

EM22EXEDIJ5



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E133730

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Edmonds, Claire ✓				<b>Employee ID</b> NR		<b>Phone Number</b> s.17	
<b>Client Organization</b> Energy, Mines and Low Carbon Innovation				<b>Job Title</b> Executive Assistant		<b>Travel Group Code</b> 3	
<b>5. Date Completed</b> 2021/06/11		<b>6. Fiscal Year</b> 2022		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Support for Minister Ralston				<b>Headquarters</b> Surrey- Whalley	
<b>12. Mailing Address for Cheque</b> PO Box 9060 Stn Prov Govt							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Claim Cost</b>
2021							
06/07	SRY-VIC (HA)	1000	1830		0.00	Turbobucks	F- 51.50
06/08	IN VIC	0900	1830		0.00		F- 51.50
06/09	IN VIC	0900	1730		0.00		F- 51.50
06/10	VIC-SRY (HA)	0900	1830		0.00	Turbobucks	F- 51.50
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 0.00	<b>37.</b> \$ 0.00	<b>38.</b> ✓ \$ 206.00	<b>39.</b> ✓ \$ 594.00
				<b>40.</b> \$ 0.00	<b>41.</b> \$ 800.00		<b>Claim Total</b> ✓ \$ 800.00
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>		<b>Amount</b>
057	27011	32805	5701	2700000	NR		\$ 800.00
057							
057							
057							
<b>Less Travel Advance</b>							
057							
<b>AMOUNT DUE TO EMPLOYEE</b>							<b>54.</b> \$ 800.00 ✓
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

DJ June 15/21

**Audit Trail for Travel Voucher (Restricted Use) E133730 for Edmonds, Claire**

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/06/11 11:15:24	Hyndman, Hayley (IDIR\NR ) Hayley.Hyndman@gov.bc.ca	Edmonds, Claire Claire.Edmonds@gov.bc.ca	Notified	Edmonds, Claire Claire.Edmonds@gov.bc.ca
2021/06/11 16:11:00	Edmonds, Claire (IDIR\NR ) Claire.Edmonds@gov.bc.ca		Saved	Edmonds, Claire Claire.Edmonds@gov.bc.ca
2021/06/14 10:17:12	Edmonds, Claire (IDIR\NR ) Claire.Edmonds@gov.bc.ca		Saved	Edmonds, Claire Claire.Edmonds@gov.bc.ca
2021/06/14 10:17:39	Edmonds, Claire (IDIR\NR ) Claire.Edmonds@gov.bc.ca		Approved	Robb, Amanda Amanda.Robb@gov.bc.ca
2021/06/14 13:14:06	Robb, Amanda ✓ (IDIR\NR ) Amanda.Robb@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E133730 for Edmonds, Claire

1 note(s) returned.

Created On	Author	Note
2021/06/11 11:15:24	Hyndman, Hayley (IDIRNR ) Hayley.Hyndman@gov.bc.ca	06/07: Travel SRY-VIC via Harbour Air (Turbobucks). Claim FD+I (\$51.50). NR NR (\$169+tax). 06/08: In VIC. Claim FD+I (\$51.50). NR (\$169+tax). 06/09: In VIC. Claim FD+I (\$51.50). NR (\$169+tax). 06/10: Travel VIC-SRY via Harbour Air (Turbobucks). Claim FD+I (\$51.50). ✓

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Ms Claire Edmonds ✓  
s.22

Room No. : NR  
Arrival : 06/07/21  
Departure : 06/10/21  
Folio No. :  
Conf. No. : NR

Approved-

  
Minister Bruce Ralston

Date	Description	Charges	Credits
✓  06/07/21	Room	169.00	
✓  06/08/21	Room	169.00	
✓  06/09/21	Room	169.00	
06/09/21	Destination Marketing Fee 1%	5.07	0.00
06/09/21	Provincial Hotel Tax 8%	40.98	0.00
06/09/21	Municipal Hotel Tax 3%	15.36	0.00
06/09/21	Goods and Service Tax 5%	25.59	0.00
06/10/21	Visa XXXXXXXXXXXXXXXNR ✓  XX/XX		594.00
		<b>Total Charges</b>	<b>594.00</b>
		<b>Total Credits</b>	<b>594.00 ✓ </b>
		<b>Balance</b>	<b>0.00 ✓ </b>
			<b>CAD</b>

<b>Net Amount</b>	<b>507.00</b>
<b>Destination Marketing Fee 1%</b>	<b>5.07</b>
<b>Provincial Hotel Tax 8%</b>	<b>56.34</b>
<b>Goods and Service Tax 5%</b>	<b>25.59</b>
	<b>0.00</b>
	<b>0.00</b>
<b>Total Charges</b>	<b>0.00</b>
	<b>CAD</b>

**From:** [Hyndman, Hayley EMLI:EX](#)  
**To:** [Janke, Debra FIN:EX](#)  
**Subject:** Claire Edmonds Harbour Air Flights FW: Flight Itinerary. Thanks for choosing Harbour Air!  
**Date:** June 15, 2021 1:27:53 PM  
**Attachments:** NR

---

Hi Debra,

Below are Claire Edmond's Flight Itineraries for:

Monday June 7<sup>th</sup>: Vancouver – Victoria

Thursday June 10<sup>th</sup>: Victoria – Vancouver

Please let me know if you need anything further.

