



Control No.

E131250

Name	Employee ID	Phone Number
Maartman, William	s.22	s.22
Client Organization	Job Title	Travel Group Code
s.22 PSSG	Ministerial Assistant	3

5. Date Completed 2019/05/24	6. Fiscal Year 2020	7. Special Cheque Issue	8. Cheque Stub Information
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Type of Travel In Province	14. Reason for Travel Ministerial Duties	Headquarters Victoria
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12. Mailing Address for Cheque

Room 124, Parliament Buildings PO Box 9045, STN PROV GOVT Victoria, BC, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	*PCard			Km	Cost			Claim	Cost		Cost	Describe
	Destination	Start	End									
	05/21	* Vic to Kamloops(AC)	0930									
05/22	* Kamloops-Vic (AC)	0001	1130		0.00	108.75	F-B	41.00	132.24			
					0.00	89.75	F-LD	22.75				

	36.	37.		38.	39.	40.	Claim Total
TOTALS OF COLUMNS	\$ 0.00	\$ 198.50		\$ 63.75	\$ 132.24	\$ 0.00	\$ 394.49

48.	Client Code 062 010 062 062 062	49.	Resp. 1500122001	50.	Service Line 10000-06000	51.	STOB 570402	52.	Project 15 2200000	45.	Supplier Code s.22	Amount \$ 394.49
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[illegible]

	AMOUNT DUE TO EMPLOYEE		54.
			\$ 394.49

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
---	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
---	-------------------	--------------------

Audit Trail for Travel Voucher (Restricted Use) E131250 for Maartman, William

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/05/24 13:06:15	Hunt, Charlotte s. 15 Charlotte.Hunt@gov.bc.ca	Maartman, William William.Maartman@gov.bc.ca	Saved	Maartman, William William.Maartman@gov.bc.ca
2019/05/24 13:13:36	Hunt, Charlotte s. 15 Charlotte.Hunt@gov.bc.ca	Maartman, William William.Maartman@gov.bc.ca	Notified	Maartman, William William.Maartman@gov.bc.ca
2019/06/11 11:26:04	Maartman, William s. 15 William.Maartman@gov.bc.ca		Approved	Farnworth, Mike Mike.Farnworth@gov.bc.ca
2019/06/11 11:28:53	Farnworth, Mike s. 15 Mike.Farnworth@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E131250 for Maartman, William

1 note(s) returned.

Created On	Author	Note
2019/05/24 13:06:15	Hunt, Charlotte s.15 Charlotte.Hunt@gov.bc.ca	5/21 Vic to Kamloops, Taxi Home to Vic Airport \$66, Taxi Airport to Hotel \$32, Taxi Hotel to Ministerial Event \$10.75, s.15 s.15 \$132.24, F-B \$41. 5/22 Kamloops to Vic, Taxi Hotel to Airport \$30.75, Taxi Vic Airport to Home \$63. F-LD \$22.75.

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Booking Confirmation

Booking Reference: s.22

Date of issue: 17 May, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

- Depart

Economy - Standard

Tuesday
21 May, 2019

11:15
Victoria
Victoria Int. (YYJ), BC

11:44
Vancouver
Vancouver Int. (YVR), BC
Terminal M

 AC8062

0hr29
Economy H
Operated by: Air Canada Express -
Jazz | Q400

Layover in Vancouver

0hr36

Tuesday
21 May, 2019

12:20
Vancouver
Vancouver Int. (YVR), BC
Terminal M

13:08
Kamloops
(YKA), BC

 AC8194

0hr48
Economy H
Operated by: Air Canada Express -
Jazz | Q400

Total duration

1hr53

- Return

Economy - Standard

Wednesday
21 May, 2019

08:40
Kamloops
(YKA), BC

09:31
Vancouver
Vancouver Int. (YVR), BC
Terminal M

 AC8191

0hr51
Economy Q
Operated by: Air Canada Express -
Jazz | Q400

Layover in Vancouver

0hr44

Wednesday
22 May, 2019

10:15
Vancouver
Vancouver Int. (YVR), BC
Terminal M

10:44
Victoria
Victoria Int. (YYJ), BC


 AC8061

0hr29
Economy Q
Operated by: Air Canada Express -
Jazz | Q400

Total duration

2hr04

Passengers

 **Will Maartman**
Ticket Number
s.22

Seats
AC8062 s.1
AC8194 5
AC8191
AC8061



Purchase summary

MasterCard
***** 1
Amount paid: \$725.81
Tax information
GST no. 10009-2287 RT0001
\$34.56

1 adult

Air Transportation Charges

Base Fare - Depart - Economy - Standard	312.00
Base Fare - Return - Economy - Standard	272.00
Surcharges	24.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	32.36
Air Travellers Security Charge - Canada	14.25
Airport Improvement Fee - Canada	25.00
Total airfare and taxes before options	\$679⁶¹

Seat selection

Will Maartman	
AC8062 s.1 Standard Seat (Window)	11.00
AC8194 5 - Standard Seat (Window)	11.00
AC8191: Standard Seat (Window)	11.00
AC8061: Standard Seat (Window)	11.00
Goods and Services Tax - Canada no. 100092287 RT0001	2.20
Total with options and seat selection fee:	\$725⁸¹
GRAND TOTAL (Canadian dollars)	\$725⁸¹



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

326

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240034

**** PURCHASE ****

05-21-2019 10:11:45
Acct # *****s.17 C
Card Type MC
Name: WILLIAM MAARTMAN
A0000000041010 MasterCard

Operator: 34
Trace # 3502
Inv. # 34
Auth # 131145 RRN 001841002

Total \$66.00
(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

KAMI CABS CAR # 31
206 LEIGH ROAD V2B2L7
KAMLOOPS BC
23666263
GH2366626301

**** PURCHASE ****

05-21-2019 13:39:40
Acct # *****s.17 RF
Card Type VI
Name:
A0000000031010 VISA CREDIT

Trace # 813
Inv. # 892
Auth # 08206F RRN 001119006

Total \$32.00
(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

KAMI CABS CAR #34
209 LEIGH ROAD V2B2L7
KAMLOOPS BC
20838870
GH2083887001

**** PURCHASE ****

05-21-2019 14:06:18
Acct # *****s.17 C
Card Type MC
Name: WILLIAM MAARTMAN
A0000000041010 MasterCard

Trace # 3239
Inv. # 3544
Auth # 170618 RRN 001582007

Purchase \$10.75
Tip s.22
Total

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

KAMI CABS CAR # 42
209 LEIGH ROAD V2B2L7
KAMLOOPS BC
23408435
GH2340843501

**** PURCHASE ****

05-22-2019 07:35:02
Acct # *****s.17 C
Exp Date **/** Card Type MC
Name: WILLIAM MAARTMAN
A0000000041010 MasterCard

Trace # 5610
Inv. # 6375
Auth # 103502 RRN 001593002

Purchase \$26.75
Tip s.22
Total

Retain this copy for your
records
Customer copy

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240007

**** PURCHASE ****

05-22-2019 11:23:17
Acct # *****s.17 C
Exp Date **/** Card Type MC
Name: WILLIAM MAARTMAN
A0000000041010 MasterCard

Operator: 007
Trace # 4590
Inv. # 007
Auth # 142316 RRN 001849003

Total \$63.00

(001) APPROVED-THANK YOU

Name & Address

MAARTMAN, WILL
s.22

Room s.15
Arrival Date 5/21/2019 3:14:00 PM
Departure Date 5/22/2019

Adult/Child 0/0
Room Rate 114.00

Rate Plan: GVC
HH #
AL:
Car:

Confirmation Number: s.22

s.15

5/22/2019

DATE	DESCRIPTION	ID	REF. NO	CHARGES	CREDITS	BALANCE
5/21/2019	343412 GUEST ROOM				\$114.00	
5/21/2019	343412 GST				\$5.70	
5/21/2019	343412 HOTEL ROOM TAX				\$9.12	
5/21/2019	343412 CITY TAX				\$3.42	
	WILL BE SETTLED TO MC's.17				\$132.24	
	EFFECTIVE BALANCE OF				\$0.00	
EXPENSE REPORT SUMMARY						
	5/21/2019 STAY TOTAL					
	ROOM AND TAX \$132.24	\$132.24				
	DAILY TOTAL \$132.24	\$132.24				
Total Invoice Amount	\$114.00	\$18.24				

