



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E131175

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Wolfe, Seamus				Employee ID s.22				Phone Number (250) 356-0179																																																																																																																																					
Client Organization Advanced Education, Skills and Training				Job Title Executive Assistant				Travel Group Code 3																																																																																																																																					
5. Date Completed 2019/05/09			6. Fiscal Year 2020			7. Special Cheque Issue			8. Cheque Stub Information																																																																																																																																				
Type of Travel In Province			14. Reason for Travel staffing Minister						Headquarters Victoria																																																																																																																																				
12. Mailing Address for Cheque PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2																																																																																																																																													
<table border="1"> <thead> <tr> <th colspan="2">16. Travel Dates</th> <th colspan="3">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th>19. Other Transport Costs</th> <th colspan="2">20. & 21. Meals</th> <th>22. Lodging Costs</th> <th colspan="2">20. & 21. Miscellaneous</th> </tr> <tr> <th colspan="2"></th> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th>Costs</th> <th>Claim</th> <th>Cost</th> <th>Costs</th> <th>Cost</th> <th>Describe</th> </tr> </thead> <tbody> <tr> <td colspan="2">2019</td> <td colspan="3">*PCard</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>04/24</td> <td></td> <td>* Vancouver (HJ)</td> <td>1000</td> <td>2359</td> <td></td> <td>0.00</td> <td>8.70</td> <td>H-</td> <td>25.75</td> <td>139.83</td> <td></td> <td></td> </tr> <tr> <td>04/25</td> <td></td> <td>Vancouver</td> <td>0700</td> <td>2359</td> <td></td> <td>0.00</td> <td>34.15</td> <td>F-</td> <td>51.50</td> <td>139.83</td> <td></td> <td></td> </tr> <tr> <td>04/26</td> <td></td> <td>* Victoria (HJ)</td> <td>0700</td> <td>1900</td> <td></td> <td>0.00</td> <td>24.40</td> <td>F-</td> <td>51.50</td> <td></td> <td></td> <td></td> </tr> <tr> <td>05/03</td> <td></td> <td>* Vic/Van/Vic(HA)</td> <td>0715</td> <td>1635</td> <td></td> <td>0.00</td> <td>28.20</td> <td>H-B</td> <td>15.25</td> <td></td> <td></td> <td></td> </tr> <tr> <td>05/10</td> <td></td> <td>* Vic/Van/Vic(HA)</td> <td>0645</td> <td>1600</td> <td></td> <td>0.00</td> <td>19.30</td> <td>H-</td> <td>25.75</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="5">TOTALS OF COLUMNS</td> <td>36.</td> <td>37.</td> <td></td> <td>38.</td> <td>39.</td> <td>40.</td> <td colspan="2">Claim Total</td> </tr> <tr> <td colspan="5"></td> <td>\$ 0.00</td> <td>\$ 114.75</td> <td></td> <td>\$ 169.75</td> <td>\$ 279.66</td> <td>\$ 0.00</td> <td colspan="2">\$ 564.16</td> </tr> </tbody> </table>												16. Travel Dates		17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous				Destination	Start	End	Km	Cost	Costs	Claim	Cost	Costs	Cost	Describe	2019		*PCard											04/24		* Vancouver (HJ)	1000	2359		0.00	8.70	H-	25.75	139.83			04/25		Vancouver	0700	2359		0.00	34.15	F-	51.50	139.83			04/26		* Victoria (HJ)	0700	1900		0.00	24.40	F-	51.50				05/03		* Vic/Van/Vic(HA)	0715	1635		0.00	28.20	H-B	15.25				05/10		* Vic/Van/Vic(HA)	0645	1600		0.00	19.30	H-	25.75				TOTALS OF COLUMNS					36.	37.		38.	39.	40.	Claim Total							\$ 0.00	\$ 114.75		\$ 169.75	\$ 279.66	\$ 0.00	\$ 564.16	
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48. Client Code		49. Resp.		50. Service Line		51. STOB		52. Project		45. Supplier Code		Amount																																																																																																																																	
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								Print Name		Date Signed																																																																																																																																			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								Print Name		Date Signed																																																																																																																																			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.								Print Name		Date Signed																																																																																																																																			

Audit Trail for Travel Voucher (Restricted Use) E131175 for Wolfe, Seamus

8 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/05/09 15:20:05	Flesh, Cindy s.15 Cindy.Flesh@gov.bc.ca	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca	Saved	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca
2019/05/14 12:45:00	Flesh, Cindy s.15 Cindy.Flesh@gov.bc.ca	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca	Saved	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca
2019/05/14 13:00:09	Flesh, Cindy s.15 Cindy.Flesh@gov.bc.ca	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca	Saved	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca
2019/05/14 13:00:51	Flesh, Cindy s.15 Cindy.Flesh@gov.bc.ca	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca	Saved	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca
2019/05/14 13:02:53	Flesh, Cindy s.15 Cindy.Flesh@gov.bc.ca	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca	Notified	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca
2019/05/17 11:18:25	Flesh, Cindy s.15 Cindy.Flesh@gov.bc.ca	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca	Notified	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca
2019/05/17 11:32:04	Wolfe, Seamus s.15 Seamus.Wolfe@gov.bc.ca		Initiated	Snoddon, Michael Michael.Snoddon@gov.bc.ca
2019/05/17 15:41:11	Snoddon, Michael s.15 Michael.Snoddon@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E131175 for Wolfe, Seamus

2 note(s) returned.

