

From: [Lowe, Mike GCPE:EX](#)
To: [Welgush, Lindsey GCPE:EX](#)
Subject: FW: Phone list?
Date: Monday, July 24, 2017 1:30:26 PM

Maybe you'll find this helpful...

-----Original Message-----

From: Clark, Layne PREM:EX
Sent: Monday, July 24, 2017 1:30 PM
To: Lowe, Mike GCPE:EX
Subject: RE: Phone list?

Layne Clark s.22
Kate Van Meer Mass s.22
Sheena McConnell s.22
Sage Aaron s.22
Amber Nash s.22

-----Original Message-----

From: Lowe, Mike GCPE:EX
Sent: Friday, July 21, 2017 5:15 PM
To: Clark, Layne PREM:EX; Nash, Amber PREM:EX
Subject: Phone list?

Don't suppose you have an internal phone list for the PO pulled together yet?
We are flying blind when we need to contact people over there.
Thx!

Sent from my iPhone

From: [Lowe, Mike GCPE:EX](#)
To: [Welgush, Lindsey GCPE:EX](#)
Subject: Re: REQUEST: DM Contacts
Date: Sunday, July 23, 2017 3:48:36 PM

Many will be on gov emails - but I don't know who has new phone numbers yet. We are supposed to get a list soon. I would suggest emailing Layne at layne.clark@gov.bc.ca to see which of these folks has their email and phones set up.

Sent from my iPhone

> On Jul 23, 2017, at 3:46 PM, Welgush, Lindsey GCPE:EX <Lindsey.Welgush@gov.bc.ca> wrote:

>

> Thanks, Mike. Do you have email addresses and phone numbers for the Premier's office staff you listed?

>

> Lindsey

>

> From: Lowe, Mike GCPE:EX

> Sent: July-23-17 1:49 PM

> To: Welgush, Lindsey GCPE:EX; Gibbs, Robb GCPE:EX; Kristianson, Eric GCPE:EX; Butler, Jason GCPE:EX

> Subject: RE: REQUEST: DM Contacts

>

> Geoff Meggs – Chief of Staff

> Layne Clark – Director of Liason and Coordination Premier's Office (Geoff Meggs' 2IC)

> Sage Aaron – Director of Communications Premier's office

> Jen Holmwood – Deputy Director of Communications Premier's Office

> Kate Van Meer Mass – Director of Operations Premier's office

> Marg LeGuilloux, Don Zadrevac and Sarah Zaharia (Executive Directors of Ministry comm support)

> Stephanie Sherlock, Director of Media Relations

> Matt Hannah – Executive Director of Issues Management

>

> From: Welgush, Lindsey GCPE:EX

> Sent: Sunday, July 23, 2017 1:27 PM

> To: Gibbs, Robb GCPE:EX; Lowe, Mike GCPE:EX; Kristianson, Eric GCPE:EX; Butler, Jason GCPE:EX

> Subject: REQUEST: DM Contacts

>

>

> Good afternoon,

>

>

>

> When you get a chance, please provide me with any contacts outside of the GCPE Executive office that will be beneficial for Evan to have on hand.

>

>

>

> Please respond at your earliest convenience.

>

>

>

> Regards,

>

>

> Lindsey Welgush

> Senior Executive Assistant

> Government Communications and Public Engagement
> Lindsey.Welgush@gov.bc.ca<<mailto:Lindsey.Welgush@gov.bc.ca>>
> (778) 698-4798
>
>
>
>
>
>
>

From: [Lowe, Mike GCPE:EX](#)
To: [Welgush, Lindsey GCPE:EX](#)
Subject: RE: Missed someone: LIsa Leslie
Date: Monday, July 24, 2017 4:23:39 PM

You can leave out the part about me calling this afternoon, as I have already talked to Lisa.

Thanks.

From: Welgush, Lindsey GCPE:EX
Sent: Monday, July 24, 2017 4:23 PM
To: Lowe, Mike GCPE:EX; Butler, Jason GCPE:EX
Cc: Lloyd, Evan GCPE:EX
Subject: RE: Missed someone: LIsa Leslie

Mike: I will create and send out the letter momentarily.

