



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133386

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Holding, Marina			Employee ID NR			Phone Number (250) 953-0905						
Client Organization Tourism, Arts and Culture			Job Title Administrative Coordinator			Travel Group Code 3						
5. Date Completed 2021/01/12		6. Fiscal Year 2021		7. Special Cheque Issue		8. Cheque Stub Information						
Type of Travel In Province		14. Reason for Travel staffing Minister				Headquarters Legislature/Victoria						
12. Mailing Address for Cheque PO Box 9082 Stn Prov Govt , BC V8W 9E2												
16. Travel Dates 2020 12/17 12/23	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination Victoria Vic/Van/Vic (HJ)	Start 1110 0610	End 1130 1630	Km	Cost 0.00 0.00		Claim H-	Cost 0.00 25.75		Cost	Describe	
PCARD												
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 7.80		38. \$ 25.75	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 33.55	
48. Client Code 126 126 126 126	49. Resp. 51384 51384	50. Service Line 54006 54006		51. STOB 5701 6501	52. Project 5188888 5188888		45. Supplier Code NR		Amount \$ 25.75 \$ 7.80			
Less Travel Advance 126												
										54. \$ 33.55		
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name		Date Signed				
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name		Date Signed				
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name		Date Signed				

Audit Trail for Travel Voucher (Restricted Use) E133386 for Holding, Marina

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/01/12 15:19:29	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Holding, Marina Marina.Holding@gov.bc.ca	Saved	Holding, Marina Marina.Holding@gov.bc.ca
2021/01/12 15:21:40	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Holding, Marina Marina.Holding@gov.bc.ca	Saved	Holding, Marina Marina.Holding@gov.bc.ca
2021/01/26 09:42:09	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Holding, Marina Marina.Holding@gov.bc.ca	Saved	Holding, Marina Marina.Holding@gov.bc.ca
2021/01/26 09:42:16	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Holding, Marina Marina.Holding@gov.bc.ca	Notified	Holding, Marina Marina.Holding@gov.bc.ca
2021/02/01 14:43:34	Holding, Marina NR Marina.Holding@gov.bc.ca		Approved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/02/01 14:46:41	Farrance, Melissa NR Melissa.Farrance@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E133386 for Holding, Marina

1 note(s) returned.

Created On	Author	Note
2021/01/26 09:42:09	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Dec 17, 2020 - Yellow Cab (pd by dc) to Ministry for meeting - walk back to buidlings Dec 23, 2020 - personal ride to Helijet Vic/Van (pd by p/c) - share ride to meeting - share ride to Helijet Van/Vic (pd by p/c) - personal ride home.

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YELLOW CAB #44
817 FISGARD ST V8W1R9
VICTORIA BC
23786319
GH2378631901

PURCHASE



12-17-2020 11:21:01
Acct # *****NR RF
Card Type DP
A0000002771010 Interac

Operator: 044
Trace # 3152
Inv. # 44
Auth # 408608 RRN 001403065

Purchase \$7.80 ✓

s.22

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

Flesh, Cindy TACS:EX

From: passengerservices@helijet.com
Sent: December 21, 2020 11:19 AM
To: Flesh, Cindy TACS:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	NR
	Name	Marina Holding

Booking NR

Wednesday, December 23, 2020

700

07:00 Victoria Harbour (Downtown)

07:35 Vancouver Harbour (Downtown)

35 minutes

Confirmed

2 Passengers - Sale

- Marina Holding, Female
- Seamus Wolfe, Male

Invoice NR

SALE - Seat Sale \$219 \$417.14

+ GST \$20.86

Billing \$417.14

Taxes \$20.86

Grand Total \$438.00

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only

[Add to Calendar](#)

changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

Booking NR

Wednesday, December 23, 2020

719

15:35 Vancouver Harbour (Downtown)

16:10 Victoria Harbour (Downtown)

35 minutes

Confirmed

2 Passengers - Off-Peak

• Marina Holding, Female

• Seamus Wolfe, Male

[Add to Calendar](#)

InvoiceNR

FARE-YWH-OffPeak_2020 \$495.24

+ GST \$24.76

Billing \$495.24

Taxes \$24.76

Grand Total \$520.00

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.



Control No.