Created On	Author	Note
2019/05/14 12:45:00	Flesh, Cindy s.15 Cindy.Flesh@gov.bc.ca	April 24, 2019 - personal ride to Helijet Vic/Van (pd by p/c) - shuttle to hotel - Yellow Cab (pd by m/c) to meeting - personal ride to hotel (pd by m/c) - o/n April 25, 2019 - Yellow Cab (pd by m/c) to meet Minister - share ride to event - personal ride to hotel (pd by m/c) - o/n April 26, 2019 - Yellow Cab (pd by m/c) to meetings - Yellow cab (pd by m/c) to Helijet Van/Vic (pd by p/c) - personal ride home May 3, 2019 - personal ride to Harbour Air Vic/Van (pd by p/c) Yellow Cab (pd by m/c) to meeting - Yellow Cab (pd by m/c) to Harbour Air Van/Vic (pd by p/c) - personal ride to home. May 10, 2019 - personal ride to Harbour Air Vic/Van (pd by p/c) Yellow Cab (pd by m/c) to meeting - Yellow Cab (pd by m/c) to Harbour Air Van/Vic (pd by p/c) - personal ride home
2019/05/14 13:00:09	Flesh, Cindy s.15 Cindy.Flesh@gov.bc.ca	

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YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240084

*** PURCHASE ***

04-24-2019 10:19:46
Acct # *****s.17 C
Card Type MC
Name: SEAMUS WOLFE
A0000000041010 Mastercard

Operator: 263
Trace # 842
Inv. # 263
Auth # 131946 RRN 001559006
TVR 0000008000 TSI E800
TC EF3C6D88AD567FFF

Purchase \$8.70
Tip s.22

Total

(001) APPROVED-THANK YOU
(PIN VERIFIED)

Retain this copy for your
records
Merchant copy

YELLOW CAB #225
1441 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2019/04/25
TIME 0725 08:13:45
CLERK ID 1
RECEIPT NUMBER
C85006247-001-001-114-0

PURCHASE
AMOUNT \$34.15
TIP s.22
TOTAL

\$

Mastercard
A0000000041010
123553638544350E
0000008000-E800
A8E675426BCE7223

APPROVED

AUTH# 111345 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447RT0001

YELLOW CAB #88
1441 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2019/04/26
TIME 15079 10:49:01
CLERK ID 1
RECEIPT NUMBER
C85004110-001-003-014-0

PURCHASE
TOTAL

\$11.65

Mastercard
A0000000041010
D3945B5966B00FF8
0000008000-E800
AEB77F88584B8CF1

APPROVED

AUTH# 134902 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447RT0001

YELLOW CAB #249
1441 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2019/04/26
TIME 0924 17:25:23
CLERK ID 5
RECEIPT NUMBER
C85062942-001-007-138-0

PURCHASE
AMOUNT \$12.75
TIP s.22
TOTAL

\$

Mastercard
A0000000041010
94CABEE62F0CCA2F
0000008000-E800
E213ED0DD82DBF03

APPROVED

AUTH# 202523 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447RT0001

YELLOW CAB #19
1441 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2019/05/03
TIME 8605 15:07:54
CLERK ID 1
RECEIPT NUMBER
C85024926-001-048-169-0

PURCHASE
AMOUNT \$14.15
TIP s.22
TOTAL

\$

Mastercard
A0000000041010
9173BBF259FE581E
0000008000-E800
054C820FF675502A

APPROVED

AUTH# 180754 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447RT0001

YELLOW CAB #83
1441 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2019/05/03
TIME 7573 09:33:13
CLERK ID 1
RECEIPT NUMBER
C85025095-001-003-472-0

PURCHASE
AMOUNT \$14.05
TIP s.22
TOTAL

\$

Mastercard
A0000000041010
ADF19056973F5474
0000008000-E800
BCC577F289F645A2

APPROVED

AUTH# 123313 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762441RT0001

s.15

Name: Seamus Wolfe

Guest Name: Seamus Wolfe
 Company: Ministry Of Advanced Education

Arrival
 April 24, 2019

Departure
 April 26, 2019

Group: Room s.15

Bill To: Wolfe, Seamus

Attn:

s.15 s.22

Res. # 1101787

Date	Description	Voucher	Amount
24/4/19	DAILY	s.15	119.00
24/4/19	Destination Marketing Fee		1.54
24/4/19	Provincial Room Tax		13.26
24/4/19	GST		6.03
25/4/19	DAILY		119.00
25/4/19	Destination Marketing Fee		1.54
25/4/19	Provincial Room Tax		13.26
25/4/19	GST		6.03
26/4/19	Master Card	#####s.17 202120910 0000215447	-279.66
		Balance:	0.00

s.15

	Total Tax
Destination Marketing Fee	\$3.08
GST	\$12.06
Provincial Room Tax	\$26.52
Total	\$41.66

s.15

Flesh, Cindy AEST:EX

From: Saadati, Negin AEST:EX
Sent: April 15, 2019 8:54 AM
To: Flesh, Cindy AEST:EX
Cc: Wolfe, Seamus AEST:EX
Subject: FW: Thank you for choosing to take off with Helijet! CHANGE TO FLIGHT

From: Passenger Services <PassengerServices@helijet.com>
Sent: April 15, 2019 8:52 AM
To: Saadati, Negin AEST:EX <Negin.Saadati@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Seamus Wolfe
	Company	Minister Office For Advanced Education

Booking s.22

Wednesday, April 24, 2019

Invoice #408305

714

FARE-YWH-OffPeak_Winter2019 \$238.09

11:00 Victoria Harbour (Downtown)

+ GST \$11.90

11:35 Vancouver Harbour (Downtown)

Billing \$238.09

35 minutes

Taxes \$11.90

Confirmed	<div>Grand Total</div> <div>\$249.99</div>
1 Passengers - Off-Peak · Seamus Wolfe, Male	<p>Fully Changeable / Refundable up to 5pm the day prior to departure.</p> <p>After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.</p> <p>Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)</p>
Add to Calendar	

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Flesh, Cindy AEST:EX

From: Saadati, Negin AEST:EX
Sent: April 10, 2019 10:37 AM
To: Flesh, Cindy AEST:EX
Cc: Wolfe, Seamus AEST:EX
Subject: FW: Thank you for choosing to take off with Helijet!

