

### **BUSINESS EXPENSE APPROVAL** for Business Meetings/Protocol Events

			Laginious i	nooth go/		BUSINESS EXPENSE APPROVAL NO
Attach original invoices/receipts the by an expense authority. Please see	t have be	en coded and	approved			BEA-BRO20190402
SECTION 1 - ORIGINATOR INFORMATI		or rarater man	acaons.			
NAME OF ORIGINATOR OF EXPENSE	UN		TELEPHONE NO.	- 1		YYY/MM/bp
Evan Brown			(250) 387	7-1715	DATE	2019/04/15
MINISTRY/DIVISION/BRANCH		LOCATION (CITY)	OF EVENT		START DATE	AMAGMWIDD
Office of the Premier		Victoria		1	OF EVENT	2019/04/02
Executive Branch					END DATE	THTY/MM/JDD
SECTION 2 - NAME / NATURE OF EVE	NT					
In general terms, describe the event, the no - 20 government employees, 2 service con	umber of pe	eople attending ar	nd their affiliation.	For example:	Annual R	egional Meeting
Dinner during late session night.						
Diffice during lots addalon ringing						
					125	
SECTION 3 - INDIVIDUALS INCLUDED I	J MEAL CI	-AIMS				
Complete this section only if the Business in ministry or company they are affiliated with	Expense Ap	proval includes a	meal. Identify the	e individual's n	ame and e	either the
	Auderas	paharara narin nar	æssary.			
See above						
SECTION 4 - BUSINESS EXPENSE REQ	UESTED		SECTION 5 - EX	KPENSE AUTH	ORITY P	RE-APPROVAL
CATEGORY	STOB	AMOUNT	RESP. CENTRE	SERVICE LINE		CT NO. (IF APPLICABLE) OR- ONAL CODING
4. Manifest Brief.	6531		10		ADDITE	ONAL CODING
1. Meeting Room Rental			36Å10	36200		00000
2. Equipment/Furniture Rental	6531		EXPENSE AUTHOR	TY SIGNATURE -	Certified con	rect pursuant to sections
	1		32 & 33 of the Finan	/		lated policies.
3. Photocopying, Faxing, Telephone, etc.	6531		1/7	ode	4	
4. Food/Beverages for Meetings	6531		PRINT NAME OF EXPEN		-	DATE SIGNED
BREAKFAST LUNCH DINNER	0031					MALAMA
SNACKS COFFEETEAULICE, ETC.			Vanessa Geary	/		2019/04/16
5. Business Meals in Restaurant	-		PECTON E	MIDL OVEE DE	tive upo	EMENT INFORMATION
BREAKFAST LUNGH DINNER	6531	\$ 13.23				
		φ 13.23	have paid personal	lly. Enter payee	name, che	mployee for expenses they que mailing address, and
6. Event Planners, Speakers, etc.			reimbursement tota	ai.		, , , , , , , , , , , , , , , , , , , ,
	1		Evan Brown			
7. Travel Costs for Non-BC			c/o Room 156,	501 Belleville	St	
Government Participants			Victoria, BC			
8. Other:			V8V 1X4			

FIN 215/WEB Rev. 2018/04/11

ESTIMATED TOTAL

8. Other:

ORIGINALT MINISTRY ACCOUNTS PAYABLE

\$ 13.23

COPY: ORIGINATOR

REIMBURSEMENT TOTAL

QUALIFIED RECEIVER SIGNATURE—Certified goods/services received pursuant to approx 43.2

\$ 13.23

********	****	*****
CHECK # 513696 TABLE # TOGO17	DATE	4/02/19
		6:14PM
******* DUPLICATE C	CHECK	*****
may may the car was place to the case that the place of the case that the last the changes and the case that the case the case that the case that the case that the case that the case the case the case that the case that the case the ca	THE STATE OF THE PARTY OF THE P	and larger from these transport control contro
s.15 : DE	LAINA	
ITEMS ORDERED		THUOMA
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+ * + 1 * + * * * * * * * * * * * * * *	*****	<b>*</b> *****
SUBTOTAL		11.50
TOTAL DUE		11.50
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MINISTRY/ACCOUNT#		halpen to progress of the standard
GST #s.15		
s.15		1412 1

s.15

\*\*\*\*

22134585 GA2213458501

\*\*\*

04-02-2019 18:16:38 Acct # \* Card Type MC

Name: EVAN BROWN 40000000041010

MasterCard

Trace # 4222 Inv. # 4495 14th # 211638

RRN 001418047

Purchase \$11.50 Tip Total

(001) APPROVED-THANK YOU

Retain this copy for your records Customer copy



## BUSINESS EXPENSE APPROVAL for Business Meetings/Protocol Events

			BUSINESS EXPENSE APPROVAL NO.
Attach original invoices/receipts that by an expense authority. Please see			BEA-BRO20190403
SECTION 1 - ORIGINATOR INFORMATION NAME OF ORIGINATOR OF EXPENSE	TELEPHONE NO.	1	YYYYMM70Q-
Evan Brown	(250) 387-1715	DATE SUBMITTED.	2019/04/15
MINISTRY/DIVISION/BRANCH	LOCATION (CITY) OF EVENT		ALLIAMIDO
Office of the Premier	Victoria	OF EVENT	2019/04/03
Executive Branch		END DATE	YYYY/MM/DD

SECTION 2 - NAME / NATURE OF EVENT

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting – 20 government employees, 2 service contractors.

Dinner during late session night.

SECTION 3 - INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the ministry or company they are affiliated with. Attach a separate list if necessary.

See above

SECTION 4 - BUSINESS EXPENSE REQ	UESTED		SECTION 5-	EXPENSE AUTH	ORITY PRE-APPR	OVAL
CATEGORY	STOB	AMOUNT	RESP. CENTRE	SERVICE LINE	PROJECT NO. (IF API	
1. Meeting Room Rental	6531		36A10	36200	-36000000	i
2, Equipment/Furniture Rental	6531		EXPENSE AUTHO	ORITY SIGNATURE - C	Sertified correct pursual Act and related policie	nt to sections
3. Photocopying, Faxing, Telephone, etc.	6531		1 1/4	Jean	1	
4. Food/Beverages for Meetings  BREAKFAST LUNCH DINNER  SNACKS COFFEE/TEA/ANCE, ETC.	6531		Vanessa Ger	PENSEAUTHORITY	DATE SIGNE	O4/16
5. Business Meals in Restaurant  BREAKFAST LUNCH Z DINNER	6531	<b>\$ 13.22</b> -3	Complete this se	ection only if relimbu	IMBURSEMENT IN rsing an employee for name, cheque mailing	FORMATION expenses they
6. Event Planners, Speakers, etc.			reimbursement	lotal.		
7, Travel Costs for Non-BC Government Participants			1	6, 501 Belleville	Śŧ	
8. Other:			V8V 1X4			
			puraway to CPP		certified goods/services	received
ESTIMATED T	TOTAL S	<b>\$ 13.22</b> -3		REIMBÚRSE	MENT TOTAL	\$ 13.22

FIN 215WEB Rev. 2018/04/11

ORIGINAL: MINISTRY ACCOUNTS PAYABLE

COPY: ORIGINATOR

Audited 2019Apr29

s.15

22134585 GA2213458501

D4-03-2019 18:24:32
Acct # \*\*\*\*\*\*\*\*\*\*\*\*\* C
Card Type MC
Name: EVAN BROWN
A00000000041010 MasterCard

DUPLICATE \*\*\*\*

Trace # 4281 Inv. # 4555 Auth # 212432 RRN 001419056 TVR 0000008000 TSI E800 TC A42302A268F95546

Purchase \$11.50 Tip s.22 Total

(001) APPROVED-THANK YOU
(PIN VERIFIED)

Retain this copy for your records Merchant copy

CHECK # 513864 TABLE # TOGO1 ******** DUPL		TIME 6:31PM K *******
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s.15	: AMAND	A
ITEMS ORDER	RED	AMOUNT
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TOTAL I	DUE	11.50
TUTAL TAX INCLUSES IN HAME:	0.5	Srann

HINISTRY/ACCOUNT#

s.15



## BUSINESS EXPENSE APPROVAL

COLUMBIA Finance	· ·	fc	r Business	Meetings	Protoc	
Attach original involces/receipts to by an expense authority. Please s	ee page 2	een coded and for further ins	d approved			BEA-BRO20190410
SECTION 1 - ORIGINATOR INFORMAT NAME OF ORIGINATOR OF EXPENSE	TION		TELEPHONE NO	).	ı	YYY/MM/0D
Evan Brown			( 250 ) 38	7-1715	DATE	
MINISTRY/DIVISION/BRANGH		LOCATION (CIT		7-17 15	SUBMITTED	2019/04/15
Office of the Premier Executive Branch		Victoria			START DATE	2019/04/10
					END DATE	11117-94120
SECTION 2 - NAME / NATURE OF EVE			38			-
In general terms, describe the event, the r - 20 government employees, 2 service co	number of portractors.	eople attending a	and their affiliation.	For example	: Annual R	egional Meeting
Dinner during late session night.						
Complete this section only if the Business ninistry or company they are affiliated with see above	Attach a	separate list if ne	cessary.	e morviouers r	ame and e	iner ne
ECTION 4 - BUSINESS EXPENSE REQ	UESTED		SECTION 6 - EX	PENSE ALITE	OPITY DE	E-APPROVAL
ATEGORY	STOB	AMOUNT	RESP. CENTRE	SERVICE LINE		
. Meeting Room Rental	6531		1			T NO. (IF APPLICABLE) OR NAL CODING
			36A10	36200		00000
Equipment/Furniture Rental	6531		32 & 33 of the Finan	TY SIGNATURE - clei Administratio	Certified con a Act and res	ect pursuant to sections ated policies.
Photocopying, Faxing, Telephone, etc.	6531		1 12	Toans	1	
Food/Beverages for Meetings	6531		PRINT NAME OF EXPEN	SEAUTHORITY	1 10	ATE SIGNED.
☐ BREAKFAST ☐ LUNCH ☐ DINNER ☐ SNACKS ☐ COFFEETEAUUICE, ETC			Vanessa Geary	,		ממואאאזייי
Business Meals in Restauranf	+		SECTION'S E	MDI AVEC DE	TRADUCCE.	2019/04/16
BREAKFAST LUNCH DINNER	6531	\$ 17.77	Complete this secti	on only if relimb	ursing an em	MENT INFORMATION poloyee for expenses they ue mailing address, and
Event Planners, Speakers, etc.			selmonlagueut fots	l.	riaile, crieq	oe manny nodress, and
Travel Costs for Non-BC Government Participants			Evan Brown c/o Room 156,	501 Belleville	St	
Other:	+-		Victoria, BC			
Vilot.			V8V 1X4	1		
			QUALIFIED RECEIVE	SIGNATURE - 0	Certified good	s/services received
			x / 17	ullen		

