From: McGregor, Cara GCPE:EX

**Sent:** Thursday, March 29, 2018 12:39 PM

**To:** Croft, Robyn J GCPE:EX

Subject: RE: Timing for Tues/Penticton HSG announcement? MAH-85654

Follow Up Flag: Follow up Flag Status: Flagged

This is the time we have slated for this event.

From: Croft, Robyn J GCPE:EX

**Sent:** Thursday, March 29, 2018 12:36 PM

To: McGregor, Cara GCPE:EX

Subject: Timing for Tues/Penticton HSG announcement? MAH-85654

Don't suppose you know if this one has been confirmed for a time yet on Tues? The comm shop is waiting to hear from PO last time I checked in with them:



Page 02 to/à Page 05

Withheld pursuant to/removed as

s.22

From: Harbord, Darren GCPE:EX

**Sent:** Monday, March 26, 2018 4:37 PM

To:Croft, Robyn J GCPE:EXCc:Cox, Michael GCPE:EX

**Subject:** RE: Timing for Penticton on Tues, Apr 3? MAH-85654

Follow Up Flag: Follow up Flag Status: Flagged

Yes, Scott McKenzie is working on this one and is updating it now – thx.

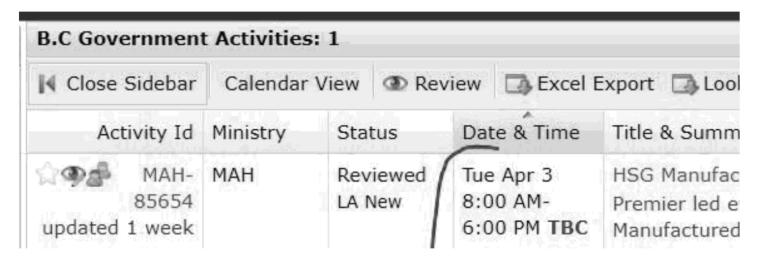
From: Croft, Robyn J GCPE:EX

**Sent:** Monday, March 26, 2018 4:33 PM

**To:** Harbord, Darren GCPE:EX **Cc:** Cox, Michael GCPE:EX

Subject: Timing for Penticton on Tues, Apr 3? MAH-85654

Hi Darren, any updates to timing on this event on Tuesday or not yet? If there is, pls update CC when you have a moment:



Thanks! Robyn

From: McGregor, Cara GCPE:EX

Sent: Saturday, March 24, 2018 2:38 PM

**To:** Croft, Robyn J GCPE:EX

Subject: RE: PSSG-85530: BC Coroners Service - Death Review Panel

Follow Up Flag: Follow up Flag Status: Flagged

April 5 looks like it could work.

From: Croft, Robyn J GCPE:EX

Sent: Friday, March 23, 2018 5:07 PM

To: Watson, Jason GCPE:EX

Cc: McGregor, Cara GCPE:EX; McAndrews, Caroline GCPE:EX; Devereux, Rick GCPE:EX

Subject: RE: PSSG-85530: BC Coroners Service - Death Review Panel

Hi Jason, it's looking clear on my end but stand by for further confirmation. Suggest moving it tentatively to that date/time slot in the meantime to hold it in CC until confirmed early next week on this end. I thought this sent earlier so I'll move it for you in the system.

B.C Gover	rnmen	t Activities	: 1				
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upda	PSSG- 85530 ted 50 es ago	PSSG	Rev	/iewed	Apr 5-20 TBC		BC Coroners So deaths. BC Coroners So overdose death partner agencia

From: Watson, Jason GCPE:EX Sent: Friday, March 23, 2018 3:25 PM

**To:** Croft, Robyn J GCPE:EX

Cc: McGregor, Cara GCPE:EX; McAndrews, Caroline GCPE:EX

Subject: RE: PSSG-85530: BC Coroners Service - Death Review Panel

Hi Robyn,

BC Coroners Service is now looking to move ahead with this event/NR on April 5 at 11:00 a.m. in Leg press theatre.

Can you please let us know if this date is clear of other major events/announcements?

Thanks, Jason

Jason Watson Communications Manager Ministry of Public Safety and Solicitor General Tel. 250-356-0727

Cell: 250-812-6531 Jason.Watson@gov.bc.ca

From: Croft, Robyn J GCPE:EX

**Sent:** Thursday, March 15, 2018 4:45 PM

**To:** Watson, Jason GCPE:EX **Cc:** McGregor, Cara GCPE:EX

Subject: RE: PSSG-85530: BC Coroners Service - Death Review Panel

Hi there, stand by for confirmation. I've put a placeholder in the longer-term Look Ahead, but looping in Cara as well for feedback on that date.

Thanks,

R.

From: Watson, Jason GCPE:EX

Sent: Thursday, March 15, 2018 4:17 PM

To: Croft, Robyn J GCPE:EX

Subject: RE: PSSG-85530: BC Coroners Service - Death Review Panel

Hi Robyn,

Is Coroners ok to move ahead with this event/NR on March 28 at 11:00 a.m. in Leg press theatre?

Andy Watson wanted to reach out to Rick D tomorrow to help coordinate.

Thanks,

Jason

From: Mandybura, Cadence GCPE:EX
Sent: Friday, March 23, 2018 3:14 PM

**To:** Croft, Robyn J GCPE:EX **Subject:** RE: RE: AG-85766

Follow Up Flag: Follow up Flag Status: Flagged

#### Thanks!

**From:** Croft, Robyn J GCPE:EX **Sent:** Friday, March 23, 2018 3:13 PM **To:** Mandybura, Cadence GCPE:EX

Cc: Cox, Michael GCPE:EX; McGregor, Cara GCPE:EX

Subject: RE: RE: AG-85766

No worries, we have it listed as follows on the Look Ahead:

# Monday, March 2

# **Events, Speeches & Releases**

Mon Mar 26	Lead	Activity/Details
Mar 26-27 TBC	AG	NR: Provincewide news release (March 26 or 27, T
		comments about anti-money laundering practices

Thanks, Robyn

From: Mandybura, Cadence GCPE:EX Sent: Friday, March 23, 2018 2:34 PM

**To:** Croft, Robyn J GCPE:EX **Subject:** RE: AG-85766

Hi Robyn - unable to confirm a time - please leave as TBC on a date range.

Thanks,

Cadence

Cadence Mandybura | Senior Public Affairs Officer Ministry of Attorney General, Province of British Columbia 250 356-6305 (office) | 250 893-8513 (cell) cadence.mandybura@gov.bc.ca

From: Sitter, Donna GCPE:EX

Sent: Thursday, March 22, 2018 1:10 PM

**To:** Croft, Robyn J GCPE:EX; Indridson, Ian GCPE:EX

**Cc:** Cox, Michael GCPE:EX

**Subject:** RE: Speaking time confirmed next week? PSSG-85278

Follow Up Flag: Follow up Flag Status: Flagged

Done thanks Robyn

From: Croft, Robyn J GCPE:EX

**Sent:** Thursday, March 22, 2018 1:03 PM

To: Sitter, Donna GCPE:EX; Indridson, Ian GCPE:EX

Cc: Cox, Michael GCPE:EX

Subject: Speaking time confirmed next week? PSSG-85278

Hi Donna/lan, is this speaking time confirmed? If so, can you pls update the status and click the "Time Confirmed" check box in Michelle's absence. That will remove this tentative stamp in system and reports.



Thanks! Robyn

From: Hamilton, Becky GCPE:EX

**Sent:** Tuesday, March 20, 2018 5:25 PM

To: Croft, Robyn J GCPE:EX

Cc: GCPE HR GCPE:EX; Sigouin, Melissa GCPE:EX; Kerrigan, Andrea GCPE:EX; Rita Chand;

Reed, Linda GCPE:EX

**Subject:** Re: Article to send out re: Pension Changes

Follow Up Flag: Follow up Flag Status: Flagged

I just heard about this...Linda was filling me in.

Sent from my iPhone

On Mar 20, 2018, at 5:24 PM, Croft, Robyn J GCPE:EX < Robyn.Croft@gov.bc.ca > wrote:

Hi all, if not already on this – you may want to consider sending this link out to GCPE All Staff as it affects employees and they may be unaware of it:

https://pspp.pensionsbc.ca/web/public-service/plan-changes-2018-what-you-need-to-know

Cheers,

R.

From: Harbord, Darren GCPE:EX

**Sent:** Tuesday, March 20, 2018 12:07 PM

**To:** Croft, Robyn J GCPE:EX

Cc: Mukasa, Kate GCPE:EX; McGregor, Cara GCPE:EX

Subject: RE: MAH - 85689 - regional NR

Follow Up Flag: Follow up Flag Status: Flagged

Okay, we'll take 8:45 - thanks.

From: Croft, Robyn J GCPE:EX

Sent: Tuesday, March 20, 2018 12:04 PM

To: Harbord, Darren GCPE:EX

Cc: Mukasa, Kate GCPE:EX; McGregor, Cara GCPE:EX

Subject: RE: MAH - 85689 - regional NR

Hi Darren, unfortunately, the schedule is too full this afternoon to add this. Best we can do is first thing tomorrow morning, 7:30, 7:45 and 8:45am are some options. Any of those work on your end?

From: Harbord, Darren GCPE:EX

Sent: Tuesday, March 20, 2018 12:00 PM

To: Croft, Robyn J GCPE:EX

Cc: Mukasa, Kate GCPE:EX; McGregor, Cara GCPE:EX

Subject: MAH - 85689 - regional NR

Hi Robyn, I just created this entry and we're hoping to send out the NR this afternoon as there is a pending media request.

Is there a time that works near the end of the day?