E133357

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Name Gardea, Daniela Client Organization Municipal Affairs and Housing		Employee ID NR Job Title Ministerial Assistant		Phone Number (778) 677-4304 Travel Group Code 4 ³	
5. Date Completed 2020/12/22		6. Fiscal Year 2021		7. Special Cheque Issue	
Type of Travel In Province		14. Reason for Travel staffing Minister		8. Cheque Stub Information Headquarters Victoria	

12. Mailing Address for Cheque

16. Travel Dates	17. Places Travelled			18. .55 KMS Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2020										
11/17	Vancouver (FERRY)	1130	1205	68	37.40					
11/18	Vancouver	1810	2359		0.00		75.80			
11/19	Vancouver	0700	2359		0.00					
11/20	Vancouver	0700	2359		0.00					
11/21	Vancouver	0700	2359		0.00					
11/22	Vancouver	0700	2359		0.00					
11/23	Vancouver	0700	2359		0.00					
11/24	Vancouver	0700	2359		0.00					
11/25	Victoria (FERRY)	0700	2315	68	37.40		73.50			
11/28	Vancouver	1130	1205		0.00					
					36.	37.	38.	39.	40.	
TOTALS OF COLUMNS					\$ 74.80	\$ 149.30	\$ 0.00	\$ 0.00	\$ 21.26	Claim Total \$ 245.36

48.	Client Code 060 ¹²⁶ 060 060 060	49.	Resp. 51384 51384	50.	Service Line 54006 54006	51.	STOB 5701 6501	52.	Project 5188888 5188888	45.	Supplier Code NR	Amount \$ 224.10 \$ 21.26
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Less Travel Advance	060
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AMOUNT DUE TO EMPLOYEE

54.	\$ 245.36
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.		Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.		Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.		Print Name	Date Signed

Audit Trail for Travel Voucher (Restricted Use) E133357 for Gardea, Daniela

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2020/12/22 11:58:26	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Gardea, Daniela Daniela.Gardea@gov.bc.ca	Saved	Gardea, Daniela Daniela.Gardea@gov.bc.ca
2020/12/22 12:18:17	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Gardea, Daniela Daniela.Gardea@gov.bc.ca	Saved	Gardea, Daniela Daniela.Gardea@gov.bc.ca
2020/12/24 11:22:10	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Gardea, Daniela Daniela.Gardea@gov.bc.ca	Saved	Gardea, Daniela Daniela.Gardea@gov.bc.ca
2020/12/24 11:30:58	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Gardea, Daniela Daniela.Gardea@gov.bc.ca	Notified	Gardea, Daniela Daniela.Gardea@gov.bc.ca
2021/01/05 14:03:54	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Gardea, Daniela Daniela.Gardea@gov.bc.ca	Saved	Gardea, Daniela Daniela.Gardea@gov.bc.ca
2021/01/13 11:20:11	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Gardea, Daniela Daniela.Gardea@gov.bc.ca	Saved	Gardea, Daniela Daniela.Gardea@gov.bc.ca

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From: [Flesh, Cindy TACS:EX](#)
To: [Laird, Patricia FIN:EX](#)
Cc: [Holding, Marina TAC:EX](#)
Subject: FW: TV E133357, E133359, E133394 and E133397 Daniela Gardea (please use this email)
Date: February 2, 2021 9:36:42 AM

MA Marina Holding approved – please let me know if you have any questions

Cindy Flesh

Administrative Coordinator to the

Honourable Melanie Mark

Minister of Tourism, Arts, Culture and Sport

****As of May 4, 2020 amendments to the Lobbyists Transparency Act has come into force. You must ensure that you are in compliance with the registration requirements under the Act.** The Office of the Registrar of Lobbyists can assist you to determine if you are in compliance, please contact the Office of the Registrar of Lobbyists at <https://www.lobbyistsregistrar.bc.ca/> **

Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies.

From: Holding, Marina TAC:EX

Sent: February 1, 2021 2:38 PM

To: Flesh, Cindy TACS:EX ; Farrance, Melissa TACS:EX

Subject: RE: TV E133357, E133359, E133394 and E133397 Daniela Gardea (please use this email)

All looks good to me!

Marina

From: Flesh, Cindy TACS:EX <Cindy.Flesh@gov.bc.ca>

Sent: February 1, 2021 2:32 PM

To: Holding, Marina TAC:EX <Marina.Holding@gov.bc.ca>; Farrance, Melissa TACS:EX <Melissa.Farrance@gov.bc.ca>

Subject: RE: TV E133357, E133359, E133394 and E133397 Daniela Gardea (please use this email)

Hello – just following up on these – Finance reached out to me today to see if they had been approved - thanks

