

HE22EXEDIJ28



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E134099

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Barrett, Andrew			Employee ID NR			Phone Number s.22							
Client Organization Mental Health and Addictions			Job Title Executive Assistant			Travel Group Code 3							
5. Date Completed 2021/10/19		6. Fiscal Year 2022		7. Special Cheque Issue		8. Cheque Stub Information							
Type of Travel In Province		14. Reason for Travel Support Minister				Headquarters Victoria							
12. Mailing Address for Cheque PO Box 9082 Stn Prov Gov't													
16. Travel Dates 2021 09/11 09/11	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs		20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost	Costs	Claim	Cost	Cost	Cost	Describe		
	New Westminster	0800	1720		0.00	54.95	22	75 00.00		0 s.22	Taxi		
	Vancouver Vic-Vanc-Vic (HA) P/Card x 2	0800	1045		0.00	55.75 less tips		0.00		0	Taxi		
TOTALS OF COLUMNS				36. \$ 0.00	37. 110.70 \$ 0.00		38. 22.75 \$ 0.00	39. \$ 0.00	40. \$ s.22	Claim Total \$ s.22	133.45		
48. Client Code 027 027 027 027		49. Resp. 66M02		50. Service Line 44900		51. STOB 6501 5701		52. Project 66MHA00		45. Supplier Code NR		Amount 133.45 \$ s.22	
Less Travel Advance 027													
AMOUNT DUE TO EMPLOYEE										54. 133.45 \$ s.22			
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed				
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed				
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed				

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

DJ Nov 4/21

Audit Trail for Travel Voucher (Restricted Use) E134099 for Barrett, Andrew

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/10/19 11:04:07	Klus, Arianna (IDIR\NR Arianna.Klus@gov.bc.ca	Barrett, Andrew Andrew.Barrett@gov.bc.ca	Saved	Barrett, Andrew Andrew.Barrett@gov.bc.ca
2021/10/19 11:05:08	Klus, Arianna (IDIR\NR Arianna.Klus@gov.bc.ca	Barrett, Andrew Andrew.Barrett@gov.bc.ca	Saved	Barrett, Andrew Andrew.Barrett@gov.bc.ca
2021/10/19 11:30:19	Klus, Arianna (IDIR\NR) Arianna.Klus@gov.bc.ca	Barrett, Andrew Andrew.Barrett@gov.bc.ca	Notified	Barrett, Andrew Andrew.Barrett@gov.bc.ca
2021/10/19 13:15:23	Barrett, Andrew (IDIR\NR) Andrew.Barrett@gov.bc.ca		Initiated	Newhook, Kelly Kelly.Newhook@gov.bc.ca
2021/10/19 13:34:19	Newhook, Kelly ✓ (IDIR\NR) Kelly.Newhook@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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From: [Janke, Debra FIN:EX](#)
To: [Klus, Arianna MMHA:EX](#)
Subject: Travel
Date: November 5, 2021 11:00:40 AM
Attachments: [E134099 BARRETT, ANDREW SEPT 11, 2021.pdf](#)
[E134113 WOLFE, SEAMUS SEPT 20-21, 2021.pdf](#)

Hi Arianna,

For your records, please see the attached adjusted travel claims for Andrew and Seamus. For Seamus's claim the NR is not the on the approved CSA accommodation listing. Please have the Minister sign off a copy of the Hotel folio with "Hotel approved" and email signed copy.

[Daily Vehicle Rentals - Province of British Columbia \(gov.bc.ca\)](#)

Both claims were paid, yesterday.

Thanks.

Debra

Debra Janke
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: 778 698-8564 Fax: (250) 356-7326
Email: Debra.Janke@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

From: [Klus, Arianna MMHA:EX](#)
To: [Janke, Debra FIN:EX](#)
Subject: RE: E134099 Andrew Barrett
Date: November 4, 2021 11:20:21 AM
Attachments: [image001.png](#)
[image002.png](#)

Yes, please! Just lunch.

From: Janke, Debra FIN:EX <Debra.Janke@gov.bc.ca>
Sent: November 4, 2021 11:19 AM
To: Klus, Arianna MMHA:EX <Arianna.Klus@gov.bc.ca>
Subject: RE: E134099 Andrew Barrett

Thanks, Arianna.

Andrew does want to claim any meal per diems?

Debra

From: Klus, Arianna MMHA:EX <Arianna.Klus@gov.bc.ca>
Sent: November 4, 2021 11:02 AM
To: Janke, Debra FIN:EX <Debra.Janke@gov.bc.ca>
Subject: RE: E134099 Andrew Barrett

Hi Debra,

Andrew has sent me his travel invoices. Please see attached

Arianna Klus
Administrative Coordinator to the
Honourable Sheila Malcolmson
Minister of Mental Health and Addictions
Parliament Buildings | Room 247 | P: 778-974-5908

From: Janke, Debra FIN:EX <Debra.Janke@gov.bc.ca>
Sent: November 4, 2021 9:34 AM
To: Klus, Arianna MMHA:EX <Arianna.Klus@gov.bc.ca>
Subject: RE: E134099 Andrew Barrett

Hi Arianna,

For auditing purposes when applicable, we require copies of the air invoices with the receipts.
Please email.

Thanks.

Debra

From: Klus, Arianna MMHA:EX <Arianna.Klus@gov.bc.ca>
Sent: November 4, 2021 9:13 AM
To: Janke, Debra FIN:EX <Debra.Janke@gov.bc.ca>
Subject: RE: E134099 Andrew Barrett

Hi Debra,

Andrew just went over for the day on September 11th.

Thank you again for all the help with this

Arianna Klus
Administrative Coordinator to the
Honourable Sheila Malcolmson
Minister of Mental Health and Addictions
Parliament Buildings | Room 247 | P: 778-974-5908

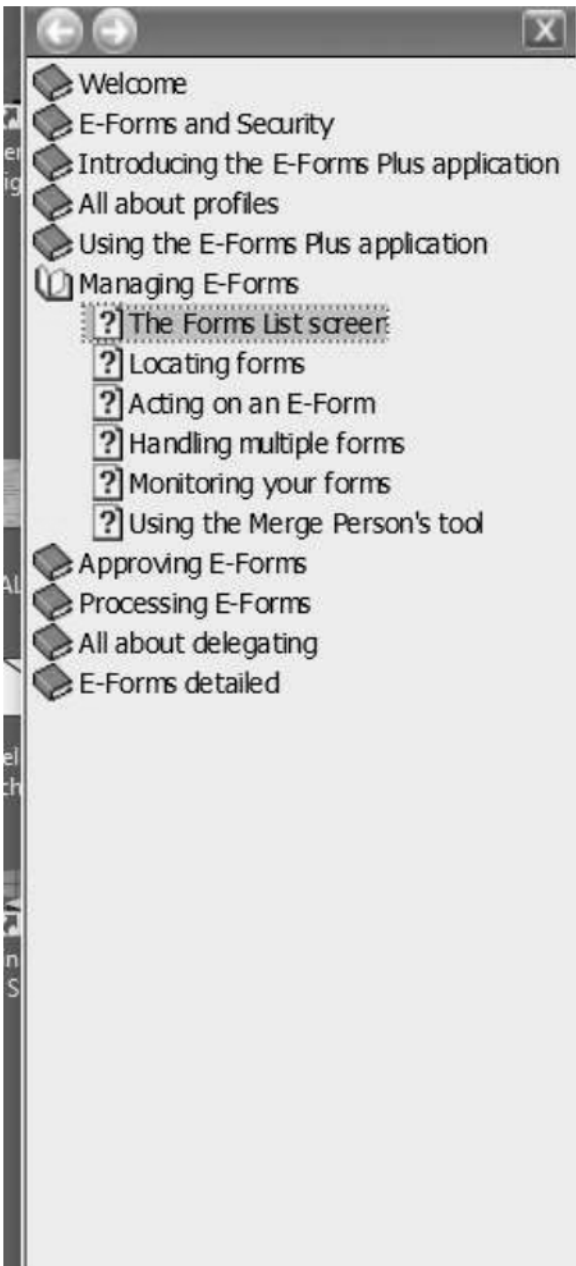
From: Janke, Debra FIN:EX <Debra.Janke@gov.bc.ca>
Sent: November 3, 2021 11:25 AM
To: Klus, Arianna MMHA:EX <Arianna.Klus@gov.bc.ca>
Subject: E134099 Andrew Barrett

Hi Arianna,

Andrews, headquarters in Victoria. For auditing purposes, when did Andrew travel to Vancouver?

