HE22EXEDIJ21



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133934

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

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* manually signed/approved: unable to initiate to the Expense Authority

DJ Sept 22/21

Audit Trail for Travel Voucher (Restricted Use) E133934 for Copeland, Alison 3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/09/09 15:26:27	Hansen, Lucy	Copeland, Alison	Saved Co	peland, Alison
	(IDIR\NR	Alison.Copeland@gov.bc.ca	Ali	son.Copeland@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/09/09 15:30:46	Hansen, Lucy	Copeland, Alison	Saved Co	peland, Alison
	(IDIR\NR)	Alison.Copeland@gov.bc.ca	Αl	son.Copeland@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/09/09 15:31:17	Hansen, Lucy	Copeland, Alison	NotifiedCo	peland, Alison
	(IDIR\NR	Alison.Copeland@gov.bc.ca	All	son.Copeland@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			

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Notes for Travel Voucher (Restricted Use) E133934 for Copeland, Alison

1 note(s) returned.

Created On	Author	Note
2021/09/09 15:30:46	Hansen, Lucy (IDIR\NR) Lucy.Hansen@gov.bc.ca	Aug 31- Moving truck arrived at s.22 s.22 Bill for Move up moving truck \$ s.22 plus \$200.00 deposit- total is s.22 (paid via Visa) - Full day Per diem Sept 1- BC Ferries -Van- Victoria to new location s.22 - 80kms (Tswwasser to Swartz bay- s.22 Victoria, BC Partial per diem - minus lunch

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From: Hansen, Lucy HLTH:EX
To: Janke, Debra FIN:EX

 Subject:
 RE: TV 133934-Copeland, Alison

 Date:
 September 22, 2021 1:11:25 PM

At this point please remove \$.22

and I will discuss this with her

From: Janke, Debra FIN:EX < Debra.Janke@gov.bc.ca>

Sent: September 22, 2021 1:10 PM

To: Hansen, Lucy HLTH:EX < Lucy. Hansen@gov.bc.ca>

Subject: RE: TV 133934-Copeland, Alison

Hi Lucy,

Alison indicated in an email that was included in the receipts, that the total for the moving company included a s.22 tip which is considered a Discretionary Expense. Please confirm that Alison wishes to claim the tip.

C.19.3 Discretionary Expenditures

Ministry expense authority officers are to exercise care, and use sound judgement when authorizing discretionary ministry expenditures that are not required to meet program objectives. Examples include, but are not limited to: bottled water, plants, flowers for funerals, festive decorations, etc.

As expense authority officers are accountable for effective financial management, due regard must be given to the spirit and intent of the government's management and financial policies. Expense authority officers should be aware of the public perception with respect to the purchase of such items, and use the utmost discretion prior to initiating the expenditure.

To determine if unique circumstances exist that may warrant the purchase, any discretionary expenditure should be made in consultation with the ministry chief financial officer.

The charge must be justified and must withstand public scrutiny.

Thanks.

Debra

From: Hansen, Lucy HLTH:EX < Lucy. Hansen@gov.bc.ca >

Sent: September 22, 2021 12:03 PM

To: Janke, Debra FIN:EX < Debra.Janke@gov.bc.ca >

Cc: Copeland, Alison HLTH:EX < Alison.Copeland@gov.bc.ca>

Subject: TV 133934-Copeland, Alison

Hi Debra,

As per our conversation here is the Travel Voucher that has been manually approved – can we please have a rush payment on this as per my previous email.

Lucy

Lucy

From: NR <<u>Lucy.Hansen@gov.bc.ca</u>>

Sent: September 22, 2021 11:59 AM

To: Hansen, Lucy HLTH:EX < Lucy.Hansen@gov.bc.ca>

Subject: Scan From < Device Name>



PERSONAL AND CONFIDENTIAL

July 23, 2021

Alison Copeland

By email to Alison.Copeland@gov.bc.ca

Dear Alison:

Subject to an Order in Council being signed by the Lieutenant Governor in Council, I am offering you an appointment to the role of Ministerial Advisor in the Office of the Minister of Health, effective August 3, 2021. Your supervisor will be Senior Ministerial Advisor, Amanda Van Baarsen.

Your salary will be \$73,400.00 per annum, to be paid in accordance with Salary Range Regulation, B.C. Reg 152/2017.

I am pleased to be able to offer you relocation expenses in accordance with Schedule 5 of the Terms and Conditions of Employment for Excluded Employees up to a maximum of \$5,000. This assistance is recoverable on a pro-rated basis should you resign prior to completing 24 months of service. Please ensure that you retain receipts for these expenses. Relocation is a taxable benefit, and you will be taxed accordingly. You will need to sign the "New Appointees Relocation Assistance Application and Assignment of Wages Agreement." Located here: https://www2.gov.bc.ca/assets/gov/careers/all-employees/pay-and-benefits/work-related-expenses-

allowances/relocation assistance househunting expense report assignment of wages agree ment.pdf

The terms and conditions of your employment are equivalent to those established for category 'C' appointees in the "Terms and Conditions for Excluded Employees and Appointees" administered by the Public Service Agency. These are available at http://www2.gov.bc.ca/gov/content/careers-myhr/managers-supervisors/employee-labour-relations/conditions-agreements/excluded-employees-appointees Please take some time to familiarize yourself with them. If you have any questions, please contact your supervisor.

Please note that you are subject to the *Lobbyists Registration Act* which prohibits you from lobbying any public office holder for a period of two years after the date you cease to be a Ministerial Advisor.



As an Order in Council appointee you must conduct yourself in a manner that maintains and enhances the public's trust and confidence in the government. Please ensure you are familiar with the Standards of Conduct, <a href="https://www2.gov.bc.ca/gov/content/careers-myhr/about-the-bc-public-service/ethics-standards-of-conduct/standards-of-condu

Lastly, I would like to extend my best wishes for your success in this role.

Yours truly,

OIL VERMITO	
Amber Hockin Deputy Chief of Staff Office of the Premier	
pc: BC Public Service Agency	
I have read and accept the terms and conditions of thi	s appointment.
Of Greb	2021-07-23
Alison Copeland	Date

Relocation Assistance and/or Househunting Expense Report and Assignment of Wages Agreement
☐ Employee Applicants: I acknowledge that I am moving and receiving relocation expenses as a result of a staffing action. As such, I agree to the following conditions.
OR
New Appointees: In consideration of the assistance / reimbursement of expenses of \$_5,000. as requested here to assist in the payment of my relocation and/or house hunting expenses in moving, I agree to the following conditions.
It is understood and agreed that should I resign from the service of the Government of British Columbia prior to completing 24 months of service following relocation, the amount of expenses / assistance granted to me will be repaid on the prorata basis of:
 One-twenty fourth of the total amount of relocation expenses / assistance and/or house hunting expenses received for each full and partial month, if any, that my employment falls short of 24 months full time (or equivalent service) following relocation.
 Where the employee / appointee is at work beyond the 15th day of the final partial month, that final partial month will be considered to be a completed month of service for purposes of calculating the amount to be repaid.
For the purpose of repayment, the Minister of Finance is hereby authorized to recover any outstanding portions of the relocation assistance through payroll deduction or other remuneration deduction without further notice.
Nothing contained herein shall prejudice the right of the Ministry to recover any outstanding advance or portion thereof after termination of employment.
I understand and agree to these terms and conditions.
Date: Employeé's / New Appointee's Signature and Printed Name: 2021-07-23 Alison Copeland
Date: Witness Signature and Printed Name:
2021-07-23 Thyra Gillese
Complete and sign in duplicate and return two copies to the issuing office. Retain a copy for your personal records.
Note : Canada Customs and Revenue Agency may deem this to be taxable allowance and should be contacted directly for further information.

Hansen, Lucy HLTH:EX

From:

Alison Copeland < s.22

Sent: To: September 2, 2021 5:36 PM Copeland, Alison HLTH:EX

Subject:

Fwd: Your booking is confirmed: NR

for 2021-09-01

This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Get Outlook for iOS

From: British Columbia Ferry Services Inc. <no_reply@bcferries.com>

Sent: Monday, August 30, 2021 8:30:00 PM

To: s.22

Subject: Your booking is confirmed: NR

for 2021-09-01



Alison your booking is now confirmed.

View or edit your booking(s)

Please review your itinerary below to confirm your details and note the check-in time for your sailing.

This is a transactional or informational email that contains important details that BC Ferries must communicate to you in order to provide the best possible service. This is not a promotional email. Please do not respond to this email.

BOOKING CONFIRMATION

Booking reference:

NR

Date issued: 30/Aug/2021 8:28:20 PM Booked by: BC FERRIES PUBLIC WEBS!TE

	Booking Holder
NEW PROPERTY AND PROPERTY.	Alison Copeland s.22
Post March	

Customer number: NR

Provide booking reference number to ticket agent

	DEPARTS	TIME/DA	ATE		
Vanco	ouver (Tsawwassen)	07:00 AM01/Sep/2021	✓		
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s.22				\$0.00	
	Reservation fee			\$17.00	
	Total			\$93.70	
	Amount paid			\$93.70	✓
Due	at terminal:			\$0.00	4

Booked by:

BC FERRIES PUBLIC WEBSITE

Booking number(s):

NR

GST number:

894623206

Purchase amount:

\$93.70 ✓

Card type:

MasterCard

Card ending:

NR

Authorization #:

British Columbia Ferry Services Inc. Customer Service Centre Suite 500 – 1321 Blanshard Street, Victoria BC, V8W 0B7 1-888-BC-FERRY (1-888-223-3779)

bcferries.com

Copyright © 2021 British Columbia Ferry Services Inc.

Hansen, Lucy HLTH:EX

From:

Copeland, Alison HLTH:EX

Sent:

September 3, 2021 9:24 AM

To:

Hansen, Lucy HLTH:EX

Subject:

FW: moving expenses

Hi Lucy,

See below for a chain between me and Debbie regarding my moving expenses. I will send you the receipts in a separate email.

Thanks!

Alison Copeland

Ministerial Advisor Ministry of Health

Office: 236 468-3515 | Cell: 250-889-4031

alison.copeland@gov.bc.ca

From: Wade, Debbie PREM:EX < Debbie. Wade@gov.bc.ca>

Sent: September 3, 2021 8:42 AM

To: Copeland, Alison HLTH:EX <Alison.Copeland@gov.bc.ca>

Subject: RE: moving expenses

Great thank you Alison.

These receipts will need to be processed on a Travel Voucher through e-forms. Lucy Hansen should be able to assist you with this. Once it gets approved through the regular approval process in your MO, it will be sent to Finance, who will sent to myself and Amber Hockin for final approval.

Please let me know if you need anything further. Thanks!

Debbie Wade

Executive Coordinator and Human Resources Liaison to Amber Hockin-Deputy Chief of Staff Office of the Premier 778-974-6075

From: Copeland, Alison HLTH:EX < Alison.Copeland@gov.bc.ca>

Sent: September 2, 2021 6:15 PM

To: Wade, Debbie PREM:EX < Debbie.Wade@gov.bc.ca>

Subject: RE: moving expenses

Attached is a copy of the itemized work order from You Move Me moving company, the \$200 booking deposit receipt, copy of the receipt for services rendered, and ferry receipt.

