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Trade Mission Communications Meeting

AGENDA

Wed. Dec. 6, 2017

1. Communications Materials Tracking Sheet (attached separately)
 - a. Review/confirm planned communications materials
 - b. Review/confirm role and responsibilities
2. Status update:
 - a. Overarching comms plan
 - b. Mission KM – trade mission specific and sector/subject-specific
 - c. Overarching QA
 - d. Departure event EP
3. Communications materials timelines
4. Updates from the group – anything new that we should be aware of

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MINISTRY OF JOBS, TRADE AND TECHNOLOGY
CHINA, KOREA AND JAPAN TRADE AND INVESTMENT TRIP



JOINT PLANNING SESSION

Meeting Chair: Brian Krieger

Attendees: Rick Devereux, JJ Jones, Richard Sawchuk, Maureen Yelovatz, Sukumar Periwal, Cameron Derksen, Amy Schneider, Tasha Schollen, Courtney Stewart, Brad Densmore

Absent: Paul Irwin, Francis Acquarone, Joleen Badger

Date: Wednesday, November 22, 2017

Time: 3:00 pm – 4:00 pm

Teleconference: Dial In: s.15,s.17 Participant ID: s.15,s.17 (Brian is moderator)

ANNOTATED AGENDA

AGENDA ITEM:	DISCUSSION LEAD:
ADM Update <ul style="list-style-type: none"> Welcome Roles and Responsibilities Stakeholder Relations Final Decisions 	Brian Krieger
PO Update	Rick Devereux
Communications and Media Strategy <ul style="list-style-type: none"> Update 	Tasha Schollen, Courtney Stewart and JJ Jones
Program Update <ul style="list-style-type: none"> Advance Mission T&I Jan Outbound <ul style="list-style-type: none"> Flight Options Guangzhou Event Next Steps 	Brian Krieger, Richard Sawchuk
Review of Key Tasks and Timelines <ul style="list-style-type: none"> GAC and CGs intent to travel letters (IGRS) Letter to Guangdong FAO (IGRS) Official Delegation and Roles Official Delegation travel requirements 	Brian Krieger
Other Issues of Follow up <ul style="list-style-type: none"> PJH Bio Passports and VISAs Briefing Notes 	Brian Krieger
Next Steps	Brian Krieger

Next Meeting: Wednesday, November 29 @ 3:00 pm to 4:00 pm

**PJH EAST ASIA TRADE AND INVESTMENT TRIP – JANUARY 2018
PLANNING ROLES AND RESPONSIBILITIES**

Overview: The International Business Development Division of the Ministry of Jobs, Trade and Technology is the agency of government which leads on Premier and Minister led missions and events to international markets. Missions are complex projects which require input and collaboration across government and program areas. This document outlines the Roles and Responsibilities of government for a government mission. It ensures that work is aligned and duplication of effort is minimal. Program leads and responsibilities follow:

ROLE	LEAD	RESPONSIBILITIES		INTERFACES
		OVERVIEW	KEY DELIVERABLES	
Premier's office	Rick Devereaux and Joleen Badger, GCPE	Primary interface with Premier's office to provide input and guidance on mission planning. Responsible for Premier's Delegation in-market	<ul style="list-style-type: none"> • Principle Liaise for Premier's Office on mission planning, input and decisions. • Primary Liaise for Premier's delegation in-market • Key support for Press secretary in-market 	Reports back to Mission Lead on status of planning and decisions
Executive Lead	Brian Krieger, A/ADM, International Business Development, JTT	Provides executive oversight.	<ul style="list-style-type: none"> • Coordination with DM, executive/Minister and Premier. • Direction to team on project deliverables and timelines. • Approval of travel, budget, and briefing materials. • Communicate decisions for Ministers and Premier. • Lead Minister and Premier briefings. 	<p>Reports to Deputy Minister, Minister and Premier on status of mission planning.</p> <p>Participates in once weekly briefing with Mission Lead and IMCE Director.</p> <p>Leads weekly call with planning group and participates in all other mission meetings (i.e communications).</p>
Mission Lead	Paul Irwin, Executive Director, East Asia, JTT	Overall accountability for mission project management, deliverables, timelines and budget management.	<ul style="list-style-type: none"> • Drafting overall program and identifying themes. • Identifying and confirming delegation members, meetings and announcements. • Business development coordination. • Responsible for preparing briefing materials. • Overall responsibility for stakeholder contact and engagement, and direction on delegation involvement. • Overseeing the work of the TIR offices as it relates to the mission. 	<p>Reports to Exec Lead on status of mission planning on a weekly basis.</p> <p>Leads weekly call with planning group and participates in all other mission meetings (i.e communications).</p> <p>Primary liaison for all planning group members including TIR.</p>
Program Leads	Francis	Primary accountability	<ul style="list-style-type: none"> • Draft China, Korea and Japan program. 	Reports to Mission Lead on

JTT	Acquarone – China Richard Sawchuk – Korea, Japan	for program development in China and Korea/Japan	<ul style="list-style-type: none"> • Business development coordination and meeting development • Preparation of program briefing materials and company profiles • Work with TIRs on program development in-market 	<p>deliverables</p> <p>Participates in all planning group meetings, Exec lead meetings or briefings and communication meetings..</p>
Logistics and Planning Lead	Maureen Yelovatz, Director, International Missions & Events (IMCE), JTT	Provides leadership and expertise on mission development and delivery to support Mission Lead.	<ul style="list-style-type: none"> • Leads mission logistics and planning, budget development and expenditure management from initial planning through to completion and post release of costs. • Leads preparation of mission briefing materials, e-binders etc. • Oversee event planning and delivery. • Issues management. • Cross government planning contact. • Key liaise with Ministers, Deputy Ministers and PO 	<p>Participate in all planning group meetings, JTT Exec Lead briefing, and communications meetings.</p> <p>Report to Mission Lead on status of deliverables.</p> <p>Coordinate planning, briefing notes, budgets, and logistics with other program areas.</p>
International Marketing Lead	Craig Windrim, A/Director, International Marketing, JTT	Provides leadership on development of marketing products and materials needed for the mission.	<ul style="list-style-type: none"> • Develop business to business marketing supports and collateral. • Apply international branding and messaging to support mission business objectives and business events. • Prepare marketing materials (i.e. backdrops, podium signs, print materials). • Develop and deliver social media plan. 	<p>Report to Mission Lead on status of deliverables.</p> <p>Participate in all planning group meetings.</p>
Intergovernmental Affairs Lead	Sukumar Periwai, Executive Director, Strategic Policy & Planning, IGRS	<p>Provides guidance on sensitive issues, and acts as Provincial liaison with Federal Government, Consular Officials and foreign governments.</p> <p>Primary liaise with PO on IGR issues.</p>	<ul style="list-style-type: none"> • Prepare letters to federal government, Consul General, and Sister Provinces advising of intent to travel. • Prepare Briefing Notes for bi-lateral meetings, sensitive issues notes, and country / city overviews. • Ensuring relevant line Ministries are included in mission planning. • MOU development and tracking • Primary liaise with PO on all intergovernmental matters with federal government. 	<p>Report to Mission t Lead on status of deliverables.</p> <p>IGRS works collaboratively with IMCE Lead on briefing note and issues note development.</p> <p>Participate on communication calls</p>
Communications Lead	JTT: Tasha Schollen, For Premier: TBD	Leads development, approval and delivery of communication materials for Ministers and Premier.	<ul style="list-style-type: none"> • Overall communications planning, development and approvals including branding, key messaging, news releases, media relations, speaking notes and issues management. • Identifying video/photo requirements, and developing full pre/during/post theme. 	<p>Report to Mission Lead on status of deliverables.</p> <p>Lead once weekly communications meetings.</p>

Ministry of Tourism, Arts, and Culture	Amy Schneider	Represents interests of Ministry as it relates to the Mission. Liaise with Destination BC on mission program development Responsible for Minister and Deputy Minister of TAC.	<ul style="list-style-type: none"> Developing communications plan. Lead preparation of briefing materials for Minister of Tourism, Arts and Culture. Provide input on mission program elements related to program area. Work with Destination BC to ensure program development requirements are met. 	<p>Provide briefing notes to IMCE Director.</p> <p>Coordinate with Mission Lead.</p> <p>Participate in planning group meetings.</p>
Ministry of Energy, Mines, and Petroleum Resources	Suzanne Manahan	Represents interests of Ministry as it relates to the Mission. Responsible for Deputy Minister of EMPR	<ul style="list-style-type: none"> Lead preparation of briefing materials for Deputy Minister of Energy, Mines and Petroleum Resources. Provide input on mission program elements related to program area. 	<p>Provide briefing notes to IMCE Director.</p> <p>Coordinate with Mission Lead.</p> <p>Participate in planning group meetings.</p>
Forestry Innovation and Investment (FII)	Kevin Regan	Represents interests of FII as it relates to the Mission.	<ul style="list-style-type: none"> Lead preparation of briefing materials for Premier, Minister of Jobs, Trade and Technology and/or Minister of State for Trade Provide input on mission program elements related to program area. 	<p>Provide briefing notes to IMCE Director.</p> <p>Coordinate with Mission Lead.</p> <p>Participate in planning group meetings.</p>
BC Trade and Investment Office Managing Directors	China: Kevin Tsui Korea: Luke Shim Japan: Avrom Salsberg	Works with JTT Program Directors on program development in China, Korea and Japan Key support in-market and responsible for Official Delegation	<ul style="list-style-type: none"> Assists to solidify program development in China, Korea and Japan. Assists business development coordination and meeting development including venues etc. Preparation of program briefing materials and company profiles 	<p>Reports to JTT Program Directors on deliverables</p> <p>Participates on program development calls and planning initiatives in-market.</p>

Official Delegation

Name	Title
Honourable John Horgan	Premier, Province of British Columbia
Geoff Meggs	Chief of Staff, Office of the Premier
Sheena McConnell	Press Secretary, Office of the Premier
Honourable Bruce Ralston	Minister of Jobs, Trade and Technology
Honourable George Chow	Minister of State for Trade
Honourable Lisa Beare	Minister of Tourism, Arts and Culture (China)
Sandra Carroll	Deputy Minister, Ministry of Tourism, Arts and Culture (China)
Fazil Mihlar	Deputy Minister, Ministry of Jobs, Trade and Technology
Dave Nikolejsin	Deputy Minister, Ministry of Energy, Mines and Petroleum

Support Delegation

Name	Title
Paul Irwin	Executive Director, East Asia Branch Ministry of Jobs, Trade and Technology
Francis Acquarone	Director, China, East Asia Branch Ministry of Jobs, Trade and Technology
Richard Sawchuk	Director, Japan, Korea and Hong Kong, East Asia Branch Ministry of Jobs, Trade and Technology
Joleen Badger	Manager, Event Services, GCPE

MINISTRY OF JOBS, TRADE AND TECHNOLOGY
CHINA, KOREA AND JAPAN TRADE AND INVESTMENT TRIP
KEY TASKS AND TIMELINES



PRE ADVANCE - PHASE 1			
TASK	NOTES	LEAD	DATE OF COMPLETION
Program dates confirmed		PO	Completed
Schedule weekly meeting with JTT & PO			Completed
Advise GAC of intent to travel	To DM of GAC advising dates, and countries with copies to each of the Posts	IGRS/JTT/PO	Completed
Advance team, travel dates confirmed	PO, JTT	PO/JTT	Completed
Advance team visa applications / photos completed and submitted for processing	Process will take at least 2 weeks	PO/JTT	Completed
Program confirmed – countries/cities	Meetings confirmed with government officials and stakeholders	JTT	October 31 <i>In Progress</i>
Identify potential vendors and suppliers	Advance team to ensure payment options are in compliance with BC Government financial processes	JTT	October 31 <i>In Progress</i>
Advance flights and hotels reserved		JTT	Completed
Begin working group and TIR meetings		JTT	October 31 <i>In Progress</i>
Host organization confirmed	Draft letter from PJH China only – for visa	IGRS/JTT/TIR	October 31 <i>In progress</i>
Advise 3 Key CGs of intent to travel	To CGs in Van (China, Korea and Japan)	IGRS/JTT/PO	November 15 <i>In Progress</i>
Travel clinic	Determine which inoculations are required for travel to China, Korea and Japan	PO/JTT	November 15 <i>In Progress</i>
Advance trip lift off	PO, JTT,	PO/JTT	Completed
Advance team return	PO, JTT	PO/JTT	November 28
Communication Call	GCPE, JTT, PO, IGRS	GCPE	November 29

MINISTRY OF JOBS, TRADE AND TECHNOLOGY
CHINA, KOREA AND JAPAN TRADE AND INVESTMENT TRIP
KEY TASKS AND TIMELINES



POST ADVANCE - PHASE 2			
TASK	NOTES	LEAD	DATE OF COMPLETION
Official and supporting delegation confirmed	Names, titles and passport information to be submitted to Guangdong FAO	PO	November 30
Official delegation bios	For Premier, MBR, DM	PO	November 30
Budget approved		JTT	November 30
Executive briefings coordinated	DM, MO, GCPE & PO	JTT	November 30
Call for briefing notes		IGRS/JTT	November 30
Official and supporting delegation visa applications completed and submitted to M&E	Original applications, photos and passports. The process will take at least 2 weeks	PO/MO/M&E	November 30
Suppliers and venues confirmed	Ensure payment options are in compliance with BC Government financial processes	JTT	November 30
Hotel rooms secured	Rooming list submitted to hotels	M&E	November 30
Trade and Investment Trip announcement	Info Bulletin or News Release.	PO/GCPE	December 15
Communications plan	Speaking notes, news releases, media opportunities identified	PO/GCPE	December 15
Potential announceables identified		GCPE/JTT	December 15
Flights booked and ticketed	Purchasing card information and billing address for each traveler required	M&E	December 15
Collateral requirements approved	Invitations, back-drops, podium signs	JTT	December 15
Pre-departure event confirmed	Possible formats: press conference, reception prior to departure day or at YVR just before going to security	PO/GCPE	December 15
Venue and AV coordinated	Catering, etc., depending on format	GCPE/PO/M&E	December 15
Invitation/Guest list approved		GCPE/PO/M&E	December 15

MINISTRY OF JOBS, TRADE AND TECHNOLOGY
CHINA, KOREA AND JAPAN TRADE AND INVESTMENT TRIP
KEY TASKS AND TIMELINES



PRE-DEPARTURE - PHASE 3			
TASK	NOTES	LEAD	DATE OF COMPLETION
Trade and Investment trip press conference/reception and		PO/JTT/GCPE	January 15 (est)
Briefing binder submitted to PO		JTT/IGRS	January 15
IT/Security briefing		PO/JTT	January 15

MISSION IMPLEMENTATION - PHASE 4			
TASK	NOTES	LEAD	DATE OF COMPLETION
Communications roll-out	Media Opportunities/ News Releases/Info Bulletins/Call Backs	PO/GCPE	December 30

POST MISSION - PHASE 5			
TASK	NOTES	LEAD	DATE OF COMPLETION
Thank you / follow up letters	Input from JTT to personalize them	PO/JTT	February 15
Post- T&I Trip briefing	Possible formats: press conference or reception	PO/GCPE/M&E	February 15
Post-T&I Trip Report for CCSP	Potential update at CCSP	M&E/PO/JTT	March 1
Post- financial audit and reconciliation of costs	M&E and Finance – Post T&I Trip financial review	GCPE/PO/M&E	March 1
Pro-active Release of T&I Travel Costs	MIT/PO public release of T&I Costs	GCPE/JTT/PO	March 15

CHINA, KOREA AND JAPAN TRADE AND INVESTMENT TRIP**FLIGHT OPTIONS****Option 1:****Saturday, January 20**

11:40 Depart Vancouver via China Southern Airlines #CZ 330
Non stop flight (flying time: 13:30)

Sunday, January 21

17:10 Arrive Guangzhou

Tuesday, January 23

09:00 Depart via China Southern Airlines #CZ 3099
Non stop flight (flying time: 03:05)

12:05 Arrive Beijing

Thursday, January 25

08:45 Depart via Air China #CA 123
Non stop flight (flying time: 02:05)

11:50 Arrive Seoul

Saturday, January 27

12:10 Depart Gimpo International via Japan Airlines #JL 092
Non Stop flight (Flying Time: 02:05)

14:15 Arrive Tokyo (Haneda Intl)

Tuesday, January 30

18:40 Depart Narita Intl via Japan Airlines #JL 018
Non stop flight (flying time: 08:55)

10:35 Arrive Vancouver

Option 2:

Saturday, January 20

11:40 Depart Vancouver via China Southern Airlines #CZ 330
Non Stop flight (Flying Time: 13:30)

Sunday, January 21

17:10 Arrive Guangzhou

Tuesday, January 23

09:00 Depart via China Southern Airlines #CZ 3099
Non Stop flight (Flying Time: 03:05)

12:05 Arrive Beijing

Thursday, January 25

08:45 Depart via Air China #CA 123
Non Stop flight (Flying Time: 02:05)

11:50 Arrive Seoul

Saturday, January 27

12:25 Depart Gimpo Intl via All Nippon Airways #NH 864
Non Stop Flight (Flying Time: 02:00)

14:25 Arrive Tokyo Haneda Intl

Tuesday, January 30

19:00 Depart Narita Intl via Air Canada #AC 004
Non Stop Flight (Flying Time: 08:35)

10:35 Arrive Vancouver

Costs:

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**MINISTRY OF JOBS, TRADE AND TECHNOLOGY
CHINA, KOREA AND JAPAN TRADE AND INVESTMENT TRIP**



JOINT PLANNING SESSION

Meeting Chair: Brian Krieger

Attendees: Rick Devereux, Joleen Badger, Danielle Dalzell, Paul Irwin, Richard Sawchuk, Francis Acquarone, Maureen Yelovatz, Sukumar Periwal, Cameron Derksen, Nicole Vinette, Amy Schneider, Tasha Schollen, Courtney Stewart, Brad Densmore

Absent:

Date: Wednesday, November 29, 2017

Time: 3:00 pm – 4:00 pm

Teleconference: Dial In: s.15.s.17 Participant ID: s.15.s.17 (Brian is moderator)

ANNOTATED AGENDA

AGENDA ITEM:	DISCUSSION LEAD:
ADM Update <ul style="list-style-type: none"> Welcome Roles and Responsibilities - Confirmed 	Brian Krieger
PO Update	Rick Devereux
Communications and Media Strategy <ul style="list-style-type: none"> Update 	Tasha Schollen, Courtney Stewart and Danielle Dalzell
Program Update <ul style="list-style-type: none"> Advance Mission Update Review of Revised Program Opportunities for Ministers Program Guangzhou Event TAC/DBC Events Hotels - Beijing Early Flight Cultural Elements - Participation Next Steps 	Paul Irwin, Francis Acquarone, Richard Sawchuk
Review of Key Tasks and Timelines <ul style="list-style-type: none"> Official Delegation and Roles Official Delegation travel requirements 	Brian Krieger
Other Issues of Follow up <ul style="list-style-type: none"> Passports and VISAs Briefing Notes Executive Briefings 	Brian Krieger
Next Steps	Brian Krieger

Next Meeting: Wednesday, December 6 @ 3:00 pm to 4:00 pm

PJH - China, Korea, Japan 2018				
Itinerary				
Version 13: Last updated November 28, 2018				
Time	PJH	MBR	MGC	MLB (China only)
Saturday, January 20, 2018 - VANCOUVER				
11:45	Depart Vancouver China Southern Airlines Flight #CZ 330 Flight time: 13:30, non-stop			
Sunday, January 21, 2018 - GUANGZHOU, CHINA				
17:15	Arrive Guangzhou: Guangzhou Balyun International Airport			
18:15	Depart for hotel (TBC)			
19:00 - 19:30	Arrive hotel and check-in			
19:30 - 22:00	Private program			
Monday, January 22, 2018 - GUANGZHOU, CHINA				
8:10 - 8:30	Depart hotel for Chen Clan Temple and Guangdong Museum			
8:30 - 10:30	Cultural and historical site visit Location: Chen Clan Temple and Guangdong Museum Hosted by Guangdong FAO -The Chen Clan Temple or Ancestral Hall was built by the 72 Chen clans for their juniors' accommodation and preparation for the imperial examinations during the Qing Dynasty -Guangdong Museum Info for Guangdong Museum is dedicated to the history of the city of Guangzhou and focussed on the city's strategic center of trade with foreign nations			
10:30 - 11:00	Depart for hotel			
11:00 - 12:00	Private program			Bilateral with Guangdong Tourism Bureau Location: TBC Guangdong is the most important source of overseas travelers in China.