ACCOUNT NO.		DATE OF CHARGE	FOLIO NO./CHECK NO.
		152631 A	
CARD MEMBER NAME		AUTHORIZATION	INITIAL
ESTABLISHMENT NO. & LOCATION		PURCHASES & SERVICES	
		TAXES	
		TIPS & MISC.	
CARD MEMBER'S SIGNATURE		TOTAL AMOUNT	
X			

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

PAYMENT DUE UPON RECEIPT

s.15



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E131221

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Djonlic, Matt		Employee ID s.22		Phone Number s.22	
Client Organization Municipal Affairs and Housing		Job Title Executive Assistant		Travel Group Code 4	
5. Date Completed 2019/05/15		6. Fiscal Year 2020		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Session + Events		Headquarters Coquitlam	
12. Mailing Address for Cheque 102 - 1108 Austin Ave. Coquitlam, BC V3K 3P5					
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use	19. Other Transport Costs
	Destination	Start	End	Km	Cost
2019	** Pitt M-Vic (HA)	0730	1700		0.00
05/01	** Vic-Pitt M (HA)	0730	1800		0.00
05/02	Coq-Squa-Coq	0830	1330	182	100.10
05/03	Coq-Van-Coq	1745	2000	64	35.20
05/05					13.00 parking
05/06	**Coq-Vic (Ferry)	0900	1700	88	48.40
05/07	** Vic	0900	2100		0.00
05/08	** Vic-Coq (Ferry)	0900	1530	88	48.40
					74.70
					51.50
					25.75
					21.00
					154.41
					154.41
					25.75
TOTALS OF COLUMNS				36. \$ 232.10	37. \$ 162.40
				38. \$ 227.00	39. \$ 463.23
				40. \$ 0.00	Claim Total \$ 1084.73
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
060	51057	54000	5701	5100000	s.22
060	51057	54000	5702	5100000	
060					
060					
Less Travel Advance					54. \$ 1084.73
060					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.					Print Name
					Date Signed
					Date Signed
					Date Signed

Audit Trail for Travel Voucher (Restricted Use) E131221 for Djonlic, Matt

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/05/15 16:09:32	Rayner, Jena s.15 Jena.Rayner@gov.bc.ca	Djonlic, Matt Matt.Djonlic@gov.bc.ca	Saved	Djonlic, Matt Matt.Djonlic@gov.bc.ca
2019/05/15 16:09:49	Rayner, Jena s.15 Jena.Rayner@gov.bc.ca	Djonlic, Matt Matt.Djonlic@gov.bc.ca	Notified	Djonlic, Matt Matt.Djonlic@gov.bc.ca
2019/05/16 14:56:50	Djonlic, Matt s.15 Matt.Djonlic@gov.bc.ca		Initiated	White, Christine Christine.White@gov.bc.ca
2019/05/16 15:05:09	White, Christine s.15 Christine.White@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E131221 for Djonlic, Matt

1 note(s) returned.

Created On	Author	Note
2019/05/15 16:09:32	Rayner, Jena s.15 Jena.Rayner@gov.bc.ca	05/01 Pitt M-Vic: Support Session, harbour air, hotel, full day PD 05/02 Vic-Pitt M: Support Session, harbour air, half day PD 05/03: Squamish Event w/MSR, mileage, B&L PD 05/05 Coq-Van-Coq: Event w/MSR, mileage, parking 05/06: Coq-Vic: Session, mileage, ferry, full day PD, hotel 05/07 Vic: CA Events, full day PD, hotel 05/08 Vic-Coq: Sess Support, mileage, ferry, half day PD

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From: [Ashbourne, Craig MAH:EX](#)
To: [Rayner, Jena MAH:EX](#)
Cc: [Laird, Patricia FIN:EX](#)
Subject: RE: Travel Voucher- Matt Djonlic # E131221
Date: May 21, 2019 9:28:02 AM

Thanks Jena – this is approved.

Craig

Craig Ashbourne

Senior Ministerial Assistant

Minister of Municipal Affairs and Housing and responsible for Translink

C: 250-213-3187

E: craig.ashbourne@gov.bc.ca

From: Rayner, Jena MAH:EX
Sent: Tuesday, May 21, 2019 8:49 AM
To: Ashbourne, Craig MAH:EX
Cc: Laird, Patricia FIN:EX
Subject: FW: Travel Voucher- Matt Djonlic # E131221

Hi Craig,

Could you please see the attached travel claim for Matt and forward it back to Pat with approval. It is currently over Christine's approval amount.

Thank you

Jena Rayner

Administrative Assistant to the

Honourable Selina Robinson

Minister of Municipal Affairs and Housing

Room 310, Parliament Buildings

Office: 250-387-2283

From: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Sent: May 17, 2019 10:41 AM
To: White, Christine MAH:EX <Christine.White@gov.bc.ca>; Rayner, Jena MAH:EX <Jena.Rayner@gov.bc.ca>
Subject: FW: Travel Voucher- Matt Djonlic # E131221

Hi Christine and Jena,

I processed this travel claim and should have looked a little closer. The claim is for \$1084.73 can I get one of the MA's to send me a reply to this e-mail approving the travel claim. It is over Christine's approval amount. Christine you can only approve up to \$1000.00 for travel.

Thank you,

Pat

From: Rayner, Jena MAH:EX
Sent: May 15, 2019 4:25 PM
To: Laird, Patricia FIN:EX
Subject: Travel Voucher- Matt Djonlic # E131221
Good Afternoon Pat.

Attached is a travel voucher for Matt D. for the 05/01-05/08. It was a rather big one with lots of events and the like so if you have questions, please ask.

Thank you !

Jena Rayner

Administrative Assistant to the
Honourable Selina Robinson
Minister of Municipal Affairs and Housing
Room 310, Parliament Buildings
Office: 250-387-2283

s.15

s.15

CSA APPROVED HOTEL
AND RATE**Reservation #** s.22**Send To** **Djonlic, Matt**
s.22**Phone****Guest Name** Djonlic, Matt ✓**Arrival Date**
05/01/2019**Departure Date**
05/02/2019**Room Information** s.15**Bill To** Djonlic, Matt
s.22**Folio Number****Trans Date****Description****Voucher****Amount****Charges**

05/01/2019	Provincial Government 2019	s.15	✓	130.00
05/01/2019	GST			6.57
05/01/2019	PST - Accommodation			10.50
05/01/2019	Municipal Hotel Tax			3.94
05/01/2019	Destination Marketing Fee			1.30
05/01/2019	Ecostay Fee			2.00
05/01/2019	GST			0.10

Total Charges**154.41****Payments**

05/02/2019	Visa	✓		-154.41
------------	------	---	--	---------

Total Payments✓ **-154.41****Balance Due 0.00**

s.15

Canada Place Parkade

999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number: 1
Entered: 05/05/2019 17:44
Exited: ✓ 05/05/2019 19:57
Ticket Number: 1028
Transaction Number: 68897
Rate: A
Parking Fee: \$13.00 ✓

Total Fee: \$13.00
Fee Paid: \$13.00
Visa
XXXXXXXXXXXXs.17
Approval Number: 041925

Thank you for visiting
Canada Place
Above amount includes 5% GST
GST# 120996095RT0005

Tsawwassen
To
Swartz Bay

BC Ferries
Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 42

RECEIPT - PLEASE RETAIN

PURCHASE 2019/05/06 ✓
RESERVATION-
CONF: s.22
RES: 1

1	Reservation Pr	17.00
20'	Undersize Vehi	57.50
1	Adult	17.20

Total	91.70
Prepayment	17.00
Visa	
*****s.17	74.70 ✓
AUTH 003153 66277656 0010016178 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

s.22

s.15

s.15

Reservation Numbers.22

HOTEL AND RATE

Send to **Matt Djonlic**

s.15

Phone

Guest Name **Matt Djonlic** ✓Arrival Date
06/05/2019Departure Date
09/05/2019

Room Information

s.15

Bill To **Djonlic, Matt**
s.15

Phone

Folio Number

Trans Date	Description	Voucher	Amount
Charges			
06/05/2019	Provincial Government 2019	s.15 ✓	130.00
06/05/2019	GST		6.57
06/05/2019	PST - Accommodation		10.50
06/05/2019	Municipal Hotel Tax		3.94
06/05/2019	Destination Marketing Fee		1.30
06/05/2019	Ecostay Fee		2.00
06/05/2019	GST		0.10
07/05/2019	Provincial Government 2019	✓	130.00
07/05/2019	GST		6.57
07/05/2019	PST - Accommodation		10.50
07/05/2019	Municipal Hotel Tax		3.94
07/05/2019	Destination Marketing Fee		1.30
07/05/2019	Ecostay Fee		2.00
07/05/2019	GST		0.10
Total Charges			308.82

