

FW_ Lytton Funding Supports.msg.ics

From: Scott-Moncrieff, Matthew FLNR:EX s.15
To: Jestico, Ben FLNR:EX <Ben.Jestico@gov.bc.ca>
Sent: August 12, 2021 4:03:23 PM PDT
Received: August 12, 2021 4:03:00 PM PDT
Priority: Normal (5)
Calendar Item Type: REQUEST

-----Original Appointment-----

From: Lachman, Kathy FLNR:EX <Kathy.Lachman@gov.bc.ca>

Sent: August 12, 2021 1:39 PM

To: Lachman, Kathy FLNR:EX; Scott-Moncrieff, Matthew FLNR:EX

Subject: Lytton Funding Supports

When: August 13, 2021 9:00 AM-9:30 AM (UTC-08:00) Pacific Time (US & Canada).

Where: Microsoft Teams Meeting

Microsoft Teams meeting

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s.15

Canada, Victoria

Phone Conference ID: s.15

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s.15

RE: Lytton - ec dev/business recovery capacity

From: Scott-Moncrieff, Matthew FLNR:EX
To: Derek Baker <derek@northernddevelopment.bc.ca>
Sent: August 20, 2021 11:59:35 AM PDT
Attachments: image009.png, image011.png, image012.png, image002.png, image010.png, image008.png
Good morning Derek,

I hope your summer is going well. I am the A/Director of Rural Policy and Programs, working with Lori Henderson at the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD). I think we met a few years ago at the NDIT offices in Prince George.

I am just following up on the email conversation between Lori and Joel regarding capacity support for the Village of Lytton. If possible, could you send me some details on the funding that the Village of Lytton is eligible for through the economic development capacity building program? We will pass this information on to our colleagues at Emergency Management BC to start the conversation with Lytton about accessing this support.

Let me know if you have any questions or if you would like to chat further about this request.

Thanks!

Matthew Scott-Moncrieff

A/Director
Rural Policy and Program Branch
Ministry of Forests, Lands, Natural Resource Operations and Rural Development
Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

From: Joel McKay <joel@northernddevelopment.bc.ca>
Sent: August 20, 2021 8:24 AM
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Cc: Derek Baker <derek@northernddevelopment.bc.ca>; Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: RE: Lytton - ec dev/business recovery capacity

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Lori,

Thanks for the heads up. On our side, s.22 but I've looped our Director, Economic Development Derek Baker in here. Derek leads our economic development capacity building program so would be integral to any conversations on how we can help Lytton access its capacity funding.

Chat soon.

Joel McKay

Chief Executive Officer
Phone 250-561-2525
joel@northernddevelopment.bc.ca



Northern Development Initiative Trust
301-1268 Fifth Avenue, Prince George BC V2L 3L2
northernddevelopment.bc.ca | lovenorthernbc.com |



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From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Sent: August 19, 2021 5:57 PM
To: Joel McKay <joel@northerndevelopment.bc.ca>
Cc: Felicia Magee <felicia@northerndevelopment.bc.ca>; Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: Lytton - ec dev/business recovery capacity

Hi Joel,

I spoke with my EMBC colleague (Julia lwama) who's coordinating overall recovery in Lytton, re: our interest/willingness to sit down with the Village and discuss how to help with their capacity needs for ec recovery. EMBC is having frequent conversations with the Village, and will be on the ground next week for further recovery work (including discussing capacity needs in other immediate areas).

Julia anticipates that the Village will be interested in meeting with you and us to discuss their ec/business recovery capacity needs, and will raise it with the CAO next week with the intent to coordinate a call that will include the CAO, ND, us and EMBC. This call may happen as early as late next week, but it will really depend on the Village's availability and interest.

Just wanted to give you a heads up on this in case you see a meeting invite come from EMBC/Julia. Will keep you posted.

Thx,
Lori

FW: Lytton - ec dev/business recovery capacity

From: Scott-Moncrieff, Matthew FLNR:EX
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>, Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>, Lachman, Kathy FLNR:EX <Kathy.Lachman@gov.bc.ca>
Sent: August 24, 2021 4:06:41 PM PDT
Attachments: image004.png, image006.png, image008.png, image001.png, image007.png, image005.png, image003.png
FYI

Matthew Scott-Moncrieff
Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

From: Derek Baker <derek@northerndevelopment.bc.ca>
Sent: August 24, 2021 4:04 PM
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: RE: Lytton - ec dev/business recovery capacity

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Matthew. The Village of Lytton is eligible to apply to our economic development capacity building program. This program provides \$50,000 to local governments to create/support an economic development position within the municipality. In circumstances where the community cannot justify hiring an EDO or similar position we allow them to dedicate the funds towards economic development activities that we approve of.

In 2021 the Village did not access this program so it is conceivable that they could access all or some of the funds to aid in the economic recovery of the community. In order to access these funds its critical that the community establish multiple economic recovery activities/projects that are detailed, budgeted and well thought out, as the program does not provide 'blanket approvals'

Happy to discuss this in more detail and would welcome a chance to connect directly with the Village when the time is appropriate.

Best regards,

Derek Baker
Director, Economic Development
derek@northerndevelopment.bc.ca



Northern Development Initiative Trust
301-1268 Fifth Avenue, Prince George BC V2L 3L2
northerndevelopment.bc.ca



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From: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>

Sent: Friday, August 20, 2021 12:03 PM
To: Derek Baker <derek@northerndevelopment.bc.ca>
Subject: RE: Lytton - ec dev/business recovery capacity

Good morning Derek,

I hope your summer is going well. I am the A/Director of Rural Policy and Programs, working with Lori Henderson at the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD). I think we met a few years ago at the NDIT offices in Prince George.

I am just following up on the email conversation between Lori and Joel regarding capacity support for the Village of Lytton. If possible, could you send me some details on the funding that the Village of Lytton is eligible for through the economic development capacity building program? We will pass this information on to our colleagues at Emergency Management BC to start the conversation with Lytton about accessing this support.

Let me know if you have any questions or if you would like to chat further about this request.

Thanks!

Matthew Scott-Moncrieff

A/Director
Rural Policy and Program Branch
Ministry of Forests, Lands, Natural Resource Operations and Rural Development
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Cc: Derek Baker <derek@northerndevelopment.bc.ca>; Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
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Hi Lori,

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Chat soon.

Joel McKay
Chief Executive Officer
Phone 250-561-2525
joel@northerndevelopment.bc.ca



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Just wanted to give you a heads up on this in case you see a meeting invite come from EMBC/Julia. Will keep you posted.

Thx,
Lori

Previous RD Funding Note

From: Scott-Moncrieff, Matthew FLNR:EX
To: Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>, Audet, Sarah FLNR:EX
<Sarah.Audet@gov.bc.ca>
Sent: November 3, 2021 2:04:33 PM PDT
Attachments: 265703_DN_FY2122 Rural Development Funding.docx
Hi Sarah and Jim,

Attached is the previous decision note I referenced in our call.

Let me know if you have any questions.

Thanks!

Matthew Scott-Moncrieff

A/Director

Rural Policy and Program Branch

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

BRIEFING NOTE FOR DECISION

DATE: July 12, 2021

PREPARED FOR: Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations and Rural Development

ISSUE: Minister's approval is required to allocate up to \$19.5M of remaining rural development funding in FLNRORD base budget for FY2021/22.

RECOMMENDED OPTION:

s.13

BACKGROUND:

- The Rural Dividend Program (RDP) was established in 2016 to assist rural communities to reinvigorate and diversify their local economies. The program also included a "Special Circumstances" stream to provide urgent funding to communities impacted by the loss of a main employer or the impacts of a natural disaster.
- The RDP delivered up to \$25M in annual funding (2016-2019) with five intakes completed, 1,326 applications received, and \$126M in funding requested. In total, 857 projects were approved and over \$72M allocated to community-led projects.
- In 2019, the RDP was suspended and \$42M (over three fiscal years) reallocated to a \$69M package to support forest workers and communities impacted by mill closures in BC's Interior. This process has left \$19.5M in unallocated funding in FLNRORD's base budget for FY21/22.
- The COVID-19 pandemic impacted rural communities with job and revenue losses resulting from reduced industrial operations and mandatory business shutdowns. The economic impacts are amplifying challenges caused by forest sector closures, wildfires and floods.
- In 2020, CERIP was delivered by the Ministries of Municipal Affairs (MUNI), Tourism, Arts and Culture (TAC), Children and Family Development (MCFD), and FLNRORD as part of the Stronger BC Recovery Plan.
- The CERIP RER stream, administered by FLNRORD's Rural Policy and Programs Branch (RPP), was allocated \$20M in new funding to support shovel-ready projects to further recovery from the economic impacts of COVID-19.
- The CERIP intake ran October 1st - 29th 2020, with the RER stream receiving 148 applications for a total funding request of \$88M (\$68M oversubscribed). It provided a total of \$20M to 38 projects that will create an estimated 348 jobs.

DISCUSSION:

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OPTIONS:

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Approved / Not Approved

Signature
Honourable Katrine Conroy, Minister,
FLNRORD

Date

PREPARED BY:

Diogo Oliveira
Senior Policy Analyst
Rural Policy and Programs Branch
(236) 478-2306

REVIEWED BY:

| | Initials | Date |
|------------------|----------|---------------|
| DM | Rm | 2021-07-28 |
| Associate DM | | |
| DMO | | |
| ADM | sf | July 19, 2021 |
| Program Dir/Mgr. | LH | July 16, 2021 |

RE: Previous RD Funding Note

From: Audet, Sarah FLNR:EX <Sarah.Audet@gov.bc.ca>
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>, Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
Sent: November 3, 2021 3:23:11 PM PDT
Attachments: DN_Lytton Initial Recovery Support.docx
Hi Jim,

This is as far as I got. Sorry it's not much!

I'm out. Good luck on this

Sarah Audet (she/her)
778-974-5805

Working with respect on the territories of the Lekwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

From: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 3, 2021 2:05 PM
To: Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>; Audet, Sarah FLNR:EX <Sarah.Audet@gov.bc.ca>
Subject: Previous RD Funding Note

Hi Sarah and Jim,

Attached is the previous decision note I referenced in our call.

Let me know if you have any questions.

Thanks!

Matthew Scott-Moncrieff
A/Director
Rural Policy and Program Branch
Ministry of Forests, Lands, Natural Resource Operations and Rural Development
Tel. 778-974-4492

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Page 013 of 191 to/à Page 014 of 191

Withheld pursuant to/removed as

s.13

RE: Previous RD Funding Note

From: Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 3, 2021 4:16:09 PM PDT
Attachments: IN Lytton Recovery Support Note JJ edits.docx
Hi Matt,

See attached. I know you wanted to add some info about 250K of additional funds so I left some space for it.

-Jim

From: Audet, Sarah FLNR:EX <Sarah.Audet@gov.bc.ca>
Sent: November 3, 2021 3:23 PM
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>; Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
Subject: RE: Previous RD Funding Note

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I'm out. Good luck on this

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From: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 3, 2021 2:05 PM
To: Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>; Audet, Sarah FLNR:EX <Sarah.Audet@gov.bc.ca>
Subject: Previous RD Funding Note

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Let me know if you have any questions.

Thanks!

Matthew Scott-Moncrieff
A/Director
Rural Policy and Program Branch
Ministry of Forests, Lands, Natural Resource Operations and Rural Development
Tel. 778-974-4492

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Page 016 of 191 to/à Page 018 of 191

Withheld pursuant to/removed as

s.13

IN Lytton Recovery Support Nov 3

From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
To: Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>, Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 3, 2021 10:13:05 PM PDT
Attachments: IN Lytton Recovery Support Nov 3.docx
As per my meeting invite for 9:30. I think between the 3 of us we can update this note asap and get it up to SF in eapps.

We need a cliff number (Matt).

Thx,
Lori

Page 020 of 191 to/à Page 021 of 191

Withheld pursuant to/removed as

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Purpose: Discuss feedback/input to EMBC on the Village of Lytton Short-Term Recovery Plan.

The next step is to provide a Provincial response to the plan to the Village leadership, so they continue to make informed decisions and their staff can begin to write the detailed operational plan.

To support this process, EMBC is asking for sector's support in responding to the plan by EOD Thursday. The short timeline has been set in order to keep the current pace with the Village, and to inform a planned community meeting on 8th November. This meeting is a venue in which the supports the Prov Gov are providing will be highlighted to community members, and where the gaps may still remain. This response will also help inform the Village on the writing of the detailed "operational plan" (not for public use) to organize recovery activities in detail.

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"Provincial Response to Village of Lytton Short-Term Recovery Plan". The table includes only the objectives, action, funding comments and timelines for each action. We are asking each sector to fill in any information and provide the following feedback:

- * Does this action contribute to accomplishing the goal for the section?
- * Is the action appropriate?
- * Is the timeline realistic? Or is there sequencing of actions required? Are the actions immediate/urgent or medium/long term?
- * Is this the appropriate funding source? Where else could it be funded?
- * Is there anything missing? (Do we need more information about costs, timelines or the action itself?)
- * How will this be supported? Program name, organization name, etc...
- * What is the needed accountability and/or support structure for that particular action? (ie. Temporary housing- may require PM support and a contribution agreement based on dollar value)

It is recognized that some of the questions above were reflected in comments from the sectors last week – staff are combing through previous submissions now to pull over those comments and reflect them in the Provincial response document on TEAMS, they may take a day to show up.

EMBC will work to finalize the Prov response this Friday, and send to the Village for their use. All comments provided will be from "the Province", and not attributed to staff by name.

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s.15

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Canada, Victoria

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Learn More <<https://aka.ms/JoinTeamsMeeting>> | Meeting options

s.15

Accepted_briefing note edits - Lytton (rush).msg.ics

From: Scott-Moncrieff, Matthew FLNR:EX s.15
s.15

To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>

Sent: November 4, 2021 9:12:21 AM PDT

Received: November 4, 2021 9:12:00 AM PDT

Priority: Normal (5)

Calendar Item Type: REPLY

BRIEFING NOTE FOR INFORMATION

DATE: November 3, 2021

PREPARED FOR: Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations and Rural Development

ISSUE: Immediate Recovery Funding Support for Village of Lytton

BACKGROUND:

- The Village of Lytton was devastated during the 2021 wildfire season, resulting in significant damage and loss to residential, business and municipal infrastructure.
- Due to the loss of local businesses and temporary re-location of residents the Village has experienced a significant reduction in tax revenue.^{s.16}
- Jennifer Rice, Parliamentary Secretary for Emergency Preparedness, and Roly Russell, Parliamentary Secretary for Rural Development were designated as provincial liaisons to provide assistance with recovery and rebuilding efforts in Lytton.

DISCUSSION:

s.16

FLNRORD has \$19.5M in rural development funding from the FY21/22 base budget. Minister approval was granted in August 2021 to provide up to \$3M of this funding to support wildfire impacted communities, which must be allocated prior to fiscal year end on March 31, 2022.

The Village of Lytton, through Fraser Basin Council, has developed a Short-Term Recovery Plan submitted to Minister Farnworth on October 29, 2021. Sector leads within the provincial government are preparing a government response to the Plan.^{s.16}

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As a result, the RDU is proposing the allocation of \$1M of the \$3M wildfire recovery funding to provide immediate support to the Village for economic recovery.

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The immediate challenge in operational funding creates a significant risk to the Village of Lytton's recovery efforts, including economic recovery in the community. Given the complexity of other funding request in the recovery process (i.e., housing) FLNRORD could absorb the operational funding as part of a larger economic recovery funding package to support the community in re-establishing the business community in Lytton.

FLNRORD ADM Sarah Fraser is currently engaging with ADM counterparts at MUNI and EMBC to ensure funding supports are complimentary with other proposed support activities.^{s.13}

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Included below is a summary of the proposed economic recovery support package for the Village of Lytton. The remaining \$2M is available before March 31st to support further implementation as well as support other wildfire-impacted communities.

| | | |
|---|-------------|---|
| Operational Needs | \$500,000 | • Short term funding for operational activities at the Village of Lytton while tax revenue is disrupted. |
| s.16 | | |
| Immediate Business Recovery | \$50,000 | • Explore and implement business re-start needs to assist essential businesses with re-opening (or moving online) while re-building is underway. |
| Economic Recovery Plan Development and Consultation (businesses, residents) | \$100,000 | • Development of a comprehensive economic recovery plan to identify priority sectors and projects needed to create a diverse and resilient economy in Lytton. |
| Economic Recovery Plan Implementation and Project Funding | \$150,000 | • Implementation seed funding to support the re-development of a strong economy in the community. |
| s.16 | | |
| Total | \$1,000,000 | |

s.13

PREPARED BY:

Sarah Audet
Senior Program Analyst
Rural Policy and Programs
(778) 974-5805

REVIEWED BY:

| | Initials | Date |
|------------------|----------|-------------|
| DM | RM | Nov 5, 2021 |
| DM, LNRO | | |
| Associate DM | EO | Nov 4, 2021 |
| ADM | SF | Nov 4, 2021 |
| Program Dir/Mgr. | | |

RUSH: briefing note edits - Lytton (rush)

From: Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 4, 2021 10:32:15 AM PDT
Hi Matt – here's a link to the IN that we were editing:^{s.15}
s.15

Over to you!

Thanks,
Marc

-----Original Appointment-----

From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Sent: November 3, 2021 9:52 PM
To: Henderson, Lori FLNR:EX; Imus, Marc S FLNR:EX; Scott-Moncrieff, Matthew FLNR:EX
Subject: briefing note edits - Lytton (rush)
When: November 4, 2021 9:30 AM-9:55 AM (UTC-08:00) Pacific Time (US & Canada).
Where: Microsoft Teams Meeting

Want to engage you both quickly so we can get edits done and up to SF by mid morning. Thx! I'll send the draft via email.

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

s.15 Canada, Victoria

Phone Conference ID:^{s.15}

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

Heads up: Updated IN - Lytton funding support

From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
To: Plummer, Glen GCPE:EX <Glen.Plummer@gov.bc.ca>
Cc: Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>, Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 4, 2021 11:36:51 AM PDT
Attachments: IN Lytton Recovery Support Nov 3.docx

Glen, here's our IN identifying our immediate funding support we are prepared to provide to Lytton. It's currently with Sarah Fraser, who will be sharing the this note with her ADM colleagues Dave Pederson (EMBC) and Tara Faganello (MUNI) today.

I've let Sarah know you will be sharing with David, etc.

Thx,
Lori

FW: Updated IN

From: Scott-Moncrieff, Matthew FLNR:EX
To: Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>, Jo Ann Sandhu <JoAnn.Sandhu@gov.bc.ca>, Audet, Sarah FLNR:EX <Sarah.Audet@gov.bc.ca>
Sent: November 4, 2021 11:40:41 AM PDT
Attachments: IN Lytton Recovery Support Nov 3.docx
FYI – This is where the Lytton IN ended up. I will try and set up a quick call so we can discuss.

Thanks for everyone's help with this rush request!!

Matthew Scott-Moncrieff
Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

From: Scott-Moncrieff, Matthew FLNR:EX
Sent: November 4, 2021 11:17 AM
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Subject: Updated IN

Matthew Scott-Moncrieff
A/Director
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BRIEFING NOTE FOR INFORMATION

DATE: November 3, 2021

PREPARED FOR: Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations and Rural Development

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DISCUSSION:

s.16

The Village of Lytton, through Fraser Basin Council, has developed a Short-Term Recovery Plan submitted to Minister Farnworth on October 29, 2021. Sector leads within the provincial government are preparing a government response to the Plan. s.16

s.16

As a result, the RDU is proposing the allocation of \$1M of the \$3M wildfire recovery funding to provide immediate support to the Village for economic recovery.

s.12

s.12

The immediate challenge in operational funding creates a significant risk to the Village of Lytton's recovery efforts, including economic recovery in the community. Given the complexity of other funding request in the recovery process (i.e., housing) FLNRORD is willing to absorb the operational funding as part of a larger economic recovery funding package to support the community in re-establishing the business community in Lytton.

FLNRORD ADM Sarah Fraser is currently engaging with ADM counterparts at MUNI and EMBC to ensure funding supports are complimentary with other proposed support activities. s.13

s.13

s.13

Included below is a summary of the proposed economic recovery support package for the Village of Lytton. The remaining \$2M is available before March 31st to support further implementation as well as support other wildfire-impacted communities.

| | | |
|---|-------------|---|
| Operational Needs | \$500,000 | • Short term funding for operational activities at the Village of Lytton while tax revenue is disrupted. |
| s.16 | | |
| Immediate Business Recovery | \$50,000 | • Explore and implement business re-start needs to assist essential businesses with re-opening (or moving online) while re-building is underway. |
| Economic Recovery Plan Development and Consultation (businesses, residents) | \$100,000 | • Development of a comprehensive economic recovery plan to identify priority sectors and projects needed to create a diverse and resilient economy in Lytton. |
| Economic Recovery Plan Implementation and Project Funding | \$150,000 | • Implementation seed funding to support the re-development of a strong economy in the community. |
| s.16 | | |
| Total | \$1,000,000 | |

s.13

PREPARED BY:

Sarah Audet
Senior Program Analyst
Rural Policy and Programs
(778) 974-5805

REVIEWED BY:

| | Initials | Date |
|------------------|----------|------|
| DM | | |
| DM, LNRO | | |
| Associate DM | | |
| ADM | | |
| Program Dir/Mgr. | | |

Re: Heads up: Updated IN - Lytton funding support

From: Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Cc: Plummer, Glen GCPE:EX <Glen.Plummer@gov.bc.ca>, Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 4, 2021 1:12:39 PM PDT
I will let you know when Eamon or Rick responds.

Sarah Fraser
Assistant Deputy Minister, Rural Opportunities, Tenures and Engineering
Ministry of Forests, Lands, Natural Resource Operations and Rural Development

On Nov 4, 2021, at 1:10 PM, Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca> wrote:

Sarah, I am staff supporting a meeting at 9am with PSRR and PSJ Rice, EMBC and MUNI. Focus is prepping them for the town hall. Will PSRR be aware of this potential opportunity re: FLNRORD funding?

Lori

From: Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>
Sent: November 4, 2021 12:05 PM
To: Plummer, Glen GCPE:EX <Glen.Plummer@gov.bc.ca>
Cc: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>; Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: Re: Heads up: Updated IN - Lytton funding support

I have edited the note and it is now with Eamon

Sarah Fraser
Assistant Deputy Minister, Rural Opportunities, Tenures and Engineering
Ministry of Forests, Lands, Natural Resource Operations and Rural Development

On Nov 4, 2021, at 12:03 PM, Plummer, Glen GCPE:EX <Glen.Plummer@gov.bc.ca> wrote:

Hi all,

Discussed internally and recommend this go from Sarah through the usual process – DM to MO for briefing. We'll start pulling together some materials on our end so we are ready to go when needed.

Thanks,

Glen

Glen Plummer
Communications Manager
Ministry of Forests, Lands, Natural Resource Operations and Rural Development
250 952-0559 office
250 213-5667 cell

From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Sent: November 4, 2021 11:37 AM
To: Plummer, Glen GCPE:EX <Glen.Plummer@gov.bc.ca>
Cc: Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>; Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: Heads up: Updated IN - Lytton funding support
Importance: High

Glen, here's our IN identifying our immediate funding support we are prepared to provide to Lytton. It's currently with Sarah Fraser, who will be sharing the this note with her ADM colleagues Dave Pederson (EMBC) and Tara Faganello (MUNI) today.

I've let Sarah know you will be sharing with David, etc.

Thx,
Lori

Updated IN - Lytton Recovery

From: Scott-Moncrieff, Matthew FLNR:EX
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Sent: November 4, 2021 1:13:25 PM PDT
Attachments: 268077_IN Lytton Recovery Support Nov 3.docx
Hi Lori,

Attached is the version of the IN that was sent forward to Eamonn.

Let me know if you have any questions.

Thanks!

Matthew Scott-Moncrieff

A/Director

Rural Policy and Program Branch

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

BRIEFING NOTE FOR INFORMATION

DATE: November 3, 2021

PREPARED FOR: Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations and Rural Development

ISSUE: Immediate Recovery Funding Support for Village of Lytton

BACKGROUND:

- The Village of Lytton was devastated during the 2021 wildfire season, resulting in significant damage and loss to residential, business and municipal infrastructure.
- Due to the loss of local businesses and temporary re-location of residents the Village has experienced a significant reduction in tax revenue. ^{s.16}
s.16
- Jennifer Rice, Parliamentary Secretary for Emergency Preparedness, and Roly Russell, Parliamentary Secretary for Rural Development were designated as provincial liaisons to provide assistance with recovery and rebuilding efforts in Lytton.

DISCUSSION:

s.16

FLNRORD has \$19.5M in rural development funding from the FY21/22 base budget. Minister approval was granted in August 2021 to provide up to \$3M of this funding to support wildfire impacted communities, which must be allocated prior to fiscal year end on March 31, 2022.

The Village of Lytton, through Fraser Basin Council, has developed a Short-Term Recovery Plan submitted to Minister Farnworth on October 29, 2021. Sector leads within the provincial government are preparing a government response to the Plan. ^{s.16}
s.16

s.16 As a result, the RDU is proposing the allocation of \$1M of the \$3M wildfire recovery funding to provide immediate support to the Village for economic recovery.

s.12

s.12 The immediate challenge in operational funding creates a significant risk to the Village of Lytton's recovery efforts, including economic recovery in the community. Given the complexity of other funding request in the recovery process (i.e., housing) FLNRORD could absorb the operational funding as part of a larger economic recovery funding package to support the community in re-establishing the business community in Lytton.

FLNRORD ADM Sarah Fraser is currently engaging with ADM counterparts at MUNI and EMBC to ensure funding supports are complimentary with other proposed support activities. ^{s.13}
s.13

s.13

Included below is a summary of the proposed economic recovery support package for the Village of Lytton. The remaining \$2M is available before March 31st to support further implementation as well as support other wildfire-impacted communities.

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| s.16 | | |
| Total | \$1,000,000 | |

s.13

PREPARED BY:

Sarah Audet
Senior Program Analyst
Rural Policy and Programs
(778) 974-5805

REVIEWED BY:

| | Initials | Date |
|------------------|----------|------|
| DM | | |
| DM, LNRO | | |
| Associate DM | | |
| ADM | | |
| Program Dir/Mgr. | | |

FW: 268077_IN Lytton Recovery Support Nov 3

From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>, Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>, Lachman, Kathy FLNR:EX <Kathy.Lachman@gov.bc.ca>
Sent: November 4, 2021 2:34:08 PM PDT
Attachments: 268077_IN Lytton Recovery Support Nov 3.docx, image002.jpg
Just an fyi. Sarah spoke to this directly on the adm recovery call today. Tara F (MUNI) was supportive. Not sure re: timing for a potential announcement.

From: Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>
Sent: November 4, 2021 2:04 PM
To: Peterson, Dave EMBC:EX <Dave.Peterson@gov.bc.ca>; Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>
Cc: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Subject: 268077_IN Lytton Recovery Support Nov 3

Tara and Dave,

s.13

s.13

Please note this has not been reviewed by Rick yet. I believe we can do this as a grant but I do want your advice on whether we provide the full amount now or in tranches and if it should all go to the local government. There may be an opportunity to engage the Chamber.



Sarah Fraser, MBA
Assistant Deputy Minister
Rural Opportunities, Tenures and Engineering
Forests, Lands, Natural Resource Operations & Rural Development
phone: 778 698-7253 sarah.fraser@gov.bc.ca

FW: 268077_IN Lytton Recovery Support Nov 3

From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
To: Walker, Mark CSNR:EX <Mark.Walker@gov.bc.ca>, Kortum, Melissa CSNR:EX <Melissa.Kortum@gov.bc.ca>
Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>, Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>
Sent: November 4, 2021 3:25:14 PM PDT
Attachments: 268077_IN Lytton Recovery Support Nov 3.docx, image002.jpg

Mark and Melissa, can I have a quick call with either of you this pm? I need to discuss a funding opportunity we are wanting to pursue to support Lytton in their recovery. We have support from MUNI and EMBC for this but the MUNI ADM has asked if we have "legal" authority to grant funding to the Village. We have done numerous grants to local governments, and this funding would be from our base grant funding (former Rural Dividend).

