



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E132207

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Sangha, Jasmeet			Employee ID NR			Phone Number (250) 953-0910		
Client Organization Labour			Job Title Executive Assistant			Travel Group Code 3		
5. Date Completed 2019/11/18		6. Fiscal Year 2020		7. Special Cheque Issue		8. Cheque Stub Information		
Type of Travel In Province		14. Reason for Travel Meetings				Headquarters Surrey		
12. Mailing Address for Cheque								
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	
	Destination	Start	End	Km	Cost		Claim	Cost
2019								
09/14	Surrey	1200	1400		0.00			
09/17	Sur-Van	1700	2100	68	37.40			
09/27	Sur-Van	0700	2000	61	33.55		F-B	41.00
10/07	Sur -Vic(HA)	0730	1730		0.00		F-	51.50
10/08	Vic	0830	1730		0.00		F-	51.50
10/09	Vic-Sur(Ferry)	0830	1300		0.00		F-D	33.25
10/19	Sury-Burnaby	0800	1130	54	29.70			0.00
* not claiming for ferry								
HA on pcard								
TOTALS OF COLUMNS				36. \$ 100.65	37. \$ 0.00		38. \$ 177.25	39. \$ 269.48
							40. \$ 32.00	Claim Total \$ 579.38
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. NR Supplier Code		Amount	
127	51608	52080	5702	515555	NR		\$ 167.40 - s.22	
127	51608	85080	5701	515555			\$ 405.73	
127	51608	52080	6501	515555			** \$ 6.25	
127								
Less Travel Advance								
127								
AMOUNT DUE TO EMPLOYEE								54. s.22
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.					Print Name		Date Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Nov 19-19

Audit Trail for Travel Voucher (Restricted Use) E132207 for Sangha, Jasmeet

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/11/18 15:18:46	Hontiveros, Jenelyn NR Jenelyn.Hontiveros@gov.bc.ca	Sangha, Jasmeet Jasmeet.Sangha@gov.bc.ca	Saved	Sangha, Jasmeet Jasmeet.Sangha@gov.bc.ca
2019/11/18 15:18:53	Hontiveros, Jenelyn NR Jenelyn.Hontiveros@gov.bc.ca	Sangha, Jasmeet Jasmeet.Sangha@gov.bc.ca	Notified	Sangha, Jasmeet Jasmeet.Sangha@gov.bc.ca
2019/11/19 12:57:34	Sangha, Jasmeet NR Jasmeet.Sangha@gov.bc.ca		Approved	Cooling, Karen Karen.Cooling@gov.bc.ca
2019/11/19 13:00:10	Cooling, Karen NR Karen.Cooling@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E132207 for Sangha, Jasmeet

0 note(s) returned.

Created On	Author	Note

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RECEIPT
Surrey Medical Arts
Stall # 64
Expiration Date/Time
01:45 PM
SEP 14, 2019

Purchase Date/Time: 11:45am Sep 14, 2019 ✓
Total Parking: \$4.80
Total TAX: \$1.45
Total Due: \$6.25 ✓ Rate: \$4.80 - 2 HOURS
Total Paid: \$6.25 ✓ Payment Type: Card
Ticket #: 00085686
S/N #: 10009060020
Setting 628
Mach Name: METER 1

#****NR Visa ✓ Auth #: 063604
www.lmpark.com

PLACE FACE UP ON DASH
Please Note: Effective

July 01/2019 Translink
Parking Tax is increasing
From 21% to 24%
Expiration Date/Time

06:00 PM
SEP 27, 2019

Purchase Date/Time: 11:36am Sep 27, 2019 ✓
Total Due: \$25.75 Rate: \$25.75 - UNTIL 6 PM
Total Paid: \$25.75 ✓ Payment Type: Card
Ticket #: 00088861
S/N #: 10009040034
Setting 531
Mach Name: METER 1

#****NR Visa • Auth #: 095796
Thank You!
Please come again
www.lmpark.com

RECEIPT

Please Note: Effective
July 01/2019 Translink
Expiration Date/Time: 06:00pm Sep 27, 2019
Purchase Date/Time: 11:36am Sep 27, 2019

Total Due: \$25.75 Rate: \$25.75 - UNTIL 6 PM
Total Paid: \$25.75 Payment Type: Card
Ticket #: 00088861
Setting 531
Mach Name: METER 1