For future travel claims please include the daily travel notes.

For reference, if I am not available, please click into the yellow box with the question mark. The categories expand for any questions you may have on completing travel claims.



The Forms List screen

The Forms List screen is the heart of the application. It is where you can locate it, open it for modifications, take a note to it, copy it, view its audit trail, and more.

The Forms List screen consists of the following sections:

- **To Do** - the forms in this category are drafts, but not yet initiated. They are not yet approved or processed forms. A form no longer requires any action.
- **My Forms** - this screen contains forms that are assigned to you (using a delegation). Forms that are assigned to you are listed here.
- **All** - this screen lists all of the forms in the system.
- **Find** - use this screen to locate a specific form.

A form may appear on more than one screen. For example, a form may appear on the To Do screen, the My Forms screen, and the All screen.

By default, the forms are listed on all screens in ascending order of date. You can also change the number of forms displayed and change the number of days to show directly from the screen.

You can use the tabs and accompanying filters to narrow down the list of forms.

Thanks.

Debra

Debra Janke

Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch

Ministry of Finance

Phone: 778 698-8564 Fax: (250) 356-7326

Email: Debra.Janke@gov.bc.ca

Website: <http://www.min.fin.gov.bc.ca>

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From: [Klus, Arianna MMHA:EX](#)
To: [FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX](#)
Subject: E134099 - ANDREW BARRETT
Date: October 19, 2021 12:24:26 PM
Attachments: [Scan_20211019.pdf](#)

Hello,

Please find attached a travel voucher for Andrew Barrett, reimbursing him for cab costs on Sept 11, 2021. Please note: this is my first attempt at a travel voucher so the bar is low and stress is high. Please let me know if/where I may have gone wrong.

Thank you,

Arianna Klus
Administrative Coordinator to the
Honourable Sheila Malcolmson
Minister of Mental Health and Addictions
Parliament Buildings | Room 247 | P: 250-419-8773

From: AKLUS <Arianna.Klus@gov.bc.ca>
Sent: October 19, 2021 11:16 AM
To: Klus, Arianna MMHA:EX <Arianna.Klus@gov.bc.ca>
Subject: Scan From <Device Name>

ROYAL CITY TAXI # 01B
436 ROUSSEAU ST
NEW WESTMINSTBC

CARD *****NR
CARD TYPE VISA
DATE 2021/09/11 ✓
TIME 8230 17:20:27
CLERK ID 1812
RECEIPT NUMBER
H85056281-001-001-088-0

PURCHASE
AMOUNT \$54.95 ✓
TIP s.22
TOTAL

\$s.22

SCOTIABANK VISA
A0000000031010
A2EB83E2399EFF73
0000000000-

APPROVED

AUTH# 474753 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

BLACK TOP & CHECKER

CABS

UNIT 101, 1355 VERNON DR
VANCOUVER, BC V6A 3V4
6046813201
<https://www.btccabs.ca>

Transaction 44500190

Total CA\$55.75 ✓
Tip CA\$s.22

CREDIT CARD SALE CA\$s.22
VISA 2010
Station: BT3

11-Sep-2021 10:45:11AM ✓
CA\$s.22 | Method:
CONTACTLESS

VISA XXXXXXXXXXXXNR
Reference ID: 125400539097
Auth ID: 421874
MID: *****3884
AID: A0000000031010
AthNtwkNm: VISA
NO CARDHOLDER VERIFICATION

THANK YOU FOR YOUR BUSINESS

E 134099

From: Barrett, Andrew MMHA:EX
To: Klus, Arianna MMHA:EX
Subject: FW: Flight Itinerary. Thanks for choosing Harbour Air!
Date: November 4, 2021 11:00:15 AM
Attachments: NR [png](#)
[png](#)

From: Clancy, Siobhan MMHA:EX <Siobhan.Clancy@gov.bc.ca>
Sent: September 9, 2021 4:27 PM
To: Barrett, Andrew MMHA:EX <Andrew.Barrett@gov.bc.ca>
Subject: FW: Flight Itinerary. Thanks for choosing Harbour Air!

Flight itinerary for this Saturday – let me know if you need to reschedule anything :)

Siobhan

From: reservation@harbourair.com <reservation@harbourair.com>
Sent: September 9, 2021 4:26 PM
To: Clancy, Siobhan MMHA:EX <Siobhan.Clancy@gov.bc.ca>
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Harbour Air Seaplanes



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[Manage Flight](#)

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[High Flyer Rewards](#)

[Locations](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air! To ensure your experience is as easy and enjoyable as possible, **please review the following booking information and fare conditions prior to arrival.**

The health and safety of our passengers, team and communities is, and always has been, our top priority. The enhanced measures we have implemented with our [Health First program](#) go above and beyond government travel guidelines. All Harbour Air terminals will be following B.C.'s provincial health officer's recommendations for physical distancing and indoor mask use. **Please note that Transport Canada requires all passengers to wear a face mask while aboard our aircraft and submit a [Health Declaration Form](#).**

Prefer to sit in a single seat? **We recommend reserving a [Select Seat](#).** Contact us to find out about options and availability on your flight.

Have a question or need to make a change to your booking? Either log into your account at

harbourair.com or call one of our friendly customer service staff at 604.274.1277 or 1.800.665.0212 (toll free).

We appreciate your support and we look forward to welcoming you aboard!

See you soon,

The team at Harbour Air

ha_thankyou



Customer Information

Account

HAS #

s.17

Name

Andrew Barrett

Booking #NR

Saturday, September 11, 2021

Flight #210/Twin Otter

09:00 Victoria Harbour / [Map](#) ☐

09:35 Vancouver Harbour / [Map](#) ☐

35 minutes

KK - Confirmed

1 Passenger(s) - GoFlex

• Andrew Barrett, Male

[Add to Calendar](#)

Invoice #NR

Air Transportation Charges

Sked 200 : (Np) GO Flex \$174.22

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$10.85

+ Goods and Services Tax \$9.28

Billing \$185.72

Taxes \$9.28

Grand Total \$195.00

GoFlex Fare Conditions:

- Check in 25 minutes prior to departure time.
- If not checked in at least 15 minutes prior to departure time, seat will be forfeited and a 100% No Show Fee will be charged.
- Refundable up to 4 hrs* prior to departure.
- Changeable up to 4 hrs* prior to departure (subject to difference in fare value).
- Changes or cancellations within 4 hrs are subject to a \$20 fee*

**For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to avoid the aforementioned fees.*

- As always, no fees will be applied in the event of weather disruptions.
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- Select Seating \$10 (space permitting).

Required Travel Documents:

- All passengers 18 years and above must present either one piece of government issued photo identification, or two pieces of government-issued ID without a photograph.
- Physical I.D. is required. Sorry, we cannot accept copies or photos of I.D.

