

FOI REQUEST FNR-2016-64710		
Meeting Date	Agenda Prepared	Minutes Prepared
<i>Agenda, minutes and handouts from meetings of the NRPP Steering Committee from 05/02/2016 to 11/04/2016</i>		
Wednesday, May 18, 2016	Y	Y
Wednesday, June 15, 2016	Y	Y
Monday, June 27, 2016 *Focus on Sector Operating Model meeting	Y	Y
Wednesday, July 20, 2016	Y	Y
No meeting August 2016	N	N
Wednesday, September 21, 2016	Y	Y
Wednesday, October 19, 2016	Y	Y

Jackson, Nicole NRTS:EX

From: Jackson, Nicole NRTS:EX
Sent: Monday, May 16, 2016 6:11 AM
To: NRTS NRPP Steering Committee
Cc: NRTS NRPP Steering Committee Assistants
Subject: MTG MATERIAL: May 18 NRPP Steering Committee

Good morning Steering Committee members,

Materials for Wednesday's NRPP Steering Committee meeting can be found [here](#).

The agenda is as follows:

- Agenda and Minute Approval
- Review: Actions & Decisions (5 mins)
- s.12
- Discussion: Natural Resource Sector IM/IT Framework (20 mins)
- s.17
-
- Next Meeting: Call for Agenda Items (5 mins)
 - s.17
 -
 - Sector Transformation Governance

MEETING ROOM LOCATION: s.15

Join By Phone

s.15

Nicole Jackson

A/Strategic Initiatives Manager | **NRS Transformation & NRPP**

Natural Resource Sector Transformation Secretariat

Cell: 250.888.7165 | Fax: 250.952.0821

Learn more: [Natural Resource Permitting Project](#)

Meeting Minutes: Items Tracking

Project:	NRPP	Meeting Date:	5/18/2016
Meeting Title:	NRPP Steering Committee Meeting		

Attendees	Absent
Ian Bailey, Wilf Bangert, Wes Boyd (by phone), Denise Champion, Trish Dohan, Tom Ethier (by phone), Terry Gunning, Mike Hykaway, Ken Nickel (by phone for Arif Lalani), Fraser Marshall (by phone for Ines Piccinino and Peter Robb), Denise Rossander, Philip Twyford, Nicole Jackson, Christine Wood, Marcin Zaranski	Dominique Bohn, Christian Kittleson, Rick Manwaring, Ines Piccinino, Peter Robb, Adam Taylor, Arif Lalani, Mark Zacharias
Meeting Agenda	
<ol style="list-style-type: none"> 1. Agenda and Minute Approval 2. Review Actions and Decisions 3. s.12 4. Natural Resource Sector IM/IT Framework 5. s.17 6. 7. Next Meeting: Call for Agenda Items <ul style="list-style-type: none"> • s.17 • • NRPP Steering Committee Terms of Reference 	
Key Meeting Discussion Points	
<p>Minutes Approved from April 18, 2016 Meeting</p> <p>Review Actions and Decisions</p> <ul style="list-style-type: none"> • Actions items updated below. <p>Agenda</p> <ul style="list-style-type: none"> • Report Out from April 19th Joint NR/Steering Committee Meeting: <ul style="list-style-type: none"> • NRPP very important to sector and failure is not an option. • DM and ADM meetings to occur more often. • Utilize Steering Committee table to make decisions instead of information sharing. • Need to improve sharing of information and updates with NR Board and ministry executives. • DMs want to better understand what is required of their ministries to make NRPP successful. Understanding requirements in the business areas as well (funding, resources). • Still confusion between scope of NRPP and NRS IM/IT Capital Plan. • Project Board: <ul style="list-style-type: none"> • May Project Board meeting cancelled. <p>s.12</p> <p>Natural Resource Sector IM/IT Framework</p> <ul style="list-style-type: none"> • Denise Rossander walked through presentation of IM/IT Framework. • Brought forward to provide clarity and awareness for NRPP Steering Committee members; alignment of IM/IT activities across the sector requires clarity. 	

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Natural Resource Sector IM/IT Framework (Continued)

- Broader sector commitments intersecting with NRPP.
- Pinpoints challenges and successes.
- Three areas of interest (Architecture, Projects, & Operations) and help to explain how their groups work together and intersect.
- Next steps include continuing to socialize the IM/IT Framework and confirming Architecture Review Board membership.

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- Deferred to next meeting due to lack of time.

Next Meeting: Call for Agenda Items

- s.17
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- Report back from Project Board (new standing item).

Next Meeting

Location:	s.15	Date:	June 15, 2016
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No.	Mtg Date	Item Type*	Description	Owner	Due Date	Status**	Priority***
69	May 18/16	A	Set up meeting between Wilf Bangert, Ian Bailey, Denise Champion to discuss NRPP common component (e.g., common client/common finance) alignment to corporate initiatives such as MyGov.	Wilf Bangert	June 15/16	New	
68	Apr 18/16	A	s.12	Wilf Bangert	May 18/16	Active	M
67	Apr 18/16	A	PWC Audit Findings to be distributed to Steering Committee members. <ul style="list-style-type: none"> • Report will be posted on SharePoint by end of week. 	Wilf Bangert	May 18/16	Active	M
63	Mar 16/16	A	Vendor 101 Session (bring to Steering Committee when Procurement Strategy is ready for endorsement). <ul style="list-style-type: none"> • Strategy will come to June meeting for approval. 	Wilf Bangert	June 15/16 May 18/16	Active	M

No.	Mtg Date	Item Type*	Description	Owner	Due Date	Status **	Priority ***
61	Feb 17/16	A	Provide NRPP Steering Committee with potential list of proponents for focused testing of Release 2. <ul style="list-style-type: none"> Final confirmation of testers in progress. Once finalized, list to be shared with NRPP Steering Committee. 	Wilf Bangert	June 15/16 Mar 31/16	Active	M
59	Feb 17	A	NRPP and IMB to analyze and assess the status of the NRS Capital Projects in relation to NRPP's dependencies on the deliverables of those projects and any associated risks with the respective timelines & report results to Steering Committee.	Wilf Bangert & Trish Dohan	May 18/16 Apr 20/16	Closed	M

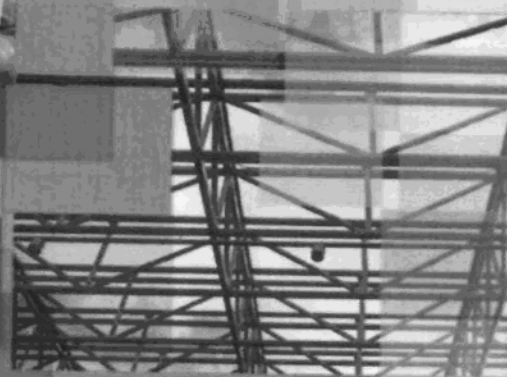
* Item Type: Action, Decision, Information, Parking Lot

** Status: New, Active, Delayed, Closed

*** Issue Severity: Severe is a Showstopper, High, Med, Low
Activity Priority: High, Med, Low, Future

NRPP Steering Committee

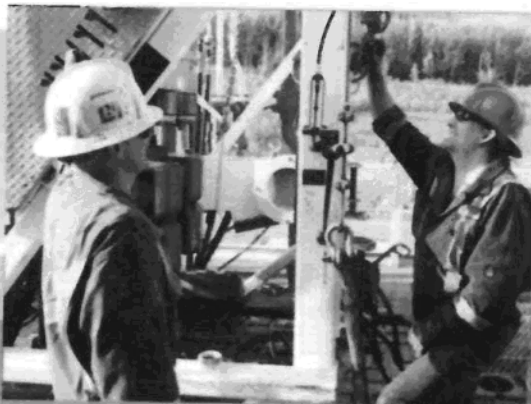
May 18, 2016



Agenda



- **Agenda and Minute Approval**
- **Review:** Actions & Decisions (5 mins)
 - s.12
- **Discussion:** Natural Resource Sector IM/IT Framework (20 mins)
 - s.17
 -
- **Next Meeting:** Call for Agenda Items (5 mins)
 - s.17
 -
 - Sector Transformation Governance



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Natural Resource Sector IMIT Framework

May 18, 2016

Purpose

Problem Statement:

Alignment of IM/IT activities across the sector requires clarity.

Outcomes:

- 1. Provide clarity on how IM/IT is managed.*
- 2. Outline modifications that address identified challenges.*