PJH - China, Korea, Japan 2018

Itinerary

Version 13: Last updated November 28, 2018

Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Monday, January 22, 2018 - GUANGZHOU, CHINA				
12:00 - 13:30	<p>Tourism Promotional Luncheon Location: Hotel TBC -PJH to open (option to depart early) -MLB to moderate event</p> <p>-Tourism promotional luncheon in partnership with Destination BC to mark the "2018 Canada-China Year of Tourism". The event will promote BC agrifood, seafood, craft beer, wine and tourism.</p>			
13:30 - 14:00	Private Program			
14:00 - 15:30	<p>Roundtable: BC-GD Low Carbon Economy Cooperation Location: Hotel TBC -PJH to open (option to depart after remarks) -MBR to moderate event</p> <p>-Follow-up on BC-GD Climate Action MOU - to advance BC-Guangdong climate action cooperation.</p>		Side program TBC	
15:30 - 16:00	<p>Interviews with local media Location: Hotel (room TBC)</p>	Private program		
16:00 - 16:20	Private Program			
16:20 - 16:50	Briefing with Canadian Consul General to Guangzhou Location: Hotel (Room TBC)			
16:50 - 17:00	Depart for Bilateral (walking distance: 10 mins) Bilateral with Guangdong Governor Location: Foreign Affairs Club, Shamian Island			
17:00 - 17:45	<p>- At the core of BC's ties with China is its sister-province relationship with Guangdong province in southern China.</p>			

PJH - China, Korea, Japan 2018

Itinerary

Version 13: Last updated November 28, 2018

Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Monday, January 22, 2018 - GUANGZHOU, CHINA				
17:45 - 19:15	Sister Province Official Banquet Location: Foreign Affairs Club, Shamian Island Official delegates only			
19:15 - 19:30	Depart for hotel			
19:30 - 19:50	Private program (option to change to casual attire)			
19:50 - 20:00	Depart for Pearl River Cruise			
20:00 - 21:00	Pearl River Cruise Hosted by Guangdong FAO - Provides a good opportunity to take in the city's historical landscapes and a chance to grasp with the scale of recent developments.			
21:00 - 21:05	Return to hotel			
Tuesday, January 23, 2018 - GUANGZHOU - BEIJING, CHINA				
7:00 - 7:30	Luggage collection			
7:30 - 8:30	Luggage and support staff depart for airport			
8:15 - 9:00	Depart hotel for Guangzhou Baiyun International Airport			
10:00	Depart Guangzhou for Beijing Capital International Airport Flight #:			
13:00	Arrive Beijing Capital International Airport (ZBAA)			
13:30 - 15:00	Depart for site visit: Great Wall at Mutianyu Travel time (total): 3-4 hours (66 km), including visit (Lunch provided in car)	Depart for hotel and check-in Travel time: 13:30 - 14:15 Location: Hotel TBC		
		Private program 14:15 - 15:00		

PJH - China, Korea, Japan 2018

Itinerary

Version 13: Last updated November 28, 2018

Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Tuesday, January 23, 2018 - GUANGHOU - BEIJING, CHINA				
15:00 - 16:30	Visit Great Wall	Depart for Beijing Trade and Investment Office: 15:00 - 15:15 15:15 - 16:30		
16:30- 18:30	Depart for hotel	Depart for hotel Travel time: 16:45 - 17:00		
18:30 - 19:00	Arrive hotel check-in Location: TBC	Private program 17:00 - 22:00		
19:15 - 22:00	Private Program			
Wednesday, January 24, 2018 - BEIJING, CHINA				
8:15 - 8:50	Briefing with Ambassador Location: Hotel (Room TBC)			
9:00 - 12:00	Wood and Green Building Policy Forum Location: TBC PJH to open (depart after opening remarks) MBR to moderate ½ day event Given China's increasing focus on the environmental aspects of construction, FII China will host a government policy forum focused on green building and the environmental benefits of wood building products.			

PJH - China, Korea, Japan 2018

Itinerary

Version 13: Last updated November 28, 2018

Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Wednesday, January 24, 2018 - BEIJING, CHINA				
9:30 - 12:15	<p>Bilateral meetings: LNG Location: TBC</p> <p>Key bilateral meetings for Premier (LNG focused/3-4h travel and meeting time) - natural gas condensate has great demand in China for its growing chemical processing industry. China can produce some condensate, but is still relying on imports from foreign countries.</p> <ul style="list-style-type: none">- National Energy Administration – National regulatory agency- Meetings with PetroChina	<p>Wood and Green Building Policy Forum (continued) 9:00 - 12:00 (Work Luncheon to follow from 12:00 - 13:30; Ministers are not expected to attend)</p>		
12:30 - 13:30	<p>Tourism Promotional Luncheon Location: TBC - PJH to open - MLB to moderate event</p> <p>- Tourism promotional luncheon in partnership with Destination BC to mark the “2018 Canada-China Year of Tourism”. The event will promote BC agrifood, seafood, craft beer, wine and tourism</p>			
13:30 - 14:00	Depart for Tiananmen and the Forbidden City			
14:00 - 15:00	<p>Site visit: Tiananmen and the Forbidden City</p> <ul style="list-style-type: none">- Tiananmen Square and the Forbidden City are two of the most significant cultural and historic landmarks in China. The Forbidden City (Palace Museum) was once the home to ancient Chinese emperors, and is a marvel of engineering and design. Tiananmen Square is a testament to modern China and the location of a number of significant events throughout its history.	<p>Side program TBC</p>		

PJH - China, Korea, Japan 2018

Itinerary

Version 13: Last updated November 28, 2018

Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Wednesday, January 24, 2018 - BEIJING, CHINA				
15:00 - 15:30	Depart for hotel			
15:30 - 17:30	Private Program			
17:30 - 18:00	Depart for Official Residence			
18:00 - 19:30	Dinner Location: Official Residence - Dinner with select BC companies operating in Northern China at the Official Residence			
19:30 - 20:00	Return to hotel			
Thursday, January 25, 2018 - BEIJING, CHINA - SEOUL, KOREA				
6:00	Departure for Beijing Airport and check-in (normal customs clearance and check-in procedure) (30 minute transit time)			
8:45	Depart Beijing for Seoul Gimpo Airport Flight #: CA 123 Flight time: 02:05			
11:50	Arrive Seoul Gimpo Airport (ICN)			
13:00	Depart for Suwon City			
14:15	Arrive at Gyeonggi Government provincial office Bilateral meeting with Gyeonggi Governor Nam Location: TBC			
14:30 - 15:15	Outcome: Sign 10th Anniversary "3-year BC-Gyeonggi Economic Action Plan			
15:30 - 16:00	Presentation on Pangyo Techno Valley and Startup Campus			
17:00	Depart for Seoul			
18:15 - 18:30	Arrive at hotel and check-in			
18:30 - 22:00	Private program			

PJH - China, Korea, Japan 2018				
Itinerary				
Version 13: Last updated November 28, 2018				
Time	PJH	MBR	MGC	MLB (China only)
Friday, January 26, 2018 - SEOUL, KOREA				
8:00 - 8:45	Breakfast briefing with Canadian Ambassador to Korea Location: Hotel TBC (alternative: breakfast briefing on January 26)			
9:00 - 9:45	Meeting with KOGAS (LNG – LNG Canada Consortium) Location: Hotel -KOGAS is the world's second-largest corporate buyer of LNG and is part of the LNG Canada consortium.	Meeting with and tour of Netmarble Location: Netmarble Travel time: 40 mins each way -Meeting and tour to discuss Netmarble growth of Kaban Studios in Vancouver (potential announcement of 100 jobs and additional office space) -Netmarble is Korea's largest social gaming company		
10:00 - 10:45	Meeting with POSCO Location: Hotel -POSCO is one of the largest importers of BC metallurgical coal with interests in BC mines through a partnership with Teck.			
11:00 - 12:00	Private program (Media and/or speech prep)	Private program		
12:00 - 12:30	VIP Reception Location: Hotel -Small reception to welcome Korean community and business leaders (25 people)			

PJH - China, Korea, Japan 2018 Itinerary Version 13: Last updated November 28, 2018				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Friday, January 26, 2018 - SEOUL, KOREA				
12:30 - 14:00	<p>BC Partnerships Luncheon Location: Hotel PJH address the Korean government, business & community leaders</p> <p>-Stand-up event promoting BC agrifood, seafood, craft beer, wine and tourism. Potential to invite BC Olympic athletes training in Pyeongchang for the 2018 Winter Olympics – February 09-25, 2018 (to be confirmed)</p>			
14:30 - 17:00	<p>Afternoon meetings and cultural options BC companies doing business in Korea or Korean company doing business in BC:</p> <p>Cultural/community options: -Taekwondo School, Kukkiwan</p> <p>s.13,s.16</p> <p>Site visit to "Canada Village" project development site, Gyeonggi Province (organized by Canada Wood Korea) 30 mins each way</p> <ul style="list-style-type: none"> - The first public sector driven wood frame construction (WFC) community development in Korea, a total of 141 housing units – all using wood supplied from B.C. - Joint venture between GICO (Gyeonggi Urban Innovation Corporation) as the developer, and DSK (Dreamsite Korea), the general contractor - Canada Wood Korea (funded by FII, NRCan and industry) is providing technical transfer and quality support for the project, including progressive site inspections and training for construction crews. - GICO has adopted Canadian Super-E and Net Zero technologies for 13 energy efficient units to be built as part of the project with technical support from NRCan's Super E Office and Canada Wood Korea. - Optional: Wreath laying at Gapyeong Canada Monument (Korean War memorial) located at the site. 			
17:00 - 17:30	Transfer to hotel			
17:30 - 22:00	Private Program			

PJH - China, Korea, Japan 2018				
Itinerary				
Version 13: Last updated November 28, 2018				
Time	PJH	MBR	MGC	MLB (China only)
Saturday, January 27, 2018 - SEOUL, KOREA - TOKYO, JAPAN				
8:30 - 14:00	Private program			
14:00	Depart for Seoul Gimpo Airport			
16:20	Depart for Tokyo Haneda International Airport Flight #: JAL 5236			
16:00	Arrive Tokyo Haneda International Airport			
CONTINUED: Saturday, January 27, 2018 - SEOUL, KOREA - TOKYO, JAPAN				
16:30	Depart airport for hotel (TBC)			
18:00 - 18:30	Arrive hotel and check-in			
18:30 - 20:00	Private program			
Sunday, January 28, 2018 - TOKYO, JAPAN				
9:00 - 3:00	Cultural program			
Monday, January 29, 2018 - TOKYO, JAPAN				
8:00 - 9:00	Briefing breakfast with Canadian Ambassador to Japan Location: Hotel TBC			
9:30 - 10:15	Meeting with Mitsubishi Corporation Location: Mitsubishi Corporate HQ - Tokyo - Topics include LNG, condensates, agri-food, technology			

PJH - China, Korea, Japan 2018

Itinerary

Version 13: Last updated November 28, 2018

Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Monday, January 29, 2018 - TOKYO, JAPAN				
10:30 - 11:15	<p>Meeting with Japan, Oil, Gas and Metals National Corporation (JOGMEC) Location: JOGMEC HQ – Tokyo</p> <ul style="list-style-type: none"> - Meet with President of JOGMEC to reaffirm key points of the MOU and commitment to the relationship with Japan - Thank JOGMEC for continued presence in Vancouver and investment in energy and mining resource projects Provide strategy of the new government around resource development 		<p>Japanese Tech Meetings Location: TBC</p>	
12:00 - 12:30	<p>VIP Reception Location: Executive Dining Room at Embassy of Canada in Tokyo</p> <ul style="list-style-type: none"> - Select guests will be invited to meet PJH and MBR prior to the luncheon to ensure they have direct meetings - After short meet & greet, transit to the main event hall 			
12:30 - 14:00	<p>BC Partnerships Luncheon -- 4th Floor, Embassy of Canada in Tokyo</p> <ul style="list-style-type: none"> - Stand-up reception for key contacts from industry, government, tourism, education - Expected size around 150 people - Feature BC products (food and drink) - PJH to address audience on vision of the new government and importance of the BC-Japan relationship 			

PJH - China, Korea, Japan 2018

Itinerary

Version 13: Last updated November 28, 2018

Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Monday, January 29, 2018 - TOKYO, JAPAN				
14:30 - 15:30	Private program / option to attend Technology Roundtable with Fujitsu Corporation	<p>Technology Roundtable with Fujitsu Corporation Location: Fujitsu Global HQ – Tokyo</p> <p>- Corporate tour and meeting</p> <p>- Acknowledge establishment of F-Com in Vancouver to advance tech partnerships between Fujitsu's multitude of subsidiaries and affiliates</p> <p>- Acknowledge technology partnership between Fujitsu Labs and 1-Qbit</p> <p>- Thank CEO for visiting BC in December 2017</p> <p>- Encourage Fujitsu (largest IT company in Japan) to continue to expand its activities and presence in BC through its many group companies</p>		
15:30	Transfer to hotel			
16:00 - 16:45	Private Program			
17:00 - 18:00	<p>Meeting with JAPEX -- Official Residence, Embassy of Canada in Tokyo</p> <p>-Thank JAPEX for investment in BC natural gas and express understanding of the decision not to progress with PNW LNG project</p> <p>-Encourage them to continue to explore options for developing both the LNG opportunities and the value added gas opportunities</p> <p>-Transition to dinner area to greet arriving guests</p>			
18:00 - 20:00	<p>Natural Resources Roundtable Dinner Location: Official Residence, Embassy of Canada in Tokyo</p> <p>Invite 10 Japanese investors, including the LNG proponents.</p> <p>- The dinner would focus on BC resource development through an informal discussion over dinner.</p> <p>- Hosted by the Canadian Ambassador to Japan.</p> <p>- Potential invitees:</p> <p>JAPEX, INPEX, Mitsubishi Materials, Itochu, Sojitz, Sumitomo Metal Mining, Dowa, Mitsui Matsushima</p>			

PJH - China, Korea, Japan 2018 Itinerary Version 13: Last updated November 28, 2018				
Time	PJH	MBR	MGC	MLB (China only)
Tuesday, January 30, 2018 - TOKYO, JAPAN - VANCOUVER, BC				
9:00 - 9:45	Meeting with Ministry of Economy, Trade and Industry (METI) - Japan Location: METI Office - BC MOU with METI includes technological cooperation in the energy sector, such as gas-to-liquids technology.			
10:00 - 10:45	Meeting with Ministry of Foreign Affairs (MOFA) Location: MOFA Office - Discussion on advancing trade and investment with a focus on technology and energy.			
11:00 - 12:00	Private Program			
12:00 - 13:00	Lunch Location: TBC			
13:00 - 13:30	Meeting with Astomos Energy Corp Senior Management Location: Visit Astomos HQ (Tokyo) - Astomos recently agreed to buy half of the 1.2 million tonnes of liquefied propane gas (LPG) per annum at the Alta Gas \$500-million Ridley Island Propane Export Terminal (under construction). Astomos, a partnership between Japan's Idemitsu Kosan Co. Ltd. and Mitsubishi Corp., is the world's largest LPG player. The Ridley Island Propane Export Terminal is located in Lax kw'alaams territory which expressed support for the project. This export to Japan supports upstream natural gas companies in BC.	Tour Chiyoda hydrogen production facility site Location: Yokohama - Given the interest in setting up a pilot plant for producing renewable hydrogen in BC, this would be an opportunity for the Ministers to get a first-hand look at what might be involved to attract this type of investment. - Chiyoda/Mitsui is looking to start a feasibility study (FS) on producing & transporting renewable hydrogen in BC.		