The total for the moving company was s.22 expense.

but that does include a s.22 tip and I'm not sure if that is a covered

My millage was 79.3km, which covers my drive from my previous s.22 from Swartz Bay to my new s.22

to Tsawwassen and

Thanks!

Alison Copeland

Ministerial Advisor Ministry of Health

Office: 236 468-3515 | Cell: 250-889-4031

alison.copeland@gov.bc.ca

From: Wade, Debbie PREM:EX < Debbie.Wade@gov.bc.ca>

Sent: September 2, 2021 4:13 PM

To: Copeland, Alison HLTH:EX < Alison.Copeland@gov.bc.ca>

Subject: RE: moving expenses

Hi Alison;

Attached is the relocation document. You have been approved for up to \$5,000.00. Please provide all receipts and include detailed description of what they are for.

If you have any other questions please let me know.

Thanks!

Debbie Wade Executive Coordinator and Human Resources Liaison to Amber Hockin – Deputy Chief of Staff to the Premier 778-974-6075

From: Copeland, Alison HLTH:EX < Alison.Copeland@gov.bc.ca>

Sent: September 2, 2021 3:12 PM

To: Wade, Debbie PREM:EX < Debbie.Wade@gov.bc.ca>

Subject: moving expenses

Hi Debbie,

Hope you are doing well.

Are you able to resend me the information about how to submit my moving expenses? I changed computers when I moved to Health, and thought I printed of information, but I seem to have misplaced it during my move.

Thanks!

Alison Copeland

Ministerial Advisor Ministry of Health

Office: 236 468-3515 | Cell: 250-889-4031

INVOICE PAID

You Move Me

8331 Eastlake Drive #108 , Burnaby British Columbia, V5A 1T4

Invoice ID: NR

YMM Moving Deposit

Total with Tax: CAD \$200.00

Billed To	Order ID	Due Date
Alison Copeland ✓		Aug 6th 2021

Item	Quantity	Price	Tax1	Tax2	Amount
YMM Moving D	1	\$200.00	0 %	0 %	\$200.00

Subtotal	CAD \$200.00	
Tax	\$0.00	
Total	CAD \$200.00	4

Thanks for using us to move you!

Powered By

Hansen, Lucy HLTH:EX

From:

Alison Copeland s.22

Sent:

September 2, 2021 5:14 PM

To:

Copeland, Alison HLTH:EX

Subject:

Fwd: You Move Me Receipt

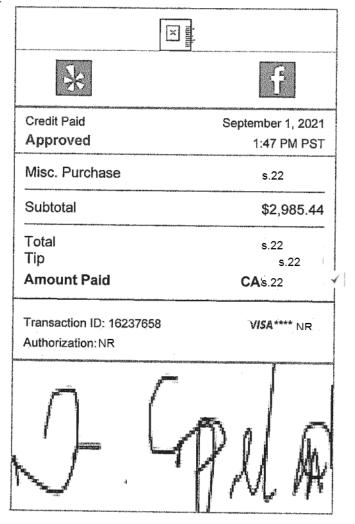
This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Get Outlook for iOS

From: You Move Me <Receipt@payfirma.com>
Sent: Wednesday, September 1, 2021 1:49:16 PM

To: s.22

Subject: You Move Me Receipt



× "managananahana
,
You Move Me
#108 - 8331 Eastlake Drive 604-444-2242
Burnaby, B.C.
Canada, V5A 4W2
We at You Move Me would like to thank you for using our services and hope you enjoy making memories in your new space.
Powered by Payfirma

Work Order (Bill of Lading)

Work Order, ID: NR

OSE Arthur

Moving s.22 to Victoria. She doesn't have a

destination address on hand yet

s.22

2.75h for 3 guys at load up, 2h for 2 guys to unload. Elevator and ramp at load up.

No disassembly.

s.22

Unload address TBD.

BC Ferry

Wed, Sep 01, 2021 - 10am - NR Wed, Sep 01, 2021 - 6pm - NR

General

Label: 2 Man Crew Client: Copeland, Alison

Phone: s.22

Booked By: Arthur De Oliveira

Place And Time

From; s.22

s.22

To: s.22

s.22

On-site Contact: Alison Copeland

Home Phone: s.22

Email: s.22

Start: 08/31/2021 08:00 AM End: 08/31/2021 11:30 AM

Duration: 03:30 hours Duration was customized

Promise Time: 08:00 AM - 10:00 AM

Special Instructions

Call Ahead Required

Crews Assigned

None Assigned

#	llem-	18JaScrifpition	His	Qly	Subfall	Line Total
1.	Truck, Travel, Equipment & Basic Value	Moving truck, flat rate travel fee,		0.75	\$249,00	\$186.75
	Protection	specialized moving equipment,				
		standard valuation protection				
		package. Basic valuation is up to 60	1			
^		cents per pound.				
2.	Time in Transit	Estimated time between your origin	_	9.00	\$179.00	\$1,611.00
		and destinations measured in hours				
3.	Move - 2 Man Hourly Based	Two friendly, uniformed, professional		2.00	\$179.00	\$358,00
		movers				,
4.	Minimum Insurance (lb.)			1.00	\$0.00	\$0.00
5.	Third Party Contracted Service	Sub-contracted services authorized		1.00	\$520.00	\$520.00
		and paid for on your behalf		1.00	Ψ320.00	Ψ320.00
6.	Move - 2 Man Hourly Based	Day One		2.00	\$179.00	6350.00
	-	,		2,00	\$179.00	\$358.00
		Wyatt				
		Allan (driver)				1

Price: \$3,033.75 Subtotal: \$3,033.75 GST (5.0000%): \$151.69 Total: \$3,135,44

\$3,185.44

HE22EXEDIJ10



Travel Voucher (Restricted Use)

Control No.

E133793

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

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07/05	Vancouver	0700	2359		0.00		F-BDI	10.50		33.59	Private Accom
07/06	Vancouver	0700	2359	0.4	0.00	75.0	F-BDI	10.50		33.59	Private Accom
07/07	Van-Vic	0600	1000	81	44.55	75.9	0 F-LDI	10.50			
					36. ✓	37.	1	38.	39.	40. ✓	Claim Total
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FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audit Trail for Travel Voucher (Restricted Use) E133793 for Ho, Theresa 6 audit trail record(s) returned.

Hansen, Lucy (IDIR'NR) Lucy.Hansen@gov.bc.ca Hansen, Lucy	Ho, Theresa Theresa.Ho@gov.bc.ca	Saved	Ho, Theresa Theresa.Ho@gov.bc.ca
Lucy.Hansen@gov.bc.ca			Theresa.Ho@gov.bc.ca
Hansen, Lucy	III. The The second sec		
	Ho, Theresa	Saved	Ho, Theresa
(IDIR'NR)	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca
Lucy.Hansen@gov.bc.ca			
Hansen, Lucy	Ho, Theresa	Saved	Ho, Theresa
(IDIR\NR	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca
Lucy.Hansen@gov.bc.ca			
Hansen, Lucy	Ho, Theresa	Notified	Ho, Theresa
(IDIR'NR)	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca
Lucy.Hansen@gov.bc.ca			
Ho, Theresa		Approved	dvan Baarsen, Amanda
(IDIR\NR)			Amanda.vanBaarsen@gov.bc.ca
Theresa.Ho@gov.bc.ca			
van Baarsen, Amanda ✓		Approved	dFSA MIN OFF, FIN
(IDIR'NIR			FINFSAMINOFF@gov.bc.ca
Amanda.vanBaarsen@gov.bc.ca	1		
	Lucy.Hansen@gov.bc.ca Hansen, Lucy (IDIR\niR Lucy.Hansen@gov.bc.ca Hansen, Lucy (IDIR\niR) Lucy.Hansen@gov.bc.ca Ho, Theresa (IDIR\niR) Theresa.Ho@gov.bc.ca van Baarsen, Amanda (IDIR\niR	Lucy.Hansen@gov.bc.ca Hansen, Lucy (IDIR\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	Lucy.Hansen@gov.bc.ca Hansen, Lucy (IDIR\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\

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Notes for Travel Voucher (Restricted Use) E133793 for Ho, Theresa

1 note(s) returned

Created On	Author	Note
2021/07/08 15:39:50	Hansen, Lucy (IDIR\NR) Lucy.Hansen@gov.bc.ca	July 3- BCFerries - Van- Vic \$75.90 (VSA) - 81 kms, overnight Van \$33.59 - Private Accom July 5- Meetings in Van all day- claiming lunch only- overnight Van \$33.59 Private Accom July 6- Meetings in Van all day - claiming Lunch only - July 7-Return BC Ferries - Van- Vic \$75.90 (VSA) 81 kms return.

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July 5, 2021

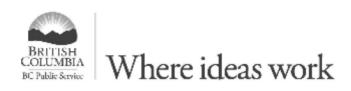
Monday

July 2021 August 2021 SuMo TuWe Th Fr Sa SuMo TuWe Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

	MONDAY			Daily Task List
	5	Marie - errangeressen en entreterrepation	Arrange by; Due	Date
7 ^{AM}		Swartz To Tsawwas		Tsawwassen To Swartz Bay
8		Victoria BC C	erries.	Suite 588 - 1321 Blanshard St
9		LANE	11	LANE 40
		PURCHASE 2	021/07/03	PURCHASE 2021/07
10		20' Undersize 1 \(Adult \) Fuel Reba	17.60	20' Undersize Vehi 59 1 ✓ Adult 17 Fuel Rebate
11		Total Master Card ***********NF RUTH 09142Z 66307788 MASTERCARD	75.90 75.90 75.90	Total 75 Master Card 75 AUTH 095172 66307720 0010013608
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1				CHANGE DUE
2	Minister Dix briefing on BCEHS staffing/ambulance wait times MS Teams (link in body) MINCAL, HLTH HLTH:EX			
3		***CARDHOLDE SWB 03 Jul 202 NR		***CARDHOLDER COPY*** TSA 07 Jul 2021 07:33:16 NR
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Pagal 21 of 79 FIN-2021-14839

HE22EXEDIJ22



Travel Voucher (Restricted Use)

Control No.

