miscellaneous Cost 91.70 124.11 95.70 Describe Ferry Car Rental (Enterprise) Ferry
TOTALS OF COLUMNS				36. \$-238.68	37. \$ 0.00		38. \$ 63.75	39. \$ 32.28	40. \$ 311.51	Claim Total -----s.22
48. Client Code 031 031 031 031	49. Resp. -51384 46001	50. Service Line --54006 48000		51. STOB 5712 5702	52. Project --5188888- 4600000	45. Supplier Code s.22			Amount -s.22 \$ 407.54	
Less Travel Advance 031										
									54. \$ 407.54 ---\$s.22	
						AMOUNT DUE TO EMPLOYEE				
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name		Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name		Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name		Date Signed		

Audit Trail for Travel Voucher (Restricted Use) E131002 for Infante, James

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/04/11 11:35:04	Infante, James s.15 James.Infante@gov.bc.ca		Saved	Infante, James James.Infante@gov.bc.ca
2019/04/11 11:37:14	Infante, James s.15 James.Infante@gov.bc.ca		Saved	Infante, James James.Infante@gov.bc.ca
2019/04/11 11:42:28	Infante, James s.15 James.Infante@gov.bc.ca		Saved	Infante, James James.Infante@gov.bc.ca
2019/04/11 11:42:39	Infante, James s.15 James.Infante@gov.bc.ca		Approved	Squance, Leah Leah.Squance@gov.bc.ca
2019/04/11 11:45:31	Squance, Leah s.15 Leah.Squance@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E131002 for Infante, James

1 note(s) returned.

Created On	Author	Note
2019/04/11 11:37:14	Infante, James s.15 James.Infante@gov.bc.ca	03/29- Travel from Vic to Van, using a rental vehicle 03/30- Travel to Harrison for Meetings 03/31- Travel from Van to Vic, ferry booking made on the wrong date

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To
Tsawwassen



LANE 02

RECEIPT - PLEASE RETAIN

PURCHASE 2019/03/29 ✓
RESERVATION-R1700
CONF: B190583032
RES: 1

1	Reservation Pr	17.00
✓ 20	Undersize Vehi	57.50
1	Adult	17.20

Total	91.70 ✓
Prepayment	17.00
Visa	
*****S.17	74.70
AUTH 019211 66277641 0010010420 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

CARDHOLDER COPY
SWB 29 Mar 2019 15:57:30



SEE REVERSE SIDE OF TICKET



500-1321 Blanshard Street
Victoria, BC V8W 0B7

Toll Free: 1-888-BC FERRY (1-888-223-3779)

Direct: (250) 386-3431

Email: customerservice@bcferries.com

s.22

Date Issued: 28/MAR/2019 21:35:21

Booked by: BC FERRIES WEBSITE

Booking Confirmation

Booking Holder: James Infante ✓

Phone: s.22

Provide Booking Number to Ticket Agent

Customer Number: s.22

Page 1 of 2

Departs	Time / Date	Arrives	Time / Date
SWARTZ BAY, Victoria	17:00	TSAWWASSEN	18:35
Vancouver Island	29/Mar/2019	Metro Vancouver	29/Mar/2019

Vehicle UNDER HEIGHT PASSENGER VEHICLE

Ferry Spirit of British Columbia

The sailing you have selected is a direct sailing.

Swartz Bay, Victoria - Tsawwassen

Fare Information

		Price
20'	UNDER HEIGHT PASSENGER VEHICLE	\$57.50
1	ADULT/YOUTH	\$17.20
	Reservation Fee	\$17.00

Products and Fees: \$91.70

Amount Paid: \$17.00

Due at Terminal: \$74.70

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST to customers as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.