IM/IT Framework

Develop and
Manage
The Architecture

Focus on
Architecture

Governance:
*Architecture
Review Board*

Defines

Implementation

Focus on
Projects

Governance:
*Project
Management*

Transition

Deployment

Focus on
Operations

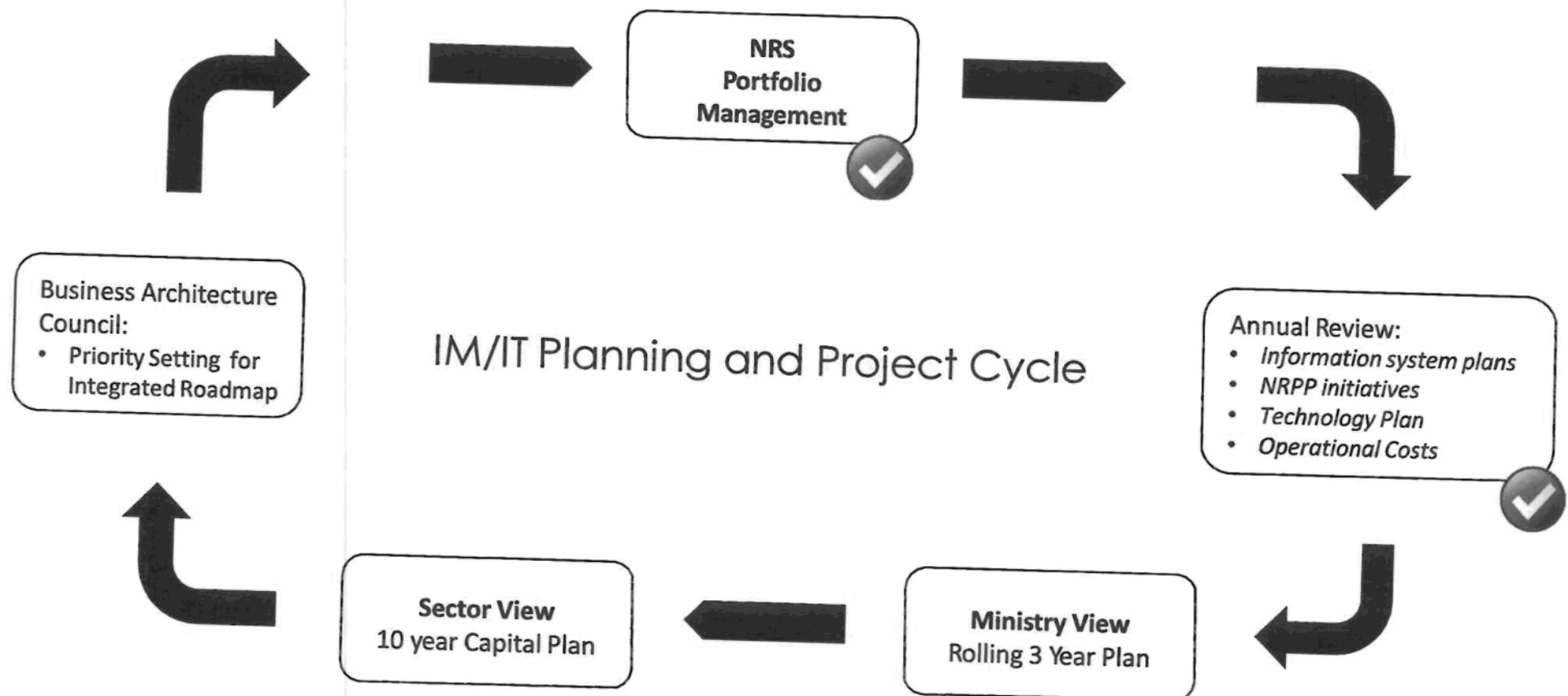
Governance:
*IT Service
Management*

IMIT Architecture Review Board Governance Structure

Focus on
Architecture

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IM/IT Planning and Project Cycle



NRS Project Set

Focus on
Projects

☐ Capital Modernization Projects:

- *Residential Tenancy*
- *Compliance and Enforcement*
- *Crown Land Tenures*
- *Mines and Mineral Resource*
- *Natural Gas Pricing*
- *Environmental Assessment Modernization*
- *First Nation Consultation Information*
- *Inventory Sample Management*
- *Natural Resource Road Act*
- *Wildfire Modernization*
- *Water Program Consolidation*

☐ Capital Transformation Project

- *Natural Resource Permitting Project*

☐ Capital IMIT Maintenance

- *System Maintenance Projects*

☐ Capital Radio Tower Enhancements

☐ Operational Maintenance:

- *Infrastructure maintenance*
- *Application maintenance*
- *Radio Tower maintenance*

☐ Business Case Development:

- *Wildfire Incident Management*
- *Spills Response*
- *Species and Ecosystems Modernization*

Transitioning into Operations

Focus on
Operations

Projects

Transition

Operations

1. *Transformation of people, process, technology*
2. *Clarity on roles and responsibilities*
3. *Adherence to NRS standards*
4. *Technology plan and ongoing operational costs*
5. *Operations decisions live outside any one project*

NRS Information Management Branch

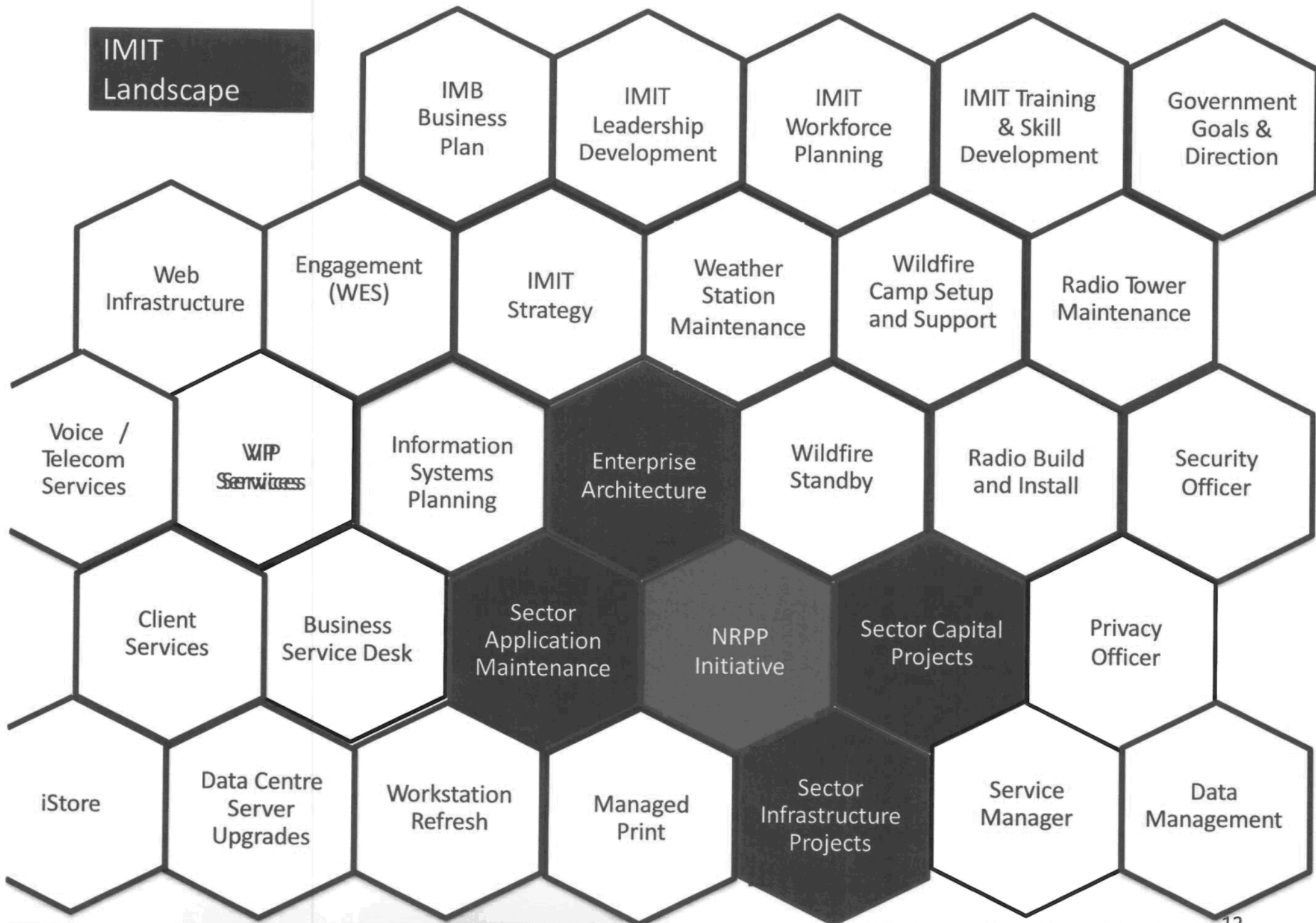
Operating Services

Focus on
Operations

- *Radio builds and installs*
- *Radio Tower maintenance*
- *Repeater maintenance*
- *Weather Station maintenance*
- *Wildfire camp setup and support*
- *Wildfire season standby and support*
- *Infrastructure operational support*
- *Application operational support*
- *Systems development implementation and support*

- *Privacy Officer*
- *Security Officer*
- *Business Service Desk*
- *Client Services*
- *VIP services*
- *Technology services –managed print, workstation refresh*
- *IMIT workforce planning*
- *IMIT Strategic Planning*
- *Information Systems planning*
- *IMIT Capital Planning*

IMIT Landscape



Next Steps

- 1. Continue to socialize the IMIT Framework*
- 2. Confirm Architecture Review Board membership.*



Natural Resource Sector

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May 18, 2016

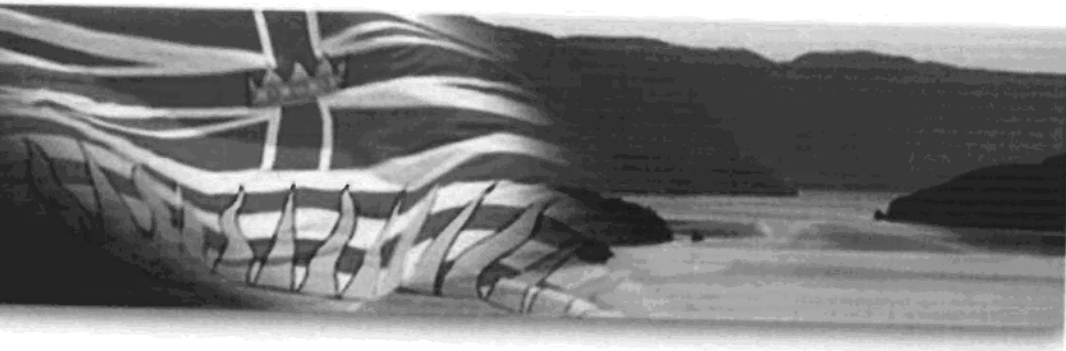


Natural Resource Sector

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Natural Resource Sector



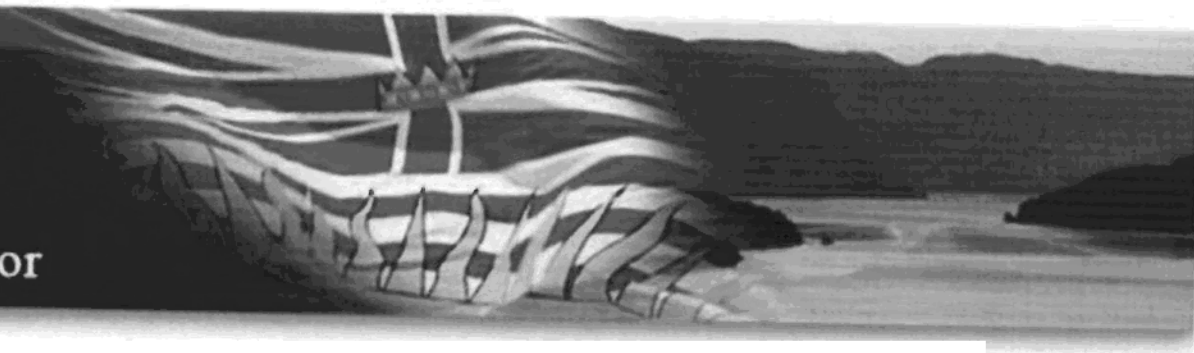
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Summary of Capital Projects

- **12 Projects spread over 5 ministries (AGRI currently has none)**
- **Project summaries are attached**