Payments

08/05/2019	Visa ✓	s.15	s.17 ✓	-308.82
Total Payments				-308.82

Balance Due: ✓ 0.00

s.15

	Total Tax
Destination Marketing Fee	\$2.60
Ecostay Fee	\$4.00
GST	\$13.34
Municipal Hotel Tax	\$7.88
PST - Accommodation	\$21.00
Total	\$48.82

s.15

Swartz Bay
To
Tsawwassen

BC Ferries
Suite 208 1021 Glenhead Street
Victoria BC Canada V8H 8B7

LANE 02

RECEIPT - PLEASE RETAIN

PURCHASE 2019/05/08 ✓
RESERVATION-
CONF: s.22
RES: 1

1	Reservation Pr	17.00
20	Undersize Vehi	57.50
✓ 1	Adult	17.20

Total	91.70
Prepayment	17.00
Visa	
*****S.17	✓ 74.70
AUTH 075342 66277643 0010010200 S	
01 APPROVED - THANK YOU 007	
CHANGE DUE	0.00

s.22

Rayner, Jena MAH:EX

From: reservation@harbourair.com
Sent: April 29, 2019 10:01 AM
To: Rayner, Jena MAH:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!


[Check Flight Status](#)
[Manage Flight](#)
[Deals & Specials](#)
[High Flyer Rewards](#)
[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account

HAS #

s.17


Name


Matthew Djonlic

Booking s.17

Wednesday, May 1, 2019 ✓

Flight #701

07:30 Pitt Meadows / Map  ✓

08:05 Victoria Harbour / Map  ✓

35 minutes

KK- Confirmed

Invoices s.17

Air Transportation Charges

Sked 700 : (St) GO Flex \$151.73

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 700 : Carbon Offset \$0.65

+ Goods and Services Tax \$7.62

1 Passenger(s) - GoFlex
Matthew Djonlic, Male ✓

[Add to Calendar](#)

Billing	\$152.38
Taxes	\$7.62
Grand Total	\$160.00

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
\$1/lb. over 50 lbs.


Scenic & Packaged Tours Cancellation:


100% cancellation fee if cancelled within 24hrs of
departure

Booking s.17

Thursday, May 2, 2019 ✓

Flight #710

17:30 Victoria Harbour / Map 

18:05 Pitt Meadows / Map  ✓

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex
Matthew Djonlic, Male

Invoice s.17

Air Transportation Charges

Sked 700 : (St) GO Flex \$151.73

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 700 : Carbon Offset \$0.65

+ Goods and Services Tax \$7.62

Billing \$152.38

Add to Calendar

Taxes

\$7.62

Grand Total

\$160.00

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information

Domestic Flights

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under).**

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

The maximum weight per single piece of luggage is 50 pounds.

Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E131351

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Djonlic, Matt				Employee ID s.22				Phone Number s.22				
Client Organization Municipal Affairs and Housing				Job Title Executive Assistant				Travel Group Code 4				
5. Date Completed 2019/06/07			6. Fiscal Year 2020			7. Special Cheque Issue			8. Cheque Stub Information			
Type of Travel In Province			14. Reason for Travel Meeting + Session Support						Headquarters Coquitlam			
12. Mailing Address for Cheque 102 - 1108 Austin Ave. Coquitlam, BC V3K 3P5												
16. Travel Dates		17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs	
		Destination	Start	End	Km	Cost			Cost			Cost
2019		Coq-Kam-Vern (AC)	0600	1800	43	23.65			51.50			127.60
05/23		Vern-Kel-Pen-Coq (AC)	0730	0930	43	23.65	parking 48.00		51.50			
05/24		Coq-Vic (FERRY)	0800	2000	83	45.65	74.70		51.50	196.04		s.22
05/27		Vic	0930	2000		0.00			12.25	196.04		
05/28		Vic- Coq (FERRY)	0930	1830	83	45.65	s.22 74.70		28.75			
05/29												
TOTALS OF COLUMNS					36.	37.	38.	39.	40.	Claim Total		
					\$ 138.60	s.22	\$ 195.50	s.22	\$ 305.18	s.22		
48. Client Code		49. Resp.	50. Service Line		51. STOB	52. Project		45. Supplier Code		Amount		
060		51057	54000		5701	5100000		s.22		\$ 725.28 s.22		
060		51057	54000		5702	5100000				\$ 631.08		
060												
060												
Less Travel Advance												
060												
										54.		
										\$ 1356.36 s.22		
AMOUNT DUE TO EMPLOYEE												
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed			

Audit Trail for Travel Voucher (Restricted Use) E131351 for Djonlic, Matt

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/06/07 10:11:02	Rayner, Jena s.15 Jena.Rayner@gov.bc.ca	Djonlic, Matt Matt.Djonlic@gov.bc.ca	Saved	Djonlic, Matt Matt.Djonlic@gov.bc.ca
2019/06/07 10:11:28	Rayner, Jena s.15 Jena.Rayner@gov.bc.ca	Djonlic, Matt Matt.Djonlic@gov.bc.ca	Notified	Djonlic, Matt Matt.Djonlic@gov.bc.ca
2019/06/07 12:45:58	Djonlic, Matt s.15 Matt.Djonlic@gov.bc.ca		Initiated	White, Christine Christine.White@gov.bc.ca
2019/06/07 12:57:28	White, Christine s.15 Christine.White@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E131351 for Djonlic, Matt

1 note(s) returned.

Created On	Author	Note
2019/06/07 10:11:02	Rayner, Jena s.15 Jena.Rayner@gov.bc.ca	05/23 Coq-Kam-Vern: mileage to YVR for AC flight, car rental for 2 days of travel, hotel, full day PD. 05/24 Vern-Kelow-Pent-Coq: drove rental car to meetings, AC flight, parking cost @ YVR, mileage from YVR home, full day PD. 05/27 Coq-Vic: mileage, ferry, hotel, full day PD 05/28 Vic: session support, hotel, dinner PD 05/29: Vic-Coq: mileage to ferry, ferry, home mileage, L&D PD

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s.15

s.15

s.15

05/24/2019 12:36 AM ✓

CSA APPROVED HOTEL

Registered To:

DJONLIC, MATTHEW ✓

Room #

s.15

Conf #

s.22

Arrival

05/23/19

Departure

05/24/19

Room Type

1KSS-1 KNG BD, SN

Guests

1s. / 0

Payment

Visa/Master

Acct

XXXX-XXXX-XXXX s.17

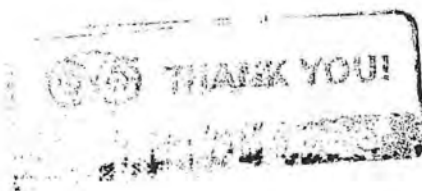
s.22

Posting Date	Oper	AcctCode	Description	From	Reference	Amount
05/23/19	craig	RC	ROOM CHRG REVENUE		Single room rate applied as per CSA site	\$110.00
05/23/19	craig	GST	GST			\$5.50
05/23/19	craig	PST	PST			\$8.80
05/23/19	craig	CDT	CITY TAX DESTINATION			\$3.30
05/24/19	craig	VISA	PAYMENT VISA			✓ \$127.60

Balance Due

✓

\$0.00



s.15



Car and Truck Rental

GST Reg No 101370930 RT 0001

www.bcbudget.com

Devon Transport Ltd. (An Independent Budget System Sub Licensee)

HEAD OFFICE & ADMINISTRATION

2501 Kenworth Road
Nanaimo, BC V9T 3M4

(250)729-2420 FAX (250)729-2410 EMAIL: custserv@bcbudget.com

Contract #s.22

Reservation #:

Renter: DJONLIC, MATTHEW

BCD Number: A162000 ✓

Company: MINISTRY OF HOUSING

Credit Card: VISA XXXXXXXXXXXXs.17 ✓

Rental Rate Used: PRG-KA-18 - A

Km Charge: 0.10 per Km

Vehicle Class: Intermediate

Drop Charge: 127.00

Period	From	To	Amount	Km Cap	Type
Day	1	End	37.89	200	Regular
Week	1	End	225.47	1400	Regular
Hour	25	999	18.95	0	Regular

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes (currently \$1.45 per litre).

