



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133136

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Meehan, Patrick				Employee ID NR				Phone Number (778) 875-1498																																																																																																																																	
Client Organization Jobs, Economic Development and Competitiveness				Job Title Ministerial Assistant				Travel Group Code 3																																																																																																																																	
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FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Aug 06-20

Audit Trail for Travel Voucher (Restricted Use) E133136 for Meehan, Patrick

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2020/08/05 15:21:16	Addo, Wolfgang NR Wolfgang.Addo@gov.bc.ca	Meehan, Patrick Patrick.Meehan@gov.bc.ca	Saved	Meehan, Patrick Patrick.Meehan@gov.bc.ca
2020/08/05 15:37:51	Addo, Wolfgang NR Wolfgang.Addo@gov.bc.ca	Meehan, Patrick Patrick.Meehan@gov.bc.ca	Saved	Meehan, Patrick Patrick.Meehan@gov.bc.ca
2020/08/05 15:38:01	Addo, Wolfgang NR Wolfgang.Addo@gov.bc.ca	Meehan, Patrick Patrick.Meehan@gov.bc.ca	Notified	Meehan, Patrick Patrick.Meehan@gov.bc.ca
2020/08/05 15:39:41	Addo, Wolfgang NR Wolfgang.Addo@gov.bc.ca	Meehan, Patrick Patrick.Meehan@gov.bc.ca	Saved	Meehan, Patrick Patrick.Meehan@gov.bc.ca
2020/08/05 16:01:20	Meehan, Patrick NR Patrick.Meehan@gov.bc.ca		Recommended	Monroe, Danielle Danielle.Monroe@gov.bc.ca
2020/08/05 16:46:34	Monroe, Danielle NR Danielle.Monroe@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E133136 for Meehan, Patrick

1 note(s) returned.

Created On	Author	Note
2020/08/05 15:37:51	Addo, Wolfgang NR Wolfgang.Addo@gov.bc.ca	2020/07/05 Van-Vic BC Ferries \$16.90, MA rides bike from Swartz Bay to hotel, Per Diem (F-BL) \$30.50, Hotel \$199.18 2020/07/06 Victoria, Per Diem (F) \$51.50, Hotel \$199.18 2020/07/07 Victoria, Per Diem (F) \$51.50, Hotel \$199.18 2020/07/08 Victoria, Per Diem (F) \$51.50, Hotel \$199.18 2020/07/09 Victoria, Per Diem (F) \$51.50, Hotel \$199.18 2020/07/10 Vic-Van (Tsawwassen) BC Ferries \$16.90, Per Diem (F) \$51.50

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Tsawwassen
To
Swartz Bay



FOOT AREA 5S


RECEIPT - PLEASE RETAIN

PURCHASE 2020/07/05

1	Bicycle	0.00
1	Adult	17.20
	Fuel Rebate	0.30-
Total		16.90
Master Card		
*****NR		16.90
AUTH 074117 66307720 0010012030 H		
MasterCard		
A0000000041010 / 0000000000 /		
NO SIGNATURE TRANSACTION		
01 APPROVED - THANK YOU 027		
CHANGE DUE		0.00

CARDHOLDER COPY
TSA 05 Jul 2020 16:32:46
NR

SEE REVERSE SIDE OF TICKET

Swartz Bay
To
Tsawwassen

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7
FOOT AREA OT

RECEIPT - PLEASE RETAIN

PURCHASE 2020/07/10

1	Bicycle	0.00
1	Adult	17.20
	Fuel Rebate	0.30-
	Total	16.90

Master Card
*****NR 16.90
AUTH 012427 66307703 0010014960 H
MasterCard
A0000000041010 / 0000000000 /
NO SIGNATURE TRANSACTION
01 APPROVED - THANK YOU 027
CHANGE DUE 0.00

CARDHOLDER COPY
SWB 10 Jul 2020 16:40:41
NR

SEE REVERSE SIDE

CSA APPROVED HOTEL
Minister approved amount over
daily rate

Name: Patrick Meehan
Check-in: Sunday, 5 Jul 2020
Check-out: Friday, 10 Jul 2020
Confirmation #: NR
Invoice number: NR
Invoice date: 10/07/2020
GST: NR