Natural Resource Sector



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May 15, 2016



Natural Resource Sector

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May 15, 2016



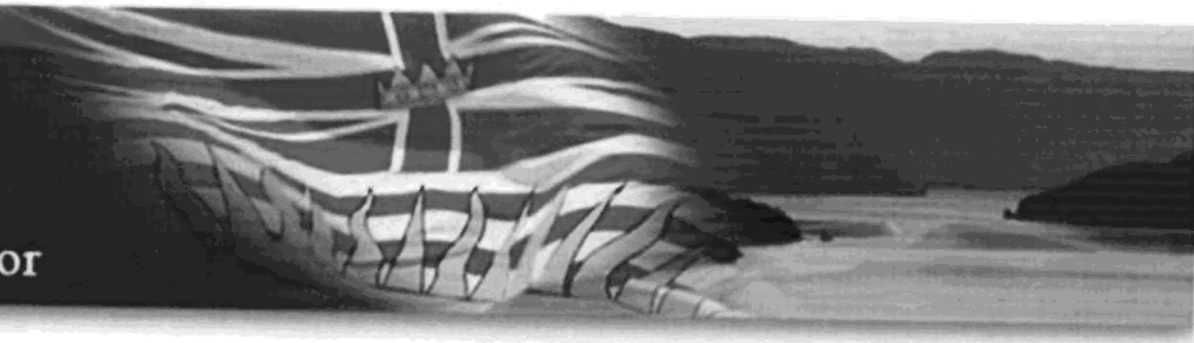
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May 15, 2016



Natural Resource Sector



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May 15, 2016



Natural Resource Sector

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May 15, 2016

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Jackson, Nicole NRTS:EX

From: Jackson, Nicole NRTS:EX
Sent: Tuesday, June 14, 2016 6:35 AM
To: NRTS NRPP Steering Committee
Cc: NRTS NRPP Steering Committee Assistants
Subject: MTG MATERIAL: June 15 NRPP Steering Committee

Importance: High

Good morning Steering Committee members,

Materials for tomorrow's NRPP Steering Committee meeting can be found [here](#). Also included are Minutes from the May 18 meeting and Action Item #61 (External UAT Notice of Work Participant List).

The agenda is as follows:

- Agenda and Minute Approval
- Review: Actions & Decisions (5 mins)
s.17
- s.12
- Update: Common Finance Project (5 mins)
s.17
-
- Discussion: Sector Operating Model (10 mins)
- Next Meeting: Call for Agenda Items / Upcoming Meeting Schedule (5 mins)
 - s.17

MEETING ROOM LOCATION: s.15

Join By Phone

s.15

**Online meeting details can be found in meeting invite*

Nicole Jackson

A/Strategic Initiatives Manager | **NRS Transformation & NRPP**

Natural Resource Sector Transformation Secretariat

Cell: 250.888.7165 | Fax: 250.952.0821

Learn more: [Natural Resource Permitting Project](#)

Meeting Minutes: Items Tracking

Project:	NRPP	Meeting Date:	6/15/2016
Meeting Title:	NRPP Steering Committee Meeting		

Attendees	Absent
Derek Rutherford (by phone for Ian Bailey), Wilf Bangert, Dominique Bohn (by phone), Wes Boyd, Denise Champion (by phone), Trish Dohan, Ward Trotter (for Tom Ethier), Mike Hykaway, Christian Kittleson, Arif Lalani (by phone), Rick Manwaring (by phone), Ines Piccinino (by phone), Peter Robb, Denise Rossander, Fern Schultz (by phone for Mark Zacharias), Mike Hykaway, Nicole Jackson, Adam Taylor, Bonnie Bates Gibbs, Christine Wood, Marcin Zaranski Guests: s.22	Ian Bailey, Tom Ethier, Philip Twyford, Mark Zacharias

Meeting Agenda
<ol style="list-style-type: none"> 1. Agenda and Minute Approval 2. Review Actions and Decisions 3. s.17 4. s.12 5. Common Finance Project 6. s.17 7. 8. Sector Operating Model 9. Next Meeting: Call for Agenda Items / Upcoming Meeting Schedule <ul style="list-style-type: none"> • s.17

Key Meeting Discussion Points

Agenda

- No additions or changes.

Amendment to May 18, 2016 Meeting Minutes

- s.17

Review Actions and Decisions

- Actions updated (see below).

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Common Finance Project (update from Trish Dohan and Wes Boyd)

- A new Executive Sponsor Committee has been created with Trish Dohan, Wes Boyd and Wilf Bangert as members. Stuart Newton, from OCG, will also be asked to join the committee due to the integration with CAS.

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- It was recommended from Wilf Bangert as NRPP moves forward, to have ADM level Executive Sponsorship Committees for Projects with multiple business areas.
 - The Executive Sponsorship Committee would be responsible for the delivery of the specific projects and would report out to the Steering Committee.
 - This approach would ensure the involved business areas have the correct level of oversight and have input into and/or make the decisions required for success.
 - The NRPP Steering Committee would still be responsible for the integration of decisions and overall project delivery.
 - ❖ **ENDORSEMENT:** NRPP Steering Committee to adopt structure of ADM level Executive Sponsorship Committee for Projects with multiple business areas.

Sector Operating Model

- A special Steering Committee meeting will be scheduled before the next monthly meeting to discuss Sector Operating Model and NRS Authorizations Workflows.

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Next Meeting: Call for Agenda Items / Upcoming Meeting Schedule

- s.17 to be discussed at next meeting.
- Report back from Project Board added as new standing agenda item.
- Next in-person meeting moved to September.
- Canvas members for availability at August 17 meeting for determine if there will be quorum.
 - ❖ **ENDORSEMENT:** Future monthly meetings will be 2 hours in length.

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Next Meeting			
Location:	s.15	Date:	July 20, 2016

No.	Mtg Date	Item Type*	Description	Owner	Due Date	Status **	Priority ***
72	June 15/16	A	Canvas members for availability at August 17 meeting to determine if there will be quorum.	Nicole Jackson	July 20/16	New	M
71	June 15/16	A	NRPP Steering Committee members asked to read Sector Operating Model Project information (slides 24-27).	All	July 20/16	New	H
70	June 15/16	A	Schedule a special NRPP Steering Committee meeting to discuss Sector Operating Model and NRS Authorizations Workflows.	Marcin Zaranski	July 20/16	New	H
69	May 18/16	A	Set up meeting between Wilf Bangert, Trish Dohan, Wes Boyd, Denise Rossander, Ian Bailey, Denise Champion to discuss NRPP common component (e.g., common client/common finance) alignment to corporate initiatives such as MyGov.	Wilf Bangert	June 15/16	Open	M
68	Apr 18/16	A	s.12	Wilf Bangert	May 18/16	Closed	M
67	Apr 18/16	A	PWC Audit Findings to be distributed to Steering Committee members. • Report will be posted on SharePoint by end of week.	Wilf Bangert	May 18/16	Closed	M
63	Mar 16/16	A	Vendor 101 Session (bring to Steering Committee when Procurement Strategy is ready for endorsement). • Strategy will come to June meeting for approval.	Wilf Bangert	June 15/16 May 18/16	Closed	M
61	Feb 17/16	A	Provide NRPP Steering Committee with potential list of proponents for focused testing of Release 2. • Final confirmation of testers in progress. Once finalized, list to be shared with NRPP Steering Committee.	Wilf Bangert	June 15/16 Mar 31/16	Closed	M

No.	Mtg Date	Item Type*	Description	Owner	Due Date	Status **	Priority ***
59	Feb 17	A	NRPP and IMB to analyze and assess the status of the NRS Capital Projects in relation to NRPP's dependencies on the deliverables of those projects and any associated risks with the respective timelines & report results to Steering Committee.	Wilf Bangert & Trish Dohan	May 18/16 Apr-20/16	Closed	M

* Item Type: Action, Decision, Information, Parking Lot

** Status: New, Active, Delayed, Closed

*** Issue Severity: Severe is a Showstopper, High, Med, Low
Activity Priority: High, Med, Low, Future



BRITISH
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Natural Resource Permitting Project

NRS ONLINE SERVICES – NoW – EXTERNAL UAT PARTICIPANTS

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**Note – of the 20 individuals listed above, 9 have confirmed to participate as of June 6 2016.*

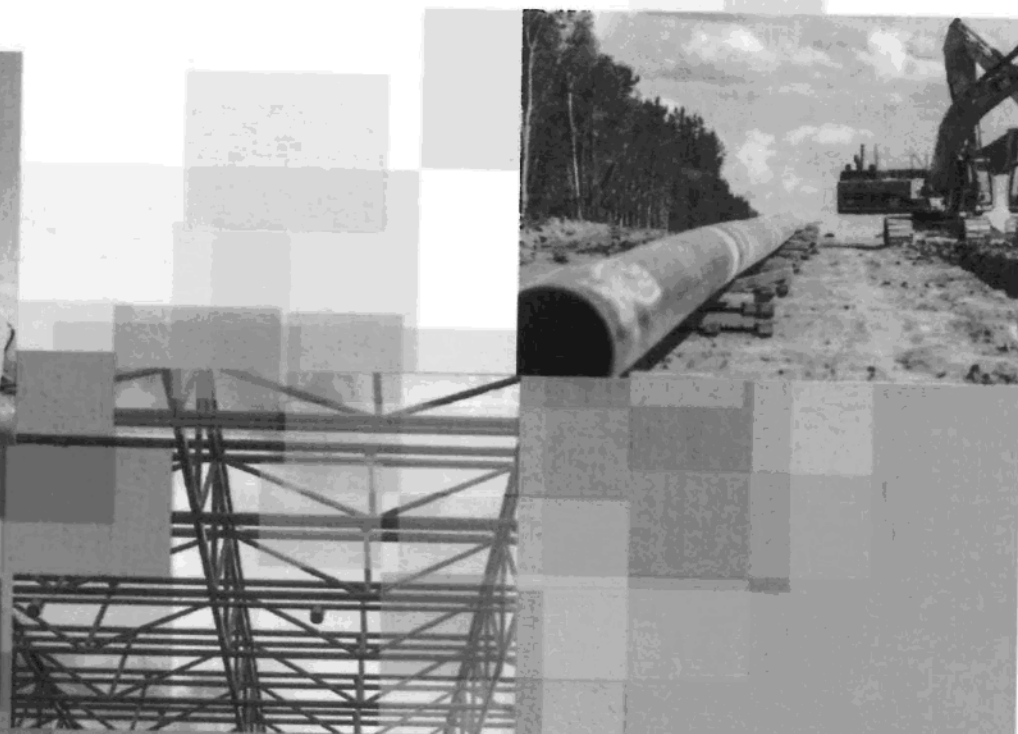
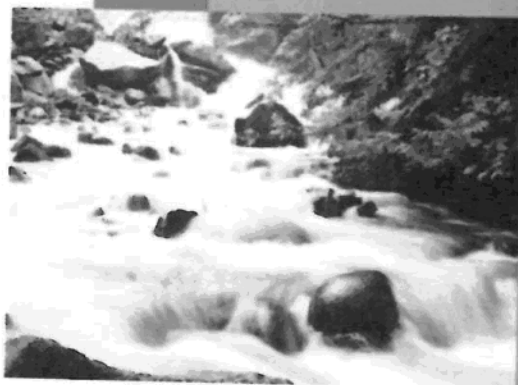
Improving Natural Resource Services for British Columbians



