

## MLA EXPENSE CLAIM

FI22EXEDIUJ49

INVOICE #

(when travelling on government business on behalf of the Executive Council)

TRA-RIC210821

**FORM USAGE**

This form is for use by MLAs when travelling on government business on behalf of the Executive Council. After completion, the original claim form should be scanned and forwarded along with the copies of the original receipts and a copy of the approval letter to: FIN FSA MIN OFF, Corporate Financial and Facilities Services, Ministry of Finance, 3rd Floor, 617 Government Street, PO Box 9415 Stn Prov Govt, Victoria BC V8W 9V1. Cheques for correctly submitted claims will be processed within 7 working days of receipt in Finance.

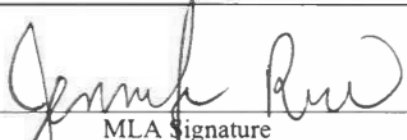
**CHEQUE INFORMATION**


Name (Payee Name for Cheque): Jennifer Rice (Supplier #NR ☒) Leg. Assist. Name: Paige Falkins Phone # 250-387-9437

Cheque Mailing Address: NR East Annex, Parliament Buildings V8V 1X4 Riding: Noth Coast

Reason for Travel: PS Travel – Grand Forks and Nelson/Castlegar tour to the Minister of Public Safety & Solicitor General

DATE OF TRAVEL 20__21__		PLACES TRAVELLED	PERSONAL VEHICLE USE DISTANCE x KM RATE \$0.55	BUS/TAXI/ AIR/FERRY COSTS	MEALS	ACCOMMODATION COSTS	MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) COST	DESCRIPTION	TOTAL DAILY COSTS
M	D	FROM/TO (ENTER CITY NAMES)	KM	\$	\$	\$	\$		\$
08	18	Prince Rupert to Kelowna			B: L: D: 21.50				21.50
08	19	Kelowna to Nelson			B: 12.50 L: 12.50 D: 21.50 = \$46.50	266.79			313.29
<del>08</del>	20	Nelson to Vancouver			B: 12.50 L: 12.50 D: 21.50 = \$46.50	303.44			369.94
<del>08</del>	21	Vancouver to Prince Rupert			B: 12.50 L: 12.50 = \$25.00 D:	NR			25.00
					B: L: D:				
<b>CLAIM TOTAL</b>									NR 709.69


  
MLA Signature

  
Date

Certified this is a true statement of disbursements made to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.

**FOR USE BY MINISTRY OF FINANCE**

Client: 022 Resp: 32 133 Svc Line: 34085 STOB: 8225 Proj: 3200000

  
Expense Authority Signature

Sep 20, 2021

Date

Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.

Supplies of this form may be obtained from the Ministry of Finance or printed from the MOSS Web site.  
FSA 011 REV 2020/05

DJ Sept 20/21

**From:** [Douglas, Andrew PSSG:EX](#)  
**To:** [Janke, Debra FIN:EX](#)  
**Subject:** RE: PS Rice - Travel Claim - August 18 to 21  
**Date:** September 20, 2021 11:14:08 AM

---

Hi Debra,

Yes that is correct

Andrew Douglas  
Ministerial Advisor  
Public Safety and Solicitor General  
250 – 883 – 1764

---

**From:** Janke, Debra FIN:EX <[Debra.Janke@gov.bc.ca](mailto:Debra.Janke@gov.bc.ca)>  
**Sent:** September 20, 2021 9:42 AM  
**To:** Douglas, Andrew PSSG:EX <[Andrew.Douglas@gov.bc.ca](mailto:Andrew.Douglas@gov.bc.ca)>  
**Subject:** RE: PS Rice - Travel Claim - August 18 to 21

Thanks, Andrew.

The \$14.50 daily Incidental per diem has not been claimed for the meal per diems. Please confirm.

Debra

---

**From:** Douglas, Andrew PSSG:EX <[Andrew.Douglas@gov.bc.ca](mailto:Andrew.Douglas@gov.bc.ca)>  
**Sent:** September 14, 2021 5:03 PM  
**To:** FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX <[FINFSAMINOFF@gov.bc.ca](mailto:FINFSAMINOFF@gov.bc.ca)>  
**Subject:** PS Rice - Travel Claim - August 18 to 21

Hello again finance team,

Please find attached a signed travel claim form and original receipts related to PS Jennifer Rice's travel on August 18 to 21<sup>st</sup>

Please let me know if you require anything further,

Andrew Douglas  
Ministerial Advisor  
Public Safety and Solicitor General  
250 – 883 – 1764

----- TRANSACTION RECORD -----  
**TSAWWASSEN TAXI # T51**  
13425 71 A AVENUE  
SURREY BC

**Purchase**

Aug 20, 2021 ✓ 18:37:52  
VISA \*\*\*\*\*NR  
TID: 14005618 Entry: Tap EMV (H)  
Sequence: 116 005 Response: 01-027  
Auth#: 025711 Clerk: 1495  
Batch 116 ✓

Amount \$ 20.00  
Tip s.22

**Total** \$ s.22

A0000000031010 VISA CREDIT

**Approved**  
Signature Not Required

Important: Retain this copy for your record

Cardholder copy

Andrew Douglas  
250-883-1764

NR

NR

NR

C/O 08/20/2021 08:53 AM KF

**Registered To:**Rice, Jennifer Dawn ✓  
CBM - NA BANNER

s.22

CANADA

s.22

Room #

NR

Conf #

Arrival

08/19/21

Departure

08/20/21

Room Type

s.22

Guests

1 / 0 ✓

Payment

Visa/Master

Acct

XXXX-XXXX-XXXX-NR

Posting Date	Oper	AcctCode	Description	From	Reference	Amount
✓ 08/19/21	RY	RC	ROOM CHRG REVENUE			\$231.99
08/19/21	RY	MU	Municipal Tax			\$4.64
08/19/21	RY	GST	GST			\$11.60
08/19/21	RY	91	HOTEL TAX			\$18.56
08/20/21	RY	MC	PAYMENT MASTERCARD		NR	\$266.79- ✓
<b>Balance Due</b>						<b>\$0.00</b> ✓

NR

\_\_\_\_\_  
Signature



NR

NR

Jennifer Rice ✓  
 PO Box 9010 Stn Prov Govt  
 Room 128 Legislative Building  
 Victoria, BC, V8W9E2  
 Canada

Page Number : 1  
 Guest Number : NR  
 Folio ID : N  
 Arrive Date : 20-AUG-21 18:40  
 Depart Date : 21-AUG-21 11:39  
 No. Of Guest : S.  
 Room Number : NR  
 NR :

Tax ID : NR

NR AUG-21-2021 11:50 DROW

Date	Reference	Description	Charges (CAD)	Credits (CAD)
✓ 20-AUG-21	NR	Room Chrg - Standard Retail	259.00	
20-AUG-21		11% HRT On Room & DMF	28.77	
20-AUG-21		5% GST On Room & DMF	13.08	
20-AUG-21		1% Destination Mktg Fee	2.59	
21-AUG-21	VI	Visa-NR		-303.44 ✓

\*\*\*For Authorization Purpose Only\*\*\*

xxxxxxNR

Date	Time	Code	Authorized
20-AUG-21	18:40	01312I	349.65

Approve EMV Receipt for VI NR PIN Verified  
 TC:AA24724B8520DF14 IAD:060B0A03642000 TVR:8080008000  
 AID:A0000000031010 Application Label:VISA CREDIT

** Total	303.44	-303.44
*** Balance	-0.00	

Continued on the next page

NR

NR

Jennifer Rice  
PO Box 9010 Stn Prov Govt  
Room 128 Legislative Building  
Victoria, BC, V8W9E2  
Canada

Page Number	:	2	
Guest Number	:	NR	
Folio ID	:	N	
Arrive Date	:	20-AUG-21	18:40
Depart Date	:	21-AUG-21	11:39
No. Of Guest	:	s.2	
Room Number	:	NR	
NR	:		

Tax summary for your stay:

Amount (CAD)

Goods and Services Tax 5%	13.08
Hotel Room Tax (HRT) 10%	28.77
Provincial Sales Tax 7%	0.00
Beverage Tax 10%	0.00
Tax Total:	41.85

NR

**From:** [Douglas, Andrew PSSG:EX](#)  
**To:** [FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX](#)  
**Subject:** PS Rice - Travel Claim - August 18 to 21  
**Date:** September 14, 2021 5:02:45 PM  
**Attachments:** [Jrice - August 18 to 21 - Signed.pdf](#)  
[Jrice-taxi-vancouver20210914.pdf](#)  
[Jrice-hotel-nelson20210914.pdf](#)  
[Jrice-vancouver hotel20210914.pdf](#)

---

Hello again finance team,

Please find attached a signed travel claim form and original receipts related to PS Jennifer Rice's travel on August 18 to 21<sup>st</sup>

Please let me know if you require anything further,

Andrew Douglas  
Ministerial Advisor  
Public Safety and Solicitor General  
250 – 883 – 1764

# MLA EXPENSE CLAIM

FI22EXEDIJ49

INVOICE #

(when travelling on government business on behalf of the Executive Council)

TRA-RIC 210721

## FORM USAGE

This form is for use by MLAs when travelling on government business on behalf of the Executive Council. After completion, the original claim form should be scanned and forwarded along with the copies of the original receipts and a copy of the approval letter to: FIN FSA MIN OFF, Corporate Financial and Facilities Services, Ministry of Finance, 3rd Floor, 617 Government Street, PO Box 9415 Stn Prov Govt, Victoria BC V8W 9V1. Cheques for correctly submitted claims will be processed within 7 working days of receipt in Finance.


