

Sanford, Donna L GCPE:EX

From: Butler, Jason GCPE:EX
Sent: Sunday, July 23, 2017 10:13 AM
To: Sanford, Donna L ENV:EX
Subject: Re: Confidence and Supply Agreement Secretariat

FYI, not sure if anyone has closed the loop with you, but we did get approval on Friday afternoon.

Thanks for all your help pulling the info together.

Thanks,
Jason

Sent from my iPhone

On Jul 20, 2017, at 12:55 PM, Sanford, Donna L ENV:EX <Donna.Sanford@gov.bc.ca> wrote:

Right – thanks for catching that!

From: Butler, Jason GCPE:EX
Sent: Thursday, July 20, 2017 12:54 PM
To: Sanford, Donna L ENV:EX
Subject: RE: Confidence and Supply Agreement Secretariat

To clarify, the Policy Analyst would be a band 3. Submission to follow shortly, just finalizing some details.

Thanks,
Jason

From: Sanford, Donna L ENV:EX
Sent: Thursday, July 20, 2017 12:52 PM
To: Butler, Jason GCPE:EX
Cc: Lloyd, Evan GCPE:EX; Meggs, Geoff PREM:EX
Subject: RE: Confidence and Supply Agreement Secretariat

Hi again Jason. Further to our conversation just now. Evan and Geoff: FYI.

With further discussion and consideration of the staffing plan, I'm requesting an adjustment to the policy analyst and admin support positions as follows. Thanks for your assistance and advice.

Policy analyst: Band 1 (\$90K level)
Exec assistant: Band 1 (\$53K level)

Regards,
Donna

From: Sanford, Donna L ENV:EX
Sent: Thursday, July 20, 2017 11:53 AM
To: Butler, Jason GCPE:EX

Cc: Lloyd, Evan GCPE:EX
Subject: RE: Confidence and Supply Agreement Secretariat

Hello Jason. Evan has now approved this. Let me know if you have any questions or would like to discuss further.

Regards,
Donna
250-893-4771

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The Confidence and Supply Agreement Secretariat will manage and coordinate consultation between Government and the BC Green Party Caucus, as outlined in the 2017 Confidence and Supply Agreement, and in accordance with relevant legislation and policies with respect to confidentiality, freedom of information, protection of privacy, and records management.

Secretariat staff will provide secretariat function to the Consultation Committee that will be struck per the Confidence and Supply Agreement, and will be responsible for managing, scheduling, and tracking consultation activities identified by the Consultation Committee.

The Secretariat will focus on managing consultation in the following key areas, as per the Confidence and Supply Agreement:

- - the broad outline of the Government's legislative agenda
- - legislation to be introduced in the House
- - major policy issues
- - broad budget parameters
- - events/policy changes with provincial or budgetary implications
- - senior OIC appointments

From: Sanford, Donna L ENV:EX
Sent: Wednesday, July 19, 2017 3:43 PM
To: Butler, Jason GCPE:EX
Subject: RE: Confidence and Supply Agreement Secretariat

Hello Jason. Just wanted to let you know that I sent draft language to Evan this morning for approval re: purpose of the Secretariat – I haven't heard back yet, but will forward to you as soon as I hear from him.

Thanks again for your help, and your patience.

-Donna

From: Sanford, Donna L ENV:EX
Sent: Wednesday, July 19, 2017 11:31 AM
To: Butler, Jason GCPE:EX
Cc: Lloyd, Evan GCPE:EX; s.22; 'layne.clark@bcndp.ca'
Subject: Confidence and Supply Agreement Secretariat

Hello Jason. Further to my call with you this morning and conversation with assistant to the Premier's Chief of Staff:

As discussed, this is interim, given early days – further details to be confirmed.

3 FTEs

- Executive Director: \$100K
- Policy analyst / consultation support: Administrative Officer level 30 (salary range \$72.4 - \$82.9K)
- Admin support and records management: Administrative Officer 18 (salary range \$50.9 - \$57.8K)

Additional expenses: notional allocation of \$20K for annual travel budget

As requested, I will send a short statement re: purpose of the secretariat once Evan Lloyd has approved.

Please let us know if you'd like to discuss further, or if there is anything else I can help with.

Thank you Jason.

Regards,

Donna

Sanford, Donna L GCPE:EX

From: Geoff Meggs <s.22 >
Sent: Thursday, July 20, 2017 4:10 PM
To: Sanford, Donna L ENV:EX
Subject: Re: staffing: Confidence and Supply Agreement Secretariat

Great

Sent from my iPhone

On Jul 20, 2017, at 1:01 PM, Sanford, Donna L ENV:EX <Donna.Sanford@gov.bc.ca> wrote:

Hi Geoff. This is FYI. We had to submit this quickly – not much chance to consult with you. Please shout if you'd like amendments. Evan hasn't signed off the TB submission yet.

Tx,
-Donna

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