From: Passenger Services <PassengerServices@helijet.com>
Sent: April 10, 2019 10:36 AM
To: Saadati, Negin AEST:EX <Negin.Saadati@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.17
	Name	Seamus Wolfe
	Company	Minister Office For Advanced Education

Booking s.22

Wednesday, April 24, 2019

Invoice #408305

730

18:00 Victoria Harbour (Downtown)

18:35 Vancouver Harbour (Downtown)

35 minutes

FARE-YWH-FULL_Winter2019

+ GST

Billing

Taxes

\$333.33

\$16.67

\$333.33

\$16.67

Confirmed**1 Passengers - Full-Fare**

Seamus Wolfe, Male

[Add to Calendar](#)**Grand Total****\$350.00**

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Booking**Friday, April 26, 2019****729****17:45 Vancouver Harbour (Downtown)****18:20 Victoria Harbour (Downtown)****35 minutes****Confirmed****1 Passengers - Full-Fare**

Seamus Wolfe, Male

[Add to Calendar](#)

Invoice #408307

FARE-YWH-FULL_Winter2019 \$333.33

+ GST \$16.67

Billing \$333.33

Taxes \$16.67

Grand Total \$350.00

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Flesh, Cindy AEST:EX

From: Saadati, Negin AEST:EX
Sent: May 2, 2019 9:55 AM
To: Wolfe, Seamus AEST:EX
Cc: Flesh, Cindy AEST:EX
Subject: FW: Flight Itinerary. Thanks for choosing Harbour Air!

Hi Seamus,

3:00pm was booked, I could only get you on the 3:30pm. Sorry!

-Negin

From: reservation@harbourair.com <reservation@harbourair.com>
Sent: May 2, 2019 9:52 AM
To: Saadati, Negin AEST:EX <Negin.Saadati@gov.bc.ca>
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



[Check Flight Status](#)

[Manage Flight](#)

[Deals & Specials](#)

[High Flyer Rewards](#)

[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account

HAS #

s.17

Name

Seamus Wolfe

Booking s.17

Friday, May 3, 2019

Flight #204/Twin Otter

08:00 Victoria Harbour / Map 

08:35 Vancouver Harbour / Map 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Seamus Wolfe, Male

[Add to Calendar](#)

Invoice s.17

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

Billing \$197.15

Taxes \$9.85

Grand Total \$207.00

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure (subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking # s.17

Friday, May 3, 2019

Flight #2190

15:30 Vancouver Harbour / Map 

16:05 Victoria Harbour / Map 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Seamus Wolfe, Male

[Add to Calendar](#)

Invoice ^{s.17}

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

Sked 200 : Carbon Offset \$0.65

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

Billing \$197.15

Taxes \$9.85

Grand Total \$207.00

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

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All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking Information

Domestic Flights

YELLOW CAB #309
1441 CLARK DR
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2019/05/10
TIME 4443 08:40:51
CLERK ID 1
RECEIPT NUMBER
C85049114-001-001-031-0

PURCHASE
AMOUNT \$7.35
TIP s.22
TOTAL

\$

Mastercard
A0000000041010
00B5FB47C0495933
0000008000-E800
01842B78D6CFF5B

APPROVED

AUTH# 114052 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447RT0001

BLACKTOP & CHECKER
CABS#56
777 PACIFIC ST
VANCOUVER BC

CARD *****s.17
CARD TYPE MASTERCARD
DATE 2019/05/10
TIME 8430 13:50:53
CLERK ID 1
RECEIPT NUMBER
C85038474-001-874-011-0

PURCHASE
AMOUNT \$11.95
TIP s.22
TOTAL

\$

Mastercard
A0000000041010
72EC92141EE73EF2
0000008000-E800
ED3BBCD482C6D2C1

APPROVED

AUTH# 165053 01-027
THANK YOU

VERIFIED BY PIN

MERCHANT COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Flesh, Cindy AEST:EX

From: Saadati, Negin AEST:EX
Sent: May 7, 2019 1:43 PM
To: Flesh, Cindy AEST:EX
Cc: Wolfe, Seamus AEST:EX
Subject: FW: Flight Itinerary. Thanks for choosing Harbour Air!