Hayley Hyndman

Administrative Assistant to the Honourable Bruce Ralston

**Minister's Office: Energy, Mines and Low-Carbon Innovation. Minister responsible for Consular Corps**

Room 138 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 236-478-2913 | Fax: 250-356-3000 | Email: [Hayley.hyndman@gov.bc.ca](mailto:Hayley.hyndman@gov.bc.ca)

---

**From:** [reservation@harbourair.com](mailto:reservation@harbourair.com) <[reservation@harbourair.com](mailto:reservation@harbourair.com)>

**Sent:** June 4, 2021 10:32 AM

**To:** Minister, EMLI EMLI:EX <[EMLI.Minister@gov.bc.ca](mailto:EMLI.Minister@gov.bc.ca)>; Minister, EMLI EMLI:EX <[EMLI.Minister@gov.bc.ca](mailto:EMLI.Minister@gov.bc.ca)>

**Subject:** Flight Itinerary. Thanks for choosing Harbour Air!

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Harbour Air Seaplanes



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[High Flyer Rewards](#)

[Locations](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard!

Please review all booking information and fare conditions prior to arrival.

**Please be aware of the travel restrictions in BC at this time. To learn more about British Columbia's travel restrictions, essential travel inclusions, and identify which health area you currently reside in visit [gov.bc.ca/covidtravel](https://gov.bc.ca/covidtravel).**

Due to COVID-19 we have introduced enhanced health and safety protocols that exceed the government travel guidelines. When you arrive at the terminal, please note each passenger is required to wear a mask in our terminals and aboard the aircraft, have their temperature checked to ensure below 38 degrees, and complete and sign a health declaration form. Thank you for helping keep our passengers, team and communities safe!

If you have any questions regarding your reservation or wish to make any changes, please log into your account at [harbourair.com](http://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Harbour Air Team

## Customer Information

### Account

HAS #	NR
Name	Claire Edmonds
Company	Energy, Mines, And Low Carbon Innovation

## BookingNR

Monday, June 7, 2021

Flight #215/Twin Otter

10:00 Vancouver Harbour / [Map](#) ☐

10:35 Victoria Harbour / [Map](#) ☐

35 minutes

KK - Confirmed

1 Passenger(s) - GoFlex

· Claire Edmonds, Female

[Add to Calendar](#)

NR

InvoiceNR

Air Transportation Charges

Sked 200 : (St) GO Flex \$219.93

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$10.85

+ Goods and Services Tax \$11.57

Billing \$231.43

Taxes \$11.57

**Grand Total \$243.00**

### GoFlex Fare Conditions:

- Check in 25 minutes prior to departure time.
- Refundable up to 4 hrs\* prior to departure.
- Changeable up to 4 hrs\* prior to departure (subject to difference in fare value).
- As always, no fees will be applied in the event of weather disruptions.
- 50% cancellation fee for groups of 4+ if cancelled

within 24 hrs of departure.

- Select Seating \$10 (space permitting).

**Required Travel Documents:**

- All passengers 18 years and above must present either one piece of government issued photo identification, or two pieces of government-issued ID without a photograph.

- Physical I.D. is required. Sorry, we cannot accept copies or photos of I.D.

**Guaranteed Baggage:**

- 25 lbs. on all routes except listed below.

- 35 lbs. between Richmond (YVR South), Ganges & Maple Bay.

- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

**Standby Baggage:**

- 25 lbs. (space available) on all routes except listed below.

- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.

- 0 lbs. between Richmond (YVR South), Victoria & Nanaimo.

Luggage over 50 lbs. total (per passenger) is subject to \$1 per lb, and travels on space available basis.

*\*Changes or cancellations within 4 hrs are subject to a \$20 fee.*

*For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to avoid the fee.*

**Booking** NR

**Thursday, June 10, 2021**

**Flight #246/Twin Otter**

**18:00 Victoria Harbour / [Map](#)**

**18:35 Vancouver Harbour / [Map](#)**

Invoice NR

Air Transportation Charges

Sked 200 : (St) GO Flex \$219.93

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

**35 minutes**

**KK - Confirmed**

**1 Passenger(s) - GoFlex**

· **Claire Edmonds, Female**

**Add to Calendar**

NR

Sked 200 : Carbon Offset	\$0.65
Sked 200 : VHFC Terminal Fee	\$10.85
+ Goods and Services Tax	\$11.57

Billing	\$231.43
Taxes	\$11.57
<b>Grand Total</b>	<b>\$243.00</b>

**GoFlex Fare Conditions:**

- Check in 25 minutes prior to departure time.
- Refundable up to 4 hrs\* prior to departure.
- Changeable up to 4 hrs\* prior to departure (subject to difference in fare value).
- As always, no fees will be applied in the event of weather disruptions.
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- Select Seating \$10 (space permitting).

**Required Travel Documents:**

- All passengers 18 years and above must present either one piece of government issued photo identification, or two pieces of government-issued ID without a photograph.
- Physical I.D. is required. Sorry, we cannot accept copies or photos of I.D.

**Guaranteed Baggage:**

- 25 lbs. on all routes except listed below.
- 35 lbs. between Richmond (YVR South), Ganges & Maple Bay.
- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

**Standby Baggage:**

- 25 lbs. (space available) on all routes except listed below.
- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.
- 0 lbs. between Richmond (YVR South), Victoria & Nanaimo.

Luggage over 50 lbs. total (per passenger) is subject to \$1 per lb, and travels on space available basis.