#****NR Visa Auth #: 095796

DE STATIONNEMENT PARKING RECEIPT RECU DE STATIONNEMENT PARKING RECEIPT RECU DE STATIONNEMENT PARKING RECEIPT RECU DE STATIONNEMENT PARKING RECEIPT RECU DE STATIONNEMENT

Ms Jasmeet Sangha
s.22

Room : NR
Arrival Date : 10/07/19
Invoice No. : NR
Folio No. :
Conf. No. :
Cashier No. : 87
Billing Date : 10/09/19
A/R Number

Min of Labour & Citizens' Servi

Date	Description	Debit	Credit
10/07/19	Room Charge	Single Rate 115.00	
10/07/19	Destination Marketing Fee	1.15	
10/07/19	Provincial Room Tax	12.78	
10/07/19	Room GST	5.81	134.74
10/08/19	Room Charge	115.00	
10/08/19	Destination Marketing Fee	1.15	
10/08/19	Provincial Room Tax	12.78	
10/08/19	Room GST	5.81	134.74
s.22			
10/09/19	Visa	XXXXXXXXXXXXNR	XX/XX NR
Room H/GST Total - 11.62		Total	
Other H/GST Total - 0.90			
NR		Balance	CLAIMING \$269.48 0.00

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

Hontiveros, Jenelyn LBR:EX

From: Garnier, Jack LBR:EX
Sent: November 18, 2019 2:55 PM
To: Hontiveros, Jenelyn LBR:EX
Subject: FW: Flight Itinerary. Thanks for choosing Harbour Air!

From: reservation@harbourair.com <reservation@harbourair.com>
Sent: October 3, 2019 10:21 AM
To: Garnier, Jack LBR:EX <Jack.Garnier@gov.bc.ca>
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



Check Flight Status | Manage Flight | Deals & Specials | High Flyer Rewards | My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

Please Note: Check-in time is 25 minutes prior to domestic travel, and 60 minutes for international. For domestic flights and tours, all passengers 18 years and above must present government issued photo identification. For international flights, a valid passport book is required for all passengers, including infants.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account	HAS #	NR
	Name	Jasmeet Sangha

Booking NR

Monday, October 7, 2019

Invoice NR

Flight #503

Air Transportation Charges

08:20 Richmond (YVR South) / Map ☐

Sked 500 : (St) GO Flex

\$151.73

08:50 Victoria Harbour / Map ☐

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Jasmeet Sangha, Female

[Add to Calendar](#)

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 500 : Carbon Offset \$0.65

+ Goods and Services Tax \$7.62

Billing \$152.38

Taxes \$7.62

Grand Total \$160.00

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure (subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Required Travel Documents:

All passengers 18 years and above must present government issued photo identification.

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

To Victoria Only

BookingNR

Tuesday, October 8, 2019

Flight #510

16:20 Victoria Harbour / Map ☐

16:50 Richmond (YVR South) / Map ☐

InvoiceNR

Air Transportation Charges

Sked 500 : (Pk) GO Flex \$159.35

Taxes, Fees and Charges



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E132408

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Sangha, Jasmeet			Employee ID NR			Phone Number (250) 953-0910					
Client Organization Labour			Job Title Executive Assistant			Travel Group Code 3					
5. Date Completed 2019/12/18		6. Fiscal Year 2020		7. Special Cheque Issue		8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Meetings				Headquarters Surrey					
12. Mailing Address for Cheque ,											
16. Travel Dates 2019 10/25 11/30	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
	Sur-Van-Sur	0700	1630	90	49.50		F-BD	22.75		12.00	parking
	Sur-Abbots-Sur	1100	1330	89	48.95		F-BD	22.75			
TOTALS OF COLUMNS				36. \$ 98.45	37. \$ 0.00		38. \$ 45.50	39. \$ 0.00	40. \$ 12.00	Claim Total \$ 155.95	
48. Client Code 127 127 127 127	49. Resp. 51608 51608	50. Service Line 52080 52080		51. STOB 5702 5705	52. Project 515555 515555	45. Supplier Code NR		Amount \$ 155.95 s.22			
Less Travel Advance 127											
						AMOUNT DUE TO EMPLOYEE			54. \$ 155.95		
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name		Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name		Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name		Date Signed			