**Thanks** 

#### Darren Harbord

Government Communications and Public Engagement Ministry of Municipal Affairs and Housing 250 952-0152 250 882-8518 (cell)

From: van Marum, Karen IGRS:EX

Sent: Friday, March 16, 2018 4:25 PM

**To:** Croft, Robyn J GCPE:EX

**Subject:** RE: Mar 22, FAP -- rep? IGRS-85235

Follow Up Flag: Follow up Flag Status: Flagged

No DM attending (no JTT, no IGRS)
One of the FAP program folks is going (Chantal Brodeur)
I'll go in and change it.

From: Croft, Robyn J GCPE:EX

**Sent:** Friday, March 16, 2018 4:23 PM **To:** van Marum, Karen IGRS:EX

Subject: Mar 22, FAP -- rep? IGRS-85235

Hi Karen, just checking on which DM is going this on behalf of the Minister, do you know?

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From: Khaira, Manjit IGRS:EX

Sent: Wednesday, March 14, 2018 4:49 PM

**To:** McGregor, Cara GCPE:EX

Cc: Lobmeier, Lucy S IGRS:EX; Cox, Michael GCPE:EX; Croft, Robyn J GCPE:EX

**Subject:** RE: GG visit on March 20th at Leg

Attachments: R-AlphaGuestByCategoryComplete.pdf; R-AlphaGuestByCategory-Attending.pdf

Follow Up Flag: Follow up Flag Status: Flagged

Cara – as you are likely preparing the SNs for the Premier, you should have the attached guest list for the dinner reception at Government House.

#### Manjit

From: Croft, Robyn J GCPE:EX

Sent: Wednesday, March 14, 2018 4:47 PM

To: Khaira, Manjit IGRS:EX

Cc: Lobmeier, Lucy S IGRS:EX; McGregor, Cara GCPE:EX; Cox, Michael GCPE:EX

Subject: RE: GG visit on March 20th at Leg

Got it, thank you – that should do the trick for now... much appreciated!

From: Khaira, Manjit IGRS:EX

Sent: Wednesday, March 14, 2018 4:45 PM

**To:** Croft, Robyn J GCPE:EX **Cc:** Lobmeier, Lucy S IGRS:EX

Subject: RE: GG visit on March 20th at Leg

Hi Robyn - I've created a separate entry for the dinner reception on the evening of the 20<sup>th</sup> and am also including the program rollout for the afternoon welcome ceremony as well as some background information we sent to MLAs. Let me know if you need anything else?

#### **Background**

Official Welcome Ceremony at 2pm on March 20th on the outside at the Parliament Buildings. For this, there will be an opportunity for MLAs to view the ceremony from a designated area in front of the buildings. There is a possibility that the Governor General may stop to shake hands, but it would be at her discretion. If MLAs do choose to attend, we would like them to come to the front of the East Breezeway no later than 1:45 p.m. and staff will escort them to the designated area. The outside portion of the event should be concluded by 2:20 p.m.

All Govt. MLAs received an invitation to the **Stand-Up Dinner Reception co-hosted by the Lieutenant Governor and the Premier** that evening, March 20th at Government House. The reception starts at 5:30 p.m., but guests have been told to arrive by 5:00 p.m. The reception will likely conclude by 7:00 p.m. The dress code is Business Attire (with decorations – medals, etc. if they have them). The outline program for the reception is:

- O' Canada
- First Nations Welcome Song
- LG Remarks

- Premier's Remarks
- Governor General's Remarks
- Reception continues
- At end of reception, youth choir performs two songs

#### Manjit

From: Lobmeier, Lucy S IGRS:EX

Sent: Wednesday, March 14, 2018 4:30 PM

**To:** Khaira, Manjit IGRS:EX

Subject: FW: GG visit on March 20th at Leg

Can you get back to Robyn please? Thanks.

-L.

From: Croft, Robyn J GCPE:EX

Sent: Wednesday, March 14, 2018 4:13 PM

**To:** Lobmeier, Lucy S IGRS:EX **Cc:** Cox, Michael GCPE:EX

Subject: GG visit on March 20th at Leg

Hi Lucy, I understand there is a big event taking place on the 20<sup>th</sup> at the Leg, is that correct? Anyway to do a separate entry on its own for that one on specific date and time? If not, I can do another type of placeholder – need this in the Look Ahead on that specific time slot, I just need to know more of the details... when, where, who etc.

B.C	Governme	nt Activiti	es: 1				
14	Close Sideba	r Calend	ar View	<b>®</b>	Review	□ E	xcel E
	Activity I ▼	Ministry	Status		Date &	Time	Title
9	IGRS- 84123 updated 2 weeks ago	IGRS	Review	ved	Mar 20-	-22	Visit Cana MK: ' of Ca Legis

Thank you, Robyn Croft

Manager, BC Government Corporate Calendar Cabinet Priorities, Strategic Communictions Division

Email: GCPECorporateCalendar@gov.bc.ca

Government Communications and Public Engagement 4th Floor, 617 Government St | PO Box 9409 STN Prov Govt, Victoria BC V8W 9V1

GCPE Website: <a href="www.gov.bc.ca/gcpe">www.gov.bc.ca/gcpe</a>
GCPE Intranet: <a href="http://gww.gcpe.gov.bc.ca">http://gww.gcpe.gov.bc.ca</a>

From: Hardin, Karl GCPE:EX

**Sent:** Monday, March 12, 2018 3:50 PM

To: Croft, Robyn J GCPE:EX; Ruemke-Douglas, Gillian GCPE:EX

Cc:Kerrigan, Andrea GCPE:EXSubject:Re: Intranet - SharePoint site

Follow Up Flag: Follow up Flag Status: Flagged

Will do, (at some point), thanks Robyn!

--

#### **Karl Hardin**

Executive Director | Digital Communications

**Government Communications and Public Engagement** 

Cell: (778) 584 1251

From: "Croft, Robyn J GCPE:EX" < Robyn.Croft@gov.bc.ca>

Date: Monday, March 12, 2018 at 3:34 PM

To: "Ruemke-Douglas, Gillian GCPE:EX" < Gillian.Ruemke-Douglas@gov.bc.ca>, "Hardin, Karl GCPE:EX"

<Karl.Hardin@gov.bc.ca>

Cc: "Kerrigan, Andrea GCPE:EX" < Andrea. Kerrigan@gov.bc.ca>

Subject: RE: Intranet - SharePoint site

Hi Karl, are you asking about both the Intranet (on gww) and the GCPE 411 site (SharePoint)? If you pop down I can give you a bit of background on this and where it currently stands, as far as I know...

Cheers,

R.

**From:** Ruemke-Douglas, Gillian GCPE:EX **Sent:** Monday, March 12, 2018 3:32 PM

To: Hardin, Karl GCPE:EX

Cc: Croft, Robyn J GCPE:EX; Kerrigan, Andrea GCPE:EX

Subject: RE: Intranet - SharePoint site

Hi Karl,

I'm not 100% sure but I think that Andrea and Robyn can point us in the right direction:) (Hi both!)

From: Hardin, Karl GCPE:EX

Sent: Monday, March 12, 2018 2:45 PM

To: Ruemke-Douglas, Gillian GCPE:EX < Gillian.Ruemke-Douglas@gov.bc.ca >

Subject: Intranet

Hey Gillian

Do you know who maintains and updates this? http://gww.gcpe.gov.bc.ca/

## Thanks!

k

--

## **Karl Hardin**

Executive Director | Digital Communications Government Communications and Public Engagement Cell: (778) 584 1251

From: Hamilton, Becky GCPE:EX

**Sent:** Monday, March 12, 2018 10:36 AM

To: Croft, Robyn J GCPE:EX; Reed, Linda GCPE:EX

Subject: RE: COMPLETED | TL Request Form | Employee: s.22 - Croft, Robyn | Action: Access

Request

Follow Up Flag: Follow up Flag Status: Flagged

Hi Robyn....its in the Master Agreement... \$.22

## special leave at their regular rate of pay for the following:

- wedding of the employee three days; effective A two days;
- (2) attend wedding of the employee's child one day;
- (3) birth of the employee's child two days;
- (4) serious household or domestic emergency one day;
- (5) moving household furniture and effects one day;
- (6) attend their formal hearing to become a Canadian day;
- (7) attend funeral as pall-bearer or mourner one-half d
- (8) court appearance for hearing of employee's child o
- (9) in the case of serious illness or hospitalization of stepparent of the employee, when no one other than the provide for the needs of the parent or stepparent, and, a

## Leave Request

s.22

Empl ID: s.22 Empl Record: 0

Select the Leave Category to refine the list of Leave Codes. When the Leave Code is selected, additional fie available for entry.

Leave Detail					
Leave Category:	s.22		~	Leave Plan:	s.22
*Leave Code:	s.22		~	2018 Total Hours Taken:	0.00
*Start Date:	s.22	31			
*End Date:	-7	31			
Partial Days:	None		~		
Info 1:					

From: Croft, Robyn J GCPE:EX

Sent: Monday, March 12, 2018 10:27 AM

To: Hamilton, Becky GCPE:EX; Reed, Linda GCPE:EX

Subject: RE: COMPLETED | TL Request Form | Employee: \$.22 - Croft, Robyn | Action: Access Request

Sure, cheat sheets again would be great – thanks. Also, we are looking up the Terms & Conditions link for leave and I don't see anything there \$.22 , can you help me find that? \$.22

https://www2.gov.bc.ca/gov/content/careers-myhr/managers-supervisors/employee-labour-relations/conditions-agreements/excluded-employees-appointees#leave

From: Hamilton, Becky GCPE:EX

Sent: Monday, March 12, 2018 10:26 AM

To: Croft, Robyn J GCPE:EX; Reed, Linda GCPE:EX

Subject: RE: COMPLETED | TL Request Form | Employee: \$.22 - Croft, Robyn | Action: Access Request

Employees are supposed to enter themselves. Some leave approvers like you are – could technically enter for your staff. Its up to how the leave approver wants to manage the leave for their area. Do you want me to send you the cheat sheets again?