EM22EXEDIJ6



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E133751

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Edmonds, Claire ✓				<b>Employee ID</b> NR				<b>Phone Number</b> s.17							
<b>Client Organization</b> Energy, Mines and Low Carbon Innovation				<b>Job Title</b> Executive Assistant				<b>Travel Group Code</b> 3							
<b>5. Date Completed</b> 2021/06/17			<b>6. Fiscal Year</b> 2022			<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>						
<b>Type of Travel</b> In Province			<b>14. Reason for Travel</b> Support for Minister Ralston						<b>Headquarters</b> Surrey- Whalley						
<b>12. Mailing Address for Cheque</b> PO Box 9060 Stn Prov Gov't															
<b>16. Travel Dates</b> 2021 06/14 06/15 06/16 06/17	<b>17. Places Travelled</b>  <b>Destination</b> SRY-VIC (HA) IN VIC IN VIC VIC-SRY (HA)  <b>Start</b> 0800 0900 0900 0900  <b>End</b> 1800 1830 1730 1830			<b>18. Personal Vehicle Use</b>  <b>Km</b>  <b>Cost</b> 0.00 0.00 0.00 0.00		<b>19. Other Transport Costs</b> Turbobucks   Turbobucks		<b>20. &amp; 21. Meals</b>  <b>Claim</b> F- F- F- F-  <b>Cost</b> 51.50 51.50 51.50 51.50		<b>22. Lodging Costs</b> 198.00 198.00 198.00		<b>20. &amp; 21. Miscellaneous</b>  <b>Cost</b>  <b>Describe</b>			
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 0.00		<b>37.</b> \$ 0.00		<b>38.</b> ✓ \$ 206.00		<b>39.</b> ✓ \$ 594.00		<b>40.</b> \$ 0.00		<b>Claim Total</b> ✓ \$ 800.00	
<b>48. Client Code</b> 057 057 057 057		<b>49. Resp.</b> 27011 32805		<b>50. Service Line</b> 26700 34640		<b>51. STOB</b> 5701		<b>52. Project</b> 2700000		<b>45. Supplier Code</b> NR		<b>Amount</b> \$ 800.00			
<b>Less Travel Advance</b> 057															
										<b>AMOUNT DUE TO EMPLOYEE</b>		<b>54.</b> \$ 800.00 ✓			
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								<b>Print Name</b>		<b>Date Signed</b>					
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								<b>Print Name</b>		<b>Date Signed</b>					
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.								<b>Print Name</b>		<b>Date Signed</b>					

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

DJ June 21/21

**Audit Trail for Travel Voucher (Restricted Use) E133751 for Edmonds, Claire**

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/06/17 13:29:04	Hyndman, Hayley (IDIR\NR ) Hayley.Hyndman@gov.bc.ca	Edmonds, Claire Claire.Edmonds@gov.bc.ca	Notified	Edmonds, Claire Claire.Edmonds@gov.bc.ca
2021/06/17 13:30:01	Edmonds, Claire (IDIR\NR ) Claire.Edmonds@gov.bc.ca		Approved	Robb, Amanda Amanda.Robb@gov.bc.ca
2021/06/18 13:02:52	Robb, Amanda ✓ (IDIR\NR ) Amanda.Robb@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E133751 for Edmonds, Claire

1 note(s) returned.

Created On	Author	Note
2021/06/17 13:29:04	Hyndman, Hayley (IDIR\NR Hayley.Hyndman@gov.bc.ca	06/14: Travel SRY-VIC via Harbour Air (Turbobucks). Claim FD+I (\$51.50). NR NR (\$169+tax). 06/15: In VIC. Claim FD+I (\$51.50). NR (\$169+tax). 06/16: In VIC. Claim FD+I (\$51.50). NR (\$169+tax). 06/17: Travel VIC-SRY via Harbour Air (Turbobucks). Claim FD+I (\$51.50). ✓

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Ms Claire Edmonds ✓  
s.22

Room No. : NR  
Arrival : 06/14/21  
Departure : 06/17/21  
Folio No. :  
Conf. No. : NR

Approved. June 17, 2021



Minister Bruce Ralston

Date	Description	Charges	Credits
✓ 06/14/21	Room	169.00	
✓ 06/15/21	Room	169.00	
✓ 06/16/21	Room	169.00	
06/16/21	Destination Marketing Fee 1%	5.07	0.00
06/16/21	Provincial Hotel Tax 8%	40.98	0.00
06/16/21	Municipal Hotel Tax 3%	15.36	0.00
06/16/21	Goods and Service Tax 5%	25.59	0.00
06/17/21	Visa XXXXXXXXXXXXXXXNR ✓   XX/XX		594.00
		<b>Total Charges</b>	<b>594.00</b>
		<b>Total Credits</b>	<b>594.00 ✓  </b>
		<b>Balance</b>	<b>0.00 ✓  </b>
			<b>CAD</b>

<b>Net Amount</b>	<b>507.00</b>
<b>Destination Marketing Fee 1%</b>	<b>5.07</b>
<b>Provincial Hotel Tax 8%</b>	<b>56.34</b>
<b>Goods and Service Tax 5%</b>	<b>25.59</b>
	<b>0.00</b>
	<b>0.00</b>
<b>Total Charges</b>	<b>0.00</b>
	<b>CAD</b>

**From:** Hyndman, Hayley EMLI:EX  
**To:** Janke, Debra FIN:EX  
**Subject:** Travel Voucher E133751 FW: CLAIRE EDMONDS - June 14th & 17th - Flight Itinerary. Thanks for choosing Harbour Air!  
**Date:** June 17, 2021 2:03:12 PM  
**Attachments:** NR

[E133751 - EDMONDS Hotel Receipt SIGNED.pdf](#)

Hi Debra,

Please see attached approved hotel folio for Claire Edmonds. Travel Voucher E133751. Below is the flight itinerary for flights on June 14<sup>th</sup> & June 17<sup>th</sup>.

Thanks!

