

## Meeting Minutes: Items Tracking

|                       |                                 |                      |            |
|-----------------------|---------------------------------|----------------------|------------|
| <b>Project:</b>       | NRPP                            | <b>Meeting Date:</b> | 01/14/2016 |
| <b>Meeting Title:</b> | NRPP Steering Committee Meeting |                      |            |

| <b>Attendees</b>   | <b>Absent</b>                        |
|--|--------------------------------------|
| Ian Bailey – by phone, Wilf Bangert, Dominique Bohn, Denise Champion, Trish Dohan, Christian Kittleson, Arif Lalani, Rick Manwaring – by phone, Mark Messmer by phone (for Peter Robb), Ines Piccinino, Doug Say, Mark Zacharias, Mike Hykaway, Terry Gunning, Nicole Jackson, Christine Wood, Marcin Zaranski<br>Guest: Andrew Medd | Michael Lord, Peter Robb, Tom Ethier |

| <b>Meeting Agenda</b>  |
|--|
| <ol style="list-style-type: none"> <li>1. <b>Welcome</b> (5 mins)</li> <li>2. <b>NRPP Historical Background</b> (20 mins)</li> <li>s.12</li> <li>4. <b>Treasury Board Submission #3</b> (60 mins)</li> <li>5. <b>Next Steps</b> (10 mins)</li> </ol> |

| <b>Key Meeting Discussion Points</b>  |
|---|
| <ul style="list-style-type: none"> <li>• Steering Committee members are the Champions of the project; NRPP is enabling the transformation.</li> <li>• Steering Committee provided feedback on slides for consideration.</li> <li>s.12</li> <li>• Next steps: <ul style="list-style-type: none"> <li>○ Draft submission to Project Board.</li> <li>○ Draft submission will be complete by the end of February and brought back to Steering Committee before NRPP goes to Treasury Board.</li> <li>○ Follow-up meetings with NRPP ADM and key sector ADMs to review planning outcomes.</li> </ul> </li> <li>• Steering Committee members welcome to attend meetings in person. Scheduled mandatory in-person meetings quarterly.</li> </ul> |

| <b>Next Meeting</b> |                 |              |                   |
|---------------------|-----------------|--------------|-------------------|
| <b>Location:</b>    | Conference Call | <b>Date:</b> | February 17, 2016 |

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| No. | Mtg Date | Item Type* | Description  | Owner | Due Date | Status** | Severity or Priority *** |
|-----|----------|------------|--|-------|----------|----------|--------------------------|
| 58  | Dec 16   | A          | Extended in-person meeting in January.   | Wilf  | Jan 14   | Closed   | H                        |
| 57  | Dec 16   | A          | Terms of Reference to Steering Committee members.  | Wilf  | Jan 14   | Closed   | M                        |
| 35  | May 20   | A          | Provide NRPP Steering Committee an overview of the analysis of the Business Systems Improvement Projects (6 previously funded capital projects). <b>Decision Note in progress; item to come to future committee meeting.</b> | Wilf  | February | Active   | L                        |

\* Item Type: Action, Decision, Information, Parking Lot

\*\* Status: New, Active, Delayed, Closed

\*\*\* Issue Severity: Severe is a Showstopper, High, Med, Low  
Activity Priority: High, Med, Low, Future



Natural Resource Sector  
Transformation Secretariat

# NRPP Steering Committee

January 14, 2016



# NRPP Steering Committee Meeting Agenda and Objectives - DRAFT



The objectives of the meeting are to:

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| Agenda Item                | Purpose  | Time       | Slide Ref. |
|----------------------------|--|------------|------------|
| Welcome                    | Review objectives and agenda of the meeting  | 5 minutes  | 1          |
| NRPP Historical Background | Provide an overview of the original intent and plan for NRPP, including key capabilities, benefits, costs and first two TB Submissions | 20 minutes | 2-9        |

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# DISCUSSION: NRPP Background



# The NRS is challenged to meet service delivery expectations



Duplicative and antiquated legislation, business processes and systems constrain our ability to integrate sector services



# Sector integration will enable getting to the right decision faster



## Improve how clients interact with the NRS

- More open data and self-service options
- A single registration process and logon
- Digital document management
- Predictable process
- Guidance

## Change the way the land base is managed

- Integrated management of *activities*: a more client focused approach
- Cumulative effects and landscape-level objective information upfront

## Make NRS decisions more timely and durable

- Information is more complete, accessible and consolidated
- Integrated regulations, processes and systems prevent gaps and conflicts in decision making

## NRPP will deliver improved services

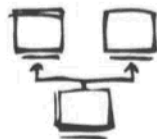
### Enhanced Tools: NRS Online Services



Apply online for authorizations  
(licences, permits and tenures)



Upload, submit & manage  
digital documents



Manage one account for all  
services, including finances &  
communications



Search for opportunities to do a  
natural resource activity

### Streamlined & Predictable Process



Understand all the  
requirements for a given  
activity, in a given location,  
before making an application