Guaranteed Baggage:

- 25 lbs. on all routes except listed below.
- 35 lbs. between Richmond (YVR South), Ganges & Maple Bay.
- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

Standby Baggage:

- 25 lbs. (space available) on all routes except listed below.
- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.
- 0 lbs. between Richmond (YVR South), Victoria & Nanaimo.

Luggage over 50 lbs. total (per passenger) is subject to

\$1 per lb, and travels on space available basis.

Booking #NR

Saturday, September 11, 2021

Flight #247/Twin Otter

18:00 Vancouver Harbour / [Map](#) ☐

18:35 Victoria Harbour / [Map](#) ☐

35 minutes

KK - Confirmed

1 Passenger(s) - GoFlex

Andrew Barrett, Male

[Add to Calendar](#)

NR

Invoice #NR

Air Transportation Charges

Sked 200 : (Np) GO Flex \$174.22

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$10.85

+ Goods and Services Tax \$9.28

Billing \$185.72

Taxes \$9.28

Grand Total \$195.00

GoFlex Fare Conditions:

- Check in 25 minutes prior to departure time.
- If not checked in at least 15 minutes prior to departure time, seat will be forfeited and a 100% No Show Fee will be charged.
- Refundable up to 4 hrs* prior to departure.
- Changeable up to 4 hrs* prior to departure (subject to difference in fare value).
- Changes or cancellations within 4 hrs are subject to a \$20 fee*
- *For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to avoid the aforementioned fees.*
- As always, no fees will be applied in the event of weather disruptions.
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- Select Seating \$10 (space permitting).

Required Travel Documents:

- All passengers 18 years and above must present either one piece of government issued photo identification,



Travel Voucher (Restricted Use)

Control No.

E134105

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Newhook, Kelly				Employee ID NR				Phone Number (250) 953-0905							
Client Organization Tourism, Arts and Culture				Job Title SENIOR MA				Travel Group Code 3							
5. Date Completed 2021/10/19				6. Fiscal Year 2022				7. Special Cheque Issue EFT							
Type of Travel In Province				14. Reason for Travel Support Minister				8. Cheque Stub Information Headquarters Minister's Office							
12. Mailing Address for Cheque PO Boix 9087 Stn Prov Gov't															
16. Travel Dates		17. Places Travelled				18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs		20. & 21. Miscellaneous	
		Destination	(HA)	Start	End	Km	Cost	Costs		Claim	Cost		Cost	Cost	Describe
2021		Van-Vic	(HA)	0700	0729		0.00	44.25		F-BD	22.75		44.25		Taxi
09/10		Vancouver	(HA)	0800	0835		0.00	243.00		F-L	41.00				
10/13		Victoria		1500	1534		0.00	243.00			0.00				
10/13		Vancouver		1130	1155		0.00	9.55	less tip		0.00		s.22		Taxi
10/13		Vancouver		1030	1032		0.00	8.05			0.00		s.22		Taxi
10/13		Victoria	(HA)	0730	0734		0.00	12.00	GST inc'd		0.00				Parking
09/30		Nanaimo to Vic		0800	1330	230	126.50			F-BL	30.50				
TOTALS OF COLUMNS							36. 230 kms \$ 126.50	37. 559.85 \$s.22		38. \$ 94.25	39. \$ 0.00	40. 0 \$s.22	Claim Total \$s.22		
48. Client Code		49. Resp.		50. Service Line		51. STOB		52. Project		45. Supplier Code		Amount			
126 027		66M02		44900		5701		66MHA00		NR		137.60			
126 027		66M02		44900		5711		66MHA00				486.00			
126 027		66M02		44900		5702		66MHA00				157.00			
Less Travel Advance															
												54. 780.60 \$s.22			
												AMOUNT DUE TO EMPLOYEE			
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								Print Name				Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								Print Name				Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.								Print Name				Date Signed			

Audit Trail for Travel Voucher (Restricted Use) E134105 for Newhook, Kelly

5 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/10/19 16:48:15	Klus, Arianna (IDIR\NR Arianna.Klus@gov.bc.ca	Newhook, Kelly Kelly.Newhook@gov.bc.ca	Saved	Newhook, Kelly Kelly.Newhook@gov.bc.ca
2021/10/19 16:50:10	Klus, Arianna (IDIR\NR) Arianna.Klus@gov.bc.ca	Newhook, Kelly Kelly.Newhook@gov.bc.ca	Notified	Newhook, Kelly Kelly.Newhook@gov.bc.ca
2021/10/19 16:58:53	Newhook, Kelly (IDIR\NR Kelly.Newhook@gov.bc.ca		Initiated	Klus, Arianna Arianna.Klus@gov.bc.ca
2021/11/03 11:16:07	Klus, Arianna ✓ (IDIR\NR) Arianna.Klus@gov.bc.ca		Approved	Newhook, Kelly Kelly.Newhook@gov.bc.ca
2021/11/03 11:23:50	Newhook, Kelly (IDIR\NR) Kelly.Newhook@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E134105 for Newhook, Kelly

0 note(s) returned.

Created On	Author	Note

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From: [Klus, Arianna MMHA:EX](#)
To: [Janke, Debra FIN:EX](#)
Subject: FW: Flight Itinerary. Thanks for choosing Harbour Air!
Date: November 10, 2021 2:15:26 PM
Attachments: NR [.png](#)
[.png](#)

Hi Debra,

Here is Kelly's travel for Sept 10th. She went over for UBCM. Is this all that's needed?

Arianna Klus
Administrative Coordinator to the
Honourable Sheila Malcolmson
Minister of Mental Health and Addictions
Parliament Buildings | Room 247 | P: 778-974-5908

From: Clancy, Siobhan MMHA:EX <Siobhan.Clancy@gov.bc.ca>
Sent: November 10, 2021 2:11 PM
To: Klus, Arianna MMHA:EX <Arianna.Klus@gov.bc.ca>
Subject: FW: Flight Itinerary. Thanks for choosing Harbour Air!

From: reservation@harbourair.com <reservation@harbourair.com>
Sent: October 21, 2021 2:23 PM
To: Clancy, Siobhan MMHA:EX <Siobhan.Clancy@gov.bc.ca>
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Harbour Air Seaplanes



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Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, **please review this email in full, along with the booking information and fare conditions prior to arrival.**

The health and safety of our passengers, team and communities is, and always has been, our top priority. The enhanced measures we have implemented with our [Health First](#) program go above and beyond government travel guidelines. All Harbour Air terminals will be following B.C.'s provincial

health officer's recommendations for physical distancing and indoor mask use. **Further, Transport Canada requires all passengers 6 years and older to wear a face mask while aboard our aircraft and submit a Health Declaration Form.**

Prefer to sit in a single seat? **We recommend our goGOLD fare to pre-reserve a Select Seat.** Otherwise, reply to this email or call us at 1.800.665.0212 to find out about Select Seat options for your goFARE and availability.

Have a question or need to make a change to your booking? Either log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or 1.800.665.0212 (toll free).

We appreciate your support, and we look forward to welcoming you aboard!

The team at Harbour Air

ha_thankyou



Customer Information

Account

HAS #

s.17

Name

Kelly Newhook

Booking #NR

Thursday, September 9, 2021

Flight #238/Twin Otter

16:00 Victoria Harbour / [Map](#) ☐

16:35 Vancouver Harbour / [Map](#) ☐

35 minutes

KK - Confirmed

1 Passenger(s) - GoFlex

Invoice #NR

Air Transportation Charges

Sked 200 : (St) GO Flex \$219.93

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$10.85

+ Goods and Services Tax \$11.57

Kelly Newhook, Female

Add to Calendar

NR

Billing	\$231.43
Taxes	\$11.57
Grand Total	\$243.00

Master Card	\$243.00
-------------	----------

Date / Time	September 9, 2021 @ 3:32:57 PM
Summary	**** *NR
Expiration	NR
Authorization	069408

GoFlex Fare Conditions:

- Check in 30 minutes prior to departure time.
- If not checked in at least 15 minutes prior to departure time, seat will be forfeited and a 100% No Show Fee will be charged.
- Refundable up to 4 hrs* prior to departure.
- Changeable up to 4 hrs* prior to departure (subject to difference in fare value).
- Changes or cancellations within 4 hrs are subject to a \$20 fee*
- *For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to avoid the aforementioned fees.*
- As always, no fees will be applied in the event of weather disruptions.
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- Select Seating \$10 (space permitting).

