

**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: Surrey Police Board NOP  
**Date:** July 13, 2020 11:43:02 AM

---

**From:** Shaw, Brea FIN:EX <Brea.Shaw@gov.bc.ca>  
**Sent:** March 4, 2020 12:29 PM  
**To:** Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>  
**Subject:** Surrey Police Board NOP

Hello Charley,

See below link to the public website for the Surrey Police Board NOP posting March 4 – Apr 5, 2020:

<https://www.brainhunter.com/frontoffice/seekerViewJobDetailAction.do?sitecode=pl526&jobid=2338290&page=search&external=>

Brea Shaw | Research and Project Analyst  
Crown Agencies and Board Resourcing Office | CABRO  
Ministry of Finance | 604-660-0465 | [brea.shaw@gov.bc.ca](mailto:brea.shaw@gov.bc.ca)  
#910 – 13401 108<sup>th</sup> Avenue, Surrey, BC V3T 5T3

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**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: Potential online applicants for Surrey Police Board  
**Date:** July 13, 2020 11:42:35 AM

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**From:** Shaw, Brea FIN:EX <Brea.Shaw@gov.bc.ca>  
**Sent:** March 5, 2020 2:37 PM  
**To:** Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>  
**Subject:** RE: Potential online applicants for Surrey Police Board

Happy to help.

Brea Shaw | Research and Project Analyst  
Crown Agencies and Board Resourcing Office | CABRO  
Ministry of Finance | 604-660-0465 | brea.shaw@gov.bc.ca  
#910 – 13401 108<sup>th</sup> Avenue, Surrey, BC V3T 5T3

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**From:** Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>  
**Sent:** March 5, 2020 1:57 PM  
**To:** Shaw, Brea FIN:EX <Brea.Shaw@gov.bc.ca>  
**Subject:** Re: Potential online applicants for Surrey Police Board

Brea! Amazing. Thanks for doing this:)

Sent from my iPhone

On Mar 5, 2020, at 10:48 AM, Shaw, Brea FIN:EX <Brea.Shaw@gov.bc.ca> wrote:

Hello Charley,

I did some research Talent flow for Surrey Police Board applicants. I found applicants that applied within the last months August 1, 2019 – March 5, 2020 from Surrey that are 1. General Applicants, and 2. Interested in Law Enforcement.

See below 7 online applicants from Surrey that are interested in Law Enforcement, and attached spreadsheet of 18 online applicants from Surrey, who are general applicants that did not apply for a position.

Brea Shaw | Research and Project Analyst  
Crown Agencies and Board Resourcing Office | CABRO

Ministry of Finance | 604-660-0465 | [brea.shaw@gov.bc.ca](mailto:brea.shaw@gov.bc.ca)  
#910 – 13401 108<sup>th</sup> Avenue, Surrey, BC V3T 5T3

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**From:** [brea.shaw@gov.bc.ca](mailto:brea.shaw@gov.bc.ca) <[brea.shaw@gov.bc.ca](mailto:brea.shaw@gov.bc.ca)>

**Sent:** March 5, 2020 10:32 AM

**To:** Shaw, Brea FIN:EX <[Brea.Shaw@gov.bc.ca](mailto:Brea.Shaw@gov.bc.ca)>

**Subject:** Crown Agencies and Board Resourcing Office - Province of British Columbia  
routed candidate(s)

Online applicants from Surrey interested in Law Enforcement. Aug 1, 2019 - Mar 5, 2020.

Brea Shaw has routed the following candidate(s) for your consideration:

s.22

<Surrey general applicants from Aug 31, 2019 - Mar 5, 2020.xlsx>

**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: Surrey Police Board member applications - Meeting time  
**Date:** July 13, 2020 11:39:44 AM

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**From:** Martin, Victoria FIN:EX <Victoria.Martin@gov.bc.ca>  
**Sent:** March 24, 2020 12:51 PM  
**To:** Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>; Talbott, Lance PSSG:EX <Lance.Talbott@gov.bc.ca>  
**Cc:** Kuznetsov, Artem PSSG:EX <Artem.Kuznetsov@gov.bc.ca>; Couper, Julia PSSG:EX <Julia.Couper@gov.bc.ca>  
**Subject:** RE: Surrey Police Board member applications - Meeting time

Hello All,

Thursday between 1:00 -2:00 or 3:30 – 4:30 or Friday between 10:00 and noon are some times we have that will work for Charley.

Julia, I am happy to send the meeting invite with the call in details, once we settle on a date and time.

Let me know what will work for at your end.

Best,  
Victoria

**From:** Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>  
**Sent:** March 24, 2020 12:22 PM  
**To:** Talbott, Lance PSSG:EX <Lance.Talbott@gov.bc.ca>  
**Cc:** Kuznetsov, Artem PSSG:EX <Artem.Kuznetsov@gov.bc.ca>; Couper, Julia PSSG:EX <Julia.Couper@gov.bc.ca>; Martin, Victoria FIN:EX <Victoria.Martin@gov.bc.ca>  
**Subject:** RE: Surrey Police Board member applications - Meeting time

Hi Lance. s.22

I've copied Victoria to help us find a time. Looking forward to our discussions and I'll organize sharing of applicants shortly.

Have you developed some materials or a Matrix in your consideration of the skills and attributes that would be helpful on this new board? I'm thinking that would help our discussions if so – also open to a general discussion about what would be helpful.

I think this is a good model going forward and I look forward to our collaboration.

Best

**Charley Beresford** | Senior Executive Lead  
Crown Agencies and Board Resourcing Office | [CABRO](#)  
Ministry of Finance  
Office Number|778-974-2751  
Cell # 250 888 7612  
[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)  
617 Government St, Victoria  
V8W 9V1

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**From:** Talbott, Lance PSSG:EX <[Lance.Talbott@gov.bc.ca](mailto:Lance.Talbott@gov.bc.ca)>  
**Sent:** March 24, 2020 10:48 AM  
**To:** Beresford, Charley FIN:EX <[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)>  
**Cc:** Kuznetsov, Artem PSSG:EX <[Artem.Kuznetsov@gov.bc.ca](mailto:Artem.Kuznetsov@gov.bc.ca)>; Couper, Julia PSSG:EX <[Julia.Couper@gov.bc.ca](mailto:Julia.Couper@gov.bc.ca)>  
**Subject:** Surrey Police Board member applications  
**Importance:** High

Hello Charley,

s.22

I am following up on a conversation you recently had with Brenda on the Surrey Police Board process.

I am hoping you may be able to find time before Friday for you, Brenda and members of the Police Governance team to 'virtually meet' to discuss all applications received to date. We can then discuss whether we have a sufficiently viable cohort of applicants to meet the needs of the new Board.

I am copying my team into this email so that they might facilitate this meeting. For your information David Pilling is returning to his position on Thursday so he might be involved in this discussion depending upon when we can have it.

I look forward to hearing from you.

Lance

Lance Talbott  
Director, Police Governance | Policing & Security Branch |

Ministry of Public Safety and Solicitor General | 10th Floor, 1001 Douglas St., Victoria, BC V8W 9J7  
Office: 778.698.7585 | Cell: 250.508.1330

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**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate - s.22 for  
2338290 - Police Board - Surrey - Provincial Members  
**Date:** July 13, 2020 11:39:32 AM

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**From:** brea.shaw@gov.bc.ca <brea.shaw@gov.bc.ca>  
**Sent:** March 24, 2020 12:52 PM  
**To:** Sanderson, Melanie PSSG:EX <Melanie.Sanderson@gov.bc.ca>; will.maartmaan@gov.bc.ca; Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>  
**Subject:** Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate - s.22 for 2338290 - Police Board - Surrey - Provincial Members

The following candidate has been routed to you from Crown Agencies and Board Resourcing Office - Province of British Columbia

Candidate Name :s.22

Candidate ID :s.22

Candidate Source : Crown Agencies and Board Resourcing Office - Province of British Columbia

Job ID : 2338290

Job Title : Police Board - Surrey - Provincial Members

Routed By : Brea Shaw

## Candidate Summary

### Contact Information

s.22

Source External (Crown Agencies and Board Resourcing Office - Province of British Columbia )

Last Contacted

**Education and Experience**

s.22

**Job Location / Pay Information**

s.22

**Eligibility and Availability**

s.22

**Comments**

Date

Author

Comment

**Profile**

s.22



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Withheld pursuant to/removed as

s.22

**From:** [Martin, Victoria FIN:EX](#) on behalf of [Beresford, Charley FIN:EX](#)  
**To:** [Mollison-Read, Rachael FIN:EX](#)  
**Subject:** FW: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate - s.22 for 2338290 - Police Board - Surrey - Provincial Members  
**Date:** July 13, 2020 11:38:49 AM

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**From:** Shaw, Brea FIN:EX <[Brea.Shaw@gov.bc.ca](mailto:Brea.Shaw@gov.bc.ca)>  
**Sent:** March 24, 2020 2:41 PM  
**To:** Sanderson, Melanie PSSG:EX <[Melanie.Sanderson@gov.bc.ca](mailto:Melanie.Sanderson@gov.bc.ca)>  
**Cc:** Beresford, Charley FIN:EX <[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)>  
**Subject:** RE: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate - s.22 for 2338290 - Police Board - Surrey - Provincial Members

Hello Melanie,

Please feel free to send the to Will's correct email.

Thank you,

Brea Shaw | Research and Project Analyst  
Crown Agencies and Board Resourcing Office | [CABRO](#)  
Ministry of Finance | 604-660-0465 | [brea.shaw@gov.bc.ca](mailto:brea.shaw@gov.bc.ca)  
#910 - 13401 108<sup>th</sup> Avenue, Surrey, BC V3T 5T3

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**From:** Sanderson, Melanie PSSG:EX <[Melanie.Sanderson@gov.bc.ca](mailto:Melanie.Sanderson@gov.bc.ca)>  
**Sent:** March 24, 2020 1:05 PM  
**To:** Shaw, Brea FIN:EX <[Brea.Shaw@gov.bc.ca](mailto:Brea.Shaw@gov.bc.ca)>  
**Subject:** RE: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate - s.22 for 2338290 - Police Board - Surrey - Provincial Members

Hi Brea, mind letting me know when done so I can bundle them all up on my end? Will's email is actually [William.maartman@gov.bc.ca](mailto:William.maartman@gov.bc.ca) but I can send him the complete batch

Thanks!  
Melanie

**From:** [brea.shaw@gov.bc.ca](mailto:brea.shaw@gov.bc.ca) <[brea.shaw@gov.bc.ca](mailto:brea.shaw@gov.bc.ca)>  
**Sent:** March 24, 2020 1:02 PM  
**To:** Sanderson, Melanie PSSG:EX <[Melanie.Sanderson@gov.bc.ca](mailto:Melanie.Sanderson@gov.bc.ca)>; [will.maartman@gov.bc.ca](mailto:will.maartman@gov.bc.ca)  
**Subject:** Crown Agencies and Board Resourcing Office - Province of British Columbia routed

candidate - s.22 for 2338290 - Police Board - Surrey - Provincial Members

The following candidate has been routed to you from Crown Agencies and Board Resourcing Office - Province of British Columbia

Candidate Name : s.22

Candidate ID : s.22

Candidate Source : Crown Agencies and Board Resourcing Office - Province of British Columbia

Job ID : 2338290

Job Title : Police Board - Surrey - Provincial Members

Routed By : Brea Shaw

## Candidate Summary

### Contact Information

s.22

Source	External (Crown Agencies and Board Resourcing Office - Province of British Columbia )
Last Contacted	

### Education and Experience

s.22

**Job Location / Pay Information**

s.22

**Eligibility and Availability**

s.22

**Comments**

Date	Author	Comment
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**Profile**

s.22

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Withheld pursuant to/removed as

s.22

**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members  
**Date:** July 13, 2020 11:37:02 AM  
**Attachments:** Surrey general applicants from Aug 31, 2019 - Mar 5, 2020.xlsx  
s.22

---

**From:** Shaw, Brea FIN:EX <Brea.Shaw@gov.bc.ca>  
**Sent:** March 24, 2020 3:43 PM  
**To:** Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>  
**Subject:** FW: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members

Also attached 1 CPD for Surrey Police Board

Brea Shaw | Research and Project Analyst  
Crown Agencies and Board Resourcing Office | CABRO  
Ministry of Finance | 604-660-0465 | brea.shaw@gov.bc.ca  
#910 - 13401 108<sup>th</sup> Avenue, Surrey, BC V3T 5T3

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**From:** Shaw, Brea FIN:EX  
**Sent:** March 24, 2020 3:09 PM  
**To:** Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>  
**Subject:** FW: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members

Hello Charley,

Please see 43 online applicants on the current Surrey Police Board posting Mar 4 – April 1, 2020:

s.22

James Carwana  
s.22

s.22

Gill Manav

s.22

I did some research Talent flow for Surrey Police Board applicants. I found applicants that applied with in the last 6 months August 1, 2019 – March 5, 2020. I found 7 applicants who are interested in Law Enforcement (below) and 18 General applicants that are from Surrey attached on spreadsheet.