PJH - China, Korea, Japan 2018				
Itinerary				
Version 13: Last updated November 28, 2018				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Tuesday, January 30, 2018 - TOKYO, JAPAN - VANCOUVER, BC				
14:30 - 16:00	Tour of Astomos Energy Corp. Receiving Terminal Location: Astomos Receiving Terminal (Chiba)	Tour Chiyoda Hydrogen production facility site Location: Yokohama - Given the interest in setting up a pilot plant for producing renewable hydrogen in BC, this would be an opportunity for the Ministers to get a first-hand look at what might be involved to attract this type of investment. - Chiyoda/Mitsui is looking to start a feasibility study (FS) on producing & transporting renewable hydrogen in BC.		
16:00	Depart for Tokyo Narita International Airport			
17:30	Depart Tokyo Narita International Airport for Vancouver Flight #: JL 028 Flight time: 08:55			

PJH EAST ASIA TRADE AND INVESTMENT TRIP – JANUARY 2018
PLANNING ROLES AND RESPONSIBILITIES

Overview: The International Business Development Division of the Ministry of Jobs, Trade and Technology is the agency of government which leads on Premier and Minister led missions and events to international markets. Missions are complex projects which require input and collaboration across government and program areas. This document outlines the Roles and Responsibilities of government for a government mission. It ensures that work is aligned and duplication of effort is minimal. Program leads and responsibilities follow:

ROLE	LEAD	RESPONSIBILITIES		INTERFACES
		OVERVIEW	KEY DELIVERABLES	
Premier's office	Rick Devereaux and Joleen Badger, GCPE	Primary interface with Premier's office to provide input and guidance on mission planning. Responsible for Premier's Delegation in-market	<ul style="list-style-type: none"> • Principle Liaise for Premier's Office on mission planning, input and decisions. • Primary Liaise for Premier's delegation in-market • Key support for Press secretary in-market 	Reports back to Mission Lead on status of planning and decisions
Executive Lead	Brian Krieger, A/ADM, International Business Development, JTT	Provides executive oversight.	<ul style="list-style-type: none"> • Coordination with DM, executive/Minister and Premier. • Direction to team on project deliverables and timelines. • Approval of travel, budget, and briefing materials. • Communicate decisions for Ministers and Premier. • Lead Minister and Premier briefings. 	<p>Reports to Deputy Minister, Minister and Premier on status of mission planning.</p> <p>Participates in once weekly briefing with Mission Lead and IMCE Director.</p> <p>Leads weekly call with planning group and participates in all other mission meetings (i.e communications).</p>
Mission Lead	Paul Irwin, Executive Director, East Asia, JTT	Overall accountability for mission project management, deliverables, timelines and budget management.	<ul style="list-style-type: none"> • Drafting overall program and identifying themes. • Identifying and confirming delegation members, meetings and announcements. • Business development coordination. • Responsible for preparing briefing materials. • Overall responsibility for stakeholder contact and engagement, and direction on delegation involvement. • Overseeing the work of the TIR offices as it relates to the mission. 	<p>Reports to Exec Lead on status of mission planning on a weekly basis.</p> <p>Leads weekly call with planning group and participates in all other mission meetings (i.e communications).</p> <p>Primary liaison for all planning group members including TIR.</p>
Program Leads	Francis	Primary accountability	<ul style="list-style-type: none"> • Draft China, Korea and Japan program. 	Reports to Mission Lead on

JTT	Acquarone – China Richard Sawchuk – Korea, Japan	for program development in China and Korea/Japan	<ul style="list-style-type: none"> • Business development coordination and meeting development • Preparation of program briefing materials and company profiles • Work with TIRs on program development in-market 	<p>deliverables</p> <p>Participates in all planning group meetings, Exec lead meetings or briefings and communication meetings..</p>
Logistics and Planning Lead	Maureen Yelovatz, Director, International Missions & Events (IMCE), JTT	Provides leadership and expertise on mission development and delivery to support Mission Lead.	<ul style="list-style-type: none"> • Leads mission logistics and planning, budget development and expenditure management from initial planning through to completion and post release of costs. • Leads preparation of mission briefing materials, e-binders etc. • Oversee event planning and delivery. • Issues management. • Cross government planning contact. • Key liaison with Ministers, Deputy Ministers and PO 	<p>Participate in all planning group meetings, JTT Exec Lead briefing, and communications meetings.</p> <p>Report to Mission Lead on status of deliverables.</p> <p>Coordinate planning, briefing notes, budgets, and logistics with other program areas.</p>
International Marketing Lead	Craig Windrim, A/Director, International Marketing, JTT	Provides leadership on development of marketing products and materials needed for the mission.	<ul style="list-style-type: none"> • Develop business to business marketing supports and collateral. • Apply international branding and messaging to support mission business objectives and business events. • Prepare marketing materials (i.e. backdrops, podium signs, print materials). • Develop and deliver social media plan. 	<p>Report to Mission Lead on status of deliverables.</p> <p>Participate in all planning group meetings.</p>
Intergovernmental Affairs Lead	Sukumar Periwai, Executive Director, Strategic Policy & Planning, IGRS	<p>Provides guidance on sensitive issues, and acts as Provincial liaison with Federal Government, Consular Officials and foreign governments.</p> <p>Primary liaison with PO on IGR issues.</p>	<ul style="list-style-type: none"> • Prepare letters to federal government, Consul General, and Sister Provinces advising of intent to travel. • Prepare Briefing Notes for bi-lateral meetings, sensitive issues notes, and country / city overviews. • Ensuring relevant line Ministries are included in mission planning. • MOU development and tracking • Primary liaison with PO on all intergovernmental matters with federal government. 	<p>Report to Mission t Lead on status of deliverables.</p> <p>IGRS works collaboratively with IMCE Lead on briefing note and issues note development.</p> <p>Participate on communication calls</p>
Communications Lead	JTT: Tasha Schollen, For Premier: TBD	Leads development, approval and delivery of communication materials for Ministers and Premier.	<ul style="list-style-type: none"> • Overall communications planning, development and approvals including branding, key messaging, news releases, media relations, speaking notes and issues management. • Identifying video/photo requirements, and developing full pre/during/post theme. 	<p>Report to Mission Lead on status of deliverables.</p> <p>Lead once weekly communications meetings.</p>

Ministry of Tourism, Arts, and Culture	Amy Schneider	Represents interests of Ministry as it relates to the Mission. Liaise with Destination BC on mission program development Responsible for Minister and Deputy Minister of TAC.	<ul style="list-style-type: none"> Developing communications plan. Lead preparation of briefing materials for Minister of Tourism, Arts and Culture. Provide input on mission program elements related to program area. Work with Destination BC to ensure program development requirements are met. 	<p>Provide briefing notes to IMCE Director.</p> <p>Coordinate with Mission Lead.</p> <p>Participate in planning group meetings.</p>
Ministry of Energy, Mines, and Petroleum Resources	Suzanne Manahan	Represents interests of Ministry as it relates to the Mission. Responsible for Deputy Minister of EMPR	<ul style="list-style-type: none"> Lead preparation of briefing materials for Deputy Minister of Energy, Mines and Petroleum Resources. Provide input on mission program elements related to program area. 	<p>Provide briefing notes to IMCE Director.</p> <p>Coordinate with Mission Lead.</p> <p>Participate in planning group meetings.</p>
Forestry Innovation and Investment (FII)	Kevin Regan	Represents interests of FII as it relates to the Mission.	<ul style="list-style-type: none"> Lead preparation of briefing materials for Premier, Minister of Jobs, Trade and Technology and/or Minister of State for Trade Provide input on mission program elements related to program area. 	<p>Provide briefing notes to IMCE Director.</p> <p>Coordinate with Mission Lead.</p> <p>Participate in planning group meetings.</p>
BC Trade and Investment Office Managing Directors	China: Kevin Tsui Korea: Luke Shim Japan: Avrom Salsberg	Works with JTT Program Directors on program development in China, Korea and Japan Key support in-market and responsible for Official Delegation	<ul style="list-style-type: none"> Assists to solidify program development in China, Korea and Japan. Assists business development coordination and meeting development including venues etc. Preparation of program briefing materials and company profiles 	<p>Reports to JTT Program Directors on deliverables</p> <p>Participates on program development calls and planning initiatives in-market.</p>

MINISTRY OF JOBS, TRADE AND TECHNOLOGY
CHINA, KOREA AND JAPAN TRADE AND INVESTMENT TRIP
KEY TASKS AND TIMELINES



PRE ADVANCE - PHASE 1			
TASK	NOTES	LEAD	DATE OF COMPLETION
Program dates confirmed		PO	Completed
Schedule weekly meeting with JTT & PO			Completed
Advise GAC of intent to travel	To DM of GAC advising dates, and countries with copies to each of the Posts	IGRS/JTT/PO	Completed
Advance team, travel dates confirmed	PO, JTT	PO/JTT	Completed
Advance team visa applications / photos completed and submitted for processing	Process will take at least 2 weeks	PO/JTT	Completed
Program confirmed – countries/cities	Meetings confirmed with government officials and stakeholders	JTT	October 31 <i>In Progress</i>
Identify potential vendors and suppliers	Advance team to ensure payment options are in compliance with BC Government financial processes	JTT	October 31 <i>In Progress</i>
Advance flights and hotels reserved		JTT	Completed
Begin working group and TIR meetings		JTT	October 31 <i>In Progress</i>
Host organization confirmed	Draft letter from PJH China only – for visa	IGRS/JTT/TIR	October 31 <i>In progress</i>
Advise 3 Key CGs of intent to travel	To CGs in Van (China, Korea and Japan)	IGRS/JTT/PO	Completed
Travel clinic	Determine which inoculations are required for travel to China, Korea and Japan	PO/JTT	November 15 <i>In Progress</i>
Advance trip lift off	PO, JTT,	PO/JTT	Completed
Advance team return	PO, JTT	PO/JTT	Completed
Confirm Com Call Schedule	GCPE, JTT, PO, IGRS	GCPE	Completed

**MINISTRY OF JOBS, TRADE AND TECHNOLOGY
CHINA, KOREA AND JAPAN TRADE AND INVESTMENT TRIP
KEY TASKS AND TIMELINES**



POST ADVANCE - PHASE 2			
TASK	NOTES	LEAD	DATE OF COMPLETION
Official delegation bios	For Premier, MBR, DM	PO	Completed
Budget approved		JTT	November 30
Executive briefings coordinated	DM, MO, GCPE & PO	JTT	November 30
Call for briefing notes		IGRS/JTT	Completed
Official and supporting delegation visa applications completed and submitted to M&E	Original applications, photos and passports. The process will take at least 2 weeks	PO/MO/M&E	December 4 <i>In Progress</i>
Official and supporting delegation confirmed	Names, titles and passport information to be submitted to Guangdong FAO	PO	December 4 <i>In Progress</i>
Suppliers and venues confirmed	Ensure payment options are in compliance with BC Government financial processes	JTT	December 4 <i>In Progress</i>
Hotel rooms secured	Rooming list submitted to hotels	M&E	December 4 <i>In Progress</i>
Flights booked and ticketed	Purchasing card information and billing address for each traveler required	M&E	December 8
Trade and Investment Trip announcement	Info Bulletin or News Release.	PO/GCPE	December 15
Communications plan	Speaking notes, news releases, media opportunities identified	PO/GCPE	December 15
Potential announceables identified		GCPE/JTT	December 15
Collateral requirements approved	Invitations, back-drops, podium signs	JTT	December 15
Pre-departure event confirmed	Possible formats: press conference , reception prior to departure day or at YVR just before going to security	PO/GCPE	December 15
Venue and AV coordinated	Catering, etc., depending on format	GCPE/PO/M&E	December 15
Invitation/Guest list approved		GCPE/PO/M&E	December 15

MINISTRY OF JOBS, TRADE AND TECHNOLOGY
CHINA, KOREA AND JAPAN TRADE AND INVESTMENT TRIP
KEY TASKS AND TIMELINES



PRE-DEPARTURE - PHASE 3			
TASK	NOTES	LEAD	DATE OF COMPLETION
Trade and Investment trip press conference/reception and		PO/JTT/GCPE	January 15 (est)
Briefing binder submitted to PO		JTT/IGRS	January 15
IT/Security briefing		PO/JTT	January 15

MISSION IMPLEMENTATION - PHASE 4			
TASK	NOTES	LEAD	DATE OF COMPLETION
Communications roll-out	Media Opportunities/ News Releases/Info Bulletins/Call Backs	PO/GCPE	January 30

POST MISSION - PHASE 5			
TASK	NOTES	LEAD	DATE OF COMPLETION
Thank you / follow up letters	Input from JTT to personalize them	PO/JTT	February 15
Post- T&I Trip briefing	Possible formats: press conference or reception	PO/GCPE/M&E	February 15
Post-T&I Trip Report for CCSP	Potential update at CCSP	M&E/PO/JTT	March 1
Post- financial audit and reconciliation of costs	M&E and Finance – Post T&I Trip financial review	GCPE/PO/M&E	March 1
Pro-active Release of T&I Travel Costs	MIT/PO public release of T&I Costs	GCPE/JTT/PO	March 15

MINISTRY OF JOBS, TRADE AND TECHNOLOGY
CHINA, KOREA AND JAPAN TRADE AND INVESTMENT TRIP



JOINT PLANNING SESSION

Meeting Chair: Paul Irwin

Attendees: Rick Devereux, Joleen Badger, Danielle Dalzell, Paul Irwin, Richard Sawchuk, Francis Acquarone, Maureen Yelovatz, Sukumar Periwal, Cameron Derksen, Amy Schneider, Jennifer Wray, Tasha Schollen, Courtney Stewart, Lara Perzoff; Hope Hickli

Absent: Brian Krieger

Date: Wednesday, November 29, 2017

Time: 3:00 pm – 4:00 pm

Teleconference: Dial In: s.15,s.17 Participant ID: s.15,s.17 (Brian is moderator)

ANNOTATED AGENDA

AGENDA ITEM:	DISCUSSION LEAD:
ADM Update <ul style="list-style-type: none"> Welcome MEMPR Representative 	Paul Irwin
PO Update	Rick Devereux
Communications and Media Strategy <ul style="list-style-type: none"> Update 	Tasha Schollen, Courtney Stewart and Danielle Dalzell
Program Update <ul style="list-style-type: none"> Review of Revised Program Opportunities for Ministers Program Guangzhou Event TAC/DBC Program Update Next Steps 	Paul Irwin, Francis Acquarone, Richard Sawchuk, Amy Schneider
Review of Key Tasks and Timelines <ul style="list-style-type: none"> Suppliers/Venues Confirmed Hotels Confirmed Flights/Costs Passports and VISAs Briefing Notes TOC - Draft Executive Briefings Official Delegation Roles 	Paul Irwin
Other Issues of Follow up <ul style="list-style-type: none"> Official Delegation travel requirements Photographers in-market 	Paul Irwin
Next Steps	Paul Irwin

Next Meeting: Wednesday, December 6 @ 3:00 pm to 4:00 pm

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.1: Last updated Dec 1, 2018				
Time	PJH	MBR	MGC	MLB (China only)
Saturday, January 20, 2018 - VANCOUVER				
11:40	Depart Vancouver China Southern Airlines Flight #CZ 330 Flight duration: 13:30, non-stop			
Sunday, January 21, 2018 - GUANGZHOU, CHINA				
17:10	Arrive Guangzhou: Guangzhou Baiyun International Airport			
18:15	Depart for hotel (TBC)			
19:00 - 19:30	Arrive hotel and check-in			
19:30 - 22:00	Private program			
Monday, January 22, 2018 - GUANGZHOU, CHINA				
8:10 - 8:30	Depart hotel for Chen Clan Temple and Guangdong Museum			
8:30 - 10:45	Cultural and historical site visit Location: Chen Clan Temple and Guangdong Museum Hosted by Guangdong FAO -The Chen Clan Temple or Ancestral Hall was built by the 72 Chen clans for their juniors' accommodation and preparation for the imperial examinations during the Qing Dynasty -Guangdong Museum Info for Guangdong Museum is dedicated to the history of the city of Guangzhou and focussed on the city's strategic center of trade with foreign nations			
10:45 - 11:15	Depart for hotel			
11:00 - 12:00	Private program			Bilateral with Guangdong Tourism Bureau Location: TBC Guangdong is the most important source of overseas travelers in China.

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.1: Last updated Dec 1, 2018				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Monday, January 22, 2018 - GUANGZHOU, CHINA				
12:00 - 13:30	Tourism Promotional Luncheon Location: Hotel TBC -PJH to open (option to depart early) -MLB to moderate event -Tourism promotional luncheon in partnership with Destination BC to mark the "2018 Canada-China Year of Tourism". The event will promote BC agrifood, seafood, craft beer, wine and tourism.			
13:30 - 13:45	Private Program			
13:45 - 14:00	Photo Opportunity with Ballard Bus Location: Hotel Main Entrance		Side program TBC	
14:00 - 15:30	Roundtable: BC-GD Low Carbon Economy Cooperation Location: Hotel TBC -PJH to open (option to depart after remarks) -MBR to moderate event -Follow-up on BC-GD Climate Action MOU - to advance BC-Guangdong climate action cooperation.			
15:30 - 16:00	Interviews with local media Location: Hotel (room TBC)	Private program		
16:00 - 16:20	Private Program			
16:20 - 16:50	Briefing with Canadian Consul General to Guangzhou Location: Hotel (Room TBC)			
16:50 - 17:00	Depart for Bilateral (walking distance: 10 mins)			

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.1: Last updated Dec 1, 2018				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Monday, January 22, 2018 - GUANGZHOU, CHINA				
17:00 - 17:45	Bilateral with Guangdong Governor Location: Foreign Affairs Club, Shamian Island - At the core of BC's ties with China is its sister-province relationship with Guangdong province in southern China.			
17:45 - 19:15	Sister Province Official Banquet Location: Foreign Affairs Club, Shamian Island Official delegates only			
19:15 - 19:30	Depart for hotel			
19:30 - 19:50	Private program (option to change to casual attire)			
19:50 - 20:00	Depart for Pearl River Cruise			
20:00 - 21:00	Pearl River Cruise Hosted by Guangdong FAO - Provides a good opportunity to take in the city's historical landscapes and a chance to grasp with the scale of recent developments.			
21:00 - 21:05	Return to hotel			

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.1: Last updated Dec 1, 2018				
Time	PJH	MBR	MGC	MLB (China only)
Tuesday, January 23, 2018 - GUANGHOU - BEIJING, CHINA				
7:00 - 7:30	Luggage collection			
7:30 - 8:30	Luggage and support staff depart for airport			
8:15 - 9:00	Depart hotel for Guangzhou Baiyun International Airport			
10:00	Depart Guangzhou for Beijing Capital International Airport Flight #: 3121 Flight duration: 03:10			
13:10	Arrive Beijing Capital International Airport (ZBAA)			
13:30 - 15:00	Depart for site visit: Great Wall at Mutianyu Travel time (total): 3-4 hours (66 km), including visit (Lunch provided in car)	Depart for hotel and check-in Travel time: 13:30 - 14:15 Location: Hotel TBC		
		Private program 14:15 - 15:00		

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.1: Last updated Dec 1, 2018				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Tuesday, January 23, 2018 - GUANGZHOU - BEIJING, CHINA				
15:00 - 16:30	Visit Great Wall	Depart for Beijing Trade and Investment Office: 15:00 - 15:15 15:15 - 16:30		Side Program TBC
16:30- 18:30	Depart for hotel	Depart for hotel Travel time: 16:45 - 17:00		
18:30 - 19:00	Arrive hotel check-in Location: TBC	Private program 17:00 - 22:00		
19:15 - 22:00	Private Program			
Wednesday, January 24, 2018 - BEIJING, CHINA				
7:15 - 8:00	Briefing with Ambassador Location: Hotel (Room TBC)			
8:15 - 9:00	Depart for FII Forum			Side Program TBC
9:00 - 12:00	Wood and Green Building Policy Forum (FII) Location: Hotel TBC, West Beijing PJH to open (depart after opening remarks) MBR to moderate ½ day event Given China's increasing focus on the environmental aspects of construction, FII China will host a government policy forum focused on green building and the environmental benefits of wood building products.			