BRITISH
COLUMBIA

NRPP Steering Committee

June 15, 2016



Agenda

Topic	Action	Presenter	Time
Agenda and Minute Approval	Review	All	
Actions & Decisions	Review	All	5 mins, 2:30-2:35
s.17	Decision	Wilf Bangert	10 mins, 2:35-2:45
s.12	Update	Marcin Zaranski	5 mins, 2:45-2:50
Common Finance Project	Update	Trish Dohan	5 mins, 2:50-2:55
s.17	Discussion	Wilf Bangert	15 mins, 2:55-3:10
s.17	Discussion	Wilf Bangert	5 mins, 3:10-3:15
Sector Operating Model Project	Discussion	Marcin Zaranski	10 mins, 3:15-3:25
Next Meeting: Call for Agenda Items / Upcoming Meeting Schedule • s.17	Discussion	All	5 mins, 3:25-3:30

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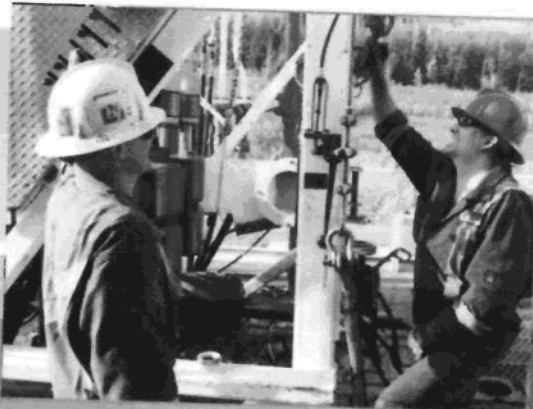
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UPDATE: Common Finance Project

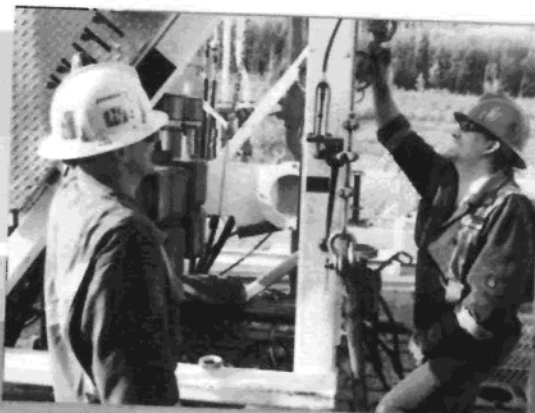


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DISCUSSION: Sector Operating Model Project



Introduction



The Operating Model journey

- The sector operating model will translate the vision into design principles and user journeys to support their operational implementation
- Guided by business engagement and analysis done to date, it will answer what we mean by transformation
- The sector operating model is important for NRPP and the sector because it will guide how the sector will operate in the future and guide the projects required to transition to the future state

Purpose of today's discussion

- Provide a brief overview of the NRPP architecture framework
- Identify the key elements of the operating model
- Highlight immediate next steps and asks of the Steering Committee

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DISCUSSION: Next Meeting



DISCUSSION: Next Meeting



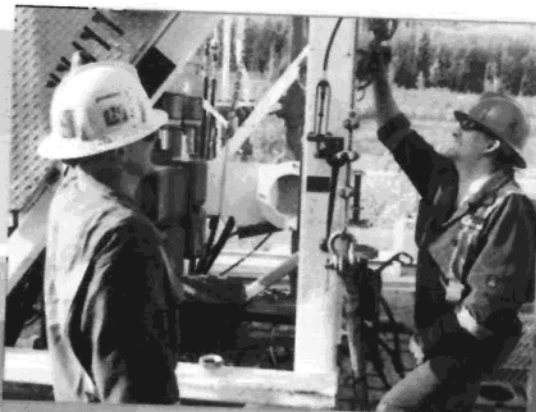
Call for Agenda Items

- s.17

Upcoming Meeting Schedule

- Wednesday, July 20 (in person)
- Wednesday, August 17
- Wednesday, September 21

Appendix



Page 093 to/à Page 094

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Jackson, Nicole NRTS:EX

From: Turner, Sara J NRTS:EX on behalf of Bangert, Wilf R NRTS:EX
Sent: Monday, June 27, 2016 11:26 AM
To: NRTS NRPP Steering Committee
Cc: NRTS NRPP Steering Committee Assistants; Grant, Nelson T NRTS:EX; s.22 NRTS:EX
Subject: MATERIALS ATTACHED: Monday's "Focus on Sector Operating Model" ADM Steering Committee meeting
Attachments: NRPP_SCMeeting_2016_06_27 -AGENDA.pdf; NRPP-SOM_ADM-Discussion-Deck_FINAL.PPTX; Appendix -NRS Authorization Workflow -Workshop-Proposal-v9.pptx; Appendix -NRS Authorization Workflow Model UN Information Sheet v2.docx
Categories: NRPP Steering Committee

Hello all,

Attached, you will find materials for this afternoon's meeting.

Regards,

Wilf Bangert

Assistant Deputy Minister | NRS Transformation & NRPP
Natural Resource Sector Transformation Secretariat
Phone: 250.387.6096 | Fax: 250.952.0821
(E): Wilf.R.Bangert@gov.bc.ca

Learn more: [Natural Resource Permitting Project](#)

From: Bangert, Wilf R NRTS:EX
Sent: Friday, June 24, 2016 4:20 PM
To: NRTS NRPP Steering Committee
Cc: NRTS NRPP Steering Committee Assistants; Grant, Nelson T NRTS:EX; s.22
Subject: Monday's "Focus on Sector Operating Model" ADM Steering Committee meeting

Hello ADM Steering Committee members,

As discussed at the last Steering Committee meeting, we have scheduled a meeting for this Monday (June 27th) to further discuss the Sector Operating Model and Authorization Workflow projects. Attached is the agenda for the meeting.

In the session, we will be asking you to validate the design principles that will set the direction for our effort and your engagement in these projects. This work will define the meaning of 'sector transformation' by documenting a model that will enable its implementation. It will identify overlaps, redundancies and other opportunities for leaning, standardizing and optimizing sector operations.

The meeting will also be covering a proposed NRS Authorization Workflow engagement model.

In addition to Monday's meeting we also have few other **key asks** from you:

Sector Operating Model (and Blueprint)

- Be available over the next 2-3 weeks for a 30 minute overview session on the blueprint and another 30 minute interview on the Sector Operating Model
- Nominate a Subject Matter Expert within your business area (at a decision-making level) who should be included in several design workshops (first workshop at end of July)

Authorization Workflows

- Nominate a Subject Matter Expert within your business area (at a decision-making level) who should be included in a five day Authorization Workflows workshop to be held late September /early October

Looking forward to the meeting and the discussions.

Regards,

Wilf Bangert

Assistant Deputy Minister | NRS Transformation & NRPP
Natural Resource Sector Transformation Secretariat
Phone: 250.387.6096 | Fax: 250.952.0821
(E): Wilf.R.Bangert@gov.bc.ca

Learn more: [Natural Resource Permitting Project](#)

Agenda

Topic	Time
Welcome and Introductions	10 mins, 1:00-1:10
Overview – Blueprint, Operating Model, and Process Workflow	20 mins, 1:10-1:30
Transformation Principles Discussion	20 mins, 1:30-1:50
Sector Operating Model	20 mins, 1:50-2:10
Authorization Workflow Engagement Model	20 mins, 2:10-2:30



Natural Resource Sector
Transformation Secretariat

Natural Resources Permitting Project

ADM Steering Committee:

Focus on Sector Operating Model



June 27, 2016

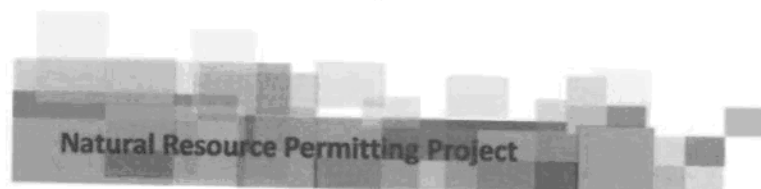
Expectations for Today’s Session

Outcomes of our session:

- ☐ Develop understanding of the Business Blueprint, Sector Operating Model and NRS Authorization Workflow approach
- ☐ Confirmation of Business Blueprint design principles
- ☐ Confirm engagement approaches

What we will cover today:

<input type="checkbox"/> Welcome and Introductions	10 minutes
<input type="checkbox"/> Overview: Business Blueprint, Sector Operating Model, and Authorization Workflow	20 minutes
<input type="checkbox"/> Transformation Principles Discussion	20 minutes
<input type="checkbox"/> Sector Operating Model	20 minutes
<input type="checkbox"/> Authorization Workflow Engagement Model	20 minutes



Our ask of you

- Be available for an interview
- Identify key people to participate in the operating model drafting for workshops and interviews
- Approve approach to business engagement

Transformation: Where we have come from and where we are at

We have consulted broadly across sector:

- 200 business members as part of business case
- Subject Matter Experts supporting initial process design
- Business Design Authority sector wide representation
- Business Leads and Subject Matter Experts from business areas currently working with NRPP

Business input has led to:

1. Development of transformation design principles
2. Development of a picture of how the business will operate in the future

Together these make up an **emerging future state** of the sector that is articulated in the Sector Business Blueprint, Operating Model and the NRS Authorization Workflow

NRS operations will be defined in incremental levels of detail, flowing from the Business Case



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Business Blueprint overview

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The Business Blueprint advances the Sector's vision and outlines future changes



Key Features

- All transactions and inquiries managed through one NRS window
- Clients are provided with activity based authorizations

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Review of the Transformation Design Principles

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NR Sector Operating Model



Sector Operating Model project context

- The Sector Operating Model project has started
- This effort is dependent on co-design and collaboration with key stakeholders from the across the sector

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Sector Operating Model Scope

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Your engagement is crucial to the Sector Operating Model development

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★ Interviews

30 Minutes

- Further detailed Blueprint socialization

30 Minutes

- Sector Operating Model interview

Key Outcomes

- Understand proposed direction for the NRS
- Your perspective on what is important for design
- ADM's nominate directors for Design Workshops

★ Design Workshops

3 Hours

- Specific delegates from your organizational area are nominated in the Sector Operating Model interviews to attend Design Workshops

Key Outcomes

- Validation of sector operating model designs

Blueprint & Sector Operating Model – Our ask



- Be available in the next two weeks for a 30 minute session on the Business Blueprint and another 30 minute interview on the Sector Operating Model work
- Nominate your decision makers who should be included in the Design Workshops going forward (first at end of July)

NRS Authorization Workflow Engagement Model



Standard Process Model - NRS Authorization Workflow

Purpose:

To develop a set of standard workflow (and supporting requirements) for processing and managing authorizations and obligations associated with the Natural Resource Sector

How NRS Authorization Workflow will be used:

The NRS Authorization Workflow establishes the foundation for how specific types of tasks are done in the sector for processing authorizations and obligations. They will be used to accelerate transformation and process modeling discussions with respective business areas.