NR



Unit assignment: NR

Patrick Meehan
BC
Canada

Date	Description of services	Cost(CAD)
05/07/2020	Unit NR LOFT, 1 BEDROOM - GOVERNMENT	✓ 170.00
06/07/2020	Unit LOFT, 1 BEDROOM - GOVERNMENT	170.00
07/07/2020	Unit LOFT, 1 BEDROOM - GOVERNMENT	170.00
08/07/2020	Unit LOFT, 1 BEDROOM - GOVERNMENT	170.00
09/07/2020	Unit LOFT, 1 BEDROOM - GOVERNMENT	170.00
Sub-total		850.00
PHRT		68.70
GST		42.95
DMF		8.50
Room Tax		25.75
Total		✓ 995.90
MasterCard: Jul 5, 2020 - XXXX XXXX XXXX NR		✓ 995.90
Amount due (CAD)		✓ 0.00

I agree that my liability for the bill is not waived & agree to be held personally liable in the event that the indicated person/company/association fails to pay for any part of the full amount of these charges. I am also responsible for any incidental charges or damages to my suite including lost revenue for up to \$1000.
I understand that NR is a NON-SMOKING hotel. No smoking of any kind is permitted anywhere in the building including patios/balconies. If it is determined that smoking of any product has occurred in my room, my account will be charged \$250.

Addo, Wolfgang JEDC:EX

From: Mungall, Michelle JEDC:EX
Sent: August 5, 2020 2:40 PM
To: Meehan, Patrick JEDC:EX; Addo, Wolfgang JEDC:EX
Subject: Re: Patrick hotel accommodation

I approve

Sent from my iPhone

On Aug 5, 2020, at 12:29 PM, Meehan, Patrick JEDC:EX <Patrick.Meehan@gov.bc.ca> wrote:

Hello Minister,

Wolfgang let me know that I have to get this approved through you for my stay during the second week of session.

Let me know if you have any questions, Wolfgang has said that if you just reply to this with your approval that that will be sufficient.

From: NR
Sent: July 5, 2020 8:19 PM
To: Meehan, Patrick JEDC:EX <Patrick.Meehan@gov.bc.ca>
Subject: Reservation Confirmation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Patrick Meehan,

Thank you for booking at^{NR}
your records.

Please print this page for

Your reservation is confirmed and your confirmation number is:^{NR}

1) Hotel information

Name:^{NR}
Address:^{NR}
Telephone:^{NR}
Fax:^{NR}
Toll Free:^{NR}
Email:^{NR}

2) Guest information

Name: Patrick Meehan

Email: patrick.meehan@gov.bc.ca

Address: _____
_____ BC _____ Canada

Telephone: s.22

3) Room information

Confirmation #^{NR}

Room type: LOFT, 1 BEDROOM

Rate: GOVERNMENT

Check-in: 04:00 PM Sunday, 5 July 2020

Check-out: 11:00 AM Friday, 10 July 2020

Rooms: 1

Nights: 5

Number of people: s. Adults.

Cancellation policy: Cancellation policy is 48 hrs. notice before date of arrival, by phone or email. All reservations that are not cancelled within 48 Hrs are subject to a charge of one nights stay, plus taxes. Any reservations that are booked through an online travel agent such as Expedia or Booking.com that are booked as non-refundable are exempt from this policy and are not refundable.

Guarantee policy: Credit card required to guarantee reservation. Failure to cancel reservation within 48 hrs. will result in one night's stay plus taxes.

Parking policy: Self parking is available off-site with in and out privileges when registered through the hotel at \$20 a day.

4) Rate information (CAD)

Room cost:	170.00 Jul 5, 2020
Room cost:	170.00 Jul 6, 2020
Room cost:	170.00 Jul 7, 2020
Room cost:	170.00 Jul 8, 2020
Room cost:	170.00 Jul 9, 2020
Sub-total	850.00
DMF	8.50
GST	42.95
PHRT	68.70
Room Tax	25.75
Total cost	995.90
Balance due	995.90



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Control No.