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PJH - China, Korea, Japan 2018 Itinerary <i>Version 15.1: Last updated Dec 1, 2018</i>				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Wednesday, January 24, 2018 - BEIJING, CHINA				
9:45 - 10:00	Depart for National Energy Administration	<p align="center">Wood and Green Building Policy Forum (continued) 9:00 - 12:00 (Work Luncheon to follow from 12:00 - 13:30; Ministers are not expected to attend)</p>		Side Program TBC
10:00 - 10:45	<p align="center">Bilateral meeting: National Energy Administration Location: NEA HQ, West Beijing</p> <ul style="list-style-type: none"> - Natural gas condensate has great demand in China for its growing chemical processing industry. China can produce some condensate, but is still relying on imports from foreign countries. - National Energy Administration is the National regulatory agency 			
10:45 - 11:30	Depart for PetroChina			
11:30 - 12:15	<p align="center">Bilateral meeting with PetroChina Location: Second Ring Road, East Beijing</p> <ul style="list-style-type: none"> -PetroChina is a major shareholder of the LNG Canada Project 			
12:15 - 12:30	Depart for Tourism Luncheon			
12:30 - 13:30	<p align="center">Tourism Promotional Luncheon Location: TBC</p> <ul style="list-style-type: none"> - PJH to open - MLB to moderate event <p align="center">- Tourism promotional luncheon in partnership with Destination BC to mark the "2018 Canada-China Year of Tourism". The event will promote BC agrifood, seafood, craft beer, wine and tourism.</p>			

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.1: Last updated Dec 1, 2018				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Wednesday, January 24, 2018 - BEIJING, CHINA				
13:30 - 14:00	Depart for Tiananmen and the Forbidden City	Side program TBC		
14:00 - 15:00	Site visit: Tiananmen and the Forbidden City - Tiananmen Square and the Forbidden City are two of the most significant cultural and historic landmarks in China. The Forbidden City (Palace Museum) was once the home to ancient Chinese emperors, and is a marvel of engineering and design. Tiananmen Square is a testament to modern China and the location of a number of significant events throughout its history.			
15:00 - 15:30	Depart for hotel			
15:30 - 17:30	Private Program			
17:30 - 18:00	Depart for Official Residence			
18:00 - 19:30	Dinner Location: Official Residence - Dinner with select BC companies operating in Northern China at the Official Residence			
19:30 - 20:00	Return to hotel			

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.1: Last updated Dec 1, 2018				
Time	PJH	MBR	MGC	MLB (China only)
Thursday, January 25, 2018 - BEIJING, CHINA - SEOUL, KOREA				
6:00	Departure for Beijing Airport and check-in (normal customs clearance and check-in procedure) (30 minute transit time)			
8:20	Depart Beijing for Seoul Gimpo Airport Flight #: CZ 317 Flight duration: 02:10			
11:30	Arrive Seoul Gimpo Airport (ICN)			
13:00	Depart for Suwon City			
14:15	Arrive at Gyeonggi Government provincial office Bilateral meeting with Gyeonggi Governor Nam Location: TBC			
14:30 - 15:15	-Outcome: Sign 10th Anniversary "3-year BC-Gyeonggi Economic Action Plan"			
15:15 - 15:45	Depart for Pangyo Techno Valley			
15:45 - 16:00	Presentation on Pangyo IT Valley			
16:00 - 16:45	Tour of GCEIC Gyeonggi Creative Economy Innovation Centre			
16:45	Depart for Seoul Location: Hotel TBC			
18:00 - 18:30	Arrive at hotel and check-in			
18:30 - 22:00	Private program			

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.1: Last updated Dec 1, 2018				
Time	PJH	MBR	MGC	MLB (China only)
Friday, January 26, 2018 - SEOUL, KOREA				
8:00 - 8:45	<p>Breakfast briefing with Canadian Ambassador to Korea Location: Hotel TBC</p> <p>(alternative: breakfast briefing on January 26)</p>	<p>Site visit to "Canada Village" project development site, Gyeonggi Province (organized by Canada Wood Korea) 30 mins each way</p> <ul style="list-style-type: none">- The first public sector driven wood frame construction (WFC) community development in Korea, a total of 141 housing units – all using wood supplied from B.C.- Joint venture between GICO (Gyeonggi Urban Innovation Corporation) as the developer, and DSK (Dreamsite Korea), the general contractor.- Canada Wood Korea (funded by FI, NRCan and industry) is providing technical transfer and quality support for the project, including progressive site inspections and training for construction crews.- GICO has adopted Canadian Super-E and Net Zero technologies for 13 energy efficient units to be built as part of the project with technical support from NRCan's Super E Office and Canada Wood Korea.- Optional: Wreath laying at Gapyeong Canada Monument (Korean War memorial) located at the site.		
9:00 - 9:45	<p>Meeting with KOGAS (LNG – LNG Canada Consortium) Location: Hotel</p> <p>-KOGAS is the world's second-largest corporate buyer of LNG and is part of the LNG Canada consortium.</p>			
10:00 - 10:45	<p>Meeting with POSCO Location: Hotel</p> <p>-POSCO is one of the largest Importers of BC metallurgical coal with interests in BC mines through a partnership with Teck.</p>			
11:00 - 12:00	<p>Private program (Media and/or speech prep)</p>	<p>Private program</p>		
12:00 - 12:30	<p>VIP Reception Location: Hotel</p> <p>-Small reception to welcome Korean community and business leaders (25 people)</p>			

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PJH - China, Korea, Japan 2018

Itinerary

Version 15.1: Last updated Dec 1, 2018

Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Friday, January 26, 2018 - SEOUL, KOREA				
12:30 - 14:00	<p>BC Partnerships Luncheon Location: Hotel PJH address the Korean government, business & community leaders</p> <p>-Stand-up event promoting BC agrifood, seafood, craft beer, wine and tourism. Potential to invite BC Olympic athletes training in Pyeongchang for the 2018 Winter Olympics – February 09-25, 2018 (to be confirmed).</p>			
14:30 - 17:00	<p>s.13,s.16</p>	<p>Cultural program: -Kukkiwan Taekwondo Headquarters</p>	<p>Meeting with and tour of Netmarble Location: Netmarble Travel time: 40 mins each way</p> <p>-Meeting and tour to discuss Netmarble growth of Kaban Studios in Vancouver (potential announcement of 100 jobs and additional office space). -Netmarble is Korea's largest social gaming company.</p>	
17:00 - 17:30	Transfer to hotel			
17:30 - 22:00	Private Program			

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.1: Last updated Dec 1, 2018				
Time	PJH	MBR	MGC	MLB (China only)
Saturday, January 27, 2018 - SEOUL, KOREA - TOKYO, JAPAN				
8:30 - 14:00	Private program			
14:00	Depart for Seoul Gimpo Airport			
16:20	Depart for Tokyo Haneda International Airport Flight #: KE 2709 Flight duration: 02:05			
18:35	Arrive Tokyo Haneda International Airport			
CONTINUED: Saturday, January 27, 2018 - SEOUL, KOREA - TOKYO, JAPAN				
19:00	Depart airport for hotel (TBC)			
19:30 - 20:00	Arrive hotel and check-in			
20:00 - 22:00	Private program			
Sunday, January 28, 2018 - TOKYO, JAPAN				
9:00 - 3:00	Cultural program			
Monday, January 29, 2018 - TOKYO, JAPAN				
8:00 - 9:00	Briefing breakfast with Canadian Ambassador to Japan Location: Hotel TBC			
9:30 - 10:15	Meeting with Mitsubishi Corporation Location: Mitsubishi Corporate HQ - Tokyo - Topics include LNG, condensates, agri-food, technology,		Meeting with and tour of Sega Location: Sega Headquarters in Tokyo -Sega's Vancouver-based subsidiary Relic Games will hire 150+ people and move to a new Vancouver studio in 2018.	

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.1: Last updated Dec 1, 2018				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Monday, January 29, 2018 - TOKYO, JAPAN				
10:30 - 11:15	<p>Meeting with Japan, Oil, Gas and Metals National Corporation (JOGMEC)</p> <p>Location: JOGMEC HQ – Tokyo</p> <p>- Meet with President of JOGMEC to reaffirm key points of the MOU and commitment to the relationship with Japan.</p> <p>- Thank JOGMEC for continued presence in Vancouver and investment in energy and mining resource projects.</p> <p>Provide strategy of the new government around resource development.</p>	<p>CONTINUED: Meeting with and tour of Sega</p> <p>Location: Sega Headquarters in Tokyo</p> <p>-Sega's Vancouver-based subsidiary Relic Games will hire 150+ people and move to a new Vancouver studio in 2018</p>		
12:00 - 12:30	<p>VIP Reception</p> <p>Location: Executive Dining Room at Embassy of Canada in Tokyo</p> <p>- Select guests will be invited to meet PJH and MBR prior to the luncheon to ensure they have direct meetings.</p> <p>- After short meet & greet, transit to the main event hall.</p>			
12:30 - 14:00	<p>BC Partnerships Luncheon – 4th Floor, Embassy of Canada in Tokyo</p> <p>- Stand-up reception for key contacts from industry, government, tourism, education</p> <p>- Expected size around 150 people</p> <p>- Feature BC products (food and drink)</p> <p>- PJH to address audience on vision of the new government and importance of the BC-Japan relationship</p>			

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.1: Last updated Dec 1, 2018				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Monday, January 29, 2018 - TOKYO, JAPAN				
14:30 - 15:30	Private program / option to attend Technology Roundtable with Fujitsu Corporation	<p>Technology Roundtable with Fujitsu Corporation Location: Fujitsu Global HQ – Tokyo</p> <p>- Corporate tour and meeting.</p> <p>- Acknowledge establishment of F-Com in Vancouver to advance tech partnerships between Fujitsu's multitude of subsidiaries and affiliates.</p> <p>- Acknowledge technology partnership between Fujitsu Labs and 1-Qbit.</p> <p>- Thank CEO for visiting BC in December 2017.</p> <p>- Encourage Fujitsu (largest IT company in Japan) to continue to expand its activities and presence in BC through its many group companies.</p>		
15:30	Transfer to hotel			
16:00 - 16:45	Private Program			
17:00 - 18:00	<p>Meeting with JAPEX – Official Residence, Embassy of Canada in Tokyo</p> <p>-Thank JAPEX for investment in BC natural gas and express understanding of the decision not to progress with PNW LNG project.</p> <p>-Encourage them to continue to explore options for developing both the LNG opportunities and the value added gas opportunities.</p> <p>-Transition to dinner area to greet arriving guests.</p>			
18:00 - 20:00	<p>Natural Resources Roundtable Dinner Location: Official Residence, Embassy of Canada in Tokyo</p> <p>Invite 10 Japanese investors, including the LNG proponents.</p> <p>-The dinner would focus on BC resource development through an informal discussion over dinner.</p> <p>- Hosted by the Canadian Ambassador to Japan.</p> <p>- Potential invitees:</p> <p>JAPEX, INPEX, Mitsubishi Materials, Itochu, Sojitz, Sumitomo Metal Mining, Dowa, Mitsui Matsushima.</p>			

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.1: Last updated Dec 1, 2018				
Time	PJH	MBR	MGC	MLB (China only)
Tuesday, January 30, 2018 - TOKYO, JAPAN - VANCOUVER, BC				
9:00 - 9:45	<p align="center">Meeting with Ministry of Economy, Trade and Industry (METI) - Japan Location: METI Office</p> <p align="center">- BC MOU with METI includes technological cooperation in the energy sector, such as gas-to-liquids technology.</p>			
10:00 - 10:45	<p align="center">Meeting with Ministry of Foreign Affairs (MOFA) Location: MOFA Office</p> <p align="center">- Discussion on advancing trade and investment with a focus on technology and energy.</p>			
11:00 - 12:00	Private Program			
12:00 - 13:00	<p align="center">Lunch Location: TBC</p>			
13:00 - 13:30	<p align="center">Meeting with Astomos Energy Corp Senior Management Location: Visit Astomos HQ (Tokyo)</p> <p>- Astomos recently agreed to buy half of the 1.2 million tonnes of liquefied propane gas (LPG) per annum at the Alta Gas \$500-million Ridley Island Propane Export Terminal (under construction). Astomos, a partnership between Japan's Idemitsu Kosan Co. Ltd. and Mitsubishi Corp., is the world's largest LPG player. The Ridley Island Propane Export Terminal is located in Lax Kw'alaams territory which expressed support for the project. This export to Japan supports upstream natural gas companies in BC.</p>	<p align="center">Tour Chiyoda hydrogen production facility site Location: Yokohama</p> <p>- Given the interest in setting up a pilot plant for producing renewable hydrogen in BC, this would be an opportunity for the Ministers to get a first-hand look at what might be involved to attract this type of investment.</p> <p>- Chiyoda/Mitsui is looking to start a feasibility study (FS) on producing & transporting renewable hydrogen in BC.</p>		

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.1: Last updated Dec 1, 2018				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Tuesday, January 30, 2018 - TOKYO, JAPAN - VANCOUVER, BC				
14:30 - 16:00	Tour of Astomos Energy Corp. Receiving Terminal Location: Astomos Receiving Terminal (Chiba)	Tour (Continued) Chiyoda Hydrogen production facility site Location: Yokohama - Given the interest in setting up a pilot plant for producing renewable hydrogen in BC, this would be an opportunity for the Ministers to get a first-hand look at what might be involved to attract this type of investment. - Chiyoda/Mitsui is looking to start a feasibility study (FS) on producing & transporting renewable hydrogen in BC.		
16:00	Depart for Tokyo Narita International Airport			
18:40	Depart Tokyo Narita International Airport for Vancouver Flight #: JL 018 Flight duration: 08:55			

ADVICE FOR THE MINISTER

COMMUNICATIONS PLAN

Ministry of Jobs, Trade and Technology

Government Communications and Public Engagement

Last updated: December 11, 2017

Subject: Mission to China, South Korea and Japan

Background: From January 20-30, 2018, Premier John Horgan will embark on the new government's first relationship-building mission to Asia, visiting China, South Korea and Japan. The Premier will be travelling with Jobs, Trade and Technology Minister Bruce Ralston and Minister of State for Trade George Chow. Tourism, Arts and Culture Minister Lisa Beare will be visiting China only. This trip will focus on creating new relationships and building on existing relationships with key foreign government and business partners and promoting trade, investment and tourism opportunities with B.C. to create good jobs back at home.

Key themes for the mission are:

- Relationship building between the new government and key accounts in the Chinese, South Korean and Japanese markets.
- Connecting government-to-government for the first time in Asia.
- Deepening cultural ties in China, South Korea and Japan.
- Highlighting trade and investment opportunities in B.C.'s forestry and energy and mining sectors while supporting the small business, tourism, agriculture, manufacturing and tech sectors.

The 10-day trip will be the Premier and Ministers' first visit to Asia and will include speaking engagements and meetings with government and business leaders to create a broader awareness of B.C.'s strengths in energy, natural resources, use of better environmental practices, technology and innovation.

Highlights by Country:

China

The China program will begin in Guangzhou, where the Premier and Ministers will have the opportunity to promote B.C.'s dynamic, year-round tourism industry and work in partnership on boosting tourism in relation to Canada and China having agreed to make 2018 the Year of Canada-China Tourism. At a tourism-focussed luncheon, B.C. will promote its agrifood, seafood, craft beer and wine production and will also meet with the Guangdong Governor to recognize B.C.'s sister-province relationship with Guangdong province in Southern China. The Premier and Minister Ralston will be attending a B.C.-Guangdong Low Carbon Economy Cooperation round-table, to follow up on the B.C.-Guangdong MOU to advance BC-Guangdong climate action cooperation.

The group will then travel to Beijing and will tour the Great Wall at Mutianyu, the Forbidden City and Tiananmen Square. Key bilateral meetings for the Premier will focus on China's growing demand for LNG. Minister Ralston and Minister of State Chow will attend a forum on Wood and Green Building Policy. A tourism promotional luncheon will provide the opportunity to promote B.C.'s agriculture sector and find ways to work in partnership to promote tourism for the "2018 Canada-China Year of Tourism".

South Korea

The visit to South Korea begins in Gyeonggi, where the Premier and Ministers will meet with the Governor to sign the 10th Anniversary "3-year BC-Gyeonggi Economic Action Plan". Once in Seoul, the group will meet with the Canadian Ambassador to Korea. The group will then enter separate meetings: the Premier will first meet with KOGAS, the world's second-largest corporate buyer of LNG and part of the LNG Canada consortium, and then he will meet with POSCO, one of the largest importers of BC metallurgical coal with interests in BC mines through a partnership with Teck.

Minister Ralston and Minister of State Chow will meet and tour Netmarble, South Korea's biggest mobile game company, which made a strategic US\$800M acquisition of Kabam to advance into the North American market. Kabam's Vancouver studio was the main component of the deal which employs about 180 BC staff. This meeting could result in the potential announcement of 100 jobs and additional office space in Vancouver.

Meetings will also be held with members of the Korean business community and government leaders, providing the opportunity to promote BC's agrifood, seafood, craft beer, wine and tourism. While not confirmed, there could be occasion to invite some BC athletes training in Pyeongchang for the 2018 Winter Olympics to an event. The Premier and Minister Ralston will meet with BC companies doing business in Korea and with Korean companies doing business in BC as well as attend some meetings with a cultural/community focus. Minister of State Chow will do a site visit to the "Canada Village" project development site in Gyeonggi Province, organized by Canada Wood Korea.

Japan

The Japan program will begin with a meeting between the Premier and BC Ministers with the Canadian Ambassador to Japan, followed by a meeting with Mitsubishi at their Corporate Headquarters. This meeting will centre on LNG, condensates, agrifood and technology. The Premier will meet with JOGMEC (Japan Oil, Gas and Metals National Corporation) to reaffirm key points of a MOU and commitment to the relationship with Japan, to thank JOGMEC for its continued presence in Vancouver and investment in energy and mining resource projects and provide a strategy for the new government around resource development. Minister Ralston and Minister of State Chow will attend meetings relevant to the tech sector. Through meetings with key contacts from industry, government, tourism and education, the Premier will speak about the new government's vision and the importance of the BC-Japan relationship.

The Premier will attend a Technology Roundtable with Fujitsu Corporation and Minister Ralston and Minister of State Chow will attend a similar meeting with Fujitsu including a corporate tour. This meeting will work to acknowledge the establishment of F-Com in Vancouver to advance tech partnerships between Fujitsu's multitude of subsidiaries and affiliates, acknowledge the technology partnership between Fujitsu Labs and 1-Qbit, thank the CEO for his visit to BC in December 2017 and encourage Fujitsu (which is the largest IT company in Japan) to continue to expand its activities and presence in BC through its many group companies.

A meeting between the group and Japex will thank the company for its investment in BC natural gas and express understanding of the decision not to progress with the Pacific Northwest LNG project. It will also encourage Japex to continue to explore options for developing both the LNG opportunities and value-added gas opportunities. A Natural Resources Roundtable dinner will be hosted by the Canadian Ambassador to the Japan and will focus on BC resource development. Potential invitees include Japex, INPEX, Mitsubishi Materials, Itochu, Sojitz, Sumitomo Metal Mining, Dowa and Mitsui Matsuushima.

A meeting with the Ministry of Economy, Trade and Industry (METI) of Japan will include an MOU between BC and METI on technological cooperation in the energy sector, such as gas-to-liquids technology. A meeting with the Ministry of Foreign Affairs will include a discussion on advancing trade and investment with a focus on technology and energy.