Required Travel Documents:

- All passengers 18 years and above must present either one piece of government issued photo identification, or two pieces of government-issued identification without a photograph.
- Physical identification is required. Sorry, we cannot accept copies or photos.

Guaranteed Baggage:

- 25 lbs. on all routes except listed below.
- 35 lbs. between Richmond (YVR South), Ganges &

Maple Bay.

- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

Standby Baggage:

- 25 lbs. (space available) on all routes except listed below.

- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.

- 0 lbs. between Richmond (YVR South), Victoria & Nanaimo.

Luggage over 50 lbs. total (per passenger) is subject to \$1 per lb, and travels on space available basis.

Booking #NR

Friday, September 10, 2021

Flight #247/Twin Otter

18:00 Vancouver Harbour / [Map](#) ☐

18:35 Victoria Harbour / [Map](#) ☐

35 minutes

KK - Confirmed

1 Passenger(s) - GoFlex

• **Kelly Newhook, Female**

[Add to Calendar](#)

NR

Invoice #NR

Air Transportation Charges

Sked 200 : (St) GO Flex \$219.93

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$10.85

+ Goods and Services Tax \$11.57

Billing \$231.43

Taxes \$11.57

Grand Total \$243.00

Master Card \$243.00

Date / Time September 9, 2021 @ 3:32:57 PM

Summary **** *NR

Expiration NR

Authorization 069408

TRANSACTION RECORD
NORTH SHORE TAXI 1966 LTD
264 PEMBERTON AVE
NORTH VANCOUVER BC

Purchase

Sep 10, 2021 ✓
MASTERCARD
TID: 14020236
Sequence: 001 221
Auth#: 067833
Batch: 001

07:29:43
*****NR
Entry Chip (C)
Response 01-027
Clerk: 003201

Amount \$ 44.25
Total \$ 44.25 ✓

A0000000041010 Mastercard
TVR 0000008000 TSI E800

Approved

Important: Retain this copy for your record

Cardholder copy

BLACK TOP & CHECKER CABS

UNIT 101, 1355 VERNON DR
VANCOUVER, BC V6A 3V4
6046813201
<https://www.btccabs.ca>

Transaction 7406864

Total CA\$9.55 ✓
Tip CA\$.22
CREDIT CARD SALE CA\$.22
VISA NR

Retain this copy for statement
validation

Station: BT72

13-Oct-2021 11:55:23AM ✓

CA\$.22 | Method:

CONTACTLESS

VISA XXXXXXXXXXXXNR

Reference ID: 128600660957

Auth ID: 056941

MID: *****3884

AID: A0000000031010

AthNtwkNm: VISA

NO CARDHOLDER VERIFICATION

THANK YOU FOR YOUR BUSINESS

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

CARD *****NR
CARD TYPE VISA
DATE 2021/10/13 ✓
TIME 8631 10:32:18
CLERK ID 7
INVOICE # 51
RECEIPT NUMBER
H85046452 001-187-002-0

PURCHASE
TOTAL

\$8.05 ✓

VISA CREDIT
A0000000031010
C1F52D70A32256A9
0000000000

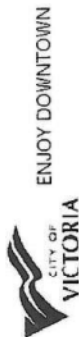
APPROVED

FF/DT 20
AUTH# 065641 01-027
THANK YOU

NO SIGNATURE REQUIRED

MERCHANT COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS



Payment

Space #: 2
Tariff Zone: Wharf Lot
Card balance: \$---

60157 Wharf #2

▼ PARKING TIME EXPIRES AT ▼

**7:34am on
10/14/2021**

Ticket # 37869/020
Amount \$12.00
GST paid: \$0.57
Cash 0.00 Card 12.00 ✓
From: 10/13/2021, 7:34am

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

(8)

Toll-free 1-800-665-0212
Website: www.harbourair.com
13/10/2021 7:49:11 AM
GST: 84295 5858 RT0001

2)

CUSTOMER COPY

Booking NR

Kelly Newhook ✓
Wednesday, October 13, 2021 ✓
1 Passenger(s)
KK - Confirmed

Flight #206/Twin Otter
Departs 08:00 @ Victoria Harbour ✓
Arrives 08:35 @ Vancouver Harbour

NR

Invoice #:

0	All Skeds - Baggage : Check	\$0.00 CAD
1	Sked 200 : Carbon Offset	\$0.65 CAD
1	Sked 200 : VHFC Terminal F	\$10.85 CAD
1	Sked 200 : (St) GO Flex	\$219.93 CAD

NR

Kelly Newhook
Wednesday, October 13, 2021
1 Passenger(s)
KK - Confirmed

Flight #235
Departs 15:00 @ Vancouver Harbour
Arrives 15:35 @ Victoria Harbour ✓

Invoice #: NR

0 All Skeds - Baggage : Check \$0.00 CAD
1 Sked 200 : Carbon Offset \$0.65 CAD
1 Sked 200 : VHFC Terminal F \$10.85 CAD
1 Sked 200 : (St) GO Flex \$219.93 CAD

NR

Goods and Services Tax \$23.14 GST

Grand Total \$486.00 CAD

Payment Information:

Master Card \$486.00 CAD ✓

Date/Time 13/10/2021 7:49:08 AM

Station HRA07M05

Terminal ID W66310479

Action Purchase/Telephone

Card Type M/C

Card Number **** * NR Employees Travel Card

Amount \$486.00

Authorization 059346

Message APPROVED - THANK YOU

Trace Number 0015810050

Response 01-005/APPROVED 059346

CUSTOMER COPY

*** TRANSACTION RECORD ***

Free WIFI Password: haguest99

Klus, Arianna MMHA:EX

From: Newhook, Kelly MMHA:EX
Sent: October 19, 2021 4:39 PM
To: Klus, Arianna MMHA:EX
Subject: FW: Flight Itinerary. Thanks for choosing Harbour Air!

Categories: Blue Category

From: reservation@harbourair.com <reservation@harbourair.com>
Sent: October 7, 2021 10:29 AM
To: Newhook, Kelly MMHA:EX <Kelly.Newhook@gov.bc.ca>
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [Locations](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air! To ensure your experience is as easy and enjoyable as possible, **please review the following booking information and fare conditions prior to arrival.**

The health and safety of our passengers, team and communities is, and always has been, our top priority. The enhanced measures we have implemented with our [Health First program](#) go above and beyond government travel guidelines. All Harbour Air terminals will be following B.C.'s provincial health officer's recommendations for physical distancing and indoor mask use. **Please note that Transport Canada requires all passengers to wear a face mask while aboard our aircraft and submit a [Health Declaration Form](#).**

Prefer to sit in a single seat? **We recommend reserving a [Select Seat](#).** Contact us to find out about options and availability on your flight.

Have a question or need to make a change to your booking? Either log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or 1.800.665.0212 (toll free).

We appreciate your support and we look forward to welcoming you aboard!