Work done to date:

- Leveraged the process taxonomy work that was done in 2014 as the starting point.
- Builds on previous engagements with business areas (i.e. Integrated Decision Making, One Process, Crown Land Improvement Project) and many other initiatives.
- Documented a standard approach for specific sector activities (i.e. make a payment) using a series of business process models, business requirements, business rules, and use cases.

Next Steps:

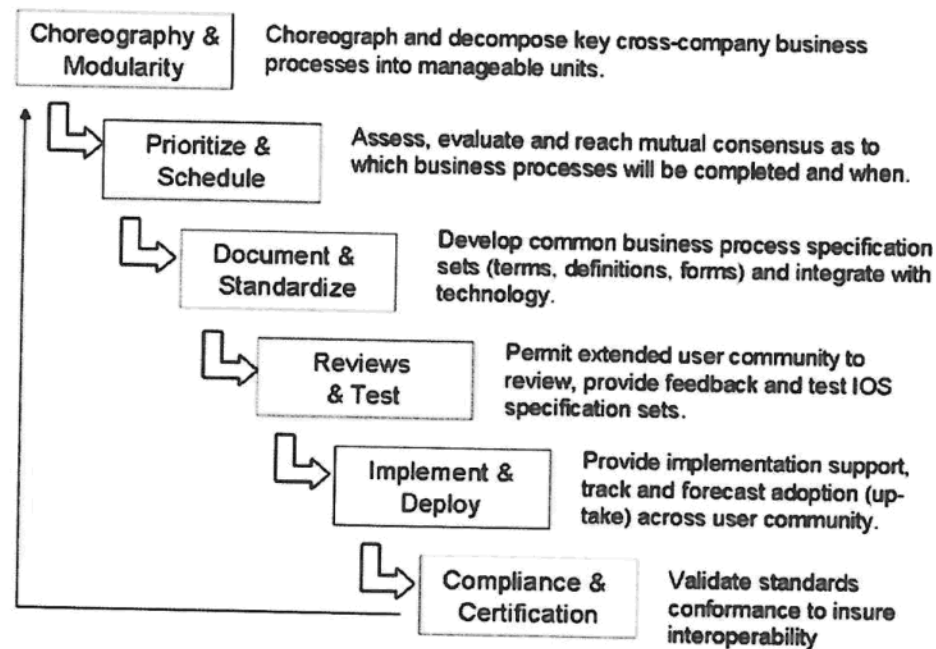
- Socialize in a workshop format the draft model with sector representatives for endorsement

Workshop Option 1: Model United Nations (UN)



- *Model United Nations (UN)* is a facilitated activity in which participants typically role-play delegates to the United Nations and simulate UN committees. Process is being adapted to support a facilitated engagement method that can be used for dealing with NRS sector wide issues. Specifically, endorsement of the NRS Authorization Workflow in an efficient and effective manner.

Workshop Option 2: International Standard Development Cycle (ISO)



- *The ISO Standard Development Cycle is a six step engagement process for gaining acceptance by stakeholders. The process may include pre-work for participants to gain a solid background on the issues requiring acceptance. The process allows the business areas to customize solutions based on their real unique needs, with input and review from other groups with a shared interest in the outcome. The engagement process would occur over multiple sessions spanning several weeks.*

Model UN vs. ISO: Pros and Cons

Option 1: Model UN

Pros

- Unique model that leverages established processes to solve complex issues
- Innovative process, new tool for the toolbox.
- Active consensus seeking process with high levels of stakeholder engagement
- Results oriented within a hard timeline

Cons

- Steeper learning curve for participants to fully onboard to the process
- Risk that this intensive process could lead to emotional engagement as issues are debated and resolved.

Option 2: ISO

Pros

- Industry standard process used to gain buy-in and consensus on business process changes
- Step by step model enables participant's to agree on one step before proceeding to next.

Cons

- Lengthier engagement process, leading to higher costs and a delay in delivering business benefits. May result in concurrent project work creating duplication as common workflow is missing.
- A process oriented approach

Recommended Workshop Format

Model UN: Provides a unique and robust model that can be implemented across government to engage stakeholders in the resolution of complex issues.



NRS Authorization Workflow Engagement Timelines

s.17

NRS Authorization Workflow ask

DRAFT



- Endorsement of the NRS Authorization Workflow engagement model.
- Five day workshop to be held in late September /early October 2016.
- Each Ministry to select and provide names of participants (the delegates) by July 15 to NRPP.
- Empower your delegates to make binding decisions on the workflow for your Ministry.
- Confirmation of your active involvement during the engagement workshop sessions.

Contact Details

DRAFT



If you have further questions on any of these topics, please reach out to Marcin Zaranski at Marcin.Zaranski@gov.bc.ca who will forward your inquiry to the appropriate party.

NRS Authorization Workflow Business Endorsement - Appendix

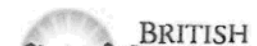


NRS Blueprint – Future State Model for the Sector

s.17

NRS Authorization Workflow

s.17



NRS Authorization Workflow – Sector Endorsement and Validation



- Unique engagement process proposed that will allow for the efficient, effective and sector wide endorsement.
 - Do we have all the attributes captured?
 - Do we have all process requirements identified?
 - Have we captured them correctly?
 - Agreement on the sequencing and dependencies - how/when they are used e.g. how a referral is done, how triage is handled in the future, etc.
 - Agreement on exceptions and how those will be handled.
- Maximize staff input now and minimize burnout by not needing to repeat the process for every authorization or creating duplicate processes.
- Focus on the process only, organizational design considerations will be captured and addressed at a later date

NRS Authorization Workflow - Workshop Format



- Format to be used is *Model United Nations (UN)*. It is a facilitated activity in which participants typically role-play delegates to the United Nations and simulate UN committees.
- All NRS Ministries are required to send representatives to the workshop (Aboriginal Relations and Reconciliation, Agriculture, Energy and Mines, Environment, Forest Lands & Natural Resource Operations, Natural Gas Development)
- Each Ministry decides on the composition and leadership of the delegation team they feel they need for adequate representation.
- An unlimited number of delegates is allowed per Ministry. Attendance and pre-work completion is mandatory before and for the duration of the workshop.
- Each Ministry is restricted to a single vote. There is no veto power. Delegates are fully empowered to make binding decisions about work flow process standardization.



NRS Authorization Workflow - Workshop Format



- Delegates must resolve all issues within the workshop format.
- Delegates may reach out to “experts” during the session for advice or clarification.
- A pre-work shop orientation and outline of preparation activities will be held in advance. This will occur in the July/August timeframe.
- Model UN is a format that has potential to address future sector wide decision making needs. An new tool for Learning Organization Practitioners to use.



Who should attend



Ministry teams should be composed of:

- Folks who are highly motivated to make the Natural Resource Sector “processes” work better
- Extroverted communicators and people connectors
- Introverted thought leaders and thinkers
- Natural leaders who lead by example and are well respected
- Open to compromise and comfortable with negotiation
- Creative problem solvers
- A diversity of backgrounds, locations or experiences in such areas as: clerical, policy, authorizations, compliance, management, finance, decision making, analysis, etc.
- ADM or DM participation/visibility during the event is important. Several options to achieve that goal are available such as:
 - “ADM of the day”
 - Opening and closing

How is Model UN structured? How does it work?

- A facilitated, structured process is used to guide the delegates through the engagement model UN process.
- There is a general assembly component:
 - Only voting delegates attend
 - Voting on resolutions prepared by committees
 - Decision making body for the process
 - Mandatory that voting delegate attends
 - Fixed time for debate and voting
 - A chairperson oversees the proceedings of the general assembly to ensure order and procedure is adhered to.

How is Model UN structured? How does it work?

There is a committee component that :

- Allows all delegates to participate and provide input on whatever topics have been identified.
- Only delegates with an interest on the topic need to attend
- Delegates review the proposed requirements in detail. They are free to propose changes and improvements to the draft processes. When the process has been fully reviewed, the group drafts a “resolution”
- The resolution outlines any conditions, assumptions, rationale as to why a process should be a particular way and that the group is recommending approval of the process that was reviewed.
- These resolutions are brought back to the general assembly so that all voting members can review the resolution and vote. If the resolution is “passed”, that piece of work has been endorsed. If not passed, the resolution is return to the “committee level” and further work is undertaken by the Committee
- Committee sessions are professionally facilitated and have a support team to assist

How is Model UN structured? How does it work?

- Process repeats until all aspects of the work flow have been reviewed, resolution prepared and voted on. Once all pieces have been voted on, a final confirmation vote is held so that the entire package is endorsed.

International Standards Development Model

1. Choreography and Modularity – Ratify to the conceptual model at a high level and agree upon terminology
2. Prioritize and Schedule - technical and business issues are raised as to what can easily be put into a Shared Service within the NRS Online Service offering for Authorization System and Engagement System.
3. Documentation and Standardization – follow-up workshop of the whole group to promote the products to a formal acceptance
4. Review & Test - Review and comment by groups on the results of Step 3.
5. Implementation and deploy – Deploy the processes into the environment
6. Compliance and Certification – recognizes that change over time and this new standard will be become the sector standard.