7 Online applicants from Surrey interested in Law Enforcement Aug 1, 2019 - Mar 5, 2020.

Brea Shaw has routed the following candidate(s) for your consideration:

s.22

s.22

Attached spreadsheet is general applicants from Surrey.

Brea Shaw | Research and Project Analyst  
Crown Agencies and Board Resourcing Office | [CABRO](#)  
Ministry of Finance | 604-660-0465 | [brea.shaw@gov.bc.ca](mailto:brea.shaw@gov.bc.ca)  
#910 - 13401 108<sup>th</sup> Avenue, Surrey, BC V3T 5T3

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## General Applicants from Surrey Aug 1, 2019 - Mar 5, 2020

Date of Action Performed	Candidate ID	Candidate Name	Action Type	Email	Street Address	City	State	Country	Postal Code	Phone Number
09/09/2019	s.22		Register	s.22		OTHER	BC	CAN	s.22	
29/08/2019			Register			SURREY	BC	CAN		
24/09/2019			Register			SURREY	BC	CAN		
11/11/2019			Register			SURREY	BC	CAN		
30/11/2019			Register			SURREY	BC	CAN		
02/10/2019			Register			OTHER	BC	CAN		
23/12/2019			Register			SURREY	BC	CAN		
12/11/2019			Register			SURREY	BC	CAN		
14/11/2019			Register			SURREY	BC	CAN		
13/11/2019			Register			SURREY	BC	CAN		
26/12/2019			Register			SURREY	BC	CAN		
19/11/2019			Register			SURREY	BC	CAN		
24/02/2020			Register			SURREY	BC	CAN		
17/02/2020			Register			SURREY	BC	CAN		
28/02/2020			Register			SURREY	BC	CAN		
29/02/2020			Register			SURREY	BC	CAN		
03/03/2020			Register			SURREY	BC	CAN		
03/03/2020			Register			SURREY	BC	CAN		

Page 025 of 260 to/à Page 030 of 260

Withheld pursuant to/removed as

s.22

**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members  
**Date:** July 13, 2020 11:35:38 AM

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**From:** Pilling, David PSSG:EX <David.Pilling@gov.bc.ca>  
**Sent:** April 7, 2020 11:16 AM  
**To:** Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>  
**Subject:** RE: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members

Thank you, Charley.

**From:** Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>  
**Sent:** Tuesday, April 7, 2020 9:52 AM  
**To:** Pilling, David PSSG:EX <David.Pilling@gov.bc.ca>  
**Subject:** Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members

Morning David,

Since the last batch: Please see below 3 additional online applicants from the online posting for Surrey Police Board. Also attached is s.22 CV, s.22 cover letter and s.22 CPD, sent directly to CABRO.

s.22

Haven't heard back since I sent along the system appointment acknowledgement – hopefully that answered your query.

C

**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: Surrey - Provincial Members  
**Date:** July 13, 2020 11:35:15 AM

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**From:** Pilling, David PSSG:EX <David.Pilling@gov.bc.ca>  
**Sent:** April 9, 2020 1:21 PM  
**To:** Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>  
**Subject:** RE: Surrey - Provincial Members

Thanks, Charley.

**From:** Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>  
**Sent:** Thursday, April 9, 2020 1:13 PM  
**To:** Pilling, David PSSG:EX <David.Pilling@gov.bc.ca>  
**Subject:** Surrey - Provincial Members

End of the week applicant. Not a flood.

Charley

**From:** brea.shaw@gov.bc.ca <brea.shaw@gov.bc.ca>  
**Sent:** April 9, 2020 8:51 AM  
**To:** Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>  
**Subject:** Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members

Please see attached one additional online applicant for Surrey Police Board posting ending April 15, 2020/

Brea Shaw has routed the following candidate(s) for your consideration:  
s.22

**From:** [Martin, Victoria FIN:EX](#) on behalf of [Beresford, Charley FIN:EX](#)  
**To:** [Mollison-Read, Rachael FIN:EX](#)  
**Subject:** FW: Surrey shortlisting  
**Date:** July 13, 2020 11:34:36 AM  
**Attachments:** [565056 - IBN - Surrey Police Board.pdf](#)

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**From:** Pilling, David PSSG:EX <David.Pilling@gov.bc.ca>  
**Sent:** April 16, 2020 1:44 PM  
**To:** Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>  
**Cc:** Martin, Victoria FIN:EX <Victoria.Martin@gov.bc.ca>; Couper, Julia PSSG:EX <Julia.Couper@gov.bc.ca>  
**Subject:** RE: Surrey shortlisting

Thanks, Charley. Yes, your list, along with others aligns well with the list we have developed and were reviewed by Brenda and DSG, so good to go on that front. I believe you saw the list, but if not, here's the BN that set them out generally. Victoria, you can work with Julia to find a time that will work for all on Tuesday or Wednesday next week.

Charley, do you have some time tomorrow for a quick check in? My calendar is pretty wide open.

**From:** Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>  
**Sent:** Thursday, April 16, 2020 1:28 PM  
**To:** Pilling, David PSSG:EX <David.Pilling@gov.bc.ca>  
**Cc:** Martin, Victoria FIN:EX <Victoria.Martin@gov.bc.ca>  
**Subject:** Surrey shortlisting

Hi David,

Thanks for this. For the time being, please add myself --- I've copied Victoria to facilitate.

Checking in on the Matrix elements. Reflecting on previous conversations and noting that this new board will be establishing a new institution in the context of a very engaged community, it follows that board members should inspire confidence from the community.

Collectively, the board should have skills that will be helpful: Governance Experience, Leadership Experience in Complex Organizations, Legal expertise, Financial Oversight Expertise, Demonstrated Understanding of Community Issues and the Context within which this new entity is being established.

The board should reflect diversity within the community and the Province's overall diversity goals -- here's a shortened version of the Province's appointment diversity goals which include representation from community, business and labour as well as ethnicity, gender identity and expression. Lived experience and volunteer roles as well as paid employment and academic achievements are considered.

I gather that the council nominee is someone with policing experience, so haven't included specifically.

Have I captured it all?

Many thanks,

Charley

---

**From:** Pilling, David PSSG:EX <[David.Pilling@gov.bc.ca](mailto:David.Pilling@gov.bc.ca)>  
**Sent:** April 16, 2020 9:50 AM  
**To:** Beresford, Charley FIN:EX <[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)>  
**Subject:** RE: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members - the latest

I'll have Julia set up a call between us/our teams early next week to shortlist? Who would you like to attend?

---

**From:** Beresford, Charley FIN:EX <[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)>  
**Sent:** Wednesday, April 15, 2020 3:30 PM  
**To:** Pilling, David PSSG:EX <[David.Pilling@gov.bc.ca](mailto:David.Pilling@gov.bc.ca)>  
**Subject:** RE: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members - the latest

You are welcome. If the Semiahmoo need a few more days lets see if we can accommodate.

---

**From:** Pilling, David PSSG:EX <[David.Pilling@gov.bc.ca](mailto:David.Pilling@gov.bc.ca)>  
**Sent:** April 15, 2020 3:26 PM  
**To:** Beresford, Charley FIN:EX <[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)>  
**Subject:** RE: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members - the latest

OK thank you for the clarification.

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**From:** Beresford, Charley FIN:EX <[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)>  
**Sent:** Wednesday, April 15, 2020 3:25 PM  
**To:** Pilling, David PSSG:EX <[David.Pilling@gov.bc.ca](mailto:David.Pilling@gov.bc.ca)>  
**Subject:** RE: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members - the latest

Hi David,

I haven't heard anything from them! Would you be in a position to follow-up? The posting is up till end of day tomorrow,.

Charley

**From:** Pilling, David PSSG:EX <[David.Pilling@gov.bc.ca](mailto:David.Pilling@gov.bc.ca)>

**Sent:** April 15, 2020 3:10 PM

**To:** Beresford, Charley FIN:EX <[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)>

**Subject:** RE: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members - the latest

Thanks, Charley. Any word from members of the Semiahmoo FN? I believe today is the last day?

**From:** Beresford, Charley FIN:EX <[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)>

**Sent:** Wednesday, April 15, 2020 2:32 PM

**To:** Pilling, David PSSG:EX <[David.Pilling@gov.bc.ca](mailto:David.Pilling@gov.bc.ca)>

**Subject:** Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members - the latest

FYI. Tomorrow last day of posting.

Jaspreet Sunner

s.22

C

**MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL  
POLICING AND SECURITY BRANCH  
INFORMATION BRIEFING NOTE**

**PURPOSE:** For **INFORMATION** for Mike Farnworth,  
Minister of Public Safety and Solicitor General.

**ISSUE:** Policing Model Transition – Surrey Police Board.

**SUMMARY:**

- Under Part 5 of the *Police Act* (the *Act*), the creation of a municipal police board is required to establish and govern a municipal police department. Creation of the police board is subject to the approval of the Minister of Public Safety and Solicitor General (the Minister) (Section 23).
- As the Minister has approved the City of Surrey's (Surrey) plan to transition from the RCMP to an independent municipal police department, a new municipal police board will be established.
- On March 4, 2020 the Policing and Security Branch (PSB) initiated the process to establish a police board by posting a Notice of Position (NOP) on the Crown Agency and Board Resourcing Office (CABRO) website with a closing date of April 1, 2020.
- As of March 29, there are 51 applicants, and based on a preliminary assessment of Policing Services Branch, there are approximately 12 candidates that deserve further consideration.

**BACKGROUND:**

**Preferred Attributes for Board Members**

- PSB staff have established a preliminary list of five preferred board member attributes that are suitable to the needs and circumstances surrounding the establishment of the Surrey Police Board.
  - Finance/Accounting – preferably mid-senior level corporate and strategic experience.
  - Legal – Preferably mid-senior level experience with contracts, labour relations.
  - Human Resources/Labour relations – Preferably including employment policies, hiring and strategic planning.
  - Strategic Planning, Management, Organizational Change – Preferably experience with mid-large organizations.
  - Community leader, connection with community and communications.
- These attributes are in addition to the other attributes and criteria the government considers as part of the board member selection and appointment process and are based on consideration of: (a) good governance principles; (b) the *Police Act* requirements; (c) characteristics identified in our board appointment Decision Notes,



the Police Board Handbook and CABRO documents; and (d) the draft list of priorities for the Surrey Police Board prepared by the PSB staff.

### **Indigenous Representation**

- Other key considerations for board selection and appointment include the government's diversity mandate and indigenous representation on boards.
- The Semiahmoo First Nation (SFN) currently receives day-to-day policing services from Surrey RCMP and have a Community Tripartite Agreement for enhanced First Nation policing services. SFN is the only First Nation with lands that fall within the Surrey municipal boundary.
- Under its Municipal Policing Services Agreement and s. 15.1 of the *Police Act*, Surrey has an obligation to provide policing and law enforcement to all lands within the municipality, including SFN Indian Reserve No. 569.
- To date, Surrey has not engaged with SFN regarding the policing transition.
- In November 2019, PSB staff met with Chief Chappell and two SFN Councillors and suggested they may wish to consider encouraging SFN representatives to apply for a position on the board, should one be established.

### **Preliminary Assessment and Extension of Notice of Position**

- <sup>s.13</sup>
- Based on a preliminary assessment of the current applicants, PSB staff have identified potentially 12 candidates that warrant further consideration as to their suitability for continuing in the selection process.
- One applicant, <sup>s.22</sup> has identified as being indigenous, from the <sup>s.22</sup> First Nation. No applicants have identified as belonging to SFN.
- Some candidates are excluded from further consideration due to conflicts of interest or other statutory reasons.
- An extension of the current Notice of Position which is scheduled to expire April 1, would allow for further government outreach to broaden the pool of applicants and increase the likelihood of effective diversity and indigenous representation on the board.
- Given the impacts of COVID-19 on society-at-large, an extension would also allow potentially suitable candidates more time to consider the opportunity.

- PSB staff do not anticipate that Surrey will object to an extension, given the circumstances.

**OTHER MINISTRIES IMPACTED/CONSULTED:**

- CABRO has been consulted on this note.

**Prepared by:**

David Pilling  
Director, Police Governance  
Policing and Security Branch  
250 208-3675

**Approved by:**

Brenda Butterworth-Carr;  
Tr'injā shār njit dintlāt  
Assistant Deputy Minister  
And Director of Police Services  
Policing and Security Branch  
250 387-1100

**Approved March 31, 2020 by:**

Mark Sieben  
Deputy Solicitor General

**Attachment(s)**

Appendix A – Information Briefing Note 561366

**From:** [Martin, Victoria FIN:EX](#) on behalf of [Beresford, Charley FIN:EX](#)  
**To:** [Mollison-Read, Rachael FIN:EX](#)  
**Subject:** FW: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members  
**Date:** July 13, 2020 11:34:21 AM  
**Attachments:** s.22

---

**From:** Shaw, Brea FIN:EX <[Brea.Shaw@gov.bc.ca](mailto:Brea.Shaw@gov.bc.ca)>  
**Sent:** April 16, 2020 2:19 PM  
**To:** Beresford, Charley FIN:EX <[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)>  
**Subject:** FW: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members

Hello Charley,

Please see below 71 online applicants and 4 attached CV for the Surrey Police Board.