Must be Provincial Govt employee or authorized representative

Location Fee: 13.9% subject to taxes

VLF/ERF: 3.79 (Per Day) subject to taxes and Location Fee

Contract close subject to final vehicle inspection

Rented In Kamloops

GST: 5% PST: 7% PVRT: 1.50 per Day

Maximum 5000 kilometers per rental. Excess mileage will be charged.**Rates are applicable within BC****Customer is responsible to advise Budget of all toll crossings. All unreported crossings will be subject to an administration fee of \$25.00****Accidents must be reported to Budget within 24 hours.****Contract close subject to final audit.****Remarks:**

/Estimated Charges: \$88.03

Vehicle Rented:

Class: Intermediate ✓

Time Out: 23 May 2019 08:14

Time In: 24 May 2019 18:50 ✓

Location Out: Kamloops Airport

Location In: PENYF

Owner: a/Devon Transport

Unit #: 820992

MVA #: 35535360/snows

Licence: FV948V

Km Out: 32310

Km In: 32612

Km Driven: 302

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.**Charges:**

Item	Unit	Qty	Charge	GST	PST	PVRT	Billed To
Drop Charge	Flat	1	127.00	6.35	8.89	0.00	
Vehicle Rental	Day	2	75.78	3.94	5.31	3.00	
Fuel	Litres	33.13	48.01	Incl.	0.00	0.00	
Location Fee		13.9	1	17.65	0.88	1.24	0.00
Location Fee		13.9	1	6.36	0.32	0.45	0.00

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Payments & Refunds

Total: 305.18

Type	Date	Amount	Exchange	Amount	Location
VISA	24 May 2019 18:59			305.18	PENYF
BD025S01 004001001023 XXXXXXXXXXXXs.17		013164	Purchase		
BD025C01 Visa Credit APPROVED AID:A0000000031010 00-000 C					

Amount Owning

Net Charges & Taxes:	305.18
Net Payment & Refunds:	305.18

CSA APPROVED RATE OF \$37.89 PER DAY

Contract Copy: #5

Print Date & Time: 24 May 2019 19:00

For receipt purpose only. Refer to original contract for completed terms.

Page 1 of 1

Customer Copy

Page 25 of 56 FIN-2020-01523



CIBC VISA



MAY 24, 2019

VERNON, BC

[REDACTED]

[REDACTED]

MAY 23, 2019 ✓

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

JETSET YVR PARKING
RICHMOND, BC

-\$48.00

[REDACTED] *****s.17

MAY 22, 2019



To
Swartz Bay

BC Ferries
Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 42

RECEIPT - PLEASE RETAIN

PURCHASE 2019/05/27 ✓
RESERVATION-
CONF: s.22
RES: 1

✓ 1	Reservation Pr	17.00
20	Undersize Vehi	57.50
1	Adult	17.20

Total	91.70
Prepayment	17.00
Visa	
*****s.17 ✓	74.70
RUTH 084850 66277660 0010014660 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

s.22

s.15

CSA APPROVED
HOTEL AND RATE

DJONLIC MATTHEW ✓

Room # s.15 Invoice # s.22
Arrive 05/27/19 Depart 05/29/19

COQUITLAM, BRITISH COLUMBIA

MINISTRY OF MUNICIPAL AFFAIRS

Date	Clerk	Department	Description	Reference	Amount
05/27/19	DA	2-Room	Charg		✓ 169.00
05/27/19	DA	3-Room	Tax		13.52
05/27/19	DA	21-MRDT	3% On Room Charge		5.07
05/28/19	SB	2-Room	Charg		✓ 169.00
05/28/19	SB	3-Room	Tax		13.52
05/28/19	SB	21-MRDT	3% On Room Charge		5.07
05/29/19	IB	92-Visa			-392.08
			GST On Room Charge		16.90
			Tax Reg. # s.15		

Balance: 0.00

Swartz Bay
To
Tsawwassen



LANE 02

RECEIPT - PLEASE RETAIN

✓ PURCHASE 2019/05/29
RESERVATION s.22
CONF:
RES: 1

✓ 1 Reservation Pr 10.00
20' Undersize Vehi 57.50
✓ 1 Adult 17.20

Total	84.70
Prepayment	10.00
Visa	
*****s.17	✓ 74.70
AUTH 845725 66277643 8818014888 S	
81 APPROVED - THANK YOU 827	
CHANGE DUE	0.00

s.22



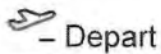
Booking Confirmation

Booking Reference: s.22

Date of issue: 16 May, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice. Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



- Depart

Economy - Standard

Thursday
23 May, 201907:20
Vancouver
Vancouver Int. (YVR), BC
Terminal M08:08
Kamloops
(YKA), BC

AC8190

0hr48
Economy Q
Operated by: Air Canada Express -
Jazz | Q400

Passengers

Selina Robinson

Ticket Number
s.22Seats
AC8190 S.1
5

Matthew Djonlic

Ticket Number
s.22Seats
AC8190



Purchase summary

MasterCard

Amount paid: \$630.26

Tax information

GST no. 10009-2287 RT0001
\$30.02

2 adults

Airfare - 1 nonstop flight, 1 stopover

Base Fare	265.00
Surcharges	12.00

Taxes - 10009-2287 RT0001

Goods and Services Tax - Canada no. 100092287 RT0001	14.46
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	5.00

Total airfare and taxes before options (per passenger) **\$303⁵⁸**

Number of passengers **X 2**

Total **\$607¹⁶**

Seat selection

Selina Robinson

AC8190: s. 15 11.00

Matthew Djonlic

AC8190: s. 15 11.00

Goods and Services Tax - Canada no. 100092287 RT0001 1.10

Total with options and seat selection fee: **\$630²⁶**

GRAND TOTAL (Canadian dollars) **\$630²⁶**



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



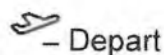
Booking Confirmation

Booking Reference: s.22

Date of issue: 14 May, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

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Economy - Flex

Friday
24 May, 2019

19:35
Penticton
(YYF), BC



20:28
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8357

0hr53
Economy V
Operated by: Air Canada Express -
Jazz | Q400

Passengers

Selina Robinson

Ticket Number
s.22

Seats
AC8357 s.1
5

Matthew Djonlic

Ticket Number
s.22

Seats
AC8357



Purchase summary

MasterCard
*****c 17
Amount paid: \$501.18
Tax information
GST no. 10009-2287 RT0001
\$21.90

2 adults

Air Transportation Charges

Base Fare (including surcharges and U.S. Transportation Tax) 235.44

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001 10.95

Flight Segment Tax - United States 4.20

Total airfare and taxes before options (per passenger) **\$250.59**

Number of passengers **X 2**

Total **\$501.18**

GRAND TOTAL (US dollars) \$501.18



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E131352

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Name Djonlic, Matt			Employee ID s.22			Phone Number s.22			
Client Organization Municipal Affairs and Housing			Job Title Executive Assistant			Travel Group Code 4			
5. Date Completed 2019/06/07		6. Fiscal Year 2020		7. Special Cheque Issue		8. Cheque Stub Information			
Type of Travel Out of Province		14. Reason for Travel Staffing MSR @ FCM Quebec Conference				Headquarters Coquitlam			
12. Mailing Address for Cheque 102 - 1108 Austin Ave. Coquitlam, BC V3K 3P5									
16. Travel Dates 2019 05/31 06/01 06/02	17. Places Travelled			18. .55 KMS Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous
	Destination	Start	End	Km	Cost		Cost		Cost
	Coq-Van-Quebec (AC)	1230	2330	41	22.55	72.00 (parking)	51.50	267.85	s.22 356.51
	Quebec FCM	0800	1900		0.00		51.50	267.85	
	Quebec-Van-Coq (AC)	0900	1830	41	22.55		51.50	hotel & parking	
PCARD									
TOTALS OF COLUMNS				36. \$ 45.10	37. \$ 72.00	38. \$ 154.50	39. \$ 535.70	40. \$ 356.51 s.22	Claim Total s.22
48. Client Code 060 060 060 060	49. Resp. 51057	50. Service Line 54000	51. STOB -5701- 5705	52. Project 5100000	45. Supplier Code s.22	Amount s.22 \$ 1163.81			
Less Travel Advance 060									
				AMOUNT DUE TO EMPLOYEE				54. \$ 1163.81 s.22	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name		Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name		Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.					Print Name		Date Signed		

