

**MINISTRY OF FINANCE AND SUPPORTED ENTITIES  
REIMBURSEMENT CLAIM FOR NON-PAYROLL RELATED EXPENSES**

**INVOICE #**  
REM MIL 02SEP21

**FORM USAGE**

This form is to be used by individuals to claim reimbursement for government expenditures that have been paid for personally and cannot be claimed using another reimbursement method (e.g., items that cannot be claimed through petty cash or on a travel voucher). After completion, the individual should forward the original claim (with receipts attached) to the expense authority. The expense authority will complete and sign the Coding section and forward the claim to MFIN, Accounts for processing. A cheque will be forwarded to the *Cheque Mailing Address* below.

**CHEQUE INFORMATION**

Payee Name: Daniel Milner Vendor #: NR Loc. Code:       

Cheque Mailing Address: PO Box 9082 Stn Prov Govt Victoria BC V8W 9A8

**DESCRIPTION OF PURCHASE(S)**

Date of Purchase	Description	Amount
Aug 18, 2021	Bill Ried Gallery (event with Minister)	13.00
Cheque Total		13.00

  
Signature of Individual Receiving Reimbursement


Sep 2, 2021  
Date

Certified this is a true statement of disbursements made to which I am entitled and for which I have not been and will not be reimbursed by any other party.

**CODING**

6501

Client: 126 Resp: 51384 Service Line: 54006 STOB: 6531 Project: 5188888

  
Expense Authority Signature

Sept 2, 2021  
Date

Certified that the amount to be paid is correct, in accordance with appropriate statute or other authority for payment.

**From:** Bill Reid Gallery <galleryshop@billreidgallery.ca>  
**Sent:** August 18, 2021 3:02 PM  
**To:** Milner, Daniel TACS:EX <Daniel.Milner@gov.bc.ca>  
**Subject:** Bill Reid Gallery - Order NR confirmed

**[EXTERNAL]** This email came from an external source. Only open attachments or links that you are expecting from a known sender.





ORDER NR

Thank you for supporting the Bill Reid Gallery of Northwest Coast Art!

[View your order](#)

or [Visit our website](#)

## Order summary

	<b>Gallery Admission × 1</b> Regular / Indigenous Peoples	<b>\$0.00</b>
	<b>Gallery Admission × 1</b> Regular / Adults	<b>\$13.00</b>
	Subtotal	<b>\$13.00</b>
	Shipping	<b>\$0.00</b>

Total

**\$13.00 CAD**

## Customer information

Billing address

s.22

Payment method

 Payment method — **\$13.00**

If you have any questions, reply to this email or contact us at [shop@billreidgallery.ca](mailto:shop@billreidgallery.ca)



# Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E134136

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Cardona, Diego				<b>Employee ID</b> NR				<b>Phone Number</b> (250) 953-0905																																																																																																																																																																												
<b>Client Organization</b> Tourism, Arts, Culture and Sport				<b>Job Title</b> Executive Assistant				<b>Travel Group Code</b> 3																																																																																																																																																																												
<b>5. Date Completed</b> 2021/10/27			<b>6. Fiscal Year</b> 2022			<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>																																																																																																																																																																											
<b>Type of Travel</b> In Province			<b>14. Reason for Travel</b> staffing Minister						<b>Headquarters</b> Vancouver																																																																																																																																																																											
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<table border="1"> <tr> <th colspan="2">16. Travel Dates</th> <th colspan="3">17. Places Travelled</th> <th colspan="2">18. 55 KMS Personal Vehicle Use</th> <th>19. Other Transport Costs</th> <th colspan="2">20. &amp; 21. Meals</th> <th>22. Lodging Costs</th> <th colspan="2">20. &amp; 21. Miscellaneous</th> </tr> <tr> <th></th> <th></th> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th></th> <th>Claim</th> <th>Cost</th> <th></th> <th>Cost</th> <th>Describe</th> </tr> <tr> <td>2021</td> <td></td> <td>Vancouver</td> <td>1145</td> <td>1245</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>05/26</td> <td></td> <td>Vancouver</td> <td>1015</td> <td>1930</td> <td>16</td> <td>8.80</td> <td></td> <td></td> <td></td> <td></td> <td>3.70</td> <td>prking</td> </tr> <tr> <td>09/18</td> <td></td> <td>Vancouver</td> <td>1800</td> <td>2330</td> <td>16</td> <td>8.80</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>09/24</td> <td></td> <td>Vancouver</td> <td>1730</td> <td>2100</td> <td>16</td> <td>8.80</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>10/01</td> <td></td> <td>Vancouver</td> <td>1330</td> <td>1600</td> <td>14</td> <td>7.70</td> <td></td> <td>F-BLI</td> <td>22.00</td> <td></td> <td>15.00</td> <td>prking</td> </tr> <tr> <td>10/08</td> <td></td> <td>Vancouver</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>10/27</td> <td></td> <td>Van-Victoria (HJ)</td> <td>0715</td> <td>2359</td> <td>12</td> <td>6.60</td> <td></td> <td>F-</td> <td>51.50</td> <td>139.42</td> <td></td> <td></td> </tr> <tr> <td>10/28</td> <td></td> <td>Vancouver</td> <td>0700</td> <td>1700</td> <td>12</td> <td>6.60</td> <td>7.50</td> <td>F-D</td> <td>33.25</td> <td></td> <td></td> <td></td> </tr> <tr> <td>10/29</td> <td></td> <td>Richmond</td> <td>1300</td> <td>1530</td> <td></td> <td>0.00</td> <td></td> <td></td> <td>0.00</td> <td></td> <td>15.00</td> <td>prking</td> </tr> <tr> <td colspan="5"><b>TOTALS OF COLUMNS</b></td> <td><b>36.</b></td> <td><b>37.</b></td> <td></td> <td><b>38.</b></td> <td><b>39.</b></td> <td><b>40.</b></td> <td colspan="2"><b>Claim Total</b></td> </tr> <tr> <td colspan="5"></td> <td>\$ 47.30</td> <td>\$ 7.50</td> <td></td> <td>\$ 103.00</td> <td>\$ 139.42</td> <td>\$ 33.70</td> <td colspan="2">---\$NR</td> </tr> </table>												16. Travel Dates		17. Places Travelled			18. 55 KMS Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous				Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe	2021		Vancouver	1145	1245		0.00							05/26		Vancouver	1015	1930	16	8.80					3.70	prking	09/18		Vancouver	1800	2330	16	8.80							09/24		Vancouver	1730	2100	16	8.80							10/01		Vancouver	1330	1600	14	7.70		F-BLI	22.00		15.00	prking	10/08		Vancouver											10/27		Van-Victoria (HJ)	0715	2359	12	6.60		F-	51.50	139.42			10/28		Vancouver	0700	1700	12	6.60	7.50	F-D	33.25				10/29		Richmond	1300	1530		0.00			0.00		15.00	prking	<b>TOTALS OF COLUMNS</b>					<b>36.</b>	<b>37.</b>		<b>38.</b>	<b>39.</b>	<b>40.</b>	<b>Claim Total</b>							\$ 47.30	\$ 7.50		\$ 103.00	\$ 139.42	\$ 33.70	---\$NR	
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<b>48. Client Code</b>		<b>49. Resp.</b>	<b>50. Service Line</b>		<b>51. STOB</b>		<b>52. Project</b>		<b>45. Supplier Code</b>		<b>Amount</b>																																																																																																																																																																									
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<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								<b>Print Name</b>		<b>Date Signed</b>																																																																																																																																																																										
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.								<b>Print Name</b>		<b>Date Signed</b>																																																																																																																																																																										