Audit Trail for Travel Voucher (Restricted Use) E132408 for Sangha, Jasmeet

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/12/18 14:40:13	Hontiveros, Jenelyn NR Jenelyn.Hontiveros@gov.bc.ca	Sangha, Jasmeet Jasmeet.Sangha@gov.bc.ca	Saved	Sangha, Jasmeet Jasmeet.Sangha@gov.bc.ca
2019/12/18 14:40:21	Hontiveros, Jenelyn NR Jenelyn.Hontiveros@gov.bc.ca	Sangha, Jasmeet Jasmeet.Sangha@gov.bc.ca	Notified	Sangha, Jasmeet Jasmeet.Sangha@gov.bc.ca
2019/12/18 14:44:20	Hontiveros, Jenelyn NR Jenelyn.Hontiveros@gov.bc.ca	Sangha, Jasmeet Jasmeet.Sangha@gov.bc.ca	Saved	Sangha, Jasmeet Jasmeet.Sangha@gov.bc.ca
2019/12/18 14:49:30	Hontiveros, Jenelyn NR Jenelyn.Hontiveros@gov.bc.ca	Sangha, Jasmeet Jasmeet.Sangha@gov.bc.ca	Notified	Sangha, Jasmeet Jasmeet.Sangha@gov.bc.ca
2019/12/18 15:03:58	Sangha, Jasmeet NR Jasmeet.Sangha@gov.bc.ca		Approved	MacDonald, Alex Alex.MacDonald@gov.bc.ca
2020/01/08 10:45:48	MacDonald, Alex NR Alex.MacDonald@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E132408 for Sangha, Jasmeet

0 note(s) returned.

Created On	Author	Note

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RECEIPT
****NON TRANSFERABLE****

Valid ONLY this location
University Blvd Lot
HONKMOBILE Zone # 5632

License Plate Number
s.22

Expiration Date/Time

10:11 AM

OCT 25, 2019

Purchase Date/Time: 07:11am Oct 25, 2019
Total Due: \$12.00 Rate: Enter Hours - \$4/hr
Total Paid: \$12.00 Pmt Type: CC (Swipe)
Ticket #: 00001041
S/N #: 520015220766
Setting: University Blvd Lot
Mach Name: 0099



Control No.

E132013

Name	Employee ID	Phone Number
Scott, Samantha	NR	(250) 387-1998
Client Organization	Job Title	Travel Group Code
Attorney General - LABOUR	Executive Assistant	3

5. Date Completed 2019/10/18	6. Fiscal Year 2020	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Meetings		Headquarters Victoria

12. Mailing Address for Cheque	
--------------------------------	--

16. Travel Dates 2019 10/17	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
	Vic-Vancouver (HJ) -Van	1000	1600		0.00	63.55 (taxi's)		0.00			

[illegible]

48.	127	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount	
105	15002	10005	5701	1500000	NR	\$ 63.55	
105	51608	52080		5155555			
105							
105							

Less Travel Advance					
	105				

	AMOUNT DUE TO EMPLOYEE		54.	\$ 63.55
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
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56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
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57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
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Audit Trail for Travel Voucher (Restricted Use) E132013 for Scott, Samantha

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/10/18 10:03:54	Hontiveros, Jenelyn NR Jenelyn.Hontiveros@gov.bc.ca	Scott, Samantha Samantha.Scott@gov.bc.ca	Saved	Scott, Samantha Samantha.Scott@gov.bc.ca
2019/10/18 10:04:01	Hontiveros, Jenelyn NR Jenelyn.Hontiveros@gov.bc.ca	Scott, Samantha Samantha.Scott@gov.bc.ca	Notified	Scott, Samantha Samantha.Scott@gov.bc.ca
2019/10/18 11:10:33	Scott, Samantha NR Samantha.Scott@gov.bc.ca		Approved	Cooling, Karen Karen.Cooling@gov.bc.ca
2019/10/18 11:25:27	Cooling, Karen NR Karen.Cooling@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E132013 for Scott, Samantha

0 note(s) returned.

Created On	Author	Note

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VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

CARD *****NR
CARD TYPE MASTERCARD
DATE 2019/10/17
TIME 0655 11:34:16
CLERK ID 1
INVOICE # 5005
RECEIPT NUMBER
C85026414-001-315-007-0

PURCHASE
TOTAL

\$31.05

Mastercard
A0000000041010
F95BDBD767E458AB
0000008000-E800
6ADC2C19CEAA9CFB

APPROVED

AUTH# 032163 01-027
THANK YOU

VERIFIED BY PIN

MERCHANT COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB #225
1441 CLARK DR
VANCOUVER BC

CARD *****NR
CARD TYPE MASTERCARD
DATE 2019/10/17
TIME 0276 13:38:21
CLERK ID 1
RECEIPT NUMBER
C85006247-001-001-297-0

PURCHASE
TOTAL

\$32.50

Mastercard
A0000000041010
D5B55B9D7E90FFC0
0000008000-E800
EA19678B8DBCBDDBA

APPROVED

AUTH# 053585 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447RT0001

Hontiveros, Jenelyn LBR:EX

From: Garnier, Jack LBR:EX
Sent: October 18, 2019 9:33 AM
To: Hontiveros, Jenelyn LBR:EX
Subject: Fwd: Thank you for choosing to take off with Helijet!