The attached IN gives you more info. Grateful to have a quick discussion before Sarah connects with her ADM colleagues in MUNI and EMBC.

Thx,
Lori

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Cc: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Subject: 268077_IN Lytton Recovery Support Nov 3

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Please note this has not been reviewed by Rick yet. I believe we can do this as a grant but I do want your advice on whether we provide the full amount now or in tranches and if it should all go to the local government. There may be an opportunity to engage the Chamber.



Sarah Fraser, MBA
Assistant Deputy Minister
Rural Opportunities, Tenures and Engineering
Forests, Lands, Natural Resource Operations & Rural Development
phone: 778 698-7253 sarah.fraser@gov.bc.ca

BRIEFING NOTE FOR INFORMATION

DATE: November 3, 2021

PREPARED FOR: Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations and Rural Development

ISSUE: Immediate Recovery Funding Support for Village of Lytton

BACKGROUND:

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- Jennifer Rice, Parliamentary Secretary for Emergency Preparedness, and Roly Russell, Parliamentary Secretary for Rural Development were designated as provincial liaisons to provide assistance with recovery and rebuilding efforts in Lytton.

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s.13

PREPARED BY:

Sarah Audet
Senior Program Analyst
Rural Policy and Programs
(778) 974-5805

REVIEWED BY:

| | Initials | Date |
|------------------|----------|------|
| DM | | |
| DM, LNRO | | |
| Associate DM | | |
| ADM | | |
| Program Dir/Mgr. | | |

RE: 268077_IN Lytton Recovery Support Nov 3

From: Kortum, Melissa CSNR:EX <Melissa.Kortum@gov.bc.ca>
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>, Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>, Walker, Mark CSNR:EX <Mark.Walker@gov.bc.ca>
Sent: November 4, 2021 3:51:04 PM PDT
Attachments: image003.jpg
Hi Lori,

Following our conversation whether we have the legal authority to grant funding to the City of Lytton – the response is yes we do. We provide grant funding to cities and communities through our normal course of business and additionally it is provided for in the ROTE vote description in estimates.

From an administrative point, we have Treasury Board approval to allocate the funding under the Rural dividend program through grants. Therefore, we have all the approvals we need to provide a grant to Lytton.

The usual granting process would need to be in place and all the appropriate documentation prepared and approvals obtained. I know you are very familiar with that process. Happy to help.

Thanks,
Melissa

From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Sent: November 4, 2021 3:25 PM
To: Walker, Mark CSNR:EX <Mark.Walker@gov.bc.ca>; Kortum, Melissa CSNR:EX <Melissa.Kortum@gov.bc.ca>
Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>; Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>
Subject: FW: 268077_IN Lytton Recovery Support Nov 3
Importance: High

Mark and Melissa, can I have a quick call with either of you this pm? I need to discuss a funding opportunity we are wanting to pursue to support Lytton in their recovery. We have support from MUNI and EMBC for this but the MUNI ADM has asked if we have “legal” authority to grant funding to the Village. We have done numerous grants to local governments, and this funding would be from our base grant funding (former Rural Dividend).

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Thx,
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To: Peterson, Dave EMBC:EX <Dave.Peterson@gov.bc.ca>; Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>
Cc: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Subject: 268077_IN Lytton Recovery Support Nov 3

Tara and Dave,

s.13

s.13

Please note this has not been reviewed by Rick yet. I believe we can do this as a grant but I do want your advice on whether we provide the full amount now or in tranches and if it should all go to the local government. There may be an opportunity to engage the Chamber.



Sarah Fraser, MBA
Assistant Deputy Minister
Rural Opportunities, Tenures and Engineering
Forests, Lands, Natural Resource Operations & Rural Development
phone: 778 698-7253 sarah.fraser@gov.bc.ca

Re: FW: Economic Development Capacity for the Village

From: Alison Poste s.22
To: Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>
Sent: November 8, 2021 3:05:41 PM PST

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Marc,
Nice to hear from you. Wednesday the 10th at 9a.m. works well for me.

Best,
Alison Poste

On Mon, Nov 8, 2021 at 2:47 PM Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca> wrote:

Good afternoon Joel, Derek and Alison – I'd like to set up a time to discuss support for the Village of Lytton to increase economic development capacity and help to advance economic recovery following the devastating wildfire this year.

I'm wondering if you all have time either:

Wednesday, Nov. 10th at 9am - or –

Friday, Nov. 12th at 9:15am?

Please let me know if one of these times will work for you (or when you have a free time slot this week).

Thanks,

Marc Imus

Regional Director, Southern Interior | Regional Economic Operations Branch

Rural Opportunities, Tenures and Engineering Division
Ministry of Forests, Lands, Natural Resource Operations and Rural Development
phone: (250) 312-7289 e-mail: Marc.Imus@gov.bc.ca

gov.bc.ca/economicdevelopment

From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Sent: November 5, 2021 5:15 PM
To: Clark, Darlene FLNR:EX <Darlene.Clark@Gov.bc.ca>; Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>; Alison Poste s.22
Cc: 'Ron Mattiussi' <rmattiussi@lytton.ca>
Subject: RE: Economic Development Capacity for the Village

Thanks Darlene, and hello Alison! Very pleased to meet you. Alison, building on our call with Ron this afternoon, we'd like to invite you to a call that we will be scheduling next week with NDIT to discuss ec dev capacity funding for the Village.

Marc Imus will be coordinating from our end, and will ensure we set up a date/time that works for you.

Looking forward to connecting with you on this next week.

Best regards,

Lori

Executive Director, Rural Development

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Telephone 778-698-7870

Cell Phone s.17

lori.henderson@gov.bc.ca

From: Clark, Darlene FLNR:EX <Darlene.Clark@Gov.bc.ca>
Sent: November 5, 2021 3:00 PM
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>; Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>; Alison Poste s.22
Cc: 'Ron Mattiussi' <rmattiussi@lytton.ca>
Subject: Economic Development Capacity for the Village

Weyt-kp/hello,

Wishing to make an introduction to each of you.

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Lead on the Economy Sector for the Province

- Lori Henderson, Executive Director for Rural Development
- Marc Imus, Director, Southern Interior Region, Rural Development

Village of Lytton

- Alison Poste, Recovery Manager
- Jim MacDonald, Recovery Manager

Alison will be the key contact for economic development, but recognizing the team aspect, feel free to keep Jim in the loop. And EMBC as well, please. Alison, Lori Henderson has been working with Northern Development Initiatives Trust on support for an Economic Development Officer for the Village.

Lastly, note Ron's new lytton.ca email address .

Kukwstsełp/thank you.

Darlene Clark (she/her)

Senior Recovery Specialist

Central Region

Community Recovery Branch

Emergency Management BC

Office: (250) 312-6759 Cell: s.17

Fax: (250) 371-5246

Follow us on Twitter [@EmergencyInfoBC](https://twitter.com/EmergencyInfoBC) and [@PreparedBC](https://twitter.com/PreparedBC)

Sent from the traditional territory of the Tk'emlúps te Secwépemc.

Accepted _ Ec _ Dev _ Support Funding for Village of Lytton.msg.ics

From: Scott-Moncrieff, Matthew FLNR:EX .s.15
s.15
To: Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>
Sent: November 8, 2021 4:06:53 PM PST
Received: November 8, 2021 4:06:00 PM PST

Priority: Normal (5)
Calendar Item Type: REPLY

Economic Development Capacity Support - Village of Lytton.msg.ics

From: Imus, Marc S FLNR:EX^{s.15}
To: Joel McKay <joel@northerndevelopment.bc.ca>, Alison Poste ^{s.22}
Derek Baker <derek@northerndevelopment.bc.ca>, Henderson, Lori FLNR:EX
<Lori.Henderson@gov.bc.ca>, Scott-Moncrieff, Matthew FLNR:EX
<Matthew.ScottMoncrieff@gov.bc.ca>
Cc: Lori Moseley <lori@northerndevelopment.bc.ca>, Lachman, Kathy FLNR:EX
<Kathy.Lachman@gov.bc.ca>, Ron Mattiussi <rmattiussi@rlmattiussi.com>
Sent: November 9, 2021 10:32:21 AM PST
Received: November 9, 2021 10:32:22 AM PST

Priority: Normal (5)
Calendar Item Type: REQUEST

Purpose: To discuss economic development capacity support and related funding with the Village of Lytton.

Microsoft Teams meeting

Join on your computer or mobile app

Click here to join the meeting ^{s.15}

s.15

Or call in (audio only)

s.15

Canada, Victoria

Phone Conference ID: s.15

Find a local number ^{s.15}

Reset PIN <<https://mysettings.lync.com/pstnconferencing>>

Learn More <<https://aka.ms/JoinTeamsMeeting>> | Meeting options

s.15

RE: Econ Dev Officer

From: Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>
To: Alison Poste <aposte@lytton.ca>, Ronald Mattiussi <r.l.mattiussi.asi@gmail.com>, CFO VOL <cfo@lytton.ca>, Clark, Darlene FLNR:EX <Darlene.Clark@Gov.bc.ca>
Cc: Lachman, Kathy FLNR:EX <Kathy.Lachman@gov.bc.ca>, Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 12, 2021 11:19:05 AM PST
Attachments: Village of Lytton Job Profile, Draft, October 14, 2021.docx

Hi Alison – you're correct. 's.16
s.16

Just in case you don't have it already, attached is the draft job description that Kathy Lachman referred to on our call earlier this week.
Please feel free to edit/modify this job description to suit the needs of the Village of Lytton – it's fairly general so you'll likely need to add more details (including pay, etc.).

Warm regards,

Marc Imus

Regional Director, Southern Interior | Regional Economic Operations Branch
Rural Opportunities, Tenures and Engineering Division

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

phone: (250) 312-7289 e-mail: Marc.Imus@gov.bc.ca
gov.bc.ca/economicdevelopment

From: Alison Poste <aposte@lytton.ca>

Sent: November 12, 2021 10:58 AM

To: Ronald Mattiussi <r.l.mattiussi.asi@gmail.com>; CFO VOL <cfo@lytton.ca>; Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>; Clark, Darlene FLNR:EX <Darlene.Clark@Gov.bc.ca>

Subject: Econ Dev Officer

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Ron, Terry:

Just to close the loop with respect to the EDO position, 's.16

s.16 with the remaining top-up coming from FLNRORD. Marc, please clarify if I don't have this correct.

I will be liaising with Marc and the economic development team going forward on this.

Alison

--

Alison Poste (she/her)
Recovery Manager
Village of Lytton

PO Box 100, 380 Main Street
Lytton, BC V0K 1Z0

APoste@lytton.ca
www.lytton.ca

Sent from the territory of the Songhees, Esquimalt and WSÁNEĆ peoples.

Accepted_Lytton grant funding (rush).msg.ics

From: Scott-Moncrieff, Matthew FLNR:EX s.15
s.15
|
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Sent: November 16, 2021 9:15:34 AM PST
Received: November 16, 2021 9:15:00 AM PST

Priority: Normal (5)
Calendar Item Type: REPLY

RE: Rush Question: PLS check with MUNI: REVIEW PLS: MO Pitch - Lytton \$1M grant

From: Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>, Plummer, Glen GCPE:EX <Glen.Plummer@gov.bc.ca>
Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 16, 2021 11:45:17 AM PST
Attachments: image001.jpg

Thanks Lori, PS Russell has asked for a call to be set up with the Mayor, I am not sure when that will happen but expect this week or early next. So we will want the NR out soon after.



Sarah Fraser, MBA
Assistant Deputy Minister
Rural Opportunities, Tenures and Engineering
Forests, Lands, Natural Resource Operations & Rural Development
phone: 778 698-7253 sarah.fraser@gov.bc.ca

From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Sent: November 16, 2021 11:43 AM
To: Plummer, Glen GCPE:EX <Glen.Plummer@gov.bc.ca>
Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>; Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>
Subject: Rush Question: PLS check with MUNI: REVIEW PLS: MO Pitch - Lytton \$1M grant
Importance: High

Hi Glen, Sarah is speaking with the PS's tomorrow am to give an update on the comms approach/process for this \$1M in funding.

Can you please let us know:

- Whether our edits were incorporated in the pitch doc (and if you can share the final version with us)
- Whether MUNI saw the pitch doc and was able to review/comment (MUNI ADM will be on the same call with Sarah)
- Anything else re: timing of an announcement.

Thanks,
Lori

From: Henderson, Lori FLNR:EX
Sent: November 15, 2021 10:24 AM
To: Plummer, Glen GCPE:EX <Glen.Plummer@gov.bc.ca>
Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>; Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>
Subject: PLS check with MUNI: REVIEW PLS: MO Pitch - Lytton \$1M grant

Glen, I got a heads up from Sarah Fraser that MUNI would like to review the pitch doc (re: the \$500K to the Village to help with operational expenses). Tara Faganello is the lead ADM (Brian Bedford is the ED). Can you ensure it gets to them?

Lori

From: Henderson, Lori FLNR:EX
Sent: November 15, 2021 9:49 AM
To: Plummer, Glen GCPE:EX <Glen.Plummer@gov.bc.ca>

Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>; Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>

Subject: RE: REVIEW PLS: MO Pitch - Lytton \$1M grant

Glen, as discussed, please see our edits that we feel are critical to convey to EMBC.

Thx,

Lori

Begin forwarded message:

From: "Haslam, David GCPE:EX" <David.Haslam@gov.bc.ca>

Date: November 12, 2021 at 10:51:37 AM PST

To: "Cuddy, Andrew FLNR:EX" <Andrew.Cuddy@gov.bc.ca>, "Monroe, Danielle FLNR:EX" <Danielle.Monroe@gov.bc.ca>, "Brown, Edena FLNR:EX" <Edena.Brown@gov.bc.ca>, "Andrews, Scott FLNR:EX" <Scott.Andrews@gov.bc.ca>, "Jones, Tristan FLNR:EX" <Tristan.Jones@gov.bc.ca>, "Malo, Courtney FLNR:EX" <Courtney.Malo@gov.bc.ca>

Cc: "Fraser, Sarah W FLNR:EX" <Sarah.Fraser@gov.bc.ca>, "Manwaring, Richard G FLNR:EX" <Rick.G.Manwaring@gov.bc.ca>, "Meier, Ian R FLNR:EX" <Ian.Meier@gov.bc.ca>, "Lowther, Brett GCPE:EX" <Brett.Lowther@gov.bc.ca>, "Plummer, Glen GCPE:EX" <Glen.Plummer@gov.bc.ca>, "Winterhoff, Thomas GCPE:EX" <Thomas.Winterhoff@gov.bc.ca>

Subject: FW: REVIEW PLS: MO Pitch - Lytton \$1M grant

Andrew – attached is an MO draft pitch doc for the \$1 million grant for Lytton wildfire recovery produced by EMBC com shop who are leading the announcement for PS's Russell and Rice. They're aiming to have this ready for next week's pitch meeting. Targeting late Nov early Dec for announcement. I've reviewed and have no concerns. Including Sarah Fraser, Rick Manwaring and Ian Meier so all in the loop. Cheers - D

Conversation with Audet, Sarah FLNR:EX

From: Johnson, Jim FLNR:EX <jim.johnson@gov.bc.ca>
To: Audet, Sarah FLNR:EX <Sarah.Audet@gov.bc.ca>, Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
Sent: November 18, 2021 8:51:12 AM PST

Johnson, Jim FLNR:EX 8:45 AM:

Hey morning, do we have any hard deadlines we have to meet for that diligence request?

Audet, Sarah FLNR:EX 8:48 AM:

I'm not sure. I don't think i heard any during our meeting with MAtt yesterday. I get that supports to Lytton area are for sure urgent; but, I also want to make sure we're sensitive to what's going on with flood response too

Johnson, Jim FLNR:EX 8:49 AM:

I was just thinking they might need a few more weeks even

Audet, Sarah FLNR:EX 8:49 AM:

Dec 17th would be four weeks

Village of Lytton Grant Letter.msg.ics

From: Scott-Moncrieff, Matthew FLNR:EX s.15
s.15

To: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>, Johnson, Jim FLNR:EX
<Jim.Johnson@gov.bc.ca>

Sent: November 23, 2021 2:21:45 PM PST

Received: November 23, 2021 2:21:00 PM PST

Priority: Normal (5)

Calendar Item Type: REQUEST

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s.15

Lytton Recovery Support Note

From: Scott-Moncrieff, Matthew FLNR:EX
To: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>, Johnson, Jim FLNR:EX
<Jim.Johnson@gov.bc.ca>
Sent: November 23, 2021 3:13:49 PM PST
Attachments: 268077_IN Lytton Recovery Support Nov 3.docx
Hi Monica,

Attached is the Information Note I referenced on our call.

Let me know if you have any questions.

Thanks!

Matthew Scott-Moncrieff

A/Director

Rural Policy and Program Branch

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

BRIEFING NOTE FOR INFORMATION

DATE: November 3, 2021

PREPARED FOR: Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations and Rural Development

ISSUE: Immediate Recovery Funding Support for Village of Lytton

BACKGROUND:

- The Village of Lytton was devastated during the 2021 wildfire season, resulting in significant damage and loss to residential, business and municipal infrastructure.
- Due to the loss of local businesses and temporary re-location of residents the Village has experienced a significant reduction in tax revenue. s.16
- Jennifer Rice, Parliamentary Secretary for Emergency Preparedness, and Roly Russell, Parliamentary Secretary for Rural Development were designated as provincial liaisons to provide assistance with recovery and rebuilding efforts in Lytton.

DISCUSSION:

s.16

FLNRORD has \$19.5M in rural development funding from the FY21/22 base budget. Minister approval was granted in August 2021 to provide up to \$3M of this funding to support wildfire impacted communities, which must be allocated prior to fiscal year end on March 31, 2022.

The Village of Lytton, through Fraser Basin Council, has developed a Short-Term Recovery Plan submitted to Minister Farnworth on October 29, 2021. Sector leads within the provincial government are preparing a government response to the Plan. s.16

s.16

s.16

As a result, the RDU is proposing the allocation of \$1M of the \$3M wildfire recovery funding to provide immediate support to the Village for economic recovery.

s.12

s.12

The immediate challenge in operational funding creates a significant risk to the Village of Lytton's recovery efforts, including economic recovery in the community. Given the complexity of other funding request in the recovery process (i.e., housing) FLNRORD could absorb the operational funding as part of a larger economic recovery funding package to support the community in re-establishing the business community in Lytton.

FLNRORD ADM Sarah Fraser is currently engaging with ADM counterparts at MUNI and EMBC to ensure funding supports are complimentary with other proposed support activities.s.13

s.13

s.13

Included below is a summary of the proposed economic recovery support package for the Village of Lytton. The remaining \$2M is available before March 31st to support further implementation as well as support other wildfire-impacted communities.

| | | |
|---|-------------|---|
| Operational Needs | \$500,000 | • Short term funding for operational activities at the Village of Lytton while tax revenue is disrupted. |
| Immediate Business Recovery | \$50,000 | • Explore and implement business re-start needs to assist essential businesses with re-opening (or moving online) while re-building is underway. |
| Economic Recovery Plan Development and Consultation (businesses, residents) | \$100,000 | • Development of a comprehensive economic recovery plan to identify priority sectors and projects needed to create a diverse and resilient economy in Lytton. |
| Economic Recovery Plan Implementation and Project Funding | \$150,000 | • Implementation seed funding to support the re-development of a strong economy in the community. |
| Total | \$1,000,000 | |

s.13

PREPARED BY:

Sarah Audet
Senior Program Analyst
Rural Policy and Programs
(778) 974-5805

REVIEWED BY:

| | Initials | Date |
|------------------|----------|-------------|
| DM | RM | Nov 5, 2021 |
| DM, LNRO | | |
| Associate DM | EO | Nov 4, 2021 |
| ADM | SF | Nov 4, 2021 |
| Program Dir/Mgr. | | |

Re: Follow up: funding discussion - Village of Lytton

From: Leslie Groulx ^{s.22}
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Cc: Ronald Mattiussi <r.l.mattiussi.asi@gmail.com>
Sent: November 23, 2021 4:58:50 PM PST

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Lori

Ron and I can be available any time tomorrow. We will make sure for you!

Look forward to chatting with you

Cheers

Leslie

On Tue, Nov 23, 2021 at 4:00 PM Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca> wrote:

Hi Ron and welcome back, Leslie! I was so happy to hear that you are working with the Village of Lytton. What a huge asset you will be!

I believe you both are aware of the \$1M funding support that PS Roly Russell and PS Rice shared confidentially with Mayor and Council last Friday. It is our office that will be providing the funding and developing the grant letter (we are so pleased to be able to provide this support). Could I connect with you both later this week on this topic? I will bring Marc Imus (my Regional Director) and Matthew Scott-Moncrieff (Programs director) on the call so we can discuss the funding in greater detail. Leslie, I think you know both Marc and Matthew well from your Clearwater days.

Lastly, just a gentle reminder that I understand that this funding will not be announced until late Nov/early December. We're wanting to get the grant letter put together as soon as possible, and will work internally with our financial/procurement specialists within FLNRORD in an expedited way.

Looking forward to reconnecting!

Best,

Lori

Executive Director, Rural Development

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Telephone 778-698-7870

Cell Phone s.17

lori.henderson@gov.bc.ca

Re: Funding discussion with Village of Lytton

From: Leslie Groulx s.22
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Cc: Ronald Mattiussi <r.l.mattiussi.asi@gmail.com>, Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>, Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 23, 2021 5:13:54 PM PST

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

On Tue, Nov 23, 2021 at 5:11 PM Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca> wrote:

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Re: Funding discussion with Village of Lytton

From: Leslie Groulx s.22
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Cc: Ronald Mattiussi <r.l.mattiussi.asi@gmail.com>, Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>, Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 23, 2021 5:13:54 PM PST

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

On Tue, Nov 23, 2021 at 5:11 PM Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca> wrote:

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Accepted_Funding discussion with Village of Lytton.msg.ics

From: Scott-Moncrieff, Matthew FLNR:EX s.15
s.15

To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>

Sent: November 24, 2021 9:04:16 AM PST

Received: November 24, 2021 9:04:00 AM PST

Priority: Normal (5)

Calendar Item Type: REPLY

RE: Funding discussion with Village of Lytton

From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
To: Leslie Groulx ^{s.22}
Cc: Ronald Mattiussi <r.l.mattiussi.asi@gmail.com>, Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>, Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 24, 2021 11:03:29 AM PST
Hi Leslie, absolutely. Done – Terry should have a meeting invite in his inbox.

Chat this afternoon,
Lori

From: Leslie Groulx^{s.22}
Sent: November 24, 2021 11:01 AM
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Cc: Ronald Mattiussi <r.l.mattiussi.asi@gmail.com>; Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>; Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: Re: Funding discussion with Village of Lytton

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Lori

I have included Terry Hawes our CFO in on this email - can he join our call at 3 - its always important to have the "purse string guy" in the know - lol! If so, can you send him an invite?

CFO@lytton.ca

Thanks so much!

Cheers
Leslie

On Tue, Nov 23, 2021 at 5:11 PM Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca> wrote:

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Lytton Partners Meeting.msg.ics

From: Clark, Darlene FLNR:EX
s.15

To: derek.curl@bchydro.com, Colin.Swan@interiorhealth.ca, Jacob, Saul
<saul.jacob@scotiabank.com>, scurry@lytton.ca, s.22 Leslie Groulx
s.22 Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>,
aposte@lytton.ca, s.22 rmattiussi@lytton.ca, firerescue@lytton.ca,
stormcentre@live.ca, s.22 kskrepnek@tnrd.ca,
jpatrick@urbansystems.ca, tnrdrecovery@rdtn.onmicrosoft.com, tdowns@sd74.bc.ca,
chris@steinvalley.net, Angela.Chipchase@scotiabank.com, aphillips@urbansystems.ca,
Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>, Lundh, Margaretha
(Margaretha.Lundh@phsa.ca) <margaretha.lundh@phsa.ca>, Scott.Clay@rcmp-grc.gc.ca,
Lang, Brittany (Vis, Brad - MP) <Brittany.lang.817@parl.gc.ca>,
lorna@lyttonchinesehistorymuseum.com, rforrest@botaniecreek.com,
cc.ksampson@lfn.band, sheldon.wickstrom2@sac-isc.gc.ca, dhoulihan@urbansystems.ca,
Feddie Louie <recoveryadvisor@lfn.band>, Niakia Hanna <cc.nhanna@lfn.band>, Timothy
McCann <timothy.mccann@sac-isc.gc.ca>, Samantha Quesnelle <samantha.quesnelle@sac-
isc.gc.ca>, Belinda Co <Belinda.Co@sac-isc.gc.ca>, Dan.Ferguson@fnha.ca, John Talbot
<jtalbotassociates@gmail.com>, Shorter, Richele HLTH:EX <Richele.Shorter@gov.bc.ca>,
Testic-Nagalingam, Diana <Diana.Testic-Nagalingam@interiorhealth.ca>,
s.22 Andrea McDonald <amcdonald@fraserbasin.bc.ca>, David Marshall
<DMarshall@fraserbasin.ca>, Rob.Fleming@fnha.ca, Palmantier, Kristy EMBC:EX
<Kristy.Palmantier@gov.bc.ca>, Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>,
Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>, Graham, Calder W EMBC:EX
<Calder.Graham@gov.bc.ca>, darren.thickson@canadapost.postescanada.ca, Morrison,
Andrew EMBC:EX <Andrew.Morrison@gov.bc.ca>,
Rob.Klarich@canadapost.postescanada.ca, Dwyer, Lisa EHS:EX <Lisa.Dwyer@bcehs.ca>,
Bushill, Brad J TRAN:EX <Brad.Bushill@gov.bc.ca>, Kammerer, Jenifer EMBC:EX
<Jenifer.Kammerer@gov.bc.ca>, Wood, Ian <Ian.Wood@interiorhealth.ca>, Lisa.Zetes-
Zanatta@interiorhealth.ca, Van Reeuwijk, Amy HLTH:EX <Amy.VanReeuwijk@gov.bc.ca>,
Pierce, Jennifer Rae MUNI:EX <JenniferRae.Pierce@gov.bc.ca>, shildebrand@tnrd.ca,
Dobson, Caitlin TRAN:EX <Caitlin.Dobson@gov.bc.ca>, Iwama, Julia EMBC:EX
<Julia.Iwama@gov.bc.ca>, Pilon, Lori LASS:EX <Lori.Pilon@leg.bc.ca>, Nugent, Carrie E
ENV:EX <Carrie.Nugent@gov.bc.ca>, XT:Price, Larry FLNR:IN <lprice@fness.bc.ca>,
XT:Arnott, Debbie CITZ:IN <darnott@cfsun.ca>, Daszko, Brian EMBC:EX
<Brian.Daszko@gov.bc.ca>, McIlhargey, Allen R EHS:EX <Allen.McIlhargey@bcehs.ca>,
Rennick, Scott R FLNR:EX <Scott.Rennick@gov.bc.ca>

Cc: QUIGLEY, Stephen <Stephen.Quigley@canadapost.postescanada.ca>, Ronald Mattiussi
<r.l.mattiussi.asi@gmail.com>

Sent: November 24, 2021 12:20:04 PM PST

Received: November 24, 2021 12:20:05 PM PST

Attachments: 2021 11 26 Lytton Agenda.pdf, 2021 11 12 Lytton Minutes.pdf

Priority: Normal (5)

Calendar Item Type: REQUEST

Please see attached Minutes from the November 12th meeting and an agenda from Nov 26th.