Time Lines



- By End of June: ADM Steering Committee endorsement of workshop approach
 - decision confirmed
- Mid July: Final workshop participant list supplied to NRPP by Ministries.
- Mid July-Aug 1: Distribute pre-work to attendees (delegates)
 - Model UN Orientation
 - Mechanics of the process
 - Simulations of simple Model UN process
 - Roles, responsibilities and expectations
 - Authorization matrix and first level of proposed authorizations processes
 - Request for input on services used in business area
 - Team assignments

Logistics & Budget



Transportation, Lodging & Meals: Ministry Responsibility

Location: Vancouver or Victoria if ADMs/Exec Leadership to attend - video conferencing of ADM/Exec Leadership into session is also an option.

Date: September 2016

Duration: Five-day workshop with extended hours during the session or option to hold second session for an additional five days.

Format: Model UN

NRS Authorization Workflow

Engagement Process

Model UN



What is Model UN?

- Format to be used is *Model United Nations (UN)*. It is a facilitated activity in which participants typically role-play delegates to the United Nations and simulate UN committees.
- Model UN has potential to address future sector wide decision making needs and is a new tool for Learning Organization Practitioners to use.

Why is the Workshop Needed?

- This unique engagement process will allow for the efficient, effective and sector-wide endorsement of NRS Authorization Workflow. The NRS Authorization Workflow provides a standardized workflow for authorizations and obligations for the natural resource sector. To achieve endorsement, the following questions needed to be addressed:
 - Do we have all the attributes captured?
 - Do we have all process requirements identified?
 - Have we captured them correctly?
 - Agreement on the sequencing and dependencies - how/when they are used e.g. how a referral is done, how triage is handled in the future, etc.
 - Agreement on exceptions and how those will be handled.
- Maximize staff input now and minimize burnout by not needing to repeat the process for every authorization or creating duplicate processes.
- Focus on the process only, organizational design considerations will be captured and addressed at a later date.

How Will It Work?

- Each Ministry decides on the composition and leadership of the delegation team they feel they need for adequate representation.
- An unlimited number of delegates are allowed per Ministry. Attendance and pre-work completion is mandatory before and for the duration of the workshop.
- All NRS Ministries are required to send representatives (delegates) to the workshop:
 - Aboriginal Relations and Reconciliation;
 - Agriculture;
 - Energy and Mines;
 - Environment;
 - Forest Lands & Natural Resource Operations, and;

NRS Authorization Workflow

Engagement Process

Model UN



- Natural Gas Development.
- Each Ministry is restricted to a single vote. There is no veto power. Delegates are fully empowered to make binding decisions about work flow process standardization.

Delegate Role and Responsibilities

- Delegates must resolve all issues within the workshop format.
- Delegates may reach out to “experts” during the session for advice or clarification.
- A pre-work shop orientation and outline of preparation activities will be held in advance. This will occur in the July/August timeframe.

Who Should Attend?

- Folks who are highly motivated to make the Natural Resource Sector “processes” work better.
- Extroverted communicators and people connectors.
- Introverted thought leaders and thinkers.
- Natural leaders who lead by example and are well respected.
- Open to compromise and comfortable with negotiation.
- Creative problem solvers.
- A diversity of backgrounds, locations or experiences in such areas as: clerical, policy, authorizations, compliance, management, finance, decision making, analysis, etc.
- ADM or DM participation/visibility during the event is important. Several options to achieve that goal are available.

NRPP Steering Committee Meeting: Focus on Sector Operating Model

Attendees		Regrets		
Ian Bailey, Wilf Bangert, Dominique Bohn, Wes Boyd, Denise Champion, Trish Dohan, Kevin Dickenson (for Mike Hykaway), Christian Kittleson, Ken Nickel (for Arif Lalani), Ines Piccinino, Fraser Marshall (for Peter Robb) Denise Rossander, Mark Zacharias, Adam Taylor, Philip Twyford, Terry Gunnina. Marcin Zaranski Guests: Nelson Grant, ^{s.22}		Michelle Carr, Tom Ethier, Mike Hykaway, Arif Lalani, Richard Manwaring, Peter Robb		
Meeting Agenda				
1. Welcome and Introductions 2. Overview – Blueprint, Operating Model, and Process Workflow 3. Transformation Principles Discussion 4. Sector Operating Model 5. Authorization Workflow Engagement Model				
Key Discussions				
<ul style="list-style-type: none">• Re-visiting the naming convention for the initiatives to ensure clear understand of their intent;• Interviews being held with sector ADM's (including key ADM's beyond the Steering committee membership) over the summer months to gather input into the initiatives;• Identification of Ministry decision makers by business area ADM's to participate in sector Operating Model initiative interviews and workshops;• Identification of Ministry decision makers by business area ADM's to participate in the sector Authorization Workflow initiative including a 5 day workshop early in the fall; and,• Adopting the "UN" Engagement model for the NRS Authorization Workflow Model workshop.				
Key Decisions				
No.	Decision Description			
1	Proceed with "UN" engagement model subject to feedback from GCPE staff.			
2	Proceed with Sector Operating Model work including interviews and workshops.			
Actions				
No.	Description	Owner	Due Date	Status**
1	Kevin Dickenson to send out list of attendees of Business Design Authority meetings.	Kevin Dickenson	July 29/16	Open
2	Nelson Grant to connect with Denise Champion regarding facilitation of workshop.	Nelson Grant	June 29/16	(Closed)
3	Each ministry to select and provide names of participants to NRPP.	All	July 15/16	Open

Jackson, Nicole NRTS:EX

From: Jackson, Nicole NRTS:EX
Sent: Tuesday, July 19, 2016 11:03 AM
To: NRTS NRPP Steering Committee
Cc: NRTS NRPP Steering Committee Assistants
Subject: MTG MATERIAL: July 20 NRPP Steering Committee

Importance: High

Categories: NRPP Steering Committee

Good morning Steering Committee members,

Materials for tomorrow's NRPP Steering Committee meeting can be found [here](#). Also included are Minutes from the June 15 meeting.

The agenda is as follows:

- Agenda and Minute Approval (5 mins)
- Review: Actions & Decisions (5 mins)
- Discussion: Morningstar Dashboard and s.17 (20 mins)
- s.12,s.17
- Decision: Project Executive Sponsor Committees (20 mins)
- Discussion: Project Deliverables and Timelines (20 mins)
- Update: Report Back from Project Board (10 mins)
- Discussion: Next Meeting: Call for Agenda Items / Upcoming Meeting Schedule (10 mins)

MEETING ROOM LOCATION: s.15

[Join By Phone](#)

s.15

**Online meeting details can be found in meeting invite*

Nicole Jackson

A/Strategic Initiatives Manager | NRS Transformation & NRPP

Natural Resource Sector Transformation Secretariat

Cell: 250.888.7165 | Fax: 250.952.0821

Learn more: [Natural Resource Permitting Project](#)

Meeting Minutes: Items Tracking

Project:	NRPP	Meeting Date:	7/20/2016
Meeting Title:	NRPP Steering Committee Meeting		

Attendees	Absent
Ian Bailey, Wilf Bangert, Wes Boyd, Michelle Carr (by phone), Trish Dohan, Mike Hykaway, Arif Lalani (by phone), Jim Schafthuizen (by phone for Rick Manwaring), Ines Piccinino (by phone), Amy Avila (by phone for Peter Robb), Denise Rossander, Jillian Carruthers (by phone for Philip Twyford), Nicole Jackson, Adam Taylor, Jeremy Burbee (for Marcin Zaranski) Guests: s.22	Bonnie Bates Gibbs, Denise Champion, Tom Ethier, Christian Kittleson, Rick Manwaring, Peter Robb, Philip Twyford, Mark Zacharias, Marcin Zaranski

Meeting Agenda

1. **Agenda and Minute Approval**
2. **Review Actions and Decisions**
3. **Morningstar Dashboard and** s.17
4. s.12,s.17
5. **Project Executive Sponsor Committees**
6. **Project Deliverables and Timelines**
7. **Report Back from Project Board**
8. **Next Meeting: Call for Agenda Items / Upcoming Meeting Schedule**

Key Discussions

Agenda

- Update on Common Finance if there is time left on agenda.

Minute Approval

- June 15 meeting minutes approved as circulated.

Review Actions and Decisions

- Agreement to cancel August 17 meeting and reconvene with Quarterly In-Person meeting on September 21.
 - Should anything important come up in the meantime, an update email will be sent to the committee.
- Actions updated (see below).

Morningstar Dashboard and

 s.17

(Presented by s.22 and Wilf Bangert)

Morningstar Dashboard

- s.17
- Financially on track with forecast s.12,s.17
s.12,s.17
- Correction needed to Morningstar Dashboard (slide 3) under Key Public Milestones: Notice of Work Bundle should read s.17
- s.17

.../2

Key Discussions continued

Morningstar Dashboard and s.17

continued

Overall Project Status Groupings and Calculations (Slides 4 and 5)

- s.17
- - The project categories are: Critical, High Weight, Medium Weight, Low Weight and Support.
- Defined rules for status criteria (and status indicators).
 - Feedback on Status Project Reporting is welcomed from NRPP Steering Committee members.
- s.17
 - Financial Reporting Tools to be added to September meeting agenda.

s.17

s.12

Project Executive Sponsor Committees

- At last meeting, committee endorsed adopting structure of ADM level Executive Sponsorship Committee for Project with multiple business areas. s.17
 - s.17
 - s.17
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Key Discussions continued

Project Executive Sponsor Committees continued

- Detailed review of list and updates as follows:
 - s.17
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- There is value for NRTS ADM to attend the various Executive Sponsor Committee meetings (when available).
- NRPP to provide logistical coordination and support functionality to the various committees but the committee groups will be responsible for reporting out through the NRPP Steering Committee as required (e.g., when decisions are required).
 - ❖ ACTION: NRPP to work on logistics of organizing meetings (coordination and support functionality), as well as report out details, and bring back to next meeting.
 - ❖ s.17

s.17

Sector Operating Model Workshop (5-day workshop in October)

- Thank you to those who provided participant names for workshop in October.
- For those who haven't submitted a name, can you please so we can start planning logistics for this week long event. Reminder email will follow.