Before the trip concludes, the Premier will meet with senior management from the Astomos Energy Corporation regarding liquefied propane gas (LPG) at the Alta Gas \$550-million Ridley Island Propane Export Terminal, which is under construction near Prince Rupert. Astomos is a partnership between Japan's Idemitsu Kosan Company and Mitsubishi Corp and the world's largest LPG player. Minister Ralston and Minister of State Chow will tour the Chiyoda hydrogen production facility site in Yokohama, an opportunity to get a first-hand look at what might be involved to attract this type of investment. Chiyoda/Mitsui is looking to start a feasibility study on producing and transporting renewable hydrogen in BC.

Purpose:

The purpose of this communications plan is to ensure that communications efforts around the trip effectively align with government's plan to advance export and investment opportunities in key economic sectors.

Goals/Objectives:

Communications efforts will position the Premier as the primary ambassador for the province's international trade initiatives. As well, they will:

- Enhance the new government's relations with foreign governments, business partners, and the broader community.
- Show that B.C. offers a unique value-proposition as one of North America's most inclusive, open and competitive jurisdictions.
- Demonstrate that the new government is reaching out to its trading partners to show them that they are valued and that B.C. welcomes the movement of people and advancement of trade and investment between our societies.
- Reinforce B.C.'s long-standing economic and cultural ties with China, South Korea and Japan
- Promote further investment into the province, and
- Demonstrate to B.C. business and stakeholders that the province is assisting in helping them export from B.C.

Potential Challenges:

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Recommended solutions:

- Communicate the mission's success by linking successful and relevant trade and investment deals that occur after the mission end.
- Build a library of stories about companies who are successfully doing business between BC and China and South Korea and Japan.

Key Audiences:

- BC Media, including ethnic, business and trade publications
- Investors
- Exporters
- Entrepreneurs
- Trade organizations/associations
- Mission delegates
- MLAs

Key Messages General:

- Building a strong, sustainable economy means working with trade partners around the world to expand markets and create good jobs for people in B.C.
- We're making sure B.C. is connected and competitive, and we're working hard to attract more investment to our province.
- B.C.'s trade and investment relationships in Asia are vital to our economic prosperity.
- We have a long-standing connection with Asia, and we are taking every opportunity to deepen cultural, family and business connections to strengthen our trade relationships.
- This mission to China, South Korea and Japan is about establishing new government-to-government relationships and building on existing relationships to create more opportunities for B.C. businesses in priority markets.
- Instead of looking to one sector to create jobs, we're working to strengthen traditional industries like forestry, energy and mining, while supporting small business, tourism, agriculture, manufacturing, technology and innovation.
- We're also tackling the challenges of climate change and working with international climate leaders to cut carbon pollution while stepping up efforts to get more electric vehicles on roads, make buildings more energy efficient, advance renewable energy technology to help spur innovation, attract investment, create jobs, and make our communities more resilient for the future.
- B.C. is open for business. Together, we can create good-paying jobs in every corner of the province, and make sure everyone benefits from B.C.'s economy, resources and environment.
- Because our economy should work for everyone, not just the few at the top.

China:

- Our trading relationship with China has grown to the point that China is now our second-largest export market, and there is no doubt this is because we have nurtured our historic and cultural relationships.
- As North America's gateway to the Asia Pacific, B.C.'s proximity to China makes this an ideal place for Chinese companies to set up their North American headquarters.
- Our robust economy, rich resources and stable business environment offers excellent opportunities for Chinese investors, in turn bringing economic growth and jobs to our province—benefitting communities and families and strengthening our government-to-government relations.
- B.C. goods exports to China totalled \$6.1 billion in 2015, and Mainland China ranked #2 as a destination for BC origin exports in 2016 with 15.2% of BC's commodity exports shipped there.
- It was ranked #2 as a destination for Canadian exports with 4.3% of Canadian goods exports shipped there and #2 as a source of imports into Canada with 12.1% of Canadian imports originating from Mainland China.
- B.C. has four trade and investment offices in China:
 - North China: Beijing; office opened February 2009
 - East China: Shanghai; office opened February 2007
 - South China: Guangzhou; office opened February 2009
 - Hong Kong: office opened January 2013
- In 2015, BC and Guangdong signed two MOUs to advance collaboration on low carbon development and on economic connectivity in support of the One Belt One Road Initiative, and now we're seeing more trade taking place in quickly growing sectors such as agrifoods, seafood, technology and clean energy.
- While B.C.'s trade relationship with China was first built on the exchange of natural resources, shifting priorities in China towards a low carbon economy means that we're seeing growing interest from China for more green technology exports from B.C. such as water, air and soil treatment, new energy vehicles and green building materials. In addition, there are greater exchanges between our aerospace sector and China.
- At double-digit rates for several years, China is the world's 2nd largest and one of the world's fastest growing civil aviation markets. Industry forecasts expect growth to remain strong over the medium term, averaging 7% over the next 20 years. The aviation industry is a national priority on which the Chinese government is expending significant resources to develop domestic manufacturing capabilities, build new airports, train new pilots, and increase domestic maintenance capacity.
- BC's niche aerospace sector offers unique value to Chinese companies given its world class capability ranging from augmented reality training software to Maintenance, Repair and Overhaul of specific aircraft types.
- China was British Columbia's (BC) second largest international market in terms of direct customs entries in 2013; up two spots from 2012.
- In 2013, BC accounted for nearly 60% of China's direct custom entries to Canada.
- In 2013, China was the largest Asia/Pacific market for both B.C. and Canada.

- China accounted for 23% of BC's Asia/Pacific entries and 20% of Canada's Asia/Pacific market share in 2013.

South Korea:

- Canada and South Korea share a thriving, two-way trade relationship totalling billions every year – particularly in the natural resource sector, agrifoods and seafood, international education, technology and tourism.
- This relationship has been further strengthened by the Canada-Korea Free Trade Agreement, which came into effect on January 1, 2015.
- South Korea is B.C.'s fourth-largest goods export market and Canada's third-largest trading partner in Asia.
- B.C. exports to South Korea were \$2.2 billion in 2016, accounting for 51% of total Canadian exports to Korea.
- Top B.C. exports to South Korea include coal, copper, solid wood products and pulp and paper products.
- B.C. has enjoyed great success with agrifood and seafood exports to Korea. These include B.C. companies such as Ocean Gate Fishery (Pollock sale to Lotte Mart) and Fuggles & Warlock, a craft brewery based in Richmond, which entered into a partnership with Beersum in Korea.
- B.C. seafood exports rose significantly since the CKFTA agreement came into effect, increasing 146% between 2014 and 2016.
- Since 2011, B.C. has led a number of trade missions to Korea to promote trade opportunities and attract investment.
- In June 2015, over 350 B.C. and Korean businesses attended a B.C.-South Korea Trade and Investment Forum focused on the sectors where B.C. is expected to benefit the most: agrifood and seafood, natural resources (forestry) and technology (clean tech).
- Korea is also a major technology leader with B.C. connections.

Japan:

- Japan is B.C.'s third-largest trading partner at \$3.7 billion in 2016. B.C. total exports to Japan, which are primarily commodities, are nearly double that of the next leading Canadian province.
- The Province established its current B.C. representation in Japan in 2007. Our office is strategically focused on promoting B.C.'s strengths and building relationships that advance B.C.'s economic interests.
- Japan is a mature market for B.C.'s natural resources exporters in a globally competitive environment. It is vital that B.C. has a trade and investment office in Japan to help maintain and grow B.C.'s market share in its priority sectors.
- As a member of the Trans-Pacific Partnership (TPP) Agreement, Japan will become even more important for B.C. to maintain a strong presence in Japan to assist B.C. companies in capitalizing on trade opportunities.

- Our B.C. trade and investment office identifies opportunities for B.C. in Japan with a focus on B.C.'s priority economic sectors. These include: natural resources (mining, forestry and natural gas), agrifood, digital media, clean tech, aerospace and international education.
- The B.C. trade and investment office in Japan is a vital link to the leading Japanese trading houses, some of which are major partners in the development of B.C.'s resource sectors—for example, Mitsubishi Corporation.
- In 2016/17, the Japan TIR office supported trade deals worth \$39.5 million and attracted investment (FDI) worth \$159 million. The office works closely with the B.C. Ministry of Energy and Mines, and Forestry Innovation Investment Ltd. to advance B.C.-Japanese trade and investment in the B.C. mining and forestry sectors

Strategic Approach:

- The approach to communications for the Asia mission involves the use of social media, media availabilities and news releases to promote the events and deals taking place on the mission.
- We will also promote success stories of B.C. businesses doing business in Asia and vice versa and, where appropriate; link these accomplishments to the B.C. government's work to connect B.C. businesses with businesses in Asia.
- A photographer in all three countries will send photos to GCPE so they can be uploaded to the BCGov newsroom. (TBC)
- A landing page will be created by the GCPE newsroom for relevant news regarding the mission. (TBC)
- Local media will be invited to any newsworthy events in-market.
- There is a possibility of holding media availability via telepresence from a hotel in Seoul to update the media on trip accomplishments. (TBC)
- If media request an interview with the Premier or any of the ministers, time slots for interviews will need to be added to the trade mission itinerary.
- An event post-trip could be held in Victoria for the Premier and ministers to talk about highlights and accomplishments. (TBC)

Communications Materials – Roll-Out:

Pre-Mission materials			
<i>Subject</i>	<i>Assigned to</i>	<i>Status</i>	<i>Due Date</i>
CP	Lara (JTT GCPE)	In approval	Dec. 15, 2017
QA	Hope (JTT GCPE)	In development	Dec. 15, 2017
KM	Danielle/Lara (PO/JTT GCPE)	In development	Dec. 15, 2017
EP, MA – departure event/media avail	Lara (JTT GCPE)	Completed/In development	Dec. 15, 2017
Premier's Office News Releases			
<i>Subject</i>	<i>Assigned to</i>	<i>Status</i>	<i>Release Date</i>
Pre-Mission			
Trip Announcement NR	Lara (JTT GCPE)	In approval	Dec. 13-15 TBC
Trip Departure NR	Hope (JTT)		Jan. 20, time

	GCPE)		TBC
Guangzhou, Beijing, CHINA – Jan 21-22			
China wrap-up NR – cultural connections, tourism, sister-province relationships	Hope (JTT GCPE)		Jan. 23-25, 2018
Seoul, KOREA – Jan 25-27			
Korea wrap-up NR – Highlights include bilateral with Gyeonggi Governor Nam, 10 th anniversary of the 3-year BC-Gyeonggi Economic Action Plan, tech meetings (Netmarble). Tech focus.	Lara (JTT GCPE)		Jan. 26, 2018
Tokyo, JAPAN – Jan 28-30			
Japan wrap-up NR – Government relationship building with JOGMEC, METI. Energy Focus.	Hope (JTT GCPE)		Jan. 29, 2018
Wrap up – Post mission			
Post mission NR – summarizes accomplishments, themes of the mission.	Lara (JTT GCPE)		
PJH Speeches			
Subject	Assigned to	Status	Event Date
Guangzhou, CHINA – Jan 21-22			
Tourism Promotional Luncheon – PJH to open the event. Brief, 3 min remarks	Outline: TAC		Jan. 22, 2018
Roundtable: BC-Guangdong Low Carbon Economy Cooperation – PJH to open, depart after remarks	Outline: Hope		Jan. 22, 2018
Sister Province Official Banquet – Official delegates only	Outline: Hope		Jan. 22, 2018
Beijing, CHINA – Jan 23-24			
Wood and Green Building Policy Forum - PJH to open, depart after opening remarks	Outline: Lara		Jan. 24, 2018
Tourism Promotional Luncheon – PJH to open. In partnership with Destination BC, the luncheon marks the 2018 Canada-China Year of Tourism.	Outline: TAC		Jan. 24, 2018
Ambassador Dinner at Official Residence – PJH to give welcoming remarks. The dinner is with select BC companies operating in Northern China.	Outline: Lara		Jan. 24, 2018
Seoul, KOREA – Jan 25-27			
BC Partnerships Luncheon – PJH to address the Korean Gov't, business and community leaders. Stand up event. Potential to invite BC Olympic athletes.	Outline: Lara		Jan. 26, 2018
Tokyo, JAPAN – Jan 28-30			

BC Partnerships Luncheon – PJH to address audience on vision of the new government and importance of the BC-Japan relationship. 150 ppl. Ambassador to introduce PJH.	Outline: Hope		Jan. 29, 2018
Natural Resources Roundtable Dinner – PJH to give brief remarks. Ambassador to introduce Premier.	Outline: Lara		Jan. 29, 2018
MBR/MLB/MOSC NRs			
<i>Subject</i>	<i>Assigned to</i>	<i>Status</i>	<i>TBC date for release</i>
Guangzhou			
Beijing			
Seoul			
Tokyo			
MBR/MLB/MOSC Speeches			
<i>Event</i>	<i>Assigned to</i>	<i>Status</i>	<i>Event Date</i>
Guangzhou			
Tourism Promotional Luncheon – MLB to moderate. In partnership with Destination BC, the luncheon marks the 2018 Canada-China Year of Tourism.	(TAC GCPE)		Jan. 22, 2018
Roundtable: BC-Guangdong Low Carbon Economy Cooperation – MBR to moderate the roundtable	Hope (JTT GCPE)		Jan. 22, 2018
Beijing			
Wood and Green Building Policy Forum – MBR to moderate half-day event	Lara (JTT GCPE)		Jan. 24, 2018
Tourism Promotional Luncheon – Tourism promotional luncheon in Beijing w/ Destination BC to mark the “2018 Canada-China Year of Tourism” – MLB to moderate	(TAC GCPE)		Jan. 24, 2018
Seoul			
TBC			
Tokyo			
TBC			
Media Availabilities			
Seoul – Telepresence/conf. call (TBC)	Rick Devereux: Logistics JTT GCPE/ PO: script, media advisory		TBC

Evaluation:

- Media analysis
- Social media analytics
- Post-mission debrief

Sign-off:

Tasha Schollen
Communications Director
Ministry of Jobs, Trade and Technology

NEWS RELEASE

For Immediate Release

[release number]

Date

Office of the Premier
Ministry of Jobs, Trade and Technology

Premier will travel to Asia to strengthen relationships, create good jobs in B.C.

VICTORIA – B.C. Premier John Horgan is heading to China, South Korea and Japan to meet with trade partners, promote trade and investment opportunities for B.C. businesses and create good jobs for British Columbians.

“Building a strong, sustainable economy means working with trade partners around the world to expand markets and generate good jobs for people in B.C.,” said Premier Horgan. “This trip to Asia is to make sure B.C. is connected and competitive, to strengthen relationships, and attract more investment to our province.” [NOT APPROVED]

Premier Horgan will advance export and investment opportunities in key sectors and be accompanied in all three countries by Minister of Jobs, Trade and Technology Bruce Ralston and Minister of State for Trade George Chow.

“This mission to China, South Korea and Japan is about establishing new government-to-government relationships and demonstrating that B.C. is open for business,” said Ralston. “Instead of looking to one sector to create jobs, we’re working to strengthen traditional industries like forestry, energy and mining, while supporting the small business, tourism, agriculture, manufacturing and tech sectors.” [NOT APPROVED]

The 10-day trip will include speaking engagements and meetings with government and business leaders to create a broader awareness of B.C.’s strengths in energy, natural resources, use of better environmental practices, technology and innovation.

“B.C. has a long-standing connection with Asia,” said Minister of State Chow. “We’re taking every opportunity to deepen cultural, family and business connections to strengthen our trade relationships.” [NOT APPROVED]

Tourism, Arts and Culture Minister Lisa Beare will sit China to showcase B.C.’s dynamic, year-round tourism industry. “2018 will be an exciting year for tourism between B.C. and China with Canada and China having agreed to make 2018 the Year of Canada-China Tourism,” said Beare. “I look forward to working with our partners in China as we work toward boosting tourism, creating closer ties and deepening the strategic partnership between our two countries.” [NOT APPROVED]

The upcoming trip is part of government’s commitment to strengthen and expand B.C.’s international trade relations, in turn creating good jobs for people across the province.

Quick Facts:

- B.C. goods exports to China totalled \$6.1 billion in 2015, and today, our trading relationship with China has grown to the point that China is now our second-largest export market, and there is no doubt this is because we have nurtured our historic and cultural relationships.
- Canada and South Korea share a thriving, two-way trade relationship totalling billions every year – particularly in the natural resource sector, agrifoods and seafood, international education, technology and tourism.
- B.C. exports to South Korea were \$2.2 billion in 2016, accounting for 51% of total Canadian exports to Korea.
- Japan is B.C.'s third-largest trading partner at \$3.7 billion in 2016. B.C. total exports to Japan, which are primarily commodities, are nearly double that of the next leading Canadian province.

Learn More:

To learn more about XX, visit: www.something.com

Media Contact:

Media Relations

Ministry of Jobs, Trade and Technology

250 889-1121

NEWS RELEASE

For Immediate Release

[release number]

Date

Office of the Premier
Ministry of Jobs, Trade and Technology

Mission to Asia to create and expand relationships

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Media Contact:

Media Relations

Ministry of Jobs, Trade and Technology

250 889-1121

DRAFT II
MEETING OUTCOMES – BC ASIA MISSION (JANUARY 2018)
Ministry of Jobs, Trade and Technology

INVESTMENT

I. Netmarble – Kabam Studios (Korea)

- In 2016, Netmarble, South Korea's biggest mobile game company, made a strategic US\$800M acquisition of Kabam to advance into the North American market. Kabam's Vancouver studio was the main component of the deal which employs ~180 BC staff.
- With the Netmarble investment, Kabam expanded its Vancouver studio, recently moving to a state-of-the-art office building over two floors. Vancouver serves as Kabam's HQ and is headed by CEO Tim Fields. Its work includes Transformers and top-selling Marvel "Contest of Champions".
- In November 2017, Minister Ralston met with Kabam and toured its Vancouver studio and he and Minister Chow will meet with Netmarble in Seoul in January 2018.
- Asia Trip Outcome – In 2018, Vancouver Kabam Games will add approximately 100 new jobs in 2018 and expand its studio space.
- Note: Photo opportunity

II. SEGA & Relic Games (Japan)

- BC-based Relic Games was acquired by Japan-based SEGA in 2013. Relic currently has 180 staff and is expanding in Vancouver.
- Minister Ralston will meet with and tour Relic Games in Vancouver and he and Minister Chow will meet with SEGA (parent company), in Tokyo in January 2018.
- Asia Trip Outcome – In 2018/19, Relic plans to move to a new studio in Mount Pleasant in May 2019 and will have ~235 staff, with room to grow.
- Note: Photo opportunity

III. Fujitsu | F-Com (Japan)

- Fujitsu is a Japanese multinational company and one of the world's largest IT service providers. Fujitsu employs approximately 159,000 staff in over 100 countries. Fujitsu is a 35% minority shareholder of F-Com Holdings.
- Minister Ralston and Minister Chow will meet with Fujitsu in Tokyo.
- In April 2017, F-Com established its first overseas office, F-Com Services Canada, in Vancouver. The Presidents of both Fujitsu and F-Com will travel to BC to celebrate the opening of the Vancouver office in December, 2017. Minister Ralston will attend the reception and speak.
- JTT has been working with F-Com to advance investment opportunities and innovation partnerships in BC. F-Com is working to establish tech collaborations with BC academic institutions and tech companies including:
 - Thompson Rivers University on a livestock monitoring project in Kamloops.
 - UBC's Collaborative Advanced Robotics and Intelligence Systems Laboratory (CARIS) on potential projects for Fujitsu's robot RoboPin.
 - Nano-Lit, on quantum dot technologies for robotic applications and Viion Systems on camera technologies.
- In May 2017, Fujitsu and BC-based 1QBit (quantum computing software) announced a collaboration on quantum technology applications, utilizing 1Qbit's software and Fujitsu's hardware. On November 28, 1QBit announced the close of a C\$45 million Series B round, led by Fujitsu. Since 2012, BC Hydro has been a client of Fujitsu when it entered into a technology service agreement for delivery of IT services to the BC utility.
- Asia Trip Outcome – Continued growth of F-Com/Fujitsu in Vancouver office, which includes the potential for further job creation, knowledge transfer and investment (e.g. Fujitsu-led Series B \$45M investment in 1Qbit).