FIN 215MEB Ray, 2018/04/11

ESTIMATED TOTAL

ORIGINAL: MINISTRY ACCOUNTS PAYABLE

\$ 17.77

COPY: ORIGINATOR

REIMBURSEMENT TOTAL

Audited 2019Apr29

\$ 17.77

\*\*\*\*\*\*\*\*\*\*\* DATE 4/10/19 CHECK # 514705 TIME 6:44PM TABLE # TOGO1 \*\*\*\*\*\* DUPLICATE CHECK to Job pip does not not the last out and the last out pip has been set professional to the doctor professional plants and the last out of the last out pip has been professional to the last out pip has been pip has been professional to the last out pip has been professional to the last out pip has been pip has been professional to the last out pip has been \_\_ s.15 : AMANDA AMOUNT ITEMS ORDERED 4.50 1 s.22 10.95 1 \*\*\*\*\*\*\*\*\*\*\*\*\* 15.45 SUBTOTAL TOTAL DUE TOTAL TAX INCLUDED IN BILL GST IN NAME: URATUITY MINISTRY/ACCOUNT# s.15

s.15

22134585 GA2213458501

Trace # 4556 Inv. # 4840 Auch # 214642 RRN 001425001

Purchase \$15.45 Tip s.22

(001) APPROVED-THANK YOU

Retain this copy for your records Customer copy

15%



## BUSINESS EXPENSE APPROVAL for Business Meetings/Protocol Events

Attach original involces/receipts the by an expense authority. Please se					Bl	EA-BRO20190425
SECTION 1 - ORIGINATOR INFORMAT			TELEPHONE NO.	1		Manageria
Evan Brown						ANNIANA DO
			(250) 387-	1715 SURN	INTED	2019/04/25
MINISTRY/DWISION/BRANCH Office of the Premier		LOCATION (CIT	OF EVENT	STAR	VENT.	2019/04/25
Executive Branch		Victoria		END	DATE	COLMYLLÜ
SECTION 2 - NAME / NATURE OF EVE	NT	4.50	in the	1 13	ACIAL I	
In general terms, describe the event, the n ~20 government employees, 2 service co	umber of pontractors.			or example: An	nual Regiona	al Meeting
Lunch meeting prior to announcement Premier John Horgan COS Geoff Meggs Evan Brown, EA Jennifer Holmwood, Dep. Communica Don Craig, Photogragher Minister Trevena, MOT	1	MA William Bea ADM Kevin Vol	ile, MOT k, MOT			
,						
SECTION 4 - BUSINESS EXPENSE REC	HEOTED		SECTION 5 - EXP	CENOE ATTEMOS	ITY DDE AT	MANAGER
Category	STOR	AMOUNT		SERVICELINE		**
, Meeting Room,Rental	8531					FAPPUCABLETOR DOING
, Meeting Room, Rental			36A10	36200	3600000	
2. Equipment/Furniture Rental	6531		EXPENSE AUTHORITY 32 & 33 of the Finance	A SIGNATURE Carl	ified correct put t and related of	rauant to sections
b. Photocopying, Faxing, Telephone, etc.	6531		11/	early		
Food/Beverages for Meetings.	-6531	-		EALTHORN	I nated	
BREAKFAST V LUNCH CONNER			PRINT NAME OF EXPENS	Thursday 1	Date	SIGNED.
BNACKS. COFFEETEAUUCE, ETC.		\$ 119:62	00.	- Authority	20	SIGNED YYYYNM/OD
5. Business Meals in Restaurant	8524	\$ 119.62	PRINT NAME OF EXPENS		201	9/04/26
5. Business Meals in Restaurant  BREAKFAST   LUNCH   DINNER	6531	\$ 119:62	PRINT NAME OF EXPENS Variessa Geary	IPLOYEE REIM	201 BURSEMEN	SIGNED YYYY/MM/OD  9/04/26 IT INFORMATIO see for expenses the

8. Other: QUALIF ED RECEIVER SIGNATURE - Certified goods/services received pursuant to Cyfr 4.42.

ESTIMATED TOTAL

\$ 119.62

REIMBURSEMENT TOTAL

\$ 119:62

FIN 215/WEB REV. 2018 / 04 / 11

6. Event Planners, Speakers, etc.

7. Travel Costs for Non-BC Government Participants

ORIGINAL: MINISTRY ACCOUNTS PAYABLE

Evan Brown

c/o 501 Belleville, Room 156

Victoria, BC V8V 1X4.

COPY: ORIGINATOR

s.22

CARD TYPE MASTERCARD
DATE 2019/04/25
TIME 4537 11:17:39
CLERK ID 02
RECEIPT NUMBER
C82006253-001-036-001-0

PURCHASE AMOUNT

\$104.02

s.22

MasterCard A00000000041010 C34D1000EA60551A 0000008000-E800 8DC5D626BD1735CA

## APPROVED

AUTH# 141740 01-027 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS

SUBTOTAL 99.05 GST 4.97

TOTAL DUE 104.02

# OF GUESTS

8

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

s.15

## MINISTRY OF FINANCE AND SUPPORTED ENTITIES REIMBURSEMENT CLAIM FOR NON-PAYROLL RELATED EXPENSES

INVOI	CE#	
MISC-	BRO2019042	4

FO	RI	Vľ	П	2	A	C	F
	7.71	T.A.	•		-	u	-

This form is to be used by individuals to claim reimbursement for government expenditures that have been paid for personally and cannot be claimed using another reimbursement method (e.g., items that cannot be claimed through petty cash or on a travel voucher). After completion, the individual should forward the original claim (with receipts attached) to the expense authority. The expense authority will complete and sign the Coding section and forward the claim to MFIN, Accounts for processing. A cheque will be forwarded to the *Cheque Mailing Address* below.

CHEQUE INFORMATIO	<u>ON</u>				
Payee Name: Evan Brow	n		Vend	dor#: 165486	Loc. Code:
Cheque Mailing Address:	c/o Room 156, 501 Belleville	Street, Victoria BC V8	V 1X4		
DESCRIPTION OF PUR	CHASE(S)	***************************************			
Date of Purchase		Description			Amount
April 24, 2019	Cable for Portable Printer				19.03
		- 10 101			
		- 4711			
					= 27,0700=12=44(r)
	- KAN-UNI				PST: \$1.19
				Cheque Total	GST: \$0.85 19.03
6		May 3, 2	0/9		
	Receiving Reimbursement	Date			
Certified this is a true statement of	disbursements made to which I am en	stitled and for which I have not	been and will not	be reimbursed by an	y other party.
CODING	(1001)				
Client: 004 Resp: _	36A10 Service Line:	36200 STOB	:6508	Project:	36000000
Mea	uy	May 3,2	2019		
Expense Author		Date			
Certified that the amount to be paid	d is correct, in accordance with approp	rrate statue or other authority f	or payment.		

FIN FSA 007 REV. 06/07

#### THANK YOU FOR SHOPPPING AT s.15

SALESPERSON # 50639

VINTY MORO CEL SET 71169271001 16.99 tPG

SUBTOT AL. \$16.99 PST02 \$1.19 GST TOTAL \$0.85 \$19.03 MASTERCARD ANNAMA CATALANA PURCHASE KANAMAKANAMAKA \$19.03 **APPROVED** 

fotal:

\$19.03

Card Type: Card Entry: MASTERCARD CHIP Acct #: \*

: Approva Code: 105809

#### PIN Verified

\*\*\*\*\*\* EMV PURCHASE \*\*\*\*\*\*\*\* App Lagel: MasterCard Mode: Issuer AID: A0000000041010

TVR: 03000000000

TAD: 09106770030200000110600000000000000000FFTSI

: E800 TSI: E300 ARC: 0)

AC: 211E3FEE7FA57AC5 CVM: 440302

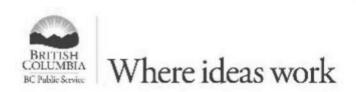
## CUSTOMER COPY

ITEMS 1 04/24/2019 07:58AM MELANIE 000860 01 50639

HOW WAS OUR SERVICE TODAY? WE WANT TO KNOW! PLEASE TAKE A QUICK SURVEY FOR A CHANCE TO WIN A \$250 STET CARD. s.15

For Portable Printer.

FS20EXESLP10



## Travel Voucher (Restricted Use)

Control No.

E131026

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	Evan rganization f the Premier		s.22 Job		stant		s	none Number .17 ravel Group C		
5. Date C	completed	6. Fiscal Yea	r	7. Specia	I Cheque Is	sue	8	. Cheque Stu	b Informa	ation
Type of In Provir	Travel	14. Reason f Official Busin		əl				<b>leadquarters</b> Victoria		
16. Travel Dates 2019 04/03	17. Places To		Ver Km	ersonal nicle Use Cost 0.00	19. Other Transport Costs 15.50	20. & 21 N Claim F-LD	l. leals Cost	22. Lodging Costs	20. & 21 Mis	scellaneous Describe
8. Client	OF COLUMNS  t Code 004 004 004 004		ce Line	36. \$ 0.00  51.  STOE  570		Project 8600000	38. \$ 22.  45.		<b>40.</b> \$ 0.0	Claim Total \$ 38.25 Amount \$ 38.25
	004									
	vel Advance	i		i	1		ī			
		'				AMOUN	T DUE TO	O EMPLOYEE		<b>54.</b> \$ 38.25
- Certifie disburse a result	loyee Signature (Seed this travel expensements made and/or of travel on government I have not been ar	e claim is a true allowances to nent business a	which I a	m entitled a d above an	d	ame		Date	Signed	
56. Spen	ed correct pursuant t tration Act and relate	to section 32 & 3			Print N	Name		Date	Signed	
- Requis	nent Authority Sigr sition for payment pu tration Act.				Print N	Name		Date	Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2019May02

## Audit Trail for Travel Voucher (Restricted Use) E131026 for Brown, Evan 3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/04/15 15:21:56	Parkinson, Elizabeth e (IDIR\= 15 ) Elizabeth.Parkinson@gov.bc.ca	Brown, Evan Evan.Brown@gov.bc.ca	Notified	Brown, Evan Evan.Brown@gov.bc.ca
2019/04/23 09:11:17	Brown, Evan (IDIR\s 15 Evan.Brown@gov.bc.ca		Approved	dGeary, Vanessa Vanessa.Geary@gov.bc.ca
2019/04/24 09:41:51	Geary, Vanessa (IDIR\s 15 ) Vanessa.Geary@gov.bc.ca		Approved	dFSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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#### Notes for Travel Voucher (Restricted Use) E131026 for Brown, Evan

#### 1 note(s) returned

Created On	Author	Note
2019/04/15 15:21:56	Parkinson, Elizabeths (IDIR's 15 ) Elizabeth.Parkinson@gov.bc.ca	April 3: Vic-Van-Vic: Helijet return (on Pcard) Cab PD: BI

Production \*\*\* Copyright © Government of British Columbia

2612 QUADRA ST VICTORIA BC

TYPE MASTERCAPID

15:50

MasterCard PUAL 0000041010 1 AR 1D5BA68AD0D2 PUAL 008000-E80U 10x4970E39945349

## APPROVED

AUTH# 100303 01-027 THANK YOU

CARDHOLDER COPY

DOPY FOR YOUR RECORDS

## Parkinson, Elizabeth PREM:EX

From: Passenger Services < Passenger Services@helijet.com>

Sent: March 11, 2019 12:46 PM
To: Parkinson, Elizabeth PREM:EX

Subject: Thank you for choosing to take off with Helijet!