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Name Meehan, Patrick				Employee ID NR				Phone Number (778) 875-1498			
Client Organization Jobs, Economic Development and Competitiveness				Job Title Ministerial Assistant				Travel Group Code 3			
5. Date Completed 2020/09/04			6. Fiscal Year 2021		7. Special Cheque Issue			8. Cheque Stub Information			
Type of Travel In Province			14. Reason for Travel Relocation Expenses					Headquarters Victoria			
12. Mailing Address for Cheque PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2											
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
2020											
07/12	Vancouver to Vic	0700	2359		0.00			0.00		950.00	Partial Month's Rent
07/30	Victoria	0700	2359		0.00			0.00		1050.00	Full Rent August
08/04	Van-Victoria (Ferry)	0700	2359		0.00	73.50	F-	51.50		331.64	U-Haul
08/04	Victoria	0700	2359		0.00			0.00		800.00	Incidental Expenses
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 73.50		38. \$ 51.50	39. \$ 0.00	40. \$ 3131.64	Claim Total \$ 3256.64
48. Client Code	49. Resp.	50. Service Line		51. STOB	52. Project	45. Supplier Code		Amount			
125	51000	08001		-5701-5226	5111111	NR		\$ 3106.64 -s.22			
125	51000	08001		5225	5111111			\$ 150.00			
125											
125											
Less Travel Advance											
125											
AMOUNT DUE TO EMPLOYEE										54. \$ 3256.64	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name		Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name		Date Signed			
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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Sept 14, 2020

Audit Trail for Travel Voucher (Restricted Use) E133180 for Meehan, Patrick

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2020/09/04 13:45:34	Hay, Lorna NR Lorna.Hay@gov.bc.ca	Meehan, Patrick Patrick.Meehan@gov.bc.ca	Notified	Meehan, Patrick Patrick.Meehan@gov.bc.ca
2020/09/04 14:13:35	Meehan, Patrick NR Patrick.Meehan@gov.bc.ca		Approved	Monroe, Danielle Danielle.Monroe@gov.bc.ca
2020/09/09 10:17:56	Monroe, Danielle NR Danielle.Monroe@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E133180 for Meehan, Patrick

1 note(s) returned.

Created On	Author	Note
2020/09/04 13:45:34	Hay, Lorna NR Lorna.Hay@gov.bc.ca	Patriick's Offer Letter start date June 22, 2020 - Letter attached July 12 - Paid partial Month's rent \$950 July 30 - Paid August Rent - \$1050 Note: Both Rent receipts were approved to be reimbursed as he pays rent on the 15th of each month and was not able to give full notice once receiving job offer Aug 4 - Ferry Aug 4 - Uhaul \$331.64 Aug 4 - Incidental Expense Allowance as per Policy

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125																																																																																																										
AMOUNT DUE TO EMPLOYEE										54.	\$ 3256.64																																																																																															
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed																																																																																																	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed																																																																																																	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed																																																																																																	

Audit Trail for Travel Voucher (Restricted Use) E133180 for Meehan, Patrick

1 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2020/09/04 13:45:34	Hay, Lorna NR Lorna.Hay@gov.bc.ca	Meehan, Patrick Patrick.Meehan@gov.bc.ca	Notified	Meehan, Patrick Patrick.Meehan@gov.bc.ca

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RELOCATION CONTROL RECORD

INSTRUCTIONS This form can be retained by the ministry as a control record for every relocation. Please type or print clearly.

EMPLOYEE SURNAME AND INITIALS MEEHAN, PATRICK		COMPETITION NO. OIC 348/2020	EMPLOYEE NO. NR	EFFECTIVE DATE YYYY / MM / DD 2020/07/12
MOVING FROM MINISTRY	CITY LOCATION s.22	MOVING TO MINISTRY MINISTER OF JOBS, ECONOMIC DEVEL & CO	CITY LOCATION VICTORIA	
POSITION TITLE	CLASSIFICATION	POSITION TITLE MINISTERIAL ASSISTANT	CLASSIFICATION BAND 3	