Cindy Flesh

Administrative Coordinator to the

Honourable Melanie Mark

Minister of Tourism, Arts, Culture and Sport

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From: Flesh, Cindy TACS:EX

Sent: January 26, 2021 9:29 AM

To: Holding, Marina TAC:EX <Marina.Holding@gov.bc.ca>; Farrance, Melissa TACS:EX <Melissa.Farrance@gov.bc.ca>

Subject: RE: TV E133357, E133359, E133394 and E133397 Daniela Gardea (please use this email)
If you could please approve and forward to FinFsa – it would be much appreciated and please let me know if you have any questions

Cindy Flesh

Administrative Coordinator to the

Honourable Melanie Mark

Minister of Tourism, Arts, Culture and Sport

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From: Daniela Gardea s.22

Sent: January 26, 2021 9:25 AM

To: Flesh, Cindy TACS:EX <Cindy.Flesh@gov.bc.ca>

Subject: Re: TV E133357, E133359, E133394 and E133397 Daniela Gardea (please use this email)

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

approved.

apologies i missed your emails before. I hope you are well, Cindy!

-- daniela

On Jan 26, 2021, at 09:22, Flesh, Cindy TACS:EX <Cindy.Flesh@gov.bc.ca> wrote:

Hello – if you could please send me back an e-mail saying approved or let me know if you are happy with this (ie need changes – missed something) let me know I can fix – Finance would really like to get moving on these – thanks and hoping this is finding you well.

Cindy Flesh

Administrative Coordinator to the

Honourable Melanie Mark

Minister of Tourism, Arts, Culture and Sport

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*the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies. ***

From: Flesh, Cindy TACS:EX

Sent: January 18, 2021 9:30 AM

To: 'Daniela Gardea' s.22

Subject: FW: TV E133357, E133359, E133394 and E133397 Daniela Gardea (please use this email)

Importance: High

Hello – just following up on this - thanks

Cindy Flesh

Administrative Coordinator to the

Honourable Melanie Mark

Minister of Tourism, Arts, Culture and Sport

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requirements under the Act. The Office of the Registrar of Lobbyists can assist you to determine if you are in compliance, please contact the Office of the Registrar of Lobbyists at <https://www.lobbyistsregistrar.bc.ca/> **

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From: Flesh, Cindy TACS:EX

Sent: January 14, 2021 1:28 PM

To: 'Daniela Gardea' s.22

Subject: FW: TV E133357, E133359, E133394 and E133397 Daniela Gardea (please use this email)

Finally done – as I can not access your idir (it has been deactivated and not be me) anyways – please have a look and send back to me saying approved and I will take it from there – thanks Daniela for your patience.

Cindy Flesh

Administrative Coordinator to the

Honourable Melanie Mark

Minister of Tourism, Arts, Culture and Sport

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Notes for Travel Voucher (Restricted Use) E133357 for Gardea, Daniela

2 note(s) returned.

Created On	Author	Note
2020/12/24 11:22:10	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Nov 11, 2020 drive BC Ferry Vic/Van (pd by m/c) - drive to personal residence n/c) - o/n Nov 12-25, 2020 - work from Vancouver or pre diems or personal residence claims Nov 25, 2020 - drive to BC Ferry Van/Vic (pd by visa) - drive to home Nov 28, 2020 - Harbour Air courier charge 26.21 Vic/Van (pd by visa) Nov 25, 2020 should read work from Vancouver no per diems or personal residence claims
2021/01/13 11:20:11	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	

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To
Tsawwassen



LANE 09

RECEIPT - PLEASE RETAIN

PURCHASE 2019/11/17

01	Undersize Vehi	57.50
1	Adult	17.20
	Fuel Surcharg	1.10

Total 75.80

Master Card
***** **NR 75.80

AUTH 000000 77643 0010019270 S

01 APPR 01 THP 00 027

CHANGE DUE 0.00

CARDHOLDER COPY
SWB 17 Nov 2019 18:40:14
NR

97453
SEE REVERSE SIDE OF TICKET

To
Tsawwassen
To
Swartz Bay



LANE 41

RECEIPT - PLEASE RETAIN

PURCHASE 2020/11/25

20	Undersize Vehi	57.50
1	Adult	17.20
	Fuel Rebate	1.20-

Total 73.50

Visa
*****NR 73.50

AUTH 09189F 66307716 0010011400 H

Visa CREDIT

0000000031010 / 0000000000 /

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CARDHOLDER COPY
TSA 25 Nov 2020 20:23:06
NR