From: Croft, Robyn J GCPE:EX

Sent: Monday, March 12, 2018 10:24 AM

To: Hamilton, Becky GCPE:EX; Reed, Linda GCPE:EX

Subject: RE: COMPLETED | TL Request Form | Employee: \$.22 - Croft, Robyn | Action: Access Request

Great, thanks! And are we entering sick leave electronically these days ourselves, or do we have a different process – I can't remember where we are at now but think we do it?

From: Hamilton, Becky GCPE:EX

Sent: Monday, March 12, 2018 10:23 AM

To: Croft, Robyn J GCPE:EX; Reed, Linda GCPE:EX

**Subject:** RE: COMPLETED | TL Request Form | Employee: s.22 · Croft, Robyn | Action: Access Request

No you can enter up to December 31st of this year....its usually just two pay periods backwards we can enter.

From: Croft, Robyn J GCPE:EX

Sent: Monday, March 12, 2018 10:22 AM

**To:** Reed, Linda GCPE:EX **Cc:** Hamilton, Becky GCPE:EX

Subject: RE: COMPLETED | TL Request Form | Employee: s.22 - Croft, Robyn | Action: Access Request

How far ahead can we enter our leave for known vacation dates – is it just two pay periods?

From: Croft, Robyn J GCPE:EX

Sent: Monday, March 12, 2018 10:14 AM

**To:** Reed, Linda GCPE:EX **Cc:** Hamilton, Becky GCPE:EX

Subject: RE: COMPLETED | TL Request Form | Employee: s.22 - Croft, Robyn | Action: Access Request

Perfect, thank you!

From: Reed, Linda GCPE:EX

**Sent:** Monday, March 12, 2018 9:37 AM

**To:** Croft, Robyn J GCPE:EX **Cc:** Hamilton, Becky GCPE:EX

**Subject:** FW: COMPLETED | TL Request Form | Employee: \$.22 - Croft, Robyn | Action: Access Request

Hi Robyn

This will give access to approve leave \$.22

From: TSS Contact Centre for BC Gov Payroll & HR Systems

[mailto:TSS ContactCentreforPayroll.HRSystems BCGOV@telus.com]

Sent: Friday, March 9, 2018 5:09 PM

To: Reed, Linda GCPE:EX

**Subject:** COMPLETED | TL Request Form | Employee: s.22 - Croft, Robyn | Action: Access Request

# mployee Information Form



Page 22

Withheld pursuant to/removed as

s.22

**From:** McGregor, Cara GCPE:EX **Sent:** Friday, March 9, 2018 2:21 PM

To: Croft, Robyn J GCPE:EX; Devereux, Rick GCPE:EX

Subject: RE: PSSG-85530: BC Coroners Service - Death Review Panel

Follow Up Flag: Follow up Flag Status: Flagged

Hi,

Mar. 28 This is the national day of mourning for workers killed and injured on the job, so there may be other activities planned for this date.

From: Croft, Robyn J GCPE:EX Sent: Friday, March 9, 2018 2:12 PM

To: McGregor, Cara GCPE:EX; Devereux, Rick GCPE:EX

Subject: FW: PSSG-85530: BC Coroners Service - Death Review Panel

Cara/Rick – your thoughts about this?

**From:** Watson, Jason GCPE:EX **Sent:** Friday, March 9, 2018 1:50 PM

To: Croft, Robyn J GCPE:EX

Subject: PSSG-85530: BC Coroners Service - Death Review Panel

Hi Robyn,

BC Coroners Service has plans for a proposed event/NR on March 28 at 11:00 a.m. in Leg press theatre... can you please let us know if there are any conflicts with this date/time any other major announcements?

If this date is clear, they can engage Rick D and the GCPE events team in coordinating the event and other details etc.

Thanks, Jason

Jason Watson
Communications Manager
Ministry of Public Safety and Solicitor General
Tel. 250-356-0727

Cell: 250-812-6531 Jason.Watson@gov.bc.ca

**From:** Krutzmann, Anne GCPE:EX **Sent:** Monday, March 5, 2018 4:00 PM

**To:** Croft, Robyn J GCPE:EX **Subject:** Re: Duplicate entries

So, this is a bug! Chuck is having a look at it...not sure yet when that fix will be deployed to PROD, but will let you know. (I would think mid week as the contractors are only here until the end of thee week.)

#### Anne

From: Croft, Robyn J GCPE:EX

Sent: Monday, March 05, 2018 2:05 PM

**To:** Krutzmann, Anne GCPE:EX **Subject:** FW: Duplicate entries

Per my IM, this is one of the deleted entries today that just disappeared after she deleted it – I did not review it:

From: Croft, Robyn J GCPE:EX

**Sent:** Monday, March 5, 2018 12:16 PM

**To:** Cascaden, Lori R GCPE:EX **Subject:** RE: Duplicate entries

No problem at all.

**From:** Cascaden, Lori R GCPE:EX **Sent:** Monday, March 5, 2018 12:16 PM

**To:** Croft, Robyn J GCPE:EX **Subject:** RE: Duplicate entries

Done and apologies.

From: Croft, Robyn J GCPE:EX

Sent: Monday, March 5, 2018 12:14 PM

**To:** Cascaden, Lori R GCPE:EX **Subject:** Duplicate entries

Hi Lori, we have duplicates of this one in the system – can you delete the new one you added today? #85437

B.C Govern	ment Ac	tivities:	2	
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Activity Id	Ministry	Status	Date & Time	Title & Summary
MMHA- 85198 updated 1 hour ago	ММНА	Reviewe	Mon Mar 12 7:00- 8:30 PM	Minister Darcy speaks at at Shambhala Meditation Minister Darcy delivers n Victoria Acting Together The event is an alliance and environmental group
MMHA- 85437 created 1 hour ago	ММНА	New	Mon Mar 12 7:00- 8:30 PM	Minister Darcy speaks at at Shambhala Meditation Minister Darcy delivers n Victoria Acting Together

**From:** Croft, Robyn J GCPE:EX

**Sent:** Thursday, March 29, 2018 12:50 PM

**To:** Zoeller, Sonja GCPE:EX

Cc:Youngs, Kirsten R GCPE:EX; Kerr, Grant GCPE:EXSubject:RE: Schedule - double checking FIN-85784

Super, April 3 is better 😂

From: Zoeller, Sonja GCPE:EX

Sent: Thursday, March 29, 2018 12:49 PM

**To:** Croft, Robyn J GCPE:EX <Robyn.Croft@gov.bc.ca> **Cc:** Youngs, Kirsten R GCPE:EX <Kirsten.Youngs@gov.bc.ca>

Subject: RE: Schedule - double checking FIN-85784

We just received word that this is looking more like April 3. I will update but keep as TBD for now, until we know for sure when DBRS will issue their rating report.

Thanks Robyn!

From: Croft, Robyn J GCPE:EX

Sent: Thursday, March 29, 2018 12:46 PM

To: Zoeller, Sonja GCPE:EX

Subject: FW: Schedule - double checking FIN-85784

Hi Sonja, do you happen to have this answer? About to run a mid-day report for exec with upcoming schedule so just looking to clarify this one and confirm.

Thx, RC

From: Croft, Robyn J GCPE:EX

Sent: Thursday, March 29, 2018 12:34 PM

To: Youngs, Kirsten R GCPE:EX <Kirsten.Youngs@gov.bc.ca>

Cc: Kerr, Grant GCPE:EX < Grant.Kerr@gov.bc.ca > Subject: Schedule - double checking FIN-85784

Hi Kirsten, do you think it's more likely with Easter Monday that this would be Apr 3-4, or is it indeed tentative for Apr 2-3? Just working to firm up the schedule and round up whatever materials we can in advance of the four day long weekend in order to not impact staff if and where possible:

B.C	Governmen	t Activities	: 1					
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	Activity Id	Ministry	Status		Date & Time		Title & Summa	
<b>(3)</b>	FIN-85784 updated 35 minutes ago	FIN	1,000	viewed New	Apr	2-3 <b>TBC</b>	Dominion Bon DBRS is a glob credit rating a York, Chicago, Columbia's AA	

From: Croft, Robyn J GCPE:EX

**Sent:** Thursday, March 29, 2018 10:17 AM

**To:** Chambers, Craig GCPE:EX

Cc:McGregor, Cara GCPE:EX (Cara.McGregor@gov.bc.ca)Subject:RE: Monday Fed/Prov event -- noon? TRAN-85008

Okay, thank you very much.

RC

From: Chambers, Craig GCPE:EX

Sent: Thursday, March 29, 2018 10:14 AM

**To:** Croft, Robyn J GCPE:EX <Robyn.Croft@gov.bc.ca> **Subject:** RE: Monday Fed/Prov event -- noon? TRAN-85008

It's now 2:30. Firmed it up in the calendar.

C.

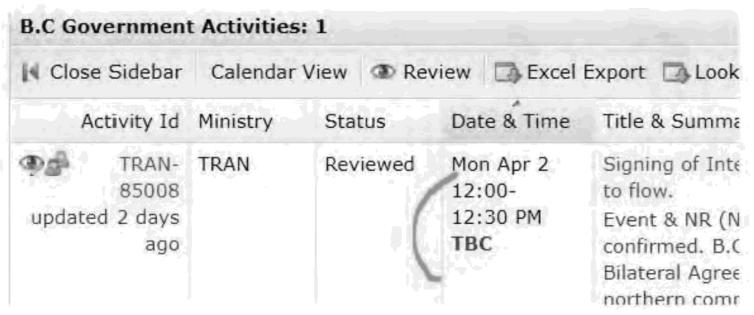
From: Croft, Robyn J GCPE:EX

Sent: Thursday, March 29, 2018 10:03 AM

To: Chambers, Craig GCPE:EX

Subject: Monday Fed/Prov event -- noon? TRAN-85008

Morning Craig, is 12pm confirmed yet on Monday for this one? Just trying to tidy up the last bits in the schedule that are not nailed down now that we are about to be closed for the long weekend. Also, just reconfirming that it is the feds who will be releasing this NR, correct?



