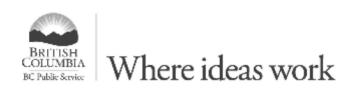
AE21EXESLP34



Travel Voucher (Restricted Use)

Control No.

E133532

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Snoddo Client O Advanc	n, Michael rganization ed Educatior		nd Ti	raining			E N Ja	mployee NR ob Title Ministerial	ID Assistant	1		Phone N (250) 33 Travel 0 3	56-0179 Group (ode
	Completed			iscal Yea	ar	7. S	pecial Che	eque Issu	е		8. Che	eque Stub I	nforma	ition
2021/03/12 2021					. 16 - 18				Head Victo	quarters ria				
PO Box	9080 Stn Pr	ov Govt	Yicto i	ria , BC \	/8W 9E2									
16. Travel Dates	17.	ces Trav			18. Pers	onal	19. Other Transpor		1. als	22. Loc	lging	20. & 21. I	Miscell	aneous
2021 02/16 02/17 02/18	Destination EA in Victo EA in Victo EA in Victo	oria 0	art 800 800 800	End 1800 1800 1800	Km (0.00 0.00 0.00 0.00	Costs	Claim	0.00 0.00 0.00 0.00	1°	osts 15.99 15.99 15.99	0.00 0.00 0.00 0.00	Desci NR	ribe (sup. code) (sup. code) (sup. code)
48. Clien	OF COLUN t Code	/INS I9. Resp.	ا			66. \$ 0.00 51		?. Pro	38. \$ 0.00 ject		347.97 5 .	40. \$ 0.00 upplier Cod		Claim Total \$ 347.97 Amount \$ 347.97
	019 019 019 019 avel Advance			'			3701					NR -		ψ 347.37
	019											_		
								A	MOUNT I	DUE .	то ем	IPLOYEE		54. \$ 347.97
 Certification disburse a result 	ed this travel ements mad of travel on th I have not	l expense e and/or governm	e clair allow ent b	m is a true ances to usiness a	e statem which I a s detaile	am ent	itled as ve and	Print Nan	ne			Date Si	gned	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					ncial	Print Na	ne			Date S	igned			
- Requi	ment Authorsition for paystration Act.	ment pui	suan	t to section	on 32 of	the Fin	nancial	Print Na				Date S		ADCC 4240.2

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2021Mar19

Audit Trail for Travel Voucher (Restricted Use) E133532 for Snoddon, Michael 8 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/03/12 15:29:35	Lord, Ngaire	Snoddon, Michael	Saved	Snoddon, Michael
	(IDIR/NR)	Michael.Snoddon@gov.bc.ca		Michael.Snoddon@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/12 15:31:11	Lord, Ngaire	Snoddon, Michael	Saved	Snoddon, Michael
	(IDIR\NR)	Michael.Snoddon@gov.bc.ca		Michael.Snoddon@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/12 15:36:01	Lord, Ngaire	Snoddon, Michael	Saved	Snoddon, Michael
	(IDIR\INR	Michael.Snoddon@gov.bc.ca		Michael.Snoddon@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/12 16:03:03	Lord, Ngaire	Snoddon, Michael	Saved	Snoddon, Michael
	(IDIR/NR	Michael.Snoddon@gov.bc.ca		Michael.Snoddon@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/12 16:38:04	Lord, Ngaire	Snoddon, Michael	Notified	Snoddon, Michael
	(IDIR\INR	Michael.Snoddon@gov.bc.ca		Michael.Snoddon@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/12 16:39:14	Lord, Ngaire	Snoddon, Michael	Notified	Snoddon, Michael
	(IDIR\NR	Michael.Snoddon@gov.bc.ca		Michael.Snoddon@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/15 07:13:13	Snoddon, Michael		Initiated	Fleurant, Kathleen
	(IDIR\NR			Kathleen.Fleurant@gov.bc.ca
	Michael.Snoddon@gov.bc.ca			
2021/03/15 08:39:18	Fleurant, Kathleen		Approved	dFSA MIN OFF, FIN
	(IDIR\NR			FINFSAMINOFF@gov.bc.ca
	Kathleen.Fleurant@gov.bc.ca			
				,

Notes for Travel Voucher (Restricted Use) E133532 for Snoddon, Michael

2 note(s) returned.

re Ngaire.Lord@gov.bc.ca	Because our EA was brand new she didn't have her P-Card yet so our SMA used his
re	BMO Travel Card for her hotel expenses. Correction: Not "P-Card" should be BMO Travel Card.
r	e Ngaire.Lord@gov.bc.ca

Invoice

Room

Invoice #

Cashier

as 1 of 1

NR

Page: Printed:

2/16/2021 07:12:26

Acct. Filter:

All Transactions

PO#

Arrival

2/16/2021

Departure

2/19/2021

CHU LETITIA

w |

Guests in room: CHU LETITIA

Date	Transaction	Description	Subtotal	Tax/Fees	Total
2/16/2021	Master Card	3 NIGHTS ROOM + TAX PAID	-347.97	0.00	-347.97
		Total:	-347.97	0.00	-347.97

COPY FOR THIS SECURED TO SECURE SECURITION OF THE SECORD OF THE SECURITION OF THE SECORD OF THE

Thank you for staying at NR

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any or the full amount of these charges. Interest will be charged on any over due balance.

Taxes and Fees

0.00

Signature:

GST#^{NR}

 \mathbb{R}^{2}

П

Invoice

Room

NR Invoice #

Cashier

rs

Page: Printed: 1 of 1 2/19/2021 07:15:02

Acct. Filter:

All Transactions

PO#

Arrival

2/16/2021

Departure

2/19/2021

CHU LETITIA

Guests in room: CHU LETITIA

Date	Transaction	Description	Subtotal	Tax/Fees	Total
2/16/2021	Master Card	3 NIGHTS ROOM + TAX PAID	-347.97	0.00	-347.97
2/16/2021	Accommodations		99.00	16.99	115.99
2/17/2021	Accommodations		99.00	16.99	115.99
2/18/2021	Accommodations		99.00	16.99	115.99
		Total:	-50.97	50.97	0.00

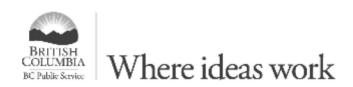
Thank you for staying at

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any or the full amount of these charges. Interest will be charged on any over due balance.

2.97
14.85
0.15
9.00
24.00

Signature:

AE21EXESLP34



Travel Voucher (Restricted Use)

Control No.