To share information between community partners for the purpose of coordinating activities, identifying mutual opportunities and facilitating efficient recovery and rebuilding efforts within the Village of Lytton. Agenda and Minutes will be distributed within the meeting calendar invitation up to two days prior to the meeting.

Kukwstsétselp/thank you.

Darlene Clark (she/her)
Senior Recovery Specialist
Central Region
Community Recovery Branch
Emergency Management BC
Office: (250) 312-6759 Cell: s.17 Fax: (250) 371-5246
Follow us on Twitter @EmergencyInfoBC and @PreparedBC

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Emergency Management BC Village of Lytton Partners Recovery Meeting Agenda

Date: November 26, 2021

Time: 10:00am – 12:00pm

Location: MS Teams

Purpose: To share information between community partners for the purpose of coordinating activities, identifying mutual opportunities and facilitating efficient recovery and rebuilding efforts within the Village of Lytton.

Invitees:

BC Hydro: Derek Curll

BC Wildfire, Lytton Base: Scott Rennick

BCEHS (Ambulance Service): Allen McIlhargey, Lisa Dwyer

Canada Post: Darren Thickson, Rob Klarich

Community Futures Sun Country: Debra Arnott

First Nations Emergency Services: Larry Price

First Nations Health Authority (FNHA): Dan Ferguson, Londea Riffel, Rob Fleming

FNESS: Bob Mills, Larry Price,

Fraser Basin Council: David Marshall, John Talbot, Andrea MacDonald

Grocery Store: David Choi

Interior Health & HEMBC: Colin Swan

Interior Health: Lisa Zetas-Zanatta, Ian Wood, Diana Tesic-Nagalingam

Indigenous Services Canada (ISC): Belinda Co, Timothy McCann, Laura Aucoin, Samantha Quesnelle

Lytton First Nation: Freddie Louie, Kevin Sampson, Niakia Hanna, Adam Phillips, Dylan Houlihan

Ministry of Environment: Carrie Nugent

Ministry of Transportation: Brad Bushill, Caitlin Dobson

Ministry of Municipal Affairs: Dave Tudhope, Jennifer Pierce, Ron Burleson

Ministry of Health: Margaretha Lundh, Richele Shorter, Amy Van Reeuwuk

Ministry of Forests Lands and Natural Resources: Marc Imus, Lori Henderson

Office of Brad Vis, MP: Brittany Lang

Office of Jackie Tegart, MLA: Lori Pilon

RCMP: Scott Clay

Scotia Bank: Angela Chipchase

School District 74: Teresa Downs

Stein Valley Pharmacy: Chris Dreyer

Telus: John Cimino

Thompson Nicola Regional District: Scott Hildebrand, Kevin Skrepnek, Dale Kronebush

Village of Lytton: Ron Mattiussi, Tim MacLeod, Jasmine Patrick, Alison Poste, Jason Phillips, Jim MacDonald, Ron Dickinson

Facilitator: Darlene Clark (EMBC)

Emergency Management BC Village of Lytton Partners Recovery Meeting Agenda

| <i>Agenda</i> |
|--|
| 1. Territorial Acknowledgement |
| 2. Introductions |
| 3. Action Items Fraser Basin Council <ul style="list-style-type: none"> Next VoL Meeting Dec 9, 2021 BCEHS (Ambulance Service) <ul style="list-style-type: none"> A copy of the written update of BCEHS to be sent to Darlene. (EMBC) BC Hydro: <ul style="list-style-type: none"> Derek to Send request to Feddie and Naika requesting for EME Work Center for EM Recovery Workers. Derek to Set up 2 separate calls, 1 with LFN and 1 with VoL to discuss how to communicate with community members. Derek (BC Hydro) to Discuss with Darlene (EMBC) the Emergency Worker Camp for LFN before proceeding. Everyone: <ul style="list-style-type: none"> Any communications to VoL, send to communication@lytton.ca |
| 4. Roundtable Update <ul style="list-style-type: none"> Village of Lytton <ul style="list-style-type: none"> Updates from CAO Updates from Re-entry Coordinator Updates from the Community Recovery Managers Updates from the Communitons Team BC Hydro BCEHS (Ambulance Service) BC Wildfire, Lytton Base Fire Wood Canada Post Community Futures Sun Country First Nation Emergency Services (FNES) First Nations Health Authority (FNHA) Fraser Basin Council Interior Health <ul style="list-style-type: none"> Update on Essential Services in Lytton Update on Drinking Water in Lytton |



**Emergency Management BC
Village of Lytton Partners Recovery Meeting Agenda**

- Indigenous Services Canada (ISC)
- Lytton First Nation
- Ministry of Transportation
- Office of Brad Vis, MP
- Office of Jackie Tegart, MLA
- RCMP
- School District 74
- Scotia Bank
- Stein Valley Pharmacy
- Telus
- Thompson Nicola Regional District
- Province of BC Updates:
 - Economy Sector Update - FLNRORD
 - Environment Sector Update - MOE
 - Infrastructure and Governance Update - MUNI
 - Community and Health Update – HLTH

5. Next Meeting:

Every 2nd Friday, 10am to Noon

Next Meeting, December 10, 2021, 10am to Noon



Emergency Management BC Village of Lytton Partners Table Meeting Minutes

Date: November 12, 2021

Time: 10:00-Noon

Location: Virtual

Purpose: To share information between community partners for the purpose of coordinating activities, identifying mutual opportunities, and facilitating efficient recovery and rebuilding efforts within the Village of Lytton.

In Attendance:

VoL: Ron Mattiussi, Ron Dickinson, Alison Poste

LFN: Kevin Sampson, Michelle Machel, Dylan Houlihan, Adam Phillips

EMBC: Darlene Clark, Calder Graham, Brenda Scott, Andrew Morrison

FBC: John Talbot, Jenny Koss

FNHA: Dan Ferguson

BC Hydro: Derek Curll

Scotiabank: Saul Jacob

Canada Post: Benjamin Berman

ISC: Sheldon Wickstrom

MOE: Carrie Nugent

BCWS: Scott Rennick

IH: Ian Wood, Diana Tesic-Nagalingam, Colin Swan,

HEMBC: Margaretha Lundh

MUNI: Jennifer Rae Pierce, Ron Burleson

FLNRORD: Marc Imus

Urban Systems: Jasmine Patrick

Office of Brad Vis, MP: Brittany Lang

Office of Jackie Tegart, MLA: Lori Pilon

MOTI: Brad Bushill

RCMP: Scott Clay

Community Futures Sun Country: Deb Arnott

SD 74: Teresa Downs

Facilitator: Darlene Clark, EMBC

| Minutes |
|--------------------------------|
| 1. Territorial Acknowledgement |
| 2. Introductions |
| 3. Updates |

Village of Lytton

- Tim to share Tree assessment map and report to Scott Rennick. (BCWS)

Updates from CAO (Ron Mattiussi)

- Rebuilding and Restructuring.
- Debris removal and ARC permits in place to start debris removal.
- Two groups being organized:
 - Unmet Needs
 - Donation Management
- Work on building bylaws, and the process when someone shows up for a permit.

Alison Poste

- Had the opportunity to meet with Economic Development Partners.
- Working closely on Org Chart structure and the number of committees to council. This is in the process of forming. Provide future updates when completed.
- Finalizing Admin Support.

Ron Dickinson:

- This is a complicated process, Provincial Government has building code, but the process for municipalities needs to be add to that code.
 - **Updates from Re-entry Coordinator**
 - **Updates from the Community Recovery Managers**
 - **Updates from the Communications Team**
 - **Action:** Any communications to VoL, send to communication@lytton.ca

EMBC**Calder Graham:**

- On the ground: Working on Archaeology Branch, NNTC, LFN VoL and TNRD and Province around debris removal. Hopefully, next week, (Monday or Tuesday) then we can move forward with debris removal.

BC Hydro (Derek)

- Urban Systems and LFN have a high level for servicing sights. Waiting for drawing to move forward with planning.
- Request for EME Work Center for EM Recovery Workers.
- **Action:** Derek to Send request to Feddie and Naika requesting for EME Work Center for EM Recovery Workers.
- LFN and VoL have been communicating various connection requests from residents. These requests are for the areas known.
- **Action:** Derek to Set up 2 separate calls, 1 with LFN and 1 with VoL to discuss how to communicate with community members.
- How to reach out to talk about educating out to residents/public.
- Put in touch with community's relations manager with LFN and Village
 - Ron Mattiussi and Derek to discuss underground servicing and the raising concerns from the Village.
 - Derek had a discussion with LFN about underground vs overhead so will touch base.
 - Emergency Workers Camp for LFN: Derek has asked design to just proceed.
 - **Action:** Derek (BC Hydro) to Discuss with Darlene (EMBC) the Emergency Worker Camp for LFN before proceeding.

BCEHS (Ambulance Service)

- BCEHS is working to establish a new station in Lytton as quickly as possible.
- Currently do not have an Ambulance facility in Lytton. Ambulance service when required is provided from 3 neighboring communities all approximately 30 minutes travel time from the Village of Lytton. These 3 communities are Lillooet, Ashcroft, and Boston Bar.
- Future state is to place a 4 bedroom/ 2 bathroom and office Modular station with a 2-bay garage on the LFN Health centre site located off Hwy 12 and St. Georges Road. This site is approximately 5 minutes outside of the Village. The planning is well under way, and we are looking at this as being a long-term permanent solution.
- Optimistic timelines for the modular to be on site at this location is December of this year but realistically it will likely be January/ February to be operational.

BC Wildfire, Lytton Base

- Ron talked to the Fire Chief, NCEHS is calling him directly to his personal cell phone as a work around and asking him to respond.
- Linked up with Tim about danger trees. Taking care of standing danger trees for in and around community for Fire Rehabilitation work for Lytton and McKay Creek.
- Staffing for 2022:
 - almost 20 were renting and will need housing.
- Providing support of Lytton Fire Department.
- Responding out of fire base.
- Gear burning in their hall.

Canada Post (Benjamin)

- Temporary Post Office in place at Gas & Food.
- Final confirmation needs to be done because the land overlaps with CN as well.
- Location will be confirmed next week.
- No definitive timeline on the rebuild of the permanent location, making all efforts to make it as fast as possible.

Community Futures Sun Country (Deb)

- Completing questionnaires with small business for their needs
 - 44 have been completed.
 - Draft summary will be finalized next week and then can share with communities and planning teams.
- Nov 24, 2021, Daphne Nelson will be there from 10am-2pm at Kumsheen, to have on one discussion on the supports available to them.
- Free workshops available for businesses to move forward in their business planning and feasibility.
- Condensed business plan template.
- Pushing for 0% interest rate loans for those businesses. Working with MP Viste.
- How can we get individuals to register to have locals be contacted first for any career opportunities
- Gas cards available to residents to get to Ashcroft to register.
- WorkBC Offices in Kamloops and Ashcroft. They are offering to support people with listed skills that match those with job offers.

First Nation Emergency Services (FNES) No Update**First Nations Health Authority (FNHA)**

- No news on the Water sample results for Oct 25. Hopefully in the next week or 2 and then sharing with LFN and with their permissions then share with IHA.

Fraser Basin Council (John Talbot)

- Great resource team on the Monday night meeting.
- Working on work with village, EMBC and others to complete Short Term Recovery Plan.
- Shift where some individuals were talking of longer-term plan. So short term might have impacts on the longer term. Needs some synergy between those two. Younger people wanting to be involved in developing the future of the community. Time to reflect on how this process needs to be done in an effective way.
- Next VoL Meeting Dec 9, 2021.

Interior Health**Update on Essential Services in Lytton**

- Local Essential Services on the ground:
 - Ian Wood is working with LFN to find office space.
 - Covid and flu clinic will be provided on Nov 17, 2021, at LFN building.
- Mental Health Substance use group, home health home support, EM public health.
- Colin Swan Visited Kumsheen Health Center last week.

Update on Drinking Water in Lytton (Diana Tesic-Nagalingam)

- Drinking water in Lytton: first water sample results came in, look promising. Urban Systems and Diana will work on additional water sampling. Pressure is being maintained.
- Section of the town that was not directly disturbed, will the "Do not consume" be removed.
- Establish bacteriological sampling drop off site.
- More monitoring on watershed is needed.

Indigenous Services Canada (ISC) No update**Lytton First Nation (Dylan)**

- Proposals are in for the Lots Construction.
- Lot Planning for future Water Reservoir and backup power for when power goes out.
- Better understanding on issues with homes. What repairs are going to be required as a RFP qualifications for contracts for debris removal for 3 reserves that experienced wildfire damage.

Feddie:

- looking at standing home and plan for rehabilitation of those list of services and safety items that need addressed before lifting orders.
- Soil Assessment is completed and waiting on results.
- Danger Trees close Slope Stability one location of concern. Looking into stabilization Health and Health Center looking to house more services

- RCMP and Ambulance in progress.
- Food Security in progress.

Ministry of Transportation (Brad)

- No updates other than moving into winter and plans for snow plowing in the area to keep roads clear on hwy's.
- Brad to touch base with Calder and Tim about moving the fences back and clearing off sidewalks.
- Work on a strategy to remove snow to off site since village is unable to clear the roads.

Office of Brad Vis, MP

- Working case by case.
- Dedicated service Canada line for lost ID. Provide to Jasmine to send out to community.
- Need any help with tax issues or taxpayer relief contact the CRA.
- Funding opportunities was too fast.

Office of Jackie Tegart, MLA

- Acknowledge town hall meeting on Monday. MLA has met with Recovery Jenifer Rice and Russell to support.
- Questions/inquires can be sent to communication@lytton.ca

RCMP

- Working with LFN for placement of office. Land has been identified.
- May not have front counter service, such as criminal records. This will be run out of Lillooet office.
- Looking to staff two new positions, they will live in Ashcroft/Cache Creek.
- Goal to have 5 officers in this community but staffing changes with the RCMP right now.

School District 74 (Teresa downs)

- Any requests for use of space reach out to Teresa and not the principle.
- School is functioning somewhat normally, minimal internet and office is using a cell phone
tdowns@sd74.bc.ca

Scotia Bank No Update

Stein Valley Pharmacy No update

Telus No update

- **Thompson Nicola Regional District**
- **Province of BC Updates:**

Economy Sector Update – FLNRORD (Marc Imus)

Economy Sector:

- Grocery store that was lost has had multiple calls to discuss temp store.
- Necessities that members need may be accessed at the Kanaka Bar store.
- Jade springs: 20 acres with restart store and campground. LFN is interested in purchasing. They need to talk with owner to see if PRV can assist with redevelopment of that property.
- Discuss capacity support of the village to help with longer term Economic Development.

- Recognize surveying of business, data was very timely. Intel that was gather helped shape recovery plans.

Citizen service and MOTI

- Focus has been short term but shifting to longer term and explore best way to support Network connectivity.
- Longer term vision around recovery. Connect team with recovery managers Alison and Jim, for the longer-term Infrastructure Assessments about where needs are.
- Looking to connect with MOTI to ensure no overlap in work.

Community and Health Update – HLTH (Margaretha)

- Working on Ambulatory Services
- United way is working on brief for VoL regarding “Hi Neighbour Program.”
- Looking into position funding and hours for residents.
- Red Cross, potential trends keep them informed.
- Met with MCFD reps about potential programs for in the schools for potential trauma impacts

4. Action Items

Fraser Basin Council

- Next VoL Meeting Dec 9, 2021

Interior Health

- Covid and flu clinic will be provided on Nov 17, 2021, at LFN building.

BCEHS (Ambulance Service)

- A copy of the written update of BCEHS to be sent to Darlene. (EMBC)

BC Hydro:

- Derek to Send request to Feddie and Naika requesting for EME Work Center for EM Recovery Workers.
- Derek to Set up 2 separate calls, 1 with LFN and 1 with VoL to discuss how to communicate with community members.
- Derek (BC Hydro) to Discuss with Darlene (EMBC) the Emergency Worker Camp for LFN before proceeding.

Everyone:

- Discussion on Firewood.
- Any communications to VoL, send to communication@lytton.ca

5. Next Meeting/Call: November 26, 2021 10:00-12:00pm

Conversation with Scott-Moncrieff, Matthew FLNR:EX

From: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>, Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
Sent: November 24, 2021 5:07:22 PM PST

Johnson, Jim FLNR:EX 4:52 PM:

Hey there Im heading out soon. Just working on that 27 hiring request. I should have something for you to send up tomorrow morning.

Johnson, Jim FLNR:EX 4:54 PM:

Have a great night.

Scott-Moncrieff, Matthew FLNR:EX 5:01 PM:

Sounds good.

Scott-Moncrieff, Matthew FLNR:EX 5:01 PM:

Did the call with Barb go ok?

Johnson, Jim FLNR:EX 5:01 PM:

Yeah it went fine.

Johnson, Jim FLNR:EX 5:02 PM:

Looks like they can go ahead with direct awarding provided they post a "notice of intent" on BC Bid.

Johnson, Jim FLNR:EX 5:02 PM:

The notice has to be up for 10 days.

Johnson, Jim FLNR:EX 5:03 PM:

Also she mentioned there's no more threshold number for direct award. DA's just need to conform to policy.

Scott-Moncrieff, Matthew FLNR:EX 5:03 PM:

Ok that is good to know. I'm glad they can move forward with their plan

Johnson, Jim FLNR:EX 5:04 PM:

Me too. how was the rest of your day?

Scott-Moncrieff, Matthew FLNR:EX 5:06 PM:

Pretty good. We met with the CAO and CFO from the Village of Lytton regarding the proposed funding. s.16
s.16 I will set up some time with us and Monica tomorrow morning to discuss the grant letter. We will need to get that finalized and out to CSNR and the Village for review in the next day or so

Johnson, Jim FLNR:EX 5:07 PM:

Ok sounds good. Alright I'm outta here. Have a great night and see you tomorrow.

Scott-Moncrieff, Matthew FLNR:EX 5:07 PM:

Have a good evening!

Lytton Grant Letter.msg.ics

From: Scott-Moncrieff, Matthew FLNR:EX s.15
s.15

To: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>, Johnson, Jim FLNR:EX
<Jim.Johnson@gov.bc.ca>

Sent: November 24, 2021 5:07:55 PM PST

Received: November 24, 2021 5:07:00 PM PST

Priority: Normal (5)

Calendar Item Type: REQUEST

Microsoft Teams meeting

Join on your computer or mobile app

Click here to join the meeting ^{s.15}

s.15

Or call in (audio only)

s.15

> Canada, Victoria

Phone Conference ID: ^{s.15}

Find a local number ^{s.15}

Reset PIN ^{s.15}

Learn More <<https://aka.ms/JoinTeamsMeeting>> | Meeting options

s.15

Re: Heads Up: Village of Lytton - \$1M grant funding

From: Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Cc: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>, Kortum, Melissa CSNR:EX <Melissa.Kortum@gov.bc.ca>, Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 24, 2021 5:48:30 PM PST
Thanks Lori!

Sarah Fraser
Assistant Deputy Minister, Rural Opportunities, Tenures and Engineering
Ministry of Forests, Lands, Natural Resource Operations and Rural Development

On Nov 24, 2021, at 4:35 PM, Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca> wrote:

Yes we have an analyst from MUNI involved (Sean Grant's staff person in municipal govt finance). She said they don't have specific wording, but we'll still run it by them. Will also run it by Darlene/EMBC.

Lori

From: Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>
Sent: November 24, 2021 4:33 PM
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Cc: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>; Kortum, Melissa CSNR:EX <Melissa.Kortum@gov.bc.ca>; Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: Re: Heads Up: Village of Lytton - \$1M grant funding

We need MAH approval on wording as well.

Sarah Fraser
Assistant Deputy Minister, Rural Opportunities, Tenures and Engineering
Ministry of Forests, Lands, Natural Resource Operations and Rural Development

On Nov 24, 2021, at 4:25 PM, Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca> wrote:

Hi Barb and Melissa,

As you are both aware, we have approval to proceed with providing \$1M in grant funding to the Village of Lytton to support their acute operational expenses and recovery. Matthew and I met virtually with the Village's new interim Chief Administrative Officer (CAO Leslie Groulx) and their CFO this afternoon to discuss next steps to finalize the funding letter.

s.16

s.16

We committed to send them a draft grant letter asap (aiming for Thursday afternoon) and ensure mutual agreement on the grant wording (we're using as a rough template, a "community support grant" template that we've used in the past to provide simplified language grant funding to communities back in 2019).

Before we send the grant letter to the CAO tomorrow afternoon, Matthew will send it you Barb and hoping for your quick review.

We are also working on a RGTF and will get this into the system by Friday, and grateful to both Barb and Melissa in advance for your help in advancing it through the system as quick as feasible. s.16

s.16

Thx,
Lori

FW: Lytton Grant letter Draft

From: Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Cc: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>
Sent: November 25, 2021 9:51:06 AM PST
Attachments: Lytton_GrantLetter.docx

Looks good to me. My only thought is we might want to be flexible in terms of the reporting dates given that Lytton is short on resources at the moment. I chatted with Monica already and sounds like that shouldn't be a problem.

-Jim

From: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>
Sent: November 25, 2021 9:28 AM
To: Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
Subject: Lytton Grant letter Draft

Hi Jim,

Attached is the Lytton grant letter for your review before we send it to Matt. I will need confirmation on who should be signing the letter (ED or ADM). I've left it as Lori for now, but can update it once confirmed.

I will work on the Request for Government Transfer form (RFGT) now and will hopefully have that to you soon. As I mentioned on the call, both the grant letter and the RFGT need to go through CSNR Procurement for approval that the transfer complies with government financial policy. Usually this approval is attached to the document package that is sent forward for RFGT signatures. If Matt can get that approval via Barb's group at CSNR that would speed up the process.

Let me know if you have questions or changes to the letter.

Thanks!

Monica

Page 083 of 191 to/à Page 085 of 191

Withheld pursuant to/removed as

s.13

RE: Heads Up: Village of Lytton - \$1M grant funding

From: Scott-Moncrieff, Matthew FLNR:EX
To: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Sent: November 25, 2021 10:29:13 AM PST
Attachments: Lytton_GrantLetter.docx
Hi Barbara,

Yes, I believe that contact information is correct. I have attached the grant letter for your review and feedback.

Let me know if you have a bit of time this morning and we can have a quick call to chat about a couple of questions I have.

Thank!

Matthew Scott-Moncrieff
Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

From: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Sent: November 25, 2021 9:28 AM
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: FW: Heads Up: Village of Lytton - \$1M grant funding

Hi Matthew,

Can you confirm that the info on the grant letter is:
THE CORPORATION OF THE VILLAGE OF LYTTON
380 MAIN ST PO BOX 100 LYTTON BC V0K1Z0.

I want to make sure we have the supplier set up properly so there is no delay.

We will also give the Provincial treasury a heads up that they have an immediate \$1m payment.

Thanks,
Barbara

From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Sent: November 24, 2021 4:36 PM
To: Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>
Cc: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>; Kortum, Melissa CSNR:EX <Melissa.Kortum@gov.bc.ca>; Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: RE: Heads Up: Village of Lytton - \$1M grant funding

Yes we have an analyst from MUNI involved (Sean Grant's staff person in municipal govt finance). She said they don't have specific wording, but we'll still run it by them. Will also run it by Darlene/EMBC.

Lori

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Sent: November 24, 2021 4:33 PM
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Cc: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>; Kortum, Melissa CSNR:EX <Melissa.Kortum@gov.bc.ca>; Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>

Subject: Re: Heads Up: Village of Lytton - \$1M grant funding

We need MAH approval on wording as well.

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Assistant Deputy Minister, Rural Opportunities, Tenures and Engineering
Ministry of Forests, Lands, Natural Resource Operations and Rural Development

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s.16

Thx,
Lori

Page 088 of 191 to/à Page 090 of 191

Withheld pursuant to/removed as

s.13

RE: Heads Up: Village of Lytton - \$1M grant funding

From: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 25, 2021 10:39:50 AM PST
Are you free now?

From: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 25, 2021 10:29 AM
To: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Subject: RE: Heads Up: Village of Lytton - \$1M grant funding

Hi Barbara,

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Lori

FW: Lytton RFGT

From: Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Cc: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>
Sent: November 25, 2021 12:10:54 PM PST
Attachments: RFGT_Lytton.docx
Looks good to me. Thanks for the quick turnaround.

-Jim

From: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>
Sent: November 25, 2021 11:35 AM
To: Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
Subject: Lytton RFGT

Hi Jim,

Attached is the Lytton RFGT for your review. Let me know if you have any questions or would like any changes.

Thanks!