Brea Shaw | Research and Project Analyst  
Crown Agencies and Board Resourcing Office | [CABRO](#)  
Ministry of Finance | 604-660-0465 | [brea.shaw@gov.bc.ca](mailto:brea.shaw@gov.bc.ca)  
#910 - 13401 108<sup>th</sup> Avenue, Surrey, BC V3T 5T3

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**From:** [brea.shaw@gov.bc.ca](mailto:brea.shaw@gov.bc.ca) <[brea.shaw@gov.bc.ca](mailto:brea.shaw@gov.bc.ca)>  
**Sent:** April 16, 2020 1:56 PM  
**To:** Shaw, Brea FIN:EX <[Brea.Shaw@gov.bc.ca](mailto:Brea.Shaw@gov.bc.ca)>  
**Subject:** Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members

71 Online applicants to Surrey Police Board Posting

Brea Shaw has routed the following candidate(s) for your consideration:

s.22

[Jaspreet Sunner](#)

s.22

s.22

Meena Brisard

s.22

Elizabeth Model

s.22

Cheney Cloke

s.22

James Carwana

s.22

s.22

Gili Manav

s.22

Page 042 of 260 to/à Page 059 of 260

Withheld pursuant to/removed as

s.22

**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: Surrey Police Board -s.22 - Resume  
**Date:** July 13, 2020 11:33:20 AM  
**Attachments:** s.22 Resume March 2020.docx

---

**From:** Martin, Victoria FIN:EX <Victoria.Martin@gov.bc.ca>  
**Sent:** April 20, 2020 3:55 PM  
**To:** Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>  
**Subject:** FW: Surrey Police Board - s.22 Resume

**From:** s.22  
**Sent:** April 20, 2020 3:53 PM  
**To:** Martin, Victoria FIN:EX <Victoria.Martin@gov.bc.ca>  
**Subject:** Surrey Police Board -s.22 Resume

Thank you for your call, Victoria.

Resume attached,

Kind Regards,

s.22

Page 061 of 260 to/à Page 063 of 260

Withheld pursuant to/removed as

s.22



**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: SURREY POLICE BOARD CANDIDATES  
**Date:** July 13, 2020 11:32:59 AM  
**Attachments:** SURREY POLICE BOARD CANDIDATES.docx

---

**From:** Martin, Victoria FIN:EX <Victoria.Martin@gov.bc.ca>  
**Sent:** April 20, 2020 4:56 PM  
**To:** Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>  
**Subject:** SURREY POLICE BOARD CANDIDATES

Candidate Name	Gender	Competencies	Residency	References	Media	Additional Languages	Due Diligence
		<b>LAWYERS</b>					
Jaspreet Sunner	F	<ul style="list-style-type: none"> <li>s.22</li> <li>Currently working for Hospital Employees Union (March 2020 – present)</li> <li>s.22</li> <li><b>Governance Experience –</b> Surrey Women's Center – s.22</li> </ul>	Surrey			Punjabi	s.22
s.22							
		<b>FINANCIAL EXPERTISE</b>					
s.22							

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## Surrey Police Board Candidates

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Surrey Police Board Candidates

		s.22					
s.22							
		Strategic/Complex Org Experience					

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s.22

Surrey Police Board Candidates

	s.22					
Meena Brissard		<ul style="list-style-type: none"> <li>• s.22</li> <li>• REGIONAL DIRECTOR 2018 – Present - Senior Management role</li> <li>• ASSISTANT REGIONAL DIRECTOR 2014 – 2018 Canadian Union of Public Employees – BC Regional Operations - CUPE's BC region constitutes the province's largest union with over 100,000 members</li> </ul>	Surrey			s.22



Surrey Police Board Candidates

		<ul style="list-style-type: none"><li>• s.22</li><li>• EMERGENCY CENTRAL DISPACHER/911 OPERATOR</li></ul> <p>s.22</p>					
--	--	---	--	--	--	--	--

s.22

Page 076 of 260 to/à Page 078 of 260

Withheld pursuant to/removed as

s.22

**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: h Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members  
**Date:** July 13, 2020 11:32:00 AM

---

**From:** Martin, Victoria FIN:EX <Victoria.Martin@gov.bc.ca>  
**Sent:** April 21, 2020 9:53 AM  
**To:** Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>  
**Subject:** h Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members

s.13; s.22

**From:** Martin, Victoria FIN:EX  
**Sent:** April 21, 2020 9:49 AM  
**To:** Beresford, Charley FIN:EX <[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)>  
**Subject:** RE: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members

Also as we discussed yesterday – s.13

s.13

**From:** Martin, Victoria FIN:EX  
**Sent:** April 21, 2020 9:41 AM  
**To:** Beresford, Charley FIN:EX <[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)>  
**Subject:** RE: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members

Hi Charley,

Please find attached the list of all candidates routed by Brea. s.13; s.22

s.13; s.22

s.13; s.22

Best,  
Victoria

**From:** Beresford, Charley FIN:EX <[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)>  
**Sent:** April 17, 2020 12:05 PM  
**To:** Martin, Victoria FIN:EX <[Victoria.Martin@gov.bc.ca](mailto:Victoria.Martin@gov.bc.ca)>  
**Subject:** RE: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members

Have a look at my short list

**From:** Martin, Victoria FIN:EX <[Victoria.Martin@gov.bc.ca](mailto:Victoria.Martin@gov.bc.ca)>  
**Sent:** April 17, 2020 11:04 AM  
**To:** Beresford, Charley FIN:EX <[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)>  
**Subject:** RE: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members

Thanks for this. Do you want me to start to work on the attached ones and see what I can find out?  
Or? Let me know.

Best,  
Victoria

**From:** Beresford, Charley FIN:EX <[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)>  
**Sent:** April 17, 2020 10:37 AM  
**To:** Martin, Victoria FIN:EX <[Victoria.Martin@gov.bc.ca](mailto:Victoria.Martin@gov.bc.ca)>  
**Subject:** FW: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members

Here's the list:

s.13; s.22

Thx  
C

**From:** Shaw, Brea FIN:EX <[Brea.Shaw@gov.bc.ca](mailto:Brea.Shaw@gov.bc.ca)>  
**Sent:** April 16, 2020 2:19 PM  
**To:** Beresford, Charley FIN:EX <[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)>  
**Subject:** FW: Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members

Hello Charley,

Please see below 71 online applicants and 4 attached CV for the Surrey Police Board.

Brea Shaw | Research and Project Analyst  
Crown Agencies and Board Resourcing Office | [CABRO](mailto:CABRO)  
Ministry of Finance | 604-660-0465 | [brea.shaw@gov.bc.ca](mailto:brea.shaw@gov.bc.ca)  
#910 -- 13401 108<sup>th</sup> Avenue, Surrey, BC V3T 5T3

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**From:** [brea.shaw@gov.bc.ca](mailto:brea.shaw@gov.bc.ca) <[brea.shaw@gov.bc.ca](mailto:brea.shaw@gov.bc.ca)>  
**Sent:** April 16, 2020 1:56 PM

**To:** Shaw, Brea FIN:EX <[Brea.Shaw@gov.bc.ca](mailto:Brea.Shaw@gov.bc.ca)>

**Subject:** Crown Agencies and Board Resourcing Office - Province of British Columbia routed candidate(s) for 2338290 - Police Board - Surrey - Provincial Members

71 Online applicants to Surrey Police Board Posting

Brea Shaw has routed the following candidate(s) for your consideration:

s.22

Jaspreet Sunner

s.22

Meena Brisard

s.22

Elizabeth Model

s.22

Cheney Cloke

s.22

James Carwana

s.22

s.22

Gill Manav  
s.22

**From:** [Martin, Victoria FIN:EX](#) on behalf of [Beresford, Charley FIN:EX](#)  
**To:** [Mollison-Read, Rachael FIN:EX](#)  
**Subject:** FW: Follow-Up  
**Date:** July 13, 2020 11:06:19 AM  
**Attachments:** [image001.png](#)

---

**From:** Butterworth-Carr, Brenda PSSG:EX <[Brenda.ButterworthCarr@gov.bc.ca](mailto:Brenda.ButterworthCarr@gov.bc.ca)>  
**Sent:** April 29, 2020 7:34 AM  
**To:** Beresford, Charley FIN:EX <[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)>  
**Cc:** Maartman, William PSSG:EX <[William.Maartman@gov.bc.ca](mailto:William.Maartman@gov.bc.ca)>  
**Subject:** RE: Follow-Up

Good morning,

Happy to have a conversation with you in relation to this item.

Let me know what works best for you,  
Brenda.

*Brenda Butterworth-Carr; Tr'injò shòr një dirlat  
Assistant Deputy Minister  
And Director of Police Services  
Policing and Security Branch  
Ministry of Public Safety and Solicitor General*

*Telephone: 250-387-1100  
Cellular: 250-514-7526  
Email: [Brenda.butterworthcarr@gov.bc.ca](mailto:Brenda.butterworthcarr@gov.bc.ca)*



Where ideas work

**From:** Beresford, Charley FIN:EX <[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)>  
**Sent:** Tuesday, April 28, 2020 3:53 PM  
**To:** Butterworth-Carr, Brenda PSSG:EX <[Brenda.ButterworthCarr@gov.bc.ca](mailto:Brenda.ButterworthCarr@gov.bc.ca)>  
**Cc:** Maartman, William PSSG:EX <[William.Maartman@gov.bc.ca](mailto:William.Maartman@gov.bc.ca)>  
**Subject:** Follow-Up

Hi Brenda,

Circling back about shortlisting for the Surrey PBI<sup>s.13</sup>  
s.13



s.13

s.13

Do you have a moment to discuss?

Many thanks,

**Charley Beresford** | Senior Executive Lead  
Crown Agencies and Board Resourcing Office | [CABRO](#)  
Ministry of Finance  
Office Number | 778-974-2751  
Cell # 250 888 7612  
[Charley.Beresford@gov.bc.ca](mailto:Charley.Beresford@gov.bc.ca)  
617 Government St, Victoria  
V8W 9V1

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**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: Police Board Interview Documents  
**Date:** July 13, 2020 11:05:53 AM  
**Attachments:** Surrey Police Board short questions 2020.docx  
Surrey Police Board Competency Matrix - DRAFT May 4, 2020.docx  
CPD -s.22

---

**From:** Kuznetsov, Artem PSSG:EX <Artem.Kuznetsov@gov.bc.ca>  
**Sent:** May 4, 2020 12:16 PM  
**To:** Pilling, David PSSG:EX <David.Pilling@gov.bc.ca>; Beresford, Charley FIN:EX  
<Charley.Beresford@gov.bc.ca>; Bob Roils s.22 ; Armstrong, Gayle PSSG:EX  
<Gayle.Armstrong@gov.bc.ca>  
**Subject:** Police Board Interview Documents

Good Afternoon,

Please find attached for today's briefing and Surrey police board interview:

- Interview questions: "Surrey Police Board short questions 2020"
  - Question 1 – Artem
  - Q2 – Charley
  - Q3 – David
  - Q4 – Bob
  - Q5 – Gayle
  - Q6 – David
  - Q7 – Artem
- Competency Matrix: "Surrey Police Board Competency Matrix – DRAFT May 4, 2020"
- Candidate's Profile Declaration form: "CPD –s.22"

The questions, the matrix, and all candidates' information must remain confidential and not be shared, distributed, and discussed beyond this panel. The documents should be deleted at the end of the interview process.

Thank you!

---

Artem Kuznetsov  
Police Governance Unit,  
Policing and Security Branch,  
Ministry of Public Safety and Solicitor General  
Ph: 778.698.8328 | Cell: 250.217.2935



Ministry of  
Public Safety and  
Solicitor General

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Withheld pursuant to/removed as

s.13

Page 089 of 260 to/à Page 096 of 260

Withheld pursuant to/removed as

s.22

**From:** Martin, Victoria FIN:EX on behalf of Kuznetsov, Artem PSSG:EX  
**To:** Mollison-Read, Rachael FIN:EX; s.22 Armstrong, Gayle PSSG:EX  
Beresford, Charley FIN:EX; Pilling, David PSSG:EX  
**Subject:** FW: Surrey Police Board Interview-s.22  
**Start:** May 14, 2020 3:15:00 PM  
**End:** May 14, 2020 3:45:00 PM  
**Location:** Skype Meeting

---

-----Original Appointment-----

From: Kuznetsov, Artem PSSG:EX <Artem.Kuznetsov@gov.bc.ca <mailto:Artem.Kuznetsov@gov.bc.ca> >  
Sent: May 4, 2020 12:26 PM  
To: Kuznetsov, Artem PSSG:EX; s.22 :s.22  
s.22 ; Armstrong, Gayle PSSG:EX; Beresford, Charley FIN:EX; Pilling, David PSSG:EX  
Subject: Surrey Police Board Interview-s.22  
When: May 14, 2020 3:15 PM-3:45 PM (UTC-08:00) Pacific Time (US & Canada).  
Where: Skype Meeting

Interview Panel:

1. Artem Kuznetsov - Police Board Liaison, Police Governance Unit, Ministry of Public Safety & Solicitor General
2. David Pilling - Director, Police Governance, Ministry of Public Safety & Solicitor General
3. Gayle Armstrong - Executive Director, Policing Model Transition Secretariat, Ministry of Public Safety & Solicitor General
4. Charley Beresford - Sr. Executive Lead, Crown Agencies and Board Resourcing Office
5. Bob Rolls - Council Nominee, Surrey Police Board

Candidate Name: s.22

---

Join Skype Meeting <s.15>

Trouble Joining? Try Skype Web App <s.15>

Join by phone

Local - Victoria: s.15	(BC, Canada)	English (United States)
Local - Vancouver: s.15	(BC, Canada)	English (United States)
Toll-Free: s.15	(BC, Canada)	English (United States)
Local - Kamloops: s.15	(BC, Canada)	English (United States)
Local - Prince George: s.15	(BC, Canada)	English (United States)
Local - Nelson: s.15	(BC, Canada)	English (United States)

Find a local number s.15

Conference ID: s.15

Forgot your dial-in PIN? <<https://unite.gov.bc.ca/dialin>> | Help <<https://o15.office365.microsoft.com/t/tlidLync15?clid=1033&pf=5&p2=2009>>

[!OC(1033)!]