E133524

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	titia rganization ed Education and Sk					Employee NR Job Title Executive				s.17 Travel 3	Number Group Cod	
5. Date Completed 6. Fiscal Year 7. Special C						heque Issu	heque Issue 8. Cheque Stub Information				on	
Type of			on for Tra	vel					Heado	quarters		
In Provi		New EA	training in	Victo	ria Feb. 17	' - 19			Victo			
	ng Address for Che		0.1/014/04									
16.	9080 Stn Prov Govt	Victoria, B	C V8W 9A	18.		19.	20. & 21.			22.	20. & 21.	
Travel	1	ravelled			ersonal	าย. Other		eals		22.		ellaneous
Dates	*PCard	lavelleu			icle Use	Transport	1	cais		Lodging	IVIISC	elialieous
2021	Destination	Start	End	Km	Cost	Costs	Claim	Cos	st	Costs	Cost	Describe
02/17	s.22 - VICTORIA((A) 0700	1730		0.00		F-		51.50			
02/18	VICTORIA	0800	1730		0.00		F-		51.50			
02/19	*VICTORIA -s.22 (F	0800 (AH	1730		0.00		F-D		33.25			
	OF COLUMNS				36. \$ 0.00	37. \$ 0.00			136.25	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 136.25
18. Clian	t Code 49.	50.	milaa Line		51. STOB	52.	-14	4	·5.	lian Ca		A
	t Code Resp 019 1100		rvice Line 18000	•	5701		oject 00000		31	upplier Co NR	de	Amount \$ 136.25
	019 11001		18000		5711	11	00000					324.58 -324.58
	019 11001		18000		1890	11	00000					-324.00
	019 avel Advance									_	-	
	019	1		ı		I		- 1				
	, ,									_	- 1	54.
45.5		A	- 111				MOUNT E	DUE	то ем			\$ 136.25
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Na	me			Date S	ignea		
 56. Spending Authority Signature (See Audit Trail) Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. 					Print Na	me			Date S	Signed		
- Requis	ment Authority Sign sition for payment pu stration Act.				Financial	Print Na	me			Date \$	Signed	

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

> Audited 2021Mar19 SLP

Audit Trail for Travel Voucher (Restricted Use) E133524 for Chu, Letitia 7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/03/11 16:44:51	Lord, Ngaire	Chu, Letitia	Saved	Chu, Letitia
l	(IDIR/NR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/11 16:54:55	Lord, Ngaire	Chu, Letitia	Saved	Chu, Letitia
l	(IDIR/NR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
l	Ngaire.Lord@gov.bc.ca			
2021/03/11 17:07:56	Lord, Ngaire	Chu, Letitia	Saved	Chu, Letitia
l	(IDIR/NR ,	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
l	Ngaire.Lord@gov.bc.ca			
2021/03/11 17:14:13	Lord, Ngaire	Chu, Letitia	Saved	Chu, Letitia
l	(IDIR/NR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/12 16:33:58	Lord, Ngaire	Chu, Letitia	Notified	Chu, Letitia
l	(IDIR\NR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/15 11:41:07	Chu, Letitia		Initiated	Snoddon, Michael
l	(IDIR/NR			Michael.Snoddon@gov.bc.ca
	Letitia.Chu@gov.bc.ca			
2021/03/15 11:42:07	Snoddon, Michael		Approve	dFSA MIN OFF, FIN
	(IDIR/NR			FINFSAMINOFF@gov.bc.ca
I	Michael.Snoddon@gov.bc.ca			
ĺ				

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Notes for Travel Voucher (Restricted Use) E133524 for Chu, Letitia

1 note(s) returned.

Thote(s) returned.		A (1	N1 4
Created On		Author	Note
	Lord, Ngaire (IDIR'NR	Ngaire.Lord@gov.bc.ca	As a new employee in training, Letitia had not received her travel card yet so her hotel expenses were covered by other means. Feb. 17th travelled from s.22 to Victoria via Skytrain/flight â€" full day of training and meetings (full day per diem). Feb. 18th full day of training and meetings (full day per diem). Feb. 19th full day of training and meeting then travelled from Victoria to s.22 via flight/Skytrain (no dinner per diem)

PER DIEMS

Latitica

	Date	Full day	Misc (Describe)	5750 SZMTCCA 07 5702-3200000	Total
Sun	Febry	-			
Mon	Fcb 15				
Tue	Feble				
Wed	Feb 17	Yes		5702-32000	51.50
Thu	Feb . 18	yes			51.50
Fri	Feb 19	no	B/L/I	15 (.	30.50
Sat	FU520				

ministris

T	
Full Day:	\$ 61.00
Breakfast:	\$ 12.50
Lunch:	\$ 12.50
Dinner:	\$ 21.50
Incidentals	\$ 14.50

5750-32MTCCA	
5702-3200000	

13:30 Vancouver Harbour / Map 14:05 Victoria Harbour / Map	Sked 200 : (St)		\$191.36
35 minutes	All Skeds - Bag	gage : Checked Baggage Fee	\$0.00
	Sked 200 : Car	bon Offset	\$0.65
KK- Confirmed	Sked 200 : VHF	FC Terminal Fee	\$10.85
1 Passenger(s) - GoFlex	+ Goods and S	ervices Tax	\$10.14
Letitia Chu, Female	Billing		\$202.86
Add to Calendar	Taxes		\$10.14
NR	Grand Total		\$213.00
	Corporate Acco	ount	\$213.00
	Date / Time	February 16, 2021 @ 12:01:55 PM	
	Summary	740179	
	Ticket	s.22	

COVID-19 Update: To provide more flexibility, all change and cancellation fees will be waived on bookings for flights departing between December 8, 2020 and February 28, 2021.

GoFlex Fare Conditions:

- Check in 25 minutes prior to departure time.
- Refundable up to 4 hrs* prior to departure.
- Changeable up to 4 hrs* prior to departure (subject to difference in fare value).
- As always, no fees will be applied in the event of weather disruptions.
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- Select Seating \$10 (space permitting).

Required Travel Documents:

All passengers 18 years and above must present government issued photo identification.

Guaranteed Baggage:

- 25 lbs. on all routes except listed below.
- 35 lbs. between Ri chmond (YVR South), Ganges & Maple Bay.
- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

Standby Baggage:

- 25 lbs. (space available) on all routes except listed below.

- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.
- 0 lbs. between Richmond (YVR South), Victoria & Nanaimo.

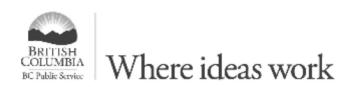
Luggage over 50 lbs. total (per passenger) is subject to \$1 per lb, and travels on space available basis.

*Changes or cancellations within 4 hrs are subject to a \$20 fee.

For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to avoid the fee.

Friday, February 19, 2021	Invoice NR		
Flight #240/Twin Otter	Air Transporta	tion Charges	
16:30 Victoria Harbour / Map	Sked 200 : (St)	GO Flex	\$191.36
17:05 Vancouver Harbour / Map	Taxes, Fees an	d Charges	
	All Skeds - Bag	gage : Checked Baggage Fee	\$0.00
35 minutes	Sked 200 : Car	bon Offset	\$0.65
KK- Confirmed	Sked 200 : VHF	C Terminal Fee	\$10.85
	+ Goods and Se	ervices Tax	\$10.14
L Passenger(s) - GoFlex			
Letitia Chu, Female	Billing		\$202.86
Add to Calendar	Taxes		\$10.14
NR	Grand Total		\$213.00
	Corporate Acco	ount	\$213.00
	Date / Time	February 19, 2021 @ 3:54:09 PM	
	Summary	740179	
	Ticket	s.22	
	change and ca bookings for	date: To provide more flexibility, ancellation fees will be waived o flights departing between Decem ruary 28, 2021.	n
	GoFlex Fare C	onditions:	

AE21EXESLP34



Travel Voucher (Restricted Use)

Control No.