## Audit Trail for Travel Voucher (Restricted Use) E134136 for Cardona, Diego

15 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/10/27 16:12:50	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Cardona, Diego Diego.Cardona@gov.bc.ca	Saved	Cardona, Diego Diego.Cardona@gov.bc.ca
2021/10/27 16:23:50	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Cardona, Diego Diego.Cardona@gov.bc.ca	Saved	Cardona, Diego Diego.Cardona@gov.bc.ca
2021/10/27 16:25:29	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Cardona, Diego Diego.Cardona@gov.bc.ca	Saved	Cardona, Diego Diego.Cardona@gov.bc.ca
2021/10/27 16:28:08	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Cardona, Diego Diego.Cardona@gov.bc.ca	Saved	Cardona, Diego Diego.Cardona@gov.bc.ca
2021/10/28 11:43:03	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Cardona, Diego Diego.Cardona@gov.bc.ca	Saved	Cardona, Diego Diego.Cardona@gov.bc.ca
2021/10/28 11:56:38	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Cardona, Diego Diego.Cardona@gov.bc.ca	Saved	Cardona, Diego Diego.Cardona@gov.bc.ca
2021/10/28 11:59:01	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Cardona, Diego Diego.Cardona@gov.bc.ca	Saved	Cardona, Diego Diego.Cardona@gov.bc.ca
2021/10/28 12:15:12	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Cardona, Diego Diego.Cardona@gov.bc.ca	Saved	Cardona, Diego Diego.Cardona@gov.bc.ca
2021/10/28 16:22:25	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Cardona, Diego Diego.Cardona@gov.bc.ca	Saved	Cardona, Diego Diego.Cardona@gov.bc.ca
2021/11/01 14:11:15	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Cardona, Diego Diego.Cardona@gov.bc.ca	Saved	Cardona, Diego Diego.Cardona@gov.bc.ca
2021/11/01 14:17:44	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Cardona, Diego Diego.Cardona@gov.bc.ca	Saved	Cardona, Diego Diego.Cardona@gov.bc.ca
2021/11/01 14:27:08	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Cardona, Diego Diego.Cardona@gov.bc.ca	Saved	Cardona, Diego Diego.Cardona@gov.bc.ca
2021/11/01 14:30:09	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Cardona, Diego Diego.Cardona@gov.bc.ca	Notified	Cardona, Diego Diego.Cardona@gov.bc.ca
2021/11/01 15:17:48	Cardona, Diego (IDIR\NR Diego.Cardona@gov.bc.ca		Initiated	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/11/01 15:36:50	Farrance, Melissa (IDIR\NR Melissa.Farrance@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E134136 for Cardona, Diego

2 note(s) returned.

Created On	Author	Note
2021/11/01 14:27:08	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	May 26, 2021 - shared ride with Minister to event prking (pd by m/c) - shared a ride home Sept 18, 2021 - drove to event - drove home Sept 24, 2021 - drove to event - drove home Oct 1, 2021 - drove to event - drove home Oct 8, 2021 - drove to event prking (pd for himself and PS D'Eith - drove home Oct 27, 2021 drove to Helijet Van/Vic (pd by p/c) shuttle to buildings - walk to hotel o/n (pd by m/c) Oct 28, 2021 - walk to buildings - Yellow Cab (pd by m/c) to Helijet Van/Van (pd by p/c) - drive home Oct 29, 2021 - share ride to event prking (pd by m/c) - share ride home
2021/11/01 14:30:09	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	

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NR

Mr Diego Cardona  
Canada

Room : NR  
Arrival Date : 10/27/21  
Invoice No. : NR  
Folio No. :  
Conf. No. :  
Cashier No. : 11  
Billing Date : 10/28/21  
A/R Number

Min of Tourism, Sport & the Ar

Date	Description	Debit	Credit
10/27/21	Room Charge	119.00	
10/27/21	Destination Marketing Fee	1.19	
10/27/21	Provincial Room Tax	13.22	
10/27/21	Room GST	6.01	
10/28/21	Visa XXXXXXXXXXXXX NR XX/XX		139.42
Room H/GST Total - 6.01		<b>Total</b>	<b>139.42</b>
Other H/GST Total - 0.00			<b>139.42</b>
H/GST # NR		<b>Balance</b>	<b>0.00</b>

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

NR

RECEIPT  
Thank You  
For your Patronage

License Plate Number  
NR

Expiration Date/Time  
12:32 PM  
MAY 26, 2021

Purchase Date/Time: 11:32am May 26, 2021 ✓  
Total Due: CAD\$3.70 Rate: \$3.70 - 1 Hour  
Total Paid: CAD\$3.70 ✓ Pmt Type: CC (Chip)  
Ticket #: 00000547 AID: A00000000041010  
S/N #: 530121070094 APL: Mastercard  
Setting: CP62  
Mach Name: CP62 - 21  
CVM: NO CARDHOLDER VERIFICATION

\*\*\*\*\*NR, MC

Auth #: 017613

GST# R101476547

# RECEIPT IMPARK

Lot - 2224  
1045 Seymour Street  
www.impark.com

Licence Plate Number

NR

Expiration Date/Time

03:59 PM

OCT 08, 2021

Purchase Date/Time: 02:59pm Oct 08, 2021 ✓

Total Due: \$5.00

✓Rate: \$5.00 For 1 Hour

Total Paid: \$5.00

Pmt Type: CC (Swipe)

Ticket #: 00015602

S/N #: 500012120106

Setting 2224

Machine Name: Meter - 1

# \*\*\*\*\_NR

Visa

Auth #: 084571

Thank You!  
Please come again

REÇU DE STATIONNEMENT

PARKING RECEIPT

REÇU DE STATIONNEMENT

PARKING RECEIPT

**RECEIPT  
IMPARK**

Lot - 2224  
1045 Seymour Street  
www.impark.com

Licence Plate Number  
NR

Expiration Date/Time

**03:43 PM  
OCT 08, 2021**

Purchase Date/Time: 01:43pm Oct 08, 2021 ✓  
Total Due: \$10.00 ✓ Rate: \$10.00 For 2 Hours  
Total Paid: \$10.00 Pmt Type: CC (Swipe)  
Ticket #: 00015001  
S/N #: 500012120106  
Setting 2224  
Match Name: Meter - 1

# \*\*\*\*NR

Visa

Auth #: 006051

Thank You!  
Please come again

REÇU DE STATIONNEMENT

PARKING RECEIPT

REÇU DE STATIONNEMENT

PARKING RECEIPT

YELLOW CAB #71  
817 FISGARD ST V8W1R9  
VICTORIA BC  
23779694  
GH2377969401

\*\*\*\*

PURCHASE

\*\*\*\*

✓ 10-28-2021 15:36:25  
Acct # \*\*\*\*\*NR RF  
Card Type VI  
A0000000031010 VISA CREDIT

Operator: 171  
Trace # 5456  
Inv. # 171  
Auth # 08768I RRN 001245024

Purchase	\$7.50 ✓
Tip	\$0.00
Total	\$7.50

(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

✓ **Vancouver Airport**

Receipt No: 0208/0604/00604

10/29/21

GST R127267383

✓ Pay parking ticket 15.00 \$  
10/29/21 13:01 - 10/29/21 14:29  
Length Of Stay: 0 Days, 01:28  
Epan:02995157015011131302468610??  
Unit ID:113

Total Amount	✓ 15.00 \$
Net Amount:	11.53 \$
Parking Sales Tax	2.76 \$
GST+	0.71 \$
Credit Visa	15.00 \$

TYPE: PURCHASE

ACCT: VISA \$ 15.00

CARD NUMBER: \*\*\*\*\*<sup>NR</sup>

DATE/TIME: 29/10/2021 02:30:05 PM

REFERENCE #: 662511910011070410 C

AUTH #: 00167I

VISA CREDIT

A0000000031010

80800080006800

VERIFIED BY PIN

01 APPROVED - THANK YOU 027

-- IMPORTANT --

Retain this copy for your records

CUSTOMER COPY



## Flesh, Cindy TACS:EX

**From:** Purdy, Sandra TACS:EX  
**Sent:** October 26, 2021 3:26 PM  
**To:** Flesh, Cindy TACS:EX  
**Subject:** FW: Thank you for choosing to take off with Helijet!

Updated flight for Diego and Kenton for tomorrow morning at 7:55am

**From:** passengerservices@helijet.com <passengerservices@helijet.com>  
**Sent:** October 26, 2021 3:24 PM  
**To:** Purdy, Sandra TACS:EX <Sandra.Purdy@gov.bc.ca>  
**Subject:** Thank you for choosing to take off with Helijet!