## CHEQUE INFORMATION


Name (Payee Name for Cheque): Jennifer Rice (Supplier # NR ☒) Leg. Assist. Name: Paige Falkins Phone # 250-387-9437

Cheque Mailing Address: NR East Annex, Parliament Buildings V8V 1X4 Riding: Noth Coast

Reason for Travel: PS Travel – Terrace Fire Center to the Minister of Public Safety & Solicitor General

DATE OF TRAVEL		PLACES TRAVELLED	PERSONAL VEHICLE USE		BUS/TAXI/ AIR/FERRY COSTS	MEALS	ACCOMMODATION COSTS	MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.)		TOTAL DAILY COSTS
20__21__			DISTANCE x KM					COST	DESCRIPTION	
M	D	FROM/TO (ENTER CITY NAMES)	KM	\$	\$	\$	\$	\$		\$
07	21	Prince Rupert to Terrace (and return)	304	167.20		B:				167.20
						L:				
						D:				
						B:				
						L:				
						D:				
						B:				
						L:				
						D:				
						B:				
						L:				
						D:				
CLAIM TOTAL										167.20


  
MLA Signature

  
Date

Certified this is a true statement of disbursements made to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.

## FOR USE BY MINISTRY OF FINANCE

Client: 022 Resp: 32133 Svc Line: 34085 STOB: 8225 Proj: 3200000

  
Expense Authority Signature

Sept 20, 2021  
Date

Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.

Supplies of this form may be obtained from the Ministry of Finance or printed from the MOSS Web site, FSA 011 REV 2020/05

DJ Sept 20/21

# Harbour Air Seaplanes

Vancouver (604) 274-1277  
Victoria (250) 384-2215  
Nanaimo (250) 714-0004  
Ganges 1-877-537-9880

Toll-free 1-800-665-0212  
Website: [www.harbourair.com](http://www.harbourair.com)  
8/12/2021 4:06:18 PM  
GST: 84295 5858 RT0001

## CUSTOMER COPY

Booking NR

Fin Donnelly ✓ | Parliamentary Secretary to the Minister of Agriculture Food  
Tuesday, July 13, 2021 and Fisheries  
1 Passenger(s)  
KK - Confirmed

Flight #211/Twin Otter  
Departs 09:00 @ Vancouver Harbour ✓ |  
Arrives 09:35 @ Victoria Harbour

Invoice #: NR

0 All Skeds - Baggage : Checke \$0.00 CAD  
1 Sked 200 : Carbon Offset \$0.65 CAD  
1 Sked 200 : VHFC Terminal F \$10.85 CAD  
1 Sked 200 : (St) GO Flex \$219.93 CAD

NR

-----  
Goods and Services Tax \$11.57 GST  
Grand Total \$243.00 CAD

### Payment Information:

Master Card \$243.00 CAD ✓ |

Date/Time 2021-07-13 6:56:44 AM  
Station HRA01M06  
Terminal ID W66310495  
Action Purchase/Telephone  
Card Type M/C  
Card Number \*\*\*\* \* NR  
Amount \$243.00  
Authorization 075728  
Message APPROVED - THANK YOU  
Trace Number 0014890230  
Response 01-005/APPROVED 075728

-----  
CUSTOMER COPY

\*\*\* TRANSACTION RECORD \*\*\*

Free WIFI Password: hague99

Harbour Air Seaplanes

Vancouver (604) 274-1277  
Victoria (250) 384-2215  
Nanaimo (250) 714-0004  
Ganges 1-877-537-9880

Toll-free 1-800-665-0212  
Website: www.harbourair.com  
8/12/2021 4:06:34 PM  
GST: 84295 5858 RT0001

CUSTOMER COPY

Booking NR

Fin Donnelly ✓ | Parliamentary Secretary to the Minister of  
Wednesday, July 14, 2021 Agriculture Food and Fisheries  
1 Passenger(s)  
KK - Confirmed

Flight #210  
Departs 09:00 @ Victoria Harbour ✓ |  
Arrives 09:35 @ Vancouver Harbour

Invoice #: NR

0 All Skeds - Baggage : Checke \$0.00 CAD  
1 Sked 200 : Carbon Offset \$0.65 CAD  
1 Sked 200 : VHFC Terminal F \$10.85 CAD  
1 Sked 200 : (St) GO Flex \$219.93 CAD

NR

-----  
Goods and Services Tax \$11.57 GST  
Grand Total \$243.00 CAD

Payment Information:

Master Card \$243.00 CAD ✓ |

Date/Time 14/07/2021 7:09:53 AM  
Station HRA07M05  
Terminal ID W66310479  
Action Purchase/Telephone  
Card Type M/C  
Card Number \*\*\*\* \* NR  
Amount \$243.00  
Authorization 018964  
Message APPROVED - THANK YOU  
Trace Number 0014900060  
Response 01-005/APPROVED 018964

-----  
CUSTOMER COPY

\*\*\* TRANSACTION RECORD \*\*\*

Free WIFI Password: haguest99

**MLA EXPENSE CLAIM**  
(when travelling on government business on behalf of the Executive Council)

INVOICE #

TRA-DON21JUL14

**FORM USAGE**

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**CHEQUE INFORMATION**

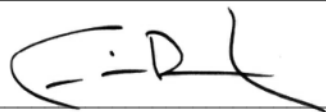
NR

Name (Payee Name for Cheque): Fin Donnelly \_\_\_\_\_ Leg-Assist. Name: Alyssa MacLellan \_\_\_\_\_ Phone # 250-387-1023 \_\_\_\_\_  
Admin. Assistant

Cheque Mailing Address: E-Transfer\_s.22 \_\_\_\_\_ BC, V3B7T9. \_\_\_\_\_ Riding: Coquitlam-Burke Mountain \_\_\_\_\_

Reason for Travel: PS Travel to UVIC for workshop PS to the Minister of Agriculture, Food & Fisheries \_\_\_\_\_

DATE OF TRAVEL 20 21		PLACES TRAVELLED	PERSONAL VEHICLE USE DISTANCE x KM RATE \$0.55	BUS/TAXI/ AIR/FERRY COSTS	MEALS	ACCOMMODATION COSTS	MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) COST	DESCRIPTION	TOTAL DAILY COSTS
M	D	FROM/TO (ENTER CITY NAMES)	KM	\$	\$	\$	\$	\$	\$
07	13	Vancouver – Victoria			Skytrain 10.00 Airfare (HA) Paid on Lisa's PCard	B L D FD 61.00	Laurel Point Inn NR 285.87		356.87 ✓
07	14	Victoria - Vancouver			Airfare (HA) Paid on Lisa's PCard Skytrain 10.00	B Claim 27.00 L N/A D N/A			37.00 ✓
						B L D			
						B L D			
						B L D			
<b>CLAIM TOTAL</b>									393.87 ✓



MLA Signature

2021/09/02

Date

Certified this is a true statement of disbursements made to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.

**FOR USE BY MINISTRY OF FINANCE**

Client: 022 Resp: 32133 \_\_\_\_\_ Svc Line: 34085 STOB: 8225 Proj: 3200000



Expense Authority Signature

2021/09/08

Date

Certified correct pursuant to section 32 & 33 of the *Financial Administration Act* and related policies.

Supplies of this form may be obtained from the Ministry of Finance or printed from the MOSS Web site.  
FSA 011 REV 2020/05

**From:** [MacLellan, Alyssa AFF:EX](#)  
**To:** [Janke, Debra FIN:EX](#)  
**Subject:** PS Donnelly Travel Voucher Forms  
**Date:** September 7, 2021 3:36:40 PM  
**Attachments:** [PSD Expense Claim July 13-14.doc](#)  
[PSD Hotel Invoice July 13-14.pdf](#)  
[PSD Skytrain Receipt July 13-14.jpg](#) ✓ |  
[PSD Expense Claim August 3-4.doc](#)  
[PSD Hotel Invoice August 3-4.pdf](#)  
[August 3 Skytrain Receipt PSD.jpg](#)

---

Hi Debra,

Here are the travel voucher expense forms on behalf of PS Donnelly, for two separate dates, July 13 – 14, and August 3 – 4.

He has filled out the e-transfer forms, and that is his preferred method of repayment.

I've also attached all of the travel receipts associated with these dates. I may have already mentioned this, but the Skytrain receipts cover both trips to and from the terminal, he prefers to load a card once on the way there, with enough to cover his trip home.