Jack Garnier
Administrative Coordinator
To the Hon. Harry Bains, Minister of Labour

Begin forwarded message:

From: Passenger Services <PassengerServices@helijet.com>
Date: October 16, 2019 at 11:31:59 AM PDT
To: "Garnier, Jack LBR:EX" <Jack.Garnier@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!
Reply-To: Passenger Services <PassengerServices@helijet.com>



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	NR
	Name	Samantha Scott
	Company	Government Of Bc

Booking NR

Thursday, October 17, 2019

Invoice #468802

712

FARE-YWH-FULL_Summer2019

\$228.57

10:20 Victoria Harbour (Downtown)	+ GST	\$11.43
10:55 Vancouver Harbour (Downtown)		
35 minutes	Billing	\$228.57
Confirmed	Taxes	\$11.43
	Grand Total	\$240.00

1 Passengers - Off-Peak
 Samantha Scott, Female

[Add to Calendar](#)

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Booking NR

Thursday, October 17, 2019

721

15:00 Vancouver Harbour (Downtown)
 15:35 Victoria Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Full-Fare
 Samantha Scott, Female

[Add to Calendar](#)

Invoice #468803

FARE-YWH-FULL_Winter2019	\$333.33
+ GST	\$16.67
Billing	\$333.33
Taxes	\$16.67
Grand Total	\$350.00

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E132159

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Scott, Samantha			Employee ID NR			Phone Number (250) 387-1998		
Client Organization Attorney General LABOUR			Job Title Executive Assistant			Travel Group Code 3		
5. Date Completed 2019/11/07		6. Fiscal Year 2020		7. Special Cheque Issue		8. Cheque Stub Information		
Type of Travel In Province		14. Reason for Travel Meetings & Conference				Headquarters Victoria		
12. Mailing Address for Cheque								
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	
	Destination	Start	End	Km	Cost		Claim	Cost
2019								
11/01	Vic-Van(HJ)	1530	1700		0.00			0.00
11/04	Van	1720	1940		0.00		F-BL	30.50
11/05	Van	0830	1800		0.00		F-BL	30.50
11/06	Van-Vic(HJ)	0820	1500		0.00	15.00 (TAXI)	F-BLD	12.25
	PCARD							
				36.	37.		38.	39.
				\$ 0.00	\$ 15.00		\$ 73.25	\$ 444.14
								40.
								\$ 0.00
								Claim Total
								\$ 532.39
TOTALS OF COLUMNS								
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code		Amount	
105	15002	10005	5701	1500000	NR		\$ 532.39	
105 127	51608	52080	5701	515555				
105								
105								
Less Travel Advance								
105								
								54.
								\$ 532.39
AMOUNT DUE TO EMPLOYEE								
45. Employee Signature (See Audit Trail)					Print Name		Date Signed	
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								
56. Spending Authority Signature (See Audit Trail)					Print Name		Date Signed	
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								
57. Payment Authority Signature (See Audit Trail)					Print Name		Date Signed	
- Requisition for payment pursuant to section 32 of the Financial Administration Act.								

Audit Trail for Travel Voucher (Restricted Use) E132159 for Scott, Samantha

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2019/11/07 09:29:28	Hontiveros, Jenelyn NR Jenelyn.Hontiveros@gov.bc.ca	Scott, Samantha Samantha.Scott@gov.bc.ca	Saved	Scott, Samantha Samantha.Scott@gov.bc.ca
2019/11/07 09:29:35	Hontiveros, Jenelyn NR Jenelyn.Hontiveros@gov.bc.ca	Scott, Samantha Samantha.Scott@gov.bc.ca	Notified	Scott, Samantha Samantha.Scott@gov.bc.ca
2019/11/07 09:39:59	Scott, Samantha NR Samantha.Scott@gov.bc.ca		Approved	Cooling, Karen Karen.Cooling@gov.bc.ca
2019/11/07 09:40:51	Cooling, Karen NR Karen.Cooling@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E132159 for Scott, Samantha

0 note(s) returned.