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!


### Customer Information

<b>Account</b>	<b>Customer #</b>	<b>NR</b>
	<b>Name</b>	Diego Cardona

### Booking #NR

**Wednesday, October 27, 2021**

**703**

**07:55 Vancouver Harbour / Map** 

**08:30 Victoria Harbour / Map** 

**Invoice #NR**

FARE-YWH-OffPeak\_2021 \$533.34

+ GST \$26.66

Billing \$533.34

35 minutes

Taxes

\$26.66

Grand Total

\$560.00

Confirmed

2 Passengers - Full-Fare

- Diego Cardona, Male
- Kenton Duncan, Male

[Add to Calendar](#)

NR

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19:

Effective October 30, 2021 - For flights departing up to and including November 30, 2021, there are two accepted options:

1. proof of Full Vaccination (two dose)
2. proof of Partial Vaccination (single dose) + Negative Molecular Test\* taken within 72 hours of departure.

For flights departing after November 30, 2021, proof of Full Vaccination is required to board your flight.

Before you travel, visit [travel.gc.ca](https://travel.gc.ca) for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

ACCESSIBILITY:

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

## THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger

35 minutes

Taxes

\$26.66

Confirmed

Grand Total

\$560.00

2 Passengers - Off-Peak

- Diego Cardona, Male
- Kenton Duncan, Male

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

[Add to Calendar](#)

NR

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**ACCESSIBILITY:**

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

**COVID-19:**

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more COVID-19 information.


Booking #NR

Thursday, October 28, 2021

Invoice #NR

722

16:00 Victoria Harbour / Map 

16:35 Vancouver Harbour / Map 

FARE-YWH-OffPeak\_2021

\$266.67

+ GST

\$13.33

Billing

\$266.67

35 minutes

Taxes

\$13.33

Confirmed

Grand Total

\$280.00

**1 Passengers - Off-Peak**  
**Diego Cardona, Male**

[Add to Calendar](#)

NR

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**ACCESSIBILITY:**

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

**COVID-19:**

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more COVID-19 information.

**Booking #** NR

**Thursday, October 28, 2021**

**722**

**16:00 Victoria Harbour / Map** 

**16:35 Vancouver Harbour / Map** 

**35 minutes**

**Confirmed**

**1 Passengers - Full-Fare**  
**Kenton Duncan, Male**

**Invoice #** NR

FARE-YWH-FULL	\$357.14
+ GST	\$17.86
Billing	\$357.14
Taxes	\$17.86
<b>Grand Total</b>	<b>\$375.00</b>

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

MA22EXEDIJ20



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E133836

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Holding, Marina ✓				<b>Employee ID</b> NR				<b>Phone Number</b> (250) 953-0905						
<b>Client Organization</b> Tourism, Arts and Culture				<b>Job Title</b> Administrative Coordinator				<b>Travel Group Code</b> 3						
<b>5. Date Completed</b> 2021/07/27			<b>6. Fiscal Year</b> 2022			<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>					
<b>Type of Travel</b> In Province			<b>14. Reason for Travel</b> staffing Minister						<b>Headquarters</b> Legislature/Victoria					
<b>12. Mailing Address for Cheque</b> PO Box 9082 Stn Prov Govt , BC V8W 9A8														
<b>16. Travel Dates</b> 2021 07/27 07/29		<b>17. Places Travelled</b>			<b>18. \$0.55 Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>		<b>20. &amp; 21. Meals</b>		<b>22. Lodging Costs</b>		<b>20. &amp; 21. Miscellaneous</b>	
		<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>			<b>Claim</b>	<b>Cost</b>			<b>Cost</b>	<b>Describe</b>
		Vancouver & Area-Vic	0500	1900	332	182.60			F-	51.50				
		Vancouver Island	0730	1630	211	116.05			H-B	15.25			22.00	NR prking, per receipts
<b>TOTALS OF COLUMNS</b>					543 kms	36. ✓ \$ 298.65	37. ✓ \$ 150.80		38. ✓ \$ 66.75	39. \$ 0.00	40. 22.00 \$ NR	<b>Claim Total</b> \$ NR 538.20		
<b>48. Client Code</b>		<b>49. Resp.</b>	<b>50. Service Line</b>		<b>51. STOB</b>	<b>52. Project</b>		<b>45. Supplier Code</b>		<b>Amount</b>				
126		51384	54006		5702	5188888		NR		153.30 \$ NR				
126		51384	54006		5701	5188888				384.90				
126														
126														
<b>Less Travel Advance</b>														
126														
												<b>54. 538.20 \$ NR</b>		
												<b>AMOUNT DUE TO EMPLOYEE</b>		
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						<b>Print Name</b>			<b>Date Signed</b>					
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						<b>Print Name</b>			<b>Date Signed</b>					
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.						<b>Print Name</b>			<b>Date Signed</b>					

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

DJ Aug 5/21

## Audit Trail for Travel Voucher (Restricted Use) E133836 for Holding, Marina

10 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/07/27 15:38:07	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Holding, Marina Marina.Holding@gov.bc.ca	Saved	Holding, Marina Marina.Holding@gov.bc.ca
2021/07/28 09:33:32	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Holding, Marina Marina.Holding@gov.bc.ca	Saved	Holding, Marina Marina.Holding@gov.bc.ca
2021/07/28 09:34:33	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Holding, Marina Marina.Holding@gov.bc.ca	Saved	Holding, Marina Marina.Holding@gov.bc.ca
2021/07/28 16:42:56	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Holding, Marina Marina.Holding@gov.bc.ca	Saved	Holding, Marina Marina.Holding@gov.bc.ca
2021/07/30 12:52:41	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Holding, Marina Marina.Holding@gov.bc.ca	Saved	Holding, Marina Marina.Holding@gov.bc.ca
2021/07/30 12:53:03	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Holding, Marina Marina.Holding@gov.bc.ca	Saved	Holding, Marina Marina.Holding@gov.bc.ca
2021/07/30 12:55:20	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Holding, Marina Marina.Holding@gov.bc.ca	Saved	Holding, Marina Marina.Holding@gov.bc.ca
2021/07/30 12:55:53	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Holding, Marina Marina.Holding@gov.bc.ca	Notified	Holding, Marina Marina.Holding@gov.bc.ca
2021/07/30 13:07:57	Holding, Marina (IDIR\NR Marina.Holding@gov.bc.ca		Approved	Flesh, Cindy Cindy.Flesh@gov.bc.ca
2021/07/30 13:12:58	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E133836 for Holding, Marina

2 note(s) returned.

Created On	Author	Note
2021/07/30 12:52:41	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	July 27, 2021 - drive to BC Ferry Vic/Van (pd by m/c) - drive to Surrey for event - drive to Cultus Lake for event - drive to Chilliwack for event - drive to Abbotsford for event - drive to BC Ferry Van/Vic (pd by m/c)
2021/07/30 12:55:20	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	July 29, 2021 - drive to Duncan for event - drive to Nanaimo for event (prking pd by m/c) - drive to Nanaimo BC Ferry - drop off car (prking pd by m/c) - drive with Minister to Parksville, Qualicum Beach and Lantzville for events - drive back to Nanaimo BC Ferry to p/u car and drive home ✓

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Swartz Bay  
To  
Tsawwassen  
**BCFerries**

Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 02**

RECEIPT - PLEASE RETAIN

**PURCHASE 2021/07/27** ✓  
**BOOKING-NR**  
**REF#: NR**

Saver

20' Undersize Vehi	58.50
1 ✓ Adult	17.60
Fuel Rebate	1.20-
<b>Total Prepaid</b>	<b>74.90</b> ✓

