

D'Argis, Krista GCPE:EX

From: Marie Della Mattia <mariedellamattia@gmail.com>
Sent: Wednesday, October 10, 2018 4:48 PM
To: GCPE FOI Coordinator GCPE:EX
Cc: Faust, Marnie L GCPE:EX; Plan, Jakelene GCPE:EX; Lloyd, Evan GCPE:EX
Subject: Re: FOI Request GCP-2018-86868 Due October 18

Hi Justin,

My monthly written reports are submitted as part of my invoicing. They indicate the projects I worked on to Evan Lloyd.

That should meet the FOI request without any additional work.

I'll leave it up to others to decide if the content of those reports themselves merits exclusion from disclosure under the Act.

Thanks!
Marie

Marie Della Mattia
604-839-1774

On Oct 10, 2018, at 4:35 PM, GCPE FOI Coordinator GCPE:EX <GCPEFOICoordinator@gov.bc.ca> wrote:

Good afternoon,

GCPE has received a request for information under the *Freedom of Information and Protection of Privacy Act* (FOIPPA).

Scope:

All copies of the "monthly written reports" prepared for Evan Lloyd as mentioned in Marie Della Mattia's contract. (Date Range for Record Search: From 01/16/2018 To 09/24/2018)

Applicant Type: Political Party

Instructions and Due Dates:

Due Date: Thursday, October 18, 2018

- All records should be provided in one combined PDF ([Instructions](#))
- Submit one clean copy and one marked copy indicating specific harms recommendations ([guide to harms](#))
- Records should be inclusive of everyone in your department

- Need to indicate that the Director of your department/shop agrees with the harms recommendations
- Whether or not you have records please complete the following:

The following areas were searched: (indicate Yes/No for each line below)

1. Emails:
2. LAN:
3. Workstation for hardcopies:
4. Issues Prep (Yes or N/A):

Fee Estimate Due Date: Friday, October 12, 2018

- Please discontinue your search and notify GCPEFOICoordinator@gov.bc.ca
- Copy and paste the following information into your response:

Fee Estimate Recommended:

1. Time (hours):
 - Should include time to search, gather, review and provide records
 - must exceed 3 hours
2. Reason:

If you wish to contact the IAO FOI Analyst assigned to this request, please let me know and I will provide you with their contact information.

Should you have any questions, concerns or anticipate any delay in processing this request please contact the FOI Coordinator at your earliest convenience.

Thank you,

Justin Smith
GCPE FOI Coordinator