



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E134085

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Girn, Naveen		<b>Employee ID</b> s.22		<b>Phone Number</b> s.22																													
<b>Client Organization</b> Office of the Premier		<b>Job Title</b> Director of Stakeholder Relations		<b>Travel Group Code</b> 2																													
<b>5. Date Completed</b> 2021/10/18		<b>6. Fiscal Year</b> 2022		<b>7. Special Cheque Issue</b>																													
<b>8. Cheque Stub Information</b>																																	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Meetings in Victoria			<b>Headquarters</b> Vancouver																												
<b>12. Mailing Address for Cheque</b>																																	
<table border="1"> <tr> <th>16. Travel Dates</th> <th>17. Places Travelled</th> <th>18. Personal Vehicle Use</th> <th>19. Other Transport Costs</th> <th>20. &amp; 21. Meals</th> <th>22. Lodging Costs</th> <th>20. &amp; 21. Miscellaneous</th> </tr> <tr> <td>2021 09/21</td> <td>*PCard Destination *Victoria (HJ) Start 0700 End 1830</td> <td>Km Cost 0.00</td> <td>Cost 7.60</td> <td>Claim BLI Cost 30.00</td> <td></td> <td>Cost Describe</td> </tr> <tr> <td colspan="3"><b>TOTALS OF COLUMNS</b></td> <td>36. \$ 0.00</td> <td>37. \$ 7.60</td> <td>38. \$ 30.00</td> <td>39. \$ 0.00</td> </tr> <tr> <td colspan="3"></td> <td>40. \$ 0.00</td> <td colspan="3">41. Claim Total \$ 37.60</td> </tr> </table>						16. Travel Dates	17. Places Travelled	18. Personal Vehicle Use	19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	2021 09/21	*PCard Destination *Victoria (HJ) Start 0700 End 1830	Km Cost 0.00	Cost 7.60	Claim BLI Cost 30.00		Cost Describe	<b>TOTALS OF COLUMNS</b>			36. \$ 0.00	37. \$ 7.60	38. \$ 30.00	39. \$ 0.00				40. \$ 0.00	41. Claim Total \$ 37.60		
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<b>48. Client Code</b> 004 004 004 004		<b>49. Resp.</b> 36A10	<b>50. Service Line</b> 36200	<b>51. STOB</b> 5701	<b>52. Project</b> 3600000	<b>45. Supplier Code</b> s.22																											
<b>Less Travel Advance</b> 004																																	
<b>AMOUNT DUE TO EMPLOYEE</b>						<b>54.</b> \$ 37.60																											
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>																											
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>																											
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>																											

**Audit Trail for Travel Voucher (Restricted Use) E134085 for Girn, Naveen**

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/10/18 09:49:17	Loubert, Danny (IDIR's.15 Danny.Loubert@gov.bc.ca	Girn, Naveen Naveen.Girn@gov.bc.ca	Saved	Girn, Naveen Naveen.Girn@gov.bc.ca
2021/10/18 10:38:40	Loubert, Danny (IDIR's.15 Danny.Loubert@gov.bc.ca	Girn, Naveen Naveen.Girn@gov.bc.ca	Saved	Girn, Naveen Naveen.Girn@gov.bc.ca
2021/10/18 10:39:33	Loubert, Danny (IDIR's.15 Danny.Loubert@gov.bc.ca	Girn, Naveen Naveen.Girn@gov.bc.ca	Notified	Girn, Naveen Naveen.Girn@gov.bc.ca
2021/10/18 11:33:13	Girn, Naveen (IDIR's.15 Naveen.Girn@gov.bc.ca		Approved	Hockin, Amber Amber.Hockin@gov.bc.ca
2021/10/18 14:18:01	Hockin, Amber (IDIR's.15 Amber.Hockin@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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**Notes for Travel Voucher (Restricted Use) E134085 for Girn, Naveen**

1 note(s) returned.

Created On	Author	Note
2021/10/18 10:38:40	Loubert, Danny (IDIR)s.15 Danny.Loubert@gov.bc.ca	Sep 21 Travel to Victoria from Vancouver - Helijet Taxi to Helijet Travel to Vancouver From Victoria - Helijet BLI - Per Diem

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BLUEBIRDS CABS #110  
2612 QUADRA ST  
VICTORIA BC

CARD s.22  
CARD TYPE VISA  
DATE 2021/09/21  
TIME 1819 16:59:23  
RECEIPT NUMBER  
H85071800-001-042-229-0

-----  
PURCHASE  
AMOUNT \$7.60  
TIP s.22  
TOTAL

s.22  
-----

VISA CREDIT  
A0000000031010  
6EC14868A1641B66  
0000000000-

**APPROVED**

AUTH# 07714F 01-027  
THANK YOU

**NO SIGNATURE REQUIRED**

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

# Booking Statement

Booking #  
s.22

Date  
Tuesday, Sep 21, 2021

Departure  
07:45  
Vancouver Harbour

Arrival  
08:20  
Victoria Harbour

Duration  
35 minutes

1 Passengers » Full-Fare  
Girn, Naveen

Status:  
Confirmed

Invoice #s.22

FARE-SummerSale2021_25% off \$375	1 @	\$267.62
+ GST		\$13.38

**Canadian Dollars** **\$281.00**

Mastercard	\$281.00
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s.22

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

## ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

## COVID-19:

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.  
COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more COVID-19 information.

Booking #  
s.22

Date  
Tuesday, Sep 21, 2021

Departure  
17:35  
Victoria Harbour

Invoice #s.22

FARE-SummerSale2021_25% off \$375	1 @	\$267.62
+ GST		\$13.38

**Canadian Dollars** **\$281.00**

Arrival  
18:10  
Vancouver Harbour

Mastercard

\$281.00

s.22

Duration  
35 minutes

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