BATCH	REQUISITION NO.	TRAVEL EXPENSES	DATE RECORDED YYYY / MM / DD	INCIDENTAL EXPENSES	MISCELLANEOUS EXPENSES	COMMENTS
	E133180	\$405.14	2020/09/10	\$650.00		CLAIMED THE \$650 FOR STOB 5226, U-Haul for Moving
				\$150.00		STOB 5225 (TOTAL INCIDENTAL CLAIMED \$800.00)
				\$51.50		Meal
		\$2,000.00				Full months rent and partial months rent, was approved.
				REAL ESTATE EXPENSES ➤ \$		MOVING COMPANY
				LEGAL FEES ➤ \$		COST \$ 3,256.64

FIN 20 Rev. 2003 / 1 / 24

Notes for Travel Voucher (Restricted Use) E133180 for Meehan, Patrick

1 note(s) returned.

Created On	Author	Note
2020/09/04 13:45:34	Hay, Lorna NR Lorna.Hay@gov.bc.ca	Patrick's Offer Letter start date June 22, 2020 - Letter attached July 12 - Paid partial Month's rent \$950 July 30 - Paid August Rent - \$1050 Note: Both Rent receipts were approved to be reimbursed as he pays rent on the 15th of each month and was not able to give full notice once receiving job offer Aug 4 - Ferry Aug 4 - Uhaul \$331.64 Aug 4 - Incidental Expense Allowance as per Policy

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112 kms \$600.00
140 per week five weeks



September 4, 2020

Patrick Meehan

Re: Relocation Assistance, Ministerial Assistant, JEDC

Dear Patrick:

You have been authorized to receive assistance toward relocation from the Lower Mainland to Victoria to a maximum of \$5,000.00. This assistance is recoverable on a pro-rated basis should you resign prior to completing 24 months of service. Please ensure that you retain receipts for these expenses. Relocation is a taxable benefit and you will be taxed accordingly. You will need to sign the "New Appointee Relocation Assistance and Assignment of Wages Agreement".

Please let me know if you have any questions.

Sincerely,

Amber Hockin
Deputy Chief of Staff
Office of the Premier

Relocation Assistance and/or Househunting Expense Report and Assignment of Wages Agreement

☐ **Employee Applicants:** I acknowledge that I am moving and receiving relocation expenses as a result of a staffing action. As such, I agree to the following conditions.

OR

☒ **New Appointees:** In consideration of the assistance / reimbursement of expenses of \$ 5,000.00 as requested here to assist in the payment of my relocation and/or house hunting expenses in moving, I agree to the following conditions.

It is understood and agreed that should I resign from the service of the Government of British Columbia prior to completing 24 months of service, the amount of expenses / assistance granted to me will be repaid on the prorata basis of:

- One-twenty fourth of the total amount of relocation expenses / assistance and/or house hunting expenses received for each full and partial month, if any, that my employment falls short of 24 months full time (or equivalent service).
- Where the employee / appointee is at work beyond the 15th day of the final partial month, that final partial month will be considered to be a completed month of service for purposes of calculating the amount to be repaid.

For the purpose of repayment, the Minister of Finance is hereby authorized to recover any outstanding portions of the relocation assistance through payroll deduction or other remuneration deduction without further notice.

Nothing contained herein shall prejudice the right of the Ministry to recover any outstanding advance or portion thereof after termination of employment.

I understand and agree to these terms and conditions.

Date:

Sept 4 2020

Employee's / New Appointee's Signature and Printed Name:

Date:

Sept 4 2020

Witness Signature and Printed Name:

Complete and sign in duplicate and return two copies to the issuing office. Retain a copy for your personal records.

Note: Canada Customs and Revenue Agency may deem this to be taxable allowance and should be contacted directly for further information.

07/12/2020

Receipt – Accommodation, July 2020

Description	Unit Price	Total
Rent - s.22		
July 12-31, 2020	\$950.00	\$950.00
Sub-total		\$950.00
Tax		N/A
Total Due		\$950.00

Payment by e-transfer to s.22

PAID IN FULL July 12, 2020

Thank you for your stay with us.

s.22



PERSONAL AND CONFIDENTIAL

June 19, 2020

Patrick Meehan
By email to Patrick.Meehan@gov.bc.ca

Dear Patrick:

Subject to an Order in Council being signed by the Lieutenant Governor in Council, I am offering you an appointment to the role of Ministerial Assistant in the Office of the Minister of Jobs, Economic Development and Competitiveness, effective June 22, 2020. Your supervisor will be Senior Ministerial Assistant, Danielle Monroe.