Hayley Hyndman

Administrative Assistant to the Honourable Bruce Ralston

**Minister's Office: Energy, Mines and Low-Carbon Innovation. Minister responsible for Consular Corps**

Room 138 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 236-478-2913 | Fax: 250-356-3000 | Email: Hayley.hyndman@gov.bc.ca

**From:** reservation@harbourair.com <reservation@harbourair.com>

**Sent:** June 4, 2021 2:07 PM

**To:** Minister, EMLI EMLI:EX <EMLI.Minister@gov.bc.ca>; Minister, EMLI EMLI:EX <EMLI.Minister@gov.bc.ca>

**Subject:** CLAIRE EDMONDS - June 14th & 17th - Flight Itinerary. Thanks for choosing Harbour Air!

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Harbour Air Seaplanes



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Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air, we're excited to welcome you aboard!

Please review all booking information and fare conditions prior to arrival.

**Please be aware of the travel restrictions in BC at this time. To learn more about British Columbia's travel restrictions, essential travel inclusions, and identify which health area you currently reside in visit [gov.bc.ca/covidtravel](http://gov.bc.ca/covidtravel).**

**Due to COVID-19 we have introduced enhanced health and safety protocols that exceed the government travel guidelines. When you arrive at the terminal, please note each passenger is required to wear a mask in our terminals and aboard the aircraft, have their temperature checked to ensure below 38 degrees, and complete and sign a health declaration form. Thank you for helping keep our passengers, team and communities safe!**

If you have any questions regarding your reservation or wish to make any changes, please log into

your account at [harbourair.com](http://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Harbour Air Team

### Customer Information

#### Account

HAS #	NR
Name	Claire Edmonds
Company	Energy, Mines, And Low Carbon Innovation

### Booking NR

**Monday, June 14, 2021**

**Flight #207/Twin Otter**

**08:00 Vancouver Harbour / [Map](#)**

**08:35 Victoria Harbour / [Map](#)**

**35 minutes**

**KK - Confirmed**

**1 Passenger(s) - GoFlex**

· Claire Edmonds, Female

#### Add to Calendar

NR

Invoice NR

Air Transportation Charges

Sked 200 : (St) GO Flex \$219.93

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$10.85

+ Goods and Services Tax \$11.57

Billing \$231.43

Taxes \$11.57

**Grand Total \$243.00**

#### **GoFlex Fare Conditions:**

- Check in 25 minutes prior to departure time.
- Refundable up to 4 hrs\* prior to departure.
- Changeable up to 4 hrs\* prior to departure (subject to difference in fare value).
- As always, no fees will be applied in the event of weather disruptions.
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- Select Seating \$10 (space permitting).

#### **Required Travel Documents:**

- All passengers 18 years and above must present either one piece of government issued photo identification, or two pieces of government-issued ID without a photograph.
- Physical I.D. is required. Sorry, we cannot accept copies or photos of I.D.

**Guaranteed Baggage:**

- 25 lbs. on all routes except listed below.
- 35 lbs. between Richmond (YVR South), Ganges & Maple Bay.
- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

**Standby Baggage:**

- 25 lbs. (space available) on all routes except listed below.
- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.
- 0 lbs. between Richmond (YVR South), Victoria & Nanaimo.

Luggage over 50 lbs. total (per passenger) is subject to \$1 per lb, and travels on space available basis.

*\*Changes or cancellations within 4 hrs are subject to a \$20 fee.*

*For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to avoid the fee.*

**Booking** NR

**Thursday, June 17, 2021**

**Flight #246/Twin Otter**

**18:00 Victoria Harbour / [Map](#)**

**18:35 Vancouver Harbour / [Map](#)**

**35 minutes**

**KK - Confirmed**

**1 Passenger(s) - GoFlex**

• Claire Edmonds, Female

**[Add to Calendar](#)**

Invoice NR

Air Transportation Charges

Sked 200 : (St) GO Flex \$219.93

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$10.85

+ Goods and Services Tax \$11.57

Billing \$231.43

Taxes \$11.57

**Grand Total \$243.00**

**GoFlex Fare Conditions:**

- Check in 25 minutes prior to departure time.
- Refundable up to 4 hrs\* prior to departure.
- Changeable up to 4 hrs\* prior to departure (subject to

EM22EXEDIJ2



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E133622

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Tseng, Eugene				<b>Employee ID</b> NR		<b>Phone Number</b> s.17											
<b>Client Organization</b> Energy, Mines and Low Carbon Innovation				<b>Job Title</b> Ministerial Advisor		<b>Travel Group Code</b> 3											
<b>5. Date Completed</b> 2021/04/20		<b>6. Fiscal Year</b> 2022		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>											
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Support for Minister Ralston				<b>Headquarters</b> Victoria											
<b>12. Mailing Address for Cheque</b> PO Box 9060 Stn Prov Gov't																	
<b>16. Travel Dates</b> 2021 04/14	<b>17. Places Travelled</b> <table border="1"> <tr> <th>Destination</th> <th>Start</th> <th>End</th> </tr> <tr> <td>SRY-VIC</td> <td>1000</td> <td>2000</td> </tr> </table>			Destination	Start	End	SRY-VIC	1000	2000	<b>18. Personal Vehicle Use</b> Km Cost 0.00		<b>19. Other Transport Costs</b> 75.90	<b>20. &amp; 21. Meals</b> <table border="1"> <tr> <th>Claim</th> <th>Cost</th> </tr> <tr> <td></td> <td>0.00</td> </tr> </table>	Claim	Cost		0.00
Destination	Start	End															
SRY-VIC	1000	2000															
Claim	Cost																
	0.00																
						<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b> <table border="1"> <tr> <th>Cost</th> <th>Describe</th> </tr> <tr> <td></td> <td></td> </tr> </table>	Cost	Describe								
Cost	Describe																
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 0.00	<b>37.</b> \$ 75.90	<b>38.</b> \$ 0.00	<b>39.</b> \$ 0.00										
				<b>40.</b> \$ 0.00	<b>Claim Total</b> \$ 75.90												
<b>48. Client Code</b> 057 057 057 057	<b>49. Resp.</b> 27011 32805	<b>50. Service Line</b> 26700 34610	<b>51. STOB</b> 5701	<b>52. Project</b> 273200000	<b>45. Supplier Code</b> NR		<b>Amount</b> \$ 75.90										
<b>Less Travel Advance</b> 057																	
						<b>54.</b> \$ 75.90											
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>											
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>											
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>											