Thanks! Robyn

Croft, Robyn J GCPE:EX From:

Sent: Wednesday, March 28, 2018 1:06 PM

To: Jones, Shannon GCPE:EX Cox, Michael GCPE:EX Cc: Subject: RE: TAC-85747 - Deleting

Roger that, thank you for the note. I'll mark the deleted one as Reviewed in the system.

Cheers,

R

From: Jones, Shannon GCPE:EX

Sent: Wednesday, March 28, 2018 1:04 PM

To: Croft, Robyn J GCPE:EX <Robyn.Croft@gov.bc.ca> Cc: Cox, Michael GCPE:EX < Michael.Cox@gov.bc.ca>

Subject: TAC-85747 - Deleting

Hi Robyn,

I am deleting TAC-85747. It was replaced with the NR entry TAC-86839

We were proposing an event initially

#### **Shannon Jones**

Government Communications and Public Engagement Ministry of Tourism, Arts and Culture Province of British Columbia

Phone: 250 356-0979 (office) 250 886-2449 (cell)

Email: Shannon.Jones@gov.bc.ca

**From:** Croft, Robyn J GCPE:EX

Sent: Wednesday, March 28, 2018 11:07 AM

**To:** Paulson, Dave GCPE:EX **Subject:** RE: NR prep: JTT-86817

Thanks, they're on this list already. Good to go.

From: Paulson, Dave GCPE:EX

Sent: Wednesday, March 28, 2018 11:01 AM

To: Croft, Robyn J GCPE:EX <Robyn.Croft@gov.bc.ca>; GCPE Editors <GCPEEDIT@Victoria1.gov.bc.ca>

Cc: Schollen, Tasha GCPE:EX <Tasha.Schollen@gov.bc.ca>

Subject: RE: NR prep: JTT-86817

Thanks Robyn. I'll let the editors know.

From: Croft, Robyn J GCPE:EX

**Sent:** Wednesday, March 28, 2018 11:01 AM **To:** Paulson, Dave GCPE:EX; GCPE Editors

**Cc:** Schollen, Tasha GCPE:EX **Subject:** RE: NR prep: JTT-86817

Hi all, we're good with this one going at 11:30am today. If any concerns with that, pls let Cara or myself know.

Thanks, Robyn

From: Paulson, Dave GCPE:EX

Sent: Wednesday, March 28, 2018 10:45 AM
To: GCPE Editors < GCPEEDIT@Victoria1.gov.bc.ca >
Cc: Schollen, Tasha GCPE:EX < Tasha. Schollen@gov.bc.ca >

Subject: NR prep: JTT-86817

Hi editors,

Can you pls prep the attached NR for tentative release at 11:15 this morning to Dawson Creek and Fort St. John <u>ONLY</u>? Awaiting confirmed release time from corp cal, but please prep so it's ready to go when confirmation received.

CC entry: JTT-86817

Thanks, Dave

#### **Dave Paulson**

Government Communications & Public Engagement Ministry of Jobs, Trade and Technology 250-356-7959 Dave.Paulson@gov.bc.ca

From: Croft, Robyn J GCPE:EX

**Sent:** Tuesday, March 27, 2018 4:58 PM **To:** Thomas, Vivian P GCPE:EX

Cc: Makarowski, Dawn GCPE:EX; McGregor, Cara GCPE:EX (Cara.McGregor@gov.bc.ca); Cox,

Michael GCPE:EX; Croft, Robyn J GCPE:EX (Robyn.Croft@gov.bc.ca)

**Subject:** RE: Monday April 9th - snow bulletin

Hi there, go ahead and get a tentative placeholder in there for that date and time slot – unable to confirm just yet but we will as soon as we can.

Thanks, Robyn

From: Thomas, Vivian P GCPE:EX

Sent: Tuesday, March 27, 2018 4:52 PM

To: Croft, Robyn J GCPE:EX <Robyn.Croft@gov.bc.ca>

Cc: Makarowski, Dawn GCPE:EX <Dawn.Makarowski@gov.bc.ca>

Subject: Monday April 9th - snow bulletin

Hi! Given the increased media interest in the snowbulletin, we're looking to set up a media conference call for the April Snowbulletin (FLNR 84129) for Monday, April 9<sup>th</sup>, 2:00 p.m.

Any conflicts with that time, or can we add to corporate calendar?

Thx,

## **Vivian Thomas**

Communications Director
Ministry of Forests, Lands, Natural Resource Operations
and Rural Development

Tel: 250 356-2475 cell: 250 213-2972

Vivian.Thomas@gov.bc.ca

**From:** Croft, Robyn J GCPE:EX

Sent: Thursday, March 22, 2018 1:10 PM

**To:** Sitter, Donna GCPE:EX; Indridson, Ian GCPE:EX

Cc: Cox, Michael GCPE:EX

**Subject:** RE: Speaking time confirmed next week? PSSG-85278

Many thanks ©

From: Sitter, Donna GCPE:EX

**Sent:** Thursday, March 22, 2018 1:10 PM

To: Croft, Robyn J GCPE:EX; Indridson, Ian GCPE:EX

Cc: Cox, Michael GCPE:EX

**Subject:** RE: Speaking time confirmed next week? PSSG-85278

Done thanks Robyn

From: Croft, Robyn J GCPE:EX

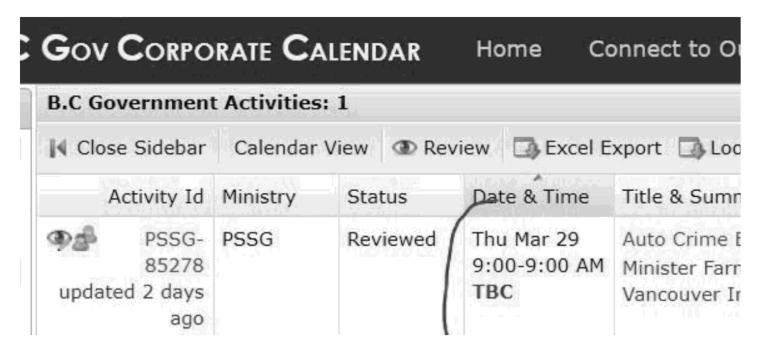
**Sent:** Thursday, March 22, 2018 1:03 PM

To: Sitter, Donna GCPE:EX; Indridson, Ian GCPE:EX

Cc: Cox, Michael GCPE:EX

Subject: Speaking time confirmed next week? PSSG-85278

Hi Donna/lan, is this speaking time confirmed? If so, can you pls update the status and click the "Time Confirmed" check box \$5.22 That will remove this tentative stamp in system and reports.



Thanks! Robyn

**From:** Croft, Robyn J GCPE:EX

**Sent:** Tuesday, March 20, 2018 2:25 PM

**To:** Carruthers, Dana GCPE:EX; Jones, Shannon GCPE:EX; Horlor, Shannon GCPE:EX; Kerr,

Grant GCPE:EX; Stagg, Linda R GCPE:EX; Hynes, Colin GCPE:EX; Cox, Michael GCPE:EX;

LeGuilloux, Marg GCPE:EX; McGregor, Cara GCPE:EX

Cc: Jack, Carolyn GCPE:EX

**Subject:** RE: Premiers awards NR - confirming time

Dana, please attach/link this one to CC ID #TAC-85634

Thanks, RC

From: Carruthers, Dana GCPE:EX

**Sent:** Tuesday, March 20, 2018 2:23 PM

To: Jones, Shannon GCPE:EX; Horlor, Shannon GCPE:EX; Kerr, Grant GCPE:EX; Stagg, Linda R GCPE:EX; Hynes, Colin

GCPE:EX

**Cc:** Jack, Carolyn GCPE:EX; Croft, Robyn J GCPE:EX **Subject:** RE: Premiers awards NR - confirming time

Ok – thanks Shannon – I am your on call editor this evening... call me at 250 896-1143 with updated time or any last minute edits after 5 p.m.

Cheers, ~Dana

From: Jones, Shannon GCPE:EX

Sent: Tuesday, March 20, 2018 2:20 PM

To: Carruthers, Dana GCPE:EX; Horlor, Shannon GCPE:EX; Kerr, Grant GCPE:EX; Stagg, Linda R GCPE:EX; Hynes, Colin

GCPE:EX

**Cc:** Jack, Carolyn GCPE:EX; Croft, Robyn J GCPE:EX **Subject:** Premiers awards NR - confirming time

Hi all,

Please find attached the 3<sup>rd</sup> party NR for tonight. I will have the timing for the release confirmed with the organizers by 4:00 today once they confirm that they have the final photo of the recipients.

The recipients are announced at the event, so it cannot go out before the event. We are targeting 10:00 pm or later this evening.

Shannon

#### **Shannon Jones**

Government Communications and Public Engagement

Ministry of Tourism, Arts and Culture

Province of British Columbia

Phone: 250 356-0979 (office) 250 886-2449 (cell)

Email: Shannon.Jones@gov.bc.ca

**From:** Croft, Robyn J GCPE:EX

**Sent:** Monday, March 19, 2018 12:55 PM

To: McKenzie, Scott GCPE:EX
Cc: Cox, Michael GCPE:EX

**Subject:** RE: TransLink dates confirmed? MAH-85544

#### Awesome, thanks!

From: McKenzie, Scott GCPE:EX

**Sent:** Monday, March 19, 2018 12:27 PM

**To:** Croft, Robyn J GCPE:EX **Cc:** Cox, Michael GCPE:EX

Subject: RE: TransLink dates confirmed? MAH-85544

Hi Robyn, sorry for the confusion. The public engagement process is April 30-May 14. I just hit date confirmed.