E133525

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	titia rganization ed Education and S	kills Trainin	g			Employee NR Job Title Executive	e ID e Assistan	nt		s.17 Travel (3	Number Group Co		
5. Date (Completed	6. Fiscal	Year		7. Special	Cheque Iss	ue		8. Ch	eque Stub	Informat	tion	
Type of			on for Tr	avel					Head	Iguarters			
In Provi	nce		ning in Vic	toria	Feb. 28 - N	1ar. 4			Burr				
	ng Address for Cl		OC 1/01/4/ 0										
16.	9080 Stn Prov Gov	t victoria, i	SC VOVV S	18.		19.	20. & 21	ı		22.	20. & 2	1	
Travel	1	Travelled		1	Personal	Other		leals		22.			neous
Dates				Ve	hicle Use	Transport				Lodging			
2021	Destination	Start	End	Km		Costs	Claim	Cost		Costs	Cost		Describe
02/28 03/01	s.22 - VICTORIA VICTORIA	1500 0800	1830 1830		0.00	16.90	F-BL		0.50 1.50	115.99 115.99			
03/01	VICTORIA	0800	2030		0.00		F-		1.50	115.99			
03/02	VICTORIA	0800	1800		0.00		F-		1.50	115.99			
03/04	VICTORIA -s.22	1730	1900		0.00	16.90	F-		1.50	110.00			
18. Clien	6 OF COLUMNS 49. t Code 019 019 019	-	ervice Lii 18000	ne	36. \$ 0.00 51. STOB 5701		roject 100000		36.50 5.	39. \$ 463.96 Supplier Co NR		00	Claim Tota \$ 734.26 Amount \$ 734.26
	019 avel Advance												
	019												
								DUE	TO F:	ADI OVEE		54.	£ 704.00
45 Em-	loyee Signature (\$	oo Audit T	rail\			Print Na		DUE	IO E	MPLOYEE Date S	ianed		\$ 734.26
 Certifical disburse a result for whice party. 	ed this travel expen ements made and/o of travel on govern th I have not been a	se claim is a r allowance ment busine nd will not b	a true states to which ess as det be reimbur	n I an ailed rsed	n entitled as above and by any othe		arric			Date	igneu		
- Certifi	nding Authority Si ed correct pursuant stration Act and rela	to section 3	2 & 33 of			Print N	ame			Date S	Signed		
- Requi	ment Authority Sig sition for payment p stration Act.				e Financial	Print N	ame			Date S	Signed		

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2021Mar19

Audit Trail for Travel Voucher (Restricted Use) E133525 for Chu, Letitia 11 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/03/11 17:24:49	Lord, Ngaire	Chu, Letitia	Saved	Chu, Letitia
	(IDIR/NR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/11 17:31:33	Lord, Ngaire	Chu, Letitia	Saved	Chu, Letitia
	(IDIR'NR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/12 13:57:03	Lord, Ngaire	Chu, Letitia	Saved	Chu, Letitia
	(IDIR\NR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/12 14:05:53	Lord, Ngaire	Chu, Letitia	Saved	Chu, Letitia
	(IDIR'NR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/12 14:07:02	Lord, Ngaire	Chu, Letitia	Saved	Chu, Letitia
	(IDIR\NR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/12 14:39:43	Lord, Ngaire	Chu, Letitia	Saved	Chu, Letitia
	(IDIR/NR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/12 14:42:51	Lord, Ngaire	Chu, Letitia	Saved	Chu, Letitia
	(IDIR/NR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/12 14:58:10	Lord, Ngaire	Chu, Letitia	Saved	Chu, Letitia
	(IDIR/NR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/12 16:33:21	Lord, Ngaire	Chu, Letitia	Notified	Chu, Letitia
	(IDIR/NR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/15 11:43:25	Chu, Letitia		Initiated	Snoddon, Michael
	(IDIR\kip ,			Michael.Snoddon@gov.bc.ca
	Letitia.Chu@gov.bc.ca			
2021/03/15 11:45:20	Snoddon, Michael		Approved	dFSA MIN OFF, FIN
	(IDIR\NR			FINFSAMINOFF@gov.bc.ca
	Michael.Snoddon@gov.bc.ca			

Notes for Travel Voucher (Restricted Use) E133525 for Chu, Letitia

3 note(s) returned.

Created On		Author	Note
2021/03/11 17:31:33	Lord, Ngaire (IDIR'NR	Ngaire.Lord@gov.bc.ca	On Feb. 28th Letitia travelled from \$.22 to Victoria via Skytrain/ ferry - Letitia hadn't received her travel card yet, so hotel expenses were covered by another means. Mar. 1Full day of training and meetings (full day per diem). Mar. 2 Full day of training and meetings (full day per diem). Mar. 3 Full day of training and meetings (full day per diem). Mar. 4 Full day of training and meetings (full day per diem). Mar. 4 Full day of training and meetings then travelled from Victoria to \$.22 via ferry/Skytrain (full day per diem).
2021/03/12 14:05:53	Lord, Ngaire (IDIR\NR	Ngaire.Lord@gov.bc.ca	Correction to above notes: EA did receive her travel card and hotel was expensed as per attached travel voucher.
2021/03/12 14:42:51	Lord, Ngaire (IDIR\NR	Ngaire.Lord@gov.bc.ca	Correction: Letitia car-pooled froms.22 to Victoria and back. Feb. 28 - no breakfast or lunch per diem.

Tsawwassen To Swartz Bay

LANE 45

RECEIPT - PLEASE RETAIN

PURCHASE 2021/02/28

Adult Fuel Rebate

17.20 0.30-

Total

16.90

Visa

NUTH 420378 66307718 8018014538 H

e 22 PISA 00000000031010 / 0000000000 /

NO SIGNATURE TRANSACTION 01 APPROVED - THANK YOU 027

CHANGE DUE

0.00

Leticia

Personal C.C.

CARDHOLDER COPY TSA 28 Feb 2021 15:56:01 NR

Didn't wont to make down that it was Minister's card.

STOB 5701-11000

Fleurant, Kathleen AEST:EX

From:

Fleurant, Kathleen AEST:EX

Sent:

March 19, 2021 9:54 AM

To: Cc:

Kang, Anne AEST:EX Chu, Letitia AEST:EX

Subject:

APPROVAL REQUIRED

Importance:

High

Hi Minister,

There's a bit of confusion due to a note that was left on Letisha's travel voucher regarding you paying for her ferry ticket on Feb 28 and March 4th. Because of this, FIN needs an approval from you that Letitia has paid you back for her ferry passenger costs on those dates.