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

DJ April 21/21



**Audit Trail for Travel Voucher (Restricted Use) E133622 for Tseng, Eugene**

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/04/20 10:54:43	Hyndman, Hayley (IDIR\NR ) Hayley.Hyndman@gov.bc.ca	Tseng, Eugene Eugene.Tseng@gov.bc.ca	Notified	Tseng, Eugene Eugene.Tseng@gov.bc.ca
2021/04/20 10:57:57	Tseng, Eugene (IDIR\NR ) Eugene.Tseng@gov.bc.ca		Approved	Robb, Amanda Amanda.Robb@gov.bc.ca
2021/04/20 11:06:49	Robb, Amanda (IDIR\NR ) ✓ Amanda.Robb@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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**Notes for Travel Voucher (Restricted Use) E133622 for Tseng, Eugene**

1 note(s) returned.

Created On	Author	Note
2021/04/20 10:54:43	Hyndman, Hayley (IDIR\NR Hayley.Hyndman@gov.bc.ca	04/14: Travel SRY-VIC via Ferry (\$75.90).  ✓

Production \*\*\* Copyright © Government of British Columbia

Tsawwassen  
To  
Swartz Bay



**LANE 40**

RECEIPT - PLEASE RETAIN

PURCHASE 2021/04/14

20'	Undersize Vehi	59.50
1	Adult	17.60
<input checked="" type="checkbox"/>	Fuel Rebate	1.20-
Total		75.90

Visa \*\*\*\*\*NR 75.90

ALTH 051994 66307719 0010015920 H

VISA CREDIT

0000000031010 / 0000000000 /

NO SIGNATURE TRANSACTION

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*

TSA 14 Apr 2021 18:15:06

NR

SEE REVERSE SIDE OF TICKET

EM22EXEDIJ4



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E133672

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Tseng, Eugene ✓				<b>Employee ID</b> NR		<b>Phone Number</b> s.17	
<b>Client Organization</b> Energy, Mines and Low Carbon Innovation				<b>Job Title</b> Ministerial Advisor		<b>Travel Group Code</b> 3	
<b>5. Date Completed</b> 2021/05/17		<b>6. Fiscal Year</b> 2022		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Support Minister Ralston				<b>Headquarters</b> Victoria	
<b>12. Mailing Address for Cheque</b> PO Box 9060 Stn Prov Gov't							
<b>16. Travel Dates</b> 2021 04/18 05/14	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Claim</b>
	VIC-SRY (ferry)	1500	1700		0.00	75.90	0.00
	SRY-VIC (ferry)	1000	1500		0.00	75.90	0.00
							<b>22. Lodging Costs</b>
							<b>20. &amp; 21. Miscellaneous</b>
							<b>Cost</b>
							<b>Describe</b>
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 0.00	<b>37.</b> \$ 151.80 ✓	<b>38.</b> \$ 0.00	<b>39.</b> \$ 0.00
				<b>40.</b> \$ 0.00	<b>Claim Total</b> \$ 151.80 ✓		
<b>48. Client Code</b> 057 057 057 057	<b>49. Resp.</b> 27011 32805	<b>50. Service Line</b> 26700 34610	<b>51. STOB</b> 5701	<b>52. Project</b> 27 3200000	<b>45. Supplier Code</b> s.17	<b>Amount</b> \$ 151.80	
<b>Less Travel Advance</b> 057							
						<b>54.</b> \$ 151.80 ✓	
<b>AMOUNT DUE TO EMPLOYEE</b>							
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

DJ May 19/21

**Audit Trail for Travel Voucher (Restricted Use) E133672 for Tseng, Eugene**

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/05/17 15:03:57	Hyndman, Hayley (IDIR\NR ) Hayley.Hyndman@gov.bc.ca	Tseng, Eugene Eugene.Tseng@gov.bc.ca	Notified	Tseng, Eugene Eugene.Tseng@gov.bc.ca
2021/05/17 15:05:35	Tseng, Eugene (IDIR\NR ) Eugene.Tseng@gov.bc.ca		Approved	Robb, Amanda Amanda.Robb@gov.bc.ca
2021/05/17 17:25:33	Robb, Amanda ✓ (IDIR\NR ) Amanda.Robb@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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**Notes for Travel Voucher (Restricted Use) E133672 for Tseng, Eugene**

1 note(s) returned.