If I've missed anything, please let me know!

Thank you,



Alyssa MacLellan  
Administrative Assistant to the  
**Honourable Lana Popham**  
Minister of Agriculture, Food and Fisheries  
t 250.387.1023 f 250.387.1522



s.22

Room No. : NR  
 Arrival : 07/13/21  
 Departure : 07/14/21  
 Folio No. : NR  
 Conf. No. :

Date	Description	Charges	Credits
✓ 07/13/21	Room	244.00	
07/13/21	Destination Marketing Fee 1%	2.44	0.00
07/13/21	Provincial Hotel Tax 8%	19.72	0.00
07/13/21	Municipal Hotel Tax 3%	7.39	0.00
07/13/21	Goods and Service Tax 5%	12.32	0.00
07/14/21	Visa XXXXXXXXXXXXXXXNR XX/XX		285.87
		<b>Total Charges</b>	<b>285.87</b>
		<b>Total Credits</b>	<b>285.87 ✓</b>
		<b>Balance</b>	<b>0.00 ✓</b>
			<b>CAD</b>

<b>Net Amount</b>	<b>244.00</b>
<b>Destination Marketing Fee 1%</b>	<b>2.44</b>
<b>Provincial Hotel Tax 8%</b>	<b>27.11</b>
<b>Goods and Service Tax 5%</b>	<b>12.32</b>
	<b>0.00</b>
	<b>0.00</b>
<b>Total Charges</b>	<b>0.00</b>
	<b>CAD</b>

\*\*\*\*\*  
\*                    RECEIPT                    \*  
\* NOT VALID FOR TRAVEL \*  
\*\*\*\*\*

TransLink  
Lafarge Lake/Douglas Col  
lege Stn  
TVM98113 ✓  
Tue 13 Jul 21 07:17AM

Payment Type:                    VISA  
Purchase:                    \$20 Stored Value

Product Price:            \$ 20.00 ✓

Compass Card #:                    NR  
\*\*\*\*\*        \*\*\*\*\*

Credit Card #:                     
\*\*\*\*\*        \*\*\*\*\*

Auth #:                    018411  
Ref #:                    TV7F4V6RJ348  
Receipt #:                    35867

Card Entry:                    Chip  
AID:A00000000031010  
TVR:8080008000  
TSI:7800

Retain for your records.  
View TransLink Policies  
at [www.translink.ca](http://www.translink.ca)

Thank You!

OFFICE P/CARD

X REF: OLDHAML 03AUG21

## Harbour Air Seaplanes

Vancouver (604) 274-1277  
Victoria (250) 384-2215  
Nanaimo (250) 714-0004  
Ganges 1-877-537-9880

Toll-free 1-800-665-0212  
Website: [www.harbourair.com](http://www.harbourair.com)  
8/12/2021 4:06:18 PM  
GST: 84295 5858 RT0001

### CUSTOMER COPY

Booking NR

Fin Donnelly ✓  
Tuesday, July 13, 2021  
1 Passenger(s)  
KK - Confirmed

Parliamentary Secretary to the Minister of Agriculture Food  
and Fisheries

Flight #211/Twin Otter  
Departs 09:00 @ Vancouver Harbour ✓  
Arrives 09:35 @ Victoria Harbour

## Invoice #: NR

0 All Skeds - Baggage : Checke \$0.00 CAD  
1 Sked 200 : Carbon Offset \$0.65 CAD  
1 Sked 200 : VHFC Terminal F \$10.85 CAD  
1 Sked 200 : (St) GO Flex \$219.93 CAD

NR

-----  
Goods and Services Tax \$11.57 GST  
Grand Total \$243.00 CAD

### Payment Information:

Master Card \$243.00 CAD ✓

Date/Time 2021-07-13 6:56:44 AM  
Station HRA01M06  
Terminal ID W66310495  
Action Purchase/Telephone  
Card Type M/C  
Card Number \*\*\*\* \* NR  
Amount \$243.00  
Authorization 075728  
Message APPROVED - THANK YOU  
Trace Number 0014890230  
Response 01-005/APPROVED 075728

### CUSTOMER COPY

\*\*\* TRANSACTION RECORD \*\*\*

Free WIFI Password: hague99

Harbour Air Seaplanes

Vancouver (604) 274-1277  
Victoria (250) 384-2215  
Nanaimo (250) 714-0004  
Ganges 1-877-537-9880  
  
Toll-free 1-800-665-0212  
Website: www.harbourair.com  
8/12/2021 4:06:34 PM  
GST: 84295 5858 RT0001

CUSTOMER COPY

Booking NR

Fin Donnelly ✓ | Parliamentary Secretary to the Minister of  
Wednesday, July 14, 2021 Agriculture Food and Fisheries  
1 Passenger(s)  
KK - Confirmed

Flight #210  
Departs 09:00 @ Victoria Harbour ✓ |  
Arrives 09:35 @ Vancouver Harbour

Invoice #: NR

0 All Skeds - Baggage : Checke \$0.00 CAD  
1 Sked 200 : Carbon Offset \$0.65 CAD  
1 Sked 200 : VHFC Terminal F \$10.85 CAD  
1 Sked 200 : (St) GO Flex \$219.93 CAD

NR

-----  
Goods and Services Tax \$11.57 GST  
Grand Total \$243.00 CAD

Payment Information:

Master Card \$243.00 CAD ✓ |

Date/Time 14/07/2021 7:09:53 AM  
Station HRA07M05  
Terminal ID W66310479  
Action Purchase/Telephone  
Card Type M/C  
Card Number \*\*\*\* \*NR  
Amount \$243.00  
Authorization 018964  
Message APPROVED - THANK YOU  
Trace Number 0014900060  
Response 01-005/APPROVED 018964

-----  
CUSTOMER COPY

\*\*\* TRANSACTION RECORD \*\*\*

Free WIFI Password: haguest99

**MLA EXPENSE CLAIM**  
(when travelling on government business on behalf of the Executive Council)

INVOICE #

TRA-DON21AUG04

**FORM USAGE**

This form is for use by MLAs when travelling on government business on behalf of the Executive Council. After completion, the original claim form should be scanned and forwarded along with the copies of the original receipts and a copy of the approval letter to: FIN FSA MIN OFF, Corporate Financial and Facilities Services, Ministry of Finance, 3rd Floor, 617 Government Street, PO Box 9415 Stn Prov Govt, Victoria BC V8W 9V1. Cheques for correctly submitted claims will be processed within 7 working days of receipt in Finance.

**CHEQUE INFORMATION**

ZMLA#NR

Name (Payee Name for Cheque): Fin Donnelly \_\_\_\_\_ Leg-Assist. Name: Alyssa MacLellan \_\_\_\_\_ Phone # 250-387-1023 \_\_\_\_\_

Admin. Assistant

Cheque Mailing Address: E-Transfer \_\_\_\_\_ s.22 \_\_\_\_\_ Riding: Coquitlam-Burke Mountain \_\_\_\_\_

Reason for Travel: Meetings in Victoria \_\_\_\_\_ PS to the Minister of Agriculture, Food &amp; Fisheries \_\_\_\_\_

DATE OF TRAVEL 20 21		PLACES TRAVELLED	PERSONAL VEHICLE USE DISTANCE x KM RATE \$0.55	BUS/TAXI/ AIR/FERRY COSTS	MEALS	ACCOMMODATION COSTS	MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) COST DESCRIPTION		TOTAL DAILY COSTS
M	D	FROM/TO (ENTER CITY NAMES)	KM \$	\$	\$	\$	\$		\$
08	03	Vancouver – Victoria		Skytrain 10.00 Airfare (HA) Paid on Alyssa's Pcard	B: _____ L: _____ D: FD 61.00	NR 253.20			324.20 ✓
08	04	Victoria - Vancouver		Airfare (HA) Paid on Alyssa's Pcard Skytrain 10.00	B: Claim 27.00 L: N/A D: N/A				37.00 ✓
					B: _____ L: _____ D: _____				
					B: _____ L: _____ D: _____				
					B: _____ L: _____ D: _____				
					B: _____ L: _____ D: _____				
<b>CLAIM TOTAL</b>									361.20 ✓



MLA Signature

2021/09/02

Date

Certified this is a true statement of disbursements made to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.

**FOR USE BY MINISTRY OF FINANCE**

Client: 022 Resp: 32133 \_\_\_\_\_ Svc Line: 34085 STOB: 8225 Proj: 3200000



2021/09/08

Expense Authority Signature

Date

Certified correct pursuant to section 32 & 33 of the *Financial Administration Act* and related policies.