Audit Trail for Travel Voucher (Restricted Use) E131352 for Djonlic, Matt

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/06/07 10:31:48	Rayner, Jena s.15 Jena.Rayner@gov.bc.ca	Djonlic, Matt Matt.Djonlic@gov.bc.ca	Saved	Djonlic, Matt Matt.Djonlic@gov.bc.ca
2019/06/07 10:32:12	Rayner, Jena s.15 Jena.Rayner@gov.bc.ca	Djonlic, Matt Matt.Djonlic@gov.bc.ca	Notified	Djonlic, Matt Matt.Djonlic@gov.bc.ca
2019/06/07 12:44:17	Djonlic, Matt s.15 Matt.Djonlic@gov.bc.ca		Initiated	White, Christine Christine.White@gov.bc.ca
2019/06/07 12:57:16	White, Christine s.15 Christine.White@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E131352 for Djonlic, Matt

1 note(s) returned.

Created On	Author	Note
2019/06/07 10:31:48	Rayner, Jena s.15 Jena.Rayner@gov.bc.ca	Out of Province 05/31 Coq-Van-Quebec: mileage + extended parking for AC flight, car rental for weekend, hotel, full day PD 06/01: Quebec FCM: hotel, full day PD 06/02 Quebec-Van-Coq: AC flight, mileage, full day PD.

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TRANSACTION RECORD

✓ JetSet YVR Parking

5911 North Service Road

Richmond, BC, V7B 0A4

TYPE: PURCHASE

ACCT: FLASH DEFAULT \$ 72.00

Card Type: Interac

CARD NUMBER: ✓ *****s.17

DATE/TIME: ✓ 19/05/31 13:53:20

REFERENCE #: 662987700010012660 H

AUTHORIZATION #: 165320

Interac

A0000002771010

8000008000 2800

00/001 APPROVED - THANK YOU

NO SIGNATURE TRANSACTION

Important-retain this copy for your records

*** CUSTOMER COPY ***

Reservation Number s.22

Nom/Name: Matthew Djonlic

Tél/Phone:

Nom/Name: Matthew Djonlic

Compagnie/Company:

Groupe/Group: CUPE National

Arrivée/Arrival
31/05/2019

Départ/Departure
02/06/2019

Chambre/Room

s.15

Folio s.22

Transaction/Date	Description	Montant
31/05/2019	STATIONNEMENT AVEC VALET	
31/05/2019	Chambre / Room Charge	27.00
01/06/2019	STATIONNEMENT AVEC VALET	199.00
01/06/2019	Chambre / Room Charge	27.00
02/06/2019	Visa	199.00
		-535.70
Total à payer incluant les taxes/Total to be paid including taxes:		0.00

Détail des taxes/Taxes details:

TXHE	13.94
TPS	23.30
TVQ	46.46
Total (Taxes)	\$83.70

TPS/GST s.15

TVQ/PST s.15

Self parking is \$21.00 plus taxes

March 10, 2019 to June 30, 2019: The daily rate is charged a first time to cover the day of your arrival.
For the other days of your stay: From Sunday to Friday inclusively, your daily parking is valid until 5 pm. It is then charged again to cover the next 24 hours.
On Saturdays, your parking is valid until 2 pm. It is then charged again to cover the next 24 hours.

When you do the calculations, because June 01, was on a Saturday he would have been charge \$21.00 twice in 24 hrs for self parking. Valet parking was cheaper instead of paying \$42.00 he paid 27.00 as per hotel's website.



317 975 BOUL ROMEO VACHON N
DORVAL, QC H4Y 1H2
Federal GST# :889365821
Quebec Sales Tax (QST)# :1021523719

No Cntrat locatn :
#ref. fac. :
Date de facturation :
N° de cpte :

s.22
s.22
02/06/2019

Facturé

MATTHEW DJONLIC
s.22

Infos sur la location

Date/H départ	Frais de départ	Date/H arrivée
05/31/2019 23:40	05/31/2019 23:45	06/02/2019 09:38

Locataire
DJONLIC, MATTHEW

Véhicules location

Coul	N° d'imt	mod	N°unt	Mi/km Loué	Ret
NOIR	FPB4160	RSPT/QA	7S6LTB	800	1,087
JN1BJ1CR8KW328744					

Infos réclamation

N°réclam.raprt police/BR **Assuré**

Date de perte **Type de perte** **Veh.**

Atelier répar.

Détails factur.

Description	OTY/Par	Tarif	Montant
TEMPS ET KILOMÉTRAGE	2 DAY	31.50 ✓	63.00
FRAIS D'ABANDON	1 RNT	125.00	125.00
OPT SERV CARBURANT	1 RNT	72.69	72.69

Sous-total 260.69

FRAIS D EMPLACEMENT CONSOLIDE / CFC	2 DAY	4.10	8.20
FRAIS RECUPERATION PNEU 2.98/JR	2 DAY	2.98	5.96
CHARGE D EMPLACEMENT PRIV. 16.28PCT	PCT	16.28	32.09
FRAIS D IMMATRIC. VEHICULE 1.57/JR	2 DAY	1.57	3.14
TAXE DE VENTE DU QC /QST	PCT	9.98	30.93
TAXE PROD ET SERV /GST	PCT	5.00	15.50

Frais Totaux (CAD) 356.51

Payments

Payment	Visa	-356.51
---------	------	---------

Total Payments (CAD) -356.51

Somme due (CAD) 0.00

Les frais tels que les tarifs de location, les frais de kilométrage, les taxes et majorations calculées selon un pourcentage établi qui feront l'objet d'un partage entre différentes parties pourront être arrondis au cent supérieur ou inférieur le plus près de façon à ce que le total des fractions concorde avec le total dû et/ou afin d'éviter les fractions de cent.

Pour les questions / la facturation / Conditions paiem

Tél.+1 5147353722
QCARADMIN@EHI.COM
Paiement dû ds les jours suivant la date facture.
Frais de retard de payment applicable.

Merci d'utiliser Enterprise

Remettre le détail du paiement

Remettre à
ENTERPRISE LOCATION D'AUTO
5830 COTE DE LIESSE STE 200
MONT-ROYAL, QC H4T 1B1

Somme due (CAD) 0.00

Payé par :
MATTHEW DJONLIC
s.22

N° de cpte	Accord de location	Montant	GPBR
s.22		0.00	C7E1

**Rental Agreement Summary**

RA#: 677

Renter: MATTHEW DJONLIC

Non-Loyalty

FEDERAL GOVERNMENT-CANADIAN

**Dates & Times****Location**

Friday, May 31, 2019 11:40 PM

MONTREAL TRUDEAU
ARPT
975 ROMEO-VACHON
BLVD N., #317
DORVAL, QC H4Y 1H1
(514) 631-4545

ONE WAY RENTAL

Sunday, June 2, 2019 11:00 PM

QUEBEC INTL ARPT
507 RUE PRINCIPALE STE
118
QUEBEC, QC G2G 0L4
(418) 861-8820**Vehicle**

Make/Model: NISSAN / 4DR ALL-WHEEL DRIVE

Color: BLACK

Mileage: 800

Fuel: Full

License#: FPB4160

Vehicle#: KW328744

Vehicle Condition:

