



# Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E133897

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Smith, Krystal		<b>Employee ID</b> NR		<b>Phone Number</b> (778) 698-5747																																					
<b>Client Organization</b> Labour		<b>Job Title</b> Senior Ministerial Assistant		<b>Travel Group Code</b> 3																																					
<b>5. Date Completed</b> 2021/08/25		<b>6. Fiscal Year</b> 2022		<b>7. Special Cheque Issue</b>																																					
<b>8. Cheque Stub Information</b>																																									
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Accompanying the Minister			<b>Headquarters</b> Victoria																																				
<b>12. Mailing Address for Cheque</b> PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2																																									
<b>16. Travel Dates</b> 2021 07/18 08/05 08/06	<b>17. Places Travelled</b> <table border="1"> <thead> <tr> <th>Destination</th> <th>Start</th> <th>End</th> </tr> </thead> <tbody> <tr> <td>Vic- Vancouver (Ferry)</td> <td>0700</td> <td>1700</td> </tr> <tr> <td>Vancouver</td> <td>0700</td> <td>2000</td> </tr> <tr> <td>Van- Victoria (Ferry) on pcard</td> <td>0700</td> <td>2000</td> </tr> </tbody> </table>		Destination	Start	End	Vic- Vancouver (Ferry)	0700	1700	Vancouver	0700	2000	Van- Victoria (Ferry) on pcard	0700	2000	<b>18. Personal Vehicle Use</b> <table border="1"> <thead> <tr> <th>Km</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>73</td> <td>40.15</td> </tr> <tr> <td></td> <td>0.00</td> </tr> <tr> <td>75</td> <td>41.25</td> </tr> </tbody> </table>		Km	Cost	73	40.15		0.00	75	41.25	<b>19. Other Transport Costs</b> 75.90 20.00 (taxi's)	<b>20. &amp; 21. Meals</b> <table border="1"> <thead> <tr> <th>Claim</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>F-</td> <td>0.00</td> </tr> <tr> <td>F-</td> <td>51.50</td> </tr> <tr> <td>F-</td> <td>51.50</td> </tr> </tbody> </table>	Claim	Cost	F-	0.00	F-	51.50	F-	51.50	<b>22. Lodging Costs</b> on pcard	<b>20. &amp; 21. Miscellaneous</b> <table border="1"> <thead> <tr> <th>Cost</th> <th>Describe</th> </tr> </thead> <tbody> <tr> <td>19.00</td> <td>Parking</td> </tr> </tbody> </table>		Cost	Describe	19.00	Parking
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<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 81.40	<b>37.</b> \$ 95.90	<b>38.</b> \$ 103.00	<b>39.</b> \$ 0.00	<b>40.</b> \$ 19.00	<b>Claim Total</b> \$ 299.30																																
<b>48. Client Code</b> 127 127 127 127	<b>49. Resp.</b> 32805 51608	<b>50. Service Line</b> 34610 52080	<b>51. STOB</b> 5701	<b>52. Project</b> 3200000 515555	<b>45. Supplier Code</b> NR	<b>Amount</b> \$ 299.30																																			
<b>Less Travel Advance</b> 127																																									
						<b>AMOUNT DUE TO EMPLOYEE</b>																																			
						<b>54.</b> \$ 299.30																																			
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>																																			
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FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

audited by PL Sep 02

**Audit Trail for Travel Voucher (Restricted Use) E133897 for Smith, Krystal**

7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/08/25 09:19:51	Duncan, Kate (IDIR\NR ) Kate.Duncan@gov.bc.ca	Smith, Krystal Krystal.Smith@gov.bc.ca	Saved	Smith, Krystal Krystal.Smith@gov.bc.ca
2021/08/25 09:20:45	Duncan, Kate (IDIR\NR ) Kate.Duncan@gov.bc.ca	Smith, Krystal Krystal.Smith@gov.bc.ca	Notified	Smith, Krystal Krystal.Smith@gov.bc.ca
2021/08/25 09:22:50	Duncan, Kate (IDIR\NR ) Kate.Duncan@gov.bc.ca	Smith, Krystal Krystal.Smith@gov.bc.ca	Saved	Smith, Krystal Krystal.Smith@gov.bc.ca
2021/08/25 09:23:04	Duncan, Kate (IDIR\NR ) Kate.Duncan@gov.bc.ca	Smith, Krystal Krystal.Smith@gov.bc.ca	Saved	Smith, Krystal Krystal.Smith@gov.bc.ca
2021/08/25 09:23:24	Duncan, Kate (IDIR\NR ) Kate.Duncan@gov.bc.ca	Smith, Krystal Krystal.Smith@gov.bc.ca	Notified	Smith, Krystal Krystal.Smith@gov.bc.ca
2021/08/25 09:25:47	Smith, Krystal (IDIR\NR ) Krystal.Smith@gov.bc.ca		Approved	Duncan, Kate Kate.Duncan@gov.bc.ca
2021/08/25 09:27:13	Duncan, Kate (IDIR\NR ) Kate.Duncan@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E133897 for Smith, Krystal

1 note(s) returned.