**CHANGE DUE** 0.00

\*\*\*CUSTOMER COPY\*\*\*  
SWB 27 Jul 2021 05:23:10  
NR

SI

ET

Tsawwassen  
To  
Swartz Bay  
**BCFerries**

Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 36**

RECEIPT - PLEASE RETAIN

**PURCHASE 2021/07/27** ✓  
**BOOKING-NR**  
**REF#: NR**

Saver

20' Undersize Vehi	59.50
1 ✓ Adult	17.60
Fuel Rebate	1.20-

**Total** 75.90 ✓

**Prepayment** 67.90

Visa

\*\*\*\*\*NR 8.00

AUTH 487490 66307720 0010016900 H

SCOTIABANK VISA

A0000000031010 / 0000000000 /

NO SIGNATURE TRANSACTION

01 APPROVED - THANK YOU 027

**CHANGE DUE** 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 27 Jul 2021 16:51:08  
NR

SEE REVERSE SIDE OF TICKET



PLACE FACE UP ON DASH  
Lot 351  
Dorchester

Expiration Date/Time

12:08 PM  
JUL 29, 2021 ✓

Purchase Date/Time: 11:08am Jul 29, 2021

Total Due: \$4.00      Rate: Park 1Hr \$4  
Total Paid: \$4.00 ✓ |      Payment Type: Cash  
Ticket #: 00064332  
S/N #: 300014100002  
Setting: Lot - 351  
Mach Name: Lot 351 - 1

Thank you for parking at  
Dorchester Lot 351  
Questions? Call Robbins  
Parking 250-753-6789

RECEIPT  
PARKING RECEIPT  
PARKING RECEIPT  
PARKING RECEIPT  
PARKING RECEIPT

Robbins  
PLACE FACE UP ON DASH  
Departure Bay  
Short Term Parking

Expiration Date/Time

11:59 PM  
JUL 29, 2021 ✓

Purchase Date/Time: 12:08pm Jul 29, 2021

Total Due: CAD\$18.00      Rate: Daily Until 11:59p  
Total Paid: CAD\$18.00 ✓ |      Pmt Type: CC (Tap)  
Ticket #: 00009018  
S/N #: 520118391389  
Setting: Lot 416  
Mach Name: Lot 416 - 04  
CVN:NO CARDHOLDER VERIFICATION

####-NR, Visa

Auth #: 40662

Thank you for parking  
with BC Ferries

RECEIPT  
PARKING RECEIPT  
PARKING RECEIPT  
PARKING RECEIPT  
PARKING RECEIPT

## Booking Holder

Marina Holding  
---s.22

Provide booking reference number to ticket agent

DEPARTS	TIME/DATE	
Victoria (Swartz Bay)	06:00 AM27/Jul/2021	✓
ARRIVES	TIME/DATE	
Vancouver (Tsawwassen)	07:35 AM27/Jul/2021	

**Fare type:** Saver

**Ferry:** Coastal Celebration

### Fare Information

1x	20 ft. (6.10 m) Under height passenger vehicle	\$57.60
1x	12+ years	\$17.30
	<b>Total</b>	<b>\$74.90</b>
	Amount paid	\$74.90
	<b>Due at terminal:</b>	<b>\$0.00</b>

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

**Arrive at the terminal 30 to 60 minutes prior to scheduled departure**

**Booking reference:**

NR

**Date issued:** 26/Jul/2021 12:20:54 PM**Booked by:** BC FERRIES PUBLIC WEBSITE**Booking Holder**

Marina Holding ✓

s.22

Provide booking reference number to ticket agent

**DEPARTS****TIME/DATE**

Vancouver (Tsawwassen)

06:00 PM27/Jul/2021 ✓

**ARRIVES****TIME/DATE**

Victoria (Swartz Bay)

07:35 PM27/Jul/2021

**Fare type:** Saver**Ferry:** Queen of New Westminster**Fare Information**

1x	20 ft. (6.10 m) Under height passenger vehicle	\$50.60
1x	12+ years	\$17.30
	<b>Total</b>	<b>\$67.90</b>
	Amount paid	\$67.90
	<b>Due at terminal:</b>	<b>\$0.00</b>

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

**Arrive at the terminal 30 to 60 minutes prior to scheduled departure**

violence and foul language will not be tolerated and may result in denial of service.

Masks are recommended in indoor public spaces for all people 12 and older who are not yet fully vaccinated. This includes indoor areas at BC Ferries terminals and on board ferries.

### **Transport Canada safety regulation**

In accordance with Transport Canada safety regulations passengers must exit their vehicle on any closed lower deck on a ferry that is underway. A closed vehicle deck is a space that is closed at both ends with limited side openings. Exception: ferries in service on the Vancouver (Horseshoe Bay) – Sunshine Coast (Langdale) route.

During boarding, passengers should advise the Chief Steward of any serious medical conditions. BC Ferries staff are trained in emergency first aid; however, there are no qualified medical personnel on board.

### **Loading**

Your booking will hold a space for you on your reserved sailing. The specific placement of your vehicle on board the ferry is not guaranteed. If you have any special requirements for your sailing, please arrive early and advise the ticket agent when you check in—we will do our best to accommodate your request based on deck space availability and traffic volumes. If we are unable to meet your request, you will have the option to travel on the next available sailing where your request can be accommodated.

Follow us on Twitter [@BCFerries](https://twitter.com/BCFerries) for service updates.



### **RECEIPT – PLEASE RETAIN**

**Date issued:**  
**Booked by:**

26/Jul/2021 12:20:51 PM  
BC FERRIES PUBLIC WEBSITE

<b>Booking number(s):</b>	NR
<b>GST number:</b>	894623206
<b>Purchase amount:</b>	\$142.80 ✓
<b>Card type:</b>	MasterCard
<b>Card ending:</b>	NR ✓
<b>Authorization #:</b>	071256

British Columbia Ferry Services Inc. Customer Service Centre Suite 500 – 1321  
Blanshard Street, Victoria BC, V8W 0B7 1-888-BC-FERRY (1-888-223-  
3779) [bcferries.com](http://bcferries.com)

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MA22EXEDIJ19



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E133832

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Farrance, Melissa			<b>Employee ID</b> NR			<b>Phone Number</b> (250) 953-0905						
<b>Client Organization</b> Tourism, Arts, Culture and Sport			<b>Job Title</b> Ministerial Assistant			<b>Travel Group Code</b> 3						
<b>5. Date Completed</b> 2021/07/26		<b>6. Fiscal Year</b> 2022		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>						
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> staffing Minister				<b>Headquarters</b> Victoria						
<b>12. Mailing Address for Cheque</b> PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2												
<b>16. Travel Dates</b> 2021 07/23	<b>17. Places Travelled</b>			<b>18. \$0.55 Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>		<b>20. &amp; 21. Meals</b>		<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>	
	<b>Destination</b> Vic/Van/Vic (HJ P/Card HA travel card)	<b>Start</b> 0745	<b>End</b> 1655	<b>Km</b> 6	<b>Cost</b> 3.30			<b>Claim</b> H-B	<b>Cost</b> 15.25		<b>Cost</b>	<b>Describe</b>
<b>TOTALS OF COLUMNS</b>				6 kms		<b>36.</b> ✓ \$ 3.30	<b>37.</b> ✓ \$ 326.40		<b>38.</b> ✓ \$ 15.25	<b>39.</b> \$ 0.00	<b>40.</b> \$ 0.00	<b>Claim Total</b> \$ 344.95 ✓
<b>48. Client Code</b> 126 126 126 126	<b>49. Resp.</b> 51384 51384	<b>50. Service Line</b> 54006 54006		<b>51. STOB</b> 5701 5711		<b>52. Project</b> 5188888 5188888		<b>45. Supplier Code</b> NR		<b>Amount</b> 74.95 \$-NR 270.00		
<b>Less Travel Advance</b> 126												
											<b>54.</b> \$ 344.95 ✓	
<b>AMOUNT DUE TO EMPLOYEE</b>												
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						<b>Print Name</b>			<b>Date Signed</b>			
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						<b>Print Name</b>			<b>Date Signed</b>			
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.						<b>Print Name</b>			<b>Date Signed</b>			

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

DJ July 28/21

**Audit Trail for Travel Voucher (Restricted Use) E133832 for Farrance, Melissa**

9 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/07/26 14:14:49	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/07/27 13:48:06	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/07/27 16:32:42	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/07/27 16:32:55	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/07/28 09:39:33	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/07/28 09:42:03	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/07/28 09:42:12	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Notified	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/07/28 10:15:30	Farrance, Melissa (IDIR\NR Melissa.Farrance@gov.bc.ca		Initiated	Flesh, Cindy Cindy.Flesh@gov.bc.ca
2021/07/28 10:16:36	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E133832 for Farrance, Melissa

2 note(s) returned.