Date Issued: 28/MAR/2019 21:35:21

Booked by: BC FERRIES WEBSITE

Receipt

500-1321 Blanshard Street
Victoria, BC V8W 0B7
Toll Free: 1-888-BC FERRY (1-888-223-3779)
Direct: (250) 386-3431

Email: customerservice@bcferries.com

GST Number: 894623206RT0001

Booking Number: s.22

Booking Total: \$91.70

Receipt - please retain

Purchase 2019/03/28

VISA *****s.17 \$17.00 ✓

Auth 033721 66376371 368774-0_1

//

01 APPROVED - THANK YOU 027

Cardholder Copy

28 Mar 2019 21:34:45

Infante, James SDPR:EX

From: DoNotReply@erac.com
Sent: April 1, 2019 8:15 AM
To: Infante, James SDPR:EX
Subject: ENTERPRISE Rental Agreement s.22



RA #: s.22

Renter: INFANTE,JAMES ✓

Dates & Times	Location
Pickup Mar 29, 2019 3:15 PM	2507 GOVERNMENT STREET VICTORIA, BC V8T4P6 2504756900
Return Apr 01, 2019 8:14 AM	2507 GOVERNMENT STREET VICTORIA, BC V8T4P6 2504756900

Vehicle	
Make/Model: HOND/CIVC ✓	
Color: SILVER	
Mileage: 456	
Fuel Out: 1/2	Fuel In: 3/8
License: s.22	
Unit #: 7QSDR6	Vehicle #: s.22

Charges	Price/Unit	Total
TIME & DISTANCE 03/29 - 04/01 ✓	3 @ \$32.01/DAY	\$96.03
CDW INCLUDED	3 @ \$0.00/DAY	\$0.00
FUEL SERVICE OPTION	1 @ \$8.10/RENTAL	\$8.10
YOUNG DRIVER FEE (19-24)	WAIVED	
PROVINCIAL VEHICLE RENTAL TAX	3 @ \$1.50/DAY	\$4.50
VEHICLE LICENSE FEE RECOVERY	3 @ \$0.99/DAY	\$2.97
GOODS AND SERVICES TAX	5.0000%	\$5.58
PROVINCIAL SALES TAX	7.0000%	\$6.93
Total Charges:		✓ \$124.11
Charge To:		✓ VISA xxxs.17

2019-04-01 08:14:57

Tsawwassen
To
Swartz Bay



LANE 41

RECEIPT - PLEASE RETAIN

PURCHASE 2019/03/31 ✓

✓ 20' Undersize Vehi 57.50
1 Adult 17.20

Total 74.70

Visa

*****S 17 74.70 ✓

AUTH 057141 66277661 0010011270 S

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CARDHOLDER COPY

TSA 31 Mar 2019 18:05:23



1007132 403593

106663

SEE REVERSE SIDE OF TICKET



500-1321 Blanshard Street
Victoria, BC V8W 0B7

Toll Free: 1-888-BC FERRY (1-888-223-3779)

Direct: (250) 386-3431

Email: customerservice@bcferries.com

s.22

Date Issued: 30/MAR/2019 16:11:46

Booked by: BC FERRIES WEBSITE

Booking Confirmation

Booking Holder: James Infante ✓

Phone: s.22

Provide Booking Number to Ticket Agent

Customer Number:s.22

Page 1 of 2

Departs	Time / Date	Arrives	Time / Date
TSAWWASSEN	19:00	SWARTZ BAY, Victoria	20:35
Metro Vancouver	30/Mar/2019	Vancouver Island	30/Mar/2019

Vehicle	UNDER HEIGHT PASSENGER VEHICLE	Fare Information	Price
Ferry	Spirit of British Columbia	20'	UNDER HEIGHT PASSENGER VEHICLE \$57.50
		1	ADULT/YOUTH \$17.20
			Reservation Fee \$21.00
The sailing you have selected is a direct sailing.		Products and Fees:	\$95.70
Tsawwassen - Swartz Bay, Victoria		Amount Paid:	\$21.00
Due at Terminal:			\$74.70

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST to customers as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.