See you soon,

The team at Harbour Air



Customer Information

Account	HAS #	s.17
	Name	Kelly Newhook

Booking #NR

Wednesday, October 13, 2021

Flight #206/Twin Otter

08:00 Victoria Harbour / Map 

08:35 Vancouver Harbour / Map 

35 minutes

KK - Confirmed

1 Passenger(s) - GoFlex

• Kelly Newhook, Female

[Add to Calendar](#)

NR

Invoice #NR

Air Transportation Charges

Sked 200 : (St) GO Flex \$219.93

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$10.85

+ Goods and Services Tax \$11.57

Billing \$231.43

Taxes \$11.57

Grand Total \$243.00

GoFlex Fare Conditions:

- Check in 30 minutes prior to departure time.
- If not checked in at least 15 minutes prior to departure time, seat will be forfeited and a 100% No Show Fee will be charged.
- Refundable up to 4 hrs* prior to departure.
- Changeable up to 4 hrs* prior to departure (subject to difference in fare value).
- Changes or cancellations within 4 hrs are subject to a \$20 fee*

**For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to*

avoid the aforementioned fees.

- As always, no fees will be applied in the event of weather disruptions.
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- Select Seating \$10 (space permitting).

Required Travel Documents:

- All passengers 18 years and above must present either one piece of government issued photo identification, or two pieces of government-issued identification without a photograph.
- Physical identification is required. Sorry, we cannot accept copies or photos.

Guaranteed Baggage:

- 25 lbs. on all routes except listed below.
- 35 lbs. between Richmond (YVR South), Ganges & Maple Bay.
- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

Standby Baggage:

- 25 lbs. (space available) on all routes except listed below.
- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.
- 0 lbs. between Richmond (YVR South), Victoria & Nanaimo.

Luggage over 50 lbs. total (per passenger) is subject to \$1 per lb, and travels on space available basis.

Booking #NR

Wednesday, October 13, 2021

Flight #235

15:00 Vancouver Harbour / Map

15:35 Victoria Harbour / Map

35 minutes

KK - Confirmed

1 Passenger(s) - GoFlex

· Kelly Newhook, Female

Invoice #NR

Air Transportation Charges

Sked 200 : (St) GO Flex \$219.93

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$10.85

+ Goods and Services Tax \$11.57

Billing \$231.43

Taxes \$11.57

[Add to Calendar](#)

NR

Grand Total

\$243.00

GoFlex Fare Conditions:

- Check in 30 minutes prior to departure time.
- If not checked in at least 15 minutes prior to departure time, seat will be forfeited and a 100% No Show Fee will be charged.
- Refundable up to 4 hrs* prior to departure.
- Changeable up to 4 hrs* prior to departure (subject to difference in fare value).
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- 0 lbs. between Richmond (YVR South), Victoria & Nanaimo.

Luggage over 50 lbs. total (per passenger) is subject to \$1 per lb, and travels on space available basis.

Thank you for choosing Harbour Air Seaplanes!

Reservations Toll Free: 1-800-665-0212

www.harbourair.com

HE22EXEDIJ17



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133875

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Wolfe, Seamus ✓				Employee ID NR				Phone Number s.22					
Client Organization Mental Health and Addictions Tourism, Arts, Culture and Sport				Job Title Ministerial Advisor				Travel Group Code 3					
5. Date Completed 2021/08/13			6. Fiscal Year 2022			7. Special Cheque Issue			8. Cheque Stub Information				
Type of Travel In Province			14. Reason for Travel Ministry Tour						Headquarters Victoria				
12. Mailing Address for Cheque PO Box 9087 PO Box 9082 Stn Prov Govt Victoria, BC V8W 9A8													
16. Travel Dates		17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs		20. & 21. Meals		22. Lodging Costs		
2021		Destination			Start		End		Claim		Cost		
08/10		Vic to Van (HA)			0730		2359		F-L		41.00		
08/11		Van to Vic (HA)			0700		1600		F-D		33.25		
											0 s.22		
TOTALS OF COLUMNS					36. \$ 0.00		37. ✓ \$ 70.30		38. ✓ \$ 74.25		39. ✓ \$ 304.33		
											40. \$ 0.00		
											Claim Total \$ 448.88 ✓		
48. Client Code		49. Resp.		50. Service Line		51. STOB		52. Project		45. Supplier Code		Amount	
126 027		54384 66M02		44900 54006		5701		5188888 66MHA00		NR		\$ 448.88	
126													
126													
126													
Less Travel Advance													
126													
										AMOUNT DUE TO EMPLOYEE		54. \$ 448.88 ✓	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								Print Name		Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								Print Name		Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.								Print Name		Date Signed			

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

HA Flights: paid by the Office P/Card

DJ Aug 16/21

Audit Trail for Travel Voucher (Restricted Use) E133875 for Wolfe, Seamus

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/08/13 15:23:15	Reid, Nicole (IDIR\NR Nicole.Reid@gov.bc.ca	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca	Saved	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca
2021/08/13 15:55:20	Reid, Nicole (IDIR\NR) Nicole.Reid@gov.bc.ca	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca	Notified	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca
2021/08/13 16:18:25	Wolfe, Seamus (IDIR\NR) Seamus.Wolfe@gov.bc.ca		Initiated	Newhook, Kelly Kelly.Newhook@gov.bc.ca
2021/08/16 13:26:15	Newhook, Kelly ✓ (IDIR\NR) Kelly.Newhook@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E133875 for Wolfe, Seamus

1 note(s) returned.

Created On	Author	Note
2021/08/13 15:23:15	Reid, Nicole (IDIR\NR) Nicole.Reid@gov.bc.ca	08/10 - Vic to Van via Harbour Air (PCard). Taxis in Van. B/D/I 08/11- Van to Vic Via Harbour Air (PCard). Taxis in Van. B/L/I Stayed atNR (CSA approved) ✓

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Reid, Nicole MMHA:EX

From: reservation@harbourair.com
Sent: August 13, 2021 3:08 PM
To: Reid, Nicole MMHA:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



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Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air! To ensure your experience is as easy and enjoyable as possible, **please review the following booking information and fare conditions prior to arrival.**

The health and safety of our passengers, team and communities is, and always has been, our top priority. The enhanced measures we have implemented with our [Health First program](#) go above and beyond government travel guidelines. As of Step 3 of BC's Restart Plan, mask wearing will be optional in our terminals. **Please note that Transport Canada requires all passengers to wear a face mask while aboard our aircraft and submit a [Health Declaration Form](#).**

Prefer to sit in a single seat? **We recommend reserving a [Select Seat](#).** Contact us to find out about options and availability on your flight.

Have a question or need to make a change to your booking? Either log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or 1.800.665.0212 (toll free).

We appreciate your support and we look forward to welcoming you aboard!

See you soon,

The team at Harbour Air



Customer Information

Account

HAS #

s.17

Name

Seamus Wolfe

Booking #NR

Tuesday, August 10, 2021 ✓

Flight #206/Twin Otter

08:00 Victoria Harbour / Map

08:35 Vancouver Harbour / Map

35 minutes

KK - Confirmed

1 Passenger(s) - GoFlex

Seamus Wolfe, Male ✓

[Add to Calendar](#)

NR

Invoice #NR

Air Transportation Charges

Sked 200 : (St) GO Flex \$219.93

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$10.85

+ Goods and Services Tax \$11.57

Billing \$231.43

Taxes \$11.57

Grand Total \$243.00

Master Card \$243.00

Date / Time August 10, 2021 @ 7:00:13 AM

Summary *****NR

Expiration NR

Authorization 064537

GoFlex Fare Conditions:

- Check in 25 minutes prior to departure time.
- If not checked in at least 15 minutes prior to departure time, seat will be forfeited and a 100% No Show Fee will be charged.
- Refundable up to 4 hrs* prior to departure.
- Changeable up to 4 hrs* prior to departure (subject to difference in fare value).
- As always, no fees will be applied in the event of weather disruptions.
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- Select Seating \$10 (space permitting).