IV. POSCO (Korea)

- Based in Pohang, POSCO was founded in 1968. It is Korea's largest and Asia's most profitable and sixth largest steel maker globally. POSCO's Canadian operation (POSCAN) is based in Vancouver and is the largest Korean company in BC. POSCAN imports to Korea over \$500 million and approximately four million tonnes of BC coking coal for its steel making operation. POSCO has a 20 percent stake in Greenhills Mine (near Elkford, BC) and a 2.5 percent stake in the Elkview Mine (near Sparwood).
- The BC Premier will meet with POSCO in Korea.

- Asia Trip Outcome – Confirm the continuation of POSCO Daewoo's (POSCO subsidiary) commitment toward the joint venture Kwanika copper-gold exploration project with Vancouver's Serengeti Resources. POSCO Daewoo has committed \$8.2 million to date. The project is located in BC's Quesnel Trough in the province's north-central interior.
- Note: Other outcomes to be confirmed following meeting with POSCO Canada.

TRADE

I. Astomos (Japan)

- AltaGas has signed an MOU with Japan-based Astomos Energy Corporation (Idemitsu 51%, Mitsubishi 49%) to take at least 50% of LPG, or 1.2 million tons annually from the proposed Ridley Island Propane Export Terminal (near Prince Rupert). The AltaGas project will receive liquid propane from BC and Alberta via the Canadian National Railway (CN) existing rail line.
- In January 3, 2017 AltaGas announced a Final Investment Decision (FID) on the Ridley Island Propane Export Terminal. The Project is expected to be the first propane export terminal on Canada's west coast. The AltaGas Facility is estimated to cost between \$450 million and \$500 million, and is expected to be in service by the first quarter of 2019.
- Premier Horgan toured the AltaGas facility with Minister of Energy, Mines and Petroleum Resources Michelle Mungall. The Ridley Island Propane Export Terminal has resulted in up to 250 construction jobs, and will provide up to 50 permanent full-time jobs when it is up and running. "This is a very good day for Prince Rupert and all British Columbians," said Mungall. "We're building good jobs on good projects that benefit local communities and First Nations."
- BC Premier will meet with Astomos and tour the Astomos LPG receiving facility.
- Asia Trip Outcome – Support for the Astomos - AltaGas deal to import LPG from the Ridley Island Terminal. BC/Canada benefits include:
 - I. New Asian market access for Western Canadian (e.g. Alberta) and BC propane producers. Asia is a premium market for propane.
 - II. Supports national trade and Canadian/BC-international partnerships.
 - III. Provides skills training and employment opportunities to local First Nations.
 - IV. Creates approximately 200 to 250 construction jobs and 40 to 50 permanent job opportunities (AltaGas Ridley Island Propane Export Terminal).
- Note: Potential photo opportunity for BC Premier at Idemitsu LPG facility

SUPPORT BC INTERNATIONAL TRADE AND BC INTERNATIONAL PARTNERSHIPS

I. Gyeonggi Province – “3 Year Action Plan” (Korea)

- On May 19, 2008, the Government of BC and Gyeonggi Government signed a Sister Province Agreement to pursue economic and cultural partnerships. Gyeonggi is Korea's most populous province with 12 million people. It accounts for one-fifth of the country's GDP and exports and is home to world-leading companies such as Samsung, Hyundai-Kia and LG. Gyeonggi's main industries include automotive manufacturing, electronics/IT, and biotechnology. Gyeonggi is the source of one-third of South Korea's companies, workforce, and manufacturing.
- Asia Trip Outcome – 1) Renewed 3-Year Action Plan; 2) MOU between DigiBC and Gyeonggi Creative Content Agency.
- BC Premier leads delegation to Gyeonggi.
- Note: Potential News Release and photo opportunity
- 1. 3-Year Action Plan
 - 2018 will mark the 10th Anniversary of the BC – Gyeonggi Sister Province Relationship. To support the relationship, a renewed 3-year Action Plan will be signed by the BC Premier and Gyeonggi Governor. The 2018 Action Plan will be the third one signed between Gyeonggi and BC and reflects the priorities of the new BC government.
 - The 10th Anniversary Action Plan enhances cooperation in the areas of:
 1. Digital Media (includes reference to DigiBC, Creative BC and Gyeonggi Content Agency)
 2. ICT/Wireless
 3. Agrifoods
 4. Wood Products and Low Carbon Construction;
 5. Tourism
- 2. MOU Between DigiBC and Gyeonggi Contents Agency
 - James Hursthouse, President, DigiBC and the head of the Gyeonggi Content Agency could sign a MOU on 'supporting digital media sector collaboration between the Gyeonggi Content Development Agency (GCDA) and DigiBC - The Interactive & Digital Media Industry Association of BC.' The MOU signing would follow the signing of the 3-Year Action Plan. (TBC)

II. Canada Village – Project Development Site (BC Wood | Low Carbon Construction) (Korea)

- The Canada Village project is the first public sector driven wood frame construction (WFC) community development in Korea. It is also the largest WFC development in the Korean market with a total of 141 housing units being built in three phases – all using wood supplied from BC.
- The Canada Village project is a joint venture between GICO (Gyeonggi Urban Innovation Corporation) as the developer, and DSK (Dreamsite Korea), the general contractor. Under an MOU signed with both organizations, Canada Wood Korea (funded by FII, NRCan and industry) is providing technical transfer for the project, including progressive site inspections and training.
- In summer 2017, GICO completed the first phase (56 units and the Maple Hall Community Centre) and 21 of 61 housing units planned for the Phase II of the project. GICO is expecting to finish work on Phase II by the end of the year.
- In early June 2017, GICO showed interest in adopting Canadian Super-E and Net Zero technologies for 13 energy efficient units to be built as part of the project. With technical support from NRCan's Super E Office and Canada Wood Korea, GICO now has the demo units underway construction.
- Ministers Ralston and Chow will travel to the Canada Village with the FII President, where they will:
 - Visit completed Super-E and Net-Zero demonstration homes;
 - Visit Maple Hall (constructed from Canadian SPF lumber, and with technical support from Canada Wood;
 - Tour completed detached single-family home and townhouse show home
- Asia Trip Outcome – Ceremony for Super-E/Net Zero Demo Building at Gyeonggi Urban Innovation Corporations "Canada Village" project development site. (Plaque hanging ceremony and photo opportunity). This cooperation with Gyeonggi is noted in the new "BC Gyeonggi 3-Year Action Plan".

Other:

1. LNG - MEMPR to advise

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.2: Last updated Dec 6, 2018				
Time	PJH	MBR	MGC	MLB (China only)
Saturday, January 20, 2018 - VANCOUVER				
11:40	Depart Vancouver China Southern Airlines Flight #CZ 330 Flight duration: 13:30, non-stop			
Sunday, January 21, 2018 - GUANGZHOU, CHINA				
17:10	Arrive Guangzhou: Guangzhou Baiyun International Airport			
18:15	Depart for White Swan Hotel			
19:00 - 19:30	Arrive hotel and check-in			
19:30 - 22:00	Private program			
Monday, January 22, 2018 - GUANGZHOU, CHINA				
8:10 - 8:30	Depart hotel for Chen Clan Temple and Guangdong Museum			
8:30 - 10:45	Cultural and historical site visit Location: Chen Clan Temple and Guangdong Museum Hosted by Guangdong FAO -The Chen Clan Temple or Ancestral Hall was built by the 72 Chen clans for their juniors' accommodation and preparation for the imperial examinations during the Qing Dynasty -Guangdong Museum Info for Guangdong Museum is dedicated to the history of the city of Guangzhou and focussed on the city's strategic center of trade with foreign nations			
10:45 - 11:15	Depart for White Swan Hotel			
11:00 - 12:00	Private program			Bilateral with Guangdong Tourism Bureau Location: TBC Guangdong is the most important source of overseas travelers in China.

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.2: Last updated Dec 6, 2018				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Monday, January 22, 2018 - GUANGZHOU, CHINA				
12:00 - 13:30	Tourism Promotional Luncheon Location: White Swan Hotel -PJH to open (option to depart early) -MLB to moderate event -Tourism promotional luncheon in partnership with Destination BC to mark the "2018 Canada-China Year of Tourism". The event will promote BC agrifood, seafood, craft beer, wine and tourism.			
13:30 - 13:45	Private Program			
13:45 - 14:00	Photo Opportunity with Ballard Bus Location: Hotel Main Entrance		Side program TBC	
14:00 - 15:30	Roundtable: BC-GD Low Carbon Economy Cooperation Location: White Swan Hotel -PJH to open (option to depart after remarks) -MBR to moderate event -Follow-up on BC-GD Climate Action MOU - to advance BC-Guangdong climate action cooperation.			
15:30 - 16:00	Interviews with local media Location: White Swan Hotel	Private program		
16:00 - 16:20	Private Program			
16:20 - 16:50	Briefing with Canadian Consul General to Guangzhou Location: White Swan Hotel			
16:50 - 17:00	Depart for Bilateral (walking distance: 10 mins)			

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PJH - China, Korea, Japan 2018 Itinerary Version 15.2: Last updated Dec 6, 2018				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Monday, January 22, 2018 - GUANGZHOU, CHINA				
17:00 - 17:45	Bilateral with Guangdong Governor Location: Foreign Affairs Club, Shamian Island - At the core of BC's ties with China is its sister-province relationship with Guangdong province in southern China.			
17:45 - 19:15	Sister Province Official Banquet Location: Foreign Affairs Club, Shamian Island Official delegates only			
19:15 - 19:30	Depart for White Swan Hotel			
19:30 - 19:50	Private program (option to change to casual attire)			
19:50 - 20:00	Depart for Pearl River Cruise			
20:00 - 21:00	Pearl River Cruise Hosted by Guangdong FAO - Provides a good opportunity to take in the city's historical landscapes and a chance to grasp with the scale of recent developments.			
21:00 - 21:05	Return to hotel			

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PJH - China, Korea, Japan 2018 Itinerary <i>Version 15.2: Last updated Dec 6, 2018</i>				
Time	PJH	MBR	MGC	MLB (China only)
Tuesday, January 23, 2018 - GUANGHOU - BEIJING, CHINA				
7:00 - 7:30	Luggage collection			
7:30 - 8:30	Luggage and support staff depart for airport			
8:15 - 9:00	Depart hotel for Guangzhou Baiyun International Airport			
10:00	Depart Guangzhou for Beijing Capital International Airport Flight #: 3121 Flight duration: 03:10			
13:10	Arrive Beijing Capital International Airport (ZBAA)			
13:30 - 15:00	Depart for site visit: Great Wall at Mutianyu Travel time (total): 3-4 hours (66 km), including visit (Lunch provided in car)	Depart for Westin Beijing Chaoyang Hotel and check-in Travel time: 13:30 - 14:15 Location: Hotel TBC		
		Private program 14:15 - 15:00		

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.2: Last updated Dec 6, 2018				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Tuesday, January 23, 2018 - GUANGZHOU - BEIJING, CHINA				
15:00 - 16:30	Visit Great Wall	Depart for Beijing Trade and Investment Office: 15:00 - 15:15 15:15 - 16:30		Side Program TBC
16:30- 18:30	Depart for Westin Beijing Chaoyang Hotel	Depart for Westin Beijing Chaoyang Hotel Travel time: 16:45 - 17:00		
18:30 - 19:00	Arrive Westin Beijing Chaoyang Hotel check-in	Private program 17:00 - 22:00		
19:15 - 22:00	Private Program			
Wednesday, January 24, 2018 - BEIJING, CHINA				
7:15 - 8:00	Briefing with Ambassador Location: Westin Beijing Chaoyang Hotel (Room TBC)			
8:15 - 9:00	Depart for FII Forum			Side Program TBC
9:00 - 12:00	Wood and Green Building Policy Forum (FII) Location: Hotel TBC, West Beijing PJH to open (depart after opening remarks) MBR to moderate ½ day event Given China's increasing focus on the environmental aspects of construction, FII China will host a government policy forum focused on green building and the environmental benefits of wood building products.			

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PJH - China, Korea, Japan 2018 Itinerary <i>Version 15.2: Last updated Dec 6, 2018</i>				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Wednesday, January 24, 2018 - BEIJING, CHINA				
9:45 - 10:00	Depart for National Energy Administration	<p align="center">Wood and Green Building Policy Forum (continued) 9:00 - 12:00 (Work Luncheon to follow from 12:00 - 13:30; Ministers are not expected to attend)</p>		Side Program TBC
10:00 - 10:45	<p align="center">Bilateral meeting: National Energy Administration Location: NEA HQ, West Beijing</p> <ul style="list-style-type: none"> - Natural gas condensate has great demand in China for its growing chemical processing industry. China can produce some condensate, but is still relying on imports from foreign countries. - National Energy Administration is the National regulatory agency 			
10:45 - 11:30	Depart for PetroChina			
11:30 - 12:15	<p align="center">Bilateral meeting with PetroChina Location: Second Ring Road, East Beijing</p> <ul style="list-style-type: none"> - PetroChina is a major shareholder of the LNG Canada Project 			
12:15 - 12:30	Depart for Tourism Luncheon			
12:30 - 13:30	<p align="center">Tourism Promotional Luncheon Location: TBC <ul style="list-style-type: none"> - PJH to open - MLB to moderate event </p> <p align="center">- Tourism promotional luncheon in partnership with Destination BC to mark the "2018 Canada-China Year of Tourism". The event will promote BC agrifood, seafood, craft beer, wine and tourism.</p>			

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.2: Last updated Dec 6, 2018				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Wednesday, January 24, 2018 - BEIJING, CHINA				
13:30 - 14:00	Depart for Tiananmen and the Forbidden City	Side program TBC		
14:00 - 15:00	Site visit: Tiananmen and the Forbidden City - Tiananmen Square and the Forbidden City are two of the most significant cultural and historic landmarks in China. The Forbidden City (Palace Museum) was once the home to ancient Chinese emperors, and is a marvel of engineering and design. Tiananmen Square is a testament to modern China and the location of a number of significant events throughout its history.			
15:00 - 15:30	Depart for Westin Beijing Chaoyang Hotel			
15:30 - 17:30	Private Program			
17:30 - 18:00	Depart for Official Residence			
18:00 - 19:30	Dinner Location: Official Residence - Dinner with select BC companies operating in Northern China at the Official Residence			
19:30 - 20:00	Return to hotel			

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.2: Last updated Dec 6, 2018				
Time	PJH	MBR	MGC	MLB (China only)
Thursday, January 25, 2018 - BEIJING, CHINA - SEOUL, KOREA				
6:00	Departure for Beijing Airport and check-in (normal customs clearance and check-in procedure) (30 minute transit time)			
8:20	Depart Beijing for Seoul Gimpo Airport Flight #: CZ 317 Flight duration: 02:10			
11:30	Arrive Seoul Gimpo Airport (ICN)			
13:00	Depart for Suwon City			
14:15	Arrive at Gyeonggi Government provincial office Bilateral meeting with Gyeonggi Governor Nam Location: TBC			
14:30 - 15:15	-Outcome: Sign 10th Anniversary "3-year BC-Gyeonggi Economic Action Plan"			
15:15 - 15:45	Depart for Pangyo Techno Valley			
15:45 - 16:00	Presentation on Pangyo IT Valley			
16:00 - 16:45	Tour of GCEIC Gyeonggi Creative Economy Innovation Centre			
16:45	Depart for Seoul Location: Hotel TBC			
18:00 - 18:30	Arrive at Westin Chosun Seoul Hotel and check-in			
18:30 - 22:00	Private program			

DRAFT

PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.2: Last updated Dec 6, 2018				
Time	PJH	MBR	MGC	MLB (China only)
Friday, January 26, 2018 - SEOUL, KOREA				
8:00 - 8:45	<p>Breakfast briefing with Canadian Ambassador to Korea Location: Westin Chosun Seoul Hotel (Room TBC)</p> <p>(alternative: breakfast briefing on January 26)</p>	<p>Site visit to "Canada Village" project development site, Gyeonggi Province (organized by Canada Wood Korea) 30 mins each way</p> <ul style="list-style-type: none">- The first public sector driven wood frame construction (WFC) community development in Korea, a total of 141 housing units – all using wood supplied from B.C.- Joint venture between GICO (Gyeonggi Urban Innovation Corporation) as the developer, and DSK (Dreamsite Korea), the general contractor.- Canada Wood Korea (funded by FII, NRCan and industry) is providing technical transfer and quality support for the project, including progressive site inspections and training for construction crews.- GICO has adopted Canadian Super-E and Net Zero technologies for 13 energy efficient units to be built as part of the project with technical support from NRCan's Super E Office and Canada Wood Korea.- Optional: Wreath laying at Gapyeong Canada Monument (Korean War memorial) located at the site.		
9:00 - 9:45	<p>Meeting with KOGAS (LNG – LNG Canada Consortium) Location: Westin Chosun Seoul Hotel</p> <p>-KOGAS is the world's second-largest corporate buyer of LNG and is part of the LNG Canada consortium.</p>			
10:00 - 10:45	<p>Meeting with POSCO Location: Hotel</p> <p>-POSCO is one of the largest importers of BC metallurgical coal with interests in BC mines through a partnership with Teck.</p>			
11:00 - 12:00	Private program (Media and/or speech prep)	Private program		
12:00 - 12:30	<p>VIP Reception Location: Westin Chosun Seoul Hotel</p> <p>-Small reception to welcome Korean community and business leaders (25 people)</p>			

DRAFT

PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.2: Last updated Dec 6, 2018				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Friday, January 26, 2018 - SEOUL, KOREA				
12:30 - 14:00	<p>BC Partnerships Luncheon Location: Westin Chosun Seoul Hotel PJH address the Korean government, business & community leaders</p> <p>-Stand-up event promoting BC agrifood, seafood, craft beer, wine and tourism. Potential to invite BC Olympic athletes training in Pyeongchang for the 2018 Winter Olympics – February 09-25, 2018 (to be confirmed).</p>			
14:30 - 17:00	<p>s.13,s.16</p> <p>Cultural program: -Kukkiwan Taekwondo Headquarters</p>	<p>Meeting with and tour of Netmarble Location: Netmarble Travel time: 40 mins each way</p> <p>-Meeting and tour to discuss Netmarble growth of Kaban Studios in Vancouver (potential announcement of 100 jobs and additional office space). -Netmarble is Korea's largest social gaming company.</p>		
17:00 - 17:30	Transfer to hotel			
17:30 - 22:00	Private Program			

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.2: Last updated Dec 6, 2018				
Time	PJH	MBR	MGC	MLB (China only)
Saturday, January 27, 2018 - SEOUL, KOREA - TOKYO, JAPAN				
8:30 - 14:00	Private program			
14:00	Depart for Seoul Gimpo Airport			
16:20	Depart for Tokyo Haneda International Airport Flight #: KE 2709 Flight duration: 02:05			
18:35	Arrive Tokyo Haneda International Airport			
CONTINUED: Saturday, January 27, 2018 - SEOUL, KOREA - TOKYO, JAPAN				
19:00	Depart airport for Westin Tokyo Hotel			
19:30 - 20:00	Arrive hotel and check-in			
20:00 - 22:00	Private program			
Sunday, January 28, 2018 - TOKYO, JAPAN				
9:00 - 3:00	Cultural program			
Monday, January 29, 2018 - TOKYO, JAPAN				
8:00 - 9:00	Briefing breakfast with Canadian Ambassador to Japan Location: Westin Tokyo Hotel			
9:30 - 10:15	Meeting with Mitsubishi Corporation Location: Mitsubishi Corporate HQ - Tokyo - Topics include LNG, condensates, agri-food, technology,	Meeting with and tour of Sega Location: Sega Headquarters in Tokyo -Sega's Vancouver-based subsidiary Relic Games will hire 150+ people and move to a new Vancouver studio in 2018.		