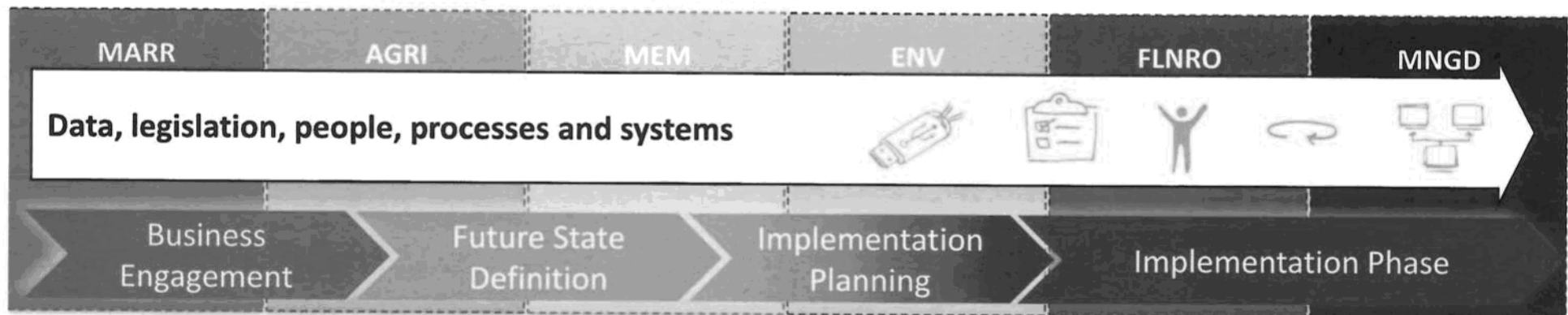
Inform decisions with online  
maps, including resource  
stewardship & First Nations  
consultation information



Understand the cost and time  
to get permission for an activity

# How NRPP is enabling transformation

1. Business-led, NRPP facilitated, transformation delivery model
2. Integrated data, legislation, people, processes and systems
3. Common technology
4. Strong governance



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# FOR DECISION: Approval of proposed option to be included in TB Submission





# TB Submission Strategy



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# TB Submission Strategy



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# APPENDIX



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## Meeting Minutes: Items Tracking

|                       |                                 |                      |            |
|-----------------------|---------------------------------|----------------------|------------|
| <b>Project:</b>       | NRPP                            | <b>Meeting Date:</b> | 02/17/2016 |
| <b>Meeting Title:</b> | NRPP Steering Committee Meeting |                      |            |

| <b>Attendees</b>   | <b>Absent</b>  |
|--|--|
| Ian Bailey, Wilf Bangert, Dominique Bohn, Denise Champion, Trish Dohan, Keith Thomas (for Tom Ethier), Christian Kittleson, Arif Lalani, Rick Manwaring, Denise Rossander, Tyler Keith (for Mark Zacharias), Mike Hykaway, Terry Gunning, Nicole Jackson, Christine Wood, Marcin Zaranski  | Ines Piccinino, Michael Lord, Tom Ethier, Peter Robb, Mark Zacharias |
| <b>Meeting Agenda</b>  |  |
| <ol style="list-style-type: none"> <li>1. <b>Review Actions and Decisions</b> (5 mins)</li> <li>2. <b>Morningstar Dashboard &amp; Issues and Risks</b> (15 mins)</li> <li>3. <b>Demonstration of NRS Online Services Release 1</b> (15 mins)</li> <li>4. <b>Freedom of Information and Protection of Privacy Act Obligations</b> (5 mins)</li> <li>5. <b>FY16/17 Treasury Board Submission</b> (20 mins)</li> </ol>  |  |
| <b>Key Meeting Discussion Points</b>   |  |
| <p><b>Review Actions and Decisions</b></p> <ul style="list-style-type: none"> <li>• In discussions between NRPP and IMB, it was decided that Decision Note on Governance of Business Systems Improvement Projects (Action Item #35) no longer deemed necessary. Continue with current state of governance for previously approved capital funded projects. NRPP will continue to be closely aligned with 3 BSI's (MMRASI, C&amp;E, and TFNCI), however, their current scope and projects will continue to be lead by the business areas and IMB. <ul style="list-style-type: none"> <li>◦ Questions arose regarding status of BSIs and dependencies and/or risks to NRPP activities.</li> <li>◦ Steering Committee wants clarity of how it will be made aware of any potential risks between the projects and related mitigation strategies.</li> <li>◦ A question was posed as to whether the Steering Committee has a role across the sector to ensure alignment of NRS capital projects.</li> <li>◦ While there is ongoing collaboration between NRPP and IMB, Steering Committee needs to be assured from a NRPP perspective that potential risks are identified and addressed.</li> </ul> </li> </ul> <p><b>Morningstar Dashboard &amp; Issues and Risks</b></p> <ul style="list-style-type: none"> <li>• Release 1 went Live on February 15 – soft launch. <ul style="list-style-type: none"> <li>◦ Great collaboration with NRPP and IMB to sort out issues in order to get into production.</li> </ul> </li> </ul> <p>s.17</p> <p><b>Demonstration of NRS Online Services Release 1 – Nelson Grant and Alain Guilbault</b></p> <ul style="list-style-type: none"> <li>• This release allows users to search for opportunities to conduct sector related activities on the BC land base and review guidance documents in plain language that will identify what is needed to complete an application for sector-related activities.</li> <li>• It provides an initial portion of capabilities that staff and the public can expect to see over this multi-year initiative.</li> </ul> |  |