---

**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: Surrey Police Board Interview Docs - May 5  
**Date:** July 13, 2020 11:05:22 AM  
**Attachments:** CPD -s.22  
CPD - Cloke.pdf  
CPD -s.22  
CPD -  
s.22 - Resume.doc  
Surrey Police Board short questions 2020.docx

---

**From:** Kuznetsov, Artem PSSG:EX <Artem.Kuznetsov@gov.bc.ca>  
**Sent:** May 4, 2020 4:55 PM  
**To:** Armstrong, Gayle PSSG:EX <Gayle.Armstrong@gov.bc.ca>; Pilling, David PSSG:EX <David.Pilling@gov.bc.ca>; Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>; Bob Rolls s.22  
**Subject:** Surrey Police Board Interview Docs - May 5

Hi all,

Please find attached candidates' CPD forms for tomorrow's interviews.

---

Artem Kuznetsov  
Police Board Liaison,  
Police Governance Unit,  
Policing and Security Branch,  
Ministry of Public Safety and Solicitor General  
Ph: 778.698.8328 | Cell: 250.217.2935



Ministry of  
Public Safety and  
Solicitor General

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s.22

**CANDIDATE PROFILE  
AND DECLARATION**  
*for Governing Boards***INSTRUCTIONS**

- To save the completed form, choose File > Save As Other > Reader Extended PDF > Enable More Tools (Includes Form Fill-in & Save).
- For you to be considered for appointment to a governing board of a British Columbia public sector organization, the Crown Agencies and Board Resourcing Office is required to collect your personal information.
- The "Organization" is the entity to which you are applying to serve.
- If you require more space, attach a separate sheet.
- Please send back to respondent who requested this form.

**Freedom of Information and Protection of Privacy Act (FOIPPA)**

The personal information on this form is collected for the purpose of administering a variety of statutes that authorize the appointment of individuals to public sector organizations under the authority of section 26(a) of the FOIPPA. Information on the authority for a specific appointment is available on request. All information provided to us will be considered as supplied in confidence. Under certain circumstances some information may be released subject to the provisions of the FOIPPA. The Crown Agencies and Board Resourcing Office is the office of record for this form. Questions about the collection or use of this information can be directed to the Crown Agencies and Board Resourcing Office by email at [abo@gov.bc.ca](mailto:abo@gov.bc.ca) or by telephone at 604 660-0465.

Enter the name of the Organization you are applying to serve on the board of:

Surrey Police Board

**PART A – PERSONAL INFORMATION**

FULL LEGAL NAME (include first, middle and last name)

Cheney<sup>s.22</sup> Cloke

PREFERRED NAME (if different than full legal name)

RESIDENTIAL ADDRESS (include street or PO box)

s.22

CITY

Surrey

PROVINCE

BC

POSTAL CODE

s.22

HOME TELEPHONE NUMBER

s.22

CELL PHONE NUMBER

s.22

WORK TELEPHONE NUMBER

EMAIL ADDRESS

s.22

DATE OF BIRTH (required to verify background information)

DD / MMM / YYYY

s.22

**PART B – BACKGROUND INFORMATION**

1. Educational background (provide a chronology):

INSTITUTION	DEGREE/DIPLOMA OBTAINED	TERM ATTENDED (MMM/YYYY) FROM	TO
s.22			

2. Professional and employment background (provide a chronology):

ORGANIZATION	POSITION	TERM OF SERVICE (MMM/YYYY) FROM	TO
Fraser Health Authority	Director	s.22	current

s.22




3. Board directorship/community/volunteer activities (provide a chronology):

ORGANIZATION	POSITION	TERM OF SERVICE (MMM/YYYY)	
		FROM	TO
BC College of Social Workers s.22	Vice Chair	s.22	Current

4. Professional designations/memberships in professional organizations (provide a chronology):

PROFESSIONAL ORGANIZATION	DESIGNATION (if applicable)	TERM OF MEMBERSHIP (MMM/YYYY)	
		FROM	TO
	s.22		

5. Are you currently involved in lobbying activity?

s.22

6. Have you authored any published works? (includes books, articles, blogs, professional journals):

If YES, please list below. If you require more space attach a separate document.

s.22

**PART C – FINANCIAL ACUMEN**

Indicate if you have previous experience with each of the following:

s.22

1. Reading and interpreting financial statements
2. Reading and interpreting budgets
3. Familiarity with audit reporting
4. Service in the capacity of a treasurer or finance committee member or chair

---

**PART D – CONFLICT OF INTEREST: DISCLOSURE STATEMENT**

A conflict of interest exists for a board member who has a private or personal interest that appears to influence the board member's judgement in making decisions in the Organization's best interest.

A conflict of interest may take a number of forms:

- Financial or non-financial;
- Direct or indirect; and
- Professional or family related.

A conflict of interest may arise from:

- Employment or board appointments;
- Professional practices including consultative services;
- Financial interests in business enterprises;
- Share ownership;
- Beneficial interests in trusts;
- Private equity interests;
- Real estate property interests;
- Existing or proposed transactions with the Organization;
- Holding elected office;
- Existing professional or personal associations with the Organization;
- Personal associations with other groups or organizations; and
- Family relationships (a connection by blood, by marital or common law relationship, or by affinity).

Every appointee or potential appointee to the Organization must disclose any obligation, commitment, relationship, or interest that might conflict or might be perceived to conflict with his or her duty or interest to the Organization.

Additional information regarding the conflict of interest assessment and the ethical code of conduct is available at: [General Conduct Principles for Public Appointees](#)

Below, describe any real and/or perceived conflicts of interest with the Organization:

☒ NOT APPLICABLE

---

## **PART E – CHARTER OF EXPECTATIONS FOR APPOINTEES TO GOVERNING BOARDS**

Board Appointees owe the Organization they serve a commitment to making the best possible decisions. Appointees must carefully adhere to these principles and responsibilities. They must strive for high standards of accountability and fiduciary duty.

### **PRINCIPLES**

#### **Compliance**

- You must ensure compliance with all accounting and audit principles;
- Take all necessary and reasonable measures to ensure compliance with laws, regulations and policies that apply to the Organization; and
- Know the Organization's mandate.

#### **Accountability**

- You must ensure the accuracy of financial information;
- Base your decisions upon facts and reliable information; and
- Properly inform yourself before taking action.

#### **Integrity**

- In making decisions, you must always act in the best interests of the Organization;
- Ensure integrity in all dealings with and on behalf of the Organization, including via social media platforms;
- Maintain the confidentiality of information received by you in your capacity as board member both during and after your appointment;
- Maintain the ongoing responsibility to disclose real or perceived conflicts of interest; and
- Avoid real or perceived conflicts between your own private interests and the best interests of the Organization.

### **RESPONSIBILITIES**

#### **Strategic Planning**

- Provide input to management on emerging trends and issues; and
- Review and approve management's strategic plans, including significant capital allocations and expenditures.

#### **Performance Monitoring and Reporting**

- Monitor corporate performance against strategic and business plans; and
- Evaluate corporate performance reporting.

#### **Organizational Leadership**

- If legislation allows, appoint, monitor and evaluate the performance of the CEO/President;
- If legislation allows, replace CEO/President if necessary; and
- Ensure succession planning.

#### **Risk Assessment**

- Identify principal risks to the Organization's operations and ensure that appropriate systems are in place to manage and monitor these risks; and
- Review and approve material transactions not in the ordinary course of business.

#### **Public Policy**

- Understand the significance of the role of the Organization as an instrument of public policy; and
- Monitor performance of the Organization in relation to the strategic objectives of the shareholder.

#### **Governance**

- Ensure the Organization aligns with the taxpayer accountability principles;
- Establish appropriate governance structures to ensure efficient and prudent stewardship of the Organization;
- Assess the board's own effectiveness including monitoring the effectiveness of individual board members; and
- Participate as appropriate on board committees including: Audit, Finance, Risk Management, Governance and Human Resources.

I certify that I have read the above Charter and agree to abide by it for the duration of my service.

☒ I AGREE

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Withheld pursuant to/removal as

s.22

4. The Crown Agencies and Board Resourcing Office is responsible for ensuring awareness of all relevant information related to potential appointees. We are asking you to use this section to disclose any issues that may be of public interest in the event you are appointed to serve. Such issues can include civil lawsuits, criminal charges or convictions.

Below, describe any issues:

s.22

#### PART G – BIOGRAPHY

I agree that if I am appointed to serve, the Crown Agencies and Board Resourcing Office (CABRO) and the Organization may publish a biography of me. Please include a 200 word biography below:

s.22

#### PART H – REFERENCES (OPTIONAL)

Please provide a minimum of two references:

NAME	TITLE	CONTACT NUMBER	EMAIL ADDRESS

#### PART I – DECLARATION

I understand that the Crown Agencies and Board Resourcing Office and the Organization may verify relevant information with respect to all candidates for potential appointments.

By signing below, I authorize the Crown Agencies and Board Resourcing Office to verify or obtain any personal information about me directly from organizations or references referred to in this form and from any person, government education institution, police force, military authority or governing body for the purpose of evaluating my ability to serve. I also consent to the disclosure of my personal information to such persons or organizations when such disclosure is necessary to evaluate my suitability for appointment.

If, at any time following the signing of this form, there are changes to the information given herein regarding conflict of interest, or any other part of this form, either by way of addition or deletion, within 14 calendar days of this change, I will submit an updated Candidate Profile and Declaration form to the Crown Agencies and Board Resourcing Office an describing such change.

I solemnly promise that the information provided is true and complete.

I acknowledge and agree to adhere to the Crown Agencies and Board Resourcing Office Best Practices Guidelines.

SIGNATURE (type your name to sign electronically)

Cheney Cloke

DATE SIGNED  
DD / MMM / YYYY  
30/04/2020

Clear Form

Submit Form

Page 111 of 260 to/à Page 124 of 260

Withheld pursuant to/removed as

s.22

**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: Surrey Police Board Interview - Wed May 6  
**Date:** July 13, 2020 11:05:08 AM  
**Attachments:** CPD-s.22 pdf  
Surrey Police Board short questions 2020.docx

---

**From:** Kuznetsov, Artem PSSG:EX <Artem.Kuznetsov@gov.bc.ca>  
**Sent:** May 6, 2020 2:30 PM  
**To:** Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>; Armstrong, Gayle PSSG:EX <Gayle.Armstrong@gov.bc.ca>; Pilling, David PSSG:EX <David.Pilling@gov.bc.ca>; Bob Rolls s.22  
**Subject:** Surrey Police Board Interview - Wed May 6

Hi all,

Please find attached the CPD form from today's candidate - s.22 . The interview is at 4:15pm.