Seamus' flights for Friday

From: reservation@harbourair.com <reservation@harbourair.com>
Sent: May 7, 2019 1:41 PM
To: Saadati, Negin AEST:EX <Negin.Saadati@gov.bc.ca>
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



[Check Flight Status](#)

[Manage Flight](#)

[Deals & Specials](#)

[High Flyer Rewards](#)

[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account

HAS #

s.17

Name

Seamus Wolfe

Booking #s.17

Friday, May 10, 2019

Flight #2020

Invoice is.17

Air Transportation Charges

Sked 200/300 : (Pk) GO Flex

\$198.07

07:30 Victoria Harbour / Map 

08:05 Vancouver Harbour / Map 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex
Seamus Wolfe, Male

[Add to Calendar](#)

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 200 : Carbon Offset	\$0.65
Sked 200 : VHFC Terminal Fee	\$9.86
+ Goods and Services Tax	\$10.42
Billing	\$208.58
Taxes	\$10.42
Grand Total	\$219.00

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay


35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure


Booking 

Friday, May 10, 2019

Flight #219

15:00 Vancouver Harbour / Map 

15:35 Victoria Harbour / Map 

Invoice 

Air Transportation Charges

Sked 200/300 : (St) GO Flex	\$186.64
-----------------------------	----------

35 minutes KK- Confirmed 1 Passenger(s) - GoFlex Seamus Wolfe, Male Add to Calendar	Taxes, Fees and Charges	
	Sked 200 : Carbon Offset	\$0.65
	All Skeds - Baggage : Checked Baggage Fee	\$0.00
	Sked 200 : VHFC Terminal Fee	\$9.86
	+ Goods and Services Tax	\$9.85
	Billing	\$197.15
	Taxes	\$9.85
	Grand Total	\$207.00
GoFlex Fare Conditions: Check in 25 minutes prior to departure time Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure (subject to difference in fare value) Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure		
Baggage: All routes (except routes listed below) 25 lbs. Guaranteed 25 lbs. (space available) \$1/lb. over 50 lbs.(space available)		
Between South Vancouver (YVR), Ganges & Maple Bay 35 lbs. Guaranteed 15 lbs. (space available) \$1/lb. over 50 lbs.(space available)		
Between South Vancouver (YVR), Victoria & Nanaimo 50 lbs. Guaranteed \$1/lb. over 50 lbs.		
Scenic & Packaged Tours Cancellation: 100% cancellation fee if cancelled within 24hrs of departure		

Booking Information

Domestic Flights

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

MINISTRY OF FINANCE AND SUPPORTED ENTITIES
REIMBURSEMENT CLAIM FOR NON-PAYROLL RELATED EXPENSES

FI20EXEDIJ19

INVOICE #

BAN-190406

FORM USAGE

This form is to be used by individuals to claim reimbursement for government expenditures that have been paid for personally and cannot be claimed using another reimbursement method (e.g., items that cannot be claimed through petty cash or on a travel voucher). After completion, the individual should forward the original claim (with receipts attached) to the expense authority. The expense authority will complete and sign the Coding section and forward the claim to MFIN, Accounts for processing. A cheque will be forwarded to the *Cheque Mailing Address* below.

CHEQUE INFORMATION

Payee Name: MINDY BANSAL ✓ Vendor #: 2787414 Loc. Code: _____

Cheque Mailing Address: Ministry of Citizen Services' PO BOX 9068 Stn Prov Gov Victoria, BC V8W9E2 Room 236

DESCRIPTION OF PURCHASE(S)

Date of Purchase	Description	Amount
APRIL ⁵ / ₆ , 2019	s.15 OFFICE SUPPLIES	19.03
APRIL ⁶ / ₇ , 2019	s.15 11 * 17 PICTURE FRAME (PROCLAMATION)	14.56
APRIL ⁵ / ₆ , 2019	s.15 - OFFICE SUPPLIES (PENS)	18.63
		✓
Cheque Total		52.22

NOTED BELOW

Signature of Individual Receiving Reimbursement

Date

Certified this is a true statement of disbursements made to which I am entitled and for which I have not been and will not be reimbursed by any other party.

CODING

Client: 112 Resp: 32805 Service Line: 34610 STOB: 6508 Project: 32000000

Shannon Russell

Mindy Bansal

Expense Authority Signature

May 7, 2019
Date

Certified that the amount to be paid is correct, in accordance with appropriate statute or other authority for payment.

s.15

s.15

2873952 SALE 514 00/04 4/06/19 18:18
 SD FRM 11X17 BLK 38553/05 13.00 T
 Coupon(s) Not Used:
 400100999073
 SUBTOTAL 13.00
 GST R135299063 5% .65
 PST 7% .91
 TOTAL 14.56
 CASH TENDER 20.00
 ROUNDING .01
 CHANGE 5.45

s.15

s.15

Sale

00093 3 007 32723

0176 04/05/19 06:14 ✓

AIR MILES Number : *****s.22

1925693

1	SD TOTAL DOC SER	
	853212	2.99B
1	SD C/C LEDGER 1-9	
	2741408	1.19B
1	12PT C1S WHITE LDG*	
	1413435	0.80B
1	SARASA GEL RT RED	
	045888400344	6.15B
1	MARK-IT ASST 12PK	
	070330332904	5.51B
	Subtotal	16.64
	PST 7.00%	1.16
	GST 5.00%	0.83
	Total	\$18.63
	Cash	20.00
	Cash Change	1.37

s.15

s.15

Sale

00093 3 007 32724

0176 04/05/19 06:16 ✓

AIR MILES Number : *****s.22

1925693

1	SD C/C LEDGER 1-9	
	2741408	1.19B
1	12PT C1S WHITE LDG*	
	1413435	0.80B
1	FLAIR ASST 24PK	
	041540009528	15.00B
	Subtotal	16.99
	PST 7.00%	1.19
	GST 5.00%	0.85
	Total	19.03
	Cash	59.00
	Cash Change	39.97