Monica



Natural Resource Ministries

REQUEST FOR GOVERNMENT TRANSFER

COMPLETE THIS SECTION AFTER APPROVALS TO INITIATE PAYMENT

| | | | | | |
|---|-------------------|------------------------|--------------|------|---------|
| INVOICE NUMBER: | | INVOICE PAYMENT AMOUNT | | | |
| ACCOUNT CODING | CLIENT (MINISTRY) | RESPONSIBILITY | SERVICE LINE | STOB | PROJECT |
| NAME OF QUALIFIED RECEIVER: | | | | | |
| QUALIFIED RECEIVER TO SIGN IN THE BOX PROVIDED HERE: X | | | | | |

MINISTRY AND TRANSFER PAYMENT IDENTIFICATION

| | | | | |
|--|---|----------------|--|----------------------------------|
| MINISTRY: | FORESTS, LANDS, NATURAL RESOURCE OPERATIONS & RURAL DEVELOPMENT | BRANCH | Rural Policy and Programs | |
| PROJECT TITLE: | VILLAGE OF LYTTON ECONOMIC WILDFIRE RECOVERY | DIVISION: | Rural Opportunities, Tenures and Engineering Division | |
| BRANCH CONTACT NAME: | Matthew Scott-Moncrieff | PHONE: | 778 974-4492 | FAX: |
| CONTACT NAME ON AGREEMENT: | Rural Policy and Programs Branch | PHONE: | 250-356-7950 | FAX: |
| ENTER THE DATE THAT THE MINISTRY IS MAKING THIS REQUEST: November 25, 2021 | | | | |
| TERM START DATE: | November 29, 2021 | TERM END DATE: | March 31, 2024 | TOTAL AMOUNT: \$1,000,000 |

RECIPIENT IDENTIFICATION

| | | | | |
|--|--|--------|--------------|------|
| LEGAL NAME OF RECIPIENT: | Village of Lytton | | | |
| RECIPIENT'S BUSINESS NUMBER (IF KNOWN): | | | | |
| RECIPIENT'S ADDRESS: | PO Box 100, 380 Main St. Lytton, BC V0K 1Z0 | | | |
| RECIPIENT CONTACT NAME: | Leslie Groulx | | | |
| E-MAIL: | communication@lytton.ca | PHONE: | 778-254-5004 | FAX: |

PROJECT DETAILS

| | |
|---|---|
| PROJECT DESCRIPTION & PRIVACY IMPACT ASSESSMENT NUMBER [CPPM 12.3.3 Part II] | PRIVACY IMPACT ASSESSMENT (PIA) NUMBER: N/A DESCRIPTION OF THE PROJECT: The Village of Lytton was devastated during the 2021 wildfire season, resulting in significant damage and loss to residential, business, and municipal infrastructure. With the loss of local businesses and temporary re-location of residents, the Village has experienced a significant reduction in tax revenue. This project will provide the Village of Lytton with immediate capacity and critical economic infrastructure supports to enable the business community to re-establish itself within the Village of Lytton. Funds will be allocated to operational needs while tax revenue is disrupted and economic recovery infrastructure activities that will help support the re-establishment of the business community within the Village. |
| EXPLANATION AS TO HOW THE TRANSFER SUPPORTS THE MINISTRY SERVICE PLAN & OBJECTIVES [REQUIREMENT OF CPPM 21.3.1] | The transfer supports the goals and objectives as described in the current Ministry Service Plan. Specifically, the transfer will support Goal 1: "Economic Benefits for all British Columbians, with Strong and Resilient Rural Communities; Objective 1.3 – improve community resilience through proactive and collaborative natural hazard management, as this grant is a direct response to the impacts of the 2021 wildfire season. |

Agreement #: WFR2122001

| | |
|---|--|
| WHAT ARE THE EXPECTED OUTCOMES AND HOW WILL THE MINISTRY DETERMINE THAT THEY HAVE BEEN ACHIEVED? | The grant is to provide immediate capacity and economic recovery supports to the Village of Lytton. Funds can be allocated to operational needs and economic recovery activities to help rebuild the business community within the Village. The achievement of these outcomes will be determined through analysis of annual reporting and the final report required to be submitted by the Village of Lytton. |
| THE MINISTRY CANNOT BE THE OWNER OF MATERIALS PRODUCED OR THE MAIN BENEFICIARY OF THE SERVICES [CPPM 21.2]. STATE THE OWNER AND MAIN BENEFICIARY: | The owner and main beneficiary of the services will be the recipient – Village of Lytton. |
| PARTNERSHIPS INVOLVED: | N/A |
| MINISTRY'S ROLE: | Specifically, the Rural Development Unit within FLNRORD is the lead for economic recovery in rural communities and will continue to support the Village of Lytton through the duration of this grant. |
| WHAT MONITORING IS IN PLACE? EXAMPLE: PERFORMANCE TARGETS OR MILESTONES | The recipient is required to submit annual reporting to indicate the project's progress as well as a final report upon project completion. The recipient may also be required to submit any supporting materials or documents related to the project with the final report. |
| RECIPIENT IS: | <input type="checkbox"/> WITHIN <input checked="" type="checkbox"/> OUTSIDE GOVERNMENT REPORTING ENTITY |

TRANSFER TYPE AND SELECTION PROCESS

| | |
|--|---|
| <input checked="" type="checkbox"/> GRANT -STOB 77 – PGO PO Class: G | |
| <input type="checkbox"/> SHARED COST ARRANGEMENT - STOB 80 - PGO PO Class: A | |
| TYPE OF SCA ARRANGEMENT: Choose Arrangement Type. | |
| IF FINANCING ARRANGEMENT OR COMBINATION IS CHOSEN - EXPLAIN WHY IT IS NOT REASONABLE FOR THE RECIPIENT TO WAIT FOR REIMBURSEMENT | |
| SELECT THE CODE FOR THE PROCUREMENT PROCESS USED. | 600 Other Purchase Process |
| IF DIRECT AWARD, PROVIDE RATIONALE [IF CODE 208 WAS SELECTED ABOVE, INCLUDE SPECIFIED TARGET GROUP] | Direct award is given to provide funding to the recipient for immediate economic relief and be able to provide funding within the fiscal year timelines to keep commitments made by the Ministry. |
| IF A COMPETITIVE PROCESS WAS USED CHOOSE THE SOLICITATION TYPE AND PROCESS USED AND INCLUDE THE SOLICITATION DOCUMENT AND RECIPIENT PROPOSAL WITH THE AGREEMENT FOR REVIEW. IF APPLICATION PROCESS USED, INCLUDE LINK TO GOVERNMENT WEBSITE OR DOCUMENTATION IN YOUR FILE OF THE APPLICATION METHOD. | Choose the Type of Solicitation. Choose the Process Used. |

BUDGET

| ACCOUNT CODING | CLIENT (MINISTRY) | RESPONSIBILITY | SERVICE LINE | STOB | PROJECT |
|-------------------|---|--|--------------|------|---------|
| | 128 | 71901 | 31218 | 7703 | 7100000 |
| PAYMENT METHOD | ELECTRONIC FUNDS TRANSFER IF 'D' cheque, provide instructions & mailing address: | | | | |
| FUNDING SOURCE: | <input type="checkbox"/> Base Budget <input type="checkbox"/> Contingency <input type="checkbox"/> Special Account <input type="checkbox"/> Other <input type="checkbox"/> Funding is available within the division <input checked="" type="checkbox"/> Funding is not available within the division but approved within the Ministry Treasury Board Approval Number # <input type="text"/> <input type="checkbox"/> Funding is recoverable Recovery Source: Recovery Amount \$ | | | | |
| BUDGET BREAKDOWN: | \$1,000,000 | FY2021/22 | \$ | FY | |
| | \$ | FY | \$ | FY | |
| GST APPLICABLE? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | VOTE | 33T | |

Commented [HMF1]: Confirm TB #

Page 2 of 4

Agreement #: WFR2122001

| RECIPIENT CAPACITY | |
|---|--|
| WHAT DUE DILIGENCE WAS DONE TO ASSURE THAT THE RECIPIENT HAS SUFFICIENT CAPACITY TO COMPLETE THE PROJECT? [REQUIREMENT OF CPPM 21.3.5] | Staff consulted with the recipient of the grant to discuss project activities and deliverables to ensure feasibility of the project. |
| RISKS | |
| IDENTIFY RISKS AND STEPS TAKEN TO MITIGATE THE RISKS: EXAMPLE: FINANCIAL, SAFETY, PUBLIC RELATIONS ETC. | Staff consulted with the recipient closely to discuss project activities to ensure feasibility and appropriate timelines of the project. The recipient is required to submit annual reporting on project progress and a final report upon project completion. |
| WHAT ARE THE RISKS IF THIS TRANSFER DOES NOT PROCEED? | The Ministry has made a commitment to provide funding to the recipient impacted by the 2021 wildfire season. A failure to meet this commitment would result in a negative public perception and distrust from the impacted community. |
| OTHER CONSIDERATIONS: | <input checked="" type="checkbox"/> THE TRANSFER WILL NOT ADVERSELY AFFECT EXISTING INDUSTRY <input checked="" type="checkbox"/> THE TRANSFER WILL NOT CREATE A CONFLICT OF INTEREST BETWEEN PARTIES |
| APPROVAL | |
| POLICY REVIEW COMPLETED AND ATTACHED <input type="checkbox"/> | BUDGET REVIEW COMPLETED <input type="checkbox"/> |
| EXPENSE AUTHORITY NAME: Sarah Fraser | SIGNATURE _____ DATE _____ |
| ASSISTANT DEPUTY MINISTER (PROGRAM) NAME: Sarah Fraser | SIGNATURE _____ DATE _____ |
| CHIEF FINANCIAL OFFICER NAME: Melissa Kortum | SIGNATURE _____ DATE _____ |

| COMPLETE ONLY FOR MODIFICATIONS | | | | | |
|--|---|--|--|---------------------------|---------|
| RECIPIENT IDENTIFICATION | | | | | |
| LEGAL NAME OF RECIPIENT: _____ | | | | | |
| MODIFICATION # (For example: 1, 2, etc.) | | MODIFIED END DATE: | | MODIFIED TOTAL AMOUNT: \$ | |
| PROVIDE DETAILED REASON FOR THIS MODIFICATION INCLUDING: <ul style="list-style-type: none"> • NEW TERMS / STIPULATIONS • RISK OF NOT PROCEEDING | | | | | |
| IS THE SCOPE OF THE PROJECT INCREASING? <input type="checkbox"/> NO <input type="checkbox"/> YES | | | | | |
| IF YES, IS A PRIVACY PROTECTION SCHEDULE REQUIRED FOR THIS AGREEMENT? <input type="checkbox"/> NO <input type="checkbox"/> YES | | | | | |
| IF YES, HAS AN INITIATIVE UPDATE TO THE PIA BEEN COMPLETED? <input type="checkbox"/> YES <input type="checkbox"/> NO BECAUSE _____ | | | | | |
| IF OPPORTUNITY WAS COMPETED, ARE THE NEW TERMS ALLOWABLE AS PER THE SOLICITATION DOCUMENT? | | <input type="checkbox"/> YES <input type="checkbox"/> NO IF NO, COMPLETE THE DIRECT AWARD INFORMATION IN NUMBERS 1, 2 BELOW | | | |
| IF THE OPPORTUNITY WAS DIRECT AWARDED, DOES THE SAME DIRECT AWARD RATIONALE STILL APPLY? | | <input type="checkbox"/> YES <input type="checkbox"/> NO IF NO, COMPLETE THE DIRECT AWARD INFORMATION IN NUMBERS 1, 2 BELOW | | | |
| 1. SELECT THE PROCUREMENT PROCESS CODE THAT APPLIES TO THIS MOD. | | Choose a Direct Award Code. | | | |
| 2. PROVIDE THE RATIONALE FOR THE DIRECT AWARD SELECTED ABOVE. [IF CODE 208 SELECTED, INCLUDE SPECIFIED TARGET GROUP] | | | | | |
| IF THERE IS NO CHANGE TO THE FUNDING SKIP TO 'APPROVAL' | | | | | |
| IF THE FUNDING HAS CHANGED- COMPLETE THE SECTIONS BELOW | | | | | |
| NEW BUDGET BREAKDOWN: | | \$ | FY | \$ | FY |
| | | \$ | FY | \$ | FY |
| IF DIFFERENT FROM ORIGINAL, COMPLETE ACCOUNT CODING | CLIENT (MINISTRY) | RESPONSIBILITY | SERVICE LINE | STOB | PROJECT |
| | | | | | |
| IF DIFFERENT FROM ORIGINAL, COMPLETE FUNDING SOURCE | <input type="checkbox"/> Base Budget <input type="checkbox"/> Contingency <input type="checkbox"/> Special Account <input type="checkbox"/> Other | | | | |
| | <input type="checkbox"/> Funding is available within the division | | | | |
| | <input type="checkbox"/> Funding is not available within the division but approved within the Ministry Treasury Board Approval Number # _____ | | | | |
| | <input type="checkbox"/> Funding is recoverable Recovery Source: _____ Recovery Amount \$ _____ | | | | |
| APPROVAL | | | | | |
| POLICY REVIEW COMPLETED AND ATTACHED <input type="checkbox"/> | | | BUDGET REVIEW COMPLETED <input type="checkbox"/> | | |
| EXPENSE AUTHORITY NAME: _____ | | | | | |
| ASSISTANT DEPUTY MINISTER (PROGRAM) NAME: _____ | | SIGNATURE _____ | | DATE _____ | |
| CHIEF FINANCIAL OFFICER NAME: _____ | | SIGNATURE _____ | | DATE _____ | |
| | | SIGNATURE _____ | | DATE _____ | |
| <i>If at any time an additional modification agreement is required, add a page below and copy this Modification page in full onto it, then update the new page with the new modification number and other relevant information specific to the new modification.</i> | | | | | |

Lytton_GrantLetter (002)

From: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 25, 2021 1:06:04 PM PST
Attachments: Lytton_GrantLetter (002).docx
Hi Matthew,

Let me know if the changes to #3 in Appendix A work for you.

Thanks,
Barbara

Page 099 of 191 to/à Page 101 of 191

Withheld pursuant to/removed as

s.13

RE: Lytton_GrantLetter (002)

From: Scott-Moncrieff, Matthew FLNR:EX
To: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Sent: November 25, 2021 1:18:45 PM PST
Attachments: Lytton_GrantLetter .docx

Hi Barbara,

The changes look good to me. I have updated the first page to include the proper Village of Lytton contact information, add a reference to Appendix B, and remove the language regarding other provincial funders.

Let me know if any further changes are needed.

Thanks!

Matthew Scott-Moncrieff

Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

From: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Sent: November 25, 2021 1:06 PM
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: Lytton_GrantLetter (002)

Hi Matthew,

Let me know if the changes to #3 in Appendix A work for you.

Thanks,
Barbara

FW: Lytton_GrantLetter (002)

From: Scott-Moncrieff, Matthew FLNR:EX
To: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>
Sent: November 25, 2021 1:36:07 PM PST
Attachments: Lytton_GrantLetter .docx
Hi Monica,

The attached version of the Grant Letter has been revised by Barb and myself. Can you make the formatting changes she requests in her email below and send back to me?

Thanks!

Matthew Scott-Moncrieff

Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

From: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Sent: November 25, 2021 1:28 PM
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: RE: Lytton_GrantLetter (002)

Hi Matthew,

It just needs to be cleaned up a bit:

- all the same font and
- each appendix on a new page

Thanks,
Barbara

From: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 25, 2021 1:26 PM
To: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Subject: RE: Lytton_GrantLetter (002)

Hi Barbara,

The changes look good to me. I have updated the first page to include the proper Village of Lytton contact information, add a reference to Appendix B, and remove the language regarding other provincial funders.

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From: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Sent: November 25, 2021 1:06 PM
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>

Subject: Lytton_GrantLetter (002)

Hi Matthew,

Let me know if the changes to #3 in Appendix A work for you.

Thanks,
Barbara

Page 105 of 191 to/à Page 107 of 191

Withheld pursuant to/removed as

s.13

RE: Lytton_GrantLetter (002)

From: Scott-Moncrieff, Matthew FLNR:EX
To: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>
Sent: November 25, 2021 2:01:21 PM PST
Attachments: RE: Lytton_GrantLetter (002)
Sorry Monica – Can you make the additional edits that Barb requests in the attached email?

Let me know if you have questions.

Thanks!

Matthew Scott-Moncrieff
Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

From: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>
Sent: November 25, 2021 1:45 PM
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: RE: Lytton_GrantLetter (002)

Hi Matt,

Updated grant letter attached with Barb's formatting changes applied. Let me know if you require anything else.

Thanks!

Monica

From: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 25, 2021 1:36 PM
To: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>
Subject: FW: Lytton_GrantLetter (002)

Hi Monica,

The attached version of the Grant Letter has been revised by Barb and myself. Can you make the formatting changes she requests in her email below and send back to me?

Thanks!

Matthew Scott-Moncrieff
Tel. 778-974-4492

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Sent: November 25, 2021 1:28 PM
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Subject: RE: Lytton_GrantLetter (002)

Hi Matthew,

It just needs to be cleaned up a bit:

- all the same font and
- each appendix on a new page

Thanks,
Barbara

From: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 25, 2021 1:26 PM
To: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Subject: RE: Lytton_GrantLetter (002)

Hi Barbara,

The changes look good to me. I have updated the first page to include the proper Village of Lytton contact information, add a reference to Appendix B, and remove the language regarding other provincial funders.

Let me know if any further changes are needed.

Thanks!

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From: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Sent: November 25, 2021 1:06 PM
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: Lytton_GrantLetter (002)

Hi Matthew,

Let me know if the changes to #3 in Appendix A work for you.

Thanks,
Barbara

RE: Lytton_GrantLetter (002)

From: Scott-Moncrieff, Matthew FLNR:EX
To: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Sent: November 25, 2021 2:07:02 PM PST
Attachments: Lytton_GrantLetter .docx
Attached is an updated version. Let me know if we have addressed the issues.

Thanks!

Matthew Scott-Moncrieff
Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

From: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Sent: November 25, 2021 1:40 PM
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: RE: Lytton_GrantLetter (002)

Can you include it in the body of the agreement where we define 'recipient'. I think we also need to put Leslie's name back in the address...

The Corporation of the Village of Lytton
Leslie Groulx
Chief Administrative Officer
PO Box 100, 380 Main St.
Lytton, BC V0K 1Z0

From: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 25, 2021 1:37 PM
To: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Subject: RE: Lytton_GrantLetter (002)

I updated the contact information at the top of the letter to include this info – should it be moved to another part of the letter?

Matthew Scott-Moncrieff
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Sent: November 25, 2021 1:29 PM
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: RE: Lytton_GrantLetter (002)

.. and as we mentioned, the legal name "THE CORPORATION OF THE VILLAGE OF LYTTON" needs to be included in order to get the payment out fast

From: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
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Subject: RE: Lytton_GrantLetter (002)

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Sent: November 25, 2021 1:06 PM

To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>

Subject: Lytton_GrantLetter (002)

Hi Matthew,

Let me know if the changes to #3 in Appendix A work for you.

Thanks,
Barbara

Page 112 of 191 to/à Page 114 of 191

Withheld pursuant to/removed as

s.13

RE: Lytton_GrantLetter (002)

From: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 25, 2021 2:22:05 PM PST
perfect

From: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 25, 2021 2:07 PM
To: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Subject: RE: Lytton_GrantLetter (002)

Attached is an updated version. Let me know if we have addressed the issues.

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Subject: RE: Lytton_GrantLetter (002)

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Leslie Groulx
Chief Administrative Officer
PO Box 100, 380 Main St.
Lytton, BC V0K 1Z0

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To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: RE: Lytton_GrantLetter (002)

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Subject: Lytton_GrantLetter (002)

Hi Matthew,

Let me know if the changes to #3 in Appendix A work for you.

Thanks,
Barbara

RE: Lytton_GrantLetter (002)

From: Scott-Moncrieff, Matthew FLNR:EX
To: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Sent: November 25, 2021 2:23:02 PM PST

Thank you for all your help!! We really appreciate it!! I will send it off to the Village for their review.

Matthew Scott-Moncrieff
Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

From: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Sent: November 25, 2021 2:22 PM
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: RE: Lytton_GrantLetter (002)

perfect

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Sent: November 25, 2021 2:07 PM
To: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Subject: RE: Lytton_GrantLetter (002)

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Subject: RE: Lytton_GrantLetter (002)

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The Corporation of the Village of Lytton
Leslie Groulx
Chief Administrative Officer
PO Box 100, 380 Main St.
Lytton, BC V0K 1Z0

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Sent: November 25, 2021 1:37 PM
To: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
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Let me know if any further changes are needed.

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From: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Sent: November 25, 2021 1:06 PM
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: Lytton_GrantLetter (002)

Hi Matthew,

Let me know if the changes to #3 in Appendix A work for you.

Thanks,
Barbara

Village of Lytton - Economic Recovery Grant

From: Scott-Moncrieff, Matthew FLNR:EX
To: s.22 cfo@lytton.ca
Cc: Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>, r.l.mattiussi.asi@gmail.com, Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Sent: November 25, 2021 2:35:39 PM PST
Attachments: Lytton_GrantLetter .docx
Good afternoon Leslie,

To follow up on our meeting yesterday I have attached a draft Grant Letter for your review. If you have any questions or concerns regarding the content please let me know and I am happy to have a further conversation with you.

We have alerted our financial services staff that this grant will need to be processed on an expedited basis. If you can let me know if you have any revisions by **end of day today** we can hopefully have the funds transferred by early next week to support the Village in addressing end of Month expenses.

Lisa – please let us know if you have any concerns regarding the language around the operational funds from a Municipal Affairs perspective.

Thank you,

Matthew Scott-Moncrieff

A/Director

Rural Policy and Program Branch

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

Update: Village of Lytton - Economic Recovery Grant

From: Henderson, Lori FLNR:EX
To: Plummer, Glen GCPE:EX <Glen.Plummer@gov.bc.ca>
Cc: Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>, Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>, Daszko, Brian EMBC:EX <Brian.Daszko@gov.bc.ca>
Sent: November 25, 2021 2:42:11 PM PST
Attachments: Lytton_GrantLetter .docx

Glen, heads up that we are getting close to finalizing Lytton's grant letter, aiming to get payment out to them by Monday or early next week. We've included typical wording re: marketing on page 2 of the agreement, but the municipal staff know that there is an intent for the province to announce as early as next week. Can you ensure that we will be able to review any draft comms related to this funding? Just cc'ing my EMBC colleague, Brian Daszko, so he's in the loop. Please do not share the grant letter, as we're still finalizing with the Village (but I don't anticipate major changes).

Thanks,
Lori

From: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 25, 2021 2:36 PM
To: s.22 cfo@lytton.ca
Cc: Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; r.l.mattiussi.asi@gmail.com; Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Subject: Village of Lytton - Economic Recovery Grant

Good afternoon Leslie,

To follow up on our meeting yesterday I have attached a draft Grant Letter for your review. If you have any questions or concerns regarding the content please let me know and I am happy to have a further conversation with you.

We have alerted our financial services staff that this grant will need to be processed on an expedited basis. If you can let me know if you have any revisions by **end of day today** we can hopefully have the funds transferred by early next week to support the Village in addressing end of Month expenses.

Lisa – please let us know if you have any concerns regarding the language around the operational funds from a Municipal Affairs perspective.

Thank you,

Matthew Scott-Moncrieff
A/Director
Rural Policy and Program Branch
Ministry of Forests, Lands, Natural Resource Operations and Rural Development
Tel. 778-974-4492

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Update: Village of Lytton - Economic Recovery Grant

From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
To: Plummer, Glen GCPE:EX <Glen.Plummer@gov.bc.ca>
Cc: Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>, Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>, Daszko, Brian EMBC:EX <Brian.Daszko@gov.bc.ca>
Sent: November 25, 2021 2:42:13 PM PST
Attachments: Lytton_GrantLetter .docx

Glen, heads up that we are getting close to finalizing Lytton's grant letter, aiming to get payment out to them by Monday or early next week. We've included typical wording re: marketing on page 2 of the agreement, but the municipal staff know that there is an intent for the province to announce as early as next week. Can you ensure that we will be able to review any draft comms related to this funding? Just cc'ing my EMBC colleague, Brian Daszko, so he's in the loop. Please do not share the grant letter, as we're still finalizing with the Village (but I don't anticipate major changes).

Thanks,
Lori

From: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 25, 2021 2:36 PM
To: s.22 cfo@lytton.ca
Cc: Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; r.l.mattiussi.asi@gmail.com; Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Subject: Village of Lytton - Economic Recovery Grant

Good afternoon Leslie,

To follow up on our meeting yesterday I have attached a draft Grant Letter for your review. If you have any questions or concerns regarding the content please let me know and I am happy to have a further conversation with you.

We have alerted our financial services staff that this grant will need to be processed on an expedited basis. If you can let me know if you have any revisions by **end of day today** we can hopefully have the funds transferred by early next week to support the Village in addressing end of Month expenses.

Lisa – please let us know if you have any concerns regarding the language around the operational funds from a Municipal Affairs perspective.

Thank you,

Matthew Scott-Moncrieff
A/Director
Rural Policy and Program Branch
Ministry of Forests, Lands, Natural Resource Operations and Rural Development
Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

RE: Village of Lytton - Economic Recovery Grant

From: Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>, s.22
cfo@lytton.ca
Cc: r.l.mattiussi.asi@gmail.com, Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Sent: November 25, 2021 3:31:13 PM PST
Hi Matthew

The language around the operational funds looks fine to me.
Thanks

Lisa Andres
778-698-3249

From: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 25, 2021 2:36 PM
To: s.22 : cfo@lytton.ca
Cc: Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; r.l.mattiussi.asi@gmail.com; Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Subject: Village of Lytton - Economic Recovery Grant

Good afternoon Leslie,

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Lisa – please let us know if you have any concerns regarding the language around the operational funds from a Municipal Affairs perspective.

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Matthew Scott-Moncrieff
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Tel. 778-974-4492

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Page 123 of 191 to/à Page 125 of 191

Withheld pursuant to/removed as

s.13

FW: Village of Lytton - Economic Recovery Grant

From: Scott-Moncrieff, Matthew FLNR:EX
To: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>
Sent: November 26, 2021 9:44:46 AM PST
Attachments: Lytton_GrantLetter Province of BC.docx
Hi Monica,

Can you accept these changes and save this as the final version?

Thanks!

Matthew Scott-Moncrieff
Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

From: CAO Lytton <cao@lytton.ca>
Sent: November 26, 2021 9:11 AM
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Cc: CFO VOL <cfo@lytton.ca>; Ron Mattiussi <rmattiussi@lytton.ca>; Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Subject: FW: Village of Lytton - Economic Recovery Grant

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Good Morning Matthew

This looks great – thanks so much for supporting the Village in this manner. There are a couple markups

Look forward to being able to announce and move forward!!

Cheers
Leslie

From: Leslie Groulx s.22
Sent: November 25, 2021 6:13 PM
To: CAO Lytton <cao@lytton.ca>
Subject: Fwd: Village of Lytton - Economic Recovery Grant

----- Forwarded message -----

From: **Scott-Moncrieff, Matthew FLNR:EX** < >
Date: Thu, Nov 25, 2021 at 2:35 PM
Subject: Village of Lytton - Economic Recovery Grant
To: s.22 , cfo@lytton.ca <cfo@lytton.ca>
Cc: Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>, r.l.mattiussi.asi@gmail.com <r.l.mattiussi.asi@gmail.com>, Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>

Good afternoon Leslie,

To follow up on our meeting yesterday I have attached a draft Grant Letter for your review. If you have any questions or concerns regarding the content please let me know and I am happy to have a further conversation with you.

We have alerted our financial services staff that this grant will need to be processed on an expedited basis. If you can let me know if you have any revisions by **end of day today** we can hopefully have the funds transferred by early next week to support the Village in addressing end of Month expenses.

Lisa – please let us know if you have any concerns regarding the language around the operational funds from a Municipal Affairs perspective.

Thank you,

Matthew Scott-Moncrieff

A/Director

Rural Policy and Program Branch

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

RE: Lytton RFGT

From: Scott-Moncrieff, Matthew FLNR:EX
To: Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
Cc: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>
Sent: November 26, 2021 9:55:01 AM PST
Attachments: RFGT_Lytton.docx
Hi Monica and Jim,

Attached is the RFGT with a few changes from me. I have confirmed with Barb Burrage that her review counts as the procurement services review – and Val Chura confirmed we do not need to include a TB approval number.

Monica can you prep an e-approval to send the RFGT forward for approval? I am just waiting for confirmation from Lori that she is good with the changes to the grant letter the Village made and then we can hit send.

Let me know if you have any questions.

Thanks!

Matthew Scott-Moncrieff

Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

From: Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
Sent: November 25, 2021 12:11 PM
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Cc: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>
Subject: FW: Lytton RFGT

Looks good to me. Thanks for the quick turnaround.

-Jim

From: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>
Sent: November 25, 2021 11:35 AM
To: Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
Subject: Lytton RFGT

Hi Jim,

Attached is the Lytton RFGT for your review. Let me know if you have any questions or would like any changes.

Thanks!