Can you please confirm and approved via email so that we can have her claim processed.

Thank you,

approved. Paid back. Kathleen Fleurant | Administrative Coordinator Honourable Anne Kang's Office | Minister of Advanced Education and Skills Training **Parliament Buildings**

Ph: 778-974-5943

e: Kathleen.Fleurant@gov.bc.ca

As of May 4, 2020 amendments to the Lobbyists Transparency Act has come into force. You must ensure that you are in compliance with the registration requirements under the Act. The Office of the Registrar of Lobbyists can assist you to determine if you are in compliance, please contact the Office of the Registrar of Lobbyists at https://www.lobbyistsregistrar.bc.ca/

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CSA Approved Rate

NR

Invoice

Room

Invoice #

Cashier

ZO 1 of 1

NR

Page: Printed:

Acct. Filter:

3/4/2021 07:20:33 All Transactions

PO#

Arrival 2/28/2021 Departure 3/4/2021

CHU LETITIA

Guests in room: CHU LETITIA

Date	Transaction	Description	Subtotal	Tax/Fees	Total
2/28/2021	Master Card	Thank you	-463.96	0.00	-463.96
2/28/2021	Accommodations		99.00	16.99	115.99
3/1/2021	Accommodations		99.00	16.99	115.99
3/2/2021	Accommodations		99.00	16.99	115.99
3/3/2021	Accommodations		99.00	16.99	115.99
		Total:	-67.96	67.96	0.00

STOB 5701-1100000

Thank you for staying at NR

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any or the full amount of these charges. Interest will be charged on any over due balance.

Taxes and Fees	
DMF	3.96
GST	19.80
GST on DMF	0.20
Municipal Tax	12.00
Room Tax	32.00

Signature:

GST # NR

CARD ****** NR CARD TYPE MASTERCARD DATE 2021/02/28 TIME 1132 19:36:45 INVOICE # RECEIPT NUMBER C84103001-001-864-002-0

PÜRCHASE TOTAL

\$463.96

Mastercard A0000000041010 A705E57A273DDE11 0000008000-E800 126E0A0FFD260A8C

APPROVED

AUTH# 034465 THANK YOU

01-027

VERIFIED BY PIN

MERCHANT COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS NR

res condition that

March 4 7:34 pm

letih-a

Swartz Bay
To
Tsawwassen

Suite 500 - 1321 Blanshard Street Victoria BC Canada V8W 0B7

LANE 01

RECEIPT - PLEASE RETAIN

PURCHASE 2021/03/04

s.22

XI

Adult Fuel Rebate s.22

Total

VISA

AUTH 029472 66307704 0010015700 H

VISA CREDIT

A0000000031010 / 0000000000 /

NO SIGNATURE TRANSACTION

01 APPROVED - THANK YOU 027

CHANGE DUE

0.00

CARDHOLDER COPY
SWB 04 Mar 2021 19:34:31

NR

SE

4 Personal C.C.
\$16.90

STOB 5701-1100000

PER DIEMS

Letitia

	Date	Full	l day	Misc (Describe)	5750-32MTCCA or 5702-3200000	Total
Sun	Febas	no	-	Din/Inc.	5702-3200205	30.50
Mon	March	1 Ye	25	NIA	5702-320000	51.50
Tue	n é) Y-	es	ζ,	()	51.50
Wed	(-	3 4	es	1.1	NC.	51.50
Thu	4	y-e	5	١,	(, -	51.50
Fri						
Sat						

Full Day: \$ 61.00 5) - 5

Breakfast: \$ 12.50 (0.5

Lunch: \$ 12.50 (0.50

Dinner: \$ 21.50 (0.50)

Incidentals: \$ 14.50 (0.50)

5750-32MTCCA 5702-3200000

236.50

AE21EXESLP34



Travel Voucher (Restricted Use)

Control No.

E133522

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this

	, Jeff rganization ed Education	and Skills	Training				Employee ID NR Job Title Ministerial Ad			Phone No s, 17 Travel Gr 3	oup Code	
5. Date (2021/03	Completed 3/11		Fiscal Ye 2021	ar	7. S _l	pecial Ch	neque Issue		8. Cheq	ue Stub lı	nformation	1
Type of In Provi	nce	1	4. Reason MA Duties/			eb. 21- 2	27		Headqu Victoria			
PO Box	ng Address t 9080 Stn Pro			V8W 9A8	_							
l6. Travel Dates	17. F	Places Tra	velled			ersonal icle Use	19. Other Transport		l. eals	22. Lodging		ellaneous
2021 02/21 02/22 02/23 02/24 02/25 02/26 02/27	Destination VIC - s.22 s.22 - BBY BBY BBY BBY BBY VICTO		Start 1700 0800 0800 0800 0800 0800 0700	2000 1800 1800 1800 1800 1800 1300 1130	80 93 102 102 102 102 102 93	51.1 56.1 56.1 56.1 56.1 56.1 56.1	Costs 73.50	F- F- F- F- F- F-D	0.00 51.50 51.50 51.50 51.50 33.25 0.00	Costs	Cost	Describe
TOTALS	OF COLUMI	NS				36. \$ 382.	37. 80 \$ 147.00		38. \$ 239.25	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 769.05
:	019	Resp. 11001		ice Line 18000 18000		570B 5701	Projec 11000	00	'	plier Cod NR		Amount s.22
ess Tr	019 avel Advance	•	1						1			
	019		<u> </u>				AMO	UNT DU	⊥ E TO EMPI	LOYEE	54	\$ 769.05
 Certifi disburs a result 	eloyee Signat ed this travel of ements made of travel on goth th I have not b	expense cl and/or allo overnment	aim is a tru owances to t business	ie statem which I as detaile	am enti ed abov	e and	Print Name			Date Sig	gned	
56. Spe	nding Author ed correct pur stration Act an	suant to se	ection 32 8			cial	Print Name			Date Si	gned	
	ment Authori					ancial	Print Name			Date Si	gned	

Administration Act. FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2021Mar19