Created On	Author	Note
2021/08/25 09:19:51	Duncan, Kate (IDIR\NR ) Kate.Duncan@gov.bc.ca	07.18.21- Ferry to Vancouver to accompany Minister.73 km home to hotel 08.05.21- taxi from hotel to s.15 and s 15 to Hotel. Full per diem 08.06.21- Park at s 15 , from hotel to home, including dropping of co-worker 75km. Ferry fee paid by AC PCARD. Full per diem

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8133897

Swartz Bay  
To  
Tsawwassen

**BC Ferries**  
Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 10**

RECEIPT - PLEASE RETAIN

**PURCHASE 2021/07/18**

✓ 20' Undersize Vehi 59.50  
1 Adult 17.60  
Fuel Rebate 1.20-

Total 75.90

Master Card 75.90 ✓

\*\*\*\*\*NR 75.90

RUIN 015645 66307707 0010011520 C

Mastercard

A0000000041010 / 0000000000 / E000

VERIFIED BY PIN

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

YELLOW CAB # 013  
1441 CLARK V5L3K9  
VANCOUVER BC  
Phone #604 681 1111  
27093492  
Toll 2709349201

**SALE**

✓ Batch #: 258 RRN: 0012580050

00/05/21 18:26:24

ORDER#: 5 REF#: 00000005

APPR CODE: 018931

MASTERCARD Chip

\*\*\*\*\*NR \*\*\*

Mastercard

AID: A0000000041010

**AMOUNT \$10.00** ✓

**00 APPROVED**

Retain this copy for your records

Thank you for using  
Yellow Cab

GST # 105762447RT001

CUSTOMER COPY

**BLACK TOP & CHECKER  
CABS**

UNIT 101, 1355 VERNON DR  
VANCOUVER, BC V6A 3V4

6046813201

<https://www.btcabs.ca>

Transaction 7707670

**Total CA\$10.00** ✓

CREDIT CARD SALE CA\$10.00

MASTERCARD NR

Station: BT76

05-Aug-2021 12:25:03PM

CA\$10.00 Method: EMV

Mastercard XXXXXXXXXXXXNR

KRYSTAL SMITH

Reference ID: 121700904947

Auth ID: 082091

MID: \*\*\*\*\*3884

AID: A0000000041010

AthNtwkNm: MASTERCARD

PIN VERIFIED

THANK YOU FOR YOUR BUSINESS

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 18 Jul 2021 12:16:25  
NR

--- 106872  
SEE REVERSE SIDE OF TICKET

## Canada Place Parkade

999 Canada Place  
Vancouver BC, V6C 3C1

Pay Station Number: 2  
Entered: 08/06/2021 08:41  
Exited: 08/06/2021 15:05  
Ticket Number: 80020  
Transaction Number: 235986  
Rate: A  
Parking Fee: \$19.00



-----  
Total Fee: \$19.00  
Fee Paid: \$19.00  
Master  
XXXXXXXXXXXXNR  
Approval Number: NR

Thank you for visiting  
Canada Place  
Price includes applicable taxes  
GST# NR

CSA APPROVED HOTEL AND RATE

INVOICE

Kate Duncan  
PO Box 9064  
Stn Prov Govt  
Victoria BC V8W 9E2  
Canada

Guest Smith, Krystal

Confirmation No. NR

Group Name

Room No. NR  
Arrival 08-05-21  
  
Departure 08-06-21  
Page No. 1 of 2  
  
Folio Window 2  
Folio No.