Regards,

Lindsey Welgush

Senior Executive Assistant

Government Communications and Public Engagement

Lindsey.Welgush@gov.bc.ca

(778) 698-4798

From: Lowe, Mike GCPE:EX
Sent: Monday, July 24, 2017 4:18 PM
To: Butler, Jason GCPE:EX
Cc: Welgush, Lindsey GCPE:EX; Lloyd, Evan GCPE:EX
Subject: Missed someone: LIsa Leslie

Hi Jason – looks like I missed someone on my list of people to move.
Lisa Leslie is moving to Municipal Affairs and Housing (Director).

Lindsay – can you prepare a notice to go from Evan to the DM there? Thx.

From: [Lowe, Mike GCPE:EX](#)
To: [Welgush, Lindsey GCPE:EX](#)
Subject: RE: UPDATED: DRAFT | Staff Changes in GCPE
Date: Monday, July 24, 2017 12:57:12 PM

Small change... both Megan and Tiffany come from CSCD. Tiffany was not at International Trade.

From: Welgush, Lindsey GCPE:EX
Sent: Monday, July 24, 2017 12:50 PM
To: Lowe, Mike GCPE:EX
Subject: RE: UPDATED: DRAFT | Staff Changes in GCPE

Here is the combo'd letter.

From: Lowe, Mike GCPE:EX
Sent: Monday, July 24, 2017 12:28 PM
To: Welgush, Lindsey GCPE:EX
Subject: RE: UPDATED: DRAFT | Staff Changes in GCPE

Change of wording on Gillian Rhodes:

I am pleased to inform you that Gillian Rhodes will be joining the Ministry of Tourism, Arts and Culture as Director ^{s.22} expected to be in mid-August. Until Ms. Rhodes returns, Meghan McRae will be Acting Director. Ms. McRae will then take up her new assignment as Manager with the Ministry of Jobs, Trade and Technology.

From: Welgush, Lindsey GCPE:EX
Sent: Monday, July 24, 2017 12:07 PM
To: Lowe, Mike GCPE:EX
Subject: UPDATED: DRAFT | Staff Changes in GCPE
Importance: High

Mike: Please review the **updated** docs. Just a few minor edits/corrections.

Lindsey Welgush

Senior Executive Assistant

Government Communications and Public Engagement

Lindsey.Welgush@gov.bc.ca

(778) 698-4798

From: Welgush, Lindsey GCPE:EX
Sent: Monday, July 24, 2017 11:45 AM
To: Lowe, Mike GCPE:EX
Subject: DRAFT | Staff Changes in GCPE

As per your request, here are the letters to each DM informing them of the staff changes.

Please let me know if any changes are required.

Regards,

Lindsey Welgush

Senior Executive Assistant

Government Communications and Public Engagement

Lindsey.Welgush@gov.bc.ca

(778) 698-4798

From: [Lowe, Mike GCPE:EX](#)
To: [Welgush, Lindsey GCPE:EX](#)
Subject: RE: Temporary MA List
Date: Friday, July 21, 2017 12:22:20 PM

There is not an MA assigned, as I understand, but we have asked Eric Kristianson to be on point for Minister Farnworth for the time being.

Caroline could connect with him if she needs.

From: Welgush, Lindsey GCPE:EX
Sent: Friday, July 21, 2017 11:04 AM
To: Lowe, Mike GCPE:EX
Subject: FW: Temporary MA List

Hi Mike,

Do we have a temporary MA contact for PSSG?

Regards,

Lindsey Welgush

Senior Executive Assistant

Government Communications and Public Engagement

Lindsey.Welgush@gov.bc.ca

(778) 698-4798

From: McAndrews, Caroline GCPE:EX
Sent: Thursday, July 20, 2017 5:25 PM
To: Welgush, Lindsey GCPE:EX
Subject: RE: Temporary MA List

Hi Lindsey: anyone for PSSG?

From: Welgush, Lindsey GCPE:EX
Sent: Thursday, July 20, 2017 5:23 PM
To: GCPE Comm Directors; Lowe, Mike GCPE:EX; Gibbs, Robb GCPE:EX
Subject: Temporary MA List

Good afternoon, everyone:

Please find enclosed, the temporary MA list for your review.

Regards,

Lindsey Welgush

Senior Executive Assistant

Government Communications and Public Engagement

Lindsey.Welgush@gov.bc.ca

(778) 698-4798

From: [Lowe, Mike GCPE:EX](#)
To: [Welgush, Lindsey GCPE:EX](#)
Subject: RE: UPDATED: DRAFT | Staff Changes in GCPE
Date: Monday, July 24, 2017 12:20:19 PM

I think we should just combine anywhere two people are moving to a single ministry. Example: Corinna Filion and Sean Leslie both moving to Education. Only one letter should go to the Deputy.