Monica



Natural Resource Ministries

REQUEST FOR GOVERNMENT TRANSFER

COMPLETE THIS SECTION AFTER APPROVALS TO INITIATE PAYMENT

| | | | |
|--|-------------------|------------------------|--------------|
| INVOICE NUMBER: | | INVOICE PAYMENT AMOUNT | |
| ACCOUNT CODING | CLIENT (MINISTRY) | RESPONSIBILITY | SERVICE LINE |
| | | | STOB |
| NAME OF QUALIFIED RECEIVER: | | PROJECT | |
| QUALIFIED RECEIVER TO SIGN IN THE BOX PROVIDED HERE: | | X | |

MINISTRY AND TRANSFER PAYMENT IDENTIFICATION

| | | | | |
|--|---|-------------------|---|--------------------|
| MINISTRY: | FORESTS, LANDS, NATURAL RESOURCE OPERATIONS & RURAL DEVELOPMENT | BRANCH | Rural Policy and Programs | |
| PROJECT TITLE: | VILLAGE OF LYTTON ECONOMIC WILDFIRE RECOVERY | DIVISION: | Rural Opportunities, Tenures and Engineering Division | |
| BRANCH CONTACT NAME: | Matthew Scott-Moncrieff | PHONE: | 778 974-4492 | FAX: |
| CONTACT NAME ON AGREEMENT: | Rural Policy and Programs Branch | PHONE: | 250-356-7950 | FAX: |
| ENTER THE DATE THAT THE MINISTRY IS MAKING THIS REQUEST: | | November 25, 2021 | | |
| TERM START DATE: | November 29, 2021 | TERM END DATE: | March 31, 2024 | TOTAL AMOUNT: |
| | | | | \$1,000,000 |

RECIPIENT IDENTIFICATION

| | | | |
|---|--|--------|--------------|
| LEGAL NAME OF RECIPIENT: | Village of Lytton | | |
| RECIPIENT'S BUSINESS NUMBER (IF KNOWN): | | | |
| RECIPIENT'S ADDRESS: | PO Box 100, 380 Main St. Lytton, BC V0K 1Z0 | | |
| RECIPIENT CONTACT NAME: | Leslie Groulx | | |
| E-MAIL: | communication@lytton.ca | PHONE: | 778-254-5004 |
| | | FAX: | |

PROJECT DETAILS

| | |
|---|--|
| PROJECT DESCRIPTION & PRIVACY IMPACT ASSESSMENT NUMBER [CPPM 12.3.3 Part II] | PRIVACY IMPACT ASSESSMENT (PIA) NUMBER: N/A DESCRIPTION OF THE PROJECT: The Village of Lytton was devastated during the 2021 wildfire season, resulting in significant damage and loss to residential, business, and municipal infrastructure. With the loss of local businesses and temporary re-location of residents, the Village is experiencing a significant financial challenge. This project will provide the Village of Lytton with immediate capacity and critical economic infrastructure supports to enable the business community to re-establish itself within the Village of Lytton. Funds will be allocated to operational needs and economic recovery infrastructure activities that will help support the beginning of re-establishing the business community within the Village. |
| EXPLANATION AS TO HOW THE TRANSFER SUPPORTS THE MINISTRY SERVICE PLAN & OBJECTIVES [REQUIREMENT OF CPPM 21.3.1] | The transfer supports the goals and objectives as described in the current Ministry Service Plan. Specifically, the transfer will support Goal 1: "Economic Benefits for all British Columbians, with Strong and Resilient Rural Communities; Objective 1.3 – improve community resilience through proactive and collaborative natural hazard management, as this grant is a direct response to the impacts of the 2021 wildfire season." |

| | |
|---|--|
| WHAT ARE THE EXPECTED OUTCOMES AND HOW WILL THE MINISTRY DETERMINE THAT THEY HAVE BEEN ACHIEVED? | The grant is to provide immediate capacity and economic recovery supports to the Village of Lytton. Funds can be allocated to operational needs and economic recovery activities to help rebuild the business community within the Village. The achievement of these outcomes will be determined through analysis of annual reporting and the final report required to be submitted by the Village of Lytton. |
| THE MINISTRY CANNOT BE THE OWNER OF MATERIALS PRODUCED OR THE MAIN BENEFICIARY OF THE SERVICES [CPPM 21.2]. STATE THE OWNER AND MAIN BENEFICIARY: | The owner and main beneficiary of the services will be the recipient – Village of Lytton. |
| PARTNERSHIPS INVOLVED: | N/A |
| MINISTRY'S ROLE: | The Rural Development Unit within FLNRORD is the lead for economic recovery in rural communities and will continue to support the Village of Lytton through the duration of this grant. |
| WHAT MONITORING IS IN PLACE? EXAMPLE: PERFORMANCE TARGETS OR MILESTONES | The recipient is required to submit annual reporting to indicate the project's progress as well as a final report upon project completion. The recipient may also be required to submit any supporting materials or documents related to the project with the final report. |
| RECIPIENT IS: | <input type="checkbox"/> WITHIN <input checked="" type="checkbox"/> OUTSIDE GOVERNMENT REPORTING ENTITY |

TRANSFER TYPE AND SELECTION PROCESS

| | |
|---|---|
| <input checked="" type="checkbox"/> GRANT -STOB 77 – PGO PO Class: G <input type="checkbox"/> SHARED COST ARRANGEMENT - STOB 80 - PGO PO Class: A TYPE OF SCA ARRANGEMENT: Choose Arrangement Type. IF <u>FINANCING ARRANGEMENT OR COMBINATION</u> IS CHOSEN - EXPLAIN WHY IT IS NOT REASONABLE FOR THE RECIPIENT TO WAIT FOR REIMBURSEMENT | |
| SELECT THE CODE FOR THE <u>PROCUREMENT PROCESS</u> USED. | 600 Other Purchase Process |
| IF DIRECT AWARD, PROVIDE RATIONALE [IF CODE 208 WAS SELECTED ABOVE, INCLUDE SPECIFIED TARGET GROUP] | Direct award is given to provide funding to the recipient for immediate economic relief and be able to provide funding within the fiscal year timelines to keep commitments made by the Ministry. |
| IF A COMPETITIVE PROCESS WAS USED CHOOSE THE SOLICITATION TYPE AND PROCESS USED AND INCLUDE THE SOLICITATION DOCUMENT AND RECIPIENT PROPOSAL WITH THE AGREEMENT FOR REVIEW. IF APPLICATION PROCESS USED, INCLUDE LINK TO GOVERNMENT WEBSITE OR DOCUMENTATION IN YOUR FILE OF THE APPLICATION METHOD. | Choose the Type of Solicitation. Choose the Process Used. |

BUDGET

| ACCOUNT CODING | CLIENT (MINISTRY) | RESPONSIBILITY | SERVICE LINE | STOB | PROJECT |
|-------------------|---|--|--------------|-------------|----------------|
| | 128 | 71901 | 31218 | 7703 | 7100000 |
| PAYMENT METHOD | ELECTRONIC FUNDS TRANSFER IF 'D' cheque, provide instructions & mailing address: | | | | |
| FUNDING SOURCE: | <input type="checkbox"/> Base Budget <input type="checkbox"/> Contingency <input type="checkbox"/> Special Account <input type="checkbox"/> Other <input type="checkbox"/> Funding is available within the division <input checked="" type="checkbox"/> Funding is not available within the division but approved within the Ministry Treasury Board Approval Number # <input type="checkbox"/> Funding is recoverable Recovery Source: Recovery Amount \$ | | | | |
| BUDGET BREAKDOWN: | \$1,000,000 | FY2021/22 | \$ | FY | |
| | \$ | FY | \$ | FY | |
| GST APPLICABLE? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | VOTE | 33T | |

| RECIPIENT CAPACITY | |
|---|--|
| WHAT DUE DILIGENCE WAS DONE TO ASSURE THAT THE RECIPIENT HAS SUFFICIENT CAPACITY TO COMPLETE THE PROJECT? [REQUIREMENT OF CPPM 21.3.5] | Staff consulted with the recipient of the grant to discuss project activities and deliverables to ensure feasibility of the project. |
| RISKS | |
| IDENTIFY RISKS AND STEPS TAKEN TO MITIGATE THE RISKS: EXAMPLE: FINANCIAL, SAFETY, PUBLIC RELATIONS ETC. | Staff consulted with the recipient closely to discuss project activities to ensure feasibility and appropriate timelines of the project. The recipient is required to submit annual reporting on project progress and a final report upon project completion. |
| WHAT ARE THE RISKS IF THIS TRANSFER DOES NOT PROCEED? | The Ministry has made a commitment to provide funding to the recipient impacted by the 2021 wildfire season. A failure to meet this commitment would result in a negative public perception and distrust from the impacted community. |
| OTHER CONSIDERATIONS: | <input checked="" type="checkbox"/> THE TRANSFER WILL NOT ADVERSELY AFFECT EXISTING INDUSTRY <input checked="" type="checkbox"/> THE TRANSFER WILL NOT CREATE A CONFLICT OF INTEREST BETWEEN PARTIES |
| APPROVAL | |

POLICY REVIEW COMPLETED AND ATTACHED

☐

BUDGET REVIEW COMPLETED

☐

EXPENSE AUTHORITY

NAME: Sarah Fraser

ASSISTANT DEPUTY MINISTER (PROGRAM)

NAME: Sarah Fraser

CHIEF FINANCIAL OFFICER

NAME: Melissa Kortum

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

| COMPLETE <u>ONLY</u> FOR MODIFICATIONS | | | | | |
|--|---|--|--------------|------------------------|---------|
| RECIPIENT IDENTIFICATION | | | | | |
| LEGAL NAME OF RECIPIENT: | | | | | |
| MODIFICATION # (For example: 1, 2, etc.) | | MODIFIED END DATE: | | MODIFIED TOTAL AMOUNT: | \$ |
| PROVIDE DETAILED REASON FOR THIS MODIFICATION INCLUDING: <ul style="list-style-type: none"> NEW TERMS / STIPULATIONS RISK OF NOT PROCEEDING | | | | | |
| IS THE SCOPE OF THE PROJECT INCREASING? <input type="checkbox"/> NO <input type="checkbox"/> YES IF YES, IS A PRIVACY PROTECTION SCHEDULE REQUIRED FOR THIS AGREEMENT? <input type="checkbox"/> NO <input type="checkbox"/> YES IF YES, HAS AN INITIATIVE UPDATE TO THE PIA BEEN COMPLETED? <input type="checkbox"/> YES <input type="checkbox"/> NO BECAUSE | | | | | |
| IF OPPORTUNITY WAS COMPETED, ARE THE NEW TERMS ALLOWABLE AS PER THE SOLICITATION DOCUMENT? | | <input type="checkbox"/> YES <input type="checkbox"/> NO IF NO, COMPLETE THE DIRECT AWARD INFORMATION IN NUMBERS 1, 2 BELOW | | | |
| IF THE OPPORTUNITY WAS DIRECT AWARDED, DOES THE SAME DIRECT AWARD RATIONALE STILL APPLY? | | <input type="checkbox"/> YES <input type="checkbox"/> NO IF NO, COMPLETE THE DIRECT AWARD INFORMATION IN NUMBERS 1, 2 BELOW | | | |
| 1. SELECT THE PROCUREMENT PROCESS CODE THAT APPLIES TO THIS MOD. | | Choose a Direct Award Code. | | | |
| 2. PROVIDE THE RATIONALE FOR THE DIRECT AWARD SELECTED ABOVE. [IF CODE 208 SELECTED, INCLUDE SPECIFIED TARGET GROUP] | | | | | |
| IF THERE IS <u>NO CHANGE</u> TO THE FUNDING SKIP TO 'APPROVAL' | | | | | |
| IF THE <u>FUNDING HAS CHANGED</u> – COMPLETE THE SECTIONS BELOW | | | | | |
| NEW BUDGET BREAKDOWN: | | \$ | FY | \$ | FY |
| | | \$ | FY | \$ | FY |
| IF DIFFERENT FROM ORIGINAL, COMPLETE ACCOUNT CODING | CLIENT (MINISTRY) | RESPONSIBILITY | SERVICE LINE | STOB | PROJECT |
| | | | | | |
| IF DIFFERENT FROM ORIGINAL, COMPLETE FUNDING SOURCE | <input type="checkbox"/> Base Budget <input type="checkbox"/> Contingency <input type="checkbox"/> Special Account <input type="checkbox"/> Other | | | | |
| | <input type="checkbox"/> Funding is available within the division | | | | |
| | <input type="checkbox"/> Funding is not available within the division but approved within the Ministry Treasury Board Approval Number # | | | | |
| | <input type="checkbox"/> Funding is recoverable Recovery Source: Recovery Amount \$ | | | | |

| APPROVAL | | | |
|---|--|--------------------------|--------------------------|
| POLICY REVIEW COMPLETED AND ATTACHED | | <input type="checkbox"/> | BUDGET REVIEW COMPLETED |
| | | | <input type="checkbox"/> |
| EXPENSE AUTHORITY NAME: | | SIGNATURE | DATE |
| ASSISTANT DEPUTY MINISTER (PROGRAM) NAME: | | SIGNATURE | DATE |
| CHIEF FINANCIAL OFFICER NAME: | | SIGNATURE | DATE |

If at any time an additional modification agreement is required, add a page below and copy this Modification page in full onto it, then update the new page with the new modification number and other relevant information specific to the new modification.

FW: Lytton_GrantLetter (002)

From: Scott-Moncrieff, Matthew FLNR:EX
To: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>
Sent: November 26, 2021 10:08:22 AM PST

Matthew Scott-Moncrieff
Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

From: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Sent: November 25, 2021 2:22 PM
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: RE: Lytton_GrantLetter (002)

perfect

From: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 25, 2021 2:07 PM
To: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Subject: RE: Lytton_GrantLetter (002)

Attached is an updated version. Let me know if we have addressed the issues.

Thanks!

Matthew Scott-Moncrieff
Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

From: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Sent: November 25, 2021 1:40 PM
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: RE: Lytton_GrantLetter (002)

Can you include it in the body of the agreement where we define 'recipient'. I think we also need to put Leslie's name back in the address...

The Corporation of the Village of Lytton
Leslie Groulx
Chief Administrative Officer
PO Box 100, 380 Main St.
Lytton, BC V0K 1Z0

From: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 25, 2021 1:37 PM
To: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Subject: RE: Lytton_GrantLetter (002)

I updated the contact information at the top of the letter to include this info – should it be moved to another part of the letter?

Matthew Scott-Moncrieff

Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

From: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Sent: November 25, 2021 1:29 PM
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: RE: Lytton_GrantLetter (002)

.. and as we mentioned, the legal name "THE CORPORATION OF THE VILLAGE OF LYTTON" needs to be included in order to get the payment out fast

From: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 25, 2021 1:26 PM
To: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Subject: RE: Lytton_GrantLetter (002)

Hi Barbara,

The changes look good to me. I have updated the first page to include the proper Village of Lytton contact information, add a reference to Appendix B, and remove the language regarding other provincial funders.

Let me know if any further changes are needed.

Thanks!

Matthew Scott-Moncrieff

Tel. 778-974-4492

Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

From: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>
Sent: November 25, 2021 1:06 PM
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: Lytton_GrantLetter (002)

Hi Matthew,

Let me know if the changes to #3 in Appendix A work for you.

Thanks,
Barbara

Conversation with Scott-Moncrieff, Matthew FLNR:EX

From: Scott-Moncrieff, Matthew FLNR:EX <matthew.scottmoncrieff@gov.bc.ca>
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>, Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
Sent: November 26, 2021 4:40:13 PM PST

Scott-Moncrieff, Matthew FLNR:EX 1:23 PM:

I dont think we are going to get Lori for the call at 1:30. If I move it to 4:00 is that too late for you

Johnson, Jim FLNR:EX 1:24 PM:

no thats fine

Scott-Moncrieff, Matthew FLNR:EX 4:00 PM:

Sorry Jim Lori and I are still on another call so we will be late for the call

Johnson, Jim FLNR:EX 4:01 PM:

no worries just let me know when you're free.

Scott-Moncrieff, Matthew FLNR:EX 4:27 PM:

Sorry Jim, I really apologize but I dont think we are going to be able to meet on the diversification funding today. I will postpone the meeting to next week

Johnson, Jim FLNR:EX 4:28 PM:

Oh no worries. I understand. Sure we can chat next week. I'll be here a bit longer but am planning on signing out soon.

Scott-Moncrieff, Matthew FLNR:EX 4:28 PM:

Sounds good. I will be off on Monday but I will keep an eye on my emails so feel free to reach out if you have any questions

Johnson, Jim FLNR:EX 4:31 PM:

sure thing. I saw Monica had that Lytton piece dialed in so we should be good to go. I don't think she included me on the e approvals but sounds like she's still waiting for that?

Johnson, Jim FLNR:EX 4:31 PM:

Sarah's e approval I mean.

Scott-Moncrieff, Matthew FLNR:EX 4:32 PM:

Yeah it is being fast tracked through the approval process now. It will need ADM and EFO signature. Then we will get it to accounts payable for payment. I think Monica was going to leave a note for Sarah in case she needs to finalize things while she is off on Monday

Johnson, Jim FLNR:EX 4:33 PM:

She did. I was cc'd on it. The only thing is we need to make sure Sarah get's a copy of the e approval if you're away.

Scott-Moncrieff, Matthew FLNR:EX 4:34 PM:

I will keep an eye on my emails and if I see it come in I will forward it on

Johnson, Jim FLNR:EX 4:34 PM:

Ok that solves it. Thanks!

Johnson, Jim FLNR:EX 4:35 PM:

s.22

Scott-Moncrieff, Matthew FLNR:EX 4:35 PM:

It should be good. s.22
be possible

Johnson, Jim FLNR:EX 4:36 PM:

gotcha. Well have a good weekend. Hopefully you can stay dry.

Scott-Moncrieff, Matthew FLNR:EX 4:39 PM:

You too!

Lytton Materials

From: Johnson, Jim FLNR:EX
To: Audet, Sarah FLNR:EX <Sarah.Audet@gov.bc.ca>
Sent: November 29, 2021 1:57:25 PM PST
Attachments: ROTE - Village of Lytton Wildfire Recovery grant \$1M - eApproval history.pdf,
Lytton_GrantLetter_ProvinceofBC.pdf, RFGT_Lytton_signed.docx

See attached materials and below from Barb. You might as well cc Dave and Barb as well. I think the

Burrage, Barbara CSNR:EX 1:31 PM:

I have talked to Dave, here is the email it needs to go to, with a subject line of EFT - immediate.

csnrflnrhqaccountspayable@gov.bc.ca

Jim Johnson
A/Program Manager, Rural Policy and Programs
Ministry of Forests, Lands, Natural Resource Operations, and Rural Development

ID: 21179, Title: Village of Lytton Wildfire Recovery grant - RFGT & Grant Agreement

Full Name:

Approval Route: ADM>CFO

Assigned To: Zhang, Mandy CSNR:EX Rush: Yes Other - Signing Signature: Other

Branch: ROTE- Rural Policy Programs Other Number: N/A

Link: N/A

Due Date: 11/30/2021 Date Completed: N/A Date Initiated: 11/26/2021 N/A

Item History

11/29/2021 12:00 PM

Kortum, Melissa [Assignee] approved the item and forwarded it to Zhang, Mandy CSNR:EX for action

No Comment

11/29/2021 11:56 AM

Zhang, Mandy CSNR:EX [Assignee] forwarded an eApprovals item to Kortum, Melissa for action

Hi Melissa, this is a STOB 77 Request for Village of Lytton for \$1,000,000. The following are included for your review: Unsigned Grant Letter, Program approved RFGT. Can you please provide your approval? Thanks

11/29/2021 11:24 AM

Kortum, Melissa [Assignee] forwarded an eApprovals item to Zhang, Mandy CSNR:EX for action

Hi Mandy, for the normal process please.

11/29/2021 11:19 AM

Henderson, Lori FLNR:EX [Assignee] forwarded an eApprovals item to Kortum, Melissa for action

RUSH: Hi Melissa, this should have gone to you next after Sarah's approval. Grateful if you could please approve and afix signature. Thanks.

11/29/2021 09:19 AM

Blenkin, Sarah [Assignee] forwarded an eApprovals item to Henderson, Lori FLNR:EX for action

Hi Lori - over to you :)

11/26/2021 04:08 PM

Fraser, Sarah W FLNR:EX [Assignee] approved the item and forwarded it to Blenkin, Sarah for action

please afix my signature to the two documents thanks

11/26/2021 11:39 AM

Henderson, Lori FLNR:EX [Assignee] approved the item and forwarded it to Fraser, Sarah W FLNR:EX for action

RUSH, for urgent ADM and CFO approval (and signatures). Thx.

11/26/2021 11:25 AM

Scott-Moncrieff, Matthew FLNR:EX [Assignee] forwarded an eApprovals item to Henderson, Lori FLNR:EX for action

Hi Lori, please find attached the Grant Letter and Request for Government Transfer Form (RFGT) for the operational and economic recovery funding for the Village of Lytton. Please let me know if you would like any revisions. Thanks!

11/26/2021 10:32 AM

Ho, Monica FLNR:EX created this item

Hi Matt, attached are the RFGT and grant agreement for the Village of Lytton for Sarah Fraser's signature/approval. Additionally, I've attached the email review from Barb Burrage, which she has confirmed counts as the procurement services review. Once Sarah Fraser has signed/approved, please forward it to CFO for final signature/approval. Thanks!

11/26/2021 10:32 AM

Ho, Monica FLNR:EX has created a new eApprovals item and assigned it to Scott-Moncrieff, Matthew FLNR:EX



Natural Resource Ministries

REQUEST FOR GOVERNMENT TRANSFER

COMPLETE THIS SECTION AFTER APPROVALS TO INITIATE PAYMENT

| | | | |
|--|-------------------|------------------------|--------------|
| INVOICE NUMBER: | | INVOICE PAYMENT AMOUNT | |
| ACCOUNT CODING | CLIENT (MINISTRY) | RESPONSIBILITY | SERVICE LINE |
| | | | STOB |
| NAME OF QUALIFIED RECEIVER: | | PROJECT | |
| QUALIFIED RECEIVER TO SIGN IN THE BOX PROVIDED HERE: | | X | |

MINISTRY AND TRANSFER PAYMENT IDENTIFICATION

| | | | | |
|--|---|-------------------|---|--------------------|
| MINISTRY: | FORESTS, LANDS, NATURAL RESOURCE OPERATIONS & RURAL DEVELOPMENT | BRANCH | Rural Policy and Programs | |
| PROJECT TITLE: | VILLAGE OF LYTTON ECONOMIC WILDFIRE RECOVERY | DIVISION: | Rural Opportunities, Tenures and Engineering Division | |
| BRANCH CONTACT NAME: | Matthew Scott-Moncrieff | PHONE: | 778 974-4492 | FAX: |
| CONTACT NAME ON AGREEMENT: | Rural Policy and Programs Branch | PHONE: | 250-356-7950 | FAX: |
| ENTER THE DATE THAT THE MINISTRY IS MAKING THIS REQUEST: | | November 25, 2021 | | |
| TERM START DATE: | November 29, 2021 | TERM END DATE: | March 31, 2024 | TOTAL AMOUNT: |
| | | | | \$1,000,000 |

RECIPIENT IDENTIFICATION

| | | | |
|---|--|--------|--------------|
| LEGAL NAME OF RECIPIENT: | Village of Lytton | | |
| RECIPIENT'S BUSINESS NUMBER (IF KNOWN): | | | |
| RECIPIENT'S ADDRESS: | PO Box 100, 380 Main St. Lytton, BC V0K 1Z0 | | |
| RECIPIENT CONTACT NAME: | Leslie Groulx | | |
| E-MAIL: | communication@lytton.ca | PHONE: | 778-254-5004 |
| | | FAX: | |

PROJECT DETAILS

| | |
|---|--|
| PROJECT DESCRIPTION & PRIVACY IMPACT ASSESSMENT NUMBER [CPPM 12.3.3 Part II] | PRIVACY IMPACT ASSESSMENT (PIA) NUMBER: N/A DESCRIPTION OF THE PROJECT: The Village of Lytton was devastated during the 2021 wildfire season, resulting in significant damage and loss to residential, business, and municipal infrastructure. With the loss of local businesses and temporary re-location of residents, the Village is experiencing a significant financial challenge. This project will provide the Village of Lytton with immediate capacity and critical economic infrastructure supports to enable the business community to re-establish itself within the Village of Lytton. Funds will be allocated to operational needs and economic recovery infrastructure activities that will help support the beginning of re-establishing the business community within the Village. |
| EXPLANATION AS TO HOW THE TRANSFER SUPPORTS THE MINISTRY SERVICE PLAN & OBJECTIVES [REQUIREMENT OF CPPM 21.3.1] | The transfer supports the goals and objectives as described in the current Ministry Service Plan. Specifically, the transfer will support Goal 1: "Economic Benefits for all British Columbians, with Strong and Resilient Rural Communities; Objective 1.3 – improve community resilience through proactive and collaborative natural hazard management, as this grant is a direct response to the impacts of the 2021 wildfire season." |

| | |
|---|--|
| WHAT ARE THE EXPECTED OUTCOMES AND HOW WILL THE MINISTRY DETERMINE THAT THEY HAVE BEEN ACHIEVED? | The grant is to provide immediate capacity and economic recovery supports to the Village of Lytton. Funds can be allocated to operational needs and economic recovery activities to help rebuild the business community within the Village. The achievement of these outcomes will be determined through analysis of annual reporting and the final report required to be submitted by the Village of Lytton. |
| THE MINISTRY CANNOT BE THE OWNER OF MATERIALS PRODUCED OR THE MAIN BENEFICIARY OF THE SERVICES [CPPM 21.2]. STATE THE OWNER AND MAIN BENEFICIARY: | The owner and main beneficiary of the services will be the recipient – Village of Lytton. |
| PARTNERSHIPS INVOLVED: | N/A |
| MINISTRY'S ROLE: | The Rural Development Unit within FLNRORD is the lead for economic recovery in rural communities and will continue to support the Village of Lytton through the duration of this grant. |
| WHAT MONITORING IS IN PLACE? EXAMPLE: PERFORMANCE TARGETS OR MILESTONES | The recipient is required to submit annual reporting to indicate the project's progress as well as a final report upon project completion. The recipient may also be required to submit any supporting materials or documents related to the project with the final report. |
| RECIPIENT IS: | <input type="checkbox"/> WITHIN <input checked="" type="checkbox"/> OUTSIDE GOVERNMENT REPORTING ENTITY |

TRANSFER TYPE AND SELECTION PROCESS

| | |
|---|---|
| <input checked="" type="checkbox"/> GRANT -STOB 77 – PGO PO Class: G <input type="checkbox"/> SHARED COST ARRANGEMENT - STOB 80 - PGO PO Class: A TYPE OF SCA ARRANGEMENT: Choose Arrangement Type. IF <u>FINANCING ARRANGEMENT OR COMBINATION</u> IS CHOSEN - EXPLAIN WHY IT IS NOT REASONABLE FOR THE RECIPIENT TO WAIT FOR REIMBURSEMENT | |
| SELECT THE CODE FOR THE <u>PROCUREMENT PROCESS</u> USED. | 600 Other Purchase Process |
| IF DIRECT AWARD, PROVIDE RATIONALE [IF CODE 208 WAS SELECTED ABOVE, INCLUDE SPECIFIED TARGET GROUP] | Direct award is given to provide funding to the recipient for immediate economic relief and be able to provide funding within the fiscal year timelines to keep commitments made by the Ministry. |
| IF A COMPETITIVE PROCESS WAS USED CHOOSE THE SOLICITATION TYPE AND PROCESS USED AND INCLUDE THE SOLICITATION DOCUMENT AND RECIPIENT PROPOSAL WITH THE AGREEMENT FOR REVIEW. IF APPLICATION PROCESS USED, INCLUDE LINK TO GOVERNMENT WEBSITE OR DOCUMENTATION IN YOUR FILE OF THE APPLICATION METHOD. | Choose the Type of Solicitation. Choose the Process Used. |