Audit Trail for Travel Voucher (Restricted Use) E133522 for Hannah, Jeff 8 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/03/11 16:03:32	Lord, Ngaire	Hannah, Jeff	Saved	Hannah, Jeff
	(IDIR\NR	Jeff.Hannah@gov.bc.ca		Jeff.Hannah@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/11 16:09:53	Lord, Ngaire	Hannah, Jeff	Saved	Hannah, Jeff
	(IDIR/NR	Jeff.Hannah@gov.bc.ca		Jeff.Hannah@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/11 16:12:10	Lord, Ngaire	Hannah, Jeff	Saved	Hannah, Jeff
	(IDIR\NR ,	Jeff.Hannah@gov.bc.ca		Jeff.Hannah@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/11 16:12:46	Lord, Ngaire	Hannah, Jeff	Saved	Hannah, Jeff
	(IDIR\NR	Jeff.Hannah@gov.bc.ca		Jeff.Hannah@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/11 16:13:15	Lord, Ngaire	Hannah, Jeff	Saved	Hannah, Jeff
	(IDIR\NR	Jeff.Hannah@gov.bc.ca		Jeff.Hannah@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/11 16:17:10	Lord, Ngaire	Hannah, Jeff	Saved	Hannah, Jeff
	(IDIR/NR)	Jeff.Hannah@gov.bc.ca		Jeff.Hannah@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/16 17:10:36	Hannah, Jeff		Initiated	Snoddon, Michael
	(IDIR/NR			Michael.Snoddon@gov.bc.ca
	Jeff.Hannah@gov.bc.ca			
2021/03/17 07:32:31	Snoddon, Michael		Approved	dFSA MIN OFF, FIN
	(IDIR\NR			FINFSAMINOFF@gov.bc.ca
	Michael.Snoddon@gov.bc.ca			

Notes for Travel Voucher (Restricted Use) E133522 for Hannah, Jeff

3 note(s) returned

Created On		Author	Note
2021/03/11 16:12:10	Lord, Ngaire		Feb. 21 - Travelled from Victoria to
	(IDIR/NR	Ngaire.Lord@gov.bc.ca	s.22 via car/ferry (no per diem).
			Feb. 22 - Travelled from s.22 to
			Burnaby full day in office then travelled back
			to s.22
			Feb 23 Travelled from \$.22 to
			Burnaby full day in office then travelled back
			to s.22
2021/03/11 16:12:46	Lord, Ngaire		Feb. 24 - Travelled froms.22 to
	(IDIR/NR	NR Ngaire.Lord@gov.bc.ca	Burnaby full day in office then travelled back
			to s.22
			Feb. 25 - Travelled from \$.22 to
			Burnaby full day in office then travelled back
			to s.22
			Feb. 26 - Travelled froms.22 to
			Burnaby, in office until 1 pm, then travelled
			back to s.22 because ferries were
0004/00/44 40:40:45	1 1 11		cancelled due to high winds.
2021/03/11 16:13:15	Lord, Ngaire	Nacional and Services	Feb. 27 - Travelled from s.22 to
	(IDIR/NR	Ngaire.Lord@gov.bc.ca	Victoria via car/ferry. (no per diem).
			Accommodations provided in s.22 no
			hotel costs.

Swartz Bay To Tsawwassen



RECEIPT - PLEASE RETAIN

PURCHASE 2021/02/21

20' Undersize Vehi

17.20

Adult Fuel Rebate

73.50

Total Visa *********NR

73.50

AUTH 015271 66307709 8018019488 H
Vism S 22
ADD00000031018 / 8080008008 /
NO SIGNATURE TRANSACTION
81 APPROVED - THANK YOU 827

CHANGE DUE

0.00

CARDHOLDER COPY
SWB 21 Feb 2021 17:54:31
NR

SEE REVERSE SIDE OF TICKET

5701-320000

Mileage

3.3 Kms V.c to Swate Buy

93 Km) 55 \$51.15

FCS 07 8:23

& Ferros were cancelled on Feb DC

Tsawwassen
To
Swartz Bay

BCFerries

Suite 500 - 1321 Blanshard Street Victoria BC Canada V8W 087

LANE 41

RECEIPT - PLEASE RETAIN

PURCHASE 2021/02/27

20' Undersize Vehi 57.50 1 Adult 17.20 Fuel Rebate 1.20-

Total 73.50

Visa ***********NR 73.50 AUTH 071006 66307716 0010016000 H

Visa 22 A0000000031010 / 0000000000 / NO SIGNATURE TRANSACTION 01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CARDHOLDER COPY
TSA 27 Feb 2021 08:23:26
NR

S

5701. 320000

M. leage

50 Tswas 60 Kms

Swante Bay to Vic 33 Kms

93 Kms

X.55 \$51.15



Several BC Ferries sailings are cancelled Friday due to adverse weather. (Black Press Media File)

All B.C. Ferries sailings cancelled due to winds, adverse weather

Adverse weather causes cancellations across several BC Ferries routes

PENINSULA NEWS STAFF / Feb. 26, 2021 1:27 p.m. / NEWS

Copyright

Page 27 of 49

Withheld pursuant to/removed as

Copyright

5701-320000 Ferry 73.50 M. Lan 51.15 56.10 56.10 11 56:10 10 56.10 11 56-10 11 51.15 73.50 Ferry 529.80 5702- 320000 Per Diems - 239.25 A69.05

MINISTRY OF FINANCE AND SUPPORTED ENTITIES REIMBURSEMENT CLAIM FOR NON-PAYROLL RELATED EXPENSES

INV	OICE	#
NR		

	FOF	RMI	JSA	GE
--	-----	-----	-----	----

CHEQUE INFORMATION

This form is to be used by individuals to claim reimbursement for government expenditures that have been paid for personally and cannot be claimed using another reimbursement method (e.g., items that cannot be claimed through petty cash or on a travel voucher). After completion, the individual should forward the original claim (with receipts attached) to the expense authority. The expense authority will complete and sign the Coding section and forward the claim to MFIN, Accounts for processing. A cheque will be forwarded to the *Cheque Mailing Address* below.

						NR		
Payee Name: Michael Si)		Vendo	or #:	Loc. Code:	
Cheque Mailing Address:		of Advanced Educat			346			
Cheque Manning Address:	FO BOX 9	ooo sui riov dov v	ictoria, BC V	ow 9E2 KOOM	340			
DESCRIPTION OF PUR	CHASE(S)							
Date of Purchase			Descrip	tion			Amount	
2021-02-05	Harbour Air Courier Service 81.91							
	**purchas	sed by SMA because	e Admin Staff	& P-Card unav	ailale			
						Cheque Total		81.91
who &			1508	03-15 Date				
Signature of Individual	_			Dute				
Certified this is a true statement of	f disbursement	s made to which I am ent	titled and for which	ch I have not been a	and will not be	e reimbursed by any	other party.	
CODING								
Client: 0±19 Resp: _	11001	_ Service Line:	18000	STOB:	6506	Project:	11000000	
	1)							
Eypongs Author	Expense Authority Signature Date							
Expense Authority Signature Certified that the amount to be paid is correct, in accordance with appropriate statue or other authority for payment.								
Common that the amount to be pa	is is correct, in	иссолациес или прргорг	nate statue of our	or additionity for pay	mont.			
FIN FSA 007 REV. 06/07								

Page 29 of 49 FIN-2021-11825

Audited 2021Mar19

SLP

Courier to
Burnaby Co for
Minish Kang

* And for by Smrt
Michael Snoddon

STOB 6506

Harbour Air Seaplanes

Vancouver (604) 274-1277 Victoria (250) 384-2215 Nanaimo (250) 714-0004 Ganges 1-877-537-9880

Toll-free 1-800-665-0212 Website: www.harbourair.com 05/02/2021 12:54:32 PM GST: .84295 5858 RT0001

CUSTOMER COPY

Booking NR

Anne Kang (M L A) Friday, February 5, 2021 1 Freight / 2 lbs.

