



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133460

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Douglas, Andrew				Employee ID NR		Phone Number s. 17	
Client Organization Public Safety and Solicitor General				Job Title Ministerial Assistant		Travel Group Code 3	
5. Date Completed 2021/02/16		6. Fiscal Year 2021		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Duties				Headquarters Victoria	
12. Mailing Address for Cheque PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2							
16. Travel Dates 2021 02/12		17. Places Travelled *PCard Destination * Vic-Van-return (HJ) Start 0630 End 1600		18. Personal Vehicle Use Km Cost 0.00		19. Other Transport Costs 25.15	
				20. & 21. Meals Claim F-D Cost 33.25		22. Lodging Costs 20. & 21. Miscellaneous Cost Describe	
TOTALS OF COLUMNS				36. \$ 0.00		37. \$ 25.15	
				38. \$ 33.25		39. \$ 0.00	
				40. \$ 0.00		Claim Total \$ 58.40	
48. Client Code 010 010 010 010		49. Resp. 15001		50. Service Line 10000		51. STOB 570201	
				52. Project 1500000		45. Supplier Code NR	
Less Travel Advance 010						Amount \$ 58.40	
				AMOUNT DUE TO EMPLOYEE			
				54. \$ 58.40			
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

Audit Trail for Travel Voucher (Restricted Use) E133460 for Douglas, Andrew

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/02/16 10:08:16	Hunt, Charlotte (IDIR\NR) Charlotte.Hunt@gov.bc.ca	Douglas, Andrew Andrew.Douglas@gov.bc.ca	Saved	Douglas, Andrew Andrew.Douglas@gov.bc.ca
2021/02/16 10:17:15	Hunt, Charlotte (IDIR\NR) Charlotte.Hunt@gov.bc.ca	Douglas, Andrew Andrew.Douglas@gov.bc.ca	Notified	Douglas, Andrew Andrew.Douglas@gov.bc.ca
2021/02/18 09:56:36	Douglas, Andrew (IDIR\NR) Andrew.Douglas@gov.bc.ca		Approved	Maartman, William William.Maartman@gov.bc.ca
2021/02/18 13:50:46	Maartman, William (IDIR\NR) William.Maartman@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E133460 for Douglas, Andrew

1 note(s) returned.

Created On	Author	Note
2021/02/16 10:08:16	Hunt, Charlotte (IDIR\NR) Charlotte.Hunt@gov.bc.ca	2/12 - Vic to Van via Helijet Booking NR , Surdell Taxi \$25.15, Van to Vic via Helijet Booking NR , F-D \$33.25

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Hunt, Charlotte PSSG:EX

From: passengerservices@helijet.com
Sent: February 12, 2021 6:45 AM
To: Hunt, Charlotte PSSG:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	NR
	Name	Andrew Douglas

Booking

Friday, February 12, 2021

700

07:00 Victoria Harbour (Downtown)

07:35 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Full-Fare

Andrew Douglas, Male

[Add to Calendar](#)

Invoice	NR
FARE-YWH-FULL_2020	\$357.14
+ GST	\$17.86
Billing	\$357.14
Taxes	\$17.86
Grand Total	\$375.00
Mastercard	\$375.00
Date / Time	February 12, 2021 @ 6:44:46 AM
Summary	**** *NR
Expiration	NR
Authorization	065905

SURDELL TAXI 089
286-8128 128TH ST V3W1R1
SURREY BC
20359323
QB2035932302

SALE

02-12-2021 09:49:35
Acct # *****NR RF
Exp Date *** Card Type MC
Name:
A0000000041010
Mastercard

Trace # 160005 Operator 189
Inv. # 11
Auth # 08071E RRN 001029005

Sale \$25.15
Tip s.22

TOTAL

+++++
00 APPROVED-THANK YOU
+++++

Retain this copy for your
records
Customer copy

Hunt, Charlotte PSSG:EX

From: passengerservices@helijet.com
Sent: February 12, 2021 2:51 PM
To: Hunt, Charlotte PSSG:EX
Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	NR
	Name	Andrew Douglas

Booking NR

Friday, February 12, 2021

719

15:35 Vancouver Harbour (Downtown)

16:10 Victoria Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Sale

Andrew Douglas, Male

[Add to Calendar](#)

Invoice NR

SALE - Seat Sale \$219	\$208.57
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+ GST	\$10.43
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Billing	\$208.57
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Taxes	\$10.43
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Grand Total	\$219.00
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Mastercard	\$219.00
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Date / Time	February 12, 2021 @ 2:50:09 PM
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Summary	**** *NR
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Expiration	NR
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Authorization	042124
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