SEE REVERSE SIDE OF TICKET

Harbour Air Seaplanes

Vancouver (604) 274-1277

Victoria (250) 384-2215

Nanaimo (250) 714-0004

Ganges 1-877-537-9880

Toll-free 1-800-665-0212

Website: www.harbourair.com

11/28/2020 10:18:07 AM

GST: 84295 5858 RT0001

CUSTOMER COPY

Booking NR

Daniela Gardia

Saturday, November 28, 2020

1 Freight / 3 lbs.

KK- Confirmed

Flight #220

Departs 11:30 @ Victoria Harbour

Arrives 12:05 @ Vancouver Harbour

Invoice #: NR

- 1 All Skeds : Freight Carbon 0 \$0.25 CAD
- 1 Freight CXH-YWH : SameDay : \$20.00 CAD
- 1 Freight CXH-YWH : SameDay : \$0.00 CAD

Goods and Services Tax \$1.01 CAD

Grand Total \$21.26 CAD

Payment Information:

Visa \$21.26 CAD

Date/Time 11/28/2020 10:18:02 AM
Station HRA07S06
Terminal ID W66308287
Action Purchase
Card type VISA
Card Number **** * NR
Amount \$21.26
Authorization 04085F
Message APPROVED - THANK YOU
Trace Number 0013120030
Response 01-005/APPROVED 04085F

NR

CUSTOMER COPY

*** TRANSACTION RECORD ***

Free WiFi Password: hague99



Control No.

E133359

Name Gardea, Daniela		Employee ID NR		Phone Number (778) 677-4304	
Client Organization Municipal Affairs and Housing TOURISM,		Job Title SR Ministerial Assistant		Travel Group Code 4-3	
5. Date Completed 2020/12/22		6. Fiscal Year 2021		7. Special Cheque Issue	
Type of Travel In Province		14. Reason for Travel staffing Minister			8. Cheque Stub Information Headquarters Victoria

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

AUDITED BY PL FEB 02-21

Audit Trail for Travel Voucher (Restricted Use) E133359 for Gardea, Daniela

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2020/12/22 12:17:59	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Gardea, Daniela Daniela.Gardea@gov.bc.ca	Saved	Gardea, Daniela Daniela.Gardea@gov.bc.ca
2020/12/24 11:30:31	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Gardea, Daniela Daniela.Gardea@gov.bc.ca	Saved	Gardea, Daniela Daniela.Gardea@gov.bc.ca
2020/12/24 11:30:48	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Gardea, Daniela Daniela.Gardea@gov.bc.ca	Notified	Gardea, Daniela Daniela.Gardea@gov.bc.ca
2021/01/05 14:08:18	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Gardea, Daniela Daniela.Gardea@gov.bc.ca	Saved	Gardea, Daniela Daniela.Gardea@gov.bc.ca
2021/01/05 14:19:23	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Gardea, Daniela Daniela.Gardea@gov.bc.ca	Saved	Gardea, Daniela Daniela.Gardea@gov.bc.ca

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From: [Flesh, Cindy TACS:EX](#)
To: [Laird, Patricia FIN:EX](#)
Cc: [Holding, Marina TAC:EX](#)
Subject: FW: TV E133357, E133359, E133394 and E133397 Daniela Gardea (please use this email)
Date: February 2, 2021 9:36:42 AM

MA Marina Holding approved – please let me know if you have any questions

Cindy Flesh

Administrative Coordinator to the

Honourable Melanie Mark

Minister of Tourism, Arts, Culture and Sport

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From: Holding, Marina TAC:EX

Sent: February 1, 2021 2:38 PM

To: Flesh, Cindy TACS:EX ; Farrance, Melissa TACS:EX

Subject: RE: TV E133357, E133359, E133394 and E133397 Daniela Gardea (please use this email)

All looks good to me!

Marina

From: Flesh, Cindy TACS:EX <Cindy.Flesh@gov.bc.ca>

Sent: February 1, 2021 2:32 PM

To: Holding, Marina TAC:EX <Marina.Holding@gov.bc.ca>; Farrance, Melissa TACS:EX <Melissa.Farrance@gov.bc.ca>

Subject: RE: TV E133357, E133359, E133394 and E133397 Daniela Gardea (please use this email)

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From: Flesh, Cindy TACS:EX

Sent: January 26, 2021 9:29 AM

To: Holding, Marina TAC:EX <Marina.Holding@gov.bc.ca>; Farrance, Melissa TACS:EX <Melissa.Farrance@gov.bc.ca>

Subject: RE: TV E133357, E133359, E133394 and E133397 Daniela Gardea (please use this email)
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Cindy Flesh

Administrative Coordinator to the

Honourable Melanie Mark

Minister of Tourism, Arts, Culture and Sport

****As of May 4, 2020 amendments to the Lobbyists Transparency Act has come into force. You must ensure that you are in compliance with the registration requirements under the Act.** The Office of the Registrar of Lobbyists can assist you to determine if you are in compliance, please contact the Office of the Registrar of Lobbyists at <https://www.lobbyistsregistrar.bc.ca/> **

Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies.

