



CONSERVATION OUTDOOR RECREATION EDUCATION ((CORE)
BC Wildlife Federation and BC Environment
Agreement in Principal

The signatures of the parties shown below indicate agreement in principal to the transfer of the delivery of the Conservation Outdoor Recreation Education (CORE) program from the Wildlife Branch to the BC Wildlife Federation subject to a final written agreement signed at the time of the transfer. It is agreed that the transfer take place on or about the 5th of January, 1998, and will be based upon the following objectives and functions and any such other detail that may be added to the final written agreement signed by both BC Environment and the BC Wildlife Federation.

Objectives: It is the objective of the Ministry to;

1. reduce or eliminate staff time and fiscal support currently required for the administration and delivery of CORE program,
2. enter into a written agreement with the BCWF to deliver CORE on a cost recovery basis,
3. maintain the legislated requirement for the successful completion of written and practical CORE examinations as a prerequisite for obtaining a BC Resident Hunter Number card and resident hunting licence,
4. maintain student options for program completion of either the successful completion of a course of instruction and examinations or the successful challenge of the examinations,
5. retain right of approval for examiner and testing standards, testing procedure and the content of the examinations,
6. require ease of program accessibility and completion within a reasonable time and cost to the public,
7. ensure accurate current records are maintained for the monitoring of examiner activity, testing and student data. Ensure those records are available to BC Environment on request and that the record of an individual's graduate status is accessible to that person for the verification of program completion.

Functions considered for transfer to the BCWF

On the basis of user pay the BCWF will:

1. provide leadership and guidance to examiners and students so that each are motivated toward achieving program goals and objectives and understand his or her role within the program,
2. qualify and maintain active certified examiners throughout the province at locations reasonably accessible to the public,
3. monitor examiner records and examination practices, maintain and require of examiners the application of established program procedures and standards,
4. provide the public information concerning; access to instructional material, courses, examinations and fees,
5. supply examiners with materials for teaching, testing and creating a record of testing activity and successful students,
6. by means of the examiners, provide the student graduate certificate to successful students in a timely manner,
7. receive student registration forms from examiners, create an indexed form file. Key punch form data to make a retrievable electronic record. At regular intervals, make the indexed file and the electronic record available to BC Environment for storage and retrieval. Provide a means for the public on an individual basis to contact BCWF to verify recent personal standing from graduate information not yet in Ministry records.

G. J. B. B. B.
for BC Environment

date 9-2-82

D. W. W.
for BC Wildlife Federation

date March 26/1982

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN
THE MINISTRY OF WATER, LAND AND AIR PROTECTION , FISH AND
WILDLIFE RECREATION AND ALLOCATION BRANCH (FWRA)**

**AND
THE BRITISH COLUMBIA WILDLIFE FEDERATION (BCWF)**

II. PURPOSE

The purpose of this MOU is to confirm a partnership agreement between the MWLAP and BCWF in the development, delivery and administration of British Columbia's Conservation and Outdoor Recreation Education (CORE) program.

A. BACKGROUND

The purpose of CORE is to ensure that residents wanting to hunt in British Columbia have an adequate knowledge of hunting related subjects and competence in firearms safety. In 1974, CORE became a legislated requirement for British Columbia residents before obtaining a first hunting licence. Graduation from the CORE program requires successful completion of two exams, a written exam on subjects as laid out in regulation and a practical firearms handling test.

In 1997, government looked to an outside agency to operate the CORE program on the government's behalf. The BCWF was viewed as the organization in the best position to improve services to clients and to share the stewardship required for the continued development of safe, conservation oriented hunters.

An Agreement in Principle was signed between the government and the BCWF November 26, 1997. A Hunter Safety Training Regulation and CORE operating standards (procedures) were established in 1998 and 1999 respectively. Effective March 1, 1998, the BCWF was appointed as the designated agency to operate the CORE program.