E133860

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

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Ho, Ther							NID				(778) 988-70	
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07/21	Vic-Van (ferry)	1800	2359	81	44.5	-	5.90		0.00		33.59	Private Accom
07/22	Vancouer	0700	2359		0.0	- 1		F-BD	22.75		33.59	Private Accom
07/23	Vanouver	0700	2359		0.0	- 1			0.00		33.59	Private Accom
07/24	Vanouver	0700	2359		0.0				0.00		33.59	Private Accom
07/25 07/26	Vanouver Vancouver	0700 0700	2359 2359		0.0			F-BD	0.00		33.59 33.59	Private Accom Private Accom
07/20	Vancouver	0700	2359		0.0			F-D	22.75 33.25		33.59	Private Accom
07/28	Van-Vic (ferry)	0700	2230	81	44.5	-	5.90	F-B	41.00		33.39	Filvate Accom
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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

DJ Sept 23/21

Audit Trail for Travel Voucher (Restricted Use) E133860 for Ho, Theresa 7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/08/03 16:01:33	Hansen, Lucy	Ho, Theresa	Saved	Ho, Theresa
	(IDIR\NR)	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca
1	Lucy.Hansen@gov.bc.ca			
2021/08/03 16:02:23	Hansen, Lucy	Ho, Theresa	Saved	Ho, Theresa
	(IDIR\NR)	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca
1	Lucy.Hansen@gov.bc.ca			
2021/08/03 16:06:10	Hansen, Lucy	Ho, Theresa	Saved	Ho, Theresa
	(IDIR\kip)	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca
1	Lucy.Hansen@gov.bc.ca			
2021/08/03 16:06:16	Hansen, Lucy	Ho, Theresa	Saved	Ho, Theresa
	(IDIR\NR)	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca
1	Lucy.Hansen@gov.bc.ca			
2021/08/03 16:06:30	Hansen, Lucy	Ho, Theresa	Notified	Ho, Theresa
	(IDIR\NR)	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca
1	Lucy.Hansen@gov.bc.ca			
2021/08/30 17:19:24	Ho, Theresa		Approve	dvan Baarsen, Amanda
	(IDIR'NR)			Amanda.vanBaarsen@gov.bc.ca
1	Theresa.Ho@gov.bc.ca			
2021/09/10 09:21:48	van Baarsen, Amanda ✓		Approve	dFSA MIN OFF, FIN
	(IDIR'NR)			FINFSAMINOFF@gov.bc.ca
1	Amanda.vanBaarsen@gov.bo	c.ca		
1				

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Notes for Travel Voucher (Restricted Use) E133860 for Ho, Theresa

1 note(s) returned.

Created On	Author	Note
2021/08/03 16:06:10	Hansen, Lucy (IDIR\nR) Lucy.Hansen@gov.bc.ca	July 21-BC Ferries via Vic-Van \$75.90 (VSA) 81 kms - \$33.59 Private Accom July 22-\$ 33.59 Private Accom plus lunch July 23-25 \$33.59 Private Accom plus L July 26-\$33.59 Private Accom plus L July 27-\$33.59 Private Accom - Plus B & L July 28 return via BC Ferries \$75.90 - 81 kms- L & D

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Swartz Bay To Tsawwassen



RECEIPT - PLEASE RETRIN

PURCHASE 2021/07/21

20' Undersize Vehi 1 - Adult Fuel Rebate 17.60

Total 75,90

CHANGE DUE 0,00

CARDHOLDER COPY SWB 21 Jul 2021 19:23:21

NR

Tsawwassen Swartz Bay

RECEIPT - PLEASE RETAIN

PURCHASE 2021/07/28

20' Undersize Vehi 1 / Adult 59.50 17.60 Fuel Rebate

Total Master Card

************** NR 75.90

AUTH 01982 66307717 0010010778 H

MASTERCARD

A0808000841018 / 0008000000 /

NO SIGNATURE TRANSACTION

01 APPROVED - THANK YOU 027

0.00

CARDHOLDER COPY TSA 28 Jul 2021 20:27:29

NR

SEE REVERSE SIDE OF TICKET

HE22EXEDIJ22



Travel Voucher (Restricted Use)

Control No.

E133912

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	n, please contact you	ii iviiiiisti y s Di	I CCLOI/IV	ianager of fi	iioiiiiatioii a	and r mvac	у.			
Name	✓					oyee ID			hone Numb	
Ho, The					NID .				(778) 988-70	
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. Date C 2021/08	Completed 8/30	6. Fiscal Ye 2022	ar	7. Spec	ial Cheque	Issue		8. Cheque	Stub Inform	ation
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ravel	Places Tra	velled		rsonal	Other	Me	eals		Mis	cellaneous
Dates			Veh	icle Use	Transport			Lodging		
2021	Destination St	art End	Km	Cost	Costs	Claim	Cost	Costs	Cost	Describe
)8/18	Vic- Van(ferry) 1	700 2359	81	44.55	58.65	#=D*30	.50 25 :75		33.5932:98	Private Accom
)8/19		700 2359		0.00		F-D	33.25		33.59 32:98	Private Accom
08/20	Vancouver 0	700 2359	24	13.20	23.00	F-D	33.25			
)8/22	Van-Vic (ferry) 0	700 2300	81	44.55	98.70		0.00			
						*	per travel			
							notes			
				36. ✓	37.		38. 97.00		40. 67.18	Claim Total
	OF COLUMNS		86 kms	\$ 102.30	\$ 180.35		\$ 92.25		\$ 65.96	\$ 440.86
	49.	50.		51.	52.		45			
	t Code Resp		ice Line		_	Project	,		ier Code	Amount
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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

DJ Sept 23/21

Audit Trail for Travel Voucher (Restricted Use) E133912 for Ho, Theresa 6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/08/30 14:12:59	Hansen, Lucy	Ho, Theresa	Saved	Ho, Theresa
	(IDIR'NR)	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/08/30 14:13:08	Hansen, Lucy	Ho, Theresa	Notified	Ho, Theresa
	(IDIR\NR	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/08/30 18:00:34	Hansen, Lucy	Ho, Theresa	Saved	Ho, Theresa
	(IDIR\nip)	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/08/30 18:00:49	Hansen, Lucy	Ho, Theresa	Notified	Ho, Theresa
	(IDIR\NR)	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca
	Lucy.Hansen@gov.bc.ca	gg		Gg
2021/08/30 18:02:34	Ho, Theresa		Approve	dvan Baarsen, Amanda
2021/00/00 10:02:01	(IDIR\NIP)		, (pp.010)	Amanda.vanBaarsen@gov.bc.ca
	Theresa.Ho@gov.bc.ca			7 thanaa.vanbaaroon@gov.bo.oa
2021/09/10 09:21:37	van Baarsen, Amanda ✓		Annrove	dFSA MIN OFF, FIN
2021/03/10 03.21.37	(IDIR'NR)		Approved	FINFSAMINOFF@gov.bc.ca
	,	00		Tilvi SalvillyOr i @gov.bc.ca
	Amanda.vanBaarsen@gov.bc.	Са		

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Notes for Travel Voucher (Restricted Use) E133912 for Ho, Theresa

1 note(s) returned.

Created On	Author	Note
2021/08/30 14:12:59	Hansen, Lucy (IDIR\NR) Lucy.Hansen@gov.bc.ca	Aug 18-ravel Via Ferry - Vic- Van \$ 58.65 (vsa)- 81 kms - half-day only dinner Aug 19-Meetings - B & L - Over night private Accom Aug 20- Meetings @ VCO Parking \$23.00 (vsa)-overnight private accom Aug 22- Return travel - via BC Ferry Van-Vic \$ 98.70 (Vsa)

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Not August 27 2021 - Madia avail/announcement Aug 20 2021 From: Theresa Ho. MoH Travel expenses - M

Swartz Bay Τо Tsawwassen

RECEIPT - PLEASE RETAIN

PURCHASE 2021/08/18 BOOKING-R2000 REF#: NR

Saver

20' Undersize Vehi 17.60 1 ✓ Adult Fuel Rebate Total Prepaid 58.65

CHANGE DUE

0.00

Tsawwassen To Swartz Bay

Victoria BC Canada VBW 887

RECEIPT - PLEASE RETAIN

PURCHASE 2021/08/22 BOOKING-R2100 REF#: NR

Prepaid

Res Change Fee 5.00 Reservation fe Undersize Vehi √ Adult 17.60 Fuel Rebate 0.40-Total Prepaid 98.70 ✓

CHANGE DUE

0.00

CUSTOMER COPY SWB 18 Aug 2021 19:35:14 NR

SEE REVERSE SIDE OF TICKET

CUSTOMER COPY TSA 22 Aug 2021 20:22:39 NR

Canada Place Parkade

999 Canada Place Vancouver BC, V6C 3C1

Pay Station Number:

08/20/2021

2

Entered:

10:47

Exited:

08/20/2021

18:21

Ticket Number: Transaction Number: 98848

Rate:

237842 Α

Parking Fee:

\$23,00

Total Fee:

\$23.00

Fee Paid:

\$23,00

Master

Approval Number:

09503Z

Thank you for visting Canada Place

Price includes applicable taxes GST# 120996095RT0005

Private Accommadation: 2 rights

: No Km X 2 (To and from Victoria)

(Thug 18
Aug 20 5022 Joyce + VCD 11.5 lam X2

Meals: Aug 18 Aug 19

HE22EXEDIJ24



Travel Voucher (Restricted Use)

Control No.

E133989

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collection	n, please contact	your M	inistry's Dir	ector/N	lanager o	f Inforr	mation	and Priva	су.	-			
Name	4							loyee ID			Phone Numb		1
Ho, The							NID				(778) 988-70		
	rganization Mines and Petr e	loum-P	neaurone l	Joalth			Job .	Title cutive Ass	cictont		Travel Group	Code	
	Completed		Fiscal Yea		7 Sn	ocial C			sisiani	8 Choque	-	nation	+
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Type of			I. Reason 1	for Trav	vel					Headquar	ters		1
In Provi			/linisterial M								halley Victor	ia	
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09/06	Van-Vic (ferry)			81	44.55		53 <i>.</i> 70	1-0	0.00				
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<u> </u>	33 F											54.	+
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45. Emp	loyee Signature	(See A	udit Trail)				Prin	t Name			Date Signed		1
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	of travel on gove												
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	nding Authority					ial	Prin	nt Name			Date Signed	1	
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57. Pavr	nent Authority S	Signatu	re (See Au	dit Tra	il)		Pri	nt Name			Date Signed	1	1
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	tration Act.												
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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

DJ Sept 28/21

Audit Trail for Travel Voucher (Restricted Use) E133989 for Ho, Theresa 7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/09/23 16:05:02	Hansen, Lucy	Ho, Theresa	Saved	Ho, Theresa
1	(IDIR'NR)	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/09/23 16:05:11	Hansen, Lucy	Ho, Theresa	Notified	Ho, Theresa
1	(IDIR\NR)	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/09/23 16:59:57	Hansen, Lucy	Ho, Theresa	Saved	Ho, Theresa
1	(IDIR\NR	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/09/23 17:00:27	Hansen, Lucy	Ho, Theresa	Saved	Ho, Theresa
1	(IDIR\NR)	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/09/23 17:00:49	Hansen, Lucy	Ho, Theresa	Notified	Ho, Theresa
	(IDIR\∧ı₽)	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/09/23 17:03:23	Ho, Theresa		Approved	dvan Baarsen, Amanda
1	(IDIR\NR			Amanda.vanBaarsen@gov.bc.ca
1	Theresa.Ho@gov.bc.ca			
2021/09/24 10:59:25	van Baarsen, Amanda		Approve	dFSA MIN OFF, FIN
1	(IDIR\NR)			FINFSAMINOFF@gov.bc.ca
1	Amanda.vanBaarsen@gov.bc.	ca		
1				

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Notes for Travel Voucher (Restricted Use) E133989 for Ho, Theresa

1 note(s) returned

Created On	Author	Note
2021/09/23 16:05:02	Hansen, Lucy (IDIR\NR) Lucy.Hansen@gov.bc.ca	Aug 31- Vic- Van via BC Ferries \$53.70 (vsa) overnight Personal Acc- 81 Vic-Van Sept 1- working all day w/ Minister over night in Van Sept 2 Vancouver Sept 6- return via BC Ferries Van-Vic \$76.70 (vsa) Van- Vic - 81 kms

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From: Thereon 16 Travel esperses West of By31, 2021 Submitted on Sept 23 2021

> Swartz Bay Tsawwassen

Suite 500 - 1321 Blanshard Street Victoria BC Canada VSW 887

RECEIPT - PLEASE RETAIN

PURCHASE 2021/08/31 VI BOOKING-R2100 REF#: NR

Saver

Res Change Fee Undersize Vehi 5.00 31.40 17.60 √ Adult Fuel Rebate 0.30-Total Prepaid 53.70 ✓

CHANGE DUE

0.00

CUSTOMER COPY SWB 31 Aug 2021 20:24:57 NR.