×	An action of the spinor and spinor and	

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Account	Customer#	s.17
	Name	Evan Brown
	Company	Office Of The Premier

	PARTY OF COMMENT AND COMMENT OF C		
Wednesday, April 3, 2019	Invoice #398117		
-0.	FARE-YWH-FULL_Winter2019	\$333.33	
704 07:50 Victoria Harbour (Downtown)	+ GST	\$16.67	
08:25 Vancouver Harbour (Downtown)			
ooies valiesaver harbour (bowlieswil)	Billing	\$333.33	
35 minutes	Taxes	\$16.67	
	Grand Total	\$350.00	
Confirmed			
1 8	Helijet fares are fully Changeable / Refur	idable up to 5pm the	
1 Passengers - Full-Fare	day prior to departure.		
. Evan Brown, Male	After 5nm all next-day travel is non-refu	odable and only	
Add to Calendar	After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in		
4. CHARLES	a non-refundable cancellation fee equal	2000	



#### Parkinson, Elizabeth PREM:EX

From: Passenger Services < Passenger Services@helijet.com>

Sent: April 3, 2019 8:51 AM

To: Parkinson, Elizabeth PREM:EX

Subject: Thank you for choosing to take off with Helijet!

(a) The second of the second o	

Please review your reservation below.

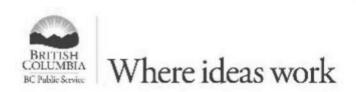
If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer#	s.17
	Name	Evan Brown
	Company	Office Of The Premier

Wednesday, April 3, 2019	Invoice #398120	
	FARE-YWH-FULL_Winter2019	\$333,33
713	+ GST	\$16.67
11:20 Vancouver Harbour (Downtown)	and a manufacture of the	6
11:55 Victoria Harbour (Downtown)	Billing	\$333.33
	Diffuse.	2333.33
35 minutes	Taxes	\$16.67
	Grand Total	\$350.00
Confirmed		
	Helijet fares are fully Changeable / Refun	dable up to 5pm the
1 Passengers - Full-Fare	day prior to departure.	
. Evan Brown, Male		
2	After 5pm all next-day travel is non-refur	ndable and only
Add to Calendar	changeable for same-day travel. Any can	cellations will result in

FS20EXESLP10



## Travel Voucher (Restricted Use)

Control No.

E131027

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Brown, E Client O	Evan rganization f the Premier			s.22 Job T	oyee ID			S.	one Number 17 avel Group (		
5. Date C	completed	6. Fiso	al Year		7. Special	Cheque Is	sue	8.	Cheque Stu	b Informat	ion
Type of Travel In Province 12. Mailing Address for Cheque								eadquarters /ictoria			
16. Travel Dates	17. Places T	ravelled		100	rsonal	19. Other Transport	20. & 21 M	leals	22. Lodging	20. & 21. Mis	cellaneous
2019 04/05	Destination * Vic-Van-Vic(HJ/AC	Start 0720	<b>End</b> 2359	Km	Cost 0.00	Costs 13.50	Claim F-BL	30.5	Costs	Cost	Describe
TOTALS	OF COLUMNS	50.			36. \$ 0.00	37. \$ 13.50   <b>52</b> .		38. \$ 30.5	39. 0 \$ 0.00	<b>40.</b> \$ 0.00	Claim Total 3 \$ 44.00
(	t Code Resp 004 36A 004 004 004	2500	Service 362		<b>STOB</b> 5701		Project 3600000		Supplier 0 s.22	Code	Amount \$ 44.00
	ivel Advance	1			T.	1		1			
	,						AMOUN'	T DUE TO	EMPLOYEE		<b>54.</b> \$ 44.00
- Certifie disburse a result	loyee Signature (S ed this travel expensements made and/or of travel on government h I have not been an	e claim i allowan nent busi	s a true s ces to wh ness as	nich I ar detailed	m entitled as		ame		Date	Signed	
56. Spen	nding Authority Signed correct pursuant stration Act and relate	o section	32 & 33			Print N	Name		Date	Signed	
- Requis	nent Authority Sign sition for payment pu tration Act.					Print N	Name		Date	Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

> Audited 2019May02 SLP

## Audit Trail for Travel Voucher (Restricted Use) E131027 for Brown, Evan 4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/04/15 16:23:17	Parkinson, Elizabeth e	Brown, Evan	Notified	Brown, Evan
	(IDIR\s.15 ) Elizabeth.Parkinson@gov.bc.ca	Evan.Brown@gov.bc.ca		Evan.Brown@gov.bc.ca
2019/04/15 16:23:43	Parkinson, Elizabeth	Brown, Evan	Notified	Brown, Evan
	(IDIR\EPARKIN)	Evan.Brown@gov.bc.ca		Evan.Brown@gov.bc.ca
	Elizabeth.Parkinson@gov.bc.ca			
2019/04/23 09:11:04	Brown, Evan		Approve	dGeary, Vanessa
	(IDIR\s.15 )			Vanessa.Geary@gov.bc.ca
	Evan.Brown@gov.bc.ca			, 00
2019/04/24 09:41:29	Geary, Vanessa		Approve	dFSA MIN OFF, FIN
	(IDIR\s 15 )		10.00	FINFSAMINOFF@gov.bc.ca
	Vanessa.Geary@gov.bc.ca			

Production \*\*\* Copyright © Government of British Columbia

#### Notes for Travel Voucher (Restricted Use) E131027 for Brown, Evan

#### 1 note(s) returned.

Created On	Author	Note
2019/04/15 16:23:17	Parkinson, Elizabeths (IDIR\s.15 ) Elizabeth.Parkinson@gov.bc.ca	April 5: Vic-Van-Vic: Helijet, (on Pcard) Cab AC (on Pcard) PD: DI

Production \*\*\* Copyright © Government of British Columbia

## Parkinson, Elizabeth PREM:EX

From:

Passenger Services < Passenger Services@helijet.com>

Sent:

April 15, 2019 4:22 PM

To:

Parkinson, Elizabeth PREM:EX

Subject:

Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	s.17
	Name	Evan Brown
	Company	Office Of The Premier

The state of the s	รวรมสังเด็นก็เด็นกระบบกังเห็นการ		erela giudinista per mertini linin
Friday, April 5, 2019	Invoice #398922		
700	FARE-YWH-FULL_		\$333.33
708 08:40 Victoria Harbour (Downtown)	+ GST		\$16.67
09:15 Vancouver Harbour (Downtown)	Billing		\$333.33
35 minutes	Taxes	the same of the first transfer of the same	\$16.67
Confirmed	Grand Total		\$350.00
4.0	On Account		\$350.00
1 Passengers - Full-Fare Evan Brown, Male	Date / Time	April 5, 2019 @ 7:39:48 AM	management of the property of the
Add to Calendar	Summary	#160112	

ACLURE'S CAB 112 1275 75TH AVE W VANCOUVER

TYPE MASTER 2019/04

17641 TIME

7294 14:47.10

CIFER ID

PET NUMBER 142931-001-730-0:2-0

PIN HASE

MasterCard 4,00000041010 EB33125008F8 308000-E800 44777334FB40

## A PROVED

4 174714

01. 1727

THANK YOU

CARDHOLDER COPY

RTANT - RETAIN THE PY FOR YOUR RECOF

604 831 1111 \*\*\*



### **Booking Confirmation**

Booking Reference: \$.22

Date of issue: 03 Apr., 2019

This is your official linerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and. If your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also myste you to view Air Canada's Privacy Policy directly.



Economy - Latitude

Friday 05 Apr. 2019

23:00

Vancouver Vancouver Int. (YVR), BC

23:29 Victoria

Victoria Int. (YYJ), BC

AC8087

0hr29 Economy B Operated by: Air Canada Express -Jazz | Q400

#### **Passengers**

n John Horgan

Seats

**Ticket Number** 

AC8087 - 1

0142110839358

n Evan Brown

Seats

**Ticket Number** 

AC8087 . 1

0142110839359

<sup>∧</sup> Jennifer Holmwood

Seats

**Ticket Number** 0142110839360 AC8087 c 1



## Purchase summary

MasterCard		3 adults
Amount paid. \$1414.74	Ander Tennanoctation Charges	
Tax information GST no. 10009-2287 RT0001	Base Fare	425.00
\$67.38	Surcharges	12.00
	Tanda thes are thrages	
	Goods and Services Tax - Canada no. 100092287 RT0001	22,46
	Air Travellers Security Charge - Canada	7.12
	Airport Improvement Fee - Canada	5.00
	Total airfare and taxes before options (per passenger)	\$47158
	Number of passengers	X 3
	Total	\$1,414 <sup>74</sup>
	GRAND TOTAL (Canadian dollars)	\$141474

## Check-in and boarding gate deadlines

Within Canada

90

Recommended check-in time
You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45 minutes1

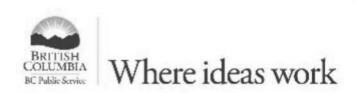
Check-in and baggage drop-off deadline
You must have checked in, obtained your boarding pass and deposted all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15 mínutes

Boarding gate deadline You must be present at the boarding gate before it closes.

<sup>1.</sup> From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

FS20EXESLP10



## Travel Voucher (Restricted Use)

Control No.