**From:** [MacLellan, Alyssa AFF:EX](#)  
**To:** [Janke, Debra FIN:EX](#)  
**Subject:** PS Donnelly Travel Voucher Forms  
**Date:** September 7, 2021 3:36:40 PM  
**Attachments:** [PSD Expense Claim July 13-14.doc](#)  
[PSD Hotel Invoice July 13-14.pdf](#)  
[PSD Skytrain Receipt July 13-14.jpg](#)  
[PSD Expense Claim August 3-4.doc](#)  
[PSD Hotel Invoice August 3-4.pdf](#)  
[August 3 Skytrain Receipt PSD.jpg](#)

---

Hi Debra,

Here are the travel voucher expense forms on behalf of PS Donnelly, for two separate dates, July 13 – 14, and August 3 – 4.

He has filled out the e-transfer forms, and that is his preferred method of repayment.

I've also attached all of the travel receipts associated with these dates. I may have already mentioned this, but the Skytrain receipts cover both trips to and from the terminal, he prefers to load a card once on the way there, with enough to cover his trip home.

If I've missed anything, please let me know!

Thank you,



Alyssa MacLellan  
Administrative Assistant to the  
**Honourable Lana Popham**  
Minister of Agriculture, Food and Fisheries  
t 250.387.1023 f 250.387.1522

\*\*\*\*\*  
\* RECEIPT \*  
\* NOT VALID FOR TRAVEL \*  
\*\*\*\*\*

TransLink  
Lafarge Lake/Douglas Col  
lege Stn  
TVM98112  
Tue 03 Aug 21 07:09AM

Payment Type: VISA

Purchase:  
\$20 Stored Value

Product Price: \$ 20.00

Compass Card #: \*\*\*\*\*

NR

Credit Card #: \*\*\*\*\*

Auth #: 083261  
Ref #: TV7F4U6TZ8WJ  
Receipt #: 10280

Card Entry: Chip  
AID:A00000000031010  
TVR:8080008000  
ISI:7800

Retain for your records.  
View TransLink Policies  
at [www.translink.ca](http://www.translink.ca)

Thank You!



Fin Donnelly ✓  
s.22

Canada

Company Name:  
Group Name:

Room No. : NR  
Arrival : 08-03-21  
Departure Date : 08-04-21  
Folio No. : NR  
  
Conf. No. : NR  
Custom :  
Reference

INFORMATION INVOICE

Date	Description	Charges	Credits
✓ 08-03-21	Room Charge	215.00	
08-03-21	GST Room Tax	10.86	
08-03-21	PST Room Tax	17.37	
08-03-21	MRDT Tax	6.51	
08-03-21	DMF Fee	2.15	
08-03-21	Climate Contribution	1.25	
08-03-21	GST Tax	0.06	
08-04-21	Visa XXXXXXXXXXXXNR		253.20

Total Charges	253.20	
Total Credits		253.20 ✓
Balance		0.00 ✓

Merchant ID  
Transaction ID 19089494  
Approval Code 01160I  
Approval Amount 253.20

Credit Card # XXXXXXXXXXXXNR  
Capture Method Swiped  
Transaction Amount 253.20

DMF Destination Marketing Fee 1% of the Room Rate  
MRDT Municipal Regional District Tax 3%  
GST 5%, PST 8%  
MRDT, GST and PST calculated on the Room Rate plus DMF  
Climate Contribution when applicable of \$1.25 + GST 5%  
PST 7% when applicable on Incidental Charges



## MacLellan, Alyssa AFF:EX

---

**From:** reservation@harbourair.com  
**Sent:** September 8, 2021 1:23 PM  
**To:** MacLellan, Alyssa AFF:EX  
**Subject:** Flight Itinerary. Thanks for choosing Harbour Air!

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**



[Check Flight Status](#)

[Manage Flight](#)

[Deals & Specials](#)

[High Flyer Rewards](#)

[Locations](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, **please review the following booking information and fare conditions prior to arrival.**

The health and safety of our passengers, team and communities is, and always has been, our top priority. The enhanced measures we have implemented with our [Health First program](#) go above and beyond government travel guidelines. All Harbour Air terminals will be following B.C.'s provincial health officer's recommendations for physical distancing and indoor mask use. **Please note that Transport Canada requires all passengers to wear a face mask while aboard our aircraft and submit a [Health Declaration Form](#).**

Prefer to sit in a single seat? **We recommend reserving a [Select Seat](#).** Contact us to find out about options and availability on your flight.

Have a question or need to make a change to your booking? Either log into your account at [harbourair.com](http://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or 1.800.665.0212 (toll free).

**We appreciate your support and we look forward to welcoming you aboard!**

See you soon,

The team at Harbour Air



### Customer Information

#### Account

HAS #	NR
Name	Finbarr Donnelly

### Booking **NR**

**Tuesday, August 3, 2021**

#### Flight #211

**09:10 Vancouver Harbour / Map**

**09:45 Victoria Harbour / Map**

**35 minutes**

**KK - Confirmed**

**1 Passenger(s) - GoFlex**

**Finbarr Donnelly, Male**

**Add to Calendar**

NR

Invoice # **NR**

#### Air Transportation Charges

Sked 200 : (St) GO Flex	\$219.93
-------------------------	----------

#### Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee	\$0.00
---	--------

Sked 200 : Carbon Offset	\$0.65
--------------------------	--------

Sked 200 : VHFC Terminal Fee	\$10.85
------------------------------	---------

+ Goods and Services Tax	\$11.57
--------------------------	---------

Billing	\$231.43
---------	----------

Taxes	\$11.57
-------	---------

<b>Grand Total</b>	<b>\$243.00</b>
--------------------	-----------------

Master Card	\$243.00
-------------	----------

Date / Time	August 3, 2021 @ 8:10:58 AM
-------------	-----------------------------

Summary	**** * NR
---------	-----------

Expiration	10 / 2025
------------	-----------

Authorization	005100
---------------	--------

#### GoFlex Fare Conditions:

- Check in 25 minutes prior to departure time.
- If not checked in at least 15 minutes prior to departure

time, seat will be forfeited and a 100% No Show Fee will be charged.

- Refundable up to 4 hrs\* prior to departure.
- Changeable up to 4 hrs\* prior to departure (subject to difference in fare value).
- Changes or cancellations within 4 hrs are subject to a \$20 fee\*

*\*For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to avoid the aforementioned fees.*

- As always, no fees will be applied in the event of weather disruptions.
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- Select Seating \$10 (space permitting).

#### **Required Travel Documents:**

- All passengers 18 years and above must present either one piece of government issued photo identification, or two pieces of government-issued ID without a photograph.
- Physical I.D. is required. Sorry, we cannot accept copies or photos of I.D.

#### **Guaranteed Baggage:**

- 25 lbs. on all routes except listed below.
- 35 lbs. between Richmond (YVR South), Ganges & Maple Bay.
- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

#### **Standby Baggage:**

- 25 lbs. (space available) on all routes except listed below.
- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.
- 0 lbs. between Richmond (YVR South), Victoria & Nanaimo.

Luggage over 50 lbs. total (per passenger) is subject to \$1 per lb, and travels on space available basis.

### **Booking** NR

**Wednesday, August 4, 2021**

**Flight #206/Twin Otter**

**08:00 Victoria Harbour / Map** 

Invoice NR

Air Transportation Charges

Sked 200 : (St) GO Flex

\$219.93

08:35 Vancouver Harbour / Map 

35 minutes

KK - Confirmed

1 Passenger(s) - GoFlex

Finbarr Donnelly, Male

[Add to Calendar](#)

NR

Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 200 : Carbon Offset	\$0.65
Sked 200 : VHFC Terminal Fee	\$10.85
+ Goods and Services Tax	\$11.57

Billing	\$231.43
Taxes	\$11.57
<b>Grand Total</b>	<b>\$243.00</b>

Master Card	\$243.00
Date / Time	August 4, 2021 @ 6:56:26 AM
Summary	**** *NR
Expiration	10 / 2025
Authorization	038143

**GoFlex Fare Conditions:**

- Check in 25 minutes prior to departure time.
- If not checked in at least 15 minutes prior to departure time, seat will be forfeited and a 100% No Show Fee will be charged.
- Refundable up to 4 hrs\* prior to departure.
- Changeable up to 4 hrs\* prior to departure (subject to difference in fare value).
- Changes or cancellations within 4 hrs are subject to a \$20 fee\*
- \*For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to avoid the aforementioned fees.*
- As always, no fees will be applied in the event of weather disruptions.
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- Select Seating \$10 (space permitting).

**Required Travel Documents:**

- All passengers 18 years and above must present either one piece of government issued photo identification, or two pieces of government-issued ID without a photograph.
- Physical I.D. is required. Sorry, we cannot accept copies or photos of I.D.

**Guaranteed Baggage:**

- 25 lbs. on all routes except listed below.
- 35 lbs. between Richmond (YVR South), Ganges &

**MLA EXPENSE CLAIM**  
(when travelling on government business on behalf of the Executive Council)

INVOICE #

TRA-MER21AUG27

**FORM USAGE**

This form is for use by MLAs when travelling on government business on behalf of the Executive Council. After completion, the original claim form should be scanned and forwarded along with the copies of the original receipts and a copy of the approval letter to: **FIN FSA MIN OFF**, Corporate Financial and Facilities Services, Ministry of Finance, 3rd Floor, 617 Government Street, PO Box 9415 Stn Prov Govt, Victoria BC V8W 9V1. Cheques for correctly submitted claims will be processed within 7 working days of receipt in Finance.