From: Welgush, Lindsey GCPE:EX
Sent: Monday, July 24, 2017 12:07 PM
To: Lowe, Mike GCPE:EX
Subject: UPDATED: DRAFT | Staff Changes in GCPE
Importance: High

Mike: Please review the **updated** docs. Just a few minor edits/corrections.

Lindsey Welgush

Senior Executive Assistant

Government Communications and Public Engagement

Lindsey.Welgush@gov.bc.ca

(778) 698-4798

From: Welgush, Lindsey GCPE:EX
Sent: Monday, July 24, 2017 11:45 AM
To: Lowe, Mike GCPE:EX
Subject: DRAFT | Staff Changes in GCPE

As per your request, here are the letters to each DM informing them of the staff changes.

Please let me know if any changes are required.

Regards,

Lindsey Welgush

Senior Executive Assistant

Government Communications and Public Engagement

Lindsey.Welgush@gov.bc.ca

(778) 698-4798

From: [Welgush, Lindsey GCPE:EX](#)
To: [Lowe, Mike GCPE:EX](#)
Subject: Final Letters
Date: Monday, July 24, 2017 1:00:00 PM
Attachments: [DM letter Staff Changes from GCPE B Lowther.docx](#)
[DM letter Staff Changes from GCPE C Ash.docx](#)
[DM letter Staff Changes from GCPE C Harbord.docx](#)
[DM letter Staff Changes from GCPE CFilion SLeSlie.docx](#)
[DM letter Staff Changes from GCPE D Currie.docx](#)
[DM letter Staff Changes from GCPE GRhodes MMcRae.docx](#)
[DM letter Staff Changes from GCPE J Watson.docx](#)
[DM letter Staff Changes from GCPE L Mulholland.docx](#)
[DM letter Staff Changes from GCPE M Harris T Nelson.docx](#)
[DM letter Staff Changes from GCPE T Schollen.docx](#)

Lindsey Welgush

Senior Executive Assistant

Government Communications and Public Engagement

Lindsey.Welgush@gov.bc.ca

(778) 698-4798

Mr. Tim Sheldon

Email: Tim.Sheldon@gov.bc.ca

Dear Deputy Minister Sheldon:

I am pleased to inform you that Brett Lowther will be joining the Ministry of Forests, Lands, Natural Resource Operations, and Rural Development as a Communications Manager, effective immediately. Prior to this assignment, Mr. Lowther served as a Manager with the Ministry of Education.

Mike Lowe, ADM for Communications Operations, will be in touch this afternoon with Mr. Lowther and other GCPE staff who are being reassigned.

You may call me directly to discuss further actions or if you have any questions.

Sincerely,

Evan Lloyd
Deputy Minister
Government Communications and Public Engagement

Ms. Jacquie Dawes

Email: Jacquie.Dawes@gov.bc.ca

Dear Deputy Minister Dawes:

I am pleased to inform you that Christine Ash will be joining the Ministry of Municipal Affairs and Housing as a Communications Manager, effective immediately. Prior to this assignment, Ms. Ash served as a Manager with the Ministry of Natural Gas and Housing.

Mike Lowe, ADM for Communications Operations, will be in touch this afternoon with Ms. Ash and other GCPE staff who are being reassigned.

You may call me directly to discuss further actions or if you have any questions.

Sincerely,

Evan Lloyd
Deputy Minister
Government Communications and Public Engagement

Mr. Doug Caul

Email: Doug.Caul@gov.bc.ca

Dear Deputy Minister Caul:

I am pleased to inform you that Chris Harbord will be joining the Ministry of Indigenous Relations and Reconciliations as Communications as a Communications Director, effective immediately. Prior to this assignment, Ms. Harbord served as a Manager with the Ministry of Small Business and Red Tape Reduction. She has also previously served as a Manager in the Ministry of Aboriginal Relations and Reconciliations.

Mike Lowe, ADM for Communications Operations, will be in touch this afternoon with Ms. Harbord and other GCPE staff who are being reassigned.

You may call me directly to discuss further actions or if you have any questions.