KK- Confirmed

Flight #228
Departs 13:30 @ Victoria Harbour
Arrives 14:05 @ Vancouver Harbour

Invoice #: NR

All Skeds : Freight Carbon 0 \$0.25 CAD Freight CXH-YWH : NextFligh \$77.76 CAD

1 NR Goods and Services Tax

\$3.90 GST

Grand Total

\$81.91 CAD

Payment Information:

Master Card

\$81.91 CAD

Date/Time Station Terminal ID

Terminal ID

Card Type

Card Number Amount

Authorization Message

Trace Number

Response

05/02/2021 12:54:13 PM

HRA07M05 W66310479

Purchase/Telephone

**** **** **** NR M \$81.91 010861

APPROVED - THANK YOU

0013310180

01-005/APPROVED 010861

CUSTOMER COPY

*** TRANSACTION RECORD ***

Free WIFI Password: haguest99

AE22EXESLP01



Travel Voucher (Restricted Use)

Control No.

E133586

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	titia rganization ed Education and Skills	s Training				NR Job Title Executive		nt		s.17	Number Group Co	ode
5. Date 0 2021/03	Completed /31	6. Fiscal ` 2021	Year		7. Special	Cheque Iss			8. Ch	eque Stub	Informat	ion
Type of In Provid					in Victoria				Head Burn	quarters aby		
PO Box	9080 Stn Prov Govt V		C V8W 9			40	00.00				00 0 04	
16. Travel Dates	17. Places Tra	avelled			ersonal hicle Use	19. Other Transport		l. leals		22. Lodging	20. & 21 Mis	cellaneous
2021 03/07 03/08 03/09 03/10 03/11	Destination s.22 - VICTORIAFer VICTORIA VICTORIA VICTORIA VICTORIA - s.22 Fer	0700 0730 0730	End 1830 1750 1750 1750 2030	Km		Costs 16.90	Claim F-BL F- F- F- F-	51 51 51	0.50 1.50 1.50 1.50 1.50	Costs 115.99 115.99 115.99 115.99	Cost	Describe
TOTALS	OF COLUMNS				36. \$ 0.00	37. \$ 33.80		38. \$ 236	6.50	39. \$ 463.96	40. \$ 0.0	Claim Tota 0 \$ 734.26
8. Clien	49. Resp. 019 11001 019	=======	=18000	====	51. STOB 5701 5751- 5750-	52. Pi	100000==	45	s. S	upplier Co NR == ==		Amount s.22
Less Tra	vel Advance	 _	10000-		1	1	+00000			==		
	719						AMOUNT	DUE T	O EN	 IPLOYEE		54. \$ 734.26
- Certifie disburse a result	loyee Signature (See ed this travel expense ements made and/or a of travel on governme h I have not been and	claim is a llowances nt busines	true state to which s as deta	ı I am ailed	n entitled as above and		ame			Date S	igned	
56. Sper	nding Authority Signa ed correct pursuant to tration Act and related	section 32			inancial	Print N	ame			Date S	Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial				Print N	ame			Date S	Signed			

Administration Act. FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2021Apr14

Audit Trail for Travel Voucher (Restricted Use) E133586 for Chu, Letitia 9 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/03/31 12:11:50	Lord, Ngaire	Chu, Letitia	Saved	Chu, Letitia
	(IDIR'NR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/31 13:14:06	Lord, Ngaire	Chu, Letitia	Saved	Chu, Letitia
	(IDIRWR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/31 13:44:59	Lord, Ngaire	Chu, Letitia	Saved	Chu, Letitia
	(IDIR\NR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/31 14:09:40	Lord, Ngaire	Chu, Letitia	Notified	,
	(IDIR\NR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/31 14:15:20	Chu, Letitia		Approved	dSnoddon, Michael
	(IDIRWR			Michael.Snoddon@gov.bc.ca
	Letitia.Chu@gov.bc.ca			
2021/03/31 14:19:35	Snoddon, Michael		Approved	FSA MIN OFF, FIN
	(IDIR/NR			FINFSAMINOFF@gov.bc.ca
L	Michael.Snoddon@gov.bc.ca			
2021/03/31 14:24:19	Chu, Letitia		Recalled	Chu, Letitia
	(IDIR\NR			Letitia.Chu@gov.bc.ca
L	Letitia.Chu@gov.bc.ca			
2021/03/31 14:24:47	Chu, Letitia		Initiated	Snoddon, Michael
	(IDIR\NR			Michael.Snoddon@gov.bc.ca
L	Letitia.Chu@gov.bc.ca			
2021/03/31 14:26:55	Snoddon, Michael		Approved	FSA MIN OFF, FIN
	(IDIR\NR			FINFSAMINOFF@gov.bc.ca
	Michael.Snoddon@gov.bc.ca			
ĺ				

Notes for Travel Voucher (Restricted Use) E133586 for Chu, Letitia

1	note	s)	returned
---	------	----	----------

r note(s) returned.			
Created On		Author	Note
2021/03/31 12:11:50	Lord, Ngaire		On Mar. 7 Letitia travelled from \$2.2 to
	(IDIR'NR)	Ngaire.Lord@gov.bc.ca	Victoria via car-pool/ferry, checked into the
			NR - no breakfast or lunch per
			diem.
			Mar. 8 full day of meetings (full day per
			diem).
			Mar. 9 full day of meetings (full day per
			diem).
			Mar. 10 full day of meetings (full day per
			diem).
			Mar. 11 full day of meetings in Victoria then
			travelled from Victoria to s.22 via car-
			pool/ferry.

To Swartz Bay



RECEIPT - PLEASE RETAIN

PURCHASE 2021/03/07 BOOKING-R1700 REF#: NR

Prepaid

s.22

CARDHOLDER COPY
TSA 07 Mar 2021 16:06:21

NR

SEE REVERSE SIDE OF TICKET

VISA NR

March 7/21 4:07pm (16:08)

> 570B 5701

NR

nvoice

Room

NR

Invoice # Cashier

mk 1 of 1

Page: Printed: Acct. Filter:

3/11/2021 06:55:59 All Transactions

PO#

Arrival Departure

3/ 7/2021 3/11/2021

CHU LETITIA

s.22

Guests in room: CHU LETITIA

Date	Transaction	Description	Subtotal	Tax/Fees	Total
3/7/2021	Master Card	THANK YOU	-463.96	0.00	-463.96
3/7/2021	Accommodations		99.00	16.99	115.99
3/8/2021	Accommodations		99.00	16.99	115.99
3/9/2021	Accommodations		99.00	16.99	115.99
3/10/2021	Accommodations		99.00	16.99	115.99
100 0-000 0		Total:	-67.96	67.96	0.00

Mar. 1-10 57073 5751 100000

Thank you for staying at NR

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any or the full amount of these charges. Interest will be charged on any over due balance.