No Damage Documented

\$ Charges	Price/Unit	Renter
TIME & DISTANCE :	\$31.50/D*2	\$63.00
TIME & DISTANCE :	\$7.88/H	\$0.00
TIME & DISTANCE :	\$195.00/W	\$0.00
TIME & DISTANCE :	\$845.00/N	\$0.00
NO CHARGE DISTANCE :	\$0.00/M	\$0.00
FUEL SERVICE OPTION :	\$72.69/R*1	\$72.69
DROP FEE :	\$125.00/R*1	\$125.00
FRAIS RECUPERATION PNEU 2.98\$/JR :	\$2.98/D*2	\$5.96
FRAIS D EMPLACEMENT CONSOLIDE / CFC :	\$4.10/D*2	\$8.20
CHARGE D EMPLACEMENT PRIV. 16.28PCT (16.28%) :	16.28%	\$32.09
FRAIS D IMMATRIC. VEHICULE 1.57\$/JR :	\$1.57/D*2	\$3.14
TAXE DE VENTE DU QC /QST (9.98%) :	9.98%	\$30.93
TAXE PROD ET SERV /GST (5%) :	5%	\$15.50

Total Estimated Charge: \$356.51**Deposits:**

VISA *****s.17 \$418.86

Acknowledgement of Charges

I acknowledge that I have reviewed and agree to all charges and fees listed on Summary of Charges

Electronically signed

Additional Drivers

No Additional Drivers are authorized to drive the vehicle with the exception of the drivers listed below.

(Additional driver names listed here if applicable)

**Optional Protections**

COLLISION DAMAGE WAIVER FULL	declined	Friday, May 31, 2019
PERSONAL ACCIDENT INSURANCE/PERSONE	declined	Friday, May 31, 2019
ROADSIDE ASSISTANCE PROTECTION	declined	Friday, May 31, 2019

Owner: LOC. D'AUTOS ENTERPRISE TVQ1021523719
TPS889365821

Please keep this Rental Agreement Summary with you in the vehicle during the rental.

**Local Addenda**

**LIABILITY FOR LOSS BY ACCIDENT:
PRIORITY OF AUTOMOBILE INSURANCE
COVERAGE IS SUBJECT TO PROVINCIAL
LAW. IF APPLICABLE, OWNER'S
COVERAGE IS SUBJECT TO LIMITATIONS
AND RESTRICTIONS.**

**THE LESSEE OR THE SIGNATORY TO THIS
CONTRACT CERTIFIES THAT HE OR SHE
HOLDS A VALID DRIVER'S LICENCE FOR
THE OPERATION OF THE VEHICLE(S)
REFERRED TO IN THE CONTRACT,
AND AGREES TO ENSURE THAT ANY
PERSON WHO OPERATES THE VEHICLE(S)
IN QUESTION IS AUTHORIZED AS A
DRIVER BY THE LESSOR ACCORDING TO
THE CONTRACT AND HOLDS A VALID
DRIVER'S LICENCE OF THE PROPER
CLASS.**

**OPTIONAL PRODUCTS NOTICE:
OUR CONTRACT OFFERS, FOR AN
ADDITIONAL CHARGE, AS OPTIONAL
PRODUCTS: DAMAGE WAIVER,
PERSONAL ACCIDENT INSURANCE,
PERSONAL EFFECTS COVERAGE AND
ROADSIDE ASSISTANCE PROTECTION.
BEFORE DECIDING WHETHER TO
PURCHASE ANY OF THESE PRODUCTS,
YOU MAY WISH TO DETERMINE
WHETHER YOUR PERSONAL INSURANCE
OR CREDIT CARD PROVIDES YOU
COVERAGE DURING THE RENTAL**

PERIOD. THE PURCHASE OF ANY OF THESE OPTIONAL PRODUCTS IS NOT REQUIRED TO RENT VEHICLE.

**** TEXTING & CALLING. BY SIGNING THIS AGREEMENT, RENTER AGREES TO THE FOLLOWING TEXTING & CALLING TERMS, AND THEREBY PROVIDES EXPRESS CONSENT FOR OWNER OR OWNER'S REPRESENTATIVE TO CONTACT RENTER AT THE PHONE NUMBER(S) PROVIDED IN CONNECTION WITH THIS AGREEMENT TO DELIVER, OR CAUSE TO BE DELIVERED, INFORMATIONAL OR TRANSACTIONAL OUTREACH, INCLUDING CUSTOMER SURVEYS, VIA LIVE, PRERECORDED, OR AUTODIALED CALLS OR TEXTS. RENTER'S CONSENT TO RECEIVING THESE CALLS OR TEXTS IS NOT A CONDITION OF ANY PURCHASE OR RENTAL AGREEMENT. FOR QUESTIONS ABOUT PRIVACY, PLEASE SEE REVIEW OUR PRIVACY POLICY, AVAILABLE AT WWW.ENTERPRISE.COM****


**** COLLECTION AND USE OF VEHICLE DATA. OUR VEHICLES MAY BE EQUIPPED WITH TECHNOLOGY THAT COLLECTS AND TRANSMITS DATA FROM YOUR RENTAL VEHICLE. THIS MAY INCLUDE INFORMATION COLLECTED FROM EVENT DATA RECORDERS, GLOBAL POSITIONING DEVICES, ONSTAR® SYSTEMS, OR ANY OTHER SIMILAR TECHNOLOGY. WHEN INSTALLED AND WHERE PERMISSIBLE, THIS TECHNOLOGY WILL ENABLE US TO COLLECT AND USE INFORMATION SUCH AS: (1) LOCATION INFORMATION; (2) COLLISION INFORMATION; AND (3) VEHICLE OPERATION INFORMATION, SUCH AS OPERATIONAL CONDITION, MILEAGE, TIRE PRESSURE AND FUEL STATUS, AND OTHER DIAGNOSTIC AND PERFORMANCE INFORMATION. ONCE COLLECTED, THIS INFORMATION MAY BE COMBINED WITH INFORMATION YOU HAVE PROVIDED US AND USED TO GENERATE SAFETY, PERFORMANCE, AND OTHER SIMILAR INFORMATION SO THAT WE CAN DELIVER BETTER SERVICES. OUR USE OF INFORMATION COLLECTED FROM THE RENTAL VEHICLE MAY INCLUDE SHARING INFORMATION**

WITH THIRD PARTIES SUCH AS SERVICE PROVIDERS, PARTNERS, AND AS EXPLAINED IN OUR PRIVACY POLICY.

OUR USE OF THE INFORMATION MAY ALSO INCLUDE STORAGE OF THIS INFORMATION AFTER THE EXPIRATION OF YOUR RENTAL AGREEMENT. YOU UNDERSTAND THAT RENTING THE VEHICLE DOES NOT PROHIBIT ENTERPRISE, AS VEHICLE OWNER, FROM OBTAINING AND USING DATA COLLECTED FROM THE VEHICLE. FOR A MORE COMPLETE DESCRIPTION OF OUR PRIVACY PRACTICES, PLEASE REVIEW OUR PRIVACY POLICY, AVAILABLE AT WWW.ENTERPRISE.COM**

ACKNOWLEDGEMENT OF LOCAL ADDENDUM

Electronically signed

 **TERMS AND CONDITIONS**

[Click to view Terms and Conditions](#)

FORM# C7MTRLHC-JK_UC19

ACKNOWLEDGEMENT OF THE ENTIRE AGREEMENT

I, THE "RENTER" SIGNING BELOW, HAVE READ AND AGREE TO THE TERMS AND CONDITIONS IN THE RENTAL AGREEMENT JACKET. BY SIGNING BELOW, I AM AUTHORIZING OWNER TO CHARGE TO THE CREDIT CARD(S) AND/OR DEBIT CARD(S) THAT I HAVE PROVIDED TO OWNER ALL AMOUNTS OWED BY ME UNDER THIS AGREEMENT FOR ADVANCE DEPOSITS, INCREMENTAL AUTHORIZATIONS/DEPOSITS, AND ANY OTHER AMOUNTS OWED BY ME, AS WELL AS PAYMENTS REFUSED BY A THIRD PARTY TO WHOM BILLING WAS DIRECTED. I ALSO AUTHORIZE OWNER TO RE-INITIATE ANY CHARGE TO MY CARD(S) THAT IS DISHONORED FOR ANY REASON. I CERTIFY THAT THE DRIVERS LICENSE(S) PRESENTED IS CURRENTLY VALID AND IS NOT SUSPENDED, EXPIRED, REVOKED, CANCELLED OR SURRENDERED. I FURTHER ACKNOWLEDGE AND CONSENT TO THE DISPUTE RESOLUTION PROVISIONS CONTAINED IN THIS AGREEMENT.