Your salary will be \$73,440.00 per annum, to be paid in accordance with Salary Range Regulation, B.C. Reg 152/2017.

The terms and conditions of your employment are equivalent to those established for category 'C' appointees in the "Terms and Conditions for Excluded Employees and Appointees" administered by the Public Service Agency. These are available at <http://www2.gov.bc.ca/gov/content/careers-myhr/managers-supervisors/employee-labour-relations/conditions-agreements/excluded-employees-appointees>. Please take some time to familiarize yourself with them. If you have any questions, please contact HR Director Maura Parte at Maura.Parte@gov.bc.ca.

Please note that you are subject to the *Lobbyists Registration Act* which prohibits you from lobbying any public office holder for a period of two years after the date you cease to be a Ministerial Assistant.

As an Order in Council appointee you must conduct yourself in a manner that maintains and enhances the public's trust and confidence in the government. Please ensure you are familiar with the Standards of Conduct, <https://www2.gov.bc.ca/gov/content/careers-myhr/about-the-bc-public-service/ethics-standards-of-conduct/standards-of-conduct>. Further, as an Order in Council appointee, your order may be rescinded at any time resulting in the termination of your appointment.

Lastly, I would like to extend my best wishes for your success in this role.



Yours truly,

Amber Hockin
Deputy Chief of Staff
Office of the Premier

pc: BC Public Service Agency

I have read and accept the terms and conditions of this appointment.

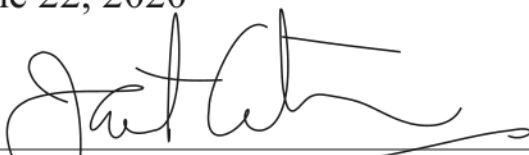
Patrick Meenan

June 19, 2020
Date

PROVINCE OF BRITISH COLUMBIA
ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No. 348

, Approved and Ordered June 22, 2020



Lieutenant Governor

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that, effective June 22, 2020,

- (a) the appointment of Patrick Ross Meehan as an Executive Assistant in the Office of the Minister of Public Safety and Solicitor General, made by Order in Council 428/2019, is rescinded,
- (b) Patrick Ross Meehan is appointed to the position of Ministerial Assistant in the Office of the Minister of Jobs, Economic Development and Competitiveness,
- (c) Patrick Ross Meehan is to be paid in accordance with the Salary Range Regulation, B.C. Reg. 152/2017, starting at \$73 400 per year, and
- (d) the terms and conditions of employment equivalent to those established for category C appointees in the “Terms and Conditions for Excluded Employees and Appointees” administered by the Public Service Agency apply to the appointment of Patrick Ross Meehan.



Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: Public Service Act, R.S.B.C. 1996, c. 385, s. 15

Other: OIC 428/2018

O10430027

RECU DE
RECEIVED FROM
DATE July 30 2020

FOR One thousand & fifty \$ 1050.00
100 DOLLARS

POUR Port for s.22

N° DETAXE
TAX REG. NO. 680000

NO. 1050.00
PAR 1050.00
BY 1050.00

DC2728

Tsawwassen
To
Swartz Bay
BC Ferries

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 36

RECEIPT - PLEASE RETAIN

PURCHASE 2020/08/04

20' Undersize Vehi	57.50
1 Adult	17.20
Fuel Rebate	1.20

Total 73.50

Master Card 73.50

*****NR 73.50

AUTH 006169 66307722 0010016700 H

MasterCard

A0000000041010 / 0000000000 /

NO SIGNATURE TRANSACTION

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CARDHOLDER COPY

TSA 04 Aug 2020 16:30:20

NR

SEE REVER 105677

U-HAUL® Equipment Contract

NR

One-Way Rental (Out)

Contract No: NR
Tuesday, August 4, 2020 11:33 AM

Equipment:
BE 1808A

Roadside Assistance:
Visit uhaul.com/help

Dispatched From: 845058
Safe-Protection: (Y1 S)

