

EN22EXEDIJ7



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133704

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Lo, Reamick ✓				Employee ID NR				Phone Number (250) 812-8642							
Client Organization Environment and Climate Change Strategy				Job Title Executive Assistant				Travel Group Code 3							
5. Date Completed 2021/06/02			6. Fiscal Year 2022			7. Special Cheque Issue			8. Cheque Stub Information						
Type of Travel In Province			14. Reason for Travel Ministerial business						Headquarters MO Vancouver						
12. Mailing Address for Cheque Room 112, 501 Belville St Victoria, BC V8V 1X4															
16. Travel Dates		17. Places Travelled				18. \$0.55 Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs		20. & 21. Miscellaneous	
		Destination	Start	End	Km	Cost					Claim	Cost	Cost	Cost	Describe
2021		Van to Vic (ferry)	1300	2359	76	41.80			92.90		F-BL	30.50	198.80	17.00	parking Hotel
06/01		Vic	0700	2359	0	0.00					F-	51.50	198.80	17.00	parking Hotel
06/02		Vic	0700	2359		0.00					F-	51.50	198.80	17.00	parking Hotel
06/03		Vic to Van (ferry)	0700	1630	76	41.80			92.90		F-D	33.25			
06/04															
TOTALS OF COLUMNS					152 kms	36. ✓ \$ 83.60	37. ✓ \$ 185.80		38. ✓ \$ 166.75	39. ✓ \$ 596.40	40. ✓ \$ 51.00	Claim Total ✓ \$ 1083.55			
48. Client Code		49. Resp.	50. Service Line		51. STOB		52. Project		45. Supplier Code		Amount				
048		29005	64000		5701		2900000		NR		\$ 1083.55				
048															
048															
048															
Less Travel Advance															
048												NR			
										AMOUNT DUE TO EMPLOYEE		54. ✓ \$ 1083.55			
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								Print Name		Date Signed					
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								Print Name		Date Signed					
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.								Print Name		Date Signed					

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

DJ June 10/21

Audit Trail for Travel Voucher (Restricted Use) E133704 for Lo, Reamick

7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/06/02 12:13:18	Lo, Reamick (IDIR\NR) Reamick.Lo@gov.bc.ca		Saved	Lo, Reamick Reamick.Lo@gov.bc.ca
2021/06/02 12:41:40	Lo, Reamick (IDIR\NR) Reamick.Lo@gov.bc.ca		Saved	Lo, Reamick Reamick.Lo@gov.bc.ca
2021/06/02 12:44:50	Lo, Reamick (IDIR\NR) Reamick.Lo@gov.bc.ca		Saved	Lo, Reamick Reamick.Lo@gov.bc.ca
2021/06/03 07:53:44	Lo, Reamick (IDIR\NR) Reamick.Lo@gov.bc.ca		Saved	Lo, Reamick Reamick.Lo@gov.bc.ca
2021/06/07 10:00:04	Lo, Reamick (IDIR\NR) Reamick.Lo@gov.bc.ca		Saved	Lo, Reamick Reamick.Lo@gov.bc.ca
2021/06/07 10:01:19	Lo, Reamick (IDIR\NR) Reamick.Lo@gov.bc.ca		Initiated	Sather, Kelly Kelly.Sather@gov.bc.ca
2021/06/07 15:17:24	Sather, Kelly ✓ (IDIR\NR) Kelly.Sather@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E133704 for Lo, Reamick

2 note(s) returned.

Created On	Author	Note
2021/06/02 12:44:50	Lo, Reamick (IDIR\NIR) Reamick.Lo@gov.bc.ca	June 1 Mileage 76km (Vancouver-Tsawwassen ferry terminal; Swartz Bay-hotel in Victoria) Ferry reservation \$17, vehicle 75.9, total 92.9
2021/06/07 10:00:04	Lo, Reamick (IDIR\NIR) Reamick.Lo@gov.bc.ca	June 4 - Vic to Vancouver - Hotel to Swartz Bay; Tsawwassen to home, 76 km Ferry reservation \$17 + vehicle 75.9, total \$92.9

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From: [Janke, Debra FIN:EX](#)
To: [Hrenyk, Alyssa ENV:EX](#)
Subject: TV#E133704 Reamick Lo
Date: June 15, 2021 11:43:09 AM
Attachments: [Pages from E133704 - Three Receipts.pdf](#)

Hi Alyssa,

The above-noted travel claim for Reamick has been paid. NR is not on the CSA approved accommodation listing. When you have a chance, please have the copy of the Hotel folio (attached) signed by the Minister with "Hotel approved".

