

From: [Frye, Tanya GCPE:EX](#)
To: ["Katie Shaw"; Thomson, Elizabeth TIC:EX; Crebo, David GCPE:EX](#)
Subject: RE: Pre-meeting before PO Comms meeting
Date: January 10, 2020 4:10:16 PM
Attachments: [RACI-comm-content approval.pdf](#)
[Premier Comms meeting detailed agenda for Jan 13 2020.docx](#)

Afternoon,

I spoke with Sarah about the roles and responsibilities bullet. Seeing this is a communications focused meeting, she would like me to bring along the RACI document attached and not walk through it line by line, but use it to demonstrate all of the players we have around the table and how we all have made an effort to streamline approval processes.

Hope this makes sense. If anyone has questions, let's walk through them on Monday.

Have a great weekend, everyone!

Tanya Frye

Communications Manager | Community Benefits Office
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(604) 802-4250

Communications Content Approval Process: CBA aspects on a project

Deliverable or Task	CCPE	Minister's office	CBO	BCIB	TI Corp
Production and Quality Assurance					
Communications plan	A,R	I	C	C	R
Information Bulletin, News Release, Speaking Notes	R	C	C	C	C
Tech Briefing	A,R	C	C	C	R
QA, Fact Sheet, Backgrounder	R	C	C	C	R
Issues Note, Briefing Note	R	C	C	C	C
Social Media	R				

- R Responsible:** Assigned to complete tasks and deliverables
- A Accountable:** Final decision making authority.
- C Consulted:** Group who provides feedback and contribute to the activity. (ex: CBO/BCIB on material)
- I Informed:** Group who needs to know of the decision or action.

PO Comms Meeting, January 13, 2020

Location: Victoria, Hemlock Room 116, 3:30-4:30pm

- Introductions (round table)
- Review roles and responsibilities (Tanya)
- Community Benefits Policy update (Sarah)
- Project Updates (MoTi/TI Corp/BCIB)
 - Broadway
 - Timeline and Key Milestone review
 - Communications Plan review
 - Pattullo
 - Timeline and Key Milestone review
 - Communications Plan review
 - Highway 1
 - Kicking Horse
 - Timeline and Key Milestone review
 - Communications Plan review
- Supreme Court Update (Sarah)

From: [Frye, Tanya GCPE:EX](#)
To: [Bowness, Lisanne GCPE:EX](#); [Crebo, David GCPE:EX](#); [Flood, Leanne TIC:EX](#); [Tomana, Sukhi GCPE:EX](#); [Weiss, Jamie GCPE:EX](#)
Subject: Community Benefits Objectives: flower image
Date: January 13, 2020 12:47:28 PM
Attachments: [CBF_Graphic.jpg](#)

Afternoon, everyone,

Thanks for taking the time to meet with Sarah today.

Attached is the flower image she referred to that highlights the community benefits objectives.

Cheers,

Tanya Frye

Communications Manager | Community Benefits Office

Ministry of Finance

(604) 802-4250

COMMUNITY BENEFITS FRAMEWORK OBJECTIVES