Electronically signed

s.22

Terms and Conditions electronically accepted by the Renter
31/05/19 at 11:46 PM

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: s.22

Name: Mr Matthew Djonlic
E-mail: CHRISTINE.WHITE@GOV.BC.CA
Payment: CCCAXXXXXXXXXXXXXs.17

Customer Care
Air Canada Reservations
 1-888-247-2262

Air Canada Flight Information
 1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC1992	Vancouver (YVR)	Montreal Trudeau (YUL)	763	Economy Flex (M)	Confirmed
<i>Operated by:</i>	Fri 31-May 2019	Fri 31-May 2019			
<i>Air Canada rouge</i>	15:15 - TERMINAL M -MAIN	22:55			
Seat number(s) requested:	s.15				
AC8707	Quebec City (YQB)	Montreal Trudeau (YUL)	DH4	Economy Flex (H)	Confirmed
<i>Operated by:</i>	Sun 02-Jun 2019	Sun 02-Jun 2019			
<i>Air Canada Express-Jazz</i>	10:05	10:55			
Seat number(s) requested:	s.15				

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC1581	Montreal Trudeau (YUL)	Vancouver (YVR)	763	Economy Flex (H)	Confirmed
<i>Operated by:</i>	Sun 02-Jun 2019	Sun 02-Jun 2019			
<i>Air Canada rouge</i>	13:00	15:29 - TERMINAL M -MAIN			
Seat number(s) requested:	s.15				

Passenger Information

Passenger: 1 Mr Matthew Djonlic
Ticket number: s.22

Purchase Summary

Passenger: 1 Ticket number s.22

Date of issue 29-May 2019
Fare Amount in Canadian dollars: 1,689.00
(including navigational & other charges)
Taxes, Fees & Charges

Total Fare in : No Additional collection

Options

Name change fee in Canadian dollars 60.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG) 3.00

Ticket particularities:
NAMECHG
AC ONLY/NONREF/CHGE FEE
-BG:AC

**Fare calculation:*
31MAY19YVR AC X/YMQ Q23.00AC YQB R907.00AC X/YMQ AC YVR
Q23.00R736.00CAD1689.00 END ROE1.00 PD14.25CA55.00SQ87.91XG
3.49XQ

Canadian tax registration numbers:
XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)
RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)
XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary



Control No.

E131197

Name	Employee ID	Phone Number
Tombs, Brenda	s.22	(250) 356-7750
Client Organization	Job Title	Travel Group Code
Social Development and Poverty Reduction	Executive Assistant	3

5. Date Completed 2019/05/13	6. Fiscal Year 2020	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel work		Headquarters Vancouver

s. 22

16. Travel Dates 2019 05/08	17. Places Travelled Destination Start End Sur-Victoria -Sur (HJ) 0800 1900 PCARD			18. Personal Vehicle Use Km Cost 12 6.60		19. Other Transport Costs 10.40	20. & 21. Meals Claim Cost F-B 41.00		22. Lodging Costs	20. & 21. Miscellaneous Cost Describe	
--	---	--	--	---	--	---	---	--	--------------------------	---	--

TOTALS OF COLUMNS	36. \$ 6.60	37. \$ 10.40		38. \$ 41.00	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 58.00
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48.	Client Code 031 031 031 031	49.	Resp. 46001	50.	Service Line 48000	51.	STOB -5711 5701	52.	Project 4600000	45.	Supplier Code s.22	Amount \$ 58.00
-----	---	-----	----------------	-----	-----------------------	-----	-----------------------	-----	--------------------	-----	-----------------------	--------------------

[illegible]

		AMOUNT DUE TO EMPLOYEE	54.	\$ 58.00
--	--	------------------------	-----	----------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
---	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
---	-------------------	--------------------

Audit Trail for Travel Voucher (Restricted Use) E131197 for Tombs, Brenda

2 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/05/13 11:05:11	Tombs, Brenda s.15 Brenda.Tombs@gov.bc.ca		Initiated	Squance, Leah Leah.Squance@gov.bc.ca
2019/05/13 11:25:38	Squance, Leah s.15 Leah.Squance@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E131197 for Tombs, Brenda

0 note(s) returned.

Created On	Author	Note

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RECEIPT
IMPARK

Lot - 1076
Scott Road Station
www.impark.com

License Plate Number
\$ 22

Expiration Date/Time
02:00 AM
MAY 09, 2019

Purchase Date/Time: 08:18am May 08, 2019
Total Due: \$3.00
Total Paid: \$3.00
Ticket #: 00081245
S/N #: 500013451403
Setting: 1076
Mach Name: Meier - 1

Rate: \$3.00 For 1 Day
Pmt Type: CC (Swipe)

Thank You!
Please come again

G RECEIPT

RECU DE STATIONNEMENT

PARKING RECEIPT

RECU DE STATIONNEMENT

PARKING

BLUEBIRD CABS #71
2612 QUADRA ST
VICTORIA BC

CARD ***** \$17
CARD TYPE VISA
DATE 2019/05/08
TIME 2019 16:53:38
RECEIPT NUMBER
C85040082-001-808-032-0

PURCHASE
AMOUNT \$ 7.40
TIP \$ 22
TOTAL

VISA CREDIT
A0000000031010
EAA7FEA6FFC5436D
0080008000-E800
EB46516A5038C951
0080008000-F800

APPROVED
AUTH# 001447 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

G RECEIPT

RECU DE STATIONNEMENT

PARKING RECEIPT

RECU DE STATIONNEMENT

PARKING



Control No.

E131330

Name	Employee ID	Phone Number
Tombs, Brenda	s.22	(250) 356-7750
Client Organization	Job Title	Travel Group Code
Social Development and Poverty Reduction	Executive Assistant	3

5. Date Completed 2019/06/05			6. Fiscal Year 2020		7. Special Cheque Issue			8. Cheque Stub Information				
Type of Travel In Province			14. Reason for Travel work					Headquarters Vancouver				
12. Mailing Address for Cheque s.22												
16. Travel Dates		17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
		Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
2019	Van-Victoria (HJ)	0800	2359		0.00			F-BL	30.50	151.13		
05/29	Victoria	0600	2359		0.00			F-D	33.25	151.13		
05/30	Victoria -Van(HJ)	0600	1900		0.00		✓ 7.60	F-	51.50			
05/31	Whiterock	0930	1400	46	25.30		✓ 2.00		0.00			
06/01	Vancouver	1300	1600	66	36.30				0.00			
06/04	Richmond	1200	1600	50	27.50		✓ 8.00		0.00			
05/17	New Westminster	1900	2100		0.00		s.22 5.80		0.00			
					36.	37.		38.	39.	40.	Claim Total	
TOTALS OF COLUMNS					\$ 89.10	\$ 23.40 s.22		\$ 115.25	\$ 302.26	\$ 0.00	s.22	
48. Client Code		49. Resp.	50. Service Line		51. STOB		52. Project		45. Supplier Code		Amount	
031		46001	48000		5711		4600000		s.22		\$ 425.11 s.22	
031					5701							
031		46001	48000		5702		4600000				\$ 104.90	
031												
Less Travel Advance												
031												
											54. \$ 530.01 s.22	
AMOUNT DUE TO EMPLOYEE												
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							Print Name		Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							Print Name		Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.							Print Name		Date Signed			

Audit Trail for Travel Voucher (Restricted Use) E131330 for Tombs, Brenda

2 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/06/05 14:10:26	Tombs, Brenda s.15 Brenda.Tombs@gov.bc.ca		Initiated	Squance, Leah Leah.Squance@gov.bc.ca
2019/06/05 14:12:27	Squance, Leah s.15 Leah.Squance@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E131330 for Tombs, Brenda

0 note(s) returned.