Sį

Ŧ

Tsawwassen Swartz Bay

Suite 500 - 1321 Blanshard Street Victoria BC Canada VBH BB7

RECEIPT - PLEASE RETRIN

PURCHASE 2021/09/06 V BOOKING-R2100 REF#: NR

Saver

20' Undersize Vehi 1 ✓ Adult Fuel Rebate 59.50 17,60

Total 76.70 Prepayment 48.70

Master Card AUTH 07636Z 66307720 0010011420 H MASTERCARD A000000041010 / 0000000000 /

NO SIGNATURE TRANSACTION 01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CARDHOLDER COPY TSA 06 Sep 2021 19:49:20 NR

T

Mileage: 81 km to Vancouver 81 km from Vancouver

Privale accommodation: 2 rights only

Meals: 1 Full-D only

Page 33 of 79 FIN-2021-14839

HE22EXEDIJ24



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133991

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Ho, The Client O	resa ✓ rganization	-			nager or	Job	ployee ID > . o Title		Т	Phone Numb (778) 988-70 Travel Group	02
Energy, Mines and Petroleum Resources Health 5. Date Completed 6. Fiscal Year 7. Special Cl 2021/09/24 2022					Executive Assistant 3 heque Issue 8. Cheque Stub Information			ation			
Type of In Provin	/pe of Travel 14. Reason for Travel n Province MInisterial Meetings						Headquarters Surrey-Whalley Victoria				
	ng Address for Parliament Build			- · · ·							
16.	17.	<u>"'9 S.2</u>	2	18. \$0	55	19.	20. & 2	1	22.	20. & 21.	
Travel Dates	Places Travelled		Personal C		Other Transport	her Meals		Lodging	Miscellaneous		
2021	Destination	Start	End		ost	Costs	Claim	Cost	Costs	Cost	Describe
09/07	Vic-Van (ferry)	1900	2359	81	44.55	93.70	H-	25.75		33.59	Private Accom
09/08	Vancouver	0700	2359		0.00		F-LD	22.75		33.59	Private Accom
09/09	Vancouver	0700	2359		0.00		F-BD	22.75		33.59	Private Accom
09/10	Vancuver	0700	2359		0.00		F-BD	22.75		33.59	Private Accom
09/13	Vancouver	0700	2359		0.00		F-BD	22.75		33.59	Private Accom
09/14	Vancouver	0700	2359		0.00		F-BD	22.75		33.59	Private Accom
09/15	Vancouver	0700	2359		0.00		F-BD	22.75		33.59	Private Accom
09/16	Vancouver	0700	2359		0.00		F-BD	22.75		33.59	Private Accom
09/17	Vancouver	0700	2359		0.00		F-LD	22.75			
09/19	Van-Vic (ferry)	1600	2030	81	44.55	76.70		0.00			
	OF COLUMNS		16		6.	37.	1	38. ✓ \$ 207.75	1 00.	40.	Claim Total \$ 735.97
48.	49.		50.		51.	52.			5.		
6	Client Code Resp. Service 44000 2€ 95₹ 026 660012₹91€ 44000 2€ 95₹ 95₹		ce Line 6700				Project Supp 62₹00000 N		ier Code R	Amount \$ 735.97	
	avel Advance										
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45. Employee Signature (See Audit Trail)					Pri	Print Name Date Signed			Ţ.53.01		
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	nding Authority	Signati	ire (See A	udit Trai	1)	D.	int Name			Date Signed	
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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

DJ Sept 28/21

Audit Trail for Travel Voucher (Restricted Use) E133991 for Ho, Theresa 5 audit trail record(s) returned.

Date/Time	Date/Time Who		Action	Next To Act	
2021/09/24 09:58:41	Hansen, Lucy	Ho, Theresa	Saved	Ho, Theresa	
	(IDIR\NR) Lucy.Hansen@gov.bc.ca	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca	
2021/09/24 10:24:21	Hansen, Lucy	Ho, Theresa	Saved	Ho, Theresa	
	(IDIR\NR) Lucy.Hansen@gov.bc.ca	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca	
2021/09/24 10:24:29	Hansen, Lucy	Ho, Theresa	Notified	Ho, Theresa	
	(IDIR\NR) Lucy.Hansen@gov.bc.ca	Theresa.Ho@gov.bc.ca		Theresa.Ho@gov.bc.ca	
2021/09/24 10:57:33	Ho, Theresa		Approvedvan Baarsen, Amanda		
	(IDIR\NR)			Amanda.vanBaarsen@gov.bc.ca	
	Theresa.Ho@gov.bc.ca				
2021/09/24 10:59:35	van Baarsen, Amanda ✓ (IDIR\NR)		Approved	dFSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca	
	Amanda.vanBaarsen@gov.bc	c.ca		THY CANHVOLL @gov.bc.ca	

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Notes for Travel Voucher (Restricted Use) E133991 for Ho, Theresa

1 note(s) returned

Created On	Author	Note
2021/09/24 10:24:21	Hansen, Lucy	Sept 07- BC Ferries Vic-Van \$93.70 (vsa)
	(IDIR\NIR)	overnight PA - 33.59- all day meetings-
	Lucy.Hansen@gov.bc.ca	Sept 8-all day meetings- PA \$33.59-claim B
		only
1		Sept 9- meeting - PA \$33.59 -claim L only
1		Sept 1o-meeting - PA \$33.59- claim L
1		Sept 13- Meetings- PA \$33.59-claim-L
		Sept 14- Meetings -PA \$33.59-Claim L
		Sept 15- Meetings - PA \$ 33.59 Claim- L
		Sept 16- Meeting -PA \$ 33.59- Claim-L
		Sept 17- Meeting -PA- # 33.59-Claim L
		Sept 18-Return BC Ferries \$76.70(vsa)-
		claim 81 from Van- Home in Victoria
1		

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From: Hansen, Lucy HLTH:EX

To: <u>FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX</u>

Subject: TV 133991- Ho, Theresa **Date:** September 24, 2021 10:44:42 AM

Attachments: Scan 20210924.pdf

Good Morning,

Here is the TV for Theresa for the weeks of Sept 7-Sept 17 due to UBCM

Lucy

From: NR <Lucy.Hansen@gov.bc.ca>

Sent: September 24, 2021 10:26 AM

To: Hansen, Lucy HLTH:EX <Lucy.Hansen@gov.bc.ca>

Subject: Scan From < Device Name>

From: Theresa Ho Travel expenses for Weaks of Sept 7 and 14. (UBCM) Submitted on Sept 23, 2021

> Swartz Bay To Tsawwassen **BCFerries**

Suite 500 - 1321 Blanshard Street Victoria 8C Canada V8W 887

LANE 08

RECEIPT - PLEASE RETAIN

PURCHASE 2021/09/07 BOOKING-R2100 REF#: NR

Prepaid

1 Reservation fe 17.00 20' Undersize Vehi 59.50 1 Adult 17.60 Fuel Rebate 0.40-Total Prepaid 93.70

CHANGE DUE

0.00

CUSTOMER COPY
SWB 07 Sep 2021 20:37:55
NR

SE

T

Tsawwassen To Swartz Bay

Suita 588 - 1321 Blanshard Street
Victoria BC Canada VBM 887

LANE 36

RECEIPT - PLEASE RETAIN

PURCHASE 2021/09/19 T BOOKING-R2100 REF#: NR

Saver

20' Undersize Vehi 59.50 1 Adult 17.60 Fuel Rebate 0.40-

Total 76.70 ✓ Prepayment 68.60

81 APPROVED - THANK YOU 027

CHANGE DUE 0.00

CARDHOLDER COPY
TSA 19 Sep 2021 17:51:49
NR

5

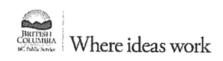
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Mileage: 87 lans to Vancouver. 81 lans from Vancouver

1. Ithpin 8: ratebanmoons starfor

meals: 5 Lunch (Sept 9.10, 14, 15, 13) 2 Breakfast (Sept 8, 17) 1 Dinner (Sept 2)

Page 38 of 79 FIN-2021-14839



Ministry of Finance and Supported Entities

INV# HO-21JUL23

Reimbursement Claim (for non-payroll related expenses)

PAYEE NAME:	THERESA H	4O			SUPP	LIER#: NR	SI	TE:	
CHEQUE MAILIN ADDRESS:			MENT BUILDINGS-	VICTORI/	4, BC V8W 1	IX4			
DESCRIPTION O	F PURCHASE:			DATE C	F PURCHASE	:			
Toner for Ministerial Printer at CO - 5022 Joyce street				23-JUL	<u>2021</u> (DD-MI	MM-YYYY)			
AMOUNT (INCLUDING TAX)	GST AMOUNT PST TAX CODE AMOUNT GST & PST, GST, PST, GST Travel, Other			CL	RESP	SERVICE LINE	STOB	PROJECT	
212.78	9.50	13.30	GST and PST	026	66001	44000	6508	6600000	
						ATTROVERSE	6508		
√									
212.78	1								
EXPENSE AUTHO	ORITY (EA) INFOR			SIGNAT	URE OF INDI	IVIDUAL RECEIVIN	G REIMBUR	SEMENT (QR)	
	AMANDA VA			l		THERESA H			
BRIFE DAVMENT	DESCRIPTION FO		ATION.	QR PRINTED NAME The goods provided or services delivered have been inspected or reviewed; and the goods or services were					
Note: This is also t	the line description di	isplayed on GL det	ATION: tail reports.	properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).					
				. Critisher rise	t; or other conditions	i, if any, have been merj.			
	Λ		\ \				V I		
(10	10. DO	Coicla		1 (Channella Ha)					
C/(v	EA SIGNATURE (if a n	ion-Oracle user)	<u> </u>	- Cheresar (10					
	FORMATION OR		S:			QR SIGNATUR	E		
BRANCH BUSINE	ESS CONTACT NA	ME AND PHO	NE NUMBER:			ACCO	UNTS DATE	STAMP	
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FIN FSA 007 REV. N	MAR/13								
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STAPLES Canada	edhalari diring
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Vancouver, 88 V5M2	r _A
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1 BROTHER TN223C CYA	n niskejaki
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oup raca,	189.98
PST 7.00%	40.00
GST 5.00%	9.50
Total	\$212.78
MasterCard V Master	212.78
TRANSACTION RECORD	PER PER AND THESE
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	Purchase
Authorization Number	07965Z
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07/23/21 10:39:31	002/002/
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Thank you for shopping at : ************************************	STAPLES!
Chara uni Cardinal Cardinal	*****
Share your feedback for a cl	nance to
win a \$1,000 Staples Gift	Note that the property of the second
Tank OTAN FOLIO	
Text STAPLES428 to 202	2000
OR Visit staples.ca/survey/	Walter the release
visit staples.ca/survey/	428
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For contest rules or contac	itanio
go to help.staples.ca ************************	
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GST No. 126152586	
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Any opened headphones, earphones	nes, and
earbuds cannot be returned at	any time.
***********	*****
Join a live Spotlight vir	tua Israa aasa
event / workshop today	Jacobson States
staples.ca/spotlight	
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Learn more about Staples Studio	Coworking
studio.staples.ca ***************	ny et ye pirete.
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ND	