Created On	Author	Note
2021/07/27 13:48:06	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	July 23, 2021 - personal ride to Helijet Vic/Van (pd by p/c) - Vancouver Taxi to meeting (pd by m/c) - Yellow Cab (pd by m/c) to Harbour Air Van/Vic (pd by m/c) - Yellow Cab (issue with taxi) (pd by m/c) and Victoria Taxi (pd by m/c) to home
2021/07/28 09:39:33	Flesh, Cindy (IDIR\NR Cindy.Flesh@gov.bc.ca	July 23, 2021 - personal ride to Helijet Vic/Van (pd by p/c) - Vancouver Taxi (pd by m/c) to meeting - Yellow Cab (pd by m/c) to Harbour Air Van/Vic (pd by m/c) - Yellow Cab and Victoria Taxi (pd by m/c) to home

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**From:** Flesh, Cindy TACS:EX  
**To:** Janke, Debra FIN:EX  
**Subject:** RE: E133832 Melissa Farrance  
**Date:** July 28, 2021 3:34:04 PM

---

Melissa was originally booked on Helijet to return to Victoria but due to a sudden mechanical issue the flight she was schedule to return on was cancelled and all other flight were fully booked – Melissa promptly went to Harbour Air and booked herself a flight back to Victoria and paid using her BMO travel card.

Cindy Flesh  
Administrative Coordinator to the  
Honourable Melanie Mark  
*Minister of Tourism, Arts, Culture and Sport*

**\*\*As of May 4, 2020 amendments to the Lobbyists Transparency Act has come into force. You must ensure that you are in compliance with the registration requirements under the Act.** The Office of the Registrar of Lobbyists can assist you to determine if you are in compliance, please contact the Office of the Registrar of Lobbyists at <https://www.lobbyistsregistrar.bc.ca/> \*\*

*\*\*Please note: This email message, including attachments, is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, distribution, disclosure or reproduction is strictly prohibited. If you have received this email in error, please notify sender by return email and delete all copies.\*\**

---

**From:** Janke, Debra FIN:EX <Debra.Janke@gov.bc.ca>  
**Sent:** July 28, 2021 3:31 PM  
**To:** Flesh, Cindy TACS:EX <Cindy.Flesh@gov.bc.ca>  
**Subject:** E133832 Melissa Farrance

Hi Cindy,

The above-noted claim for Melissa was paid, today. When you get a chance, please provide a brief explanation why the Harbour Air flight was paid by Melissa and not charged on the office purchase card.

Thanks.

Debra

Debra Janke  
Executive Financial Clerk, Ministers' Office Support Services  
Corporate Financial and Facilities Services Branch  
Ministry of Finance

Phone: 778 698-8564 Fax: (250) 356-7326

Email: [Debra.Janke@gov.bc.ca](mailto:Debra.Janke@gov.bc.ca)

Website: <http://www.min.fin.gov.bc.ca>

Serving all Ministers' Offices and the Office of the Premier

## Flesh, Cindy TACS:EX

**From:** passengerservices@helijet.com  
**Sent:** July 20, 2021 1:45 PM  
**To:** Flesh, Cindy TACS:EX  
**Subject:** Thank you for choosing to take off with Helijet!

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

<b>Account</b>	<b>Customer #</b>	NR
	<b>Name</b>	Melissa Farrance
	<b>Company</b>	Bc Government

### Booking #NR

**Friday, July 23, 2021**

**704**

**08:35 Victoria Harbour (Downtown)**

**09:10 Vancouver Harbour (Downtown)**

**35 minutes**

**Confirmed**

**1 Passengers - Sale**

**Invoice #NR**

FARE-SummerSale2021\_25% off \$239 \$170.48

+ GST \$8.52

Billing \$170.48

Taxes \$8.52

**Grand Total \$179.00**

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

# Harbour Air Seaplanes

Vancouver (604) 274-1277  
Victoria (250) 384-2215  
Nanaimo (250) 714-0004  
Ganges 1-877-537-9880

Toll-free 1-800-665-0212

Website: www.harbourair.com

7/23/2021 2:38:48 PM

GST: 84295 5858 RT0001

CUSTOMER COPY

Booking #NR

Melissa Farrance

Friday, July 23, 2021 ✓

1 Passenger(s)

KK - Confirmed

Flight#235/Twin Otter

Departs 15:00 @ Vancouver Harbour

Arrives 15:35 @ Victoria Harbour

Invoice #: NR

0 All Skeds - Baggage : Checke \$0.00 CAD  
1 Sked 200 : Carbon Offset \$0.65 CAD  
1 Sked 200 : VHFC Terminal F \$10.85 CAD  
1 Sked 200 : (Pk) GO Flex \$245.65 CAD  
0 All Skeds - Baggage : Checke \$0.00 CAD

NR

Goods and Services Tax \$12.85 GST

Grand Total \$270.00 CAD

Payment Information:

Corporate Account \$270.00 CAD

Account #NR

Corporate Account \$0.00 CAD

Account #NR

Corporate Account (\$270.00) CAD

Account #NR

Master Card \$270.00 CAD ✓

Date/Time 7/23/2021 2:38:40 PM

Station HRA01S02

Terminal ID W66308337

Action Purchase

Card Type M/C

Card Number \*\*\*\* \* NR

Amount \$270.00 ✓

Authorization 05252Z

Message APPROVED - THANK YOU

Trace Number 0015500010

Response 01-005/APPROVED 05252Z

Chip ID A0000000041010

TVR/TSI 0000008000/E800

CUSTOMER COPY

VANCOUVER TAXI  
790 CLARK DR  
VANCOUVER BC

CARD \*\*\*\*\*NR  
CARD TYPE MASTERCARD  
DATE 2021/07/23 ✓  
TIME 9404 09:40:11  
CLERK ID 7  
INVOICE # 44  
RECEIPT NUMBER

H85034397-001-568-003-0

PURCHASE  
TOTAL

\$16.00 ✓  
-----

MasterCard  
A0000000041010  
5A4010D6CC9358F2  
0000008000-

**APPROVED**

FF/DT 00  
AUTH# 00347Z 01-027  
THANK YOU

**NO SIGNATURE REQUIRED**

MERCHANT COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

YELLOW CAB # 184  
1441 CLARK V5L3K9  
VANCOUVER BC  
Phone #604 681 1111  
27094847  
TM2709484702

**SALE**

Batch #: 001 RRN: 0010013850  
07/23/21 ✓ 14:11:03  
ORDER#: 1 REF#: 00000001  
APPR CODE: 03121Z  
MASTERCARD  
\*\*\*\*\*NR Proximity  
\*\*/\*\*  
MasterCard  
AID: A0000000041010

**AMOUNT \$18.00 ✓**

**00 APPROVED**

Retain this copy for your  
records

Thank you for using  
Yellow Cab  
GST # 105762447RT001

CUSTOMER COPY

YELLOW CAB #77  
817 FISGARD ST V8W1R9  
VICTORIA BC  
23768184  
GH2376818401

\*\*\*\* PURCHASE \*\*\*\*

07-23-2021 15:52:15

Acct # \*\*\*\*\*NR

Card Type MC

A0000000041010 MasterCard

Operator: 77

Trace # 986

Inv. # 77

Auth # 064572 RRN 001601006

Purchase \$8.40

Tip \$0.00

Total \$8.40

(001) APPROVED-THANK YOU

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records  
Customer copy

VICTORIA TAXI 99  
2925 DOUGLAS ST V8T4M8  
VICTORIA BC  
20735415  
GH2073541502

\*\*\*\* PURCHASE \*\*\*\*

07-23-2021 16:53:55

Acct # \*\*\*\*\*NR

Card Type MC

A0000000041010 MasterCard

Trace # 304

Inv. # 331

Auth # 00668Z RRN 001601035

Purchase \$14.00

Tip \$0.00

Total \$14.00

(001) APPROVED-THANK YOU

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# Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E133916