**CHEQUE INFORMATION**

Name (Payee Name for Cheque): PS Andrew Mercier

ZMLANR

Admin Coordinator Name: Kathleen Fleurant

Phone #: 250-356-0179

Cheque Mailing Address: Direct Deposit NR

Riding: Langley

Reason for Travel: Announcement and Tour in Prince George and Vanderhoof PS to the Minister of Advanced Education &amp; Skills Training

DATE OF TRAVEL 2021		PLACES TRAVELLED	PERSONAL VEHICLE USE DISTANCE x KM RATE \$0.55		BUS/TAXI/ AIR/FERRY COSTS	MEALS	ACCOMMODATION COSTS	MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) COST DESCRIPTION		TOTAL DAILY COSTS
M	D	FROM/TO (ENTER CITY NAMES)	KM	\$	\$	\$	\$	\$		\$
08	26	Langley to Prince George/Vanderhoof	48	26. 40	0. 00	B 12. 50 L 12. 50 D (+Inc.) 36. 00	133. 40	0 00		220. 80 ✓
		(AC) Vancouver-Pr. George:Office P/Card								
08	27	Prince George to Langley	51	28. 05	0. 00	B 12. 50 L (+Inc.) 29. ==50 D 0. 00	0. 00	79. 11	YVR Park'N Fly	146. 66 ✓
		(WJ) Pr. George-Vancouver: Office P/Card					27.00			
						B L D				
						B L D				
						B L D				
						B L D				
						B L D				
			99 kms	54. 45	0. 00	100. 50	133. 40	79. 11	<b>CLAIM TOTAL</b>	367. 46 ✓

**FOR USE BY MINISTRY OF FINANCE**

Client: 022-019-019-019 Resp: 32133-1001 Svc Line: 34085-8000

STOB: 8225 Proj: 3200000-100000

2021/09/08

MLA Signature

Date

Sept 1/07/21

Expense Authority Signature

Date

2021-09-07

Certified this is a true statement of disbursements made to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.

Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.

Supplies of this form may be obtained from the Ministry of Finance or printed from the MOSS Web site.  
FSA 011 REV 2020/05

DJ Sept 8/21

**From:** Janke, Debra FIN:EX  
**To:** Fleurant, Kathleen AEST:EX  
**Subject:** RE: PS Andrew Mercier Expense Claim Covering August 26 & 27, 2021  
**Date:** September 8, 2021 11:57:50 AM

---

Hi Kathleen,

The Expense Claim for Andrew Mercier will be processed for payment, today.

For reference, the Expense Authority is Finance, not the Ministers Office. The coding for Parliamentary Secretaries is: 022/32133/34085/8225/3200000.

**The Ministry of Finance pays all travel expenses incurred by MLAs while travelling on behalf of the Executive Council and transfers the costs to the Ministers' Office subvote on a monthly basis.**

Flights for the Parliamentary Secretaries should not be charged on the Office Purchase Cards as it does not follow Legislation. It is recommended that the Parliamentary Secretaries pay on their credit card and complete a MLA Expense Claim Form for reimbursement of their expenses.

Thanks.

Debra

---

**From:** Fleurant, Kathleen AEST:EX <Kathleen.Fleurant@gov.bc.ca>  
**Sent:** September 7, 2021 4:00 PM  
**To:** FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX <FINFSAMINOFF@gov.bc.ca>  
**Cc:** Poldrugovac, Saija FIN:EX <Saija.Poldrugovac@gov.bc.ca>; Janke, Debra FIN:EX <Debra.Janke@gov.bc.ca>  
**Subject:** PS Andrew Mercier Expense Claim Covering August 26 & 27, 2021

Hello,

Please find attached PS Andrew Mercier's expense claim covering August 26<sup>th</sup> and 27<sup>th</sup> for payment processing.

Thank you,

**Kathleen Fleurant** | Administrative Coordinator  
Honourable Anne Kang's Office | Minister of Advanced Education and Skills Training  
Parliament Buildings  
Ph: 778-974-5943  
e: [Kathleen.Fleurant@gov.bc.ca](mailto:Kathleen.Fleurant@gov.bc.ca)

*As of May 4, 2020 amendments to the Lobbyists Transparency Act has come into force. **You must ensure that you are in***

**compliance with the registration requirements under the Act.** The Office of the Registrar of Lobbyists can assist you to determine if you are in compliance, please contact the Office of the Registrar of Lobbyists at <https://www.lobbyistsregistrar.bc.ca/>

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---

**From:** Mercier.MLA, Andrew <[Andrew.Mercier.MLA@leg.bc.ca](mailto:Andrew.Mercier.MLA@leg.bc.ca)>  
**Sent:** September 7, 2021 3:46 PM  
**To:** Fleurant, Kathleen AEST:EX <[Kathleen.Fleurant@gov.bc.ca](mailto:Kathleen.Fleurant@gov.bc.ca)>  
**Subject:** APPROVAL - Travel Expenses for August 26 & 27, 2021

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Kathleen,

Attached as requested.

Kind regards,  
Dawn

Constituency Assistant to:  
Andrew Mercier, MLA

\*We have moved and now operate from:  
**#104**-20611 Fraser Highway Langley, BC V3A 4G4  
(604) 514-8206

---

**From:** Fleurant, Kathleen AEST:EX <[Kathleen.Fleurant@gov.bc.ca](mailto:Kathleen.Fleurant@gov.bc.ca)>  
**Sent:** September 7, 2021 1:59 PM  
**To:** Mercier, Andrew AEST:EX <[Andrew.Mercier@gov.bc.ca](mailto:Andrew.Mercier@gov.bc.ca)>  
**Cc:** Mercier.MLA, Andrew <[Andrew.Mercier.MLA@leg.bc.ca](mailto:Andrew.Mercier.MLA@leg.bc.ca)>; Snoddon, Michael AEST:EX <[Michael.Snoddon@gov.bc.ca](mailto:Michael.Snoddon@gov.bc.ca)>  
**Subject:** APPROVAL REQUIRED - Travel Expenses for August 26 & 27, 2021

Hi PS Mercier,

Please find attached your travel expense claim for August 26 and 27 for your review and approval. If you are unable to sign, scan and send back, an email stating your approval for the attached will do.

Detail within the attached:

Attached: 011-2 MLA Expense Claim\_PS Andrew Mercier\_Aug 26-27, 2021  
Reason: Announcement and Tour in Prince George/Vanderhoof  
Claim Total: \$367.46

Thank you,

**Kathleen Fleurant** | Administrative Coordinator  
Honourable Anne Kang's Office | Minister of Advanced Education and Skills Training  
Parliament Buildings  
Ph: 778-974-5943  
e: [Kathleen.Fleurant@gov.bc.ca](mailto:Kathleen.Fleurant@gov.bc.ca)

*As of May 4, 2020 amendments to the Lobbyists Transparency Act has come into force. **You must ensure that you are in compliance with the registration requirements under the Act.** The Office of the Registrar of Lobbyists can assist you to determine if you are in compliance, please contact the Office of the Registrar of Lobbyists at <https://www.lobbyistsregistrar.bc.ca/>*

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# Park 'N Fly

6380 Miller Rd  
Richmond, BC  
V1E3E2  
Tel: (800) 717-4711  
Fax: () -

www.parknflyvancouver.com

SUBJECT TO WAIVER OF LIABILITY ON BACK

NR

TICKET #:  
REFERENCE

LIC: s.22 NAME: MERCIER  
Make/Model: s.22  
FLT: WEST JET

IN: 08/26/2021 06:54  
OUT: 08/27/2021 13:33

DNC

2 DAY RATE	\$59.98
1 Fuel SC	\$0.96
Parking Tax	\$14.40
GST	\$3.77

**Total Due: \$79.11** ✓

Payments

## TRANSACTION RECORD

Card Number : \*\*\*\*\*NR  
Card Type : DEBIT  
Card Entry : CHIP  
Account Type : CHEQUING  
Trans Type : PURCHASE  
Amount : \$ 79.11 ✓

Auth # : 488640  
Sequence # : 016445  
Reference # : 00000032  
Trace # : 00740853  
Term ID : 002  
Date : 21/08/27  
Time : 13:34:05

Approved

BY ENTERING A VERIFIED PIN, CARDHOLDER  
AGREES TO PAY ISSUER SUCH TOTAL IN  
ACCORDANCE WITH ISSUERS AGREEMENT WITH  
CARDHOLDER

Application label: Interac

Parking Tax 1102845

PST 1007-2883

Win a \$100 gift card by telling us how we  
did today. Complete the online survey at  
[www.parknfly.ca/survey](http://www.parknfly.ca/survey)  
for your chance to win.