Created On	Author	Note

Production *** Copyright © Government of British Columbia

NR

Room : NR
Folio # :
Invoice # :
Cashier # : 654
Page # : 1 of 1

CSA APPROVED HOTEL AND RATE

Ms Samantha Scott ✓
Unknown

Arrival : 11-04-19
Departure : 11-06-19

Date	Description	Additional Information	Charges	Credits
11-04-19	Room Charge		✓ 189.00	
11-04-19	Destination Marketing Fee		2.44	
11-04-19	Room PST		21.06	
11-04-19	Room GST		9.57	
11-05-19	Room Charge		✓ 189.00	
11-05-19	Destination Marketing Fee		2.44	
11-05-19	Room PST		21.06	
11-05-19	Room GST		9.57	
11-06-19	Mastercard	XXXXXXXXXXXXNR XX/XX		444.14
Total			444.14	✓ 444.14
Balance Due			✓ 0.00	

GST Summary		HST Summary	
Room :	19.14	Room :	0.00
F&B :	0.00	F&B :	0.00
Other :	0.00	Other :	0.00
Total :	19.14	Total :	0.00

NR

NR

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges.
Overdue balances are subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.)

NR

YELLOW CAB #58
817 FISGARD ST V8W1R9
VICTORIA BC
23780031
GH2378003101

**** PURCHASE ****

✓ 11-06-2019 15:00:06
Acct # *****NR RF
Card Type VI
A0000000031010 Visa Credit

Operator: 058
Trace # 54
Inv. # 058
Auth # 00186F RRN 001007007

Purchase	\$15.00	✓
Tip	\$0.00	
Total	\$15.00	

(001) APPROVED-THANK YOU

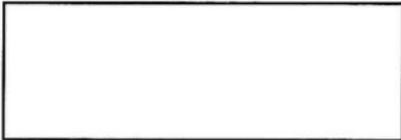
Retain this copy for your
records
Customer copy

Hontiveros, Jenelyn LBR:EX

From: Scott, Samantha LBR:EX
Sent: November 7, 2019 9:08 AM
To: Hontiveros, Jenelyn LBR:EX
Subject: FW: Thank you for choosing to take off with Helijet!

Samantha Scott | Ministerial Assistant to the Honourable Minister Bains
 Ministry of Labour
 PO Box 9044 Stn Prov Gov, Victoria, BC, V8W 9E2 | 778-679-4889

From: Passenger Services <PassengerServices@helijet.com>
Sent: October 22, 2019 1:24 PM
To: Scott, Samantha LBR:EX <Samantha.Scott@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	NR
	Name	Samantha Scott
	Company	Government Of Bc

Booking NR

Friday, November 1, 2019	Invoice #469052	
	FARE-YWH-OffPeak_Winter2019	\$238.09
722	+ GST	\$11.90
15:50 Victoria Harbour (Downtown)	Billing	\$238.09
16:25 Vancouver Harbour (Downtown)	Taxes	\$11.90
35 minutes	Grand Total	\$249.99
Confirmed	Fully Changeable / Refundable up to 5pm the day prior to departure.	

1 Passengers - Off-Peak

Samantha Scott, Female

Add to Calendar

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention. If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Hontiveros, Jenelyn LBR:EX

From: Scott, Samantha LBR:EX
Sent: November 7, 2019 9:08 AM
To: Hontiveros, Jenelyn LBR:EX
Subject: FW: Thank you for choosing to take off with Helijet!

Samantha Scott | Ministerial Assistant to the Honourable Minister Bains
Ministry of Labour
PO Box 9044 Stn Prov Gov, Victoria, BC, V8W 9E2 | 778-679-4889

From: Passenger Services <PassengerServices@helijet.com>
Sent: November 6, 2019 7:29 AM
To: Scott, Samantha LBR:EX <Samantha.Scott@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	NR
	Name	Samantha Scott
	Company	Government Of Bc

Booking NR

Wednesday, November 6, 2019

Invoice #471542

719

SALE - Seat Sale \$209 \$199.05

+ GST \$9.95

14:10 Vancouver Harbour (Downtown)

14:45 Victoria Harbour (Downtown)

Billing \$199.05

Taxes \$9.95

35 minutes

Grand Total \$209.00

Confirmed

Fully Changeable / Refundable up to 5pm the day prior to departure.

1 Passengers - Sale

Samantha Scott, Female

Add to Calendar

Does not qualify for combination with Kids Fly Free promotions.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

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GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

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