E131038

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	Evan rganization i the Premier	Job		tant		Phone Number s.17 Travel Group Code 3				
5. Date C 2019/04	completed /17	6. Fiscal Year 2020		7. Specia	I Cheque Is	Cheque Issue 8. Cheque Stub Information				
Type of In Provin	Travel nce	14. Reason for Official Busin		H		<b>Headqua</b> Victoria				
16. Travel	ravel Places Travelled		55000	ersonal nicle Use	19. Other Transport	Marie Committee		22.	20. & 21. Miscellaneous	
2019 04/12 04/13	Destination  * Vic-Van (HJ/PC)  Vic	Start         End           0830         1945           1000         1010	Km	Cost 0.00 0.00	Costs 61.10 13.50	Claim F-B		Lodging Costs	Cost	Describe
	OF COLUMNS			<b>36.</b> \$ 0.00	<b>37.</b> \$ 74.60		38. \$ 41		<b>40.</b> \$ 0.0	Claim Total 0 \$ 115.60
(	Res 36A 36A 36A 36A 36A	10 36	e Line 200 200	51. STOB 5702 5701	2   ;	Project 3600000 3600000	4	Supplier 0 s.22	Code	Amount \$ 102.10 \$ 13.50
Less Tra	vel Advance	1		1	1					
	004					AMOUN	T DUE	TO EMPLOYER		<b>54.</b> \$ 115.60
- Certifie disburse a result	loyee Signature (Sed this travel expendements made and/of travel on governing the lawer and been a	se claim is a true or allowances to v ment business as	hich I a	m entitled a d above and	t	lame		Date	Signed	
56. Spen	ding Authority Si ed correct pursuant tration Act and rela	to section 32 & 3			Print I	Name		Date	Signed	
- Requis	nent Authority Sig sition for payment p tration Act.		1 32 of t		Print I	ve zer com		Date	Signed	L-1/2- A DOC 4040 C

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2019May02

## Audit Trail for Travel Voucher (Restricted Use) E131038 for Brown, Evan 3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/04/17 11:34:07	Parkinson, Elizabeth	Brown, Evan	Notified	Brown, Evan
	(IDIR\s 15 )	Evan.Brown@gov.bc.ca		Evan.Brown@gov.bc.ca
	Elizabeth.Parkinson@gov.bc.c	a		
2019/04/23 09:10:50	Brown, Evan		Approve	dGeary, Vanessa
	(IDIR\e 15 )		0-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1	Vanessa.Geary@gov.bc.ca
	Evan.Brown@gov.bc.ca			, 00
2019/04/24 09:40:51	Geary, Vanessa		Approve	FSA MIN OFF, FIN
	(IDIR\s 15			FINFSAMINOFF@gov.bc.ca
	Vanessa.Geary@gov.bc.ca			00

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#### Notes for Travel Voucher (Restricted Use) E131038 for Brown, Evan

#### 1 note(s) returned.

Created On	Author	Note		
2019/04/17 11:34:07	Parkinson, Elizabeth e (IDIR\e 15 ) Elizabeth.Parkinson@gov.bc.ca	April 12: Vic-Van-Powell River-Van-Vic: Pacific Coastal (on Pcard), cab PD: LDI Apl: 13: cab to pick up car at Helijet		

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Evan.

YELLOW CAB 817 FISCARD STREET V8W1R9 VICTORIA BC 21052400 GH2185240041

11112 300 itti

\*\*\*\*

04-12-2019

19:39:37

Acct # \*\*\*\*\*\*\*\*\*\*\*s.17 Card Type MC

Name: EVAN BROWN

A0000000041010

MasterCard

Operator: 141

Trace # 256 Inv. # 8104 Auth # 223937.

RRN 001409002

Total

Retain this copy for your records Customer copy

www.yellowcabvictoria.com 250-381-2222

BLUEBIRD CABS #18 26-12 QUADRA ST VICTORIA

CARD CARD TYPE

MASTERCARD

DATE TIME

2019/04/13 5172 10:08:46

RECEIPT NUMBER

C85068911-001-676-006-0

PURCHASE TOTAL

MasterCard A0000000041010 FDAC13524C8FBB1E 0000008000-E800 3F6411F06C750C20

## APPROVED

AUTH# 130846

01-027

THANK YOU

CARDHOLDER COPY

MPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

## Parkinson, Elizabeth PREM:EX

From: Passenger Services <PassengerServices@helijet.com>

 Sent:
 April 5, 2019 12:15 PM

 To:
 Loubert, Danny PREM:EX

Subject: Thank you for choosing to take off with Helijet!

×	Topographic and the contract of the contract o	

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
7 5 1		
Account	Customer#	s 17
	Name	Mira Oreck
	Company	Government Of Bo

		A Sandara Line			
Friday, April 12, 2019	Invoice #406711				
	FARE-YWH-FULL_Winter2019	\$1,666.65			
710	+ GST	\$83.35			
09:35 Victoria Harbour (Downtown)	As \$500 Streets Will Harden only and received the contract of the property of the contract of	AMERICA 180 70 1 74 to 180 1 1 1 1 1 1 1 1 1			
10:10 Vancouver Harbour (Downtown)	Billing	\$1,666.65			
35 minutes	Taxes	\$83.35			
	Grand Total	\$1,750.00			
Confirmed					
E Bassangara Full Favo	Helijet fares are fully Changeable / Refu	indable up to 5pm the			
5 Passengers - Full-Fare  . Amber Hockin, Female	day prior to departure.				
Evan Brown, Male	After 5pm all next-day travel is non-refu	undable and only			
Jen Holmwood, Female	changeable for same-day travel. Any cancellations will result in				

. John Horgan, Male

, s.15 , Male

one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure

will also result in the cancellation of any onward and/or return reservations

(additional cancellation fees may apply)

Add to Calendar

#### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

#### Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of checkin, or if change/cancellation or no-show fee applies.

#### Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

#### Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

#### Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

#### Parking:

Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

#### Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

## FLIGHT CENTRE®

# The Airfare Experts

#### FC BUSINESS TRAVEL TUSCANY VILLAGE

615 Broughton St | Victoria, B.C. | V8W 1C8 Ph: 250 360 2058 Fax: 250 360 0268 GST #899450480 RT0001 QST #1217890167 TQ0001 CPBC #42324

#### INVOICE

PREMIER'S OFFICE - X **ROOM 156, WEST ANNEX** 501 BELLEVILLE ST V8V 1X4 VICTORIA BC V8V1X4

Invoice Number: \$.22 Date: 6th March 2019

Consultant: TAMRA BARTILUCCI

Traveller Name: BROWN/EVAN

PNR: s.22 Destination: YPW

Order Number: Customer Reference:

Date of Travel: 12th April 2019

Description		Amount
VICTORIA-POWELL RIVER 12APR19 RETURN PACIFIC COASTAL BASEFARE: TAXES: GST:		509.00 85.84 25.25
SERVICE FEE:		35.00
PAID FLIGHT CENTRE \$655.09		
	Invoice Total:	\$655.09



## DEPARTURE: FRIDAY 12 APR Please verify flight times prior to departure

### PACIFIC COASTAL 8P 0119

Duration: Ohr(s) 25min(s)

Class: Economy

Status: Confirmed

YVR VANCOUVER BC. CANADA

7:00pm

SOUTH TERMINAL

Terminal:

YYJ VICTORIA BC. CANADA

Departing At: Arriving At: 7:25pm

> Terminal: NotAvailable

Aircraft: BEECHCRAFT 1900 1900C 1900D SERIES TURBOPROP

Distance (in Miles): 40

Stop(s): 0

Notes: PACIFIC COASTAL LOCATORs 22

Passenger Name:

» HORGAN/JOHN

» BROWN/EVAN

» HOLMWOOD/JENNIFER

» HOCKIN/AMBER

Seats:

Check-In Required Check-In Required Check-In Required Check-In Required

Flight Centre Business Travel 250-360-2058

#### 12 APR 2019 12 APR 2019 TRIP TO VICTORIA BC, CANADA

PREPARED FOR
HORGAN/JOHN
BROWN/EVAN
HOLMWOOD/JENNIFER
HOCKIN/AMBER

FLIGHT CENTRE Business Travel Flight Centre Business Travel 250-360-2058

RESERVATION CODE \$.22



DEPARTURE: FRIDAY 12 APR Please verify flight times prior to departure

### PACIFIC COASTAL 8P 0203

Duration: 0hr(s) 35min(s)

Class: Economy

Status: Confirmed

YVR VANCOUVER BC, CANADA	YPW POWELL RIVER BC, CANADA	Aircraft: BEECHCRAFT 1900 1900C 1900D SERIES TURBOPROP
Departing At: 11:30am  Terminal: SOUTH TERMINAL	Arriving At: 12:05pm  Terminal: Not Available	Distance (in Miles): 73 Stop(s): 0 Notes: PACIFIC COASTAL LOCATORs.22

Passenger Name:

- » HORGAN/JOHN
- » BROWN/EVAN
- » HOLMWOOD/JENNIFER
- » HOCKIN/AMBER

Seats:

Check-In Required Check-In Required Check-In Required Check-In Required



DEPARTURE: FRIDAY 12 APR Please verify flight times prior to departure

## PACIFIC COASTAL 8P 0218

Duration: Ohr(s) 35min(s)

Class: Economy

Status: Confirmed

YPW	YVR
POWELL RIVER BC,	VANCOUVER BC,
CANADA	CANADA
Departing At:	Arriving At:
5:30pm	6:05pm
Terminal:	Terminal:
NotAvailable	SOUTH TERMINAL

Aircraft: BEECHCRAFT 1900 1900C 1900D SERIES TURBOPROP

Distance (in Miles): 73

Stop(s): 0

Notes:

PACIFIC COASTAL LOCATOR<sub>S.22</sub>

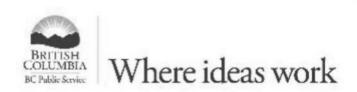
Passenger Name:

- » HORGAN/JOHN
- » BROWN/EVAN
- » HOLMWOOD/JENNIFER
- » HOCKIN/AMBER

Seats:

Check-In Required Check-In Required Check-In Required Check-In Required

FS20EXESLP13



## Travel Voucher (Restricted Use)

Control No.

E131062

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Employee ID Brown, Evan e 22 Client Organization Job Title						Phone Number s.17 Travel Group Code						
	of the Premier			E		e Assista	nt		3		result 0	
5. Date (	Completed	19	6. Fiscal \ 2020	'ear	7.	Special (	pecial Cheque Issue 8. Cheque Stub Information					
Type of In Provi	Travel	1	14. Reaso Official Bu		vel					adquarters ctoria		
	ing Address fo	or Cheq		20111000						Jiona		
16. Travel	17.	aces Tr	avelled			rsonal	19. Other Transport	1 22	l. leals	22.	10000000	cellaneous
2019 04/15 04/16 04/17 04/18	Destination Vic-Dawsn C Vancouver Van-PG-Van Vancouver		Start 0515 0000 0000 0000	End 2359 2359 2359 2359 1830	Km	Cost 0.00 0.00 0.00 0.00	39.75 15.80	Claim F- F- F-	51.5 51.5 51.5 0.0	Costs 0 269.08 0 269.08 0 269.08	Cost	Describe
TOTALS	OF COLUMN	s				<b>36.</b> \$ 0.00	<b>37.</b> \$ 55.55		<b>38.</b> \$ 154.5	<b>39.</b> \$ 807.24	<b>40.</b> 4 \$ 0.00	Claim Total
	49. at Code 004 004 004 004	Resp. 36A10 36A10	50. Sei	36200 36200	1-	5701 5702	<b>52. Pro</b> 360	oject 00000 00000	45.	Supplier Coo s.22	de	Amount \$ 932.54 \$ 84.75
Less Tra	avel Advance		-						-			
	004						Δ.	MOUNT I	OUE TO E	MPLOYEE	54	<b>1.</b> \$ 1017.29
- Certification disburse a result for which	bloyee Signatured this travel exements made a for travel on gooth I have not be	xpense of and/or all vernmen	claim is a flowances nt busines	true state to which s as deta	l am er iled ab	ntitled as ove and	Print Na		32 10 2		Signed	ψ 1011.23
- Certifi	nding Authorit ed correct purs stration Act and	uant to	section 32			ancial	Print Na	me		Date	Signed	
- Requi	ment Authority sition for payme stration Act.					inancial	Print Na	me		Date	Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2019May06