Signature:			
Signature.		 	

GST# NR

Taxes and Fees	
DMF	3.96
GST	19.80
GST on DMF	0.20
Municipal Tax	12.00
Room Tax	32.00

C:PC
C:RL TYPE MASTERCT
D:TE 7021 03 0
TIME 2404 19 27
1.VC:CC # MIR
R:CC:PT NUMBER
184064254 001-878 001

\$463.96

MISTER CATH A1000000011010 9;77[H5E2*006FDA 0:0000800HE800 F5B4860CD68A3A0B

APPROVED

A.TH# 080817 01 01 01 T-ANE YOU

VERIFIED BY PIL

MERCHANT COP

1. PORTANT - RETAIN THIS

March 0/21 NR

5.70 575 1 0000

Lord, Ngaire AEST:EX

From:

Chu, Letitia AEST:EX

Sent: To: March 15, 2021 12:07 PM

10: Subjects Lord, Ngaire AEST:EX

Subject:

Ferry ticket -March 11

Hi Ngaire,

Please see below my ferry ticket back home dated on Thursday Mar 11.

Thanks!



Letitia Chu

Executive Assistant
Ministry of Advanced Education & Skills Training
cell: 250-886-8434 | email: Letitia.Chu@gov.bc.ca

Mar. 11/21 1804 pm

5701-1100000

STAFF PER DIEMS

Letitia Chu

	Date	Full day	Misc (Describe)	5750-11M TCCA	Total
Sun	Mar. 7	no	Dinner/Inc.	5750-11MTCCA	30.50
Mon	Mar. 8	Yes	NA	5-150-11MTCCA	51.50
Tue	Mar. 9	Yes	NLA	5750 - 11MTCCA	51.50
Wed	Mav. 10	425	NA	5750-11MTCCA	51.50
Thu	Mar. 11	4-25	NA	5750-11MTCCA	51.50
Fri					
Sat					

Full Day: \$ 51.50

Breakfast: \$ 10.50

Lunch: \$ 10.50

Dinner: \$ 18.25

Incidentals: \$ 12.25

236.50

Lotitia Chu Mar. 7-11

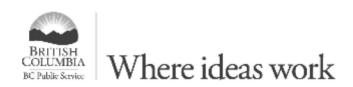
5701 1100000

Stors
5701 Ferry \$ 16.90 x 2=633.80°

5751 Hotel 463.96

5750 Per Diem 236.50

1111 TCCA \$ 134.26.



Travel Voucher (Restricted Use)

Control No.

E133587

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

collection	n, please co	ntact your l	Ministry's	Director/	Manag	ger of Info	rmation and	Privacy.					
Name							Employee	e ID				Number	
Chu, Le							NR				_s.17		
	rganization		Training				Job Title	e Assistan			Travel (Group Cod	е
	ed Educatio				7	Cmanial			IL	0.0		lf	
2021/03	Completed		6. Fiscal 2021	rear	'	. Speciai	Cheque Iss	sue		8. Cr	eque Stub	intormatio	n
Type of				on for Tr	avel					Hear	Iquarters		
In Provi						n Victoria.				Burr			
	ing Addres			o arra tra	9	T TTOTOTION				Dan			
	9080 Stn P			C V8W 9	A8								
16.	17.				18.		19.	20. & 21	Ι.		22.	20. & 21.	
Travel		Places Tra	velled		Pe	rsonal	Other	M	leals			Misce	ellaneous
Dates	*PCard					icle Use	Transport				Lodging		
2021	Destination		Start	End	Km	Cost	Costs	Claim	Cost	-	Costs	Cost	Describe
03/21		CTORIA ^{Ferry}		1830		0.00	16.90	F-BL		30.50	115.99		
03/22	VICTORIA	-	0700	1730		0.00		F-		51.50	115.99		
03/23	VICTORIA		0730	1730		0.00		F-		51.50	115.99		
03/24	VICTORIA		0730	1730		0.00		F-		51.50	115.99		
03/25	VICTORIA	A 6.22/LIA	0730	1730		0.00		F-		51.50	115.99		
03/26	VICTORIA	A -s.22(HA	0730	1700		0.00		F-D	3	33.25			
						36.	37.		38.		39.	40.	Claim Total
TOTALS	OF COLU	MNS				\$ 0.00	\$ 16.90		\$ 2	69.75	\$ 579.95	\$ 0.00	\$ 866.60
8.	-	49.	50.			51.	52.		4	1 5.			
	t Code	Resp.	Se	ervice Lir	ie	STOB		roject		5	Supplier Co	de	Amount
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	avel Advan	ce	1			ı	1		1				
	019												4
								AMOUNT	DILE	TO E	MPLOYEE	54	\$ 866.60
15 Emn	loyee Sign	atura (Saa	Audit Tr	oil\			Print Na		DUE	IO EI	Date S	ianad	φ 000.00
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	of travel on												
	h I have no												
party.						,,	.						
56. Sper	nding Auth	ority Signa	ture (Se	e Audit T	rail)		Print N	ame			Date S	Signed	
	ed correct p					nancial						•	
Adminis	stration Act	and related	policies.										
	ment Autho						Print N	ame			Date S	Signed	
	sition for pa	yment purs	uant to se	ection 32	of the	Financial							
Adminis	stration Act.												
	. =	4) -	1 41	444				0 1 11					

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

> Audited 2021Apr14 SLP

Audit Trail for Travel Voucher (Restricted Use) E133587 for Chu, Letitia 4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/03/31 15:10:35	Lord, Ngaire	Chu, Letitia	Saved	Chu, Letitia
	(IDIR\NR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/31 15:22:13	Lord, Ngaire	Chu, Letitia	Notified	Chu, Letitia
	(IDIRWR	Letitia.Chu@gov.bc.ca		Letitia.Chu@gov.bc.ca
	Ngaire.Lord@gov.bc.ca			
2021/03/31 15:33:08	Chu, Letitia		Initiated	Snoddon, Michael
	(IDIRWR			Michael.Snoddon@gov.bc.ca
	Letitia.Chu@gov.bc.ca			20
2021/04/06 14:03:43	Snoddon, Michael		Approved	dFSA MIN OFF, FIN
	(IDIR/NR			FINFSAMINOFF@gov.bc.ca
	Michael.Snoddon@gov.bc.ca			
	60			

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Notes for Travel Voucher (Restricted Use) E133587 for Chu, Letitia

1 note(s) returned

Created On		Author	Note
2021/03/31 15:10:35	Lord, Ngaire (IDIR NR)	Ngaire.Lord@gov.bc.ca	Mar. 21 Letitia Chu travelled froms, 22 to Victoria via car-pool/ferry, checked into hotel (dinner only per diem). Mar. 22 Full day of meetings (full day per diem). Mar. 23 Full day of meetings (full day per diem). Mar. 24 Full day of meetings(full day per diem). Mar. 25 Full day of meetings(full day per diem). Mar. 26 Full day of meetings, then Letitia took a 3:00pm flight from Victoria to Vancouver, then Skytrain tos.22 (no dinner per diem).