### Freedom of Information and Protection of Privacy Act Obligations

- A Common Program Agreement is required to achieve the NRPP benefits while remaining compliant with FOIPPA. This Agreement will go to NRS ADMs Committee for endorsement and NR Board for approval/sign-off.
  - All this work has included a careful engagement with and review by the Office of the Information and Privacy Commissioner, the Office of the Chief Information Officer and appropriate legal counsel.
  - Any questions or concerns can be directed to Marcin Zaranski.

FY16/17 Treasury Board Submission

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### Next Meeting

|                  |  |              |                |
|------------------|--|--------------|----------------|
| <b>Location:</b> | MR 502, 727 Fisgard St / Conference Call | <b>Date:</b> | March 16, 2016 |
|------------------|--|--------------|----------------|

| No. | Mtg Date | Item Type* | Description   | Owner | Due Date | Status** | Severity or Priority *** |
|-----|----------|------------|---|-------|----------|----------|--------------------------|
| 62  | Feb 17   | A          | Circulate draft TB Submission to NRPP Steering Committee for feedback   | Wilf  | March 16 | New      | M                        |
| 61  | Feb 17   | A          | s.17  | Wilf  | March 31 | New      | M                        |
| 60  | Feb 17   | A          | Provide NRPP Steering Committee with list of proponents we have met with to date (and report of feedback & issues).   | Wilf  | March 16 | New      | M                        |
| 59  | Feb 17   | A          | NRPP and IMB to analyze and assess the status of the NRS Capital Projects in relation to NRPP's dependencies on the deliverables of those projects and any associated risks with the respective timelines & report results to Steering Committee. | Wilf  | April 20 | New      | M                        |
| 35  | May 20   | A          | Business Systems Improvement Projects: Decision Note not needed   | Wilf  | February | Closed   | L                        |

\* Item Type: Action, Decision, Information, Parking Lot

\*\* Status: New, Active, Delayed, Closed

\*\*\* Issue Severity: Severe is a Showstopper, High, Med, Low  
Activity Priority: High, Med, Low, Future

# NRPP Steering Committee

February 17, 2016





# Agenda



- **Agenda and Minute Approval**
- **Review:** Actions & Decisions (5 mins)
- **Discussion:** Morningstar Dashboard & Issues and Risks (15 mins)
- **Update:** Demonstration of NRS Online Services Release 1 (15 mins)
- **Discussion:** Freedom of Information and Protection of Privacy Act Obligations (5 mins)
- **Update:** FY16/17 Treasury Board Submission (20 mins)

# DISCUSSION: Morningstar Dashboard & Issues and Risks



## DISCUSSION: Morningstar Dashboard & Issues and Risks



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# UPDATE: Demonstration of NRS Online Services Release 1



# UPDATE: Demonstration of NRS Online Services Release 1



[www.gov.bc.ca/naturalresourceservices](http://www.gov.bc.ca/naturalresourceservices)

# DISCUSSION: Freedom of Information and Protection of Privacy Act Obligations



# DISCUSSION: Freedom of Information and Protection of Privacy Act Obligations



- In order to realize the benefits of NRPP and achieve the objectives of integrated resource management, streamlined decision making and one-window service for clients, the developed solutions will need to exchange personal client information between the NRS ministries.
- This exchange of information requires a business agreement between ministries to operate NRPP as a common program (Common Program Agreement). The agreement is necessary to satisfy our legal obligation under the *Freedom of Information and Protection of Privacy Act* (FOIPPA).
- The Common Program Agreement must be approved by the participating ministries and requires that appropriate Privacy Impact Assessments (PIAs) and a Security Threat Risk Assessment (STRAs) be completed prior to the agreement coming into effect.
- These assessments are nearing completion and will be ready before the agreement is tabled for approval.
- As the Common Program Agreement is a Sector-wide mechanism, the approval path will include endorsement by NRS ADMs and sign-off at the NR Board.
- The agreement is broad enough to satisfy the spirit of the NRPP business case; future common initiatives may require amendments.

# UPDATE: FY16/17 Treasury Board Submission





# UPDATE: FY16/17 Treasury Board Submission



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## Meeting Minutes: Items Tracking

|                       |                                 |                      |            |
|-----------------------|---------------------------------|----------------------|------------|
| <b>Project:</b>       | NRPP                            | <b>Meeting Date:</b> | 03/16/2016 |
| <b>Meeting Title:</b> | NRPP Steering Committee Meeting |                      |            |

| <b>Attendees</b>  | <b>Absent</b>   |
|---|---|
| Wlf Bangert, Denise Champion, Trish Dohan, Ward Trotter (for Tom Ethier), Christian Kittleson, James Mack (for Arif Lalani), Michael Lord, Fraser Marshall (for Ines Piccinino), Denise Rossander, Kris Ord (for Mark Zacharias), Jeremy Burbee (for Terry Gunning), Mike Hykaway, Nicole Jackson, Adam Taylor, Marcin Zaranski | Ian Bailey, Dominique Bohn, Tom Ethier Arif Lalani, Rick Manwaring, Ines Piccinino, Peter Robb, Mark Zacharias, Terry Gunning, Christine Wood |