## Audit Trail for Travel Voucher (Restricted Use) E131062 for Brown, Evan 3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/04/24 10:39:48	Parkinson, Elizabeth s. (IDIR\s 15 ) Elizabeth.Parkinson@gov.bc.ca	Brown, Evan Evan.Brown@gov.bc.ca	Notified	Brown, Evan Evan.Brown@gov.bc.ca
2019/05/03 15:21:23	Brown, Evan (IDIR\s 15 ) Evan.Brown@gov.bc.ca		Approved	dGeary, Vanessa Vanessa.Geary@gov.bc.ca
2019/05/03 16:21:51	Geary, Vanessa (IDIR\s 15 ) Vanessa.Geary@gov.bc.ca		Approved	dFSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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#### Notes for Travel Voucher (Restricted Use) E131062 for Brown, Evan

#### 1 note(s) returned.

Created On	Author	Note
2019/04/24 10:39:48	Parkinson, Elizabeth (IDIR\s.15 ) Elizabeth.Parkinson@gov.bc.ca	April 15: Vic-Dawson Creek - Van: Charter, Accommodation PD: F April 16: Van: Accommodation PD: F April 17: Van: A/C to Prince George-Van (or Pcard), Cab PD: F April 18: Van-Vic: Helijet (on Pcard), Cab PD: BLI

Production \*\*\* Copyright © Government of British Columbia

YELLOW CAB 817 FISGARD STREET V8W1R9 VICTORIA 21852400 GH2185240014

ttit :

titt

04-18-2019

Acct # \*\*\*\*\*\*\*\* 17

Card Type MC Name: EVAN BROWN A0000000041010

MasterCard

Operator: 114 Trace # 2549

Inv. # 114 Auth # 211816

RRN 001674002

Total

\$15.80

(001) APPROVED-THANK YOU

Retain this copy for your records Customer copy

www.yellowcabvictoria.com 250-381-2222

BLACK TOP & CHECKER CABS #349 777 PACIFIC ST VANCOUVER

LARD

CARD TYPE

MASTERCARD

DATE

2019/04/17

TIME

0668 18:52:26

CLERK ID

EIPT NUMBER

085038682-001-267-004-9

PURCHASE TOTAL

\$39.75

MasterCard A000000041010 070070662E728F97 060008000-E800 EDA8E6DAA1C6B623

## APPROVED

AUTH# 215226 THANK YOU

01-027

VERIFIED BY PIN

MERCHANT COPY

RTANT - RETAIN THIS LOFY THE YOUR ORDS Evan Brown

s.22

Canada

Room Number:

s.15

Arrival Date:

04-15-19

Departure Date: Page No: 04-18-19

Folio No:

1 of 2 s.22

Conf. No:

INFORMATION INVOICE

Company Name: Provincial Government

Group Name:

AR No:

Invoice No.:

04-18-19

Date	Description			Charges	Credits
04-15-19	Room Charge		The fact that the fact of the control of the contro	229.00	The control of the second seco
04-15-19	DMF			2.96	
04-15-19	PST			18.56	
04-15-19	GST			11.60	
04-15-19	AHRT			6.96	
s.22				(27.10) D	educted.
04-16-19	Room Charge			229.00	
04-16-19	DMF			2.96	
04-16-19	PST			18.56	
04-16-19	GST			11.60	10081
04-16-19	AHRT			6.96	64. Inight
04-17-19	Room Charge			229.00	,0
04-17-19	DMF			2.96	
04-17-19	PST			18.56	
04-17-19	GST			11.60	
04-17-19	AHRT			6.96	
04-18-19	Mastercard	XXXXXXXXXXXXXs.17	XX/XX		834,34
					807,24

Evan Brown

s.22

Canada

Room Number: s 15

Arrival Date:

04-15-19

Departure Date:

04-18-19

Page No:

2 of 2 s.22

Folio No: Conf. No:

AR No:

INFORMATION INVOICE

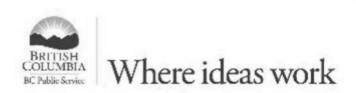
Company Name: Provincial Government Group Name:

Invoice No.:

04-18-19

Date	Description	and the second s	Charges	Credits
_		Total	834.34	834.34
		Balance	0.00	, A(-0)

FS20EXESLP13



## Travel Voucher (Restricted Use)

Control No.

E131122

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	Evan erganization of the Premier		j	mploy s.22 ob Tit Execut	A STATE OF THE STA	int	-	s.1	ne Number 7 vel Group Co	ode	
5. Date ( 2019/05	Completed 5/03	6. Fisca 2020	Year	7	. Special	Cheque Iss	ue	8. 0	Cheque Stub	Information	on
Type of In Provi	nce	Official	son for Ti Busines	ravel					adquarters ctoria		
12. Maili	ing Address for Che	que									
16. Travel Dates	17. Places Tr	avelled		120,000	ersonal nicle Use	19. Other Transport	20. & 2° M	1. leals	22. Lodging	20. & 21. Misc	ellaneous
2019 04/24 04/25	Destination * Vic - Castle-Van (AC * Van-Vic (IE)	Start 0520 0000	2359 1815	Km	0.00 0.00	31.50	Claim F-L F-LD	41.00 22.75		Cost	Describe
	S OF COLUMNS	leo.			<b>36.</b> \$ 0.00	<b>37.</b> 31.50 \$ 0.00		38. \$ 63.75	<b>39.</b> \$ 269.08	<b>40.</b> \$ 0.00	Claim Total \$ 332.83
	1t Code 004 Resp. 36A10 004 004 004	)	36200 36200		51. STOB 5701 5702	36	roject 600000 600000	45.	Supplier Co s.22	ode	Amount \$ 291.83 \$ 41.00
	avel Advance	i i			ī	1		1			
	004						AMOUNT	DUE TO	EMPLOYEE	5	\$ 332.83
- Certific disburse a result	ployee Signature (Second this travel expense ements made and/or a cof travel on government I have not been and	claim is a allowance ant busine	a true states to which	n I am tailed a	entitled as above and		ime		Date \$	Signed	
56. Sper	nding Authority Sign ed correct pursuant to stration Act and relate	section 3	32 & 33 of		nancial	Print N	ame		Date	Signed	
- Requis	ment Authority Signa sition for payment pur stration Act.				Financial	Print N	ame		Date	Signed	

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2019May06

## Audit Trail for Travel Voucher (Restricted Use) E131122 for Brown, Evan 3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/05/03 14:40:34	Parkinson, Elizabeth s (IDIR\s 15 ) Elizabeth.Parkinson@gov.bc.ca	Brown, Evan Evan.Brown@gov.bc.ca	Notified	Brown, Evan Evan.Brown@gov.bc.ca
2019/05/03 15:21:09	Brown, Evan (IDIR\s.15 ) Evan.Brown@gov.bc.ca		Approve	dGeary, Vanessa Vanessa.Geary@gov.bc.ca
2019/05/03 16:21:11	Geary, Vanessa (IDIR's 15 ) Vanessa.Geary@gov.bc.ca		Approved	dFSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

#### Notes for Travel Voucher (Restricted Use) E131122 for Brown, Evan

#### 1 note(s) returned

Created On	Author	Note
2019/05/03 14:40:34	Parkinson, Elizabeth c. (IDIR\c 15 ) Elizabeth.Parkinson@gov.bc.ca	April 24- Vic-Castlegar-Van: Air Canada (Pcard), Accommodation PD: BDI April 25: Van-Vic: Island Express (Pcard), Cab PD: BI

E131/22

Evan Brown

s.22

Room Number:

s.15

Arrival Date: Departure Date: 04-24-19 04-25-19

Canada Page No:

1 of 1

Folio No:

s.22

Conf. No:

VO.

AR No:

Invoice No.:

INFORMATION INVOICE

Company Name: Provincial Government

Group Name:

04-25-19

Date	Description	авит — ин-такия типовы тыш и типо тичните того на настиг <b>поми дот посметова</b> с опот туч стеммого и настигалист д С		Charges	Credits
04-24-19	Room Charge		to a Provident Photo (Mark to the part of the public of the part o	229.00	i nimeno magazina makandan da kana
04-24-19	DMF	*		2.96	
04-24-19	PST			18.56	
04-24-19	GST			11.60	
04-24-19	AHRT			6.96	
04-25-19	Mastercard	XXXXXXXXXXXX 17	XX/XX		269.08
	The second	Total		269.08	269.08
		Balance		0.00	

NEWTON WHALLEY HI-WAY TAXI LTG.

UNIT 107 13119 84 AVE.

SURREY BC VSH183

GSTH1038115USR10001

CAR 0105

(604) 581-1111

10: 87533681 PYEE 10: 745

BAICH SHIFT

Sale 000000042 

otal:CAD\$

31

APPROVED 142923

25 Apr -19

11.24

CUSTOMER COPY

## FLIGHT CENTRE

# The Airfare Experts

#### FC BUSINESS TRAVEL TUSCANY VILLAGE

615 Broughton St | Victoria, B.C. | V8W 1C8 Ph: 250 360 2058 Fax: 250 360 0268 GST #899450480 RT0001 QST #1217890167 TQ0001 CPBC #42324

#### INVOICE

PREMIER'S OFFICE - X ROOM 156, WEST ANNEX 501 BELLEVILLE ST V8V 1X4 VICTORIA BC V8V1X4

Traveller Name: BROWN/EVAN

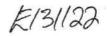
PNR: s 22 Destination: YCG Invoice Number: s.22 Date: 11th April 2019

Consultant: TAMRA BARTILUCCI

Order Number: Customer Reference:

Date of Travel: 24th April 2019

Description		Amount
24 APR, VICTORIA TO CASTLEGAR 24 APR, CASTLEGAR TO VANCOUVER AIR CANADA BASE FARE AIRLINE TAXES AND FEES GST SERVICE FEE		651.00 60.25 37.31 35.00
1 0 2 00 T 2000 10 00 00 00 00 00 00 00 00 00 00 00	Invoice Total:	\$783.56



#### 24 APR 2019 24 APR 2019 TRIP TO VANCOUVER BC, CANADA

PREPARED FOR
HORGAN/JOHN
BROWN/EVAN
HOLMWOOD/JENNIFER
HOCKIN/AMBER

FLIGHT CENTRE Business Travel Flight Centre Business Travel 250-360-2058

250-360-2058

RESERVATION CODE s.22
AIRLINE RESERVATION CODE s.22 (AC)

Travel Arranger Priority Comments
THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

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#### DEPARTURE: WEDNESDAY 24 APR Please verify flight times prior to departure

AC 8054

Operated by: IAIR CANADA EXPRESS - JAZZ

Duration: Ohr(s) 29min(s)