Created On	Author	Note

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Hi Pat,

I hope you're well. I have an expense claim coming your way soon for a trip I took to Victoria last week, and some mileage and parking charges from recently. Here's a bit of a breakdown:

May 17: \$22 parking charge for a CLBC theatre production I attended with Minister Simpson

May 28: No breakfast or lunch claimed as I ate breakfast at home and had lunch provided at a work event with the minister

May 29: No dinner claimed as the minister took the team out to eat

May 30: \$7.60 claim for taxi from Legislature to Helijet terminal (minus tip)

May 31: return trip mileage claimed for drive from my home in Surrey to Whiterock to staff the minister (plus \$2 for parking)

June 1: return trip mileage claimed for drive from my home in Surrey to downtown Vancouver to staff the minister

June 4: return trip mileage claimed for drive from my home in Surrey to Richmond to staff the minister

Receipts for the above, as well as hotel receipt and helijet confirmation (booked on the MO Mastercard, hence why I'm not claiming it here) are attached.

Let me know if you have any questions. Thanks!

Brenda

Brenda Tombs
Executive Assistant
Honourable Shane Simpson
Minister of Social Development and Poverty Reduction

Invoice

Room
Invoice #
Cashier
Page:
Printed:
Acct. Filter:
PO #
Arrival
Departure

s.15
s.22
sl
1 of 1
5/30/2019 07:35:45
Accomodation
5/28/2019
5/30/2019

Ministry Of Social Development

Tombs Brenda ✓

Guests in room: Tombs Brenda

Date	Transaction	Description	Subtotal	Tax/Fees	Total
5/28/2019	Accommodations	✓	129.00	22.13	151.13
5/29/2019	Accommodations	✓	129.00	22.13	151.13
5/30/2019	Master Card	Thank You	-302.26	0.00	-302.26
				Total:	0.00

Taxes and Fees	
DMF	2.58
GST	12.90
GST on DMF	0.12
Municipal Tax	7.82
Room Tax	20.84

Whiterock WorkBC event

\$22

IS YOUR PAID LICENSE #



PRY STATION # 019
PLEASE RETAIN TICKET
AS PROOF OF PAYMENT

(NOT REQUIRED TO BE
DISPLAYED ON DASH)

▼ PARKING TIME EXPIRES AT ▼

05/31 ✓

12:28pm

2019 Ticket 0021085/215
AMOUNT \$ 002.00 CC ✓
10:28am

Legislature to

BLUEBIRD CABS #81

2612 QUADRA ST
VICTORIA BC

Helinet

CARD *****
CARD TYPE MASTERCARD
DATE ✓ 2019/05/30
TIME 0338 16:56:16
RECEIPT NUMBER
C85003783-001-164-049-0

PURCHASE
AMOUNT ✓ \$7.60
TIP
TOTAL

Mastercard
A0000000041010
44986DA2B6C4F2AC
0000008000-E800
EEB4EEF149D8E94D

APPROVED

AUTH# 195616 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE .250.382.2222

ASPECT Summit

RECEIPT
IMPARK

Lot - 1838
Pacific Gateway Hotel
www.impark.com

License Plate Number

\$22

Expiration Date/Time

01:46 PM
JUN 04, 2019

Purchase Date/Time: 11:46am Jun 04, 2019 ✓
Total Due: \$8.00
Total Paid: \$8.00
Ticket #: 00002207
S/N #: 500012120001
Setting: 1838
Mach Name: Meter - 1

#** Visa ✓

Auth #: 016613

Thank You!
Please come again

Romance, Relationships
& Rights - CLBC

RECEIPT
IMPARK

Lot - 2298
Shops @ New West
www.impark.com

License Plate Number

\$22

Expiration Date/Time

09:05 PM
MAY 17, 2019

Purchase Date/Time: 07:05pm May 17, 2019 ✓
Total Parking: \$4.57
Total Tax: \$1.23
Total Due: \$5.80
Total Paid: \$5.80
Ticket #: 00003374
S/N #: 500011430207
Setting: 2298
Mach Name: Meter - 5

***** Visa

Auth #: 087670

Thank You!
Please come again

From: [McKnight, Valerie SDPR:EX](#)
To: [Tombs, Brenda SDPR:EX](#)
Subject: FW: Thank you for choosing to take off with HeliJet!
Date: May 21, 2019 10:12:10 AM

From: Passenger Services
Sent: May 21, 2019 9:42 AM
To: McKnight, Valerie SDPR:EX ; McKnight, Valerie SDPR:EX
Subject: Thank you for choosing to take off with HeliJet!

HeliJet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at HeliJet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer # s.22
Name Brenda Tombs

Booking s.22

Tuesday, May 28, 2019

709

09:30 Vancouver Harbour (Downtown)

10:05 Victoria Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Off-Peak

· Brenda Tombs, Female

[Add to Calendar](#)

Invoice #421639

FARE-YWH-OffPeak_Winter2019	\$238.09
+ GST	\$11.90
Billing	\$238.09
Taxes	\$11.90
Grand Total	\$249.99

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Booking S.22**Thursday, May 30, 2019**

Invoice #421640

728

FARE-YWH-OffPeak_Winter2019 \$238.09

17:30 Victoria Harbour (Downtown)

+ GST \$11.90

18:05 Vancouver Harbour (Downtown)

Billing \$238.09

35 minutes

Taxes \$11.90

Grand Total **\$249.99****Confirmed****1 Passengers - Off-Peak**

. Brenda Tombs, Female

Add to Calendar

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354**Payment:**

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight

MINISTRY OF FINANCE AND SUPPORTED ENTITIES
REIMBURSEMENT CLAIM FOR NON-PAYROLL RELATED EXPENSES

INVOICE #

REM STO 2019MAY08

FORM USAGE

This form is to be used by individuals to claim reimbursement for government expenditures that have been paid for personally and cannot be claimed using another reimbursement method (e.g., items that cannot be claimed through petty cash or on a travel voucher). After completion, the individual should forward the original claim (with receipts attached) to the expense authority. The expense authority will complete and sign the Coding section and forward the claim to MFIN, Accounts for processing. A cheque will be forwarded to the *Cheque Mailing Address* below.

CHEQUE INFORMATION

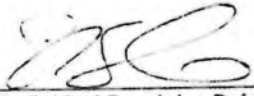
Payee Name: LYNNE STONE Vendor #: s.22 Loc. Code:

Cheque Mailing Address: 908 ISLAND HIGHWAY, CAMPBELL RIVER, V9W 2C3

DESCRIPTION OF PURCHASE(S)

Date of Purchase	Description	Amount
05/03/2019	PRINTER INK + PAPER	33.01

Cheque Total 33.01

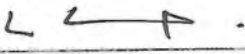

 Signature of Individual Receiving Reimbursement

7th May 2019.
 Date

Certified this is a true statement of disbursements made to which I am entitled and for which I have not been and will not be reimbursed by any other party.

CODING

Client: 034 Resp: 55001 Service Line: 60410 STOB: 6508 Project: 5500102


 Expense Authority Signature

05/07/2019
 Date

Certified that the amount to be paid is correct, in accordance with appropriate statute or other authority for payment.

LYNNE : PRINTER INK + PAPER

STAPLES Canada
Store # 130
Campbell River, BC V9W8C9
(250) 286-4390

Sale 00092 2 004 31350
0130 05/03/19 12:27

objectives

0017737

1 OB FSC PAPER REAM 7.998
718103125703

1 BROTHER LC203CS HY C 21.498
012502639022

Subtotal 29.48

PST 7.00% 2.06

GST 5.00% 1.47

Total \$33.01

MasterCard 33.01

TRANSACTION RECORD

*****s.17 \$33.01

Mastercard C Purchase

Authorization Number R7063B

0010013810 31350 66278610

05/03/19 12:27:03

01/027 APPROVED - THANK YOU

MasterCard A0000000041010

0000008000 E800

Thank you for shopping at STAPLES!

Survey Access Code

01300503193135004

Tell us how we did today!
Staples listens and values your feedback.
Take our survey and be entered into a draw
to win a \$1,000 Staples shopping spree!
Visit <https://stapleslistens.ca>

GST No. 126152586
*** CARDHOLDER COPY ***

