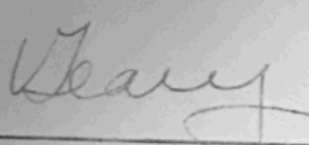
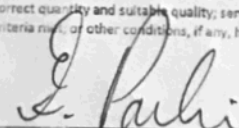


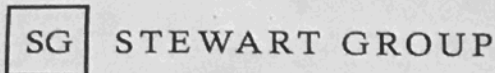
RETURN CHEQUE TO MINISTRY?  
(if yes, enter "D")

FOREIGN CURRENCY OR WIRE?  
(if yes, enter "\$" for foreign and  
"W" for Wire transfer)

[Link to Invoice Coding Sheet completion instructions](#)

PAYEE NAME <u>STEWARTGROUP STRATEGIC CONSULTING INC.</u>		* SUPPLIER # <u>617</u>		* SITE <u>001</u>						
CONTRACT/PO # <u>C21PREM1569</u>		INVOICE DATE <u>30-NOV-2020</u>		INVOICE # <u>4759</u>						
DATE INVOICE RECEIVED <u>08-JAN-2021</u>		DATE GOODS/ SERVICES REC'D <u>30-NOV-2020</u>		RECEIPT # <u>6375</u>						
NAME &/OR ADDRESS OVERRIDE:				DESCRIPTION FOR CHEQUE STUB:						
				STEWARTGROUP Strategic Consulting Inc. 207-990 Homer Street Vancouver, BC V6B 2W7						
DATE CHQ/EFT REQ'D (ONLY IF URGENT)		GL DATE (if applicable)		PAY ALONE? YES <input checked="" type="checkbox"/>						
OFA STOB & ASSET # (if applicable):										
AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT (EXCLUDING TAX)	PST AMOUNT	GST AMOUNT	TAX CODE <small>PST &amp; GST, GST, PST, GST Travel, Other</small>	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # if STOB 57
10,500.00	10,000.00		500.00		004	36A10	36200	6101	3601141	
10500.00	TOTAL									
* EXPENSE AUTHORITY (EA) INFORMATION:					* QUALIFIED RECEIVER (QR) CERTIFICATION:					
* <u>VANESSA GEARY</u> EA PRINTED NAME					* <u>ELIZABETH PARKINSON</u> QR PRINTED NAME					
* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION: Note: This is also the line description displayed on GL detail reports.					The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met, or other conditions, if any, have been met).					
					 QR SIGNATURE					
ADDITIONAL INFORMATION OR INSTRUCTIONS:										

\* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.  
FIN FSA 017 REV. OCT/15



## INVOICE

INVOICE: 4759

Date: November 30, 2020

Company: Her Majesty The Queen In Right of the  
Province of BC, as represented by the Premier  
PO Box 9041 Stn Prov Gov  
Victoria, BC  
V8W 9E1

Terms: Payable Upon Receipt  
GST/HST: 82239 7121 RT0001

Attention: Amber Hockin (Deputy Chief of Staff)  
[Amber.Hockin@gov.bc.ca](mailto:Amber.Hockin@gov.bc.ca)

Month of: November 12-27, 2020

Description of Services: Provided high-level report and related strategic advisory services for the procurement process from  
from November 12-27, 2020.

Advisory Services:	Hours	Rate	Fees	GST	Total
Lecia Stewart	16.00	\$ 400.00	\$ 6,400.00	\$ 320.00	\$ 6,720.00
Layne Clark	18.00	\$ 200.00	\$ 3,600.00	\$ 180.00	\$ 3,780.00
<b>Total Advisory Services Due:</b>			<b>\$ 10,000.00</b>	<b>\$ 500.00</b>	<b>\$ 10,500.00</b>

## Payment Wiring Information:

Bank: s. 21  
Account Name: StewartGroup Strategic Consulting Inc.  
Account Address: Suite 207-990 Homer Street, Vancouver, BC V6B 2W7  
Account Number: s. 21  
Bank/Branch:  
The routing code is //CC or the swift code which is s. 21

## Assessment:

I here by certify and represent that the services billed hereunder and the amount invoiced is true and accurate,  
an no applicable laws, regulations, or statues were violated during performance of the services.

President

StewartGroup Strategic Consulting Inc.  
Suite 207-990 Homer Street, Vancouver, B.C. V6B 2W7  
Tel: (604) 764-8424 Email: [lecia@thestewartgroup.ca](mailto:lecia@thestewartgroup.ca)



**MONTHLY PROJECT PROGRESS REPORT  
NOVEMBER 2020**

<b>TO:</b>	Amber Hockin	<b>FROM:</b> Lecia Stewart
<b>SUBJECT:</b>	BC Government Summary Report	<b>DATE:</b> 11/30/2020

**SUMMARY OF ACTIVITIES:**

- Developed a strategic advisory report that provided recommendations on:
  - Local sourcing requirements;
  - Community benefit agreements;
  - Integration of social requirements into major capital projects; and
  - Streamlining project delivery processes
- Facilitated discussion on November 24<sup>th</sup> to review findings and recommendations;
- Contract management; and
- emails, telephone calls, and correspondence.