Class: Economy

Status: Confirmed YYJ VICTORIA BC, CANADA

Departing At: 7:00am

Terminal: NotAvailable YVR VANCOUVER BC, CANADA

t: Arriving At: 7:29am

Terminal: MAIN TERMINAL Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP

Distance (in Miles): 40

Stop(s): 0

Notes: AIR CANADA LOCATOR-s 22 SEATS s.15

Passenger Name:

» HORGANIJOHN

» BROWN/EVAN

» HOLMWOOD/JENNIFER

» HOCKIN/AMBER

Seats:

Check-In Required Check-In Required Check-In Required Check-In Required





### DEPARTURE: WEDNESDAY 24 APR Please verify flight times prior to departure

#### AIR CANADA AC 8246

Operated by: /AIR CANADA EXPRESS - JAZZ

Duration: 1hr(s) 13min(s)

Class: Economy

Status: Confirmed

YVR VANCOUVER BC. CANADA

Terminal:

MAIN TERMINAL

YCG CASTLEGAR BC. CANADA

Departing At: Arriving At: 9:15am 10:28am

Terminal: NotAvailable

**DEHAVILLAND DASH 8** TURBOPROP

Distance (in Miles): 252

Stop(s): 0

Notes: AIR CANADA LOCATOR-s 22 SEATS s 15

Passenger Name:

» HORGAN/JOHN

» BROWN/EVAN

» HOLMWOOD/JENNIFER

» HOCKIN/AMBER

Seats:

Check-In Required Check-In Required Check-In Required Check-In Required



#### DEPARTURE: WEDNESDAY 24 APR Please verity flight times prior to departure

#### AIR CANADA AC 8251

Operated by: IAIR CANADA EXPRESS - JAZZ

Duration: 1hr(s) 14min(s)

Class: Economy

Status: Confirmed

YCG CASTLEGAR BC. CANADA

Departing At: 3:55pm

Terminal: NotAvailable

YVR VANCOUVER BC. CANADA

> Arriving At: 5:09pm

Terminal: MAIN TERMINAL

**DEHAVILLAND DASH 8** TURBOPROP

Distance (in Miles): 252

Stop(s): 0

Notes: AIR CANADA LOCATOR-s.22 SEATS s.15

Passenger Name:

» HORGANJOHN

» BROWN/EVAN

» HOLMWOOD/JENNIFER

» HOCKIN/AMBER

Seats:

Check-In Required Check-In Required Check-In Required Check-In Required

Flight Centre Business Travel 250-360-2058



Billed to : Tamra Bartilucci

Address : 615 Broughton Street, Victoria

British Columbia, Canada V8W 1C8

Contact name & phone # : Tamra Bartilucci 2503602058/

Invoice No : s.22

Invoice date :

2019-Apr-11

GST No : RT 83362 7896

Flight Date :

2019-Apr-25

#### You are confirmed on the following flights :

	Passenger Name		Flight No	Flight Time	From	То
1	John Horgan	(M)	304 FRD	05:00 pm	YXX	YYJ
2	Evan Brown	(M)	304 FRD	05:00 pm	YXX	YYJ
3	Jennifer Holmwood	(F)	304 FRD	05:00 pm	YXX	YYJ
4	Geoffrey Meggs	(M)	304 FRD	05:00 pm	YXX	YYJ

	Ticket Fare	FSC/Nav Can.	Airport Improv.	Security Tax	Luggage	GST	Total
1	132.69	13.00	6.00	7.12	0.00	7,94	166.75
2	132.69	13.00	6.00	7.12	0.00	7.94	166.75
3	132.69	13.00	6,00	7.12	0.00	7.94	166.75
4	132.69	13.00	6.00	7.12	0.00	7.94	166.75
Total	530.76	52.00	24.00	28.48	0.00	31.76	\$ 667.00
PAID Due							\$-667.00 \$ 0.00

## **ISLAND EXPRESS AIR**

1-604-856-6260

1-888-856-6260

30440 Liberator Avenue Abbotsford, BC V2T 6H5

<sup>\*\*</sup> Please note: some amounts may include rounded down half pennies. The final total properly reflects these items.
\*\*\* FLX denotes a Plex Ticket. FRD denotes a Freedom Ticket

#### 25 APR 2019 25 APR 2019 TRIP TO VICTORIA BC, CANADA

PREPARED FOR HORGAN/JOHN **BROWN/EVAN** HOLMWOOD/JENNIFER MEGGS/GEOFFREY

FLIGHT CENTRE **Business Travel** 

Flight Centre Business Travel 250-360-2058

RESERVATION CODE s.22

Travel Arranger Priority Comments THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330



#### DEPARTURE: THURSDAY 25 APR Please verify flight times prior to departure

ZZ ZZ 0304

Class: Economy

Status: Confirmed

YXX ABBOTSFORD BC. CANADA

Departing At: 5:00pm

Terminal: **NotAvailable** 

YYJ VICTORIA BC, CANADA

5:30pm Terminal:

Arriving At:

Not Available

Distance (in Miles): 55

Stop(s): 0

ISLAND AIR EXPRESS -REFRENCE

s.22

Passenger Name:

- » HORGAN/JOHN
- » BROWN/EVAN
- » HOLMWOOD/JENNIFER
- » MEGGS/GEOFFREY

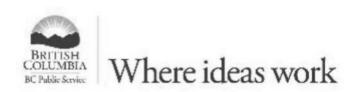
Seats:

Check-In Required Check-In Required Check-In Required Check-In Required

Flight Centre Business Travel 250-360-2058

AT20EXESLP04

Phone Number



## **Travel Voucher (Restricted Use)**

**Employee ID** 

Control No.

E131041

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Client O	amantha rganizatio General	on		Jo	22 b Title xecutiv		ıt		s.17 Travel Group Code 3			
-	Complete	d	6. Fiscal 2020	Year	7	. Special (	Cheque Issu	ie	8. CI	neque Stub	Informa	tion
Type of In Provin	nce		Minister	on for Ti ial Busine						Headquarters Victoria		
,		ss for Che	que		140		40	20. 0.04		20	00.004	
16. Travel Dates	17.	Places T	ravelled			ersonal nicle Use	19. Other Transport	0.00	eals	22. Lodging	20. & 21 Mis	scellaneous
2019 04/12 04/15	Destinat • Vic-Van • Van-Vic	(Helijet	Start 0400 0300	End 2359 2359	Km	Cost 0.00 0.00	Costs 11.00 33.50	Claim F-D	0.00 33.25	Costs	Cost	Describe
TOTALS	OF COL	JMNS				<b>36.</b> \$ 0.00	<b>37.</b> \$ 44.50		38. \$ 33.25	<b>39.</b> \$ 0.00	<b>40.</b> \$ 0.0	Claim Total 0 \$ 77.75
I8. Client	t Code 105 105 105	<b>Resp.</b> 15002		ervice Li 10005	ne	51. STOB 5701	52. Pro	oject 00000	45.	Supplier Co s.22		Amount \$ 77.75
Less Tra	vel Adva	nce	1				1		1			
	100					ı	А	MOUNT	DUE TO E	MPLOYEE		<b>54.</b> \$ 77.75
- Certifie disburse a result	ed this travel of travel of	nature (Se yel expense ade and/or a on government ot been and	claim is a allowance ent busine	a true states to which	n I am d tailed a	entitled as bove and		me		Date :	Signed	
56. Sper	ed correct	hority Sigr pursuant to t and relate	section 3	32 & 33 of		nancial	Print Na	me		Date	Signed	
- Requis		ority Signa ayment pur t.				Financial	Print Na			Date	Signed	

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Name

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

> Audited 2019Apr25 SLP

## Audit Trail for Travel Voucher (Restricted Use) E131041 for Scott, Samantha 5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/04/17 15:15:21	Addo, Wolfgang	Scott, Samantha	Saved	Scott, Samantha
	(IDIR\s 15 ) Wolfgang.Addo@gov.bc.ca	Samantha.Scott@gov.bc.ca		Samantha.Scott@gov.bc.ca
2019/04/17 15:40:13	Addo, Wolfgang	Scott, Samantha	Notified	Scott, Samantha
2010/01/11 10:10:10	(IDIR\- 15 ) Wolfgang.Addo@gov.bc.ca	Samantha.Scott@gov.bc.ca	Troumou	Samantha.Scott@gov.bc.ca
2019/04/17 15:41:41	Addo, Wolfgang	Scott, Samantha	Saved	Scott, Samantha
	(IDIR\e 15 ) Wolfgang.Addo@gov.bc.ca	Samantha.Scott@gov.bc.ca	12.200.00	Samantha.Scott@gov.bc.ca
2019/04/17 15:50:36	Scott, Samantha		Approved	Harder, Derrick
	(IDIR\- 15 ) Samantha.Scott@gov.bc.ca			Derrick.Harder@gov.bc.ca
2019/04/17 16:44:06	Harder, Derrick		Approved	FSA MIN OFF, FIN
	(IDIR\s 15 ) Derrick.Harder@gov.bc.ca		прриото	FINFSAMINOFF@gov.bc.ca

#### Notes for Travel Voucher (Restricted Use) E131041 for Scott, Samantha

1 note(s) returned

Created On	Author	Note
2019/04/17 15:40:13	Addo, Wolfgang (IDIR\e 15 ) Wolfgang.Addo@gov.bc.ca	04/12/2019 Vic-Van Helijet Flight \$ from P-Card, Cab to Helijet terminal \$11.00, EA not calming Lodging costs  04/15/2019 Van-Vic Helijet Flight \$ P-Card Cab to VCO to staff the Minister and to Helijet terminal \$33.50, Per Diem (F-D) \$33.25

#### Addo, Wolfgang AG:EX

From:

Scott, Samantha AG:EX

Sent:

April 15, 2019 9:25 AM

To:

Addo, Wolfgang AG:EX

Subject:

FW: Thank you for choosing to take off with Helijet!