Created On	Author	Note
2021/05/17 15:03:57	Hyndman, Hayley (IDIR\NR ) Hayley.Hyndman@gov.bc.ca	04/18: Travel VIC-SRY via Ferry (\$75.90) 05/14: Travel SRY-VIC via Ferry (\$75.90) ✓

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Swartz Bay  
To  
Tsawwassen



**LANE 06**

RECEIPT - PLEASE RETAIN

PURCHASE 2021/04/18 ✓

20'	Undersize Vehi	59.50
1 ✓	Adult	17.60
	Fuel Rebate	1.20-
Total		75.90

Visa  
\*\*\*\*\*NR 75.90 ✓

AUTH 003416 66307709 0010015540 C  
VISA CREDIT  
A0000000031010 / 0000000000 / F000  
VERIFIED BY PIN  
01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 18 Apr 2021 14:39:44

NR

SEE REVERSE SIDE OF TICKET

Tsawwassen  
To  
Swartz Bay

**BC Ferries**  
Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 39**

RECEIPT - PLEASE RETAIN

PURCHASE 2021/05/14 ✓

20'	Undersize Vehi	59.50
1	✓ Adult	17.60
	Fuel Rebate	1.20-
Total		75.90

Visa  
\*\*\*\*\*NR 75.90 ✓  
AUTH 057964 66307721 0010013870 H  
VISA CREDIT  
A0000000031010 / 0000000000 /  
NO SIGNATURE TRANSACTION  
01 APPROVED - THANK YOU 027  
CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 14 May 2021 14:45:26  
NR



**From:** [Hyndman, Hayley EMLI:EX](#)  
**To:** [Janke, Debra FIN:EX](#)  
**Subject:** Travel Voucher E133672 - Eugene Tseng - MA in EMLI  
**Date:** May 17, 2021 3:10:32 PM  
**Attachments:** [Eugene Tseng Travel Vouchers.docx](#)

---

Hi Debra,

Please see attached ferry receipts for Eugene Tseng from April, 18<sup>th</sup> and May, 14. Travel Voucher E133672.

Thanks!

Hayley Hyndman

Administrative Assistant to the Honourable Bruce Ralston

**Minister's Office: Energy, Mines and Low-Carbon Innovation. Minister responsible for Consular Corps**

Room 138 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 236-478-2913 | Fax: 250-356-3000 | Email: [Hayley.hyndman@gov.bc.ca](mailto:Hayley.hyndman@gov.bc.ca)

EM22EXEDIJ5



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E133722

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Tseng, Eugene				<b>Employee ID</b> NIP				<b>Phone Number</b> s.17																											
<b>Client Organization</b> Energy, Mines and Low Carbon Innovation				<b>Job Title</b> Ministerial Advisor				<b>Travel Group Code</b> 3																											
<b>5. Date Completed</b> 2021/06/08			<b>6. Fiscal Year</b> 2022			<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>																										
<b>Type of Travel</b> In Province			<b>14. Reason for Travel</b> Ministerial Business						<b>Headquarters</b> Victoria																										
<b>12. Mailing Address for Cheque</b> PO Box 9060 Stn Prov Gov't																																			
<b>16. Travel Dates</b> 2021 05/31 05/21		<b>17. Places Travelled</b> <table border="1"> <tr> <th>Destination</th> <th>Start</th> <th>End</th> </tr> <tr> <td>SRY-VCO</td> <td>0900</td> <td>1811</td> </tr> <tr> <td>Vic-Van</td> <td></td> <td></td> </tr> </table>			Destination	Start	End	SRY-VCO	0900	1811	Vic-Van			<b>18. Personal Vehicle Use</b> <table border="1"> <tr> <th>Km</th> <th>Cost</th> </tr> <tr> <td></td> <td>0.00</td> </tr> </table>		Km	Cost		0.00	<b>19. Other Transport Costs</b> Turbobucks		<b>20. &amp; 21. Meals</b> <table border="1"> <tr> <th>Claim</th> <th>Cost</th> </tr> <tr> <td></td> <td>0.00</td> </tr> </table>		Claim	Cost		0.00	<b>22. Lodging Costs</b>		<b>20. &amp; 21. Miscellaneous</b> <table border="1"> <tr> <th>Cost</th> <th>Describe</th> </tr> <tr> <td>27.00</td> <td>Parking at VCO</td> </tr> </table>		Cost	Describe	27.00	Parking at VCO
Destination	Start	End																																	
SRY-VCO	0900	1811																																	
Vic-Van																																			
Km	Cost																																		
	0.00																																		
Claim	Cost																																		
	0.00																																		
Cost	Describe																																		
27.00	Parking at VCO																																		
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 0.00		<b>37.</b> \$ 0.00		<b>38.</b> \$ 0.00		<b>39.</b> \$ 0.00																									
				<b>40.</b> \$ 27.00				<b>Claim Total</b> \$ 27.00																											
<b>48. Client Code</b> 057 057 057 057		<b>49. Resp.</b> 27011 32805		<b>50. Service Line</b> 26700 34610		<b>51. STOB</b> 5701		<b>52. Project</b> 2700000 3200000		<b>45. Supplier Code</b> NR																									
										<b>Amount</b> \$ 27.00																									
<b>Less Travel Advance</b> 057																																			
										<b>54.</b> \$ 27.00																									
<b>AMOUNT DUE TO EMPLOYEE</b>																																			
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								<b>Print Name</b>		<b>Date Signed</b>																									
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								<b>Print Name</b>		<b>Date Signed</b>																									
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.								<b>Print Name</b>		<b>Date Signed</b>																									

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

**Audit Trail for Travel Voucher (Restricted Use) E133722 for Tseng, Eugene**

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/06/08 13:53:57	Hyndman, Hayley (IDIR\NR ) Hayley.Hyndman@gov.bc.ca	Tseng, Eugene Eugene.Tseng@gov.bc.ca	Notified	Tseng, Eugene Eugene.Tseng@gov.bc.ca
2021/06/08 14:45:02	Tseng, Eugene (IDIR\NR ) Eugene.Tseng@gov.bc.ca		Approved	Robb, Amanda Amanda.Robb@gov.bc.ca
2021/06/11 10:39:35	Robb, Amanda ✓ (IDIR\NR ) Amanda.Robb@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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**Notes for Travel Voucher (Restricted Use) E133722 for Tseng, Eugene**

1 note(s) returned.