| <b>Meeting Agenda</b>   |
|---|
| <ol style="list-style-type: none"> <li>1. <b>Review Actions and Decisions</b> (5 mins)</li> <li>2. <b>Morningstar Dashboard &amp; Issues and Risks</b> (15 mins)</li> <li>3. <b>FY16/17 Treasury Board Submission</b> (20 mins)</li> <li>4. <b>NRPP Business</b> (20 mins)</li> </ol> |

| <b>Key Meeting Discussion Points</b> |
|--------------------------------------|
|--------------------------------------|

### Review Actions and Decisions

- Action item #60: Feedback received to date from proponents has been positive. Those proponents who are involved in ministry business work are supportive and would like to be involved in testing and input.

### Morningstar Dashboard & Issues and Risks

- Operating pressure continues to be reduced. Budget may be further reduced at end of FY.
- Surplus of capital funds is a result of delaying items.
- Release 1 delivered February 15. Support mechanisms in place (feedback button on webpage and phone number).

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### FY16/17 Treasury Board Submission

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## NRPP Business

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### Lessons Learned

- Started to document lessons learned with a session in Kamloops a few weeks ago.
- Technical review is looking at middleware. There may be a better way to be more efficient and drive down costs.
- To be effective, we need to take the information and incorporate into the planning.
- Complex project so there will always be opportunities to improve.

### Special Session with NR Board, NRPP Steering Committee and Key Business Area ADMs

- Direction from Project Board to schedule a meeting with NR Board, NRPP Steering Committee members and key business area ADMs (not on Steering Committee) to:
  - Reconfirm the importance of transformation in the sector (specifically what it means to business areas that are engaged).
- Discussed the proposed current agenda.
- Steering Committee needs to identify risks to the project (and risks we don't control).
  - Great opportunity to meet with the Deputies, discuss NRPP and get feedback.
- Steering Committee members asked for an opportunity to provide input and feedback to the current draft agenda and slides.

### Next Meeting

- Extended meeting scheduled for April 18. Preference for attendees (ADMs) to attend in person.

| Next Meeting |  |       |                |
|--------------|--|-------|----------------|
| Location:    | MR 502, 727 Fisgard St / Conference Call | Date: | April 18, 2016 |

| No. | Mtg Date | Item Type* | Description   | Owner        | Due Date           | Status** | Severity or Priority *** |
|-----|----------|------------|---|--------------|--------------------|----------|--------------------------|
| 65  | Mar 16   | A          | Potential reschedule of Joint NR Board/Steering Committee meeting (March 23)  | Wilf         | March 18           | New      | M                        |
| 64  | Mar 16   | A          | Circulate draft NR Board/Steering Committee agenda for input and feedback   | Wilf         | March 18           | New      | M                        |
| 63  | Mar 16   | A          | Vendor 101 Session (bring to Steering Committee when Procurement Strategy is ready for endorsement).  | Wilf         | May 18             | New      | M                        |
| 62  | Feb 17   | A          | Circulate draft TB Submission to NRPP Steering Committee for feedback   | Wilf         | March 18           | New      | M                        |
| 61  | Feb 17   | A          | s.17  | Wilf         | March 31           | New      | M                        |
| 60  | Feb 17   | A          | Provide NRPP Steering Committee with list of proponents we have met with to date (and report of feedback & issues).   | Wilf         | March 16           | Closed   | M                        |
| 59  | Feb 17   | A          | NRPP and IMB to analyze and assess the status of the NRS Capital Projects in relation to NRPP's dependencies on the deliverables of those projects and any associated risks with the respective timelines & report results to Steering Committee. | Wilf & Trish | May 18<br>April 20 | New      | M                        |

\* Item Type: Action, Decision, Information, Parking Lot

\*\* Status: New, Active, Delayed, Closed

\*\*\* Issue Severity: Severe is a Showstopper, High, Med, Low  
Activity Priority: High, Med, Low, Future



Natural Resource Sector  
Transformation Secretariat

# NRPP Steering Committee

March 16, 2016



# Agenda



- **Agenda and Minute Approval**
- **Review:** Actions & Decisions (5 mins)
- **Discussion:** Morningstar Dashboard & Issues and Risks (15 mins)
- **Update:** FY16/17 Treasury Board Submission (20 mins)
- **Update:** NRPP Business (20 mins)

# DISCUSSION: Morningstar Dashboard & Issues and Risks



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## **DISCUSSION: Morningstar Dashboard & Issues and Risks**