BUDGET

| ACCOUNT CODING | CLIENT (MINISTRY) | RESPONSIBILITY | SERVICE LINE | STOB | PROJECT |
|-------------------|---|--|--------------|-------------|----------------|
| | 128 | 71901 | 31218 | 7703 | 7100000 |
| PAYMENT METHOD | ELECTRONIC FUNDS TRANSFER IF 'D' cheque, provide instructions & mailing address: | | | | |
| FUNDING SOURCE: | <input type="checkbox"/> Base Budget <input type="checkbox"/> Contingency <input type="checkbox"/> Special Account <input type="checkbox"/> Other <input type="checkbox"/> Funding is available within the division <input checked="" type="checkbox"/> Funding is not available within the division but approved within the Ministry Treasury Board Approval Number # <input type="checkbox"/> Funding is recoverable Recovery Source: Recovery Amount \$ | | | | |
| BUDGET BREAKDOWN: | \$1,000,000 | FY2021/22 | \$ | FY | |
| | \$ | FY | \$ | FY | |
| GST APPLICABLE? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | VOTE | 33T | |

| RECIPIENT CAPACITY | |
|---|--|
| WHAT DUE DILIGENCE WAS DONE TO ASSURE THAT THE RECIPIENT HAS SUFFICIENT CAPACITY TO COMPLETE THE PROJECT? [REQUIREMENT OF CPPM 21.3.5] | Staff consulted with the recipient of the grant to discuss project activities and deliverables to ensure feasibility of the project. |
| RISKS | |
| IDENTIFY RISKS AND STEPS TAKEN TO MITIGATE THE RISKS: EXAMPLE: FINANCIAL, SAFETY, PUBLIC RELATIONS ETC. | Staff consulted with the recipient closely to discuss project activities to ensure feasibility and appropriate timelines of the project. The recipient is required to submit annual reporting on project progress and a final report upon project completion. |
| WHAT ARE THE RISKS IF THIS TRANSFER DOES NOT PROCEED? | The Ministry has made a commitment to provide funding to the recipient impacted by the 2021 wildfire season. A failure to meet this commitment would result in a negative public perception and distrust from the impacted community. |
| OTHER CONSIDERATIONS: | <input checked="" type="checkbox"/> THE TRANSFER WILL NOT ADVERSELY AFFECT EXISTING INDUSTRY <input checked="" type="checkbox"/> THE TRANSFER WILL NOT CREATE A CONFLICT OF INTEREST BETWEEN PARTIES |
| APPROVAL | |

POLICY REVIEW COMPLETED AND ATTACHED

☐

BUDGET REVIEW COMPLETED

☐

EXPENSE AUTHORITY
NAME: Sarah Fraser



November 26, 2021

ASSISTANT DEPUTY MINISTER (PROGRAM)
NAME: Sarah Fraser



SIGNATURE

DATE

November 26, 2021

CHIEF FINANCIAL OFFICER
NAME: Melissa Kortum

SIGNATURE

DATE

SIGNATURE

DATE

| COMPLETE <u>ONLY</u> FOR MODIFICATIONS | | | | | |
|--|---|--|--------------|------------------------|---------|
| RECIPIENT IDENTIFICATION | | | | | |
| LEGAL NAME OF RECIPIENT: | | | | | |
| MODIFICATION # (For example: 1, 2, etc.) | | MODIFIED END DATE: | | MODIFIED TOTAL AMOUNT: | \$ |
| PROVIDE DETAILED REASON FOR THIS MODIFICATION INCLUDING: <ul style="list-style-type: none"> NEW TERMS / STIPULATIONS RISK OF NOT PROCEEDING | | | | | |
| IS THE SCOPE OF THE PROJECT INCREASING? <input type="checkbox"/> NO <input type="checkbox"/> YES IF YES, IS A PRIVACY PROTECTION SCHEDULE REQUIRED FOR THIS AGREEMENT? <input type="checkbox"/> NO <input type="checkbox"/> YES IF YES, HAS AN INITIATIVE UPDATE TO THE PIA BEEN COMPLETED? <input type="checkbox"/> YES <input type="checkbox"/> NO BECAUSE | | | | | |
| IF OPPORTUNITY WAS COMPETED, ARE THE NEW TERMS ALLOWABLE AS PER THE SOLICITATION DOCUMENT? | | <input type="checkbox"/> YES <input type="checkbox"/> NO IF NO, COMPLETE THE DIRECT AWARD INFORMATION IN NUMBERS 1, 2 BELOW | | | |
| IF THE OPPORTUNITY WAS DIRECT AWARDED, DOES THE SAME DIRECT AWARD RATIONALE STILL APPLY? | | <input type="checkbox"/> YES <input type="checkbox"/> NO IF NO, COMPLETE THE DIRECT AWARD INFORMATION IN NUMBERS 1, 2 BELOW | | | |
| 1. SELECT THE PROCUREMENT PROCESS CODE THAT APPLIES TO THIS MOD. . | | Choose a Direct Award Code. | | | |
| 2. PROVIDE THE RATIONALE FOR THE DIRECT AWARD SELECTED ABOVE. [IF CODE 208 SELECTED, INCLUDE SPECIFIED TARGET GROUP] | | | | | |
| IF THERE IS <u>NO CHANGE</u> TO THE FUNDING SKIP TO 'APPROVAL' | | | | | |
| IF THE <u>FUNDING HAS CHANGED</u> – COMPLETE THE SECTIONS BELOW | | | | | |
| NEW BUDGET BREAKDOWN: | | \$ | FY | \$ | FY |
| | | \$ | FY | \$ | FY |
| IF DIFFERENT FROM ORIGINAL, COMPLETE ACCOUNT CODING | CLIENT (MINISTRY) | RESPONSIBILITY | SERVICE LINE | STOB | PROJECT |
| | | | | | |
| IF DIFFERENT FROM ORIGINAL, COMPLETE FUNDING SOURCE | <input type="checkbox"/> Base Budget <input type="checkbox"/> Contingency <input type="checkbox"/> Special Account <input type="checkbox"/> Other | | | | |
| | <input type="checkbox"/> Funding is available within the division <input type="checkbox"/> Funding is not available within the division but approved within the Ministry Treasury Board Approval Number # <input type="checkbox"/> Funding is recoverable Recovery Source: Recovery Amount \$ | | | | |

| APPROVAL | | | |
|---|--|--------------------------|--------------------------|
| POLICY REVIEW COMPLETED AND ATTACHED | | <input type="checkbox"/> | BUDGET REVIEW COMPLETED |
| | | | <input type="checkbox"/> |
| EXPENSE AUTHORITY NAME: | | SIGNATURE | DATE |
| ASSISTANT DEPUTY MINISTER (PROGRAM) NAME: | | SIGNATURE | DATE |
| CHIEF FINANCIAL OFFICER NAME: | | SIGNATURE | DATE |

If at any time an additional modification agreement is required, add a page below and copy this Modification page in full onto it, then update the new page with the new modification number and other relevant information specific to the new modification.

RE: RUSH EFT - IMMEDIATE: Process Payment - The Corporation of the Village of Lytton (WFR2122001)

From: Audet, Sarah FLNR:EX <Sarah.Audet@gov.bc.ca>
To: CSNR FLNR HQ Accounts Payable CSNR:EX
<CSNRFLNRHQAccountsPayable@gov.bc.ca>, Ross, Dave A CSNR:EX
<Dave.Ross@gov.bc.ca>
Cc: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>, Johnson, Jim FLNR:EX
<Jim.Johnson@gov.bc.ca>
Sent: November 29, 2021 2:28:49 PM PST
Attachments: Lytton_GrantLetter_ProvinceofBC.pdf, ROTE - Village of Lytton Wildfire Recovery grant \$1M -
eApproval history.pdf, RFGT_Lytton_Approved.docx

Hi there,

The QR section was not correctly filled out in the RFGT attached to the 2:05 email. Please disregard 2:05 request and move forward with this request.

Sorry for the confusion,

Please process the attached grant agreement for payment to The Corporation of the Village of Lytton.

Attached are also the approved RFGT and the eapproval record. As noted in the RFGT, the eapproval record is attached to show approvals.

Below are the details of the recipient for payment:

PO#: WFR2122001
Funding Amount: \$1,000,000
GS#: s.17
Payment will be made by EFT

Address:
380 Main St PO Box 100
Lytton BC V0K1Z0

As QR, I confirm all has been met to pay \$1,000,000 from WFR2122001 to the Corporation of the Village of Lytton. Please initiate payment.

Please let me know if you require additional information or have any questions. Thank you!

Best regards,

Sarah Audet (she/her)
778-974-5805

Working with respect on the territories of the Lekwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

From: RuralDevelopment FLNR:EX
Sent: November 29, 2021 2:05 PM
To: CSNR FLNR HQ Accounts Payable CSNR:EX <CSNRFLNRHQAccountsPayable@gov.bc.ca>
Cc: Burrage, Barbara CSNR:EX <Barbara.Burrage@gov.bc.ca>; Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
Subject: EFT - IMMEDIATE: Process Payment - The Corporation of the Village of Lytton (WFR2122001)

Hello,

Please process the attached grant agreement for payment to The Corporation of the Village of Lytton.

Attached are also the approved RFGT and the eapproval record. As noted in the RFGT, the eapproval record is attached to show approvals.

Below are the details of the recipient for payment:

PO#: WFR2122001

Funding Amount: \$1,000,000

GS#: s.17

Payment will be made by EFT

Address:

380 Main St PO Box 100
Lytton BC V0K1Z0

As QR, I confirm all has been met to pay \$1,000,000 from WFR2122001 to the Corporation of the Village of Lytton. Please initiate payment.

Please let me know if you require additional information or have any questions. Thank you!

Best regards,

-Sarah Audet

Rural Policy and Programs Branch

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

250-356-7950

ruraldevelopment@gov.bc.ca

Working with respect on the territories of the Lekwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.



Natural Resource Ministries

REQUEST FOR GOVERNMENT TRANSFER

COMPLETE THIS SECTION AFTER APPROVALS TO INITIATE PAYMENT

| | | | |
|--|-------------------|---|--------------------|
| INVOICE NUMBER: | WFR2122001 | INVOICE PAYMENT AMOUNT | \$1,000,000 |
| ACCOUNT CODING | CLIENT (MINISTRY) | RESPONSIBILITY | SERVICE LINE |
| | s.17 | | |
| NAME OF QUALIFIED RECEIVER: Sarah Audet | | | |
| QUALIFIED RECEIVER TO SIGN IN THE BOX PROVIDED HERE: | | X *See QR statement in email to initiate payment | |

MINISTRY AND TRANSFER PAYMENT IDENTIFICATION

| | | | |
|--|---|-------------------|--|
| MINISTRY: | FORESTS, LANDS, NATURAL RESOURCE OPERATIONS & RURAL DEVELOPMENT | BRANCH | Rural Policy and Programs |
| PROJECT TITLE: | VILLAGE OF LYTTON ECONOMIC WILDFIRE RECOVERY | DIVISION: | Rural Opportunities, Tenures and Engineering Division |
| BRANCH CONTACT NAME: | Matthew Scott-Moncrieff | PHONE: | 778 974-4492 |
| CONTACT NAME ON AGREEMENT: | Rural Policy and Programs Branch | PHONE: | 250-356-7950 |
| ENTER THE DATE THAT THE MINISTRY IS MAKING THIS REQUEST: | | November 25, 2021 | |

| | | | | | |
|------------------|----------------------|----------------|----------------|---------------|--------------------|
| TERM START DATE: | November 29, 2021 | TERM END DATE: | March 31, 2024 | TOTAL AMOUNT: | \$1,000,000 |
|------------------|----------------------|----------------|----------------|---------------|--------------------|

RECIPIENT IDENTIFICATION

| | | | |
|--|--|--------|--------------|
| LEGAL NAME OF RECIPIENT: | Village of Lytton | | |
| RECIPIENT'S BUSINESS NUMBER (IF KNOWN): | | | |
| RECIPIENT'S ADDRESS: | PO Box 100, 380 Main St. Lytton, BC V0K 1Z0 | | |
| RECIPIENT CONTACT NAME: | Leslie Groulx | | |
| E-MAIL: | communication@lytton.ca | PHONE: | 778-254-5004 |

PROJECT DETAILS

| | |
|---|--|
| PROJECT DESCRIPTION & PRIVACY IMPACT ASSESSMENT NUMBER [CPPM 12.3.3 Part II] | PRIVACY IMPACT ASSESSMENT (PIA) NUMBER: N/A DESCRIPTION OF THE PROJECT: The Village of Lytton was devastated during the 2021 wildfire season, resulting in significant damage and loss to residential, business, and municipal infrastructure. With the loss of local businesses and temporary re-location of residents, the Village is experiencing a significant financial challenge. This project will provide the Village of Lytton with immediate capacity and critical economic infrastructure supports to enable the business community to re-establish itself within the Village of Lytton. Funds will be allocated to operational needs and economic recovery infrastructure activities that will help support the beginning of re-establishing the business community within the Village. |
| EXPLANATION AS TO HOW THE TRANSFER SUPPORTS THE MINISTRY SERVICE PLAN & OBJECTIVES [REQUIREMENT OF CPPM 21.3.1] | The transfer supports the goals and objectives as described in the current Ministry Service Plan. Specifically, the transfer will support Goal 1: "Economic Benefits for all British Columbians, with Strong and Resilient Rural Communities; Objective 1.3 – improve community resilience through proactive and collaborative natural hazard management, as this grant is a direct response to the impacts of the 2021 wildfire season. |

| | |
|---|--|
| WHAT ARE THE EXPECTED OUTCOMES AND HOW WILL THE MINISTRY DETERMINE THAT THEY HAVE BEEN ACHIEVED? | The grant is to provide immediate capacity and economic recovery supports to the Village of Lytton. Funds can be allocated to operational needs and economic recovery activities to help rebuild the business community within the Village. The achievement of these outcomes will be determined through analysis of annual reporting and the final report required to be submitted by the Village of Lytton. |
| THE MINISTRY CANNOT BE THE OWNER OF MATERIALS PRODUCED OR THE MAIN BENEFICIARY OF THE SERVICES [CPPM 21.2]. STATE THE OWNER AND MAIN BENEFICIARY: | The owner and main beneficiary of the services will be the recipient – Village of Lytton. |
| PARTNERSHIPS INVOLVED: | N/A |
| MINISTRY'S ROLE: | The Rural Development Unit within FLNRORD is the lead for economic recovery in rural communities and will continue to support the Village of Lytton through the duration of this grant. |
| WHAT MONITORING IS IN PLACE? EXAMPLE: PERFORMANCE TARGETS OR MILESTONES | The recipient is required to submit annual reporting to indicate the project's progress as well as a final report upon project completion. The recipient may also be required to submit any supporting materials or documents related to the project with the final report. |
| RECIPIENT IS: | <input type="checkbox"/> WITHIN <input checked="" type="checkbox"/> OUTSIDE GOVERNMENT REPORTING ENTITY |

TRANSFER TYPE AND SELECTION PROCESS

| | |
|---|---|
| <input checked="" type="checkbox"/> GRANT -STOB 77 – PGO PO Class: G <input type="checkbox"/> SHARED COST ARRANGEMENT - STOB 80 - PGO PO Class: A TYPE OF SCA ARRANGEMENT: Choose Arrangement Type. IF <u>FINANCING ARRANGEMENT OR COMBINATION</u> IS CHOSEN - EXPLAIN WHY IT IS NOT REASONABLE FOR THE RECIPIENT TO WAIT FOR REIMBURSEMENT | |
| SELECT THE CODE FOR THE <u>PROCUREMENT PROCESS</u> USED. | 600 Other Purchase Process |
| IF DIRECT AWARD, PROVIDE RATIONALE [IF CODE 208 WAS SELECTED ABOVE, INCLUDE SPECIFIED TARGET GROUP] | Direct award is given to provide funding to the recipient for immediate economic relief and be able to provide funding within the fiscal year timelines to keep commitments made by the Ministry. |
| IF A COMPETITIVE PROCESS WAS USED CHOOSE THE SOLICITATION TYPE AND PROCESS USED AND INCLUDE THE SOLICITATION DOCUMENT AND RECIPIENT PROPOSAL WITH THE AGREEMENT FOR REVIEW. IF APPLICATION PROCESS USED, INCLUDE LINK TO GOVERNMENT WEBSITE OR DOCUMENTATION IN YOUR FILE OF THE APPLICATION METHOD. | Choose the Type of Solicitation. Choose the Process Used. |

BUDGET

| ACCOUNT CODING | CLIENT (MINISTRY) | RESPONSIBILITY | SERVICE LINE | STOB | PROJECT |
|-------------------|---|--|--------------|-------------|----------------|
| | 128 | 71901 | 31218 | 7703 | 7100000 |
| PAYMENT METHOD | ELECTRONIC FUNDS TRANSFER IF 'D' cheque, provide instructions & mailing address: | | | | |
| FUNDING SOURCE: | <input type="checkbox"/> Base Budget <input type="checkbox"/> Contingency <input type="checkbox"/> Special Account <input type="checkbox"/> Other <input type="checkbox"/> Funding is available within the division <input checked="" type="checkbox"/> Funding is not available within the division but approved within the Ministry Treasury Board Approval Number # <input type="checkbox"/> Funding is recoverable Recovery Source: Recovery Amount \$ | | | | |
| BUDGET BREAKDOWN: | \$1,000,000 | FY2021/22 | \$ | FY | |
| | \$ | FY | \$ | FY | |
| GST APPLICABLE? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | VOTE | 33T | |

| RECIPIENT CAPACITY | |
|---|--|
| WHAT DUE DILIGENCE WAS DONE TO ASSURE THAT THE RECIPIENT HAS SUFFICIENT CAPACITY TO COMPLETE THE PROJECT? [REQUIREMENT OF CPPM 21.3.5] | Staff consulted with the recipient of the grant to discuss project activities and deliverables to ensure feasibility of the project. |
| RISKS | |
| IDENTIFY RISKS AND STEPS TAKEN TO MITIGATE THE RISKS: EXAMPLE: FINANCIAL, SAFETY, PUBLIC RELATIONS ETC. | Staff consulted with the recipient closely to discuss project activities to ensure feasibility and appropriate timelines of the project. The recipient is required to submit annual reporting on project progress and a final report upon project completion. |
| WHAT ARE THE RISKS IF THIS TRANSFER DOES NOT PROCEED? | The Ministry has made a commitment to provide funding to the recipient impacted by the 2021 wildfire season. A failure to meet this commitment would result in a negative public perception and distrust from the impacted community. |
| OTHER CONSIDERATIONS: | <input checked="" type="checkbox"/> THE TRANSFER WILL NOT ADVERSELY AFFECT EXISTING INDUSTRY <input checked="" type="checkbox"/> THE TRANSFER WILL NOT CREATE A CONFLICT OF INTEREST BETWEEN PARTIES |
| APPROVAL | |

POLICY REVIEW COMPLETED AND ATTACHED

☐

BUDGET REVIEW COMPLETED

☐

EXPENSE AUTHORITY

NAME: Sarah Fraser

ASSISTANT DEPUTY MINISTER (PROGRAM)
NAME: Sarah Fraser

CHIEF FINANCIAL OFFICER
NAME: Melissa Kortum



SIGNATURE



SIGNATURE

*see attached eapproval records for approval

SIGNATURE

November 26, 2021

DATE

November 26, 2021

DATE

DATE

| COMPLETE <u>ONLY</u> FOR MODIFICATIONS | | | | | |
|--|---|--|--------------|------------------------|---------|
| RECIPIENT IDENTIFICATION | | | | | |
| LEGAL NAME OF RECIPIENT: | | | | | |
| MODIFICATION # (For example: 1, 2, etc.) | | MODIFIED END DATE: | | MODIFIED TOTAL AMOUNT: | \$ |
| PROVIDE DETAILED REASON FOR THIS MODIFICATION INCLUDING: <ul style="list-style-type: none"> NEW TERMS / STIPULATIONS RISK OF NOT PROCEEDING | | | | | |
| IS THE SCOPE OF THE PROJECT INCREASING? <input type="checkbox"/> NO <input type="checkbox"/> YES IF YES, IS A PRIVACY PROTECTION SCHEDULE REQUIRED FOR THIS AGREEMENT? <input type="checkbox"/> NO <input type="checkbox"/> YES IF YES, HAS AN INITIATIVE UPDATE TO THE PIA BEEN COMPLETED? <input type="checkbox"/> YES <input type="checkbox"/> NO BECAUSE | | | | | |
| IF OPPORTUNITY WAS COMPETED, ARE THE NEW TERMS ALLOWABLE AS PER THE SOLICITATION DOCUMENT? | | <input type="checkbox"/> YES <input type="checkbox"/> NO IF NO, COMPLETE THE DIRECT AWARD INFORMATION IN NUMBERS 1, 2 BELOW | | | |
| IF THE OPPORTUNITY WAS DIRECT AWARDED, DOES THE SAME DIRECT AWARD RATIONALE STILL APPLY? | | <input type="checkbox"/> YES <input type="checkbox"/> NO IF NO, COMPLETE THE DIRECT AWARD INFORMATION IN NUMBERS 1, 2 BELOW | | | |
| 1. SELECT THE PROCUREMENT PROCESS CODE THAT APPLIES TO THIS MOD. | | Choose a Direct Award Code. | | | |
| 2. PROVIDE THE RATIONALE FOR THE DIRECT AWARD SELECTED ABOVE. [IF CODE 208 SELECTED, INCLUDE SPECIFIED TARGET GROUP] | | | | | |
| IF THERE IS <u>NO CHANGE</u> TO THE FUNDING SKIP TO 'APPROVAL' | | | | | |
| IF THE <u>FUNDING HAS CHANGED</u> – COMPLETE THE SECTIONS BELOW | | | | | |
| NEW BUDGET BREAKDOWN: | \$ | FY | \$ | FY | |
| | \$ | FY | \$ | FY | |
| IF DIFFERENT FROM ORIGINAL, COMPLETE ACCOUNT CODING | CLIENT (MINISTRY) | RESPONSIBILITY | SERVICE LINE | STOB | PROJECT |
| | | | | | |
| IF DIFFERENT FROM ORIGINAL, COMPLETE FUNDING SOURCE | <input type="checkbox"/> Base Budget <input type="checkbox"/> Contingency <input type="checkbox"/> Special Account <input type="checkbox"/> Other | | | | |
| | <input type="checkbox"/> Funding is available within the division <input type="checkbox"/> Funding is not available within the division but approved within the Ministry Treasury Board Approval Number # <input type="checkbox"/> Funding is recoverable Recovery Source: Recovery Amount \$ | | | | |

| APPROVAL | | | |
|---|--|--------------------------|--------------------------|
| POLICY REVIEW COMPLETED AND ATTACHED | | <input type="checkbox"/> | BUDGET REVIEW COMPLETED |
| | | | <input type="checkbox"/> |
| EXPENSE AUTHORITY NAME: | | SIGNATURE | DATE |
| ASSISTANT DEPUTY MINISTER (PROGRAM) NAME: | | SIGNATURE | DATE |
| CHIEF FINANCIAL OFFICER NAME: | | SIGNATURE | DATE |

If at any time an additional modification agreement is required, add a page below and copy this Modification page in full onto it, then update the new page with the new modification number and other relevant information specific to the new modification.

EFT - IMMEDIATE: Process Payment - The Corporation of the Village of Lytton (WFR2122001)

From: Audet, Sarah FLNR:EX <Sarah.Audet@gov.bc.ca>
To: Audet, Sarah FLNR:EX <Sarah.Audet@gov.bc.ca>, Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
Sent: November 29, 2021 2:51:48 PM PST

Audet, Sarah FLNR:EX 2:07 PM:

Thanks for adjusting the Lytton materials. I have added them to the LAN and have pulled everything from E approvals. I'll close the e approval now

Johnson, Jim FLNR:EX 2:08 PM:

all good. Glad i could help.

Johnson, Jim FLNR:EX 2:10 PM:

from Lori : usually we have to approve the payment in CAS (the Expense authority) which in this case is SF. is that the case?

i'll need to alert leah, as I don't think it will come to me as it's above my threshold

Johnson, Jim FLNR:EX 2:10 PM:

I told her I'd check with you.

Audet, Sarah FLNR:EX 2:11 PM:

hang on. I forgot to add the QR info in the RFGT. Updating that !

Johnson, Jim FLNR:EX 2:11 PM:

sure thing

Audet, Sarah FLNR:EX 2:15 PM:

Hi Jim, I'm confused about the RFGT - was your updated version based off of Monica's approved version? What changed between the two?

2:16 PM Connected to Audet, Sarah FLNR:EX (sarah.audet@gov.bc.ca).

2:17 PM Call with Audet, Sarah FLNR:EX (sarah.audet@gov.bc.ca) has ended. Duration: 0:01:53

Johnson, Jim FLNR:EX 2:19 PM:

The version I sent should have all the coding in it.

Johnson, Jim FLNR:EX 2:20 PM:

That's really odd if its missing. I can resend if its helpful. Sorry to bother you.

Audet, Sarah FLNR:EX 2:20 PM:

It was missing the coding in the pink section at the top of the form.

Johnson, Jim FLNR:EX 2:21 PM:

ah right ok.

Johnson, Jim FLNR:EX 2:22 PM:

yeah its missing in e approvals. She must've added it afterwards.

Johnson, Jim FLNR:EX 2:29 PM:

You're the best. Has anyone told you that?

Audet, Sarah FLNR:EX 2:30 PM:

(whew)

Johnson, Jim FLNR:EX 2:30 PM:

haha

Johnson, Jim FLNR:EX 2:30 PM:

I hear ya. Great catch Sarah.

Johnson, Jim FLNR:EX 2:31 PM:

Alright, now for the email. lol. I have an updated request from Lori.

Audet, Sarah FLNR:EX 2:32 PM:

ok

Johnson, Jim FLNR:EX 2:32 PM:

Henderson, Lori FLNR:EX 2:08 PM:

so i can say that in my email to leslie, it could be as early as today but certainly in the next day or two?

Johnson, Jim FLNR:EX 2:32 PM:

I think she just wants something pointing to payment timelines. I think what she has here sounds reasonable.

Audet, Sarah FLNR:EX 2:32 PM:

lol will add that. Does she want an email drafted or a letter to go with the grant letter doc?

Johnson, Jim FLNR:EX 2:33 PM:

I think email to go with the grant letter

Audet, Sarah FLNR:EX 2:33 PM:

Also, i noticed that the payment source in the RFGT says: Funding is not available within the division but approved within the Ministry

Treasury Board Approval Number #

Audet, Sarah FLNR:EX 2:34 PM:

the TB approval # is blank - this wasn't mentioned in Monica's email, so i'm guessing this was intentional and is fine?

Johnson, Jim FLNR:EX 2:34 PM:

yes

Johnson, Jim FLNR:EX 2:34 PM:

I think so

Audet, Sarah FLNR:EX 2:34 PM:

I'm sure CSNR will let us know if it's not haha

Johnson, Jim FLNR:EX 2:34 PM:

most definitely

Johnson, Jim FLNR:EX 2:35 PM:

Can you have staff prep an email for me to send to Leslie Groulx this afternoon with the grant letter attached?

Johnson, Jim FLNR:EX 2:35 PM:

Yeah looks like email and grant letter. I think you can just flip it to her and cc Matt and myself.

Audet, Sarah FLNR:EX 2:36 PM:

on it.

Johnson, Jim FLNR:EX 2:36 PM:

Thank you so much!

Johnson, Jim FLNR:EX 2:41 PM:

im just looking through my emails to see if I can find anything about that TB number.

Johnson, Jim FLNR:EX 2:42 PM:

The version Matt reviewed didn't have it either.

Johnson, Jim FLNR:EX 2:43 PM:

Here we go:

Johnson, Jim FLNR:EX 2:43 PM:

I have confirmed with Barb Burrage that her review counts as the procurement services review – and Val Chura confirmed we do not need to include a TB approval number.

Johnson, Jim FLNR:EX 2:43 PM:

we're good

Audet, Sarah FLNR:EX 2:44 PM:

great

Audet, Sarah FLNR:EX 2:44 PM:

For the Lori email: Do we need to identify REO staff or put any note about public announcement of the funding

Audet, Sarah FLNR:EX 2:44 PM:

*?

Johnson, Jim FLNR:EX 2:45 PM:

I don't think so, but let me check my email train again.

Johnson, Jim FLNR:EX 2:47 PM:

I think there's a note about public announcements in Appendix B. Are you thinking we should draw their attention to it?

Audet, Sarah FLNR:EX 2:48 PM:

Yes i'll make a note of that.

Audet, Sarah FLNR:EX 2:48 PM:

no REO?

2:49 PM Connected to Audet, Sarah FLNR:EX (sarah.audet@gov.bc.ca).