Created On	Author	Note
2021/06/08 13:53:57	Hyndman, Hayley (IDIR\NR Hayley.Hyndman@gov.bc.ca	05/31: Parking at VCO (\$27.00) ✓

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**From:** Hyndman, Hayley EMLI:EX  
**To:** Janke, Debra FIN:EX  
**Subject:** Eugene's flight Victoria- Richmond May 21 FW: Flight Itinerary. Thanks for choosing Harbour Air!  
**Date:** June 15, 2021 1:23:34 PM  
**Attachments:** NR

---

Hi Debra,

Please see below.

Thanks!

Hayley Hyndman

Administrative Assistant to the Honourable Bruce Ralston

**Minister's Office: Energy, Mines and Low-Carbon Innovation. Minister responsible for Consular Corps**

Room 138 | Parliament Buildings | Victoria | British Columbia | V8W 9E2

Phone: 236-478-2913 | Fax: 250-356-3000 | Email: Hayley.hyndman@gov.bc.ca

---

**From:** reservation@harbourair.com <reservation@harbourair.com>

**Sent:** May 20, 2021 3:46 PM

**To:** Minister, EMLI EMLI:EX <EMLI.Minister@gov.bc.ca>

**Subject:** Flight Itinerary. Thanks for choosing Harbour Air!

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Harbour Air Seaplanes



Check Flight Status

Manage Flight

Deals & Specials

High Flyer Rewards

Locations

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard!

Please review all booking information and fare conditions prior to arrival.

**Please be aware of the travel restrictions in BC at this time. To learn more about British Columbia's travel restrictions, essential travel inclusions, and identify which health area you currently reside in visit [gov.bc.ca/covidtravel](https://gov.bc.ca/covidtravel).**

**Due to COVID-19 we have introduced enhanced health and safety protocols that exceed the government travel guidelines. When you arrive at the terminal, please note each passenger is required to wear a mask in our terminals and aboard the aircraft, have their temperature checked to ensure below 38 degrees, and complete and sign a health declaration form. Thank**

you for helping keep our passengers, team and communities safe!

If you have any questions regarding your reservation or wish to make any changes, please log into your account at [harbourair.com](http://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Harbour Air Team

### Customer Information

#### Account

HAS #

NR

Name

Eugene Tseng

### BookingNR

Friday, May 21, 2021

Flight #510

15:45 Victoria Harbour / [Map](#)

16:15 Richmond (YVR South) / [Map](#)



30 minutes

KK - Confirmed

1 Passenger(s) - GoFlex

• Eugene Tseng, Male

[Add to Calendar](#)

NR

InvoiceNR

Air Transportation Charges

Sked 500 : (Np) GO Flex \$130.78

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 500 : Carbon Offset \$0.65

Billing \$131.43

Taxes \$0.00

**Grand Total \$131.43**

Turbobucks \$131.43

Date / Time May 20, 2021 @ 3:44:29 PM

Summary NR

Service Turbobucks

Ticket NR

#### GoFlex Fare Conditions:

- Check in 25 minutes prior to departure time.
- Refundable up to 4 hrs\* prior to departure.
- Changeable up to 4 hrs\* prior to departure (subject to difference in fare value).
- As always, no fees will be applied in the event of weather disruptions.
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.

**From:** Hyndman, Hayley EMLI:EX  
**To:** Janke, Debra FIN:EX  
**Subject:** Travel Voucher E133722 Eugene Tseng Parking Receipt FW: 2021-05-31 - Lot 034 Receipt  
**Date:** June 8, 2021 1:58:42 PM  
**Attachments:** image003.png

Hi Debra,  
Please see Eugene Tseng's parking receipt below. Voucher E133722.  
Thanks!  
Hayley Hyndman

Administrative Assistant to the Honourable Bruce Ralston  
**Minister's Office: Energy, Mines and Low-Carbon Innovation. Minister responsible for Consular Corps**  
Room 138 | Parliament Buildings | Victoria | British Columbia | V8W 9E2  
Phone: 236-478-2913 | Fax: 250-356-3000 | Email: Hayley.hyndman@gov.bc.ca

**From:** Tseng, Eugene EMLI:EX <Eugene.Tseng@gov.bc.ca>  
**Sent:** June 3, 2021 3:29 PM  
**To:** Hyndman, Hayley EMLI:EX <Hayley.Hyndman@gov.bc.ca>; Robb, Amanda EMLI:EX <Amanda.Robb@gov.bc.ca>  
**Subject:** FW: 2021-05-31 - Lot 034 Receipt  
Hi Hayley,  
Please find my parking receipt for VCO on Monday, May 31, 2021.  
Thank you so much!  
Eugene

**From:** INDIGO (CA) - VAN - Guest Services BC <guestservices.bc@group-indigo.com>  
**Sent:** June 3, 2021 2:35 PM  
**To:** Tseng, Eugene EMLI:EX <Eugene.Tseng@gov.bc.ca>  
**Subject:** FW: 2021-05-31 - Lot 034 Receipt

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Tseng,  
Please see the receipt below.  
Best regards,  
Manpreet  
Due to the ongoing COVID-19 concerns, our office continues to be temporarily closed to the public. We kindly request that all communication be sent electronically by e-mail or phone.  
Thank you for your understanding at this time.