# UPDATE: FY16/17 Treasury Board Submission



# UPDATE: FY16/17 Treasury Board Submission



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# UPDATE: NRPP Business



# UPDATE: NRPP Business



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## Lessons Learned

- **Purpose: Documenting lessons learned** about the Natural Resource Permitting Project including the soft launch of the NRS Online Services in February 2016
- **Objective: To aggregate feedback from the NRPP team** including business area clients, and common themes like communications, governance, and leadership to continually improve processes
  - Technology Review
  - General Survey
  - Cross-Sector Working Group
  - Leadership Team Review
  - Client Review
  - Lessons Learned Summary Report

# UPDATE: NRPP Business cont.



## March 23 Session – Proposed Agenda

- Principles: Get agreement the principles the NRPP will be guided by (in the context of its mandate)
- Governance: Clarity on responsibilities and levels of authority (includes definition of ownership)
- Funding Model: Clarity on ownership of funding, decision making on scope to address and how we manage operating funding allocation to support business area transformation

## Next Meeting – April 18th

- Extended quarterly meeting (mandatory in-person)

## Meeting Minutes: Items Tracking

|                       |                                 |                      |            |
|-----------------------|---------------------------------|----------------------|------------|
| <b>Project:</b>       | NRPP                            | <b>Meeting Date:</b> | 04/18/2016 |
| <b>Meeting Title:</b> | NRPP Steering Committee Meeting |                      |            |

| Attendees   | Absent  |
|---|---|
| Peter Watkins (for Ian Bailey), Wilf Bangert, Dominique Bohn, Wes Boyd, Denise Champion, Trish Dohan, Tom Ethier, Christian Kittleson, Arif Lalani (by phone), Rick Manwaring (by phone), Fraser Marshall (for Ines Piccinino and Peter Robb), Denise Rossander, Mark Zacharias, Nicole Jackson, Adam Taylor, Christine Wood, Marcin Zaranski | Ian Bailey, Terry Gunning, Ines Piccinino, Peter Robb, Mike Hykaway |

### Meeting Agenda

1. **Agenda and Minute Approval**
2. **Review Actions and Decisions** (5 mins)
3. **Morningstar Dashboard** (20 mins)
  - Year End Financials
  - Key Accomplishments
4. **FY16/17 Treasury Board Submission** (10 mins)
5. **Operational Budget for FY16/17** (30 mins)
6. **Natural Resource Sector IMIT Framework** (30 mins)
7. **Demo of Common Tools** (20 mins)
8. **Next Meeting: Call for Agenda Items** (5 mins)
  - NRPP Key Performance Indicators Discussion
  - NRPP Steering Committee Terms of Reference

### Key Meeting Discussion Points

#### Roundtable and Introductions

- Philip Twyford invited to join NRPP Steering Committee.

#### Agenda and Minute Approval / Review Actions and Decisions

- No additions to agenda.
- Commitment to providing meeting minutes and materials to members with more advance time for review.
- Additional information on procurement strategy: Consultant working on strategy. Once the framework is complete, it will come to committee for sign-off (as well as Project Board).
- Actions items updated below.

#### Morningstar Dashboard

- Reduced operating budget without impacting deliverables. Reduction measures including reducing travel, deferring hiring, and delaying some activities.
- Underspent in capital as a result of previous decisions made to delay some projects.
- Hunting set to launch on April 25: Minister Thomson is set to announce this weekend.
- Key performance indicators will be discussed at the next meeting:
  - What should the measures be? What are we measuring success on?
  - Is the dashboard reflective of the right information, and level of details, for Steering Committee members?

#### Key Accomplishments

- Based on feedback, high-level overview of key accomplishments so members can start to socialize with their Executive.
  - FY15/16 Report Back: complete does not mean complete in its entirety but rather complete to the extent of the deliverable timeline/framework.
    - Discussion regarding showing what we've done compared to what we still need to do.

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Key Accomplishments continued

- Ongoing discussions regarding reporting measures and a common set of reporting tools.
- True transformation change is going to depend on legislation.

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**FY16/17 Treasury Board Submission**

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**Operational Budget for FY16/17**

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**Natural Resource Sector IM/IT Framework**

- Deferred due to lack of time.
- Beneficial for NRPP Steering Committee members to understand the operating framework for the sector and how NRPP fits in.

**Demo of Common Tools**

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**Next Meeting: Call for Agenda Items**

- NRPP Key Performance Indicators
- NRPP Steering Committee Terms of Reference

**Next Meeting**

**Location:** MR 502, 727 Fisgard St / Conference Call      **Date:** May 18, 2016

| No. | Mtg Date | Item Type* | Description   | Owner        | Due Date           | Status** | Severity or Priority *** |
|-----|----------|------------|---|--------------|--------------------|----------|--------------------------|
| 68  | Apr 18   | A          | Circulate draft TB Submission (#3) to NRPP Steering Committee members<br>s.17   | Wilf         | May 18             | New      | M                        |
| 67  | Apr 18   | A          |   | Wilf         | May 18             | New      | M                        |
| 65  | Mar 16   | A          | Potential reschedule of Joint NR Board/Steering Committee meeting (March 23)  | Wilf         | March 18           | Closed   | M                        |
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# NRPP Steering Committee