Date Issued: 30/MAR/2019 16:11:46

Booked by: BC FERRIES WEBSITE

Receipt

500-1321 Blanshard Street
Victoria, BC V8W 0B7
Toll Free: 1-888-BC FERRY (1-888-223-3779)
Direct: (250) 386-3431

Email: customerservice@bcferries.com

GST Number: 894623206RT0001

Booking Number: s.22

Booking Total: \$95.70

Receipt - please retain

Purchase 2019/03/30

VISA *****s 17 \$21.00 ✓

Auth 03570I 66376371 377282-0_1

//

01 APPROVED - THANK YOU 027

Cardholder Copy

30 Mar 2019 16:11:18



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130918

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Ranjan, Ramesh				Employee ID s.22		Phone Number (604) 220-5303					
Client Organization Tourism, Arts and Culture				Job Title Ministerial Assistant		Travel Group Code 3					
5. Date Completed 2019/03/26		6. Fiscal Year 2019		7. Special Cheque Issue			8. Cheque Stub Information				
Type of Travel In Province		14. Reason for Travel Vancouver Meeting					Headquarters Victoria				
12. Mailing Address for Cheque 151-501 Belleville Street Victoria, BC V8W 9E2											
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
2019 03/21 03/22	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
	Vic to Van (HA)	0800	2200		0.00	29.80	F-B	41.00			
	Van to Vic (HA)	0800	2200		0.00	23.70		0.00			
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 53.50		38. \$ 41.00	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 94.50
48. Client Code	49. Resp.	50. Service Line		51. STOB	52. Project	45. Supplier Code		Amount			
126 126 126 126	51384	54006		5702 5701	5188888	s.22		\$ 94.50			
Less Travel Advance 126											
										54. \$ 94.50	
AMOUNT DUE TO EMPLOYEE											
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed		

Audit Trail for Travel Voucher (Restricted Use) E130918 for Ranjan, Ramesh

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/03/26 10:04:34	Larson, Lori s.15 Lori.Larson@gov.bc.ca	Ranjan, Ramesh Ramesh.Ranjan@gov.bc.ca	Notified	Ranjan, Ramesh Ramesh.Ranjan@gov.bc.ca
2019/03/26 11:48:07	Ranjan, Ramesh s.15 Ramesh.Ranjan@gov.bc.ca		Approved	Newhook, Kelly Kelly.Newhook@gov.bc.ca
2019/03/26 11:52:20	Newhook, Kelly s.15 Kelly.Newhook@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130918 for Ranjan, Ramesh

1 note(s) returned.

Created On	Author	Note
2019/03/26 10:04:34	Larson, Lori s.15 Lori.Larson@gov.bc.ca	Taxi's to and from Harbour Air. Harbour Air paid for on PCard. Ramesh stayed at private accommodations for the evening.

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YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240044

**** PURCHASE ****

03-21-2019 ✓ 07:03:26
Acct # * * * * * s.17 ✓ C
Exp Date **/** Card Type VI
Name: RAMESH RANJAN
A000000003 010 VISA CREDIT

Operator: 44
Trace # 19108
Inv. # 44
Auth # 097137 RRN 001802001

Purchase ✓ \$10.30 *
s.22

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

GARDEN CITY CABS #76
2633 VIKING WAY UN V6V3B6
RICHMOND BC
23008433
GH2300843301

**** PURCHASE ****

03-21-2019 ✓ 19:11:15
Acct # * * * * * s.17 ✓ C
Exp Date **/** Card Type VI
Name: RAMESH RANJAN
A0000000031010 VISA CREDIT

Operator: 1
Trace # 503
Inv. # 136
Auth # 034554 RRN 001823006

Purchase ✓ \$19.50 *
s.22

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240038

**** PURCHASE ****

03-22-2019 ✓ 09:23:20
Acct # * * * * * s.17 ✓ RF
Exp Date **/** Card Type VI
Name:
A0000000031010 VISA CREDIT

Operator: 228
Trace # 7128
Inv. # 228
Auth # 096031 RRN 001856004

Purchase ✓ \$23.70 *
s.22

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

E130918
MARCH 21-22, 2019

Larson, Lori TAC:EX

From: reservation@harbourair.com
Sent: March 25, 2019 8:40 AM
To: Larson, Lori TAC:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!