NR

From: Hansen, Lucy HLTH:EX
To: Janke, Debra FIN:EX

Cc: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX; Ho, Theresa HLTH:EX

Subject: Reimbursement Claim- Theresa Ho
Date: August 3, 2021 3:54:40 PM
Attachments: Scan 20210803.pdf

Hi Debra,

Here is a reimbursement for Theresa Ho – for an office toner for the Ministerial Printer at our CO.

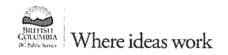
Lucy

From: NR <Lucy.Hansen@gov.bc.ca>

Sent: August 3, 2021 3:49 PM

To: Hansen, Lucy HLTH:EX <Lucy.Hansen@gov.bc.ca>

Subject: Scan From < Device Name>



Ministry of Finance and Supported Entities Reimbursement Claim (for non-

Reimbursement Claim (for no payroll related expenses)

PAYEE NAME:	THERESA H	10			SUPP	LIER#: NR	SI	TE:		
	Healt	th								
CHEQUE MAILIN	NG RM	337 PARLIAM	IENT BUILDINGS							
ADDRESS:	VICT	ORIA, BC V91	3 5X6							
DESCRIPTION O	F PURCHASE:			DATE	OF PURCHASE	:				
Office supplies for CO for Ministerial Items					<u>Р-2021</u> (DD-M	MM-YYYY)				
AMOUNT (INCLUDING TAX)	5 G ŜT AMOUNT	PST AMOUNT	TAX CODE GST & PST, GST, PST, GST Travel, Other	CL	RESP	SERVICE LINE	STOB	PROJECT		
5.98 5.99	0.24	0.34	GST and PST	026	66001	44000	6508	6600000		
123.19	5.50	7.70	GST and PST	026	66001	44000	6508	6600000		
10.06	0.45	0.63	GST and PST	026	66001	44000	6508	6600000		
		- 112					110000			
	,									
139.23 139.24	TOTAL							,		
EXPENSE AUTHO	ORITY (EA) INFO	RMATION		SIGNA	TURE OF INDI	VIDUAL RECEIVI	NG REIMBUR	RSEMENT (QR)		
	AMANDA VA			THERESA HO						
DDIES DAVAGENT	EA PRINTED		47.01	QR PRINTED NAME The goods provided or services delivered have been inspected or reviewed; and the goods or services were						
	DESCRIPTION FO			properly correct q	properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).					
au	a Bo	eagle		Chean Ho						
	EA SIGNATURE (if a r			Valva	A Company Company (All of Ar	QR SIGNATU	IRE	10 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -		
ADDITIONAL INFORMATION OR INSTRUCTIONS:										
BRANCH BUSINE	ESS CONTACT NA	ME AND PHO	NE NUMBER:			ACC	OUNTS DATE	STAMP		
						Acc				
FIN FSA 007 REV. I	MAR/13									

From: Thereon to Sept 2021 Expense reimburament M's supply

real canadian

RCSS 3185 GRANDVIEW HUY VANCOUVER... ***************************** Big on Fresh. Low on Price 21-GROCERY

06900001066 PEPSI COLA 4.68 BEU, RECYCLING FEE 0.60 DEPOSIT 1 SUBTOTAL 5.40 G=GST 5% 4.80 @ 5.000% 0.24P=PST 78 4.80 0 7.000% 0.34

TOTAL 5.98

-----TRANSACTION RECORD-----

GLOBAL PAYMENTS HERCHANT # 0645776 Supersture 3185 Grandview Highway Vancouver BC STORE 01520 SLIP # 982000 KEG 12 RETAIN THIS COPY FOR YOUR RECORDS

** POrchase

CARD # ****************

HASTERCARD HASTERCARD
REF # 150/ACI RESP
191001001059 01065Z 00 001
AID: A0000060041010
TSI E800 TVR 0000008001
DATE TIME RMOUNI
09/12/2021 10:47:0Z \$ 5.98 CAD

APPROVED HASTERCARD

No Signature Required

CREDITITY 5.98

10:47

You could have earned at least 50 PC Optious points with a PC Financial Mastercard or PC Money Account. Learn more at pofinancial.ca

HANAGER NAME REHO HASTROPIERI

2021/09/12 / ICHELLE 296

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1-800-531-2928. Win! of 2 MONTHLY

PRIZES OF 1 MILLION PC OPTINUM POINTS

OR \$1000 IV PC GIFT CARDS. SEE

UUW.STOREOPINION.CA FOR FULL

CONTEST RULES. STORE: 01520

CODE: 05/221-104712-9820-01:20

Page 43 of 79 FIN-2021-14839

From: Thereoa Ho Sept 2021 Expense reimbursement

STAPLES Canada Store # 428 Vancouver, BC V5M2E4 (778) 331-0660

00091 1 002 33872

0428 09/16/21 11:20 < 1994660 1 BROTHER TN227 BLACK 012502651079 Subtota! 109:49 PST 7.00% 7.70 GST 5.00% 5,50 Total \$123.19 MasterCard TRANSACTION RECORD

\$123.19 Mastercard Purchase Authorization Number 00946Z 0010017940 33872 09/16/21 11:20:31 01/027 APPROVED - THANK YOU MASTERCARD Note that a long w

000800000 Thank you for shopping at STAPLES! ****************

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Canadian Tire #604 GREATER VANCOUVER ASSOC STORES 2830 BENTALL ST VANCOUVER, BC V5M 4H4 PHONE: 604-431-3570 AUTO: 604-431-3572 PLS KEEP YOUR RECEIPT-NO RECEIPT NO RTN GST#865714299RT

REG #:85 09/15/2021 15:49:45 TRANS #:116 \(\square\) OPERATOR #: 85 Float: 001

2X120-2399-4 4.490 ea. 13005WR5 DOOR & \$ SLIBTOTAL GST 5% 0.45 PST 7% 0.63 TOTAL 10.06 CASH TEND. 20.00 CHANGE 9.95

Register for a Triangle Rewards account. Collect CT Money to redeem at CT stores. Visit us online at Triangle.com or download the Triangle Rewards mobile app.

Visit canadiantire.ca or download the Canadian Tire Mobile App today!

Tell us how we did for a chance to Win a monthly prize of a \$1000 Canadian Tire Gift Card! No purchase necessary. Must be 18+. Conditions apply. Survey & full Contest Rules at tellodntire.com

8916-4160-10500-159

NR

THANK YOU FOR SHOPPING CANADIAN TIRE 604

Returns MUST be in origipkg & resaleable Photo ID, orig receipt, CTM, W/I 90 days for Full Refund. *Some items have Repair Only Warranties. No RTN on: AutoBatteries firearms, tire chains, snowshovels, sleds, ice melt/salt, inflated balloon orders. Final Sale on: live goods, plants, lic.pr, bikes, fans, air conditioners, PPE eqipment

Rtn. Xmas decor until Dec24 only.

D Ink Toner for MA: printer at constituency office.

D keys for MA PASE \$40673.505-2020-14839

HE22EXEDIJ15



Travel Voucher (Restricted Use)

Control No.

E133827

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name			inistry's Dir		Territory or			, .			
Tallio	Z			Emp	oloyee ID				Phone Nun		
Pham, T				NE					(778) 974-6		
	rganization				Title				Travel Grou	up Code	
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07/09	Vancouver	0700	2359		0.00		F-	51.50		33.59	Private Accom
07/10	Vancouver	0700	2359		0.00		'	0.00		33.59	Private Accom
07/10	Vancouver	0700	2359		0.00			0.00		33.59	Private Accom
07/12	Vancouver	0700	2359		0.00		F-	51.50		33.59	Private Accom
07/13	Vancouver	0700	2359	32	17.60		F-	51.50		33.59	Private Accom
07/14	Vancouver	0700	2359	02	0.00		F-	51.50		33.59	Private Accom
07/15	Vancouver	0700	2359		0.00		F-	51.50		00.00	1 mate / tocom
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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

DJ Aug 5/21

Audit Trail for Travel Voucher (Restricted Use) E133827 for Pham, Thuy 6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/07/23 11:01:13	Hansen, Lucy	Pham, Thuy	Saved	Pham, Thuy
	(IDIR\NR) Lucy.Hansen@gov.bc.ca	Thuy.Pham@gov.bc.ca		Thuy.Pham@gov.bc.ca
2021/07/23 11:01:42	Hansen, Lucy	Pham, Thuy	Saved	Pham, Thuy
	(IDIR∖NR) Lucy.Hansen@gov.bc.ca	Thuy.Pham@gov.bc.ca		Thuy.Pham@gov.bc.ca
2021/07/23 11:02:24	Hansen, Lucy	Pham, Thuy	Saved	Pham, Thuy
	(IDIR∖NR) Lucy.Hansen@gov.bc.ca	Thuy.Pham@gov.bc.ca		Thuy.Pham@gov.bc.ca
2021/07/23 11:02:33	Hansen, Lucy (IDIR'NR) Lucy.Hansen@gov.bc.ca	Pham, Thuy Thuy.Pham@gov.bc.ca	Notified	Pham, Thuy Thuy.Pham@gov.bc.ca
2021/07/23 11:04:42	Pham, Thuy (IDIR\NR) Thuy.Pham@gov.bc.ca		Approved	dvan Baarsen, Amanda Amanda.vanBaarsen@gov.bc.ca
2021/08/03 15:55:46	van Baarsen, Amanda ✓ (IDIR'NR) Amanda.vanBaarsen@gov.bc.c	ca	Approved	dFSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E133827 for Pham, Thuy

1 note(s) returned.

