



Travel Voucher (Restricted Use)

E133808

Name	Employee ID	Phone Number
Aaron, Sage ✓	NR	(778) 678-0832
Client Organization	Job Title	Travel Group Code
Office of the Premier	Communications Director	2

Type of Travel in Province	14. Reason for Travel Meetings	Headquarters Victoria
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16. Travel Dates 2021	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous		
	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe	
	07/07 Vic-Van(Heli)(HJ)	0800	1800		0.00		LDI	36.50		175.08	6.75	taxi
	07/08 Van-Vic(Heli)(HJ)	0000	1930		0.00		BLDI	49.00				

48.	Client Code 004 004 004 004	49.	Resp. 36A10	50.	Service Line 36200	51.	STOB 5701	52.	Project 3600000	45.	Supplier Code NR	Amount \$ 267.33
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		AMOUNT DUE TO EMPLOYEE	54.
			\$ 267.33

54.	\$ 267.33
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed

From: [Hontiveros, Jenelyn PREM:EX](#)
To: [FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX](#)
Subject: FW: E133808 - Aaron, Sage July 7-8, 2021
Date: August 24, 2021 8:50:01 AM
Attachments: [E133808 - Sage, Aaron July 7-8, 2021.pdf](#)

Hi, got the approval for this via email. Please see below note from Amber Hockin. Let me know if there are questions. Cheers!

Kind regards,

Jenelyn

Cell: (250) 208-9651
UC: (236) 478-1173

From: Hockin, Amber PREM:EX <Amber.Hockin@gov.bc.ca> ✓ |
Sent: August 24, 2021 6:24 AM
To: Hontiveros, Jenelyn PREM:EX <Jenelyn.Hontiveros@gov.bc.ca>
Cc: Aaron, Sage PREM:EX <Sage.Aaron@gov.bc.ca>
Subject: Re: E133808 - Aaron, Sage July 7-8, 2021 ✓ |

Approved thanks ✓ |

Amber Hockin
Deputy Chief of Staff
Office of the Premier
7785840867
Amber.hockin@gov.bc.ca
Sent from my iPhone

On Aug 23, 2021, at 3:52 PM, Hontiveros, Jenelyn PREM:EX
<Jenelyn.Hontiveros@gov.bc.ca> wrote:

Hi Amber,

I am having some issues on the moss site for Sage's claim for the days of July 7 & 8th along travel with the Premier to Vancouver. This has been forwarded to Vanessa Geary but was not able to get the approval before her departure from PO. We would like to seek your approval via reply email and so I can forward to FIN for processing.

Thank you so much. Please let me know if there are any questions or if you prefer to review this in printed?

Kind regards,

Jenelyn

Cell: (250) 208-9651

UC: (236) 478-1173

From: Hontiveros, Jenelyn PREM:EX

Sent: July 16, 2021 9:32 AM

To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX <FINFSAMINOFF@gov.bc.ca>

Subject: E133808 - Aaron, Sage July 7-8, 2021

Hi Please see attached receipt for Sage 's claim July 7-8, 2021

Let me know if there are concerns.

Cheers!

Jenelyn Hontiveros

Administrative Assistant to

Sage Aaron , *Director of Communications and*

Lia Brewer, *Director of Projects & Strategic Liaison*

Office of the Premier, Government of British Columbia

Cell :(250) 208-9651

<E133808 - Sage, Aaron July 7-8, 2021.pdf>

Hontiveros, Jenelyn PREM:EX

Subject: FW: Thank you for choosing to take off with Helijet!

From: passengerservices@helijet.com <passengerservices@helijet.com>

Sent: June 15, 2021 4:56 PM

To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>

Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

NR

Name

Sage Aaron

Booking #NR

Wednesday, July 7, 2021 ✓

704

08:35 Victoria Harbour (Downtown) ✓

09:10 Vancouver Harbour (Downtown)

35 minutes

Confirmed

InvoiceNR

FARE-YWH-OffPeak_2020

\$247.62

+ GST

\$12.38

Billing

\$247.62

Taxes

\$12.38

Grand Total

\$260.00

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

1 Passengers - Off-Peak

Sage Aaron, Female ✓

Add to Calendar

NR

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

COVID-19:

Helijet flights continue to operate for your essential travel, if you're not sure if your trip is essential please refer to the Province of British Columbia's website:

<https://www2.gov.bc.ca/gov/content/covid-19/travel/current>

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

Booking NR**Thursday, July 8, 2021****727** Flight cancelled: returned on Flight#723**17:30 Vancouver Harbour (Downtown)****18:05 Victoria Harbour (Downtown)****35 minutes****Confirmed****1 Passengers - Off-Peak**

Invoice NR

FARE-YWH-OffPeak_2020 \$247.62

+ GST \$12.38

Billing \$247.62

Taxes \$12.38

Grand Total \$260.00

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DUPLICATE

MACLURE'S CAB 40
1275 75TH AVE W
VANCOUVER BC

DUPLICATE

CARD *****NR
CARD TYPE INTERAC
ACCOUNT TYPE
FLASH DEFAULT
DATE 2021/07/08 ✓
TIME 3909 17:53:51
CLERK ID 1
RECEIPT NUMBER
H85040819-001-227-003-0

PURCHASE
AMOUNT \$6.75 ✓
TIP s.22
TOTAL

Interac
A0000002771010
4770BB659DF846E6
8080008000-

APPROVED

AUTH# 644320 00-001
THANK YOU

CARDHOLDER COPY

DUPLICATE

✓ |
Sage Aaron
501 Belleville Street
Victoria, BC V8V 2L8
Canada

Room Number: NR
Arrival Date: 07-07-21
Departure Date: 07-08-21
Page No: 1 of 1
Folio No: NR
Conf. No:
AR No:
Invoice No.:

INFORMATION INVOICE
Company Name: Provincial Government
Group Name:

07-15-21

Date	Description	Charges	Credits
✓ 07-07-21	Room Charge	CSA approved accommodation listing	149.00
07-07-21	DMF	(below the single rate of \$235.00 per night, plus taxes)	1.93
07-07-21	PST		12.07
07-07-21	GST		7.55
07-07-21	AHRT		4.53
07-08-21	Mastercard	XXXXXXXXXXXXNR XX/XX	175.08
Total		175.08	175.08
Balance		0.00	

Subject: FW: Thank you for choosing to take off with Helijet!

From: passengerservices@helijet.com <passengerservices@helijet.com>

Sent: July 8, 2021 5:57 PM

To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>

Subject: Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	NR
	Name	Sage Aaron

Booking NR

Thursday, July 8, 2021 ✓	Invoice NR	
723	FARE-SummerSale2021_25% off \$260	\$185.71
18:25 Vancouver Harbour (Downtown)	+ GST	\$9.29
19:00 Victoria Harbour (Downtown) ✓	Billing	\$185.71
35 minutes	Taxes	\$9.29
Confirmed	Grand Total	\$195.00
	On Account	\$195.00

1 Passengers - Off-Peak

• Sage Aaron, Female ✓ |

Date / Time July 8, 2021 @ 5:56:10 PM

Summary NR

Add to Calendar

NR

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THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact a Helijet Agent, consult Helijet [Passenger Rights, Tariff & Travel Information](#) or visit [the Canadian Transportation Agency's website](#).