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Suite 500 - 1321 Blanshard Street Victoria BC Canada VSW 087

LANE 44

RECEIPT - PLEASE RETAIN

PURCHASE 2021/03/21 BOOKING-R1700 REF#: NR

s.22

CARDHOLDER COPY
TSA 21 Mar 2021 16:01:14
NR

SI

ET

VISA ... NR

Van-> Vic.

STOPS 5701 March 21/21 Time-16:01 (4pm) **CSA** Approved Rate

NR

Invoice

Room

Invoice # Cashier

mk 1 of 1

NR

Printed:

3/26/2021 08:42:03 All Transactions

Acct. Filter:

3/21/2021

PO#

Page:

Arrival Departure

3/26/2021

CHU LETITIA

s.22

Guests in room: CHU LETITIA

Date	Transaction	Description	Subtotal	Tax/Fees	Total
3/21/2021	Master Card	Thank you	-579.95	0.00	-579.95
3/21/2021	Accommodations		99.00	16.99	115.99
3/22/2021	Accommodations		99.00	16.99	115.99
3/23/2021	Accommodations		99.00	16.99	115.99
3/24/2021	Accommodations		99.00	16.99	115.99
3/25/2021	Accommodations		99.00	16.99	115.99
	when the second control of the second contro	Total:		orași de la compositori della	0.00

570B 5751

Thank you for staying at NR

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any or the full amount of these charges. Interest will be charged on any over due balance.

Taxes and Fees	
DMF	4.95
GST	24.75
GST on DMF	0.25
Municipal Tax	15.00
Room Tax	40.00

Signature:		
_		****

VICTORIA

BC

mmo sel cord

CORD TYPE

********* NR

MASTERCARD

DOTE

CORD

2021/03/21

TIME

1234 19:36:23

INVOICE #

RECEIPT NUMBER

C84064258-001-906-009-1

PURCHASE TOTAL.

\$579.95

Mastercard A0000000041010 5634D2E49B8B1089 0000008000-E800 B3E83D994D14003F

APPROVED

AJTH# 089656 THANK YOU

01-027

VERIFIED BY PIN

MERCHANT COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

March 21.25

57073

STAFF PER DIEMS

Letitia Che Mar. 21-26/2021

	Date	Full day	Misc (Describe)	5750-11M TCCA 5702-3200000	Total
Sun	Mar. 21	NO	Dinner	5750 - 11MTCCA	30.50
Mon	Mar. 22	Yes	NA	5750-11M TCCA	51.50
Tue	Mar. 23	Yes	NlA	5750-11MTCCA	51.50
Wed	Mar. 24	428	NA	5750-/IMTCCA	51.50
Thu	Mar. 25	Yes	NA	5750-11MTCCA	51.50
Fri	Mav. 26	403	NA	5-150-11MTECA	33.25
Sat			,		

269.75

Full Day:	\$ 51.50
Breakfast:	\$ 10.50
Lunch:	\$ 10.50
Dinner:	\$ 18.25
Incidentals:	\$ 12.25

Page 46 of 49 FIN-2021-11825

Lord, Ngaire AEST:EX

From:

reservation@harbourair.com

Sent: To: March 29, 2021 8:56 AM Lord, Ngaire AEST:EX

Subject:

Flight Itinerary. Thanks for choosing Harbour Air!

Se Misseria

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard!

Please review all booking information and fare conditions prior to arrival.

Due to COVID-19 we have introduced enhanced <u>health and safety protocols</u> that exceed the government travel guidelines. When you arrive at the terminal, please note each passenger is required to wear a mask in our terminals and aboard the aircraft, have their temperature checked to ensure below 38 degrees, and complete and sign a <u>health declaration form</u>. Thank you for helping keep our passengers, team and communities safe!

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.27 4.1277 or toll-free 1.800.665.0212.

Harbour Air Team

Customer Information		
Account	HAS#	s.17
	Company	Min. Of Advance Education And Skills Training

Friday, March 26, 2021	Invoice NR	
	Air Transportation Charges	
Flight #234	Sked 200 : (St) GO Flex	\$191.36

15:35 Vancouver Harbour / Map	Taxes, Fees and	d Charges	1
	All Skeds - Bag	gage : Checked Baggage Fee	\$0.95
35 minutes	Sked 200 : Carl	oon Offset	\$0.65
KK- Confirmed	Sked 200 : VHF	C Terminal Fee	\$10.85
1 Passenger(s) - GoFlex	Billing		\$203.81
Letitia Chu, Female	Taxes		\$0.00
	Grand Total		\$203.81
Add to Calendar			
IR	Turbobucks		\$203.81
	Date / Time	March 18, 2021 @ 4:07:00 PM	
	Summary	s.17	
	Service	Turbobucks	
	Ticket	s.22	
	and cancellat	date: To provide more flexibility, ion fees will be waived on bookin ing between December 8, 2020 a	gs for
	COAID-TA OB	date: To provide more flexibility.	all change
	and cancellat flights depart	ion fees will be waived on booking	g; for
	and cancellat flights depart	ion fees will be waived on bookin ing between December 8, 2020 a	g; for
	and cancellat flights depart 31, 2021. GoFlex Fare C - Check in 25	ion fees will be waived on booking ing between December 8, 2020 and conditions: minutes prior to departure time.	g; for
B	and cancellat flights depart 31, 2021. GoFlex Fare C - Check in 25 - Refundable	ion fees will be waived on booking ing between December 8, 2020 and conditions: minutes prior to departure time. up to 4 hrs* prior to departure.	gs for nd March
510B	and cancellat flights depart 31, 2021. GoFlex Fare C - Check in 25 - Refundable	ion fees will be waived on booking ing between December 8, 2020 and conditions: minutes prior to departure time. up to 4 hrs* prior to departure. up to 4 hrs* prior to departure (su	gs for nd March
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	and cancellate flights departs 31, 2021. GoFlex Fare Coronaction - Check in 25 in Changeable difference in formal - As always, noweather disruence - Solect Seating - Select Se	ion fees will be waived on booking ing between December 8, 2020 and conditions: minutes prior to departure time. up to 4 hrs* prior to departure. up to 4 hrs* prior to departure (suffere value). o fees will be applied in the event uptions. ation fee for groups of 4+ if cancell arture. up \$10 (space permitting). yel Documents: s 18 years and above must present sued photo identification. laggage: routes except listed below.	es &

- 25 lbs. (space available) on all routes except list ϵ d below.
- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.
- 0 lbs. between Richmond (YVR South), Victoria 8.

Standby Baggage:

Letitia Chu

Mar. 21-26

STOB

5701

5150

Ferry 16.90 Hotel 579.95

Per Diem

16.90

269.75

866.60