Artem

Page 126 of 260 to/à Page 131 of 260

Withheld pursuant to/removed as

s.22



**From:** Martin, Victoria FIN:EX on behalf of Kuznetsov, Artem PSSG:EX  
**To:** Mollison-Read, Rachael FIN:EX; s.22 Pilling, David PSSG:EX; Armstrong, Gayle PSSG:EX;  
Beresford, Charley FIN:EX; s.22  
**Subject:** FW: Surrey Police Board Interview- s.22  
**Start:** May 8, 2020 3:30:00 PM  
**End:** May 8, 2020 4:00:00 PM  
**Location:** Skype Meeting

---

-----Original Appointment-----

From: Kuznetsov, Artem PSSG:EX <Artem.Kuznetsov@gov.bc.ca <mailto:Artem.Kuznetsov@gov.bc.ca> >  
Sent: May 5, 2020 3:05 PM  
To: Kuznetsov, Artem PSSG:EX; s.22 ; Pilling, David PSSG:EX; Armstrong, Gayle  
PSSG:EX; Beresford, Charley FIN:EX; s.22  
Subject: Surrey Police Board Interview- s.22  
When: May 8, 2020 3:30 PM-4:00 PM (UTC-08:00) Pacific Time (US & Canada).  
Where: Skype Meeting

Interview Panel:

1. Artem Kuznetsov - Police Board Liaison, Police Governance Unit, Ministry of Public Safety & Solicitor General
2. David Pilling - Director, Police Governance, Ministry of Public Safety & Solicitor General
3. Gayle Armstrong - Executive Director, Policing Model Transition Secretariat, Ministry of Public Safety & Solicitor General
4. Charley Beresford - Sr. Executive Lead, Crown Agencies and Board Resourcing Office
5. Bob Ralls - Council Nominee, Surrey Police Board

Candidate Name: s.22

---

Join Skype Meeting -s.15

Trouble Joining? Try Skype Web App <s.15

Join by phone

Local - Victoria: -s.15	(BC, Canada)	English (United States)
Local - Vancouver: s.15	(BC, Canada)	English (United States)
Toll-Free: +s.15	(BC, Canada)	English (United States)
Local - Kamloops: s.15	(BC, Canada)	English (United States)
Local - Prince George: s.15	BC, Canada)	English (United States)
Local - Nelson: s.15	(BC, Canada)	English (United States)

Find a local number -s.15

Conference ID: s.15

Forgot your dial-in PIN? <<https://unite.gov.bc.ca/dialin>> | Help <<https://o15.officeredir.microsoft.com/r/rldLync15?clid=1033&p1=5&p2=2009>>

[!OC([1033])!]

---

**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: Surrey Police Board Interviews - May 7  
**Date:** July 13, 2020 11:03:07 AM  
**Attachments:** CPD-s.22  
CPD-  
CPD-  
Surrey Police Board short questions 2020.docx

---

**From:** Kuznetsov, Artem PSSG:EX <Artem.Kuznetsov@gov.bc.ca>  
**Sent:** May 6, 2020 4:53 PM  
**To:** Bob Rolfs -s.22 ; Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>;  
Armstrong, Gayle PSSG:EX <Gayle.Armstrong@gov.bc.ca>; Pilling, David PSSG:EX  
<David.Pilling@gov.bc.ca>  
**Subject:** Surrey Police Board Interviews - May 7

Hi all,

Please find attached CPD forms for the next three candidates:

- s.22 – 1pm, May 7
- s.22 – 3:15pm, May 7
- – 4pm, May 7

---

Artem Kuznetsov  
Police Board Liaison,  
Police Governance Unit,  
Policing and Security Branch,  
Ministry of Public Safety and Solicitor General  
Ph: 778.698.8328 | Cell: 250.217.2935



Ministry of  
Public Safety and  
Solicitor General

Page 134 of 260 to/à Page 152 of 260

Withheld pursuant to/removed as

s.22

**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: Surrey Police Board Interviews - May 8  
**Date:** July 13, 2020 11:02:35 AM  
**Attachments:** CPD - Brisard.pdf  
s.22 - Resume.docx  
s.22 - Resume.docx  
Surrey Police Board short questions 2020.docx

---

**From:** Kuznetsov, Artem PSSG:EX <Artem.Kuznetsov@gov.bc.ca>  
**Sent:** May 7, 2020 6:18 PM  
**To:** s.22 ; Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>; Armstrong, Gayle PSSG:EX <Gayle.Armstrong@gov.bc.ca>; Pilling, David PSSG:EX <David.Pilling@gov.bc.ca>  
**Subject:** Surrey Police Board Interviews - May 8

Hi all,

Please find attached in preparation for tomorrow's interviews a CPD form and two resumes:

- Meena Brisard – 9am, May 7, 2020
- s.22 – 9:45am, May 7, 2020
- s.22 – 3:30pm, May 7, 2020

---

Artem Kuznetsov  
Police Board Liaison,  
Police Governance Unit,  
Policing and Security Branch,  
Ministry of Public Safety and Solicitor General  
Ph: 778.698.8328 | Cell: 250.217.2935



Ministry of  
Public Safety and  
Solicitor General

**CANDIDATE PROFILE  
AND DECLARATION**  
*for Governing Boards***INSTRUCTIONS**

- To save the completed form, choose File > Save As Other > Reader Extended PDF > Enable More Tools (Includes Form Fill-in & Save).
- For you to be considered for appointment to a governing board of a British Columbia public sector organization, the Crown Agencies and Board Resourcing Office is required to collect your personal information.
- The "Organization" is the entity to which you are applying to serve.
- If you require more space, attach a separate sheet.
- Please send back to respondent who requested this form.

**Freedom of Information and Protection of Privacy Act (FOIPPA)**

The personal information on this form is collected for the purpose of administering a variety of statutes that authorize the appointment of individuals to public sector organizations under the authority of section 26(a) of the FOIPPA. Information on the authority for a specific appointment is available on request. All information provided to us will be considered as supplied in confidence. Under certain circumstances some information may be released subject to the provisions of the FOIPPA. The Crown Agencies and Board Resourcing Office is the office of record for this form. Questions about the collection or use of this information can be directed to the Crown Agencies and Board Resourcing Office by email at [abc@gov.bc.ca](mailto:abc@gov.bc.ca) or by telephone at 604 680-0465.

Enter the name of the Organization you are applying to serve on the board of:

Surrey Police Board

**PART A – PERSONAL INFORMATION**

FULL LEGAL NAME (include first, middle and last name)

Meena<sup>s.22</sup> Brisard

PREFERRED NAME (if different than full legal name)

Meena Brisard

RESIDENTIAL ADDRESS (include street or PO box)

s.22

CITY

Surrey

PROVINCE

BC

POSTAL CODE

s.22

HOME TELEPHONE NUMBER

CELL PHONE NUMBER

s.22

WORK TELEPHONE NUMBER

604-291-1940

EMAIL ADDRESS

mbrisard@cupe.ca

DATE OF BIRTH (required to verify background information)

s.22

**PART B – BACKGROUND INFORMATION**

1. Educational background (provide a chronology):

INSTITUTION	DEGREE/DIPLOMA OBTAINED	TERM ATTENDED (MMM/YYYY)	
		FROM	TO
s.22			

2. Professional and employment background (provide a chronology):

ORGANIZATION	POSITION	TERM OF SERVICE (MMM/YYYY)	
		FROM	TO
Canadian Union of Public Employees (CUPE)	Regional Director	2018	Present
	Assistant Regional Director	s.22	2018
E-Comm	Emergency Central Dispatcher & 911 Operator	s.22	
Vancouver Police Department	Emergency Dispatcher & 911 Operator	s.22	

s.22



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**PART D – CONFLICT OF INTEREST: DISCLOSURE STATEMENT**

A conflict of interest exists for a board member who has a private or personal interest that appears to influence the board member's judgement in making decisions in the Organization's best interest.

A conflict of interest may take a number of forms:

- Financial or non-financial;
- Direct or indirect; and
- Professional or family related.

A conflict of interest may arise from:

- Employment or board appointments;
- Professional practices including consultative services;
- Financial interests in business enterprises;
- Share ownership;
- Beneficial interests in trusts;
- Private equity interests;
- Real estate property interests;
- Existing or proposed transactions with the Organization;
- Holding elected office;
- Existing professional or personal associations with the Organization;
- Personal associations with other groups or organizations; and
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Below, describe any real and/or perceived conflicts of interest with the Organization:

☒ NOT APPLICABLE

---

## **PART E – CHARTER OF EXPECTATIONS FOR APPOINTEES TO GOVERNING BOARDS**

Board Appointees owe the Organization they serve a commitment to making the best possible decisions. Appointees must carefully adhere to these principles and responsibilities. They must strive for high standards of accountability and fiduciary duty.

### **PRINCIPLES**

#### **Compliance**

- You must ensure compliance with all accounting and audit principles;
- Take all necessary and reasonable measures to ensure compliance with laws, regulations and policies that apply to the Organization; and
- Know the Organization's mandate.

#### **Accountability**

- You must ensure the accuracy of financial information;
- Base your decisions upon facts and reliable information; and
- Properly inform yourself before taking action.

#### **Integrity**

- In making decisions, you must always act in the best interests of the Organization;
- Ensure integrity in all dealings with and on behalf of the Organization, including via social media platforms;
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- Maintain the ongoing responsibility to disclose real or perceived conflicts of interest; and
- Avoid real or perceived conflicts between your own private interests and the best interests of the Organization.

### **RESPONSIBILITIES**

#### **Strategic Planning**

- Provide input to management on emerging trends and issues; and
- Review and approve management's strategic plans, including significant capital allocations and expenditures.

#### **Performance Monitoring and Reporting**

- Monitor corporate performance against strategic and business plans; and
- Evaluate corporate performance reporting.

#### **Organizational Leadership**

- If legislation allows, appoint, monitor and evaluate the performance of the CEO/President;
- If legislation allows, replace CEO/President if necessary; and
- Ensure succession planning.

#### **Risk Assessment**

- Identify principal risks to the Organization's operations and ensure that appropriate systems are in place to manage and monitor these risks; and
- Review and approve material transactions not in the ordinary course of business.

#### **Public Policy**

- Understand the significance of the role of the Organization as an instrument of public policy; and
- Monitor performance of the Organization in relation to the strategic objectives of the shareholder.

#### **Governance**

- Ensure the Organization aligns with the taxpayer accountability principles;
- Establish appropriate governance structures to ensure efficient and prudent stewardship of the Organization;
- Assess the board's own effectiveness including monitoring the effectiveness of individual board members; and
- Participate as appropriate on board committees including: Audit, Finance, Risk Management, Governance and Human Resources.

I certify that I have read the above Charter and agree to abide by it for the duration of my service.

☒ I AGREE



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Withheld pursuant to/removed as

s.22

4. The Crown Agencies and Board Resourcing Office is responsible for ensuring awareness of all relevant information related to potential appointees. We are asking you to use this section to disclose any issues that may be of public interest in the event you are appointed to serve. Such issues can include civil lawsuits, criminal charges or convictions.

Below, describe any issues:

s.22

#### PART G – BIOGRAPHY

I agree that if I am appointed to serve, the Crown Agencies and Board Resourcing Office (CABRO) and the Organization may publish a biography of me. Please include a 200 word biography below:

s.22

#### PART H – REFERENCES (OPTIONAL)

Please provide a minimum of two references:

NAME	TITLE	CONTACT NUMBER	EMAIL ADDRESS
------	-------	----------------	---------------

s.22

#### PART I – DECLARATION

I understand that the Crown Agencies and Board Resourcing Office and the Organization may verify relevant information with respect to all candidates for potential appointments.

By signing below, I authorize the Crown Agencies and Board Resourcing Office to verify or obtain any personal information about me directly from organizations or references referred to in this form and from any person, government education institution, police force, military authority or governing body for the purpose of evaluating my ability to serve. I also consent to the disclosure of my personal information to such persons or organizations when such disclosure is necessary to evaluate my suitability for appointment.

If, at any time following the signing of this form, there are changes to the information given herein regarding conflict of interest, or any other part of this form, either by way of addition or deletion, within 14 calendar days of this change, I will submit an updated Candidate Profile and Declaration form to the Crown Agencies and Board Resourcing Office an describing such change.

I solemnly promise that the information provided is true and complete.

I acknowledge and agree to adhere to the Crown Agencies and Board Resourcing Office Best Practices Guidelines.

SIGNATURE (type your name to sign electronically)

Meena Brisard

DATE SIGNED  
DD / MMM / YYYY  
05/05/2020

Clear Form

Submit Form

Page 160 of 260 to/à Page 164 of 260

Withheld pursuant to/removed as

s.22

**From:** [Martin, Victoria FIN:EX](#) on behalf of [Beresford, Charley FIN:EX](#)  
**To:** [Mollison-Read, Rachael FIN:EX](#)  
**Subject:** FW: Surrey Police Board Interviews - May 11, 2020  
**Date:** July 13, 2020 11:02:21 AM  
**Attachments:** [CPD - Carwana.pdf](#)  
[CPD-s.22 .pdf](#)  
[s.22 - Application.pdf](#)  
[Surrey Police Board short questions 2020.docx](#)

---

**From:** Kuznetsov, Artem PSSG:EX <Artem.Kuznetsov@gov.bc.ca>  
**Sent:** May 8, 2020 4:18 PM  
**To:** s.22 ; Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>; Armstrong, Gayle PSSG:EX <Gayle.Armstrong@gov.bc.ca>; Pilling, David PSSG:EX <David.Pilling@gov.bc.ca>  
**Subject:** Surrey Police Board Interviews - May 11, 2020

Hi all,

Please find attached CPD forms and an application form from the following three candidates:

- James Carwana – 2pm, May 11, 2020
- s.22 - 2:45pm, May 11, 2020
- s.22 – 3:30pm, May 11, 2020

Have a good weekend!