**Manpreet K.**  
Guest Services Department



Suite 1310 – 1140 W Pender St, Vancouver, B.C. Canada V6E 4G1

**Office:** 604.669.7275  
**Fax:** 604.669.7276  
[www.westpark.com](http://www.westpark.com)

The information in this email is confidential and is intended solely for the named recipient(s) - The information may be legally privileged. If you are not the intended recipient, be advised that any use or distribution of this email is strictly prohibited. If you have received this email in error, please notify the sender immediately and delete this email.

#### CREDIT CARD TRANSACTION REPORT

Page 1

WestPark Canada Place  
**Fee Computers, Auto Pay Stations, Valet Fee Computers, OPUS Express Parc**

**From:** 05/31/2021 00:00 ✓  
**To:** 05/31/2021 23:59

**Card Number:** \* \* \* \* \*

**Printed on:** 06/02/2021 19:07

Gross Amount	Net Amount	AT ID	Rate	Ticket Type	Trans Type	Ticket Number	Entrance Date and Time	Exit Date and Time	Trans Number	Device Name	Credit/Debit Type	Amount	Validation/Service Discounts/Taxes
\$27.00	\$27.00	0	Area 1	Entry	Normal	63872	05/31/21 09:06	05/31/21 18:11	224207	Pay Station 2	VISA	\$27.00 ✓	\$0.00 0

TOTALS		Gross Amount	Net Amount	Validation Amount	Count	Service Discounts Amount	Count	Tax Amount	Shortage Amount	Credit/Debit Amount
Total Transactions:	1	\$27.00	\$27.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	\$27.00 ✓

EM22EXEDIJ7



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E133770

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Tseng, Eugene ✓				<b>Employee ID</b> NR				<b>Phone Number</b> s.17																																							
<b>Client Organization</b> Energy, Mines and Low Carbon Innovation				<b>Job Title</b> Ministerial Advisor				<b>Travel Group Code</b> 3																																							
<b>5. Date Completed</b> 2021/06/24			<b>6. Fiscal Year</b> 2022			<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>																																						
<b>Type of Travel</b> In Province			<b>14. Reason for Travel</b> Support for Minister Ralston						<b>Headquarters</b> Victoria																																						
<b>12. Mailing Address for Cheque</b>																																															
<table border="1"> <tr> <th>16. Travel Dates</th> <th colspan="3">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th>19. Other Transport Costs</th> <th colspan="2">20. &amp; 21. Meals</th> <th>22. Lodging Costs</th> <th colspan="2">20. &amp; 21. Miscellaneous</th> </tr> <tr> <td>2021 06/02</td> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th></th> <th>Claim</th> <th>Cost</th> <th></th> <th>Cost</th> <th>Describe</th> </tr> <tr> <td></td> <td>In Surrey</td> <td>0800</td> <td>1730</td> <td></td> <td>0.00</td> <td></td> <td></td> <td>0.00</td> <td></td> <td>23.00</td> <td>Parking at VCO</td> </tr> </table>												16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous		2021 06/02	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe		In Surrey	0800	1730		0.00			0.00		23.00	Parking at VCO
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous																																					
2021 06/02	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe																																				
	In Surrey	0800	1730		0.00			0.00		23.00	Parking at VCO																																				
<b>TOTALS OF COLUMNS</b>					36.	37.		38.	39.	40.	<b>Claim Total</b>																																				
					\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	\$ 23.00 ✓	\$ 23.00 ✓																																				
<b>48. Client Code</b>		<b>49. Resp.</b>		<b>50. Service Line</b>		<b>51. STOB</b>		<b>52. Project</b>		<b>45. Supplier Code</b>																																					
057 057 057 057		27011 32805		26700 34610		5701		27-200000		NR																																					
										<b>Amount</b> \$ 23.00																																					
<b>Less Travel Advance</b> 057																																															
										<b>54.</b> \$ 23.00 ✓																																					
<b>AMOUNT DUE TO EMPLOYEE</b>																																															
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								<b>Print Name</b>		<b>Date Signed</b>																																					
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								<b>Print Name</b>		<b>Date Signed</b>																																					
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.								<b>Print Name</b>		<b>Date Signed</b>																																					

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

cont'd from E133722

DJ June 25/21



**Audit Trail for Travel Voucher (Restricted Use) E133770 for Tseng, Eugene**

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/06/24 11:23:34	Hyndman, Hayley (IDIRNR ) Hayley.Hyndman@gov.bc.ca	Tseng, Eugene Eugene.Tseng@gov.bc.ca	Notified	Tseng, Eugene Eugene.Tseng@gov.bc.ca
2021/06/24 11:25:33	Tseng, Eugene (IDIRNR ) Eugene.Tseng@gov.bc.ca		Approved	Robb, Amanda Amanda.Robb@gov.bc.ca
2021/06/25 11:06:55	Robb, Amanda ✓ (IDIRNR ) Amanda.Robb@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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**Notes for Travel Voucher (Restricted Use) E133770 for Tseng, Eugene**

1 note(s) returned.

Created On	Author	Note
2021/06/24 11:23:34	Hyndman, Hayley (IDIR\NR ) Hayley.Hyndman@gov.bc.ca	06/02: In Surrey from previous Harbour Air Turbobucks Flight. Parking at VCO (\$23). cont'd from E133722

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# CANADA PLACE

## RECEIPT

TRAN	IN TIME	OUT TIME	FEE	CC#
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5613	06/02 <input checked="" type="checkbox"/>	09:48	06/02 17:19	\$23.00 <input checked="" type="checkbox"/> NR
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