Required Travel Documents:

- All passengers 18 years and above must present either one piece of government issued photo identification, or two pieces of government-issued ID without a photograph.

- Physical I.D. is required. Sorry, we cannot accept copies or photos of I.D.

Guaranteed Baggage:

- 25 lbs. on all routes except listed below.
- 35 lbs. between Richmond (YVR South), Ganges & Maple Bay.
- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

Standby Baggage:

- 25 lbs. (space available) on all routes except listed below.
- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.
- 0 lbs. between Richmond (YVR South), Victoria & Nanaimo.

Luggage over 50 lbs. total (per passenger) is subject to \$1 per lb, and travels on space available basis.

**Changes or cancellations within 4 hrs are subject to a \$20 fee.*

For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to avoid the fee.

Booking #NR

Wednesday, August 11, 2021 ✓

Flight #235/Twin Otter

15:00 Vancouver Harbour / Map 

15:35 Victoria Harbour / Map  ✓

35 minutes

KK - Confirmed

1 Passenger(s) - GoFlex ✓

Seamus Wolfe, Male

[Add to Calendar](#)

Invoice NR

Air Transportation Charges

Sked 200 : (St) GO Flex \$219.93

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$10.85

+ Goods and Services Tax \$11.57

Billing \$231.43

Taxes \$11.57

Grand Total \$243.00

Master Card \$243.00

Date / Time August 11, 2021 @ 8:41:01 AM

Summary *****NR

Expiration NR

YELLOW CAB # 091
1441 CLARK V5L3K9
VANCOUVER BC
Phone #604 681 1111
27094094
TM2709409401

DEBIT SALE

Batch #: 004 RRN: 0010042180
08/10/21 ✓ 09:19:20
ORDER#: 1 REF#: 00000005
APPR CODE: 339298
IDP/DEFAULT Proximity
*****NR
Interac
AID: A0000002771010

AMOUNT \$5.65 ✓
TIP \$s.22
TOTAL \$s.22

00 APPROVED

Thank you for using
Yellow Cab
GST # 105762447RT001

CUSTOMER COPY

BLACK TOP & CHECKER CABS

UNIT 101, 1355 VERNON DR
VANCOUVER, BC V6A 3V4
6046813201
<https://www.btccabs.ca>

Transaction 000077438092

Total CA\$6.85 ✓
DEBIT CARD SALE CA\$6.85
Station: BT141B

Account: Default
10-Aug-2021 5:41:51PM ✓
CA\$6.85 | Method: CONTACTLESS
Interac XXXXXXXXXXXXNR
Reference ID: 000077438092
Auth ID: 058937
MID: *****3884
AID: A0000002771010
AthNtwkNm: INTERAC
NO CARDHOLDER VERIFICATION
THANK YOU FOR YOUR BUSINESS

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

ARD *****NR
CARD TYPE INTERAC
ACCOUNT TYPE FLASH DEFAULT
DATE 2021/08/11 ✓
TIME 6925 07:52:41
CLERK ID 1
INVOICE # 41164
RECEIPT NUMBER
H85071989-001-324-003-0

PURCHASE
AMOUNT \$6.85 ✓
TIP \$s.22
TOTAL

\$s.22
\$

Interac
A0000002771010
879FC2916BDE6F40
8080008000-

APPROVED

AUTH# 211858 00-001
THANK YOU

MERCHANT COPY

YELLOW CAB # 059
1441 CLARK V5L3K9
VANCOUVER BC
Phone #604 681 1111
27093815
TM2709381501

SALE

Batch #: 486 RRN: 0014860010
08/11/21 ✓ 08:55:26
ORDER#: 1 REF#: 00000001
APPR CODE: 058052
MASTERCARD Proximity
*****NR
Mastercard
AID: A0000000041010

AMOUNT \$8.65 ✓
TIP \$s.22
TOTAL s.22

00 APPROVED

Retain this copy for your records

Thank you for using
Yellow Cab
GST # 105762447RT001

CUSTOMER COPY

YELLOW CAB # 053A
1441 CLARK V5L3K9
VANCOUVER BC
Phone #604 681 1111
27092817
TM2709281702

DEBIT SALE

Batch #: 489 RRN: 0014890070
08/11/21 ✓ 12:34:12
ORDER#: 1 REF#: 00000007
APPR CODE: 403985
IDP/DEFAULT Proximity
*****NR
Interac
AID: A0000002771010

AMOUNT \$21.05 ✓
TIP s.22
TOTAL s.22

00 APPROVED

Thank you for using
Yellow Cab
GST # 105762447RT001

CUSTOMER COPY

YELLOW CAB # 176
1441 CLARK V5L3K9
VANCOUVER BC
Phone #604 681 1111
27094789
TM2709478901

DEBIT SALE

Batch #: 773 RRN: 0017730100
08/11/21 ✓ 13:56:42
ORDER#: 1 REF#: 00000010
APPR CODE: 502020
IDP/DEFAULT Proximity
*****NR
Interac
AID: A0000002771010

AMOUNT \$21.25 ✓
TIP \$s.22
TOTAL \$s.22

00 APPROVED

Thank you for using
Yellow Cab
GST # 105762447RT001

CUSTOMER COPY

ET33875

NR

Room : NR
Folio # :
Invoice # :
Cashier # : 331
Page # : 1 of 1

Mr Seamus Wolfe ✓
501 Belleville Street
rm 247
Victoria BC V8V 2L8

Arrival : 08-10-21
Departure : 08-11-21

Date	Description	Additional Information	Charges	Credits
✓ 08-10-21	Room Charge	CSA approved single rate	259.00	
08-10-21	Destination Marketing Fee		3.35	
08-10-21	Room PST		28.86	
08-10-21	Room GST		13.12	
08-11-21	Mastercard	XXXXXXXXXXXXNR XX/XX		304.33
Total			304.33	304.33 ✓
Balance Due			0.00 ✓	

GST Summary

Room : 13.12
F&B : 0.00
Other : 0.00
Total : 13.12

HST Summary

Room : 0.00
F&B : 0.00
Other : 0.00
Total : 0.00

Thank you for choosing NR

To provide feedback about your stay please contact NR

We also invite you to share memories of your experience on our community forum - visit NR

For information or reservations, visit us at

NR

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges.

Overdue balances are subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.)

Thank you for choosing to stay with NR



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133889

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Wolfe, Seamus ✓				Employee ID NR				Phone Number s.22				
Client Organization Tourism, Arts, Culture and Sport				Job Title Ministerial Advisor				Travel Group Code 3				
5. Date Completed 2021/08/19				6. Fiscal Year 2022		7. Special Cheque Issue			8. Cheque Stub Information			
Type of Travel In Province				14. Reason for Travel Ministry Announcement				Headquarters Victoria				
12. Mailing Address for Cheque PO Box 9087 Stn Prov Govt Victoria, BC V8W 9A8 PO Box 9087												
16. Travel Dates 2021 08/17	17. Places Travelled			18. \$0.55 Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous		
	Destination Vic-Nan-Vic	Start 0700	End 1400	Km 234	Cost 128.70		Claim F-D	Cost 33.25		Cost	Describe	
TOTALS OF COLUMNS				234 kms		36. ✓ \$ 128.70	37. \$ 0.00		38. ✓ \$ 33.25	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 161.95
48. Client Code 126 027 126 126 126		49. Resp. 51384 66M02	50. Service Line 54006 44900		51. STOB 5701 5702	52. Project 5138888 66MHA00		45. Supplier Code NR		Amount \$ 161.95		
Less Travel Advance 126												
										54. \$ 161.95		
AMOUNT DUE TO EMPLOYEE												
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name			Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name			Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name			Date Signed			

Audit Trail for Travel Voucher (Restricted Use) E133889 for Wolfe, Seamus

4 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/08/19 16:16:25	Reid, Nicole (IDIR\NR) Nicole.Reid@gov.bc.ca	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca	Saved	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca
2021/08/19 16:18:36	Reid, Nicole (IDIR\NR) Nicole.Reid@gov.bc.ca	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca	Notified	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca
2021/08/19 16:22:18	Wolfe, Seamus (IDIR\NR) Seamus.Wolfe@gov.bc.ca		Initiated	Newhook, Kelly Kelly.Newhook@gov.bc.ca
2021/09/07 12:37:31	Newhook, Kelly ✓ (IDIR\NR) Kelly.Newhook@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E133889 for Wolfe, Seamus

1 note(s) returned.