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Key Discussions continued

Common Finance

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Next Meeting: Call for Agenda Items / Upcoming Meeting Schedule

- Next meeting: September 21 (in person).
- Call for Agenda items:
 - s.17 Release details (and possible demo).
 - s.12

Next Meeting

Location:	s.15	Date:	September 21, 2016 (QUARTERLY IN PERSON MEETING)
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No.	Mtg Date	Item Type*	Description	Owner	Due Date	Status **	Priority ***
74	July 20/16	A	NRPP to work on logistics of organizing meetings, including report out details, and bring back to next meeting.	Wilf Bangert	Sept 21/16	New	M
73	July 20/16	A	Discuss Financial Reporting Tools at next meeting.	Wilf Bangert	Sept 21/16	New	H
72	June 15/16	A	Canvas members for availability at August 17 meeting to determine if there will be quorum.	Nicole Jackson	July 20/16	Closed	M
71	June 15/16	A	NRPP Steering Committee members asked to read Sector Operating Model Project information (slides 24-27).	All	July 20/16	Closed	H
70	June 15/16	A	Schedule a special NRPP Steering Committee meeting to discuss Sector Operating Model and NRS Authorizations Workflows.	Marcin Zaranski	July 20/16	Closed	H
69	May 18/16	A	Set up meeting between Wilf Bangert, Trish Dohan, Wes Boyd, Denise Rossander, Ian Bailey, Denise Champion to discuss NRPP common component (e.g., common client/common finance) alignment to corporate initiatives such as MyGov.	Wilf Bangert	June 15/16	Closed	M

* Item Type: Action, Decision, Information, Parking Lot

** Status: New, Active, Delayed, Closed

*** Issue Severity: Severe is a Showstopper, High, Med, Low
Activity Priority: High, Med, Low, Future

NRPP Steering Committee

July 20, 2016



Agenda

Topic	Action	Presenter	Time
Agenda and Minute Approval	Review	All	5 mins, 2:30-2:35
Actions & Decisions	Review	All	5 mins, 2:35-2:40
Morningstar Dashboard and Key Performance Indicators	Discussion	Wilf Bangert	20 mins, 2:40-3:00
s.13,s.17	Update & Decision	Wilf Bangert	30 mins, 3:00-3:30
Project Executive Sponsor Committees	Decision	Wilf Bangert	20 mins, 3:30-3:50
s.17	Discussion	Wilf Bangert	20 mins, 3:50-4:10
Report Back from Project Board	Update	Wilf Bangert	10 mins, 4:10-4:20
Next Meeting: Call for Agenda Items / Upcoming Meeting Schedule	Discussion	All	10 mins, 4:25-4:30

DISCUSSION: Morningstar Dashboard and ^{s.17}



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s.12;s.17

DECISION: Project Executive Sponsor Committees

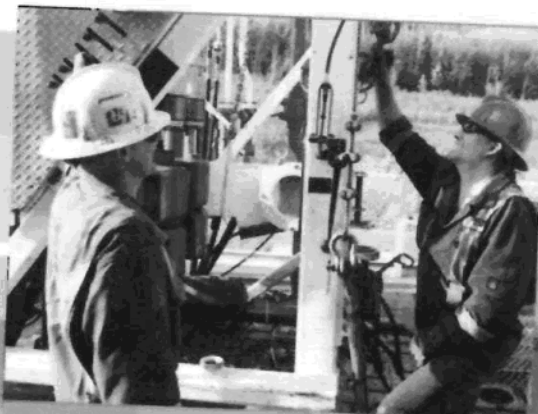


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DISCUSSION: Project Deliverables and Timelines

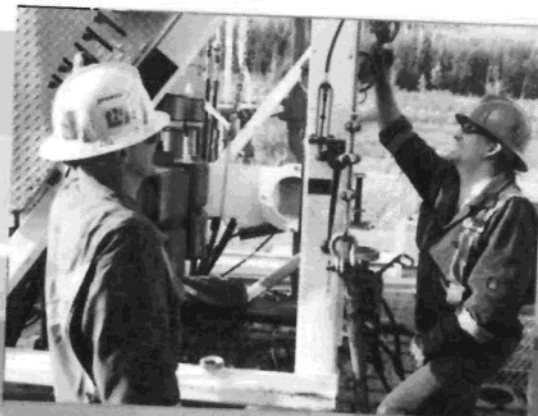


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UPDATE: Report Back from Project Board



DISCUSSION: Next Meeting



DISCUSSION: Next Meeting



Call for Agenda Items

Upcoming Meeting Schedule

- Wednesday, August 17
- Wednesday, September 21 (in person)

Jackson, Nicole NRTS:EX

From: Jackson, Nicole NRTS:EX
Sent: Tuesday, September 20, 2016 11:47 AM
To: NRTS NRPP Steering Committee
Cc: NRTS NRPP Steering Committee Assistants
Subject: MTG MATERIAL: September 21 NRPP Steering Committee

Importance: High

Good morning Steering Committee members,

Materials for tomorrow's NRPP Steering Committee meeting can be found [here](#) including Minutes from the July 20 meeting and Terms of Reference for the Regulatory Advisory Committee.

The agenda is as follows:

- Agenda and Minute Approval (5 mins)
- Review: Actions & Decisions (5 mins)
- Discussion: Introduction and Committee Purpose & Where We are Going (15 mins)
- s.12,s.17
- Discussion: Morningstar Dashboard (15 mins)
- s.17
- Update: Authorization Operating Model (10 mins)
- Discussion: Project Sponsor Committees (10 mins)
- Update: s.17 Release (10 mins)
- s.17
- Update: Report Back from Project Board (10 mins)
- Next Meeting: Call for Agenda Items (5 mins)

Members are encouraged to attend in person (extended quarterly meeting).

MEETING ROOM LOCATION: s.15

Join By Phone

s.15

Nicole Jackson

A/Strategic Initiatives Manager | **NRS Transformation & NRPP**

Natural Resource Sector Transformation Secretariat

Cell: 250.888.7165 | Fax: 250.952.0821

Learn more: [Natural Resource Permitting Project](#)

Meeting Minutes: Items Tracking

Project:	NRPP	Meeting Date:	9/21/2016
Meeting Title:	NRPP Steering Committee Meeting		

Attendees	Absent
Derek Rutherford (for Ian Bailey), Wilf Bangert, Bonnie Bates Gibbs, Wes Boyd, Rumon Carter (for Michelle Carr), Denise Champion, Trish Dohan, Ward Trotter (by phone for Tom Ethier), Mike Hykaway, Arif Lalani (by phone), Rick Manwaring (by phone), Fraser Marshall (for Ines Piccinino), Peter Robb (by phone), Denise Rossander, Philip Twyford (by phone), Nicole Jackson, Adam Taylor, Nelson Grant (by phone for Marcin Zaranski), Mark Zacharias	Ian Bailey, Michelle Carr, Tom Ethier, Marcin Zaranski
Guest: s.22	

Meeting Agenda

1. **Agenda and Minute Approval**
2. **Review Actions and Decisions**
3. **Introduction and Committee Purpose & Where We Are Going**
4. **s.12,s.17**
5. **Morningstar Dashboard**
6. **s.17**
7. **Authorization Operating Model**
8. **Project Executive Sponsor Committees**
9. **s.17 Release**
10. **Report Back from Project Board**
11. **Next Meeting: Call for Agenda Items**

Key Discussions

Agenda and Minute Approval

- No additions to agenda.
- Review of previous minutes moved to the end of the meeting.

Review of Actions and Decisions

- Review of action and decisions moved to the end of the meeting.

Introduction and Committee Purpose & Where We Are Going

- s.17
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s.17

s.12,s.17

Morningstar Dashboard

- s.17

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s.12,s.17

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Key Discussions continued

Authorization Operating Model

- Linked to upcoming Authorization Workshop.
- Clarity on upcoming workshop needed (such as who should attend, how many staff, voting structure).
 - ❖ ACTION: Follow-up email to NRPP Steering Committee to clarify participation/involvement, key messages and action required.

Report Back from Project Board

- s.17
-

Project Executive Sponsor Committees

- See above.

s.17 Release

- Deferred due to lack of time.

Next Meeting: Call for Agenda Items

- Call for agenda items by email.

Minute Approval

- Deferred due to lack of time.

Review Actions and Decisions

- Deferred due to lack of time.

Next Meeting

Location:	s.15	Date:	October 19, 2016
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No.	Mtg Date	Item Type*	Description	Owner	Due Date	Status* *	Priority ***
75	Sept 21/16	A	Follow-up email to NRPP Steering Committee members clarifying request for participation at October 24-28 Authorization Workflow Workshop.	Wilf Bangert	Oct 3/16	New	H
74	July 20/16	A	NRPP to work on logistics of organizing meetings, including report out details, and bring back to next meeting.	Wilf Bangert	Sept 21/16	Open	M
73	July 20/16	A	Discuss Financial Reporting Tools at next meeting.	Wilf Bangert	Sept 21/16	Open	H

* Item Type: Action, Decision, Information, Parking Lot

** Status: New, Active, Delayed, Closed

*** Issue Severity: Severe is a Showstopper, High, Med, Low
Activity Priority: High, Med, Low, Future

NRPP Steering Committee

September 21, 2016



Agenda

Topic	Action	Presenter	Time
Agenda and Minute Approval	Review	All	5 mins, 2:30-2:35
Actions & Decisions	Review	All	5 mins, 2:35-2:40
Introduction and Committee Purpose & Where We Are Going	Discussion	Wilf Bangert, Mark Zacharias	15 mins, 2:40-2:55
s.17	Update	Wilf Bangert	20 mins, 2:55-3:15
Morningstar Dashboard	Discussion	Wilf Bangert	15 mins, 3:15-3:30
s.17	Discussion	Wilf Bangert	10 mins, 3:30-3:40
Authorization Operating Model	Update	Andrew Medd	10 mins, 3:40-3:50
Project Sponsor Committees (Logistics and Reporting Out)	Discussion	Wilf Bangert	10 mins, 3:50-4:00
s.17 Release	Update	Wilf Bangert	10 mins, 4:00-4:10
Regulatory Advisory Committee	Information	Nelson Grant	5 mins, 4:10-4:15
Report Back from Project Board	Update	Wilf Bangert	10 mins, 4:15-4:25
Next Meeting: Call for Agenda Items			5 mins, 4:25-4:30

DISCUSSION: NRPP Steering Committee Purpose & Where We Are Going



NRS 2014/15 Transformation Plan

OUR VISION

Our renewed vision builds on the success of *One Land Base, One Land Manager*

While the vision of One Land Base, One Land Manager was successful in helping to create a sector approach, many found the wording did not entirely resonate with the mandates, services and focus of all the ministries within the sector.