Date	Description		Charges	Credits
08-05-21	Parking Overnight - Self	s.15	41.66	
08-05-21	Accommodation		189.00	
08-05-21	Room P.S.T		15.32	
08-05-21	Room G.S.T.		9.57	
08-05-21	Destination Mktg Fee		2.44	
08-05-21	MRDT 3%		5.74	
08-05-21	Early Check In		30.00	
08-05-21	Room G.S.T.		1.52	
08-05-21	Destination Mktg Fee		0.39	
08-05-21	Room P.S.T		2.43	
08-05-21	MRDT 3%		0.91	
08-06-21	Master Card	XXXXXXXXXXXXNR XX/XX		298.98

	<b>Total</b>	298.98	298.98
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Guest Signature

**Balance** 0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

GST Summary:	
Rooms	11.09
Food & Beverage	0.00
Other	1.98
Total	13.07

Registration Number: NR

NR **Summary**

Membership: NR  
Bonus Codes:  
Qualifying Nights: 1  
Eligible Spend: 219.00  
Redemption Eligible: 30.00

Summary Invoice, please see front desk for eligibility details.

**WE HOPE YOU ENJOYED YOUR STAY WITH US!**

Thank you for your business.  
  
For feedback and comments, please email our Quality Assurance at NR or call us at NR  
  
Lost and found inquiries NR  
  
For inquiries concerning your bill please call NR  
  
Please remit payment to:  
NR

INVOICE

Kate Duncan  
PO Box 9064  
Stn Prov Govt  
Victoria BC V8W 9E2  
Canada

Guest   Smith, Krystal

Confirmation No.   NR

Group Name

---

Room No.    NR  
Arrival       08-05-21  
  
Departure     08-06-21  
Page No.     2 of 2  
  
Folio Window  2  
Folio No.

## BOOKING CONFIRMATION

barcode



Booking reference:  
NR

**Date issued:** 03/Aug/2021 10:21:09 AM

**Booked by:** BC FERRIES PUBLIC WEBSITE

## Booking Holder

Krystal Smith

-  
-  
-

s.22

Provide booking reference number to ticket agent

DEPARTS	TIME/DATE	ARRIVES	TIME/DATE
Vancouver (Tsawwassen)	08:00 PM 06/Aug/2021	Victoria (Swartz Bay)	09:35 PM 06/Aug/2021

**Fare type:** Prepaid

**Ferry:** Coastal Celebration

## Fare Information

1x	20 ft. (6.10 m) Under height passenger vehicle	\$59.20
s.2	12+ years	s.22
	Reservation fee	\$17.00
	<b>Total</b>	s.22
	Amount paid	
<b>Due at terminal:</b>		<b>\$0.00</b>

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

**Arrive at the terminal 30 to 60 minutes prior to**



BC Ferries logo



### RECEIPT – PLEASE RETAIN

**Date issued:** 03/Aug/2021 10:21:02 AM  
**Booked by:** BC FERRIES PUBLIC WEBSITE  
**Booking number(s):** NR  
**GST number:**  
**Purchase amount:** s.22  
**Card type:** MasterCard  
**Card ending:** NR  
**Authorization #:**

British Columbia Ferry Services Inc.  
Customer Service Centre  
Suite 500 – 1321 Blanshard Street, Victoria BC, V8W 0B7  
1-888-BC-FERRY (1-888-223-3779)

bcferries.com

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## Control No.

E134050

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Smith, Krystal	NR	(778) 698-5747
<b>Client Organization</b>	<b>Job Title</b>	<b>Travel Group Code</b>
Labour	Senior Ministerial Assistant	3

<b>5. Date Completed</b> 2021/10/08	<b>6. Fiscal Year</b> 2022	<b>7. Special Cheque Issue</b>	<b>8. Cheque Stub Information</b>
<b>Type of Travel</b> In Province	<b>14. Reason for Travel</b> Accompanying Minsiter		<b>Headquarters</b> Victoria

PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

16. Travel Dates		17. Places Travelled		18. Personal Vehicle Use Km Cost		19. Other Transport Costs	20. & 21. Meals Claim Cost		22. Lodging Costs	20. & 21. Miscellaneous Cost Describe	
2021		Destination	Start	End							
09/21	Vic-Surrey (Ferry)	0900	1800	68	37.40	76.70	H-	25.75	182.41		
09/22	Sur-Victoria (Ferry)	0700	1700	77	42.35	76.70	F-D	33.25			

	36.	37.		38.	39.	40.	Claim Total
TOTALS OF COLUMNS	\$ 79.75	\$ 153.40		\$ 59.00	\$ 182.41	\$ 0.00	\$ 474.56

[illegible][illegible]

	AMOUNT DUE TO EMPLOYEE	54.	\$ 474.56
--	------------------------	-----	-----------

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	<b>Print Name</b>	<b>Date Signed</b>
---	-------------------	--------------------