[Check Flight Status](#)
[Manage Flight](#)
[Deals & Specials](#)
[High Flyer Rewards](#)
[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	Lisa Beare

Booking s.17

Thursday, March 21, 2019

Flight #2020/Twin Otter

07:35 Victoria Harbour / Map

08:10 Vancouver Harbour / Map

35 minutes

KK- Confirmed

Invoice s.17

Air Transportation Charges

Sked 200/300 : (St) GO Flex	\$186.64
-----------------------------	----------

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 200 : Carbon Offset	\$0.65
Sked 200 : VHFC Terminal Fee	\$9.86
+ Goods and Services Tax	\$9.85

1 Passenger(s) - GoFlex
. Ramesh Ranjan, Male

Add to Calendar

Billing \$197.15

Taxes \$9.85

Grand Total \$207.00

Master Card \$207.00

Date / Time March 21, 2019 @ 7:07:14 AM

Summary s.17

Expiration

Authorization 100713

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information

Domestic Flights

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure.
Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount
of their flight and have return flights cancelled.

Larson, Lori TAC:EX

From: reservation@harbourair.com
Sent: March 25, 2019 8:40 AM
To: Larson, Lori TAC:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

E130918

PCARD.

Customer Information

Account	HAS #	s.17
	Name	Lisa Beare

Booking s.17

Friday, March 22, 2019

Flight #503

08:20 Richmond (YVR South) /

Map

08:50 Victoria Harbour / Map

30 minutes

KK- Confirmed

Invoice # s.17

Air Transportation Charges

Sked 500 : (St) GO Flex \$151.73

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 500 : Carbon Offset \$0.65

+ Goods and Services Tax \$7.62

1 Passenger(s) - GoFlex Ramesh Ranjan, Male	Billing	\$152.38
	Taxes	\$7.62
	Grand Total	\$160.00

Add to Calendar

Master Card		\$160.00
Date / Time	March 22, 2019 @ 7:46:07 AM	
Summary	s.17	
Expiration		
Authorization	104607	

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time
 Refundable up to 15 minutes prior to Departure
 Changeable up to 15 minutes prior to Departure
 (subject to difference in fare value)
 Select Seating \$10 (space permitting)
 50% cancellation fee for groups of 4+ if cancelled within
 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
 25 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
 15 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
 \$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
 departure

Booking Information

Domestic Flights

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

TH20EXEDJ.1



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130954

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Sanderson, Melanie s. ✓				Employee ID s.22				Phone Number s.22						
Client Organization Transportation and Infrastructure				Job Title Ministerial Assistant				Travel Group Code 3						
5. Date Completed 2019/04/01			6. Fiscal Year 2019		7. Special Cheque Issue			8. Cheque Stub Information						
Type of Travel In Province			14. Reason for Travel Minister Meetings (Support Staff)					Headquarters Victoria						
12. Mailing Address for Cheque														
16. Travel Dates 2019 03/29	17. Places Travelled Destination (HJ/PC) Vic > Van > Vic Start 0830 End 1700			18. Personal Vehicle Use Km Cost 0.00		19. Other Transport Costs Cost 43.05		20. & 21. Meals Claim F-D Cost 33.25		22. Lodging Costs Cost		20. & 21. Miscellaneous Cost Describe		
TOTALS OF COLUMNS				36. \$ 0.00		37. ✓ \$ 43.05		38. ✓ \$ 33.25		39. \$ 0.00		40. \$ 0.00		Claim Total \$ 76.30 ✓
48. Client Code 034 034 034 034		49. Resp. 55001		50. Service Line 60410		51. STOB 5701		52. Project 5500102		45. Supplier Code s.22		Amount \$ 76.30		
Less Travel Advance 034														
										AMOUNT DUE TO EMPLOYEE			54. \$ 76.30 ✓	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed					
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed					
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed					

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

D/J June 5, 2019

Audit Trail for Travel Voucher (Restricted Use) E130954 for Sanderson, Melanie S.

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/04/01 12:00:12	Waters, Leah s.15 Leah.Waters@gov.bc.ca	Sanderson, Melanie s. Melanie.Sanderson@gov.bc.ca	Notified	Sanderson, Melanies. Melanie.Sanderson@gov.bc.ca
2019/04/01 14:16:51	Sanderson, Melanie s. s.15 Melanie.Sanderson@gov.bc.ca		Approved	Beale, William William.Beale@gov.bc.ca
2019/05/31 15:08:06	Waters, Leah ✓ s.15 Leah.Waters@gov.bc.ca	Beale, William William.Beale@gov.bc.ca	Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E130954 for Sanderson, Melanies.