Thanks.

Debra

Debra Janke
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: 778 698-8564 Fax: (250) 356-7326
Email: Debra.Janke@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

Tsawwassen
To
Swartz Bay

BCFerries

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 45

RECEIPT - PLEASE RETAIN

PURCHASE 2021/06/01
BOOKING-R1500
REF#: NR [REDACTED] ✓

Reservation Only

1	Reservation fe	17.00
20	Undersize Vehi	59.50
1	✓ Adult	17.60
	Fuel Rebate	1.20-
Total		92.90
Prepayment		17.00
Visa		
*****NR [REDACTED]		75.90 ✓
AUTH NR [REDACTED] H		
VISA CREDIT		
A0000000031010 / 0000000000 /		
NO SIGNATURE TRANSACTION		
01 APPROVED - THANK YOU 027		
CHANGE DUE		0.00

CARDHOLDER COPY
TSA 01 Jun 2021 14:10:38

NR [REDACTED]

SEE REVERSE SIDE OF TICKET

Swartz Bay
To
Tsawwassen

BCFerries

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 01

RECEIPT - PLEASE RETAIN

PURCHASE 2021/06/04
BOOKING-R1300
REF#: NR [REDACTED] ✓

Reservation Only

1	Reservation fe	17.00
20	Undersize Vehi	59.50
1	✓ Adult	17.60
	Fuel Rebate	1.20-
Total		92.90
Prepayment		17.00
Visa		
*****NR [REDACTED]		75.90 ✓
AUTH NR [REDACTED] H		
VISA CREDIT		
A0000000031010 / 0000000000 /		
NO SIGNATURE TRANSACTION		
01 APPROVED - THANK YOU 027		
CHANGE DUE		0.00

CARDHOLDER COPY
SWB 04 Jun 2021 11:51:47

NR [REDACTED]

SEE REVERSE SIDE OF TICKET

NR

s.22

sarah.shoquist@gov.bc.ca

Name: Reamick Lo
Check-in: Tuesday, 1 Jun 2021
Check-out: Friday, 4 Jun 2021
Confirmation #: NR
Invoice number: MID
Invoice date: 04/06/2021
Unit assignment: NI

Customer signature: _____

Web: www.nid.orgEmail: nid@nirx.com

Printed: 04/06/2021

Hotel Approved

[Signature]

NR

Reamick Lo

NR

sarah.shoquist@gov.bc.ca

Check-out receipt

Name: Reamick Lo
 Check-in: Tuesday, 1 Jun 2021
 Check-out: Friday, 4 Jun 2021
 Confirmation #: NR
 Invoice number: NR
 Invoice date: 04/06/2021
 Unit assignment: NI

Date	Description of services	Cost(CAD)
01/06/2021	Unit NI: One Bedroom Suite - Provincial Government	169.00
01/06/2021	Parking 3 @ 17.00 - Parking for 3 nights	51.00
02/06/2021	Unit NI: One Bedroom Suite - Provincial Government	169.00
03/06/2021	Unit NI: One Bedroom Suite - Provincial Government	169.00
Sub-total		558.00
PST		40.98
GST		28.14
MRDT		15.21
DMF		5.07
Total		647.40
VISA: Jun 4, 2021 - XXXX XXXX XXXX NI		647.40
Amount due (CAD)		0.00

Customer signature: _____

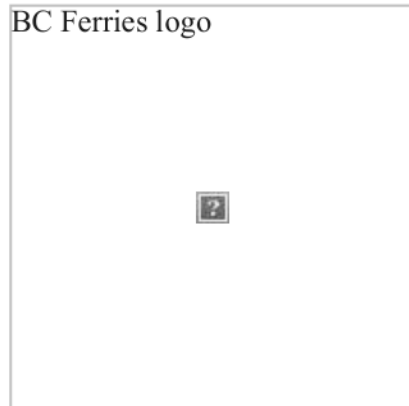
Web: NI

Email: NI

Printed: 04/06/2021

From: [British Columbia Ferry Services Inc.](#)
To: [Lo, Reamick ENV:EX](#)
Subject: A BC Ferries itinerary has been shared with you
Date: June 3, 2021 10:55:51 AM

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Reamick has shared this itinerary with you.