Samantha Scott | Executive Assistant to the Honourable Minister Eby Ministry of the Attorney General PO Box 9044 Stn Prov Gov, Victoria, BC, V8W 9E2 | 778-679-4889

From: Passenger Services < Passenger Services @helijet.com >

Sent: April 12, 2019 3:58 PM

To: Scott, Samantha AG:EX <Samantha.Scott@gov.bc.ca> Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
	Selection and Selection of the parties and	
Account	Customer #	s 22
	Name	Samantha Scott
	Company	Attorney General Office

Booking #s.22		
Friday, April 12, 2019	Invoice #405075	
placement with the property of	SALE - Seat Sale \$209	\$199.05
724	+ GST	\$9.95
16:20 Victoria Harbour (Downtown)	A TOTAL CONTROL OF THE CONTROL OF TH	Charle Court and a fire rear spectrum; and so court special constitution for papersons.
16:55 Vancouver Harbour (Downtown)	Billing	\$199.09

	Taxes	\$9.95
35 minutes	Grand Total	\$209.00
Confirmed	Mastercard	\$209.00
1 Passengers - Sale	Date / Time	April 12, 2019 @ 3:57:26 PM
. Samantha Scott, Female	Summary	#**** **** **** s.17
, , , , , , , , , , , , , , , , , , , ,	Expiration	01 / 2022
Add to Calendar	Authorization	185725
	changeable for s	xt-day travel is non-refundable and only same-day travel. Any cancellations will result able cancellation fee equal to the value of the
	departure	e 1 hour prior or check-in 20 minutes prior to

#### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

#### GST#:

R102320165

#### Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

#### Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

#### Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

#### Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade

#### Addo, Wolfgang AG:EX

From:

Passenger Services < Passenger Services@helijet.com>

Sent: To: April 17, 2019 3:08 PM Addo, Wolfgang AG:EX

Subject:

Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	s.22
學之當的學教學 新说为来学 不为不	Name	Samantha Scott
	Company	Attorney General Office

was the life was afford formula similar (built with later for	ers partitions recent est	or the particular of all the factors are the or	
Monday, April 15, 2019	Invoice #405076		
719	SALE - Seat Sale \$20	9	\$199.05
14:10 Vancouver Harbour (Downtown)	+ GST		\$9.95
14:45 Victoria Harbour (Downtown)	Billing	And the state of t	\$199.05
Dropoff:	Taxes	t yr tall, o y f tydr ym defino y far briga rygro'r glari'u rego olos, Gary a rhydr flyr Garydd fall dae abedd o'r af yrhae o	\$9.95
Taxi Requested	Grand Total		\$209.00
35 minutes	Mastercard		\$209.00
Confirmed	Date / Time	April 15, 2019 @ 1:55:18 PM	and the state of t
	Summary	#**** **** s 17	in all sectors in the sectors
1 Passengers - Sale	Expiration	01/2022	ng karing 17db sampe ay 18 Cebyra (20a)

. Samantha Scott, Female	Authorization 165518
Add to Calendar	Fully Changeable / Refundable up to 5pm the day prior to departure.
	Does not qualify for combination with Kids Fly Free promotions.
+	After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.
	Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations

#### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

(additional cancellation fees may apply)

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of checkin, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

#### Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

YELLOW CAB
BIT FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240090

PURCHASE \*\*\*

04-15-2019 14:58:16
Acct # \*\*\*\*\*\*\*\*\*\*\*\* 17 RF
EXP Date \*\*/\*\* Card Type VI

A0000000031010 Visa Credit

Operator: 261 Trace # 1361 Lnv. # 261 Auth # 044800

RRN 001626008

jotal \$12.5

(001) APPROVED-THANK YOU

Retain this copy for your records Customer copy

www.yellowcabvictoria.com 250-381-2222 YELLOW CAB #249 1441 CLARK DR VANCOUVER BC

CARD TYPE VISA
DATE 2019/04/15
TIME 7644 08:02:04
CLERK ID 1
RECEIPT NUMBER
C85062942-001-007-903-0

PURCHASE

\$21.00

VISA CREDIT A0000000031010 528A17874B4028D2 0080008000-E800 84C473D454109460 0080008000-F800

### **APPROVED**

AUTH# 061485 THANK YOU 01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

GST105762447RT0001

BLUEBIRDS CABS #124 2612 QUADRA ST VICTORIA BC

CARD TYPE VISA
DATE 2019/04/12
TIME 5599 15:53:53
RECEIPT NUMBER
H85038525-001-096-004-0

PURCHASE TOTAL

\$11.00

Visa Credit A0000000031010 DC445B8761D31EA0 00000000000

### **APPROVED**

FF/DT 20 AUTH# 005996 THANK YOU

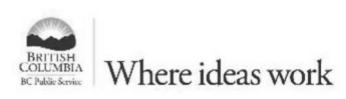
01-027

NO SIGNATURE REQUIRED

MERCHANT COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

EN20EXEDIJ



## Travel Voucher (Restricted Use)

Control No.

E130994

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

collection	, please o	contact your	Ministry's	s Director	/Mana	ger of Infor	mation and	Privacy.				
	rganizatio	on Climate Cha	nge Stra	teav			Employ 22 Job Titl Executi		tant	(250)	Number 812-8642 Group Co	ode
	omplete		6. Fiscal 2020		7	7. Special (	Cheque Iss			heque Stub	Informatio	on
Type of	Travel			on for T						dquarters -Vancouver		
12. Maili	ng Addre	ss for Cheq elville St Vic	ue	- 2 54-55-25-51 6 6 6 6	411				1			
16. Travel Dates	17.	Places Tra	100.5		18. Pe	0.55 ersonal nicle Use	19. Other Transport	100	1. Meals	22. Lodging	20. & 21. Misc	cellaneous
2019 04/01 04/02 04/03 04/04 04/05	Vic Vic Vic Vic Vic Vic Vic	ancouver	9700 9700 9700 9700 9700 9700 9700	2359 2359 2359 2359 2359 1900	Km 82	0.00 0.00 0.00 0.00 0.00 44.28	74.70	F- F- F- F- F-	51.50 51.50 51.50 51.50 51.50	144.50 144.50 144.50	April 1-4 inclu (\$16.80 per n	Describe  udes Hotel parking  aigh!)
TOTALS	OF COL	UMNS			82 kms				38. \$ 257.50	<b>39.</b> \$ 578.00	<b>40.</b> \$ 0.00	Claim Total \$ 954:48
(	t Code 048 048 048	<b>Resp.</b> 29005		ervice Li 64000		<b>51.</b> <b>STOB</b> 5701		oject 900000	45.	Supplier Co s.22		Amount 955.30 \$ 954.48
Less Tra	vel Adva	nce	1			1	1					
	J40							AMOUNT	DUE TO E	MPLOYEE	5	955.30 \$ 954.48
- Certifie disburse a result	ed this travel of travel of	nature (See vel expense ade and/or a on governme ot been and	claim is a llowance nt busine	a true sta es to whice ess as de	h I am tailed a	entitled as above and	Print Na	me		Date S	igned	
56. Spen	ed correct	hority Signa pursuant to t and related	section 3	32 & 33 o		nancial	Print Na	ame		Date S	Signed	
- Requis		nority Signa ayment purs t.				Financial	Print Na	ame		Date S	Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

\* effective April 1, 2019 \$0.55 per km

cont'd from E130993

DJ April 15/19

#### Audit Trail for Travel Voucher (Restricted Use) E130994 for Lo, Reamick

4 audit trail record(s) returned

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/04/09 13:39:27	Lo, Reamick		Saved	Lo, Reamick
	(IDIR\s 15 )			Reamick.Lo@gov.bc.ca
	Reamick.Lo@gov.bc.ca			
2019/04/09 13:40:45	Lo, Reamick		Saved	Lo, Reamick
	(IDIR\s 15 )			Reamick.Lo@gov.bc.ca
	Reamick.Lo@gov.bc.ca			00
2019/04/09 13:42:51	Lo, Reamick		Initiated	Sather, Kelly
TO 2013 1870/1767 (AMAS) 2011 - 10/2013 (AMAS) 2011	(IDIR\s 15 )			Kelly.Sather@gov.bc.ca
	Reamick.Lo@gov.bc.ca			,
2019/04/11 11:25:04	Sather, Kelly		Approve	dFSA MIN OFF, FIN
TO THE REAL PROPERTY OF THE PR	(IDIR\s 15 )		1.11 to Manager 1.11	FINFSAMINOFF@gov.bc.ca
	Kelly.Sather@gov.bc.ca			3

#### Notes for Travel Voucher (Restricted Use) E130994 for Lo, Reamick

#### 1 note(s) returned

Created On	1	Author	Note		
2019/04/09 13:39:27	Lo, Reamick (IDIR\\\circ 15	Reamick.Lo@gov.bc.ca	April 5 mileage - s.15 Point-Legislative Assembly-He Legislative Assembly-Swartz E Tsawwassen ferry-office-South 82 km	Bay &	

From: Lo. Reamick ENV:EX

To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX

 Subject:
 Mileage E130994

 Date:
 April 9, 2019 2:07:10 PM

#### HI there,

Our admin staff said mileage is \$0.55 beginning April  $1^{st}$ . However, auto input in the claim form is still set at \$0.54. Thanks.

#### Reamick Lo

Executive Assistant to the **Honourable George Heyman**Minister of Environment and Climate Change Strategy
P: 250-812-8642

Swartz Bay To Tsawwassen



RECEIPT - PLEASE RETAIN

PURCHASE 2019/04/05

20' Undersize Vehi 1 / Adult

Total

74.70

CHANGE DUE

0.00

\*\*\*CARDHOLDER COPY\*\*\* SWB 05 Apr 2019 13:10:07

1005026 845900 SEE REVERSESSIDE OF TICKET

Reamick Lo

## Receipt

Invoice date Our reference GST Number

4/5/2019 s.15

Guest	Reamick Lo	Arrival	3/31/2019	Departure	4/5/2019	Room	s.15
Date	Description		Quantity	Unit Price			Total ()
3/31/2019	Parking		1	16.00			16.00
3/31/2019	<b>GST Parking</b>		1	0.80			0.80
4/1/2019	Parking		1	16.00	\$16.80 x 4 nights	\$67.20	16.00
4/1/2019	<b>GST Parking</b>		1	0.80			0.80
4/2/2019	Parking		1	16.00			16.00
4/2/2019	GST Parking		1	0.80			0.80
4/3/2019	Parking		1	16.00			16.00
4/3/2019	GST Parking		1	0.80			0.80
4/4/2019	Parking		1	16.00			16.00
4/4/2019	GST Parking		1	0.80			0.80
SAME SAME TO A SAME TO				Total in	/oice		84.00
4/5/2019	Visa ✓						-84.00
				Total Pa	id		-84.00
				Total Du	е		0.00
Total CCT		4.00					

Total GST 4.00

s.15

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X	
0	 

Reamick Lo

s.22

## Receipt

Invoice date Our reference GST Number

4/5/2019 s.15

Guest	Reamick Lo	Arrival 3/31/2	2019 Departu	ure 4/5/2019	Room	s.15
Date	Description	Quantity	Unit Price			Total ()
3/31/2019	Room Charge	1	109.00	26		109.00
3/31/2019	GST Room Taxes 5%	1	5.50			5.50
3/31/2019	DMF Fee 1%	1	1.09			1.09
3/31/2019	Municipal Room Tax 3%	1	3.30			3.30
3/31/2019	Provincial Room Tax 8%	1	8.81			8.81
4/1/2019	Room Charge	1	109.00	\$127.70 x 4 nights =	\$510.80	109.00
4/1/2019	GST Room Taxes 5%	1	5.50			5.50
4/1/2019	DMF Fee 1%	1	1.09			1.09
4/1/2019	Municipal Room Tax 3%	1	3.30			3.30
4/1/2019	Provincial Room Tax 8%	1	8.81			8.81
4/2/2019	Room Charge	1	109.00			109.00
4/2/2019	GST Room Taxes 5%	1	5.50			5.50
4/2/2019	DMF Fee 1%	1	1.09			1.09
4/2/2019	Municipal Room Tax 3%	1	3.30			3.30
4/2/2019	Provincial Room Tax 8%	1	8.81			8.81
4/3/2019	Room Charge	1	109.00			109.00
4/3/2019	GST Room Taxes 5%	1	5.50			5.50
4/3/2019	DMF Fee 1%	1	1.09			1.09
4/3/2019	Municipal Room Tax 3%	1	3.30			3.30
4/3/2019	Provincial Room Tax 8%	1	8.81			8.81
4/4/2019	Room Charge	1	109.00			109.00
4/4/2019	GST Room Taxes 5%	1	5.50			5.50
4/4/2019	DMF Fee 1%	1	1.09			1.09
4/4/2019	Municipal Room Tax 3%	1	3.30			3.30
4/4/2019	Provincial Room Tax 8%	1	8.81			8.81
	***************************************		Tota	al invoice		638.50
4/5/2019	Visa				(	-510.80
4/5/2019	Visa					-127.70
4/5/2018	V 100					
			Sub	total		638.50

s.15

## Receipt

Invoice date
Our reference
CCT Number

4/5/2019

s.15

GST Number

Date	Description	Quantity	Unit Price	Total ()
			Total Paid	-638.50
			Total Faid	-030.30