Created On	Author	Note
2021/08/19 16:16:25	Reid, Nicole (IDIR\NR Nicole.Reid@gov.bc.ca	08/17 Personal vehicle Vic - Nanaimo to staff Minister for announcement. Personal Vehicle back to Victoria. 234km total. B/L/I ✓

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Reid, Nicole MMHA:EX

From: Wolfe, Seamus MMHA:EX
Sent: August 19, 2021 4:06 PM
To: Reid, Nicole MMHA:EX
Subject: Travel - Nanaimo

Travel for VIU Drug Checking announcement, August 17

Victoria to Nanaimo: 114km
Nanaimo to VIU: 3km
VIU to Nanaimo: 3km
Nanaimo to Victoria: 114km

Total: 234 KMs ✓ |

Thanks!

Seamus Wolfe

Ministerial Advisor to the Honourable Sheila Malcolmson
Minister of Mental Health and Addictions
T: 236-478-1326 // C: 250-208-4672

From: [Janke, Debra FIN:EX](#)
To: [Reid, Nicole MMHA:EX](#)
Subject: E133889 Seamus Wolfe
Date: September 9, 2021 9:48:58 AM
Attachments: [E133889 WOLFE, SEAMUS AUG 17, 2021.pdf](#)

Hi Nicole,

When you get a chance, please have Seamus update his profile from Tourism, Arts, Culture and Sport to Mental Health and Addictions (attached).

Please note change to coding.

Thanks.

Debra

Debra Janke
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: 778 698-8564 Fax: (250) 356-7326
Email: Debra.Janke@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

HE22EXEDIJ28



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E134113

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Wolfe, Seamus ✓				Employee ID NR				Phone Number s.22																																																																																																																																																																																																																																																																																																			
Client Organization Mental Health and Addictions				Job Title Ministerial Advisor				Travel Group Code 3																																																																																																																																																																																																																																																																																																			
5. Date Completed 2021/10/22			6. Fiscal Year 2022			7. Special Cheque Issue			8. Cheque Stub Information																																																																																																																																																																																																																																																																																																		
Type of Travel In Province			14. Reason for Travel Support Minister						Headquarters Victoria																																																																																																																																																																																																																																																																																																		
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FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

* BC Ferries Reservation fees: paid on Office P/Card X Ref CLANCYS 03OCT21

DJ Nov 3/21

Audit Trail for Travel Voucher (Restricted Use) E134113 for Wolfe, Seamus

7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/10/22 14:51:16	Klus, Arianna (IDIR\NR) Arianna.Klus@gov.bc.ca	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca	Saved	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca
2021/10/22 15:41:51	Klus, Arianna (IDIR\NR) Arianna.Klus@gov.bc.ca	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca	Saved	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca
2021/10/22 15:42:05	Klus, Arianna (IDIR\NR) Arianna.Klus@gov.bc.ca	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca	Notified	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca
2021/10/22 15:44:55	Klus, Arianna (IDIR\NR) Arianna.Klus@gov.bc.ca	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca	Saved	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca
2021/10/22 15:45:07	Klus, Arianna (IDIR\NR) Arianna.Klus@gov.bc.ca	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca	Notified	Wolfe, Seamus Seamus.Wolfe@gov.bc.ca
2021/10/22 15:46:17	Wolfe, Seamus (IDIR\NR) Seamus.Wolfe@gov.bc.ca		Initiated	Newhook, Kelly Kelly.Newhook@gov.bc.ca
2021/10/28 11:42:03	Newhook, Kelly ✓ (IDIR\NR) Kelly.Newhook@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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Notes for Travel Voucher (Restricted Use) E134113 for Wolfe, Seamus

0 note(s) returned.

Created On	Author	Note

Production *** Copyright © Government of British Columbia

From: [Janke, Debra FIN:EX](#)
To: [Klus, Arianna MMHA:EX](#)
Subject: Travel
Date: November 5, 2021 11:00:40 AM
Attachments: [E134099 BARRETT, ANDREW SEPT 11, 2021.pdf](#)
[E134113 WOLFE, SEAMUS SEPT 20-21, 2021.pdf](#)

Hi Arianna,

For your records, please see the attached adjusted travel claims for Andrew and Seamus. For Seamus's claim the NR is not the on the approved CSA accommodation listing. Please have the Minister sign off a copy of the Hotel folio with "Hotel approved" and email signed copy.

[Daily Vehicle Rentals - Province of British Columbia \(gov.bc.ca\)](#)

Both claims were paid, yesterday.

Thanks.

Debra

Debra Janke
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: 778 698-8564 Fax: (250) 356-7326
Email: Debra.Janke@gov.bc.ca
Website: <http://www.min.fin.gov.bc.ca>
Serving all Ministers' Offices and the Office of the Premier

From: [Klus, Arianna MMHA:EX](#)
To: [FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX](#)
Subject: FW: E134113 - Seamus Wolfe
Date: October 25, 2021 3:04:26 PM
Attachments: [E134113 - Seamus Wolfe.pdf](#)
[Scan_20211022.pdf](#)
[E134113 - Seamus Wolfe UPDATED.pdf](#)

Please find updated travel voucher for Seamus Wolfe.

Arianna Klus
Administrative Coordinator to the
Honourable Sheila Malcolmson
Minister of Mental Health and Addictions
Parliament Buildings | Room 247 | P: 250-419-8773

From: Klus, Arianna MMHA:EX <Arianna.Klus@gov.bc.ca>
Sent: October 22, 2021 4:44 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX <FINFSAMINOFF@gov.bc.ca>
Cc: Klus, Arianna MMHA:EX <Arianna.Klus@gov.bc.ca>
Subject: FW: E134113 - Seamus Wolfe

Sorry! There should be full day meals claimed for the 21st and 22nd for the attached. I will send an updated form on Monday.

Arianna Klus
Administrative Coordinator to the
Honourable Sheila Malcolmson
Minister of Mental Health and Addictions
Parliament Buildings | Room 247 | P: 250-419-8773

From: Klus, Arianna MMHA:EX
Sent: October 22, 2021 3:41 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX <FINFSAMINOFF@gov.bc.ca>
Subject: E134113 - Seamus Wolfe

Hello,

Please find attached a travel voucher for Seamus Wolfe.

From: [Klus, Arianna MMHA:EX](#)
To: [FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX](#)
Cc: [Klus, Arianna MMHA:EX](#)
Subject: FW: E134113 - Seamus Wolfe
Date: October 22, 2021 4:44:31 PM
Attachments: [E134113 - Seamus Wolfe.pdf](#)
[Scan_20211022.pdf](#)

Sorry! There should be full day meals claimed for the 21st and 22nd for the attached. I will send an updated form on Monday.