Created On	Author	Note
	Hansen, Lucy (IDIR'NR) Lucy.Hansen@gov.bc.ca	See Notes attached

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Hansen, Lucy HLTH:EX

From:

Pham, Thuy HLTH:EX

Sent:

July 22, 2021 11:16 AM

To:

Hansen, Lucy HLTH:EX; London, Kathy HLTH:EX

Subject:

Expenses July 7-18

Hi Lucy and Kathy,

Here are my claims for the most recent travel to Vancouver to staff Minister.

Wednesday, July 7

- Travel from vic to van ... 65 km
- Ferry
- Overnight, private accom

Thursday, July 8

- Full day
- Overnight, private accom

Friday, July 9

- Full day
- Overnight, private accom

Saturday, July 10

Overnight, private accom

Sunday, Jul 11

- Overnight, private accom

Monday, July 12

- Full day
- Overnight, private

Tuesday, July 13

- Full day
- Overnight, private accom
- Travel from CO to Richmond Hospital (return trip) ... 32km

Wednesday, July 14

- Full day
- Overnight, private accom

Thursday, July 15

- Full day
- NOT claiming overnight

Sunday, July 18

- Return to Victoria... 65km
- Ferry

> Working staff minister-Monday-

Tsawwassen To Swartz Bay

≈BCFerries

Suite 50B - 1323 Blanshard Streat Victoria BC Canada VBN 887

LANE 40

RECEIPT - PLEASE RETAIN

PURCHASE 2021/07/18 <

20' Undersize Vehi 59.50 1 | Adult 17.60 Fuel Rebate 1.20-

Total 75.90

Master Card
************ 75.90

AUTH 975657 66397721 0010010510 C

Mastercard
A0000000041010 / 0000000000 / 0000

VERIFIED BY PIN
01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

* ***CARDHOLDER COPY***
TSA 18 Jul 2021 06:43:08
NR

KET

To Tsawwassen

Pictoria BC Canada VBN 0B7

RECEIPT - PLEASE RETAIN

PURCHASE 2021/07/07

20 Undersize Vehi 59.50 1 Adult 120-

Total 75.90

Visa ************* NP 75.90 VISA CREDIT / 80808080801010 / 8080808080 / 81 APPROVED - THANK YOU 927

CHANGE DUE 0.00

CARDHOLDER COPY
SWB 07 Jul 2021 18:35:3

NR

SEE REVERSE SIDE OF TICKET

HE22EXEDIJ15



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133858

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Name Pham, T Client On Health	rganization		Employee ID NR Job Title Ministerial Assistan								(7	hone Num 778) 974-6 ravel Grou	8006	
5. Date C 2021/08	Completed V03		6. F	iscal Yea	ar	7. Spe	cial Ch	eque	e Issue		8. Cheque Stub Information			
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	Parliament Bui			oria, BC V	/8W 1X	(4								
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TOTALS	OF COLUMNS	<u> </u>		13	0 kms	36. ✓ \$ 71.50	37. \$ 225	5.60		38. \$ 206	.00	39. \$ 0.00	40. \$ 134.36	Claim Total \$ 637.46
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- Requis	ment Authority sition for payme stration Act.						ncial	Pri	nt Name				Date Signed	

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

DJ Aug 5/21

Audit Trail for Travel Voucher (Restricted Use) E133858 for Pham, Thuy 7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/08/03 15:30:11	Hansen, Lucy	Pham, Thuy	Saved	Pham, Thuy
1	(IDIR\NR)	Thuy.Pham@gov.bc.ca		Thuy.Pham@gov.bc.ca
l	Lucy.Hansen@gov.bc.ca			
2021/08/03 15:34:07	Hansen, Lucy	Pham, Thuy	Saved	Pham, Thuy
l	(IDIR\NR)	Thuy.Pham@gov.bc.ca		Thuy.Pham@gov.bc.ca
l	Lucy.Hansen@gov.bc.ca			
2021/08/03 15:34:35	Hansen, Lucy	Pham, Thuy	Saved	Pham, Thuy
1	(IDIRNR)	Thuy.Pham@gov.bc.ca		Thuy.Pham@gov.bc.ca
l	Lucy.Hansen@gov.bc.ca			
2021/08/03 15:37:01	Hansen, Lucy	Pham, Thuy	Saved	Pham, Thuy
1	(IDIR\NR)	Thuy.Pham@gov.bc.ca		Thuy.Pham@gov.bc.ca
1	Lucy.Hansen@gov.bc.ca			
2021/08/03 15:37:10	Hansen, Lucy	Pham, Thuy	Notified	Pham, Thuy
1	(IDIRNR)	Thuy.Pham@gov.bc.ca		Thuy.Pham@gov.bc.ca
l	Lucy.Hansen@gov.bc.ca			
2021/08/03 15:39:16	Pham, Thuy		Approve	dvan Baarsen, Amanda
1	(IDIR\NR			Amanda.vanBaarsen@gov.bc.ca
	Thuy.Pham@gov.bc.ca			
2021/08/03 15:55:32	van Baarsen, Amanda ✓		Approve	dFSA MIN OFF, FIN
1	(IDIR\NR)			FINFSAMINOFF@gov.bc.ca
1	Amanda.vanBaarsen@gov.bc.	ca		
I				

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Notes for Travel Voucher (Restricted Use) E133858 for Pham, Thuy

1 note(s) returned.

Created On	Author	Note
	Hansen, Lucy (IDIR\NR) Lucy.Hansen@gov.bc.ca	See notes attached

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From: Hansen, Lucy HLTH:EX
To: Janke, Debra FIN:EX

Cc: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX

 Subject:
 TV- E133858- Thuy Pham

 Date:
 August 3, 2021 3:40:12 PM

 Attachments:
 Scan 20210803.pdf

Hi Debra,

Here is an updated TV for Thuy Pham for the week of July 26- Aug 2.

Lucy

From: NR <Lucy.Hansen@gov.bc.ca>

Sent: August 3, 2021 3:39 PM

To: Hansen, Lucy HLTH:EX <Lucy.Hansen@gov.bc.ca>

Subject: Scan From < Device Name>

Hansen, Lucy HLTH:EX

From:

Pham, Thuy HLTH:EX

Sent:

August 3, 2021 11:26 AM

To:

London, Kathy HLTH:EX; Hansen, Lucy HLTH:EX

Subject:

Travel expenses

Please find below details for my travel to staff Minister:

Monday, July 26

- Victoria to Vancouver, 65 km
- Ferry
- Overnight private accom

Tuesday, July 27

- Full day
- Parking
- Overnight private accom

Wednesday, July 28

- Full day
- Parking
- Overnight private accom

Thursday, July 29

- Full day
- Overnight private accom

Friday, July 30

- Full day
- NO overnight

Monday, August 2

- Vancouver to Victoria, 65 km
- Ferry

Please let me know if you have any q's Thank you Thuy

1

Tsawwassen To

Suite 508 - 1321 Blanshard Street Victoria BC Canada VSH 087

PURCHASE 2021/08/02 BOOKING-R1300 REF#: NR

Prepaid

Reservation fe 20' Undersize Vehi 1 ✓ Adult Fuel Rebate Total Prepaid 17.00 59.50 17.60 0.40-93.70 √

CHANGE DUE

0.00

CUSTOMER COPY TSA 02 Aug 2021 12:07:44 NR

SI

ET

Swartz Bay To Tsawwassen

Suite 500 - 1321 Blanshard Street Victoria BC Canada VBN 087

RECEIPT - PLEASE RETAIN

PURCHASE 2021/07/26

1 Adult 20 Undersize Vehi Fuel Rebate 59.50 1.20-

Total 75.90

AUTH 094566 66307707 0010017000 C Mastercard 833000000041818 / 0330008800 / E888

PERIFIED BY PIN B1 APPROVED - THANK YOU 027

CHANGE DUE

0.00

CARDHOLDER COPY
SWB 26 Jul 2021 20:46:51

NR

SEE REVENDE DIVE UP INCHET

Canada Place Parkade

999 Canada Piace Vancouver BC, V6C 3C1

Pay Station Number: 2 Entered: 07/27/2021 08:01 Exited: 07/27/2021 1 19:46 Ticket Number: 78059 Transaction Number: 234579 Rate: Α Parking Fee: \$28.00

Total Fee: \$28.00
Fee Paid: \$28.00 ✓
Master
XXXXXXXXXXXXXXXXXR
Approval Number: \$68778

Thank you for visting
Canada Place
Price includes applicable taxes
651# 12090:0095R10005

Canada Place Parkade

999 Canada Place Vanculivar BC, VBC 301

Pay Station Number:

Fintered:

07/28/2021

08:11

07/28/2021

Ticket Number:

78243

Transaction Number:

234734

Rate:

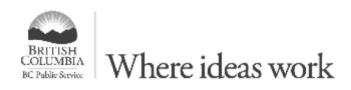
Parking Fee:

\$28.00+

015044

Thank you for visting
Canada Place
Price includes applicable taxes
657# 120996096870005

HE22EXEDIJ12



Travel Voucher (Restricted Use)

Control No.

E133824

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name van Baai	rsen, Amanda	our iviiinist	Employee ID NIR Job Title Ministerial Assistant									
5. Date C 2021/07/	ompleted	6. Fis	cal Year		7. Special	Cheque Is:	sue		8. C	heque Stu	b Informa	tion
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	ng Address for C of Health office R		rliament B	tuildina	s Victoria F	RC V8W 9E	2					
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0	026 026 026									_		
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56. Spen - Certifie	iding Authority S ed correct pursuar tration Act and rel	t to sectio	n 32 & 33	,		Print N	Name			Date	Signed	
- Requis Administ	nent Authority Si ition for payment tration Act.	pursuant t	o section (32 of th		Print N					Signed	ority ARCS 1240-20

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

DJ July 27/21

Audit Trail for Travel Voucher (Restricted Use) E133824 for van Baarsen, Amanda 5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/07/21 09:49:23	Hansen, Lucy	van Baarsen, Amanda	Saved	van Baarsen, Amanda
	(IDIR\NR)	Amanda.vanBaarsen@gov.bc.ca	l	Amanda.vanBaarsen@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/07/21 09:51:13	Hansen, Lucy	van Baarsen, Amanda	Saved	van Baarsen, Amanda
	(IDIR/NR)	Amanda.vanBaarsen@gov.bc.ca	1	Amanda.vanBaarsen@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/07/21 09:51:20	Hansen, Lucy	van Baarsen, Amanda	Notified	van Baarsen, Amanda
	(IDIR\nR)	Amanda.vanBaarsen@gov.bc.ca	١	Amanda.vanBaarsen@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/07/21 09:53:52	van Baarsen, Amanda		Approved	dDix, Adrian
	(IDIR\nr)			Adrian.Dix@gov.bc.ca
	Amanda.vanBaarsen@gov.bc.ca	a		
2021/07/21 11:56:02	Dix, Adrian ✓		Approved	FSA MIN OFF, FIN
	(IDIR\ni₽)			FINFSAMINOFF@gov.bc.ca
1	Adrian.Dix@gov.bc.ca			
l				

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Notes for Travel Voucher (Restricted Use) E133824 for van Baarsen, Amanda

1 note(s) returned.