s.15

nel

nel



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E131110

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Bansal, Mindy ✓		Employee ID s.22		Phone Number s.22	
Client Organization Citizens' Services		Job Title Executive Assistant		Travel Group Code 3	
5. Date Completed 2019/05/02		6. Fiscal Year 2020		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Staffing Minister & Outreach		Headquarters 501-Belville Street Surrey	
12. Mailing Address for Cheque #204 14360 64th Avenue Surrey, BC V3W 1Z1					
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use	19. Other Transport Costs
	Destination	Start	End	Km	Cost
2019					
04/09	Senior Home Surr	1200	1300	20	11.00 s.22
04/05	Maple Ridge RT	1000	1200	48	26.40
04/05	Surrey Sahara	1800	2100	16	8.80
04/07	Jallianala Surey	1500	1600	14	7.70
04/12	JC PlayG Surrey	0900	1100	11	6.05
04/12	TOC Vaisaikh	1700	2100	13	7.15
04/18	Sullivan Element	0915	1100	10	5.50
04/18	Kapil Dev Surrey	1130	1300	20	11.00
04/18	AAARZU Powerlist	1600	1900	22	12.10
04/24	TOC MJS Intervie	1100	1200	14	7.70
TOTALS OF COLUMNS				36. 103.40 188 kms \$ s.22	37. \$ 0.00
				38. \$ 0.00	39. \$ 0.00
				40. \$ 0.00	Claim Total \$ s.22
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
112	32805	34610	6501	3200000	s.22
112	32805	34610	5701 ²	3200000	
112					
112					
Less Travel Advance					
112					
AMOUNT DUE TO EMPLOYEE					54. \$
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name	Date Signed

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

effective April 1, 2019 km rate increased to \$0.55 per km

Audit Trail for Travel Voucher (Restricted Use) E131110 for Bansal, Mindy

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/05/02 10:19:48	Bansal, Mindy s.15 Mindy.Bansal@gov.bc.ca		Initiated	Russell, Shannon Shannon.Russell@gov.bc.ca
2019/05/24 14:54:45	Bansal, Mindy s.15 Mindy.Bansal@gov.bc.ca		Recalled	Bansal, Mindy Mindy.Bansal@gov.bc.ca
2019/05/24 14:57:43	Bansal, Mindy s.15 Mindy.Bansal@gov.bc.ca		Initiated	Russell, Shannon Shannon.Russell@gov.bc.ca
2019/05/28 17:52:48	Russell, Shannon ✓ s.15 Shannon.Russell@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E131110 for Bansal, Mindy

2 note(s) returned.

Created On	Author	Note
2019/05/02 10:19:48	Bansal, Mindy s.15 Mindy.Bansal@gov.bc.ca	Apr 4 Surrey - Senior Home Vaisakhi Apr 5 Maple Ridge - Procurement Roundtable Apr 5 Surrey - Sahara Foundation #notmysecret Apr 7 Surrey - Jullianwala Bagh Proclamation Ceremony Apr 12 Surrey - JC Elementary Playground Opening Apr 12 Surrey - TOC Vaisakhi Gala Apr 18 Surrey - Ground breaking at Sullivan School Apr 18 Surrey - Kapil Dev Guildford Sheraton Apr 18 Surrey - AAARZU Powerlist Guildford Sheraton Apr 24 - Surrey - TOC MJS Interview <u>April 8</u> Sullivan Elementary Announcement (Needed to clarify the location) <u>kms not claimed</u>
2019/05/24 14:57:43	Bansal, Mindy s.15 Mindy.Bansal@gov.bc.ca	

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Where ideas work

Travel Voucher (Restricted Use)

Control No.

E131167

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Bansal, Mindy		Employee ID s.22		Phone Number s.22	
Client Organization Citizens' Services		Job Title Executive Assistant		Travel Group Code 3	
5. Date Completed 2019/05/08		6. Fiscal Year 2020		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Staffing Minister		Headquarters 501 Berville Street Surrey	
12. Mailing Address for Cheque #204 14360 64th Avenue Surrey, BC V3W 1Z1					
16. Travel Dates	17. Places Travelled		18. Personal Vehicle Use		19. Other Transport Costs
	Destination	Start	End	Km	Cost
2019					
04/25	Surrey YVR Rich Kelowna (AC)	1900	2000	38	20.90 P/Card
04/26	KELOWNA-Vernon	0800	1900		0.00
04/27	VERNON	0800	1900		0.00
04/28	KELOWNA-Van (AC)	0800	1900		0.00 P/Card
05/03	Mayor & Council	0830	1000	20	11.00
05/07	Van-VICTORIA (HA)	0930	2000	38	20.90 P/Card
05/08	Victoria-Vancouv(HA)	0745	1900	38	20.90 P/Card
TOTALS OF COLUMNS		134 kms		36. ✓ \$ 73.70	37. ✓ \$ 31.50
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
112	32805	34610	6501	3200000	s.22
112	32805	34160	5705	3200000	
112	32805	34610	5701	3200000	
112	32805	34610	5702	3200000 Minister Sims	
Less Travel Advance					Amount
112					11.00 s.22
					732.62 \$
					331.08
					340.12
AMOUNT DUE TO EMPLOYEE					54. ✓ \$ 1414.82
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name	Date Signed

Audit Trail for Travel Voucher (Restricted Use) E131167 for Bansal, Mindy

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/05/08 12:02:07	Bansal, Mindy s.15 Mindy.Bansal@gov.bc.ca		Saved	Bansal, Mindy Mindy.Bansal@gov.bc.ca
2019/05/08 12:02:19	Bansal, Mindy s.15 Mindy.Bansal@gov.bc.ca		Initiated	Russell, Shannon Shannon.Russell@gov.bc.ca
2019/05/24 08:47:40	Bansal, Mindy s.15 Mindy.Bansal@gov.bc.ca		Recalled	Bansal, Mindy Mindy.Bansal@gov.bc.ca
2019/05/24 08:49:43	Bansal, Mindy s.15 Mindy.Bansal@gov.bc.ca		Saved	Bansal, Mindy Mindy.Bansal@gov.bc.ca
2019/05/24 08:49:58	Bansal, Mindy s.15 Mindy.Bansal@gov.bc.ca		Initiated	Russell, Shannon Shannon.Russell@gov.bc.ca
2019/05/24 14:26:59	Russell, Shannon ✓ s.15 Shannon.Russell@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E131167 for Bansal, Mindy

1 note(s) returned.