Customer Name:
PATRICK MEEHAN
s.22

s.22

Renting Location:
U-HAUL MOVING & STORAGE AT SE MARINE DR - (845058)
GST/HST: 105438196RT0001
1070 SE MARINE DR
VANCOUVER, BC V5X2V4
(604) 325-6526

Drop Off Equipment At:
U-HAUL MOVING & STORAGE OF VICTORIA
Call (250) 382-4711 when you arrive in VICTORIA, BC

Drop Off Address:
776-790 TORAZ AVE
VICTORIA, BC V8T2M1
(250) 382-4711

Due Date/Time: 8/5/2020 11:00 AM

Days Allowed: 1
KM Allowed: 80

If you return after store hours please verify your equipment return on your mobile device by going to uhaul.com/share. Or you can choose to have a U-Haul Representative verify it for you the next business day. There is a \$20.00 convenience fee for this option.

Destination:
VICTORIA, BC

Extra day rate for the BE \$40.00 per day.

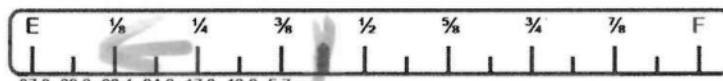
\$0.40 Per KM

Extra day rate for the CDW \$15.00 per day.

Equipment	KM Out	Coverage	Rental Charge	Total Charges:
BE - Cargo Van BE 1808A	11648.0	CDW: \$17.00	\$249.00	\$266.00
NR Furniture Dolly (1)			\$10.00	\$10.00
Furniture Pads (12)			\$10.00	\$10.00

REGULAR CHECK-IN - EMAIL ON FILE

Fuel Tank Capacity: 117 Liters



Estimated Liters needed to return to dispatched level of 7/16

Card Type: CREDIT_CARD Account: XXXX-XXXX-XXXXNR Type: PAYMENT Ref No.: 000039282592 Approved: 099298
Entry Method: CHIP Application Label: CREDIT_CARD Merchant ID: 5769679 Term ID: 007
AID: A0000000041010 TVR: 0000008000 TSI: E800 Verified By PIN

Environmental Fee: \$5.00
Safe Trip Fee: \$5.00
Subtotal: \$296.00
GST/HST Tax: \$14.96
Passenger Vehicle Rental Tax: \$1.50
Total Rental Charges: \$331.64
Credit Card Payment: \$331.64
Net Paid Today: \$331.64

- I agree to verify my truck's fuel level is 7/16th before leaving the premises. I will return the vehicle with the same amount of fuel as when dispatched and/or agree to pay a \$1.59 per liter convenience fee for the estimated fuel I do not replace. If returned with less than 1/4 tank, I agree to also pay a \$30.00 service fee. U-Haul does not reimburse if this truck is returned with more fuel than what is printed on the receipt gauge. U-Haul pays for oil (save receipts).
- I understand that I am financially responsible for at least the first \$150.00 of new damage to Equipment BE1808A.
- U-Haul provides the Customer with minimum limits of protection required by that state or province where arises any claim, suit or cause of action. This provided protection is in excess or secondary to any insurance coverage(s) of the Customer. Customer assumes Sole Responsibility for any and all liability that exceeds the applicable minimum limits of protection for that state or province.
- An automobile liability insurance policy or a qualified self-insurance arrangement provides the authorized driver with the minimum limits required by the automobile financial responsibility or compulsory insurance law of the jurisdiction in which the accident occurs.
- I understand that this equipment must be returned to one of the U-Haul drop-off locations listed on this contract or I must call the drop-off number.
- I understand that the equipment rented is water resistant and not water proof.
- I acknowledge that I have received the appropriate User Instructions and acknowledge my responsibility to fully read and understand these User Instructions before operating the equipment.
- I understand that I will receive an email link to review the rental process and the U-Haul Store employees to feedback to U-Haul any complements, concerns, or requests that I have about my rental.
- I understand that I can also contact U-Haul Customer Service at uhaul.com/customer-service.
- Watch for overhead objects and lock-up the cargo box. I understand that a collision with an overhead object and theft of my cargo are just two specific exclusions not covered by Collision Damage Waiver (CDW), Safemove, or Safetow protection.
- I agree that distracted driving is dangerous and that driving while distracted is likely to lead to an accident/crash causing serious injury or death. I agree not to use a hand held mobile phone (other than for an emergency call) and not to text while driving any U-Haul truck or towing any U-Haul Trailer, Tow Dolly or Auto Transport. My agreement not to do so is material to U-Haul's decision to enter into this Agreement. My failure to comply is material breach of this Agreement.
- The following shall be admissible as evidence of negligence and breach of contract in any lawsuit or arbitration: 1) that the driver of the U-Haul truck, or vehicle towing any U-Haul Trailer, Tow Dolly or Auto Transport was texting while driving; 2) that the driver of the U-Haul truck, or vehicle towing any U-Haul Trailer, Tow Dolly or Auto Transport, was using any mobile phone (other than hands free or for an emergency call) while driving.
- I agree to submit all legal claims in accordance with the U-Haul Arbitration Agreement, incorporated by reference, and available at uhaul.com/arbitration or from my local U-Haul representative.
- I acknowledge that I have received and agree to the terms and conditions of this Rental Contract and the Rental Contract Addendum.
- I acknowledge that I was sent a text email to the phone number or email address provided at the time of the rental, which provides me the opportunity to acknowledge equipment condition, cleanliness, mileage and fuel at the time of the rental. I understand that if I do not provide a response, I am accepting the condition as represented in the text email. I further acknowledge that I may be responsible for any and all damage, cleaning, mileage and fuel charges as determined by U-Haul upon return of the equipment.