2:51 PM Call with Audet, Sarah FLNR:EX (sarah.audet@gov.bc.ca) has ended. Duration: 0:01:55

Lytton Email Draft - Leslie Groulx

From: Audet, Sarah FLNR:EX <Sarah.Audet@gov.bc.ca>
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Cc: Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>, Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 29, 2021 3:14:53 PM PST
Attachments: Lytton_GrantLetter_ProvinceofBC.pdf
Hi Lori,

Please find attached the ADM approved grant letter for the Lytton wildfire recovery grant.

Below is a draft email for Leslie Groulx. I wasn't sure if we are identifying an REO Manager in the email. Here is a copy/paste in case:

Please note that FLNRORD Regional Economic Operations staff are available to support implementation of the project and economic recovery in Lytton. The Regional Manager for your area is __ (Larry? Myles?) __ and their contact information is ____.

Dear Leslie,

The Ministry of Forests, Lands, Natural Resource Operations and Rural Development is pleased to provide the Corporation of the Village of Lytton with a grant of \$1,000,000 to support the Village of Lytton Economic Wildfire Recovery.

- Please attached the Grant Letter for the project.

I ask that you review the Grant Letter in full. If any changes need to be made please contact me immediately via email at lori.henderson@gov.bc.ca (cc: ruraldevelopment@gov.bc.ca). Note: a return signature is not required.

An expedited payment will be provided via direct deposit before December 1st, 2021. It is possible that payment is sent later today.

I ask that you keep confidential the confirmation of funding and please hold-off on any proactive media until it is announced by the Province. When the timing is appropriate, staff will work with you on any media approach. Please note that all marketing, publicity and communications activities related to the project must comply with the rules outlined in Appendix B.

I wish you success in your efforts to support economic wildfire recovery efforts in the Village of Lytton. If you have any questions, please contact me at 778-698-7870.

Best regards,

Sarah Audet (she/her)
Senior Program Analyst
Rural Policy and Programs Branch
Rural Opportunities, Tenures and Engineering
Ministry of Forests, Lands, Natural Resource Operations and Rural Development
778-974-5805

Working with respect on the territories of the Lekwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.

FW: Lytton Email Draft - Leslie Groulx

From: Johnson, Jim FLNR:EX
To: Alvarez, Dustin FLNR:EX <Dustin.Alvarez@gov.bc.ca>
Sent: November 29, 2021 4:38:26 PM PST
Attachments: Lytton_GrantLetter_ProvinceofBC.pdf
See attached.

-Jim

From: Audet, Sarah FLNR:EX <Sarah.Audet@gov.bc.ca>
Sent: November 29, 2021 3:15 PM
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Cc: Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>; Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: Lytton Email Draft - Leslie Groulx

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Senior Program Analyst

Rural Policy and Programs Branch
Rural Opportunities, Tenures and Engineering
Ministry of Forests, Lands, Natural Resource Operations and Rural Development
778-974-5805

Working with respect on the territories of the Lekwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.



Agreement #: WFR2122001

The Corporation of the Village of Lytton
Leslie Groulx
Acting Chief Administrative Officer
380 Main St PO Box 100
Lytton BC V0K1Z0

November 29, 2021

Dear Leslie Groulx:

The purpose of this grant is to provide economic recovery support to communities that have been significantly impacted by the 2021 wildfire season.

The Ministry of Forests, Lands, Natural Resource Operations and Rural Development (the "Province", "we", "us", or "our" as applicable) is pleased to provide the Corporation of the Village of Lytton (the "Recipient", "you", or "your" as applicable) a grant for \$1,000,000 payable to you on or before December 1, 2021 in order to support the Village of Lytton Economic Wildfire Recovery (the "Project") as outlined in Appendix A – Project Details and subject to the Marketing, Publicity and Communications requirements of Appendix B.

Under this Agreement any funds that have not been expended, or which cannot be committed to the achievement of the Project as outlined in Appendix A:

- (a) Must be returned by the Recipient to the Province; or
- (b) May be retained by the Recipient as supplemental funding upon written confirmation from the Province.

This Agreement starts upon its execution and ends March 31, 2024.

Further to this, the Province requires reporting on the status of achievements in relation to this funding, and financial information, with timing and content of reporting as agreed between the Province and the Recipient. All reporting templates will be provided by the Province. The Recipient will submit an annual report on the 15th of January of each year of the Project duration and a final project report upon Project completion but prior to the agreement end date identified in this agreement.

Funds can be allocated to provide immediate capacity needs and economic support as detailed in Appendix A.

We wish you success in achieving the objectives of this Agreement. Please contact the Rural Policy and Programs branch at 250-356-7950 if you have any questions or concerns.

Yours truly,

November 29, 2021

Signature

Sarah Fraser, Assistant Deputy Minister
Rural Opportunities, Tenures and Engineering Division
Ministry of Forests, Lands, Natural Resource Operations

Date

APPENDIX A – PROJECT DETAILS

1. PROJECT DESCRIPTION

This project will provide the Village of Lytton with immediate capacity to move forward with economic and infrastructure that is critical and foundational to enable the business community to re-establish itself within the Village of Lytton. Funds will be allocated to support the following:

- Operational Needs (\$500,000)
- Economic Recovery Infrastructure and Economic Development Officer Funding Support (\$500,000)

2. PROJECT COMPONENTS

| Project Component | Activities |
|----------------------------------|--|
| Operational Needs | <ul style="list-style-type: none"> • Allocate funds for operational activities at the Village of Lytton due to acute needs related to recovery efforts. |
| Economic Recovery Infrastructure | <ul style="list-style-type: none"> • Allocate funds to economic and infrastructure recovery activities to support the re-establishment of the business community. |
| s.16 | s.16 |

3. Funding Allocation

It is understood that there is a critical need to fund operational and immediate recovery expenses. Should any of the expenses covered under this Agreement, later be funded through other Provincial or Federal sources, the funds will be re-allocated to the Project Components outlined above.

APPENDIX B – MARKETING, PUBLICITY AND COMMUNICATIONS

1. Media events and promotional materials regarding the Project shall not occur without the prior knowledge and agreement of the Province. The Recipient will provide at least 15 working days' notice to the Province's Community Support Grant Program contact of media events. Media events include, but are not limited to, news conferences, public announcements, official events or ceremonies, news releases, or release of documents.
2. Notice of a media event shall be provided by the Recipient to the Province's contact. Current contact is:

Rural Policy and Programs Branch at ruraldevelopment@gov.bc.ca.

Notification of a new contact may be provided from time to time.

3. Any media event shall take place at a mutually agreed date and location. The Recipient will acknowledge the Financial Contribution made by the Province on any signage, posters, exhibits, pamphlets, brochures, advertising, websites, forms, or other publications produced by the Recipient and related to the Project, in terms satisfactory to the Province.
4. The Recipient will use the Province's logo in acknowledging the financial contribution of the Province. Any and all use by the Recipient of the Provincial logo and statement will be in the form provided by the Province, and will comply with the graphic standards and any conditions communicated, by the Province to the Recipient from time to time. The Province's logo and graphic standards document is incorporated by reference into this Agreement.

The statement to accompany acknowledgement is as follows: "We gratefully acknowledge the financial support of the Province of British Columbia"

RE: Village of Lytton Wildfire Recovery payment

From: Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
To: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>, Audet, Sarah FLNR:EX <Sarah.Audet@gov.bc.ca>
Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 29, 2021 4:45:37 PM PST
Hi Sarah and Monica,

Just wanted to let you know the letter went out to Lytton and this one is all taken care of. Lori was quite happy with all your hard work on this so wanted to pass that info on. Thanks again.

-Jim

From: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>
Sent: November 26, 2021 4:06 PM
To: Audet, Sarah FLNR:EX <Sarah.Audet@gov.bc.ca>
Cc: Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
Subject: Village of Lytton Wildfire Recovery payment

Hi Sarah,

There has been a rush to get grant funding to Lytton for wildfire recovery in the last couple of days. I'm flexing Monday and if things are all approved by then, there may be a rush to issue payment asap. If it can wait until Tuesday then I can deal with it when I'm back. Just in case, I'm hopefully setting you up for a smooth process!

I've drafted an email to issue payment. It's in the draft folder of the Rural Development inbox. If this is a rush, Matt has said he'd reach out to Barb Burrage to see if there's someone directly in CSNR Accounts Payable you can send this to rather than the general inbox. If not, submit it to CSNRFLNRHQAccountsPayable@gov.bc.ca. You'll need to attach the final grant agreement, final RFGT, and the eapproval record (if it gets sent back to me, you should be able to see it. If not, Matt may be able to forward it) to the email.

- For the final RFGT – I have an “approved” version of the RFGT already on the LAN. If both Sarah F and the CFO approve in eapprovals, you can use this one. I've also completed the pink portion of the form in this “approved” version. If there are esignatures on the RFGT in the eapproval, use that version and complete the pink portion of the form (you can copy/paste from my version). You will be the Qualified Receiver so fill in your name there.
- For the grant agreement – the date of the letter needs to be changed, turned into a pdf, and Sarah F's signature will need to be added (I don't know if she'll want to see the pdf version of the agreement and give her approval to add her esig – maybe worth asking Matt/Lori).

All documents can be found on the LAN here: [Z:\Rural Dividend\Program Documents\Policy & Procedures\Wildfire Recovery FY2021-22\Village of Lytton](#)

Matt said he is taking Monday off, but he'll be check in so feel free to text him if you need any information.

Feel free to text me if you have any questions

Thanks for your help!

Monica

PLEASE READ: LYTTON GRANT - FINAL

From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>, Alvarez, Dustin FLNR:EX <Dustin.Alvarez@gov.bc.ca>
To: s.22
Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>, Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>, Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>, Clark, Darlene FLNR:EX <Darlene.Clark@Gov.bc.ca>, RuralDevelopment FLNR:EX <ruraldevelopment@gov.bc.ca>, cfo@lytton.ca, r.l.mattiussi.asi@gmail.com
Sent: November 29, 2021 5:01:23 PM PST
Attachments: Lytton_GrantLetter_ProvinceofBC.pdf
Good Afternoon Leslie,

The Ministry of Forests, Lands, Natural Resource Operations and Rural Development is very pleased to provide the Corporation of the Village of Lytton with a grant of \$1,000,000 to support the Village of Lytton Economic Wildfire Recovery.

- Please see the attached Grant Letter for the project.

I ask that you review the Grant Letter in full (we accepted your minor changes from late last week.) If any changes need to be made please contact me immediately via email at lori.henderson@gov.bc.ca (cc: ruraldevelopment@gov.bc.ca)
Note: a return signature is not required.

An expedited payment will be provided via direct deposit before December 1st, 2021.

I was advised by EMBC that Parliamentary Secretary Jennifer Rice announced this funding via a media interview that is now public today. Please note that marketing, publicity and communication activities related to the grant need to comply with the rules outlined in Appendix B.

Lastly, you already know our Regional Manager Myles Bruns very well from your time in Clearwater, who would be your main on the ground contact from our end. Unfortunately Myles is away for a few weeks, so in the meantime Marc Imus (marc.imus@gov.bc.ca) and myself are available and ready to support, as needed.

If you have any questions, please contact me at 778-698-7870. Thanks again to everyone who worked so quickly on both sides, to this grant completed. Much appreciated!

Best Regards,

Lori Henderson
Executive Director, Rural Development
Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Telephone 778-698-7870
Cell Phone s.17

lori.henderson@gov.bc.ca

Re: PLEASE READ: LYTTON GRANT - FINAL

From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
To: Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>, Leslie Groulx s.22
Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>, Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>, Clark, Darlene FLNR:EX <Darlene.Clark@Gov.bc.ca>, RuralDevelopment FLNR:EX <ruraldevelopment@gov.bc.ca>, cfo@lytton.ca, r.l.mattiussi.asi@gmail.com, CAO Lytton <cao@lytton.ca>
Sent: November 29, 2021 5:24:11 PM PST
Attachments: image001.jpg
Hi Leslie, further to Sarah's email, we will find out re: template and a communications contact that we can loop you in with on Tuesday.

Thx,Lori

[Get Outlook for Android](#)

From: Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>
Sent: Monday, November 29, 2021 5:16:31 PM
To: Leslie Groulx s.22 ; Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>; Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>; Clark, Darlene FLNR:EX <Darlene.Clark@Gov.bc.ca>; RuralDevelopment FLNR:EX <ruraldevelopment@gov.bc.ca>; cfo@lytton.ca <cfo@lytton.ca>; r.l.mattiussi.asi@gmail.com <r.l.mattiussi.asi@gmail.com>; CAO Lytton <cao@lytton.ca>
Subject: RE: PLEASE READ: LYTTON GRANT - FINAL

Leslie,
Welcome back from retirement. This funding announcement can be part of either or both the council meeting and the town hall.



Sarah Fraser, MBA
Assistant Deputy Minister
Rural Opportunities, Tenures and Engineering
Forests, Lands, Natural Resource Operations & Rural Development
phone: 778 698-7253 sarah.fraser@gov.bc.ca

From: Leslie Groulx s.22
Sent: November 29, 2021 5:12 PM
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>; Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>; Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>; Clark, Darlene FLNR:EX <Darlene.Clark@Gov.bc.ca>; RuralDevelopment FLNR:EX <ruraldevelopment@gov.bc.ca>; cfo@lytton.ca; r.l.mattiussi.asi@gmail.com; CAO Lytton <cao@lytton.ca>
Subject: Re: PLEASE READ: LYTTON GRANT - FINAL

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Lori

That is fantastic! Thanks to you, Scott and Sarah for this excellent support. I see that we have to give 15 days notice for any media communications on this - is there a waiver on this for the Council meeting on Wednesday Dec 1?

Otherwise the Dec 9th public town hall meeting would be a great time to announce this funding?

Do you have a template for a press release?

Cheers
Leslie

On Mon, Nov 29, 2021 at 5:01 PM Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca> wrote:

Good Afternoon Leslie,

The Ministry of Forests, Lands, Natural Resource Operations and Rural Development is very pleased to provide the Corporation of the Village of Lytton with a grant of \$1,000,000 to support the Village of Lytton Economic Wildfire Recovery.

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Lastly, you already know our Regional Manager Myles Bruns very well from your time in Clearwater, who would be your main on the ground contact from our end. Unfortunately Myles is away for a few weeks, so in the meantime Marc Imus (marc.imus@gov.bc.ca) and myself are available and ready to support, as needed.

If you have any questions, please contact me at 778-698-7870. Thanks again to everyone who worked so quickly on both sides, to this grant completed. Much appreciated!

Best Regards,

Lori Henderson
Executive Director, Rural Development
Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Telephone 778-698-7870
Cell Phone 778-698-7870

lori.henderson@gov.bc.ca

Re: PLEASE READ: LYTTON GRANT - FINAL

From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
To: Plummer, Glen GCPE:EX <Glen.Plummer@gov.bc.ca>
Cc: Daszko, Brian EMBC:EX <Brian.Daszko@gov.bc.ca>, Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: November 29, 2021 6:13:07 PM PST
Attachments: image001.jpg
THanks, and yes Leslie is the interim CAO of Lytton.

[Get Outlook for Android](#)

From: Plummer, Glen GCPE:EX <Glen.Plummer@gov.bc.ca>
Sent: Monday, November 29, 2021 5:54:48 PM
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Cc: Daszko, Brian EMBC:EX <Brian.Daszko@gov.bc.ca>; Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Subject: Re: PLEASE READ: LYTTON GRANT - FINAL

Hi Lori,

I take it Leslie is working with the Village of Lytton?

We do not have a template for third-party media releases.

Leslie may reach out to me for additional information.

Thanks,

Glen

Glen Plummer
A/Communications Manager
Ministry of Forests, Lands, Natural Resource Operations and Rural Development
250 213-5667

On Nov 29, 2021, at 5:27 PM, Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca> wrote:

Hi Glen, pks advise re: Leslie's question below, as well as who can be her gcpe contact to work out announcement details (re town hall etc).

Thx
Lori

[Get Outlook for Android](#)

From: Lori.Henderson@gov.bc.ca <Lori.Henderson@gov.bc.ca>
Sent: Monday, November 29, 2021 5:24:10 PM
To: Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>; Leslie Groulx .s.22

Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>; Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>; Clark, Darlene FLNR:EX <Darlene.Clark@Gov.bc.ca>; RuralDevelopment FLNR:EX <ruraldevelopment@gov.bc.ca>; cfo@lytton.ca <cfo@lytton.ca>; r.l.mattiussi.asi@gmail.com <r.l.mattiussi.asi@gmail.com>; CAO Lytton <cao@lytton.ca>
Subject: Re: PLEASE READ: LYTTON GRANT - FINAL

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Get Outlook for Android

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Sent: Monday, November 29, 2021 5:16:31 PM
To: Leslie Groulx s.22 ; Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>; Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>; Clark, Darlene FLNR:EX <Darlene.Clark@Gov.bc.ca>; RuralDevelopment FLNR:EX <ruraldevelopment@gov.bc.ca>; cfo@lytton.ca <cfo@lytton.ca>; r.l.mattiussi.asi@gmail.com <r.l.mattiussi.asi@gmail.com>; CAO Lytton <cao@lytton.ca>
Subject: RE: PLEASE READ: LYTTON GRANT - FINAL

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Sarah Fraser, MBA
Assistant Deputy Minister
Rural Opportunities, Tenures and Engineering
Forests, Lands, Natural Resource Operations & Rural Development
phone: 778 698-7253 sarah.fraser@gov.bc.ca

From: Leslie Groulx s.22
Sent: November 29, 2021 5:12 PM
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>; Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>; Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>; Clark, Darlene FLNR:EX <Darlene.Clark@Gov.bc.ca>; RuralDevelopment FLNR:EX <ruraldevelopment@gov.bc.ca>; cfo@lytton.ca; r.l.mattiussi.asi@gmail.com; CAO Lytton <cao@lytton.ca>
Subject: Re: PLEASE READ: LYTTON GRANT - FINAL

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Lori

That is fantastic! Thanks to you, Scott and Sarah for this excellent support. I see that we have to give 15 days notice for any media communications on this - is there a waiver on this for the Council meeting on Wednesday Dec 1?

Otherwise the Dec 9th public town hall meeting would be a great time to announce this funding?

Do you have a template for a press release?

Cheers

Leslie

On Mon, Nov 29, 2021 at 5:01 PM Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca> wrote:

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I ask that you review the Grant Letter in full (we accepted your minor changes from late last week.) If any changes need to be made please contact me immediately via email at lori.henderson@gov.bc.ca (cc: ruraldevelopment@gov.bc.ca) Note: a return signature is not required.

An expedited payment will be provided via direct deposit before December 1st, 2021.

I was advised by EMBC that Parliamentary Secretary Jennifer Rice announced this funding via a media interview that is now public today. Please note that marketing, publicity and communication activities related to the grant need to comply with the rules outlined in Appendix B.

Lastly, you already know our Regional Manager Myles Bruns very well from your time in Clearwater, who would be your main on the ground contact from our end. Unfortunately Myles is away for a few weeks, so in the meantime Marc Imus (marc.imus@gov.bc.ca) and myself are available and ready to support, as needed.

If you have any questions, please contact me at 778-698-7870. Thanks again to everyone who worked so quickly on both sides, to this grant completed. Much appreciated!

Best Regards,

Lori Henderson

Executive Director, Rural Development

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Telephone 778-698-7870

Cell Phone s.17

lori.henderson@gov.bc.ca

Village of Lytton - Econ Dev Officer

From: Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>
To: Derek Baker <derek@northerndevelopment.bc.ca>, Alison Poste <aposte@lytton.ca>
Cc: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>, Lachman, Kathy FLNR:EX <Kathy.Lachman@gov.bc.ca>, Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>, Leslie Groulx s.22
Sent: November 30, 2021 9:20:28 AM PST

Good morning Derek – please see the link below, in Alison Poste’s e-mail, to the finalized job description for the Economic Development Officer position.

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Thanks all,

Marc Imus

Regional Director, Southern Interior | Regional Economic Operations Branch
Rural Opportunities, Tenures and Engineering Division

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

phone: (250) 312-7289 e-mail: Marc.Imus@gov.bc.ca

gov.bc.ca/economicdevelopment

From: Alison Poste <aposte@lytton.ca>

Sent: November 27, 2021 2:12 PM

To: Lachman, Kathy FLNR:EX <Kathy.Lachman@gov.bc.ca>; Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>

Subject: Re: Econ Dev Officer

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Hi Kathy and Marc,

Here's the finalized job description as discussed. Could you advise on next steps?

s.15

Thanks very much,
Alison

On Mon, Nov 22, 2021 at 9:19 AM Alison Poste <aposte@lytton.ca> wrote:

Good Morning, Kathy and Marc.

Happy Monday!

We have been working on finalizing the Job Description for the VOL EDO. I have worked with Lytton First Nation leadership to ensure the description reflects the needs of the LFN community, and have asked Community Futures and the Chamber of Commerce to get back to me by Wednesday with any changes they might like to make.

Once we have completed the job profile/description, what would our next steps be?

Thanks so much.

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On Fri, Nov 12, 2021 at 2:33 PM Lachman, Kathy FLNR:EX <Kathy.Lachman@gov.bc.ca> wrote:

Thanks Marc for sharing the job description. Alison, I have attached a job posting from the Regional District of Mount Waddington that may be helpful. The positions are not exact but you may want to borrow some of the qualifications. Happy to help in any way. Thanks, Kathy

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Sent: November 12, 2021 11:19 AM

To: 'Alison Poste' <aposte@lytton.ca>; Ronald Mattiussi <r.l.mattiussi.asi@gmail.com>; CFO VOL <cfo@lytton.ca>; Clark, Darlene FLNR:EX <Darlene.Clark@Gov.bc.ca>

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gov.bc.ca/economicdevelopment

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Sent: November 12, 2021 10:58 AM

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Alison Poste (she/her)
Recovery Manager
Village of Lytton

PO Box 100, 380 Main Street
Lytton, BC V0K 1Z0

APoste@lytton.ca
www.lytton.ca

Sent from the territory of the Songhees, Esquimalt and WSÁNEĆ peoples.

RE: Village of Lytton - Econ Dev Officer

From: Derek Baker <derek@northerndevelopment.bc.ca>
To: Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>, Alison Poste <aposte@lytton.ca>
Cc: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>, Lachman, Kathy FLNR:EX <Kathy.Lachman@gov.bc.ca>, Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>, Leslie Groulx s.22
Sent: November 30, 2021 9:40:59 AM PST

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Thank you for this.

I will do my best to fill out our application form on behalf of the Village as to not exacerbate their capacity constraints.

I will provide Symone and Alison a draft to review and approve as they will ultimately be responsible for the implementation.

DB

From: Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>
Sent: Tuesday, November 30, 2021 9:20 AM
To: Derek Baker <derek@northerndevelopment.bc.ca>; Alison Poste <aposte@lytton.ca>
Cc: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>; Lachman, Kathy FLNR:EX <Kathy.Lachman@gov.bc.ca>; Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>; Leslie Groulx s.22
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APoste@lytton.ca
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Re: PLEASE READ: LYTTON GRANT - FINAL

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Cc: Plummer, Glen GCPE:EX <Glen.Plummer@gov.bc.ca>, Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>, Clark, Darlene FLNR:EX <Darlene.Clark@Gov.bc.ca>
Sent: November 30, 2021 9:51:20 AM PST
Attachments: image001.jpg

Hi Leslie, Glen Plummer is our communications contact (cc'd above and his phone number is 250-952-0559) and he'd be happy to help or answer any questions on the comms front related to the funding.

thx,
Lori

[Get Outlook for Android](#)

From: Lori.Henderson@gov.bc.ca <Lori.Henderson@gov.bc.ca>
Sent: Monday, November 29, 2021 5:24:10 PM
To: Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>; Leslie Groulx s.22
Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>; Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>; Clark, Darlene FLNR:EX <Darlene.Clark@Gov.bc.ca>; RuralDevelopment FLNR:EX <ruraldevelopment@gov.bc.ca>; cfo@lytton.ca <cfo@lytton.ca>; r.l.mattiussi.asi@gmail.com <r.l.mattiussi.asi@gmail.com>; CAO Lytton <cao@lytton.ca>
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Thx,Lori

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Leslie,
Welcome back from retirement. This funding announcement can be part of either or both the council meeting and the town hall.



Sarah Fraser, MBA
Assistant Deputy Minister
Rural Opportunities, Tenures and Engineering
Forests, Lands, Natural Resource Operations & Rural Development
phone: 778 698-7253 sarah.fraser@gov.bc.ca

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Executive Director, Rural Development

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Telephone 778-698-7870

Cell Phone s.17

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Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Telephone 778-698-7870

Cell Phone s.17

lori.henderson@gov.bc.ca

FW: FYI - Lytton funding - Globe and Mail - 29 Nov 21

From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>, Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>, Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>, Lachman, Kathy FLNR:EX <Kathy.Lachman@gov.bc.ca>
Sent: November 30, 2021 10:36:01 AM PST
Our \$1M was announced today

From: Plummer, Glen GCPE:EX <Glen.Plummer@gov.bc.ca>
Sent: November 29, 2021 8:27 AM
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>; Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>
Subject: FYI - Lytton funding - Globe and Mail - 29 Nov 21

Hi Lori and Sarah,

Here is the Globe and Mail article on Lytton funding:

B.C. government approves \$1-million grant to Lytton

Globe and Mail

Monday, November 29, 2021

Page A06

By Justine Hunter

Copyright

Page 176 of 191

Withheld pursuant to/removed as

Copyright

Glen Plummer
Communications Manager
Ministry of Forests, Lands, Natural Resource Operations and Rural Development
250 952-0559 office
250 213-5667 cell

Conversation with Scott-Moncrieff, Matthew FLNR:EX

From: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
To: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>, Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
Sent: November 30, 2021 10:48:28 AM PST

Scott-Moncrieff, Matthew FLNR:EX 10:46 AM:

That Globe article came as a surprise to us and EMBC late on Friday. It does mean that the Village of Lytton can speak about the funding sooner than we thought

Johnson, Jim FLNR:EX 10:48 AM:

yeah ok, I figured it was a surprise.

Conversation with Henderson, Lori FLNR:EX

From: Henderson, Lori FLNR:EX <lori.henderson@gov.bc.ca>
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>, Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
Sent: December 1, 2021 9:18:52 AM PST

Henderson, Lori FLNR:EX 8:57 AM:

Morning Jim! I was wondering if you could find out whether the Lytton grant funding has been processed/out the door?

Johnson, Jim FLNR:EX 8:57 AM:

Sure thing. I'll check in with CSNR.

Johnson, Jim FLNR:EX 8:57 AM:

How are things today? Did you get your email back?

Henderson, Lori FLNR:EX 8:58 AM:

ha, yes finally! fingers crossed it stays ok :)

Johnson, Jim FLNR:EX 8:58 AM:

That's good to hear. Yeah let me just bug CSNR and I'll get right back to you.

Johnson, Jim FLNR:EX 9:15 AM:

Hi Lori, the transfer to Lytton was processed.

Johnson, Jim FLNR:EX 9:15 AM:

If they don't have the money they should shortly.

Johnson, Jim FLNR:EX 9:18 AM:

He was saying tomorrow at the absolute latest. Should be today though if they don't already have it.

RUSH EFT - IMMEDIATE: Process Payment - The Corporation of the Village of Lytton (WFR2122001)

From: Johnson, Jim FLNR:EX <jim.johnson@gov.bc.ca>
To: Ross, Dave A CSNR:EX <Dave.Ross@gov.bc.ca>, Johnson, Jim FLNR:EX <Jim.Johnson@gov.bc.ca>
Sent: December 1, 2021 9:19:01 AM PST

Johnson, Jim FLNR:EX 9:00 AM:

Hi Dave, how are things? My ED was wondering if CSNR had processed that 1M grant payment to Lytton yet?