#### Scott

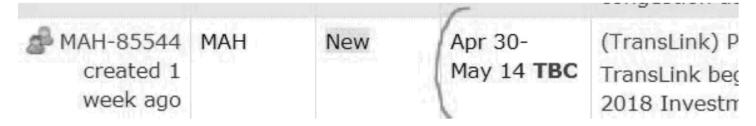
From: Croft, Robyn J GCPE:EX

Sent: Monday, March 19, 2018 12:23 PM

**To:** McKenzie, Scott GCPE:EX **Cc:** Cox, Michael GCPE:EX

Subject: TransLink dates confirmed? MAH-85544

Hi Scott, are these confirmed dates by TransLink or a tentative date range? We can't quite tell from status and details in this entry:



Thanks! Robyn

Sent: Wednesday, March 14, 2018 11:58 AM

To: McKill, Colin GCPE:EX

From: Croft, Robyn J GCPE:EX Sent: Wednesday, March 14, 2018 12:09 PM To: Schollen, Tasha GCPE:EX; McKill, Colin GCPE:EX Cc: Stagg, Linda R GCPE:EX; Kerr, Grant GCPE:EX; Horlor, Shannon GCPE:EX; Perzoff, Lara GCPE:EX; GCPE Editors Subject: RE: Revised for approval - FW: DRAFT: Statement from Minister of Jobs, Trade and Technology on pulp and paper tariffs Tasha/Colin, My understanding is that we are all clear on this end so this statement can go out ASAP on approval, as requested. Thanks, Robyn ----Original Message-----From: Schollen, Tasha GCPE:EX Sent: Wednesday, March 14, 2018 12:00 PM To: McKill, Colin GCPE:EX; Croft, Robyn J GCPE:EX Cc: Stagg, Linda R GCPE:EX; Kerr, Grant GCPE:EX; Horlor, Shannon GCPE:EX; Perzoff, Lara GCPE:EX Subject: RE: Revised for approval - FW: DRAFT: Statement from Minister of Jobs, Trade and Technology on pulp and paper tariffs Hi Colin this is approved. Standing by for a time from Robyn. ----Original Message-----From: McKill, Colin GCPE:EX Sent: Wednesday, March 14, 2018 11:59 AM To: Perzoff, Lara GCPE:EX Cc: Schollen, Tasha GCPE:EX; Stagg, Linda R GCPE:EX; McKill, Colin GCPE:EX; Kerr, Grant GCPE:EX; Horlor, Shannon GCPE:EX Subject: Revised for approval - FW: DRAFT: Statement from Minister of Jobs, Trade and Technology on pulp and paper tariffs With discussed change. Thank you, Colin 250 893-0294 ----Original Message-----From: McKill, Colin GCPE:EX [mailto:Colin.McKill@gov.bc.ca]

Subject: DRAFT: Statement from Minister of Jobs, Trade and Technology on pulp and paper tariffs

Please refer to the files attached to this email. The following is the summary of the News Release

NR Number: Not Approved

NR Type: Statement State: Planned

Planned Release Date: March 14, 2018 at 6:11 pm

Media Distribution Lists: BUSIN\_BUSINESS, ETHALL\_ALL ETHNIC, LEGIS\_PRESS GALLERY, MEDIA, PROVI\_PROVINCE WIDE

No Lead Organization

Headline: Statement from Minister of Jobs, Trade and Technology on pulp and paper tariffs

This email was auto-generated.

Not Approved March 14, 2018

Ministry of Jobs, Trade and Technology

#### **STATEMENT**

Statement from Minister of Jobs, Trade and Technology on pulp and paper tariffs

VICTORIA - Bruce Ralston, Minister of Jobs, Trade and Technology, has issued the following statement, after a preliminary decision by the United States Department of Commerce to apply an anti-dumping duty of 22.16% on Catalyst Paper's and Kruger Products' uncoated groundwood paper exports to the United States.

With preliminary countervailing duties already in place, Catalyst and Kruger are now facing combined duties of 28.25% and 32.09%, respectively.

"Today, people working at Catalyst mills in Port Alberni, Powell River and Crofton are receiving the news of yet another unfair decision by the U.S. against B.C.'s newsprint industry, and their communities.

"B.C. is extremely disappointed that the current U.S. administration has, once again, made the decision to impose unfair tariffs, this time on B.C. newsprint producers.

"Workers in Catalyst mills can be sure that the Government of British Columbia will be standing shoulder to shoulder with them. We will fight for their jobs, their industry and their communities.

"We will not be bullied. We will not be pushed around. We will work closely with Catalyst and the federal government to fight this preliminary decision by the U.S. Department of Commerce, and demand that B.C. is treated fairly by its largest trading partner.

"People in B.C. can count on this government to fight for their jobs and their industries whenever they are threatened."

#### Contact:

Media Relations Ministry of Jobs, Trade and Technology 250 889-1121

Connect with the Province of B.C. at: http://news.gov.bc.ca/connect

From: Croft, Robyn J GCPE:EX

**Sent:** Tuesday, March 13, 2018 4:02 PM

**To:** Turner, Jordan GCPE:EX

**Subject:** RE: NR timing on Monday? EMBC-85365

Sounds good, I'll update CC for you and we can make adjustments later in the week if needed. ©

From: Turner, Jordan GCPE:EX

Sent: Tuesday, March 13, 2018 4:00 PM

To: Croft, Robyn J GCPE:EX

Subject: RE: NR timing on Monday? EMBC-85365

Yes - that should work. Let's book it.

Thanks,

#### Jordan Turner

Communications Manager | EMBC

Government Communications and Public Engagement

**Phone**: (250) 952-5062 **Cell**: (250) 896-1928

From: Croft, Robyn J GCPE:EX

**Sent:** Tuesday, March 13, 2018 3:59 PM

To: Turner, Jordan GCPE:EX

Subject: NR timing on Monday? EMBC-85365

Hi Jordan, just looking to get this into a time slot on Monday – does something like 9:00am work on your end?

Time TBD EMBC NR: Provincewide news release -- Announce results of personal emergency preparedness

From: Hurrell, Lara GCPE:EX

**Sent:** Tuesday, March 13, 2018 3:06 PM

To: Croft, Robyn J GCPE:EX
Cc: Cox, Michael GCPE:EX
Subject: RE: Event Confirmed

ENV-85189 For this event Robyn, our MO just called and they have settled on North Vancouver as the location....exact site TBC.

#### Lara

From: Hurrell, Lara GCPE:EX

Sent: Tuesday, March 13, 2018 10:23 AM

To: Croft, Robyn J GCPE:EX
Cc: Cox, Michael GCPE:EX
Subject: RE: Event Confirmed

Great. Thanks!

From: Croft, Robyn J GCPE:EX

Sent: Tuesday, March 13, 2018 10:22 AM

To: Hurrell, Lara GCPE:EX
Cc: Cox, Michael GCPE:EX
Subject: RE: Event Confirmed

No problem, you can change the city field and summary notes if that happens. In meantime, I have just updated your scheduling consideration notes to flag this as well as that could be useful to know at this end. Now says this:

From: Hurrell, Lara GCPE:EX

**Sent:** Tuesday, March 13, 2018 10:21 AM

To: Croft, Robyn J GCPE:EX
Cc: Cox, Michael GCPE:EX
Subject: RE: Event Confirmed

Thanks Robyn. Will do. We just received a call from MO, they are thinking of changing the location to Kamloops. We'll see.

#### Lara

From: Croft, Robyn J GCPE:EX

**Sent:** Tuesday, March 13, 2018 10:17 AM

To: Hurrell, Lara GCPE:EX
Cc: Cox, Michael GCPE:EX
Subject: RE: Event Confirmed

Hi Lara, I have fixed the date range issue for you. I don't see a time for this so I actually "unchecked" the Time Confirmed box, and I rearranged your Summary box a little bit so that the Minister is showing at the top (we prefer to not have him listed at the bottom as it's more easily missed in some of the reports we run so usual format is something like I've done below or "Minister XXX speaks at YYY".

When you have a start time for this, please update the entry and click the Time Confirmed box then.

Cheers, Robyn

From: Hurrell, Lara GCPE:EX

Sent: Tuesday, March 13, 2018 9:27 AM

**To:** Croft, Robyn J GCPE:EX **Subject:** Event Confirmed

Hi Robyn,

This student rangers event is confirmed: ENV-85189 for April 3 in Smithers. I have April 3-4 on the date range. It wouldn't allow me to just put April 3d.

Thanks,

### Lara Hurrell

Government Communications and Public Engagement Ministry of Environment and Climate Change Strategy W: 250.953.3698 / C: 778.679.8440 E: <a href="mailto:lara.hurrell@gov.bc.ca">lara.hurrell@gov.bc.ca</a>



From: Croft, Robyn J GCPE:EX

**Sent:** Monday, March 12, 2018 2:51 PM

**To:** Patrick, Andrew GCPE:EX

Cc: McGregor, Cara GCPE:EX; Cox, Michael GCPE:EX

**Subject:** RE: JTT-80141 date update - now online

Okay, good to know – thanks for advising us.

Cheers, Robyn

From: Patrick, Andrew GCPE:EX

Sent: Monday, March 12, 2018 2:17 PM

To: Croft, Robyn J GCPE:EX

Subject: JTT-80141 date update - now online

Hi Robyn,

The Small Business Quarterly is now online - **JTT-80141** 

I've updated it now. I was originally told it would be up sometime in the next week.

### Andrew Patrick | Public Affairs Officer

Ministry of Jobs, Trade and Technology Government Communications and Public Engagement

Cell: 250 893-7081

From: Croft, Robyn J GCPE:EX

**Sent:** Monday, March 12, 2018 1:21 PM

To: Guiney, Lisa GCPE:EX
Cc: Cox, Michael GCPE:EX
Subject: RE: Ongoing entries in CC

You got it, we shall tackle those this afternoon!