Sincerely,

Evan Lloyd
Deputy Minister
Government Communications and Public Engagement

Mr. Scott McDonald
Email: Scott.MacDonald@gov.bc.ca

Dear Deputy Minister MacDonald:

I am pleased to inform you that both Corinna Filion, Communications Director and Sean Leslie, Communications Manager, will be joining the Ministry of Education, effective immediately. Prior to this assignment, Ms. Filion served as a Director with the Ministry of Social Development and Social Innovation, and Mr. Leslie served as a Manager with the Ministry of Social Development and Social Innovation.

Mike Lowe, ADM for Communications Operations, will be in touch this afternoon with both Ms. Filion and Mr. Leslie, as well as other GCPE staff who are being reassigned.

You may call me directly to discuss further actions or if you have any questions.

Sincerely,

Evan Lloyd
Deputy Minister
Government Communications and Public Engagement

Mr. Lori Wanamaker
Email: Lori.Wanamaker@gov.bc.ca

Dear Deputy Minister Wanamaker:

I am pleased to inform you that David Currie will be joining the Ministry of Finance as a Communications Director, effective immediately. Prior to this assignment, Mr. Currie served as a Director with the Ministry of Jobs, Skills and Tourism.

Mike Lowe, ADM for Communications Operations, will be in touch this afternoon with Mr. Currie and other GCPE staff who are being reassigned.

You may call me directly to discuss further actions or if you have any questions.

Sincerely,

Evan Lloyd
Deputy Minister
Government Communications and Public Engagement

Ms. Sandra Carroll
Email: Sandra.Carroll@gov.bc.ca

Dear Deputy Minister Carroll:

I am pleased to inform you that Gillian Rhodes will be joining the Ministry of Tourism, Arts and Culture as Director s.22 expected to be in mid-August. Until Ms. Rhodes returns, Meghan McRae will be Acting Director. Ms. McRae will then take up her new assignment as Manager with the Ministry of Jobs, Trade and Technology.

Prior to this assignment, Ms. Rhodes served as a Director with the Ministry of International Trade.

Mike Lowe, ADM for Communications Operations, will be in touch this afternoon with both Ms. Rhodes and Ms. McRae, as well as other GCPE staff who are being reassigned.

You may call me directly to discuss further actions or if you have any questions.

Sincerely,

Evan Lloyd
Deputy Minister
Government Communications and Public Engagement

Mr. Mark Sieben
Email: Mark.Sieben@gov.bc.ca

Dear Deputy Minister Sieben:

I am pleased to inform you that Jason Watson will be joining the Ministry of Public Safety and Solicitor General as a Communications Manager, effective immediately. Prior to this assignment, Mr. Watson served as a Manager with the Ministry of Justice.

Mike Lowe, ADM for Communications Operations, will be in touch this afternoon with Mr. Watson and other GCPE staff who are being reassigned.

You may call me directly to discuss further actions or if you have any questions.

Sincerely,

Evan Lloyd
Deputy Minister
Government Communications and Public Engagement

Ms. Jill Kot
Email: Jill.Kot@gov.bc.ca

Dear Deputy Minister Kot:

I am pleased to inform you that Lauren Mulholland will be joining the Ministry of Citizens' Services as a Communications Director, effective immediately. Prior to this assignment, Ms. Mulholland served as a Manager with the Ministry of International Trade.

Mike Lowe, ADM for Communications Operations, will be in touch this afternoon with Ms. Mulholland and other GCPE staff who are being reassigned.

You may call me directly to discuss further actions or if you have any questions.

Sincerely,

Evan Lloyd
Deputy Minister
Government Communications and Public Engagement

Mr. Richard Fyfe

Email: Richard.Fyfe@gov.bc.ca

Dear Deputy Minister Fyfe:

I am pleased to inform you that Megan Harris, Communications Director and Tiffany Nelson, Communications Manager, will be joining the Ministry of the Attorney General, effective immediately. Prior to this assignment, Ms. Harris served as a Director with the Ministry of Community, Sport and Cultural Development, and Ms. Nelson served as a Director with the Ministry of Community, Sport and Cultural Development.

Mike Lowe, ADM for Communications Operations, will be in touch this afternoon with both Ms. Harris and Ms. Nelson, as well as other GCPE staff who are being reassigned.

You may call me directly to discuss further actions or if you have any questions.