Having held employee focus groups with representatives from all ministries and with direction from the NRS Board, our updated vision is set out below:

THE NRS VISION		
A prosperous future for all British Columbians through sustainable economic development and shared leadership of natural resources		
SHARED NATURAL RESOURCES	SHARED LEADERSHIP	SHARED FUTURE
<i>including...</i>	<i>by...</i>	<i>benefiting...</i>
Water, Air and Land Flora and Fauna including: Fish and Wildlife Plants and Forests Agriculture Minerals and Energy Archeological and Ethnohistoric Heritage	Ministry of Aboriginal Relations and Reconciliation Ministry of Agriculture Ministry of Energy and Mines Ministry of Environment and Environmental Assessment Office Ministry of Forests, Lands and Natural Resource Operations Ministry of Natural Gas Development	Families and Communities Businesses, Proponents and Clients First Nations Future Generations Natural Resource Sector Employees BC Government and its Partners, Suppliers and Investors

Shared resources provide the foundation of economic, social and environmental sustainability. By fusing our purpose and effort we will create a shared future that provides lasting benefits to all British Columbians.

Transformation to Achieve the Vision

The ***Natural Resource Permitting Project*** (NRPP), a key initiative enabling NRS Transformation, is a series of projects designed to align legislation, processes, people and technology for the integrated management of B.C.'s natural resources.

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Page 170 to/à Page 175

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s.12;s.17

DISCUSSION: Morningstar Dashboard



Page 177 to/à Page 184

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s.12;s.17

UPDATE: Authorization Operating Model



Significant Progress has been made on the Authorization Operating Model



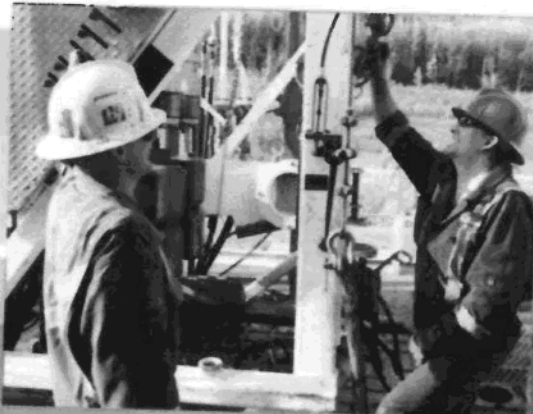
s.17

Overview of the Authorization Operating Model



s.17

DISCUSSION: Project Sponsor Committees (Logistics and Reporting Out)



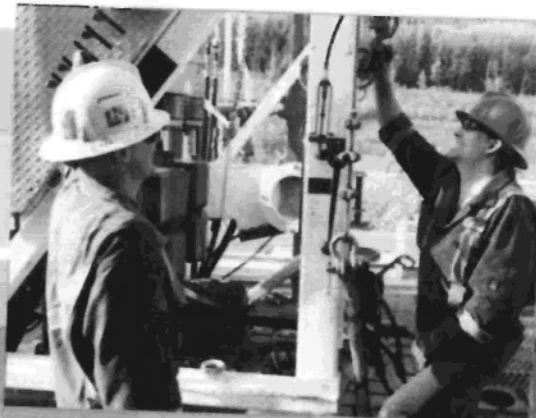
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s.17

UPDATE: ^{s.17}

Release



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Release



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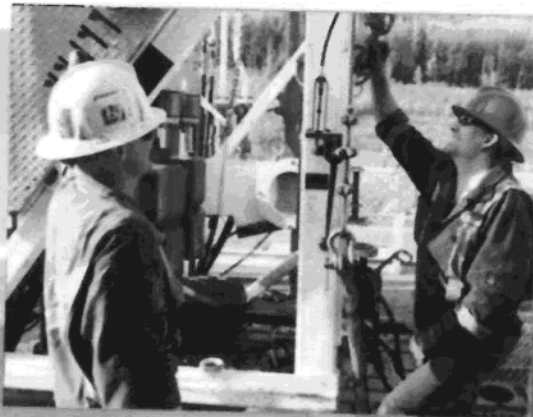
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UPDATE: Report Back from Project Board



Next Meeting: Call for Agenda Items



Jackson, Nicole NRTS:EX

From: Jackson, Nicole NRTS:EX
Sent: Tuesday, October 18, 2016 11:38 PM
To: NRTS NRPP Steering Committee; NRTS NRPP Steering Committee Assistants
Cc: Jackson, Nicole NRTS:EX
Subject: MTG MATERIAL: October 19 NRPP Steering Committee

Importance: High

Categories: NRPP Steering Committee

Steering Committee members,

Materials for tomorrow's NRPP Steering Committee meeting can be found [here](#) including Minutes from the July 20 and September 21 meetings.

The agenda is as follows:

- Agenda and Minute Approval (10 mins)
- Review: Actions & Decisions (5 mins)
- Discussion/Approval: Morningstar Dashboard (20 mins)
- Decision: s.17 Release – Go/No Go (10 mins)
- Update: Report Back from NR Board (20 mins)
- Update: Project Sponsor Committees (15 mins)
- Update: Report Back from Project Board (5 mins)
- Next Meeting: Call for Agenda Items (5 mins)

MEETING ROOM LOCATION: | s.15

Join By Phone

s.15

Nicole Jackson

A/Strategic Initiatives Manager | **NRS Transformation & NRPP**
Natural Resource Sector Transformation Secretariat
Cell: 250.888.7165 | Fax: 250.952.0821

Meeting Minutes: Items Tracking

Project:	NRPP	Meeting Date:	10/19/2016
Meeting Title:	NRPP Steering Committee Meeting		

Attendees	Absent
Wilf Bangert, Bonnie Bates Gibbs, Michelle Carr (by phone), Denise Champion (by phone), Trish Dohan (by phone), Keith Thomas (by phone for Tom Ethier), Mike Hykaway (by phone), Jody Ryall (by phone for Arif Lalani), Fraser Marshall (for Ines Piccinino), Morningstar Pinto, Peter Robb (by phone), Denise Rossander, Nicole Jackson (by phone), Adam Taylor, Marcin Zaranski, Mark Zacharias	Ian Bailey, Wes Boyd, Tom Ethier, Arif Lalani, Rick Manwaring, Ines Piccinino, Philip Twyford

Meeting Agenda
<ol style="list-style-type: none"> 1. Agenda and Minute Approval (July 20 and September 21) 2. Review Actions and Decisions 3. Morningstar Dashboard 4. s.17 Release – Go/No Go 5. Report Back from NR Board 6. Project Executive Sponsor Committees 7. Report Back from Project Board 8. Next Meeting: Call for Agenda Items

Key Discussions

Agenda and Minute Approval

- No additions/changes/updates to agenda.
- Deferred approval of July 20 and September 21 minutes as meeting materials went out late the evening prior. Should anyone have any comments or changes, please send them directly to Wilf Bangert.

Review of Actions and Decisions

- See below for updated action and decision.

Morningstar Dashboard

- s.17

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ENDORSEMENT: NRPP Steering Committee approved October Morningstar Dashboard.

s.17

Release – Go/No Go

- Seeking decision to Go Live.
- s.17

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Key Discussions continued

s.17 Release – Go/No Go continued

- s.17

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ENDORSEMENT: NRPP Steering Committee approval for s.17 **Release Go Live.**

- s.17
- Steering Committee members advised to update their Deputy Minister (status and affected business areas)
- s.17

Report Back from NR Board

- Highlights of deck taken to NR Board were discussed.
- Wilf Bangert had individual pre-briefs with sector Deputy Minister's and incorporated feedback.
- s.17

s.17

Project Executive Sponsor Committees

- Update on each project status provided in Morningstar Dashboard portion of meeting.
- Some teams have been meeting while others still need to be set up.
- NRPP Steering Committee members asked to review the list of sponsors.

ACTION: Wilf Bangert to resend Michelle Carr the list of project capabilities (from September 21 meeting).

Report Back from Project Board

- s.17

Next Meeting: Call for Agenda Items

- Call for agenda items:
 - s.17
 - Any other items can be forwarded to Wilf Bangert.

Next Meeting

Location:	s.15	Date:	November 16, 2016 (QUARTERLY IN PERSON MEETING)
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No.	Mtg Date	Item Type*	Description	Owner	Due Date	Status* *	Priority ***
75	Sept 21/16	A	Follow-up email to NRPP Steering Committee members clarifying request for participation at October 24-28 Authorization Workflow Workshop. <u>Notes:</u> Nelson Grant sent email to Steering Committee members on October 3.	Wilf Bangert	Oct 3/16	Closed	H
74	July 20/16	A	NRPP to work on logistics of organizing meetings, including report out details, and bring back to next meeting. <u>Notes:</u> For discussion at October 19 meeting.	Wilf Bangert	Sept 21/16	Closed	M
73	July 20/16	A	Discuss Financial Reporting Tools at next meeting. <u>Notes:</u> If anyone is interested in a demo of the financial modelling tools, contact Adam Taylor.	Wilf Bangert	Sept 21/16	Closed	H

* Item Type: Action, Decision, Information, Parking Lot

** Status: New, Active, Delayed, Closed

*** Issue Severity: Severe is a Showstopper, High, Med, Low
Activity Priority: High, Med, Low, Future

NRPP Steering Committee

October 19, 2016



Agenda

Topic	Action	Presenter	Time
Agenda and Minute Approval (July 20 and Sept 21)	Review	All	10 mins, 2:00-2:10
Actions & Decisions	Review	All	5 mins, 2:10-2:15
Morningstar Dashboard	Discussion / Approval	Wilf Bangert	20 mins, 2:15-2:35
s.17 Release – Go/No Go	Decision	Marcin Zaranski	10 mins, 2:35-2:45
Report Back from NR Board	Update	Wilf Bangert	20 mins, 2:45-3:05
Project Sponsor Committees (Logistics and Reporting Out)	Update	Wilf Bangert	15 mins, 3:05-3:20
Report Back from Project Board	Update	Wilf Bangert	5 mins, 3:20-3:25
Next Meeting: Call for Agenda Items			5 mins, 3:25-3:30

DISCUSSION: Morningstar Dashboard



Morningstar Dashboard – October 2016

s.12,s.17



DISCUSSION: Morningstar Dashboard

s.12,s.17



DECISION: ^{s.17}

Release – Go/No Go



s.17

Release – Go/No Go



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Release Evaluation Criteria



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Release Update: ^{s.17}



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UPDATE: Report Back from NR Board



DISCUSSION: Project Sponsor Committees



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UPDATE: Report Back from Project Board



Next Meeting: Call for Agenda Items