Arianna Klus
Administrative Coordinator to the
Honourable Sheila Malcolmson
Minister of Mental Health and Addictions
Parliament Buildings | Room 247 | P: 250-419-8773

From: Klus, Arianna MMHA:EX
Sent: October 22, 2021 3:41 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX <FINFSAMINOFF@gov.bc.ca>
Subject: E134113 - Seamus Wolfe

Hello,

Please find attached a travel voucher for Seamus Wolfe.

Thank you,

Arianna Klus
Administrative Coordinator to the
Honourable Sheila Malcolmson
Minister of Mental Health and Addictions
Parliament Buildings | Room 247 | P: 250-419-8773

Seamus Wolfe ✓
s.22

Invoice

Invoice date 9/22/2021
Invoice number NR
Our reference CCK-FC229937 /
Your reference NR
GST Number NR

Not listed on the CSA: Minister's approval requested

Guest **Seamus Wolfe** Arrival **9/21/2021** Departure **9/22/2021** Room **NR**

Date	Description	Quantity	Unit Price	Total (CAD)
✓ 9/21/2021	Room Charge	1	90.00	90.00
9/21/2021	GST Taxes	1	4.50	4.50
9/21/2021	Room Tax PST	1	7.20	7.20
9/21/2021	Municipal Room Tax	1	2.70	2.70
Total invoice				104.40
9/22/2021	MC ****NR Auth: 06681Z			-104.40
Total Paid				-104.40 ✓
Total Due				0.00 ✓
Total GST		4.50		

For Corporate Accounts please forward cheque payments to our Head Office address:

NR

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X _____

Your feedback is important to us and we encourage you to visit tripadvisor.ca

For reservations: NR

E134113



We are proud to feature a 100% smoke-free fleet!

RENTAL AGREEMENT NUMBER: s.22

RECEIPT

Your Information

Customer Name: SEAMUS WOLFE ✓
Budget Customer Discount: 6.22
Method of Payment: MASTER XNR

Your Vehicle Information

Vehicle Number: 34695592
Vehicle Group Rented: Intermediate
Vehicle Group Charged: Intermediate
Vehicle Description: BLU TOYOTA COROLLA
License Plate Number: BCKX163F
Odometer Out: 27441
Odometer In: 27924
Total Driven: 483 ✓
Fuel Reading: Out 8/8 | In/8

Your Rental

Pickup Date/Time: SEP 20, 2021 @ 1:41 PM ✓
Pickup Location: 757 DOUGLAS STREET
VICTORIA, BC, V8W 2B9, CA
250-953-5218

Return Date/Time: SEP 23, 2021 @ 7:42 AM ✓
Return Location: 757 DOUGLAS STREET
VICTORIA, BC, V8W 2B9, CA
250-953-5218

Additional fees may apply
if changes are made
to your return date, time
and/or location.

Your Vehicle Charges (MIN 1 DAY)

Rate Chart: Free Kilometres: Time and Kilometres: CSA ok

Kilometres:	Hourly:	100 Your Discount:	✓
Hourly:	23.93	Daily:	200 3 Ad'l Day @ 31.90 =
Daily:	31.90	Weekly:	1400 95.70
Ad'l day:	0.00		
Weekly:	189.81	Time and Kilometres:	95.70
Monthly:	.00		

Your Optional Products/Services

Optional Services Total: 0.00

Your Taxable Fees

Sub-total-Charges: 95.70
PST 7.000% 6.70

Your Non-Taxable Products/Services

GST TAX 5.00 % 4.79
PASSENGER VEHICLE RENTAL TAX 4.74

Your Total Charges: 111.93
Prepayment 0.00

Net Charges: CAD 111.93 ✓
Your Total Due: 0.00 ✓

Thank you for renting with Budget.
For all other inquiries, please contact us at 1-800-352-7900, or www.budget.com.

Your vehicle was rented to you by 00021. Your vehicle was checked in by 00141.

FLYING BEAVER BAR &
GRILL
4760 INGLIS DR
RICHMOND BC

The Flying Beaver
4760 Inglis Drive
Richmond, BC
Canada, V7B1W4
Tel: 6042730278

Printed September 21, 2021 at 11:28 AM

September 21, 2021 at 11:28 AM
M Order #: 266939

Table: C1, 2 guests
Party Name: 8

Bar tender:
Mike HB

GST #: 896621380RT0001
Seat(s): 1

Rice Bowl

Split Items (1/2)

Food Total	\$19.00
Sub Total	\$19.00
GST	\$0.95
PST 1	\$0.00
PST 2	\$0.00
Total	\$19.95

DEDUCTED FROM TV CLAIM

Thank you, please come again! Tag us in your
Flying Beaver post @THEFLYINGBEAVERBAR
to be entered to win a prize!

CARD *****NR
CARD TYPE INTERAC
ACCOUNT TYPE

FLASH DEFAULT

2021/09/21

5194 11:29:01

SERV ID 0099

CHECK # 1

TABLE # C1

RECEIPT NUMBER

H82019019-001-001-213-0

PURCHASE
AMOUNT
TIP
TOTAL

\$19.95
\$2.20
\$22.15

DEDUCTED

FROM TV CLAIM

Interac
A0000002771010
AC5C5F03BA1B7D40
8080008000-

APPROVED

AUTH# 219732 00-001
THANK YOU

CARDHOLDER COPY

WELCOME
Shell Canada
1321 YATES STREET
VICTORIA V8S 2A1 BC
250-381-5369

Bronze
PUMP No. 03
LITRES 32.775
PRICE/L \$1.549
TOTAL FUEL \$50.77

TOTAL SALE \$50.77
Interac \$50.77

FUEL INCLUDES
GST - Fuel \$2.42
No. 137400032R7

TYPE: PURCHASE

Interac CHEQUING
XXXXXXXXXXXX

AMT: \$50.77 ✓
DATE: 2021/09/22 ✓
TIME: 20:11:26
TERM: 338051LW
REF: 0011320340 C
AUTH: 587532

Interac
AID: A0000002771010
TVR: 008C008000
TSI: E800

VERIFIED BY PIN
00 APPROVED - THANK
YOU 000

INVOICE NUMBER:
7453557

IMPORTANT

Sept 21 & 22/21 BC Ferries Reservation fees:
For Payment X Ref P/Card: CLANCYS 03OCT21

Swartz Bay
To
Tsawwassen
BC Ferries
Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7
LANE 07
RECEIPT - PLEASE RETAIN
PURCHASE 2021/09/21
BOOKING-R0900
REF#: s.22

Reservation Only	
20' Reservation fee	17.00
1 Undersize Vehi	59.50
1 Adult	17.60
Fuel Rebate	0.40
Total	93.70
Prepayment	17.00
Interac	76.70
*****NR FLASH DEFAULT	
AUTH 307726 66307723 0010012730 H	
Interac	
A0000002771010 / 8080008000 /	
NO SIGNATURE TRANSACTION	
00 APPROVED - THANK YOU 001	
CHANGE DUE	0.00

CARDHOLDER COPY
SWB 21 Sep 2021 08:40:40
NR

Tsawwassen
To
Swartz Bay
BC Ferries
Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7
LANE 40
RECEIPT - PLEASE RETAIN
PURCHASE 2021/09/22
BOOKING-R1700
REF#: s.22

Reservation Only	
20' Reservation fee	17.00
1 Undersize Vehi	59.50
1 Adult	17.60
Fuel Rebate	0.40
Total	93.70
Prepayment	17.00
Interac	76.70
*****NR FLASH DEFAULT	
AUTH 207377 66307723 0010016878 H	
Interac	
A0000002771010 / 8080008000 /	
NO SIGNATURE TRANSACTION	
00 APPROVED - THANK YOU 001	
CHANGE DUE	0.00

CARDHOLDER COPY
TSA 22 Sep 2021 14:41:44
NR

E134113