Created On	Author	Note
2019/05/08 12:02:07	Bansal, Mindy s.15 Mindy.Bansal@gov.bc.ca	April 25 Surrey - Richmond YVR Kelowna Tour (Baggage claim) April 26 Kelowna Tour M/JS Shannon April 27 Vernon Tour Shared Hotel with MJS April 28 Kelowna Tour May 3 Mayor Council Roundtable May 7 Victoria May 8 Victoria -Vancouver

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From: [Hubley, Holly CITZ:EX](#)
To: [FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX](#)
Cc: [Janke, Debra FIN:EX](#)
Subject: E131167 Mindy Bansal
Date: May 30, 2019 11:42:14 AM

Regarding this TV for Mindy Bansal.

The stay at the ^{s.15} hotel was for two people, Mindy Bansal and Minister Jinny Sims. We went with the most cost effective way. In the suite there was two rooms.

Holly Hubley | Administrative Assistant
Honourable Jinny Sims' Office | Minister of Citizens' Services
Parliament Buildings
Ph: 250-387-9699

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.

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From: [Janke, Debra FIN:EX](#)
To: [Hubley, Holly CITZ:EX](#)
Subject: E131167 Mindy Bansal
Date: May 30, 2019 10:43:00 AM

Hi Holly,

The **s.15** exceeds the CSA single rate of \$106.00 plus taxes, per night. Please have the Minister sign a copy of the Hotel folio with "Hotel approved" and email signed copy. The **s.15** is not listed on the CSA. The Ministers approval is also required.

Thanks.

Debra

Debra Janke
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: 778 698-8564 Fax: (250) 356-7326
Email: Debra.Janke@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

From: [Janke, Debra FIN:EX](#)
To: [Bansal, Mindy CITZ:EX](#)
Subject: E131167
Date: May 29, 2019 9:36:00 AM

Hi Mindy,

The ^{s.15} folio for your stay on May 7th indicates a balance due. Please email proof of payment. -rec'd and attached

Thanks.

Debra

Debra Janke
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: 778 698-8564 Fax: (250) 356-7326
Email: Debra.Janke@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

EXPENSES

DATE	TIME		EVENT	LOCATION	Park Cab Meals	STOB	MILEAGE			TOTAL
25-Apr-19	1900	2000	Surrey - YVR Airport (Kelowna Trip)	Surrey - Vancouver		5702-3200000	38 km	x	0.54	\$ 20.90
			Kelowna Flight Bagage Claim	Vancouver-Kelowna	\$ 31.50					
26-Apr-19			FULL DAY PERDIUM (KELOWNA)	Kelowna	\$ 51.50	5702-3200000	km	x	0.54	\$ -
			s.15 HOTEL		\$ 185.60	5702-3200000	km	x	0.54	\$ -
27-Apr-19			FULL DAY PERDIUM (VERNON)	Vernon	\$ 51.50	5702-3200000	km	x	0.54	\$ -
28-Apr-19			FULL DAY PERDIUM (KELOWNA)	Kelowna	\$ 51.50	5702-3200000	km	x	0.54	\$ -
			s.15	Vernon	\$ 680.24	5702-3200000	km	x	0.54	\$ -
03-May-19	1500	1630	Mayor & Council Roundtable	Surrey		6501-3200000	20 km	x	0.54	\$ 11.00
07-May-19	830	1000	VICTORIA FULL DAY PERDIUM	Surrey - Richmomd	\$ 51.50	5702-3200000	38 km	x	0.54	\$ 20.90
08-May-19	745	1900	VICTORIA HAL DAY PERDIUM	Victoria - Vancouver	\$ 51.50	5702-3200000	38 km	x	0.54	\$ 20.90
			s.15 HOTEL	Victoria	\$ 186.28					
			6501-3200000	\$ 11.00						
			5702-3200000	\$ 1,414.82						
				\$ 11.00						
					\$1,341.12		134 km	x		\$ 73.70
										\$1,414.82

Office P/Card

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: s.22

Name: Mrs Mindy Bansal ✓
E-mail: HOLLY.HUBLEY@GOV.BC.CA
Payment: CCCAXXXXXXXXXX s.17

Customer Care
Air Canada Reservations
 1-888-247-2262
Air Canada Flight Information
 1-888-422-7533
[International Reservations](#)
 Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8422	Vancouver (YVR) ✓	Kelowna (YLW)	DH4	Economy Standard (Q)	Confirmed
<i>Operated by:</i>	Thu 25-Apr 2019	Thu 25-Apr 2019			
<i>Air Canada Express-Jazz</i>	21:35 - TERMINAL M -MAIN	22:31			
Seat number(s) requested:	s.15				

Passenger Information

Passenger: 1 Mrs Mindy Bansal
Ticket number: 014 2111 923607

Purchase Summary

Passenger: 1 Ticket number 014 2111 923607

Date of issue

25-Apr 2019

Fare Amount in Canadian dollars:

224.00

*(including navigational & other charges)***Taxes, Fees & Charges****Total Fare in :**No Additional
collection**Options**

Seat Fee(s) in Canadian dollars

11.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

0.55

Ticket particularities:

NAMECHG

AC ONLY/NONREF/CHGFEE -BG:AC

**Fare calculation:*

25APR19YVR AC YLW Q12.00R212.00CAD224.00 END ROE1.00 PD7.12CA

5.00SQ11.81XG

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

-
- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
 - If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
 - Tickets are non transferable.
 - Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
 - Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).**Baggage Information**

Please see below for details on the bags you plan on checking at the baggage counter.