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.2: Last updated Dec 6, 2018				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Monday, January 29, 2018 - TOKYO, JAPAN				
10:30 - 11:15	<p>Meeting with Japan, Oil, Gas and Metals National Corporation (JOGMEC)</p> <p>Location: JOGMEC HQ – Tokyo</p> <p>- Meet with President of JOGMEC to reaffirm key points of the MOU and commitment to the relationship with Japan.</p> <p>- Thank JOGMEC for continued presence in Vancouver and investment in energy and mining resource projects.</p> <p>Provide strategy of the new government around resource development.</p>	<p>CONTINUED: Meeting with and tour of Sega</p> <p>Location: Sega Headquarters in Tokyo</p> <p>-Sega's Vancouver-based subsidiary Relic Games will hire 150+ people and move to a new Vancouver studio in 2018</p>		
12:00 - 12:30	<p>VIP Reception</p> <p>Location: Executive Dining Room at Embassy of Canada in Tokyo</p> <p>- Select guests will be invited to meet PJH and MBR prior to the luncheon to ensure they have direct meetings.</p> <p>- After short meet & greet, transit to the main event hall.</p>			
12:30 - 14:00	<p>BC Partnerships Luncheon – 4th Floor, Embassy of Canada in Tokyo</p> <p>- Stand-up reception for key contacts from industry, government, tourism, education</p> <p>- Expected size around 150 people</p> <p>- Feature BC products (food and drink)</p> <p>- PJH to address audience on vision of the new government and importance of the BC-Japan relationship</p>			

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.2: Last updated Dec 6, 2018				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Monday, January 29, 2018 - TOKYO, JAPAN				
14:30 - 15:30	Private program / option to attend Technology Roundtable with Fujitsu Corporation	<p>Technology Roundtable with Fujitsu Corporation Location: Fujitsu Global HQ – Tokyo</p> <p>- Corporate tour and meeting.</p> <p>- Acknowledge establishment of F-Com in Vancouver to advance tech partnerships between Fujitsu's multitude of subsidiaries and affiliates.</p> <p>- Acknowledge technology partnership between Fujitsu Labs and 1-Qbit.</p> <p>- Thank CEO for visiting BC in December 2017.</p> <p>- Encourage Fujitsu (largest IT company in Japan) to continue to expand its activities and presence in BC through its many group companies.</p>		
15:30	Transfer to Westin Tokyo Hotel			
16:00 - 16:45	Private Program			
17:00 - 18:00	<p>Meeting with JAPEX -- Official Residence, Embassy of Canada in Tokyo</p> <p>-Thank JAPEX for investment in BC natural gas and express understanding of the decision not to progress with PNW LNG project.</p> <p>-Encourage them to continue to explore options for developing both the LNG opportunities and the value added gas opportunities.</p> <p>-Transition to dinner area to greet arriving guests.</p>			
18:00 - 20:00	<p>Natural Resources Roundtable Dinner Location: Official Residence, Embassy of Canada in Tokyo</p> <p>Invite 10 Japanese investors, including the LNG proponents.</p> <p>- The dinner would focus on BC resource development through an informal discussion over dinner.</p> <p>- Hosted by the Canadian Ambassador to Japan.</p> <p>- Potential invitees:</p> <p>JAPEX, INPEX, Mitsubishi Materials, Itochu, Sojitz, Sumitomo Metal Mining, Dowa, Mitsui Matsushima.</p>			

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PJH - China, Korea, Japan 2018

Itinerary

Version 15.2: Last updated Dec 6, 2018

Time	PJH	MBR	MGC	MLB (China only)
Tuesday, January 30, 2018 - TOKYO, JAPAN - VANCOUVER, BC				
9:00 - 9:45	Meeting with Ministry of Economy, Trade and Industry (METI) - Japan Location: METI Office - BC MOU with METI includes technological cooperation in the energy sector, such as gas-to-liquids technology.			
10:00 - 10:45	Meeting with Ministry of Foreign Affairs (MOFA) Location: MOFA Office - Discussion on advancing trade and investment with a focus on technology and energy.			
11:00 - 12:00	Private Program			
12:00 - 13:00	Lunch Location: TBC			
13:00 - 13:30	<div> Meeting with Astomos Energy Corp Senior Management Location: Visit Astomos HQ (Tokyo) - Astomos recently agreed to buy half of the 1.2 million tonnes of liquefied propane gas (LPG) per annum at the Alta Gas \$500-million Ridley Island Propane Export Terminal (under construction). Astomos, a partnership between Japan's Idemitsu Kosan Co. Ltd. and Mitsubishi Corp., is the world's largest LPG player. The Ridley Island Propane Export Terminal is located in Lax Kw'alaams territory which expressed support for the project. This export to Japan supports upstream natural gas companies in BC. </div> <div> Tour Chiyoda hydrogen production facility site. Location: Yokohama - Given the interest in setting up a pilot plant for producing renewable hydrogen in BC, this would be an opportunity for the Ministers to get a first-hand look at what might be involved to attract this type of investment. - Chiyoda/Mitsui is looking to start a feasibility study (FS) on producing & transporting renewable hydrogen in BC. </div>			

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PJH - China, Korea, Japan 2018				
Itinerary				
Version 15.2: Last updated Dec 6, 2018				
Time	PJH	MBR	MGC	MLB (China only)
CONTINUED: Tuesday, January 30, 2018 - TOKYO, JAPAN - VANCOUVER, BC				
14:30 - 16:00	Tour of Astomos Energy Corp. Receiving Terminal Location: Astomos Receiving Terminal (Chiba)	Tour (Continued) Chiyoda Hydrogen production facility site Location: Yokohama - Given the interest in setting up a pilot plant for producing renewable hydrogen in BC, this would be an opportunity for the Ministers to get a first-hand look at what might be involved to attract this type of investment. -- Chiyoda/Mitsui is looking to start a feasibility study (FS) on producing & transporting renewable hydrogen in BC.		
16:00	Depart for Tokyo Narita International Airport			
18:40	Depart Tokyo Narita International Airport for Vancouver Flight #: JL 018 Flight duration: 08:55			

Trade Mission Communications Meeting

AGENDA

Wed. Dec. 6, 2017

1. Communications Materials Tracking Sheet (attached separately)
 - a. Review/confirm planned communications materials
 - b. Review/confirm role and responsibilities
2. Status update:
 - a. Overarching comms plan
 - b. Mission KM – trade mission specific and sector/subject-specific
 - c. Overarching QA
 - d. Departure event EP
3. Communications materials timelines
4. Updates from the group – anything new that we should be aware of

Summary:

- 7 NRs (TBC) – JTT
- 9 PJH SN - PO
- 2 MBR SN – JTT
- 2 MLB SN – TAC
- 3 Media Avails + 1 in-market interview – JTT/PO

Pre-Mission materials			
<i>Subject</i>	<i>Assigned to</i>	<i>Status</i>	<i>Due Date</i>
CP	Lara (JTT GCPE)	In development	Dec. 15, 2017
QA	Hope (JTT GCPE)	In development	Dec. 15, 2017
KM	Danielle/Lara (PO/JTT GCPE)	In development	Dec. 15, 2017
EP, MA – departure event/media avail	Lara (JTT GCPE)	In development	Dec. 15, 2017
Premier's Office News Releases			
<i>Subject</i>	<i>Assigned to</i>	<i>Status</i>	<i>Release Date</i>
Pre-Mission			
Trip Announcement NR/IB	Lara (JTT GCPE)		Dec. 13-15 TBC
Trip Departure NR	Hope (JTT GCPE)		Jan. 20, time TBC
Guangzhou, Beijing, CHINA – Jan 21-22			
China wrap-up NR – cultural connections, tourism, sister-province relationships	Hope (JTT GCPE)		Jan. 23-25, 2018
Seoul, KOREA – Jan 25-27			
Korea wrap-up NR – Highlights include bilateral with Gyeonggi Governor Nam, 10 th anniversary of the 3-year BC-Gyeonggi Economic Action Plan, tech meetings (Netmarble). Tech focus.	Lara (JTT GCPE)		Jan. 26, 2018
Tokyo, JAPAN – Jan 28-30			
Japan wrap-up NR – Government relationship building with JOGMEC, METI. Energy Focus.	Hope (JTT GCPE)		Jan. 29, 2018
Wrap up – Post mission			
Post mission NR – summarizes accomplishments, themes of the mission.	Lara (JTT GCPE)		
PJH Speeches			
<i>Subject</i>	<i>Assigned to</i>	<i>Status</i>	<i>Date</i>
Guangzhou, CHINA – Jan 21-22			
Tourism Promotional Luncheon – PJH to open the event. Brief, 3 min remarks	Outline: TAC		Jan. 22, 2018
Roundtable: BC-Guangdong Low Carbon	Outline: Hope		Jan. 22, 2018

Economy Cooperation – PJH to open, depart after remarks			
Sister Province Official Banquet – Official delegates only	Outline: Hope		Jan. 22, 2018
Beijing, CHINA – Jan 23-24			
Wood and Green Building Policy Forum - PJH to open, depart after opening remarks	Outline: Lara		Jan. 24, 2018
Tourism Promotional Luncheon – PJH to open. In partnership with Destination BC, the luncheon marks the 2018 Canada-China Year of Tourism.	Outline: TAC		Jan. 24, 2018
Ambassador Dinner at Official Residence – PJH to give welcoming remarks. The dinner is with select BC companies operating in Northern China.	Outline: Lara		Jan. 24, 2018
Seoul, KOREA – Jan 25-27			
BC Partnerships Luncheon – PJH to address the Korean Gov't, business and community leaders. Stand up event. Potential to invite BC Olympic athletes.	Outline: Lara		Jan. 26, 2018
Tokyo, JAPAN – Jan 28-30			
BC Partnerships Luncheon – PJH to address audience on vision of the new government and importance of the BC-Japan relationship. 150 ppl. Ambassador to introduce PJH.	Outline: Hope		Jan. 29, 2018
Natural Resources Roundtable Dinner – PJH to give brief remarks. Ambassador to introduce Premier.	Outline: Lara		Jan. 29, 2018
MBR/MLB/MOSC NRs			
<i>Subject</i>	<i>Assigned to</i>	<i>Status</i>	<i>TBC date for release</i>
Guangzhou			
Beijing			
Seoul			
Tokyo			
MBR/MLB/MOSC Speeches			
<i>Event</i>	<i>Assigned to</i>	<i>Status</i>	<i>TBC date for release</i>
Guangzhou			
Tourism Promotional Luncheon – MLB to moderate. In partnership with Destination BC, the luncheon marks the 2018 Canada-China Year of Tourism.	(TAC GCPE)		Jan. 22, 2018

Roundtable: BC-Guangdong Low Carbon Economy Cooperation – MBR to moderate the roundtable	Hope (JTT GCPE)		Jan. 22, 2018
Beijing			
Wood and Green Building Policy Forum – MBR to moderate half-day event	Lara (JTT GCPE)		Jan. 24, 2018
Tourism Promotional Luncheon – Tourism promotional luncheon in Beijing w/ Destination BC to mark the “2018 Canada-China Year of Tourism” – MLB to moderate	(TAC GCPE)		Jan. 24, 2018
Seoul			
TBC			
Tokyo			
TBC			
Media Availabilities			
Guangdong – interview with local media (TBC) to be arranged by TIR/PO	Rick Devereux: Logistics JTT GCPE/ PO: script, media advisory		Jan. 21, 2018
Beijing – Telepresence/conf. call (TBC)	Rick Devereux: Logistics JTT GCPE/ PO: script, media advisory		TBC
Seoul – Telepresence/conf. call (TBC)	Rick Devereux: Logistics JTT GCPE/ PO: script, media advisory		TBC
Tokyo – Telepresence/conf. call (TBC)	Rick Devereux: Logistics JTT GCPE/ PO: script, media advisory		TBC

MINISTRY OF JOBS, TRADE AND TECHNOLOGY
CHINA, KOREA AND JAPAN TRADE AND INVESTMENT TRIP
KEY TASKS AND TIMELINES



PRE ADVANCE - PHASE 1			
TASK	NOTES	LEAD	DATE OF COMPLETION
Program dates confirmed		PO	Completed
Schedule weekly meeting with JTT & PO			Completed
Advise GAC of intent to travel	To DM of GAC advising dates, and countries with copies to each of the Posts	IGRS/JTT/PO	Completed
Advance team, travel dates confirmed	PO, JTT	PO/JTT	Completed
Advance team visa applications / photos completed and submitted for processing	Process will take at least 2 weeks	PO/JTT	Completed
Program confirmed – countries/cities	Meetings confirmed with government officials and stakeholders	JTT	October 31 <i>In Progress</i>
Identify potential vendors and suppliers	Advance team to ensure payment options are in compliance with BC Government financial processes	JTT	Completed
Advance flights and hotels reserved		JTT	Completed
Begin working group and TIR meetings		JTT	October 31 <i>In Progress</i>
Host organization confirmed	Draft letter from PJH China only – for visa	IGRS/JTT/TIR	October 31 <i>In progress</i>
Advise 3 Key CGs of intent to travel	To CGs in Van (China, Korea and Japan)	IGRS/JTT/PO	Completed
Travel clinic	Determine which inoculations are required for travel to China, Korea and Japan	PO/JTT	November 15 <i>In Progress</i>
Advance trip lift off	PO, JTT,	PO/JTT	Completed
Advance team return	PO, JTT	PO/JTT	Completed
Confirm Com Call Schedule	GCPE, JTT, PO, IGRS	GCPE	Completed

MINISTRY OF JOBS, TRADE AND TECHNOLOGY
CHINA, KOREA AND JAPAN TRADE AND INVESTMENT TRIP
KEY TASKS AND TIMELINES



POST ADVANCE - PHASE 2			
TASK	NOTES	LEAD	DATE OF COMPLETION
Official delegation bios	For Premier, MBR, DM	PO	Completed
Budget approved		JTT	November 30
Executive briefings coordinated	DM, MO, GCPE & PO	JTT	November 30 <i>In Progress</i>
Call for briefing notes		IGRS/JTT	Completed
Official and supporting delegation visa applications completed and submitted to M&E	Original applications, photos and passports. The process will take at least 2 weeks	PO/MO/M&E	December 4 <i>In Progress</i>
Official and supporting delegation confirmed	Names, titles and passport information to be submitted to Guangdong FAO	PO	December 4 <i>In Progress</i>
Suppliers and venues confirmed	Ensure payment options are in compliance with BC Government financial processes	JTT	December 4 <i>In Progress</i>
Hotel rooms secured	Rooming list submitted to hotels	M&E	December 4 <i>In Progress</i>
Flights booked and ticketed	Purchasing card information and billing address for each traveler required	M&E	December 8
Trade and Investment Trip announcement	Info Bulletin or News Release.	PO/GCPE	December 15
Communications plan	Speaking notes, news releases, media opportunities identified	PO/GCPE	December 15
Potential announceables identified		GCPE/JTT	December 15
Collateral requirements approved	Invitations, back-drops, podium signs	JTT	December 15
Pre-departure event confirmed	Possible formats: press conference, reception prior to departure day or at YVR just before going to security	PO/GCPE	December 15
Venue and AV coordinated	Catering, etc., depending on format	GCPE/PO/M&E	December 15
Invitation/Guest list approved		GCPE/PO/M&E	December 15

MINISTRY OF JOBS, TRADE AND TECHNOLOGY
CHINA, KOREA AND JAPAN TRADE AND INVESTMENT TRIP
KEY TASKS AND TIMELINES



PRE-DEPARTURE - PHASE 3			
TASK	NOTES	LEAD	DATE OF COMPLETION
Trade and Investment trip press conference/reception and		PO/JTT/GCPE	January 15 (est)
Briefing binder submitted to PO		JTT/IGRS	January 15
IT/Security briefing		PO/JTT	January 15

MISSION IMPLEMENTATION - PHASE 4			
TASK	NOTES	LEAD	DATE OF COMPLETION
Communications roll-out	Media Opportunities/ News Releases/Info Bulletins/Call Backs	PO/GCPE	January 30

POST MISSION - PHASE 5			
TASK	NOTES	LEAD	DATE OF COMPLETION
Thank you / follow up letters	Input from JTT to personalize them	PO/JTT	February 15
Post- T&I Trip briefing	Possible formats: press conference or reception	PO/GCPE/M&E	February 15
Post-T&I Trip Report for CCSP	Potential update at CCSP	M&E/PO/JTT	March 1
Post- financial audit and reconciliation of costs	M&E and Finance – Post T&I Trip financial review	GCPE/PO/M&E	March 1
Pro-active Release of T&I Travel Costs	MIT/PO public release of T&I Costs	GCPE/JTT/PO	March 15

PJH EAST ASIA TRADE AND INVESTMENT TRIP – JANUARY 2018 **PLANNING ROLES AND RESPONSIBILITIES**

Overview: The International Business Development Division of the Ministry of Jobs, Trade and Technology is the agency of government which leads on Premier and Minister led missions and events to international markets. Missions are complex projects which require input and collaboration across government and program areas. This document outlines the Roles and Responsibilities of government for a government mission. It ensures that work is aligned and duplication of effort is minimal. Program leads and responsibilities follow:

ROLE	LEAD	RESPONSIBILITIES		INTERFACES
		OVERVIEW	KEY DELIVERABLES	
Premier's office	Rick Devereaux and Joleen Badger, GCPE	Primary interface with Premier's office to provide input and guidance on mission planning. Responsible for Premier's Delegation in-market	<ul style="list-style-type: none"> • Principle Liaise for Premier's Office on mission planning, input and decisions. • Primary Liaise for Premier's delegation in-market • Key support for Press secretary in-market 	Reports back to Mission Lead on status of planning and decisions
Executive Lead	Brian Krieger, A/ADM, International Business Development, JTT	Provides executive oversight.	<ul style="list-style-type: none"> • Coordination with DM, executive/Minister and Premier. • Direction to team on project deliverables and timelines. • Approval of travel, budget, and briefing materials. • Communicate decisions for Ministers and Premier. • Lead Minister and Premier briefings. 	<p>Reports to Deputy Minister, Minister and Premier on status of mission planning.</p> <p>Participates in once weekly briefing with Mission Lead and IMCE Director.</p> <p>Leads weekly call with planning group and participates in all other mission meetings (i.e communications).</p>
Mission Lead	Paul Inwin, Executive Director, East Asia, JTT	Overall accountability for mission project management, deliverables, timelines and budget management.	<ul style="list-style-type: none"> • Drafting overall program and identifying themes. • Identifying and confirming delegation members, meetings and announcements. • Business development coordination. • Responsible for preparing briefing materials. • Overall responsibility for stakeholder contact and engagement, and direction on delegation involvement. • Overseeing the work of the TIR offices as it relates to the mission. 	<p>Reports to Exec Lead on status of mission planning on a weekly basis.</p> <p>Leads weekly call with planning group and participates in all other mission meetings (i.e communications).</p> <p>Primary liaison for all planning group members including TIR.</p> <p>Reports to Mission Lead on</p>
Program Leads	Francis	Primary accountability	<ul style="list-style-type: none"> • Draft China, Korea and Japan program. 	Reports to Mission Lead on

JTT	Acquarone – China Richard Sawchuk – Korea, Japan	for program development in China and Korea/Japan	<ul style="list-style-type: none"> Business development coordination and meeting development Preparation of program briefing materials and company profiles Work with TIRs on program development in-market 	<p>Participates in all planning group meetings, Exec lead meetings or briefings and communication meetings..</p>
Logistics and Planning Lead	Maureen Yelovatz, Director, International Missions & Events (IMCE), JTT	Provides leadership and expertise on mission development and delivery to support Mission Lead.	<ul style="list-style-type: none"> Leads mission logistics and planning, budget development and expenditure management from initial planning through to completion and post release of costs. Leads preparation of mission briefing materials, e-binders etc. Oversee event planning and delivery. Issues management. Cross government planning contact. Key liaison with Ministers, Deputy Ministers and PO 	<p>Participate in all planning group meetings, JTT Exec Lead briefing, and communications meetings.</p> <p>Report to Mission Lead on status of deliverables.</p> <p>Coordinate planning, briefing notes, budgets, and logistics with other program areas.</p>
International Marketing Lead	Craig Windrim, A/Director, International Marketing, JTT	Provides leadership on development of marketing products and materials needed for the mission.	<ul style="list-style-type: none"> Develop business to business marketing supports and collateral. Apply international branding and messaging to support mission business objectives and business events. Prepare marketing materials (i.e. backdrops, podium signs, print materials). Develop and deliver social media plan. 	<p>Report to Mission Lead on status of deliverables.</p> <p>Participate in all planning group meetings.</p>
Intergovernmental Affairs Lead	Sukumar Perival, Executive Director, Strategic Policy & Planning, IGRS	Provides guidance on sensitive issues, and acts as Provincial liaison with Federal Government, Consular Officials and foreign governments. Primary liaison with PO on IGR issues.	<ul style="list-style-type: none"> Prepare letters to federal government, Consul General, and Sister Provinces advising of intent to travel. Prepare Briefing Notes for bi-lateral meetings, sensitive issues notes, and country / city overviews. Ensuring relevant line Ministries are included in mission planning. MOU development and tracking Primary liaison with PO on all intergovernmental matters with federal government. 	<p>Report to Mission t Lead on status of deliverables.</p> <p>IGRS works collaboratively with IMCE Lead on briefing note and issues note development.</p> <p>Participate on communication calls</p>
Communications Lead	JTT: Tasha Schollen, PO: Danielle Dalzell	Leads development, approval and delivery of communication materials for Ministers and Premier.	<ul style="list-style-type: none"> Overall communications planning, development and approvals including branding, key messaging, news releases, media relations, speaking notes and issues management. Identifying video/photo requirements, and developing full pre/during/post theme. 	<p>Report to Mission Lead on status of deliverables.</p> <p>Lead once weekly communications meetings.</p>

Ministry of Tourism, Arts, and Culture	Amy Schneider	<p>Represents interests of Ministry as it relates to the Mission.</p> <p>Liaise with Destination BC on mission program development</p> <p>Responsible for Minister and Deputy Minister of TAC.</p>	<ul style="list-style-type: none"> Developing communications plan. Lead preparation of briefing materials for Minister of Tourism, Arts and Culture. Provide input on mission program elements related to program area. Work with Destination BC to ensure program development requirements are met. 	<p>Provide briefing notes to IMCE Director.</p> <p>Coordinate with Mission Lead.</p> <p>Participate in planning group meetings.</p>
Ministry of Energy, Mines, and Petroleum Resources	Jennifer Wray	<p>Represents interests of Ministry as it relates to the Mission.</p> <p>Responsible for Deputy Minister of EMPR</p>	<ul style="list-style-type: none"> Lead preparation of briefing materials for Deputy Minister of Energy, Mines and Petroleum Resources. Provide input on mission program elements related to program area. 	<p>Provide briefing notes to IMCE Director.</p> <p>Coordinate with Mission Lead.</p> <p>Participate in planning group meetings.</p>
Forestry Innovation and Investment (FII)	Kevin Regan	Represents interests of FII as it relates to the Mission.	<ul style="list-style-type: none"> Lead preparation of briefing materials for Premier, Minister of Jobs, Trade and Technology and/or Minister of State for Trade Provide input on mission program elements related to program area. 	<p>Provide briefing notes to IMCE Director.</p> <p>Coordinate with Mission Lead.</p> <p>Participate in planning group meetings.</p>
BC Trade and Investment Office Managing Directors	<p>China: Kevin Tsui</p> <p>Korea: Luke Shim</p> <p>Japan: Avrom Salsberg</p>	<p>Works with JTT Program Directors on program development in China, Korea and Japan</p> <p>Key support in-market and responsible for Official Delegation</p>	<ul style="list-style-type: none"> Assists to solidify program development in China, Korea and Japan. Assists business development coordination and meeting development including venues etc. Preparation of program briefing materials and company profiles 	<p>Reports to JTT Program Directors on deliverables</p> <p>Participates on program development calls and planning initiatives in-market.</p>

Table of Contents

Overview

- Itinerary

Itinerary Details

China – Guangzhou

1. Country Profile – China
2. City Profile – Guangzhou

Saturday, January 20, 2018

3. Depart Vancouver for Guangzhou – Departure scenario: Vancouver International Airport

Sunday, January 21, 2018

4. Arrive Guangzhou – Arrival scenario: Guangzhou Baiyun International Airport

Monday, January 22, 2018

5. Cultural and historical site visit Chen Clan Temple
6. Bilateral with Guangdong Tourism Bureau (MLB only)
7. Tourism promotional luncheon
 - a. Speaking Notes
8. Photo Opportunity with Ballard Bus
9. Round table: BC-GD Low Carbon Economy Cooperation (PJH and MBR)
10. Media availability (interviews with local media) - TBC
 - a. Speaking Notes
11. Briefing with Canadian Consul General to Guangzhou
12. Bilateral with Guangdong Governor
13. Sister Province Official Banquet
14. Pearl River Cruise

China – Beijing

15. City profile – Beijing

Tuesday, January 23, 2018

16. Depart Guangzhou for Beijing - Departure scenario: Guangzhou Baiyun International Airport
17. Arrive Beijing - Arrival scenario: Beijing Capital International Airport
18. Cultural and historical site visit: Great Wall at Mutianyu (PJH only)

Wednesday, January 24, 2018

19. Briefing with Canadian Ambassador in China
20. Wood and Green Building Policy Forum (PJH to open, MBR to moderate)
 a. Speaking Notes
21. Bilateral meeting with National Energy Administration (PJH only)
22. Bilateral meeting with PetroChina (PJH only)
23. Tourism promotional luncheon
 a. Speaking Notes
24. Cultural and historical site visit Tiananmen and the Forbidden City (PJH only)
25. Business dinner with high level BC companies operating in Northern China

Korea – Suwon, Gyeonggi Province

1. Country Profile – Korea
2. City Profile – Suwon

Thursday, January 25, 2018

3. Depart Beijing - Departure scenario: Beijing Capital International Airport
4. Arrive Seoul - Arrival scenario: Seoul Gimpo Airport
5. Bilateral meeting with Gyeonggi Governor Nam Kyung-Pil
6. Presentation on Pangyo Techno Valley
7. Tour of GCEIC (Gyeonggi Creative Economy Innovation Centre)

Korea – Seoul

8. City Profile – Seoul

Friday, January 26, 2018

9. Breakfast briefing with Canadian Ambassador to Korea
10. Meeting with KOGAS (PJH only)
11. Meeting with POSCO (PJH only)
12. Meeting with and tour of Netmarble (MBR and MGC)
13. BC Partnerships Luncheon
 - a. VIP Reception
 - b. Speaking Notes
14. Site visit to “Canada Village” project development site (MBR and MGC)
15. Cultural tour (Kukkiwan Taekwondo Headquarters, Bukchon Hanok Village and/or Gyeongbok Palace) – TBD
16. Media availability (interviews with local media) - TBC
 - a. Speaking Notes

Saturday, January 27, 2018

17. Depart Seoul - Departure scenario: Seoul Gimpo Airport
18. Arrive Tokyo - Arrival scenario: Tokyo Haneda International Airport

Sunday, January 28, 2018

Private Program

Japan – Tokyo

1. Country Profile – Japan
2. City Profile – Tokyo

Monday, January 29, 2018

3. Briefing breakfast with Canadian Ambassador to Japan
4. Meeting with Mitsubishi Corporation
5. Meeting with Japan, Oil, Gas and Metals National Corporation (JOGMEC) (PJH only)
6. Japanese Tech Meetings (MBR and MGC)

7. BC Partnerships Luncheon
 - a. VIP Reception
 - b. Speaking Notes
8. Technology Roundtable with Fujitsu Corporation
9. Meeting with JAPEX
10. Natural Resources Roundtable Dinner

Tuesday, January 30, 2018

11. Meeting with Ministry of Economy, Trade and Industry (METI)
12. Meeting with Ministry of Foreign Affairs (MOFA)
13. Media availability (interviews with local media) - TBC
 - a. Speaking Notes
14. Meeting and tour with Astomos Energy Corp (PJH only)
15. Tour Chiyoda Hydrogen Production Facility Site (MBR and MGC)
16. Depart Tokyo - Departure scenario: Tokyo Narita International Airport



中國機械設備工程股份有限公司
China Machinery Engineering Corporation

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November 27, 2017

Mr. Garrett Lambert
Chairman
Global Bridge Consulting Corporation
Victoria, British Columbia, Canada

Re: TransLink Millennium Line, LRT and Related Infrastructure Projects

Dear Chairman Lambert,

Further to our recent exchange with Mr. Patryluk of Global Bridge Consulting Corporation and Mr. Moonen of John Moonen and Associates Ltd., and after having reviewed publicly available information, we would like to clearly state our interest in TransLink's Millennium Line, LRT and related infrastructure projects (the "Project").

We are interested in and serious about exploring opportunities for our involvement in different aspects of the Project. These may include:

- A. Providing engineering, procurement, construction and financing (EPC+F) for the Project, including the provision or sourcing of debt financing for up to 85% of the total EPC cost; and
- B. Potentially expanding the size and scope of the Project to create an integrated transit development in the Lower Mainland, with all of the desired infrastructure to support current and future development of the Project area, and accelerate further economic development and prosperity in the Lower Mainland and the Province as a whole.

We can consider active participation in multiple phases of the Project or other related initiatives, including large infrastructure and transportation projects, where our capabilities in project management, high quality engineering, procurement and financing are used. We are very mindful of local engineering standards and labor laws and would work with world class local companies.

We may also suggest expanding the scope of the Project to include a dedicated "renewable energy" component, , additional infrastructure and other intercity linkages,



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such as a light rail transit connection to the Vancouver International Airport from south of the river.

Our nearly 40 years of global EPC experience and close relationships with world renowned suppliers and manufacturers in this field, and various China state financial institutions/organizations like China EXIM Bank, China Development Bank, Industrial Commercial Bank of China, China Construction Bank and other unique capabilities for job creation, technology training and integrated solutions provide us with significant competitive advantage compared to other firms in our sector, and will enhance value creation in the Project.

Unlike many Western companies, we are a “one-stop shop” when providing turnkey solutions for clients. We are very proud of our company’s achievements. Our capabilities are well demonstrated in projects around the world in power, transportation, telecommunications, housing, etc.

As we are part of China National Machinery Industry Corporation (Sinomach, ENR 2016 no. 23 of 250 International Contractors), we can also leverage our group strength to expand the nature, scope and quality of the services we provide to any project and believe that we can use such strength to significantly improve the nature and scope of the Project and reduce the costs associated with successfully completing the Project in both the short and long term.

If the governments of British Columbia, Canada, Lower Mainland municipalities and/or TransLink are interested in exploring this opportunity with us, we would be interested in visiting Canada and meeting the principals to discuss all aspects of possible collaboration including our ability to bring world class EPC services as well as helping arrange potential debt financing to complete the Project. Furthermore, we are willing to arrange inspection tours and high level meetings for any visiting delegations identified by Global Bridge as needed.

To get us better prepared for our visit, we have asked Mr. William Patryluk of Global Bridge Consulting Corporation and Mr. John Moonen of John Moonen and Associates Ltd. to meet with government decision-makers at all relevant levels in Canada to convey our interest in the Project, to obtain more information and to set up meetings.



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Chairman Lambert, we know your 40-plus years in the Canadian Foreign Service and special time in Hong Kong can serve our two countries well in this new age of protectionism and I hope to communicate our sincerity in helping our two nations remain shiny examples of international cooperation.

We look forward to having face-to-face discussions in Canada or Beijing at your earliest convenience.

Best Regards,

Mr. Bai ChuanDong
General Manager, No. 1 Complete Plant Division
China Machinery Engineering Corporation

Cc. Zhang Chun, John Moonen, William T. Patryluk, Michael Gau, Alex Yan



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27th November 2017

**HONOURABLE JOHN HORGAN, PREMIER
GOVERNMENT OF BRITISH COLUMBIA
PO Box 9041
STN PROV GOVT
Victoria, British Columbia, Canada, V8W 9E1**

Dear Premier Horgan:

Congratulations on your recent election as Premier of the Province of British Columbia. It's been many years since I have visited your province but I look forward to doing so again in the near future.

I understand you may be visiting China shortly and I would like to extend an invitation for you to visit our headquarters in Beijing as well as the related rail facilities in China.

China National Machinery Engineering Corporation (CMEC) is the successor to China National Machinery & Equipment Import & Export Corporation, which was set up in 1978. CMEC concluded China's first turnkey overseas engineering project in the 1980s using the export seller's credit, and remains at the forefront of China's transformation. In 2012 CMEC was listed on the Hong Kong Stock Exchange with its controlling stake still owned by China National Machinery Industry Corporation (SINOMACH) a Fortune Global 500 company and number 22 on the Global ENR for 2016.

The core business of CMEC is engineering contracting in complex and integrated turnkey projects that include core sectors such as power, transportation and telecommunications. It is also involved in large-scale trade, investment and project financing, R&D and international services. CMEC can provide "one stop shop" customized, complete plant solutions for transportation infrastructure (like LRT) including preliminary planning, EPC, financing, and operation & maintenance. In terms of international engineering contracting, we now operate



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in over 45 countries and regions in North America, Asia, Africa, Europe and South America.

We are very interested in exploring the business opportunities in British Columbia - particularly in providing engineering, procurement, construction and financing (EPC+F) for TransLink's upcoming LRT and Millennium Line expansion projects – and would like to introduce you to our capabilities and our team. We would like to discuss getting involved into the current stage of an integrated transport feasibility study and arranging a meeting with our bankers and relevant Ministers.

We have asked Mr. William T. Patryluk or Mr. Michael Gau of Global Bridge Consulting Corporation (604.616.9836 or 604.802.8007) in Vancouver to liaise with your team if touring our facilities is of interest to you.

Thank you very much for your consideration.

Yours sincerely,

Mr. Zhang Chun, President and Executive Director
China Machinery Engineering Corporation (CMEC)

Cc. Paul Irwin, Executive Director, East Asia, Government of British Columbia
Bai ChuanDong, William T. Patryluk, Mike Gau, John Moonen, Alex Ya

Bowinn Ma, MLA
Parliamentary Secretary for TransLink
Parliament Buildings
Victoria, BC V8V 1X4

September 15, 2017

Dear Ms. Ma:

Re: Proposal to Expedite TransLink's 3-Phased LRT Upgrades and Other Expansion Projects

My Associates, Global Bridge Consulting Corporation (GB), has been working with Chinese State Owned Enterprises (SOE's) for over 25 years providing access to financing for projects in the transportation, energy and mining sectors. As you are likely aware, the government of China focuses its resources for international investment based on China's internal expertise and manufacturing capabilities to provide Engineering, Procurement and Construction (EPC) services and in some cases Operations services. To this end, GB has confirmed that the recent direction from China's top government officials for global investment is toward the transportation sector and specifically light rapid transit and high speed transit systems.

Our group is aware of TransLink's 10 year vision and the recent commitment made by your government to aggressively support the upgrade, expansion and development of public transportation in the Lower Mainland. The commitment of funds from the federal government and from the provincial government clearly demonstrates there is support for the 10 year vision.

We have taken this information to our SOE Clients in China and have received very positive feedback from them with regard to long term financing and operations by combining the LRT components into a single project including:

- ✓ Millennium Line Broadway Extension
- ✓ Surrey-Newton-Guildford LRT
- ✓ Surrey LRT
- ✓ Millennium Line Extension – along Broadway to Arbutus
- ✓ Surrey-Langley LRT
- ✓ Upgrades to existing LRT systems as well as additional cars

Proposal

Our clients are willing to finance the LRT expansion and upgrade project components as proposed in the 10-Year Vision (Appendix 1), as a single project. .

There may be other aspects of the 10-Year Vision that could potentially be included as part of the proposal such as a BC based manufacturing plant for electric buses

and/or LRT trains; training and employment for BC workers building the buses, trains and the LRT systems; other procurement, manufacturing and service related opportunities.

We would like the opportunity to discuss what we believe to be an exciting opportunity for BC and for all British Columbians and respectfully ask for an opportunity to meet.

Sincerely Yours,

John Moonen

cc: Global Bridge Consulting

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