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Farrance, Melissa				<b>Employee ID</b> NR				<b>Phone Number</b> (250) 953-0905			
<b>Client Organization</b> Tourism, Arts, Culture and Sport				<b>Job Title</b> Ministerial Assistant				<b>Travel Group Code</b> 3			
<b>5. Date Completed</b> 2021/08/31			<b>6. Fiscal Year</b> 2022			<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>		
<b>Type of Travel</b> In Province			<b>14. Reason for Travel</b> staffing Minister						<b>Headquarters</b> Victoria		
<b>12. Mailing Address for Cheque</b> PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2											
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>		<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>	
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Claim</b>	<b>Cost</b>			
2021											
08/26	Vic- Vancouver	0730	2359	70	38.50	75.90		0.00	198.58		
08/27	Van- Victoria (Ferry both ways)	0700	2330	70	38.50	75.90		0.00			
<b>TOTALS OF COLUMNS</b>					<b>36.</b> \$ 77.00	<b>37.</b> \$ 151.80		<b>38.</b> \$ 0.00	<b>39.</b> \$ 198.58	<b>40.</b> \$ 0.00	<b>Claim Total</b> \$ 427.38
<b>48. Client Code</b>		<b>49. Resp.</b>		<b>50. Service Line</b>		<b>51. STOB</b>		<b>52. Project</b>		<b>45. Supplier Code</b>	
126		51384		54006		5701		5188888		NR	
126											
126											
126											
<b>Less Travel Advance</b>											
126											
										<b>54.</b> \$ 427.38	
<b>AMOUNT DUE TO EMPLOYEE</b>											
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						<b>Print Name</b>			<b>Date Signed</b>		
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						<b>Print Name</b>			<b>Date Signed</b>		
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.						<b>Print Name</b>			<b>Date Signed</b>		

**Audit Trail for Travel Voucher (Restricted Use) E133916 for Farrance, Melissa**

7 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/08/31 12:23:41	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/08/31 12:27:36	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/02 10:39:47	Farrance, Melissa (IDIR\NR ) Melissa.Farrance@gov.bc.ca		Initiated	Flesh, Cindy Cindy.Flesh@gov.bc.ca
2021/09/02 10:48:02	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Recalled	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/02 10:48:58	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Notified	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/02 10:53:50	Farrance, Melissa (IDIR\NR ) Melissa.Farrance@gov.bc.ca		Initiated	Flesh, Cindy Cindy.Flesh@gov.bc.ca
2021/09/02 10:54:50	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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**Notes for Travel Voucher (Restricted Use) E133916 for Farrance, Melissa**

1 note(s) returned.

Created On	Author	Note
2021/08/31 12:27:36	Flesh, Cindy (IDIR\NR   Cindy.Flesh@gov.bc.ca	Aug 26, 2021 - drive to BC Ferry Vic/Van - o/n Vancouver personal Aug 27, 2021 - drive to event - drive to BC Ferry Van/Vic - drive home

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\*Reservation on pcard

Swartz Bay To Tsawwassen	
	
Suite 500 - 1321 Blanshard Street Victoria BC Canada V8W 0B7	
<b>LANE 04</b>	
RECEIPT - PLEASE RETAIN	
PURCHASE 2021/08/26	
BOOKING-NR	
REF#: NR	
Prepaid	
1	Reservation fe 17.00
20'	Undersize Vehi 59.50
s.22	17.60
	-40
CHANGE DUE	0.00
REFUND DUE	35.00
*Refund if applicable will be issued according to terms and conditions of original booking	
***CUSTOMER COPY***	
SWB 26 Aug 2021 08:26:37	
NR	
SE	ET

Tsawwassen To Swartz Bay	
	
Suite 500 - 1321 Blanshard Street Victoria BC Canada V8W 0B7	
<b>LANE 45</b>	
RECEIPT - PLEASE RETAIN	
PURCHASE 2021/08/27	
BOOKING-NR	
REF#: NR	
Prepaid	
1	Reservation fe 17.00
20'	Undersize Vehi 59.50
s.22	17.60
	-40
CHANGE DUE	0.00
***CUSTOMER COPY***	
TSA 27 Aug 2021 19:59:37	
NR	
SI	ET

NR

NR

\*double checked with NR on CSA charged for  
single occupancy rate only. \$169.00

CSA approved rate and hotel

Melissa Farrance

Page Number : 1  
Guest Number : NR  
Folio ID :  
Arrive Date : 26-AUG-21 17:44  
Depart Date : 27-AUG-21 12:00  
No. Of Guest : s. ✓  
Room Number : NR  
Marriott Bonvoy Number :

Tax ID : NR

NR NR AUG-27-2021 04:10 9999

Date	Reference	Description	Charges (CAD)	Credits (CAD)
26-AUG-21	NR	Room Chrg - Govt./Military	169.00	
26-AUG-21		11% HRT On Room & DMF	18.83	
26-AUG-21		5% GST On Room & DMF	8.56	
26-AUG-21		1.293% Destination Mktg Fee	2.19	
AUG-27-2021	MC	MasterCard-CDN Funds		-198.58

Approve EMV Receipt for MC - NR PIN Verified

TC:FCBAE99FB174F0CF

IAD:34106770030200006047000000000000FF TVR:0000008000

AID:A0000000041010 Application Label:MasterCard

** Total	198.58	-198.58
*** Balance	-0.00	

NR

NR

Melissa Farrance

Page Number : 2  
Guest Number : NR  
Folio ID :  
Arrive Date : 26-AUG-21 17:44  
Depart Date : 27-AUG-21 12:00  
No. Of Guest : s.  
Room Number : NR  
NR

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

Tax summary for your stay:

Amount (CAD)

Goods and Services Tax 5%	8.56
Hotel Room Tax (HRT) 11%	18.83
Provincial Sales Tax 7%	0.00
Beverage Tax 10%	0.00
Total Taxes for your stay:	27.39

When you stay with us, we Go Beyond so you can too with thoughtful service, exceptional experiences and everything you seek when traveling. Book your next stay at NR

NR



# Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E133953

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Farrance, Melissa				<b>Employee ID</b> NR				<b>Phone Number</b> (250) 953-0905							
<b>Client Organization</b> Tourism, Arts, Culture and Sport				<b>Job Title</b> Ministerial Assistant				<b>Travel Group Code</b> 3							
<b>5. Date Completed</b> 2021/09/13-21			<b>6. Fiscal Year</b> 2022			<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>						
<b>Type of Travel</b> In Province			<b>14. Reason for Travel</b> staffing Minister						<b>Headquarters</b> Victoria						
<b>12. Mailing Address for Cheque</b> PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2															
<b>16. Travel Dates</b>		<b>17. Places Travelled</b>				<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>		<b>20. &amp; 21. Meals</b>		<b>22. Lodging Costs</b>		<b>20. &amp; 21. Miscellaneous</b>	
		<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>			<b>Claim</b>	<b>Cost</b>		<b>Cost</b>	<b>Cost</b>	<b>Describe</b>	
2021															
09/09		Vic-Vancouver (HJ)	1800	2359	5	2.75		NR	F-BLD	12.25		226.20			
09/10		Van-Victoria (HJ)	0700	1930	5	2.75		15.50	F-	51.50					
09/16		Vic/Van/Vic(HA)	0715	1600	6	3.30		10.55	H-B	15.25			20.00	prking	
09/20		Vic/Van/Vic(HJ)	1050	1715	11	6.05		24.00	F-B	41.00			4.00	prking	
		PCARD													
<b>TOTALS OF COLUMNS</b>					<b>36.</b>	<b>37.</b>		<b>38.</b>	<b>39.</b>	<b>40.</b>	<b>Claim Total</b>				
					\$ 14.85	\$ NR		\$ 120.00	\$ 226.20	\$ 24.00	\$ NR				
<b>48. Client Code</b>		<b>49. Resp.</b>		<b>50. Service Line</b>		<b>51. STOB</b>		<b>52. Project</b>		<b>45. Supplier Code</b>		<b>Amount</b>			
126		51384		54006		5701		5188888		NR		\$ NR			
126															
126															
126															
<b>Less Travel Advance</b>															
126															
<b>AMOUNT DUE TO EMPLOYEE</b>										<b>54.</b>					
										\$ NR					
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								<b>Print Name</b>		<b>Date Signed</b>					
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								<b>Print Name</b>		<b>Date Signed</b>					
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.								<b>Print Name</b>		<b>Date Signed</b>					