---

Artem Kuznetsov  
Police Board Liaison,  
Police Governance Unit,  
Policing and Security Branch,  
Ministry of Public Safety and Solicitor General  
Ph: 250.217.2935



Ministry of  
Public Safety and  
Solicitor General



BRITISH  
COLUMBIA

Ministry of  
Finance

Crown Agencies and  
Board Resourcing Office (CABRO)  
[gov.bc.ca/cabro](http://gov.bc.ca/cabro)

## CANDIDATE PROFILE AND DECLARATION

for Governing Boards

### INSTRUCTIONS

- To save the completed form, choose File > Save As Other > Reader Extended PDF > Enable More Tools (Includes Form Fill-In & Save).
- For you to be considered for appointment to a governing board of a British Columbia public sector organization, the Crown Agencies and Board Resourcing Office is required to collect your personal information.
- The "Organization" is the entity to which you are applying to serve.
- If you require more space, attach a separate sheet.
- Please send back to respondent who requested this form.

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The personal information on this form is collected for the purpose of administering a variety of statutes that authorize the appointment of individuals to public sector organizations under the authority of section 26(a) of the FOIPPA. Information on the authority for a specific appointment is available on request. All information provided to us will be considered as supplied in confidence. Under certain circumstances some information may be released subject to the provisions of the FOIPPA. The Crown Agencies and Board Resourcing Office is the office of record for this form. Questions about the collection or use of this information can be directed to the Crown Agencies and Board Resourcing Office by email at [abc@gov.bc.ca](mailto:abc@gov.bc.ca) or by telephone at 604 660-0466.

Enter the name of the Organization you are applying to serve on the board of:

Surrey Police Board

### PART A – PERSONAL INFORMATION

FULL LEGAL NAME (include first, middle and last name)

James s.22 Carwana

PREFERRED NAME (if different than full legal name)

RESIDENTIAL ADDRESS (include street or PO box)

s.22

CITY

Surrey

PROVINCE

BC

POSTAL CODE

s.22

HOME TELEPHONE NUMBER

s.22

CELL PHONE NUMBER

same

WORK TELEPHONE NUMBER

same

EMAIL ADDRESS

s.22

DATE OF BIRTH (required to verify background information)

s.22

### PART B – BACKGROUND INFORMATION

#### 1. Educational background (provide a chronology):

INSTITUTION	DEGREE/DIPLOMA OBTAINED	TERM ATTENDED (MMM/YYYY)	
		FROM	TO
University of Toronto	BA	s.22	
University of Toronto	LLB		

#### 2. Professional and employment background (provide a chronology):

ORGANIZATION	POSITION	TERM OF SERVICE (MMM/YYYY)	
		FROM	TO
BC Labour Relations Board	Vice Chair	2012	2018
s.22			

3. Board directorship/community/volunteer activities *(provide a chronology)*:

ORGANIZATION	POSITION	TERM OF SERVICE (MMM/YYYY)	
		FROM	TO
Crescent Beach Swimming Club s.22	Director/President/Past President	s.22	
Salvation Army Pro Bono Clinic s.22	Lawyer		
Greyhounds Masters Track Club	Member		

4. Professional designations/memberships in professional organizations *(provide a chronology)*:

PROFESSIONAL ORGANIZATION	DESIGNATION <i>(if applicable)</i>	TERM OF MEMBERSHIP (MMM/YYYY)	
		FROM	TO
s.22			

5. Are you currently involved in lobbying activity?

s.22

6. Have you authored any published works? *(includes books, articles, blogs, professional journals)*:  
If YES, please list below. If you require more space attach a separate document.

s.22

**PART C – FINANCIAL ACUMEN**

Indicate if you have previous experience with each of the following:

1. Reading and interpreting financial statements
2. Reading and interpreting budgets
3. Familiarity with audit reporting
4. Service in the capacity of a treasurer or finance committee member or chair

---

**PART D – CONFLICT OF INTEREST: DISCLOSURE STATEMENT**

A conflict of interest exists for a board member who has a private or personal interest that appears to influence the board member's judgement in making decisions in the Organization's best interest.

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- Financial interests in business enterprises;
- Share ownership;
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---

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- Ensure integrity in all dealings with and on behalf of the Organization, including via social media platforms;
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- Ensure the Organization aligns with the taxpayer accountability principles;
- Establish appropriate governance structures to ensure efficient and prudent stewardship of the Organization;
- Assess the board's own effectiveness including monitoring the effectiveness of individual board members; and
- Participate as appropriate on board committees including: Audit, Finance, Risk Management, Governance and Human Resources.

I certify that I have read the above Charter and agree to abide by it for the duration of my service.

☒ I AGREE



Page 170 of 260

Withheld pursuant to/removed as

s.22

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Below, describe any issues:

s.22

#### PART G – BIOGRAPHY

I agree that if I am appointed to serve, the Crown Agencies and Board Resourcing Office (CABRO) and the Organization may publish a biography of me. Please include a 200 word biography below:

s.22

#### PART H – REFERENCES (OPTIONAL)

Please provide a minimum of two references:

NAME	TITLE	CONTACT NUMBER	EMAIL ADDRESS

#### PART I – DECLARATION

I understand that the Crown Agencies and Board Resourcing Office and the Organization may verify relevant information with respect to all candidates for potential appointments.

By signing below, I authorize the Crown Agencies and Board Resourcing Office to verify or obtain any personal information about me directly from organizations or references referred to in this form and from any person, government education institution, police force, military authority or governing body for the purpose of evaluating my ability to serve. I also consent to the disclosure of my personal information to such persons or organizations when such disclosure is necessary to evaluate my suitability for appointment.

If, at any time following the signing of this form, there are changes to the information given herein regarding conflict of interest, or any other part of this form, either by way of addition or deletion, within 14 calendar days of this change, I will submit an updated Candidate Profile and Declaration form to the Crown Agencies and Board Resourcing Office an describing such change.

I solemnly promise that the information provided is true and complete.

I acknowledge and agree to adhere to the Crown Agencies and Board Resourcing Office Best Practices Guidelines.

SIGNATURE (type your name to sign electronically)

James<sup>s.22</sup> Carwana

DATE SIGNED  
DD / MMM / YYYY  
08/05/2020

Clear Form

Submit Form

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Withheld pursuant to/removed as

s.22

**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: Surrey Police Board - Interview  
**Date:** July 13, 2020 11:01:38 AM

---

-----Original Message-----

From: Kuznetsov, Artem PSSG:EX <Artem.Kuznetsov@gov.bc.ca>  
Sent: May 11, 2020 12:31 PM  
To: s.22 Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>; Pilling, David PSSG:EX <David.Pilling@gov.bc.ca>; Armstrong, Gayle PSSG:EX <Gayle.Armstrong@gov.bc.ca>  
Subject: FW: Surrey Police Board - Interview

Fyi, s.22 has withdrawn from consideration.

---

Artem Kuznetsov  
Police Board Liaison,  
Police Governance Unit,  
Policing and Security Branch,  
Ministry of Public Safety and Solicitor General  
Ph: 778.698.8328 | Cell: 250.217.2935

-----Original Message-----

From: s.22  
Sent: Monday, May 11, 2020 12:29 PM  
To: Kuznetsov, Artem PSSG:EX <Artem.Kuznetsov@gov.bc.ca>  
Cc: Couper, Julia PSSG:EX <Julia.Couper@gov.bc.ca>  
Subject: Surrey Police Board - Interview

Good day,

The purpose of this email is to advise you of my decision to withdraw from consideration for the opening of a Board member on the Surrey Police Board. As such, I also withdraw from the upcoming scheduled interview.

I would like to thank both of you for your assistance in this initiative and I have no doubt that you will select outstanding members of our community to serve on this Board.

Sincerely,

s.22

**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: Surrey Police Board Interviews - May 12, 2020  
**Date:** July 13, 2020 11:00:59 AM  
**Attachments:** CPD - Model.pdf  
CPD - s.22 .pdf  
Surrey Police Board short questions 2020.docx

---

**From:** Kuznetsov, Artem PSSG:EX <Artem.Kuznetsov@gov.bc.ca>  
**Sent:** May 12, 2020 1:14 PM  
**To:** s.22 ; Pilling, David PSSG:EX <David.Pilling@gov.bc.ca>; Armstrong, Gayle PSSG:EX <Gayle.Armstrong@gov.bc.ca>; Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>  
**Subject:** Surrey Police Board Interviews - May 12, 2020

Hi all,

Please find attached CPDs for today's interviews with:

1. Elizabeth Model – 2:15pm, May 12; and
2. s.22 – 3pm, May 12.

---

Artem Kuznetsov  
Police Board Liaison,  
Police Governance Unit,  
Policing and Security Branch,  
Ministry of Public Safety and Solicitor General  
Ph: 778.698.8328 | Cell: 250.217.2935



Ministry of  
Public Safety and  
Solicitor General

**CANDIDATE PROFILE  
AND DECLARATION**  
for Governing Boards**INSTRUCTIONS**

- To save the completed form, choose File > Save As Other > Reader Extended PDF > Enable More Tools (Includes Form Fill-in & Save).
- For you to be considered for appointment to a governing board of a British Columbia public sector organization, the Crown Agencies and Board Resourcing Office is required to collect your personal information.
- The "Organization" is the entity to which you are applying to serve.
- If you require more space, attach a separate sheet.
- Please send back to respondent who requested this form.

**Freedom of Information and Protection of Privacy Act (FOIPPA)**

The personal information on this form is collected for the purpose of administering a variety of statutes that authorize the appointment of individuals to public sector organizations under the authority of section 26(a) of the FOIPPA. Information on the authority for a specific appointment is available on request. All information provided to us will be considered as supplied in confidence. Under certain circumstances some information may be released subject to the provisions of the FOIPPA. The Crown Agencies and Board Resourcing Office is the office of record for this form. Questions about the collection or use of this information can be directed to the Crown Agencies and Board Resourcing Office by email at [abc@gov.bc.ca](mailto:abc@gov.bc.ca) or by telephone at 604 680-0465.

Enter the name of the Organization you are applying to serve on the board of:

Surrey Police Board

**PART A – PERSONAL INFORMATION**

FULL LEGAL NAME (include first, middle and last name)

PREFERRED NAME (if different than full legal name)

Elizabeth<sup>s.22</sup> Model

RESIDENTIAL ADDRESS (include street or PO box)

CITY

PROVINCE

POSTAL CODE

s.22

Burnaby

BC

s.22

HOME TELEPHONE NUMBER

CELL PHONE NUMBER

WORK TELEPHONE NUMBER

s.22

s.22

s.22

EMAIL ADDRESS

DATE OF BIRTH (required to verify background information)

s.22

s.22

**PART B – BACKGROUND INFORMATION**

1. Educational background (provide a chronology):

INSTITUTION	DEGREE/DIPLOMA OBTAINED	TERM ATTENDED (MMM/YYYY) FROM   TO
s.22		

2. Professional and employment background (provide a chronology):

ORGANIZATION	POSITION	TERM OF SERVICE (MMM/YYYY) FROM   TO
Downtown Surrey Business Improvement Association	CEO	s.22   current
Captain's Cove Marina, Cove Links Golf Course, Foremark Management, Springbank Land Development	General Manager	s.22
Chamber of Commerce Coquitlam, Port Coquitlam, Port Moody	Executive Director	
s.22		

3. Board directorship/community/volunteer activities (provide a chronology):

ORGANIZATION	POSITION	TERM OF SERVICE (MMM/YYYY)	
		FROM	TO
Simon Fraser University Advisory Council - Surrey	Board Member	s.22	current
Better Transit & Transportation Coalition	Past Chair & Founding Member	s.22	
PAVCO	Board Member		
s.22			
MLR	Board Member	s.22	current

4. Professional designations/memberships in professional organizations (provide a chronology):

PROFESSIONAL ORGANIZATION	DESIGNATION (if applicable)	TERM OF MEMBERSHIP (MMM/YYYY)	
		FROM	TO
s.22			

5. Are you currently involved in lobbying activity?

s.22

6. Have you authored any published works? (includes books, articles, blogs, professional journals):

If YES, please list below. If you require more space attach a separate document.

s.22

**PART C – FINANCIAL ACUMEN**

Indicate if you have previous experience with each of the following:

1. Reading and interpreting financial statements s.22
2. Reading and interpreting budgets
3. Familiarity with audit reporting
4. Service in the capacity of a treasurer or finance committee member or chair

---

**PART D – CONFLICT OF INTEREST: DISCLOSURE STATEMENT**

A conflict of interest exists for a board member who has a private or personal interest that appears to influence the board member's judgement in making decisions in the Organization's best interest.

A conflict of interest may take a number of forms:

- Financial or non-financial;
- Direct or indirect; and
- Professional or family related.

A conflict of interest may arise from:

- Employment or board appointments;
- Professional practices including consultative services;
- Financial interests in business enterprises;
- Share ownership;
- Beneficial interests in trusts;
- Private equity interests;
- Real estate property interests;
- Existing or proposed transactions with the Organization;
- Holding elected office;
- Existing professional or personal associations with the Organization;
- Personal associations with other groups or organizations; and
- Family relationships (a connection by blood, by marital or common law relationship, or by affinity).

Every appointee or potential appointee to the Organization must disclose any obligation, commitment, relationship, or interest that might conflict or might be perceived to conflict with his or her duty or interest to the Organization.