From: Guiney, Lisa GCPE:EX

Sent: Monday, March 12, 2018 1:20 PM

**To:** Croft, Robyn J GCPE:EX **Cc:** Cox, Michael GCPE:EX

Subject: RE: Ongoing entries in CC

Hi

Yes, please mark these ongoing ones at December 31, 2019.

Thanks so much.

From: Croft, Robyn J GCPE:EX

Sent: Monday, March 12, 2018 12:09 PM

**To:** Guiney, Lisa GCPE:EX **Cc:** Cox, Michael GCPE:EX **Subject:** Ongoing entries in CC

Hi Lisa, for these ones marked – are they "ongoing"? Now that we are in 2018, if that is the case, I believe we need to flip all these to December 31, 2019 so that they say "Ongoing" like I just did on the last one for a test (Records Retention). Let me know as we are happy to help and can do these for you if you like:

Closes Dec 31	BC PharmaCare: Your Voice: Before PharmaCare decides if it will cover a drug, full review to find out if covering it aligns with the goals above. Patients, careginates the opportunity to add their voices to the drug review process. Ministry le GovTogetherBC only. No CE involvement.					
Closes Dec 30	Clinical Practice Reviewer Reports – Drug Reviews: The Ministry of Health invites g (GPs) and specialists to provide input and advice about specific drugs and indication Ministry gathers evidence-informed input from clinicians in order to increase the exoffer advice and recommendations on the therapeutic value of drug therapies. This engagement. Ministry lead, for posting in GovTogetherBC only. No CE involvement.					
Closes Dec 31	McKenzie Interchange Public Engagement: Website for project information on des of the Highway 1 - Admirals/McKenzie Interchange. Fall 2015 and Spring 2016 cons Engagement Summary Report posted on the site					
Closes Dec 31	<b>Tell TranBC:</b> TranBC is the Ministry of Transportation and Infrastructure's online hot typically engage online through their website and various social platforms. The blo from citizens on what they would like to learn more, have questions on, or concern TranBC". Ministry lead, for posting in GovTogetherBC only. No Citizen Engagement					
Closes Dec 31	Healthy Families BC: Offers British Columbians critical resources for better managinand reducing incidents of chronic disease. The Healthy Families community feature tools & programs to assist with healthy living. Citizens can share their experience in family and support others in making positive changes in their lives. Ministry lead, for GovTogetherBC only. No CE involvement.					

Updated Monday, Mar 12, 2018 12:06 PM

"CHANGED" applies to major detail or date cha



Date	DataBC: DataBC is a place to find data, services, applications and tools to help you is decisions, inspire change or develop ideas to improve government policies. DataBC the data that drives our province forward. Ideas, comments and questions can be significantly lead, for posting in GovTogetherBC only. Limited CE team involvement.				
Closes Dec 31					
Closes Dec 31	Columbia River Treaty: Internationally respected water management agreement be the U.S. to manage cross-boundary river flows where both signatory countries shar 2013, draft recommendation were released aimed at seeking improvements within framework. While comments are now closed on the draft, citizens can still provide online/email.Ministry lead, for posting in GovTogetherBC only. No CE team involved				

From: Croft, Robyn J GCPE:EX

**Sent:** Monday, March 12, 2018 1:05 PM

To: Milne, Jillian GCPE:EX
Cox, Michael GCPE:EX

**Subject:** RE: Speaking time on Friday at 9:30am? AGRI-84633

Same for this one if you or Dave have the speaking time - pls update and mark confirmed in CC:



From: Croft, Robyn J GCPE:EX

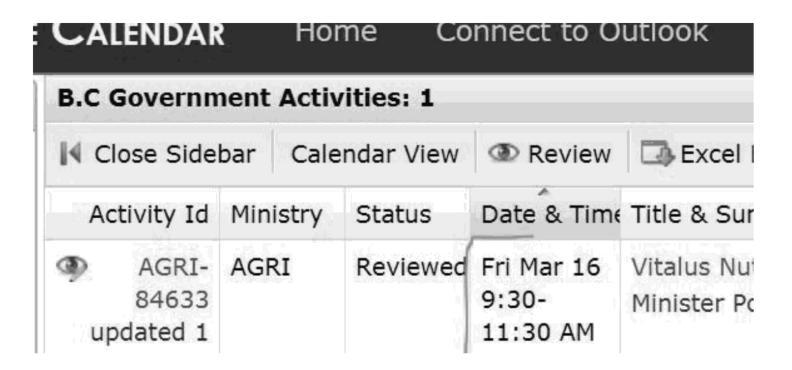
**Sent:** Monday, March 12, 2018 1:04 PM

**To:** Milne, Jillian GCPE:EX **Cc:** Cox, Michael GCPE:EX

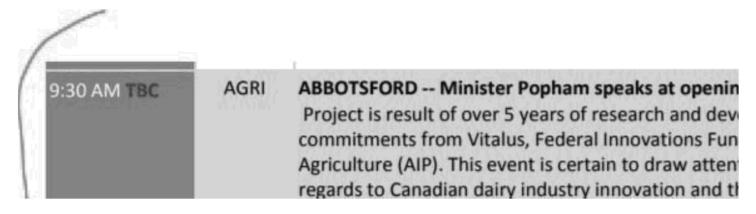
Subject: Speaking time on Friday at 9:30am? AGRI-84633

Hi Jill, is your Minister confirmed to speak at 9:30am on Friday? If so, can you pls click the Time Confirmed box so that it's not pulling through as a TBC?

Corp Cal:



#### Look Ahead:



Thank you, Robyn Croft

Manager, BC Government Corporate Calendar Cabinet Priorities, Strategic Communictions Division

Email: GCPECorporateCalendar@gov.bc.ca

Government Communications and Public Engagement

4th Floor, 617 Government St | PO Box 9409 STN Prov Govt, Victoria BC V8W 9V1

GCPE Website: <a href="http://gww.gcpe.gov.bc.ca">www.gov.bc.ca/gcpe</a>
GCPE Intranet: <a href="http://gww.gcpe.gov.bc.ca">http://gww.gcpe.gov.bc.ca</a>

**From:** Croft, Robyn J GCPE:EX

**Sent:** Monday, March 12, 2018 12:28 PM

To: Cascaden, Lori R GCPE:EX
Cc: Cox, Michael GCPE:EX
Subject: RE: Sent from Snipping Tool

You might need to close it and re-open. Alternatively, tell me the dates you want and let me try on my end.

From: Cascaden, Lori R GCPE:EX

Sent: Monday, March 12, 2018 12:19 PM

**To:** Croft, Robyn J GCPE:EX **Cc:** Cox, Michael GCPE:EX

Subject: RE: Sent from Snipping Tool

Hi – Still having trouble, validation error still coming up.

Thanks!

Lori

From: Croft, Robyn J GCPE:EX

Sent: Monday, March 12, 2018 12:14 PM

**To:** Cascaden, Lori R GCPE:EX **Cc:** Cox, Michael GCPE:EX

Subject: RE: Sent from Snipping Tool

Hi there, give it another whirl – should work now. It's because of this field which you can't see – I have now reset it so that they are blank and won't interfere. This bug is now gone on all new entries going forward.



From: Cascaden, Lori R GCPE:EX

Sent: Monday, March 12, 2018 11:55 AM

**To:** Croft, Robyn J GCPE:EX **Subject:** Sent from Snipping Tool

Hi Robyn - Trying to adjust the date on this entry, but it a "validation error" keeps popping up.

Thanks,

Lori

**From:** Croft, Robyn J GCPE:EX

**Sent:** Monday, March 12, 2018 11:50 AM

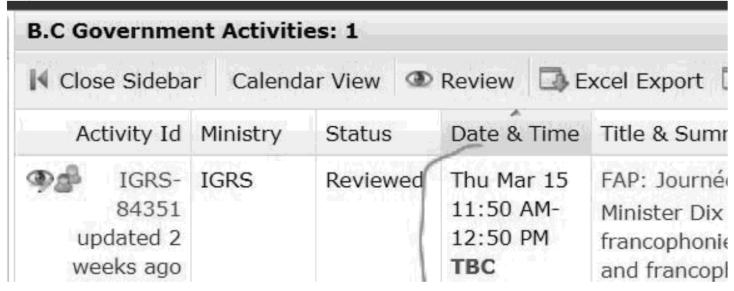
To: Brubacher, Kelly IGRS:EX; Emerson, Kim GCPE:EX

Cc: Thistle-Walker, Carlene GCPE:EX; Cox, Michael GCPE:EX

Subject: Event time confirmed on Thursday? IGRS-84351

Hi Kelly, just wondering if a start time and speaking time have been confirmed for this event yet on Thursday? If so, can you update the entry in CC for time and status:

#### Corp Cal:



Thank you, Robyn Croft

Manager, BC Government Corporate Calendar Cabinet Priorities, Strategic Communictions Division

Email: GCPECorporateCalendar@gov.bc.ca

Government Communications and Public Engagement

4th Floor, 617 Government St | PO Box 9409 STN Prov Govt, Victoria BC V8W 9V1

GCPE Website: <a href="http://gww.gcpe.gov.bc.ca">www.gov.bc.ca</a>/gcpe
GCPE Intranet: <a href="http://gww.gcpe.gov.bc.ca">http://gww.gcpe.gov.bc.ca</a>

From: Croft, Robyn J GCPE:EX

**Sent:** Thursday, March 8, 2018 4:54 PM **To:** Mandybura, Cadence GCPE:EX

Cc: McGregor, Cara GCPE:EX; Cox, Michael GCPE:EX

**Subject:** RE: Deleted entry: AG-85246

Good to know, thank you!

Robyn

**From:** Mandybura, Cadence GCPE:EX **Sent:** Thursday, March 8, 2018 4:45 PM

**To:** Croft, Robyn J GCPE:EX **Subject:** Deleted entry: AG-85246

Hi Robyn – we've deleted entry AG-85246 (Chase the Ace IB) as we have decided against issuing this (program is better positioned to communicate this content, rather than an IB).