From: Daniela Gardea 8:22

Sent: January 26, 2021 9:25 AM

To: Flesh, Cindy TACS:EX <Cindy.Flesh@gov.bc.ca>

Subject: Re: TV E133357, E133359, E133394 and E133397 Daniela Gardea (please use this email)

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

approved.

apologies i missed your emails before. I hope you are well, Cindy!

-- daniela

On Jan 26, 2021, at 09:22, Flesh, Cindy TACS:EX <Cindy.Flesh@gov.bc.ca> wrote:

Hello – if you could please send me back an e-mail saying approved or let me know if you are happy with this (ie need changes – missed something) let me know I can fix – Finance would really like to get moving on these – thanks and hoping this is finding you well.

Cindy Flesh

Administrative Coordinator to the

Honourable Melanie Mark

Minister of Tourism, Arts, Culture and Sport

****As of May 4, 2020 amendments to the Lobbyists Transparency Act has come into force. You must ensure that you are in compliance with the registration requirements under the Act.** The Office of the Registrar of Lobbyists can assist you to determine if you are in compliance, please contact the Office of the Registrar of Lobbyists at <https://www.lobbyistsregistrar.bc.ca/> **

***Please note: This email message, including attachments, is intended for*

*the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies. ***

From: Flesh, Cindy TACS:EX

Sent: January 18, 2021 9:30 AM

To: 'Daniela Gardea' s.22

Subject: FW: TV E133357, E133359, E133394 and E133397 Daniela Gardea (please use this email)

Importance: High

Hello – just following up on this - thanks

Cindy Flesh

Administrative Coordinator to the

Honourable Melanie Mark

Minister of Tourism, Arts, Culture and Sport

****As of May 4, 2020 amendments to the Lobbyists Transparency Act has come into**

force. You must ensure that you are in compliance with the registration

requirements under the Act. The Office of the Registrar of Lobbyists can assist you to determine if you are in compliance, please contact the Office of the Registrar of Lobbyists at <https://www.lobbyistsregistrar.bc.ca/> ******

***Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies. ***

From: Flesh, Cindy TACS:EX

Sent: January 14, 2021 1:28 PM

To: 'Daniela Gardea' s.22

Subject: FW: TV E133357, E133359, E133394 and E133397 Daniela Gardea (please use this email)

Finally done – as I can not access your idir (it has been deactivated and not be me) anyways – please have a look and send back to me saying approved and I will take it from there – thanks Daniela for your patience.

Cindy Flesh

Administrative Coordinator to the

Honourable Melanie Mark

Minister of Tourism, Arts, Culture and Sport

****As of May 4, 2020 amendments to the Lobbyists Transparency Act has come into**

force. You must ensure that you are in compliance with the registration

requirements under the Act. The Office of the Registrar of Lobbyists can assist you to determine if you are in compliance, please contact the Office of the Registrar of Lobbyists at <https://www.lobbyistsregistrar.bc.ca/> ******

***Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly*

Notes for Travel Voucher (Restricted Use) E133359 for Gardea, Daniela

2 note(s) returned.

Created On	Author	Note
2020/12/24 11:30:31	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Nov 29, 2020 - drive to BC Ferry Vic/Van (pd by visa) - drive to personal Residence - o/n Nov 30th to Dec 6th - working from Vancouver with new Minister claiming pre diems Nov 30th to Dec 4th claiming personal residence Nov 29th to Dec 3rd. Dec 2, 2020 - drive to VCO for meetings (prking pd by visa) - drive to p/r Dec 4th - drive to VCO for meetings (prking pd by visa) - drive to p/r Dec 6th - drive to BC Ferry Van/Vic (pd by visa) - drive home Dec 21, 2020 - drive to BC Ferry Vic/Van (pd by visa) drive to p/r - o/n n/c Dec 22, 2020 - drive to event - drive to p/r (n/c) Dec 28, 2020 - last day of work - not returning to Victoria
2021/01/05 14:19:23	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	