AIR CANADA

AIRPORT FEE RECEIPT
TICKET NO: 0142111923607

NAME: BANSAL/WINDYMRS

DATE OF ISSUE: 25APR2019 ✓

PNR RECLOC:
ISSUED BY :

COUPON 1 OF 1
s.22

YVRGH



	AMOUNT	TAX	TOTAL
FIRST BAGGAGE FEE	30.00	01.50XG	31.50

GRAND TOTAL	30.00	01.50	31.50
-------------	-------	-------	-------

FORM OF PAYMENT: IN CANADIAN DOLLARS CA*****s.17 ✓
GST/TPS HST/TVH NO. 100092287 RT000 QST/TVQ NO. 1000-043-172 RT000
FEES ARE NON-REFUNDABLE

exceeds CSA single rate of \$106.00 plus taxes per night

Ms Mindy Bansal ✓

Ministers approval requested on May 26/19

BC
CANADA

Receipt

Invoice date 4/30/2019
Our reference s.22
GST Number s.15

Guest	Ms Mindy Bansal	Arrival	4/25/2019	Departure	4/26/2019	Room	s.15
Date	Description	Quantity	Unit Price	Total ()			
✓ 4/25/2019	Federal Government (ID Require	1	160.00	160.00			
4/25/2019	GST Tax	1	8.00	8.00			
4/25/2019	PST Tax	1	12.80	12.80			
4/25/2019	Municipal Room Tax	1	4.80	4.80			
				Total invoice		185.60	
4/26/2019	MC *s.17 Auth: 021201					-185.60	
				Total Paid		-185.60	
				Total Due		0.00	

Total GST
Total GST 8.00

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on a overdue balance.

Signature X

Mindy Bansal
Canada

INFORMATION INVOICE

Group Code : s.22

Company Name :

Room No. : s.15
Arrival : 04-26-19
Departure : 04-28-19
Page No. : 1 of 2
Folio No. : s.22
Conf. No. :

04-30-19

*Room/amt
shared with
Minister
Sims*

Date	Description		Charges	Credits
04-26-19	Deposit	#2368		318.99
04-26-19	Mastercard	#2368		361.25
	s.17			\$680.24
04-26-19	Room		267.20	
04-26-19	Hotel Tax		8.02	
04-26-19	PST	2 guests: Mindy Bansal and Minister Sims email confirmation dated May 30/19 from MO, attached	21.38	
04-26-19	Resort Fee		26.72	
04-26-19	GST	Mindy Bansal = \$340.12	14.70	
04-26-19	LivClean Eco-Stay Program	Minister Sims = \$340.12	2.00	
04-26-19	GST		0.10	
04-27-19	Room		267.20	
04-27-19	Hotel Tax		8.02	
04-27-19	PST		21.38	
04-27-19	Resort Fee		26.72	
04-27-19	GST		14.70	
04-27-19	LivClean Eco-Stay Program	\$340.12 x 2 nights - \$680.24	2.00	
04-27-19	GST		0.10	

340.12

340.12

X. Sims

Ministers Approval

Not listed on the CSA-May 29th emailed the MO for Ministers approval

Mindy Bansal ✓
Canada

Room No. : s.15
Arrival : 04-26-19
Departure : 04-28-19
Page No. : 1 of 2
Folio No. : s.22
Conf. No. :

INFORMATION INVOICE

Group Code : s.22

Company Name :

04-30-19

Date	Description		Charges	Credits
04-26-19	Deposit	#2368 ✓	2 guests: Mindy Bansal and Minister Sims	318.99
04-26-19	Mastercard	#2368 ✓	email confirmation dated May 30/19 from MO,	<u>361.25</u>
	s.17		attached	\$680.24
			Mindy Bansal = \$340.12	
✓ 04-26-19	Room		Minister Sims = \$340.12	267.20
04-26-19	Hotel Tax			8.02
04-26-19	PST			21.38
04-26-19	Resort Fee			26.72
04-26-19	GST			14.70
04-26-19	LivClean Eco-Stay Program			2.00
04-26-19	GST		\$340.12 x 2 nights - \$680.24	0.10
✓ 04-27-19	Room			267.20
04-27-19	Hotel Tax			8.02
04-27-19	PST			21.38
04-27-19	Resort Fee			26.72
04-27-19	GST			14.70
04-27-19	LivClean Eco-Stay Program			2.00
04-27-19	GST			0.10

340.12

340.12



Booking Confirmation

Booking Reference: s.22

Date of issue: 18 Apr, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



Economy - Standard

✓ Sunday
28 Apr, 2019

10:40
Kelowna
(YLW), BC



11:35
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC1185

0hr55
Economy V
Operated by: Air Canada | A319-100 |
Wi-Fi

Passengers

✎ **Jogindera Sims**

Ticket Number
0142111634607
Air Canada - Aeroplan
s.17:

Seats
AC1185 s.1

✎ **Mindy Bansal** ✓

Ticket Number
0142111634608

Seats
AC1185 s.1



Purchase summary

MasterCard
 *****S.17
 Amount paid: \$505.31
Tax information
 GST no. 10009-2287-RT0001
 \$24.07

2 adults

Base Fare	191.00
Surcharges	12.00

Goods and Services Tax - Canada no. 100092287 RT0001	11.51
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	20.00

Total airfare and taxes before options (per passenger)	\$241 ⁶³
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Number of passengers	X 2
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Total	\$483 ²⁶
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Jogindera Sims	
AC1185: 21C - Standard Seat (Aisle)	11.00
Mindy Bansal	
AC1185: 21B - Standard Seat (Middle)	10.00
Goods and Services Tax - Canada no. 100092287 RT0001	1.05

Total with options and seat selection fee:	\$505 ³¹
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GRAND TOTAL (Canadian dollars)	\$505 ³¹
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Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Hubley, Holly CITZ:EX

From: reservation@harbourair.com
Sent: May 9, 2019 9:38 AM
To: Hubley, Holly CITZ:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!


[Check Flight Status](#)
[Manage Flight](#)
[Deals & Specials](#)
[High Flyer Rewards](#)
[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	Mindy Bansall
	Company	Ministry Of Citizen Services

Booking s.17

Tuesday, May 7, 2019 ✓

Flight #507

12:20 Richmond (YVR South) / ✓

Map

12:50 Victoria Harbour / Map

30 minutes

Invoices s.17

Air Transportation Charges

Sked 500 : (St) GO Flex \$151.73

Taxes, Fees and Charges

Sked 500 : Carbon Offset \$0.65

All Skeds - Baggage : Checked Baggage Fee \$0.00

+ Goods and Services Tax \$7.62

RKK - Reconfirmed**1 Passenger(s) - GoFlex**

Mindy Bansall, Female ✓

[Add to Calendar](#)

Billing \$152.38

Taxes \$7.62

Grand Total \$160.00

Master Card \$160.00

Date / Time May 7, 2019 @ 10:44:56 AM

Summary s.17

Expiration

Authorization 171540

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure**Baggage:****All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:100% cancellation fee if cancelled within 24hrs of
departure**Booking** s.17**Wednesday, May 8, 2019** ✓**Flight #512** ✓**18:20 Victoria Harbour / Map** 

Invoice s.17

Air Transportation Charges

Sked 500 : (Pk) GO Flex

\$159.35

18:50 Richmond (YVR South) / ✓**Map** **30 minutes****KK- Confirmed****1 Passenger(s) - GoFlex**

Mindy Bansall, Female ✓

[Add to Calendar](#)**Taxes, Fees and Charges**

All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 500 : Carbon Offset	\$0.65
+ Goods and Services Tax	\$8.00

Billing	\$160.00
Taxes	\$8.00
Grand Total	\$168.00

Master Card	\$168.00
-------------	----------

Date / Time May 8, 2019 @ 5:37:16 PM

Summary

s.17

Expiration

Authorization 171540

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time
 Refundable up to 15 minutes prior to Departure
 Changeable up to 15 minutes prior to Departure
 (subject to difference in fare value)
 Select Seating \$10 (space permitting)
 50% cancellation fee for groups of 4+ if cancelled within
 24 hrs of departure

Baggage:**All routes (except routes listed below)**

25 lbs. Guaranteed
 25 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
 15 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
 \$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
 departure

Booking Information

s.15

Ms Mindy Bansal ✓
s.22

Canada

Min of Citizen Services

Room : s.15
Arrival Date : 05/07/19
Invoice No. : s.22
Folio No. :
Conf. No. :
Cashier No. : 41
Billing Date : 05/29/19
A/R Number

Date	Description	Debit	Credit
✓ 05/07/19	Room Charge CSA single rate, ok ✓	159.00	
05/07/19	Destination Marketing Fee	1.59	
05/07/19	Provincial Room Tax	17.66	
05/07/19	Room GST	8.03	
05/08/19	Mastercard XXXXXXXXXXXX s.17 ✓ XX/XX		186.28
Room H/GST Total - 8.03		Total	186.28
Other H/GST Total - 0.00			186.28
s.15	Balance	0.00 ✓	

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

s.15

s.15

Ms Mindy Bansal ✓
s.22

Canada

Min of Citizen Services

Room : 0328
 Arrival Date : 05/07/19
 Invoice No. :
 Folio No. :
 Conf. No. : s.22
 Cashier No. : 36
 Billing Date : 05/08/19
 A/R Number

Date	Description	Debit	Credit
05/07/19	Room Charge CSA single rate, ok ✓	159.00	
05/07/19	Destination Marketing Fee	1.59	
05/07/19	Provincial Room Tax	17.66	
05/07/19	Room GST	8.03	
Room H/GST Total - 8.03		Total	186.28
Other H/GST Total - 0.00			0.00
s.15		Balance	186.28

emailed Mindy on May 29th
 requested proof of payment
 -rec'd and attached

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

s.15

Hubley, Holly CITZ:EX

From: s.15
Sent: May 8, 2019 9:46 AM
To: Hubley, Holly CITZ:EX
Subject: Billing Hotel s.15
Attachments: s.15

Dear Ms Bansal,

Thank you for choosing the s.15 during your recent stay from 05/07/19 to 05/08/19 in Victoria, British Columbia. As requested your billing summary has been emailed to you, please see the attachment. If you have any questions regarding your billing summary please contact the Hotel directly at s.15

Sincerely,
s.15