Sincerely,

Evan Lloyd
Deputy Minister
Government Communications and Public Engagement

Mr. Fazil Mihlar
Email: Fazil.Mihlar@gov.bc.ca

Dear Deputy Minister Mihlar:

I am pleased to inform you that Tasha Schollen will be joining the Ministry of Jobs, Trade and Technology as Director, effective immediately. Prior to this assignment, Ms. Schollen served as a Director with the Ministry of Technology, Innovation and Citizens' Services.

You may call me directly to discuss further actions or if you have any questions.

Sincerely,

Evan Lloyd
Deputy Minister
Government Communications and Public Engagement

From: [Welgush, Lindsey GCPE:EX](#)
To: [Lloyd, Evan GCPE:EX](#); [Lowe, Mike GCPE:EX](#); [Gibbs, Robb GCPE:EX](#); [Hume, David GCPE:EX](#); [Butler, Jason GCPE:EX](#)
Subject: For Response | 617 Government parking
Date: Friday, July 28, 2017 10:38:00 AM

Good morning, everyone:

Please provide the following information at your earliest convenience:

- parking space number;
- type of vehicle; and,
- licence plate number.

Regards,

Lindsey Welgush

Senior Executive Assistant

Government Communications and Public Engagement

Lindsey.Welgush@gov.bc.ca

(778) 698-4798

From: [Welgush, Lindsey GCPE:EX](#)
To: [Lowe, Mike GCPE:EX](#); [Gibbs, Robb GCPE:EX](#); [Kristianson, Eric GCPE:EX](#); [Hume, David GCPE:EX](#); [Butler, Jason GCPE:EX](#)
Subject: Office supply order
Date: Thursday, July 27, 2017 11:29:00 AM

Good afternoon, everyone:

Please let me know if you have any office supply requests as I will be placing an order this afternoon.

Regards,

Lindsey Welgush

Senior Executive Assistant

Government Communications and Public Engagement

Lindsey.Welgush@gov.bc.ca

(778) 698-4798

From: [Welgush, Lindsey GCPE:EX](#)
To: [Gibbs, Robb GCPE:EX](#); [Lowe, Mike GCPE:EX](#); [Hume, David GCPE:EX](#); [Kristianson, Eric GCPE:EX](#); [Butler, Jason HLTH:EX](#)
Subject: FOR RESPONSE: FOI Request GCP-2017-72436 - Due to Lindsey Aug 3
Date: Monday, July 31, 2017 10:32:02 AM

Good morning, everyone:

Please email any responsive records for the request below by **Thursday, August 3**.

Regards,

Lindsey Welgush

Senior Executive Assistant

Government Communications and Public Engagement

Lindsey.Welgush@gov.bc.ca

(778) 698-4798

From: GCPE FOI Coordinator GCPE:EX
Sent: Monday, July 31, 2017 10:24 AM
To: Kelch, Kyla GCPE:EX; Welgush, Lindsey GCPE:EX
Cc: Butler, Jason GCPE:EX; Thorkelson, Meaghan GCPE:EX
Subject: FOI Request GCP-2017-72436 Due August 4th

Good morning,

GCPE has received a request for information under the *Freedom of Information and Protection of Privacy Act* (FOIPPA).

Scope: *Copies of the daily versions of the following: Today's Report, which includes, but is not limited to, TV, Mainstream Print, Social Media, Chinese media, South Asian media; In the News & Issues Summary; Portfolio related topics, including media queries and FOI inventory; Daily Outlook; Talk Radio Calendar; Emerging Issues/Media Calls; Consultations and Dialogues; Upcoming Issues and Reports; Events, Speeches and Releases; Opposition Watch; and TNO Media Overview. (Date Range for Record Search: From 04/01/2017 To 04/11/2017) Request also opened with OOP*

Applicant Type: Media

Instructions and Due Dates:

Due Date: Friday, August 4, 2017

- All records should be provided in one combined PDF ([Instructions](#))
- Submit one clean copy and one marked copy indicating specific harms recommendations ([guide to harms](#))
- Records should be inclusive of everyone in your department
- Need to indicate that the Director of your department/shop agrees with the harms recommendations
- Whether or not you have records please complete the following:
The following areas were searched: (indicate Yes/No for each line below)
 1. Emails:
 2. LAN:
 3. Workstation for hardcopies:
 4. Issues Prep (Yes or N/A):

Fee Estimate Due Date: Wednesday, August 2, 2017

- Please discontinue your search and notify GCPEFOICoordinator@gov.bc.ca
- Copy and paste the following information into your response:

Fee Estimate Recommended:

1. Time (hours):

- Should include time to search, gather, review and provide records
- must exceed 3 hours

2. Reason:

If you wish to contact the IAO FOI Analyst assigned to this request, please let me know and I will provide you with their contact information.