**Total GST** 

27.50

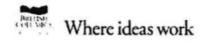
s.15

<

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X





#### Ministry of Finance and Supported Entities Reimbursement Claim (for nonpayroll related expenses)

INV# LO-190620

PAYEE NAME: Rearrick LO					su	PPLIER #: s.22	SITE:	
CHEQUE MAILIN	iG # s.	22						
DESCRIPTION O	DESCRIPTION OF PURCHASE:  DATE OF PURCHASE:							
car use + office supplies					(DD-MMM-YYYY) 20/06/2019			
	DDF TAY				SEDIACE.			
DINCLUDING TAX	PRE-TAX AMOUNT	TAX RATE	CL	RESP	SERVICE	STOB	PROJECT	
2.81	2.50	12 %	248	24005	64000	6508	2900000	
16.80	14.99	12%.	048	29005	64000	6325 50 B	2400000	
103.40				29005		6501	2900000	
•								
123:01	TOTAL							
EXPENSE AUTHORITY (EA) INFORMATION  LISTEN LY 180  EA PRINTED NAME  BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION: Note: This is also the line description displayed on GL detail reports.  EA SIGNATURE (If a non-Oracle user)  ADDITIONAL INFORMATION OR INSTRUCTIONS:					SIGNATURE OF INDIVIDUAL RECEIVING REIMBURSEMENT (QR)  QR PRINTED NAME  The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).  QR SIGNATURE			
BRANCH BUSINE	ESS CONTACT N	AME AND PH	ONE NU	MBER:		AC	COUNTS DATE STAMP	
						-		
FIN FSA 007 REV. J	UL/10							

#### Drew, Ashley ENV:EX

From:

Lo, Reamick ENV:EX

Sent:

June 25, 2019 2:06 PM

To: Subject: Drew, Ashley ENV:EX

Attachments:

Petty cash IMG\_0163.jpg

Follow Up Flag:

Follow up

Flag Status:

Flagged

Ashley,

Can you please fill out a petty cash form for me?

Here are the items with receipts:

Stationery \$2.81 ✓

Cell phone protetor \$16.8

In the past I include local (Vancouver) mileage in travel claim and Debra Janke from FIN MIN said I should claim it through petty cash.

Mileage (all round trips) @\$0.54/km

Apr 19 - announcement -s.15

- 30km May 22 - ministerial meetings -s.15

√ 28km June 1 - ministerial event -s.15

- 18km June 4 -- ministerial meetings - Vancouver-

s.15

- 28km June 12 - ministerial meetings -s.15

- 28km June 17 - ministerial

meetings -s.15

- 28km June 20 - ministerial meetings - s.15

- 28km total

188 km x \$0.54 = \$101.52

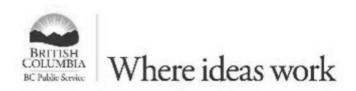
X \$0.55 = \$103.40 V

Thanks.

Reamick



HE20EXEDIJ38



## **Travel Voucher (Restricted Use)**

Control No.

E131143

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Yeung, I Client On Health	Lucinda *rganizatio	n			Employ s 22 Job Tit Execu		ant		(250	ne Number 0) 953-3547 rel Group C	7	
5. Date 0 2019/05	Completed /07	1	6. Fis 2020	cal Year		7. Specia	I Cheque Iss	ue	8. 0	Cheque Stu	ub Informat	ion
Type of In Provi			100	eason for leetings	Travel					adquarters incouver		
	ng Addres			oria. BC \	/8V 1X4	1						
16. 17. Place			Travelled		18. Pe	rsonal icle Use	19. Other	20. & 21. Meals		22.	20. & 21. Miscellaneous	
Dates 2019 04/13 04/13 04/15 04/28 04/28	Van		1000	End 1530 1830 1100 1830 1930	Km	Cost 0.00 0.00 0.00 0.00 0.00	Transport Costs * 2.25 17.20 23.15 17.20 * 2.25	Claim	0.00 0.00 0.00 0.00 0.00 0.00	Lodging Costs	Cost	Describe
TOTALS	OF COLU	JMNS				<b>36.</b> \$ 0.00	<b>37.</b> \$ 62.05		<b>38.</b> \$ 0.00	<b>39.</b> \$ 0.00	<b>40.</b> \$ 0.00	Claim Total \$ 62.05
8. Client Code 026 66001 50. Service 66001 440 026 026 026		Line STOB			Project Supplier C s.22		Code	Amount \$ 62.05				
Less Tra	vel Advar	nce	1			i	1					
	020							AMOUNT	T DUE TO I	EMPLOYE	E	<b>54.</b> \$ 62.05
- Certified disburse a result for whice	loyee Signed this travements made of travel or have no	el expen ade and/o n govern	se claim or allowar ment bus	is a true s nces to wh siness as	nich I an detailed	n entitled a above and	b	ame		Date	Signed	
party.  56. Spending Authority Signature (See Audit Trail)  - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print N	ame		Date	e Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.					Print N	ame		Date	e Signed			

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

\* bus fare to BC Ferries-compass card-no receipts

## Audit Trail for Travel Voucher (Restricted Use) E131143 for Yeung, Lucinda 4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/05/07 09:16:43	London, Kathy	Yeung, Lucinda	Saved	Yeung, Lucinda
	(IDIR\s 15 )	Lucinda.Yeung@gov.bc.ca		Lucinda.Yeung@gov.bc.ca
	Kathy.London@gov.bc.ca			
2019/05/07 09:20:20	London, Kathy	Yeung, Lucinda	Saved	Yeung, Lucinda
	(IDIR\s 15 )	Lucinda.Yeung@gov.bc.ca		Lucinda.Yeung@gov.bc.ca
	Kathy.London@gov.bc.ca			
2019/07/03 18:51:13	Yeung, Lucinda		Initiated	Singh, Jasmyn
CONTROL OF	(IDIR\s 15 )			Jasmyn.Singh@gov.bc.ca
	Lucinda.Yeung@gov.bc.ca			
2019/07/09 01:59:37	Singh, Jasmyn		Approve	FSA MIN OFF, FIN
- A-00 SVE - 00 COL DAVIS - 00 CANDOM C	(IDIR\e 15 )		1.1	FINFSAMINOFF@gov.bc.ca
	Jasmyn.Singh@gov.bc.ca			

#### Notes for Travel Voucher (Restricted Use) E131143 for Yeung, Lucinda

1 note(s) returned

Created On	Author	Note
2019/05/07 09:20:20	London, Kathy (IDIR\s 15 (Kathy.London@gov.bc.ca	April 13th travel by bus using compass card to Schwartz Bay ferry terminal; travel by ferry to Vancouver for EA Meeting. Taxi travel on April 15th. Return ferry from Vancouver to Victoria on April 28th and use of compass card pass from ferry to home.

YELLOW CAB #302 1441 CLARK DR VANCOUVER

CARD CARD TYPE

\*\*\*\*\*\*\*\*\*\*\*\*s.17

DATE

MASTERCARD 2019/04/15

TIME

0125 10:10:19

CLERK ID

RECEIPT NUMBER

C85041179-001-010-095-0

PURCHASE AMOUNT

s.22

\$23.15

Tsawwassen Τo Swartz Bay

RECEIPT - PLEASE RETAIN

PURCHASE 2019/04/28

Adult

17.20

Total

17.20

Master Card

17.20 BUTH 193932 66277649 88188184 01 APPROVED - THANK YOU 927

0.00 CHANGE DUE

1 Adult Total

RECEIPT - PLEASE RETAIN

17.20

MasterCard

17.20 AUTH 193546 66251533 0010018320 C

PURCHASE 2019/04/13

Swartz Bay

Tsawwassen

To

40000000041010 / 00000008008 / E800

VERIFIED BY PIN

01 APPROVED - THANK YOU 027

CARDHOLDER COPY

MasterCard A0000000041010 EBEFAD847EF73EC9 0000008000-E800 DAFA198ECF2E46BE

### APPROVED

AUTH# 131019

THANK YOU

01-627

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

604 681 1111

\*\*\*CARDHOLDER COPY\*\*\* TSA 28 Apr 2019 16:39:32

SEE REVERSE SIDE OF TICKET

SWB 13 Apr 2019 16:35:45

KIOSKO0542 SEE REVERSE SIDE OF TICKET

 From:
 London, Kathy HLTH:EX

 To:
 Janke, Debra FIN:EX

 Subject:
 RE: E131143 Lucinda Yeung

 Date:
 November 19, 2019 4:06:58 PM

Attachments: E131143 Receipts.pdf

Oops. Attached,

Thanks

From: London, Kathy HLTH:EX Sent: November 19, 2019 4:06 PM

To: Janke, Debra FIN:EX < Debra. Janke@gov.bc.ca>

Subject: RE: E131143 Lucinda Yeung

Hi Debra, I did manage to track these down. I remember drafting a few and they never came back to me, so Lucinda must have finished them off and the copies never made it to you.

Thanks,

Kathy London

From: Janke, Debra FIN:EX < Debra.Janke@gov.bc.ca>

Sent: November 19, 2019 3:19 PM

To: Fullaway, Elijah HLTH:EX < Elijah. Fullaway@gov.bc.ca >; London, Kathy HLTH:EX

<<u>Kathy.London@gov.bc.ca</u>> **Subject:** E131143 Lucinda Yeung

Hi Elijah and Kathy,

The above-noted travel claim was approved quite some time ago. The receipts have never been received. Do you have copies in your office?

Thanks.

Debra

Debra Janke

Executive Financial Clerk, Ministers' Office Support Services

Corporate Financial and Facilities Services Branch

Ministry of Finance

Phone: 778 698-8564 Fax: (250) 356-7326

Email: Debra.Janke@gov.bc.ca

Website: http://www.min.fin.gov.bc.ca

Serving all Ministers' Offices and the Office of the Premier