Additional information regarding the conflict of interest assessment and the ethical code of conduct is available at: General Conduct Principles for Public Appointees

Below, describe any real and/or perceived conflicts of interest with the Organization:

☒ NOT APPLICABLE



---

## PART E – CHARTER OF EXPECTATIONS FOR APPOINTEES TO GOVERNING BOARDS

Board Appointees owe the Organization they serve a commitment to making the best possible decisions. Appointees must carefully adhere to these principles and responsibilities. They must strive for high standards of accountability and fiduciary duty.

### PRINCIPLES

#### Compliance

- You must ensure compliance with all accounting and audit principles;
- Take all necessary and reasonable measures to ensure compliance with laws, regulations and policies that apply to the Organization; and
- Know the Organization's mandate.

#### Accountability

- You must ensure the accuracy of financial information;
- Base your decisions upon facts and reliable information; and
- Properly inform yourself before taking action.

#### Integrity

- In making decisions, you must always act in the best interests of the Organization;
- Ensure integrity in all dealings with and on behalf of the Organization, including via social media platforms;
- Maintain the confidentiality of information received by you in your capacity as board member both during and after your appointment;
- Maintain the ongoing responsibility to disclose real or perceived conflicts of interest; and
- Avoid real or perceived conflicts between your own private interests and the best interests of the Organization.

### RESPONSIBILITIES

#### Strategic Planning

- Provide input to management on emerging trends and issues; and
- Review and approve management's strategic plans, including significant capital allocations and expenditures.

#### Performance Monitoring and Reporting

- Monitor corporate performance against strategic and business plans; and
- Evaluate corporate performance reporting.

#### Organizational Leadership

- If legislation allows, appoint, monitor and evaluate the performance of the CEO/President;
- If legislation allows, replace CEO/President if necessary; and
- Ensure succession planning.

#### Risk Assessment

- Identify principal risks to the Organization's operations and ensure that appropriate systems are in place to manage and monitor these risks; and
- Review and approve material transactions not in the ordinary course of business.

#### Public Policy

- Understand the significance of the role of the Organization as an instrument of public policy; and
- Monitor performance of the Organization in relation to the strategic objectives of the shareholder.

#### Governance

- Ensure the Organization aligns with the taxpayer accountability principles;
- Establish appropriate governance structures to ensure efficient and prudent stewardship of the Organization;
- Assess the board's own effectiveness including monitoring the effectiveness of individual board members; and
- Participate as appropriate on board committees including: Audit, Finance, Risk Management, Governance and Human Resources.

I certify that I have read the above Charter and agree to abide by it for the duration of my service.

☒ I AGREE

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Withheld pursuant to/removed as

s.22

4. The Crown Agencies and Board Resourcing Office is responsible for ensuring awareness of all relevant information related to potential appointees. We are asking you to use this section to disclose any issues that may be of public interest in the event you are appointed to serve. Such issues can include civil lawsuits, criminal charges or convictions.

Below, describe any issues:

s.22

#### PART G – BIOGRAPHY

I agree that if I am appointed to serve, the Crown Agencies and Board Resourcing Office (CABRO) and the Organization may publish a biography of me. Please include a 200 word biography below:

s.22

#### PART H – REFERENCES (OPTIONAL)

Please provide a minimum of two references:

NAME	TITLE	CONTACT NUMBER	EMAIL ADDRESS
------	-------	----------------	---------------

s.22

#### PART I – DECLARATION

I understand that the Crown Agencies and Board Resourcing Office and the Organization may verify relevant information with respect to all candidates for potential appointments.

By signing below, I authorize the Crown Agencies and Board Resourcing Office to verify or obtain any personal information about me directly from organizations or references referred to in this form and from any person, government education institution, police force, military authority or governing body for the purpose of evaluating my ability to serve. I also consent to the disclosure of my personal information to such persons or organizations when such disclosure is necessary to evaluate my suitability for appointment.

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I solemnly promise that the information provided is true and complete.

I acknowledge and agree to adhere to the Crown Agencies and Board Resourcing Office Best Practices Guidelines.

SIGNATURE (type your name to sign electronically)

Elizabeth Model

DATE SIGNED  
DD / MMM / YYYY  
1/05/2020

Clear Form

Submit Form

Page 191 of 260 to/à Page 196 of 260

Withheld pursuant to/removed as

s.22

**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: Surrey Police Board Interviews - May 13  
**Date:** July 13, 2020 11:00:44 AM  
**Attachments:** CPD - Gill.pdf  
s.22 - Application.pdf

---

**From:** Kuznetsov, Artem PSSG:EX <Artem.Kuznetsov@gov.bc.ca>  
**Sent:** May 12, 2020 4:34 PM  
**To:** s.22 Armstrong, Gayle PSSG:EX <Gayle.Armstrong@gov.bc.ca>; Beresford, Charley FIN:EX <Charley.Beresford@gov.bc.ca>; Pilling, David PSSG:EX <David.Pilling@gov.bc.ca>  
**Subject:** Surrey Police Board Interviews - May 13

Hi all,

Please find attached a CPD and an application form for the following candidates:

1. s.22 – 11:30am , Wednesday, May 13
2. Manav Gill – 1pm, Wednesday, May 13

---

Artem Kuznetsov  
Police Board Liaison,  
Police Governance Unit,  
Policing and Security Branch,  
Ministry of Public Safety and Solicitor General  
Ph: 778.698.8328 | Cell: 250.217.2935



Ministry of  
Public Safety and  
Solicitor General

**CANDIDATE PROFILE  
AND DECLARATION**  
for Governing Boards**INSTRUCTIONS**

- To save the completed form, choose File > Save As Other > Reader Extended PDF > Enable More Tools (Includes Form Fill-in & Save).
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Enter the name of the Organization you are applying to serve on the board of:

Surrey Police Board

**PART A – PERSONAL INFORMATION**

FULL LEGAL NAME (include first, middle and last name)

Manav<sup>s.22</sup> Gill

PREFERRED NAME (if different than full legal name)

Manav Gill

RESIDENTIAL ADDRESS (include street or PO box)

s.22

CITY

Surrey

PROVINCE

BC

POSTAL CODE

s.22

HOME TELEPHONE NUMBER

s.22

CELL PHONE NUMBER

s.22

WORK TELEPHONE NUMBER

s.22

EMAIL ADDRESS

s.22

DATE OF BIRTH (required to verify background information)

s.22 DD / MMM / YYYY

**PART B – BACKGROUND INFORMATION**

1. Educational background (provide a chronology):

INSTITUTION	DEGREE/DIPLOMA OBTAINED	TERM ATTENDED (MMM/YYYY)	
		FROM	TO
University of British Columbia	Master of Health Administration	s.22	
University of Victoria	Bachelor of Science in Nursing		

2. Professional and employment background (provide a chronology):

ORGANIZATION	POSITION	TERM OF SERVICE (MMM/YYYY)	
		FROM	TO
Fraser Health	Manager, Clinical Operations	s.22	Present
BC Centre for Disease Control	Public Health Manager		s.22

3. Board directorship/community/volunteer activities (*provide a chronology*):

ORGANIZATION	POSITION	TERM OF SERVICE (MMM/YYYY)	
		FROM	TO
s.22			

4. Professional designations/memberships in professional organizations (*provide a chronology*):

PROFESSIONAL ORGANIZATION	DESIGNATION ( <i>if applicable</i> )	TERM OF MEMBERSHIP (MMM/YYYY)	
		FROM	TO
BC College of Nursing Professionals	Registered Nurse	s.22	Present
Canadian College of Health Leaders	Healthcare Leader		Present

5. Are you currently involved in lobbying activity?

s.22

6. Have you authored any published works? (*includes books, articles, blogs, professional journals*):

If YES, please list below. If you require more space attach a separate document.

s.22

**PART C – FINANCIAL ACUMEN**

Indicate if you have previous experience with each of the following:

1. Reading and interpreting financial statements s.22
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---

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- Share ownership;
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---

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- Establish appropriate governance structures to ensure efficient and prudent stewardship of the Organization;
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I certify that I have read the above Charter and agree to abide by it for the duration of my service.

☒ I AGREE

Page 202 of 260

Withheld pursuant to/removed as

s.22

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Below, describe any issues:

s.22

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I agree that if I am appointed to serve, the Crown Agencies and Board Resourcing Office (CABRO) and the Organization may publish a biography of me. Please include a 200 word biography below:

s.22

#### PART H – REFERENCES (OPTIONAL)

Please provide a minimum of two references:

NAME	TITLE	CONTACT NUMBER	EMAIL ADDRESS

s.22

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I solemnly promise that the information provided is true and complete.

I acknowledge and agree to adhere to the Crown Agencies and Board Resourcing Office Best Practices Guidelines.

SIGNATURE (type your name to sign electronically)

Manav Gill

Digitally signed by Manav Gill  
DN: cn=Manav Gill, o=Fraser Health, ou=Manager, Clinical Operations,  
email=Manav.Gill@fraserhealth.ca, c=CA  
Date: 2020.05.01 14:41:55 -07'00'

DATE SIGNED  
DD / MMM / YYYY  
01/MAY/2020

Clear Form

Submit Form

Page 204 of 260 to/à Page 211 of 260

Withheld pursuant to/removed as

s.22

**From:** Martin, Victoria FIN:EX on behalf of Beresford, Charley FIN:EX  
**To:** Mollison-Read, Rachael FIN:EX  
**Subject:** FW: Surrey Police Board Interviews - May 14  
**Date:** July 13, 2020 11:00:33 AM  
**Attachments:** CPD-s.22 pdf  
s.22 - Resume.docx  
Surrey Police Board short questions 2020.docx

---

**From:** Kuznetsov, Artem PSSG:EX <Artem.Kuznetsov@gov.bc.ca>  
**Sent:** May 13, 2020 1:37 PM  
**To:** Armstrong, Gayle PSSG:EX <Gayle.Armstrong@gov.bc.ca>; Beresford, Charley FIN:EX  
<Charley.Beresford@gov.bc.ca>; s.22 Pilling, David PSSG:EX  
<David.Pilling@gov.bc.ca>  
**Subject:** Surrey Police Board Interviews - May 14

Hi all,

Please find attached a CPD and a resume for the following candidates:

1. s.22 - 1pm, Thursday, May 14
2. s.22 - 3:15pm, Thursday, May 14

---

Artem Kuznetsov  
Police Board Liaison,  
Police Governance Unit,  
Policing and Security Branch,  
Ministry of Public Safety and Solicitor General  
Ph: 778.698.8328 | Cell: 250.217.2935



Ministry of  
Public Safety and  
Solicitor General

Page 213 of 260 to/à Page 235 of 260

Withheld pursuant to/removed as

s.22

**From:** Martin, Victoria FIN:EX on behalf of Kuznetsov, Artem PSSG:EX  
**To:** Mollison-Read, Rachael FIN:EX; s.22 Armstrong, Gayle PSSG:EX;  
Beresford, Charley FIN:EX; Pilling, David PSSG:EX  
**Subject:** FW: Surrey Police Board Interview-s.22  
**Start:** May 15, 2020 1:45:00 PM  
**End:** May 15, 2020 2:15:00 PM  
**Location:** Skype Meeting

---

-----Original Appointment-----

From: Kuznetsov, Artem PSSG:EX <Artem.Kuznetsov@gov.bc.ca <mailto:Artem.Kuznetsov@gov.bc.ca> >  
Sent: May 14, 2020 9:09 AM  
To: Kuznetsov, Artem PSSG:EX;s.22  
s.22 ; Armstrong, Gayle PSSG:EX; Beresford, Charley FIN:EX; Pilling, David PSSG:EX  
Subject: Surrey Police Board Interview-s.22  
When: May 15, 2020 1:45 PM-2:15 PM (UTC-08:00) Pacific Time (US & Canada).  
Where: Skype Meeting

Interview Panel:

1. Artem Kuznetsov - Police Board Liaison, Police Governance Unit, Ministry of Public Safety & Solicitor General
2. David Pilling - Director, Police Governance, Ministry of Public Safety & Solicitor General
3. Gayle Armstrong - Executive Director, Policing Model Transition Secretariat, Ministry of Public Safety & Solicitor General
4. Charley Beresford - Sr. Executive Lead, Crown Agencies and Board Resourcing Office
5. Bob Rolls - Council Nominee, Surrey Police Board

Candidate Name: s.22

---

Join Skype Meeting s.15

Trouble Joining? Try Skype Web App s.15

Join by phone

Local - Victoria: s.15	(BC, Canada)	English (United States)
Local - Vancouver: s.15	(BC, Canada)	English (United States)
Toll-Free: s.15	(BC, Canada)	English (United States)
Local - Kamloops: s.15	(BC, Canada)	English (United States)
Local - Prince George: s.15	(BC, Canada)	English (United States)
Local - Nelson: s.15	(BC, Canada)	English (United States)

Find a local number s.15

Conference ID: s.15

Forgot your dial-in PIN? <<https://unite.gov.bc.ca/dialin>> | Help <<https://o15.officecredir.microsoft.com/r/rldLync15?clid=1033&pi=5&p2=2009>>

[!OC(!1033)!]