April 18, 2016



# Agenda



- **Agenda and Minute Approval**
- **Review:** Actions & Decisions (5 mins)
- **Discussion:** Morningstar Dashboard (20 mins)
  - Year End Financials
  - Key Accomplishments
- **Update:** FY16/17 Treasury Board Submission (10 mins)
- **Discussion:** Operational Budget for FY16/17 (30 mins)
- **Discussion:** Natural Resource Sector IMIT Framework (30 mins)
- **Update:** Demo of Common Tools (20 mins)
- **Next Meeting:** Call for Agenda Items (5 mins)
  - NRPP Key Performance Indicators Discussion
  - NRPP Steering Committee Terms of Reference

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# DISCUSSION: Morningstar Dashboard



# DISCUSSION: Morningstar Dashboard

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# DISCUSSION: Key Accomplishments



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- In Spring 2016, Legislation will be introduced to move selected Fish and Wildlife authorizations to a criteria based notification model.

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- Clients can now use NRS Online Services, a single window to access services and information online, and will benefit from a pre-application service that makes it easier to apply for authorizations.
- Clients, staff and the public can access a mapping tool to view activities and the most current operational/spatial information available on the land base.
- Close to 300 verified data layers are now accessible through NRS Online Services.
- Beginning April 2016, hunters will be able to register online for the Limited Entry Hunt, which will greatly reduce paper-based processes and manual effort.

## DISCUSSION: Key Accomplishments

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## DISCUSSION: Key Accomplishments

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## DISCUSSION: Key Accomplishments



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## DISCUSSION: Key Accomplishments



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# DISCUSSION: NRPP FY16/17 Service Delivery Model



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# UPDATE: FY16/17 Treasury Board Submission



# UPDATE: FY16/17 Treasury Board Submission



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# DISCUSSION: Operational Budget for FY16/17



# DISCUSSION: Operational Budget for FY16/17



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# DISCUSSION: Operational Budget for FY16/17



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# **DISCUSSION: Operational Budget for FY16/17**



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# DISCUSSION: Operational Budget for 16/17

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# DISCUSSION: Natural Resource Sector IMIT Framework



# Natural Resource Sector IMIT Framework

April 18, 2016

# Purpose

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## Problem Statement:

*Alignment of IMIT activities across the sector requires clarity.*

## Outcomes:

- 1. Provide clarity on how IMIT is managed.*
- 2. Outline modifications that address identified challenges.*

# IM/IT Framework

Develop and  
Manage  
The Architecture

Implementation

Deployment

Focus on  
Architecture

Defines

Focus on  
Projects

Transition

Focus on  
Operations

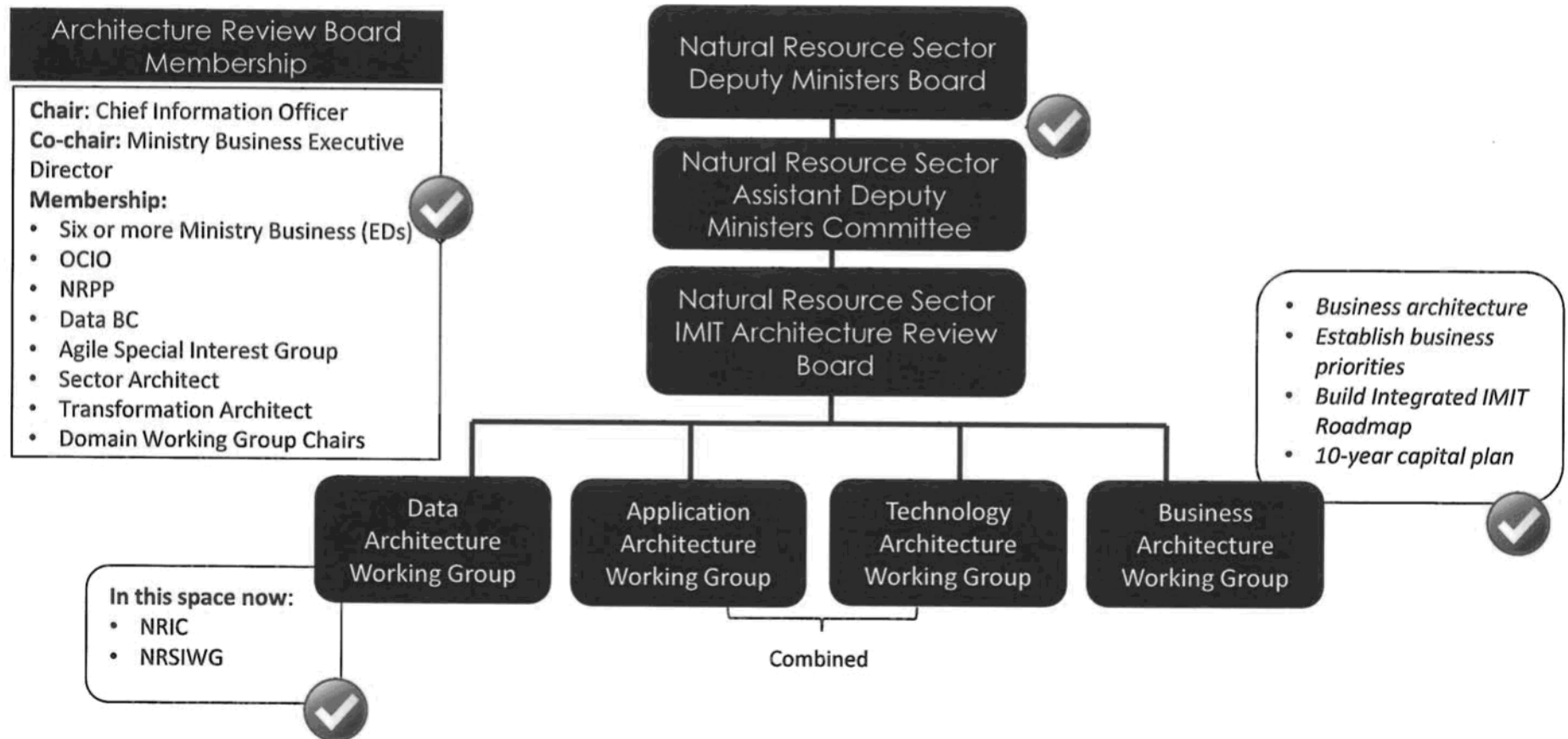
**Governance:**  
*Architecture  
Review Board*