Please review the itinerary below to confirm details and note check-in time(s) for the sailing(s).

This is a transactional or informational email that contains important details that BC Ferries must communicate to you in order to provide the best possible service. This is not a promotional email. Please do not respond to this email.

BOOKING CONFIRMATION

QR code



Booking reference:

NR



Date issued: 03/Jun/2021 10:51:37 AM

Booked by: BC FERRIES PUBLIC WEBSITE

Booking Holder

Reamick Lo ✓ |

-

-

-

(250) 387-1187

Provide booking reference number to ticket agent

DEPARTS	TIME/DATE	ARRIVES	TIME/DATE
Victoria (Swartz Bay)	01:00 PM 04/Jun/2021	Vancouver (Tsawwassen)	02:35 PM 04/Jun/2021 ✓

Fare Type: Reservation Only

Ferry: Spirit of British Columbia

Fare Information

1x	20 ft. (6.10 m) Under height passenger vehicle
1x	12+ years

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

**Arrive at the terminal 30 to 60 minutes prior to
scheduled departure**

From: [British Columbia Ferry Services Inc.](#)
To: [Lo, Reamick ENV:EX](#)
Subject: A BC Ferries itinerary has been shared with you
Date: May 31, 2021 9:05:57 AM

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

BC Ferries logo



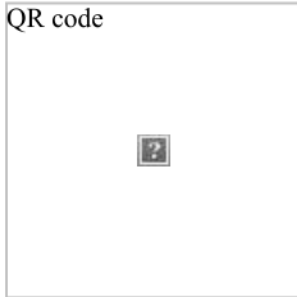
Reamick has shared this itinerary with you.

Please review the itinerary below to confirm details and note check-in time(s) for the sailing(s).

This is a transactional or informational email that contains important details that BC Ferries must communicate to you in order to provide the best possible service. This is not a promotional email. Please do not respond to this email.

BOOKING CONFIRMATION

QR code



Booking reference:

NR



Date issued: 31/May/2021 9:01:35 AM

Booked by: BC FERRIES PUBLIC WEBSITE

Booking Holder

Reamick Lo ✓ |

-

-

-

(250) 387-1187

Provide booking reference number to ticket agent

DEPARTS	TIME/DATE	ARRIVES	TIME/DATE
Vancouver (Tsawwassen)	03:00 PM 01/Jun/2021	Victoria (Swartz Bay)	04:35 PM 01/Jun/2021 ✓

Fare Type: Reservation Only

Ferry: Spirit of British Columbia

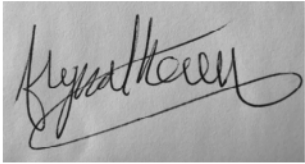

Fare Information

1x	20 ft. (6.10 m) Under height passenger vehicle
1x	12+ years

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

**Arrive at the terminal 30 to 60 minutes prior to
scheduled departure**

PAYEE NAME: <u>REAMICK LO</u> ✓					SUPPLIER #: <u>NR</u>		SITE: _____	
CHEQUE MAILING ADDRESS: <u>Environment & Climate Change Strat. s.22</u>								
DESCRIPTION OF PURCHASE: Computer cable, stationary, mileage					DATE OF PURCHASE: <u>07-MAY-2021</u> (DD-MMM-YYYY)			
AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT	TAX RATE 12%, 11%, 5%, 0%	CL	RESP	SERVICE LINE	STOB	PROJECT	
26.88	24.00	12%	048	29005	64000	6325 6508	2900000	
1.40	1.25	12%	048	29005	64000	6508	2900000	
33.00	33.00	0	048	29005	64000	6501	2900000 60 kms @ \$0.55	
61.28 ✓	TOTAL							