NR

Aug 25 mileage

Langley to YVR 48 Kms  
x.55  
\$ 26.40  
✓

Aug. 26 mileage

YVR to Langley 51 Kms  
x.55  
\$ 28.05  
✓



## Booking Confirmation

FUT

Aug 26th  
PSAM & Jack flight  
Van - Prince George

Booking Reference: NR

Date of issue: 13 Aug, 2021

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

For the well-being of all customers and employees, we are temporarily adjusting our on-board service as a health and safety measure in response to COVID-19. Unfortunately, we will not be able to accommodate any special meal requests. [Learn more.](#)

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on COVID-19 testing, entry requirements, flexible change and cancellation policies, and biosafety measures please visit our [COVID-19 information hub](#).

### IMPORTANT: Entry requirements

- **Travelling (or returning) to Canada from another country:** travellers must register with [ArriveCAN](#), get a pre-departure COVID-19 test, and participate in the mandatory testing and quarantine requirements upon arrival. For more information, visit the [entry requirements page](#).
- **Travelling (or returning) to U.S. or international destinations:** Make sure to review the [government entry requirements](#) prior to travel.

## Depart

Economy - Comfort

✓ Thursday  
26 Aug, 2021

08:30  
**Vancouver**  
Vancouver Int. (YVR),  
Terminal M



09:45  
**Prince George**  
(YXS),  
British Columbia

AC8201

1hr15  
Economy S  
Operated by: Air Canada Express -  
Jazz | De Havilland Dash 8-400

## Passengers

✓ **Andrew Mercier**

Ticket number  
NR

Seats  
AC8201 N

**Michael Snoddon**

Ticket number  
NR

Seats  
AC8201 N

→ modified to Jack Garnier



## Purchase summary

MasterCard  
\*\*\*\*\*NR  
Amount paid: \$573.56  
Tax information  
GST no. 10009-2287 RT0001 \$27.32

2 adults

*FTI  
on AC's PCard*

### Air transportation charges

Base fare Economy - Comfort	245.00
Carrier surcharges	16.00

### Taxes, fees and charges

Air Travellers Security Charge - Canada	7.12
Goods and Services Tax - Canada - 100092287 RT0001	13.66
Airport Improvement Fee - Canada	5.00
Total before options (per passenger)	<u>\$286<sup>78</sup></u>
Number of passengers	X 2
GRAND TOTAL (Canadian dollars)	<u>\$573<sup>56</sup></u>



## Check-in and boarding gate deadlines

### Within Canada

**90**  
minutes

#### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**  
minutes<sup>1</sup>

#### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**30**  
minutes

#### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

NR

Mr Andrew Mercier ✓  
501 Bellvill St  
Victoria BC PO BOX 9080  
CANADA

Aug 26th  
Night-stay in Prince George

## Invoice

Invoice date 8/27/2021  
Invoice number NR  
Our reference  
Your reference  
GST Number

Guest Mr Andrew Mercier Arrival 8/26/2021 Departure 8/27/2021 Room NR

Date	Description	Quantity	Unit Price	Total ()
✓ 8/26/2021	Room Charge	1	115.00	115.00
8/26/2021	GST Taxes	1	5.75	5.75
8/26/2021	Hotel Room Tax 8%	1	9.20	9.20
8/26/2021	Municipal Room Tax 3%	1	3.45	3.45

8/27/2021 VS \*\*\*\*NR Auth: 04458F

Total invoice 133.40

-133.40

Total Paid -133.40 ✓

Total Due 0.00 ✓

Total GST 5.75

For Corporate Accounts please forward cheque payments to our Head Office address:  
NR

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on a overdue balance.

Signature X \_\_\_\_\_

Please complete the online TripAdvisor survey at [www.tripadvisor.ca](http://www.tripadvisor.ca) and you will be entered to win a \$ 100.00 gift certificate.

NR



## ETicket Receipt

Prepared For  
MERCIER/ANDREW MR

RESERVATION CODE	NR
ISSUE DATE	13Aug21
TICKET NUMBER	NR
ISSUING AIRLINE	WEST JET
ISSUING AGENT	WestJet/SDX

## Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
27Aug21	WESTJET WS 3130	PRINCE GEORGE BC, CANADA	VANCOUVER BC, CANADA	Cabin ECONOMY Seat Number NR (CONFIRMED) Baggage Allowance 1 PIECE Booking Status OK TO FLY Fare Basis XAQD0ZFI Not Valid After 15DEC21
	Operated by: WESTJET ENCORE	Time 11:55	Time 13:15 Terminal MAIN TERMINAL	

## Allowances

### Baggage Allowance

YXS to YVR - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS  
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER  
INTERNET,ETC

### Carry On Allowances

YXS to YVR - 1 Piece (WS - WESTJET) carry on hand baggage

### Carry On Charges

YXS to YVR - (WS - WESTJET) - Carry-on fees unknown - contact carrier

## Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX NR
Fare Calculation Line	YXS WS YVR184.00CAD184.00END
Fare	CAD 184.00
Taxes/Fees/Carrier-Imposed Charges	CAD 16.00 YQI (OTHER AIR TRANSPORTATION

charges applied  
to AC's PC card

	<b>CHARGES)</b>
	<b>CAD 10.36 XG8 (GOODS AND SERVICES TAX (GST))</b>
	<b>CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)</b>
	<b>CAD 25.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))</b>
	<b>CAD 1.25 XG9 (GOODS AND SERVICES TAX (GST))</b>
<b>Total</b>	<b>CAD 243.73</b>

**Positive identification required for airport check in**

**Notice:**

**QST # 1202807956TQ0001 GST # 866112535**

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see <https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

[Important Legal Notices](#)

# PER DIEMS

	Date	Full day	Misc (Describe)	5750-11MTCCA or 5702-1100000	Total
Sun	/	/	/	/	/
Mon	/	/	/	/	/
Tue	/	/	/	/	/
Wed	/	/	/	/	/
Thu	Aug 26	Yes	/	/	61.00
Fri	Aug 27	no	B/L/Inc.	/	39.50
Sat	/	/	/	/	/

\$100.50 ✓

Full Day:	\$	61.00
Breakfast:	\$	12.50
Lunch:	\$	12.50
Dinner:	\$	21.50
Incidentals:	\$	14.50

5750-11MTCCA	
5702-1100000	

**MLA EXPENSE CLAIM****(when travelling on government business on behalf of Executive Council)****INVOICE # TRA-DEI210910**

TRA-DEI210910

**FORM USAGE**

This form is for use by MLAs when travelling on government business on behalf of the Executive Council. After completion, the original claim form should be forwarded along with the original receipts and a copy of the approval letter to: Chief Financial Officer, Financial Services and Administration, Ministry of Finance, 3rd Floor, 617 Government Street, PO Box 9415 Stn Prov Govt, Victoria BC B8W 9V1. Cheques for correctly submitted claims will be processed within 7 working days of receipt in Finance.

**CHEQUE INFORMATION**


ZMLA#NR

Name (Payee Name for Cheque): Bob D'Eith Leg. Assist. Name: Patrick Vachon Phone#: 604-250-8593

Cheque Mailing Address: Legislature Buildings- East Annex. 501 Belleville St, Victoria, BC V8V 2L8

Reason for Travel: Treasury Board

DATE		PLACES TRAVELLED	PERSONAL		BUS/TAXI	MEALS		ACCOMMODATION	MISCELLANEOUS		TOTAL
M	D	FROM/TO (ENTER CITY NAMES)	KM	\$ 0.55	\$	\$	\$	\$	COST \$	DESCRIPTION	\$
2021											
Sept.	10	Maple Ridge to Vancouver	52	28.60	NR	B					NR
		Vancouver to Maple Ridge	52	28.60		L			19.00	Parking	
				-		D					76.20
				-		B					-
				-		L					-
				-		D					-
				-		B					-
				-		L					-
				-		D					-
				-		B					-
				-		L					-
				-		D					-
				-		B					-
				-		L					-
				-		D					-
										<b>CLAIM TOTAL</b>	76.20 NR

  
 MLA Signature \_\_\_\_\_ Date **Sept 14, 2021**

Certified this is a true statement of disbursements made to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by another party.

**FOR USE BY MINISTRY OF FINANCE**

Client: 022 Resp: 32 132 Svc Line: 34085 STOB: 8225 Proj: 3200000

  
 Expense Authority Signature \_\_\_\_\_ Date **Sept 20, 2021**

Certified correct pursuant to section 32 &amp; 33 of the Fiscal Administration Act and related policies



Vancouver BC, V6C 3C1

Pay Station Number: 1  
Entered: 09/10/2021 ✓  
07:54  
Exited: 09/10/2021  
10:28  
Ticket Number: 5768  
Transaction Number: 101308  
Rate: A  
Parking Fee: \$19.00

-----  
Total Fee: \$19.00  
Fee Paid: \$19.00 ✓  
Master  
XXXXXXXXXXXXXXXX<sup>NR</sup>  
Approval Number: 068206

Thank you for visting  
Canada Place  
Price includes applicable taxes  
GST# 120996095RT0005

**MLA EXPENSE CLAIM**  
**(when travelling on government business on behalf of the Executive Council)**

INVOICE #

TRA-GRE21AUG5

**FORM USAGE**

This form is for use by MLAs when travelling on government business on behalf of the Executive Council. After completion, the original claim form should be scanned and forwarded along with the copies of the original receipts and a copy of the approval letter to: FIN FSA MIN OFF, Corporate Financial and Facilities Services, Ministry of Finance, 3rd Floor, 617 Government Street, PO Box 9415 Stn Prov Govt, Victoria BC V8W 9V1. Cheques for correctly submitted claims will be processed within 7 working days of receipt in Finance.