## Audit Trail for Travel Voucher (Restricted Use) E133953 for Farrance, Melissa

19 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2021/09/13 13:01:56	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/13 13:21:23	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/13 13:21:44	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/13 13:26:46	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/13 15:22:55	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/16 11:42:05	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/16 11:48:00	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/17 12:32:20	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/17 13:35:15	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/17 13:47:53	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/20 09:40:41	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/20 09:40:59	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/20 09:42:59	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/21 09:27:39	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/21 10:28:00	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/21 10:35:53	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Saved	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/21 10:36:03	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Farrance, Melissa Melissa.Farrance@gov.bc.ca	Notified	Farrance, Melissa Melissa.Farrance@gov.bc.ca
2021/09/21 11:00:05	Farrance, Melissa (IDIR\NR ) Melissa.Farrance@gov.bc.ca		Initiated	Flesh, Cindy Cindy.Flesh@gov.bc.ca
2021/09/21 11:04:37	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E133953 for Farrance, Melissa

3 note(s) returned.

Created On	Author	Note
2021/09/13 13:26:46	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Sept 9, 2021 - drive to Helijet Vic/Van (pd by p/c) - Vancouver Taxi (pd by m/c) to Hotel (pd by m/c) - o/n Sept 10, 2021 - Yellow Cab (pd by m/c) to meetings - share ride to Helijet Van/Vic (pd by p/c) - drive home
2021/09/17 13:35:15	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Sept 16, 2021 - Drive to Harbour Air Vic/Van - Vancouver Taxi to event - travel with Minister to other event - personal ride to Harbour Air Van/Vic - drive home
2021/09/21 10:35:53	Flesh, Cindy (IDIR\NR ) Cindy.Flesh@gov.bc.ca	Sept 20, 2021 - Drive to Helijet (prking pd by m/c)) Vic/Van (pd by p/c) - walk to meeting - share ride to next meeting - Black Top Cab (pd by m/c) to Helijet Van/Vic (pd by p/c) - drive home.

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CSA HOTEL AND RATE AT NR

HOTEL

Mon Sep 13/2021 11:16

MARKP

**Surname** Farrance  
**First Name** Melissa  
**Address 1** s.22  
**Address 2**  
**City**  
**Province/State**  
**Country**  
**Postal/Zip**  
**Phone**  
**Conf #** NR  
**Corporate**  
**IATA #**

**Arrival Date** Sep 9, 2021  
**# of Nights** 1  
**Dept Date** Sep 10, 2021  
**Room #** NR  
**Room Type**  
**# of Guests** 1/  
**Rate Type** Provincial Government Rate  
**Amount** \$195.00  
**A/R Account**  
**Group Ref #**

Posting Date	Billing Code	Note Identifier	Amount
Sep 9, 2021	Provincial Government Rate		\$195.00
Sep 9, 2021	GST 5% (NO NR )		\$9.75
Sep 9, 2021	Room Tax 8% (PST#NR )		\$15.60
Sep 9, 2021	MRDT 3% (#NR )		\$5.85
Sep 10, 2021	Mastercard		(226.20)
	<b>Total</b>		\$0.00

**Billing Code Summary**

GST 5% (NO NR )	\$9.75
MRDT 3% (#NR )	\$5.85
Mastercard	(\$226.20)
Room Tax 8% (PST#NR )	\$15.60
Provincial Government Rate	\$195.00



**\*DUPLICATE\***

VANCOUVER TAXI  
790 CLARK DR  
VANCOUVER BC

**\*DUPLICATE\***

CARD \*\*\*\*\*NR  
CARD TYPE MASTERCARD  
DATE 2021/09/09  
TIME 3159 20:00:20  
CLERK ID 9  
INVOICE # 111  
RECEIPT NUMBER  
H85011131-001-914-004-0

PURCHASE  
TOTAL

**\$13.00**

MasterCard  
A0000000041010  
589A131A0485F59C  
0000008000-

**APPROVED**

AUTH# 006122 01-027  
THANK YOU

**NO SIGNATURE REQUIRED**

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

**\*DUPLICATE\***

YELLOW CAB # 111  
1441 CLARK V5L3K9  
VANCOUVER BC  
Phone #604 681 1111  
27093054  
TM2709305401

**SALE**

Batch #: 437 RRN: 0014370050  
09/10/21 07:26:14  
ORDER#: 1 REF#: 00000005  
APPR CODE: 08432Z  
MASTERCARD Proximity  
\*\*\*\*\*NR  
MasterCard  
AID: A0000000041010

**AMOUNT \$15.50**

**00 APPROVED**

Retain this copy for your  
records

Thank you for using  
Yellow Cab  
GST # 105762447RT001

CUSTOMER COPY



ENJOY DOWNTOWN

# Payment

Space #: NR  
Tariff Zone: Wharf Lot  
Card balance: \$---

60157 Wharf #2

▼ PARKING TIME EXPIRES AT ▼

7:37am on  
09/17/2021

Ticket # 37033/200  
Amount \$12.00 ✓  
GST paid: \$0.57  
Cash 0.00 Card 12.00  
✓ From: 09/16/2021, 7:37am

VANCOUVER TAXI  
790 CLARK DR  
VANCOUVER BC

CARD \*\*\*\*\*NR  
CARD TYPE MASTERCARD  
DATE 2021/09/16 ✓  
TIME 3834 09:03:20 ✓  
CLERK ID 1  
INVOICE # 6285  
RECEIPT NUMBER  
H85042881-001-369-004-0  
-----  
PURCHASE  
AMOUNT ✓ \$10.55  
TIP s.22  
TOTAL

MasterCard  
A0000000041010  
1B3EDCDAE4CA2375  
0000008000-

## APPROVED

AUTH# 09636Z 01-027  
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

PARK - THANK YOU

WESTPARK - THANK YOU

WESTPARK - THANK YOU

WESTPARK

TRANSACTION RECORD  
WestPark - Parq Vancouver  
39 Smithe Street  
Vancouver, BC V6B 1C1

TYPE: PURCHASE  
ACCT: MASTERCARD  
AMOUNT ✓ \$8.00

Card #:  
\*\*\*\*\*NR  
Date: 2021/09/16 ✓  
Time: 11:33:25  
Ref. #  
662774160010016370 H  
MasterCard  
AID: A0000000041010  
TVR: 0000008000  
Auth. #: 09780Z

ISO: 01 SPDH: 027  
APPROVED  
THANK YOU

\*IMPORTANT\*  
retain this copy  
for your records

\*\*\*CUSTOMER COPY\*\*\*

License Plate:  
s.22

Expiry Time:  
SEP 16 1:32PM

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING

NR

IS YOUR PARKING SPACE

675 Government

▼ PARKING TIME EXPIRES AT ▼

20/09/

10:36am



ENJOY DOWNTOWN

2021 Ticket 0087727  
AMOUNT CAD 004.00 CC  
GST Paid: CAD 000.19  
20/09/2021 8:37am

**BLACK TOP & CHECKER  
CABS**

UNIT 101, 1355 VERNON DR

VANCOUVER, BC V6A 3V4

6046813201

<https://www.btccabs.ca>

Transaction 35303637

**Total** **\$24.00**

CREDIT CARD SALE \$24.00

MASTERCARD NR

Station: BT82

20-Sep-2021 3:55:18PM

\$24.00 | Method: CONTACTLESS

MasterCard XXXXXXXXXXXXNR

Reference ID: 126300982176

Auth ID: 05542Z

MID: \*\*\*\*\*3884

AID: A0000000041010

AthNtwkNm: MASTERCARD

NO CARDHOLDER VERIFICATION

THANK YOU FOR YOUR BUSINESS

## Flesh, Cindy TACS:EX

**From:** Purdy, Sandra TACS:EX  
**Sent:** August 30, 2021 2:34 PM  
**To:** Flesh, Cindy TACS:EX  
**Subject:** FW: Thank you for choosing to take off with Helijet!