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Swartz Bay
To
Tsawwassen



LANE 05

RECEIPT - PLEASE RETAIN

PURCHASE 2020/11/29

1	Adult	17.20
20	Undersize Vehi	57.50
	Fuel Rebate	1.20-

Total 73.50

Visa

*****NR 73.50

AUTH 03323F 66307708 0010010960 H

Visa CREDIT

00000000031010 / 0000000000 /

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CARDHOLDER COPY
SWB 29 Nov 2020 18:31:10
NR

SE
SIDE OF TICKET

Tsawwassen
To
Swartz Bay



LANE 40

RECEIPT - PLEASE RETAIN

PURCHASE 2020/12/06

20	Undersize Vehi	57.50
1	Adult	17.20
	Fuel Rebate	1.20-

Total 73.50

Visa

*****NR 73.50

AUTH 06186F 66307718 0010018620 H

Visa CREDIT

00000000031010 / 0000000000 /

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CARDHOLDER COPY
TSA 06 Dec 2020 20:45:20
NR

S
SIDE OF TICKET

Canada Place Parkade

999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number: 1
Entered: 12/02/2020 08:34
Exited: 12/02/2020 12:26
Ticket Number: 37168
Transaction Number: 85822
Rate: A
Parking Fee: \$19.00

Total Fee: \$19.00
Fee Paid: \$19.00
Visa
XXXXXXXXXXNR
Approval Number: 01332F

Thank you for visiting
Canada Place
Above amount includes 5% GST
GST# 120996095RT0005

Canada Place Parkade

999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number: 1
Entered: 12/04/2020 09:04
Exited: 12/04/2020 11:20
Ticket Number: 37368
Transaction Number: 85861
Rate: A
Parking Fee: \$19.00

Total Fee: \$19.00
Fee Paid: \$19.00
Visa
XXXXXXXXXXNR
Approval Number: 00015F

Thank you for visiting
Canada Place
Above amount includes 5% GST
GST# 120996095RT0005

Swartz Bay
To
Tsawwassen



LANE 05

RECEIPT - PLEASE RETAIN

PURCHASE 2020/12/21

20'	Undersize Vehi	57.50
1	Adult	17.20
	Fuel Rebate	1.20-

Total	73.50
-------	-------

Visa

*****NR

73.50

AUTH 06007F 66307709 0010016350 H

Visa CREDIT

A0000000031010 / 0000000000 /

01 APPROVED - THANK YOU 027

CHANGE DUE	0.00
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CARDHOLDER COPY

SWB 21 Dec 2020 08:45:33

NR

S _____ T



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133385

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Wolfe, Seamus			Employee ID NR			Phone Number (250) 356-0179						
Client Organization Tourism, Arts, Culture and Sport			Job Title Ministerial Advisor			Travel Group Code 3						
5. Date Completed 2021/01/12		6. Fiscal Year 2021		7. Special Cheque Issue		8. Cheque Stub Information						
Type of Travel In Province		14. Reason for Travel staffing Minister				Headquarters Victoria						
12. Mailing Address for Cheque PO Box 9082 Stn Prov Govt Victoria, BC V8W 9E2												
16. Travel Dates 2020 12/23	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination Vic/Van/Vic (HJ)	Start 0610	End 1630	Km	Cost 0.00			Claim H-	Cost 25.75		Cost	Describe
	PCARD											
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 0.00		38. \$ 25.75	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 25.75		
48. Client Code 126 126 126 126	49. Resp. 51384	50. Service Line 54006		51. STOB 5701	52. Project 5188888		45. Supplier Code NR		Amount \$ 25.75			
Less Travel Advance 126												
										54. \$ 25.75		
AMOUNT DUE TO EMPLOYEE												
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed			

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

AUDITED BY PL JAN 29-21

Audit Trail for Travel Voucher (Restricted Use) E133385 for Wolfe, Seamus

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/01/12 15:17:04	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca	Saved	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca
2021/01/26 09:37:33	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca	Saved	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca
2021/01/26 09:37:55	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca	Notified	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca
2021/01/26 12:36:35	Wolfe, Seamus NR Seamus.Wolfe@gov.bc.ca		Initiated	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/01/29 11:39:24	Farrance, Melissa NR Melissa.Farrance@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E133385 for Wolfe, Seamus

1 note(s) returned.

Created On	Author	Note
2021/01/26 09:37:33	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Dec 23, 2020 - personal ride to Helijet Vic/Van (pd by p/c) share ride to meeting - share ride to Helijet Van/Vic (pd by p/c) - personal ride home.