Thanks,

#### Cadence

Cadence Mandybura | Senior Public Affairs Officer Ministry of Attorney General, Province of British Columbia 250 356-6305 (office) | 250 893-8513 (cell) cadence.mandybura@gov.bc.ca

**From:** Croft, Robyn J GCPE:EX

Sent: Thursday, March 8, 2018 2:29 PM

**To:** Kerr, Grant GCPE:EX; Emerson, Kim GCPE:EX

Cc: Stagg, Linda R GCPE:EX; McKill, Colin GCPE:EX; Horlor, Shannon GCPE:EX; Cox, Michael

GCPE:EX; McGregor, Cara GCPE:EX

**Subject:** RE: NR for OBC

Hi Kim, I can give you a hand with setting this one up in Corp Cal if you like – when are you looking to issue this though... Today? Tomorrow?

Thanks! Robyn

From: Kerr, Grant GCPE:EX

Sent: Thursday, March 8, 2018 2:22 PM

To: Emerson, Kim GCPE:EX

Cc: Stagg, Linda R GCPE:EX; McKill, Colin GCPE:EX; Horlor, Shannon GCPE:EX; Croft, Robyn J GCPE:EX; Cox, Michael

GCPE:EX; McGregor, Cara GCPE:EX

Subject: RE: NR for OBC

Hi Kim,.

Do you have a time or a corp calendar number and a date and time for this one? Ccing Cara and Robyn as well.

From: Emerson, Kim GCPE:EX

Sent: Thursday, March 8, 2018 2:17 PM

**To:** Kerr, Grant GCPE:EX **Subject:** NR for OBC

Hello Grant

Here is a news release for the Order of British Columbia. I have approval on the release. When it is distributed it will go Province wide, please.

Thank you.

#### Kim Emerson

Communications Manager
<a href="Intergovernmental Relations Secretariat">Intergovernmental Relations Secretariat</a>
(Cell) 250-812-8768

From: Croft, Robyn J GCPE:EX

**Sent:** Tuesday, March 6, 2018 1:03 PM **To:** McKenzie, Scott GCPE:EX

**Cc:** Cox, Michael GCPE:EX

**Subject:** RE: Time checks for Friday gas tax events x 2

Much appreciated, thank you

From: McKenzie, Scott GCPE:EX Sent: Tuesday, March 6, 2018 1:00 PM

**To:** Croft, Robyn J GCPE:EX **Cc:** Cox, Michael GCPE:EX

**Subject:** RE: Time checks for Friday gas tax events x 2

I'll go in there to confirm, thanks for the reminder

From: Croft, Robyn J GCPE:EX

**Sent:** Tuesday, March 6, 2018 12:58 PM

**To:** McKenzie, Scott GCPE:EX **Cc:** Cox, Michael GCPE:EX

**Subject:** Time checks for Friday gas tax events x 2

Hi Scott, are these times confirmed – the first one at 10:30 and the second an hour later in Ladysmith as noted? The Duncan one is pulling into reports as a TBC so you need to click the "Time Confirmed" check box to get rid of that if the start time is correct:



Thank you,

# Robyn Croft

Manager, BC Government Corporate Calendar Cabinet Priorities, Strategic Communictions Division

Email: GCPECorporateCalendar@gov.bc.ca

Government Communications and Public Engagement

4th Floor, 617 Government St | PO Box 9409 STN Prov Govt, Victoria BC V8W 9V1

GCPE Website: <a href="http://gww.gcpe.gov.bc.ca">www.gov.bc.ca/gcpe</a>
GCPE Intranet: <a href="http://gww.gcpe.gov.bc.ca">http://gww.gcpe.gov.bc.ca</a>

From: Croft, Robyn J GCPE:EX

**Sent:** Tuesday, March 6, 2018 12:58 PM

To: McKenzie, Scott GCPE:EX
Cc: Cox, Michael GCPE:EX

**Subject:** Time checks for Friday gas tax events x 2

Hi Scott, are these times confirmed – the first one at 10:30 and the second an hour later in Ladysmith as noted? The Duncan one is pulling into reports as a TBC so you need to click the "**Time Confirmed**" check box to get rid of that if the start time is correct:



Thank you, Robyn Croft

Manager, BC Government Corporate Calendar Cabinet Priorities, Strategic Communictions Division

Email: GCPECorporateCalendar@gov.bc.ca

Government Communications and Public Engagement

4th Floor, 617 Government St | PO Box 9409 STN Prov Govt, Victoria BC V8W 9V1

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GCPE Intranet: <a href="http://gww.gcpe.gov.bc.ca">http://gww.gcpe.gov.bc.ca</a>

**From:** Croft, Robyn J GCPE:EX

**Sent:** Tuesday, March 6, 2018 12:02 PM

To: Harbord, Darren GCPE:EX; McGregor, Cara GCPE:EX

Cc:Leslie, Lisa GCPE:EX; Mukasa, Kate GCPE:EXSubject:RE: MAH-84862 - Quesnel housing IB

Hi Darren, perhaps move in CC to the 2:30pm slot today if that works on your end, but pls stand by for Cara to confirm also.

From: Harbord, Darren GCPE:EX

Sent: Tuesday, March 6, 2018 11:03 AM

**To:** McGregor, Cara GCPE:EX; Croft, Robyn J GCPE:EX **Cc:** Leslie, Lisa GCPE:EX; Mukasa, Kate GCPE:EX **Subject:** MAH-84862 - Quesnel housing IB

Hi Cara and Robyn, in light of the fact that the details of this announcement have been reported on (see link below) and it will be coming up at city council tonight, we would like to move this IB to today, if possible.

Is there a time that would work?

#### BC Housing takes shelter component out of Elliot Street facility proposal

https://www.quesnelobserver.com/news/bc-housing-takes-shelter-component-out-of-elliott-street-facility-proposal/

**Thanks** 

### **Darren Harbord**

Government Communications and Public Engagement Ministry of Municipal Affairs and Housing 250 952-0152 250 882-8518 (cell)

**From:** Croft, Robyn J GCPE:EX

Sent: Monday, March 5, 2018 5:06 PM

To:Roscoe, Lisa GCPE:EXCc:McGregor, Cara GCPE:EX

Subject: RE: FLNR 85025 Simpow First Nation Land Transfer NR

Hi, looping Cara in on this – wasn't even on my radar as it's on a broad unconfirmed date range in Corp Cal:

B.C Govern	ment A	Activities:	1			
Close Sidebar C		Calendar V	alendar View		eview	Excel Export Look
Activity I ▼	Ministr	y Status	Date	e & Tin	Title 8	& Summary
FLNR- 85025 updated 1 week ago	FLNR	Reviewe	Mar 5-16 TBC		Simpow First Nation Land Transf Mountain Resorts Branch will off 185 hectares of land in the Tete areas.	

From: Roscoe, Lisa GCPE:EX

**Sent:** Monday, March 5, 2018 4:59 PM

To: Croft, Robyn J GCPE:EX

Subject: FLNR 85025 Simpcw First Nation Land Transfer NR

Hi Robyn,

Just touching base about the timing of this news release. We are waiting on acceptance of the land offer, expected tonight or tomorrow morning, after which we will be good to go with this release.

Is there room in the calendar for this to go out on Wednesday?

Thank you,

Lisa

#### Lisa Roscoe

Public Affairs Officer 250-953-4200 lisa.roscoe@gov.bc.ca

Ministry of Forests, Lands, Natural Resource Operations and Rural Development 780 Blanshard Street, Room 328,

Victoria, BC V8W 9V1

From: Croft, Robyn J GCPE:EX

**Sent:** Monday, March 5, 2018 5:01 PM

To: Clark, Lane GCPE:EX

Subject: RE: s.22 - UC Number

I think he has one already – the number that was there s.22 can you check in with me again in a day or two? He will definitely need one though. There was a sticky note with the tel number at the workstation so I put that one down thinking that would be his line. If not, pls assign him one.

Thx Robyn

From: Clark, Lane GCPE:EX

**Sent:** Monday, March 5, 2018 3:51 PM

To: Croft, Robyn J GCPE:EX

Subject: \$.22 - UC Number

Hi Robyn,

Does \$.22 require a UC number?

Thank you,

.....

#### **Lane Clark**

Service Desk Analyst

GDX - Government Digital Experience Division Government Communications & Public Engagement Direct: 778.698.9253 | Mobile: 250.886.6718

From: Croft, Robyn J GCPE:EX

**Sent:** Monday, March 5, 2018 3:43 PM

To: Duncan, Michael GCPE:EX; Kerr, Grant GCPE:EX; McKill, Colin GCPE:EX; GCPE Writing &

**Editorial Services** 

Cc: Leslie, Lisa GCPE:EX; Mukasa, Kate GCPE:EX; McGregor, Cara GCPE:EX; Cox, Michael

GCPE:EX

Subject: RE: Question - RE: Colin has this - RE: For V5 - NR for Maple Ridge - MAH-85258

Hi Grant, yes, this should be fine. Darren advised it was slightly delayed.

**From:** Duncan, Michael GCPE:EX **Sent:** Monday, March 5, 2018 3:42 PM

To: Kerr, Grant GCPE:EX; McKill, Colin GCPE:EX; GCPE Writing & Editorial Services

Cc: Leslie, Lisa GCPE:EX; Mukasa, Kate GCPE:EX; Croft, Robyn J GCPE:EX; McGregor, Cara GCPE:EX; Cox, Michael

GCPE:EX

Subject: RE: Question - RE: Colin has this - RE: For V5 - NR for Maple Ridge - MAH-85258

I understand they've been notified this was coming in late and needed to out this afternoon.