**CHEQUE INFORMATION**

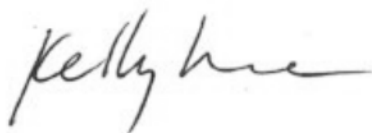
ZMLA#NR

Name (Payee Name for Cheque): Kelly Greene \_\_\_\_\_ Leg. Assist. Name: Paige Falkins \_\_\_\_\_ Phone #250-387-9437 \_\_\_\_\_

Cheque Mailing Address: NR \_\_\_\_\_ Riding: Richmond-Steveston \_\_\_\_\_

Reason for Travel: Announcement in Victoria \_\_\_\_\_ Parlia Sec to the Minister of Environment & Climate Change \_\_\_\_\_

DATE OF TRAVEL 2021		PLACES TRAVELLED	PERSONAL VEHICLE USE DISTANCE x KM RATE \$0.55		BUS/TAXI/ AIR/FERRY ===== x 2 COSTS	MEALS	ACCOMMODATION COSTS	MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) COST DESCRIPTION		TOTAL DAILY COSTS
M	D	FROM/TO (ENTER CITY NAMES)	KM	\$	\$	\$	\$	\$		\$
08	05	Van-Vic-Van	116	63.80	162.30	B: 27.00 L: D:				253.10 ✓
						B: L: D:				
						B: L: D:				
						B: L: D:				
						B: L: D:				
						B: L: D:				
									<b>CLAIM TOTAL</b>	253.10



MLA Signature

August 19, 2021

Date

Certified this is a true statement of disbursements made to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.

Supplies of this form may be obtained from the Ministry of Finance or printed from the MOSS Web site.  
FSA 011 REV 2020/05

**FOR USE BY MINISTRY OF FINANCE**

Client: 022 Resp: 32133 Svc Line: 34085 STOB: 8225 Proj: 3200000



Expense Authority Signature

Certified correct pursuant to section 32 & 33 of the *Financial Administration Act* and related policies.

Aug 20, 2021

Date

DJ Aug 20/21



Tsawwassen  
To  
Swartz Bay



Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 41**

RECEIPT - PLEASE RETAIN

PURCHASE 2021/08/05  
BOOKING-  
REF#:

Saver

20'	Undersize Vehi	51.40
1	Adult	17.60
	Fuel Rebate	0.40-
	Total Prepaid	68.60

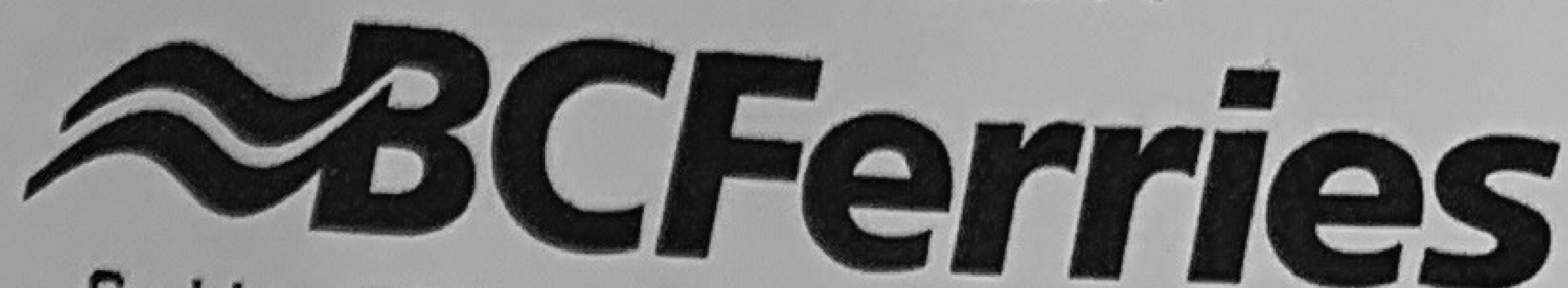
CHANGE DUE 0.00

\*\*\*CUSTOMER COPY\*\*\*

TSA 05 Aug 2021 07:25:50

ET

Swartz Bay  
To  
Tsawwassen



Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 01**

RECEIPT - PLEASE RETAIN

PURCHASE 2021/08/05  
BOOKING-  
REF#:

Prepaid

1	Reservation fe	17.00
20'	Undersize Vehi	59.50
1	Adult	17.60
	Fuel Rebate	0.40-
	Total Prepaid	93.70

CHANGE DUE 0.00

\*\*\*CUSTOMER COPY\*\*\*

SWB 05 Aug 2021 13:35:36

SEE REVERSE SIDE OF TICKET





## Booking Confirmation

Booking Reference: NR

Date of issue: 23 Jul, 2021

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

For the well-being of all customers and employees, we are temporarily adjusting our on-board service as a health and safety measure in response to COVID-19. Unfortunately, we will not be able to accommodate any special meal requests. Learn more.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on COVID-19 testing, entry requirements, flexible change and cancellation policies, and biosafety measures please visit our COVID-19 information hub.

### IMPORTANT: Entry requirements

- **Travelling (or returning) to Canada from another country:** travellers must register with ArriveCAN, get a pre-departure COVID-19 test, and participate in the mandatory testing and quarantine requirements upon arrival. For more information, visit the entry requirements page.
- **Travelling (or returning) to U.S. or international destinations:** Make sure to review the government entry requirements prior to travel.



## – Depart

Economy - Standard

Sunday  
25 Jul, 2021

18:00  
**Nanaimo**  
(YCD),  
British Columbia



18:28  
**Vancouver**  
Vancouver Int. (YVR),  
Terminat M

AC8266

0hr28  
Economy U  
Operated by: Air Canada Express -  
Jazz | De Havilland Dash 8-400

## Passengers

**Rachna Singh**

Seats

NR

Ticket number  
NR



## Purchase summary

MasterCard

\*\*\*\*\*NIP

Amount paid: \$385.48

Tax Information

GST no. 10009-2287 RT0001 \$19.36

Air transportation charges

Base fare Economy - Standard

Carrier surcharges

Taxes and other charges

Air Travellers Security Charge - Canada

Goods and Services Tax - Canada - 100092287 RT0001

Airport Improvement Fee - Canada

Total before options (per passenger)

GRAND TOTAL (Canadian dollars)

1 adult

324.00

26.00

7.12

18.36

10.00

\$385.48

\$385.48



## Check-in and boarding gate deadlines

### Within Canada

**90**  
minutes

#### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**  
minutes<sup>1</sup>

#### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**30**  
minutes

#### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



## Baggage allowance

### Carry-on baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 18 x 33 x 43 cm [8 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy.

### Checked baggage

Please see below for details on the bags you plan on checking at the baggage counter.

### Nanaimo (YCD) > Vancouver (YVR)

#### 1<sup>st</sup> bag

\$ 31.50 CAD  
Including taxes

#### 2<sup>nd</sup> bag

\$ 52.50 CAD  
Including taxes

Max. weight per bag:  
23 kg (50 lb)

Max. dimensions per bag:  
158 cm (62 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

#### Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country/region you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

#### Stopovers

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours.

Note: If you exceed your baggage allowance (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View Air Canada's additional checked baggage policy.
- View the additional checked baggage policy of Air Canada's codestare and interline partners.

## Economy - Standard

### Changes

#### Departing flight

- **Before departure of first flight**
  - Ticket reissue is allowed but may be subject to certain restrictions. Please refer to the link above for complete fare rules.
  - Penalty fee for ticket reissue between \$0 CAD - \$100 CAD
  - The maximum change fee applied is \$100 CAD per direction, per passenger, plus any applicable taxes and fare difference. Child/Infant discounts may apply.
- **After departure of first flight**
  - Ticket reissue is not allowed.
- Flights can only be used in sequence from the place of departure specified on the Itinerary.
- Failure to show up for your flight (No Show) may result in a penalty. Please see the complete fare rules for details.

### Cancellations

- Tickets are non-refundable and are non-transferable.
- Partially used tickets may be submitted for a refund assessment. The refund will be calculated as follows: Actual fare paid minus the value of the portion of the journey that has been flown and minus the applicable fee.
- Cancellations can be made up to 45 minutes prior to departure. Exception: Aeroplan flight rewards must be cancelled no later than 2 hours before departure.
- Find out more about Air Canada's refund services.