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Flesh, Cindy TACS:EX

From: passengerservices@helijet.com
Sent: December 21, 2020 11:19 AM
To: Flesh, Cindy TACS:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	NR
	Name	Marina Holding

Booking NR

Wednesday, December 23, 2020

700

07:00 Victoria Harbour (Downtown)

07:35 Vancouver Harbour (Downtown)

35 minutes

Confirmed

2 Passengers - Sale

• Marina Holding, Female

• Seamus Wolfe, Male

Invoice NR

SALE - Seat Sale \$219 \$417.14

+ GST \$20.86

Billing \$417.14

Taxes \$20.86

Grand Total \$438.00

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only

[Add to Calendar](#)

changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

Booking **NR**

Wednesday, December 23, 2020

719

15:35 Vancouver Harbour (Downtown)

16:10 Victoria Harbour (Downtown)

35 minutes

Confirmed

2 Passengers - Off-Peak

- Marina Holding, Female
- Seamus Wolfe, Male

[Add to Calendar](#)

Invoice **NR**

FARE-YWH-OffPeak_2020	\$495.24
+ GST	\$24.76
Billing	\$495.24
Taxes	\$24.76
Grand Total	\$520.00

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.



Control No.

E133380

Name	Employee ID	Phone Number
Farrance, Melissa	NR	(250) 953-0905
Client Organization	Job Title	Travel Group Code
Tourism, Arts, Culture and Sport	Ministerial Assistant	3

5. Date Completed 2021/01/12	6. Fiscal Year 2021	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel staffing Minister	Headquarters Victoria	

12. Mailing Address for Cheque
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
2020	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
12/22	Vic/Van/Vic (HJ)	0600	1230		0.00	479.00					
12/23	Vic/Van/Vic (HJ)	0600	1645		0.00	438.00	H-	25.75		39.00	Taxi's
(Flights paid on personal cc)											

TOTALS OF COLUMNS			36. \$ 0.00	37. \$ 917.00 \$ 22	38. \$ 25.75	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 22	\$ 981.75
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[illegible][illegible]

		AMOUNT DUE TO EMPLOYEE		54.	\$ 981.75
				-----	\$ 22

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
---	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
---	-------------------	--------------------

Audit Trail for Travel Voucher (Restricted Use) E133380 for Farrance, Melissa

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/01/12 09:16:33	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/01/12 09:30:53	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/01/12 09:31:02	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Notified	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/01/12 10:06:47	Farrance, Melissa NR Melissa.Farrance@gov.bc.ca		Initiated	Holding, Marina Marina.Holding@gov.bc.ca
2021/01/12 13:33:02	Holding, Marina NR Marina.Holding@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E133380 for Farrance, Melissa

1 note(s) returned.

Created On	Author	Note
2021/01/12 09:30:53	Flesh, Cindy NR Cindy.Flesh@gov.bc.ca	Dec 22, 2020 - personal ride to Helijet Vic/Van (pd by p/c) walk to event - walk to Helijet Van/Vic (pd by p/c) personal ride to buildings Dec 23, 2020 - personal ride to Helijet Vic/Van (pd by p/c) - Vancouver Taxi (pd by p/c) to meetings - Vancouver Taxi to Helijet Van/Vic (pd by p/c) personal ride home

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Flesh, Cindy TACS:EX

From: Farrance, Melissa TACS:EX
Sent: December 22, 2020 1:59 PM
To: Flesh, Cindy TACS:EX
Subject: FW: Thank you for choosing to take off with Helijet!

My morning flight 😊

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: December 22, 2020 1:58 PM
To: Farrance, Melissa TACS:EX <Melissa.Farrance@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	NR
	Name	Melissa Farrance
	Company	Bc Government

Booking NR [redacted]

Tuesday, December 22, 2020

Invoice NR [redacted]

700

SALE - Seat Sale \$219 \$208.57

+ GST \$10.43

07:00 Victoria Harbour (Downtown)

07:35 Vancouver Harbour (Downtown)

Billing \$208.57

35 minutes

Taxes \$10.43

Grand Total \$219.00

Confirmed

Mastercard  \$219.00

1 Passengers - Sale

Melissa Farrance, Female

Date / Time December 22, 2020 @ 6:39:15 AM

Summary *****NR

Expiration NR

Authorization 07438Z

Add to Calendar

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

TOTAL FOR BOTH FLIGHTS IS
\$479.00 INCL TAXES

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention. If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website.

GST#:
R102320165

COVID-19 Information:

For your ongoing safety and security, Helijet is pleased to participate in the

Flesh, Cindy TACS:EX

From: Farrance, Melissa TACS:EX
Sent: December 22, 2020 2:08 PM
To: Flesh, Cindy TACS:EX
Subject: FW: Thank you for choosing to take off with Helijet!