Merin George

X

PATRICK MEEHAN

U-Haul Signature - (Merin George)

For hotel discounts, please visit www.uhaul.com/discounts Questions or need help? Call me.

(604) 325-6526

69461162(H)
PointOfSale (R)

▲ Allow at least 4 seconds between you and the vehicle in front of you. Start counting when the back of the vehicle in front of you passes a fixed object, such as a line or crack on the road. If the front of your vehicle reaches the object before the end of the 4 seconds, increase your distance.

▲ If you are driving in adverse weather, such as rain, snow, or fog, use at least a 5-second gap.

IF A DISTURBANCE OCCURS:

▲ Let off the gas pedal. **NEVER** speed up to try to control a disturbance.

▲ **DO NOT** apply your brakes.

▲ **HOLD THE STEERING WHEEL** in a straight-ahead position. **DO NOT** try to control the disturbance by turning the steering wheel.

AFTER A DISTURBANCE HAS STOPPED:

▲ Pull a safe distance off the roadway and stop. Get all occupants out of the vehicle and away from the roadway.

▲ Check the cargo to make sure the load has not shifted. Make sure the truck is loaded heavier in front and not overloaded.

▲ Check that all the tires are properly inflated and that all lug nuts are tight.

▲ If towing a trailer, make sure it is properly loaded. Trailers must be loaded heavier in the front half to prevent trailer sway or **WHIPPING**. See the U-Haul Trailer User Instructions for more information.

If the disturbance persists, contact the nearest U-Haul representative and have them inspect or exchange the truck.

PASSING

▲ Your truck is heavier and longer than a passenger vehicle and will require more time and distance to pass. **DO NOT** pass on hills or curves.

HILLS

Shift into lower gears to prevent the truck from jerking due to engine lugging when traveling up hills. This will improve gas mileage and reduce engine overheating.

▲ **DO NOT** ride the brake pedal while going downhill. Prolonged use of your brakes results in overheating and possible loss of braking. When you need to slow down, apply the brake pedal and slow down below the intended speed. Then sit completely off the brake pedal. Repeat this braking cycle as needed.

ROAD SHOULDERS

If a wheel goes off the paved roadway:

▲ **DO NOT** turn the steering wheel sharply.

▲ **DO NOT** apply your brakes.

▲ Let off the gas pedal and slow down below 25 mph. Then steer gradually back on the roadway. Proceed with caution entering traffic.

SHARP CORNERS

Avoid turning too sharp on corners, in gas stations or parking lots. Because the truck is longer the truck rear end will track inside the turn and may sideswipe a vehicle or object. Drive slightly past the corner before turning or turn wider than you would with a car to avoid this. Obviously plan ahead and avoid sharp turns where you can.