Should you have any questions, concerns or anticipate any delay in processing this request please contact the FOI Coordinator at your earliest convenience.

Thank you,

Justin Smith

FOI Coordinator

Government Communications and Public Engagement

Welgush, Lindsey GCPE:EX

From: Welgush, Lindsey GCPE:EX
Sent: Thursday, July 27, 2017 11:29 AM
To: Lowe, Mike GCPE:EX; Gibbs, Robb GCPE:EX; Kristianson, Eric GCPE:EX; Hume, David GCPE:EX; Butler, Jason GCPE:EX
Subject: Office supply order

Good afternoon, everyone:

Please let me know if you have any office supply requests as I will be placing an order this afternoon.

Regards,

Lindsey Welgush

Senior Executive Assistant

Government Communications and Public Engagement

Lindsey.Welgush@gov.bc.ca

(778) 698-4798

From: [Gibbs, Robb GCPE:EX](#)
To: [Welgush, Lindsey GCPE:EX](#)
Subject: crim record form
Date: Wednesday, July 26, 2017 11:59:54 AM
Attachments: [CRI-Form.pdf.pdf](#)
[Photos.pdf.pdf](#)

Thanks Lindsey.

R

Consent for Disclosure of Criminal Record Information



Where ideas work

NOTE:

- 1) Identity confirmation requirements. Originals (**NOT PHOTOCOPIES**) of your identification will be required by your hiring manager for verification.
- 2) In the event that you know that records will be discovered in the course of a search, please note directions below (under **Records**) for providing a submission for adjudication of a record.
- 3) Material collected under this consent may include other relevant law enforcement records as well as court records normally accessible to the public.

Identity Confirmation Requirements

A minimum of one primary and one secondary identification must be provided to the hiring manager for verification.

Primary ID	Secondary ID
Issued by ICBC: <ul style="list-style-type: none">• B.C. driver's licence or learner's licence (must have your photo)• B.C. Identification (BCID) card Issued by provincial or territorial government: <ul style="list-style-type: none">• Canadian birth certificate Issued by Government of Canada: <ul style="list-style-type: none">• Passport• Canadian Citizenship Card• Permanent Resident Card• Canadian Record of Landing/Canadian Immigration Identification Record	<ul style="list-style-type: none">• School ID card (student card)• Bank card (only if applicant's name is on card)• Credit card (only if applicant's name is on card)• Foreign birth certificate (a baptismal certificate is not acceptable)• Canadian or U.S. driver's licence• Naturalization certificate• Canadian Forces identification• Police identification• Foreign Affairs Canada or consular identification• Vehicle registration (only if applicant's signature is shown)• Picture employee ID card• Firearms Acquisition Certificate• Social Insurance Card (new style without signature strip not acceptable)• B.C. CareCard• Native Status Card• Parole Certificate ID• Correctional Service Conditional Release Card

Records

A criminal records check will only occur as the last stage before an offer is made. If you are aware that records will be discovered, consider preparing the following information for the purposes of adjudicating the record and have it ready to submit when it is requested by the Personnel Security Screening Office of the Ministry of Justice.

- 1) A description of the records including, date and nature of occurrence and subsequent charges, convictions or administrative penalties.
- 2) A rationale as to why these records should not be considered relevant for this position.
- 3) A description of changes that have occurred in your life that makes these records of less relevance.
- 4) The names and contact information of additional personal references.

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Withheld pursuant to/removed as

s.22

From: [Gibbs, Robb GCPE:EX](#)
To: [Welgush, Lindsey GCPE:EX](#)
Subject: Friday huddle addition
Date: Tuesday, July 25, 2017 9:28:28 PM

Hi Lindsey,

Could you please add Ed May to the Friday 'Week Ahead' huddle group. He is director of coms at government caucus.