Thoto(b) rotained.		
Created On	Author	Note
2021/07/21 09:51:13	Hansen, Lucy (IDIR\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	July 14-Helijet flight # 704 - Vic -Van (PC) all day meetings in Vancouver , taxi to helijet \$ 10.00 (VSA) - All day per diem.
		July 14- Return flight # 723 Van- Vic (PC) ✓

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Hansen, Lucy HLTH:EX

Subject:

Helijet flight # 723 Booking: NR

Location:

Van-Vic

Start:

Wed 2021-07-14 4:30 PM

End:

Wed 2021-07-14 5:05 PM

Recurrence:

(none)

Organizer:

van Baarsen, Amanda HLTH:EX

Booking NR	
Wednesday, July 14, 2021 704 08:35 Victoria Harbour (Downtown) 09:10 Vancouver Harbour (Downtown) 35 minutes Confirmed	Invoice NIP FARE-SummerSale2021_25% off \$239 \$170.4 + GST \$8.5 Billing \$170.4 Taxes \$8.5 Grand Total \$179.0 Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.
1 Passengers - Sale Amanda Vanbaarsen, Female Add to Calendar	After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.
NR	Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)
	ACCESSIBILITY: As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.
	COVID-19: Helijet flights continue to operate for your essential travel, if you're not sure if your trip is essential please refer to the Province of British Columbia's website: https://www2.gov.bc.ca/gov/content/covid-19/travel/current
	All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

Hansen, Lucy HLTH:EX

From:

passengerservices@helijet.com

Sent: To: July 13, 2021 1:55 PM Hansen, Lucy HLTH:EX

Subject:

Thank you for choosing to take off with Helijet!

This email came from an external source. Only open attachments or links that you are expecting from a known sender.

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Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer#	NR
	Name	Lucy Hansen
	Company	Ministry Of Health

Wednesday, July 14, 2021 🗸	Invoice NR	
723	FARE-SummerSale2021_25% off \$239	\$170.48
18:25 Vancouver Harbour (Downtown)	+ GST	\$8.52
19:00 Victoria Harbour (Downtown)	Billing	\$170.48
35 minutes	Taxes	\$8.52
Confirmed	Grand Total	\$179.00
1 Passengers - Sale	Helijet fares are fully Changeable / Refundab day prior to departure.	le up to 5pm the
. Amanda Vanbaarsen, Female 🗸	After 5pm all next-day travel is non-refundab	le and only

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BO

PURCHASE TOTAL

\$10.00

VISA CREDITO: A0000000031010 4672602FF36C553C 00000000000

APPROVED

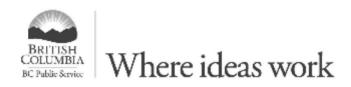
AUTH# 00734P THANK YOU 01-027

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

HE22EXEDIJ23



Travel Voucher (Restricted Use)

Control No.

E133968

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Client Oi Health	rsen, Amand rganization Completed //16	la ^V	6. Fis	scal Year	Job SR.Mir	Title nisterial A		Issue		(2 Tra 3	one Numbe 50) 953-354 avel Group Cheque Stul	7 Code	tion
Type of The Proving In Proving Inc.				Reason fo sterial Me		İ					adquarters ctoria		
	ng Address				D		DO 1/014/	050					
6. Travel	of Health off	ces Tra			18.	s Victoria	19. Other	20. & 21	leals		22.	20. & 21	scellaneous
Dates 2021	Destination	n St	art	End	Vehic	le Use Cost	Transport Costs	Claim	Cost		Lodging Costs	Cost	Describe
09/13 09/14 09/15	Vic- Van Vancouver Van-Vic	r 0	700 700 700	2359 2359 1400		0.00 0.00 0.00	26.00	F- F- H-	51	.50 .50 .75	306.16 306.16		
	OF COLUM		ls.c			36. \$ 0.00	37. \$ 26.00	1	38. \$ 128		39. \$ 612.32	40. \$ 0.0	Claim Total 0 \$ 767.07
(((t Code 026 026 026 026 026 026	Resp 6600		Service 440		51. STO 57	52. OB 0⊋ 1	Project 6600000		4 5.	Supplier C NR	ode 	Amount \$ 767.07
	026												54.
 Certifie disburse a result 	loyee Signa ed this travel ements made of travel on of h I have not	expense and/or governm	e claim allowa ent bu	is a true inces to w siness as	hich I a	m entitled d above a	d as and	AMOU t Name	NT DUE	то	EMPLOYEE Date	Signed	\$ 767.07
6. Spen	nding Autho ed correct pu stration Act ar	rsuant to	o sectio	on 32 & 3				nt Name			Date	Signed	
	nent Author							nt Name			Date	Signed	

Flights: Paid on the Office P/Card

Ministry Payment Authority ARCS 1050-06

DJ Sept 27/21

Audit Trail for Travel Voucher (Restricted Use) E133968 for van Baarsen, Amanda 6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/09/16 11:33:56	Hansen, Lucy	van Baarsen, Amanda	Saved	van Baarsen, Amanda
	(IDIR\NR)	Amanda.vanBaarsen@gov.bc.ca	1	Amanda.vanBaarsen@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/09/16 11:37:07	Hansen, Lucy		Saved	van Baarsen, Amanda
	(IDIR/NR I)	Amanda.vanBaarsen@gov.bc.ca	ì	Amanda.vanBaarsen@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/09/16 11:37:29	Hansen, Lucy		Saved	van Baarsen, Amanda
		Amanda.vanBaarsen@gov.bc.ca	ì	Amanda.vanBaarsen@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/09/16 11:37:56	Hansen, Lucy			van Baarsen, Amanda
		Amanda.vanBaarsen@gov.bc.ca	1	Amanda.vanBaarsen@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/09/24 10:58:49	van Baarsen, Amanda		Initiated	Dix, Adrian
	(IDIR\NR)			Adrian.Dix@gov.bc.ca
	Amanda.vanBaarsen@gov.bc.ca	1		
2021/09/24 11:03:36	Dix, Adrian ✓		Approved	dFSA MIN OFF, FIN
	(IDIR\NR)			FINFSAMINOFF@gov.bc.ca
1	Adrian.Dix@gov.bc.ca			
1				

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Notes for Travel Voucher (Restricted Use) E133968 for van Baarsen, Amanda

1 note(s) returned.

Created On	Author	Note
2021/09/16 11:37:07	Hansen, Lucy (IDIR∖vi⊋ ``) Lucy.Hansen@gov.bc.ca	Sept 13- Personal Car to HA - Flight# 206 (PC) - Vic- Van - overnight in Van Hotel \$ 306.16 (vsa) full day per diem Sept 14-Full day per diem - overnight in Hotel \$306.16 (VSA) Sept 15-Cab to Helijet \$ 16.00 (vsa), Helijet - Van- Vic flight # 715 (PC) - cab home \$10.00 (vsa) - half day per diem
		✓

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 From:
 Janke, Debra FIN:EX

 To:
 Hansen, Lucy HLTH:EX

 Subject:
 E133968 Amanda van Baarsen

 Date:
 September 27, 2021 11:26:52 AM

Hi Lucy,

The NR is not on the CSA approved accommodation listing. Please have the Minister sign off a copy of the Hotel folio with "Hotel approved" and email signed copy.

Thanks.

Debra

Debra Janke

Executive Financial Clerk, Ministers' Office Support Services Corporate Financial and Facilities Services Branch

Ministry of Finance

Phone: 778 698-8564 Fax: (250) 356-7326

Email: Debra.Janke@gov.bc.ca

Website: http://www.min.fin.gov.bc.ca

Serving all Ministers' Offices and the Office of the Premier

Hansen, Lucy HLTH:EX

From:

London, Kathy HLTH:EX

Sent:

September 16, 2021 11:27 AM

To:

Hansen, Lucy HLTH:EX

Subject:

FW: Flight Itinerary. Thanks for choosing Harbour Air!

From: reservation@harbourair.com <reservation@harbourair.com>

Sent: September 9, 2021 1:57 PM

To: London, Kathy HLTH:EX <Kathy.London@gov.bc.ca> **Subject:** Flight Itinerary. Thanks for choosing Harbour Air!

This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Check Flight Status

Manage Flight

Deals & Specials

High Flyer Rewards

Locations

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, please review the following booking information and fare conditions prior to arrival.

The health and safety of our passengers, team and communities is, and always has been, our top priority. The enhanced measures we have implemented with our <u>Health First program</u> go above and beyond government travel guidelines. All Harbour Air terminals will be following B.C's provincial health officer's recommendations for physical distancing and indoor mask use. Please note that Transport Canada requires all passengers to wear a face mask while aboard our aircraft and submit a <u>Health Declaration Form</u>.

Prefer to sit in a single seat? We recommend reserving a <u>Select Seat</u>. Contact us to find out about options and availability on your flight.

Have a question or need to make a change to your booking? Either log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or 1.800.665.0212 (toll free).

We appreciate your support and we look forward to welcoming you aboard!

See you soon,

The team at Harbour Air



Customer Informa	tion	
Account	HAS#	NR
	Name	Amanda Vanbaarsen

Booking NR		
Monday, September 13, 2021	Invoice NR	
Flight #206/Twin Otter	Air Transportation Charges	
08:00 Victoria Harbour / Map	Sked 200 : (St) GO Flex	\$219.93
08:35 Vancouver Harbour / Map	Taxes, Fees and Charges	
DP and a set of	All Skeds - Baggage : Checked Baggage Fee	\$0.00
35 minutes	Sked 200 : Carbon Offset	\$0.65
KK - Confirmed	Sked 200 : VHFC Terminal Fee	\$10.85
1 Passenger(s) - GoFlex	+ Goods and Services Tax	\$11.57
. Amanda Vanbaarsen, Female	Billing	\$231.43
Add to Calendar	Taxes	\$11.57
NR	Grand Total	\$243.00
	GoFlex Fare Conditions: - Check in 25 minutes prior to departure time. If not checked in at least 15 minutes prior time, seat will be forfeited and a 100% No 5 be charged. - Refundable up to 4 hrs* prior to departure. Changeable up to 4 hrs* prior to departure difference in fare value). - Changes or cancellations within 4 hrs are s \$20 fee* *For flights departing on or before 11am, chancellations must be made before 5pm the	to departure Show Fee will e. e (subject to subject to a

Hansen, Lucy HLTH:EX

Subject:

Helijet #715 (Conf NR

Location:

Van to Vic

Start:

Wed 2021-09-15 12:15 PM

End:

Wed 2021-09-15 12:50 PM

Recurrence:

(none)

Organizer:

van Baarsen, Amanda HLTH:EX



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	NR
	Name	Amanda Van Baarsen
	Company	Ministry Of Health

Wednesday, September 15, 2021	Invoice NR	
	FARE-SummerSale2021_25% off \$239	\$170.48
715	+ GST	\$8.52
12:15 Vancouver Harbour (Downtown)		•
12:50 Victoria Harbour (Downtown)	Billing	\$170.48
35 minutes	Taxes	\$8.52
oo minates	Grand Total	\$179.00
Confirmed	Helijet fares are fully Changeable / Refundable to departure.	up to 5pm the day prio
1 Passengers - Sale		
Amanda Van Baarsen, Female	After 5pm all next-day travel is non-refundable for same-day travel. Any cancellations will resul	and only changeable



1278		ore b
Date:	250-381-2222 250-381 Download Yellowcab taxi APP from App Sta	
Driver:	Car#:	
From;	To:	· · · · · · · · · · · · · · · · · · ·
<u>t</u>	VISA CO.	Kahasy Prosting

Ms Amanda VanBaarsen

Company Name : Provincial Government

Canada

Room Number

NR.