**From:** passengerservices@helijet.com <passengerservices@helijet.com>  
**Sent:** August 30, 2021 2:24 PM  
**To:** Purdy, Sandra TACS:EX <Sandra.Purdy@gov.bc.ca>  
**Subject:** Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

<b>Account</b>	<b>Customer #</b>	NR
	<b>Name</b>	Melissa Farrance
	<b>Company</b>	Bc Government

### Booking #NR

**Thursday, September 9, 2021**

**730**

**19:15 Victoria Harbour (Downtown)**

**19:50 Vancouver Harbour (Downtown)**

**Invoice #NR**

FARE-SummerSale2021\_25% off \$239 \$170.48

+ GST \$8.52

**35 minutes**

**Confirmed**

**1 Passengers - Sale**

**Melissa Farrance, Female**

[Add to Calendar](#)

NR

Billing	\$170.48
Taxes	\$8.52
<b>Grand Total</b>	<b>\$179.00</b>

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**ACCESSIBILITY:**

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without calling may not be honoured on the desired flight.

**COVID-19:**

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

**Booking #** NR

**Friday, September 10, 2021**

**723**

**18:25 Vancouver Harbour (Downtown)**

**19:00 Victoria Harbour (Downtown)**

**35 minutes**

Invoice #NR	
FARE-SummerSale2021_25% off \$260	\$185.71
+ GST	\$9.29
Billing	\$185.71
Taxes	\$9.29
<b>Grand Total</b>	<b>\$195.00</b>

**Flesh, Cindy TACS:EX**

**From:** Purdy, Sandra TACS:EX  
**Sent:** September 14, 2021 1:55 PM  
**To:** Flesh, Cindy TACS:EX  
**Subject:** FW: Flight Itinerary. Thanks for choosing Harbour Air!

**From:** reservation@harbourair.com <reservation@harbourair.com>  
**Sent:** September 14, 2021 1:52 PM  
**To:** Purdy, Sandra TACS:EX <Sandra.Purdy@gov.bc.ca>  
**Subject:** Flight Itinerary. Thanks for choosing Harbour Air!

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**


[Check Flight Status](#)
[Manage Flight](#)
[Deals & Specials](#)
[High Flyer Rewards](#)
[Locations](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air! To ensure your experience is as easy and enjoyable as possible, **please review the following booking information and fare conditions prior to arrival.**

The health and safety of our passengers, team and communities is, and always has been, our top priority. The enhanced measures we have implemented with our [Health First program](#) go above and beyond government travel guidelines. All Harbour Air terminals will be following B.C.'s provincial health officer's recommendations for physical distancing and indoor mask use. **Please note that Transport Canada requires all passengers to wear a face mask while aboard our aircraft and submit a [Health Declaration Form](#).**

Prefer to sit in a single seat? **We recommend reserving a [Select Seat](#).** Contact us to find out about options and availability on your flight.

Have a question or need to make a change to your booking? Either log into your account at [harbourair.com](http://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or 1.800.665.0212 (toll free).

**We appreciate your support and we look forward to welcoming you aboard!**

See you soon,

The team at Harbour Air



## Customer Information

<b>Account</b>	HAS #	NR
	Name	Melissa Farrance

## Booking #NR

**Thursday, September 16, 2021**

**Flight #206/Twin Otter**

**08:00 Victoria Harbour / Map**

**08:35 Vancouver Harbour / Map**

**35 minutes**

**KK - Confirmed**

**1 Passenger(s) - GoFlex**

**Melissa Farrance, Female**

[Add to Calendar](#)

NR

Invoice #NR

Air Transportation Charges

Sked 200 : (Pk) GO Flex \$245.65

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$10.85

+ Goods and Services Tax \$12.85

Billing \$257.15

Taxes \$12.85

**Grand Total \$270.00**

### GoFlex Fare Conditions:

- Check in 30 minutes prior to departure time.
- If not checked in at least 15 minutes prior to departure time, seat will be forfeited and a 100% No Show Fee will be charged.
- Refundable up to 4 hrs\* prior to departure.
- Changeable up to 4 hrs\* prior to departure (subject to difference in fare value).
- Changes or cancellations within 4 hrs are subject to a \$20 fee\*

*\*For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to*

*avoid the aforementioned fees.*

- As always, no fees will be applied in the event of weather disruptions.
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- Select Seating \$10 (space permitting).

**Required Travel Documents:**

- All passengers 18 years and above must present either one piece of government issued photo identification, or two pieces of government-issued ID without a photograph.
- Physical I.D. is required. Sorry, we cannot accept copies or photos of I.D.

**Guaranteed Baggage:**

- 25 lbs. on all routes except listed below.
- 35 lbs. between Richmond (YVR South), Ganges & Maple Bay.
- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

**Standby Baggage:**

- 25 lbs. (space available) on all routes except listed below.
- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.
- 0 lbs. between Richmond (YVR South), Victoria & Nanaimo.

Luggage over 50 lbs. total (per passenger) is subject to \$1 per lb, and travels on space available basis.

Booking #NR

Thursday, September 16, 2021

Flight#235

15:00 Vancouver Harbour / Map 

15:35 Victoria Harbour / Map 

35 minutes

KK - Confirmed

1 Passenger(s) - GoFlex

Melissa Farrance, Female

Invoice #NR

Air Transportation Charges

Sked 200 : (Pk) GO Flex \$245.65

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$10.85

+ Goods and Services Tax \$12.85

Billing \$257.15



[Add to Calendar](#)

Taxes	\$12.85
<b>Grand Total</b>	<b>\$270.00</b>

NR

**GoFlex Fare Conditions:**

- Check in 30 minutes prior to departure time.
- If not checked in at least 15 minutes prior to departure time, seat will be forfeited and a 100% No Show Fee will be charged.
- Refundable up to 4 hrs\* prior to departure.
- Changeable up to 4 hrs\* prior to departure (subject to difference in fare value).
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- Select Seating \$10 (space permitting).

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- Physical I.D. is required. Sorry, we cannot accept copies or photos of I.D.

**Guaranteed Baggage:**

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- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

**Standby Baggage:**

- 25 lbs. (space available) on all routes except listed below.
- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.
- 0 lbs. between Richmond (YVR South), Victoria & Nanaimo.

Luggage over 50 lbs. total (per passenger) is subject to \$1 per lb, and travels on space available basis.

**Thank you for choosing Harbour Air Seaplanes!**

**Flesh, Cindy TACS:EX**

**From:** Purdy, Sandra TACS:EX  
**Sent:** September 17, 2021 1:35 PM  
**To:** Flesh, Cindy TACS:EX  
**Subject:** FW: Thank you for choosing to take off with Helijet!

Flight for Melissa on Monday.

**From:** passengerservices@helijet.com <passengerservices@helijet.com>  
**Sent:** September 17, 2021 1:25 PM  
**To:** Purdy, Sandra TACS:EX <Sandra.Purdy@gov.bc.ca>  
**Subject:** Thank you for choosing to take off with Helijet!

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	NR
	Name	Melissa Farrance
	Company	Bc Government

Booking #NR		
Monday, September 20, 2021		
714 11:25 Victoria Harbour (Downtown) 12:00 Vancouver Harbour (Downtown)	Invoice #NR	
	FARE-SummerSale2021_25% off \$260	\$185.71
	+ GST	\$9.29

**35 minutes**

**Confirmed**

**1 Passengers - Off-Peak**

**Melissa Farrance, Female**

[Add to Calendar](#)

NR

Billing \$185.71

Taxes \$9.29

**Grand Total \$195.00**

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**Booking #** NR

**Monday, September 20, 2021**

**723**

**18:25 Vancouver Harbour (Downtown)**

**19:00 Victoria Harbour (Downtown)**

**35 minutes**

**Invoice #** NR

FARE-SummerSale2021\_25% off \$260 \$185.71

+ GST \$9.29

Billing \$185.71

Taxes \$9.29

**Grand Total \$195.00**