<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
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57. <b>Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.	<b>Print Name</b>	<b>Date Signed</b>
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**Audit Trail for Travel Voucher (Restricted Use) E134050 for Smith, Krystal**

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/10/08 13:30:12	Duncan, Kate (IDIR\NR Kate.Duncan@gov.bc.ca	Smith, Krystal Krystal.Smith@gov.bc.ca	Saved	Smith, Krystal Krystal.Smith@gov.bc.ca
2021/10/08 13:33:53	Duncan, Kate (IDIR\NR Kate.Duncan@gov.bc.ca	Smith, Krystal Krystal.Smith@gov.bc.ca	Notified	Smith, Krystal Krystal.Smith@gov.bc.ca
2021/10/15 16:31:30	Smith, Krystal (IDIR\NR Krystal.Smith@gov.bc.ca		Approved	Duncan, Kate Kate.Duncan@gov.bc.ca
2021/10/15 16:37:13	Duncan, Kate (IDIR\NR Kate.Duncan@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E134050 for Smith, Krystal

1 note(s) returned.

Created On	Author	Note
2021/10/08 13:30:12	Duncan, Kate (IDIR\NR ) Kate.Duncan@gov.bc.ca	09.21- ferry to Vancouver. 68km Leg to Surrey. Half day per diem. Lodging for one night 09.22- drive to s. 13km, Surrey to ferry 31 km, ferry to leg 33 km. Full day per diem minus dinner. Ferry from Van to Vic

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Swartz Bay  
To  
Tsawwassen



**LANE 05**

RECEIPT - PLEASE RETAIN

PURCHASE 2021/09/21 ✓

✓ 20' Undersize Vehi 59.50  
1 Adult 17.60  
Fuel Rebate 0.40-

Total 76.70

Master Card  
\*\*\*\*\*NR 76.70 ✓

AUTH 093103 66307709 0010011840 C

Mastercard

A0000000041010 / 0000000000 / E000

VERIFIED BY PIN

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 21 Sep 2021 15:36:06  
NR

104218  
SEE REVERSE SIDE OF TICKET

Tsawwassen  
To  
Swartz Bay



Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 41**

RECEIPT - PLEASE RETAIN

PURCHASE 2021/09/22 ✓

✓ 1 Adult 17.60  
20' Undersize Vehi 59.50  
Fuel Rebate 0.40-

Total 76.70

Master Card  
\*\*\*\*\*NR 76.70 ✓

AUTH 017892 66307722 0010015070 C

Mastercard

A0000000041010 / 0000000000 / E000

VERIFIED BY PIN

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 22 Sep 2021 13:57:59  
NR

SE 10054T

NR



Minister's Signature

NR

✓

Krystal Smith  
s.22

Page Number : 1  
 Guest Number : NR  
 Folio ID : NR  
 Arrive Date : 21-SEP-21 18:35  
 Depart Date : 22-SEP-21 07:16  
 No. Of Guest : 1  
 Room Number : NR  
 NR :

Tax Invoice

Tax ID : NR

NR SEP-22-2021 07:20 SKHAN

Date	Reference	Description	Charges (CAD)	Credits (CAD)
21-SEP-21	NR	Room Chrg - Other Discount	157.25	
21-SEP-21		Room Tax	12.58	
21-SEP-21		Room GST	7.86	
21-SEP-21		MRDT 3%	4.72	
22-SEP-21		Mastercard-NR ✓		✓ -182.41
***For Authorization Purpose Only***				
xxxxxxNR ✓				
Date	Time	Code	Authorized	
21-SEP-21	18:34	NR	212.29	
** Total			✓ 182.41	-182.41
*** Balance			✓ 0.00	

Continued on the next page


NR

NR

Krystal Smith  
s.22

Page Number : 2  
Guest Number : NR  
Folio ID : N  
Arrive Date : 21-SEP-21 18:35  
Depart Date : 22-SEP-21 07:16  
No. Of Guest : 1  
Room Number : NR

I agreed to pay all room & incidental charges.



GST Summary

Amount (CAD)

GST Room Revenue	7.86
GST Food and Beverage	0.00
GST Telephone	0.00
GST Other Revenue	0.00
GST Total	7.86

When you stay with us, we Go Beyond so you can too with thoughtful service, exceptional experiences and everything you seek when traveling. Book your next stay at NR  
Tell us about your stay. NR

NR