Johnson, Jim FLNR:EX 9:00 AM:

It may be taken care of but she asked me to check.

Ross, Dave A CSNR:EX 9:01 AM:

Hi Jim. Let me look. I'll get back to you asap

Johnson, Jim FLNR:EX 9:01 AM:

Thanks.

Ross, Dave A CSNR:EX 9:10 AM:

Hi Jim. It's been processed as an Electronic Funds Transfer. Lytton should have the money today, or tomorrow at the latest.

Johnson, Jim FLNR:EX 9:16 AM:

Ok thanks for the update.

Updated comms contact: Lytton grant funding

From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
To: Leslie Groulx ^{s.22}, CAO Lytton <cao@lytton.ca>
Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>, Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>, Clark, Darlene FLNR:EX <Darlene.Clark@Gov.bc.ca>, Plummer, Glen GCPE:EX <Glen.Plummer@gov.bc.ca>, Pierson, Nova GCPE:EX <Nova.Pierson@gov.bc.ca>
Sent: December 2, 2021 9:16:11 AM PST

Hi Leslie, just wanted to ensure that you have the support you need from our end re: key messages etc re: your announcement for the \$1M funding. Glen Plummer is temporarily shifting to another ministry for a couple months, so Nova Pierson is our new comms contact and can work with you on key messages re: this funding to support your town hall meeting on the 9th. Nova is cc'd above and her telephone number is 778-974-2223.

Thanks in advance, Nova!

Lori

From: Leslie Groulx ^{s.22}
Sent: Monday, November 29, 2021 5:12 PM
To: Henderson, Lori FLNR:EX
Cc: Scott-Moncrieff, Matthew FLNR:EX; Fraser, Sarah W FLNR:EX; Imus, Marc S FLNR:EX; Clark, Darlene FLNR:EX; RuralDevelopment FLNR:EX; cfo@lytton.ca; r.l.mattiussi.asi@gmail.com; CAO Lytton
Subject: Re: PLEASE READ: LYTTON GRANT - FINAL

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Lori

That is fantastic! Thanks to you, Scott and Sarah for this excellent support. I see that we have to give 15 days notice for any media communications on this - is there a waiver on this for the Council meeting on Wednesday Dec 1?

Otherwise the Dec 9th public town hall meeting would be a great time to announce this funding?

Do you have a template for a press release?

Cheers
Leslie

On Mon, Nov 29, 2021 at 5:01 PM Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca> wrote:
Good Afternoon Leslie,

The Ministry of Forests, Lands, Natural Resource Operations and Rural Development is very pleased to provide the Corporation of the Village of Lytton with a grant of \$1,000,000 to support the Village of Lytton Economic Wildfire Recovery.

- Please see the attached Grant Letter for the project.

I ask that you review the Grant Letter in full (we accepted your minor changes from late last week.) If any changes need to be made please contact me immediately via email at lori.henderson@gov.bc.ca (cc: ruraldevelopment@gov.bc.ca) Note: a return signature is not required.

An expedited payment will be provided via direct deposit before December 1st, 2021.

I was advised by EMBC that Parliamentary Secretary Jennifer Rice announced this funding via a media interview that is now public today. Please note that marketing, publicity and communication activities related to the grant need to comply with the rules outlined in Appendix B.

Lastly, you already know our Regional Manager Myles Bruns very well from your time in Clearwater, who would be your main on the ground contact from our end. Unfortunately Myles is away for a few weeks, so in the meantime Marc Imus (marc.imus@gov.bc.ca) and myself are available and ready to support, as needed.

If you have any questions, please contact me at 778-698-7870. Thanks again to everyone who worked so quickly on both sides, to this grant completed. Much appreciated!

Best Regards,

Lori Henderson

Executive Director, Rural Development

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Telephone 778-698-7870

Cell Phone s.17

lori.henderson@gov.bc.ca

Updated comms contact: Lytton grant funding

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Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>, Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>, Clark, Darlene FLNR:EX <Darlene.Clark@Gov.bc.ca>, Plummer, Glen GCPE:EX <Glen.Plummer@gov.bc.ca>, Pierson, Nova GCPE:EX <Nova.Pierson@gov.bc.ca>
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Cc: Scott-Moncrieff, Matthew FLNR:EX; Fraser, Sarah W FLNR:EX; Imus, Marc S FLNR:EX; Clark, Darlene FLNR:EX; RuralDevelopment FLNR:EX; cfo@lytton.ca; r.l.mattiussi.asi@gmail.com; CAO Lytton
Subject: Re: PLEASE READ: LYTTON GRANT - FINAL

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Cheers
Leslie

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Best Regards,

Lori Henderson

Executive Director, Rural Development

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Telephone 778-698-7870

Cell Phone s.17

lori.henderson@gov.bc.ca

Re: FLNRORD update for Business Recovery call at 3pm

From: Henderson, Lori FLNR:EX
To: Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>, Alison Poste <aposte@lytton.ca>
Cc: Lachman, Kathy FLNR:EX <Kathy.Lachman@gov.bc.ca>
Sent: December 2, 2021 1:28:39 PM PST

Hi Alison, part of why we wanted to reach out before our call is that we're not aware of how public that funding is in the Village (even though there was an interview where it was mentioned). is it widely known already?

We can take your/Village lead as to how you want to speak to this, or if you're holding off until the town hall. I know Leslie is I think liaising with our comms person re: key messages on the funding for the town hall.

Best,
Lori

From: Imus, Marc S FLNR:EX
Sent: Thursday, December 2, 2021 1:15 PM
To: Alison Poste
Cc: Henderson, Lori FLNR:EX; Lachman, Kathy FLNR:EX
Subject: FLNRORD update for Business Recovery call at 3pm

Hi Alison – glad you'll be able to join the call this afternoon that I'm chairing with EMBC, the Lytton & District Chamber and Community Futures (CF).

We typically go around to each participating group for updates and Lori and/or myself would like to provide an update to the group on the \$1M funding (which was made public in the Justine Hunter story on Monday).

We'll speak to the purpose of these funds at a high level as it relates to economic recovery.

Any concerns?

Note: CF-Sun Country will be able to speak to their final summary/report on the business survey (attached to the meeting invitation) which was released on Tuesday.

Thanks,

Marc Imus

Regional Director, Southern Interior | Regional Economic Operations Branch
Rural Opportunities, Tenures and Engineering Division

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

phone: (250) 312-7289 e-mail: Marc.Imus@gov.bc.ca

gov.bc.ca/economicdevelopment

RE: FOR APPROVAL - NR: Lytton \$1 million grant

From: Henderson, Lori FLNR:EX
To: Harper, Aimee GCPE:EX <Aimee.Harper@gov.bc.ca>, Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>
Cc: Wey, Melody GCPE:EX <Melody.Wey@gov.bc.ca>, Daszko, Brian EMBC:EX <Brian.Daszko@gov.bc.ca>
Sent: December 6, 2021 11:23:01 AM PST
Attachments: NR - Lytton recovery support - Dec 4 2021 - V1 LH edits.docx

Just a few edits, Aimee. Please connect with interim CAO Leslie Groulx with the Village of Lytton, so she's aware of this (and can help with a quote). Leslie is working on a comms approach re: this funding and the Village's upcoming town hall on Dec. 9th (this Thursday). It would be good if you could connect with her directly.

Thx,
Lori

From: Harper, Aimee GCPE:EX <Aimee.Harper@gov.bc.ca>
Sent: December 5, 2021 3:28 PM
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>; Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>
Cc: Wey, Melody GCPE:EX <Melody.Wey@gov.bc.ca>; Daszko, Brian EMBC:EX <Brian.Daszko@gov.bc.ca>
Subject: FOR APPROVAL - NR: Lytton \$1 million grant

Hi Lori and Marc,

For your approval please – NR about the \$1 million grant, to go out on Dec. 8. If you're able to review by noon tomorrow, that would be much appreciated.

Thank you!

Aimée Harper (she/her)
Senior Public Affairs Officer
Emergency Management BC
Government Communications & Public Engagement
P: 778 698-1608
C: 250 883-4731

NEWS RELEASE

For Immediate Release
[release number]
Dec. 8, 2021

Emergency Management BC
Ministry of Forests, Lands, Natural
Resource Operations and Rural
Development

Grant to support Lytton's wildfire recovery

VICTORIA – The Province is immediately providing a \$1 million grant to support the Village of Lytton in its economic recovery from the devastation caused by this year's wildfire.

"The people of Lytton, business owners and the local government are facing an enormous challenge and our government is providing the support they need right now to rebuild," said Jennifer Rice, Parliamentary Secretary of Emergency Preparedness. "With homes and businesses shuttered or lost, the Village of Lytton is financially challenged to keep its operations going. With this funding, the Village can continue their critical work on-the-ground to get the community back up and running."

From this funding, \$500,000 will support the community in their efforts to restart their local economy and \$500,000 will be for operational activities at the Village of Lytton. This means the Village of Lytton can continue to pay their staff, who are leading the wildfire recovery in the community.

"We are supporting the people of Lytton every step as they recover and rebuild their community," said Roly Russell, Parliamentary Secretary of Rural Development. "By working closely with officials in Lytton, we will continue to do everything we can to address the challenges they identify and expedite recovery efforts."

Funding is provided by the Province through the rural development program in the Ministry of Forests, Lands, Natural Resource Operations and Rural Development.

Parliamentary secretaries Rice and Russell have been appointed as recovery liaisons between the Province and the Village to support a successful wildfire recovery. Both parliamentary secretaries will participate in a virtual townhall held by the Village of Lytton on Dec. 9.

[placeholder validator quote] "Our village was decimated by this past summer's wildfire, but our spirits remain strong," said Lytton spokesperson [mayor Jan Polderman or interim CAO for Lytton Ron Mattiussi]. "We are hoping to rebuild by summer 2023 and this grant will help us with our immediate critical needs."

Commented [HLF1]: Leslie Groulx is now the interim CAO, and she should be the one contacted re: quote.

The B.C. government is supporting Lytton's recovery by funding four key areas:

Emergency and temporary housing:

- Evacuee accommodation support through Emergency Support Services and Camp Hope.
- Direct Financial Assistance through partnership with Canadian Red Cross.

Local government recovery team:

- Emergency Operations Centre staff
- Communications capacity
- Recovery and project management
- Economic development coordinator
- Financial management and governance support
- Survey coordination
- Recovery planning support delivered by the Fraser Basin Council

Safe return and re-entry:

- Safe work plans and site security
- Re-entry coordinator
- Dangerous tree risk assessments
- Environmental hazard assessment and soot sampling
- Disaster Financial Assistance
- Debris removal

Other financial and in-kind support:

- Donation management coordination
- Case management

Quick Facts:

- Approximately 488 people from the Lytton First Nation and almost 800 people from the Village of Lytton have registered for supports through Emergency Support Services.

Contact:

Emergency Management BC
Media Relations
250 880-6430

RE: FOR APPROVAL - NR: Lytton \$1 million grant

From: Henderson, Lori FLNR:EX
To: Harper, Aimee GCPE:EX <Aimee.Harper@gov.bc.ca>
Cc: Wey, Melody GCPE:EX <Melody.Wey@gov.bc.ca>, Daszko, Brian EMBC:EX <Brian.Daszko@gov.bc.ca>, Imus, Marc S FLNR:EX (Marc.Imus@gov.bc.ca) <Marc.Imus@gov.bc.ca>
Sent: December 6, 2021 1:05:58 PM PST
Sure, it's below

Leslie Groulx, MMC
A/CAO
Village of Lytton
1-778-254-2485
CAO Lytton cao@lytton.ca

From: Harper, Aimee GCPE:EX <Aimee.Harper@gov.bc.ca>
Sent: December 6, 2021 1:03 PM
To: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>; Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>
Cc: Wey, Melody GCPE:EX <Melody.Wey@gov.bc.ca>; Daszko, Brian EMBC:EX <Brian.Daszko@gov.bc.ca>
Subject: RE: FOR APPROVAL - NR: Lytton \$1 million grant

Thanks Lori, do you have contact info for Leslie? I had a quick look on Lytton's website but couldn't find anything.

Thanks!
Aimee

From: Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>
Sent: December 6, 2021 11:23 AM
To: Harper, Aimee GCPE:EX <Aimee.Harper@gov.bc.ca>; Imus, Marc S FLNR:EX <Marc.Imus@gov.bc.ca>
Cc: Wey, Melody GCPE:EX <Melody.Wey@gov.bc.ca>; Daszko, Brian EMBC:EX <Brian.Daszko@gov.bc.ca>
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Thx,
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Thank you!

Aimée Harper (she/her)
Senior Public Affairs Officer
Emergency Management BC
Government Communications & Public Engagement

P: 778 698-1608
C: 250 883-4731

Good news story

From: Johnson, Jim FLNR:EX
To: Ho, Monica FLNR:EX <Monica.Ho@gov.bc.ca>, Audet, Sarah FLNR:EX <Sarah.Audet@gov.bc.ca>, Morriss, Alex FLNR:EX <Alex.Morriss@gov.bc.ca>, Bussieres, Jocelyn FLNR:EX <Jocelyn.Bussieres@gov.bc.ca>, Alvarez, Dustin FLNR:EX <Dustin.Alvarez@gov.bc.ca>
Cc: Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>
Sent: December 8, 2021 4:58:39 PM PST
Hi all,

I was just logging off for the day and saw this in the news. Looks like it's the top headline for CBC's local news page tonight. Our team really does amazing, high value work so thank you so much to all who helped get this out the door. See you tomorrow :).

<https://www.cbc.ca/news/canada/british-columbia/bc-lytton-one-million-1.6278840>

Jim Johnson
A/Program Manager, Rural Policy and Programs
Ministry of Forests, Lands, Natural Resource Operations, and Rural Development

FW: Lytton Business Community Rebuilding and Recovery

From: Minister, FLNR FLNR:EX <FLNR.Minister@gov.bc.ca>, Minister, FOR FOR:EX <FOR.Minister@gov.bc.ca>
To: Correspondence Serv. Sectn, FLNR:EX <FLNR.Correspondence@gov.bc.ca>, Correspondence Serv. Sectn, FOR:EX <FLNR.Correspondence@gov.bc.ca>
Sent: October 7, 2021 1:51:32 PM PDT
Attachments: Letter to Premier.docx, image001.png, image003.jpg
Can we check with MUNI or PSSG to see how they want to handle this one?

Thanks,

Sara Wilson
Team Lead, Client Services and Information Management
Deputy Minister's Office
Ministry of Forests, Lands, Natural Resource Operations and Rural Development
P: 778 698-9035



From: Bernie Fandrich^{s.22}
Sent: October 7, 2021 9:53 AM
To: OfficeofthePremier, Office PREM:EX <Premier@gov.bc.ca>; Minister, FLNR FLNR:EX <FLNR.Minister@gov.bc.ca>; Minister, PSSG PSSG:EX <PSSG.Minister@gov.bc.ca>
Subject: Lytton Business Community Rebuilding and Recovery

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Good morning Premier Horgan and Ministers Farnsworth and Conroy:

Attached please find a letter written to you on behalf of the *Lytton Business Community Rebuilding and Recovery Steering Committee*.

A copy will not follow in the mail as our post office burned down and the nearest post office is now 30 km away.

Respectfully submitted

Bernie Fandrich, President
Lytton & District Chamber of Commerce
www.lyttonchamber.com
president@lyttonchamber.com

s.22

Lytton & District
Chamber of Commerce



October 6, 2021

Dear Premier Horgan and Ministers Farnworth and Conroy:

We at the Lytton Chamber of Commerce are concerned with the slow pace of progress being made with recovery at the Village of Lytton after the devastating fire that swept through Lytton. We believe that now that the Legislature has resumed sitting, it would be an excellent time for you to meet with us to discuss our concerns, either through Zoom or face-to-face.

As you well know it has been almost 100 days since tragedy struck our village, killing two people, destroying virtually all of our homes and businesses, and displacing over 1,000 people.

Although action has been promised, very little real assistance has been made. For example: Most of our villagers, whether they're part of the village itself or the Lytton First Nation, remain without housing in our own communities.

In many cases, we've been denied access to our former homesites for months. Communication, both with the Village of Lytton and the Province, has been confused and fractured at best, with public pronouncements of aid, but very little help in terms of getting spades in the ground, our village rebuilt or even cleaned up, and life returning to normal.

We are finding that although the province has promised aid and action, instead we are locked in a bureaucratic morass, with officials more than happy to tell us what they can't do for us, or what they won't do for us, but very few instances, if any, of what can be done, how it can be done, and how it can be done quickly.

As you can imagine, after more than three months out of our homes, many in Lytton have moved away. Temporary housing is not available, and when we hear of options, they are almost impossible to consider. For example, in the past week there have been proposals made for a temporary Village office to bring Village staff back to Lytton where they need to be to ensure progress is made. The price tag: \$1 million. The first and only proposal for interim housing calls for each temporary house to cost \$340,000 and that house must be moved from the builder in Calgary for more than \$215,000 per house. That price tag of \$1.1 million per house does not include the bringing in of water, electricity and sewer. The total suggested price for a small number of houses tops \$30 million.

Without temporary housing, the residents of Lytton will be forced to put down roots elsewhere and the town will disappear affecting not only the people and businesses of Lytton, but thousands more who live in the surrounding area and relied on Lytton as the commercial hub of the region.

Meanwhile businesses are struggling, with creditors to pay and zero revenue. The fire could not have come at a worse time: just as the busy season -- the season that most Lytton businesses rely upon for the bulk of their revenue -- was about to start.

This is not our first cry for help. On July 30, 2021, a petition signed by more than 70 residents and businesses was sent to Minister Josie Osborne, and copied to you, Premier Horgan.

Premier Horgan, and Ministers Farnworth and Conroy, we took you at your word when you promised that our village would be rebuilt. However, if you take much longer to help us, there is a distinct possibility that much of the population will have simply moved on, and we may never have a viable village population again.

We are writing this letter to air some of our concerns, but what we'd really like is to meet with you to discuss our issues, and come away from that meeting with a clear path forward, set timelines, and improved communications.

With respect, Lytton & Area Chamber of Commerce, represented by its *Business Community Rebuilding and Recovery Steering Committee*



Bernie Fandrichon behalf of the Committee Members:

s.22

Where Two Great Rivers Meet



PO Box 460, Lytton BC, V0K 1Z0

November 2, 2021

Jennifer Rice, MLA
Parliamentary Secretary for Emergency Preparedness
PO Box 9010 Stn Prov Govt
Victoria, BC V8W 9E2

Roly Russell, MLA
Parliamentary Secretary for Rural Development
PO Box 9049 Stn Prov Govt
Victoria, BC V8W 9E2

Via Email: jennifer.rice@gov.bc.ca, roly.russell@gov.bc.ca; PSSG.Minister@gov.bc.ca;
FLNR.Minister@gov.bc.ca

Re: Village of Lytton - Debris Removal Permitting & Reconstruction Process

Dear Parliamentary Secretary Rice & Russell:

On behalf of my organization, the Insurance Bureau of Canada (IBC), I want to congratulate you on your appointment as recovery liaisons to the Village of Lytton. The wildfire that devastated the community on June 30th was a terrible tragedy, and we look forward to working with you on the important task of helping the community recover.

IBC represents Canada's home, business and private auto insurers, and our members play a pivotal role helping homeowners and businesses recover in the aftermath of natural disasters. In the days after the Lytton wildfire, IBC mobilized quickly to support the residents and businesses impacted with their insurance questions and concerns.

For insured residents who lost their properties, funds are being provided to support with additional living expenses and other costs that may be incurred while forced outside of their home. Our members are also assisting local businesses who are suffering ongoing losses as a result of the wildfire.

To support the broader community recovery effort, insurers have now completed assessments of properties impacted, to determine which can be repaired and which, more likely, must be completely rebuilt.

As we enter the fifth month since Lytton was devastated, we continue to advocate the urgency of completing the next steps in the recovery process. This includes the demolition of, and debris removal from, severely fire-damaged properties. Insurers want to move forward and help the community rebuild, but we are unable to start debris removal without clear direction and approval to do so from the Village. Put simply, insurers cannot begin debris removal until a permit is obtained to start this work.

While we have had ongoing discussions about this situation with Village staff and officials at Emergency Management BC, there continues to be significant uncertainty as to when a process will be finalized. Once a debris removal process is established, our members will also then be ready to commence reconstruction of insured properties. However, the pace of reconstruction will come down to Village approval of a building permits process. Without a plan in place to facilitate and permit reconstruction, residents and business are likely to see further delay in returning to their community.

I would welcome the opportunity to discuss these important issues with your office at your earliest convenience. Greg Moy, IBC's Government Relations Manager, can be reached at gmoy@ibc.ca to arrange a meeting.

IBC recognizes that this is an extremely challenging situation, and appreciate the work that Village staff and BC government officials are undertaking to help residents recover and begin to rebuild. It is our hope that by moving quickly on a debris removal and reconstruction process, we can ensure as many residents and businesses return to the community as possible, and that Lytton can thrive once again.

Sincerely,



Aaron Sutherland
Vice President, Western & Pacific

Village of Lytton - Debris Removal Permitting & Reconstruction Process

From: Sutherland, Aaron <asutherland@ibc.ca>
To: jennifer.rice@gov.bc.ca, roly.russell@gov.bc.ca, PSSG.Minister@gov.bc.ca, FLNR.Minister@gov.bc.ca, j.rice@leg.bc.ca, r.russell@leg.bc.ca, Minister, FOR FOR:EX <FOR.Minister@gov.bc.ca>, Russell, Roly JERI:EX <Roly.Russell@gov.bc.ca>, Minister, PSSG PSSG:EX <PSSG.Minister@gov.bc.ca>, Rice, Jennifer PSSG:EX <Jennifer.Rice@gov.bc.ca>
Sent: November 2, 2021 2:22:55 PM PDT
Attachments: image003.png, image009.png, image005.jpg, image011.jpg, 2021-11-02 Letter to PS Rice and Russell.pdf, image007.jpg, image002.jpg, image001.jpg

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Good afternoon,

Please see the attached letter regarding the Debris Removal Permitting & Reconstruction Process in the Village of Lytton.

Thank you,

Aaron Sutherland
Vice-President, Western & Pacific



Insurance Bureau of Canada
T: 604-684-3635 ext. 223
C: 604-349-8046
www.ibc.ca



This message, together with any attachments, is for sole use of the addressee(s) for the pu

La presente , de meme que les pieces jointes, s'adresse exclusivement aux recipients men



Reference: 265539

July XX, 2021

VIA EMAIL: nlakapamux@nntc.ca

Tribal Chief Matt Pasco
Nlaka'pamux Nation Tribal Council
PO Box 430
Lytton, British Columbia
V0K 1Z0

Dear Tribal Chief Pasco:

Thank you for your letter dated April 30, 2021 and received on June 14, 2021, regarding the NNTC-BC Comprehensive Forestry Agreement.

Commented [SCF1]: Is explanation needed for the lag between when the letter was written and when it was received? Seems odd.

Firstly, I offer my deepest condolences for the losses the ongoing wildfire situation has dealt the Nlaka'pamux Nation Tribal Council (NNTC) member communities. The impacts of this summer's drought and wildfires have caused us all to shift our priorities to disaster response. Our joint commitment letter of July 11, 2021 affirms the Province of British Columbia's commitment to a new level of co-operation and collaboration with NNTC. I look forward to supporting these efforts and expect to work closely with you in post-fire, land-based recovery efforts.

Throughout 2021, and especially since the completion of the Comprehensive Forestry Agreement, NNTC and BC tables have been operating in a limited capacity. This pause on regular meetings was put in place to allow space to refocus on the relationship, including the need to undertake shared learning aimed at helping break down the systemic barriers to furthering reconciliation. I have appreciated starting this important work with you through the Solutions Forum and building a strong relationship together.

s.13; s.16

Page 1 of 2

Ministry of Forests, Lands,
Natural Resource Operations
and Rural Development

South Area

Mailing Address:
1902 Theatre Road
Cranbrook, BC V1C 7G1

Tel: 250 420-2179
Website: www.gov.bc.ca/for

Tribal Chief Matt Pasco

I acknowledge the frustration caused by the delays in completing the Comprehensive Forestry Agreement. These delays, along with the COVID-19 pandemic and now wildfire and drought, have hampered our collective ability to move forward. I assure you, however, that my ministry and the province, are committed to undertaking this work with the NNTC.

s.13; s.16

Again, thank you for writing to share your concerns.

Sincerely,

Paul Rasmussen
Assistant Deputy Minister

pc: Tom McCarthy, A/Assistant Deputy Minister, Ministry of Indigenous Relations and Reconciliation
Alexandra Banford, Chief Negotiator, Ministry of Indigenous Relations and Reconciliation
Gerry MacDougall, Regional Executive Director, Thompson Okanagan Natural Resource Region, Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Lytton & District
Chamber of Commerce



October 6, 2021

Dear Premier Horgan and Ministers Farnworth and Conroy:

We at the Lytton Chamber of Commerce are concerned with the slow pace of progress being made with recovery at the Village of Lytton after the devastating fire that swept through Lytton. We believe that now that the Legislature has resumed sitting, it would be an excellent time for you to meet with us to discuss our concerns, either through Zoom or face-to-face.

As you well know it has been almost 100 days since tragedy struck our village, killing two people, destroying virtually all of our homes and businesses, and displacing over 1,000 people.

Although action has been promised, very little real assistance has been made. For example: Most of our villagers, whether they're part of the village itself or the Lytton First Nation, remain without housing in our own communities.

In many cases, we've been denied access to our former homesites for months. Communication, both with the Village of Lytton and the Province, has been confused and fractured at best, with public pronouncements of aid, but very little help in terms of getting spades in the ground, our village rebuilt or even cleaned up, and life returning to normal.

We are finding that although the province has promised aid and action, instead we are locked in a bureaucratic morass, with officials more than happy to tell us what they can't do for us, or what they won't do for us, but very few instances, if any, of what can be done, how it can be done, and how it can be done quickly.

As you can imagine, after more than three months out of our homes, many in Lytton have moved away. Temporary housing is not available, and when we hear of options, they are almost impossible to consider. For example, in the past week there have been proposals made for a temporary Village office to bring Village staff back to Lytton where they need to be to ensure progress is made. The price tag: \$1 million. The first and only proposal for interim housing calls for each temporary house to cost \$340,000 and that house must be moved from the builder in Calgary for more than \$215,000 per house. That price tag of \$1.1 million per house does not include the bringing in of water, electricity and sewer. The total suggested price for a small number of houses tops \$30 million.

Without temporary housing, the residents of Lytton will be forced to put down roots elsewhere and the town will disappear affecting not only the people and businesses of Lytton, but thousands more who live in the surrounding area and relied on Lytton as the commercial hub of the region.


Meanwhile businesses are struggling, with creditors to pay and zero revenue. The fire could not have come at a worse time: just as the busy season -- the season that most Lytton businesses rely upon for the bulk of their revenue -- was about to start.

This is not our first cry for help. On July 30, 2021, a petition signed by more than 70 residents and businesses was sent to Minister Josie Osborne, and copied to you, Premier Horgan.

Premier Horgan, and Ministers Farnworth and Conroy, we took you at your word when you promised that our village would be rebuilt. However, if you take much longer to help us, there is a distinct possibility that much of the population will have simply moved on, and we may never have a viable village population again.

We are writing this letter to air some of our concerns, but what we'd really like is to meet with you to discuss our issues, and come away from that meeting with a clear path forward, set timelines, and improved communications.

With respect, Lytton & Area Chamber of Commerce, represented by its *Business Community Rebuilding and Recovery Steering Committee*



Bernie Fandrichon behalf of the Committee Members:

s.22

Where Two Great Rivers Meet



PO Box 460, Lytton BC, V0K 1Z0