Tks,

R

From: [Gibbs, Robb GCPE:EX](#)
To: [Welgush, Lindsey GCPE:EX](#)
Subject: FW: news release etc. process cheat sheet
Date: Thursday, July 20, 2017 4:43:44 PM

Hi Lindsey,
Thought you should have this... it's the process for sending out news releases.
Tks,
R

From: Chant, Jon GCPE:EX
Sent: Thursday, July 20, 2017 3:10 PM
To: Gibbs, Robb GCPE:EX
Subject: news release etc. process cheat sheet
Hi Robb,
Feel free to share with anyone who may need this...and we're always open to negotiate whatever changes may be needed.
Cheers,
Jon

GCPE Writing and Editorial Unit
July, 2017

Personnel:

- Jon Chant, director (O: 250-387-7194, s.22
- Linda Stagg, senior writer (O: 250-387-4534, s.22
- Shannon Horlor, writer s.22
- Dana Carruthers, writer s.22
- Grant Kerr, writer (O: 250-356-7397, s.22
- Robin Platts, distribution specialist s.22

Hours: 24/7

Someone is onsite or online from 7:30 a.m. until 4:30 p.m. weekdays.

An on-call editor is always available for emergencies outside regular office hours. (Info on who to call is in our out-of-office memos and our Friday broadcast email).

Process:

- Email your comm product to "**GCPE Editors**", noting when it's to go out and where it's to go to
- An editor will notify you that we've received it
- We'll copy edit and return a draft to you for final approval
- We'll distribute at the arranged time following receipt of your final approval

We're responsible for style; our clients are responsible for their facts. If we spot something that appears inaccurate we'll flag it as a courtesy.

Jon Chant

Director, Writing and Editorial Services
Government Communications and Public Engagement
250 387-7194

s.22

From: [Gibbs, Robb GCPE:EX](#)
To: [Welgush, Lindsey GCPE:EX](#); [Sall, Gurmeet GCPE:EX](#)
Subject: Re: Writable wall for R Gibbs
Date: Tuesday, July 25, 2017 9:07:23 PM

Hi there,

Just to be clear, I don't necessarily need a writable wall. Be nice but not necessary. White board on the wall would do.

Tks,

R

From: Welgush, Lindsey GCPE:EX
Sent: Tuesday, July 25, 2017 1:18 PM
To: Gibbs, Robb GCPE:EX
Subject: FW: Writable wall for R Gibbs
FYI: looking into a writable wall for you!

From: Sall, Gurmeet GCPE:EX
Sent: Tuesday, July 25, 2017 1:18 PM
To: Welgush, Lindsey GCPE:EX
Subject: RE: Writable wall for R Gibbs
Hi Lindsey – I will find out how/how much it will cost to have this done. Thanks
Gurmeet

From: Welgush, Lindsey GCPE:EX
Sent: Tuesday, July 25, 2017 12:46 PM
To: Sall, Gurmeet GCPE:EX
Subject: Writable wall for R Gibbs

Hi Gurmeet,

Robb is wondering if there is a chance he could get a writable wall in his office?

Regards,

Lindsey Welgush

Senior Executive Assistant

Government Communications and Public Engagement

Lindsey.Welgush@gov.bc.ca

(778) 698-4798

From: [Gibbs, Robb GCPE:EX](#)
To: [Welgush, Lindsey GCPE:EX](#)
Subject: Temporary MA list
Date: Thursday, July 20, 2017 2:42:18 PM
Attachments: [Copy of MA Contact List.xlsx](#)

For distribution.

Tks,

R

Name	Phone	Email	Ministry	Notes
Caelie Frampton	s.22		Environment and Climate Change Strategy	
Kathie Currie			Jobs, Trade and Technology	
Lori Winstanley			Energy, Mines, and Petroleum Resources	
Jane Hurtig			Municipal Affairs and Housing	
Robyn Spilker			Finance and Deputy Premier	
Karen Cooling			Labour	
Stepan Vdovine			Tourism, Arts, Culture and Minister Responsible for Sport and Multiculturalism	
Stephen Howard			Attorney General	
Derrick Harder			Transportation and Infrastructure	
Paula Gunn			Children and Family Development	
Veronica Harrison			Advanced Education, Skills and Training	
Kenn McLaren			Agriculture	
			Forests, Lands, Natural Resource Operations and Minister Responsible for Rural Development	
Tim Renneberg				
Jasmyn Singh			Health and Minister Responsible for Seniors	
Leila Farmer			Indigenous Relations and Reconciliation	
Liam Iliffe			Education	
Shannon Russell			Mental Health and Addictions	
			Social Development and Minister Responsible for Poverty Reduction	
Leah Squance				
Brynn Bourke			Citizens' Services	

Arrangements