STEEP DRIVEWAYS

When driving on steep driveways or angled incline transitions, the rear bumper may drag or get stuck, particularly after loading. The parking brake also may not hold on excessively steep inclines. Avoid driving or parking on steep inclines; park in an alternate location.

IF TRUCK GETS STUCK

If truck becomes stuck in snow, mud, sand, etc., do not attempt to get it out by spinning wheels or revving engine—this may damage the truck and you will be held responsible. Get help at uhaul.com/help or call the Roadside Assistance number under **BREAKDOWNS** below, and U-Haul will assist you.

SERVICING TRUCK

REFUELING

▲ Shut off engine before refueling. Extinguish all smoking materials and open flames. Remove fuel-tank cap slowly to vent any pressure inside the tank.

▲ Avoid spilling fuel. Hot engine exhaust can ignite flammable vapors, causing a fire or explosion.

▲ Be sure to use correct fuel, refer to labeling on truck.

TIRE PRESSURE

Set all tires to the proper pressure. Find the recommended **COLD** pressure on the tire decals located on the truck. The pressures go up during driving. **DO NOT** let off this extra pressure.

ENGINE OIL

You should check engine oil at each fuel stop. Use only the grade of oil that is listed on the decal in the engine compartment. Keep the engine oil level between the ADD and FULL marks. Save receipts for reimbursement when you return your truck.

If your truck is equipped with a tilt engine hood, pull it open only from the front handle.

COOLANT

▲ **NEVER** loosen the radiator cap when engine is **HOT**. Doing so can cause **HOT** coolant to spray out under pressure. Check radiator level only when engine is **COLD**.

BREAKDOWNS

Immediately park your truck in a safe place, completely off the roadway. Turn on your emergency flashers. Get all occupants out of the vehicle and away from the roadway.

Assemble and place the emergency warning triangles on the roadway, as traffic permits. Assembly and placement instructions are shown behind passenger's seat, or on the back of the passenger-side mirror.

If you must continue on the roadway to reach a safe place off the road, turn on your emergency flashers and proceed with caution.

If necessary, drive on a flat tire to reach a safe place completely off the roadway. Drive slowly.

If the truck's mechanical problems are minor and it can be safely driven, proceed to the nearest U-Haul location, get help at uhaul.com/help or call Roadside Assistance at **1-800-GO-U-HAUL**.

If the mechanical problem is major or if the truck is inoperable or cannot be driven safely, get help at uhaul.com/help or call Roadside Assistance at **1-800-GO-U-HAUL**. Be prepared to give your exact location and a callback telephone number. Have your contract with you when you call. They will have a U-Haul representative contact you and do whatever is necessary.

ACCIDENTS

In case of an accident, get everyone out of the vehicle and completely off the roadway. Call an ambulance if anyone is injured. Notify the police as soon as possible and then report the accident at uhaul.com/help or call Roadside Assistance at **1-800-GO-U-HAUL**.

DRIVING CHECKLIST

(USE AT EACH STOP)

BEFORE DRIVING

- ☐ Fasten safety restraints.
- ☐ Properly adjust mirrors.
- ☐ Get familiar with controls.

BACKING AND LOADING

- ☐ Before backing, check behind the truck for pedestrians and obstructions.
- ☐ Secure load in cargo area.
- ☐ Cargo door closed and latched securely.

ON THE ROAD

- ☐ Slow down to avoid crashes.
- ☐ Anticipate stops. Brake early.
- ☐ Be alert and drive defensively.
- ☐ Stop for rest when you get tired.

AT STOPS

- ☐ Firmly set parking brake.
- ☐ Shift transmission firmly into park and turn engine off.
- ☐ Check connections if towing a trailer.
- ☐ Check tire condition.
- ☐ Check that all lights are working.
- ☐ Remove keys and lock the truck.

REMEMBER - CRASHES ARE CAUSED BY

- Driver error or inattention.
- Excessive speed.
- Following too closely.

YOU SHOULD ALWAYS

- **LOAD THE TRUCK HEAVIER IN FRONT**
- **REDUCE YOUR NORMAL DRIVING SPEED**
- **WEAR YOUR SEAT BELT**