Not sure if I sent this one. Thanks!

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: December 22, 2020 11:14 AM
To: Farrance, Melissa TACS:EX <Melissa.Farrance@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	NR
	Name	Melissa Farrance
	Company	Bc Government

Booking NR

Tuesday, December 22, 2020

Invoice NR

711

FARE-YWH-OffPeak_2020 \$247.62

+ GST \$12.38

11:30 Vancouver Harbour (Downtown)

12:05 Victoria Harbour (Downtown)

Billing \$247.62

35 minutes

Taxes \$12.38

Grand Total \$260.00

Confirmed

Mastercard  \$260.00

1 Passengers - Off-Peak

Melissa Farrance, Female

Date / Time December 22, 2020 @ 11:13:14 AM

Summary **** *NR

Expiration NR

Authorization 09400Z

Add to Calendar

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19

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THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention. If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website.

GST#:
R102320165

COVID-19 Information:

For your ongoing safety and security, Helijet is pleased to participate in the

Flesh, Cindy TACS:EX

From: passengerservices@helijet.com
Sent: January 4, 2021 9:47 AM
To: Flesh, Cindy TACS:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	NR
	Name	Melissa Farrance
	Company	Bc Government

Booking NR

Wednesday, December 23, 2020

700

07:00 Victoria Harbour (Downtown)

07:35 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Sale

Invoice NR

SALE - Seat Sale \$219 \$208.57

+ GST \$10.43

Billing \$208.57

Taxes \$10.43

Grand Total \$219.00

Mastercard \$219.00

Melissa Farrance, Female

[Add to Calendar](#)

Date / Time	December 23, 2020 @ 6:36:15 AM
Summary	**** *NR
Expiration	NR
Authorization	08432Z

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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COVID-19

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Please read your confirmation for more COVID-19 information.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention. If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website.

GST#:

R102320165

COVID-19 Information:

For your ongoing safety and security, Helijet is pleased to participate in the Helicopter Association International COVID Clean Pledge and World Travel & Tourism Council's Safe Travels program to meet or exceed any applicable federal, provincial or municipal public health regulations. See in-terminal signage or helijet.com for Helijet's enhanced procedures and protocols.

Flesh, Cindy TACS:EX

From: Farrance, Melissa TACS:EX
Sent: January 4, 2021 9:44 AM
To: Flesh, Cindy TACS:EX
Subject: FW: Thank you for choosing to take off with Helijet!

One more coming!

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: December 23, 2020 3:21 PM
To: Farrance, Melissa TACS:EX <Melissa.Farrance@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	NR
	Name	Melissa Farrance
	Company	Bc Government

Booking NR

Wednesday, December 23, 2020

Invoice NR

719

SALE - Seat Sale \$219 \$208.57

+ GST \$10.43

15:35 Vancouver Harbour (Downtown)

16:10 Victoria Harbour (Downtown)

Billing \$208.57

35 minutes

Taxes	\$10.43
Grand Total	\$219.00

Confirmed

Mastercard	\$219.00
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1 Passengers - Sale

Melissa Farrance, Female

Date / Time	December 23, 2020 @ 2:22:08 PM
Summary	**** *NR
Expiration	NR
Authorization	06240Z

[Add to Calendar](#)

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

BOTH FLIGHTS ARE \$479.00 INCL TAXES

Please read your confirmation for more COVID-19 information.

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention. If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website.

GST#:
R102320165

COVID-19 Information:

For your ongoing safety and security, Helijet is pleased to participate in the

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

CARD *****NR
CARD TYPE MASTERCARD
DATE 2020/12/23
TIME 1676 07:51:04
CLERK ID 7
INVOICE # 13
RECEIPT NUMBER
H85062386-001-517-001-0

PURCHASE
TOTAL

\$18.00

MasterCard
A0000000041010
770FD34476131162
0000008000-

APPROVED

FF/DT 00
AUTH# 03148Z 01-027
THANK YOU

NO SIGNATURE REQUIRED

MERCHANT COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

CARD *****NR
CARD TYPE MASTERCARD
DATE 2020/12/23
TIME 0768 14:20:45
CLERK ID 1
INVOICE # 905839
RECEIPT NUMBER
H85024977-001-294-001-0

PURCHASE
TOTAL

\$21.00

MasterCard
A0000000041010
73713CE0A39F1071
0000008000-

APPROVED

FF/DT 00
AUTH# 01377Z 01-027
THANK YOU

NO SIGNATURE REQUIRED

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