### Minimum stay

- There is no maximum or minimum day stay associated with this fare.

### Maximum stay

- There is no maximum or minimum day stay associated with this fare.

### Aeroplan

- Earn 25% Aeroplan points for flights within Canada and 50% Aeroplan points for flights between Canada and the U.S.
- Earn the equivalent in Status Qualifying Miles
- Applies to all flights operated by Air Canada, Air Canada Express and Air Canada Rouge

Please notify us immediately if you do not plan on taking your scheduled flight(s). If you are unable to change or cancel your booking online, you can reach Air Canada Reservations at 1-888-247-2262 (view international and other numbers). If you do not show up for your flight, the rest of your itinerary will automatically be cancelled.

Disclaimer: The fare rules displayed above are for adult passengers only. Different rules may apply for children and infant passengers.

## General conditions of carriage

1. You must obtain your boarding pass and check in any baggage by the check-in deadline. Additionally, you must be available for boarding at the boarding gate by the boarding gate deadline. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any pre-reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.
2. Although reconfirmation of flights is not required, we strongly recommend that you check your flight status online at [aircanada.com](http://aircanada.com) or by calling our flight information system at 1-888-422-7533 prior to your departure.
3. Advance seat assignments are not guaranteed and may change without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable fees.
4. Any travel credit banked for unused tickets is non-transferable; when the credit is redeemed, it must be used by the same person whose name appears on the original ticket.
5. Air Canada will cancel any purchased ticket and provide a full refund without penalty up to 24 hours after purchase. Beyond 24 hours, voluntary changes to your itinerary may require the payment of additional fees and fare upgrades. If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
6. **Dangerous goods**  
For safety reasons, dangerous goods must not be packed in checked or carry-on baggage, except as specifically permitted. Dangerous goods include, but are not limited to: compressed gases, corrosives, explosives, flammable liquids and solids, radioactive materials, oxidizing materials, poisons, infectious substances, and briefcases with installed alarm devices. For security reasons, other restrictions may apply. Please refer to the Restricted and Prohibited Items page on our website for more information.
7. Subject to the provisions of the Montreal Convention and the Warsaw Convention, as well as the provisions of its applicable tariffs, Air Canada may refuse carriage of property in checked luggage that is not suitable for transportation, such as fragile or perishable items and may refuse to carry valuable items (a valuable is deemed to be any item whose value is \$ 1,000 CAD or more, per Kilogram or \$1 CAD per gram). Air Canada may refuse claims based on the inherent nature of an item (e.g. its perishable nature), or for loss or delay of unsuitably or inadequately packed items, to the extent that the destruction, loss or damages resulted from the inherent defect, quality or vice of the baggage, or, in the case of delay, that the carrier, its agents, and servants took all measures that could reasonably be required to avoid the damage, or that it was impossible to take such measures.
8. **International travel**  
Governments may require your carrier to provide information on or permit access to passenger data. You cannot travel if you do not have all required travel documents, such as a passport and visa (where applicable), to enter in or transit through each country/region on your itinerary. Please refer to the Travel Documents page on our website for more information.
9. **In-flight health**  
Most people are fit to travel by air, but special attention is required for passengers whose health problems may be exacerbated by altitude, travel stress, hypoxia and other travel related difficulties. Our website offers important health tips and information for customers with special needs who may require medical approval before flying.  
Please also note that aircraft disinsection is carried out on certain routes, in compliance with the requirements of the World Health Organization (WHO), the International Civil Aviation Organization, Transport Canada and applicable foreign regulatory authorities. More information is available on our website.
10. **Schedules and timetables**  
Time and aircraft type shown in timetables or elsewhere are approximate and not guaranteed, and form no part of the contract. Schedules are subject to change without notice and carrier assumes no responsibility for passenger making connections not included as part of the itinerary set out in the ticket. Carrier is not responsible for changes, errors or omissions either in timetables or other representations of schedules.
11. **Overbooking notice**  
Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for a payment of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, persons denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and boarding priorities are available at all airport ticket counters and boarding locations.

NOTICE - SOLD SUBJECT TO APPLICABLE TARIFFS

## Air Passenger Protection Regulations Notice:

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the *Air Passenger Protection Regulation*. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website.

General terms and conditions pertaining to flight delays, cancellations, denied boarding, seating of children and lost or damaged baggage can be found in Air Canada's General Conditions of Carriage and Tariffs.



## Nanninga, Tanera AG:EX

**From:** reservation@harbourair.com  
**Sent:** Tuesday, August 3, 2021 1:41 PM  
**To:** Nanninga, Tanera AG:EX  
**Subject:** Flight Itinerary. Thanks for choosing Harbour Air!

**This email came from an external source. Only open attachments or links that you are expecting from a known sender.**



[Check Flight Status](#)

[Manage Flight](#)

[Deals & Specials](#)

[High Flyer Rewards](#)

[Locations](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air! To ensure your experience is as easy and enjoyable as possible, please review the following booking information and fare conditions prior to arrival.

The health and safety of our passengers, team and communities is, and always has been, our top priority. The enhanced measures we have implemented with our [Health First program](#) go above and beyond government travel guidelines. As of Step 3 of BC's Restart Plan, mask wearing will be optional in our terminals. Please note that Transport Canada requires all passengers to wear a face mask while aboard our aircraft and submit a [Health Declaration Form](#).

Prefer to sit in a single seat? We recommend reserving a [Select Seat](#). Contact us to find out about options and availability on your flight.

Have a question or need to make a change to your booking? Either log into your account at [harbourair.com](http://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or 1.800.665.0212 (toll free).

We appreciate your support and we look forward to welcoming you aboard!

See you soon,

The team at Harbour Air



## Customer Information

Account

HAS #

NR

Name

Rachna Singh

## Booking NR

Sunday, July 25, 2021

Flight #1129

11:45 Vancouver Harbour / Map 

12:05 Nanaimo Harbour / Map 

20 minutes

KK - Confirmed

1 Passenger(s) - GoFlex

Rachna Singh, Female

[Add to Calendar](#)

NR

Invoice NR

Air Transportation Charges

Sked 1100 : (Pk) GO Flex \$110.70

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 1100 : Carbon Offset \$0.50

Sked 1100 : Port Fee \$1.75

Sked 1100 : VHFC Terminal Fee \$10.85

+ Goods and Services Tax \$6.20

Billing \$123.80

Taxes \$6.20

**Grand Total \$130.00**

Master Card \$130.00

Date / Time July 25, 2021 @ 9:12:07 AM

Summary \*\*\*\*\*NR

Expiration 06 / 2024

Authorization 045193

### GoFlex Fare Conditions:

- Check in 25 minutes prior to departure time.
- If not checked in at least 15 minutes prior to departure time, seat will be forfeited and a 100% No Show Fee will be charged.
- Refundable up to 4 hrs\* prior to departure.
- Changeable up to 4 hrs\* prior to departure (subject to difference in fare value).
- As always, no fees will be applied in the event of weather disruptions.
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- Select Seating \$10 (space permitting).

### Required Travel Documents:

- All passengers 18 years and above must present either one piece of government issued photo identification, or two pieces of government-issued ID without a



## Booking Confirmation

Booking Reference: NR

Date of issue: 23 Jul, 2021

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

For the well-being of all customers and employees, we are temporarily adjusting our on-board service as a health and safety measure in response to COVID-19. Unfortunately, we will not be able to accommodate any special meal requests. Learn more.

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Ensure you are in compliance with the entry requirements of your destination. For the latest information on COVID-19 testing, entry requirements, flexible change and cancellation policies, and biosafety measures please visit our COVID-19 information hub.

### IMPORTANT: Entry requirements

- **Travelling (or returning) to Canada from another country:** travellers must register with ArriveCAN, get a pre-departure COVID-19 test, and participate in the mandatory testing and quarantine requirements upon arrival. For more information, visit the entry requirements page.
- **Travelling (or returning) to U.S. or international destinations:** Make sure to review the government entry requirements prior to travel.



## – Depart

Economy - Standard

Sunday  
25 Jul, 2021

18:00  
**Nanaimo**  
(YCD),  
British Columbia



18:28  
**Vancouver**  
Vancouver Int. (YVR),  
Terminat M

AC8266

0hr28  
Economy U  
Operated by: Air Canada Express -  
Jazz | De Havilland Dash 8-400

## Passengers

**Rachna Singh**

Seats

NR

Ticket number

NR



## Purchase summary

MasterCard

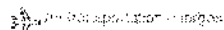
\*\*\*\*\*NR

Amount paid: \$385.48

Tax Information

GST no. 10009-2287 RT0001 \$19.36

1 adult

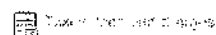


Base fare Economy - Standard

324.00

Carrier surcharges

26.00



AT: Travellers Security Charge - Canada

7.12

Goods and Services Tax - Canada - 100092287 RT0001

18.36

Airport Improvement Fee - Canada

10.00

Total before options (per passenger)

\$385.48

GRAND TOTAL (Canadian dollars)

\$385.48