**Governance:**  
*Project  
Management*

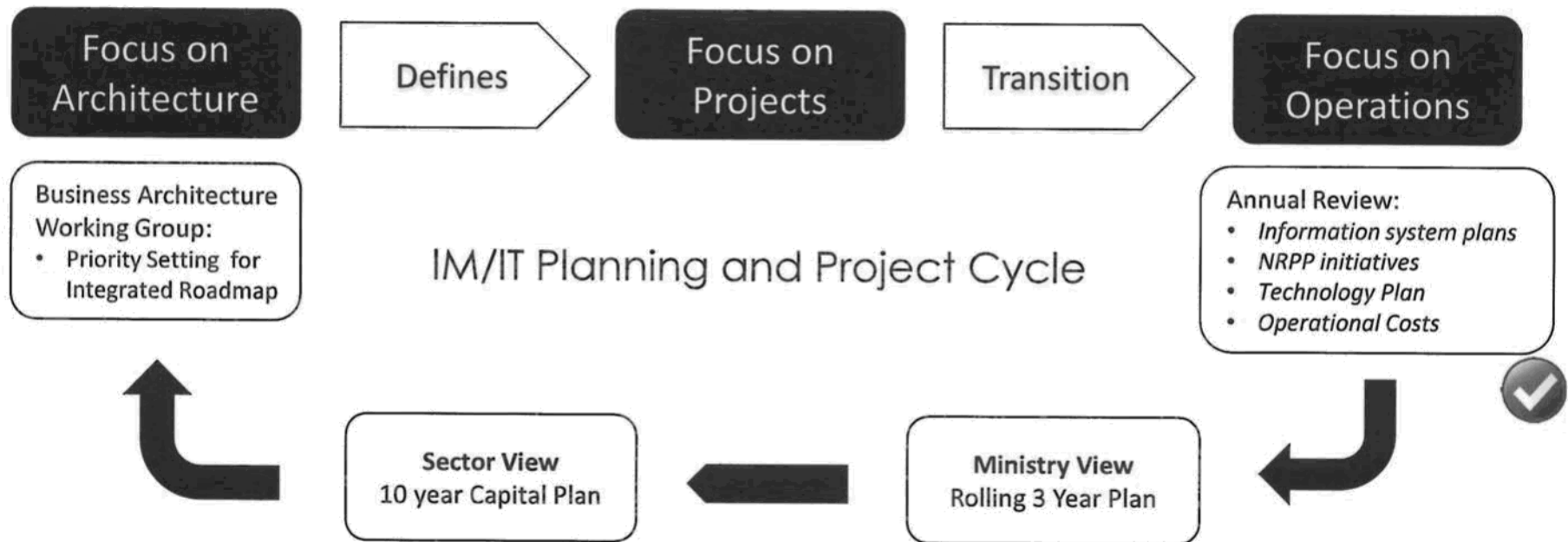
**Governance:**  
*IT Service  
Management*

# IMIT Architecture Review Board Governance Structure

Focus on  
Architecture



# IM/IT Planning and Project Cycle





# NRS Project Set

Focus on  
Projects

## ☐ Capital Modernization Projects:

- *Residential Tenancy*
- *Compliance and Enforcement*
- *Crown Land Tenures*
- *Mines and Mineral Resource*
- *Natural Gas Pricing*
- *Environmental Assessment Modernization*
- *First Nation Consultation Information*
- *Inventory Sample Management*
- *Natural Resource Road Act*
- *Wildfire Modernization*
- *Water Program Consolidation*

## ☐ Capital Transformation Project

- *Natural Resource Permitting Project*

## ☐ Capital IMIT Maintenance

- *System Maintenance Projects*

## ☐ Capital Radio Tower Enhancements

## ☐ Operational Maintenance:

- *Infrastructure maintenance*
- *Application maintenance*
- *Radio Tower maintenance*