EXPENSE AUTHORITY (EA) INFORMATION <u>ALYSSA HRENYK</u> ✓ EA PRINTED NAME BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION: Note: This is also the line description displayed on GL detail reports.  EA SIGNATURE (if a non-Oracle user)	SIGNATURE OF INDIVIDUAL RECEIVING REIMBURSEMENT (QR) <u>REAMICK LO</u> ✓ QR PRINTED NAME <small>The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).</small>  QR SIGNATURE
ADDITIONAL INFORMATION OR INSTRUCTIONS: _____	

BRANCH BUSINESS CONTACT NAME AND PHONE NUMBER:

ACCOUNTS DATE STAMP

Shoquist, Sarah ENV:EX

From: Lo, Reamick ENV:EX
Sent: May 17, 2021 8:59 AM
To: Shoquist, Sarah ENV:EX
Subject: Petty Cash claim

Sarah,
Can you please fill out petty cash claim for me?

Two receipts:
26.88 computer cable
1.4 stationery

Mileage (round trips for ministerial meetings)
-Apr 21, Harbour Air parcel pick up / MGH 38 km
-May 3, VCO, 22 km

✓ |
Please cc me when submit to Finance. Thanks.

$38\text{km} + 22\text{km} = 60\text{km}$
 $60\text{km} \times \$0.55 = \33

$33 + 26.88 + 1.40 = \$61.28$

✓ |

LEE'S ELECTRONIC (FRASE)

www.leeselectronic.com
4131 Fraser Street
Vancouver, BC
V5V 4E9, Canada
TEL: 604-875-1993
GST: 819700147RTO

Date: 07/MAY/21 15:23 Invoice: NR
SALES2-102

SALES INVOICE

ITEM CODE	QTY	UNIT	SUBTOTAL
15988	1	24.00	24.00 PG

USB-C TO VGA SLIMPORT ADAPTE

Sub-Total	24.00
PST	1.68
GST	1.20

TOTAL	26.88
Payment (EPAY)	26.88 ✓

Total lines of items = 1

NO REFUNDS OR EXCHANGES
WEIGHT LISTED ABOVE IS NOT ACCURAT
ONLY BE USED FOR REFERENCE

computer cable

LEE'S ELECT COMPONENT
4131 FRASER ST
VANCOUVER, BC

MID: 000000005924908
TID: 02180104
SEQ#: 050996 CLK: 000000
INV#: NR

CARD ***** NR
CREDIT/VISA W
2021/05/07 ✓ 15:23:48

PURCHASE
TOTAL \$26.88

AUTH#: NR B: NR
TRANSACTION
APPROVED - 00

NO CVM

VISA CREDIT
AID: A0000000031010
TVR: 0000000000

CUSTOMER COPY

THANK YOU
PLEASE COME AGAIN
LEE'S ELECTRONIC.COM

DOLLAR TREE

Store# 40011 (604) 321-1428
6464 Fraser Street
Vancouver BC V5W 3A4
HST/BST #: 851370916

Stationery

DESCRIPTION	QTY	PRICE	TOTAL
PL RECT SLOT STOR W L BAR GATE	1	1.25	1.25
Sub Total			\$1.25
GST			\$0.06
PST			\$0.09
Total			\$1.40
Visa			\$1.40 ✓

www.DollarTreeCanada.com

* We will gladly exchange any unopened item *
* with original receipt. We do not offer refunds. *

NR 5/07/21 14:35 ✓
Sales Associate: Kirti

From: [Shoquist, Sarah ENV:EX](#)
To: [FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX](#)
Cc: [Lo, Reamick ENV:EX](#)
Subject: Non-payroll reimbursement claim
Date: May 17, 2021 12:20:13 PM
Attachments: [Reimbursement Claim RL May 17 2021 + receipts.pdf](#)

Good afternoon,

Please find attached a reimbursement claim with receipts for Reamick Lo.

Cheers,

Sarah Shoquist (she/her)

Administrative Assistant to

The Honourable George Heyman,

Minister of Environment and Climate Change Strategy

and Minister Responsible for TransLink

(250) 387-1187