---

**From:** Martin, Victoria FIN:EX on behalf of Kuznetsov, Artem PSSG:EX  
**To:** Mollison-Read, Rachael FIN:EX;s.22 Armstrong, Gayle PSSG:EX;  
s.22 Beresford, Charley FIN:EX; Pilling, David PSSG:EX  
**Subject:** FW: Surrey Police Board Interview- Jaspreet Sunner  
**Start:** May 15, 2020 11:45:00 AM  
**End:** May 15, 2020 12:15:00 PM  
**Location:** Skype Meeting

---

-----Original Appointment-----

From: Kuznetsov, Artem PSSG:EX <Artem.Kuznetsov@gov.bc.ca <mailto:Artem.Kuznetsov@gov.bc.ca> >  
Sent: May 14, 2020 12:22 PM  
To: Kuznetsov, Artem PSSG:EX;s.22 : Armstrong, Gayle PSSG:EX;  
s.22 Beresford, Charley FIN:EX; Pilling, David PSSG:EX  
Subject: Surrey Police Board Interview- Jaspreet Sunner  
When: May 15, 2020 11:45 AM-12:15 PM (UTC-08:00) Pacific Time (US & Canada).  
Where: Skype Meeting

Interview Panel:

1. Artem Kuznetsov - Police Board Liaison, Police Governance Unit, Ministry of Public Safety & Solicitor General
2. David Pilling - Director, Police Governance, Ministry of Public Safety & Solicitor General
3. Gayle Armstrong - Executive Director, Policing Model Transition Secretariat, Ministry of Public Safety & Solicitor General
4. Charley Beresford - Sr. Executive Lead, Crown Agencies and Board Resourcing Office
5. Bob Rolfs - Council Nominee, Surrey Police Board

Candidate Name: Jaspreet Sunner

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Join Skype Meeting <S.15

Trouble Joining? Try Skype Web App <S.15

Join by phone

Local - Victoria: S.15	(BC, Canada)	English (United States)
Local - Vancouver: S.15	(BC, Canada)	English (United States)
Toll-Free: S.15	(BC, Canada)	English (United States)
Local - Kamloops: S.15	(BC, Canada)	English (United States)
Local - Prince George: S.15	(BC, Canada)	English (United States)
Local - Nelson: S.15	(BC, Canada)	English (United States)

Find a local number <S.15

Conference ID: S.15

Forgot your dial-in PIN? <<https://unite.gov.bc.ca/dialin>> | Help <<https://o15.officeredir.microsoft.com/r/ridLync15?clid=1033&pt=5&p2=2009>>

[!OC([1033])!]

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**From:** [Martin, Victoria FIN:EX](#) on behalf of [Beresford, Charley FIN:EX](#)  
**To:** [Mollison-Read, Rachael FIN:EX](#)  
**Subject:** FW: Surrey Police Board Interviews - May 15  
**Date:** July 13, 2020 10:57:59 AM  
**Attachments:** [CPD-s.22.pdf](#)  
[CPD - Sunner.pdf](#)  
[CPD-s.22.pdf](#)  
[s.22 - Resume.pdf](#)

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**From:** Kuznetsov, Artem PSSG:EX <Artem.Kuznetsov@gov.bc.ca>  
**Sent:** May 15, 2020 10:31 AM  
**To:** Armstrong, Gayle PSSG:EX <Gayle.Armstrong@gov.bc.ca>;<sup>s.22</sup> Beresford,  
Charley FIN:EX <Charley.Beresford@gov.bc.ca>; Pilling, David PSSG:EX <David.Pilling@gov.bc.ca>  
**Subject:** Surrey Police Board Interviews - May 15

Hi all,

Please find attached CPDs and a resume for today's interviews:

1. s.22 11am;
2. Jaspreet Sunner - 11:45am;
3. s.22 - 1pm;
4. s.22 - 1:45pm.

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Artem Kuznetsov  
Police Board Liaison,  
Police Governance Unit,  
Policing and Security Branch,  
Ministry of Public Safety and Solicitor General  
Ph: 778.698.8328 | Cell: 250.217.2935



Ministry of  
Public Safety and  
Solicitor General

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**CANDIDATE PROFILE  
AND DECLARATION**  
for Governing Boards**INSTRUCTIONS**

- To save the completed form, choose File > Save As Other > Reader Extended PDF > Enable More Tools (Includes Form Fill-in & Save).
- For you to be considered for appointment to a governing board of a British Columbia public sector organization, the Crown Agencies and Board Resourcing Office is required to collect your personal information.
- The "Organization" is the entity to which you are applying to serve.
- If you require more space, attach a separate sheet.
- Please send back to respondent who requested this form.

**Freedom of Information and Protection of Privacy Act (FOIPPA)**

The personal information on this form is collected for the purpose of administering a variety of statutes that authorize the appointment of individuals to public sector organizations under the authority of section 26(a) of the FOIPPA. Information on the authority for a specific appointment is available on request. All information provided to us will be considered as supplied in confidence. Under certain circumstances some information may be released subject to the provisions of the FOIPPA. The Crown Agencies and Board Resourcing Office is the office of record for this form. Questions about the collection or use of this information can be directed to the Crown Agencies and Board Resourcing Office by email at [abc@gov.bc.ca](mailto:abc@gov.bc.ca) or by telephone at 604 660-0465.

Enter the name of the Organization you are applying to serve on the board of:  
**Surrey Police Board**

**PART A – PERSONAL INFORMATION**

FULL LEGAL NAME (include first, middle and last name)

PREFERRED NAME (if different than full legal name)

Jaspreet<sup>s.22</sup> Sunner

Jessie

RESIDENTIAL ADDRESS (include street or PO box)

CITY

PROVINCE

POSTAL CODE

s.22

Surrey

BC

s.22

HOME TELEPHONE NUMBER

CELL PHONE NUMBER

WORK TELEPHONE NUMBER

s.22

s.22

s.22

EMAIL ADDRESS

DATE OF BIRTH (required to verify background information)

s.22

s.22

**PART B – BACKGROUND INFORMATION**

1. Educational background (provide a chronology):

INSTITUTION	DEGREE/DIPLOMA OBTAINED	TERM ATTENDED (MMM/YYYY)	
		FROM	TO
s.22		s.22	
Simon Fraser University	Bachelor of Arts - Criminology		
University of Calgary	Juris Doctor		

2. Professional and employment background (provide a chronology):

ORGANIZATION	POSITION	TERM OF SERVICE (MMM/YYYY)	
		FROM	TO
s.22		s.22	

United Nations - Drugs &amp; Crime s.22

s.22

Hospital Employees' Union	Lawyer/Representative II	s.22	Present

3. Board directorship/community/volunteer activities (provide a chronology):

ORGANIZATION	POSITION	TERM OF SERVICE (MMM/YYYY)	
		FROM	TO
s.22		s.22	
United Nations Association in Canada	Past Secretary; Current V.P.	s.22	Present
Surrey Women's Centre	Board Member		Present

4. Professional designations/memberships in professional organizations (provide a chronology):

PROFESSIONAL ORGANIZATION	DESIGNATION (if applicable)	TERM OF MEMBERSHIP (MMM/YYYY)	
		FROM	TO
Law Society of B.C.	Practising Lawyer	s.22	Present

5. Are you currently involved in lobbying activity?

s.22

6. Have you authored any published works? (includes books, articles, blogs, professional journals):

If YES, please list below. If you require more space attach a separate document.

s.22

**PART C – FINANCIAL ACUMEN**

Indicate if you have previous experience with each of the following:

1. Reading and interpreting financial statements s.22
2. Reading and interpreting budgets
3. Familiarity with audit reporting
4. Service in the capacity of a treasurer or finance committee member or chair

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**PART D – CONFLICT OF INTEREST: DISCLOSURE STATEMENT**

A conflict of interest exists for a board member who has a private or personal interest that appears to influence the board member's judgement in making decisions in the Organization's best interest.

A conflict of interest may take a number of forms:

- Financial or non-financial;
- Direct or indirect; and
- Professional or family related.

A conflict of interest may arise from:

- Employment or board appointments;
- Professional practices including consultative services;
- Financial interests in business enterprises;
- Share ownership;
- Beneficial interests in trusts;
- Private equity interests;
- Real estate property interests;
- Existing or proposed transactions with the Organization;
- Holding elected office;
- Existing professional or personal associations with the Organization;
- Personal associations with other groups or organizations; and
- Family relationships (a connection by blood, by marital or common law relationship, or by affinity).

Every appointee or potential appointee to the Organization must disclose any obligation, commitment, relationship, or interest that might conflict or might be perceived to conflict with his or her duty or interest to the Organization.

Additional information regarding the conflict of interest assessment and the ethical code of conduct is available at: General Conduct Principles for Public Appointees

Below, describe any real and/or perceived conflicts of interest with the Organization:

☒ NOT APPLICABLE

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## **PART E – CHARTER OF EXPECTATIONS FOR APPOINTEES TO GOVERNING BOARDS**

Board Appointees owe the Organization they serve a commitment to making the best possible decisions. Appointees must carefully adhere to these principles and responsibilities. They must strive for high standards of accountability and fiduciary duty.

### **PRINCIPLES**

#### **Compliance**

- You must ensure compliance with all accounting and audit principles;
- Take all necessary and reasonable measures to ensure compliance with laws, regulations and policies that apply to the Organization; and
- Know the Organization's mandate.

#### **Accountability**

- You must ensure the accuracy of financial information;
- Base your decisions upon facts and reliable information; and
- Properly inform yourself before taking action.

#### **Integrity**

- In making decisions, you must always act in the best interests of the Organization;
- Ensure integrity in all dealings with and on behalf of the Organization, including via social media platforms;
- Maintain the confidentiality of information received by you in your capacity as board member both during and after your appointment;
- Maintain the ongoing responsibility to disclose real or perceived conflicts of interest; and
- Avoid real or perceived conflicts between your own private interests and the best interests of the Organization.

### **RESPONSIBILITIES**

#### **Strategic Planning**

- Provide input to management on emerging trends and issues; and
- Review and approve management's strategic plans, including significant capital allocations and expenditures.

#### **Performance Monitoring and Reporting**

- Monitor corporate performance against strategic and business plans; and
- Evaluate corporate performance reporting.

#### **Organizational Leadership**

- If legislation allows, appoint, monitor and evaluate the performance of the CEO/President;
- If legislation allows, replace CEO/President if necessary; and
- Ensure succession planning.

#### **Risk Assessment**

- Identify principal risks to the Organization's operations and ensure that appropriate systems are in place to manage and monitor these risks; and
- Review and approve material transactions not in the ordinary course of business.

#### **Public Policy**

- Understand the significance of the role of the Organization as an instrument of public policy; and
- Monitor performance of the Organization in relation to the strategic objectives of the shareholder.

#### **Governance**

- Ensure the Organization aligns with the taxpayer accountability principles;
- Establish appropriate governance structures to ensure efficient and prudent stewardship of the Organization;
- Assess the board's own effectiveness including monitoring the effectiveness of individual board members; and
- Participate as appropriate on board committees including: Audit, Finance, Risk Management, Governance and Human Resources.

I certify that I have read the above Charter and agree to abide by it for the duration of my service.

☒ I AGREE

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4. The Crown Agencies and Board Resourcing Office is responsible for ensuring awareness of all relevant information related to potential appointees. We are asking you to use this section to disclose any issues that may be of public interest in the event you are appointed to serve. Such issues can include civil lawsuits, criminal charges or convictions.

Below, describe any issues:

s.22

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#### PART G – BIOGRAPHY

I agree that if I am appointed to serve, the Crown Agencies and Board Resourcing Office (CABRO) and the Organization may publish a biography of me. Please include a 200 word biography below:

s.22

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#### PART H – REFERENCES (OPTIONAL)

Please provide a minimum of two references:

NAME	TITLE	CONTACT NUMBER	EMAIL ADDRESS
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s.22

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#### PART I – DECLARATION

I understand that the Crown Agencies and Board Resourcing Office and the Organization may verify relevant information with respect to all candidates for potential appointments.

By signing below, I authorize the Crown Agencies and Board Resourcing Office to verify or obtain any personal information about me directly from organizations or references referred to in this form and from any person, government education institution, police force, military authority or governing body for the purpose of evaluating my ability to serve. I also consent to the disclosure of my personal information to such persons or organizations when such disclosure is necessary to evaluate my suitability for appointment.

If, at any time following the signing of this form, there are changes to the information given herein regarding conflict of interest, or any other part of this form, either by way of addition or deletion, within 14 calendar days of this change, I will submit an updated Candidate Profile and Declaration form to the Crown Agencies and Board Resourcing Office an describing such change.

I solemnly promise that the information provided is true and complete.

I acknowledge and agree to adhere to the Crown Agencies and Board Resourcing Office Best Practices Guidelines.

SIGNATURE (type your name to sign electronically)

J. s.22 Sunner

DATE SIGNED DD / MMM / YYYY 14/05/2020
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Clear Form

Submit Form



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s.22