## ☐ Business Case Development:

- *Wildfire Incident Management*
- *Spills Response*
- *Species and Ecosystems Modernization*

# Transitioning into Operations

Focus on  
Operations

Projects

Transition

Operations

1. *Transformation of people, process, technology*
2. *Clarity on roles and responsibilities*
3. *Adherence to NRS standards*
4. *Technology plan and ongoing operational costs*
5. *Operations decisions live outside any one project*

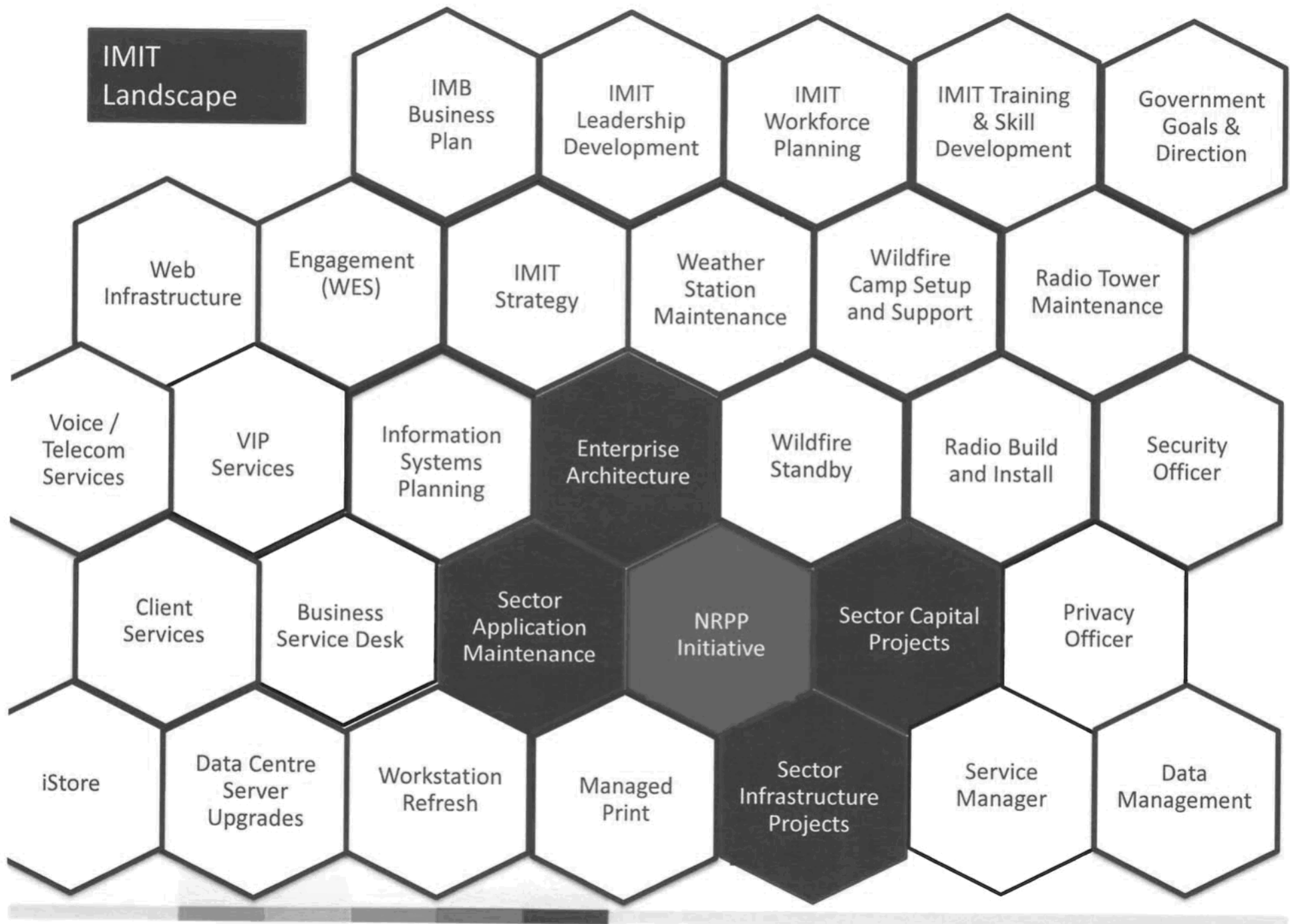
# NRS Information Management Branch

## Operating Services

Focus on  
Operations

- *Radio builds and installs*
- *Radio Tower maintenance*
- *Repeater maintenance*
- *Weather Station maintenance*
- *Wildfire camp setup and support*
- *Wildfire season standby and support*
- *Infrastructure operational support*
- *Application operational support*
- *Systems development implementation and support*

- *Privacy Officer*
- *Security Officer*
- *Business Service Desk*
- *Client Services*
- *VIP services*
- *Technology services –managed print, workstation refresh*
- *IMIT workforce planning*
- *IMIT Strategic Planning*
- *Information Systems planning*
- *IMIT Capital Planning*



## Next Steps



- 1. Continue to socialize the IMIT Framework*
- 2. Confirm Architecture Review Board membership.*

# UPDATE: Demo of Common Tools



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