PRINCIPLES

This MOU recognizes the mutual interests of the two parties in providing new hunters with the necessary safety and outdoors information to commence hunting in British Columbia

CORE will remain a legal requirement for obtaining a BC Resident Hunter Number card and resident hunting licence.

FWRA will take the leadership role in overall CORE program policy, procedures and legislation, in partnership with BCWF, while BCWF will be responsible for the operation of the CORE program with the support of FWRA.

FWRA and BCWF will cooperate in the continual development, improvement and delivery of the CORE program at a level sufficient to fulfill statutory responsibilities and achieve a high quality, accessible, and cost effective CORE program.

This MOU promotes the management of the CORE program in a manner that will permit both parties to develop and promote hunter and hunting education throughout British Columbia. BCWF will develop and promote the CORE program through the membership of the BCWF and to the public at large. The MWLAP will promote hunter and hunting education to the public through the Hunting and Trapping Regulations synopsis and the Ministry website.

Nothing in this MOU alters the legislatively mandated roles, responsibilities and duties of any of the signatories.

ROLE OF FWRA/MWLAP

MWLAP is responsible for legislation, policy and procedures related to the CORE program. MWLAP will ensure that students have the option to either successfully complete a course of instruction and examinations or successfully challenge the examinations.

MWLAP will approve examiner and testing standards, testing procedure, content of examinations and official logos of the CORE program.

MWLAP will assign a provincial CORE coordinator to oversee the operation of the CORE program by the BCWF and to provide assistance to the BCWF CORE program manager as required.

ROLE OF BCWF:

The BCWF is the designated agency to operate the CORE program on behalf of MWLAP.

The BCWF will assign a Program Manager for Hunter Safety and CORE who will be responsible for the operation of the CORE program.

The BCWF will operate the CORE program under the direction of the Director of Wildlife for the MWLAP and in accordance with the Wildlife Act, CORE Policy and CORE standards.

The BCWF will provide leadership and guidance to examiners and students so that each are motivated toward achieving program goals and objectives and understand his or her role within the program

The BCWF will maintain complete, accurate and current records including records of certified examiners, records of graduate students, inventories of firearms and dummy ammunition in accordance with applicable legislation.

The BCWF will ensure examiner and student records are available to MWLAP on request and that the record of an individual's graduate status is accessible to that person for the verification of program completion.

The BCWF will ensure confidentiality, security and appropriate handling of student information, files and personal information in accordance with current legislation and

legal requirements (e.g. Personal Information Protection Act, Freedom of Information and Protection of Privacy Act)

COMMUNICATION/MEETINGS

The parties agree to keep each other informed of issues of mutual interest.

COSTS

No government funding is available to fund the CORE program. Administration fees will be set by regulation at a level sufficient to operate the CORE program and not be onerous to students.

The costs of administering the CORE program will be the responsibility of the BCWF. BCWF will be compensated for these costs through charging administrative fees to the students of the CORE program (as per regulation).


The BCWF will maintain revenue and expense statistics for the CORE program and provide same to FWRA on request.

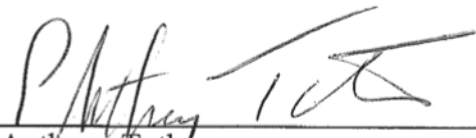
DISPUTE RESOLUTION

The parties agree to pursue methods of dispute resolution that will ensure the timely resolution of disagreements before negative impacts on the MOU occur. Dispute resolution will be conducted by appropriate staff. Should resolution not be possible, the parties agree to bring the issue forward to higher level staff to resolve the issue.

V. PERIOD OF AGREEMENT AND MODIFICATION/TERMINATION

This Agreement will become effective when signed by all parties. MWLAP may terminate this Agreement if BCWF is found not to have adhered to the requests of the Director of Wildlife and/or have not adhered to the Wildlife Act and/or CORE standards. Termination of this agreement would require providing one hundred twenty (120) days written notice to the other party.


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Dated Signed: May 4/05

Date Signed: May 4/05