1 note(s) returned.

Created On	Author	Note
2019/04/01 12:00:12	Waters, Leah s.15 Leah.Waters@gov.bc.ca	03/29: Vic > Van > Vic - HJ Flight, breakfast and lunch, taxi to airport, PC flight ✓

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DUPLICATE

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

DUPLICATE

CARD *****s.17 ✓
CARD TYPE MASTERCARD
DATE 2019/03/29 ✓
TIME 7354 11:50:13
CLERK ID 1
INVOICE # 6477
RECEIPT NUMBER
C85033752-001-865-005-0

PURCHASE
AMOUNT **\$43.05**
s.22

Mastercard
A0000000041010
06B5A6E8161F1453
0000008000-E800
97A3A9473F04A1A6

APPROVED

AUTH# 145013 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

DUPLICATE

604*871*1111
GST# 1054855080
DOWNLOAD
VAN TAXI APP

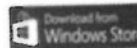
RECEIPT

VANCOUVER-TAXI

AIRPORT • TOUR • DELIVERY

CAB No. 49 Date 29 MARCH 2019

FIND OUR
APP ON:



Time: 10:20 AM
s.15

Pick Up: ..

Destination: YVR

Driver: [Signature] Fare: 48.00

604-871-1111

GST # 105485080

Waters, Leah TRAN:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: March 27, 2019 2:42 PM
To: Waters, Leah TRAN:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Claire Trevena

Booking s.22

Friday, March 29, 2019 ✓

708

08:40 Victoria Harbour (Downtown) ✓

09:15 Vancouver Harbour (Downtown)

35 minutes

Confirmed

2 Passengers - Off-Peak

• Claire Trevena, Female

• Melanie Sanderson, Female ✓

[Add to Calendar](#)

Invoice #403895

FARE-YWH-OffPeak_2018 \$438.10

+ GST \$21.90

Billing \$438.10

Taxes \$21.90

Grand Total \$460.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.



Reservation Confirmation

Your reservation is now confirmed

Reservation Number: s.22

*All charges and payments appear in: CAD

Passenger

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
SANDERSON, MELANIE ✓	\$180.00	\$9.00	\$189.00	\$189.00	\$0.00

Flight Itinerary

Leg	Flight Number	Date	Departure	Arrival	Aircraft	Status
1	8P1417	29 Mar 2019	15:15 - VANCOUVER - SOUTH	15:40 - VICTORIA INT ARPT	SAAB 340A	CONFIRMED

8P flight numbers operated by Pacific Coastal Airlines.

Aircraft type and schedule subject to change without notice.

Purchase Summary

Leg	Passenger	Description	Amount	GST	Total
1	SANDERSON, MELANIE	AIF - YVR	\$5.00	\$0.25	\$5.25
1	SANDERSON, MELANIE	CLASSIC FARE	\$142.08	\$7.10	\$149.18
1	SANDERSON, MELANIE	Security Surcharge	\$7.12	\$0.36	\$7.48
1	SANDERSON, MELANIE	Fuel Surcharge	\$8.00	\$0.40	\$8.40
1	SANDERSON, MELANIE	Nav Canada Fee	\$13.00	\$0.65	\$13.65
1	SANDERSON, MELANIE	Carbon Surcharge	\$4.80	\$0.24	\$5.04
Total			\$180.00	\$9.00	\$189.00

Payment Information

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
28 March 2019	Leah Waters	\$189.00	MASTERCARD		2993220	170228

Tax Registration: 121386296 RT0001



Fare Terms and Conditions

Classic Fare

- 100% non-refundable
- Checked Baggage Fees:
 - For travel on or before April 28, 2019: 1st piece = Free, 2nd piece = \$26.25, 3rd or more/overweight/sized = \$78.75
 - For travel on or after April 29, 2019: 1st piece = Free, 2nd piece = \$42.00, 3rd or more/overweight/sized = \$94.50