Arrival Date

: 13-SEP-2021

Departure Date

: 15-SEP-2021

INVOICE

Page No.

: 1 of 1

Folio No. Conf No.

Invoice No.

NR

Cashier No.

0.00

Membership No.

Date	Description	Reference		Charges	Credits
09-13-21	Room Rate			261.00	
09-13-21	Room DMF Fee 1.3%			3.30	
09-13-21	Room PST Tax 8%			20.67	t1.
09-13-21	Room MRDT Tax 3%			7.75	B
09-13-21	Room GST Tax 5%			12.92	-50φ .
09-14-21	Room Rate			261.00	
09-14-21	Room DMF Fee 1.3%			3.38	
09-14-21	Room PST Tax 8%			21.15	
09-14-21	Room MRDT Tax 3%			7.93	
09-14-21	Room GST Tax 5%			13.22	
09-15-21	Mastercard	XXXXXXXXXXXXNR	XX/XX		612.32
			Total	612.32	612.32

Balance Due

GST Tax Summary:	NR	
Room GST:	26.14	
F&B GST:	0.00	
Other GST:	0.28	.p.N
Total GST:	26.42	İ

I agree that I am personally liable for the following statement and if the person, association indicated by me as responsible for payment of the same does not do liability for such payments shall be joint and several with such person, company or as	so, that my

Guest Signature

CAD \$

NR

Not listed on the CSA: Minister's approval to follow -Rec'd and attached

Ms Amanda VanBaarsen

Room Number

: NR

Canada

Arrival Date
Departure Date

: 13-SEP-2021 : 15-SEP-2021

INVOICE

Page No.

: 1 of 1

Folio No.

: NR

Conf No. Invoice No. : INK

Invoice No. Cashier No.

; ; NR

612.32

612.32

Company Name : Provincial Government

Membership No.

Date	Description	Reference		Charges	Credits
09-13-21	Room Rate			261.00	
09-13-21	Room DMF Fee 1.3%			3.30	
09-13-21	Room PST Tax 8%			20.67	L
09-13-21	Room MRDT Tax 3%			7.75	76/01
09-13-21	Room GST Tax 5%			12.92	-304.1
09-14-21	Room Rate			261.00	
09-14-21	Room DMF Fee 1.3%			3.38	
09-14-21	Room PST Tax 8%			21.15	
09-14-21	Room MRDT Tax 3%			7.93	
09-14-21	Room GST Tax 5%			13.22	
09-15-21	Mastercard	XXXXXXXXXXXX6433	XX/XX		612.32

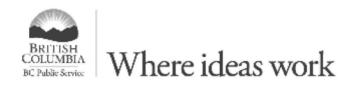
GST Tax Summary:	NR
Room GST:	26.14
F&B GST;	0.00
Other GST:	0.28
Total GST:	26.42

Balance Due	CAD \$	0.00

Total

I agree that I am personally liable for the following statement and if the person, company or association indicated by me as responsible for payment of the same does not do so, that my liability for such payments shall be joint and several with such person, company or association.

Guest Signature



Travel Voucher (Restricted Use)

Employee ID

Control No.

E133987

Phone Number

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Client Or	sen, Amar ganizatio r				Job	Title			Tra	50) 953-354 avel Group		
	ompleted		6. Fis	cal Year	Mir	7. Specia	sistant al Cheque Is	sue	8.0	Cheque Stu	b Informat	ion
Type of T In Provin	ravel	s for Ch	14. R Med	eason for ia Avail	Travel					adquarters ctoria		
Minister of	of Health o			arliament E		s Victoria,	BC V8W 9E			Las		
16. Travel Dates	17.	Places T	ravelle	d		rsonal icle Use	19. Other Transport	20. & 21 M	eals	22. Lodging	20. & 21. Mis	cellaneous
2021 09/21	Destinati Vic-Van-		Start 0700	End 1800	Km	0.00	Costs 20.00	Claim F-	51.50	Costs	Cost	Describe
TOTALS	OF COLU	MNS				36. \$ 0.00	37. \$ 20.00		38. \$ 51.50	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 71.50
0		49. Res p 6600		Service 440		51. STOE 570		Project 6600000	45.	Supplier C NR	ode	Amount \$ 71.50
	vel Advan 26	ce	i						i			
								AMOUNT	DUE TO	EMPLOYEE		54. \$ 71.50
- Certifie disburse a result d	oyee Sign d this trave ments mad of travel on I have no	el expens de and/or governn	e claim allowa nent bu	is a true s nces to wh siness as o	nich I ar detailed	n entitled a l above an	d	ame		Date	Signed	
56. Spen	ding Auth d correct p ration Act	ursuant t	to section	n 32 & 33			Print N	lame		Date	Signed	
- Requisi Administ	ent Authorition for paration Act.	yment pu	ırsuant		32 of th		Print N			Date	Signed	ih ADOS 4240 20

FIN 10 (EFI-F0012 v2.6.1)

Name

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audit Trail for Travel Voucher (Restricted Use) E133987 for van Baarsen, Amanda 5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/09/22 16:44:59	Hansen, Lucy	van Baarsen, Amanda	Saved	van Baarsen, Amanda
	(IDIR\nir)	Amanda.vanBaarsen@gov.bc.ca	l	Amanda.vanBaarsen@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/09/22 16:47:44	Hansen, Lucy	van Baarsen, Amanda	Saved	van Baarsen, Amanda
	(IDIR\NR)	Amanda.vanBaarsen@gov.bc.ca	1	Amanda.vanBaarsen@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/09/22 16:47:52	Hansen, Lucy	van Baarsen, Amanda	Notified	van Baarsen, Amanda
	(IDIR\nR)	Amanda.vanBaarsen@gov.bc.ca	١	Amanda.vanBaarsen@gov.bc.ca
	Lucy.Hansen@gov.bc.ca			
2021/09/24 10:59:09	van Baarsen, Amanda		Initiated	Dix, Adrian
	(IDIR\nR)			Adrian.Dix@gov.bc.ca
	Amanda.vanBaarsen@gov.bc.ca	3		
2021/09/24 11:04:16	Dix, Adrian		Approved	FSA MIN OFF, FIN
	(IDIR\nr)			FINFSAMINOFF@gov.bc.ca
	Adrian.Dix@gov.bc.ca			
ı				

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Notes for Travel Voucher (Restricted Use) E133987 for van Baarsen, Amanda

1 note(s) returned.

Consists of Cons							
Created On	Author	Note					
2021/09/22 16:47:44	Hansen, Lucy	Sept 21- Helijet Flight # 704 Vic-Van (PC)					
1	(IDIR\NR)	taxi from terminal to VCO \$10.00(vsa) -					
1	Lucy.Hansen@gov.bc.ca	meeting at VCO all day - return Taxi from					
1		VCO-Terminal (Helijet #721) (PC)					

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From: Hansen, Lucy HLTH:EX

To: <u>FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX</u>

 Cc:
 Janke, Debra FIN:EX

 Subject:
 TV 133987-van Baarsen

 Date:
 September 22, 2021 4:52:14 PM

Attachments: Scan 20210922.pdf

Hi Debra,

Here is a TV for Amanda for her day trip to VCO to staff the Minister for Media Avail on Sept 21, 2021

Lucy

From: NR <Lucy.Hansen@gov.bc.ca>

Sent: September 22, 2021 4:50 PM

To: Hansen, Lucy HLTH:EX <Lucy.Hansen@gov.bc.ca>

Subject: Scan From < Device Name>

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

\$10.00

VISA CREDIT A00000000031010 96117FCEEC0AC671 000000000000

TOTAL

APPROVED

AUTH# 09469P THANK YOU

01-027

NO SIGNATURE REQUIRED

CARDHOLDER COPY

MPORTANT - RETAIN THIS COPY FOR YOUR RECORDS VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

PURCHASE TOTAL

\$10.00

VISA CREDIT A0000000031010 262C1AFCEEE15491 00000000000

APPROVED

AUTH# 04148P

01-027

THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

Hansen, Lucy HLTH:EX

Subject:

Helijet Flight # 704 Booking: Booking NR

Location:

Vic- Van

Start:

Tue 2021-09-21 8:35 AM

End:

Tue 2021-09-21 9:10 AM

Recurrence:

(none)

Organizer:

van Baarsen, Amanda HLTH:EX

Booking #NR			
Tuesday, September 21, 2021	Invoice NIR		
	FARE-SummerSale2021_25% off \$375	\$267.62	
704	+ GST	\$13.38	
08:35 Victoria Harbour (Downtown) 09:10 Vancouver Harbour (Downtown)			
33.10 Valicouver Harbour (Downtown)	Billing	\$267.62	
5 minutes	Taxes	\$13.38	
Confirmed	Grand Total	\$281.00	
1 Passengers - Full-Fare Amanda Van Baarsen, Female Add to Calendar	Helijet fares are fully Changeable / Refundable prior to departure. After 5pm all next-day travel is non-refundable for same-day travel. Any cancellations will result	and only changeable	
NR	cancellation fee equal to the value of the one-way travel. Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)		
	ACCESSIBILITY: As accessible seating is limited, passengers with and/or special needs are asked to make their se Helijet Reservations Agent by phone at +1.800.6 bookings made without calling may not be hone flight.	eat request with a 565.4354 - online	
	COVID-19:		
	All Flights Are Operated by Sikorsky S76 Helicop passenger capacity. COVID-19 Safety Protocols including mandatory and health checks are in place.		

Hansen, Lucy HLTH:EX

Subject:

Helijet Flight # 721 Booking: NR

Location:

Van-Vic

Start:

Tue 2021-09-21 4:25 PM

End:

Tue 2021-09-21 5:00 PM

Recurrence:

(none)

Organizer:

van Baarsen, Amanda HLTH:EX



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	NIR
	Name	Lucy Hansen
	Company	Ministry Of Health

Booking NR		
Tuesday, September 21, 2021	Invoice NR	
721	FARE-SummerSale2021_25% off \$375	\$267.62
16:25 Vancouver Harbour (Downtown) 17:00 Victoria Harbour (Downtown)	+ GST	\$13.38
27.00 Victoria Harbour (Downtown)	Billing	\$267.62
35 minutes	Taxes	\$13.38
Confirmed	Grand Total	\$281.00
1 Passengers - Full-Fare	Helijet fares are fully Changeable / Refundable prior to departure.	e up to 5pm the day
Amanda Van Baarsen, Female	After 5pm all next-day travel is non-refundable	e and only changeable