From: Kerr, Grant GCPE:EX

Sent: Monday, March 5, 2018 3:41 PM

To: McKill, Colin GCPE:EX; Duncan, Michael GCPE:EX; GCPE Writing & Editorial Services

Cc: Leslie, Lisa GCPE:EX; Mukasa, Kate GCPE:EX; Croft, Robyn J GCPE:EX; McGregor, Cara GCPE:EX; Cox, Michael

GCPE:EX

Subject: Question - RE: Colin has this - RE: For V5 - NR for Maple Ridge - MAH-85258

Hi Michael.

Has this been cleared with Robyn and Cara and corp calendar for asap?

Looping them in.

Grant

From: McKill, Colin GCPE:EX

Sent: Monday, March 5, 2018 3:40 PM

To: Duncan, Michael GCPE:EX; GCPE Writing & Editorial Services

Cc: Leslie, Lisa GCPE:EX; Mukasa, Kate GCPE:EX

Subject: Colin has this - RE: For V5 - NR for Maple Ridge - MAH-85258

From: Duncan, Michael GCPE:EX Sent: Monday, March 5, 2018 3:38 PM

To: GCPE Editors

**Cc:** Leslie, Lisa GCPE:EX; Mukasa, Kate GCPE:EX **Subject:** For V5 - NR for Maple Ridge - MAH-85258

Hello Editors,

Please find attached the news release for the Maple Ridge modular housing announcement (MAH-85258).

This news release is for Maple Ridge media and the press gallery as soon as possible. Will approve a V5 upon receipt.

Thank you, Michael

Michael Duncan | Public Affairs Officer
Ministry of Municipal Affairs and Housing, Province of British Columbia
778 698-9191 (office) | 250 208-6184 (cell)
michael.duncan@gov.bc.ca

**From:** Croft, Robyn J GCPE:EX

Sent:Monday, March 5, 2018 1:59 PMTo:Korinowsky, Alexandra GCPE:EXCc:Bowness, Lisanne GCPE:EXSubject:RE: TRAN news release

Hi, 8:15am would be ideal if that works on your end. If so, pls update CC and mark as time confirmed.

Thanks very much,

Robyn

**From:** Korinowsky, Alexandra GCPE:EX **Sent:** Monday, March 5, 2018 1:53 PM

To: Croft, Robyn J GCPE:EX
Cc: Bowness, Lisanne GCPE:EX
Subject: RE: TRAN news release

Hi Robyn – just following up on this one as we get ready for Wednesday's release. Is there an available time in CC?

Thanks,

Alex

**From:** Korinowsky, Alexandra GCPE:EX **Sent:** Thursday, March 1, 2018 3:04 PM

**To:** Croft, Robyn J GCPE:EX **Subject:** TRAN news release

Hi Robyn,

Looking for a time for TRAN-84979 scheduled for next Wednesday the 7<sup>th</sup>. The release is going through final approvals, but it is on track for Wednesday.

Thanks,

Alex

Alexandra Korinowsky

Public Affairs Officer | Ministry of Transportation and Infrastructure

Government Communications & Public Engagement

Tel: 250.387.7787 | Mobile: 250.886.8452 | Email: alexandra.korinowsky@gov.bc.ca

From: Croft, Robyn J GCPE:EX

**Sent:** Friday, March 2, 2018 4:03 PM

To: Leslie, Sean GCPE:EX
Cc: Filion, Corinna GCPE:EX

**Subject:** RE: EDUC-85103

HI there, yes, you can move – I have updated CC for you already as I am running reports. Same time slot (8am) on March 8.

Cheers,

R.

From: Leslie, Sean GCPE:EX

Sent: Friday, March 2, 2018 3:29 PM

**To:** Croft, Robyn J GCPE:EX **Cc:** Filion, Corinna GCPE:EX **Subject:** EDUC-85103

Hi Robyn, we would now like to release <u>EDUC-85103</u> on March 8th as opposed to March 9th-possible we can find a time in the morning? Anytime between 8am and noon would be great.

Thanks!

Sean

From: Croft, Robyn J GCPE:EX Sent: Friday, March 2, 2018 3:54 PM To: Mukasa, Kate GCPE:EX

Cc: Duncan, Michael GCPE:EX; Leslie, Lisa GCPE:EX

Subject: RE: MAH-85258 - Maple Ridge Modular and Supportive Housing Announcement

Okay, entry updated and I revised your approval notes as well. Thanks!

From: Mukasa, Kate GCPE:EX Sent: Friday, March 2, 2018 3:14 PM

To: Croft, Robyn J GCPE:EX

Cc: Duncan, Michael GCPE:EX; Leslie, Lisa GCPE:EX

Subject: Re: MAH-85258 - Maple Ridge Modular and Supportive Housing Announcement

2:00pm works. Thanks!

Kate Mukasa Communications Manager, Ministry of Municipal Affairs and Housing (250) 361-6839

On Mar 2, 2018, at 2:57 PM, Croft, Robyn J GCPE:EX <Robyn.Croft@gov.bc.ca> wrote:

Yes, for sure – afternoon is wide open so take your pick, how about 1:30 or 2:00?

From: Mukasa, Kate GCPE:EX **Sent:** Friday, March 2, 2018 2:21 PM

To: Croft, Robyn J GCPE:EX

Cc: Duncan, Michael GCPE:EX; Leslie, Lisa GCPE:EX

Subject: MAH-85258 - Maple Ridge Modular and Supportive Housing Announcement

Hi Robyn,

Possible to move this release to a late afternoon release on Monday?

Thank you, Kate

Kate Mukasa | Communications Manager Ministry of Municipal Affairs and Housing

Government Communications and Public Engagement

Desk: 778.698.3280 | Mobile: 250.361.6839 | Email: kate.mukasa@gov.bc.ca

From: Croft, Robyn J GCPE:EX
Sent: Friday, March 2, 2018 1:52 PM

To: Wright, Brendan GCPE:EX; Johnston, Karen GCPE:EX

**Subject:** RE: March 9th event? CFD-84576

Okay, sounds good – pls have updates in by 3pm'ish if possible as we have quite a backlog of things today to catch up on and I am training a new person on top of that.

Cheers ☺

R.

**From:** Wright, Brendan GCPE:EX **Sent:** Friday, March 2, 2018 1:50 PM

To: Croft, Robyn J GCPE:EX; Johnston, Karen GCPE:EX

Subject: RE: March 9th event? CFD-84576

Hi Robyn,

Sorry for the delay. We've discussed the dates of a couple of our events today and will be moving a few things, including this one. Will make sure the calendar is tidied up.

Thanks,

Brendan

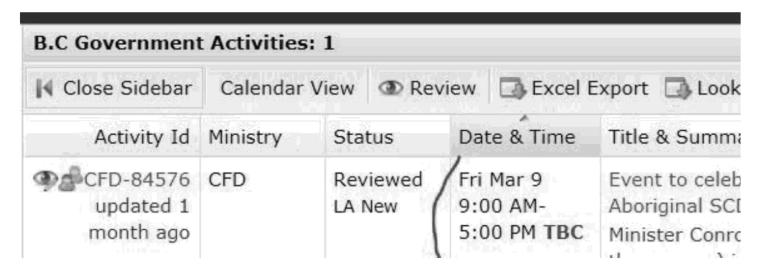
From: Croft, Robyn J GCPE:EX

Sent: Tuesday, February 27, 2018 10:44 AM

To: Johnston, Karen GCPE:EX < Karen.V.Johnston@gov.bc.ca >; Wright, Brendan GCPE:EX < Brendan.Wright@gov.bc.ca >

Subject: March 9th event? CFD-84576

Hi Karen & Brendan, is this date of March 9<sup>th</sup> just a guess? I can't quite tell based on the notations in the Scheduling Considerations field and it was last updated a month ago so thinking you may have new info:



Thank you, Robyn Croft

Manager, BC Government Corporate Calendar Cabinet Priorities, Strategic Communictions Division

Email: GCPECorporateCalendar@gov.bc.ca

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GCPE Intranet: <a href="http://gww.gcpe.gov.bc.ca">http://gww.gcpe.gov.bc.ca</a>

From: Croft, Robyn J GCPE:EX

Sent: Thursday, March 1, 2018 11:20 AM

To:Ritchie, Leanne GCPE:EXSubject:RE: Deleted IRR-84907

Sounds good, thank you!

From: Ritchie, Leanne GCPE:EX

Sent: Thursday, March 1, 2018 10:15 AM

**To:** Croft, Robyn J GCPE:EX **Subject:** Deleted IRR-84907

### Deleted IRR-84907 as duplicate to PSSG entry

Leanne Ritchie
Communications Manager
Government Communications and Public Engagement
Ministry of Indigenous Relations and Reconciliation
Office: 250 387-1204

Cell: 250 882-8232

Email: Leanne.ritchie@gov.bc.ca

From: Croft, Robyn J GCPE:EX

Sent: Thursday, March 1, 2018 10:11 AM

To: Leslie, Sean GCPE:EX
Subject: RE: Duplicate April entries

Great, thanks!

From: Leslie, Sean GCPE:EX

Sent: Thursday, March 1, 2018 10:10 AM

**To:** Croft, Robyn J GCPE:EX **Cc:** Tackaberry, Emily GCPE:EX **Subject:** Re: Duplicate April entries

Will do

Sent from my iPhone

On Mar 1, 2018, at 10:07 AM, Croft, Robyn J GCPE:EX < Robyn.Croft@gov.bc.ca > wrote:

Hi there, you guys have two entries on this one with different dates – can you delete one please?

<image001.png>

Thank you, Robyn Croft

Manager, BC Government Corporate Calendar Cabinet Priorities, Strategic Communictions Division

Email: GCPECorporateCalendar@gov.bc.ca

Government Communications and Public Engagement

4th Floor, 617 Government St | PO Box 9409 STN Prov Govt, Victoria BC V8W 9V1

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